



Harrisburg City Council Business Meeting Agenda

July 27, 2021

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. At this time, the Municipal Center is open for full use with no distance proximity requirements. Masks are not required, but the City asks anyone running a fever, having an active cough or respiratory difficulties to not attend this meeting.*
9. *If you wish to testify and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: June 2021 Sheriff Incident Report

Exhibit B: Memorandum from Lieutenant Brandon Fountain

ACTION: DISCUSSION ONLY

2. THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS

STAFF REPORT:

Exhibit A: Harrisburg Crime Comparison by QTR

Exhibit B: Crime Statistic Reports for Harrisburg

ACTION: NO ACTION, INFORMATION ONLY

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

3. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT

STAFF REPORT:

Exhibit A: Citations Report for this Quarter

Exhibit B: If a report is provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

ACTION: DISCUSSION ONLY

RESOLUTIONS

- 4. THE MATTER OF APPROVING A RESOLUTION AUTHORIZING THE SUBMISSION OF A TRANSPORTATION GROWTH MANAGEMENT (TGM) GRANT APPLICATION TO UPDATE AND ENHANCE THE CITY'S 1999 TRANSPORTATION SYSTEM PLAN (TSP)**

STAFF REPORT:

Exhibit A: Proposed Resolution No. 1259

ACTION: MOTION TO APPROVE THE RESOLUTION NO. 1259, "A RESOLUTION INDICATING THE CITY OF HARRISBURG'S INTENT TO APPLY FOR TRANSPORTATION AND GROWTH MANAGEMENT GRANT, PROVIDE FOR GRANT MATCHING & THE CITY'S WILLINGNESS TO WORK COOPERATIVELY WITH THE TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM TO FULFILL THE OBJECTIVES OF THE GRANT"

NEW BUSINESS

- 5. THE MATTER OF APPROVING A LIQUOR LICENSE FOR THE NEW OWNER OF THE GRIDIRON SPORTS BAR & GRILL**

STAFF REPORT:

Exhibit A: Copy of Redacted Liquor License Application

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR OR HER DESIGNEE TO RECOMMEND THAT THE OLCC APPROVE THE LIQUOR LICENSE FOR WAYLON WYMORE, THE NEW OWNER OF GRIDIRON SPORTS BAR & GRILL.

- 6. THE MATTER OF WATERLINE AND STREET IMPROVEMENTS ON DIAMOND HILL FROM 7TH STREET TO 9TH STREET**

STAFF REPORT:

Exhibit A: Bid Results
(Engineer's recommendation will be provided at the meeting)

ACTION: TBD – SEE ENGINEERS REPORT FOR SUGGESTED MOTION

- 7. THE MATTER OF APPROVING AN IGA BETWEEN OREGON CASCADES WEST COUNCIL OF GOVERNMENTS AND THE CITY OF HARRISBURG FOR a RESILIENCY AND RECOVERY FUNDING GRANT.**

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STAFF REPORT:

Exhibit A: Proposed IGA

Exhibit B: CWEDD Grant Packet

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE IGA WITH OCWCOG FOR THE CWEDD GRANT

8. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: Payment Approval Report for June 2021

Exhibit B: Library Board Member Appointment

Exhibit C: Harrisburg and HRA Budget Committee Minutes for May 17, 2021

Exhibit D: Planning Commission Minutes for June 15, 2021

Exhibit E: Library Board Minutes for July 8, 2021

Exhibit F: Municipal Court Collections Report for June 2021

Exhibit G: Municipal Citation Report for June 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The Payment Approval Report for June 2021

The appointment of Angela Christensen to the Library Board for a term ending June 30, 2025

CITY ADMINISTRATORS VERBAL REPORT

1. VFW Follow up
2. National Night Out
3. City Administrators Vacation
4. AT & T Franchise Agreement
5. Executive Session for August 10, 2021

OTHER ITEMS

ADJOURN