



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, November 19, 2024 at 7:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

- [1.](#) 11-07-2024 2:30 Board of Trustees Meeting Minutes
- [2.](#) Bills List 11.19.2024
- [3.](#) Public Safety Monthly Report October, 2024
- [4.](#) DPW Monthly Report - October 2024
- [5.](#) Approved MUC Minutes - October 9, 2024

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

CURRENT BUSINESS

- [6.](#) Sgt. Sanderson Tribute
- [7.](#) Updated Public Safety SOP
- [8.](#) Purchase of Public Safety Utility Vehicle
- [9.](#) Part-time firefighter resignations
- [10.](#) Fire Lieutenant phone stipend
- [11.](#) Sewer Installation Blanket Contract - Bid Approval Recommendation
- [12.](#) Re-purchase of Niche
- [13.](#) Expenditure of public monies

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



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 Hamburg, MI 48139
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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Thursday, November 07, 2024 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

- Pat Hohl
- Mike Dolan
- Chuck Menzies
- Cindy Michniewicz
- Jason Negri
- Patricia Hughes

ABSENT

- Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Seconded by Hughes, to approve the consent agenda, as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. 10-15-2024 5:00 Township Work Study Meeting Minutes
2. 10-15-2024 7:00 Board of Trustees Regular Meeting Minutes
3. Parks & Rec - Approved Committee Minutes - September 2024
4. Township Coordinator's Report - October 2024

5. Senior Center Report - October 2024
6. Bills List 11.07.2024

APPROVAL OF THE AGENDA

Motion by Negri, Seconded by Dolan, to approve the agenda, as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

7. Fire Lieutenant Promotions
Motion by Dolan, Seconded by Menzies, to approve the promotions of Jess Stewart, Timothy Begnoche, Timothy Mackenzie, Derrick Hill, Jared Kaminski and Joseph Acuff to the position of full-time Fire Lieutenant effective immediately.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

8. Purchase of LUCAS Device
Motion by Michniewicz, Seconded by Menzies, to approve the purchase of a LUCAS device and 5-year maintenance agreement from Stryker Sales, as outlined in the attached quote, at a cost of \$26,931.48.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

9. Sale of Police Property
Motion by Hughes, Seconded by Negri, to approve the sale of a 2010 Chevrolet HHR (VIN: 3GNBAADB7AS524397) and a 2003 Bayliner boat (VIN: BBBC73CUG203) via the MIBID auction system.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

10. Final Site Plan Application for General Planned Unit Development (GPUD24-0001).

Motion by Dolan, Seconded by Michniewicz, to approve the GPUD24-0001, for the purposed project of a 208 unit apartment complex with a clubhouse, with the conditions 1-3 inclusive, the project meets the site plan standards A-L, sub-section 7 of the zoning ordinance discussed at the October 16, 2024 Planning Commission Meeting, and as presented today.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. Proposed Buhl Drive - Road Improvement Special Assessment District
Motion by Negri, Seconded by Hughes, to approve Resolution #1 in the packet, to schedule the first public hearing on December 3, 2024 at 2:15 pm for the Buhl Drive Road Improvement SAD.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. 2025 Holiday Schedule
Motion by Negri, Seconded by Michniewicz, to approve the proposed 2025 Township Holiday Schedule, as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Hohl, Seconded by Michniewicz, to approve the closure of the Township Offices on January 2, 2025.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. Provident Accident & Health Policy
Motion by Hohl, Seconded by Menzies, to approve the present plan for the Provident Accident & Health Policy, to direct the Supervisor to sign the Invoice & Bind Request, and to direct the accounting department to submit the first annual premium in the amount of \$4,470.00.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

14. Bendzinski & Co. Dissemination Agent Agreement
Motion by Hughes, Seconded by Negri, to direct the Supervisor to sign the Dissemination Agent Agreement as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

15. Budget Amendments 1st Qt FY 24/25
Motion by Hohl, Seconded by Michniewicz, to approve the first quarter budget amendments as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

16. ARPA update as of 10/25/2024
Motion by Hohl, Seconded by Michniewicz, to approve the ARPA update as of October 25, 2024, and to exhaust the remaining balance on the Police department building expansion.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

- 17. Township Manger discussion
Motion by Hohl, Seconded by Michniewicz, to proceed with the advertisement for a full time exempt Township Manager to include customary full time employee benefits at an advertised salary range \$98K to \$110K with the application period being November 8, 2024 - November 27, 2024 and that the Clerk, Supervisor and Treasurer vet those applicants and bring forward to the Trustees not more than five viable candidates on the December 3, 2024 Board Meeting for the Board to review, and to approve or disapprove and request the Board to establish a dedicated evening meeting during the week of December 9, 2024 to interview the candidates it chooses to interview period and that a job description be amended to include under item 14, effective July 1, 2025 and to include that the pay range be that of salary grade 12.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri

Voting Nay: Hughes

- 18. Motion by Dolan, Seconded by Menzies, to hold the new Board of Trustees Swearing-In Ceremony on November 19, 2024 at 6:30 in the Township Board Room.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 3:55 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	11/13/2024	00667	GEN	SEAL COATING/HOT RUBBER CRACK FILLIN	
79091	P.O. BOX 354	11/19/2024		N		500.00
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	250.00
207-000.000-930.002	MAINTENANCE POLICE BUILDING	250.00
		<u>500.00</u>

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	11/13/2024	00670	GEN	TWP SEAL COATING/ HOT RUBBER CRACK F	
79107	P.O. BOX 354	11/19/2024		N		7,150.00
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		7,150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	7,150.00

VENDOR TOTAL: 7,650.00

ALEXANDE01	ALEXANDER CHEMICAL CORPORATION	11/13/2024	88217	GEN	WWTP POLYALUMINIUM CHLORIDE DELPAC	
79085	A CARUS COMPANY	11/19/2024		N		9,329.60
10/22/2024	16932 COLLECTION CENTER DR. CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		9,329.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-753.000	CHEMICALS	9,329.60

VENDOR TOTAL: 9,329.60

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ALLSTRALR1	ALLSTAR ALARM, LLC	11/11/2024	408131	GEN	12/01-12/28/2025	
79024	8345 MAIN ST	11/19/2024		N		138.00
11/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		Y		138.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	69.00
101-820.000-801.000	CONTRACTUAL SERVICES	69.00
		138.00

VENDOR TOTAL: 138.00

ALPINEFLOR	ALPINE FLORIST AND GIFTS, INC.	11/11/2024	017451	GEN	SEN CTR BIRTHDAY CARNATION AUG/SEPT	70.50
79025	7524 E. M-36	11/19/2024		N		
	P.O. BOX 219					
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		70.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-804.000	SENIOR PROGRAMS	34.50
101-820.000-804.000	SENIOR PROGRAMS	36.00
		70.50

VENDOR TOTAL: 70.50

AMERICAN02	APPLIED INNOVATION	11/11/2024	2658192	GEN	11/05-12/04/2024	323.51
79027	7718 SOLUTION CENTER	11/19/2024		N		
11/06/2024	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		11/19/2024		N		323.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	323.51

VENDOR TOTAL: 323.51

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ATTMOBILIT	AT&T MOBILITY	11/13/2024	2873184968X10192	GEN	PD/FD CELL PHONE CHARGES SEPT 12 - O	
79105	P.O. BOX 6463	11/04/2024	20240655	N		786.88
10/11/2024	CAROL STREAM IL, 60197-6463	/ /	0.0000	N		0.00
		11/04/2024		N		786.88

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	PD PHONE CHARGES	597.06	597.06
206-000.000-853.000	FD PHONE CHARGES	189.82	189.82
		<u>786.88</u>	<u>786.88</u>

VENDOR TOTAL: 786.88

ATEAMPWRCL	A-TEAM POWER CLEAN LLC	11/11/2024	0007	GEN	P&R SOCCER FIELD LINE PAINTING SM(14	
79026	7890 VAN RADEN STREET	11/19/2024		N		940.00
11/01/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		Y		940.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	940.00

VENDOR TOTAL: 940.00

BIANCOTR01	BIANCO TOURS	11/13/2024	11D1.1426	GEN	SEN CTR PARADE COMPANY TRIP	
79106	12555 UNIVERSAL DR.	11/19/2024		N		3,078.00
11/11/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		11/19/2024		Y		3,078.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	3,078.00

VENDOR TOTAL: 3,078.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

BUSINESS02	BIG PDQ	11/11/2024	287428	GEN	BLUEPRINTS BISHOP REQUEST	
79028	BUSINESS IMAGING GROUP - BIG PDQ	11/19/2024		N		69.24
	7475 GRAND RIVER RD					
10/21/2024	BRIGHTON MI, 48114-9383	/ /	0.0000	N		0.00
		11/19/2024		Y		69.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-960.000	FOIA EXPENSES	69.24

VENDOR TOTAL: 69.24

MYERSEXC01	BOB MYERS EXCAVATING INC	11/12/2024	1307	GEN	15 YDS 6 A STONE DELIVERED	
79078	8111 HAMMEL ROAD	11/19/2024		N		600.00
11/08/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/19/2024		N		600.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	600.00

VENDOR TOTAL: 600.00

BRIGHTON04	BRIGHTON ANALYTICAL, LLC	11/11/2024	0824-137926	GEN	EAST PARK CONCESSIONS TESTING	
79029	2105 PLESS DRIVE	11/19/2024		N		65.00
08/26/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		Y		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.005	MAINTENANCE PARK FACILITIES	65.00

VENDOR TOTAL: 65.00

BURNHAM001	BURNHAM & FLOWER INSURANCE GROUP	11/12/2024	111124	GEN	ACRISURE INVOICE AND BIND REQUEST -P	
79081	315 SOUTH KALAMAZOO MALL	11/19/2024		N		4,470.00
10/28/2024	KALAMAZOO MI, 49007-4806	/ /	0.0000	N		0.00
		11/19/2024		N		4,470.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-725.100	LONG/SHORT TERM DISABILITY-BD APP 11.07.	4,470.00

VENDOR TOTAL: 4,470.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/11/2024	3001	GEN	GRINDER PUMP REPLACEMENT	5826 WINANS
79030	P.O. BOX 1359	11/19/2024		N		5,139.75
11/05/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		11/19/2024		N		5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/11/2024	3002	GEN	GRINDER PUMP REPLACEMENT	5820 WINANS
79031	P.O. BOX 1359	11/19/2024		N		5,139.75
11/05/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		11/19/2024		N		5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

VENDOR TOTAL: 10,279.50

CAS DATA	CAS DATALOGGERS	11/13/2024	44398	GEN	DPW L2 TRUE IRDA COMM LINK	
79084	8437 MAYFIELD RD.	11/19/2024		N		234.41
	UNIT 104					
11/11/2024	CHESTERLAND OH, 44026	/ /	0.0000	N		0.00
		11/19/2024		Y		234.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	234.41

VENDOR TOTAL: 234.41

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CDWGOVER01	CDW GOVERNMENT, INC.	11/13/2024	AB1NJ2M	GEN	VEEAM2024 1 YEAR	
79087	75 REMITTANCE DR SUITE 1515	11/19/2024		N		2,400.00
10/15/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		2,400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-933.000	SOFTWARE MAINTENANCE	139.20
206-000.000-933.000	SOFTWARE MAINTENANCE	576.00
207-000.000-933.000	SOFTWARE MAINTENANCE	508.80
101-229.000-933.000	SOFTWARE MAINTENANCE	1,176.00
		<u>2,400.00</u>

CDWGOVER01	CDW GOVERNMENT, INC.	11/11/2024	AB3F82H	GEN	APC BATTERY BACKUP	
79032	75 REMITTANCE DR SUITE 1515	11/19/2024		N		75.99
10/28/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		75.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	75.99

CDWGOVER01	CDW GOVERNMENT, INC.	11/13/2024	AB3HR9L	GEN	DELL 7020 (7)	
79108	75 REMITTANCE DR SUITE 1515	11/19/2024		N		5,156.06
10/28/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		5,156.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	736.58
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,473.16
101-229.000-980.000	CAPITAL EQUIPMENT	2,946.32
		<u>5,156.06</u>

VENDOR TOTAL: 7,632.05

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CHARTERC01	CHARTER COMMUNICATIONS	11/11/2024	005447401110124	GEN	TWP 11/01-11/30/2024	
79061	PO BOX 223085	11/19/2024		N		331.05
11/01/2024	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		11/19/2024		N		331.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	331.05

CHARTERC01	CHARTER COMMUNICATIONS	11/13/2024	005447501110124	GEN	PD SPECTRUM CABLE MONTHLY CHARGES NO	
79102	PO BOX 223085	11/17/2024	20240653	N		216.42
11/01/2024	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		11/17/2024		N		216.42

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	MONTHLY CABLE CHARGES	216.42	216.42

CHARTERC01	CHARTER COMMUNICATIONS	10/28/2024	0103913102224	GEN	SEN CTR 10/22-11/21/24	
78939	PO BOX 94188	11/09/2024		N		190.14
10/22/2024	PALATINE IL, 60094-4188	/ /	0.0000	N		0.00
		11/09/2024		N		190.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-853.000	PHONE/COMM/INTERNET	190.14

VENDOR TOTAL: 737.61

CITYELEC01	CITY ELECTRIC SUPPLY CO	11/11/2024	BRI/127781	GEN		
79033	7041 GRAND RIVER	11/19/2024		N		142.92
10/24/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		Y		142.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	142.92

VENDOR TOTAL: 142.92

User: MarcyM

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CONSUMER01	CONSUMERS ENERGY	10/22/2024	601013764360	GEN	1000 3979 7285 FD#12 09/06-10/04/24	
78829	PO BOX 740309	11/09/2024		N		235.33
	PAYMENT CENTER					
10/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		11/09/2024		N		235.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	235.33

VENDOR TOTAL: 235.33

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
CORETECH01	CORE TECHNOLOGY CORPORATION	11/11/2024	CORMN0001900	GEN	PD ANNUAL CORE TECHNOLOGY MAINTENANC	
79034	PO BOX 74008484	11/19/2024	20240633	N		1,904.00
10/30/2024	CHICAGO IL, 60674-8484	/ /	0.0000	N		0.00
		11/19/2024		N		1,904.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.300	TALON LEIN SUBSCRIPTION CORE MOBILE-S	998.00	998.00
207-000.000-933.300	TALON LEIN SUBSCRIPTION CORE MOBILE-S	906.00	906.00
		1,904.00	1,904.00

VENDOR TOTAL: 1,904.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
CORRIGAN01	CORRIGAN TOWING	11/13/2024	8223519-IN	GEN	DYED ULTRA LOW SULFUR #2 MIX	
79088	775 N. SECOND STREET	11/19/2024		N		530.97
11/06/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/19/2024		N		530.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	176.99
101-265.000-758.000	DIESEL FUEL	176.99
101-751.000-758.000	DIESEL FUEL	176.99
		530.97

VENDOR TOTAL: 530.97

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CULLIGAN01	CRH OHIO LTD	11/11/2024	932047	GEN	PD WATER FILTER SYSTEM MONTHLY CHGS	
79037	D/B/A CULLIGAN OF ANN ARBOR/DETROIT	11/19/2024	20240632	N		62.99
	46902 LIBERTY DRIVE					
10/31/2024	WIXOM MI, 48393	/ /	0.0000	N		0.00
		11/19/2024		N		62.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	EQUIPMENT	70.00	62.99
207-000.000-801.000	CREDIT INV 895642 06/25/24	(2.01)	0.00
207-000.000-801.000	CREDIT INVOICE #923936 09/30/24	(5.00)	0.00
		<u>62.99</u>	<u>62.99</u>

VENDOR TOTAL: 62.99

CSIEMERG01	CSI EMERGENCY APPARATUS	11/11/2024	69854	GEN	FD - HOSE FOR APPARATUS	
79035	2332 DUPONT ST.	11/19/2024	20240639	N		5,082.00
10/28/2024	GRAYLING MI, 49738	/ /	0.0000	N		0.00
		11/19/2024		Y		5,082.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-980.000	KRAKENEXO 1 3/4" RED	484.00	484.00
206-000.000-980.000	KRAKENEXO 1 3/4" YELLOW	1,452.00	1,452.00
206-000.000-980.000	KRAKENEXO 1 3/4" BLUE	968.00	968.00
206-000.000-980.000	KRAKENEXO 1 3/4" PURPLE	2,178.00	2,178.00
		<u>5,082.00</u>	<u>5,082.00</u>

