



City Council Meeting Agenda
January 14, 2020
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

ORDINANCES

- 1. THE MATTER OF THE FRED PROPERTY & EQUIPMENT, LLC COMPREHENSIVE PLAN MAP AMENDMENT AND CONCURRENT REZONE APPLICATION (LU 413 & LU 414) AND APPROVING ORDINANCE NO. 971, “AN ORDINANCE AMENDING THE HARRISBURG COMPREHENSIVE PLAN MAP AND ZONING MAP TO REZONE LAND INSIDE THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG”.**

OPEN A PUBLIC HEARING

STAFF REPORT:

Exhibit A: Application Materials dated 9-5-2019, Revised

Materials dated 9-13-2019 and 10-7-2019

Exhibit B: Ordinance No. 971

ACTION:

- 1.MOTION TO APPROVE/MODIFY/DENY THE FRED PROPERTY & EQUIPMENT, LLC COMPREHENSIVE PLAN MAP AMENDMENT AND CONCURRENT REZONE APPLICATION (LU 413 & 414), SUBJECT TO CONDITIONS OF APPROVAL CONTAINED IN THE JANUARY 7, 2020 STAFF REPORT. THIS MOTION IS BASED ON RECOMMENDATIONS BY THE PLANNING COMMISSION ON NOVEMBER 19, 2019, AND FINDINGS MADE BY THE CITY COUNCIL DURING DELIBERATIONS ON THE REQUEST AT THE JANUARY 14, 2020 PUBLIC HEARING.**
- 2. MOTION TO APPROVE ORDINANCE NO. 971, “AN ORDINANCE AMENDING THE HARRISBURG COMPREHENSIVE PLAN MAP AND ZONING MAP TO REZONE LAND INSIDE THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG”.**

APPLICANT: Tim Walter, Fred Property & Equipment LLC, 445 N 7th Street, Harrisburg, OR 97446

LOCATION: 770 & 776 N. 7th St., Map 15S-04W-10CA, Lot 00200

HEARING DATE: January 14, 2020

ZONING: Current: Single-Family Residential (R-1); Proposed: Medium Density Residential (R-2)

OWNER: Fred Property & Equipment, LLC, 445 N. 7th St., Harrisburg, OR 97446

2. **THE MATTER OF APPROVING ORDINANCE NO. 972, “AN ORDINANCE AMENDING HARRISBURG ORDINANCE NO. 895 – ANNEXING CERTAIN PROPERTIES UNDER THE “ISLAND ANNEXATION” PROVISIONS ALLOWED BY ORS 222.750 IN 2011”.**

STAFF REPORT:

Exhibit A: Ordinance No. 895

Exhibit B: Amending Ordinance No. 972

ACTION: *MOTION TO ADOPT ORDINANCE NO. 972, “AN ORDINANCE AMENDING HARRISBURG ORDINANCE NO. 895 – ANNEXING CERTAIN PROPERTIES UNDER THE “ISLAND ANNEXATION” PROVISIONS ALLOWED BY ORS 222.750 IN 2011”.*

RESOLUTIONS

3. **THE MATTER OF APPROVING THE FINAL 2019 HARRISBURG WATER SYSTEM MASTER PLAN, AND RESOLUTION NO. 1224.**

STAFF REPORT:

Exhibit A: Proposed Resolution No. 1224

Exhibit B: Harrisburg Water System Master Plan (Protected

Document not included with Public Packet)

ACTION: Motion to Approve Resolution No. 1224, “*A RESOLUTION ADOPTING THE HARRISBURG WATER SYSTEM MASTER PLAN.*”

4. **THE MATTER OF A REQUEST TO REDUCE ACCRUED AND FUTURE INTEREST RATES ON AN EXISTING LIEN, AND APPROVING RESOLUTION NO. 1225**

STAFF REPORT:

Exhibit A: Resolution No. 857

Exhibit B: Request from Tim Walter

Exhibit C: Amending Resolution No. 1225

ACTION: Motion to approve Resolution No. 1225, *"A RESOLUTION AMENDING RESOLUTION NO. 857, REMOVING THE INTEREST RATE REQUIREMENT, AND THEREFORE REDUCING THE AMOUNT OF THE LIEN ON THAT PROPERTY IDENTIFIED AS 15S-04W-10CA 00200"*.

