



Harrisburg City Council Agenda  
October 08, 2024  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,  
Cindy Knox and Youth Advisor Taylor Tatum  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**RESOLUTIONS**

**1. THE MATTER OF APPROVING A RESOLUTION ADOPTING COUNCIL POLICY 24-1.05 – NEW FRANCHISE PROCEDURES**

**STAFF REPORT:**

Exhibit A: Red-lined Draft of Council Policy 24-105

Exhibit B: Resolution No. 1296

**ACTION: MOTION TO APPROVE OR AMEND RESOLUTION NO. 1296, “A RESOLUTION ESTABLISHING CITY COUNCIL POLICY 24-1.05: NEW FRANCHISE PROCEDURES” AND THEREBY ADOPTING COUNCIL POLICY NO. 24-1.05**

**ORDINANCES**

**2. THE MATTER OF ESTABLISHING A FRANCHISE AGREEMENT WITH HUNTER COMMUNICATIONS BY ADOPTING ORDINANCE NO. 1005, “AN ORDINANCE ESTABLISHING A FRANCHISE AGREEMENT FOR FIBER INTERNET SERVICES WITH HUNTER COMMUNICATIONS”**

**STAFF REPORT:**

Exhibit A: Staff Report from September 10, 2024

Exhibit B: Red-lined Agreement

Exhibit C: Presentation Materials from Hunter Communications

Exhibit D: Email with Hunter Communications

Exhibit E: Ordinance No. 1005

**ACTION: MOTION TO APPROVE ORDINANCE NO. 1005, “AN ORDINANCE ESTABLISHING A FRANCHISE AGREEMENT FOR FIBER INTERNET SERVICES WITH HUNTER COMMUNICATIONS”**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the ‘Other’ segment.

**3. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: City Council Minutes for August 27, 2024 and  
September 10, 2024

Exhibit B: Payment Approval Report for September 2024

Exhibit C: Library Board Minutes for September 3, 2024

Exhibit D: Municipal Court Collections Report September 2024

Exhibit E: Municipal Court Citation Report September 2024

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Minutes from the August 27, 2024 & September 10, 2024 City Council Meetings**

**The Payment Approval Report for September 2024**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Skatepark After Dark
- Flushing
- Construction Schedule for Water Plant
- Dog Park

**OTHER ITEMS**

**ADJOURN**