



City Council Business Meeting Agenda  
December 13, 2022  
6:30 PM

---

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and  
Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report October 2022

Exhibit B: LCSO City Report November 2022

**ACTION: DISCUSSION ONLY**

**RESOLUTIONS**

- 2. THE MATTER OF APPROVING RESOLUTION NO. 1272 IN ORDER TO ACCEPT THE CANVASS OF ELECTION VOTES FROM THE NOVEMBER 8, 2022, GENERAL ELECTION**

**STAFF REPORT:**

Exhibit A: Resolution No. 1272

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1272, "A RESOLUTION ACCEPTING THE CANVASS OF ELECTION VOTES FROM THE NOVEMBER 8, 2022, GENERAL ELECTION FOR HARRISBURG CITY COUNCIL POSITIONS (MAYOR AND 3 COUNCIL POSITIONS) AND HARRISBURG MEASURE 22-192 PROHIBITS ESTABLISHMENT OF PSILOCYBIN MANUFACTURING AND SERVICE CENTERS IN HARRISBURG".**

- 3. THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 9% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX**

**STAFF REPORT:**

Exhibit A: Ordinance No. 879

Exhibit B: Rate Comparison Worksheet

Exhibit C: Packet from Republic Services

Exhibit D: Proposed Resolution Draft – Resolution No. 1273

**ACTION: TBD – MOTION TO APPROVE RESOLUTION NO. 1273 AND THEREBY ALLOWING A 9% INCREASE TO THE SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES**

**NEW BUSINESS**

- 4. THE MATTER OF APPOINTING TODD CULVER AND KURT KAYNER TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2026**

**STAFF REPORT:**

Exhibit A: Application for Todd Culver

Exhibit B: Application for Kurt Kayner

**ACTION: MOTION TO APPOINT TODD CULVER AND KURT KAYNER TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2026**

- 5. THE MATTER OF APPROVING THE 1ST QUARTER 2022/2023 EXPENSE REPORT**

**STAFF REPORT:**

Exhibit A: 1st Quarter Expense Report Ending September 30,

2022

**ACTION: MOTION TO APPROVE THE 1ST QUARTER 2022/2023 EXPENSE REPORT.**

- 6. THE MATTER OF A DISCUSSION IN RELATION TO THE OREGON MAYORS ASSOCIATION (OMA) TASKFORCE ON HOMELESSNESS**

**STAFF REPORT:**

Exhibit A: LOC Email on OMA Taskforce

**ACTION: TBD**

- 7. THE MATTER OF UPDATING THE NATURAL HAZARD MITIGATION PLAN (NHMP)**

**STAFF REPORT:**

Exhibit A: November Staff Report

**ACTION: INFORMATION ONLY**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**8. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: City Council Minutes for August 23, October 11,  
October 25 and November 8, 2022

Exhibit B: Payment Approval Report for November 2022

Exhibit C: Municipal Court Collection Report November 2022

Exhibit D: Municipal Court Citation Report November 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**City Council Minutes for August 23, October 11, October 25, and  
November 8, 2022.**

**The Payment Approval Report for November 2022**

**The City Council will recess at this time to hold the HRA Board Meeting**

**AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) WILL NOW BE  
OPENED**

**9. THE MATTER OF A DISCUSSION IN RELATION TO THE BNSF FRANCHISE  
AGREEMENT EXTENSION IN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H),  
AND APPROVING ORDINANCE NO. 988, "AN ORDINANCE AMENDING ORDINANCE  
NO. 798, AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL \_\_\_\_\_, 2023".**

**STAFF REPORT:**

Exhibit A: Memorandum of Understanding

Exhibit B: Ordinance Amendment No. 988

**ACTION: TBD – IF THE CITY COUNCIL AGREES WITH INFORMATION  
PRESENTED DURING THE EXECUTIVE SESSION, THEN AFTER RETURNING TO THE  
PUBLIC SESSION; MOTION TO APPROVE ORDINANCE NO. 988, "AN ORDINANCE  
AMENDING ORDINANCE NO. 798, AND EXTENDING THE LENGTH OF THE  
FRANCHISE UNTIL \_\_\_\_\_, 2023"**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

1. Congratulations Councilor Charlotte Thomas
2. TMDL
3. Current Developments
4. Strategic Plan Review
5. Junction City MOU

**OTHER ITEMS**

**ADJOURN**