CSIEMERG01	CSI EMERGENCY APPARATUS	11/11/2024	70769	GEN	FD - HOSE FOR APPARATUS	
79036	2332 DUPONT ST.	11/19/2024	20240638	N		395.70
10/28/2024	GRAYLING MI, 49738	/ /	0.0000	N		0.00
		11/19/2024		Y		395.70

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-980.000	KRAKENEXO 1 3/4" YELLOW	121.00	121.00
206-000.000-980.000	KRAKENEXO 1 3/4" RED	121.00	121.00
206-000.000-980.000	KRAKENEXO 1 3/4" GREEN	121.00	121.00
206-000.000-980.000	SHIPPING	32.70	32.70
		<u>395.70</u>	<u>395.70</u>

VENDOR TOTAL: 5,47

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DOGWASTEDE	DOG WASTE DEPOT	11/13/2024	736546	GEN	DOG WASTE ROLL (30 ROLL CASE)	
79089	12316 WORLD TRADE DRIVE #102	11/19/2024		N		357.74
11/06/2024	SAN DIEGO CA, 92128	/ /	0.0000	N		0.00
		11/19/2024		N		357.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	357.74

VENDOR TOTAL: 357.74

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DTEENRGY01	DTE ENERGY	10/29/2024	102424	GEN	9200 279 0885 3 2952 SHEHAN	09/20-10
78956	PO BOX 740786	11/12/2024		N		22.18
10/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01	DTE ENERGY	10/29/2024	102424	GEN	9200 279 0884 6 7201 WINANAS	09/20-1
78957	PO BOX 740786	11/12/2024		N		22.18
10/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 167 2020 3 7701 HAMBURG	09/21-1
78958	PO BOX 740786	11/13/2024		N		23.51
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/13/2024		N		23.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	23.51

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3063 4 8520 HAMBURG RD	09/2
78946	PO BOX 740786	11/15/2024		N		522.61
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		522.61

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	522.61

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 081 1657 6 10090 HAMBURG RD	09/
78947	PO BOX 740786	11/15/2024		N		284.25
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		284.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	284.25

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 141 9399 9 6414 WINANS LAKE 09/	
78948	PO BOX 740786	11/15/2024		N		208.00
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		208.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	208.00

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 167 2011 2 10100 VETERANS MEMOR	
78949	PO BOX 740786	11/15/2024		N		17.62
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		17.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	17.62

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3102 0 MUMFORD 09/24-10/23/	
78959	PO BOX 740786	11/15/2024		N		158.13
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		158.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
282-000.000-926.000	STREET LIGHTING	158.13

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3146 7 FD#12 09/21-10/21/24	
78960	PO BOX 740786	11/15/2024		N		1,340.12
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		1,340.12

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	1,340.12

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9200 279 0878 8 9470 CHILSON 09/24-1	
78961	PO BOX 740786	11/15/2024		N		22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
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User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000.000-920.100	SIREN ELECTRIC USAGE					22.18
DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9200 279 0879 6 6730 STRAWBERRY LK R	
78962	PO BOX 740786	11/15/2024		N		22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 279 0880 4 8661 PETTYSVILLE 09/
78963	PO BOX 740786	11/15/2024 N 22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 190 0960 3 7602 CHILSON 09/24-1
78964	PO BOX 740786	11/15/2024 N 21.99
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 21.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.99
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 279 0883 8 2789 E M-36 09/24-10
78965	PO BOX 740786	11/15/2024 N 22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 114 5063 2 4752 STRAWBERRY LK R
78966	PO BOX 740786	11/15/2024 N 21.99
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 21.99

Open

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.99

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 081 1673 3 SOCCER FIELD	09/24-1
78967	PO BOX 740786	11/15/2024		N		86.30
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		86.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	86.30

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 095 9768 3 SEN CTR	09/24-10/23/
78943	PO BOX 740786	11/16/2024		N		463.50
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		463.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-920.000	ELECTRIC	463.50

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3167 3 TWP	09/24-10/23/24
78950	PO BOX 740786	11/16/2024		N		1,136.67
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		1,136.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	1,136.67

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 139 0346 3 PACKER STATION	09/24-
78951	PO BOX 740786	11/16/2024		N		171.13
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		171.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	171.13

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3078 2 WWTP	09/24-10/23/24
78952	PO BOX 740786	11/16/2024		N		6,814.11
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		6,814.11

Open

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-920.000	ELECTRIC	6,814.11
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 160 2734 4 3490 M-36 09/24-10/2
78953	PO BOX 740786	11/16/2024 N 43.86
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 43.86
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	43.86
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 190 0961 1 9464 KRESS 09/24-10/
78954	PO BOX 740786	11/16/2024 N 788.68
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 788.68
Open		

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	788.68
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 146 5433 9 BIOXIDE STATION 09/2
78955	PO BOX 740786	11/16/2024 N 17.62
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 17.62
Open		

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	17.62
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 122 7190 4 MERRILL FIELD 09/24-
78968	PO BOX 740786	11/16/2024 N 115.54
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 115.54
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	115.54
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 086 3118 6 CEMETARY 09/24-10/23
78969	PO BOX 740786	11/16/2024 N 17.66
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 17.66
Open		

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	17.66
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 086 3133 5 FD#1109/24-10/23/24
78970	PO BOX 740786	11/16/2024 N 931.96
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 931.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	931.96
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 081 1689 9 SOCCER FIELD 09/24-1
78971	PO BOX 740786	11/16/2024 N 52.14
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 52.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	52.14
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 160 2711 2 PD 09/24-10/23/24
78972	PO BOX 740786	11/16/2024 N 1,395.13
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 1,395.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-920.000	ELECTRIC	1,395.13
DTEENRGY01	DTE ENERGY	11/11/2024 110524 GEN 9100 114 4947 7 4498 CORDLEY 09/27-1
79038	PO BOX 740786	11/20/2024 N 33.04
10/25/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/20/2024 N 33.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	33.04
DTEENRGY01	DTE ENERGY	11/11/2024 110524 GEN 9100 160 2723 7 4320 CORDLEY 09/27-1
79039	PO BOX 740786	11/20/2024 N 22
10/25/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		11/20/2024		N		229.28
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	229.28

DTEENRGY01	DTE ENERGY	11/11/2024	110524	GEN	9200 189 1753 3 9251 REGENCY	10/02-1
79040	PO BOX 740786	11/23/2024		N		48.32
10/30/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/23/2024		N		48.32

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	48.32

VENDOR TOTAL:	15,076.24
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DETROITE02	DTE ENERGY - STREET LIGHTS	10/09/2024	100724	GEN	9100 4056 2340 09/01-09/30/24	
78732	PO BOX 740786	11/12/2024		N		1,541.55
10/07/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		1,541.55

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,541.55

DETROITE02	DTE ENERGY - STREET LIGHTS	10/14/2024	200245276694	GEN	9100 4056 2340 09/01-09/30/24	
78780	PO BOX 740786	11/11/2024		N		1,548.35
09/30/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/11/2024		N		1,548.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,548.35

VENDOR TOTAL:	3,089.90
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Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MIDEPTEN01	EGLE	11/12/2024	761-11274403	GEN	WSSN:2029647 HAMBURG TOWNSHIP-EAST C	
79072	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.005	MAINTENANCE PARK FACILITIES	137.42

MIDEPTEN01	EGLE	11/12/2024	761-11277757	GEN	WSSN: 2067347; HAMBURG TOWNSHIP-LAKE	
79069	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	137.42

MIDEPTEN01	EGLE	11/12/2024	761-11279247	GEN	WSSN: 2085047 HAMBURG TOWNSHIP-POLIC	
79070	CASHIER'S OFFICE-NCOM	11/19/2024		N		582.01
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		582.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	194.01
207-000.000-930.002	MAINTENANCE POLICE BUILDING	194.00
101-265.000-930.008	MAINTENANCE LIBRARY	194.00
		<u>582.01</u>

MIDEPTEN01	EGLE	11/12/2024	761-11279248	GEN	WSSN: 2085147 HAMBURG TOWNSHIP-SENIO	
79071	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-930.001	MAINTENANCE COMM CENTER	137.42

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 994.27

FIRECATT	FIRE CATT LLC	11/13/2024	15200	GEN	FD - FIRE HOSE TESTING INV #15200	
79099	3250 WEST BIG BEAVER RD	11/19/2024	20240660	N		7,789.80
	SUITE 544					
10/20/2024	TROY MI, 48084	/ /	0.0000	N		0.00
		11/19/2024		N		7,789.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	FIRE HOSE TESTING LABOR	7,070.00	7,070.00
206-000.000-931.000	GROUND LADDER TESTING	719.80	719.80
		7,789.80	7,789.80

VENDOR TOTAL: 7,789.80

FMGCONCRT1	FMG CONCRETE CUTTING, INC.	11/11/2024	391636	GEN	DPW KRESS STATION DEEP CORE IN WELL/	
79042	3515 S. OLD U.S. HIGHWAY 23	11/19/2024		N		375.00
11/04/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		N		375.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	375.00

VENDOR TOTAL: 375.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/11/2024	500828/1&2	GEN	PD VEHICLE REPAIRS 2021 DODGE DURANG	
79044	1295 E. M-36	11/19/2024	20240628	N		1,299.95
10/30/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,299.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEH REPAIRS	1,299.95	1,299.95

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/11/2024	501029/1	GEN	PD INSTALLATION OF TIRES 2021 FORD T	
79043	1295 E. M-36	11/19/2024	20240630	N		50.00
10/31/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	INSTALLATION OF 2 FRONT TIRES	50.00	50.00

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/13/2024	501124/1-2	GEN	PD VEHICLE REPAIRS 2017 DODGE CHARGE	
79096	1295 E. M-36	11/19/2024	20240654	N		1,333.77
11/05/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,333.77

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	REAR DEFROST, SHORT CIRC, COOLANT LEAK	1,333.77	1,333.77

VENDOR TOTAL: 2,683.72

MISC REFUN	GRACE WARD	11/11/2024	110724	GEN	SEN CTR REFUND FOR VENDOR TABLE	
79065	11789 JULIA DR.	11/19/2024		N		30.00
11/07/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	Y		0.00
		11/19/2024		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.000	SENIOR CENTER DONATIONS	30.00

VENDOR TOTAL: 30.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
HIGHTREATM	HIGHLAND TREATMENT INC	11/11/2024	151743	GEN	MONTHLY OM (EGLE) TESTING (8)	
79046	P.O. BOX 1089	11/19/2024		N		962.00
11/01/2024	HIGHLAND MI, 48357-1089	/ /	0.0000	N		0.00
		11/19/2024		N		962.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	321.00
207-000.000-930.002	MAINTENANCE POLICE BUILDING	321.00
101-265.000-930.008	MAINTENANCE LIBRARY	320.00
		<u>962.00</u>

VENDOR TOTAL: 962.00

EMERGENC06	HOLLAND MOTOR HOMES & BUS CO	11/11/2024	020970	GEN	FD FOAMPRO SPEC PUMP	
79045	DBA EMERGENCY VEHICLES PLUS	11/19/2024	20240627	N		2,549.93
10/31/2024	670 E. 16TH STREET	/ /	0.0000	N		0.00
	HOLLAND MI, 49423	11/19/2024		Y		2,549.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	FOAMPRO SPEC PUMP	2,520.93	2,520.93
206-000.000-932.000	FREIGHT CHARGE	29.00	29.00
		<u>2,549.93</u>	<u>2,549.93</u>

VENDOR TOTAL: 2,549.93

HOLLANDSUP	HOLLAND SUPPLY INC	11/11/2024	INV156529	GEN	CEMETERY EZFOLD CREMATION STAND AND	
79047	1326 LINCOLN AVE	11/19/2024		N		301.38
10/31/2024	HOLLAND MI, 49423	/ /	0.0000	N		0.00
		11/19/2024		N		301.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	301.38

VENDOR TOTAL: 301.38

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
IMAGEBUSIN 79075	IMAGE BUSINESS SOLUTIONS, INC 28339 BECK RD SUITE F2	11/12/2024 11/19/2024	270232	GEN N	PD 10/09-11/08/24	129.31
11/11/2024	WIXOM MI, 48393	/ / 11/19/2024	0.0000	N N		0.00 129.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	129.31
VENDOR TOTAL:		129.31

JJINKLE01 79083	J. J. JINKLEHEIMER & CO. INC. 2705 E. GRAND RIVER AVE.	11/12/2024 11/19/2024	92349 20240646	GEN N	FD UNIFORM POLOS (3) TAN 2XL INV NO	172.47
11/06/2024	HOWELL MI, 48843	/ / 11/19/2024	0.0000	N N		0.00 172.47

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	LONG SLEEVE TAN POLOS 2XL	152.97	152.97
206-000.000-768.000	NAME EMBROIDERY	19.50	19.50
VENDOR TOTAL:		172.47	172.47

JANET LOGG 79077	JANET LOGGHE	11/12/2024 11/19/2024	11112024	GEN N	ELECTIONS MILEAGE REIMBURSEMENT	29.23
11/11/2024	,	/ / 11/19/2024	0.0000	N N		0.00 29.23

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	29.23
VENDOR TOTAL:		29.23

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ASSURED01	JAYS ASSURED PEST CONTROL LLC	11/12/2024	6674	GEN	MONTHLY SERVICE NOV 24	
79076	P.O. BOX 591	11/19/2024		N		268.00
11/11/2024	BRIGHTON MI, 48116-0591	/ /	0.0000	N		0.00
		11/19/2024		Y		268.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000		32.50
206-000.000-801.000	CONTRACTUAL SERVICES	70.00
206-000.000-801.000	CONTRACTUAL SERVICES	55.00
207-000.000-801.000	CONTRACTUAL SERVICES	78.00
101-820.000-801.000	CONTRACTUAL SERVICES	32.50
		268.00

VENDOR TOTAL: 268.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
JLLPOWERSP	JLL POWER SPORTS INC	11/11/2024	103024	GEN	BIKE REPAIRS AND MAINT FOR PARK RANG	
79048	2445 W GRAND RIVER AVE.	11/19/2024	20240645	N		55.98
10/30/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		11/19/2024		N		55.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	BIKE REPAIRS	55.98	55.98

VENDOR TOTAL: 55.98

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
KENTCOMMNC	KCI	11/11/2024	340675	GEN	RST BILLING AUG SEPT OCT 24	
79049	3901 EAST PARIS AVE. S.E.	11/19/2024		N		705.22
10/31/2024	GRAND RAPIDS MI, 49512	/ /	0.0000	N		0.00
		11/19/2024		Y		705.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-851.000	POSTAGE	705.22

VENDOR TOTAL: 705.22

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

KENNEDYI01	KENNEDY INDUSTRIES, INC.	11/11/2024	644050	GEN	DPW HYDROMATIC PUMP	
79050	P.O. BOX 930079	11/19/2024		N		1,370.00
10/30/2024	WIXOM MI, 48393	/ /	0.0000	N		0.00
		11/19/2024		N		1,370.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,370.00

VENDOR TOTAL: 1,370.00

KERRPUMP01	KERR PUMP & SUPPLY, INC.	11/13/2024	INV230121	GEN	WWTP 40HP BALDOR MOTOR	
79101	DRAWER 64185	11/19/2024		N		3,993.00
10/02/2024	DETROIT MI, 48264	/ /	0.0000	N		0.00
		11/19/2024		N		3,993.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	3,993.00

KERRPUMP01	KERR PUMP & SUPPLY, INC.	11/13/2024	INV230581	GEN	DPW HYDROMATIC IMPELLER	
79097	DRAWER 64185	11/19/2024		N		16,785.40
10/31/2024	DETROIT MI, 48264	/ /	0.0000	N		0.00
		11/19/2024		N		16,785.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	16,785.40

