



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 20, 2022 at 7:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. Board of Trustees Meeting Minutes December 06, 2022 2:30 pm
2. Public Safety Monthly Report November, 2022
3. Approved MUC Meeting Minutes - November 09, 2022
4. DPW Monthly Report - November 2022
5. AP Bill List December 20, 2022

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

CURRENT BUSINESS

6. Presentation of Badges (Fire)
7. Public Safety Awards
8. Fire Safety System Services Agreement
9. Board of Review Appointments
10. Senior Center Exterior Doors
11. Vehicle Sale
12. Hamburg Township Summer Tax Collection Agreement 2023
13. Finance Control Book November 2022
14. Parks & Recreation - Committee Member Re-Appointment
15. Policies & Procedures: 2.4(e) Board - Work Sessions

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 06, 2022 at 2:30 PM

Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion to approve as presented.

Motion made by Menzies, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes November 15, 2022 7:00 pm
2. Parks & Recreation - Approved Committee Meeting Minutes - October 25, 2022
3. Parks & Recreation - Park Coordinator Report - November 2022
4. Public Information - Livingston County Road Commission Board Meetings for 2023
5. 2023 Hamburg Township Meeting Schedules
6. 2023 Hamburg Township Holiday Schedule
7. Parks & Recreation - Senior Center Report - November 2022

8. Parks & Recreation - December 2022 Meeting Notice
9. AP BILLS LIST 12-06-2022
10. Additions to AP Bills List December 06, 2022

APPROVAL OF THE AGENDA

Motion to approve as presented and move the Fire Captain Promotion to the top of the agenda.

Motion made by Dolan, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

CURRENT BUSINESS

11. Discussion of Board and Department Head Interaction

Motion for the Board to establish that at 2:00pm on the first Tuesday of each month to be set up as a discussion / work session, that the Board direct any elected official or department head to email to the Clerk by 5:00pm the Wednesday before the board meeting occurring on the first Tuesday of the month a topic including requests as to who is to attend and should no one email the Clerk the meeting will still take place and the board will be seated at 2:00pm n the first Tuesday of every month to discuss interact and have an open exchange of ideas with no actions taking place during these sessions.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Fire Captain Promotion

Motion to approve the hiring and promotion of Lieutenant Salvatore Vultaggio to Captain effective the first day of the pay period which was 12/5/2022.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Police Boat Refurbishment

Motion to approve the hiring of Nowak Boats of Morrice, MI for the purpose of refurbishing the Hamburg Township Police boat as outlined in the provided quote at a cost of \$8,188.00.

Motion made by Negri, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Final Site Plan Application 22-003: 7878 M-36 (Carpet Depot)

Motion to approve the final site plan 22-003: 7878 M-36 as presented at the meeting today with the 9 conditions recommended by the Township Planning Commission be incorporated into this motion verbatim because as conditioned and with the waiver to the landscaping standards meets the site plan review standard AL in section 36737 and that the additional approvals for the Village Center District under 3618712AG as discussed today and as previously discussed at the November 16, 2022 planning commission meeting and as outlined in the staff report.

Motion made by Hohl, Seconded by Michniewicz.

Roll Call Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. DPW On Call Hires

Motion to authorize Director Tony Randazzo to employ two part time technicians at \$26.30 per hour with authorization to proceed hiring those individuals once they pass all pre-employment qualifications, not to come back to the Board with names.

Motion made by Hohl, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. Planning and Zoning Director

Motion to amend the Planning and Zoning Director job description as presented in the packet.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to offer Amy Steffens this full-time position with a starting date of Jan 3, 2023 with a salary at grade 10 step 8 to include an additional 40 hours vacation in the first year.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. USGS River Gage

Motion to direct Supervisor Hohl to sign the agreement and direct accounting to issue invoices to the Livingston County Drain Commission and Green Oak Charter Township for the balance of the cost, \$12,318.00 per entity, and for Hamburg Township at this time to pay the amount of the invoice due.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. ARPA Reallocation

Motion to redirect \$145,000.00 in ARPA funds to the building construction at the Building and Grounds site and to direct \$110,000.00 to the bathroom renovation with a total reallocation of \$255,000.00 in ARPA funding.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

19. Finance Control Book October 2022

Motion to receive, file and publish the Finance Control Book for October 2022.

Motion made by Negri, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

20. Restroom Renovations

Motion to authorize the entering into the construction agreement with Advantage Construction Company at a cost of \$110,180.00 and to authorize Hohl, Dolan and Randazzo with the assistance of staff to determine color, materials and fixtures, this will be financed through ARPA as it much easier to track than other proposed projects that the Board had earmarked those funds for.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Dolan stated the Clerk's department is participating in a Statewide recount and a Hartland School Board recount.

Dolan mentioned the new playground construction that has started at the baseball fields.

Hohl asked the board to think of having a mid-year strategic meeting.

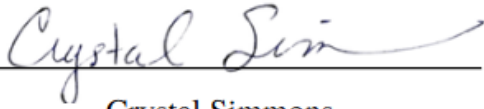
ADJOURNMENT

Motion to adjourn at 3:37pm

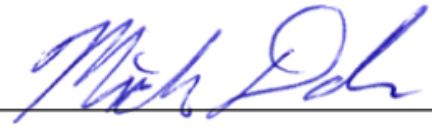
Motion made by Menzies, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,

A handwritten signature in blue ink, reading "Crystal Simmons", written over a horizontal line.

Crystal Simmons
Recording Secretary

A handwritten signature in blue ink, reading "Mike Dolan", written over a horizontal line.

Mike Dolan
Township Clerk

DRAFT



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 2.

November, 2022

COMMUNITY INVOLVEMENT

- Capt. Casey Yost participated in a fire drill at Country Elementary School on November 1, 2022.
- Sgt. Alysha Garbacik and Officer Dahne DeBottis conducted a police officer presentation for the pre-school students at Country Elementary School on November 4, 2022.
- FF Annabelle Sharpe conducted a firefighter presentation for the pre-school students at Country Elementary School on November 10, 2022.
- Sgt. Megan Paul and Officer Kim Leeds participated in the “Cram the Cruiser” food drive event at Kroger on November 19, 2022.
- Deputy Fire Chief Jordan Zernick conducted a car seat inspection on November 29, 2022.

PERSONNEL

- No personnel movement this month.

TRAINING

POLICE

- Sgt. Anthony Wallace attended Accident Investigation update training on November 1, 2022.
- Sgt. Alysha Garbacik, Sgt. Steve Locke, Officer Adam Fischhaber, Officer Dahne DeBottis, Officer Joshua Pedersen and Officer Jason Grim attended a presentation by the VA Hospital on PTSD Resources on November 1, 2022.
- Sgt. Gary Harpe, Officer Kim Leeds, Officer Spencer Flavin and Officer Sean Hogan attended a presentation by the VA Hospital on PTSD Resources on November 2, 2022.
- Officer Daniel Bromley participated in Dive Team training on November 6, 2022.
- Officer Adam Fischhaber, Officer Dahne DeBottis and Officer Joshua Pedersen participated in Drone Team training on November 8, 2022.
- Officer Spencer Flavin attended Glock Armorer training on November 8, 2022.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on November 9, 2022.
- Sgt. Alysha Garbacik and Officer Justin Harvey participated in Negotiator Team training on November 16, 2022.



Hamburg Township Public Safety Department **MONTHLY REPORT**



Item 2.

- Sgt. Gary Harpe, Sgt. Megan Paul, Sgt. Matthew Duhaime, Officer Nate Watson, Officer Justin Harvey, Officer Kim Leeds, Officer Spencer Flavin and Officer Sean Hogan attended NARCAN training on November 22, 2022.
- Sgt. Anthony Wallace, Sgt. Alysha Garbacik, Sgt. Steve Locke, Officer Adam Fischhaber, Officer Dahne Debottis, Officer Jason Grim and Officer Joshua Pedersen attended NARCAN training on November 23, 2022.
- Sgt. Steve Locke participated in SWAT training on November 30, 2022.

FIRE

- Capt. Sam Vultaggio, FF Daniel Knepley, FF Jake Mougrabi, FF Jeremy Nordstrand, FF Annabelle Sharp and FF Owen Weinburger participated in Vehicle Extrication training on November 1, 2022.
- FF Daniel Hill participated in Dive Team training on November 6, 2022.
- Department-wide Weekly Training (Week of November 7th) Airway Management.
- Sgt. Carlie Morris participated in Electric Vehicle Response training on November 9, 2022.
- Department-wide Weekly Training (Week of November 14th): Medications.
- Department-wide Weekly Training (Week of November 21st): Airway Scenarios.
- Sgt. Matt Urbanowicz participated in Dive Team training on November 21, 2022
- FF Jake Mougrabi, FF Jeremy Nordstrand, FF Annabelle Sharp and FF Owen Weinburger completed their Pump Operator training this month.

POLICE OPERATIONS

MONTHLY ARREST SUMMARY

11/01/22- 7:44 am:

A 40-year old male Township resident was arrested at his residence for *Assault & Battery* and *Obstructing Police*. He was lodged in the Livingston County Jail.

11/09/22- 11:40 pm:

A 51-year old male Livonia resident was arrested at Pleasant Lake Drive near Cowell Road for *Burglary-Forced Entry*, *Possession of Burglary Tools*, *Stolen Property & Driving While License Suspended*. His vehicle was impounded and he was lodged in the Livingston County Jail.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 2.

11/09/22- 11:40 pm:

A 43-year old male Southfield resident was arrested at Pleasant Lake Drive near Cowell Road for *Burglary-Forced Entry, Possession of Burglary Tools & Stolen Property*. He was lodged in the Livingston County Jail.

11/10/22- 10:05 am:

A 45-year old male Township resident was arrested at Pettysville Road & M-36 for *Driving While License Suspended & Driving with No Insurance*. The vehicle was impounded and he was cited and released.

11/11/22- 1:42 pm:

A 70-year old female Township resident was arrested at her residence for *Obstructing Police*. She was transported to a local hospital where she was turned over to hospital personnel for medical treatment.

11/10/22- 3:00 pm:

A 47-year old male Township resident was arrested at Chilson Commons & M-36 on a felony warrant out of Livingston County for *Home Invasion-First Degree*. He was lodged in the Livingston County Jail.

11/15/22- 11:58 pm:

A 29-year old male Township resident was arrested at M-36 & Lake Crest Drive for *Operating While Intoxicated*. The vehicle was impounded and he was lodged in the Livingston County Jail.

11/18/22- 11:48 pm:

A 22-year old female Detroit resident was arrested at M-36 near Industrial Drive for *Driving While License Suspended*. Her vehicle was turned over to a licensed driver and she was cited and released.

11/19/22- 7:29 pm:

A 41-year old female Hartland resident was arrested at M-36 near Hull Road on two misdemeanor warrants for *Retail Fraud*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

11/20/22- 6:50 pm:

A 54-year old female Putnam Township resident was arrested at M-36 & Hooker Road for *Operating While Intoxicated*. Her vehicle was impounded and she was lodged in the Livingston County Jail.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 2.

GENERAL POLICE INFORMATION:

- Marine Patrol:** Regular marine patrols have ceased for the season. There were no reported incidents on the waterways this month.
- Lakelands Trail Patrol:** Regular patrols on the Lakelands Trail continued in the month of November.
- Red Barrel:** 38 pounds of prescription drugs were removed from the red barrel in front of the police station during on November 7, 2022.

FIRE OPERATIONS

MONTHLY INCIDENT SUMMARY:

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	94
FIRE	50
TOTAL	144

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	4.17%
Rescue & Emergency Medical Service	94	65.28%
Hazardous Condition (No Fire)	9	6.25%
Service Call	15	10.42%
Good Intent Call	4	2.78%
False Alarm & False Call	16	11.10%
TOTAL	144	100%

November, 2022 Total Runs by District

North West	21	15.11%
North East	25	17.99%
South West	38	27.34%
South East	55	39.56%
Mutual Aid	0	0.00%
Totals	144	100.00%
Multiple Calls	34	24.46%



Hamburg Township Public Safety Department **MONTHLY REPORT**



Item 2.

Comparative Statistics - 2021 vs 2022 by Month

	November, 2021	November, 2022	% Change
Fire	3	6	100.0% Increase
Medical	124	94	24.2% Decrease
Hazardous Condition	6	9	50.0% Increase
Service	24	15	37.5% Decrease
Good Intent	6	4	33.3% Decrease
False Alarm / Cancel	13	16	23.1% Increase
Totals	176	144	18.2% Decrease
Mutual Aid	9	0	100.0% Decrease

FIRE PREVENTION INFORMATION:

Inspections: 11 annual inspections of commercial buildings were conducted during the month of November, 2022.

Site Plan Reviews: 5 site plan reviews were completed during the month of November, 2022.

PUBLIC SAFETY DRONE TEAM MONTHLY ACTIVITY REPORT

Highlighted Monthly Activity:

- Officer Adam Fischhaber performed a flight to search for a domestic violence suspect who fled into a wooded area within the Township on November 1, 2022. The suspect was located through the use of the drone and taken into custody.
- Officer Adam Fischhaber assisted the Livingston County Sheriffs Department in the search for a suicidal subject on November 5, 2022.
- Officer Joshua Pedersen used the drone to assist in the apprehension of two home invasion suspects in the Township on November 10, 2022.
- Officer Joshua Pedersen assisted Brighton Police Department with the search for a driver who fled on foot from a traffic stop on November 10, 2022.
- Officer Sean Hogan assisted the Livingston County Sheriffs K-9 Unit on a track for a suspect on November 11, 2022.



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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
 Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: December 14th, 2022

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE NOVEMBER 9th, 2022 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
 County of Livingston }
 Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.


 Date: December 15th, 2022
 BRITTANY K. CAMPBELL
 HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, NOVEMBER 9th, 2022 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139**

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7. F. UNDER CURRENT BUSINESS.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. 2021-2022 Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – October 2022 Statistics
- B. Prochazka Direct Sewer Connection Agreement – Vacant Riverside Drive
- C. Kroger Expansion REU Review & Payment of Additional Sewer Tap Fees
- D. Carpet Depot Relocation REU Review & Payment of Additional Sewer Tap Fees
- E. 2023 MUC Meeting Schedule
- F. Bough Sewer Connection Cost Review – 3264 Rush Lake Rd.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE OCTOBER 12th, 2022 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion. Randazzo explained that the Township had a meeting last week with the two representatives from EGLE regarding the PFAS issue at the Wastewater Treatment Plant (WWTP). He noted the takeaway from the meeting is that this will be a slow process and take years to address but, in the meantime, Hamburg will be designated as an M-part site. Right now, that will mean that the Township will be required to do more testing of the monitoring wells. The State will also provide a list of the 4 wells that they would like to have tested. Randazzo stated that it will be a lot of gathering data at a significant cost for testing. The Township is charged \$350.00 per test.

Randazzo indicated that the State will likely want to see testing of the residential wells at Buck Lake. The State is concerned about residential wells and over the drinking water. Eventually, there will be grants and funds available from the State to defray costs of monitoring and potential mitigation but there is no mechanism in place yet. Michniewicz asked how often the Township has to test. Randazzo stated that there is no specific testing schedule at this time. Hahn noted that the users of the sewer system will have to pay for the PFAS issue even though they are not the cause of this problem. Hohl indicated that the Township Attorney, Beth Saarela was at the meeting with the State and was pushing back for that reason.

Randazzo noted that the Township will like be designated as a 201-site in December. Hohl noted that State Representative, Ann Bollin, indicated that there likely won't be any Legislative Committee meetings until March to discuss this issue. Every WWTP in the State will be a 201-site. Hohl indicated that the only way to have this designation removed is to become an NFA (no further action) site which the Township will likely never get. Hohl then asked why the Township doesn't change the WWTP over to a surface water discharge facility. Hohl explained that when the Township decided to be a ground surface discharge plant the State took away the phosphorous allocation for Hamburg Township and gave it to Brighton Township that needed it. Hahn asked what are the next steps the Township can take regarding this issue.

Hohl stated that there will be another meeting on Monday, November 14, 2022 with Lyon Township and Green Oak Township. Hohl stated that he would like to open communication with all the entities in the State in the same boat and stated that it feels like the Boston tea party – taxation with no representation.

Hahn asked what the lawyers working with the other Townships are saying about the next steps to be taken. Is Hamburg Township on its own to fight this. Hohl noted that Saarela was pushing back against the State because the process to designate Hamburg Township as a 201-site was not strictly followed. Hohl stated the next step is the meeting with the other municipalities on Monday and to keep testing and monitoring the wells.

B. 2021-2022 Manhole Inspection Program.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – October 2022 Statistics. Randazzo noted that the WWTP was in compliance for the month of October. C & E Construction has been working on the sewer extension project along M-36 between Pettysville Road and County Elementary. They have nearly completed all of the boring and pipe work. Campbell noted the third project invoice from C & E Construction was submitted for payment on the project. Lastly, Randazzo noted that the Township received the order of 48 grinder pump cores a month earlier than expected.

Randazzo stated that he and Ward would like to hire one to two new part-time on call employees and have several good leads. They will be conducting an interview next week. Randazzo noted that this will be budget friendly as it will reduce the amount of overtime worked by the full-time staff.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

B. Prochazka Direct Sewer Connection Agreement – Vacant Riverside Drive.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE PROCHAZKA AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

C. Kroger Expansion REU Review and Payment of Additional Sewer Tap Fees. Campbell explained that on September 19, 2022 the Kroger Store applied to the Zoning Department to build a new approximately 30,000 sq. ft. addition to the existing store. After reviewing the proposed uses for the new 29,083 sq. foot addition Campbell determined that the new space would be assessed for a total of 25.75 REUs. As a result of the water usage figures provided for the initial REU negotiation of 20.00 REUs the same principal was applied for the proposed building addition and the staff recommended a new REU value of 10.0 REUs. The additional REU fees, in the amount of \$75,000.00, were paid in full on October 17th, 2022. Campbell suggested that the new REU value of 30.0 REUs not take effect until the store receives the Certificate of Occupancy (C of O) for the addition.

MOTION BY HOHL, SUPPORTED BY HAHN TO DIRECT THE ACCOUNTING DEPARTMENT TO INCREASE THE QUARTERLY O & M CHARGES FOR THE KROGER STORE TO 30.0 REUS UPON RECEIPT OF THE CERTIFICATE OF OCCUPANCY (C OF O) FOR THE PROPOSED ADDITION.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

D. Carpet Depot Relocation REU Review and Payment of Additional Sewer Tap Fees. Campbell stated that on October 25, 2022 Douglas Hill submitted a request for a Land Use Permit to relocate Carpet Depot to 7878 E. M-36 by turning the single-family home into an office, the existing garage will be turned into a showroom and a new 5,000 sq. foot warehouse will be built on the site. Pursuant to Township Ordinance, an REU review was required to determine if additional sewer capital fees would be due. Campbell noted that based on the plans submitted additional fees were due.

After reviewing the proposed uses for the new location, it was determined by Township staff that the new space would be assessed for a total of 2.25 REUs. As a single-family home, the property is currently billed at 1.0 REU which shall be credited total the new assigned value of 2.25 REUs. Since this property qualifies for a Direct Connection Fee of \$7,500.00 for each REU, this increase would equate to an additional direct connection fee of \$9,375.00 (1.25 REUs x \$7,500.00/REU). The additional REU fees were paid in full by Douglas Hill on October 25th, 2022.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO INCREASE THE QUARTERLY O & M CHARGES FOR THE NEW CARPET DEPOT TO 2.25 REUS UPON RECEIPT OF THE CERTIFICATE OF OCCUPANCY (C OF O).

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

E. 2023 MUC Meeting Schedule. Campbell presented the proposed 2023 meeting schedule to the Committee noting that the meetings shall be held on the second Wednesday of the month beginning at 2:30 p.m. unless changed in advance by the Committee. Campbell will post the new meeting schedule to the Township website for public information. Hahn noted that he will be out of town for the February 8th and March 8th, 2023 meetings. Hohl stated that he would be absent for the September meeting as he will be in Alaska during that week.

MOTION BY HOHL, SUPPORTED BY HAHN TO ADOPT THE 2023 MEETING SCHEDULE AS PRESENTED WITH THE UNDERSTANDING THAT MEETINGS CAN BE CANCELLED AT THE DISCRETION OF THE UTILITIES COORDINATOR, SUPERVISOR AND UTILITIES DIRECTOR.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

F. Bough Sewer Connection Cost Review – 3264 Rush Lake Rd. Campbell explained that the estimated construction charges under the blanket contract pricing was \$7,436.37. The actual construction charges were \$5,179.05, a difference of \$2,257.32. The sewer curb stop and lead originally paid to be installed by Mike Myers were found already across the road which the Contractor was able to connect to without having to make a live sewer main tap. The original estimate included 30 feet of pipe for the 4" building sewer connection. There was only 20 feet of 4" PVC pipe needed from the 30 feet allowed under the Agreement. Fifteen (15) feet of service lead was required versus the estimated 51 feet, leaving an excess balance of \$2,257.32. As result, a refund of \$2,257.32 should be issued to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$2,257.32 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion carried.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

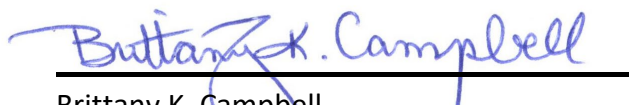
Nays: None

Motion passed.

The meeting was adjourned at 3:00 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Item 4.

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – November 2022 Statistics**

Please be apprised of this excerpt from the ☒ Unapproved ☐ Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: December 14th, 2022

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None


Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE
THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED
AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS
AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.


BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: December 15th, 2022



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

To: Municipal Utilities Committee
From: Tony Randazzo
Date: 12-07-2022
Re: DPW Monthly Report

1. The wastewater treatment plant was in compliance for the month of November.
2. C&E Construction will resume construction of the sewer extension next week as their manholes and gate valves have arrived.
3. At EGLE's request, we sampled four of our monitoring wells and also the well at Dairy Queen for PFAS. The Dairy Queen well results were all non-detect for PFAS. However, our monitoring wells all had positive hits for PFAS, although in very low amounts for the two wells closest to M-36. The next step is testing two residential wells near monitoring well #9.

Hamburg Township Monthly Field Report

November 2022

Ryan Ward

Grinder Calls: 47 Total / 29 OT

Plant Calls: 1 OT

Station Calls: 0

Pump Rebuilds: 27 Hamburg / 0 Portage / 3 Highland

Miss Digs: 146 Hamburg / 23 Portage

Startups: 4

Deactivations/Reactivations: 2

Replacements: 0

Field Jobs for the Month: This month we have completed our normal monthly checks along with the monitoring well sampling. Jon Sharp and I have also sampled monitoring wells 3a, 6, 13, 16 for PFAS. C&E has finished the boring part of the Pettysville main extension job, they will be resuming the project on 12/12 installing the manholes. We have received our new pump for Kress station, this will be installed by Kennedy Industries on 12/15.



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-231.100	DUE TO UNION DUES	POLICE OFFICER LABOR COU	DECEMBER 2022 DUES	804.00	
101-000.000-231.200	DUE TO CHARITY CHARITABLE DEDUC	DART TEAM	DECEMBER 2022 CONTRIBUIONS	190.00	
101-000.000-231.400	DUE TO COLONIAL LIFE	COLONIAL LIFE	E4362067 DEDUCTION DATES - 11/10 & 2	363.68	
101-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 - NOVEMBER	525.22	
101-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	E0120220 - 11/10-12/8/22	67.50	
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIE	ERIC HARTMAN	REFUND DUE TO MTT DECISION	1.88	
		Total For Dept 000.000		1,952.28	
Dept 215.000 CLERK'S OFFICE					
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	MICHIGAN ASSOC OF MUNICI	2023 MEMBERSHIP (PATON)	75.00	
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	MICHIGAN ASSOC OF MUNICI	2023 MEMBERSHIP (SIMMONS)	75.00	
		Total For Dept 215.000 CLERK'S OFFICE		150.00	
Dept 262.000 Elections					
101-262.000-955.000	SUNDRY	LIVINGSTON COUNTY CLERK,	NOV 8, 2022 GENERAL ELECTION	3,308.50	
		Total For Dept 262.000 Elections		3,308.50	
Dept 265.000 Township Buildings					
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	TWP WATER - 12/2/22	11.98	
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	11/1-11/30/22	180.94	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3118 6 - CEMETERY - 10/25-11	14.79	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 - TWP - 10/25-11/23/2	1,136.27	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 - OLD PACKER/NEW DPW	460.22	
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	AMERICAN STEEL CARPORTS	A-FRAME VERTICAL LEAN TO 14GA	9,609.75	
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	AMERICAN STEEL CARPORTS	A-FRAME VERTICAL 14GA	68,625.50	
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	BRUCE DONOVAN CONSTRUCTI	BUILDING PERMIT FOR TWP HALL	680.83	
		Total For Dept 265.000 Township Buildings		80,720.28	
Dept 275.000 OTHER EXPENSES					
101-275.000-801.000	CONTRACTUAL SERVICES	IRON MOUNTAIN INFORMATIO	10/26/22 - 11/21/22	103.39	
		Total For Dept 275.000 OTHER EXPENSES		103.39	
Dept 448.000 Street Lighting					
101-448.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 - UNIT LIGHTING - 10/	28.94	
101-448.000-926.000	STREET LIGHTING	DTE ENERGY - STREET LIGH	STREET LIGHTS & TRAFFIC SIGNALS - 11/	1,290.38	
		Total For Dept 448.000 Street Lighting		1,319.32	
		Total For Fund 101 General Fund		87,553.77	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	11/1-11/30/22	350.32	
206-000.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 - F.D.#11 - 10/25-11/	991.19	
206-000.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 - F.D.#12 - 10/22-11/	980.81	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 190 0960 3 - SIREN(7602 CHILSON	33.80	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 114 5063 2 - SIREN(4752 STRAWBER	16.90	
		Total For Dept 000.000		2,373.02	
		Total For Fund 206 Fire Fund		2,373.02	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	11/1-11/30/22	90.12	
207-000.000-801.000	CONTRACTUAL SERVICES	CRH OHIO LTD	12/1-12/31/22	49.00	

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 207 Police Fund					
Dept 000.000					
207-000.000-853.000	PHONE/COMM/INTERNET		10/23-11/22/22	72.81	
207-000.000-920.000	ELECTRIC		9100 160 2711 2 - P.D. - 10/25-11/23/	1,032.64	
207-000.000-933.000	SOFTWARE MAINTENANCE		P.D. 12/1-12/31/22	264.31	
			Total For Dept 000.000	1,508.88	

			Total For Fund 207 Police Fund	1,508.88	
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Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-239.100	BENCHES DONATION PROGRAM		11/1-11/30/22	7.64	
208-000.000-239.300	SENIOR CENTER ACTIVITY FUND		REIMBURSEMENT - 8/24-11/15/22	245.25	
			Total For Dept 000.000	252.89	

Dept 751.000 Recreation Board					
208-751.000-752.000	SUPPLIES & SMALL EQUIPMENT		11/1-11/30/22	23.92	
208-751.000-920.000	ELECTRIC		9100 081 1689 9 - PARKING LOT LIGHTS	53.92	
208-751.000-920.000	ELECTRIC		9100 122 7190 4 -MERRILL FIELD - 10/2	25.16	
208-751.000-921.000	NATURAL GAS/HEAT		9100 081 1673 3 - SOCCER FIELD/PK&REC	56.24	
208-751.000-930.005	MAINTENANCE PARK BUILDINGS		11/1-11/30/22	16.19	
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVE		11/1-11/30/22	54.57	
			Total For Dept 751.000 Recreation Board	230.00	

