



Harrisburg City Council Agenda
August 27, 2024
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,
Cindy Knox and Youth Advisor Taylor Tatum
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORTS

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for June 2024

Exhibit B: LCSO City Report for July 2024

ACTION: DISCUSSION ONLY

- 2. THE MATTER OF REVIEWING THE 2ND QUARTER CRIME RESULTS FOR 2024 FOR THE CITY OF HARRISBURG**

STAFF REPORT:

Exhibit A: Harrisburg Crime Comparison 2nd Qtr.

Exhibit B: LCSO Contract Cities Report for 2nd Qtr.

ACTION: NO ACTION. INFORMATION ONLY

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

- 3. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: Coburg 2024 2nd Quarter Stats Report

ACTION: DISCUSSION ONLY

ORDINANCES

- 4. THE MATTER OF UPDATING HMC 8.05.060, BY APPROVING ORDINANCE NO. 1004, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060"**

STAFF REPORT:

Exhibit A: Redlined version of HMC 8.05.060

Exhibit B: Ordinance No. 1004

ACTION: MOTION TO APPROVE ORDINANCE NO. 1004, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060"

NEW BUSINESS

- 5. THE MATTER OF A PRESENTATION FROM RYAN VOGT, EXECUTIVE DIRECTOR OF THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG)**

STAFF REPORT:

Exhibit A: 2023 Harrisburg Annual Report

ACTION: INFORMATION ONLY

- 6. THE MATTER OF AUTHORIZING CITY STAFF TO CREATE AND SEND OUT AN RFP FOR MUNICIPAL CENTER AUDIO/VIDEO UPGRADES**

STAFF REPORT:

Exhibits: None

ACTION: MOTION TO AUTHORIZE CITY STAFF TO CREATE AND SEND OUT AN RFP FOR MUNICIPAL CENTER AUDIO/VIDEO UPGRADES

- 7. THE MATTER OF REVIEWING THE THE LOC LEGISLATIVE VOTER GUIDE IN PREPARATION FOR THE CITY COUNCIL MEETING SCHEDULED FOR SEPTEMBER 10, 2024**

STAFF REPORT:

Exhibit A: LOC Member Voter Guide

ACTION: BRIEF DISCUSSION – ACTION TBD CITY COUNCIL MEETING OF SEPTEMBER 10, 2024

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

- 8. THE MATTER OF APPROVING THE CONSENT LIST**

STAFF REPORT:

Exhibit A: City Council Minutes for June 25, 2024

Exhibit B: Payment Approval Report for July 2024

Exhibit C: Out of State Travel for Cathy Nelson and Caleb Smith

Exhibit D: Municipal Court Collections Report July 2024

Exhibit E: Municipal Court Citation Report July 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the June 25, 2024 City Council Meeting

The Payment Approval Report for July 2024

Out of State Travel Costs to Allow Cathy Nelson and Caleb Smith to Attend the Annual Caselle Conference in Salt Lake City, Utah

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Grass vs Fake Turf

AN EXECUTIVE SESSION WILL NOW BE OPENED UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

- 9. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED**

STAFF REPORT:

Exhibit A: None

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

OTHER ITEMS

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