



City Council Business Meeting Agenda  
January 11, 2022  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required at this time and the City asks anyone running a fever, has an active cough or respiratory difficulties, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

January 11, 2022

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

1. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report & Contract Report for December 2021

**ACTION: DISCUSSION ONLY**

**ORDINANCES**

2. **THE MATTER OF REVIEWING A MEMORANDUM PROVIDED BY DEPUTY CITY ATTORNEY CATHERINE PRATT, AND CONSIDERING ADOPTION OF PROPOSED ORDINANCE NO. 981, "A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE'S 2021 REGULAR SESSION."**

**STAFF REPORT:**

Exhibit A: City Attorney's Office Memorandum

Exhibit B: City of Bend Application/Emergency Shelter Siting

Exhibit C: Proposed Ordinance No. 981

**ACTION: MOTION TO APPROVE ORDINANCE NO. 981, "A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE'S 2021 REGULAR SESSION."**

**NEW BUSINESS**

3. **THE MATTER OF A PRESENTATION PROVIDED BY OUR PARKS CONSULTANT FROM CAMERON MCCARTHY LANDSCAPE ARCHITECTURE & PLANNING**

**STAFF REPORT:**

Exhibit A: Presentation Agenda and Materials

**ACTION: FOR INFORMATION ONLY**

**4. THE MATTER OF NOMINATING A PRIMARY AND ALTERNATE MEMBER TO THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS COMMISSION ON TRANSPORTATION (CWACT)**

**STAFF REPORT:**

Exhibit A: 2022 CWACT Meeting Schedule

**ACTION: MOTION TO APPOINT A PRIMARY MEMBER AND ALTERNATE MEMBER TO SERVE ON THE CWACT FULL COMMISSION**

**5. THE MATTER OF REVIEWING THE DRAFT FY 2022/2027 STRATEGIC PLAN**

**STAFF REPORT:**

Exhibit A: Draft New Plan

Exhibit B: Current Plan on City Website at [FY 2021/2026 Strategic Plan](#)

**ACTION: NO ACTION REQUIRED-REVIEW AND DISCUSSION ONLY.**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**6. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Harrisburg City Council Minutes October 12, 2021

Exhibit B: Harrisburg City Council Minutes October 26, 2021

Exhibit C: Payment Approval Report for December 2021

Exhibit D: Planning Commission Minutes for November 2, 2021

Exhibit E: Municipal Court Collections Report December 2021

Exhibit F: Municipal Court Citation Report December 2021

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Harrisburg City Council Minutes for October 12 and October 26, 2021**

**The Payment Approval Report for December 2021**

**CITY ADMINISTRATORS VERBAL REPORT**

1. BN Franchise Agreement
2. Reader Board Replacement
3. RRFB on 3<sup>rd</sup> St
4. Butterfly Garden
5. Woodhill Crossing

**OTHER ITEMS**

**ADJOURN**