



Harrisburg City Council Agenda
January 14, 2025
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas, Cindy Knox
Vacancy and Youth Advisor Nolan Malpass
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF ADMINISTERING OATHS OF OFFICE AND APPOINTING A COUNCIL PRESIDENT

STAFF REPORT:

Exhibits: None

ACTION: AFTER OATHS OF OFFICE ARE ADMINISTERED, COUNCIL MEMBERS WILL FILL OUT A BALLOT WITH THEIR CHOICE OF CANDIDATE FOR COUNCIL PRESIDENT

2. THE MATTER OF THE MAYOR APPOINTING A CITY COUNCIL MEMBER TO THE PERSONNEL COMMITTEE

STAFF REPORT:

Exhibits: None

ACTION: I, MAYOR ROBERT DUNCAN, APPOINT _____ TO SERVE ON THE PERSONNEL COMMITTEE EFFECTIVE JANUARY 14, 2025

3. THE MATTER OF REVIEWING THE 1ST DRAFT OF THE 2025-2030 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Redlined Strategic Plan

ACTION: DISCUSSION ONLY

4. THE MATTER OF APPROVING A TASK ORDER FROM PSU, BASED ON THE EXISTING IGA WITH LOC, FOR THE WAGE COMPENSATION AND BENEFIT ANALYSIS PROJECT

STAFF REPORT:

Exhibit A: Copy of the LOC IGA

Exhibit B: Task Order with PSU (Emailed prior to the meeting)

ACTION: MOTION TO APPROVE USING THE LOC/PSU IGA, AND THE TASK ORDER WITH PORTLAND STATE UNIVERSITY FOR A WAGE COMPENSATION AND BENEFIT ANALYSIS FOR FY 2025-2026

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for November 12, 2024

Exhibit B: Payment Approval Report for December 2024

Exhibit C: Library Board Appointment for Madison Stepherson

Exhibit D: Municipal Court Collections Report December 2024

Exhibit E: Municipal Court Citation Report December 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- **Minutes from the November 12, 2024 City Council Meeting**
- **The Payment Approval Report for December 2024**
- **Appointment of Madison Stepherson to the Library Board for a term ending June 30, 2028**

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Oregon Health Authority Update
- OCCU ITM Kiosk
- City Day at the Capital
- SMAC
- Eagle Park Wetlands & Cultural Survey

OTHER ITEMS

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