



City Council Agenda  
January 13, 2026  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,  
Cindy Knox, and Dana Henry  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at [lross@ci.harrisburg.or.us](mailto:lross@ci.harrisburg.or.us).*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

## **RESOLUTIONS**

### **1. THE MATTER OF REVIEWING THE PROPOSED HARRISBURG HOMETOWN HERO BANNER PROGRAM; AND APPROVING RESOLUTION NO. 1313**

#### **STAFF REPORT:**

Exhibit A: Resolution & Council Policy

Exhibit B: Proposed Application

**ACTION: DISCUSS & ADVISE STAFF OF ANY CHANGES NEEDED IN THE PROGRAM. IF ACCEPTABLE, MOTION TO APPROVE RESOLUTION NO. 1313, "A RESOLUTION ESTABLISHING CITY COUNCIL POLICY 26-1.01: 'VETERAN AND ACTIVE SERVICE BANNER PROGRAM'"**

## **NEW BUSINESS**

### **2. THE MATTER OF DISCUSSION IN RELATION TO ADDING A MONUMENT TO RIVERFRONT PARK**

#### **STAFF REPORT:**

Exhibit A: Approximate Location of Memorial

Exhibit B: Resolution No. 942

Exhibit C: (Resolution No. 1122) & Council Policy 15-1.03  
Memorials & Building Naming

**ACTION: TBD**

### **3. THE MATTER OF APPROVING A LIQUOR LICENSE FOR NUESTRO SABOR**

#### **STAFF REPORT:**

Exhibit A: Liquor License Application

**ACTION: MOTION TO RECOMMEND TO THE OLCC THAT A LIQUOR LICENSE FOR NUESTRO SABOR IS APPROVED**

### **4. THE MATTER OF APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) FOR GRANT SUPPORT AND PLANNING SERVICES, WHEN NEEDED, WITH THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG)**

#### **STAFF REPORT:**

Exhibit A: Draft IGA

**ACTION: MOTION TO APPROVE THE IGA WITH OCWCOG FOR GRANT SUPPORT AND PLANNING SERVICES, WHEN NEEDED, AND TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE AGREEMENT**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**5. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: City Council Minutes for October 28, 2025 & December 9, 2025

Exhibit B: Payment Approval Report for December 2025

Exhibit C: Municipal Court Collections Report for December 2025

Exhibit D: Municipal Court Citation Report for December 2025

Exhibit E: Code Enforcement Report for December 2025

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**City Council Minutes for October 28, 2025 & December 9, 2025**

**The Payment Approval Report for December 2025**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Notice to Proceed for RTP Grant
- Breal-sous-Montfort-Soccer Tournament Offer
- BNSF

**OTHER ITEMS**

**ADJOURN**