



Harrisburg City Council Business Meeting Agenda

July 22, 2019

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas
Meeting Location: Senior Center - 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

1. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: Payment Approval Report for June 2019

Exhibit B: Minutes of June 11, 2019

Agenda Item No. 2 Below: Library Board Appointment

Agenda Item No. 3 Below: Out of State Travel for the Finance Officer

Exhibit E: LCSO Report for the month of June (The month of May that was reviewed by Lieutenant Duncan at the June Council meeting, is available in the Minutes of June 11, 2019.)

Exhibit F: Library Board Minutes for June 13, 2019

ACTION: Motion to approve the consent List

A motion to approve the consent list will approve the following:

The payment approval report for June 2019

The minutes of June 11, 2019

The Appointment of Jayne Detering to the Library Board for a term ending June 30, 2023.

The Out of State Travel for the Finance Officer

2. THE MATTER OF FILLING A VACANCY ON THE LIBRARY BOARD

STAFF REPORT:

Exhibit A: Candidate Application

ACTION: THE APPROVAL OF THE CONSENT LIST WILL APPROVE THE MAYORAL APPOINTMENT AND THE CITY COUNCIL CONFIRMING VOTE FOR THE APPOINTMENT OF JAYNE DETERING TO THE LIBRARY BOARD WITH A TERM ENDING JUNE 30, 2023.

3. THE MATTER OF APPROVING OUT OF STATE TRAINING AND TRAVEL EXPENSES FOR THE FINANCE OFFICER.

STAFF REPORT:

Exhibit A: None

ACTION: THE MOTION TO APPROVE THE CONSENT LIST WILL APPROVE THE OUT OF STATE TRAVEL COSTS TO ALLOW TIM GAINES TO ATTEND THE ANNUAL CASELLE CONFERENCE IN LAS VEGAS, NEVADA.

ORDINANCES

4. THE MATTER OF APPROVING ORDINANCE NO. 970, "AN ORDINANCE TO LEVY NUISANCE ASSESSMENTS AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG."

STAFF REPORT:

Exhibit A: Notice of Costs of Abatement Form

Exhibit B: Notice of Lien Assignment Form

Exhibit C: Proposed Ordinance No. 970

ACTION: Motion to Approve Ordinance No. 970, "AN ORDINANCE TO LEVY NUISANCE ASSESSMENTS AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG."

NEW BUSINESS

5. THE MATTER OF APPROVING A SPECIAL TEMPORARY HOUSING PERMIT

STAFF REPORT:

Exhibit A: Letter from Applicant/Property Owners

ACTION: MOTION TO APPROVE A SPECIAL TEMPORARY HOUSING PERMIT FOR BRETT AND GINNY WARD FOR THE PROPERTY AT 905 PRICEBORO ROAD, AND TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE A ONE-TIME EXTENSION OF THE PROPOSED PERMIT FOR AN ADDITIONAL 90 DAYS.

6. THE MATTER OF HARRISBURG PUBLIC LIBRARY AMNESTY PROGRAM FOR LATE FINES AND LOST LIBRARY MATERIALS.

STAFF REPORT:

Exhibit A: Library Stats; last 12 months

Exhibit B: Library Stats; all time

Exhibit C: Articles on Food for Fines

ACTION: MOTION TO APPROVE AN AMNESTY PROGRAM FOR LATE AND LOST BOOKS TO BEGIN AUGUST 1, 2019.

7. THE MATTER OF CONSIDERING WHETHER OR NOT TO ALLOW A MURAL BE PAINTED ON AN INTERIOR WALL OF THE LIBRARY.

STAFF REPORT:

Exhibit A: Drawing of proposed mural

ACTION: TBD

8. THE MATTER OF DETERMINING WHETHER OR NOT TO APPLY FOR ODOT'S SPECIAL CITY ALLOTMENT GRANT FOR STREET REPAIRS TO LASALLE STREET BETWEEN 6TH AND 9TH STREETS.

STAFF REPORT: Exhibit A: SCA Grant Application

ACTION: MOTION TO AUTHORIZE CITY STAFF TO APPLY FOR THE SPECIAL CITY ALLOTMENT GRANT FOR IMPROVEMENTS TO LASALLE STREET BETWEEN 6TH AND 9TH STREETS.

9. THE MATTER OF CONSIDERING A LOBBYING LETTER PROVIDED BY THE COALITION AGAINST BIGGER TRUCKS.

STAFF REPORT:

Exhibit A: Draft Federal Lobbying Letters from CABT

ACTION: TBD

10. THE MATTER OF REVIEWING THE 4th QUARTER FY 2018-2019 FINANCIAL REPORT DOCUMENT

STAFF REPORT:

Exhibit A: 4th Quarter Financial Report

ACTION: MOTION TO APPROVE THE 4TH QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2018-2019

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11. THE MATTER OF OPENING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(F): "TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION."

STAFF REPORT:

Exhibit A: City Attorney's Legal Analysis

ACTION: TBD

OTHER ITEMS

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