



Harrisburg City Council Business Meeting Agenda
November 12, 2019
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

RESOLUTIONS

- 1. THE MATTER OF APPROVING RESOLUTION NO. 1222 WHICH WILL ALLOW A FEE INCREASE OF 2.4%, EFFECTIVE JAN 1, 2020, AND COMMITS REPUBLIC SERVICES TO PAYING THE CITY A FRANCHISE FEE OF 7% LEVIED ON GROSS COLLECTION REVENUES REALIZED BY REPUBLIC WITHIN HARRISBURG CITY LIMITS.**

STAFF REPORT:

Exhibit A: August 23, 2019 Letter from Julie Jackson – Republic Services

Exhibit B: New Rate Schedule

Exhibit C: Resolution No. 1222

ACTION: MOTION TO APPROVE RESOLUTION NO. 1222, “A RESOLUTION APPROVING A 2.4% RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES AND ESTABLISHING AN EFFECTIVE DATE”.

- 2. THE MATTER OF APPROVING RESOLUTION NO. 1223, AND AMENDING THE CITY OF HARRISBURG STANDARD FEE SCHEDULE AS IT PERTAINS TO LAND USE APPLICATIONS (HMC 18.125.110)**

STAFF REPORT:

Exhibit A: Existing Land Use Fee Schedule (Res 1220)

Exhibit B: Resolution No. 1223

Exhibit C: Land Use Fees for Area Cities

ACTION: Motion to APPROVE RESOLUTION NO. 1223, “A RESOLUTION APPROVING AMENDMENTS TO THE CITY FEE SCHEDULE AND SETTING AN EFFECTIVE DATE”.

NEW BUSINESS

- 3. THE MATTER OF ADOPTING AN IGA BETWEEN VARIOUS MUNICIPAL CORPORATIONS**

STAFF REPORT:

Exhibit A: DRAFT IGA

ACTION: MOTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN VARIOUS MUNICIPAL CORPORATIONS OF THE STATE OF OREGON.

4. THE MATTER OF REVIEWING A PERMIT FOR THE 2019 LIGHT PARADE

STAFF REPORT:

Exhibit A: HARRISBURG PARADE PERMIT APPLICATION

ACTION: MOTION TO APPROVE THE 2019 LIGHT PARADE PERMIT, SUBJECT TO THE CONDITIONS OF APPROVAL.

5. THE MATTER OF REVIEWING THE 1st QUARTER FY 2019-2020 FINANCIAL REPORT DOCUMENT.

STAFF REPORT:

Exhibit A: 1st Quarter Financial Report

ACTION: I MOVE TO APPROVE THE 1ST QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2019-2020.

6. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: The matter of Approving the Amendment to the OCWCOG/City of Harrisburg IGA to Reflect the Changes to IT Service Rates.

Exhibit B: The matter of Approving the OCWCOG/City of Harrisburg City Administrator Recruitment IGA Amendment.

Exhibit C: Payment Approval Report for September 2019

Exhibit D: Payment Approval Report for October 2019

Exhibit E: City Council Minutes for August 13, 2019

Exhibit F: City Council Minutes for August 27, 2019

Exhibit G: Personnel Committee Minutes for August 8, 2019

Exhibit H: Personnel Committee Minutes for August 12, 2019

Exhibit I: Personnel Committee Minutes for October 21, 2019

ACTION: MOTION TO APPROVE THE CONSENT LIST.

The action of Adopting the Consent List will approve the following:

1. The Approval of the Amendment to the IGA for IT Services with OCWCOG.
 2. The Approval of the Amendment to the IGA for the City Administrator Recruitment with OCWCOG.
 3. The payment approval report for both September and October 2019.
 4. The City Council Minutes for August 13 and August 27, 2019.
7. **CITY ADMINISTRATOR REPORT:** The City Administrator will provide an oral report in relation to the following subjects:
- Water Bond Projects
 - Smith St./RRFB Crossing on 3rd St. (Status of Approved Street Projects)
 - Sewer Line Extension on LaSalle St.
 - Coburg/Harrisburg IGA Status
 - Status of LCSO Contract
 - Interim City Administrator Work Schedule
 - Miscellaneous

OTHER ITEMS

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