



## Harrisburg City Council Business Meeting Agenda

April 13, 2021

6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE.**

**STAFF REPORT:**

Exhibit A: If the City Report and Contract Reports are provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

**ACTION: DISCUSSION ONLY**

**NEW BUSINESS**

**2. THE MATTER OF REVIEWING AND APPROVING THE PROPOSED CHANGES TO THE LIBRARY POLICY THAT SUPPORT BECOMING A FINE FREE LIBRARY ON A TRIAL BASIS.**

**STAFF REPORT:**

Exhibit A: Library Policy Changes

**ACTION: MOTION TO APPROVE/AMEND/DENY THE LIBRARY POLICY CHANGES TO SUPPORT THE FINE FREE LIBRARY TRIAL.**

**3. THE MATTER OF DISCUSSING AND APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TRI-COUNTY CHAMBER OF COMMERCE AND THE CITY OF HARRISBURG TO SUPPORT THE ANNUAL SUMMER CONCERT SERIES**

**STAFF REPORT:**

Exhibit A: The original proposal that John provided to the Chamber of Commerce.

Exhibit B: Proposed MOU between the City and the Chamber

**ACTION: MOTION TO APPROVE/AMEND THE MOU BETWEEN THE TRI-COUNTY CHAMBER OF COMMERCE AND THE CITY OF HARRISBURG REGARDING THE**

**COLLABORATIVE PARTNERSHIP BETWEEN THE TWO ORGANIZATIONS TO SUPPORT THE ANNUAL SUMMER CONCERT SERIES.**

**4. THE MATTER OF APPROVING A LOCAL GOVERNMENT GRANT PROGRAM AGREEMENT WITH THE OREGON PARKS AND RECREATION DEPARTMENT (OPRD)**

**STAFF REPORT:**

Exhibit A: OPRD Agreement

**ACTION: MOTION TO APPROVE THE LOCAL GOVERNMENT GRANT PROGRAM AGREEMENT FOR THE PARKS MASTER PLAN UPDATE**

**5. THE MATTER OF THE MAYOR PROCLAIMING APRIL AS CHILD ABUSE PREVENTION AND AWARENESS MONTH**

**STAFF REPORT:**

Exhibit A: Proclamation for April 2021

**ACTION: THE MAYOR OR HIS DESIGNEE WILL READ THE PROCLAMATION ALOUD THAT WILL PROCLAIM APRIL 2021 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH IN HARRISBURG**

**6. THE MATTER OF APPROVING THE CONSENT LIST**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**STAFF REPORT:**

Exhibit A: City Council Minutes for February 9, 2021

Exhibit B: City Council Minutes for February 10, 2021

Exhibit C: City Council Minutes for February 23, 2021

Exhibit D: City Council Minutes for March 9, 2021

Exhibit E: Payment Approval Report for March 2021

Exhibit F: Planning Commission Minutes for March 16, 2021

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**The City Council Minutes for February 9, February 10, February 23,  
and March 9, 2021**

**The Payment Approval Report for March 2021**

**CITY ADMINISTRATOR VERBAL REPORT:**

1. OGEC (Oregon Government Ethics Commission) Deadline is April 15, 2021.
2. Building/Electrical Permits Assumption Plan - Final BCD (Building Codes Division) Approval and Acela IGA
3. Mid-Valley Partnership (Economic Development) Report Out
4. Mid-Valley Local Emergency Planning Committee (MVLEPC) Function Exercise April 22, 2021 800-1100 hours.
5. City Recorder Interviews

**OTHER ITEMS**

**ADJOURN**