



City Council Business Meeting Agenda  
October 13, 2020  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO**

**STAFF REPORT:**

Exhibit A: If the City Report and Contract Reports are provided to us prior to when the agenda is compiled, the reports will be attached to this staff report.

**ACTION: DISCUSSION ONLY**

**2. THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2018-2019 AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER**

**STAFF REPORT:**

Exhibit A: FY 2018-2019 Audit Report. (The Report is available on the City Website under Government/Finance/Documents.

**ACTION: MOTION TO APPROVE THE CITY'S FISCAL YEAR 2018-2019 AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.**

**THE CITY COUNCIL MEETING WILL NOW BE RECESSED AT THE HOUR OF \_\_\_\_\_ PM. WE WILL HOLD THE HRA BOARD MEETING IN IT'S ENTIRETY AND WILL RETURN TO THE CITY COUNCIL MEETING AT THE END TO RESUME WITH REGULAR BUSINESS.**

**THE CITY COUNCIL MEETING WILL NOW RESUME AT THE HOUR OF \_\_\_\_\_ PM.**

**ORDINANCES**

**3. THE MATTER OF APPROVING ORDINANCE NO. 976, "AN ORDINANCE REPEALING ORDINANCE NO. 939, AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY'S MUNICIPAL CODE"**

**STAFF REPORT:**

Exhibit A: HMC CHAPTER 5.40

Exhibit B: HMC CHAPTER 5.30

Exhibit C: PROPOSED ORDINANCE NO. 976

**ACTION: MOTION TO APPROVE ORDINANCE NO. 976, "AN ORDINANCE REPEALING ORDINANCE NO. 939 AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY'S MUNICIPAL CODE".**

## RESOLUTIONS

4. **THE MATTER OF APPROVING RESOLUTION NO 1246 WHICH WILL ALLOW AN EMERGENCY TO BE DECLARED, AND THEREBY GRANTING TO THE CITY ADMINISTRATOR AUTHORITY TO APPROVE EMERGENCY HOUSING NEEDS, AS WELL AS THE EXTENSION OF LAND USE APPLICATIONS (IF NEEDED) UNTIL NOVEMBER 1, 2021**

### STAFF REPORT:

Exhibit A: Proposed Resolution No. 1246

Exhibit B: Letter from Curt McCracken asking for additional extension of their site plan

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1246, "A RESOLUTION DECLARING AN EMERGENCY IN THE CITY OF HARRISBURG, OREGON AND AUTHORIZING THE CITY ADMINISTRATOR TO GRANT APPROVAL, UP TO AND INCLUDING OCTOBER 31, 2021, TO USE CERTAIN RV'S AS EMERGENCY HOUSING AND EXTEND THE TIME LIMIT ON APPROVED LAND USE APPLICATIONS".**

## NEW BUSINESS

5. **THE MATTER OF WATERLINE IMPROVEMENTS ON 8th PLACE & EAGLES WAY**

### STAFF REPORT:

Exhibit A: Bid Results and Engineers recommendation will be provided at the meeting.

**ACTION: TBD – SEE ENGINEERS REPORT FOR SUGGESTED MOTION**

6. **THE MATTER OF APPROVING THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER) EXPENSE REPORT**

### STAFF REPORT:

Exhibit A: Expense Report Ending June 30, 2020

**ACTION: MOTION TO APPROVE THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER) EXPENSE REPORT.**

## THE MATTER OF APPROVING THE CONSENT LIST

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

### STAFF REPORT:

Exhibit A: City Council Minutes for August 11, 2020

Exhibit B: City Council Minutes for August 25, 2020

Exhibit C: Payment Approval Report for September 2020

Exhibit D: Planning Commission Minutes for August 18, 2020

**ACTION:** Motion to approve the consent List

A motion to approve the consent list will approve the following:

**The City Council Minutes for August 11, and August 25, 2020**

**The Payment Approval Report for September 2020**

**CITY ADMINISTRATOR VERBAL REPORT**

1. Update on Building Permits Project
2. Update on Zoning Code Amendment Project
3. Halloween Events
4. Sleeping/Camping in Parks

**OTHER ITEMS**

**ADJOURN**