



City Council Work Session Meeting Agenda
January 28, 2020
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF A DISCUSSION WITH THE LINN COUNTY SHERIFF'S OFFICE (LCSO) – DECEMBER REPORTS

STAFF REPORT:

Exhibit A: LCSO Report for December

Exhibit B: LCSO Detail Report for December

ACTION: DISCUSSION ONLY

2. THE MATTER OF REVIEWING THE CITY'S STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Current Strategic Plan

Exhibit B: 50% Fiscal report

ACTION: CITY COUNCIL AND DISCUSSION OF THE CITY'S STRATEGIC PLAN AND DIRECTION TO STAFF CONCERNING POSSIBLE PLAN UPDATES, REVISED PRIORITIES, OR NEW OBJECTIVES OR ACTIONS

3. THE MATTER OF A DISCUSSION CONCERNING POSSIBLE CONSIDERATION OF THE CITY ENTERING INTO AN EMPLOYMENT AGREEMENT WITH JOHN HITT AS HARRISBURG CITY ADMINISTRATOR

The City Council may enter into an Executive Session under ORS 192.660 (1)(2)(a) if desired. "The Governing body of a Public Body may hold an Executive Session (a) To consider the employment of a public officer, employee, staff member or individual agent."

Exhibit A: Draft Employment terms and conditions

(The Staff Report is a public document, but the exhibit is protected under ORS 192.660(1)(2)(a)).

ACTION: DISCUSSION AND

- 1. MOTION TO BRING BACK A FORMAL EMPLOYMENT AGREEMENT AT THE FEB. 11, 2020 REGULAR CITY COUNCIL MEETING, AFTER REVIEW BY THE CITY ATTORNEY; OR**
- 2. MOTION TO DENY THE PROPOSAL**

4. THE MATTER OF CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE REGARDING RECRUITING AND HIRING A NEW CITY ADMINISTRATOR.

IF THE CITY COUNCIL MOTIONS TO APPROVE THE RETURN OF A FORMAL EMPLOYMENT AGREEMENT WITH THE INTERIM CITY ADMINISTRATOR (AGENDA ITEM NO. 3); COUNCIL CAN MOTION TO POSTPONE INDEFINITELY THE CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE REGARDING RECRUITING AND HIRING A NEW CITY ADMINISTRATOR

STAFF REPORT:

Exhibit A: Listing of all known current Oregon City/County Administrator/Manager Recruitments

Exhibit B: Recruitment Proposal from Prothman Company

Exhibit C: Proposed Recruitment Timeline

ACTION:

1. APPROVE/REJECT/AMEND THE CITY ADMINISTRATOR RECRUITMENT PROPOSAL/AGREEMENT FROM THE PROTHMAN COMPANY

2. APPROVE/AMEND THE PROPOSED CITY ADMINISTRATOR RECRUITMENT TIMELINE.

OTHER ITEMS

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