VENDOR TOTAL: 20,778.40

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	11/11/2024	110424	GEN	SEWER CONNECTION AGREEMENT/EASEMENT	
79051	200 E. GRAND RIVER AVE.	11/19/2024		N		60.00
	SUITE 3					
11/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		11/19/2024		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	60.00

VENDOR TOTAL: 6 29

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

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DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
LIVINGST02	LIVINGSTON COUNTY TREASURER	11/13/2024	110624	GEN	BOR/PRE ADJUSTMENT 15-20-101-210	
79090	LIVINGSTON COUNTY COURT HOUSE	11/19/2024		N		3.77
	200 E. GRAND RIVER					
11/12/2024	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		11/19/2024		N		3.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	3.77

VENDOR TOTAL: 3.77

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
LIVCTYWILD	LIVINGSTON COUNTY WILDLIFE &	11/13/2024	111324	GEN	ELECTION FACILITY USE GENERAL ELECTI	
79094	6060 E M36	11/19/2024		N		200.00
11/13/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/11/2024	P38158	GEN	FD WOMENS PULL ON LEATHER BOOTS SZ 7	
79052	1125 7TH STREET EAST	11/19/2024	20240629	N		644.63
10/31/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		11/19/2024		Y		644.63

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	SUPREME 14" PULL ON WOMENS SZ 7	624.50	624.50
206-000.000-768.100	SHIPPING FEE	20.13	20.13
		<u>644.63</u>	<u>644.63</u>

MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/11/2024	P38431	GEN	FD - HELMETS (3) & HOODS (3) INV #P38	
79053	1125 7TH STREET EAST	11/19/2024	20240643	N		1,273.75
11/05/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		11/19/2024		Y		1,273.75

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	FD CAIRN HELMET & GLOBE HOODS	1,245.00	1,245.00
206-000.000-768.100	SHIPPING	28.75	28.75
		<u>1,273.75</u>	<u>1,273.75</u>

VENDOR TOTAL: 1,918.38

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/13/2024	6019776	GEN	FD - SKID UTV FIRE/RESCUE QTAC INV #	
79098	PO BOX 2068	11/19/2024	20240656	N		17,944.05
10/03/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		17,944.05

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-981.000	SKID UTV FIRE QTAC 75UHP	13,230.34	13,230.34
206-000.000-981.000	SKID UTV RESCUE QTAC EMS-R	4,269.72	4,269.72
206-000.000-981.000	FREIGHT	443.99	443.99
		17,944.05	17,944.05

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	L/S #
Ref #	Address	CK Run Date	PO	Hold		
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/11/2024	6028622	GEN	FD - UNIFORM POLO SHIRTS (3)	L/S #60
79054	PO BOX 2068	11/19/2024	20240641	N		145.50
11/05/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		145.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ELBECO POLO SHIRT TACT TAN XL	48.50	48.50
206-000.000-768.000	ELBECO POLO SHIRT TACT TAN LG	48.50	48.50
206-000.000-768.000	ELBECO POLO SHIRT TACT NAVY LG	48.50	48.50
		145.50	145.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/12/2024	6030156	GEN	FD - UNIFORM ACCESSORIES	
79082	PO BOX 2068	11/19/2024	20240650	N		774.18
11/06/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		774.18

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	SEAL INSIGNIA	189.96	189.96
206-000.000-768.000	CUSTOM NAMEPLATE	440.04	440.04
206-000.000-768.000	TIE BAR GOL RAY W SEAL	93.34	93.34
206-000.000-768.000	SEAL INSIGNIA GOL RAY	50.84	50.84
		774.18	774.18

VENDOR TOTAL: 18,863.73

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

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Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

MERITLAB01	MERIT LABORATORIES	11/11/2024	66626	GEN	HAMBURG	
79055	2680 EAST LANSING DRIVE	11/19/2024		N		661.00
10/31/2024	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		11/19/2024		Y		661.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.000	LAB ANALYSIS - WWTP	661.00

MERITLAB01	MERIT LABORATORIES	11/11/2024	66627	GEN	PORTAGE LAKE	
79056	2680 EAST LANSING DRIVE	11/19/2024		N		457.00
10/31/2024	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		11/19/2024		Y		457.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	457.00

VENDOR TOTAL: 1,118.00

MISTATEF02	MICHIGAN STATE FIREMEN'S AS-	11/11/2024	111124	GEN	FD - MI STATE FIREMAN'S ASSOC MEMBER	
79057	9001 MILLER ROAD	11/19/2024	20240647	N		100.00
	PO BOX 405	/ /	0.0000	N		0.00
11/11/2024	SWARTZ CREEK MI, 48473	11/19/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	MEMBERSHIP 2025	100.00	100.00

VENDOR TOTAL: 100.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

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UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/13/2024	1411133429	GEN	EVIDENCE LIBRARY VISTA ANNUAL DEVICE	
79104	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240648	N		360.38
11/06/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		360.38

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	VIDEOMGR EL BWC ANNUAL LICENSE	180.19	180.19
207-000.000-933.000	VIDEOMGR EL IN-CAR VIDEO SYS ANNUAL LIC	180.19	180.19
		<u>360.38</u>	

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/13/2024	1411134424	GEN	PD VIDEOMANAGER EL BODY WORN CAM ANN	
79103	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240649	N		289.62
11/09/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		289.62

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	BODY CAM ANNUAL LICENSE & SUPPORT FEE	289.62	289.62

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/11/2024	8230487559	GEN	PD 4RE EXTENDED WARRANTY, REDACTIVE	
79058	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240620	N		3,960.00
10/31/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		3,960.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	WARRANTY, SUPPORT & MAINT	3,960.00	3,960.00

VENDOR TOTAL: 4,610.00

NORTHMILAW	NORTHERN MICHIGAN LAW ENFORCEMENT	11/11/2024	1747	GEN	PD SWAT TRAINING WALLACE/LOCKE	
79059	BUILDING 4	11/19/2024	20240610	N		767.26
	BOX 10					
10/28/2024	CAMP GRAYLING MI, 49739	/ /	0.0000	Y		0.00
		11/19/2024		Y		767.26

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-807.000	HAMBURGS PORTION SWAT TRAINING	767.26	767.26

VENDOR TOTAL: 76

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

NORTHWES02	NORTHWEST PIPE & SUPPLY, INC.	11/12/2024	55164	GEN	DPW PVC PARTS	
79079	6430 GRAND RIVER	11/19/2024		N		865.46
10/23/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		N		865.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	865.46

NORTHWES02	NORTHWEST PIPE & SUPPLY, INC.	11/12/2024	55176	GEN	DPW PARTS	
79080	6430 GRAND RIVER	11/19/2024		N		119.92
10/24/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		N		119.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	119.92

VENDOR TOTAL: 985.38

PINCKNEY02	PINCKNEY COMMUNITY SCHOOLS	11/13/2024	111324	GEN	ELECTION FACILITY USE GENERAL ELECTI	
79095	ATTN: JAN BLODGITT	11/19/2024		N		200.00
	2130 E M-36	/ /	0.0000	N		0.00
11/13/2024	PINCKNEY MI, 48169	11/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

PITNEYBO01	PITNEY BOWES GLOBAL FINANCIAL	11/13/2024	3319932532	GEN	09/28-12/27/2024	
79092	P.O. BOX 981022	11/19/2024		N		473.67
11/09/2024	BOSTON MA, 02298-1022	/ /	0.0000	N		0.00
		11/19/2024		Y		473.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-851.000	POSTAGE	473.67

VENDOR TOTAL: 47

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PORTTOILTS	PORTABLE TOILET SERVICES LLC	11/12/2024	103048	GEN	10/27-11/23/2024	
79074	4900 MCCARTHY DRIVE	11/19/2024		N		2,216.42
10/28/2024	MILFORD MI, 48381	/ /	0.0000	N		0.00
		11/19/2024		Y		2,216.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-942.000	PORTABLE TOILETS	1,701.90
101-751.000-942.000	PORTABLE TOILETS	514.52
		<u>2,216.42</u>

VENDOR TOTAL: 2,216.42

PROTECHSAL	PRO-TECH SALES	11/11/2024	INV4280	GEN	PD NEW SHIELD BAG TO REPLACE BROKEN	
79060	1313 WEST BAGLEY ROAD	11/19/2024	20240619	N		135.00
10/31/2024	BEREA OH, 44017	/ /	0.0000	N		0.00
		11/19/2024		N		135.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	NEW SHIELD BAG	115.00	115.00
207-000.000-768.000	SHIPPING	20.00	20.00
		<u>135.00</u>	<u>135.00</u>

VENDOR TOTAL: 135.00

STPAULSC01	ST PAULS LUTHERAN CHURCH	11/13/2024	111324	GEN	ELECTION FACILITY USE FOR 2024 GENER	
79093	7701 M-36	11/19/2024		N		200.00
11/13/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

11/14/2024 10:05 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 10/01/2024 - 11/30/2024
 UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
TARGETSLTNS	TARGET SOLUTIONS LEARNING, LLC	11/11/2024	INV106527	GEN	FD - VECTOR MEMBERSHIP & MAINTENANCE	
79064	4890 W KENNEDY BLVD	11/19/2024	20240635	N		5,859.40
	STE 300					
10/31/2024	TAMPA FL, 33609	/ /	0.0000	N		0.00
		11/19/2024		Y		5,859.40

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	MEMBERSHIPS	5,424.40	5,424.40
206-000.000-958.000	MAINTENANCE FEE	435.00	435.00
		<u>5,859.40</u>	<u>5,859.40</u>

VENDOR TOTAL: 5,859.40

BANKNYMELL	THE BANK OF NEW YORK MELLON	11/13/2024	110524	GEN	HAMTWPWTP07R-HAMBURG TWP WATER TRT P	
79100	DEBT SERVICE BILLING-DIRECT PAYS	11/19/2024		N		12,495.00
	P.O. BOX 392005					
11/05/2024	PITTSBURGH PA, 15251-9005	/ /	0.0000	N		0.00
		11/19/2024		N		12,495.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-539.000-992.000	INTEREST EXPENSE	12,495.00

VENDOR TOTAL: 12,495.00

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	11/13/2024	6422047	GEN	TWP 10.06-11.05.24	
79086	PO BOX 927	11/19/2024		N		117.69
11/05/2024	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		11/19/2024		Y		117.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	117.69

VENDOR TOTAL: 117.69

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
TLOLLC	TRANSUNION RISK AND ALTERNATIVE	11/11/2024	378853-202410-1	GEN	PD - TLO MONTHLY CHARGES 10/01/24-10	
79062	DATA SOLUTIONS, INC.	11/19/2024	20240631	N		83.80
	P.O. BOX 209047					
11/01/2024	DALLAS TX, 75320-9047	/ /	0.0000	N		0.00
		11/19/2024		N		83.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	OCTOBER CHARGES	83.80	83.80

VENDOR TOTAL: 83.80

UNMANNED	UNMANNED VEHICLE TECHNOLOGIES LLC	11/11/2024	INV/2024/001825	GEN	PD/FD - DRONE BATTERIES & PROLINE SU	
79063	1722 N COLLEGE AVE, SUITE D	11/19/2024	20240570	N		2,800.00
10/30/2024	FAYETTEVILLE AR, 72703	/ /	0.0000	N		0.00
		11/19/2024		Y		2,800.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	PD'S PORTION	1,400.00	1,400.00
206-000.000-967.000	FD'S PORTION	1,400.00	1,400.00
		2,800.00	

VENDOR TOTAL: 2,800.00

SUNOCOFI01	WEX BANK	11/11/2024	100627400	GEN	FD - FUEL CHARGES #100627400 10/01-1	
79066	P.O. BOX 4337	11/20/2024	20240636	N		2,589.95
10/31/2024	CAROL STREAM IL, 60197-4337	/ /	0.0000	N		0.00
		11/20/2024		N		2,589.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-759.000	FD FUEL CHARGES	2,589.95	2,589.95

VENDOR TOTAL: 2,589.95

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SUNOCOTO01	WEX BANK	10/28/2024	100451920	GEN	TWP 9.24.24-10.23.24	
78925	P.O. BOX 6293	11/15/2024		N		1,348.46
10/23/2024	CAROL STREAM IL, 60197	/ /	0.0000	N		0.00
		11/15/2024		N		1,348.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-759.000	VEHICLE FUEL	384.16
590-527.000-759.000	VEHICLE FUEL	845.62
101-275.000-759.000	VEHICLE FUEL	108.68
101-275.000-759.000	VEHICLE FUEL	10.00
		<u>1,348.46</u>

VENDOR TOTAL: 1,348.46

WRIGHTEX01	WEX FLEET UNIVERSAL	11/11/2024	100704690	GEN	PD FUEL FOR PATROL CARS - OCTOBER CH	
79067	WEX BANK	11/21/2024	20240634	N		5,260.53
	PO BOX 6293					
10/31/2024	CAROL STREAM IL, 60197-6293	/ /	0.0000	N		0.00
		11/21/2024		N		5,260.53

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-759.000	VEHICLE FUEL	5,260.53	5,260.53

VENDOR TOTAL: 5,260.53

WHITEWOOD	WHITEWOOD TREE SERVICE INC	11/12/2024	INV0225	GEN	CEMETERY TREE SERVICE	
79073	9855 CARRUTHERS DR.	11/19/2024		N		1,450.00
10/29/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-801.000	CONTRACTUAL SERVICES	1,450.00

VENDOR TOTAL: 1,450.00

User: MarcyM

EXP CHECK RUN DATES 10/01/2024 - 11/30/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
YOURMEM	YOURMEMBERSHIP.COM, INC	11/11/2024	R69752308	GEN	30 DAY JOB POSTING TWP MANAGER	
79068	9620 EXECUTIVE CENTER DR N #200	11/19/2024		N		150.00
11/07/2024	ST. PETERSBURG FL, 33702	/ /	0.0000	N		0.00
		11/19/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-955.000	SUNDRY	150.00

VENDOR TOTAL: 150.00

TOTAL - ALL VENDORS: 176,483.24



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 3.

October, 2024

COMMUNITY INVOLVEMENT

- FF Thomas Pawley conducted a smoke detector installation at a residence on October 2, 2024.
- Sgt. Megan Paul and the Fire duty crew participated in a fire drill at Country Elementary on October 3, 2024.
- Sgt. Megan Paul and the Fire duty crew participated in a fire drill at Pathfinder/Navigator schools on October 3, 2024.
- Sgt. Megan Paul attended the Kensington Woods School Art Installment at Hamburg Village Trailhead on October 4, 2024.
- Sgt. Megan Paul, Sgt. Daniel Bromley and Officer Dahne DeBottis attended the Country Elementary Fall Festival on October 4, 2024.
- FF Thomas Pawley conducted a smoke detector installation at a residence on October 6, 2024.
- Sgt. Megan Paul and the Fire duty crew participated in a fire drill at Pathfinder/Navigator schools on October 7, 2024.
- Sgt. Megan Paul, Sgt. Anthony Wallace, Officer Adam Fischhaber and the Fire duty crew participated in the Navigator & Country Elementary Walk/Bike/Roll to School Day on October 9, 2024.
- Sgt. Megan Paul represented the Public Safety Department at the annual H.E.R.O. Appreciation Dinner held on October 10, 2024.
- Sgt. Megan Paul, Capt. Sam Vultaggio, Sgt. Scott Flohr and FF Jeffrey Campbell participated in a shelter in place drill at Country Elementary on October 15, 2024.
- The Fire duty crew participated in a fire drill at Pathfinder/Navigator schools on October 16, 2024.
- Sgt. Megan Paul conducted a Forensic Art presentation to Medical Examiner personnel from 6 Counties on October 23, 2024.
- Sgt. Megan Paul, Sgt. Alysha Garbacik, FF Christopher Birk, Park Ranger Emma Mossing, Park Ranger Abigail Huck and Park Ranger Emma Arnot participated in the annual Livingston County Public Safety Trunk-or-Treat at the Livingston County Sheriff's Office on October 25, 2024.
- Officer Dahne DeBottis, FF Christopher Birk, Park Ranger Emma Mossing, Park Ranger Abigail Huck and Park Ranger Emma Arnot participated in the Village of Pinckney Spooktacular on October 26, 2024.
- Director Richard Duffany, Deputy Director Dariusz Nisenbaum, Deputy Director Jeffrey Newton, Deputy Chief Jordan Zernick, Sgt. Megan Paul and the Fire duty crew attended the Story Walk Ribbon Cutting at Hamburg Village Trailhead on October 28, 2024.



