



City Council Agenda
May 12, 2026
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

PROCLAMATION

- 1. THE MATTER OF A PROCLAIMING MAY 2026 AS MENTAL HEALTH MONTH IN HARRISBURG**

STAFF REPORT:

Exhibit A: Proclamation

ACTION: THE MAYOR WILL READ THE PROCLAMATION SETTING MAY AS MENTAL HEALTH MONTH IN HARRISBURG

NEW BUSINESS

- 2. THE MATTER OF REVIEWING AND APPROVING THE BID FOR AN RECTANGULAR RAPID FLASH BEACON (RRFB) AT HWY 99 AND SMITH STREET**

STAFF REPORT:

Exhibit A: Bid Results

Exhibit B: Engineer's Recommendation

ACTION: MOTION TO RECOMMEND THAT THE CONTRACT BE AWARDED TO BROWN CONTRACTING INC, IN THE AMOUNT OF \$68,762

- 3. THE MATTER OF REVIEWING AND APPROVING THE BID FOR A PORTABLE TRAILER MOUNTED BACKUP POWER GENERATOR**

STAFF REPORT:

Exhibit A: CAT Sourcewell Quote

ACTION: MOTION TO AWARD THE CONTRACT TO CAT VIA SOURCEWELL CONTRACT #092222-CAT FOR \$225,619

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

- 4. THE MATTER OF APPROVING THE CONSENT LIST**

STAFF REPORT:

Exhibit A: City Council Minutes for March 24, 2026

Exhibit B: Payment Approval Report for April 2026

Exhibit C: Board Application and Library Board Meeting Staff Report for
Alexandria Bennett

Exhibit D: Planning Commission Minutes for September 16, 2025

Exhibit E: City and HRA Board Budget Committee Minutes for May 12, 2025

Exhibit F: Library Board Minutes for March 3, 2026

Exhibit G: Municipal Court Collections Report for April 2026

Exhibit H: Municipal Court Citation Report for April 2026

Exhibit I: Code Enforcement Report for April 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for March 24, 2026

The Payment Approval Report for April 2026

Appointment of Alexandria Bennett to the Library Board for a term ending June 30, 2030

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible

- Eagle Park – Grand Re-opening May 21 3:00 to 6:00 with Ribbon Cutting (4:00 or 4:30, Final Time TBD)
- HCC Landscape Refresh May 16, 9:00am
- Key Bank Neighbor's Make the Difference Day on June 2, 1:00 to 4:30

OTHER ITEMS

ADJOURN