Dept 800.000 LAKELAND TRAIL					
208-800.000-920.000	ELECTRIC		9100 160 2734 4 - TUNNEL LIGHTING - 1	23.20	
			Total For Dept 800.000 LAKELAND TRAIL	23.20	

Dept 820.000 SENIOR CENTER					
208-820.000-801.000	CONTRACTUAL SERVICES		OCTOBER 2022	1,857.00	
208-820.000-920.000	ELECTRIC		9100 095 9768 3 - SENIOR CENTER - 10/	379.68	
			Total For Dept 820.000 SENIOR CENTER	2,236.68	

			Total For Fund 208 SENIORS, PARKS, LL TRAIL	2,742.77	
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Fund 282 Mumford Park Lighting SAD					
Dept 000.000					
282-000.000-926.000	STREET LIGHTING		9100 086 3102 0 - MUMFORD PK LIGHTING	138.90	
			Total For Dept 000.000	138.90	

			Total For Fund 282 Mumford Park Lighting SAD	138.90	
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Fund 590 SEWER FUND					
Dept 527.000 SEWER OPERATING					
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT		11/1-11/30/22	267.01	
590-527.000-853.000	PHONE/COMM/INTERNET		10/23-11/22/22	50.54	
590-527.000-920.000	ELECTRIC		9100 160 2723 7 - RUSTIC DR PUMP STN	387.76	
590-527.000-920.000	ELECTRIC		9100 114 4947 7 - BIOXIDE STN(CORDLEY	29.59	
590-527.000-920.000	ELECTRIC		9200 190 0961 1 - STRAWBERRY PUMP STN	607.72	
590-527.000-920.000	ELECTRIC		9100 081 1657 6 - HAMB RD PUMP STN -	321.10	
590-527.000-920.000	ELECTRIC		9100 146 5433 9 - BIOXIDE STN(EDGE LAK	14.79	
590-527.000-920.000	ELECTRIC		9100 141 9399 9 - WINANS PUMP STN - 1	198.07	
590-527.000-920.000	ELECTRIC		9100 086 3063 4 - ORE LK PUMP STN - 1	421.14	
			Total For Dept 527.000 SEWER OPERATING	2,297.72	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 537.000					
590-537.000-920.000	ELECTRIC		9100 086 3078 2 - WWTP - 10/25-11/23/	6,965.03	
			Total For Dept 537.000	6,965.03	
			Total For Fund 590 SEWER FUND	9,262.75	
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-214.300	DUE TO GENERAL ADMIN FEES		ERIC HARTMAN	1.90	
703-000.000-222.101	DUE TO COUNTY TAXES		ERIC HARTMAN	66.09	
703-000.000-222.500	DUE TO COUNTY SET		ERIC HARTMAN	123.57	
			Total For Dept 000.000	191.56	
			Total For Fund 703 Winter Tax Collection Fund	191.56	

OPEN - CHECK TYPE: PAPER CHECK
Vendor Invoice Description

GL Number	GL Desc	Amount	Check #
Fund Totals:			
	Fund 101 General Fund	87,553.77	
	Fund 206 Fire Fund	2,373.02	
	Fund 207 Police Fund	1,508.88	
	Fund 208 SENIORS, PARK	2,742.77	
	Fund 282 Mumford Park	138.90	
	Fund 590 SEWER FUND	9,262.75	
	Fund 703 Winter Tax Co	191.56	
	Total For All Funds:	103,771.65	

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 12/20/2022 - 12/20/2022

JOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 General Fund					
Dept 000.000					
101-000.000-222.100	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D ON 12/13/22 FOR NO	167.50	
101-000.000-222.100	DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D ON 12/13/22 FOR NO	670.00	
101-000.000-222.204	DUE TO COUNTY DOG LICENSE FEE	LIVINGSTON COUNTY TREASU	DOG TAG DISTRIBUTION 11/1-11/30/22	257.00	
101-000.000-279.961	KROGER EXPENDSION	FIRST COMMERCIAL REALTY	REFUND - CHILSON COMMONS ESCROW	1,637.80	
Total For Dept 000.000				2,732.30	
Dept 101.000 Township Board					
101-101.000-900.000					
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	MICHIGAN.COM	11/1-11/30/2022	140.00	
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	CIVICPLUS, LLC	RENEWAL - 2/1/2023 - 1/31/2024	6,400.00	
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	CIVICPLUS, LLC	MUNICODE PAGES & FREIGHT	696.98	
Total For Dept 101.000 Township Board				7,236.98	
Dept 201.000 ACCOUNTING					
101-201.000-861.000					
101-201.000-861.000	MILEAGE	MICHELLE DELANCEY	REIMBURSEMENT - MILEAGE FOR MPELRA SE	58.25	
Total For Dept 201.000 ACCOUNTING				58.25	
Dept 215.000 CLERK'S OFFICE					
101-215.000-955.000					
101-215.000-955.000	SUNDRY	MARY C. KUZNER	REIMBURSEMENT - FOOD (MAMC MASTER ACA	50.00	
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	THE GREATER BRIGHTON ARE	MEMBERSHIP 1/2023 THRU 12/2023	200.00	
Total For Dept 215.000 CLERK'S OFFICE				250.00	
Dept 229.000 COMPUTER/CABLE					
101-229.000-933.000					
101-229.000-933.000	SOFTWARE MAINTENANCE	ENVIRONMENTAL SYSTEMS RE	CONTRACT: 318946	5,100.00	
101-229.000-980.000	CAPITAL EQUIPMENT	DELL MARKETING L.P.	DELL LATITUDE	249.59	
Total For Dept 229.000 COMPUTER/CABLE				5,349.59	
Dept 253.000 Treasurer					
101-253.000-851.000					
101-253.000-851.000	POSTAGE	KCI	2022 WINTER TAX BILLS	2,082.88	
101-253.000-861.000	MILEAGE	JASON NEGRI	REIMBURSEMENT - MILEGE MTA TRAINING	77.50	
101-253.000-861.000	MILEAGE	MARCY MILLER	MILEAGE - MTA TRAINING	52.50	
101-253.000-916.000	TRAINING	TRICIA WIGGLE-BAZZY	REIMBURSEMENT FOR MMTA EVENT (GOLFING)	65.00	
101-253.000-955.000	SUNDRY	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 9/27/22 - 12/14/22	14.83	
Total For Dept 253.000 Treasurer				2,292.71	
Dept 262.000 Elections					
101-262.000-752.001					
101-262.000-752.001	SUPPLIES FOR ELECTIONS	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 9/27/22 - 12/14/22	48.50	
Total For Dept 262.000 Elections				48.50	
Dept 265.000 Township Buildings					
101-265.000-768.000					
101-265.000-768.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS - 12/8/22	30.74	
101-265.000-768.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS 12/1/2022	30.74	
101-265.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, I	TRASH PICK UP	125.93	
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	HUTSON, INC.	JOHN DEERE 1545 - REPLACE GLASS	705.26	
101-265.000-932.000	VEHICLE MAINTENANCE	PINKNEY AUTO WASH, LLC	NOVEMBER WASHES	18.00	
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	LINDHOUT ASSOC ARCHITECT	DPS PRE-ENGINEERED BLDG CODE REVIEW -	65.00	
Total For Dept 265.000 Township Buildings				975.67	
Dept 275.000 OTHER EXPENSES					
101-275.000-752.000					
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	APPLIED INNOVATION	12/5/22 TO 1/4/2023	135.11	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 9/27/22 - 12/14/22	10.91	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	PRINTING SYSTEMS, INC.	1099'S	129.48	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	TOSHIBA BUSINESS Solutio	TWP - 11/6-12/5/22	39.63	
101-275.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	TWP - 12/1-12/31/22	315.36	

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 12/20/2022 - 12/20/2022

JOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 General Fund					
Dept 275.000 OTHER EXPENSES					
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 9/27/22 - 12/14/22	39.76	
		Total For Dept 275.000 OTHER EXPENSES		670.25	
Dept 567.000 CEMETERY					
101-567.000-801.000	CONTRACTUAL SERVICES	A2Z LAWN SERVICES, LLC	FALL CLEANUP -11/26-12/5/22	3,500.00	
		Total For Dept 567.000 CEMETERY		3,500.00	
Dept 702.000 PLANNING AND ZONING					
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	MICHIGAN.COM	11/1-11/30/2022	390.00	
		Total For Dept 702.000 PLANNING AND ZONING		390.00	
		Total For Fund 101 General Fund		23,504.25	
Fund 206 Fire Fund					
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	AMERICAN AWARDS & ENGRAV	NAME PLATES	63.00	
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	LAKELAND ACE HARDWARE, I	HOSE NOZZEL	31.98	
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	MALLORY SAFETY AND SUPPL	GLOVES	789.45	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	LAWYER - UNIFORM	129.00	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	ZERNICK - UNIFORM	121.98	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	BEGNOCHE - PANTS	60.99	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	BEGNOCHE - PATCH	15.00	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	VULTAGGIO - PATROL READY BAG	69.99	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	NORDSTRAND - PANTS	121.98	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORMS	4,399.78	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORMS	266.89	
206-000.000-801.000	CONTRACTUAL SERVICES	KING KLEANERS	DRY CLEANING - NOVEMBER	31.50	
206-000.000-801.000	CONTRACTUAL SERVICES	TOSHIBA BUSINESS SOLTUTIO	F.D. #12 - 11/06/22 - 12/05/22	13.71	
206-000.000-801.000	CONTRACTUAL SERVICES	TOSHIBA BUSINESS SOLTUTIO	F.D.#12 - 11/1-11/30/2022	35.89	
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	BIO-CARE INC.	PHYSICAL EXAM, VITALS, MEDICAL HISTOR	13,315.00	
206-000.000-916.000	TRAINING	CASEY YOST	REIMBURSEMENT FOR PRACTICE TEST	86.00	
206-000.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, I	TRASH PICK UP	592.06	
206-000.000-930.003	MAINTENANCE FIRE HALL	ALLSTAR ALARM, LLC	1/1/2023 - 6/30/2023	618.00	
206-000.000-930.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	MOUSE TRAP	4.78	
206-000.000-932.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	AIR FILTER	15.74	
206-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	NOVEMBER WASHES	18.00	
206-000.000-967.000	SPECIAL PROJECTS	RUTH OLSON PHOTOGRAPHY,	PHOTOS	3,025.00	
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DELL MARKETING L.P.	DELL LATITUDE	1,492.55	
		Total For Dept 000.000		25,318.27	
		Total For Fund 206 Fire Fund		25,318.27	
Fund 207 Police Fund					
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	AMAZON CAPITAL SERVICES	11/1/22 TO 11/30/22	134.48	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	FISHABER - UNIFORM	109.98	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	GRIM - UNIFORM	99.98	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	120.00	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	52.50	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	22.50	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	124.98	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	109.98	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	22.50	

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 12/20/2022 - 12/20/2022
JOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 207 Police Fund					
Dept 000.000					
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	15.00	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	LEEDS - UNIFORM	79.99	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORM	105.00	
207-000.000-768.500	UNIFORM CLEANING	KING KLEANERS	P.D. NOVEMBER	475.00	
207-000.000-801.000	CONTRACTUAL SERVICES	WM CORPORATE SERVICES, I	11/1-11/30/2022	172.13	
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	W-4 SIGNS	CODE ENFORCEMENT GRAPHICS	265.00	
207-000.000-914.000	TUITION REIMBURSEMENT	KIM LEEDS	10/10-12/04/22	1,500.00	
207-000.000-932.000	VEHICLE MAINTENANCE	CRUISERS, INC.	EXPEDITION - LABOR	85.00	
207-000.000-932.000	VEHICLE MAINTENANCE	MID-TOWNE COLLISION	SIREN SPEAKER & BRKT	274.00	
207-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	2019 CHARGER - DOOR (DEDUCTIBLE)	250.00	
207-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	NOVEMBER WASHES	216.00	
207-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	2019 CHARGER 7006	29.95	
207-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	2019 CHARGER	112.92	
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	TRANSUNION RISK AND ALTE	11/1/2022 - 11/30/2022	144.80	
207-000.000-967.000	SPECIAL PROJECTS	AMAZON CAPITAL SERVICES	11/1/22 TO 11/30/22	309.98	
Total For Dept 000.000				4,831.67	
Total For Fund 207 Police Fund				4,831.67	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-239.300	SENIOR CENTER ACTIVITY FUND	AMAZON CAPITAL SERVICES	11/1/22 TO 11/30/22	1,042.70	
208-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	BIANCO TOURS	LITES @ MIS	1,638.00	
Total For Dept 000.000				2,680.70	
Dept 751.000 Recreation Board					
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	FMG CONCRETE CUTTING, IN	MINI-ME CORE DRILL (NEW PICKLE BALL C	375.00	
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	NORTHWEST PIPE & SUPPLY,	PICKLEBALL	88.23	
208-751.000-900.000	LEGAL NOTICES/ADVERTISING	MICHIGAN.COM	11/1-11/30/2022	180.00	
208-751.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, I	TRASH PICK UP	176.15	
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	MICHIGAN RECREATIONAL CO	PLAYGROUND CONSTRUCTION, INSTALL 9 TR	62,130.00	
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	MONROE'S RUBBISH REMOVAL	ROLLOFF - 11 9, 15 & 29, 2022	2,200.00	
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	TODD'S SERVICES INC	SPRINKLER SYSTEM SER	120.00	
208-751.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES	11/14-11/29/22	585.00	
Total For Dept 751.000 Recreation Board				65,854.38	
Dept 800.000 LAKELAND TRAIL					
208-800.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES	11/14-11/29/22	983.98	
Total For Dept 800.000 LAKELAND TRAIL				983.98	
Dept 820.000 SENIOR CENTER					
208-820.000-651.001	SENIOR CENTER RENTALS	JESSICA RICKEL	REFUND - DAMAGE DEPOSIT	250.00	
208-820.000-804.000	SENIOR PROGRAMS	ALPINE FLORIST AND GIFTS	OCT & NOV BIRTHDAYS	45.00	
208-820.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, I	TRASH PICK UP	160.00	
208-820.000-930.001	MAINTENANCE COMM CENTER	PINCKNEY PLUMBING, LLC	INSTALL WATER HEATER IN MEN'S BATHROO	520.00	
Total For Dept 820.000 SENIOR CENTER				975.00	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				70,494.06	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000.000					
243-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	AKT PEERLESS ENVIRONMENT	10776 HALL RD - 12/1/21 TO 12/31/21	700.00	
243-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	AKT PEERLESS ENVIRONMENT	10776 HALL RD - 2/1/22 TO 2/28/22	2,000.00	

GL Number GL Desc Vendor Invoice Description Amount Check #

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Dept 000.000
243-000.000-676.000

REIMBURSEMENTS & COST RECOVERY

AKT PEERLESS ENVIRONMENT 10776 HALL RD - 1/1/2022 TO 1/31/2022

Total For Dept 000.000

380.00

3,080.00

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY

3,080.00

Fund 590 SEWER FUND

Dept 527.000 SEWER OPERATING

590-527.000-751.100 GRINDER PUMP PARTS
590-527.000-752.000 SUPPLIES & SMALL EQUIPMENT
590-527.000-768.000 UNIFORMS/ACCESSORIES
590-527.000-768.000 UNIFORMS/ACCESSORIES
590-527.000-920.000 ELECTRIC
590-527.000-921.000 NATURAL GAS/HEAT
590-527.000-932.000 VEHICLE MAINTENANCE
590-527.000-932.000 VEHICLE MAINTENANCE
590-527.000-932.000 VEHICLE MAINTENANCE
590-527.000-934.100 PUMP & MAIN REPAIR/MAINTENANCE
590-527.000-934.100 PUMP & MAIN REPAIR/MAINTENANCE
590-527.000-934.100 PUMP & MAIN REPAIR/MAINTENANCE
590-527.000-980.017 CAPITAL IMPROVEMENTS-SEWER LOOP

DUBOIS-COOPER & ASSOCIAT GRINDER PARTS
PETTY CASH - GENERAL FUN REIMBURSEMENT - 9/27/22 - 12/14/22
CINTAS CORPORATION # 31 UNIFORMS - 12/8/22
CINTAS CORPORATION # 31 UNIFORMS 12/1/2022
DTE ENERGY 9200 189 1753 3 - REGENCY BLVD PUMP S
CONSUMERS ENERGY 1000 6018 1938 - HAMB RD PUMP STN - 1
ADVANCE AUTO PARTS LUBE, AIR, FUEL
ADVANCE AUTO PARTS RADIATOR CAP
STANDARD ELECTRIC COMPAN PUMP TRUCK - FUSE
HP ELECTRIC INSTALL FLOOD LIGHTS @ PUMP STN
KENNEDY INDUSTRIES, INC. NEW PUMP FOR KRESS RD STATION - QUOTE
LIVINGSTON CO. DRAIN COM LCDC SERVICES FOR OCTOBER 2022
C & E CONSTRUCTION CO., M-36 FORCE MAIN PROJECT

16,275.00
55.93
79.83
79.83
62.44
20.49
175.34
7.99
100.72
2,600.00
48,165.00
1,068.90
48,405.00

Total For Dept 527.000 SEWER OPERATING

117,096.47

Dept 537.000

590-537.000-752.000 SUPPLIES & SMALL EQUIPMENT
590-537.000-752.000 SUPPLIES & SMALL EQUIPMENT
590-537.000-752.000 SUPPLIES & SMALL EQUIPMENT
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590-537.000-752.000 SUPPLIES & SMALL EQUIPMENT
590-537.000-752.000 SUPPLIES & SMALL EQUIPMENT
590-537.000-919.000 TRASH DISPOSAL
590-537.000-931.000 EQUIPMENT MAINT/REPAIR
590-537.000-952.000 LAB ANALYSIS - WWTP
590-537.000-952.100 LAB ANALYSIS FEES - PORTAGE

HACH COMPANY, AMERICAN S PHOSPH RUS TNT + LR PK/25
HACH COMPANY, AMERICAN S NITRITE TNT + LR
HACH COMPANY, AMERICAN S NITRATE, TNT+LR
HACH COMPANY, AMERICAN S NITRATE, TNT+LR
HACH COMPANY, AMERICAN S AMMONIA
UGSI CHEMICAL FEED, INC. SUPPLIES
UGSI CHEMICAL FEED, INC. SUPPLIES
WM CORPORATE SERVICES, I TRASH PICK UP
W.J. O'NEIL COMPANY FIX BOILER
MERIT LABORATORIES TEST - HAMBURG
MERIT LABORATORIES TEST - PORTAGE LK

683.92
462.32
133.58
400.74
666.80
178.65
364.47
124.42
821.81
1,420.00
1,568.00

Total For Dept 537.000

6,824.71

Total For Fund 590 SEWER FUND

123,921.18

Fund 591 WATER DEBT SERVICE FUND

Dept 000.000

591-000.000-993.000

AGENT FEES

THE BANK OF NEW YORK MEL HAMBURGIR12 - 10/1/2022 TO 9/30/2023

Total For Dept 000.000

200.00

200.00

Total For Fund 591 WATER DEBT SERVICE FUND

200.00

Fund 703 Winter Tax Collection Fund

Dept 000.000

703-000.000-214.300

703-000.000-214.300 DUE TO GENERAL ADMIN FEES
703-000.000-214.300 DUE TO GENERAL ADMIN FEES
703-000.000-214.300 DUE TO GENERAL ADMIN FEES
703-000.000-214.300 DUE TO GENERAL ADMIN FEES
703-000.000-214.300 DUE TO GENERAL ADMIN FEES
703-000.000-214.300 DUE TO GENERAL ADMIN FEES

DANIEL & LORI RISTAU REFUND - OVERPAYMENT DUE TO DEC BOR A
HOLLY & CHARLES ARMOUR REFUND - OVERPAYMENT DUE TO DEC BOR A
KAYLYN ROHKOHL REFUND - OVERPAYMENT DUE TO DEC BOR A
KIMBERLY & JEFFREY MITCH REFUND - OVERPAYMENT DUE TO DEC BOR A
LEONARD MCBURNEY REFUND - OVERPAYMENT DUE TO DEC BOR A
MARIE E JOFFICH REFUND - OVERPAYMENT DUE TO DEC BOR A

1.94
16.82
1.38
10.95
11.75
9.46

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 Winter Tax Collection Fund					
Dept 000.000					
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	TARA & NICHOLAS CLAY	REFUND - OVERPAYMENT DUE TO DEC BOR A	10.50	
703-000.000-222.101	DUE TO COUNTY TAXES	DANIEL & LORI RISTAU	REFUND - OVERPAYMENT DUE TO DEC BOR A	67.32	
703-000.000-222.101	DUE TO COUNTY TAXES	HOLLY & CHARLES ARMOUR	REFUND - OVERPAYMENT DUE TO DEC BOR A	586.23	
703-000.000-222.101	DUE TO COUNTY TAXES	KAYLYN ROHKOHL	REFUND - OVERPAYMENT DUE TO DEC BOR A	48.01	
703-000.000-222.101	DUE TO COUNTY TAXES	KIMBERLY & JEFFREY MITCH	REFUND - OVERPAYMENT DUE TO DEC BOR A	381.60	
703-000.000-222.101	DUE TO COUNTY TAXES	LEONARD MCBURNEY	REFUND - OVERPAYMENT DUE TO DEC BOR A	409.57	
703-000.000-222.101	DUE TO COUNTY TAXES	MARIE E JOPPICH	REFUND - OVERPAYMENT DUE TO DEC BOR A	329.83	
703-000.000-222.101	DUE TO COUNTY TAXES	TARA & NICHOLAS CLAY	REFUND - OVERPAYMENT DUE TO DEC BOR A	365.99	
703-000.000-222.500	DUE TO COUNTY SET	DANIEL & LORI RISTAU	REFUND - OVERPAYMENT DUE TO DEC BOR A	125.89	
703-000.000-222.500	DUE TO COUNTY SET	HOLLY & CHARLES ARMOUR	REFUND - OVERPAYMENT DUE TO DEC BOR A	1,096.14	
703-000.000-222.500	DUE TO COUNTY SET	KAYLYN ROHKOHL	REFUND - OVERPAYMENT DUE TO DEC BOR A	89.77	
703-000.000-222.500	DUE TO COUNTY SET	KIMBERLY & JEFFREY MITCH	REFUND - OVERPAYMENT DUE TO DEC BOR A	713.52	
703-000.000-222.500	DUE TO COUNTY SET	LEONARD MCBURNEY	REFUND - OVERPAYMENT DUE TO DEC BOR A	765.81	
703-000.000-222.500	DUE TO COUNTY SET	MARIE E JOPPICH	REFUND - OVERPAYMENT DUE TO DEC BOR A	616.73	
703-000.000-222.500	DUE TO COUNTY SET	TARA & NICHOLAS CLAY	REFUND - OVERPAYMENT DUE TO DEC BOR A	684.34	
Total For Dept 000.000				6,343.55	
Total For Fund 703 Winter Tax Collection Fund				6,343.55	

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 12/20/2022 - 12/20/2022
JOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
	Fund 101 General Fund			23,504.25	
	Fund 206 Fire Fund			25,318.27	
	Fund 207 Police Fund			4,831.67	
	Fund 208 SENIORS, PARK			70,494.06	
	Fund 243 BROWNFIELD RE			3,080.00	
	Fund 590 SEWER FUND			123,921.18	
	Fund 591 WATER DEBT SE			200.00	
	Fund 703 Winter Tax Co			6,343.55	
Total For All Funds:				257,692.98	



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 6.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: December 15, 2022
RE: Agenda Item Topic: **Presentation of Badges (Fire)**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to approve the promotion of Jake Mougrabi, Jeremy Nordstrand, Anabelle Sharpe and Owen Weinberger to the rank of fully-trained Firefighter.

Background

Firefighter Trainees Jake Mougrabi, Jeremy Nordstrand, Annabelle Sharpe and Owen Weinberger have successfully completed all requirements outlined in Public Safety SOP# 200-02: *Probationary Firefighter* making them eligible to be promoted to fully-trained Firefighters.

I respectfully request that the Township Board authorize their promotions and allow for these four newly promoted fully-trained firefighters to be publicly presented with their firefighter badges at the Township Board meeting on December 20, 2022.

Respectfully,

Chief Richard Duffany
Director of Public Safety



Hamburg Township Public Safety Department

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PHONE: (810) 231-9391 • FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 7.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: December 15, 2022
RE: Agenda Item Topic: **Public Safety Awards**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

All of the members of the Hamburg Township Public Safety Department perform their duties in an exemplary and professional manner on a daily basis. However, there are certain instances where the exceptional actions of an officer or firefighter should be recognized. I am proud to recognize the following members and present them with the following departmental awards:

1. Capt. Casey Yost, Sgt. Timothy Begnoche, FF Jeffrey Campbell, FF Timothy Mackenzie and FF Max Miller are being awarded a Unit Citation for their actions in vehicle extrication efforts and patient care at the scene of a serious injury traffic accident on May 2, 2022.
2. Sgt. Matthew Duhaime and Officer Joshua Pedersen are being awarded Department Citations for their actions that led to the arrest of three felony suspects on May 2, 2022.
3. Officer Spencer Flavin and Officer Joshua Pedersen are being awarded Lifesaving Awards for their actions that helped save the life of a 40-year old man on May 11, 2022.
4. Deputy Fire Chief Jordan Zernick and Capt. Jase Lawver are being awarded Lifesaving Awards for their actions that helped save the life of a woman on July 12, 2022.
5. Officer Dahne DeBottis and Officer Adam Fischhaber are being awarded Lifesaving Awards for their actions that helped save the life of 45-year old woman on September 29, 2022.
6. Sgt. Steve Locke, Officer Joshua Pedersen and Officer Jason Grim are being awarded Department Citations for their actions that led to the arrest of two Home Invasion suspects on November 9, 2022.

I respectfully request an opportunity to publicly present their awards at the Township Board meeting on December 20, 2022 where I will provide further details on each of these incidents.



Hamburg Township Public Safety Department

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PHONE: (810) 231-9391 • FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us
RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 7.

In addition, FF Donald Otremba is being recognized for his 30 years of service with Hamburg Township Fire.

Respectfully,

A handwritten signature in black ink, appearing to read "Richard Duffany".

Chief Richard Duffany
Director of Public Safety



A DIVISION OF:



Fire and Life Safety Systems Service Agreement

Service Address:

Hamburg Twp. Facilities
10405 Merrill Rd
Hamburg Twp MI 48189
Attention: Jordan Zernick

Billing Address:

Hamburg Twp. Hall
10405 Merrill Rd
Hamburg Twp MI 48189
Attention: Jordan Zernick

Submitted By:

Joe Bommarito
Cell : 248-914-1575
Email : jbommarito@sciensbuildingsolutions.com
www.elitefire.com





A DIVISION OF:



System Components to be Tested

Quantity Fire Alarm System Components

4	Fire Alarm Control Panel
8	Batteries
28	System Smoke Detectors
12	Heat Detectors
7	Duct Detectors Addressable
2	Digital Dialers

Quantity Automatic Sprinkler Systems

3	Wet Sprinkler Systems
3	FDC Connections
2	Waterflow Switch
2	Valve Tamper Switch/Supervisory

Quantity Additional Equipment

120	Extinguishers Maintenance (Annual)
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Inspection Notes

- Customer to provide access to equipment located higher than 10' above finished floor.
- Customer agrees to provide access to locked or occupied suites via master keys or escort.
- Proposal covers test and inspection during normal business hours to include notification devices.
- Proposal is based upon equipment quantities listed above. Variances greater than 10% of the equipment listed above are subject to additional charges.