Hamburg Township Public Safety Department *MONTHLY REPORT*



- Officer Kim Leeds conducted a presentation on Fraud at the Hamburg Township Senior Center on October 30, 2024.
- The department had additional officers on patrol in the neighborhoods on Halloween.
- Fire personnel participated in trick-or-treating in the Village of Hamburg on Halloween.

PERSONNEL MOVEMENT

- Officer Kelly Kozowicz was hired as a full-time police officer effective October 1, 2024.
- Fire Lt. Jeffrey Young retired from the department effective October 4, 2024.
- Owen Keller, Cameron Duffany and Luke Davila were hire as Apprentice Firefighters effective October 10, 2024.
- Police Lt. Matthew Duhaime was promoted to the rank of Lieutenant effective October 15, 2024.
- Officer Jeffrey Finke commenced a long-term military deployment with his Army Reserve Unit on October 17, 2024.
- FF Max Miller resigned from the department effective October 22, 2024.

COMMUNICATIONS

- No Communications this month.

TRAINING

POLICE

- All sworn officers participated in firearms qualifications during the month.
- Sgt. Anthony Wallace participated in SWAT training on October 8, 2024.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on October 10, 2024.
- Sgt. Alysha Garbacik, Sgt. Steve Locke and Officer Joshua Pedersen attended Emergency Vehicle Operation training at the GM Proving Grounds on October 19, 2024.
- Officer Spencer Flavin and Officer Dahne DeBottis attended Emergency Vehicle Operation training at the GM Proving Grounds on October 20, 2024.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on October 23, 2024.
- Sgt. Alysha Garbacik and Officer Sean Hogan attended the annual Negotiators Conference in Traverse City on October 23, 2024 and October 24, 2024.
- Sgt. Daniel Bromley participated in Dive Team training on October 24, 2024.



Hamburg Township Public Safety Department **MONTHLY REPORT**



- Sgt. Anthony Wallace and Sgt. Daniel Bromley attended Emergency Vehicle Operation training at the GM Proving Grounds on October 27, 2024.

FIRE

- Capt. Jase Lawver, Sgt. Jess Stewart, Sgt. Timothy Mackenzie and FF Joseph Acuff held a Training Committee meeting on October 1, 2024.
- FF Dan Hill participated in Dive Team training on October 13, 2024.
- FF Joseph Acuff attended Mutual Aid training on October 15, 2024.
- Capt. Michael Steinaway, Capt. Casey Yost, Capt. Sam Vultaggio, Sgt. Timothy Begnoche, Sgt. Jess Stewart, FF Jared Kaminski and FF Joseph Acuff attended Supervisor Development training on October 18, 2024.
- Sgt. Matt Urbanowicz and FF Jonathan Lusk participated in Dive Team training on October 24, 2024.

POLICE OPERATIONS

MONTHLY ARREST SUMMARY

10/05/24 – 3:22 pm:

A 52-year-old female Fowlerville resident was arrested at M-36 near Pettys Road for *Driving While License Suspended*. Her vehicle was impounded and she was cited and released.

10/06/24 – 12:41 am:

A 25-year-old male White Lake resident was arrested at M-36 & Hamburg Road for *Driving While License Suspended*. His vehicle was impounded and he was cited and released.

10/10/24 – 1:14 am:

A 57-year-old male Brighton resident was arrested at M-36 & Chilson Commons Circle for *Driving While License Suspended*. His vehicle was impounded and he was cited and released.

10/11/24 – 4:35 pm:

A 45-year-old male Pinckney resident was arrested at Hamburg Road near Autumn Wood Drive for *Aggravated Felonious Assault, Obstructing Police, Attempting to Disarm an Officer & Accident-Fail to Identify*. He was released to the care of Trinity Health Hospital-Howell. The vehicle was impounded.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 3.

10/12/24 – 9:14 pm:

A 44-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

10/18/24 – 9:55 pm:

A 57-year-old female Township resident was arrested at her home on a felony warrant for *Failure to Appear-Embezzlement*. She was lodged in the Livingston County Jail.

10/20/24 – 10:45 am:

A 56-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

10/24/24 – 3:33 pm:

A 41-year-old male Webberville resident was arrested at Lamplighter Lane & Pettysville Road for *Driving While License Suspended & Open Alcohol in a Motor Vehicle*. His vehicle was impounded and he was cited and released.

GENERAL POLICE INFORMATION:

- Marine Patrol:** Regular marine patrols have ceased for the season.
- Lakelands Trail Patrol:** Regular patrols on the Lakelands Trail continued this month. No reported incidents during the month of October.
- Red Barrel:** 27 pounds of prescription drugs were removed from the red barrel in front of the police station on October 7, 2024.

FIRE OPERATIONS

MONTHLY INCIDENT SUMMARY:

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	72
FIRE	106
TOTAL	178



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 3.

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.25%
Rescue & Emergency Medical Service	72	40.45%
Hazardous Condition (No Fire)	6	3.37%
Service Call	64	35.96%
Good Intent Call	9	5.06%
False Alarm & False Call	23	12.92%
TOTAL	178	100%

October, 2024 Total Runs by District

North West	24	13.48%
North East	26	14.61%
South West	45	25.28%
Southeast	75	42.13%
Mutual Aid	8	4.49%
Totals	178	100.00%
Multiple Calls	38	21.35%

Comparative Statistics - 2023 vs 2024 by Month

	October, 2023	October, 2024	% Change
Fire	1	4	300.0% Increase
Medical	92	72	21.7% Decrease
Hazardous Condition	4	6	50.0% Increase
Service	21	64	204.8% Increase
Good Intent	6	9	50.0% Increase
False Alarm / Cancel	20	23	15.0% Increase
Totals	144	178	23.6% Increase
Mutual Aid	6	8	33.3% Increase

FIRE PREVENTION INFORMATION:

Inspections: 9 commercial building inspections were completed during the month of October. A total of 69 inspections have been completed through October.

Site Plan Reviews: No plan reviews were completed during the month of October.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – October 2024 Statistics**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: November 13th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn


Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: November 13th, 2024
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

To: Municipal Utilities Committee
From: Tony Randazzo
Date: 11-06-2024
Re: DPW Monthly Report

1. The wastewater treatment plant was in compliance for the month of October.
2. A new check valve was installed in a manhole on Branch Dr. where we had a sewer break this past summer. A riser was also added to this manhole and one further down the street to allow easier access during flooding events if the need arises.
3. Work has begun on installing the mulch odor bed at the Kress Rd. pump station. The only item we are still waiting on is the blower fan which should be here the first week of December.
4. We have now replaced 100 old, two hundred series grinder pump stations as part of our replacement program. We have roughly 50 more to go.



Hamburg Township Monthly Field Report

October 2024

Ryan Ward

Grinder Calls: 45 Total / 17 OT

Plant Calls: 0 OT

Station Calls: 0 Hamburg/ 2 Portage

Pump Rebuilds: 36 Hamburg / 5 Portage / 0 Highland

Miss Digs: 187 Hamburg / 45 Portage

Startups: 1

Deactivations/Reactivations: 1

Replacements: 1

Grinder Stations in Stock: 65 simplex / 2 duplex

Grinder Locations: 1

Grinder Pump Cores in Stock: 25 + 2 for Duplex

Field Jobs for the Month: This month we have completed our normal monthly checks. Comprehensive Contracting has completed the replacement of the check valve in the manhole on Branch Drive along with raising two manholes on this street. As the staff were prepping all generators and stations for the winter they noticed a large nest for

mice in the controls for the generator at Regency station. Several wires were chewed through and had to be repaired; the generator is back to normal after these repairs. The staff has started the odor control bed project at Kress Road station.





10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: November 13th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn

Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE OCTOBER 9th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

Date: November 13th, 2024

BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, OCTOBER 9th, 2024 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139**

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Michniewicz

Absent: Hahn

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 7.G. UNDER CURRENT BUSINESS.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – August/September 2024 Statistics
- B. Dombrowski Direct Sewer Connection Agreement – 7424 Hamburg Rd.
- C. Freedom River Direct Sewer Connection Agreement – 6716 Winans Lake Rd.
- D. Coker Sewer Extension/Connection Agreement – 8732 Pettysville Rd.
- E. Grinder Pump Replacement Agreement Renewal
- F. Dombrowski Sewer Connection Cost Review – 7424 Hamburg Rd.
- G. Freedom River Sewer Connection Cost Review – 6716 Winans Lake Rd.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE AUGUST 14th, 2024 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY MICHNIEWICZ, SUPPORTED BY HOHL TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – August/September 2024 Statistics. Randazzo noted that the wastewater treatment plant was in compliance for the months of August and September. Biotech finished the sludge haul in August with the plant staff doing a great job of managing the sludge storage tanks until the haul could be completed. Randazzo reported that Hohl, Ward and he visited two pump stations near Hartland to look at their odor control solution. Once of the stations uses a four-foot deep bed of mulch to filter H₂S gas. It appeared highly effective and also very economical to build and maintain. The DPW plans to implement this system at the Kress Road pump station this fall. Ward noted it would be approximately 12' x 20' in size. Tony explained to keep the odor down you have to keep the top layer of mulch saturated. Hohl stated that a weeping line is installed about a foot below the top of the mulch to keep it wet. Tony stated that the blower fan is about 7 – 8 weeks out but once the part is in staff can start work on the mulch bed. Campbell asked if there was a specific type of mulch that had to be used and Randazzo noted that hardwood mulch is preferred but softwoods can also be used.

Lastly, Randazzo stated that the latest on call hire did not make it through his first week of being on call. However, one of the other on call workers has eagerly agreed to take on another week of on call, negating the need to reopen the search process.

Ward provided his DPW report noting that he received the alum delivery this week and that it should be the last one before this winter. Ward also reported that the DPW staff are seeing big failures in the 2000 series grinder pumps lately. The repairs are eating through a lot of the extreme cores. The Township just received a delivery of another 20 cores yesterday. To try and keep costs in check the DPW staff will be making the necessary repairs as economically as possible. To finish his report, Ward noted that the permanent check valve replacement was installed on Branch Drive this afternoon and has been testing and everything is good. The contractor also raised a couple of manholes in the street. Risers were also installed on two grinder cans for the residents who purchased them to help reduce flooding of their grinder pump stations.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

B. Dombrowski Direct Sewer Connection Agreement – 7424 Hamburg Rd.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE DOMBROWSKI AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

C. Freedom River Direct Sewer Connection Agreement – 6716 Winans Lake Rd.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE FREEDOM RIVER AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

D. Coker Sewer Extension/Connection Agreement – 8732 Pettysville Rd.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE COKER SEWER EXTENSION & CONNECTION AGREEMENT AS PRESENTED, AS ALL OF THE ESTIMATED ENGINEERING AND SEWER CONNECTION FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

Motion passed.

E. Grinder Pump Replacement Agreement Renewal. Campbell noted that the current Grinder Pump Replacement Agreement has expired and that the Township will need to have a new agreement signed by C & E Construction Company. Campbell noted that the pricing for 2025 increased by five percent (5%) to \$5,397.00 per unit with a subsequent 5% increase for years 2026 and 2027. Randazzo stated that by 2027 we should have all of the 200 series grinder pump replacements completed.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO FORWARD THE NEW GRINDER PUMP REPLACEMENT AGREEMENT TO C & E CONSTRUCTION CO. FOR REVIEW AND SIGNATURE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None
Motion passed.

F. Dombrowski Sewer Connection Cost Review – 7424 Hamburg Rd. Campbell reported that the estimated construction charges under the bid proposal were \$12,348.98. The actual construction charges were \$12,475.67, a difference of \$126.69. The additional charges are a result of the 1-1/2 inch pipe being 9 feet longer and the 4" building sewer pipe being 2 feet shorter than the estimated costs resulting in a balance due of \$126.69. As a result, the total shortage of \$126.69 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$126.69 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None
Motion passed.

G. Freedom River Sewer Connection Cost Review – 6716 Winans Lake Rd. Campbell reported that the estimated construction charges under the blanket contract pricing agreement were \$10,983.60. The actual construction charges were \$10,983.60 leaving an excess balance of \$0.00 – a total wash of fees. As, a result no refund or invoice is due to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO NOTE THE UTILITIES COORDINATOR'S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None
Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO ADJOURN THE MEETING.

Ayes: Hohl, Michniewicz

Absent: Hahn

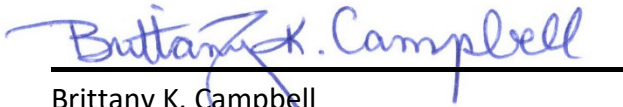
Nays: None

Motion passed.

The meeting was adjourned at 2:49 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 7.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 14, 2024
RE: Agenda Item Topic: **Updated Public Safety SOP**
 General Ledger #: N/A
 Number of Supporting Documents: 1
NEW/OLD BUSINESS: **XXX** New Business
 _____ Old Business – Previous Agenda #:

Requested Action

- Motion to approve amended Hamburg Township Public Safety SOP# 100-01: *Chain of Command.*

Background

The department has recently added the positions of Police Lieutenant and Fire Lieutenant. The amended SOP just adds these positions into the Chain of Command organizational chart in the policy. No other changes to the policy.

Respectfully,

Chief Richard Duffany
Director of Public Safety

HAMBURG TOWNSHIP PUBLIC SAFETY DEPARTMENT			
STANDARD OPERATING PROCEDURE			
Title: Chain of Command			No. 100-01
Distribution: All Personnel	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amended	Rescinds: 100-01 (03/06/2024)	MLEAC Standard(s): 1.5.3
Effective Date: DRAFT			

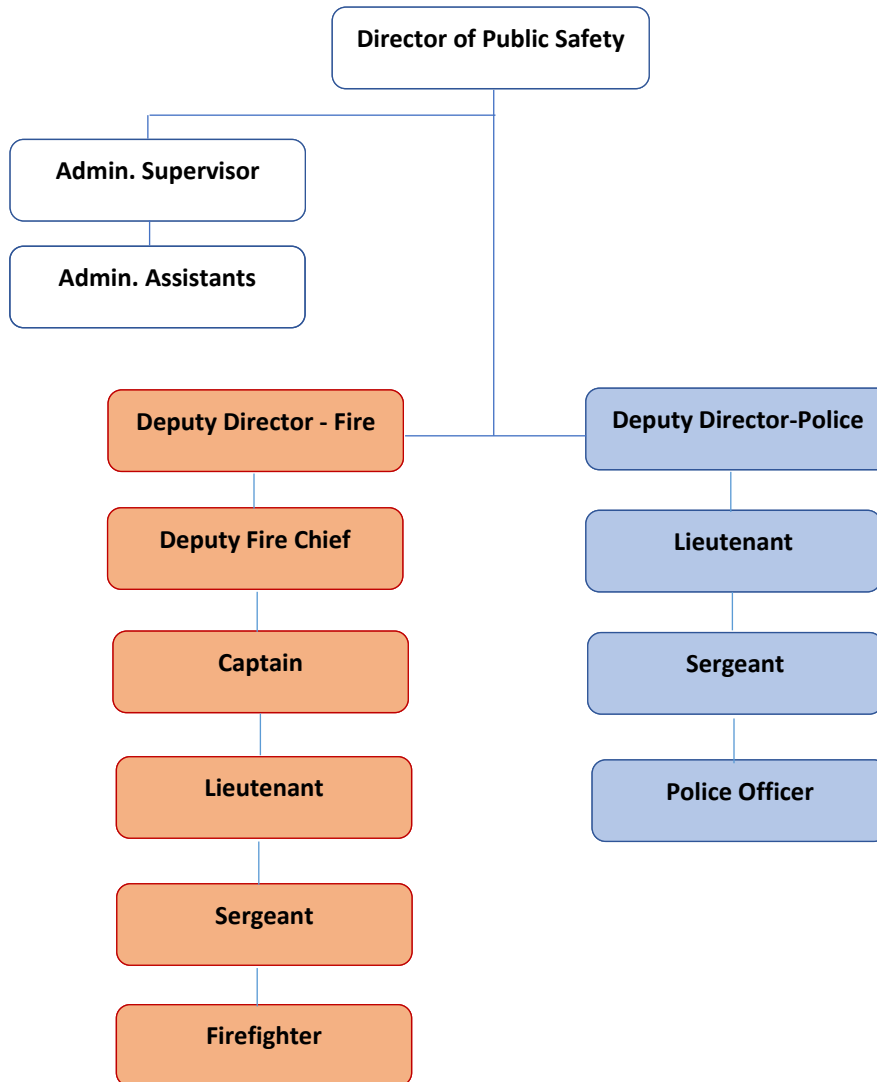
I. PURPOSE

The purpose of this policy is to establish the chain of command within the Hamburg Township Public Safety Department in order to provide for the efficient and effective delivery of public safety services.

