



City Council Business Meeting Agenda  
June 23, 2020  
6:30 PM

---

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *This meeting is held in a facility that has been disinfected prior to use. Masks are optional, as long as 6' physical separation of space is maintained. 6' physical separation of attendees is required unless they are part of a family unit.*
9. *If you wish to provide testimony, and are unable to attend, please contact the City Recorder, who can put you on a call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**1. STAFF REPORT: LCSO REPORTS FOR MAY 2020**

**RESOLUTIONS**

**2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**OPEN A PUBLIC HEARING FOR CITIZEN'S TO HAVE THE OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**STAFF REPORT:**

Exhibit A: Resolution No. 1238

Exhibit B: Resolution No. 1239

**ACTION: MOTION TO APPROVE:**

- 1. RESOLUTION NO. 1238, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2020-21."**
- 2. RESOLUTION NO. 1239, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2020-21."**

**3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2020-21 AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2020-2021 BY APPROVING RESOLUTION NO. 1240.**

**STAFF REPORT:**

Exhibit A: Approved 2020/2021 Budget

Exhibit B: Resolution No. 1240

**ACTION: MOTION TO ADOPT THE APPROVED FY 2020-2021 CITY BUDGET, AND TO APPROVE THE FY 2020-2021 CITY BUDGET THROUGH RESOLUTION NO. 1240, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2020-2021."**

**NEW BUSINESS**

**4. THE MATTER OF DISCUSSION OF A CITY POLICY REGARDING USE(S) OF CITY OWNED PROPERTY FOR POLITICAL ACTIVITIES OR ADVOCACY AS DEFINED IN ORS 260.005**

**STAFF REPORT:**

Exhibit A: Draft Policy for Use of City Property for Political Activities

**ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO PREPARE A CITY COUNCIL POLICY FOR THE USE OF CITY PROPERTY FOR POLITICAL ADVOCACY AND ACTIVITIES FOR CONSIDERATION AT THE JULY 28, 2020 CITY COUNCIL MEETING.**

**5. THE MATTER OF CONSIDERATION OF A STATE OF OREGON/CITY OF HARRISBURG GRANT AGREEMENT NO. 1070**

**STAFF REPORT:**

Exhibit A: Grant Agreement No. 1070 Inclusive of Exhibits 'A' – 'D'.

**ACTION: MOTION TO APPROVE GRANT NO. 1070, INCLUSIVE OF ATTACHED EXHIBITS 'A' – 'D' AND APPOINT CITY ADMINISTRATOR JOHN HITT AS THE 'GRANTEE'S GRANT MANAGER' AND AS AUTHORIZED SIGNATORY FOR THE CITY.**

**6. THE MATTER OF REVIEWING THE CITY 3RD QUARTER FY 2019-2020 FINANCIAL REPORT DOCUMENT.**

**STAFF REPORT:**

Exhibit A: 3rd Quarter Financial Report

**ACTION: MOTION TO APPROVE THE CITY'S 3RD QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2019-2020.**

**7. THE MATTER OF APPROVING THE CONSENT LIST**

**CONSENT LIST:** *Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.*

**STAFF REPORT:**

Exhibit A: City Council Minutes for April 28, 2020

Exhibit B: Payment Approval Report for May 2020

Exhibit C: Budget Committee Appointment

Exhibit D: Library Board Appointment

**ACTION: MOTION TO APPROVE THE CONSENT LIST.**

**A motion to approve the consent list approves the following:**

- 1. The City Council Minutes for April 28, 2020**
- 2. The payment Approval Report for May 2020**
- 3. The appointment of Travis Walker to the Budget Committee for a term ending this year, and a new 3-year term ending Dec 31, 2023.**
- 4. The appointment of James Blake and Anita McClure to the Library Board for new 4-year terms ending June 30, 2024**

**8. CITY ADMINISTRATOR VERBAL REPORT:**

1. CA Schedule
2. HFEA Reverse Parade
3. HRA - Project Amendments
4. Grant Status Updates
5. Staffing Updates

**OTHER ITEMS**

**ADJOURN**