



**HARRISBURG REDEVELOPMENT AGENCY
& CITY OF HARRISBURG
Budget Committee Meeting
- AGENDA -
Monday, June 8th, 2020
6:30 PM at the Harrisburg Municipal Center,
354 Smith Street**

Harrisburg & HRA Budget Committee Members

Robert Duncan, Mayor
Mike Caughey, Council President
Adam Keaton
Kimberly Downey
Charlotte Thomas
Robert Boese
Randy Klemm

Connie Barnes
Barbara Shipley
Marilyn Pollard
Raande Loshbaugh
Amanda Greene
Ruby Bennett

HARRISBURG REDEVELOPMENT AGENCY

6:30 Chairman of the Board calls meeting to order

- Introductions
- **Nominations and election of the HRA Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator
- **Announce a Public Hearing to provide members of the public an opportunity to ask questions about and comment on the budget**
- Discussion of HRA Budget
- **Motion to recommend approval of the budget as approved or modified to the HRA Board of Directors**
- **Motion to recommend the approval and allowance of 100% division of taxes to the HRA Board of Directors:**
- **Adjourn**

CITY OF HARRISBURG

7:00 Tentatively we will start at this time or immediately following HRA Budget Meeting
Mayor calls meeting to order

- **Nominations and election of Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator (If needed)
- **Open a Public Hearing for members of the public to provide written and oral comment to the Budget Committee on the possible uses of State Revenue Sharing, including offset against property tax levies**
- Water & Sewer Funds Discussion
- Water Reserve and Sewer Reserve Funds Discussion
- General Fund Budget Discussion
- Street Fund Discussion
- Bike Path Reserve Fund Discussion
- Community and Economic Development (CE & D) Fund Discussion
- Library Fund Discussion
- Storm Drain Reserve Fund Discussion
- Debt Services Fund Discussion
- Office Equipment Reserve Fund Discussion
- Equipment Reserve Fund Discussion
- Systems Development Charge (SDC) Reserve Funds Discussion

8:10 If the Budget Committee has not completed review of the scheduled subjects above prior to 8:30 they will be reviewed at the next Budget Meeting, scheduled for June 10, 2020. When budget is completed, and the budget committee is ready to approve the budget the motions required are below.

Motion to recommend the approval of the following actions to the City Council:

1. **Accept State Revenue Sharing money,**
2. **Approve the budget as proposed or amended,**
3. **Set the property tax rate at \$3.1875 per thousand.**

8:30 Adjourn

Preliminary agenda for future meetings:

Wednesday, June 10th

Any Funds that are not discussed in the first meeting.

Recommend Approval of City Budget to the City Council

The City Council and the HRA Board will need to adopt their budgets on June 23rd, 2020.

The most important responsibility that staff has in the budget process is to get you the information you need to make an informed decision. If you have questions as you review the budget, you are encouraged to contact staff members with your questions *prior* to the meeting. This will help to make

sure that staff has time to get the information to answer your questions in time for you to make an informed decision at the time of the meetings.

You can reach any staff person at the City by calling 995-6655, or by the following e-mail addresses:

Tim Gaines, Finance Officer:

tgaines@ci.harrisburg.or.us

John Hitt, City Administrator:

jhitt@ci.harrisburg.or.us

Michele Eldridge, City Recorder/ACA:

meldridge@ci.harrisburg.or.us