



Harrisburg City Council Agenda
August 12, 2025
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

- 1. THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2023-2024 AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER**

STAFF REPORT:

Exhibit A: FY 2023-2024 Audit Report.

ACTION: MOTION TO APPROVE THE CITY'S FISCAL YEAR 2023-2024 AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.

THE CITY COUNCIL MEETING WILL RECESS AT THIS PORTION OF THE MEETING TO BEGIN THE HRA BOARD MEETING.

- 2. THE MATTER OF A PRESENTATION BY HUNTER COMMUNICATIONS**

STAFF REPORT:

Exhibit A: Hunter Communications Presentation

ACTION: INFORMATION ONLY

ORDINANCES

- 3. THE MATTER OF ADOPTING ORDINANCE NO. 1011, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODES CHAPTER 1.05, 9.45, 10.05 and 10.15"**

STAFF REPORT:

Exhibit A: Redlined HMC 1.05

Exhibit B: Redlined HMC 9.45

Exhibit C: Redlined HMC 10.05

Exhibit D: Redlined HMC 10.15

Exhibit E: Ordinance No. 1011

ACTION: MOTION TO APPROVE/AMEND ORDINANCE NO. 1011, " AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODES CHAPTER 1.05, 9.45, 10.05 AND 10.15"

MORE NEW BUSINESS

4. THE MATTER OF APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF HARRISBURG AND LINN COUNTY SHERIFF'S OFFICE

STAFF REPORT:

Exhibit A: 2022-2025 Current Agreement

Exhibit B: 2025-2028 Proposed IGA

ACTION: MOTION TO APPROVE THE IGA WITH THE LINN COUNTY SHERIFF'S OFFICE

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for May 27, 2025; June 24, 2025 and July 22, 2025

Exhibit B: Payment Approval Report for July 2025

Exhibit C: Planning Commission Minutes for May 20, 2025

Exhibit D: Library Board Minutes for May 6, 2025

Exhibit E: Municipal Court Collections Report for July 2025

Exhibit F: Municipal Court Citation Report for July 2025

Exhibit G: July 2025 Code Enforcement Report

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the May 27, 2025, June 24, 2025 and July 22, 2025 City Council Meeting

The Payment Approval Report for July 2025

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Floodplain Development Permit Approved
- Large LGGP Grant

- Longevity & City Employees

OTHER ITEMS

ADJOURN