



City Council Business Meeting Agenda  
February 08, 2022  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required at this time and the City asks anyone running a fever, has an active cough or respiratory difficulties, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

1. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report and Contract Report for January

2022

**ACTION: DISCUSSION ONLY**

**COBURG POLICE TRAFFIC ENFORCEMENT REPORT**

2. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: Coburg 2021 4th Quarter Stats Report

Exhibit B: 2021 Coburg PD Stats

**ACTION: DISCUSSION ONLY**

**NEW BUSINESS**

3. **THE MATTER OF REVIEWING THE FREQUENCY OF VEHICLE ACCIDENTS NEAR THE CORNER OF 7TH AND DIAMOND HILL RD**

**STAFF REPORT:**

Exhibit A: Pictures of Intersection and Previous Wrecks

**ACTION: FOR DISCUSSION**

4. **THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 5.9% INCREASE TO THE REFUSE RATE INDEX**

**STAFF REPORT:**

Exhibit A: Ordinance No. 879

Exhibit B: Packet from Republic Services

Exhibit C: Staff Reports from October and November 2019

Exhibit D: Proposed Resolution Draft – Resolution No. 1262

**ACTION: TBD – MOTION TO APPROVE RESOLUTION NO. 1262 AND THEREBY ALLOWING A 5.9% INCREASE TO THE SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES**

**5. THE MATTER OF APPROVING THE 2ND QUARTER 2021/2022 EXPENSE REPORT**

**STAFF REPORT:**

Exhibit A: 2nd Quarter Expense Report Ending December 31,  
2021

**ACTION: MOTION TO APPROVE THE 2ND QUARTER 2021/2022 EXPENSE REPORT**

**6. THE MATTER OF REVIEWING AN INITIAL BID FOR THE READER BOARD REPLACEMENT**

**STAFF REPORT:**

Exhibit A: Bid Documents

**ACTION: FOR DISCUSSION ONLY**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**7. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Harrisburg City Council Minutes November 9, 2021

Exhibit B: Payment Approval Report for January 2022

Exhibit C: Library Board Member Appointment

Exhibit D: Request for Out of State Travel for Cathy Nelson

Exhibit E: Municipal Court Collections Report January 2022

Exhibit F: Municipal Court Citation Report January 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Harrisburg City Council Minutes for November 11, 2021**

**The Payment Approval Report for January 2022**

**Appointment of Lori Pelkey to the Library Board with a term ending June 30, 2024**

**Approve the out of state travel cost (\$0 to the City) to allow Cathy Nelson to attend the annual WMCA Conference in Pasco, WA, the annual CCAC Conference in Burlingame, CA and the annual IIMC Conference in Little Rock, AR.**

**CITY ADMINISTRATORS VERBAL REPORT**

- 1. Law Enforcement**
- 2. Crime Forum**
- 3. Riverfront Update**
- 4. Affordable Housing**

**OTHER ITEMS**

**ADJOURN**