



## City Council Work Session Agenda

June 27, 2023

6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas and Vacancy  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report May 2023

**ACTION: DISCUSSION ONLY**

**ORDINANCES**

- 2. THE MATTER OF HOLDING A PUBLIC HEARING FOR AN ANNEXATION AND ZONE MAP CHANGE FOR 31.2 ACRES OF PROPERTY OWNED BY THE CITY OF HARRISBURG AND OTHERWISE KNOWN AS EAGLE PARK, AND APPROVING ORDINANCE NO. 995, "AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE"**

**The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to testify in relation to the annexation & zone amendment of Eagle Park**

**STAFF REPORT:**

Exhibit A: Staff Report – Planning Commission Meeting 06.20.23

Exhibit B: Land Use Application, Initial Report, and Maps

Exhibit C: Ordinance No. 995

**ACTION: MOTION TO APPROVE ORDINANCE NO. 995, "AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE"**

- 3. THE MATTER OF EXTENDING THE BNSF FRANCHISE AGREEMENT FOR ONE ADDITIONAL MONTH, BY APPROVING ORDINANCE NO. 996, "AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023"**

**STAFF REPORT:**

Exhibit A: Ordinance No. 996

**ACTION: MOTION TO APPROVE ORDINANCE NO. 996, "AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023"**

- 4. THE MATTER OF APPROVING ORDINANCE NO. 997, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES"**

**STAFF REPORT:**

Exhibit A. Ordinance No. 997

**ACTION: MOTION TO APPROVE ORDINANCE NO. 997 "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES"**

**RESOLUTIONS**

- 5. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to comment on the uses of State Revenue Sharing Funds**

**STAFF REPORT:**

Exhibit A: Resolution No. 1276

Exhibit B: Resolution No. 1277

**ACTION: MOTION TO APPROVE:**

**RESOLUTION NO. 1276, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE RVENUE SHARING MONEY IN FY 2023-2024".**

**RESOLUTION NO. 1277, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2023-24."**

- 6. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2023-24 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1278), SEWER RATES (RESOLUTION NO. 1279), STORM DRAINAGE RATES (RESOLUTION 1280), TO ADOPT BUDGET APPROPRIATIONS FOR FY 2023-2024 BY APPROVING RESOLUTION NO. 1281 AND ADOPT A MODIFIED CASH BASIS FOR ACCOUNTING BY APPROVING RESOLUTION NO. 1282.**

**STAFF REPORT:**

Exhibit A: Approved/Amended 2023/2024 Budget

Exhibit B: Resolution No. 1278

Exhibit C: Resolution No. 1279

Exhibit D: Resolution No. 1280

Exhibit E: Resolution No. 1281

Exhibit F: Resolution No. 1282

**ACTION: MOTION TO ADOPT THE APPROVED FY 2023-2024 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:**

**RESOLUTION NO. 1278, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1266, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."**

**RESOLUTION NO. 1279, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1267, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."**

**RESOLUTION NO. 1280, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1268, AND ESTABLISHING AN EFFECTIVE DATE."**

**RESOLUTION NO. 1281, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2023-2024."**

**RESOLUTION NO. 1282 "RESOLUTION ADOPTING THE CASH BASIS OF ACCOUNTING FOR THE ANNUAL BUDGET, BOOKS OF RECORD, AND FINANCIAL REPORTING"**

**NEW BUSINESS**

- 7. THE MATTER OF CONSIDERATION TO ALLOW A "COMMUNITY & ECONOMIC DEVELOPMENT PROPERTY IMPROVEMENT GRANT" REQUEST FOR \$39,160 FROM**

**THE OWNER OF THE AIR THAI RESTAURANT BUILDING LOCATED AT 180 MOORE ST.**

**STAFF REPORT:**

Exhibit A: Property Improvement Grant Application

Exhibit B: Pictures & Quotes

Exhibit C: 'Draft Program Guidelines and Overview'

**ACTION "TBD – DISCUSSION"**

**8. THE MATTER OF RECONSIDERING SIZE LIMITATIONS TO ACCESSORY STRUCTURES IN HMC 18.50.150**

**STAFF REPORT:**

Exhibit A: HMC 18.50.150

**ACTION: DISCUSSION & TBD**

**OTHER ITEMS**

**ADJOURN**