



Harrisburg City Council Agenda  
July 22, 2025  
6:30 PM

---

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,  
Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

1. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report for June 2025

**ACTION: DISCUSSION ONLY**

2. **THE MATTER OF REVIEWING THE 2025 2ND QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG**

**STAFF REPORT:**

Exhibit A: Harrisburg Crime Comparison 2nd Qtr.

Exhibit B: LCSO Contract Cities Report for 2nd Qtr.

**ACTION: NO ACTION. INFORMATION ONLY**

**COBURG POLICE TRAFFIC ENFORCEMENT REPORT**

3. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: Coburg 2025 2nd Quarter Stats Report

**ACTION: DISCUSSION ONLY**

**RESOLUTIONS**

4. **THE MATTER OF AUTHORIZING AN INTERIM FINANCING CONTRACT FOR A SPECIAL PUBLIC WORKS FUND DEVELOPMENT PROJECT FOR \$3.5 MILLION, BY APPROVING RESOLUTION NO 1307 "A RESOLUTION OF THE CITY OF HARRISBURG, OREGON AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO AN INTERIM FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY."**

**STAFF REPORT:**

Exhibit A: Notice of Award, & Award Summary

Exhibit B: Interim Financing Contract

Exhibit C: Legal Opinion

Exhibit D: Proposed Disbursement Schedule

Exhibit E: Resolution No. 1307

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1307, "A RESOLUTION OF THE CITY OF HARRISBURG, OREGON AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO AN INTERIM FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY."**

- 5. THE MATTER OF DECLARING AN EMERGENCY BY ADOPTING RESOLUTION NO. 1308, IN RELATION TO BANK EROSION ON THE EAST SIDE OF BANK OF THE WILLAMETTE RIVER, AT THE NW CORNER OF CITY LIMITS, ADJACENT TO 15S04W0900605, AND ADJACENT TO CITY PROPERTY LOCATED AT 15S04W0900700**

**STAFF REPORT:**

Exhibit A: Resolution No. 1308

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1308, "A RESOLUTION DECLARING AN EMERGENCY IN THE CITY OF HARRISBURG IN RELATION TO SEVERE BANK EROSION ON THE EAST BANK OF THE WILLAMETTE RIVER."**

**NEW BUSINESS**

- 6. THE MATTER OF APPROVING, AMENDING, OR DENYING A REQUEST FOR A SPECIAL EVENT LICENSE FOR HAYWORTH ESTATE WINES DURING REMAINING SUMMER SOUNDS CONCERTS.**

**STAFF REPORT:**

Exhibit A: Local Government Recommendation Form

**ACTION: MOTION TO APPROVE, AMEND OR DENY THE REQUEST FOR A SPECIAL EVENT LICENSE FOR HAYWORTH ESTATE WINES ON JULY 31, AND AUGUST 7.**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

## **7. THE MATTER OF APPROVING THE CONSENT LIST**

### **STAFF REPORT:**

Exhibit A: City Council Minutes for June 10, 2025

Exhibit B: Payment Approval Report for June 2025

Exhibit C: Municipal Court Collections Report for June 2025

Exhibit D: Municipal Court Citation Report for June 2025

Exhibit E: June 2025 Code Enforcement Report

### **ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Minutes from the June 10, 2025 City Council Meeting**

**The Payment Approval Report for May 2025**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Field Damage from 4<sup>th</sup> of July Fireworks
- Biz Expo
- Harvest Festival

### **OTHER ITEMS**

### **ADJOURN**