



HRA Board Meeting Agenda

August 09, 2022

6:30 PM

Immediately following the City Council Meeting

Chair Person:	Robert Duncan
Vice Chair Person:	Mike Caughey
Members:	Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
6. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory difficulties, not to attend this meeting.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*

CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

APPROVAL OF MINUTES

- 1. MOTION TO APPROVE THE MINUTES FROM THE JUNE 14, 2022 AND JUNE 28, 2022 HRA BOARD MEETING**

NEW BUSINESS

- 2. THE MATTER OF APPROVING THE FINDINGS IN RELATION TO SOLE SOURCE PROCUREMENT, AND THE PERSONAL SERVICES WITH ELAINE HOWARD CONSULTING, LLC, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN THE AGREEMENT**

STAFF REPORT:

Exhibit A: Professional Services Agreement

Exhibit B: Services and Experience listing for Elaine Howard

Consulting, LLC .

ACTION: MOTION TO APPROVE THE FINDINGS IN RELATION TO SOLE SOURCE PROCUREMENT AS ALLOWED IN ORS 279B.075, THE PERSONAL SERVICES AGREEMENT WITH ELAINE HOWARD CONSULTING, LLC, AND TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE AGREEMENT

- 3. THE MATTER OF A PRESENTATION & BRIEFING FROM ELAINE HOWARD CONSULTING, LLC, IN RELATION TO STARTING WHAT WOULD BE HARRISBURG REDEVELOPMENT AGENCY SUBSTANTIAL AMENDMENT NO.6**

STAFF REPORT:

Exhibit A: Staff Report from June 28, 2022

ACTION: REVIEW THE INFORMATION PROVIDED BY ELAINE HOWARD CONSULTING, LLC, AND MOTION TO START THE FORMAL PROCESS OF SUBSTANTIAL AMENDMENT NO. 6

OTHER

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