



City Council Business Meeting Agenda
May 09, 2023
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, and Charlotte Thomas
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF A PROCLAIMING MAY 2023 AS MENTAL HEALTH MONTH IN HARRISBURG

STAFF REPORT:

Exhibit A: Proclamation

ACTION: THE MAYOR WILL READ THE PROCLAMATION SETTING MAY AS MENTAL HEALTH MONTH IN HARRISBURG

2. THE MATTER OF HARRISBURG PUBLIC LIBRARY OUT OF CITY LIMIT STUDENT CARD PROGRAM

STAFF REPORT:

Exhibit A: Proposal to Provide Library Access to Students
Outside of City Limits

Exhibit B: Harrisburg School District 7J Boundary Map

Exhibit C: Out of District Card Data

ACTION: MOTION TO APPROVE THE OUT OF CITY LIMIT STUDENT CARD PROGRAM TO BE EFFECTIVE IMMEDIATELY

3. THE MATTER OF REVIEWING A DRAFT FRANCHISE AGREEMENT WITH BNSF RAILROAD FOR THE 4TH ST. - RAIL IMPROVEMENT PROJECT

STAFF REPORT:

Exhibit A: MOU – Approved 03.14.23

Exhibit B: Draft Franchise Agreement

ACTION: TBD

4. THE MATTER OF APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) TO JOIN THE SMALL MUNICIPALITY ADVOCACY COALITION (SMAC)

STAFF REPORT:

Exhibit A: IGA for SMAC

ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE IGA ON BEHALF OF THE CITY OF HARRISBURG

5. THE MATTER OF DISCUSSION IN RELATION TO RV'S AT THE WASTEWATER FACILITY

STAFF REPORT:

Exhibit A: Refer to 04.11.23 Minutes in the Consent List

Exhibit B: Brian Latta 2015 Memo in relation to critical infrastructure.

Exhibit C: Michele Eldridge 2022 Memo in relation to critical infrastructure.

ACTION: TBD

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

6. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes from April 11, 2023

Exhibit B: Payment Approval Report for April 2023

Exhibit C: Out of State Travel for Lori Ross-PD 1

Exhibit D: Municipal Court Collections Report April 2023

Exhibit E: Municipal Court Citation Report April 2023

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The Minutes for the April 11, 2023 City Council Meeting

The Payment Approval Report for April 2023

Approve the Out of State Travel for Lori Ross to attend the Professional Development 1 being held in Tacoma Washington

VERBAL REPORT: Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- 1. False Alarms**
- 2. Eagle Park Work Party-Design of Trail**
- 3. HB 5030-Capital Construction**
- 4. REAL Promotion**
- 5. Vacation**

OTHER ITEMS

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