



## HRA Board Meeting Agenda

July 22, 2025

6:30 PM

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Chairperson:	Robert Duncan
Vice Chairperson:	Mike Caughey
Members:	Kimberly Downey, Randy Klemm, Charlotte Thomas, Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*

**CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN**

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**APPROVAL OF MINUTES**

1. **MOTION TO APPROVE THE HRA BOARD MINUTES FROM JUNE 10, 2025.**

**NEW BUSINESS**

2. **THE MATTER OF AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A DEVELOPMENT AGREEMENT WITH PATRICK AND DONNELL FREEMAN, OWNERS, IN RELATION TO A \$30,702.50 PROPERTY IMPROVEMENT GRANT APPROVED FOR THE VFW QUONSET HUT LOCATED AT 160 SMITH ST.**

**STAFF REPORT:**

Exhibit A: Property Improvement Grant Agreement

**ACTION: MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A DEVELOPMENT AGREEMENT WITH PATRICK AND DONNELL FREEMAN, OWNERS OF THE FORMER VFW QUONSET HUT LOCATED AT 160 SMITH ST.**

3. **THE MATTER OF AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A DEVELOPMENT AGREEMENT WITH HEIDI KROPF, OWNER, IN RELATION TO A \$19,297.50 PROPERTY IMPROVEMENT GRANT APPROVED FOR PROPERTY LOCATED AT 234 S. 3RD ST.**

**STAFF REPORT:**

Exhibit A: Property Improvement Grant Agreement

**ACTION: MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A DEVELOPMENT AGREEMENT WITH HEIDI KROPF FOR PROPERTY LOCATED AT 234 S. 3RD ST.**

**OTHER**

**ADJOURN**