



Harrisburg Redevelopment Agency Meeting Agenda
December 10, 2019
6:30 PM

Chairperson: Robert Duncan
Vice Chairperson: Mike Caughey
Members: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan.
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

December 10, 2019

CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

APPROVAL OF MINUTES

1. Motion to Approve the Minutes for August 13, 2019

NEW BUSINESS

2. **THE MATTER OF CONSIDERING A REQUEST FOR AN AMENDMENT TO THE PROPERTY IMPROVEMENT GRANT AGREEMENT HRA-G-05 FOR SCOTT & RENEE PHELPS.**

STAFF REPORT:

Exhibit A: Letter of Request from Scott & Renee Phelps

Exhibit B: Existing Property Improvement Grant Agreement

Exhibit C: HRA Property Improvement Grant Program Guidelines and
Overview/Resolution No. HRA-54

Exhibit D: HRA Total Targeted Improvement Loan and Grant Program
Statistics

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN AN AMENDMENT TO THE PROPERTY IMPROVEMENT GRANT AGREEMENT HRA-G-05 FOR SCOTT & RENEE PHELPS, FOR AN ADDITIONAL \$3,900 AND THEREBY AMENDING THE ORIGINAL GRANT AMOUNT TO A TOTAL OF \$20,500.

3. **THE MATTER OF REVIEWING THE HRA 1st QUARTER FINANCIAL REPORT DOCUMENT**

STAFF REPORT:

Exhibit A: 1st Quarter Financial Report

ACTION: MOTION TO APPROVE THE HRA 1ST QUARTER FINANCIAL REPORT FOR FY 2019-2020.

OTHER

ADJOURN

Harrisburg Redevelopment Agency Meeting Agenda
December 10, 2019