



City Council Business Meeting Agenda  
November 10, 2020  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and  
Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**1. THE MATTER OF MEETING WITH A REPRESENTATIVE FROM LCSO.**

**STAFF REPORT:**

Exhibit A: If the City Report and Contract Reports are provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

**ACTION: Discussion only**

**RESOLUTIONS**

**2. THE MATTER OF AMENDING CITY COUNCIL PROCEDURAL RULES AND GOVERNANCE POLICIES BY ADOPTING RESOLUTION NO. 1247**

**STAFF REPORT:**

Exhibit A: Existing Rules and Policies with proposed amendments in Red

Exhibit B: Resolution No. 1247

**ACTION: I MOVE TO APPROVE RESOLUTION NO. 1247, "A RESOLUTION TO AMEND THE PROCEDURAL RULES & GOVERNANCE POLICIES FOR THE CITY COUNCIL AND TO REPEAL RESOLUTION NO. 1156."**

**NEW BUSINESS**

**3. THE MATTER OF AN INFORMATION UPDATE FROM CITY FRANCHISEE REPUBLIC SERVICES**

**STAFF REPORT:**

Exhibit A: Materials supplied by Republic Services

**ACTION: No motion/action – information only**

**4. THE MATTER OF HEARING A REPORT FROM OREGON RAIN**

**STAFF REPORT:**

Exhibit A: Oregon Rain Activity Report through June 30, 2020

**ACTION: NO MOTION/ACTION - INFORMATION ONLY**

**5. THE MATTER OF ADOPTING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITIES OF HARRISBURG AND JUNCTION CITY FOR THE PURPOSE OF ESTABLISHING JOINT ADMINISTRATION AND INSPECTION SERVICES FOR BUILDING, PLUMBING, MECHANICAL AND ELECTRICAL PERMITS WITHIN THE CITY OF HARRISBURG.**

**STAFF REPORT:**

Exhibit A: Draft IGA

**ACTION: MOTION TO APPROVE THE PROPOSED INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN HARRISBURG AND JUNCTION CITY FOR THE PURPOSES OF PROVIDING BUILDING, PLUMBING, MECHANICAL AND ELECTRICAL CODE ADMINISTRATION, INSPECTIONS AND ENFORCEMENT, AS WELL AS DESIGNATING THE JUNCTION CITY BUILDING OFFICIAL AS THE HARRISBURG BUILDING OFFICIAL. THE EFFECTIVE DATE OF THE IGA SHALL BE JULY 1, 2021 AND CONTINGENT ON OREGON BUILDING CODES DIVISION APPROVAL OF THE IGA AND THE CITY'S 'PROGRAM ADMINISTRATION REQUEST' OF SEPTEMBER 30, 2020.**

**6. THE MATTER OF APPROVING THE CONSENT LIST**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**STAFF REPORT:**

Exhibit A: City Council Minutes for September 15, 2020

Exhibit B: City Council Minutes for September 29, 2020

Exhibit C: Payment Approval Report for October 20, 2020

Exhibit D: Planning Commission Minutes for September 30, 2020

Exhibit E: Personnel Committee Minutes of July 8, 2020

**ACTION:** Motion to approve the consent List

A motion to approve the consent list will approve the following:

The City Council Minutes for September 15, and September 29, 2020

The Payment Approval Report for October 2020

**CITY ADMINISTRATOR VERBAL REPORT:**

1. First Responder Appreciation Dinner
2. City Administrator Schedule
3. Planning Project - Update of Subdivision and Zoning Codes

4. CRF Update

**OTHER ITEMS**

**ADJOURN**