A DIVISION OF:



Services Included

- System Operation Testing
- Computer Generated Inspection Report
- 24 Hour Technician On Call
- Annual System Training
- Service Reports

Service Labor Rates

- All Labor performed outside of this agreement shall be billed at Elite Fire Safety's current service rates. Service Rates currently are as follows:
 - 30% discount of published rates for Technician (min. 2 hour)
 - 30% discount of published rates for Union Sprinkler Fitter (min. 4 hours)
 - \$75.00 truck charge per service call.

Contract Terms

- Contract Term: 3 years.
- Contract Start Date: 10/31/2022
- Contract End Date: 10/30/2025

For The Sum Of: \$3,150 per year.

- Paid in full 30 days after contract start.
- Annual agreement price remains constant during contract term.
- Contract may be terminated upon (30) days written notice.
- Pricing is valid for (30) days from proposal date.

Customer agrees to purchase and Elite Fire Safety agrees to provide test and inspection services of the systems (comprised of the System Components identified above) by certified Elite Fire Safety technicians, consisting of the listed services ("Services") per the Terms and Conditions on pages 4 and 5:

Purchaser _____
 Signature _____
 Title _____
 Date _____

Sales Rep Joe Bommarito
 Signature _____
 Date 10/18/22
 Proposal # JB10182022-001



A DIVISION OF:



Terms & Conditions

1. "Covered equipment" shall mean that equipment expressly identified as System Components in this Agreement. The Customer represents that at the commencement of this Agreement all Covered Equipment is in satisfactory working condition and complies with all applicable codes. If the fire or life safety system comprised of the Covered Equipment does not comply with all applicable codes or if removal of any Covered Equipment from coverage would compromise or impair the integrity or the compliance with law of any system or Services, and Customer fails to take corrective action, then EFS may terminate this Agreement without further obligation and retain all monies received pursuant to this Agreement.

2. EFS shall only perform the identified Services for and upon Covered Equipment. EFS shall have no liability or obligation to continue providing Services in the event Customer fails to (a) authorize a reacceptance test or re-commissioning that EFS reasonably deems necessary; (b) notify EFS of any modifications or changes to the Covered Equipment or unusual or materially changed operating conditions, hours of usage, system malfunctions or building alterations that may affect the Services; (c) provide the access to any site where Services are to be performed; or (d) operate, service or maintain the Covered Equipment in accordance with manufacturer's or supplier's instructions or this Agreement. This Agreement is only for testing and inspecting the Covered Equipment. Services do not include and EFS is not responsible for (a) any maintenance, repair or replacement of, or service of the Covered Equipment or any other equipment for any reason; (b) service or provision of consumable supplies, including but not limited to batteries and gaseous agent cylinder charging; (c) reinstallation or relocation of Covered Equipment; (c) painting or refinishing of Covered Equipment or surrounding surfaces; (d) changes to Services; (e) parts, accessories, attachments or other devices added to Covered Equipment but not furnished by EFS; (f) failure to continually provide suitable operating environment including, but not limited to, adequate space, ventilation, electrical power and protection from the elements; or (g) the removal or reinstallation of replacement valves, dampers, waterflow switches, venting or draining systems. EFS is not responsible for services performed on any Covered Equipment other than by EFS or its agents. The Services shall be performed in a manner consistent with the degree of care and skill ordinarily exercised by persons performing the same or similar Services in the same locale under similar circumstances and conditions.

3. All reports and drawings specifically prepared for and deliverable to Customer pursuant to this Agreement ("Deliverables") shall become Customer's property upon full payment to EFS. EFS may retain file copies of such Deliverables. All other reports, notes, calculations, data, drawings, estimates, specifications, manuals, other documents and all computer programs, codes and computerized materials prepared by or for EFS are instruments of EFS' work ("Instruments") and shall remain EFS' property. EFS conveys no license to software unless otherwise expressly provided in this Agreement. All Deliverables and Instruments provided to Customer are for Permitted Users' use only for the purposes disclosed to EFS, and Customer shall not transfer them to others or use them or permit them to be used for any extension of the Services or any other purpose, without EFS' express written consent. Any reuse of Deliverables or Instruments for other projects or locations without the written consent of EFS, or use by any party other than Permitted Users, will be at Permitted Users' sole risk and without liability to EFS; and, in addition to any other rights EFS may have, Customer shall indemnify, defend and hold EFS harmless from any claims, losses or damages arising there from.

4. Repair Service: Customer agrees to pay EFS for repair service on a per call basis for service for all parts and labor at time of service. Service will be billed at our standard rate in effect at the time service is performed.

5. The term of this agreement is listed on page three. This agreement shall renew annually thereafter on the anniversary date, unless either party terminates this agreement by sending written notice by certified mail, return receipt requested, to the other party thirty days prior to the renewal period.

6. EFS does not represent nor warrant that the fire detection equipment will prevent any loss, damage or injury to person or property, by reason of burglary, theft, hold-up, fire, smoke, equipment failure or otherwise, or that the fire detection equipment will in all cases provide the protection for which it is installed or intended. Customer acknowledges that EFS is not an insurer, and that Customer assumes all risk for loss or damage to Customer's premises or its contents. EFS has made no representations or warranties, and hereby disclaims any warranty of merchantability or fitness for any particular use. Customer's exclusive remedy for EFS's default hereunder is to require EFS to repair or replace, at EFS's option, any equipment covered by this contract which is non-operational. Customer authorizes EFS to access the control panel to input or delete data and programming. The customer is to provide either ladders or hi-lows for access to any fire alarm or fire detection devices located above 10 feet in height.

7. Customer agrees that EFS is not an insurer and no insurance coverage is offered herein. The fire detection equipment is designed to reduce certain risks of loss, though EFS does not guarantee that no loss will occur. EFS is not assuming liability, and, therefore shall not be liable to Customer for any loss, personal injury or property damage sustained by Customer as a result of burglary, theft, hold-up, fire, equipment failure, smoke, or any other cause, whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by EFS negligent performance, failure to perform any obligation or strict products liability. Customer releases EFS from any claims for contribution, indemnity or subrogation.

8. Customer agrees that should there arise any liability on the part of EFS as a result of EFS's negligent performance to any degree, failure to perform any of EFS's obligations, equipment failure or strict products liability, that EFS's liability shall be limited to the sum of 5% of the contract value at time liability is fixed or the sum of \$500.00, whichever is greater. If Customer wishes to increase EFS's maximum amount of EFS's limitation of liability, Customer may, as a matter of right, at any time, by entering into a supplemental contract, obtain a higher limit by paying an annual payment consonant with EFS's increased liability. This shall not be construed as insurance coverage.

9. Customer agrees to and shall indemnify and hold harmless EFS, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Customer, including reasonable attorney's fees, and losses asserted against and alleged to be caused by EFS's performance, negligent performance or failure to perform its obligations. Parties agree that there are no third party beneficiaries of this contract. Customer on its behalf and any insurance carrier waives any right of subrogation Customer's insurance carrier may otherwise have against EFS or its subcontractors arising out of this agreement or the relation of the parties hereto. Customer shall not be permitted to assign this contract without EFS's consent. EFS shall be permitted to assign this contract and upon such assignment shall be relieved of further obligation under this contract.



A DIVISION OF:



10. Any action by Customer against EFS must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings against EFS must be based on the provisions of this agreement. Any other action that Customer may have or bring against EFS in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement.

11. Customer shall maintain a policy of public liability, property damage, burglary and theft insurance under which Customer and EFS are named as insured and under which the insurer agrees to indemnify and hold EFS harmless from and against all costs, expenses including attorneys fees and liability arising out of or based upon any and all claims, injuries and damages arising under this agreement, including, but not limited to, those claims, injuries and damages contributed to by EFS's negligent performance to any degree or its failure to perform any obligation. The minimum limits of liability of such insurance shall be one million dollars for any injury or death, and property damage, burglary and theft coverage in an amount necessary to indemnify Customer for property on its premises. EFS shall not be responsible for any portion of any loss or damage which is recovered or recoverable by the Customer from insurance covering such loss or damage or for such loss or damage against which the Customer is indemnified or insured.

12. After the expiration of one year from the date hereof EFS shall be permitted from time to time to increase the servicing charge by an amount not to exceed five percent each year and Customer agrees to pay such increase.

13. FALSE ALARMS: EFS shall have no liability for false alarms, false alarm fines, police or fire response, any damage to personal or real property or personal injury caused by police or fire department response to alarm, whether false alarm or otherwise, or the refusal of the police or fire department to respond. In the event of termination of police or fire response by the municipal police or fire department, this contract shall nevertheless remain in full force and Customer shall remain liable for all payments provided for herein. Should EFS be required by existing or hereinafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Customer agrees to pay EFS for such service or material.

14. TESTING OF FIRE DETECTION SYSTEM: The parties hereto agree that the fire detection equipment, once installed, is in the exclusive possession and control of the Customer, and except for EFS's scheduled Inspections, it is Customer's sole responsibility to test the operation of the fire detection equipment and to notify EFS if any equipment is in need of repair. EFS shall not be required to service the fire detection equipment unless it has received notice from Customer, and upon such notice, EFS may service the fire detection equipment to the best of its ability within 36 hours, exclusive of Saturday, Sunday and legal holidays, during the business hours of 8 a.m. and 5 p.m. provided Customer agrees to pay for the labor and material charge for such service. Nothing contained herein shall be construed to require Customer to request service from EFS or require EFS to provide per call Repair Service. Customer may request Repair Service from third parties and EFS shall have no responsibility for the performance of third parties engaged by Customer. Customer agrees to test and inspect the fire detection equipment and to advise EFS of any defect, error or omission in the fire detection equipment. The Customer must supply EFS with any ladders or scaffolding to test any device over 10 feet above the finished floor.

15. EFS shall not be liable for any damage or loss sustained by Customer as a result of delay in installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including EFS's negligence or failure to perform any obligation. The estimated date work is to be substantially completed is not a definite completion date and time is not of the essence. The Customer shall allow EFS free access to all areas that require inspection and shall pay a re-inspection fee for return visits to inspect areas not previously accessible.

16. In the event EFS refers this contract to an attorney, Customer shall pay EFS's attorney's fees. The parties waive trial by jury in any action between them. In any action commenced by EFS against Customer, Customer shall not be permitted to interpose any counterclaim. Customer submits to the jurisdiction of Michigan and agrees that any litigation between the parties must be commenced and maintained exclusively in the State of Michigan and in the County where EFS's principal place of business is located. Any service of process or papers in any action, proceeding or arbitration may be served by first class mail delivered by the U.S. Post Office or overnight carrier to addresses in this agreement.

17. Provided Inspection service is included in this contract and Customer has agreed to pay a fixed amount for Inspection service pursuant to the contract, the parties agree that due to the nature of the services to be provided by EFS, the payments to be made by Customer for the term of this agreement are an integral part of EFS's anticipated profits and in the event of Customer's breach of this agreement it would be difficult if not impossible to reasonably estimate EFS's actual damages. Therefore, in the event of Customer's default of this agreement Customer shall pay to EFS for services rendered prior to cancellation for termination. EFS may, without prior notice, suspend or terminate its services in event of Customer's default in performance of this agreement and shall be permitted to terminate all its services under this agreement without relieving Customer of any obligation herein.

18. Customer agrees that EFS is authorized and permitted to subcontract any services to be provided by EFS to third parties who may be independent of EFS, and that EFS shall not be liable for any loss or damage sustained by Customer by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties. Customer acknowledges that this agreement, and particularly those paragraphs relating to EFS's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and third party indemnification, inure to the benefit of and are applicable to any assignee, subcontractors and communication centers of EFS.

19. FULL AGREEMENT/SEVERABILITY/ CONFLICTING DOCUMENTS. This agreement constitutes the full understanding of the parties and may not be amended or modified or canceled except in writing signed by both parties, except EFS's requirements regarding items of protection provided for in this agreement imposed by Authority Having Jurisdiction. Should there arise any conflict between this agreement and Customer's purchase order or other document, this agreement will govern, whether such purchase order or document is prior to or subsequent to this agreement. Should any provision of this agreement be deemed void, all other provisions will remain in effect.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

12/15/22

To: Hamburg Township Board
From: Tony Randazzo

Re: Fire Safety Service Agreement

Fire Marshal Zernick obtained a quote from Elite Fire Safety to inspect and test fire alarm systems and equipment at all of our Township buildings. Last year, a different company performed the work and we ended up being nickel and dimed for additional charges. However, Elite Fire Safety's proposal is clearly spelled out and also charges a reasonable price in our opinion. I recommend that the Board approve the three-year contract, which contains no yearly escalator, in the amount of \$3,150.00 per year.

TO: Hamburg Township Board of Trustees

FROM: Pat Hohl

DATE: December 13, 2022

AGENDA ITEM TOPIC: Board of Review Appointments

Number of Supporting Documents: **01**

Requested Action

I request the Board of Trustees reappoint the following Board of Review Members for a term beginning January 1, 2023 and expiring 12-31-2024:

- William Rill, member
- Donn Nelson, member
- Michael Bitondo, member
- Michael Diepenhorst, alternate
- Deborah Harper, alternate

Background

Board of Review members' terms expire on December 31, 2022. By statute terms are for two years. Please reappoint the current Board of Review as listed in the Requested Action, above.

Security Lock Service, Inc.

Item 10.

Estimate

401 Washington St.
Brighton, MI 48116

Date	Estimate #
5/2/2022	E1953

Prepared For:

Hamburg Township
P.O. Box 157
Hamburg, MI 48139
Attn: Accounts Payable
(810) 231-1000 ext 223

Ship To

Senior Center Doors
Double doors, unequal pair

Prices valid for 30 days from date shown on this Estimate

		P.O. No.	Terms
			Net 30
Description	Qty	Rate	Total
Pair of doors and frame to fit 74" x 80" rough opening - Unequal pair of medium stile doors, Main door is 42" x 79" tall, ADA compliant threshold and opening size, ADA 10" bottom rail. Extra width allows wheelchairs room to pass through the door without constraint. - Left door is 30 x 79, and can be opened whenever large deliveries are needed. Top and bottom flush bolts secure the door during normal use, and it functions as a sidelight panel. - Locking hardware: pair of push pad exit devices, see attached spec sheet - Exterior: 10" pull handle, offset smooth tubular design - 1" Clear tempered safety glass, insulated - Dark Bronze Anodized Aluminum doors and frame provide long life in a commercial environment, can be repaired and maintained over the life of the door. - Built in weather seals around perimeter of the door and frame provide double layer of protection against hot/cold air transfer - Door sweeps along bottom of door protect from air transfer	1	7,427.00	7,427.00
Labor: remove and replace door set. Anchor door frame to 2x6 wall stud. Caulk around exterior door jamb, threshold, and any trim needed to resolve gap along brick. Reuse interior trim where possible, some light drywall patching and/or trim may be needed (by others).	1	1,740.00	1,740.00
DOORS AND FRAMES SUBTOTAL:			9,167.00
7000 Series Low Energy Door Operator with Power Assist - Detects obstruction and automatically reduces power and stops operation - Fully programmable open, close, back check power and speeds. - Long arm option for wall header mount - Onboard relay control for lock control - Made in USA (TX) 1 year warranty - Compliant with ADA act of 1990	1	1,620.00	1,620.00
HCAP Button 4 1/2" Square with surface mount box	2	82.50	165.00
Please sign and return to indicate approval		Total	
Phone #	Fax #	E-mail	
810-227-5153	810-299-5121	joel@securitylock.biz	
		Signature	

Security Lock Service, Inc.401 Washington St.
Brighton, MI 48116

Item 10.

Estimate

Date	Estimate #
5/2/2022	E1953

Prepared For:Hamburg Township
P.O. Box 157
Hamburg, MI 48139
Attn: Accounts Payable
(810) 231-1000 ext 223**Ship To**Senior Center Doors
Double doors, unequal pair

Prices valid for 30 days from date shown on this Estimate

		P.O. No.	Terms
			Net 30
Description	Qty	Rate	Total
42" Bollard post for approach from outside, allows swing clear of the door when activating the operator	1	312.00	312.00
Wireless receiver for HCAP OP	1	52.50	52.50
Wireless transmitter for HCAP Buttons - 9 volt standard battery	2	52.50	105.00
Labor: install handicap door operator in accordance with manufacturer specifications, configure opening, close, and power adjustments. Connect to building 110VAC outlet (provided by others, within 6. Max power draw is 3.15 amps')	1	870.00	870.00
DOOR OPERATOR SUBTOTAL:			3,124.50
Please sign and return to indicate approval		Total	\$12,291.50
Phone #	Fax #	E-mail	
810-227-5153	810-299-5121	joel@securitylock.biz	
			Signature



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

12/15/22

To: Hamburg Township Board
From: Tony Randazzo

Re: Replacement of Senior Center Patio Doors

The Senior Center Patio Doors are original to building (1986), have an unacceptably high threshold, and can only be opened manually. With the increased utilization of the outdoor patio space at the Senior Center along with a surge in Senior Center patronage, it's a good time to improve and upgrade the patio access.

We contemplated replacing two sets of doors, on the north and east side of the Senior Center activity room. However, due to the cost involved, we have decided to only replace the east side doors at this time. We have obtained two quotes for work. The higher quote is for two doors but we can simply cut it in half for comparison to the other quote. One 42" door will be installed that has a powered operator. The adjacent door will be 30" wide and open manually. I recommend that the Board approve the low bid from Security Lock for the amount of \$12,291.50.

Doors of Pontiac of Livingston County Door
 7949 West Grand River
 Brighton, MI 48114
 Phone: 810-750-7580

Date: 10/11/2022
 Invoice # : 170370
 Quoted By: Michelle/Alan
 Email: michelle@doorsofpontiac.com

Bill to: Hamburg Township 10405 Merrill Road Whitmore Lake, MI 48189		trandazzo@hamburg.mi.us <u>810-222-1116</u>		
QTY	Swing	Description		
2	RH Outswing	Option #1- Custom Pella Doors		
		36 x 80 Single Entry Bronze Full Glass	\$12,295.00	\$ 24,590.00
		Pella- Wood Aluminum Clad, with Interior Stain Dark Oak		
		Full Glass Sidelite	\$750.00	\$ 1,500.00
		5 3/4 Frame, Handicap Sill Bronze		
		Handicap Operator	\$ 4,750.00	\$ 9,500.00
4		Panic Bars Von Duprin 98 with Electric Release	\$ 1,700.00	\$ 3,400.00
		Prefinish Stain	\$750.00	\$ 1,500.00
		Push Button Activators	\$ 450.00	\$ 1,800.00
		Electrician to wire system	\$ 950.00	\$ 1,900.00
		Labor-Installation of the following items listed above	\$ 2,250.00	\$ 4,500.00
Grand Total			\$	48,690.00

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner. Special orders may not be cancelled. If lead paint is present the following charges will be applied:
 Entry Door \$100.00ea; Garage Door \$100.00ea; Window \$50.00ea.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above. All materials and labor guaranteed for one full year.

Authorized Signature _____ Date of Acceptance _____

NOTE: THIS PROPOSAL MAY BE WITHDRAWN WITHIN 30 DAYS

THANK YOU! HAVE A NICE DAY!

Doors of Pontiac of Livingston County Door
 7949 West Grand River
 Brighton, MI 48114
 Phone: 810-750-7580

Date: 10/11/2022
 Invoice # : 170370
 Quoted By: Michelle/Alan
 Email: michelle@doorsofpontiac.com

Bill to: Hamburg Township 10405 Merrill Road Whitmore Lake, MI 48189		trandazzo@hamburg.mi.us <u>810-222-1116</u>		
QTY	Swing	Description		
2	RH Outswing	Option #2- Fiberglass Doors		
		36 x 80 Single Entry Bronze Full Glass	\$ 8,450.00	\$ 16,900.00
		Fiberglass Textured Oak- Stained New Earth, Closer Reinforce		
		Full Glass Sidelite	\$750.00	\$ 1,500.00
		5 3/4 Frame, Handicap Sill Bronze		
		Handicap Operator	\$ 4,750.00	\$ 9,500.00
		Panic Bars Von Duprin 98 with Electric Release	\$ 1,700.00	\$ 3,400.00
4		Prefinish Stain-New Earth	\$750.00	\$ 1,500.00
		Push Button Activators	\$ 450.00	\$ 1,800.00
		Electrician to wire system	\$ 950.00	\$ 1,900.00
		Labor-Installation of the following items listed above	\$ 2,250.00	\$ 4,500.00
Grand Total			\$	41,000.00

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner. Special orders may not be cancelled. If lead paint is present the following charges will be applied:
 Entry Door \$100.00ea; Garage Door \$100.00ea; Window \$50.00ea.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above. All materials and labor guaranteed for one full year.

Authorized Signature _____ Date of Acceptance _____

NOTE: THIS PROPOSAL MAY BE WITHDRAWN WITHIN 30 DAYS

THANK YOU! HAVE A NICE DAY!

TO: Board of Trustees

FROM: Mike Dolan, Township Clerk

DATE: December 16, 2022

AGENDA ITEM TOPIC: Vehicle Sale.

Requested Action

- Motion to approve the sale of the 2016 Ford Explorer, VIN 1FM5K8B82GCB81410, 152,735 miles, using the MiBid auction system.

Background

The vehicle was purchased new for the Police Department and later transferred to township hall for use. It has fallen into disrepair and already replaced by another Ford Explorer transferred from the Fire Department.

CERTIFICATE OF TITLE

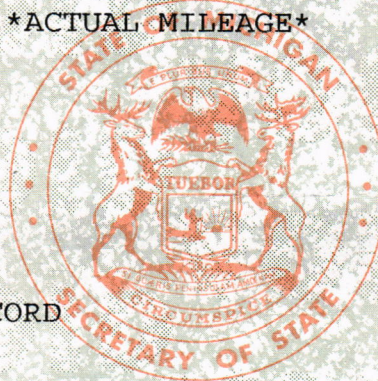
VEHICLE IDENTIFICATION NUMBER 1FM5K8B82GGB81410 YEAR 2016 MAKE FORD MODEL EXPLORER BODY STYLE STA-WAGON

TITLE NUMBER 290E0110338 A ISSUE DATE 01/12/2016 ODOMETER 000010 BRAND/LEGEND MUNICIPAL

WEIGHT/FEE CATEGORY 32 ODOMETER BRAND

ACTUAL MILEAGE

OWNER(S) NAME AND ADDRESS
HAMBURG TOWNSHIP
PO BOX 157
WHITMORE LAKE MI 48189



NO SECURED INTEREST ON RECORD

Title Assignment by Seller

State and federal laws require the seller(s) to indicate mileage when ownership is transferred. Failure to complete or providing false information may result in civil liability, fines and/or imprisonment. **ANY ALTERATION, ERASURE, FALSE STATEMENT, FORGERY OR FRAUD VOIDS THIS TITLE AND IS A CRIME.**

Completed by Seller	I warrant that the ownership of the vehicle described on Certificate of Title has been transferred to the following purchaser(s) and is free of all previous liens:			
	Printed Name of Purchaser(s)		Date of Sale	Selling Price
	Purchaser's Street Address		City	State Zip
	I (we) certify that the odometer reading is: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> and that to the best of my knowledge the odometer mileage is: (No Tenths) <input type="checkbox"/> actual mileage <input type="checkbox"/> not actual mileage - WARNING ODOMETER DISCREPANCY <input type="checkbox"/> exceeds mechanical limits of odometer (odometer has rolled over)			
	Signature of Seller(s) X		Printed Name of Seller(s)	
Completed by Buyer	Seller's Street Address		City	State Zip
	A \$15.00 Late Fee is Due for Failure to Apply for Title Within 15 Calendar Days of Date of Assignment			
	"I am aware of the above odometer certification made by the seller(s)."			
Completed by Buyer	Signature of Purchaser(s) X		Printed Name of Purchaser(s)	
	NEW LIENHOLDER INFORMATION: The information below must be on an application for title and presented to the Michigan Department of State.			
Secured Party:		Address:		

The State of Michigan, Michigan Department of State certifies that this certificate of title is issued in compliance with the laws of Michigan and constitutes prima facie proof of ownership. Further, on the date of title issuance, the described vehicle was subject to the security interest(s) listed above.

MAILING ADDRESS

HAMBURG TOWNSHIP
PO BOX 157
WHITMORE LAKE MI 48189

S02102506

NOTICE TO SELLERS

Sellers must keep a receipt or photocopy of the reassigned title for their records for 18 months or accompany the purchaser to a Secretary of State Office.



For Dealer Use Only

Item 11.

First Reassignment by Michigan Dealer

I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this vehicle to the purchaser(s) listed below.
I further certify that the odometer reading is: ☒ and that to the best of my knowledge the odometer mileage is:
(No Tenths)
☐ actual mileage ☐ not actual mileage - **WARNING ODOMETER DISCREPANCY** ☐ exceeds mechanical limits of odometer

Information Below Completed by Selling Dealer:

Information Below Completed by Purchaser(s):

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Printed Name of Selling Dealer and Agent

"I am aware of the above odometer certification made by the selling dealer."

Signature of Purchaser(s)

Signature of Agent

X

Printed Name of Purchaser(s)

Date of Sale

Selling Dealer's License Number

Purchaser's Address

Second Reassignment by Michigan Dealer

I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this vehicle to the purchaser(s) listed below.
I further certify that the odometer reading is: ☒ and that to the best of my knowledge the odometer mileage is:
(No Tenths)
☐ actual mileage ☐ not actual mileage - **WARNING ODOMETER DISCREPANCY** ☐ exceeds mechanical limits of odometer

Information Below Completed by Selling Dealer:

Information Below Completed by Purchaser(s):

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Printed Name of Selling Dealer and Agent

"I am aware of the above odometer certification made by the selling dealer."

Signature of Purchaser(s)

Signature of Agent

X

Printed Name of Purchaser(s)

Date of Sale

Selling Dealer's License Number

Purchaser's Address

Third Reassignment by Michigan Dealer

I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this vehicle to the purchaser(s) listed below.
I further certify that the odometer reading is: ☒ and that to the best of my knowledge the odometer mileage is:
(No Tenths)
☐ actual mileage ☐ not actual mileage - **WARNING ODOMETER DISCREPANCY** ☐ exceeds mechanical limits of odometer

Information Below Completed by Selling Dealer:

Information Below Completed by Purchaser(s):

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Printed Name of Selling Dealer and Agent

"I am aware of the above odometer certification made by the selling dealer."

Signature of Purchaser(s)

Signature of Agent

X

Printed Name of Purchaser(s)

Date of Sale

Selling Dealer's License Number

Purchaser's Address

Fourth Reassignment by Michigan Dealer

I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this vehicle to the purchaser(s) listed below.
I further certify that the odometer reading is: ☒ and that to the best of my knowledge the odometer mileage is:
(No Tenths)
☐ actual mileage ☐ not actual mileage - **WARNING ODOMETER DISCREPANCY** ☐ exceeds mechanical limits of odometer

Information Below Completed by Selling Dealer:

Information Below Completed by Purchaser(s):

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Printed Name of Selling Dealer and Agent

"I am aware of the above odometer certification made by the selling dealer."

Signature of Purchaser(s)

Signature of Agent

X

Printed Name of Purchaser(s)

Date of Sale

Selling Dealer's License Number

Purchaser's Address

No Further Reassignments Permitted

50



BELLE TIRE ESTIMATE

1204 EAST PICKARD STREET - MT. PLEASANT MI 48858-1902

(989) 772-2828 - FACILITY REG. NO. F163894

Item 11. 1
(989) 772-2828 8

Salesperson: CRAIG D. AVERY

Customer Information

MIKE DOLEN

3815 GREEN HILLS CT

PINCKNEY, MI 48169

Customer #: BT9899

Home Phone: 734-891-7398

Work Phone:

Vehicle Information

2016 FORD TRUCK EXPLORER

Plate #: 114540

Mileage: 152,574

VIN #: 1FM5K8B82GGB81410

Comments: 1000\$ WITHOUT RC

Estimate #: 506249672

Date: 11-30-2022

Time: 09:28

THIS IS NOT YOUR FINAL INVOICE. PLEASE CALL (800) 879-4440 IF THIS IS PRESENTED AS AN INVOICE.
You are entitled to a copy of this order at the time of your signature.

