



City Council Agenda

May 28, 2024

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas
and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for April 2024

ACTION: DISCUSSION ONLY

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

- 2. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: Coburg 2024 1st Quarter Stats Report

ACTION: DISCUSSION ONLY

NEW BUSINESS

- 3. THE MATTER OF CONSIDERING AN ALTERNATE WORK SCHEDULE FOR CITY HALL STAFF**

STAFF REPORT:

Exhibit A: February 13th 2024 Staff Report

Exhibit B: Section of City Council Minutes from February 13, 2024

Exhibit C: Residents Survey

Exhibit D: Survey Results Summarized

Exhibit E: Employee Survey Summarized

Exhibit F: OAMR Email Responses

ACTION: TBD: (MOTION TO APPROVE AN ALTERNATE WORK SCHEDULE FOR CITY HALL STAFF AS DISCUSSED TO BE EFFECTIVE ____.)

4. THE MATTER OF DISCUSSION, AND STARTING THE PROCESS TO OFFICIALLY UPDATE HARRISBURG BUILDING PERMIT FEES TO MATCH THOSE OF JUNCTION CITY

STAFF REPORT:

Exhibit A: Proposed Harrisburg Building Permit Fees

Exhibit B: Current Harrisburg & Former JC Building Permit Fees

ACTION: DISCUSSION – MOTION TO DIRECT THE CITY ADMINISTRATOR TO START THE STATUTORY PROCESS TO UPDATE THE CITY’S BUILDING PERMIT FEES

5. THE MATTER OF APPROVING A PARADE PERMIT FOR THE HARRISBURG OLD-FASHIONED 4TH OF JULY PARADE

STAFF REPORT:

Exhibit A: 4th of July Parade/ODOT Parade Permit Packet

ACTION: MOTION TO APPROVE THE PARADE PERMIT FOR THE HARRISBURG 2024 OLD-FASHIONED 4TH OF JULY PARADE

6. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT FOR THE 72ND YEAR OF THE HARRISBURG OLD FASHIONED 4TH OF JULY

STAFF REPORT:

Exhibit A: Public Event Application

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE THE PUBLIC EVENT PERMIT FOR THE 72nd YEAR OF THE HARRISBURG OLD-FASHIONED 4TH OF JULY CELEBRATION AS CONDITIONED

OTHER ITEMS

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