



City Council Work Session Meeting Agenda
March 24, 2020
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Facility furniture is disinfected prior to the meeting being held, and chairs will be spaced 3' from each other.*
3. *Some City Officials will be at home, participating via conference call.*
4. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
5. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
6. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
7. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
8. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
9. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

1. THE MATTER OF A DISCUSSION WITH THE LINN COUNTY SHERIFF'S OFFICE (LCSO) – FEBRUARY REPORTS

STAFF REPORT:

Exhibit A: LCSO Report for January & February 2020

Exhibit B: LCSO Detail Report for January & February 2020

ACTION: None

RESOLUTIONS

2. THE MATTER OF CITY OF HARRISBURG DECLARING A LOCAL STATE OF EMERGENCY AND APPROVING RESOLUTION NO. 1229.

STAFF REPORT:

Exhibit A: Resolution No. 1229

ACTION: MOTION TO APPROVE RESOLUTION NO. 1229, "A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY RELATED TO THE NOVEL INFECTIOUS CORONAVIRUS (COVID-19)

3. THE MATTER OF REDUCING OR ELIMINATING WATER SERVICE LATE FEES AND WATER SHUTOFFS FOR THOSE WHO DO NOT PAY ON A TIMELY BASIS AND APPROVING RESOLUTION NO. 1230

STAFF REPORT:

Exhibit A: Table of late paying customers and amount of late
charges

Exhibit B. Resolution No. 1230

ACTION: A MOTION TO APPROVE RESOLUTION NO 1230, "A RESOLUTION GRANTING THE CITY ADMINISTRATOR TEMPORARY AUTHORITY TO WAIVE CITY UTILITY LATE FEES AND MANDATORY WATER SHUTOFFS DUE TO NON-PAYMENT FOR SERVICES."

4. THE MATTER OF APPROVING THE HARRISBURG 2020-2025 STRATEGIC PLAN AND RESOLUTION NO. 1231

STAFF REPORT:

Exhibit A: 2020 – 2025 Updated Strategic Plan

ACTION: MOTION TO APPROVE RESOLUTION NO. 1231, “A RESOLUTION ADOPTING THE CITY’S 2020-2025 STRATEGIC PLAN AND REPEALING RESOLUTION NO. 1209”

NEW BUSINESS

5. THE MATTER OF A DISCUSSION CONCERNING ASSISTANCE/SUPPORT CITY MIGHT PROVIDE TO CORONAVIRUS IMPACTED BUSINESSES AND/OR CITIZENS

STAFF REPORT:

Exhibit A-Beaverton program

ACTION: NO ACTION. DISCUSSION ONLY OTHER THAN A POSSIBLE MOTION TO DIRECT STAFF ACTION. (SEE POSSIBLE ACTION AT THE BOTTOM OF THE STAFF REPORT.)

6. THE MATTER OF DISCUSSING EMPLOYEE BENEFITS IN RELATION TO CORONAVIRUS (COVID-19)

STAFF REPORT:

Exhibit A: City Sick Leave policy

Exhibit B: State of Oregon Employment Department handout

Exhibit C: COVID Leave Laws Worksheet

Exhibit D: OFLA Standards

ACTION: TBD (See possible action at the bottom of the staff report.)

7. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the ‘Other’ segment.

STAFF REPORT:

Exhibit A: Budget Committee Appointments

Exhibit B: City Council Minutes for December 10, 2019 and January 14,

2020

Exhibit C: Payment Approval Report for February 2020

Exhibit D: Planning Commission Minutes for February 18, 2020

Exhibit E: Library Board Minutes for January 9, 2020

ACTION: MOTION TO APPROVE THE CONSENT LIST

A MOTION TO APPROVE THE CONSENT LIST WILL APPROVE THE FOLLOWING:

- 1. The appointment of Barb Shipley, Marilyn Pollard, and Ruby Bennett to three-year terms that end on December 31, 2023.**
- 2. The City Council Minutes for the December 10, 2019 and January 14, 2020 Business Meetings.**
- 3. The payment approval report for February 2020**

8. CITY ADMINISTRATOR VERBAL REPORT

- Future Meetings Discussion
- Miscellaneous

OTHER ITEMS

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