II. PROCEDURES

- A. A well-defined chain of command promotes operational efficiency by allowing information and communications to flow up and down the ranks in an orderly manner.
- B. The chain of command shall be followed at all times in all occurrences both operationally and administratively except as otherwise provided by this policy.
- C. Personnel failing to follow the chain of command, except as authorized by this policy, may be subject to disciplinary action up to and including termination from the department.
- D. Personnel may by-pass the chain of command:
 - 1. In emergency situations for the preservation of life.
 - 2. When a member wishes to make a complaint of harassment or discrimination as outlined in Public Safety SOP #100-04: *Anti-Harassment / Discrimination*.
 - 3. When a member is assigned to a specialized team, unit or program and there is a policy or order in place directing that person to report to a specific command officer.
 - 4. The police supervisor in charge of accreditation management functions reports directly to the Director of Public Safety and may by-pass chain of command on accreditation-related matters.

E. The chain of command is as follows:



- F. Final departmental authority on all administrative actions is vested in the Director of Public Safety.
- G. Final operational authority for fire personnel at all fire and EMS scenes shall be vested in the highest ranking Hamburg Township fire officer on scene.
- H. The Director of Public Safety, who also serves as the Township’s Police Chief, has final departmental authority on all law enforcement matters.
- I. When circumstances warrant, the Director of Public Safety may designate a

command officer from the other division to conduct an internal administrative investigation. As a designee of the Director, all personnel involved in the investigation shall adhere to all orders or directives of the investigating command officer.

- F. During any short-term absence of the Deputy Director – Fire, the Deputy Fire Chief shall assume the responsibilities for day-to-day administration and oversight of the fire department.
- G. The Director of Public Safety may temporarily appoint the Deputy Fire Chief or a Captain to assume the full authority and responsibilities of the Deputy Director-Fire (i.e., “Acting Chief”) in the chain of command in the event that the Deputy Director – Fire is unavailable for duty indefinitely or for an extended period of time.
- H. During any short-term absence of the Director of Public Safety, the Deputy Director - Police shall assume the responsibilities for day-to-day administration and oversight of the police department.
- I. The Township Board shall temporarily appoint one of the two Deputy Directors to the position of “Acting” Director of Public Safety in the chain of command if the Director is unavailable for duty indefinitely or for an extended period of time.

Issued by:



Richard Duffany
Director of Public Safety

Approved by the Hamburg Board of Trustees: DRAFT.



Hamburg Township Public Safety Department



Item 8.

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 14, 2024
RE: Agenda Item Topic: **Purchase of Public Safety Utility Vehicle**
General Ledger #: **101/206/207-000.000-981.000**
Number of Supporting Documents: **3**

NEW/OLD BUSINESS: **XXX** New Business
_____ Old Business – Previous Agenda #:

Requested Board Action

- Motion to approve the purchase of a 2024 Kawasaki UTV and accessories, as outlined in the attached quote, from Howell Cycle Powersports for a total cost of \$32,452.00.

Background Information

On March 5, 2024, the Township Board approved changing the Park Ranger position from a seasonal employee to a regular part-time employee. Our three Park Rangers now work year-round and not just during the summer months. As such, the bicycles and current open-framed Polaris utility vehicle utilized by the Park Rangers do not provide an adequate means to patrol the parks during the cold weather months. During the strategic budget session, the purchase of a new enclosed/heated utility vehicle was included in the Public Safety Department’s FY 24/25 Goals & Objectives.

Three utility vehicles were evaluated by Public Safety personnel: one gas-powered Polaris, and one gas-powered Kawasaki, and one electric-powered Polaris.

- The gas-powered Polaris costs \$30,130.93 under state contract pricing through Mallory Safety & Supply, LLC. Delivery takes approximately 180 days from purchase.
- The gas-powered Kawasaki costs \$32,432.00 from Howell Cycle Powersports. The vehicle is in stock and ready to be picked up upon purchase.
- The electric-powered Polaris costs \$46,966.36 under state contract pricing through Mallory Safety & Supply, LLC. Delivery takes approximately 180 days from purchase.



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 8.

It is my recommendation that the department purchase the 2024 Kawasaki as it is currently in stock locally. Also, of the two gas-powered utility vehicles, the Kawasaki was far more quieter than the Polaris when test driven. This is a consideration because we do receive complaints about the noise level of our current Polaris while on patrol on the Lakelands Trail.

Budget Impact

This purchase is primarily for use by the Park Rangers. As per Township policy, the cost of the purchase will be split between the General Fund (101), Police (207), and Fire (206) budgets as follows: General Fund – 50%, Police – 25% and Fire – 25%.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard Duffany".

Chief Richard Duffany
Director of Public Safety



MALLORY
SAFETY AND SUPPLY LLC
645 Wilson St • Eugene, OR 97402
Ph: 541-683-9333 • Fax: 541-683-8107

180 Days Delivery

QUOTATION

Purchase Order Address:
PO Box 2068
Longview, WA 98632

46,966.34
Electric
(no freight)

Order Number	
3606139	
Order Date	Page
8/12/2024 13:50:24	1 of 3
ESTIMATED DATE	
1/30/2025 00:00:00	

Quote Expires On 10/11/2024

Bill To:

HAMBURG TOWNSHIP - POLICE DEPT
ATTN: ACCOUNTS PAYABLE
PO BOX 157
HAMBURG, MI 48139

810-231-9391

Ship To:

HAMBURG TOWNSHIP - POLICE DEPT
10409 MERRILL RD
ATTN: SGT. DUHAIME
HAMBURG, MI 48139
US

Requested By: Sgt. Matt Duhaime

Job Name:

Customer ID: 78357

Freight Code: CUSTOMER DOES NOT PAY FREIGHT

PO Number		Carrier		Ship Route		Taker		
PREMIUM/POLARIS		BEST WAY				DGERBER		
Line No	Quantities				Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Allocated	Remaining	UOM Unit Size				

Delivery Instructions: UPS 2ND DAY @ GROUND RATE
OMNIA #159498 THIS PRICING IS FOR
HAMBURG TOWNSHIP POLICE DEPT.
AND IS NOT ELIGIBLE FOR OTHER
PUBLIC OR NON-PROFIT AGENCIES

1	1.0000	0.0000	1.0000	EA	POLSA-R24E3CC2BD	EA	31,181.81	31,181.81
				1.0	RANGER XP PREMIUM KINETIC ICY WHT PEARL	1.0		
2	1.0000	0.0000	1.0000	EA	POLSA-2889661	EA	775.30	775.30
				1.0	CHARGER ON BOARD KINETIC 3KW (req. 2889661 and 2889704)	1.0		
3	1.0000	0.0000	1.0000	EA	POLSA-2890040	EA	629.93	629.93
				1.0	FAST CHARGE KINETIC ULT. PULSAR PLUS (req 240v outlet)	1.0		
4	1.0000	0.0000	1.0000	EA	POLSA-2882911	EA	436.10	436.10
				1.0	ROOF FULL SIZE SPORT FOR 1000 BASE/KINETIC PRO XD FULL SIZE	1.0		
5	1.0000	0.0000	1.0000	EA	POLSA-2883266	EA	659.00	659.00
				1.0	WINDSHIELD FULL-SIZE HARDCOAT VENTED POL (will accept Wiper)	1.0		
6	1.0000	0.0000	1.0000	EA	POLSA-2883974	EA	678.38	678.38



MALLORY
 SAFETY AND SUPPLY LLC
 648 Wilson St • Eugene, OR 97402
 PH: 541-683-9333 • FAX: 541-683-8107

QUOTATION

Purchase Order Address:
 PO Box 2088
 Longview, WA 98632

Order Number	
3606139	
Order Date	Page
8/12/2024 13:50:24	2 of 3
ESTIMATED DATE	
1/30/2025 00:00:00	

Quote Expires On 10/11/2024

Line No	Quantities				UOM Unit Size	Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Allocated	Remaining	Disp.					
					1.0	GLASS WIPER/WASHER FULL-SIZE	EA		
7	1.0000	0.0000	1.0000	EA	1.0	POLSA-2207624 WIPER ADAPTER HARD COAT POLY WINDSHIELDS	EA	58.14	58.14
8	1.0000	0.0000	1.0000	EA	1.0	POLSA-2883773 REAR PANEL POLY FULL-SIZE	EA	387.64	387.64
9	1.0000	0.0000	1.0000	EA	1.0	POLSA-2889811070 FRONT DOORS FULL-SIZE CRANK WINDOW POLY	EA	3,391.96	3,391.96
10	1.0000	0.0000	1.0000	EA	1.0	POLSA-2889050 WINCH FULL SIZE DASH SWITCH UPGRADE	EA	72.68	72.68
11	1.0000	0.0000	1.0000	EA	1.0	POLSA-2881439 REARVIEW MIRROR FULL SIZE WIDE ANGLE	EA	135.67	135.67
12	1.0000	0.0000	1.0000	EA	1.0	POLSA-2883185 K-WH/TR-VITR15 CRWLXG 28-BLK	EA	1,351.94	1,351.94
13	1.0000	0.0000	1.0000	EA	1.0	POLSA-2879332 LUG NUTS 12MM FOR ALUM. RIMS SILVER SET OF 16	EA	38.75	38.75
14	1.0000	0.0000	1.0000	EA	1.0	POLSA-2889693 WINCH FULL-SIZE DUAL SPEED PRO HD 6000LB (synthetic rope)	EA	949.74	949.74
15	1.0000	0.0000	1.0000	EA	1.0	POLSA-2830522 HITCH 2IN 3:1 W/2IN BALL	EA	38.75	38.75
16	1.0000	0.0000	1.0000	EA	1.0	POLSA-2889449 HEATER/DEFROSTER KINETIC IN CAB (requires 2889667)	EA	1,502.15	1,502.15
17	1.0000	0.0000	1.0000	EA	1.0	POLSA-2889667 BUSBAR KINETIC HIGH VOLTAGE	EA	290.73	290.73
20	1.0000	0.0000	1.0000	EA	1.0	POLSA-INSTALL INSTALL FOR ACCESSORIES	EA	4,329.55	4,329.55
21	1.0000	0.0000	1.0000	EA	1.0	FIXED FREIGHT FIXED FREIGHT FOR DIRECTS/SPECIALS ONLY	EA	0.00	0.00



MALLORY
 SAFETY AND SUPPLY LLC
 648 Wilson St • Eugene, OR 97402
 Ph: 541-603-9333 • Fax: 541-603-9107

QUOTATION

Purchase Order Address:
 PO Box 2088
 Longview, WA 98632

Order Number	
3606139	
Order Date	Page
8/12/2024 13:50:24	3 of 3
ESTIMATED DATE	
1/30/2025 00:00:00	

Quote Expires On 10/11/2024

Line No	Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Allocated	Remaining	UOM Unit Size	Flag				
CUSTOMER DOES NOT PAY \$1500 SHIPPING CHARGE									
22	1.0000	0.0000	1.0000	EA		POLSA-2207624	EA	58.14	58.14
					1.0	WIPER ADAPTER HARD COAT POLY WINDSHIELDS			1.0

Total Lines: 20

SUB-TOTAL: 46,966.36
TAX: 0.00
AMOUNT DUE: 46,966.36
 U.S. Dollars



** Has on site **

Email sent 10/16/24 @ 3:20 pm
Howell Cycle Powersports

2445 West Grand River Howell, Michigan 48843
 Phone 517.546.3310 Fax 517.546.8289

Sold To HAMBURG TOWNSHIP
 Co-Buyer _____
 Address 10405 MERRILL RD
 City WHITMORE LAKE State MI Zip 48189
 Date of Birth _____ Delivery Date 10-16-24
 Driver's License No. _____
 Phones: Home (810) 231-1000 Work (____) _____
 Cell (____) _____ E-mail _____

Contract of Sale

New Used Demo

Accessories	Qty.	Amount	Vehicle Information	Amount
Helmets			Brand <u>KAWASAKI</u> Color <u>GOLD</u> Model/Year <u>2024</u>	
Tank Bags, Racks, Covers			Model Description <u>KWF1000ERFNN</u> Stock No. <u>24A1481</u>	
Gloves, Boots, Jackets			Frame No. (I.D. No.) <u>JKAWFCE14RB501481</u> Key No. _____	
Jerseys, Pants, Goggles			Vehicle Price	31000.00
Oil, Chain, Lube, Plugs			Freight	995.00
Locks, Tie Downs			Destination	
<u>One set of side mirrors N/C</u>			Assembly	
<u>1st Service: pickup + delivery N/C</u>			Vehicle Prep	186.00
<u>FREE Delivery</u>			Documentation Fee	260.00
<u>All rebates, if any, are hereby assigned to dealer. X</u>		<u>\$1000.00 value</u>	Parts & Accessories	
		<u>no charge</u>	Taxable Amount	32441.00
			Sales Tax	
			Installation Labor	
			Credit Bureau Fees/Products	
Accessories Total:			License/Registration	
Trade-In		Amount	Title	11.00
Brand	Color	Model/Year	Gap Protection	
Model Description		Mileage	Extended Service Plan	
Frame No. (I.D. No.)		Key No.	Less Trade-In Allowance	
Trade-In Allowance			Deposit	
Less Financing Payoff			Balance Due:	32452.00
Net Trade-In Allowance				
Cash Down			Comments:	
Balance to Finance:				

ALL SALES ARE FINAL, NO REFUNDS, RETURNS, OR CONSIDERATION GIVEN.

All warranties, if any, by a manufacturer or supplier other than dealer are theirs, not dealer's and only such manufacturer or other supplier shall be liable for performance under such warranties unless dealer furnishes buyer with a separate written warranty or service contract made by dealer on its own behalf. Dealer hereby disclaims all warranties, express or implied, including any implied warranties of merchantability or fitness for a particular purpose: (a) on all goods and services sold by dealer, and (b) on all used vehicles which are hereby sold "as is not expressly warranted or guaranteed."

If this Contract of Sale is for a used vehicle, the information you see on the (Federal Trade Commission) window form is part of this Contract of Sale. Information on the window form overrides any contrary provisions in the Contract of Sale. Finance rate subject to credit score and bank approval.

The front and back of this Contract of Sale comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this Contract of Sale.

I HEREBY ASSIGN ANY REBATE OR PROMOTION THAT IS DUE TO ME, TO THE SELLING DEALER.

Salesman's Signature _____ Sign _____ Purchaser
 Manager's Signature _____ Sign _____ Co-Purchaser

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.





MALLORY
SAFETY AND SUPPLY LLC
645 Wilson St • Eugene, OR 97402
Ph: 541-683-9333 • Fax: 541-683-8107

180 Day Delivery

QUOTATION

\$ 30,130.93

Gas
(no freight)

Order Number	
3647263	
Order Date	Page
10/8/2024 13:10:03	1 of 2
ESTIMATED DATE	
1/30/2025 00:00:00	

Quote Expires On 12/7/2024

Purchase Order Address:
PO Box 2068
Longview, WA 98632

Bill To:

HAMBURG TOWNSHIP - POLICE DEPT
ATTN: ACCOUNTS PAYABLE
PO BOX 157
HAMBURG , MI 48139

810-231-9391

Ship To:

HAMBURG TOWNSHIP - POLICE DEPT
10409 MERRILL RD
ATTN: SGT. PAUL
HAMBURG , MI 48139
US

Customer ID: 78357

Requested By: Sgt. Matt Duhaime

Freight Code: CUSTOMER DOES NOT PAY FREIGHT

Job Name:

PO Number		Carrier		Ship Route		Taker			
POLARIS/SGT PAUL		BEST WAY				AARENZ			
Line No	Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Allocated	Remaining	UOM Unit Size	Disp.				

