



Harrisburg City Council Agenda
November 12, 2024
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,
Cindy Knox and Youth Advisor Taylor Tatum
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

RESOLUTIONS

- 1. THE MATTER OF DETERMINING WHICH OPTIONS THE CITY SHOULD TAKE IN RELATION TO THE PRE-IMPLEMENTATION COMPLIANCE MEASURES SUGGESTED/REQUIRED BY FEMA, AND APPROVING RESOLUTION NO. 1297, WHICH ESTABLISHES A TEMPORARY MORATORIUM ON CERTAIN KINDS OF DEVELOPMENT WITHIN THE SPECIAL FLOOD HAZARD AREAS.**

STAFF REPORT:

- Exhibit A: Implementation Compliance Measures Overview
- Exhibit B: DLCDC email with Governor Kotek's requests & Oregon Delegation Letter to FEMA
- Exhibit C: Model Ordinance
- Exhibit D: PICM OR Habitat Assessment
- Exhibit E: Oregon Mayors Presentation from OFP
- Exhibit F: Proposed Resolution No. 1297

ACTION: MOTION TO:

NOTIFY PROPERTY OWNERS OF THIS TEMPORARY MORATORIUM LIMITING THE TYPE OF DEVELOPMENT ALLOWED ON PROPERTIES LOCATED IN THE SFHA; AND

NOTIFY FEMA THAT THE CITY OF HARRISBURG HAS DECLARED A TEMPORARY MORATORIUM ON DEVELOPMENT IN THE SFHA STARTING DECEMBER 1ST, AND THAT WE WILL BE AMENDING HMC CHAPTER 18.55 IN ORDER TO INCORPORATE THE CHANGES REQUIRED BY PICM NO. 1; AND

APPROVE RESOLUTION NO. 1297, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARRISBURG CREATING A TEMPORARY MORATORIUM FOR CERTAIN KINDS OF DEVELOPMENT IN THE SPECIAL FLOOD HAZARD AREAS"

NEW BUSINESS

- 2. THE MATTER OF INITIAL STEPS TO START PLANNING THE 2026-2030 STRATEGIC PLAN**

STAFF REPORT:

- Exhibit A: The current Strategic Plan is available on the website by following the link: [FY 2024-FY 2029 Strategic Plan](#)

ACTION: NO ACTION AT THIS TIME

3. THE MATTER OF APPROVING THE 1ST QUARTER 2024/2025 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 1st Quarter Expense Report Ending September 30, 2024

ACTION: MOTION TO APPROVE THE 1ST QUARTER 2024/2025 EXPENSE REPORT

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for September 24, 2024 and October 8, 2024

Exhibit B: Payment Approval Report for October 2024

Exhibit D: Municipal Court Collections Report October 2024

Exhibit E: Municipal Court Citation Report October 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the September 24, 2024 and October 8, 2024 City Council Meeting

The Payment Approval Report for October 2024

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Wage Analysis – Job Descriptions
- OBCD Renewal – Building Dept.
- Grass vs. Fake Grass
- Aiken Trailer Sales Minor Partition
- Tri-State Carport/Isovolta Demolition

- Harrisburg Library Holiday Bazaar, Nov 15 & 16 10-4
- HART Community Center – Toys for Tots 15th of Nov & Open House Nov 20
- December 7th After Parade Party – Please join us!

OTHER ITEMS

ADJOURN