Product Descriptions and Notations	Quantity	Unit Price	Amount	Mechanic Name	Mechanic License #
1 17 ES800952 TIE ROD END ES800952 MOOG LF OUTER TIE ROD LOOSE	1.00	69.99	69.99	JESSE CAMP	
2 AW CHASSIS07 REMOVE & REPLACE LF OUTER TIE ROD LOOSE	1.00	65.00	65.00	JESSE CAMP	
3 23 SHOPSUPPLY MISC SHOP SUPPLIES USED DURING INSTALLATION OF PARTS LF OUTER TIE ROD LOOSE	1.00	14.99	14.99	JESSE CAMP	
4 17 CONTROLARM CONTROL ARM CONTROL ARM BOTH LOWER C/A BUSHINGS BAD CONTRL ARM W/BALL JT PRECISION CONT PCA 5CB40486	1.00	222.99	222.99	JESSE CAMP	
5 AW CONTROLARM REMOVE & REPLACE	1.00	125.00	125.00	JESSE CAMP	
6 17 6CB40487 CONTROL ARM W/ BALL JOINT 6CB40487 PRECISION BOTH LOWER C/A BUSHINGS BAD CONTRL ARM W/BALL JT PRECISION CONT PCA 6CB40487	1.00	203.99	203.99	JESSE CAMP	
7 AW CONTROLARM REMOVE & REPLACE	1.00	125.00	125.00	JESSE CAMP	
8 AW FOUR FOUR WHEEL ALIGNMENT	1.00	96.99	96.99	RICHARD A. WOODS	
9 99 APP ALIGNMENT PROTECTION PLAN 1 YEAR OF UNLIMITED COVERAGE	1.00	35.00	35.00	RICHARD A. WOODS	
10 17 272729 QUICK-STRUT ASSEMBLY 272729 MONROE FRONT STRUTS OE F QUICK STRUT ASSY MONROE ORC 272729	1.00	302.99	302.99	JESSE CAMP	
11 AW INST ST STRUT INSTALLATION	1.00	125.00	125.00	JESSE CAMP	
12 17 272730 QUICK-STRUT ASSEMBLY 272730 MONROE FRONT STRUTS OE F QUICK STRUT ASSY MONROE ORC 272730	1.00	302.99	302.99	JESSE CAMP	
13 AW INST ST STRUT INSTALLATION	1.00	125.00	125.00	JESSE CAMP	
14 17 911330 REFLEX TRUCK SHOCK 911330 MONROE REAR SHOCKS OE	2.00	146.99	293.98	JESSE CAMP	
15 AW INST SH SHOCK INSTALLATION REAR SHOCKS OE	2.00	75.00	150.00	JESSE CAMP	

I hereby authorize the repair work above to be done along with necessary material, and hereby grant you and your employees permission to operate the vehicle here described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car, truck, or vehicle to secure the amount of repairs thereto.

X

Total Labor: 715.00
Total Parts: 1,396.93
Other: 146.98
Sales Tax: 83.82

Item 11.

Estimate Total: \$2,342.73 Estimate Valid for 14 Days

Ask us about 6 Month 0% Financing

Authorized increase in estimate by \$ _____ Approved per X _____

ALL PARTS ARE NEW UNLESS OTHERWISE STATED. YOU ARE ENTITLED BY LAW TO THE RETURN OF ALL PARTS REPLACED, EXCEPT THOSE WHICH ARE TOO HEAVY OR LARGE, AND THOSE REQUIRED TO BE SENT BACK TO THE MANUFACTURER OR DISTRIBUTOR BECAUSE OF WARRANTY WORK OR AN EXCHANGE AGREEMENT. YOU ARE ENTITLED TO INSPECT THE PARTS WHICH CANNOT BE RETURNED TO YOU.



Hamburg Garage

11179 Hamburg Rd
Whitmore Lake, MI 48189
810-231-4030
info@hamburggarage.com

Invoice #14 Item 11.

Page 5 of 7

06/09/2021

C/O Caitlin Fleet Hamburg
Township Michigan
2016 Ford Explorer

NOTES

- MIKE - 734-891-7398

Written by Matt Schramm | Hamburg Garage at 06/08/2021 09:14 AM

NEXT OIL CHANGE DUE AT : 152,450 MILE'S

Written by Matt Schramm | Hamburg Garage at 06/08/2021 09:14 AM

Annual Vehicle Inspection Report \$119.00 +tax

Written by Matt Schramm | Hamburg Garage at 06/08/2021 09:21 AM

Oil is leaking from the oil pan gasket. Recommend a replacement of the gasket.



webcam-image.png

**Remove & Replace Engine Oil Pan Gasket \$898.38
+tax**

Written by Rodean Dialogo | Hamburg Garage at 06/08/2021 10:28 AM

Transmission cooler line seems to be leaking. Recommend replacement of line.



webcam-image.png

**Remove & Replace Trans Oil Cooler Line \$495.33
+tax**

**VPS Automatic Transmission Fluid Service w/ Digital
Level and Temp Check \$287.95 +tax**

Written by Rodean Dialogo | Hamburg Garage at 06/08/2021 10:31 AM

AC line to the compressor is leaking. Recommend replacement.



webcam-image.png

**Air Conditioning System Check and Service R134
\$180.50 +tax**



Hamburg Garage
11179 Hamburg Rd
Whitmore Lake, MI 48189
810-231-4030
info@hamburggarage.com

Item 11.

Invoice # 117555

Page 6 of 7

06/09/2021

C/O Caitlin Fleet Hamburg
Township Michigan
2016 Ford Explorer

Remove & Replace A/C Line \$322.55 +tax

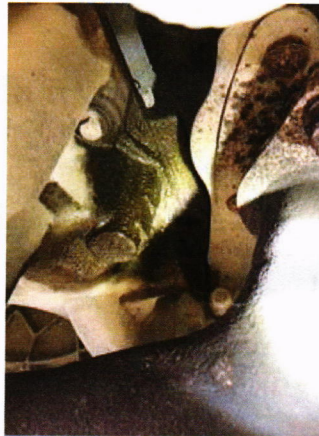
Written by Rodean Dialogo | Hamburg Garage at 06/08/2021 10:32 AM

Engine Air Filter - DIRTY

**Remove & Replace Engine Air Filter Element \$35.78
+tax**

Written by Matt Schramm | Hamburg Garage at 06/08/2021 11:10 AM

Attached Images:





Hamburg Garage

11179 Hamburg Rd
Whitmore Lake, MI 48189
810-231-4030
info@hamburggarage.com

Invoice #14 Item 11.

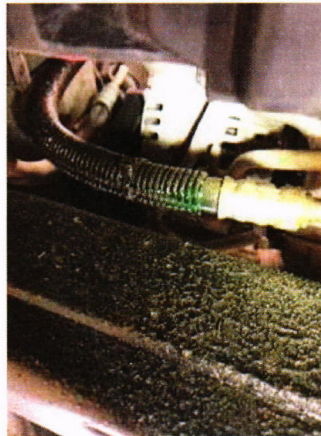
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06/09/2021

C/O Caitlin Fleet Hamburg

Township Michigan

2016 Ford Explorer



152735

SUMMER TAX COLLECTION AGREEMENT

The Township of Hamburg with offices located at 10405 Merrill Rd., Hamburg, Michigan (the "township") pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a summer levy of Livingston Educational Service Agency, Michigan (the "Agency") property taxes for the year 2023 and hereafter as provided below:

The Agency and the Township agree as follows:

1. The Township agrees to collect 100% of the total school millage in the summer as certified by the Agency for levy on all taxable property in addition to and not within the K-12 school district summer tax collection, including principal residence and other exempt property not subject to the 18-mill levy within the Brighton Area School district.
2. The Agency waives any right to interest earned on tax receipts collected and held by Hamburg Township until disbursement.
3. The Agency agrees to pay the Township costs of assessment and collection at \$3.50 per parcel which represents reasonable expenses incurred by the Township in assessing and collecting Agency taxes, to the extent that the expenses are in addition to the expenses of assessing and collecting other taxes at the same time.
4. The Agency shall certify to the Township Treasurer the school millage to be levied on property for summer collection to the Township via a signed L-4029 within 3 weeks of Livingston County Equalization delivering their tax roll information to the Agency, or by June 15, whichever is earlier.
5. The Township Treasurer shall account for and deliver summer school tax collections to the Agency within ten (10) business days from the 1st and 15th of each month via electronic transfer, if and when possible.
6. In the event that state law is amended necessitating changes to this Agreement, the parties agree to negotiate changes to the Agreement in good faith to conform the Agreement to state law. Collection of summer taxes and payment for said collection shall not be disrupted or delayed due to the negotiation of or revision to this Agreement.
7. By execution of this Agreement, both parties certify and represent that the Agreement is authorized by the laws of the State of Michigan, that the individuals responsible for collecting the Agency taxes are and will be in compliance with all laws pertaining to their duties and responsibilities as a tax collecting agent, and that the signors are authorized by their respective governing bodies to execute this Agreement.
8. This Agreement is effective on the date of its execution and shall expire twelve months from the effective date.

9. In the event the Agency shall levy any other or additional taxes on properties within the Brighton Area School District, or any other district, during any other tax collection periods and ask the Township to collect those taxes as well, the terms of this Agreement shall apply.

IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates indicated below.

LIVINGSTON EDUCATIONAL SERVICE AGENCY, MICHIGAN

By _____

Stephanie L. Weese

Its: Assistant Superintendent for Administrative Services

Dated: _____

TOWNSHIP OF HAMBURG: _____

By Jason B. Negri

Its: Treasurer

Dated _____

**TOWNSHIP OF HAMBURG
LIVINGSTON EDUCATIONAL SERVICE AGENCY
2023 SUMMER TAX COLLECTION RESOLUTION**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Board Room on Tuesday, December 20, 2022, beginning at 7:00 p.m., Eastern Standard Time, there were

PRESENT:

ABSENT:

MOVED FOR ADOPTION:

SUPPORTED BY:

RESOLUTION

WHEREAS, Livingston Educational Service Agency (LESA) has determined to impose a summer property tax levy in 2023 upon property located within the Brighton Area School District;

In addition, LESA agrees to pay Hamburg Township the cost of assessment and collection at \$3.50 per parcel, to the extent that the expenses are in addition to the expenses of assessing/collecting other taxes at the same time. Furthermore, LESA is waiving any right to interest earned on tax receipts collected and held by Hamburg Township until disbursement.

NOW THEREFORE, BE IT RESOLVED, that the Township of Hamburg will collect non-homestead school taxes during the 2023 summer tax collection season on LESA properties located within the Brighton Area School District, and authorizes the Treasurer to sign the proposed Summer Tax Agreement.

BE IT FURTHER RESOLVED that if the City of Brighton authorizes the levying of additional taxes on the LESA properties located within the Brighton Area School District, that the fee of \$3.50 per parcel will similarly apply to any tax season where the levy takes place.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATION

I, Michael Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certify that (1) the foregoing is a true and complete copy of the Resolution duly adopted by the Township Board on December 20, 2022; (2) the original of such resolution is on file in the records of the Clerk's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been (or will be) made available as required by the Open Meetings Act.

DATE: December 21, 2022

Michael Dolan
Hamburg Township Clerk

HAMBURG TOWNSHIP

FINANCE CONTROL

BOOK



PERIOD ENDING November 30, 2022

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- Property Tax Roll Ten Year Graph Tax
- Roll Distribution Chart

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- Summary
- Monthly Bank and Investment Report
- Approved Financial Institution List

Tab 5

- Summary
- 5 Year Forecast and Capital Reserve



10405 Merrill Road ♦ P.O. Box 157
 Hamburg, MI 48139
 Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 1

BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2022/23

The Budget v. Actual report reflects transactions through November 2022 and includes General, Roads, Fire, Police, Parks and Sewer Funds. All departments and funds are at or under budget as of November 30, 2022, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2022 and run through February 28, 2023. **Revenues are posted to the general ledger in December when they are billed.** State shared revenue payments are bi-monthly and start on October 31, 2022. The last revenue sharing payment for FY 21/22 will be paid on October 31, 2023.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account at November 2022.

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	981,700.00	981,700.00	0.00	0.00	0.00	0.00
412.000 DELINQUENT PP TAX	2,500.00	2,500.00	0.00	0.00	9.64	0.39
415.000 CHARGE BACKS/MTT/BOARD OF REVIEW	2,000.00	2,000.00	639.85	0.00	158.00	7.90
434.000 TRAILER PARK TAX FEES	2,200.00	2,200.00	167.50	0.00	836.00	38.00
447.000 PROPERTY TAX ADMIN FEE	495,000.00	495,000.00	284.97	0.00	114,174.12	23.07
448.000 SET COLLECTION FEE	30,500.00	30,500.00	0.00	0.00	26,264.50	86.11
477.000 FRANCHISE FEE - CABLE	350,000.00	350,000.00	80,131.67	0.00	84,345.89	24.10
478.000 SPECIAL USE PERMITS	250.00	250.00	750.00	0.00	750.00	300.00
479.000 LAND USE PERMITS	25,000.00	25,000.00	1,220.00	0.00	11,190.00	44.76
485.000 DOG LICENSES	300.00	300.00	18.00	0.00	114.00	38.00
528.000 OTHER FEDERAL GRANTS	1,148,481.00	1,148,481.00	0.00	0.00	0.00	0.00
574.000 STATE SHARED REVENUES	2,276,972.00	2,276,972.00	0.00	0.00	859,067.00	37.73
577.000 STATE ROW MAINTENANCE FEE-CABLE	12,000.00	12,000.00	0.00	0.00	0.00	0.00
606.000 FOIA REQUESTS	350.00	350.00	0.00	0.00	602.77	172.22
607.000 NON-TAX ADMIN FEE	3,600.00	3,600.00	0.00	0.00	8,480.91	235.58
636.000 COPIES/MAPS	100.00	100.00	0.00	0.00	43.00	43.00
643.000 SALE OF CEMETERY LOTS	8,900.00	8,900.00	0.00	0.00	5,750.00	64.61
643.001 CEMETERY SERVICES OPEN/CLOSE	11,000.00	11,000.00	1,300.00	0.00	6,755.66	61.42
645.000 MAUS SALES REVENUE	3,000.00	3,000.00	0.00	0.00	3,920.00	130.67
659.000 RETURNED CHECK FEE	50.00	50.00	0.00	0.00	36.00	72.00
664.000 INTEREST REVENUE	5,000.00	5,000.00	13,097.83	0.00	68,372.91	1,367.46
671.000 OTHER REVENUE - CONTRACT SERVICE	15,000.00	15,000.00	0.00	0.00	6,000.00	40.00
676.000 REIMBURSEMENTS & COST RECOVERY	0.00	0.00	0.00	0.00	3,571.95	100.00
677.000 SUNDRY	250.00	250.00	48.80	0.00	26.81	10.72
Total Revenue:	5,374,153.00	5,374,153.00	97,658.62	0.00	1,200,469.16	22.34
Account Type: Transfers-In						
699.590 FROM SEWER ENTERPRISE	115,000.00	115,000.00	9,583.34	0.00	47,916.70	41.67
699.999 APPROPRIATION FROM SURPLUS	338,759.00	338,759.00	0.00	(1,885.86)	0.00	(0.56)
Total Transfers-In:	453,759.00	453,759.00	9,583.34	(1,885.86)	47,916.70	10.14
Total Dept 000.000	5,827,912.00	5,827,912.00	107,241.96	(1,885.86)	1,248,385.86	21.39
Dept 702.000 - PLANNING AND ZONING						
Account Type: Revenue						
613.000 LAND DIVISION/COMBINATION FEES	0.00	0.00	200.00	0.00	600.00	100.00
617.000 SITE PLAN FEES	13,000.00	13,000.00	0.00	0.00	6,150.00	47.31
618.000 ZONING BOARD OF APPEALS APPLIC	3,500.00	3,500.00	1,000.00	0.00	3,700.00	105.71
Total Revenue:	16,500.00	16,500.00	1,200.00	0.00	10,450.00	63.33
Total Dept 702.000 - PLANNING AND ZONING	16,500.00	16,500.00	1,200.00	0.00	10,450.00	63.33
TOTAL REVENUES	5,844,412.00	5,844,412.00	108,441.96	(1,885.86)	1,258,835.86	21.51
Expenditures						
Dept 101.000 - Township Board						
Account Type: Expenditure						
703.100 TRUSTEES SALARIES	30,266.00	30,266.00	2,522.24	0.00	12,611.20	41.67
704.100 PER DIEM	8,840.00	8,840.00	520.00	0.00	2,990.00	33.82
709.000 TOWNSHIP FICA	2,400.00	2,400.00	232.76	0.00	1,193.63	49.73
716.000 DEFINED CONTRIBUTION	4,000.00	4,000.00	0.00	0.00	1,387.96	34.70

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
801.500 ECONOMIC DEVELOPMENT CONSULTANT	20,300.00	20,300.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	35,000.00	35,000.00	4,757.70	0.00	6,311.20	18.03
900.000 LEGAL NOTICES/ADVERTISING	5,000.00	5,000.00	270.00	0.00	7,420.00	148.40
910.000 PROFESSIONAL DEVELOPMENT	250.00	250.00	0.00	0.00	0.00	0.00
946.000 ENGINEERING/PROFESSIONAL SERV	31,500.00	31,500.00	0.00	0.00	2,500.00	7.94
955.000 SUNDRY	8,000.00	8,000.00	252.00	0.00	307.63	3.85
958.000 DUES/SUBSCRIP/RECERTIFICATION	15,000.00	15,000.00	0.00	0.00	11,938.49	79.59
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	2,123,946.00	2,123,946.00	0.00	0.00	108,875.00	5.13
Total Expenditure:	2,284,502.00	2,284,502.00	8,554.70	0.00	155,535.11	6.81
Total Dept 101.000 - Township Board	2,284,502.00	2,284,502.00	8,554.70	0.00	155,535.11	6.81
Dept 171.000 - Township Supervisor						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	9,552.00	9,552.00	734.81	0.00	6,613.24	69.23
703.200 ELECTED OFFICIALS SALARIES	80,453.00	80,453.00	6,188.68	0.00	31,252.83	38.85
709.000 TOWNSHIP FICA	7,000.00	7,000.00	533.16	0.00	2,913.07	41.62
716.000 DEFINED CONTRIBUTION	10,615.00	10,615.00	450.02	0.00	3,974.78	37.44
718.000 HEALTH/DENTAL/VISION INSURANCE	19,812.00	19,812.00	1,651.02	0.00	10,641.93	53.71
725.100 LONG/SHORT TERM DISABILITY	511.00	511.00	90.38	0.00	291.72	57.09
725.200 LIFE INSURANCE	91.00	91.00	15.18	0.00	48.90	53.74
853.000 PHONE/COMM/INTERNET	600.00	600.00	50.00	0.00	250.00	41.67
861.000 MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00
955.000 SUNDRY	200.00	200.00	0.00	0.00	0.00	0.00
Total Expenditure:	129,034.00	129,034.00	9,713.25	0.00	55,986.47	43.39
Total Dept 171.000 - Township Supervisor	129,034.00	129,034.00	9,713.25	0.00	55,986.47	43.39
Dept 201.000 - ACCOUNTING						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	204,860.00	204,860.00	20,607.47	0.00	86,462.20	42.21
709.000 TOWNSHIP FICA	15,920.00	15,920.00	1,607.89	0.00	6,767.99	42.51
712.000 PAY IN LIEU OF MEDICAL INS	6,000.00	6,000.00	500.00	0.00	2,500.00	41.67
716.000 DEFINED CONTRIBUTION	25,100.00	25,100.00	1,566.10	0.00	10,484.23	41.77
718.000 HEALTH/DENTAL/VISION INSURANCE	22,440.00	22,440.00	1,869.23	0.00	11,220.75	50.00
725.100 LONG/SHORT TERM DISABILITY	1,240.00	1,240.00	221.72	0.00	648.05	52.26
725.200 LIFE INSURANCE	243.00	243.00	40.50	0.00	121.50	50.00
861.000 MILEAGE	250.00	250.00	0.00	0.00	199.25	79.70
910.000 PROFESSIONAL DEVELOPMENT	8,200.00	8,200.00	249.00	0.00	1,202.95	14.67
955.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,000.00	0.00	0.00	1,107.75	55.39
Total Expenditure:	286,503.00	286,503.00	26,661.91	0.00	120,714.67	42.13
Total Dept 201.000 - ACCOUNTING	286,503.00	286,503.00	26,661.91	0.00	120,714.67	42.13
Dept 215.000 - CLERK'S OFFICE						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	97,985.00	97,985.00	5,806.64	0.00	28,385.17	28.97
703.200 ELECTED OFFICIALS SALARIES	80,453.00	80,453.00	6,188.68	0.00	31,252.83	38.85
709.000 TOWNSHIP FICA	14,200.00	14,200.00	1,022.67	0.00	5,084.57	35.81
713.000 OVERTIME	6,000.00	6,000.00	1,321.04	0.00	6,583.58	109.73
716.000 DEFINED CONTRIBUTION	16,300.00	16,300.00	846.91	0.00	7,724.54	47.39

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

		2022-23		ACTIVITY FOR			
ACCOUNT	DESCRIPTION	ORIGINAL	2022-23	MONTH	ENCUMBERED	YTD BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	11/30/22	YEAR-TO-DATE	11/30/2022	USED
Fund 101 - General Fund							
Expenditures							
718.000	HEALTH/DENTAL/VISION INSURANCE	62,820.00	62,820.00	4,299.21	0.00	25,807.62	41.08
725.100	LONG/SHORT TERM DISABILITY	1,100.00	1,100.00	163.00	0.00	488.59	44.42
725.200	LIFE INSURANCE	226.00	226.00	31.08	0.00	93.24	41.26
853.000	PHONE/COMM/INTERNET	1,000.00	1,000.00	85.00	0.00	425.00	42.50
861.000	MILEAGE	750.00	750.00	0.00	0.00	160.20	21.36
910.000	PROFESSIONAL DEVELOPMENT	5,000.00	5,000.00	0.00	0.00	50.00	1.00
931.000	EQUIPMENT MAINT/REPAIR	500.00	500.00	37.99	0.00	37.99	7.60
955.000	SUNDRY	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	1,000.00	150.00	0.00	345.42	34.54
980.000	CAPITAL EQUIPMENT/CAPITAL IMP	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:		294,334.00	294,334.00	19,952.22	0.00	106,438.75	36.16
Total Dept 215.000 - CLERK'S OFFICE		294,334.00	294,334.00	19,952.22	0.00	106,438.75	36.16
Dept 228.000 - TECHNICAL/UTILITIES SERVICES							
Account Type: Expenditure							
702.000	FULL-TIME EMPLOYEE SALARIES	132,400.00	132,400.00	10,304.86	0.00	58,037.37	43.83
702.500	LEAVE TIME PAYOUT	1,265.00	1,265.00	0.00	0.00	1,335.88	105.60
704.000	PART-TIME EMPLOYEE SALARIES	30,701.00	30,701.00	1,756.44	0.00	10,025.92	32.66
709.000	TOWNSHIP FICA	12,575.00	12,575.00	938.40	0.00	5,380.82	42.79
712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	250.00	0.00	1,250.00	41.67
713.000	OVERTIME	0.00	0.00	0.00	0.00	70.84	100.00
716.000	DEFINED CONTRIBUTION	11,300.00	11,300.00	589.66	0.00	6,378.36	56.45
718.000	HEALTH/DENTAL/VISION INSURANCE	15,705.00	15,705.00	1,308.47	0.00	9,322.53	59.36
725.100	LONG/SHORT TERM DISABILITY	575.00	575.00	135.20	0.00	441.75	76.83
725.200	LIFE INSURANCE	138.00	138.00	22.94	0.00	75.58	54.77
861.000	MILEAGE	0.00	0.00	0.00	0.00	68.50	100.00
Total Expenditure:		207,659.00	207,659.00	15,305.97	0.00	92,387.55	44.49
Total Dept 228.000 - TECHNICAL/UTILITIES SERVICE:		207,659.00	207,659.00	15,305.97	0.00	92,387.55	44.49
Dept 229.000 - COMPUTER/CABLE							
Account Type: Expenditure							
752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	274.68	0.00	0.00
853.000	PHONE/COMM/INTERNET	4,000.00	4,000.00	0.00	0.00	340.38	8.51
910.000	PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00
933.000	SOFTWARE MAINTENANCE	95,000.00	95,000.00	0.00	11,013.47	47,657.88	61.76
946.000	ENGINEERING SERVICES	3,000.00	3,000.00	0.00	0.00	0.00	0.00
955.000	SUNDRY	250.00	250.00	0.00	0.00	108.64	43.46
980.000	CAPITAL EQUIPMENT	59,000.00	59,000.00	0.00	499.18	3,532.92	6.83
980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
Total Expenditure:		164,750.00	164,750.00	0.00	11,787.33	51,639.82	38.50
Total Dept 229.000 - COMPUTER/CABLE		164,750.00	164,750.00	0.00	11,787.33	51,639.82	38.50
Dept 247.000 - Board of Review							
Account Type: Expenditure							
704.100	PER DIEM	2,800.00	2,800.00	0.00	0.00	130.00	4.64
709.000	TOWNSHIP FICA	215.00	215.00	0.00	0.00	9.94	4.62
900.000	LEGAL NOTICES/ADVERTISING	500.00	500.00	0.00	0.00	0.00	0.00
955.000	SUNDRY	50.00	50.00	0.00	0.00	30.00	60.00

