



City Council Business Meeting Agenda
August 08, 2023
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: LCSO City Report July 2023

ACTION: DISCUSSION ONLY

NEW BUSINESS

2. THE MATTER OF TRACKING HOURS FROM LCSO

STAFF REPORT:

Exhibit A: LCSO Memo from Sergeant Frambes

Exhibit B: Contract Hours Spreadsheet

ACTION: FOR INFORMATION ONLY

3. THE MATTER OF APPROVING AN ADDENDUM TO THE CITY ENGINEERS CONTRACT

STAFF REPORT:

Exhibit A: Email from Damien Gilbert/Branch Engineering

Exhibit B: Proposed Addendum and Fee Update

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE CITY ENGINEER CONTRACT ADDENDUM AS SHOWN IN EXHIBIT B

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for June 14th, June 28th, & July 25, 2023

Exhibit B: Payment Approval Report for July 2023

Exhibit C: Library Board Minutes for July 13, 2023

Exhibit D: Municipal Court Collections Report July 2023

Exhibit E: Municipal Court Citation Report July 2023

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- **City Council Minutes for June 14th, June 28th, & July 25th, 2023**
- **The Payment Approval Report for July 2023**

VERBAL REPORT: Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- Utility Bills
- Harrisburg Harvest Festival Tractor/Truck Pull
- Sommerville Loop
- SMAC Legislative Training: 7:00pm
 - August 4th- Brownville
 - August 31st - Halsey
 - September 14th- Halsey
 - September 21st - Harrisburg
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OTHER ITEMS

ADJOURN