



Harrisburg City Council Business Meeting Agenda

May 11, 2021

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT The LCSO Report has been moved to the City Council Worksession of May 25, 2021

RESOLUTIONS

- 1. THE MATTER OF AMENDING COUNCIL POLICY 18-1.04 CODE OF CONDUCT IN PUBLIC BUILDINGS, BY APPROVING RESOLUTION NO. 1252.**

STAFF REPORT:

Exhibit A: Red-lined version of CP 18-1.04 Code of Conduct

Exhibit B: Resolution No. 1252

ACTION: MOTION TO APPROVE RESOLUTION NO. 1252, "A RESOLUTION AMENDING COUNCIL POLICY 18-1.04"

NEW BUSINESS

- 2. THE MATTER OF APPROVING A PARADE PERMIT FOR HARRISBURG HIGH SCHOOL GRADUATION**

STAFF REPORT:

Exhibit A: Parade Permit Application

ACTION: MOTION TO APPROVE THE PARADE PERMIT FOR HARRISBURG HIGH SCHOOL

- 3. THE MATTER OF APPROVING THE COMPENSATION WAGE ANALYSIS AND APPROVAL OF THE NEW WAGE SCALE TO USE FOR FISCAL BUDGET YEAR 2021-2022**

STAFF REPORT:

Exhibit A: Personnel Committee Staff Report

Exhibit B: Compensation Study Report

Exhibit C: Wage Increase Comparison

Exhibit D: Wage Scale No. 1 – 2% COLI only

Exhibit E: Wage Scale No. 2 – PW Wage Analysis

Exhibit F: Wage Scale No. 3 – Full Wage Analysis, All employees

ACTION: 1. MOTION TO APPROVE/AMEND/DENY THE RESULTS OF THE COMPENSATION WAGE ANALYSIS, and

2. MOTION TO APPROVE/AMEND/DENY THE WAGE SCALE AS SHOWN IN EXHIBIT ____.

4. THE MATTER OF A PROCLAIMING MAY 2021 AS MENTAL HEALTH MONTH IN HARRISBURG

STAFF REPORT:

Exhibit A: Proclamation

ACTION: THE MAYOR WILL READ THE PROCLAMATION SETTING MAY AS MENTAL HEALTH MONTH IN HARRISBURG

5. THE MATTER OF A DISCUSSION IN RELATION TO A RESOLUTION PASSED BY THE CITY OF BAKER CITY

STAFF REPORT:

Exhibit A: BAKER CITY RESOLUTION

ACTION: TBD

6. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: City Council Minutes for March 23, 2021

Exhibit B: City Council Minutes for April 13, 2021

Exhibit C: Payment Approval Report for April 2021

Exhibit D: Planning Commission Minutes for April 20, 2021

Exhibit E: Library Board Minutes for March 11, and April 1, 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for March 23, and April 13, 2021

The Payment Approval Report for April 2021

CITY ADMINISTRATOR VERBAL REPORT

1. 132-ACRE PARK

2. BN TRACKS

OTHER ITEMS

ADJOURN