



Harrisburg Redevelopment Agency Board Meeting Agenda
June 23, 2020
6:30 PM

Chair Person: Robert Duncan
Vice Chair Person: Mike Caughey
Members: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
7. *This meeting will be held in a facility that has been disinfected. Masks are optional, and 6' physical separation of attendees is required, unless they are part of a family unit.*
8. *If you wish to provide testimony, and are unable to attend, please contact the City Recorder, who can put you on a call list during the meeting.*

CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

APPROVAL OF MINUTES

1. Motion to Approve the Minutes of both Dec 10, 2019 and January 14, 2020

NEW BUSINESS

2. **THE MATTER OF APPROVING THE HRA BUDGET FOR FISCAL YEAR 2020-21 AND APPROVING HRA BUDGET APPROPRIATIONS FOR FY 2020-2021 BY ADOPTING RESOLUTION NO. HRA-62.**

STAFF REPORT:

Exhibit A: Approved HRA 2020/2021 Budget

Exhibit B: Resolution No. HRA-62

ACTION: I MOVE TO APPROVE THE HRA BUDGET FOR FISCAL YEAR 2020-21 AND RESOLUTION NO. HRA-62 “A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2020- 2021.”

3. **THE MATTER OF CONSIDERATION OF AN HRA GRANT REQUEST FOR \$50,000 PROPERTY IMPROVEMENT GRANT TO HELP FUND A PARKING LOT PROJECT AT 245 N. 3RD ST. (HWY 99E), HARRISBURG**

STAFF REPORT:

Exhibit A: Property Improvement Grant Application

Exhibit B: Estimated Cost of Project

Exhibit C: HRA ‘Program Guidelines and Overview’

ACTION “I MOVE TO APPROVE THE PROPERTY IMPROVEMENT GRANT APPLICATION OF HEIDI KROPF (DBA – ‘GLORY, LLC’) IN THE AMOUNT OF \$50,000 UPON COMPLETION OF THE WORK DESCRIBED IN HER GRANT APPLICATION.”

4. **THE MATTER OF AWARDING A PROJECT BID FOR THE SMITH, MACY & 2ND ST. REHABILITATION PROJECT**

STAFF REPORT: The Public Works Director will bring additional information to the meeting.

Exhibit A: Bid Results

Exhibit B: Engineers Recommendation

ACTION: TBD

5. THE MATTER OF REVIEWING THE HARRISBURG REDEVELOPMENT AGENCY 2nd QUARTER FINANCIAL REPORT DOCUMENT.

STAFF REPORT:

Exhibit A: 2nd Quarter Financial Report

ACTION: I MOVE TO APPROVE THE HRA 2ND QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2019-2020.

6. THE MATTER OF REVIEWING THE HARRISBURG REDEVELOPMENT AGENCY 3rd QUARTER FINANCIAL REPORT DOCUMENT.

STAFF REPORT:

Exhibit A: 3rd Quarter Financial Report

ACTION: I MOVE TO APPROVE THE HRA 3RD QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2019-2020.

OTHER

ADJOURN