Delivery Instructions: UPS 2ND DAY @ GROUND RATE
OMNIA #159498 THIS PRICING IS FOR
HAMBURG TOWNSHIP POLICE DEPT.
AND IS NOT ELIGIBLE FOR OTHER
PUBLIC OR NON-PROFIT AGENCIES

1	1.0000	0.0000	1.0000	EA		POLSA-R25RRE99AK	EA	20,691.40	20,691.40
					1.0	RANGER XP 1000 PREMIUM STEALTH GRAY	1.0		
2	1.0000	0.0000	1.0000	EA		POLSA-2890684	EA	643.12	643.12
					1.0	1000 XP POLY PREMIUM ROOF FEATURES ROOF LINER	1.0		
3	1.0000	0.0000	1.0000	EA		POLSA-2883300	EA	562.09	562.09
					1.0	1000's/ PRO XD HARDCOAT POLY WINDSHIELD	1.0		
4	1.0000	0.0000	1.0000	EA		POLSA-2883974	EA	686.86	686.86
					1.0	GLASS WIPER/WASHER FULL-SIZE	1.0		
5	1.0000	0.0000	1.0000	EA		POLSA-2207624	EA	58.14	58.14
					1.0	WIPER ADAPTER HARD COAT POLY WINDSHIELDS	1.0		
6	1.0000	0.0000	1.0000	EA		POLSA-2883773	EA	387.64	387.64
					1.0	REAR PANEL POLY FULL-SIZE	1.0		
7	1.0000	0.0000	1.0000	EA		POLSA-2889811070	EA	3,122.15	3,122.15
					1.0	FRONT DOORS FULL-SIZE CRANK WINDOW POLY	1.0		



MALLORY
 SAFETY AND SUPPLY LLC
 645 Wilson St • Eugene, OR 97402
 Ph: 541-683-9333 • Fax: 541-683-0107

QUOTATION

Purchase Order Address:
 PO Box 2068
 Longview, WA 98832

Order Number	
3647263	
Order Date	Page
10/8/2024 13:10:03	2 of 2
ESTIMATED DATE	
1/30/2025 00:00:00	

Quote Expires On 12/7/2024

Line No	Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Allocated	Remaining	UOM Unit Size	Disc				
8	1.0000	0.0000	1.0000	EA		POLSA-2889050 WINCH FULL SIZE DASH SWITCH UPGRADE	EA 1.0	72.68	72.68
9	1.0000	0.0000	1.0000	EA		POLSA-2881439 REARVIEW MIRROR FULL SIZE WIDE ANGLE	EA 1.0	135.67	135.67
10	1.0000	0.0000	1.0000	EA		POLSA-2883185 K-WH/TR-VITR15 CRWLXG 28-BLK	EA 1.0	1,351.94	1,351.94
11	1.0000	0.0000	1.0000	EA		POLSA-2879332 LUG NUTS 12MM FOR ALUM. RIMS SILVER SET OF 16	EA 1.0	38.75	38.75
12	1.0000	0.0000	1.0000	EA		POLSA-2830522 HITCH 2IN 3:1 W/2IN BALL	EA 1.0	38.28	38.28
13	1.0000	0.0000	1.0000	EA		POLSA-2882753 XP1000 CRBW XP 1000 HEATER/DEFROSTER	EA 1.0	1,133.88	1,133.88
14	1.0000	0.0000	1.0000	EA		POLSA-INSTALL INSTALL FOR ACCESSORIES	EA 1.0	1,208.33	1,208.33

Total Lines: 14

SUB-TOTAL: 30,130.93
TAX: 0.00
AMOUNT DUE: 30,130.93
 U.S. Dollars





10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: November 13, 2024

AGENDA ITEM TOPIC: Part-time firefighter resignations

Number of Supporting Documents: **00**

Requested Action

Motion to accept the resignations of Colin Zegarzewski and Youssef Mougrabi from the position of part-time firefighter, effective November 11, 2024.

Background

The Accounting department has received Employee Status forms from Director Duffany and Deputy Director Newton indicating resignations for part-time firefighters Colin Zegarzewski and Youssef Mougrabi effective November 11, 2024.

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: November 13, 2024

AGENDA ITEM TOPIC: Fire Lieutenant phone stipend

Number of Supporting Documents: **00**

Requested Action

Motion to approve a supervisory cell phone stipend in the amount of \$35.00 per month for Lieutenants Stewart, Begnoche, Mackenzie, Hill, Kaminski and Acuff, and to approve the budget amendment increase of \$1,800 to 206-000.000-853.000 Phone/Comm/Internet.

Background

On Thursday, November 7, 2024, the Board of Trustees approved promotions to Fire Lieutenant for Jess Stewart, Timothy Begnoche, Timothy Mackenzie, Derrick Hill, Jared Kaminski and Joseph Acuff. The Accounting department has received Employee Status forms from Deputy Director Newton for all six individuals with a cell phone stipend indicated in the amount of \$35.00.

Per the Administrative Policies and Procedures Manual section 4.14(d) cell phone stipends will be established by a majority vote of the Township Board. I'm requesting to increase Lieutenants Stewart, Mackenzie and Begnoche from the staff stipend level (\$20.00/month) to the supervisory stipend level (\$35.00/month), and to establish the supervisory stipend level for Lieutenants Hill, Kaminski and Acuff.

The requested increases will result in an \$1,800 increase to the FY 24/25 budget.



Township Board Cover Sheet

Sewer Installation Blanket Contract Bid Recommendation from the Municipal Utilities Committee

Project Information:

Requests for Proposals (RFPs) were sent out to all of the Contractors on the Township's approved contractor list as well as posted to the Township website for all potential bidders interested in performing sanitary sewer extensions, grinder pump installations and sewer connections under a 3-year service contract. Bids were due by 2:00 p.m. on November 13th, 2024. A total of two bids were received by the Township from C & E Construction Co. and D'Angelo Brothers, Inc. Opening and a preliminary reading of the bids was completed at 2:30 p.m. during the Municipal Utilities Committee meeting.

- The new Sewer Installation Blanket Contract will begin on January 15th, 2025.

Municipal Utilities Committee Recommendation:

The two bids have been thoroughly reviewed by the Utilities Director, the Utilities Coordinator, the DPW Field Superintendent and the Township Supervisor. It is the consensus of the Supervisor and DPW/Utilities staff to forward the bid results to the Township Board with the recommendation to enter into a new 3-year Sewer Installation Blanket Contract with C & E Construction Co. beginning on January 15th, 2025.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Blanket Contract for Sewer Installations – Bid Request Results**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: November 13th, 2024

Sewer Committee Members Present: Hohl, Michniewicz

Sewer Committee Members Absent: Hahn

Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ THAT DUE TO THE COMPLICATED NATURE OF THE BIDS, AND MULTIPLE PARAMETERS OF THE BID, THE UTILITIES DIRECTOR, UTILITIES COORDINATOR, DPW FIELD SUPERINTENDENT AND SUPERVISOR SHALL REVIEW THE BIDS AND WILL DRAFT A MEMO OF RECOMMENDATION TO THE TOWNSHIP BOARD.

Ayes: Hohl, Michniewicz Absent: Hahn Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

Date: November 13th, 2024

BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

APPENDIX A - 2025 Blanket Bid Pricing RFP Bid Tab Spreadsheet

Item 11.

Item	Description	Unit	Size and Kind	Current Blanket Pricing	Unit Price	Project Units Quantities	Project Cost	C & E Construction Co.	D'Angelo Brothers, Inc.	Blank - No Additional Bid(s)
	This Section Applies to Sanitary Sewer Systems:			NOT APPLICABLE	Year 1			Year 1	Year 1	Year 1
1	Main Only (Open Cut) Including Materials									
		ft	16" HDPE SDR 11	\$ 138.92	\$ 138.92		\$	\$ 152.00	\$ 275.00	
		ft	14" HDPE SDR 11	\$ 109.98	\$ 109.98		\$	\$ 121.00	\$ 225.00	
		ft	12" HDPE SDR 11	\$ 86.82	\$ 86.82		\$	\$ 95.50	\$ 215.00	
		ft	10" HDPE SDR 11	\$ 69.46	\$ 69.46		\$	\$ 76.40	\$ 205.00	
		ft	8" HDPE SDR 11	\$ 63.67	\$ 63.67		\$	\$ 70.00	\$ 188.00	
		ft	6" HDPE SDR 11	\$ 52.09	\$ 52.09		\$	\$ 58.00	\$ 150.00	
		ft	4" HDPE SDR 11	\$ 34.73	\$ 34.73		\$	\$ 38.20	\$ 125.00	
		ft	3" HDPE SDR 11	\$ 32.41	\$ 32.41		\$	\$ 35.20	\$ 62.00	
		ft	2" HDPE SDR 11	\$ 30.10	\$ 30.10		\$	\$ 33.10	\$ 55.00	
2	Main Only (Horizontal Directional Drilled) Including Materials									
		ft	16" HDPE SDR 11	\$ 235.00	\$ 235.00		\$	\$ 258.00	\$ 275.00	
		ft	14" HDPE SDR 11	\$ 202.59	\$ 202.59		\$	\$ 222.20	\$ 225.00	
		ft	12" HDPE SDR 11	\$ 167.85	\$ 167.85		\$	\$ 185.00	\$ 215.00	
		ft	10" HDPE SDR 11	\$ 138.81	\$ 138.81		\$	\$ 152.70	\$ 205.00	
		ft	8" HDPE SDR 11	\$ 109.98	\$ 109.98		\$	\$ 121.00	\$ 188.00	
		ft	6" HDPE SDR 11	\$ 81.04	\$ 81.04		\$	\$ 89.00	\$ 150.00	
		ft	4" HDPE SDR 11	\$ 44.00	\$ 44.00		\$	\$ 48.40	\$ 125.00	
		ft	3" HDPE SDR 11	\$ 34.73	\$ 34.73		\$	\$ 38.20	\$ 62.00	
		ft	2" HDPE SDR 11	\$ 30.10	\$ 30.10		\$	\$ 33.10	\$ 55.00	
3	Installation of Service Laterals (Open Cut or Directional Drilled) Including curb stop, check valve & materials									
	Tap to HDPE or PVC hot or cold - 2" to 6" line	ft	1.5" HDPE SDR 11	\$ 1,481.76	\$ 1,481.76		\$	\$ 1,556.00	\$ 3,000.00	
	Tap to HDPE or PVC hot or cold - 8" to 12" line	ft	1.5" HDPE SDR 11	\$ 2,083.73	\$ 2,083.73		\$	\$ 2,188.00	\$ 3,800.00	
	Tap to HDPE or PVC hot or cold - 16" line	ft	1.5" HDPE SDR 11	\$ 2,345.35	\$ 2,345.35		\$	\$ 2,463.00	\$ 4,500.00	
	Tap to DIP Hot or Cold	ft	1.5" HDPE SDR 11	\$ 1,881.97	\$ 1,881.97		\$	\$ 1,976.00	\$ 2,000.00	
	Install Service Lateral Line	ft	1.5" HDPE SDR 11	\$ 20.25	\$ 20.25		\$	\$ 21.50	\$ 32.00	
	Install Service Lateral Line	ft	2.00" HDPE SDR11	\$ 29.52	\$ 29.52		\$	\$ 31.00	\$ 35.00	
4	Connect to Existing Curb Stop & check valve									
		ea		\$ 405.17	\$ 405.17		\$	\$ 445.70	No bid	
5	Directional Drilling Cost Multipliers (additional per foot charge)									
	Wetland and Underwater Bores under 400 feet	ft	N/A	x1.0						
	Wetland Bores over 400 feet	ft		x1.5						
		ft	16" HDPE SDR 11	\$ 351.79	\$ 351.79		\$	\$ 387.00	No bid	
		ft	14" HDPE SDR 11	\$ 301.56	\$ 301.56		\$	\$ 332.00	No bid	
		ft	12" HDPE SDR 11	\$ 251.27	\$ 251.27		\$	\$ 276.40	No bid	
		ft	10" HDPE SDR 11	\$ 201.43	\$ 201.43		\$	\$ 221.60	No bid	
		ft	8" HDPE SDR 11	\$ 160.91	\$ 160.91		\$	\$ 177.00	No bid	
		ft	6" HDPE SDR 11	\$ 120.39	\$ 120.39		\$	\$ 132.40	No bid	
		ft	4" HDPE SDR 11	\$ 64.00	\$ 64.00		\$	\$ 78.40	No bid	
		ft	3" HDPE SDR 11	\$ 64.83	\$ 64.83		\$	\$ 71.30	No bid	
		ft	2" HDPE SDR 11	\$ 45.15	\$ 45.15		\$	\$ 50.00	No bid	
	Underwater Bores over 400 ft. =<50ft. Of water	ft	N/A	x2.0						
		ft	16" HDPE SDR 11	\$ 468.83	\$ 468.83		\$	\$ 515.70	No bid	
		ft	14" HDPE SDR 11	\$ 402.85	\$ 402.85		\$	\$ 443.00	No bid	
		ft	12" HDPE SDR 11	\$ 335.72	\$ 335.72		\$	\$ 370.00	No bid	
		ft	10" HDPE SDR 11	\$ 268.57	\$ 268.57		\$	\$ 295.40	No bid	
		ft	8" HDPE SDR 11	\$ 214.16	\$ 214.16		\$	\$ 235.60	No bid	
		ft	6" HDPE SDR 11	\$ 160.91	\$ 160.91		\$	\$ 177.00	No bid	

APPENDIX A - 2025 Blanket Bid Pricing RFP Bid Tab Spreadsheet

Item 11.

