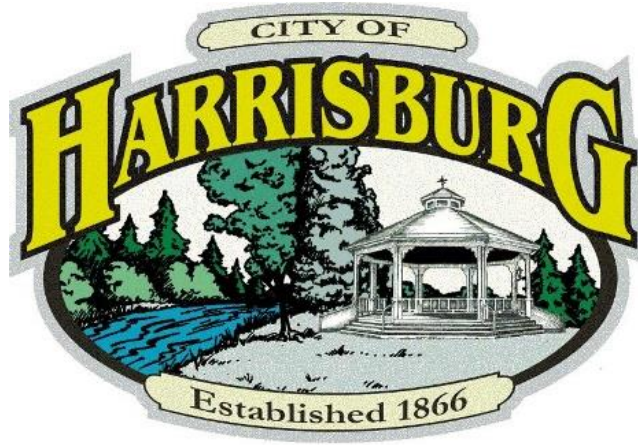




City Council Agenda
July 28, 2026
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Cindy Knox, Dana Henry, and
vacancy
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

1. THE MATTER OF APPOINTING JEREMY MORITZ TO THE CITY COUNCIL FOR A TERM ENDING DECEMBER 31, 2026

STAFF REPORT:

Exhibit A: Jeremy Moritz Application

ACTION: MOTION TO APPOINT JEREMY MORITZ TO THE CITY COUNCIL FOR A TERM ENDING DECEMBER 31, 2026, AS PER THE RECOMMENDATION OF MAYOR ROBERT DUNCAN

LCSO REPORT

2. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: LCSO Report for June 2026

ACTION: DISCUSSION ONLY

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

3. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: Coburg 2nd Quarter 2026 Overview

Exhibit B: Coburg 2nd Quarter 2026 Stats by Month

Exhibit C: Coburg 2nd Quarter 2026 Hours Billed

ACTION: DISCUSSION ONLY

ORDINANCES

4. THE MATTER OF APPROVING ORDINANCE NO. 1014, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS"

STAFF REPORT:

Exhibit A: Ordinance No 1014

ACTION: MOTION TO APPROVE ORDINANCE NO. 1014, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS"

NEW BUSINESS

- 5. THE MATTER OF APPROVING A LIQUOR LICENSE FOR US MARKET LOCATED AT 325 S 3RD ST**

STAFF REPORT:

Exhibit A: Liquor License Application-Redacted

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR OR HER DESIGNEE TO RECOMMEND THAT THE OLCC APPROVE THE LIQUOR LICENSE FOR L & D RETAIL MANAGEMENT, LLC DBA US MARKET

- 6. THE MATTER OF APPOINTING JANA JENKINS TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027**

STAFF REPORT:

Exhibit A: Redacted-Application for Jana Jenkins

ACTION: MOTION TO APPOINT JANA JENKINS TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027

- 7. THE MATTER OF A PRESENTATION FROM RYAN VOGT, EXECUTIVE DIRECTOR OF THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG) AND COMMUNITY SERVICES CONSORTIUM (CSC)**

STAFF REPORT:

Exhibit A: OCWCOG 2025 Regional Report

Exhibit B: CSC Annual Report 2025

Exhibit C: 2025 Harrisburg Annual Report

ACTION: INFORMATION ONLY

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

8. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for April 28, 2026, and May 26, 2026

Exhibit B: Payment Approval Report for June 2026

Exhibit C: Municipal Court Collections Report for June 2026

Exhibit D: Municipal Court Citation Report for June 2026

Exhibit E: Code Enforcement Report for June 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for April 28, 2026, and May 26, 2026

The Payment Approval Report for June 2026

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible

- Eagle Park Fire
- Staffing

9. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

AN EXECUTIVE SESSION WILL NOW BE OPENED UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

STAFF REPORT:

Exhibits: None

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

OTHER ITEMS

ADJOURN