



Harrisburg City Council Agenda

June 25, 2024

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for May 2024

ACTION: DISCUSSION ONLY

RESOLUTIONS

- 2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to comment on the uses of State Revenue Sharing Funds

STAFF REPORT:

Exhibit A: Resolution No. 1288

Exhibit B: Resolution No. 1289

ACTION: MOTION TO APPROVE:

RESOLUTION NO. 1288, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2024-2025."

RESOLUTION NO. 1289, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2024-2025."

- 3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2024-2025 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1290), SEWER RATES (RESOLUTION NO. 1291), STORM DRAINAGE RATES (RESOLUTION NO. 1292), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2024-2025 BY APPROVING RESOLUTION NO. 1293**

STAFF REPORT:

Exhibit A: Approved 2024/2025 Budget

Exhibit B: Resolution No. 1290

Exhibit C: Resolution No. 1291

Exhibit D: Resolution No. 1292

Exhibit E: Resolution No. 1293

ACTION: MOTION TO ADOPT THE APPROVED FY 2024-2025 CITY BUDGET AS PRESENTED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

RESOLUTION NO. 1290, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1278, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1291, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1279, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1292, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1280, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1293, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025."

- 4. THE MATTER OF APPROVING RESOLUTION NO. 1294 ACCEPTING OWNERSHIP OF PUBLIC INFRASTRUCTURE IN THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG DEVELOPMENT CODE**

STAFF REPORT:

Exhibit A: Resolution No. 1294

ACTION: MOTION TO APPROVE RESOLUTION NO. 1294, "A RESOLUTION ACCEPTING OWNERSHIP OF PUBLIC ASSETS IN AND FOR THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG'S DEVELOPMENT CODE"

NEW BUSINESS

- 5. THE MATTER OF REVIEWING AND APPROVING RECOMMENDATIONS FOR THE 3RD BID FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

STAFF REPORT:

Exhibit A: Bid Results

Exhibit B: Recommendation Letter

ACTION: MOTION TO RECOMMEND THE CONTRACT FOR THE NORTH & SOUTH WATER TREATMENT FACILITIES BE AWARDED TO HP CIVIL, INC. IN THE AMOUNT OF \$9,045,000.00

- 6. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION**

STAFF REPORT:

Exhibit A: Letter from Sean Tate

Exhibit B: Proposed Agreement

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION

- 7. THE MATTER OF AWARDED AN INCREASE TO ADMINISTRATIVE STAFF BASED ON COURT STATISTICS AND STELLAR PERFORMANCES**

STAFF REPORT:

Exhibit A: None

ACTION: MOTION TO MOVE/ADD ANOTHER STEP TO THE WAGE SCALE FOR THE CITY RECORDER/MUNICIPAL COURT CLERK, AND UTILITY BILLING CLERK TO BE EFFECTIVE JULY 1, 2024, AND DIRECT THE CITY ADMINISTRATOR TO RETURN WITH A COUNCIL POLICY IN RELATION TO COMPENSATION AT A FUTURE MEETING

OTHER ITEMS

ADJOURN