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Expenditure:	3,565.00	3,565.00	0.00	0.00	169.94	4.77
Total Dept 247.000 - Board of Review	3,565.00	3,565.00	0.00	0.00	169.94	4.77
Dept 253.000 - Treasurer						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	69,471.00	69,471.00	5,478.40	0.00	27,665.92	39.82
703.200 ELECTED OFFICIALS SALARIES	40,226.00	40,226.00	3,094.34	0.00	15,626.42	38.85
704.000 PART-TIME EMPLOYEE SALARIES	50,100.00	50,100.00	4,292.29	0.00	23,242.20	46.39
709.000 TOWNSHIP FICA	12,300.00	12,300.00	985.92	0.00	5,098.41	41.45
713.000 OVERTIME	400.00	400.00	85.00	0.00	110.68	27.67
716.000 DEFINED CONTRIBUTION	12,900.00	12,900.00	502.44	0.00	4,618.98	35.81
718.000 HEALTH/DENTAL/VISION INSURANCE	44,870.00	44,870.00	3,738.46	0.00	22,441.50	50.01
725.100 LONG/SHORT TERM DISABILITY	445.00	445.00	75.80	0.00	226.43	50.88
725.200 LIFE INSURANCE	81.00	81.00	13.50	0.00	40.50	50.00
851.000 POSTAGE	8,900.00	8,900.00	0.00	0.00	8,749.45	98.31
853.000 PHONE/COMM/INTERNET	1,020.00	1,020.00	35.00	0.00	375.00	36.76
861.000 MILEAGE	600.00	600.00	0.00	0.00	389.38	64.90
902.100 TAX ROLL PREP/TAX BILL PREP	4,500.00	4,500.00	0.00	0.00	2,090.18	46.45
910.000 PROFESSIONAL DEVELOPMENT	1,900.00	1,900.00	0.00	0.00	0.00	0.00
916.000 TRAINING	0.00	0.00	698.00	0.00	1,310.06	100.00
955.000 SUNDRY	250.00	250.00	81.00	0.00	101.00	40.40
958.000 DUES/SUBSCRIP/RECERTIFICATION	750.00	750.00	0.00	0.00	817.00	108.93
Total Expenditure:	248,713.00	248,713.00	19,080.15	0.00	112,903.11	45.39
Total Dept 253.000 - Treasurer	248,713.00	248,713.00	19,080.15	0.00	112,903.11	45.39
Dept 257.000 - Assessing						
Account Type: Expenditure						
801.000 CONTRACTUAL SERVICES	330,500.00	330,500.00	27,255.75	0.00	160,389.75	48.53
902.200 ASSESSMENT ROLL PREP	6,500.00	6,500.00	18.35	0.00	18.35	0.28
955.000 SUNDRY	500.00	500.00	0.00	0.00	0.00	0.00
Total Expenditure:	337,500.00	337,500.00	27,274.10	0.00	160,408.10	47.53
Total Dept 257.000 - Assessing	337,500.00	337,500.00	27,274.10	0.00	160,408.10	47.53
Dept 262.000 - Elections						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	104,825.00	104,825.00	8,063.60	0.00	40,086.30	38.24
704.000 PART-TIME EMPLOYEE SALARIES	0.00	0.00	22,682.62	0.00	22,682.62	100.00
707.000 TEMPORARY EMPLOYEES	81,000.00	81,000.00	4,123.50	0.00	39,272.95	48.49
709.000 TOWNSHIP FICA	16,000.00	16,000.00	1,122.23	0.00	5,225.67	32.66
713.000 OVERTIME	25,000.00	25,000.00	2,036.29	0.00	9,029.59	36.12
716.000 DEFINED CONTRIBUTION	11,600.00	11,600.00	635.66	0.00	5,694.85	49.09
718.000 HEALTH/DENTAL/VISION INSURANCE	44,862.00	44,862.00	3,738.47	0.00	22,441.56	50.02
725.100 LONG/SHORT TERM DISABILITY	660.00	660.00	115.22	0.00	343.11	51.99
725.200 LIFE INSURANCE	162.00	162.00	26.98	0.00	80.94	49.96
752.001 SUPPLIES FOR ELECTIONS	25,000.00	25,000.00	0.00	0.00	16,964.85	67.86
861.000 MILEAGE	750.00	750.00	82.50	0.00	88.35	11.78
900.000 LEGAL NOTICES/ADVERTISING	2,500.00	2,500.00	0.00	0.00	210.00	8.40
931.000 EQUIPMENT MAINT/REPAIR	5,000.00	5,000.00	0.00	0.00	7,838.00	156.76
955.000 SUNDRY	10,000.00	10,000.00	600.00	0.00	7,355.55	73.56

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
980.000 OFFICE EQUIP & FURNITURE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	337,359.00	337,359.00	43,227.07	0.00	177,314.34	52.56
Total Dept 262.000 - Elections	337,359.00	337,359.00	43,227.07	0.00	177,314.34	52.56
Dept 265.000 - Township Buildings						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	102,848.00	102,848.00	7,717.30	0.00	28,644.26	27.85
704.000 PART-TIME EMPLOYEE SALARIES	63,400.00	63,400.00	6,630.17	0.00	38,944.81	61.43
709.000 TOWNSHIP FICA	13,800.00	13,800.00	1,106.92	0.00	5,690.99	41.24
713.000 OVERTIME	3,500.00	3,500.00	127.74	0.00	1,063.26	30.38
716.000 DEFINED CONTRIBUTION	9,850.00	9,850.00	500.71	0.00	3,898.88	39.58
718.000 HEALTH/DENTAL/VISION INSURANCE	32,041.00	32,041.00	2,670.10	0.00	15,293.40	47.73
725.100 LONG/SHORT TERM DISABILITY	660.00	660.00	115.76	0.00	324.88	49.22
725.200 LIFE INSURANCE	172.00	172.00	28.68	0.00	82.68	48.07
752.000 SUPPLIES & SMALL EQUIPMENT	5,000.00	5,000.00	397.22	403.94	4,195.94	92.00
758.000 DIESEL FUEL	2,000.00	2,000.00	0.00	0.00	1,997.31	99.87
759.000 VEHICLE FUEL	8,000.00	8,000.00	490.11	0.00	3,376.07	42.20
768.000 UNIFORMS/ACCESSORIES	3,500.00	3,500.00	947.67	6.03	1,937.60	55.53
801.000 CONTRACTUAL SERVICES	1,000.00	1,000.00	129.00	0.00	438.00	43.80
853.000 PHONE/COMM/INTERNET	420.00	420.00	35.00	0.00	175.00	41.67
917.000 SEWER USAGE	4,000.00	4,000.00	0.00	0.00	1,119.60	27.99
919.000 TRASH DISPOSAL	1,700.00	1,700.00	125.93	0.00	804.65	47.33
920.000 ELECTRIC	20,000.00	20,000.00	1,362.21	0.00	5,698.42	28.49
921.000 NATURAL GAS/HEAT	5,000.00	5,000.00	350.54	0.00	798.84	15.98
930.000 MAINTENANCE TWP HALL	10,000.00	10,000.00	1,569.25	0.00	5,321.56	53.22
930.004 MAINTENANCE DPW GARAGE/OLD PACKR	1,000.00	1,000.00	0.00	0.00	0.00	0.00
930.008 MAINTENANCE LIBRARY	1,500.00	1,500.00	237.50	0.00	617.54	41.17
930.020 MAINTENANCE - FERTILIZER	1,500.00	1,500.00	0.00	0.00	725.00	48.33
931.000 EQUIPMENT MAINT/REPAIR	7,500.00	7,500.00	650.44	0.00	3,423.20	45.64
932.000 VEHICLE MAINTENANCE	3,500.00	3,500.00	5,306.43	0.00	5,186.27	148.18
955.000 SUNDRY	500.00	500.00	0.00	0.00	206.96	41.39
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	55,000.00	55,000.00	286.34	81,060.25	10,381.34	166.26
980.100 ARPA FUNDS STORAGE FACILITY	0.00	0.00	590.00	0.00	590.00	100.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	1,500.00	1,500.00	0.00	0.00	0.00	0.00
981.500 RESERVE FOR VEHICLE PURCHASE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	363,891.00	363,891.00	31,375.02	81,470.22	140,936.46	61.12
Total Dept 265.000 - Township Buildings	363,891.00	363,891.00	31,375.02	81,470.22	140,936.46	61.12
Dept 275.000 - OTHER EXPENSES						
Account Type: Expenditure						
704.200 PORTAGE/BASE LAKES GROSS WAGES	1,500.00	1,500.00	0.00	0.00	500.00	33.33
708.000 UNEMPLOYMENT COMPENSATION	800.00	800.00	0.00	0.00	469.71	58.71
709.000 TOWNSHIP FICA	115.00	115.00	0.00	0.00	38.27	33.28
718.500 HEALTH CARE REIMBURSEMENT	80,000.00	80,000.00	8,018.03	0.00	29,775.50	37.22
727.000 WORKERS' COMPENSATION	10,000.00	10,000.00	0.00	0.00	4,803.86	48.04
752.000 SUPPLIES & SMALL EQUIPMENT	18,500.00	18,500.00	744.17	1,388.37	7,886.55	50.13
801.000 CONTRACTUAL SERVICES	12,500.00	12,500.00	195.94	0.00	6,424.52	51.40
802.100 ROAD MAINTENANCE	7,500.00	7,500.00	0.00	0.00	19,969.15	266.57
840.000 LIABILITY/CASUALTY INSURANCE	25,000.00	25,000.00	16,604.73	0.00	22,010.27	88.05
851.000 POSTAGE	12,500.00	12,500.00	0.00	0.00	10,000.00	80.00

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ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
853.000 PHONE/COMM/INTERNET	4,000.00	4,000.00	422.15	0.00	3,693.68	92.34
931.000 EQUIPMENT MAINT/REPAIR	2,500.00	2,500.00	473.67	0.00	947.34	37.89
946.000 ENGINEERING SERVICES	3,500.00	3,500.00	0.00	0.00	0.00	0.00
953.000 PAYROLL PROCESSING	12,500.00	12,500.00	751.32	0.00	5,337.98	42.70
954.000 AUDIT	23,780.00	23,780.00	0.00	0.00	28,640.00	120.44
955.000 SUNDRY	2,200.00	2,200.00	0.00	0.00	1,025.54	46.62
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	120.00	0.00	467.02	93.40
960.000 FOIA EXPENSES	100.00	100.00	0.00	0.00	0.00	0.00
967.200 ADA COMPLIANCE PROJECTS	20,000.00	20,000.00	0.00	0.00	0.00	0.00
980.000 OFFICE EQUIP & FURNITURE	8,100.00	8,100.00	0.00	0.00	0.00	0.00
995.591 TRANSFER OUT WATER FUND	154,000.00	154,000.00	12,833.34	0.00	64,166.70	41.67
Total Expenditure:	399,595.00	399,595.00	40,163.35	1,388.37	206,156.09	51.94
Account Type: Transfers-Out						
995.208 TRANSFER OUT RECREATION FUND	400,000.00	400,000.00	33,333.33	0.00	166,666.65	41.67
Total Transfers-Out:	400,000.00	400,000.00	33,333.33	0.00	166,666.65	41.67
Total Dept 275.000 - OTHER EXPENSES	799,595.00	799,595.00	73,496.68	1,388.37	372,822.74	46.80
Dept 345.000 - Public Safety (Police & Fire)						
Account Type: Expenditure						
704.100 PER DIEM	1,040.00	1,040.00	0.00	0.00	260.00	25.00
709.000 TOWNSHIP FICA	60.00	60.00	0.00	0.00	19.87	33.12
Total Expenditure:	1,100.00	1,100.00	0.00	0.00	279.87	25.44
Total Dept 345.000 - Public Safety (Police & Fire)	1,100.00	1,100.00	0.00	0.00	279.87	25.44
Dept 448.000 - Street Lighting						
Account Type: Expenditure						
926.000 STREET LIGHTING	17,500.00	17,500.00	1,269.42	0.00	4,832.70	27.62
Total Expenditure:	17,500.00	17,500.00	1,269.42	0.00	4,832.70	27.62
Total Dept 448.000 - Street Lighting	17,500.00	17,500.00	1,269.42	0.00	4,832.70	27.62
Dept 567.000 - CEMETERY						
Account Type: Expenditure						
704.000 PART-TIME EMPLOYEE SALARIES	11,318.00	11,318.00	1,470.62	0.00	7,596.63	67.12
709.000 TOWNSHIP FICA	925.00	925.00	114.92	0.00	592.74	64.08
801.000 CONTRACTUAL SERVICES	20,000.00	20,000.00	3,060.00	0.00	13,320.00	66.60
853.000 PHONE/COMM/INTERNET	420.00	420.00	35.00	0.00	175.00	41.67
931.000 EQUIPMENT MAINT/REPAIR	5,000.00	5,000.00	0.00	0.00	1,696.00	33.92
955.000 SUNDRY	1,350.00	1,350.00	58.50	0.00	1,166.57	86.41
Total Expenditure:	39,013.00	39,013.00	4,739.04	0.00	24,546.94	62.92
Total Dept 567.000 - CEMETERY	39,013.00	39,013.00	4,739.04	0.00	24,546.94	62.92
Dept 701.000 - Planning Commission						
Account Type: Expenditure						
704.000 PART-TIME EMPLOYEE SALARIES	1,200.00	1,200.00	0.00	0.00	470.00	
704.100 PER DIEM	5,640.00	5,640.00	470.00	0.00	1,345.00	
709.000 TOWNSHIP FICA	523.00	523.00	35.94	0.00	138.79	

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 101 - General Fund						
Expenditures						
826.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	500.00	500.00	340.00	0.00	340.00	68.00
910.000 PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	0.00	0.00
Total Expenditure:	9,363.00	9,363.00	845.94	0.00	2,293.79	24.50
Total Dept 701.000 - Planning Commission	9,363.00	9,363.00	845.94	0.00	2,293.79	24.50
Dept 702.000 - PLANNING AND ZONING						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	124,750.00	124,750.00	9,058.81	0.00	47,207.11	37.84
704.000 PART-TIME EMPLOYEE SALARIES	95,276.00	95,276.00	3,664.77	0.00	19,304.63	20.26
704.100 PER DIEM	4,020.00	4,020.00	270.00	0.00	1,145.00	28.48
709.000 TOWNSHIP FICA	17,250.00	17,250.00	1,180.65	0.00	5,598.83	32.46
712.000 PAY IN LIEU OF MEDICAL INS	3,000.00	3,000.00	0.00	0.00	750.00	25.00
713.000 OVERTIME	600.00	600.00	0.00	0.00	519.36	86.56
716.000 DEFINED CONTRIBUTION	13,900.00	13,900.00	840.67	0.00	5,407.87	38.91
718.000 HEALTH/DENTAL/VISION INSURANCE	17,610.00	17,610.00	3,336.81	0.00	14,414.76	81.86
725.100 LONG/SHORT TERM DISABILITY	753.00	753.00	55.59	0.00	314.06	41.71
725.200 LIFE INSURANCE	162.00	162.00	20.25	0.00	74.25	45.83
752.000 SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	(9.32)	0.00	0.00
826.000 LEGAL FEES	8,000.00	8,000.00	1,882.50	0.00	1,882.50	23.53
853.000 PHONE/COMM/INTERNET	1,760.00	1,760.00	0.00	0.00	420.00	23.86
861.000 MILEAGE	200.00	200.00	0.00	0.00	0.00	0.00
900.000 LEGAL NOTICES/ADVERTISING	750.00	750.00	225.00	0.00	570.00	76.00
910.000 PROFESSIONAL DEVELOPMENT	500.00	500.00	35.00	0.00	35.00	7.00
946.000 ENGINEERING SERVICES	3,000.00	3,000.00	0.00	0.00	0.00	0.00
951.000 STORM WATER DISCHARGE	500.00	500.00	0.00	0.00	0.00	0.00
955.000 SUNDRY	300.00	300.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	2,700.00	2,700.00	0.00	0.00	413.00	15.30
Total Expenditure:	295,031.00	295,031.00	20,570.05	(9.32)	98,056.37	33.23
Total Dept 702.000 - PLANNING AND ZONING	295,031.00	295,031.00	20,570.05	(9.32)	98,056.37	33.23
Dept 703.000 - LAKES, RIVERS & STREAMS						
Account Type: Expenditure						
967.000 SPECIAL PROJECTS	25,000.00	25,000.00	1,671.86	0.00	54,687.63	218.75
Total Expenditure:	25,000.00	25,000.00	1,671.86	0.00	54,687.63	218.75
Total Dept 703.000 - LAKES, RIVERS & STREAMS	25,000.00	25,000.00	1,671.86	0.00	54,687.63	218.75
Dept 803.000 - HISTORICAL MUSEUM						
Account Type: Expenditure						
704.000 PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	(437.37)	100.00
709.000 TOWNSHIP FICA	0.00	0.00	0.00	0.00	51.07	100.00
853.000 PHONE/COMM/INTERNET	0.00	0.00	0.00	0.00	137.97	100.00
Total Expenditure:	0.00	0.00	0.00	0.00	(248.33)	100.00
Total Dept 803.000 - HISTORICAL MUSEUM	0.00	0.00	0.00	0.00	(248.33)	100.00
TOTAL EXPENDITURES	5,844,412.00	5,844,412.00	303,737.38	94,636.60	1,731,706.03	31.18

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 11/30/2022
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Item 13.

ACCOUNT DESCRIPTION	2022-23	2022-23		ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL	2022-23	AMENDED BUDGET	MONTH			
	BUDGET			11/30/22	YEAR-TO-DATE	11/30/2022	USED
Fund 101 - General Fund							
Fund 101 - General Fund:							
TOTAL REVENUES	5,844,412.00	5,844,412.00		108,441.96	(1,885.86)	1,258,835.86	21.51
TOTAL EXPENDITURES	5,844,412.00	5,844,412.00		303,737.38	94,636.60	1,731,706.03	31.25
NET OF REVENUES & EXPENDITURES	0.00	0.00		(195,295.42)	(96,522.46)	(472,870.17)	100.00

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
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ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	1,205,591.00	1,205,591.00	0.00	0.00	0.00	0.00
412.000 DELINQUENT PP TAX	4,000.00	4,000.00	0.00	0.00	11.65	0.29
415.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(50.26)	100.00
664.000 INTEREST REVENUE	1,000.00	1,000.00	56.80	0.00	1,876.41	187.64
Total Revenue:	1,210,591.00	1,210,591.00	56.80	0.00	1,837.80	0.15
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	146,409.00	146,409.00	0.00	0.00	0.00	0.00
Total Transfers-In:	146,409.00	146,409.00	0.00	0.00	0.00	0.00
Total Dept 000.000	1,357,000.00	1,357,000.00	56.80	0.00	1,837.80	0.14
TOTAL REVENUES	1,357,000.00	1,357,000.00	56.80	0.00	1,837.80	0.14
Expenditures						
Dept 000.000						
Account Type: Expenditure						
801.000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	2,380.00	100.00
802.000 ROAD IMPROVEMENT	1,357,000.00	1,357,000.00	488,895.63	0.00	1,262,983.03	93.07
Total Expenditure:	1,357,000.00	1,357,000.00	488,895.63	0.00	1,265,363.03	93.25
Total Dept 000.000	1,357,000.00	1,357,000.00	488,895.63	0.00	1,265,363.03	93.25
TOTAL EXPENDITURES	1,357,000.00	1,357,000.00	488,895.63	0.00	1,265,363.03	93.25
Fund 204 - Road Fund:						
TOTAL REVENUES	1,357,000.00	1,357,000.00	56.80	0.00	1,837.80	0.14
TOTAL EXPENDITURES	1,357,000.00	1,357,000.00	488,895.63	0.00	1,265,363.03	93.25
NET OF REVENUES & EXPENDITURES	0.00	0.00	(488,838.83)	0.00	(1,263,525.23)	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 11/30/2022

% Fiscal Year Completed: 41.92

Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	2,058,065.00	2,058,065.00	0.00	0.00	0.00	0.00
412.000 DELINQUENT PP TAX	100.00	100.00	0.00	0.00	20.29	20.29
415.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(86.92)	100.00
441.000 PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	5,000.00	0.00	0.00	0.00	0.00
628.000 FIRE INSPECTION FEES	0.00	0.00	0.00	0.00	50.00	100.00
636.000 COPIES/MAPS	0.00	0.00	21.23	0.00	31.64	100.00
664.000 INTEREST REVENUE	1,000.00	1,000.00	1,030.44	0.00	3,496.77	349.68
674.000 CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
676.000 REIMBURSEMENTS & COST RECOVERY	500.00	500.00	0.00	0.00	1,250.00	250.00
677.000 SUNDRY	50.00	50.00	0.00	0.00	0.00	0.00
Total Revenue:	2,067,215.00	2,067,215.00	1,051.67	0.00	4,761.78	0.23
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	17,656.00	17,656.00	0.00	(505.30)	0.00	(2.86)
Total Transfers-In:	17,656.00	17,656.00	0.00	(505.30)	0.00	(2.86)
Total Dept 000.000	2,084,871.00	2,084,871.00	1,051.67	(505.30)	4,761.78	0.20
TOTAL REVENUES	2,084,871.00	2,084,871.00	1,051.67	(505.30)	4,761.78	0.20
Expenditures						
Dept 000.000						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	444,000.00	444,000.00	29,328.98	0.00	180,808.11	40.72
702.500 LEAVE TIME PAYOUT	5,154.00	5,154.00	0.00	0.00	2,560.80	49.69
704.000 PART-TIME EMPLOYEE SALARIES	40,000.00	40,000.00	2,565.06	0.00	13,345.32	33.36
704.500 PART TIME FIRE FIGHTERS	500,000.00	500,000.00	47,851.36	0.00	227,671.96	45.53
709.000 TOWNSHIP FICA	82,500.00	82,500.00	7,360.71	0.00	37,243.03	45.14
712.000 PAY IN LIEU OF MEDICAL INS	4,200.00	4,200.00	350.00	0.00	1,750.00	41.67
713.000 OVERTIME	70,000.00	70,000.00	15,903.84	0.00	59,585.45	85.12
714.000 LONGEVITY PAY	10,500.00	10,500.00	0.00	0.00	0.00	0.00
716.000 DEFINED CONTRIBUTION	50,000.00	50,000.00	2,273.90	0.00	23,765.11	47.53
718.000 HEALTH/DENTAL/VISION INSURANCE	96,800.00	96,800.00	7,662.30	0.00	54,169.16	55.96
725.100 LONG/SHORT TERM DISABILITY	7,000.00	7,000.00	4,912.25	0.00	5,746.82	82.10
725.200 LIFE INSURANCE	470.00	470.00	78.30	0.00	236.48	50.31
727.000 WORKERS' COMPENSATION	56,800.00	56,800.00	0.00	0.00	15,664.66	27.58
752.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	558.58	0.00	8,983.48	89.83
754.000 MEDICAL AND SCENE SUPPLIES	20,000.00	20,000.00	360.42	1,011.67	6,367.77	36.90
758.000 DIESEL FUEL	250.00	250.00	0.00	0.00	376.83	150.73
759.000 VEHICLE FUEL	30,000.00	30,000.00	3,696.50	0.00	14,526.53	48.42
768.000 UNIFORMS/ACCESSORIES	10,000.00	10,000.00	2,748.19	0.00	10,459.42	104.59
768.100 TURN OUT GEAR	50,000.00	50,000.00	0.00	0.00	3,188.21	6.38
801.000 CONTRACTUAL SERVICES	20,000.00	20,000.00	43.22	4,676.51	25,041.60	148.59
826.000 LEGAL FEES	8,000.00	8,000.00	0.00	0.00	14.00	0.18
840.000 LIABILITY/CASUALTY INSURANCE	39,000.00	39,000.00	28,085.76	0.00	38,655.88	99.12
843.100 EMPLOYEE PHYSICALS/VACCINATION	28,000.00	28,000.00	850.00	0.00	1,321.13	4.72
853.000 PHONE/COMM/INTERNET	11,000.00	11,000.00	497.53	0.00	4,322.02	39.29
870.000 HAZMAT YEARLY DUES	4,000.00	4,000.00	0.00	0.00	3,000.00	75.00
916.000 TRAINING	25,000.00	25,000.00	1,075.00	0.00	4,291.64	17.17
916.500 FIRE PREVENTION	7,500.00	7,500.00	0.00	0.00	2,495.63	
917.000 SEWER USAGE	2,000.00	2,000.00	0.00	0.00	622.00	
918.000 WATER USAGE	2,000.00	2,000.00	0.00	0.00	395.25	

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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Item 13.

ACCOUNT DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/22	YEAR-TO-DATE	11/30/2022	USED
Fund 206 - Fire Fund						
Expenditures						
919.000 TRASH DISPOSAL	2,500.00	2,500.00	242.06	0.00	1,258.64	50.35
920.000 ELECTRIC	35,000.00	35,000.00	2,939.77	0.00	11,169.14	31.91
920.100 SIREN ELECTRIC USAGE	2,000.00	2,000.00	189.44	0.00	617.85	30.89
930.003 MAINTENANCE FIRE HALL	48,000.00	48,000.00	21,160.00	0.00	42,370.29	88.27
930.020 MAINTENANCE - FERTILIZER	2,500.00	2,500.00	0.00	0.00	670.00	26.80
931.000 EQUIPMENT MAINT/REPAIR	14,000.00	14,000.00	0.00	(11.00)	3,303.12	23.52
931.100 EMERGENCY SIREN MAINTENANCE/REPAIRS	4,000.00	4,000.00	0.00	0.00	766.79	19.17
932.000 VEHICLE MAINTENANCE	60,000.00	60,000.00	5,357.10	(13.19)	17,948.81	29.89
933.000 SOFTWARE MAINTENANCE	1,500.00	1,500.00	0.00	2,298.67	2,718.65	334.49
955.000 SUNDRY	3,000.00	3,000.00	0.00	(505.30)	0.00	(16.84)
958.000 DUES/SUBSCRIP/RECERTIFICATION	7,500.00	7,500.00	204.90	0.00	3,781.54	50.42
967.000 SPECIAL PROJECTS	10,000.00	10,000.00	0.00	3,710.50	599.99	43.10
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	205,500.00	205,500.00	34,085.99	8,974.17	43,750.91	25.66
981.000 CAPITAL EXPENSE - VEHICLE	55,197.00	55,197.00	0.00	35,877.00	38,837.80	135.36
Total Expenditure:	2,084,871.00	2,084,871.00	220,381.16	56,019.03	914,401.82	46.55
Total Dept 000.000	2,084,871.00	2,084,871.00	220,381.16	56,019.03	914,401.82	46.55
TOTAL EXPENDITURES	2,084,871.00	2,084,871.00	220,381.16	56,019.03	914,401.82	46.55
Fund 206 - Fire Fund:						
TOTAL REVENUES	2,084,871.00	2,084,871.00	1,051.67	(505.30)	4,761.78	0.20
TOTAL EXPENDITURES	2,084,871.00	2,084,871.00	220,381.16	56,019.03	914,401.82	46.55
NET OF REVENUES & EXPENDITURES	0.00	0.00	(219,329.49)	(56,524.33)	(909,640.04)	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 11/30/2022

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Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
Account Type: Revenue						
402.000 CURRENT PROPERTY TAX	2,971,200.00	2,971,200.00	0.00	0.00	0.00	0.00
412.000 DELINQUENT PP TAX	100.00	100.00	0.00	0.00	29.92	29.92
415.000 CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	(125.48)	100.00
441.000 PERS PROPERTY TAX REIMB - STATE OF MI	4,000.00	4,000.00	0.00	0.00	0.00	0.00
480.000 LIQUOR LICENSE FEES	9,700.00	9,700.00	55.00	0.00	9,682.20	99.82
481.000 SOLICITATION FEES	100.00	100.00	0.00	0.00	180.00	180.00
501.000 FEDERAL GRANT REVENUE	2,500.00	2,500.00	0.00	0.00	0.00	0.00
628.100 INSPECTION FEES	6,800.00	6,800.00	0.00	0.00	1,200.00	17.65
629.000 GUN PERM/FINGERPRINTS/VIN INSP	200.00	200.00	10.00	0.00	95.00	47.50
629.100 BREATHALIZER TEST REQUIRED	0.00	0.00	0.00	0.00	10.00	100.00
630.200 SALVAGE VEHICLE INSPECTION	100.00	100.00	0.00	0.00	0.00	0.00
636.000 COPIES/MAPS	1,000.00	1,000.00	405.15	0.00	706.65	70.67
657.000 ORDINANCE FINES	10,000.00	10,000.00	1,429.26	0.00	4,847.76	48.48
664.000 INTEREST REVENUE	1,000.00	1,000.00	0.00	0.00	(223.44)	(22.34)
674.000 CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	2,500.00	0.00	0.00	0.00	0.00
676.000 REIMBURSEMENTS & COST RECOVERY	1,000.00	1,000.00	1,365.40	0.00	1,888.17	188.82
676.200 OVERTIME REIMB - OTHER	2,500.00	2,500.00	0.00	0.00	687.00	27.48
677.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
678.000 PA302 TRAINING REIMB	0.00	0.00	0.00	0.00	1,100.16	100.00
693.000 SALE OF FIXED ASSETS	0.00	0.00	1,169.60	0.00	1,169.60	100.00
Total Revenue:	3,012,950.00	3,012,950.00	4,434.41	0.00	21,247.54	0.71
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	203,032.00	203,032.00	0.00	0.00	0.00	0.00
Total Transfers-In:	203,032.00	203,032.00	0.00	0.00	0.00	0.00
Total Dept 000.000	3,215,982.00	3,215,982.00	4,434.41	0.00	21,247.54	0.66
TOTAL REVENUES	3,215,982.00	3,215,982.00	4,434.41	0.00	21,247.54	0.66
Expenditures						
Dept 000.000						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	1,561,559.00	1,561,559.00	126,909.96	0.00	659,967.77	42.26
702.500 LEAVE TIME PAYOUT	4,555.00	4,555.00	0.00	0.00	1,908.40	41.90
704.000 PART-TIME EMPLOYEE SALARIES	36,000.00	36,000.00	2,239.98	0.00	13,084.39	36.35
706.000 HOLIDAY PAY	89,500.00	89,500.00	6,891.26	0.00	23,856.04	26.65
709.000 TOWNSHIP FICA	134,590.00	134,590.00	10,918.83	0.00	57,530.74	42.75
712.000 PAY IN LIEU OF MEDICAL INS	4,800.00	4,800.00	650.00	0.00	2,750.00	57.29
713.000 OVERTIME	70,000.00	70,000.00	6,314.98	0.00	39,017.82	55.74
716.000 DEFINED CONTRIBUTION	279,200.00	279,200.00	25,860.20	0.00	129,245.40	46.29
718.000 HEALTH/DENTAL/VISION INSURANCE	287,600.00	287,600.00	23,655.87	0.00	142,631.27	49.59
725.100 LONG/SHORT TERM DISABILITY	8,332.00	8,332.00	1,521.33	0.00	4,276.28	51.32
725.200 LIFE INSURANCE	1,860.00	1,860.00	252.45	0.00	716.85	38.54
726.500 EQUIPMENT ALLOWANCE	11,200.00	11,200.00	0.00	0.00	11,200.00	100.00
727.000 WORKERS' COMPENSATION	47,336.00	47,336.00	0.00	0.00	13,246.13	27.98
730.000 RETIREE HEALTH INSURANCE	104,000.00	104,000.00	0.00	0.00	104,000.00	100.00
731.000 EDUCATION INCENTIVE BONUS	12,000.00	12,000.00	0.00	0.00	0.00	0.00
752.000 SUPPLIES & SMALL EQUIPMENT	10,000.00	10,000.00	645.34	585.85	3,575.08	41.61
752.100 AMMUNITION	10,000.00	10,000.00	2,858.13	0.00	8,038.13	80.38
756.000 ACCREDITATION EXPENSES	10,000.00	10,000.00	0.00	0.00	5,255.86	52.56
758.000 DIESEL FUEL	250.00	250.00	0.00	0.00	100.72	40.29

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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Item 13.