Item	Description	Unit	Size and Kind	Current Blanket Pricing	Unit Price	Project Units Quantities	Project Cost	C & E Construction Co.	D'Angelo Brothers, Inc.	Blank - No Additional Bid(s)
		ft	4" HDPE SDR 11	\$ 86.82	\$ 86.82		\$	\$ 95.50	No bid	
		ft	3" HDPE SDR 11	\$ 69.46	\$ 69.46		\$	\$ 76.40	No bid	
		ft	2" HDPE SDR 11	\$ 57.89	\$ 57.89		\$	\$ 64.00	No bid	
	Underwater Bores =>50ft. Of water	ft		TBA						
		ft	16" HDPE SDR 11	\$ 703.83	\$ 703.83		\$	\$ 775.00	No bid	
		ft	14" HDPE SDR 11	\$ 603.12	\$ 603.12		\$	\$ 663.45	No bid	
		ft	12" HDPE SDR 11	\$ 502.42	\$ 502.42		\$	\$ 552.66	No bid	
		ft	10" HDPE SDR 11	\$ 291.45	\$ 291.45		\$	\$ 540.10	No bid	
		ft	8" HDPE SDR 11	\$ 321.83	\$ 321.83		\$	\$ 350.00	No bid	
		ft	6" HDPE SDR 11	\$ 240.79	\$ 240.79		\$	\$ 265.00	No bid	
		ft	4" HDPE SDR 11	\$ 128.50	\$ 128.50		\$	\$ 180.00	No bid	
		ft	3" HDPE SDR 11	\$ 100.72	\$ 100.72		\$	\$ 170.00	No bid	
		ft	2" HDPE SDR 11	\$ 89.13	\$ 89.13		\$	\$ 107.00	No bid	
6	Installation of Gate Valves including all materials									
		ea	16" Main	\$ 11,391.03	\$ 11,391.03		\$	\$ 12,530.00	\$ 23,850.00	
		ea	14" Main	\$ 10,050.50	\$ 10,050.50		\$	\$ 11,055.60	\$ 21,850.00	
		ea	12" Main	\$ 8,711.26	\$ 8,711.26		\$	\$ 9,582.40	\$ 14,850.00	
		ea	10" Main	\$ 6,701.49	\$ 6,701.49		\$	\$ 7,371.65	\$ 13,850.00	
		ea	8" Main	\$ 6,031.22	\$ 6,031.22		\$	\$ 6,635.00	\$ 12,000.00	
		ea	6" Main	\$ 4,960.42	\$ 4,960.42		\$	\$ 5,456.00	\$ 10,000.00	
		ea	4" Main	\$ 4,022.75	\$ 4,022.75		\$	\$ 4,425.00	\$ 8,000.00	
		ea	3" Main	\$ 3,619.90	\$ 3,619.90		\$	\$ 3,982.00	\$ 8,000.00	
		ea	2" Main	\$ 3,415.00	\$ 3,415.00		\$	\$ 3,756.50	\$ 8,000.00	
7	Flushing Connection (Cleanout) including all materials									
		ea	16" Main	\$ 12,731.57	\$ 12,731.57		\$	\$ 14,005.00	\$ 18,000.00	
		ea	14" Main	\$ 11,391.03	\$ 11,391.03		\$	\$ 12,530.00	\$ 16,000.00	
		ea	12" Main	\$ 10,050.50	\$ 10,050.50		\$	\$ 11,055.55	\$ 14,000.00	
		ea	10" Main	\$ 7,374.08	\$ 7,374.08		\$	\$ 8,111.55	\$ 12,000.00	
		ea	8" Main	\$ 6,031.22	\$ 6,031.22		\$	\$ 6,635.00	\$ 12,000.00	
		ea	6" Main	\$ 5,360.96	\$ 5,360.96		\$	\$ 5,897.00	\$ 12,000.00	
		ea	4" Main	\$ 4,561.04	\$ 4,561.04		\$	\$ 5,017.00	\$ 12,000.00	
		ea	3" Main	\$ 3,756.49	\$ 3,756.49		\$	\$ 4,132.00	\$ 12,000.00	
		ea	2" Main	\$ 3,357.11	\$ 3,357.11		\$	\$ 3,693.00	\$ 12,000.00	
8	Manholes (Materials, base, steps, frame, & cover, <=10 feet deep. Valves, tie in, flushing connections excluded)									
	Round including bored holes	ea	48 "	\$ 6,702.65	\$ 6,702.65		\$	\$ 7,372.90	\$ 14,000.00	
	Round including bored holes	ea	60"	\$ 8,045.50	\$ 8,045.50		\$	\$ 8,850.00	\$ 15,000.00	
	Square including bored holes	ea	60"	\$ 8,045.50	\$ 8,045.50		\$	\$ 9,500.00	\$ 17,000.00	
	Square including bored holes	ea	72"	\$ 9,596.72	\$ 9,596.72		\$	\$ 10,556.40	\$ 19,000.00	
9	Main Line Tie-Ins Including all Materials and Valve									
	Live Tap to DIP			\$ 9,382.55	\$ 9,382.55		\$	\$ 10,321.00	\$ 5,800.00	
	Live Tap to HDPE or PVC - 2" to 6" line			\$ 6,714.23	\$ 6,714.23		\$	\$ 7,386.00	\$ 10,800.00	
	Live Tap to HDPE or PVC - 8" to 16" line			\$ 20,102.16	\$ 20,102.16		\$	\$ 22,112.00	\$ 18,000.00	
	Not Live to DIP			\$ 8,711.13	\$ 8,711.13		\$	\$ 9,582.00	\$ 5,800.00	
	Not Live to HDPE or PVC - 2" to 6" line			\$ 5,359.81	\$ 5,359.81		\$	\$ 5,896.00	\$ 10,800.00	
	Not Live to HDPE or PVC - 8" to 16" line			\$ 16,090.99	\$ 16,090.99		\$	\$ 17,700.00	\$ 28,000.00	
	To Existing Branch Connection			\$ 4,051.69	\$ 4,051.69		\$	\$ 4,500.00	No bid	
10	Air Vents (Includes installation of Air Release Valve (ARV) and Materials)									
		ea	N/A	\$ 5,024.09	\$ 5,024.09		\$	\$ 5,526.00	\$ 7,000.00	
11	Site Restoration and Miscellaneous Materials is included in the prices.									
	Top Soil, Grass See, Straw and/or Fertilizer	ea	N/A	\$ 694.58	\$ 694.58		\$	\$ 764.00	\$3.00/sq. ft.	
12	Hard Surface Restoration (Remove and Replace)									
	Asphalt, Drives	sq ft	N/A	\$ 28.94	\$ 28.94		\$	\$ 35.00	\$ 18.00	

APPENDIX A - 2025 Blanket Bid Pricing RFP Bid Tab Spreadsheet

Item 11.

Item	Description	Unit	Size and Kind	Current Blanket Pricing	Unit Price	Project Units Quantities	Project Cost	C & E Construction Co.	D'Angelo Brothers, Inc.	Blank - No Additional Bid(s)
	Asphalt, Roads	sq ft	N/A	\$ 40.52	\$ 40.52		\$	\$ 48.60	\$ 22.00	
	Concrete, Walks	sq ft	N/A	\$ 31.26	\$ 31.26		\$	\$ 37.50	\$ 10.00	
	Concrete, Drives	sq ft	N/A	\$ 40.52	\$ 40.52		\$	\$ 48.60	\$ 12.00	
	Concrete, Roads	sq ft	N/A	\$ 46.30	\$ 46.30		\$	\$ 55.50	\$ 22.00	
	Gravel, Roads or Driveways	sq ft	N/A	\$ 20.25	\$ 20.25		\$	\$ 24.30	\$ 8.00	
	Sand	cubic yard	N/A	\$ 67.15	\$ 67.15		\$	\$ 80.60	\$ 22.00	
	Stone/Gravel	cubic yard	N/A	\$ 94.92	\$ 94.92		\$	\$ 114.00	\$ 28.00	
13	Empty, abandon, fill existing septic tank, and complete 4" Building Sewer hookup to Grinder Pump									
	Includes first 10 feet and permit; up to 1000 gallon tank	ea		\$ 1,678.56	\$ 1,678.56		\$	\$ 1,846.00	\$ 6,000.00	
	Includes first 10 feet and permit; 1500 gallon tank	ea		\$ 1,805.90	\$ 1,805.90		\$	\$ 1,986.50	\$ 6,500.00	
	Includes first 10 feet and permit; 2000 gallon tank	ea		\$ 2,025.85	\$ 2,025.85		\$	\$ 2,228.00	\$ 8,000.00	
	Included first 10 feet and permit; > 2000 gallon tank	ea		\$ 2,280.53	\$ 2,280.53		\$	\$ 2,508.60	\$ 10,000.00	
	Abandon additional septic tank	ea		\$ 983.99	\$ 983.99		\$	\$ 1,082.40	\$ 5,800.00	
	Installation over 10 feet	ft		\$ 27.78	\$ 27.78		\$	\$ 30.00	\$ 100.00	
14	Conversion of Septic Tank to Drywell, includes punching holes into tank and filling with pea-stone. Does NOT include running discharge hose from house into converted tank.									
	Includes first 15 feet between house and old tank	ea		\$ 1,273.39	\$ 1,273.39		\$	\$ 1,655.40	\$ 8,500.00	
	Installation over 15 feet	ft		\$ 27.78	\$ 27.78		\$	\$ 30.00	\$ 100.00	
15	New Building Sewer Connection to Grinder Pump Install									
	Residential-New Construction	ea	4 inch PVC Schedule 40	\$ 671.42	\$ 671.42		\$	\$ 738.60	\$ 3,500.00	
	Residential Install over 10 ft.	ft		\$ 27.78	\$ 27.78		\$	\$ 30.00	\$ 75.00	
	Commercial/Industrial-New Construction	ea	6 inch PVC Schedule 40	\$ 937.68	\$ 937.68		\$	\$ 1,031.45	\$ 4,500.00	
	Length in Excess 10ft	ft	6 inch PVC Schedule 40	\$ 40.52	\$ 40.52		\$	\$ 44.60	\$ 100.00	
	Commercial/Industrial-Existing	ea	6 inch PVC Schedule 40	\$ 937.68	\$ 937.68		\$	\$ 1,031.45	\$ 4,500.00	
	Length in Excess 10ft	ft	6 inch PVC Schedule 40	\$ 40.52	\$ 40.52		\$	\$ 44.60	\$ 100.00	
16	Electrical Service per Station (From Control Panel to External Disconnect/Meter, Includes Permit)									
	Residential install up to 25 ft.	ea	N/A	\$ 1,389.15	\$ 1,389.15		\$	\$ 1,528.00	\$ 1,200.00	
	Residential electrical feed over 25 ft.	ft		\$ 40.52	\$ 40.52		\$	\$ 44.60	\$ 40.00	
	Commercial	TBA					\$			
17	Electrical Service per Station (From Control Panel to inside Circuit Panel, Includes Permit)									
	Residential install up to 50 ft.	ea	N/A	\$ 1,620.68	\$ 1,620.68		\$	\$ 1,783.00	\$ 4,800.00	
	Residential electrical feed over 50 ft.	ft		\$ 23.15	\$ 23.15		\$	\$ 25.50	\$ 40.00	
	Commercial	TBA					\$			
18	Grinder Pump Electrical Service (From Grinder Pump to Control Panel). Continuous direct bury cable w/ EQD provided by Township.									
	Residential electrical feed over 50 ft.	ft		\$ 20.84	\$ 20.84		\$	\$ 23.00	\$ 1,200.00	
	Commercial electrical feed over 50 ft.	ft		\$ 20.84	\$ 20.84		\$	\$ 23.00	\$ 40.00	
19	Grinder Pump Installations including 50 ft. cable between Grinder Pump and Control Panel.									
	New Construction - Simplex	ea	N/A	\$ 2,836.19	\$ 2,836.19		\$	\$ 3,120.00	\$ 5,800.00	
	Existing Construction - Simplex	ea	N/A	\$ 2,951.95	\$ 2,951.95		\$	\$ 3,247.00	\$ 7,800.00	
	New Construction - Duplex	ea	N/A	\$ 5,637.64	\$ 5,637.64		\$	\$ 6,201.40	\$ 7,800.00	
	Existing Construction - Duplex	ea	N/A	\$ 5,903.89	\$ 5,903.89		\$	\$ 6,494.00	\$ 8,800.00	
	Installation charge for 2 ft. extension	ea		\$ 1,215.51	\$ 1,215.51		\$	\$ 1,335.00	\$ 1,500.00	
	Installation charge for 4 ft. extension	ea		\$ 1,620.75	\$ 1,620.75		\$	\$ 1,780.00	\$ 2,500.00	
20	Additional/Miscellaneous Project Costs									
	Hand Excavating for Grinder Pump Station Install	ea	Simplex (E-One Model DH071-93)	\$ 5,382.96	\$ 5,382.96		\$	\$ 5,921.25	No bid	
	Hand Excavating for Grinder Pump Station Install	ea	Duplex (E-One Model DH152-93)	\$ 9,382.55	\$ 9,382.55		\$	\$ 10,320.80	No bid	
21	Mobilization (Based on quantity of work authorized).									
	A-1: One GPS installation	LS		\$ 0.00	\$ 0.00		\$	\$ -	\$ -	
	A-2: Two to four GPS installations	LS		\$ 0.00	\$ 0.00		\$	\$ -	\$ -	
	A-3: Five or more GPS installations	LS		\$ 0.00	\$ 0.00		\$	\$ -	\$ -	
	Audiovisual Coverage	ea		\$ 220.50	\$ 220.50		\$	\$ 700.00	\$ -	
	Traffic Control	ea		\$ 551.25	\$ 551.25		\$	\$ 700.00	\$ 750.00	
22	Unit Price Adjustment for Work Authorized during subsequent Years 2 and 3 of Three Year Agreement.									

APPENDIX A - 2025 Blanket Bid Pricing RFP Bid Tab Spreadsheet

Item 11.

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Size and Kind</u>	<u>Current Blanket Pricing</u>	<u>Unit Price</u>	<u>Project Units Quantities</u>	<u>Project Cost</u>	C & E Construction Co.	D'Angelo Brothers, Inc.	Blank - No Additional Bid(s)
	Year Two: Percent Increase	%			5%			5%	5%	
	Year Three: Percent Increase	%			5%			5%	5%	
23	Installation of Grease Trap for Commercial Property - 1,000 Gallon.									
	New Construction	ea	TBA							
	YEAR 1, Estimated Project Total Cost:									
	YEAR 2, Estimated Project Total Cost:									
	YEAR 3, Estimated Project Total Cost:									
	All Valves Must Be Resilient Seated Gate Valves Opening in the CCW Position.									
	All Valves and Piping Must Be AWWA Approved.									
	Permits (except NPDES), thrust blocking, clearing & grubbing, dewatering, dust control, traffic control, Air Relief Valves, pressure and visual testing of lines is included in this pricing.									
	Construction to be completed within the time scheduled when project is awarded.									

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat H Item 12.
Clerk: Mike Boran
Treasurer: Jason Negri
Trustees: Bill Hahn
Cindy Michniewicz
Chuck Menzies
Patricia Hughes

TO: Hamburg Township Board of Trustees

FROM: Duane Hoepner, Cemetery Administrator

DATE: November 14, 2024

AGENDA ITEM TOPIC: Re-purchase of Niche

Requested Action

- Motion to approve the buyback of Niche 31D in the amount of \$903.00 from Mr. Christopher Sauer.

Background

Mr. Sauer is moving to Florida and will be taking his wife's cremated remains with him thus negating the need for the Niche.

Duane Hoepner, Hamburg Township Cemetery Administrator

Hamburg Township Cemetery Mausoleum Certificate

Permit Number 44

KNOW ALL MEN BY THESE PRESENTS That in consideration of the sum of \$903.00, receipt of which is hereby acknowledged, the TOWNSHIP OF HAMBURG hereby issues and grants to **Christopher Sauer**, whose present post office address is 4639 Bee Lane, Whitmore Lake, MI 48189, his, her or their heirs, representatives and assigns, the right of entombment in **NICHE 31D** in the **Hamburg Mausoleum** located at the Hamburg Cemetery in the Township of Hamburg according to the Plat thereof on file with the Clerk of the Township of Hamburg; subject, however, to all rules and regulations now existing or which might hereafter be adopted by the Board of Health, or its successors or assigns, concerning the same.

In Witness Whereof, the said HAMBURG TOWNSHIP BOARD has set its hand and seal on December 10, 2019



BY: [Signature]
Mike Dolan, Hamburg Township Clerk

ATTEST: [Signature]
Julie Durkin, Cemetery Administrator/Sexton

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat H Item 12.
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Cindy Michniewicz
Chuck Menzies
Patricia Hughes

June 25, 2024

Christopher Sauer
4639 Bee Lane
Whitmore Lake, MI 48189

Subject: Buy Back of Niche 31D

Dear Mr. Sauer,

As you requested, Hamburg Township has bought back Niche 31 D located in the mausoleum at Hamburg South Cemetery.

The Cemetery Ordinance governs buy-backs and the policy is to purchase the Niche at the price you paid in December, 2019. The price you paid was \$903.00 and a check for \$903.00 is enclosed.

If you have any questions, please feel free to reach me on my cell phone or by email.

Thank you,

Duane Hoepfner
Cemetery Administrator
Buildings and Grounds Superintendent
dhoepfner@hamburg.mi.us
517-499-6454

Hamburg Township
10405 Merrill Road
Hamburg, MI 48139

Attn: Cemetery Sexton

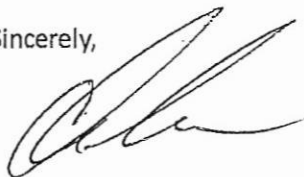
Subject: Sell back of Cemetery Niche 31D

I would like to return this niche to Hamburg Township for the amount I originally paid of \$ 903.00. As I will be relocating out of state at the end of June 2024, I will provide my banking information for deposit of the funds.

I would also like to make arrangements to retrieve the bronze plaque from the front of this unit and the urn containing my wife's remains.

