



City Council Agenda

April 14, 2026

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

PROCLAMATION

- 1. THE MATTER OF THE MAYOR PROCLAIMING APRIL AS CHILD ABUSE PREVENTION AND AWARENESS MONTH**

STAFF REPORT:

Exhibit A: Proclamation for April 2026
(To be handed out at the meeting and included in the minutes)

ACTION: THE MAYOR OR HIS DESIGNEE WILL READ THE PROCLAMATION ALOUD THAT WILL PROCLAIM APRIL 2026 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH IN HARRISBURG

NEW BUSINESS

- 2. THE MATTER OF A REQUEST FROM THE EDITOR OF THE BROWNSVILLE TIMES TO PRESENT INFORMATION ABOUT THE NEWSPAPER TO THE CITY COUNCIL**

STAFF REPORT:

Exhibits: None

ACTION: FOR INFORMATION ONLY

- 3. THE MATTER OF A REQUEST FOR AN INCREASE IN OPERATIONAL FEES PAID TO THE TRI-COUNTY CHAMBER OF COMMERCE FOR OPERATING THE SUMMER SOUNDS CONCERT SERIES PROGRAM**

STAFF REPORT:

Exhibit A: Letter from the Tri-County Chamber of Commerce

Exhibit B: Redlined MOU for the Summer Concert Series

ACTION: MOTION TO APPROVE OR DENY THE REQUEST FOR AN ADDITIONAL \$500 TO BE PAID FOR THE SUMMER SOUNDS PROGRAM. A MOTION TO APPROVE SHALL AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE AMENDED MOU

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

- 4. THE MATTER OF APPROVING THE CONSENT LIST**

STAFF REPORT:

Exhibit A: City Council Minutes for February 10, 2026, and March 10, 2026

Exhibit B: Payment Approval Report for March 2026

Exhibit C: Municipal Court Collections Report for March 2026

Exhibit D: Municipal Court Citation Report for March 2026

Exhibit E: Code Enforcement Report for March 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for February 10, 2026 and March 10, 2026

The Payment Approval Report for March 2026

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible

- Meals on Wheels, Annual \$2K Request
- Mayfest-HART Community Center, May 2nd, 1pm-4pm
- The Gallery, 294 Smith St, April 18th, 11am to 4pm
- Meeting with Junction City Interim City Administrator Spence Nebel
- June 13th Veterans Memorial
- Policies for Advocacy Efforts-April 28th

OTHER ITEMS

AN EXECUTIVE SESSION WILL NOW BE OPENED UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

5. **THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED**

STAFF REPORT:

Exhibits: None

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

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