ACCOUNT DESCRIPTION	2022-23	ACTIVITY FOR		ENCUMBERED	YTD BALANCE	% BDGT
	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 11/30/22			
Fund 207 - Police Fund						
Expenditures						
759.000 VEHICLE FUEL	50,000.00	50,000.00	6,358.21	0.00	23,095.04	46.19
768.000 UNIFORMS/ACCESSORIES	10,000.00	10,000.00	1,328.28	0.00	4,344.55	43.45
768.500 UNIFORM CLEANING	4,000.00	4,000.00	332.00	0.00	1,131.25	28.28
801.000 CONTRACTUAL SERVICES	7,500.00	7,500.00	222.88	0.00	6,905.70	92.08
807.000 SWAT TEAM EXPENSES	6,000.00	6,000.00	0.00	2,305.00	1,076.88	56.36
807.001 CODE ENFORCEMENT EXPENSES	500.00	500.00	0.00	0.00	626.30	125.26
809.000 JANITORIAL SERVICES	8,000.00	8,000.00	375.57	0.00	3,457.17	43.21
826.000 LEGAL FEES	7,000.00	7,000.00	4,964.00	0.00	5,412.00	77.31
840.000 LIABILITY/CASUALTY INSURANCE	125,500.00	125,500.00	65,641.47	0.00	101,194.47	80.63
851.000 POSTAGE	200.00	200.00	17.72	0.00	17.72	8.86
853.000 PHONE/COMM/INTERNET	12,000.00	12,000.00	522.16	0.00	5,495.03	45.79
914.000 TUITION REIMBURSEMENT	8,000.00	8,000.00	0.00	0.00	4,500.00	56.25
916.000 TRAINING	12,000.00	12,000.00	1,211.21	0.00	8,051.86	67.10
917.000 SEWER USAGE	3,000.00	3,000.00	0.00	0.00	870.80	29.03
920.000 ELECTRIC	12,000.00	12,000.00	1,063.73	0.00	4,970.01	41.42
921.000 NATURAL GAS/HEAT	3,000.00	3,000.00	151.39	0.00	645.50	21.52
930.002 MAINTENANCE POLICE BUILDING	12,000.00	12,000.00	282.50	(1,718.32)	1,842.01	1.03
930.020 MAINTENANCE - FERTILIZER	500.00	500.00	0.00	0.00	145.00	29.00
931.000 EQUIPMENT MAINT/REPAIR	3,000.00	3,000.00	0.00	0.00	46.74	1.56
932.000 VEHICLE MAINTENANCE	50,000.00	50,000.00	4,725.88	411.74	29,420.20	59.66
933.000 SOFTWARE MAINTENANCE	20,000.00	20,000.00	237.49	1,405.14	13,282.94	73.44
933.300 LAW ENFORCEMENT INFO NETWORK	6,000.00	6,000.00	0.00	0.00	2,525.00	42.08
955.000 SUNDRY	2,000.00	2,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,500.00	82.00	0.00	417.70	27.85
967.000 SPECIAL PROJECTS	15,000.00	15,000.00	4,413.11	4,410.50	12,092.10	110.02
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	54,500.00	54,500.00	8,965.00	12,023.30	35,969.90	88.06
981.000 CAPITAL EXPENSE - VEHICLE	100,000.00	100,000.00	0.00	80,022.00	0.00	80.02
Total Expenditure:	3,215,982.00	3,215,982.00	309,612.93	99,445.21	1,487,936.75	49.36
Total Dept 000.000	3,215,982.00	3,215,982.00	309,612.93	99,445.21	1,487,936.75	49.36
TOTAL EXPENDITURES	3,215,982.00	3,215,982.00	309,612.93	99,445.21	1,487,936.75	49.36
Fund 207 - Police Fund:						
TOTAL REVENUES	3,215,982.00	3,215,982.00	4,434.41	0.00	21,247.54	0.66
TOTAL EXPENDITURES	3,215,982.00	3,215,982.00	309,612.93	99,445.21	1,487,936.75	49.36
NET OF REVENUES & EXPENDITURES	0.00	0.00	(305,178.52)	(99,445.21)	(1,466,689.21)	100.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
Dept 000.000						
Account Type: Revenue						
412.000 DELINQUENT PP TAX	0.00	0.00	0.00	0.00	0.28	100.00
664.000 INTEREST REVENUE	0.00	0.00	1,202.31	0.00	4,529.90	100.00
Total Revenue:	0.00	0.00	1,202.31	0.00	4,530.18	100.00
Account Type: Transfers-In						
699.101 TRANSFER IN 101-OPERATIONS	400,000.00	400,000.00	33,333.33	0.00	166,666.65	41.67
699.999 APPROPRIATION FROM SURPLUS	192,085.00	192,085.00	0.00	0.00	0.00	0.00
Total Transfers-In:	592,085.00	592,085.00	33,333.33	0.00	166,666.65	28.15
Total Dept 000.000	592,085.00	592,085.00	34,535.64	0.00	171,196.83	28.91
Dept 751.000 - Recreation Board						
Account Type: Revenue						
651.000 PARKS & RECREATION FEES	15,000.00	15,000.00	1,329.50	0.00	10,615.11	70.77
674.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	(16,360.00)	0.00	26,653.00	100.00
676.000 REIMBURSEMENTS & COST RECOVERY	0.00	0.00	0.00	0.00	4,092.00	100.00
Total Revenue:	15,000.00	15,000.00	(15,030.50)	0.00	41,360.11	275.73
Total Dept 751.000 - Recreation Board	15,000.00	15,000.00	(15,030.50)	0.00	41,360.11	275.73
Dept 800.000 - LAKELAND TRAIL						
Account Type: Revenue						
674.000 CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	263.00	100.00
Total Revenue:	0.00	0.00	0.00	0.00	263.00	100.00
Total Dept 800.000 - LAKELAND TRAIL	0.00	0.00	0.00	0.00	263.00	100.00
Dept 820.000 - SENIOR CENTER						
Account Type: Revenue						
651.001 SENIOR CENTER RENTALS	2,000.00	2,000.00	90.00	0.00	2,300.00	115.00
Total Revenue:	2,000.00	2,000.00	90.00	0.00	2,300.00	115.00
Total Dept 820.000 - SENIOR CENTER	2,000.00	2,000.00	90.00	0.00	2,300.00	115.00
TOTAL REVENUES	609,085.00	609,085.00	19,595.14	0.00	215,119.94	35.32
Expenditures						
Dept 751.000 - Recreation Board						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	43,110.00	43,110.00	3,016.17	0.00	13,855.55	32.14
704.000 PART-TIME EMPLOYEE SALARIES	6,098.00	6,098.00	0.00	0.00	2,930.62	48.06
704.100 PER DIEM	3,900.00	3,900.00	390.00	0.00	1,440.66	36.94
709.000 TOWNSHIP FICA	3,800.00	3,800.00	260.59	0.00	1,399.47	36.83
713.000 OVERTIME	0.00	0.00	0.00	0.00	66.16	100.00
716.000 DEFINED CONTRIBUTION	3,600.00	3,600.00	196.05	0.00	1,613.77	44.83
718.000 HEALTH/DENTAL/VISION INSURANCE	15,702.00	15,702.00	1,308.47	0.00	9,725.59	61.93
725.100 LONG/SHORT TERM DISABILITY	226.00	226.00	43.76	0.00	130.13	57.58
725.200 LIFE INSURANCE	57.00	57.00	9.44	0.00	28.32	49.68

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
727.000 WORKERS' COMPENSATION	120.00	120.00	0.00	0.00	421.79	351.49
752.000 SUPPLIES & SMALL EQUIPMENT	2,500.00	2,500.00	573.62	0.00	1,827.72	73.11
758.000 DIESEL FUEL	1,500.00	1,500.00	0.00	0.00	1,232.48	82.17
809.000 JANITORIAL SERVICES	500.00	500.00	0.00	0.00	0.00	0.00
826.000 LEGAL FEES	0.00	0.00	0.00	0.00	153.00	100.00
840.000 LIABILITY/CASUALTY INSURANCE	500.00	500.00	475.55	0.00	(114.04)	(22.81)
900.000 LEGAL NOTICES/ADVERTISING	400.00	400.00	0.00	0.00	139.05	34.76
900.100 PRINTING	1,500.00	1,500.00	0.00	0.00	0.00	0.00
910.000 PROFESSIONAL DEVELOPMENT	2,000.00	2,000.00	310.00	0.00	310.00	15.50
917.000 SEWER USAGE	700.00	700.00	0.00	0.00	155.50	22.21
919.000 TRASH DISPOSAL	1,500.00	1,500.00	176.15	0.00	704.60	46.97
920.000 ELECTRIC	4,000.00	4,000.00	153.59	0.00	1,642.71	41.07
930.005 MAINTENANCE PARK BUILDINGS	7,500.00	7,500.00	678.14	0.00	12,144.45	161.93
930.015 RESERVE FOR PARKS MAINTENANCE	1,000.00	1,000.00	0.00	0.00	835.00	83.50
930.020 MAINTENANCE - FERTILIZER	12,000.00	12,000.00	0.00	0.00	6,980.00	58.17
930.200 PLAYGROUND/FIELD REPAIR	100,000.00	100,000.00	0.00	0.00	0.00	0.00
930.300 PLAYGROUND INSPECTION	750.00	750.00	0.00	0.00	0.00	0.00
942.000 PORTABLE TOILETS	10,000.00	10,000.00	1,980.00	0.00	9,671.00	96.71
943.000 EVENT COMMITTEE EXPENSE	5,000.00	5,000.00	0.00	0.00	100.00	2.00
946.000 ENGINEERING SERVICES	5,000.00	5,000.00	5,856.00	0.00	11,745.50	234.91
955.000 SUNDRY	2,500.00	2,500.00	0.00	0.00	70.80	2.83
955.278 EVERY CHILD SHALL PLAY SCHOLARSHIP	0.00	0.00	450.00	0.00	450.00	100.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	500.00	100.00
967.600 WINKELHAUS PARK	4,000.00	4,000.00	0.00	0.00	477.00	11.93
967.962 SPECIAL PROJECTS - MISC IMPROVEMENT	50,000.00	50,000.00	13,287.12	0.00	26,080.03	52.16
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	0.00	0.00	0.00	0.00
980.500 RESERVE FOR EQUIPMENT PURCHASE	20,000.00	20,000.00	0.00	8,548.70	0.00	42.74
Total Expenditure:	329,963.00	329,963.00	29,164.65	8,548.70	106,716.86	34.93
Total Dept 751.000 - Recreation Board	329,963.00	329,963.00	29,164.65	8,548.70	106,716.86	34.93
Dept 800.000 - LAKELAND TRAIL						
Account Type: Expenditure						
840.000 LIABILITY/CASUALTY INSURANCE	230.00	230.00	100.64	0.00	201.28	87.51
920.000 ELECTRIC	300.00	300.00	22.57	0.00	84.93	28.31
938.000 LAKELAND TRAIL MAINTENANCE	45,000.00	45,000.00	577.15	113,704.00	(56,262.64)	127.65
938.500 LL TRAIL RAILROAD MAINT FEE	1,000.00	1,000.00	0.00	0.00	0.00	0.00
942.000 PORTABLE TOILETS	6,000.00	6,000.00	951.00	0.00	4,329.00	72.15
955.000 SUNDRY	500.00	500.00	0.00	0.00	500.00	100.00
975.300 GRANT MATCH	5,000.00	5,000.00	0.00	106,331.48	115,331.48	4,433.26
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	4,000.00	4,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	62,030.00	62,030.00	1,651.36	220,035.48	64,184.05	458.20
Total Dept 800.000 - LAKELAND TRAIL	62,030.00	62,030.00	1,651.36	220,035.48	64,184.05	458.20
Dept 820.000 - SENIOR CENTER						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	49,680.00	49,680.00	3,822.40	0.00	19,303.12	38.85
704.000 PART-TIME EMPLOYEE SALARIES	38,700.00	38,700.00	3,236.58	0.00	14,065.70	36.35
709.000 TOWNSHIP FICA	6,800.00	6,800.00	565.75	0.00	2,593.71	38.14
713.000 OVERTIME	0.00	0.00	286.68	0.00	286.68	100.00
716.000 DEFINED CONTRIBUTION	6,485.00	6,485.00	248.46	0.00	2,260.99	34.86
718.000 HEALTH/DENTAL/VISION INSURANCE	22,431.00	22,431.00	1,869.23	0.00	9,349.73	41.68
725.100 LONG/SHORT TERM DISABILITY	315.00	315.00	55.48	0.00	164.98	52.37

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
725.200 LIFE INSURANCE	81.00	81.00	13.50	0.00	40.50	50.00
727.000 WORKERS' COMPENSATION	900.00	900.00	0.00	0.00	0.00	0.00
752.000 SUPPLIES & SMALL EQUIPMENT	4,500.00	4,500.00	660.96	127.74	1,696.96	40.55
801.000 CONTRACTUAL SERVICES	22,000.00	22,000.00	1,941.00	0.00	7,354.65	33.43
804.000 SENIOR PROGRAMS	7,000.00	7,000.00	1,132.50	0.00	2,881.82	41.17
840.000 LIABILITY/CASUALTY INSURANCE	2,700.00	2,700.00	1,330.60	0.00	2,661.20	98.56
853.000 PHONE/COMM/INTERNET	4,000.00	4,000.00	580.14	0.00	2,108.63	52.72
900.200 NEWSLETTER/PUBLICATIONS	3,000.00	3,000.00	0.00	0.00	0.00	0.00
910.000 PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00
917.000 SEWER USAGE	1,750.00	1,750.00	0.00	0.00	438.51	25.06
919.000 TRASH DISPOSAL	2,000.00	2,000.00	160.00	0.00	800.00	40.00
920.000 ELECTRIC	4,500.00	4,500.00	338.23	0.00	2,202.73	48.95
921.000 NATURAL GAS/HEAT	2,500.00	2,500.00	187.35	0.00	321.26	12.85
930.001 MAINTENANCE COMM CENTER	10,500.00	10,500.00	849.20	93.14	1,697.41	17.05
930.020 MAINTENANCE - FERTILIZER	500.00	500.00	0.00	0.00	0.00	0.00
931.000 EQUIPMENT MAINT/REPAIR	2,000.00	2,000.00	0.00	0.00	298.26	14.91
937.000 IMPROVEMENTS	2,000.00	2,000.00	0.00	0.00	0.00	0.00
955.000 SUNDRY	1,000.00	1,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	750.00	750.00	270.29	0.00	270.29	36.04
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	0.00	0.00	7,057.36	35.29
Total Expenditure:	217,092.00	217,092.00	17,548.35	220.88	77,854.49	35.96
Total Dept 820.000 - SENIOR CENTER	217,092.00	217,092.00	17,548.35	220.88	77,854.49	35.96
TOTAL EXPENDITURES	609,085.00	609,085.00	48,364.36	228,805.06	248,755.40	78.41
Fund 208 - SENIORS, PARKS, LL TRAIL:						
TOTAL REVENUES	609,085.00	609,085.00	19,595.14	0.00	215,119.94	35.32
TOTAL EXPENDITURES	609,085.00	609,085.00	48,364.36	228,805.06	248,755.40	78.41
NET OF REVENUES & EXPENDITURES	0.00	0.00	(28,769.22)	(228,805.06)	(33,635.46)	100.00

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ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 527.000 - SEWER OPERATING						
Account Type: Revenue						
653.000 O&M USAGE FEES	1,501,500.00	1,501,500.00	0.00	0.00	453,121.95	30.18
653.001 O&M LATE PENALTY	27,000.00	27,000.00	3,801.32	0.00	11,081.46	41.04
653.002 ADMIN FEE FOR DELINQ ON TAXES	22,000.00	22,000.00	0.00	0.00	22,340.60	101.55
664.001 INTEREST REVENUE - O&M ACCOUNTS	5,000.00	5,000.00	334.57	0.00	1,155.93	23.12
667.000 RENTAL INCOME	18,500.00	18,500.00	1,671.93	0.00	8,229.73	44.49
676.000 REIMBURSEMENTS & COST RECOVERY	12,000.00	12,000.00	0.00	0.00	13,411.60	111.76
677.000 SUNDRY	500.00	500.00	100.00	0.00	100.00	20.00
Total Revenue:	1,586,500.00	1,586,500.00	5,907.82	0.00	509,441.27	32.11
Account Type: Transfers-In						
699.999 APPROPRIATION FROM SURPLUS	68,121.00	68,121.00	0.00	0.00	0.00	0.00
Total Transfers-In:	68,121.00	68,121.00	0.00	0.00	0.00	0.00
Total Dept 527.000 - SEWER OPERATING	1,654,621.00	1,654,621.00	5,907.82	0.00	509,441.27	30.79
Dept 537.000						
Account Type: Revenue						
637.300 PORTAGE MONTHLY SEWER OP	75,600.00	75,600.00	0.00	0.00	30,907.81	40.88
637.400 PORTAGE ADD'L FEES	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Total Revenue:	85,600.00	85,600.00	0.00	0.00	30,907.81	36.11
Total Dept 537.000	85,600.00	85,600.00	0.00	0.00	30,907.81	36.11
Dept 538.000						
Account Type: Revenue						
607.000 NON-TAX ADMIN FEE	15,000.00	15,000.00	400.00	0.00	3,711.60	24.74
620.200 GRINDER PUMP INSTALLATION	150,000.00	150,000.00	7,142.43	0.00	31,687.52	21.13
626.000 Reinsp/inspection/easement/lgl	0.00	0.00	0.00	0.00	50.00	100.00
640.000 APPLICATION FEES - SEWERS	10,000.00	10,000.00	0.00	0.00	1,800.00	18.00
642.100 DIRECT TAP FEE	112,000.00	112,000.00	7,500.00	0.00	123,375.00	110.16
642.300 INDIRECT TAP FEE	442,500.00	442,500.00	0.00	0.00	127,500.00	28.81
644.100 MAIN LINE EXTENSION	50,000.00	50,000.00	0.00	0.00	9,809.45	19.62
646.200 GRINDER PUMP PURCHASE	100,000.00	100,000.00	5,140.00	0.00	49,940.00	49.94
646.300 REVENUE SALE OF GRINDER PUMPS	0.00	0.00	0.00	0.00	5,140.00	100.00
664.002 INTEREST REVENUE - CAPITAL ACCTS	5,000.00	5,000.00	3,061.28	0.00	10,725.61	214.51
675.590 CONTRIBUTED CAPITAL FROM OTHER	34,000.00	34,000.00	0.00	0.00	0.00	0.00
676.000 REIMBURSEMENTS & COST RECOVERY	0.00	0.00	0.00	0.00	616.00	100.00
Total Revenue:	918,500.00	918,500.00	23,243.71	0.00	364,355.18	39.67
Total Dept 538.000	918,500.00	918,500.00	23,243.71	0.00	364,355.18	39.67
Dept 539.000						
Account Type: Revenue						
472.000 SPECIAL ASSESSMENT REVENUE	25,000.00	25,000.00	0.00	0.00	54.24	0.22
654.000 WWTP DEBT FEE	715,000.00	715,000.00	0.00	0.00	168,859.10	23.62
654.001 WWTP DEBT LATE PENALTY	12,000.00	12,000.00	1,442.28	0.00	4,610.01	38.42
664.003 INTEREST REVENUE SAD'S & OTHER	1,500.00	1,500.00	3,404.52	0.00	10,319.86	687.99
Total Revenue:	753,500.00	753,500.00	4,846.80	0.00	183,843.21	24.40

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

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Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Total Dept 539.000	753,500.00	753,500.00	4,846.80	0.00	183,843.21	24.40
Dept 540.000						
Account Type: Revenue						
620.100 WATER METER INSTALLATION	300.00	300.00	0.00	0.00	100.00	33.33
637.500 WATER CONNECTION ADM FEE	2,000.00	2,000.00	0.00	0.00	700.00	35.00
654.500 WATER CHARGE O&M	40,000.00	40,000.00	0.00	0.00	25,805.75	64.51
654.501 WATER CHARGE PENALTY (10%)	1,000.00	1,000.00	296.51	0.00	499.26	49.93
664.001 INTEREST REVENUE - O&M ACCOUNTS	200.00	200.00	0.00	0.00	(83.04)	(41.52)
Total Revenue:	43,500.00	43,500.00	296.51	0.00	27,021.97	62.12
Total Dept 540.000	43,500.00	43,500.00	296.51	0.00	27,021.97	62.12
TOTAL REVENUES	3,455,721.00	3,455,721.00	34,294.84	0.00	1,115,569.44	32.28
Expenditures						
Dept 527.000 - SEWER OPERATING						
Account Type: Expenditure						
702.000 FULL-TIME EMPLOYEE SALARIES	424,096.00	424,096.00	38,615.17	0.00	183,441.71	43.25
702.500 LEAVE TIME PAYOUT	1,675.00	1,675.00	0.00	0.00	572.52	34.18
704.000 PART-TIME EMPLOYEE SALARIES	6,750.00	6,750.00	172.54	0.00	8,024.50	118.88
704.100 PER DIEM	1,560.00	1,560.00	130.00	0.00	650.00	41.67
709.000 TOWNSHIP FICA	37,100.00	37,100.00	3,210.29	0.00	16,292.67	43.92
713.000 OVERTIME	47,500.00	47,500.00	2,898.58	0.00	19,571.31	41.20
716.000 DEFINED CONTRIBUTION	47,851.00	47,851.00	2,305.36	0.00	20,791.51	43.45
718.000 HEALTH/DENTAL/VISION INSURANCE	84,800.00	84,800.00	8,085.36	0.00	47,060.10	55.50
725.100 LONG/SHORT TERM DISABILITY	3,800.00	3,800.00	523.50	0.00	1,475.28	38.82
725.200 LIFE INSURANCE	571.00	571.00	108.70	0.00	312.59	54.74
727.000 WORKERS' COMPENSATION	8,668.00	8,668.00	0.00	0.00	2,204.56	25.43
751.100 GRINDER PUMP PARTS	325,000.00	325,000.00	3,608.05	48,240.00	131,285.05	55.24
751.200 GRINDER PUMP CORES	130,000.00	130,000.00	129,600.00	0.00	129,600.00	99.69
752.000 SUPPLIES & SMALL EQUIPMENT	25,000.00	25,000.00	2,149.10	243.92	9,783.13	40.11
758.000 DIESEL FUEL	2,000.00	2,000.00	0.00	0.00	768.57	38.43
759.000 VEHICLE FUEL	12,000.00	12,000.00	1,276.48	0.00	7,410.60	61.76
768.000 UNIFORMS/ACCESSORIES	10,000.00	10,000.00	699.74	332.09	5,165.50	54.98
801.000 CONTRACTUAL SERVICES	12,000.00	12,000.00	0.00	0.00	15,187.70	126.56
826.000 LEGAL FEES	1,000.00	1,000.00	1,207.00	0.00	1,207.00	120.70
840.000 LIABILITY/CASUALTY INSURANCE	27,000.00	27,000.00	12,594.29	0.00	14,209.98	52.63
843.000 MISC MEDICAL EXPENSES	2,000.00	2,000.00	0.00	0.00	0.00	0.00
851.000 POSTAGE	7,500.00	7,500.00	994.70	0.00	4,829.93	64.40
853.000 PHONE/COMM/INTERNET	16,000.00	16,000.00	360.54	0.00	3,307.60	20.67
900.000 LEGAL NOTICES/ADVERTISING	400.00	400.00	0.00	0.00	70.00	17.50
910.000 PROFESSIONAL DEVELOPMENT	4,000.00	4,000.00	735.00	0.00	899.00	22.48
917.500 TREATMENT EXPENSE	115,000.00	115,000.00	0.00	0.00	29,590.94	25.73
920.000 ELECTRIC	30,000.00	30,000.00	1,847.76	0.00	8,036.83	26.79
921.000 NATURAL GAS/HEAT	4,000.00	4,000.00	287.17	0.00	897.78	22.44
930.010 SEWER MAINTENANCE GARAGE	1,500.00	1,500.00	310.00	0.00	866.00	57.73
930.011 ENTERPRISE POLE BARN (ORIGINAL)	500.00	500.00	0.00	0.00	2,191.15	438.23
931.000 EQUIPMENT MAINT/REPAIR	2,500.00	2,500.00	113.39	0.00	999.34	39.97
932.000 VEHICLE MAINTENANCE	4,000.00	4,000.00	2,286.10	0.00	2,870.10	71.75
933.000 SOFTWARE MAINTENANCE	2,000.00	2,000.00	0.00	574.83	596.58	
934.100 PUMP & MAIN REPAIR/MAINTENANCE	80,000.00	80,000.00	2,790.51	50,999.29	88,624.11	110.78
934.200 GRINDER PUMP REPLACEMENT	78,000.00	78,000.00	0.00	0.00	48,707.75	

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Fund 590 - SEWER FUND						
Expenditures						
946.000 ENGINEERING SERVICES	10,000.00	10,000.00	0.00	0.00	2,371.50	23.72
955.000 SUNDRY	500.00	500.00	0.00	0.00	60.00	12.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	4,000.00	4,000.00	574.29	0.00	1,831.18	45.78
968.000 DEPRECIATION	750,000.00	750,000.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	0.00	819.65	819.65	8.20
980.017 CAPITAL IMPROVEMENTS-SEWER LOOP (ARPA)	0.00	0.00	169,680.75	0.00	373,165.75	100.00
981.000 CAPITAL EXPENSE - VEHICLE	28,000.00	28,000.00	0.00	0.00	0.00	0.00
Total Expenditure:	2,368,271.00	2,368,271.00	387,164.37	101,209.78	1,185,749.47	54.34
Account Type: Transfers-Out						
999.101 TRANSFER OUT GENERAL FUND	57,500.00	57,500.00	4,791.67	0.00	23,958.35	41.67
Total Transfers-Out:	57,500.00	57,500.00	4,791.67	0.00	23,958.35	41.67
Total Dept 527.000 - SEWER OPERATING	2,425,771.00	2,425,771.00	391,956.04	101,209.78	1,209,707.82	54.04
Dept 537.000						
Account Type: Expenditure						
752.000 SUPPLIES & SMALL EQUIPMENT	20,000.00	20,000.00	2,771.45	363.59	8,568.45	44.66
753.000 CHEMICALS	25,000.00	25,000.00	0.00	0.00	8,753.20	35.01
758.000 DIESEL FUEL	250.00	250.00	0.00	0.00	969.16	387.66
853.000 PHONE/COMM/INTERNET	250.00	250.00	19.61	0.00	215.84	86.34
910.000 PROFESSIONAL DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	0.00	0.00
917.600 SLUDGE REMOVAL EXPENSE WWTP	55,000.00	55,000.00	0.00	0.00	0.00	0.00
919.000 TRASH DISPOSAL	1,500.00	1,500.00	124.42	0.00	497.68	33.18
920.000 ELECTRIC	75,000.00	75,000.00	6,604.98	0.00	22,922.48	30.56
921.000 NATURAL GAS/HEAT	25,000.00	25,000.00	85.47	0.00	148.11	0.59
930.007 BUILDING MAINTENANCE - WWTP	2,500.00	2,500.00	0.00	0.00	339.60	13.58
931.000 EQUIPMENT MAINT/REPAIR	8,000.00	8,000.00	0.00	0.00	5,705.42	71.32
934.100 PUMP & MAIN REPAIR/MAINTENANCE	15,000.00	15,000.00	742.50	22,703.55	16,485.92	261.26
946.000 ENGINEERING SERVICES	12,000.00	12,000.00	0.00	0.00	90.00	0.75
952.000 LAB ANALYSIS - WWTP	9,000.00	9,000.00	768.00	0.00	5,105.00	56.72
952.100 LAB ANALYSIS FEES - PORTAGE	10,000.00	10,000.00	336.00	0.00	3,388.00	33.88
955.000 SUNDRY	250.00	250.00	0.00	0.00	0.00	0.00
955.100 ANNUAL GRNDWATER DISCHARGE FEE	5,000.00	5,000.00	0.00	0.00	0.00	0.00
958.000 DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	0.00	0.00
980.000 CAPITAL EQUIPMENT/CAPITAL IMP	7,500.00	7,500.00	0.00	0.00	1,004.00	13.39
Total Expenditure:	272,750.00	272,750.00	11,452.43	23,067.14	74,192.86	35.66
Total Dept 537.000	272,750.00	272,750.00	11,452.43	23,067.14	74,192.86	35.66
Dept 538.000						
Account Type: Expenditure						
946.000 ENGINEERING SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	0.00
955.000 SUNDRY	1,000.00	1,000.00	60.00	0.00	570.00	57.00
Total Expenditure:	3,500.00	3,500.00	60.00	0.00	570.00	16.29
Account Type: Transfers-Out						
999.101 TRANSFER OUT G/F ADMIN FEE	57,500.00	57,500.00	4,791.67	0.00	23,958.35	41.67
Total Transfers-Out:	57,500.00	57,500.00	4,791.67	0.00	23,958.35	41.67
Total Dept 538.000	61,000.00	61,000.00	4,851.67	0.00	24,528.35	40.21
Dept 539.000						

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REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 11/30/2022
% Fiscal Year Completed: 41.92

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Item 13.