NEW BUSINESS

5. THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR ENHANCED TRAFFIC ENFORCEMENT SERVICES

STAFF REPORT:

Exhibit A: Response to Request for Proposal – City of Coburg

Exhibit B: Final Draft of the Intergovernmental Agreement for
Traffic Enforcement Services

ACTION: MOTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITIES OF HARRISBURG AND COBURG FOR TRAFFIC ENFORCEMENT SERVICES FOR 11 CONSECUTIVE MONTHS COMMENCING FEB 1, 2020, WITH A TOTAL COST NOT TO EXCEED \$15,000

6. THE MATTER OF AUTHORIZING A MURAL TO BE PAINTED IN THE HARRISBURG PUBLIC LIBRARY

STAFF REPORT:

Exhibit A: Drawing of Proposed Mural

Exhibit B: Picture of the proposed mural location

ACTION: MOTION TO AUTHORIZE CITY STAFF TO PROCEED WITH THE STEPS NEEDED TO CONTRACT WITH HOLLY BEA JONES TO PAINT AN APPROVED MURAL ON THE WALL OF THE HARRISBURG PUBLIC LIBRARY.

7. THE MATTER OF APPROVING THE 5TH STREET IMPROVEMENT PROJECT.

STAFF REPORT:

Exhibit A: 5th Street Improvement Plans

ACTION: MOTION TO APPROVE THE S. 5TH STREET IMPROVEMENT PROJECT

8. THE MATTER OF APPROVING A REVISED INTERIM CITY ADMINISTRATOR CONTRACT

STAFF REPORT:

Exhibit A: Proposed New Contract

Exhibit B: Current Interim Administrator's Contract

Exhibit C: Email from City Attorney, Jim Brewer

ACTION: MOTION TO APPROVE THE REVISED EMPLOYMENT AGREEMENT BETWEEN THE CITY OF HARRISBURG AND JOHN HITT, EFFECTIVE JAN 14, 2020.

9. THE MATTER OF PROCLAIMING JANUARY 26-FEB 1, 2020 AS SCHOOL CHOICE WEEK IN THE CITY OF HARRISBURG

STAFF REPORT:

Exhibit A: Mayor's Proclamation – School Choice Week

ACTION: If the Mayor chooses, he may proclaim January 26 – Feb 1, 2020 as School Choice Week in the City of Harrisburg.

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

10. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: Library Board Appointments

Exhibit B: Planning Commission Appointments

Exhibit C: Knife River 3rd Addendum to Purchase Agreement

Exhibit D: City Council Work Session Minutes for October 22, 2019

Exhibit E: Payment Approval Report for December 2019

Exhibit F: Planning Commission Minutes for October 15, 2019

Exhibit G: Personnel Committee Minutes for October 9, 2019

Exhibit H: Library Board Minutes for November 14, 2019

ACTION: Motion to Approve the Consent List

A motion to approve the consent list will approve the following:

1. The Appointment of Anita McClure to the Library Board for the remainder of a term ending June 30, 2020.
2. The Appointment of Jeremy Moritz and Roger Bristol to new 4-year terms ending December 31, 2023
3. The City Council Minutes for the October 22, 2019 Work Session

4. The payment approval report for December 2019

CITY ADMINISTRATOR VERBAL REPORT

The City Administrator will provide a Verbal Report on the following:

1. Knife River 3rd Addendum Agreement (In the Consent List section)
2. City Administrator Recruitment
3. Summer Sounds Concerts & Movies
4. Municipal Court Status Report

OTHER ITEMS

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