ACCOUNT DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/22	ENCUMBERED YEAR-TO-DATE	YTD BALANCE 11/30/2022	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
Account Type: Expenditure						
991.000 DEBT SERVICE - PRINCIPAL	525,000.00	525,000.00	0.00	0.00	0.00	0.00
992.000 INTEREST EXPENSE	130,000.00	130,000.00	0.00	0.00	60,807.21	46.77
993.000 AGENT FEES	1,200.00	1,200.00	0.00	0.00	0.00	0.00
Total Expenditure:	656,200.00	656,200.00	0.00	0.00	60,807.21	9.27
Total Dept 539.000	656,200.00	656,200.00	0.00	0.00	60,807.21	9.27
Dept 540.000						
Account Type: Expenditure						
917.900 WATER PURCHASE CITY OF BRIGHTON	40,000.00	40,000.00	0.00	0.00	28,632.00	71.58
Total Expenditure:	40,000.00	40,000.00	0.00	0.00	28,632.00	71.58
Total Dept 540.000	40,000.00	40,000.00	0.00	0.00	28,632.00	71.58
TOTAL EXPENDITURES	3,455,721.00	3,455,721.00	408,260.14	124,276.92	1,397,868.24	44.05
Fund 590 - SEWER FUND:						
TOTAL REVENUES	3,455,721.00	3,455,721.00	34,294.84	0.00	1,115,569.44	32.28
TOTAL EXPENDITURES	3,455,721.00	3,455,721.00	408,260.14	124,276.92	1,397,868.24	44.05
NET OF REVENUES & EXPENDITURES	0.00	0.00	(373,965.30)	(124,276.92)	(282,298.80)	100.00
TOTAL REVENUES - ALL FUNDS	16,567,071.00	16,567,071.00	167,874.82	(2,391.16)	2,617,372.36	15.78
TOTAL EXPENDITURES - ALL FUNDS	16,567,071.00	16,567,071.00	1,779,251.60	603,182.82	7,046,031.27	46.17
NET OF REVENUES & EXPENDITURES	0.00	0.00	(1,611,376.78)	(605,573.98)	(4,428,658.91)	100.00

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 11/01/2022 TO 11/30/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
Fund 101	General Fund				
002.000	CASH/SAVINGS	4,605,658.29	626,669.59	835,537.00	4,396,790.88
002.100	ARPA FUNDING	2,285,711.74	0.00	0.00	2,285,711.74
002.179	TPA HEALTH CARE REIMB	4,158.35	13,000.00	8,011.33	9,147.02
002.200	ESCROW PERFORMANCE BONDS	123,200.75	0.00	0.00	123,200.75
002.279	ZONING REVIEW ESCROW	161,481.95	1,723.41	5,297.50	157,907.86
002.701	CASH 701 FUND	0.00	0.00	0.00	0.00
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
008.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	40,806.47	0.00	0.00	40,806.47
008.004	HAYCRK/CHAMBERSRDENGESCROW	27,132.23	0.00	0.00	27,132.23
	General Fund	7,248,899.78	641,393.00	848,845.83	7,041,446.95
Fund 151	CEMETERY TRUST FUND				
003.005	RESTRICTED CEMETERY TRUST	7,698.82	10.91	0.00	7,709.73
Fund 204	Road Fund				
002.000	CASH/SAVINGS	529,605.37	56.80	489,511.78	40,150.39
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	899,956.01	1,051.67	172,675.80	728,331.88
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	900,256.01	1,051.67	172,675.80	728,631.88
Fund 207	Police Fund				
002.000	CASH/SAVINGS	(416,003.87)	4,882.09	236,232.64	(647,354.42)
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	(415,803.87)	4,882.09	236,232.64	(647,154.42)
Fund 208	SENIORS, PARKS, LL TRAIL				
002.000	CASH/SAVINGS	879,161.78	43,574.14	72,922.63	849,813.29
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	542.57	0.00	0.00	542.57
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	6,523.21	9.24	0.00	6,532.45
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 252	HAMBURG TWP AQUATIC WEED CONTROL SAD				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,581.96	8.71	0.00	2,590.67
002.003	FEDERAL FORFEITURE FUNDS	980.13	0.00	0.00	980.13
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	3,704.32	8.71	0.00	3,713.03
Fund 272	Rustic/Lake Pointe Road SAD				
002.000	CASH/SAVINGS	(421.25)	0.00	0.00	(421.25)
Fund 273	Scott Drive ROAD SAD				
002.000	CASH/SAVINGS	(1,092.55)	0.00	0.00	(1,092.55)
Fund 274	Crystal Drive/Beach Rd Maint				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 11/01/2022 TO 11/30/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
002.000	CASH/SAVINGS	70.04	0.00	0.00	70.04
Fund 275	Norene Ct/Peary Dr SAD - Rd Mn				
002.000	CASH/SAVINGS	3,060.47	0.00	0.00	3,060.47
Fund 276	Community Dr SAD - Road Maint				
002.000	CASH/SAVINGS	(94.96)	0.00	0.00	(94.96)
Fund 277	Edgelake/Burton Drive SAD				
002.000	CASH/SAVINGS	(31.62)	0.00	0.00	(31.62)
Fund 278	Downing Drive SAD				
002.000	CASH/SAVINGS	2,008.72	0.00	0.00	2,008.72
Fund 279	Riverside/Century/Lagoon SAD				
002.000	CASH/SAVINGS	(4,482.35)	0.00	0.00	(4,482.35)
Fund 280	Island Shore/Schlenker SAD				
002.000	CASH/SAVINGS	122.00	0.00	0.00	122.00
Fund 281	Campbell Drive SAD				
002.000	CASH/SAVINGS	1,855.86	0.00	0.00	1,855.86
Fund 282	Mumford Park Lighting SAD				
002.000	CASH/SAVINGS	(537.63)	0.00	137.30	(674.93)
Fund 283	KINGSTON DRIVE MAINTENANCE SAD				
002.000	CASH/SAVINGS	(447.31)	0.00	0.00	(447.31)
Fund 284	Winans Drive SAD				
002.000	CASH/SAVINGS	(82.08)	0.00	0.00	(82.08)
Fund 285	STRAWBERRY INDIANOLA IMP SAD				
002.000	CASH/SAVINGS	(1,334.40)	1,334.40	0.00	0.00
003.497	S'BERRY INDIANOLA DEBT CASH	107,058.33	149.78	1,334.40	105,873.71
	STRAWBERRY INDIANOLA IMP SAD	105,723.93	1,484.18	1,334.40	105,873.71
Fund 286	SHAN-GRI-LA AQUATIC WEED CONTROL				
002.000	CASH/SAVINGS	251.54	0.00	0.00	251.54
Fund 287	DOWNING DR ROAD IMP SAD				
002.000	CASH/SAVINGS	(560.79)	560.79	0.00	0.00
003.499	DOWNING DEBT CASH	30,183.03	41.97	560.79	29,664.21
	DOWNING DR ROAD IMP SAD	29,622.24	602.76	560.79	29,664.21
Fund 302	Twp FIRE STN Cap Imp Debt Ser				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
002.302	CASH	115,775.86	164.03	0.00	115,939.89
	Twp FIRE STN Cap Imp Debt Ser	115,775.86	164.03	0.00	115,939.89
Fund 375	Mumford Dredging Debt Retirement				
002.000	CASH/SAVINGS	(51.97)	51.97	0.00	0.00
003.908	2004 BOND DEBT	4,360.61	0.00	51.97	4,308.64
	Mumford Dredging Debt Retirement	4,308.64	51.97	51.97	4,308.64
Fund 376	Buhl Rd Improve. Debt Retirement				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 590	SEWER FUND				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 11/01/2022 TO 11/30/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2022	Total Debits	Total Credits	Ending Balance 11/30/2022
002.000	CASH/SAVINGS	0.00	661,335.06	661,335.06	0.00
002.002	WATER RECEIPTS FROM BILLS	207,819.31	1,163.04	0.00	208,982.35
002.008	CASH - INFRASTRUCTURE DEPOSIT	0.00	0.00	0.00	0.00
002.590	SAVINGS - O&M	(337,134.40)	1,022,071.48	657,445.90	27,491.18
002.908	2004 BOND SERIES CONSTRUCTION	97,414.32	0.00	97,414.32	0.00
003.590	SAVINGS - CAP ACTIVITY-ENTERPRS	1,195,872.57	25,154.89	554,348.56	666,678.90
003.905	98 CONTRACT SAD'S RESTRICTED	102,575.47	145.33	0.00	102,720.80
003.906	01 CSAD'S/MA/TOW/GALL-WHT/BCK	875,342.71	1,240.18	0.00	876,582.89
003.908	2004 BOND DEBT	156,729.99	222.05	0.00	156,952.04
003.912	MIDLAND SEWER CONTRACT SAD DEBT	5,045.68	7.15	0.00	5,052.83
003.918	NIMS CONTRACT SAD SEWER CONNECTION	38,727.93	0.00	0.00	38,727.93
005.465	WWTP BOND RESERVE	468,576.31	663.88	0.00	469,240.19
006.465	WWTP PRINCIPAL/INTER REDEMPTN	746,907.03	49,288.22	369.87	795,825.38
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,494,969.85	2,118.07	0.00	1,497,087.92
	SEWER FUND	5,052,846.77	1,763,409.35	1,970,913.71	4,845,342.41
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	79,769.35	532,833.34	0.00	612,602.69
003.907	WATER SYSTEM DEBT (Well)	1,623.78	870.23	0.00	2,494.01
003.910	M36 CORRIDOR WATER DISTRICT DEBT	370,404.71	524.79	0.00	370,929.50
	WATER DEBT SERVICE FUND	451,797.84	534,228.36	0.00	986,026.20
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	34,057.21	54,016.71	64,765.64	23,308.28
Fund 805	SPECIAL ASSESSMENT CAPITAL PROJECT FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 811	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
000.000	DEFERRED REVENUE	0.00	0.00	0.00	0.00
002.000	CASH/SAVINGS	294,669.15	1,595.19	0.00	296,264.34
002.854	2020 SAD ROAD IMPROVE	831,239.78	0.00	0.00	831,239.78
	2020-ROAD SAD FUND	1,125,908.93	1,595.19	0.00	1,127,504.12
Fund 857	HILLSIDE LAKES DRIVE ROAD IMPROVEMENT SA				
002.000	CASH/SAVINGS	1,940.42	0.00	0.00	1,940.42
	TOTAL - ALL FUNDS	16,082,748.71	3,046,539.11	3,857,952.49	15,271,335.33



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TAB 2

CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for November 2022.

The funds included in the pooled cash flow are general, fire, police, parks, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedules for fiscal year 2022-23.

The cash flow analysis and the debt payment schedules assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

HAMBURG TOWNSHIP									
DEBT PAYMENT SCHEDULE									
FISCAL YEAR 2022-23									
			PRIN &			PRINCIPAL			
	DEBT	INTEREST	INTEREST	ADMIN FEE	AMOUNT	OUTSTANDING			
	ISSUE	DUE DATE	DUE DATE	DUE DATE	DUE	FY 2022-23	principal	interest	Terms
\$2,595,000 Bond Sale	12 REFUNDING (04 SAD)	10/1/2022			3,075	205,000		3,075	10/1/2022
	12 REFUNDING (04 SAD)		4/1/2023		205,000		205,000	3,075	
	12 REFUNDING (04 SAD)			4/1/2023	750				
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2023	750	820,000			10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2023			14,900			16,400	
	12 REFUNDING (2002 WATER)		10/1/2022		114,900		100,000	14,900	
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2022			15,625	525,000		15,625	4/1/2028
	2008 WATER SYS PROJ			4/1/2023	750				
	2008 WATER SYS PROJ		4/1/2023		115,625		100,000	15,625	
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2023			6,928	489,202		6,928	10/1/2029
	2009 ORE LAKE SRF		10/1/2022		71,927		65,000	6,927	
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2022			4,713	137,000		4,713	
	2010 IND/DOWNING	4/1/2023			29,713		25,000	4,713	4/1/2030
5301-01 Project MFA	2010 WWTP IMP		10/1/2022		190,875	1,500,000	170,000	20,875	10/1/2030
	2010 WWTP IMP	4/1/2023			18,750			18,750	
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	7/1/2022			294,684	1,160,000	265,000	-	7/1/2026
	2007 WWTP REFUNDING			1/1/2023	750		-		
	2007 WWTP REFUNDING		1/1/2023		24,219		-	24,219	
\$3,315,000 Bond Sale	Special Assessments	10/1/2022			14,735	2,740,000		14,735	4/1/2030
			4/1/2023		354,735		340,000	14,735	
		7/1/2022			750				
					1,734,003	7,815,902	1,509,700	194,694	
								1,700,644	Including yearly fees



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TAB 3

PROPERTY TAXES:

Fiscal Year 2022/23:

The 2022/23 tax collection cycle began July 1, 2022 and will end March 1, 2023. All unpaid tax bills on March 2, 2023 will be turned over delinquent to the Livingston County Treasurer for further collection efforts. Hamburg Township will no longer be able to collect payments on those tax bills turned over. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

Hamburg Township
Fiscal Year 2022-23 Annual Budget
History of Taxable Values

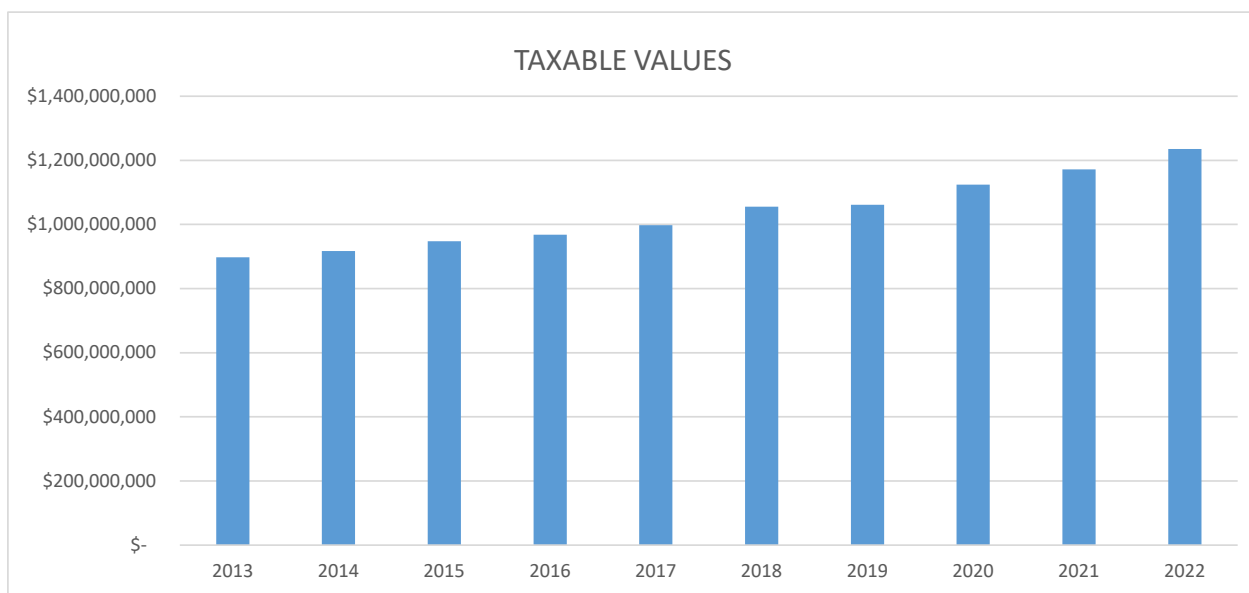
Item 13.

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable v. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of true cash value. Proposal A limits the increase in value attributed to market changes to the lower of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value back up to the S.E.V.

The following shows recent history of taxable values and percentage change from prior year.

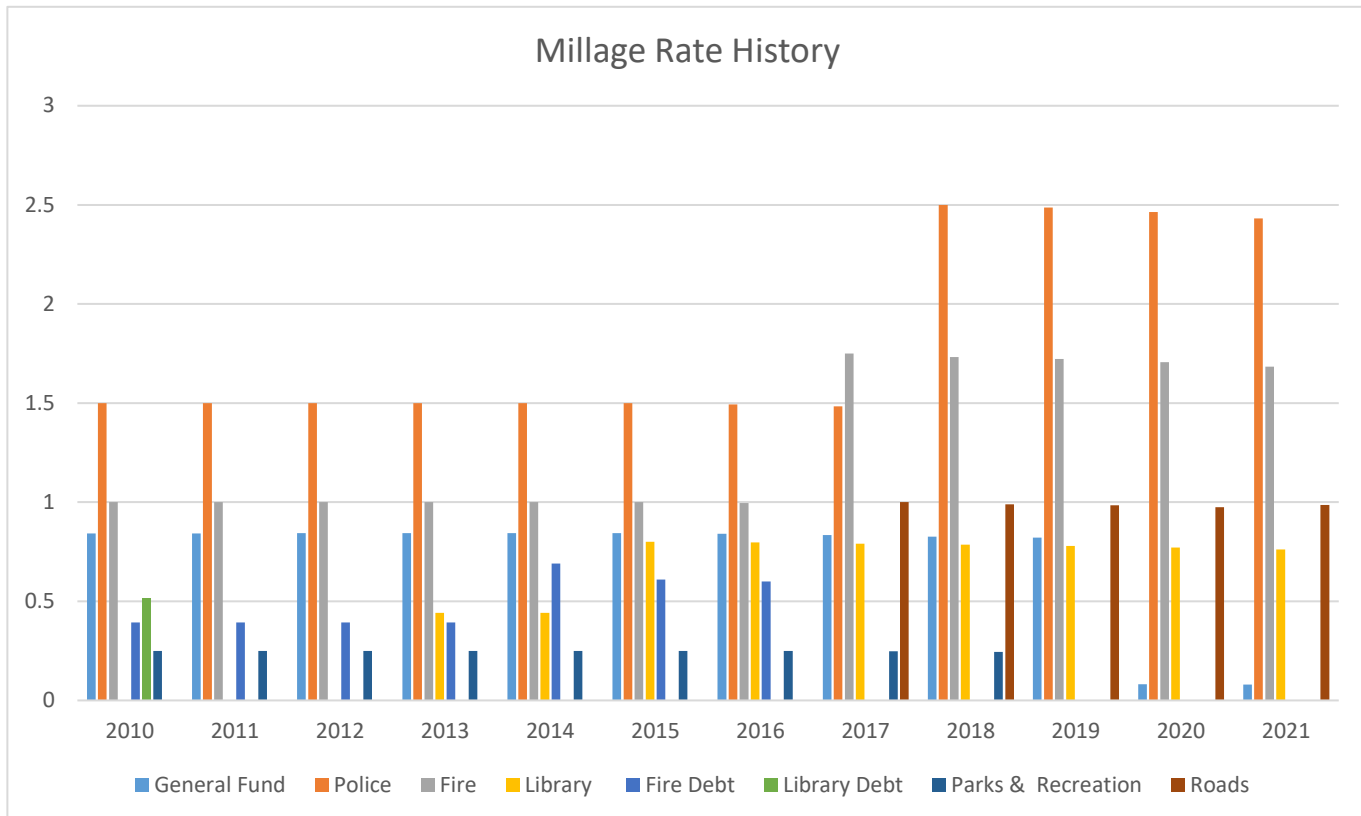
Tax Year	Taxable Value
2013	\$ 897,809,412
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138



Hamburg Township
Fiscal Year 2022-2023 Annual Budget
Millage Rate History
Actual from Fiscal Year 2010 - 2021

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2010	0.8422	1.5000	1.0000		0.3932	0.5159	0.2500	
2011	0.8422	1.5000	1.0000		0.3932		0.2500	
2012	0.8442	1.5000	1.0000		0.3932		0.2500	
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.08143	2.4645	1.7072	0.7717				0.9755
2021	0.08034	2.4317	1.6844	0.7614				0.9867

Millage Rate History



** Fire Millage voted in August of 2016
 ** Road Millage voted in August of 2016
 ** Police millage voted in August 2018

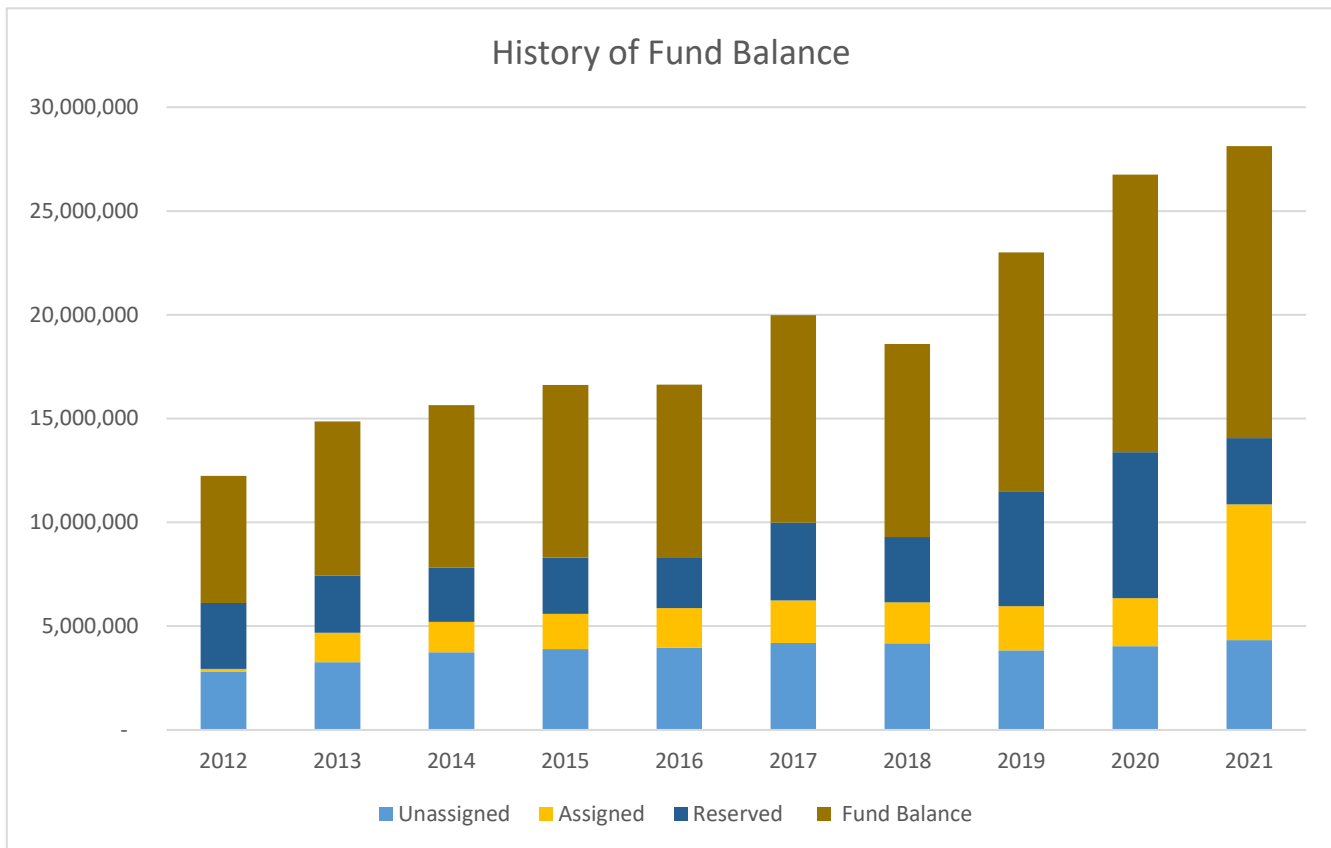
Hamburg Township
Fiscal Year 2022-23 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2012	2,822,180	109,700	3,188,111	6,119,991
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	6,538,932	3,203,356	14,064,720

Restricted/Reserved: Prepaid, Long term receivables, Roads, Police, Fire, Debt service, Parks & Recreation,
Cemetery, SAD Maint.

Unreserved/Unassigned: General Fund

Assigned: library, Building Maintenance, Equipment, Vehicles, Flood Prevention





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TAB 4

MONTHLY BANK AND INVESTMENT REPORT:

Fiscal Year 2022/23:

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 28 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.

Monthly Report**11/30/2022**

BANK	TOTAL BAL	BALANCE VERIFICATION DATE
MICHIGAN CLASS	\$ 3,072,366.68	11/30/2022
FLAGSTAR	\$2,427,356.56	11/30/2022
STATE BANK	\$1,270,917.58	11/30/2022
CIBC	\$1,269,283.93	11/30/2022
MICHIGAN STATE CREDIT UNION	\$1,207,882.06	11/30/2022
PFM	\$2,002,996.00	11/30/2022
HORIZON BANK	\$1,495,000.00	11/30/2022
ROBERT BAIRD & CO.	\$750,017.92	11/30/2022
Total	\$13,495,820.73	
final numbers		

Michigan Class**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE		INT EARNED	CURRENT BAL
POOLED	CASH	MONEY MKT		3.78%		10817.89	\$ 3,072,366.68
BANK TOTAL						\$ 10,817.89	\$ 3,072,366.68

**interest payment does not affect the monthly current balance; funds hit the pooled account

Flagstar CDARS CD's**11/30/2022**

	INV NAME	INV/RENEW	MATURITY	INT RATE			CURRENT BAL
1998 SEWER SAD	WESTERN ALLIANCE BANK	10/27/2022	4/27/2023	3.15%			\$58,205.75
2004 SAD CONSTRUCTION	RIVER CITY BANK	8/11/2022	2/9/2023	2.35%			\$187,246.52
2004 SAD CONSTRUCTION	BANK OF AMERICA	10/27/2022	4/27/2023	3.15%			\$243,500.00
2004 SAD CONSTRUCTION	FIRST HORIZON BANK	10/27/2022	4/27/2023	3.15%			\$75,931.27
HEY CREEK CONSTRUCTION	BANK OF AMERICA	8/18/2022	2/16/2023	2.35%			\$40,369.19
HEY CREEK ENGINEERING	CD TERMS 30 DAYS	8/24/2022	12/22/2022	2.25%			\$27,569.51
2004 SAD CONSTRUCTION	CD TERMS 62 DAYS	8/22/2022	1/24/2023	2.40%			\$57,258.76
POOLED	CD TERMS 60 DAYS	11/10/2022	1/9/2023	3.30%		\$119.59	\$24,036.97
POOLED	CD TERMS 90 DAYS	9/22/2022	12/21/2022	2.90%			\$54,362.76
POOLED	CD TERMS 180 DAYS	7/27/2022	1/23/2023	1.75%			\$54,286.36

POOLED	CD TERMS 185 DAYS	9/12/2022	3/16/2023	2.55%			\$54,349.21
POOLED	CD TERMS 180 DAYS	6/24/2022	12/21/2022	1.75%			\$250,000.00
POOLED	checking account			0.74%		\$870.75	\$1,285,471.44
PAYROLL	checking account						\$0.00
DISBURSEMENT	checking account						\$0.00
HEALTH REIMBURSEMENT	reimbursement account			0.75%		\$4.96	\$11,055.79
FEDERAL DRUG	savings account			2.90%		\$8.71	\$3,713.03
						\$1,004.01	\$2,427,356.56

CIBC**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	11/14/2022	1/13/2023	3.80%	\$269,283.93	\$1,633.65	\$270,917.58
POOLED	CD	9/26/2022	9/26/2023	3.45%	\$250,000.00		\$250,000.00
POOLED	CD	9/26/2022	3/25/2023	3.25%	\$250,000.00		\$250,000.00
POOLED	CD	5/24/2022	5/24/2023	1.50%	\$500,000.00		\$500,000.00
					\$1,269,283.93	\$1,633.65	\$1,270,917.58

The State Bank**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
MONEY MARKET	MONEY MARKET	1/14/2019		3.07%	\$3,020,055.41	\$ 7,521.18	\$3,027,576.59
POOLED	ICS sweep	10/18/2019		1.00%	\$251.92	\$ 0.20	\$252.12
	sweep account			1.03%	\$169.63	\$ 0.15	\$169.78
	dormant fee						
BANK TOTAL					\$3,020,476.96	\$ 7,521.53	\$3,027,998.49

Michigan State Credit Union**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	7/21/2022	1/21/2023	0.55%	\$504,002.80		\$504,002.80
POOLED	CD	4/30/2022	5/30/2023	1.05%	\$201,196.74		\$201,196.74
POOLED	CD	5/26/2022	11/26/2022	0.95%	\$500,000.00		
General Account	Savings account				\$5.00	\$2,682.52	\$502,682.52
did not reinvest CD	moved to saving account				\$1,205,204.54		\$1,207,882.06

PFM**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	TERM RATE	9/21/2022	12/21/2022	3.50%	\$502,996.00		\$502,996.00
POOLED	TERM RATE	3/25/2022	12/20/2022	1.31%	\$500,000.00		\$500,000.00
POOLED	TERM RATE	7/18/2022	1/11/2023	3.05%	\$500,000.00		\$500,000.00
POOLED	TERM RATE	7/18/2022	4/17/2023	3.40%	\$500,000.00		\$500,000.00
					\$2,002,996.00		\$2,002,996.00

Horizon Bank**11/30/2022**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	4/13/2022	4/8/2023	1.62%	\$245,000.00		\$245,000.00
POOLED	CD	6/28/2022	12/27/2022	1.87%	\$500,000.00		\$500,000.00
POOLED	CD	9/26/2022	9/26/2023	3.97%	\$250,000.00		\$250,000.00
POOLED	cd	11/7/2022	5/8/2023	4.36%			\$250,000.00
POOLED	CD	9/26/2022	3/27/2023	3.67%	\$250,000.00		\$250,000.00
					\$1,245,000.00		\$1,495,000.00

Robert Baird & Co.**11/30/2022**

**Hamburg Township
Approved Financial Institutions
Revised 11/17/2022**

Item 13.

**Ann Arbor State Bank
125 W. William St.
Ann Arbor, MI 48104**

**Brighton Commerce Bank
8700 No. Second Street
Brighton, MI 48116**

**CIBC
34901 Woodward Avenue
Suite 200
Birmingham, MI 48009**

**Comerica Bank
Municipalities Group
PO Box 75000
Detroit, MI 48226**

**Fifth Third Bank
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075**

**First National Bank
101 East Grand River
Howell, MI 48843**

**Flagstar Bank
Public Funds Group
5151 Corporate Drive
Troy, MI 48098**

**Huntington Bank
801 W. Big Beaver Rd.
Troy, MI 48084**

**JP Morgan Chase
Municipal Banking Group
620 S. Capitol Ave
Lansing, MI 48933**

**Level One
32991 Hamilton Ct
Farmington Hills, MI 48334**

**Michigan Class
3135 S. State Street, Suite 108
Ann Arbor, MI 48108**

**Old National Bank
205 W. Grand River Ave
Suite 102
Brighton, MI 48116**

**Horizon Bank
2555 Crooks Road
Suite 100
Troy, MI 48084**

**Robert W. Baird & Co.
4017 Hillsboro Pike
Suite 403
Nashville, TN 37215**

**The State Bank
175 N Leroy St.
P.O. Box 725
Fenton, MI 48430-0725**

**PNC
5290 W. Pierson Rd
Flushing, MI 48433**

**Independent Bank
201 W. Big Beaver Rd.
Suite 125
Troy, MI 48084**

**MSU Federal Credit Union
3777 West Rd
East Lansing MI 48823**

**PFM Asset Management
535 Griswold Street, Suite 550 I
Detroit, MI. 48226**

**Consumers Credit Union
7200 Elm Valley Drive
Kalamazoo, MI 49009**



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 5

FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2022. Also, included is the capital reserve schedule.

HAMBURG TOWNSHIP GENERAL FUND FINANCIAL PROJECTION									
	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROPOSED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	
REVENUES:									
PROPERTY TAXES	885,813	921,075	943,666	981,700	1,001,334	1,021,361	1,041,788	1,062,624	
PROP TAX ADMIN FEE	338,157	351,112	492,124	495,000	504,900	514,998	525,298	535,804	
STATE SHARED REVENUE	1,889,284	2,227,926	3,131,853	2,276,972	2,322,511	2,368,962	2,416,341	2,464,668	
CABLE FRANCHISE FEE	345,266	336,447	350,000	350,000	350,000	350,000	350,000	350,000	
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	
INTEREST REVENUE	88,591	3,032	8,500	5,000	8,500	9,500	9,500	9,500	
ALL OTHER	278,791	158,902	202,753	1,281,981	255,000	257,550	260,126	262,727	
TOTAL REVENUES & TRANSFERS	3,940,902	4,113,494	5,243,896	5,505,653	4,557,245	4,637,370	4,718,052	4,800,322	
EXPENDITURES:									
SALARIES AND WAGES	1,564,477	1,619,670	1,467,510	1,500,871	1,575,915	1,654,710	1,737,446	1,824,318	
HEALTH INSURANCE	286,945	328,193	277,392	297,790	312,680	328,313	344,729	361,966	
RETIREMENT	141,274	243,389	121,916	117,780	123,669	129,852	136,345	143,162	
FICA	121,920	125,187	110,624	115,213	120,557	126,585	132,915	139,560	
OTHER PERSONNEL COSTS	7,829	7,986	8,145	8,308	8,724	9,160	9,618	10,099	
BLDG & MAUSOLEUM DEBT	22,000	22,000	22,000	-	-	-	-	-	
OTHER OPERATING COSTS	852,536	777,014	1,453,307	3,404,450	1,200,000	1,224,000	1,248,480	1,273,450	
TRANSFER TO POLICE OPERATING	250,000	250,000	250,000	-	-	-	-	-	
TRANSFER TO PARKS - OPERATING	450,363	423,120	429,890	400,000	420,000	420,000	420,000	420,000	
TOTAL EXPENDITURES	\$ 3,697,345	\$ 3,796,558	\$ 4,140,784	\$ 5,844,412	\$ 3,761,544	\$ 3,892,621	\$ 4,029,533	\$ 4,172,555	
OPERATING SURPLUS (SHORTFALL)	\$ 243,558	\$ 316,936	\$ 1,103,112	\$ (338,759)	\$ 795,701	\$ 744,749	\$ 688,520	\$ 627,767	
FUND BALANCE - BEGINNING OF YEAR	\$ 4,746,737	\$ 4,990,295	\$ 5,307,231	\$ 6,410,343	\$ 6,071,584	\$ 6,867,285	\$ 7,612,034	\$ 8,300,553	
FUND BALANCE - END OF YEAR	\$ 4,990,295	\$ 5,307,231	\$ 6,410,343	\$ 6,071,584	\$ 6,867,285	\$ 7,612,034	\$ 8,300,553	\$ 8,928,321	
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	
OTHER DESIGNATED FUND BALANCE **	502,661	502,701	502,741	502,781	502,821	502,861	502,901	502,941	
UNDESIGNATED FUND BALANCE	\$ 4,027,986	\$ 4,344,882	\$ 5,447,954	\$ 5,109,155	\$ 5,904,816	\$ 6,649,525	\$ 7,338,004	\$ 7,965,732	
** Committed Fund Balances, Assets held for resale, prepaids									
*** Long-term receivable									
Board Resolution FB 125% of operating expenses	4,621,681	4,745,698	5,175,980	7,305,515	4,701,930	4,865,777	5,036,916	5,215,693	
difference	\$ 368,614	\$ 561,533	\$ 1,234,363	\$ (1,233,931)	\$ 2,165,355	\$ 2,746,257	\$ 3,263,638	\$ 3,712,627	

**HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION**

	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROPOSED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25
REVENUES:							
PROPERTY TAXES	2,588,969	\$ 2,691,489	2,772,279	2,863,620	2,971,200	3,090,048	3,182,749
TRANSFER FROM GENERAL FUND - OPERATING	1,198,700	250,000	250,000	250,000	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-
ALL OTHER	72,137	96,201	240,633	98,106	41,750	43,003	44,293
TOTAL REVENUES & TRANSFERS	\$ 3,859,806	\$ 3,037,690	\$ 3,262,912	\$ 3,211,726	\$ 3,012,950	\$ 3,133,051	\$ 3,227,042
EXPENDITURES:							
SALARIES AND WAGES	1,311,228	1,612,755	1,713,028	1,665,011	1,761,614	1,814,462	1,868,896
HEALTH INSURANCE	232,900	256,979	262,479	277,051	279,195	293,155	307,812
RETIREMENT	206,041	268,370	284,153	277,051	351,817	362,372	373,243
RETIREE HEALTH CARE	82,500	82,500	88,000	104,000	104,000	104,000	104,000
FICA	112,556	124,227	131,944	127,737	134,590	138,806	142,971
OTHER PERSONNEL COSTS	453,198	48,998	49,977	58,846	60,468	61,677	62,911
BLDG DEBT	-	-	-	-	-	-	-
OTHER OPERATING COSTS	537,679	669,106	847,028	578,061	524,298	540,027	556,228
TOTAL EXPENDITURES	\$ 2,936,102	\$ 3,062,935	\$ 3,376,608	\$ 3,087,757	\$ 3,215,982	\$ 3,314,499	\$ 3,416,061
OPERATING SURPLUS (SHORTFALL)	\$ 923,704	\$ (25,244)	\$ (113,696)	\$ 123,969	\$ (203,032)	\$ (181,449)	\$ (189,019)
FUND BALANCE - BEGINNING OF YEAR	\$ 99,734	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 1,008,467	\$ 805,435	\$ 623,986
FUND BALANCE - END OF YEAR	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 1,008,467	\$ 805,435	\$ 623,986	\$ 434,967
FB DESIGNATED FOR VEHICLES	20,000	20,000	20,000	20,000	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,742	20,000	20,000	20,000	40,000	30,000	30,000
FB DESIGNATED FOR BLDG MAINT	25,000	25,000	25,000	25,000	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 937,696	\$ 913,193	\$ 799,498	\$ 923,467	\$ 745,435	\$ 573,986	\$ 384,967

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	734,026	765,734	844,152	771,939	803,996	828,625	854,015
difference	\$ 289,412	\$ 232,460	\$ 40,346	\$ 236,527	\$ 1,439	\$ (204,639)	\$ (419,048)

HAMBURG TOWNSHIP											Item 13.
FIRE FUND FINANCIAL PROJECTION											
		Actual	Actual	Actual	PROJECTED	PROPOSED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
		FY	FY	FY	YEAR-End	FY	FY	FY	FY	FY	FY
		FY 2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
REVENUES:											
PROPERTY TAXES		1,792,305	1,862,464	1,920,387	1,983,641	2,058,065	2,119,807	2,183,401	2,248,903	2,293,881	2,339,759
TRANSFER IN FROM GENERAL FUND		-	-	-	-	-	-	-	-	-	-
ALL OTHER		38,655	42,346	217,083	11,626	9,150	9,608	10,088	10,290	10,290	10,495
TOTAL REVENUES & TRANSFERS		\$ 1,830,960	\$ 1,904,810	\$ 2,137,470	\$ 1,995,267	\$ 2,067,215	\$ 2,129,414	\$ 2,193,489	\$ 2,259,193	\$ 2,304,171	\$ 2,350,254
EXPENDITURES:											
SALARIES AND WAGES		772,096	900,975	908,157	1,066,164	1,059,154	1,090,929	1,123,656	1,157,366	1,192,087	1,227,850
HEALTH INSURANCE		49,812	74,565	70,966	98,882	109,500	114,975	120,724	126,760	133,098	139,753
RETIREMENT		27,605	36,950	39,818	46,941	50,000	51,500	53,045	54,636	56,275	57,964
FICA		58,324	69,521	70,178	86,576	82,500	83,456	85,960	87,679	89,432	91,221
OTHER PERSONNEL COSTS		43,904	63,003	64,263	81,642	78,970	81,339	83,779	86,293	88,881	91,548
OTHER OPERATING COSTS		236,979	259,180	338,472	418,152	444,050	452,931	466,519	480,514	494,930	509,778
OTHER CAPITAL EQUIPMENT PURCHASES		70,000	108,396	205,782	250,000	205,500	75,000	81,000	82,620	84,272	85,958
CAPITAL PURCHASES FOR APPARATUS		-	51,434	1,155,054	37,000	55,197	700,000	93,000	45,000	805,000	45,000
RESERVE FOR SCBA EQUIPMENT		20,000	20,000	-	-	-	-	-	-	-	-
RESERVE FOR EQUIPMENT PURCHASES		-	-	-	-	-	174,000	54,000	59,000	59,000	59,000
RESERVE FOR APPARATUS REPLACEMENT		135,000	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		\$ 1,413,720	\$ 1,584,025	\$ 2,852,690	\$ 2,085,357	\$ 2,084,871	\$ 2,824,130	\$ 2,161,683	\$ 2,179,869	\$ 3,002,977	\$ 2,308,071
OPERATING SURPLUS (SHORTFALL)		\$ 417,239	\$ 320,784	\$ (715,221)	\$ (90,091)	\$ (17,657)	\$ (694,716)	\$ 31,805	\$ 79,323	\$ (698,807)	\$ 42,182
FUND BALANCE - BEGINNING OF YEAR		\$ 1,471,003	\$ 1,888,242	\$ 2,209,026	\$ 1,493,805	\$ 1,403,714	\$ 1,386,057	\$ 691,341	\$ 723,146	\$ 802,469	\$ 103,662
FUND BALANCE - END OF YEAR		1,888,242	2,209,026	1,493,805	1,403,714	1,386,057	691,341	723,146	802,469	103,662	145,845
FUND BALANCE DESIGNATED FOR VEHICLE		365,892	635,892	-	-	-	200,000	200,000	400,000	400,000	400,000
OTHER DESIGNATED FUND BALANCE **		26,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779
				46,779	46,779	46,779	246,779	246,779	446,779	446,779	446,779
UNDESIGNATED FUND BALANCE		\$ 1,475,571	\$ 1,526,355	\$ 1,447,026	\$ 1,356,935	\$ 1,339,278	\$ 444,562	\$ 476,367	\$ 355,690	\$ (343,117)	\$ (300,934)
Board Resolution FB 25% of operating expense difference		353,430	396,006	713,172	521,339	521,218	706,032	540,421	544,967	750,744	577,018
		1,534,812	1,813,020	780,633	882,375	864,840	(14,691)	182,725	257,502	(647,082)	(431,173)
** Committed Fund Balances, Assets held for resale, prepaid											
*** Millage expires in 12/2025											



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: December 16, 2022

To: Township Board of Trustees

From: Deby Henneman, Parks Coordinator

Re: Parks and Recreation Committee Member Re-Appointments

The term for Jeff Muck expires 1/1/23 and I recommend re-appointing him for another 2-year term to expire 1/1/25.

I also recommend that Barb McCabe's appointment expire on 1/1/25 in lieu of 8/11/24 in order to be consistent with the other Park Committee appointments expirations.

Members have agreed to these changes.

HAMBURG TOWNSHIP

ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL



Effective Date:

Rescinds:

Title: **TOWNSHIP BOARD ADMINISTRATION**No: **2.0**

2.0 TOWNSHIP BOARD ADMINISTRATION

2.1 Township Board Powers

The Township Board of Hamburg Township retains the power to determine the administrative policies and procedures for Hamburg Township, except where the laws of the State of Michigan have assigned such power to a specific elected Township official. The authority to adopt any administrative policy or determine appropriate procedures not provided for in this manual or provided for by State law shall be retained by the Township Board. The Township Board also reserves the right to alter, modify, amend or repeal any or all provisions of the administrative policies and procedures manual at any time.

2.2 Authority Delegated from the Board

In the interest of promoting the efficient operation of the Township, and pursuant to MCL41.96, as well as implied powers of the Township Board, the Hamburg Township Board assigns to various Township elected and appointed officials the authority to exercise the following non-statutory administrative responsibilities, in accordance with the specific policies and procedures contained herein.

2.3 Authority to Interpret the Provisions of this Manual

The Township Supervisor, Clerk, and Treasurer shall provide to department heads and employees, interpretations to implement the provisions of the administrative policies and procedures manual. These interpretations shall be considered authoritative and binding unless the interpretation is appealed to the Township Board. Any such appeal shall be made at the next regular meeting of the Township Board. The Township Board may uphold, overturn or alter all or part of any interpretations made pursuant to this section.

2.4 Board Meeting Administration

2.4(a) Postings.

The Township Clerk shall be responsible for posting all regular and special meetings of the Township Board. The Township Clerk will post annually all and regular meetings of the Commissions in conformance with the Michigan Open Meetings Act.

2.4(b) Meeting Agenda.

The Township Clerk in consultation with the Supervisor and Treasurer shall prepare the agenda at least four days prior to every Township Board meeting. Any board member or department head, who desires to have an item placed on the agenda will notify the Clerk with a cover memo supporting documentation in the "V" drive under Digital Packets. and a completed Check List Form by 12:00 PM on the Thursday the week before the meeting. The general public wishing to add agenda items shall make a request by a email, letter to the board or to the Call to the Public of any Board meeting. Digital Packets will be available on the Township website Friday by 5:00 p.m. before the Tuesday meeting. Closed session information will be provided in paper form to Board members, and to Legal Counsel. Agenda requests will be evaluated for inclusion on the agenda by the Board. The proposed agenda shall be approved by majority vote following the roll call of the Board members at each Board meeting. The agenda shall conform to the following format:

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Consent Agenda
6. Approval of the Agenda
7. Unfinished Business
8. Current Business
9. Call to the Public
10. Board Comments
11. Adjournment

2.4(c) Consent Agenda.

The Supervisor and Clerk shall prepare a consent agenda for the Board which shall be provided to each board member prior to the meeting, along with the meeting agenda. The consent agenda shall contain all items of business such as, but not limited to, the following:

1. Correspondence
2. Public Information
3. Board Meeting Minutes
4. Clerk's Warrant & Payables
5. Committee/Boards/Department Monthly Reports

Any Board member may request that an item be removed from the consent agenda and be placed on the regular agenda under new business.

2.4(d) Board Rules.

All Board meetings shall be conducted in the spirit of modified Robert's Rules of Order. However, the Chairman of the meeting may deviate as necessary.

2.4(e) Board - Work Session

The Township Board shall conduct a Work session at 2:00 p.m. prior to the first monthly meeting of the Board of Trustees, providing a request has been submitted. Any elected official, department head, or staff requesting the meeting with the Board during this session shall submit to the Clerk through email (clerk@hamburg.mi.us) the following by noon the Thursday prior to the first Board Meeting of the month:

1. State the Objective of the Meeting
2. Supporting Documentation
3. Motion/End Action Plan

The Clerk shall then post the notice and provide the notice in the packet for the Regular Board Meeting. Work sessions shall be a publicly noticed meeting that shall not be televised. Minutes from the Work session shall be provided to the Board of Trustees along with the minutes for the Regular Board Meeting that follows the Work session.

2.4(f) Public Participation.

Members of the public shall have an opportunity, under Call to the Public, to address the Board for no more than three (3) minutes on any item. The Board may suspend the time limitation when warranted. When all persons who wish to address the Board have been heard, the Supervisor shall announce that public comment is concluded.

2.4(g) Board Correspondence.

Board Correspondence shall be included in the Consent Agenda. A motion may be made to consider the correspondent's request under current business. If no motion is made to consider the request, the correspondence will be received and filed.

Informational written correspondence that does not require Board action will be forwarded to Board members in a timely fashion.

2.4(h) Board Consultants.

The Township Board reserves to itself the authority to appoint the following consultants:

1. Attorney
2. Auditor
3. Engineer
4. Labor Relations Attorney
5. Planning Consultant
6. Risk Manager
7. Bond Counsel
8. Other (As Appropriate)

A letter of agreement shall be executed between the Board and each consultant that will address the following:

1. Term of the Agreement
2. Description of Services
3. Method of Payment (retainer, hourly, project, or combination thereof)
4. Schedule of Payment
5. Documentation of Services Provided
6. Method of Resolving Disputes
7. Which Township Officials are Authorized to Direct Work or Assign Tasks to Consultant

Consultants shall serve at the pleasure of the Board.

The Board shall establish a line item for consulting services.

2.4(i) Litigation.

- The initiation of any lawsuit, litigation, claim for injunctive relief or writ of mandamus shall require a majority vote of the Township Board, except when there are extenuating circumstances, as defined below:
- Extenuating circumstances are defined as an emergency situation or a situation in which a violation of any State, Federal, or local ordinance constitutes a public nuisance or otherwise endangers the public and in which the continued existence of such a condition, emergency or violation shall be detrimental to the health, safety and welfare of the Township.
- Extenuating circumstances also include any case where the continued existence of any condition, emergency or violation may jeopardize the legal position of the Township in securing the intended remedy in any lawsuit, litigation or other proceeding.
- The initiation of a lawsuit, litigation or other proceeding for extenuating circumstances shall be allowed only upon the written directive of the Supervisor, Clerk and one other Board Member. In the event that such action is taken, the matter shall be brought to the Board's attention at its next meeting. The Board shall meet in closed session to discuss the litigation, including the reasons for initiating legal action, without the full board's prior review and approval.

2.4 (j) Direction and Control of Day-to-Day Administration.

To promote efficient administration, the Township Board authorizes the Supervisor, Clerk, and Treasurer, to provide day-to-day direction and control over all Township activities that are not assigned by State law to another official, and to provide a liaison between the Board and the various Township departments.

Any directives or complaints made by a member of the Board regarding a department head or employee, shall be directed to the elected official responsible for the department. All requests for information by a board member should be directed by the Department Head.

2.4(k) Township Board Laptop Computers

2.4(k)(1) Use of Township Board Laptops.

Laptops shall be provided to Township Board members. For the elected administrators (Supervisor, Clerk, Treasurer), the Township Board may elect to provide a dual use laptop for support of digital packets as well as a day-to-day office machine as a full-time member of the Township network.

2.4(k)(2) Inappropriate Uses.

See Section 5.5(f)(5) Electronics Communications Policy. The same prohibitions set forward in the Electronic Communications Policy are applied to use of laptops. Each Township Board member, Board Secretary, or designated representative assigned a Township owned laptop, must sign a copy of the Electronic Communications Policy.

2.4(k)(3) Security.

Township approved anti-virus software will be installed in all Township owned laptops. User will agree to not disable the anti-virus software.

2.4(k)(4) Personal Use.

Non-profit/recreational/casual use will be permitted for laptops provided to Township Board members. Private business or profit making uses of Township laptops is strictly prohibited.

2.5 Committee Administration

All sub-committees, boards, and commissions of the Hamburg Township Board shall be conducted in accordance with the Michigan Open Meetings Act.

2.5(a) Postings.

The Township Clerk shall be responsible for posting all regular meetings. Department Heads are responsible for posting any special meetings for any boards, commissions, or committees related to their department.

2.5(b) Committee Rules.

All meetings shall be conducted in the spirit of modified Robert's Rules of Order. However, the Chairman of the meeting may deviate as necessary.

2.5(c) Meeting Participation.

Members of the public shall have an opportunity, under the Call to the Public portion of the agenda, to address the Committee for three (3) minutes on any item deemed appropriate.

2.5(d) Minutes.

Minutes will be prepared by the committee secretary, approved by Committee, and submitted to the Township Clerk. The Clerk is designated as the keeper of the minutes and is responsible to forward a copy of the approved minutes to the Township Board. Clerk may appoint & compensate a keeper of the minutes. All committees shall have board approved bylaws governing their operations.