Thank you and please advise when the niche can be opened. At can be contacted at the number below or via email.

Sincerely,



Christopher Sauer
4639 Bee Lane
Whitmore Lake, MI 48189

248-946-1833
sauer_home@yahoo.com

Notary Public



ZAKKARY A BROADBENT
Notary Public - State of Michigan
County of Livingston
My Commission Expires Aug 7, 2030
Acting in the County of LIVINGSTON

Christopher Sauer
5689 Mayflower Way
Unit 1004
Ave Maria, FL 34142

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

Item 13.

MEMORANDUM

To: Hamburg Township Board of Trustees

From: Jason Negri

Date: October 9, 2024

RE: Expenditure of Public Monies

As this board well knows, flooding on Ore Lake has been a recurring problem, and was bad this past summer. Circumstances (heavy rains, rapid weed growth, increased runoff from up the Huron River) conspired to create “the perfect storm” of floodwaters that did not abate, and many residents’ homes on Ore Lake flooded, causing significant damage.

The obvious response of a neighbor is to help out – try to ameliorate the damage, change the conditions so that floods don’t occur at all or are at least much less drastic in the future. And to the residents on Ore Lake, their frustration with apparent Township inaction is understandable.

I think it would be prudent for the Township Board to have a substantive, public discussion about the expenditure of Township funds and whether it’s appropriate or even permitted to spend public monies – aside from grants and donations, the *only* money available to a Township – for the benefit of a few residents.

As a starting point, we all should know that the Michigan Constitution disallows a township from making expenditures unless it has specific authorization (Art. VII, § 26). In addition, Townships are granted explicit statutory powers and those “fairly implied and not prohibited” (Art. VII, § 34).

In the absence of specific authorization, it is usually the courts that have set the contours of what constitutes proper expenditure of public funds. The Michigan Supreme Court articulated this standard in *Hays v City of Kalamazoo*, 316 Mich 443, 453–54 (1947): “a public purpose has for its objective the promotion of the public health, safety, morals, general welfare, security, prosperity, and contentment of all the inhabitants or residents within the municipal corporation, the sovereign powers of which are used to promote such public purpose.”

I think we should discuss whether Township money can or should be spent on any flood prevention or ameliorative activities.



Determining lawful township expenditures

It seems that more and more townships are being questioned about some of their township expenditures. Questions about the lawfulness or the legality of certain expenditures are not only coming from individual citizens, but also from fellow board members, special interest groups and township auditors. As more needs arise and more legislation is passed, it is important to know the framework and guidelines for making sure your township expenditures are lawful.

The Michigan Constitution not only provides for the creation of townships but also addresses expenditures. For instance,

- *A township cannot loan its credit for any private purpose or even public purpose except as provided by law. (Article VII, §26)*
- *A township may not lend its credit to any person, association or corporation. (Article IX, §18)*
- *A township has only those powers that are “fairly implied” and not prohibited by the constitution. (Article VII, §34)*

Upon reviewing the constitution, statutes, case law, attorney general opinions and other information, a township’s expenditures should be made for a “public purpose.” A township should make sure it is getting a “value-for-value.” It may not make “donations,” but can contract for a specific service. The following provides some assistance in looking at these issues.

1 WHAT GOVERNMENTAL FUNCTION IS BEING ADVANCED?

An expenditure should be a “value-for-value.” That means a township should examine what it is receiving for the money it is expending. Article IX, §18 of the Michigan Constitution prohibits a township from lending its credit to any person, association or corporation, public or private, except as authorized in the constitution. The Michigan Supreme Court has held that a “lending of credit” occurs when a municipality gives money, without receiving something of specific value in return.

In *Skutt v. City of Grand Rapids*, 275 Mich 258 (1936), the Supreme Court discussed the concept of “public policy.” Although a township should always look to statutes for authorization, sometimes these cannot be found. One must then look to court decisions, and the “constant practice” of government officials.

In its decision, the court noted that taxes are designed and collected for the purpose of supporting government, and maintaining governmental activities and functions. Taxes are to be raised for specific purposes, and public money cannot be used to further a private enterprise. Expenditures should always be viewed as to what statute or law it furthers, and what public policy is achieved.

As a result, townships do not donate money to any cause. This is also a practical matter of policy. If a township could make donations to any service organization, where would the board draw the line? How can it say “yes” to one organization and “no” to another?

2 TOWNSHIPS CAN CONTRACT FOR SERVICES, BUT NOT MAKE DONATIONS.

Townships can contract for services authorized by statute. Generally speaking, a contract is an agreement between two or more parties that obligates one party to perform a particular service in exchange for consideration—usually money.

In contrast, a donation or gift does not imply any obligation between the parties. It is important to note that just because a township has a contract for a service, that does not necessarily make it a lawful expenditure. However, a contract does address the issue of obligation and can address the question of value-for-value mentioned earlier.

Many townships report that private agencies approach them for donations for their organization because the work they do benefits some of the township’s residents. There are hundreds of good charitable organizations and, although they may benefit some of the public, it does not mean they are entitled to municipal funds.

Take, for example, a township that was asked to provide funds to a non-profit corporation that provided services for young people within the township. The organization argued that it provided a benefit to township residents and was therefore



The courts and the attorney general concluded that, in the absence of legislation authorizing such an expenditure, it would not be appropriate to fund a private, non-profit corporation even though the activity would be for a public benefit.

a public purpose. When a similar issue was presented before the Michigan attorney general, the attorney general noted (citing Michigan Supreme Court case 388 Mich 442) that even though a private, non-profit corporation might be performing activities for the public benefit, this still is not a public purpose within the meaning of the taxing laws unless it was managed and controlled by a public entity. The courts and the attorney general concluded that, in the absence of legislation authorizing such an expenditure, it would not be appropriate to fund a private, non-profit corporation even though the activity would be for a public benefit.

However, Public Act 179 of 1976, the Youth Center Act (MCL 123.461), allows a public body to provide youth care services. A municipality could then enter into a contract with a private, non-profit corporation pursuant to the act whereby it would perform the services on behalf of the municipality. The contract would provide control over the manner in which the funds would be spent and provide assurance that the funds were being used for a “public purpose.”

3 THE EXPENDITURE MUST BE AUTHORIZED BY STATUTE.

Always check to ascertain if there is a statutory provision covering a particular request. Where the Legislature has intended to grant a municipality authority to make an expenditure, it has done so explicitly.

In addition, when a township receives a request to make an expenditure for a particular item, put the burden on the requester to cite the statute or public act that authorizes the township to appropriate funds for the request. A township may also want to contact the Michigan Townships Association, or the Michigan Department of Treasury Local Audit and Finance Division at (517) 373-3227 or www.michigan.gov/treasury, for other guidelines.





Unlawful township expenditures

Contributions that are not specifically authorized by state statute cannot be granted, regardless of the worthiness of the cause. Examples of such prohibited contributions where no contract for specific beneficial services to a township have been negotiated include:

- Defending against recall petitions, unless invalid petitions would require an unnecessary invalid election expense
- Donations to churches or to improve church property
- Donations to a community organization
- Donations to veterans, nonprofit organization
- Donations to Little League, Scouts, Big Brothers/Sisters
- Donations to a private ambulance or emergency medical service not under contract with the township
- Expenditures for legal suits by taxpayers
- Expenses for private road construction or maintenance
- Extra compensation to the treasurer for summer tax collection, unless part of the treasurer's initial salary determination or authorized under appropriate procedures for an increase in salary
- Flowers for the sick or departed
- Mileage of officials to and from their residences to the township hall or meeting rooms of the township board
- Office picnics
- Office refreshments
- Payment of funeral expenses for a person injured on township grounds
- Payments to private or public, nonprofit hospital where no contract for services is entered into
- Per diem compensation to township supervisor, clerk or treasurer for township board meetings (MCL 41.95(2))
- Presents to officials
- Promoting election proposals or candidates
- Retirement recognition events
- Retroactive pay increases for township officials

Can a township donate money to a neighboring city's economic development council to promote and advertise the city and surrounding townships? A township cannot simply donate funds to this organization, but it could contract for services under MCL 41.110(c), which permits a township to advertise the agricultural, commercial, industrial, educational or recreational advantages of the township, county or state.

It is important to note that even though an expenditure may be specifically authorized by statute, it must be implemented via a contract, not a donation. This requirement has a practical purpose. In one example, a township made such a contribution to a city economic development council without specifying that the township be included in the advertising. When the township complained that the promotional materials made no mention of the township, the council indicated that it had considered the funds a donation, with no obligation to promote the township. A contract, even a simple one, could have addressed this issue and provided that the township be included in the advertising.

Years ago, a township may not have been able to support a senior citizens group. However, because of specific legislation (MCL 400.571), a township is now able to do so. This does not mean that the township can support the local Boy Scouts or youth group because the organization provides certain services to this portion of the population. Remember, it is not the worthiness of the charitable organization that is at stake. Rather, absent a specific authorization by statute, would this function be fairly implied from the Township Act?

Although contributing to a baseball organization for children has not been seen as a lawful expenditure, some townships have contracted with an organization that would operate a recreational program for the township. By having a service contract that specifies what the organization will do to provide recreational programs and the ability by a contract for the township to have input and control over such activity, this can be seen as a lawful expenditure.

The sidebar article on pages 17-19 provides examples of specific legislation that permit townships to contract for services or to provide funds that otherwise would be considered an unlawful expenditure according to past case law and opinions by the Michigan attorney general.

A township should always look to a statute authorizing an expenditure activity to support its decision in the allocation of funds. When a township cannot find a statute or an umbrella statute to support a particular activity, this is a sign the expenditure is probably not allowed.

4 YOU CANNOT EXCEED YOUR BUDGET.

In no case should township expenditures exceed what has been appropriated in the budget for a particular line item without an amendment to the budget (MCL 141.437). This may seem obvious, but it is important to remember when discussing any expenditure. Each township has certain statutory obligations

that require funding. If the township finds excess funds available over and above these obligations, those funds could be used for lawful expenditures that will benefit the whole township.

Every year, MTA and the Department of Treasury receive recurring questions in which no court decision or attorney general opinion has been rendered. Typically, these have to do with expenditures for dinners, recognition awards, parties or decorations.

For instance, many townships would like to provide a recognition dinner for their volunteer firefighters at the end of the year. It is MTA Legal Counsel opinion that if a township provides in its policy for its volunteers or employees that this is a benefit or compensation for their volunteering, this would be a lawful expenditure.

However, if the township does not have such policy of compensation, this does not further a "public purpose" and should not be employed. MTA Legal Counsel further have recommended that townships seek donations from various businesses or organizations within their township to provide such a recognition dinner. Similarly, Legal Counsel believe that the awarding of plaques or pins should also be part of a compensation policy and must be carried out consistently for all employees or volunteers. Some townships hold recognition ceremonies at yearly training sessions; this is lawful because educational expenses are permitted.



It is important to note that even though an expenditure may be specifically authorized by statute, it has to be implemented via a contract, not a donation.

On another issue, providing refreshments for the public at a township building dedication may be seen as an approved expenditure, but simply providing refreshments to elected officials would not.

Although there is no specific statute regarding decorations for holidays, MTA Legal Counsel believe that under MCL 41.110c, a township can use funds to assist in "advertising and promoting" the township. To the extent that decorations help promote and enhance the image of the township, such expenditures would be appropriate. However, expending



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money on a holiday party would not be viewed as an expense promoting the public welfare and benefit. Therefore, MTA Legal Counsel would not support these types of activities.

With the increasing nature of specific legislation that permits a township to make expenditures, township officials should ask themselves:

- What governmental function does this promote?
- What public benefit and policy is this furthering?

If the answers to these questions do not appear to be very clear, that's a sign that one should use caution before making an expenditure.

Township board members have a fiduciary relationship, and as our Supreme Court stated in 1963, the public is entitled to an elected official's best judgment and by accepting a public office, officials "become bound to exercise such judgment and to use their best exertions for the public good regardless of their own." (11 Mich 222) Elected officials have no right to place themselves in a position where their own interest would be against those of the public. The people have a right to expect that their officials, as fiduciaries, will engage in fair dealings and disinterested conduct for those they represent and will always act for the benefit of the public.

Keeping these general principles in mind, a township will not have to agonize over doing the right thing.

ANSWER A FEW SIMPLE QUESTIONS

When a request is made for a particular expenditure, the township board should ask itself:

- What governmental function is being advanced?
- Will it be a value-for-value?
- Will we be contracting for a specific service?
- Is this expenditure authorized by statute or can it be fairly implied to be authorized by statute?
- Is it in our budget?

Answers to these questions will help make sure that the township's expenditures are lawful. ■

John Lohrstorfer, MTA Legal Counsel
Bauckham, Sparks, Lohrstorfer, Thall
& Seeber, P.C., Kalamazoo

Contact Lohrstorfer at
lohr@michigantownshiplaw.com or
(269) 382-4500.



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Lawful expenditures

A number of Michigan statutes or attorney general opinions authorize specific township expenditures. Always check for an authorizing statute before proceeding with an expenditure. The following list includes examples of authorizing statutes. It is not a comprehensive list, and other statutes may affect expenditures listed here. In some cases, more than one statute may apply to a particular activity. When in doubt, consult your township attorney to be sure you are using the most appropriate authorizing statute for your township's needs.

Advertising—MCL 41.110c authorizes a township board to appropriate money to advertise the agricultural, industrial, commercial, educational or recreational advantages of the state, county or township; to prepare and maintain an exhibition of the products and industries of the township at any domestic exposition to increase travel; to advertise the township or parts of the state to tourists and resorters; and to maintain and circulate a publication to disseminate information regarding township improvements, activities and functions.

Boundary protection—Attorney General Opinion No. 6710 of 1992 states that a township may pay the cost of detachment proceedings and defending against annexation or incorporation proceedings.

Cooperative extension services—MCL 285.201 authorizes townships to appropriate money or raise money by taxation in order to promote agricultural interests of the township and to provide for agricultural extension work for such townships.

Defending public officials—MCL 691.1408 authorizes a township to defend a public official sued for damages, criminal activities, injunction, etc., while performing their duties and acting within the scope of authority, including hiring an attorney and paying court costs and any judgment. The township may also settle the case and pay settlement amounts.

Economic development corporation—MCL 125.1601, *et seq* provides for creating a township economic development corporation (EDC) to fund those EDC projects that are approved by the township board and are of public benefit.

Hiring—MCLs 41.75a and 42.10 authorize hiring a township manager or superintendent and other necessary township employees.

Historical interests—MCL 399.161 permits the township board to raise and appropriate money for fostering activities that advance the historical interests of the township.

Hospitals—MCL 41.712 permits a township board to pay any hospital a sum from unexpended balances in its general fund that fairly represents a reasonable share of the maintenance and support of the hospital whose facilities are made available to township residents at standard rates. The number of residents for which facilities shall be available per year shall be included in an agreement.

Installment contracts—MCL 123.721 authorizes a township board to purchase land and equipment under an installment purchase agreement up to a maximum of 13 percent of its state equalized valuation without Municipal Finance Commission approval and within its budget appropriations. The Revised Municipal Finance Act (MCL 141.2101, *et seq*) permits a township to purchase real or personal property by contract or lease; these are not considered the borrowing of money and are not subject to review by the commission.

July 4th—MCL 123.851 permits the township board to appropriate money for the purpose of defraying the expenses of observing Armistice, Independence, and Memorial or Decoration Day, and of a Diamond Jubilee or Centennial.

Juvenile delinquency—MCL 123.461 allows a township to appropriate funds for operating centers open exclusively to youth under 21 years of age aimed at curbing juvenile delinquency.

Library—MCL 397.210 authorizes the township, after an election on the subject, to support a township public library.

Newsletter (See Advertising)—MCL 41.110c authorizes a township to maintain and circulate a publication to disseminate information regarding township improvements, activities and functions. There are very few legal constraints on the type of information that can be included in a township newsletter.

However, it is important to note that Michigan statutes prohibit the use of township funds to promote a position on an election, ballot question or millage proposal. You may discuss an election issue in a newsletter, but must be careful to include only factual, unbiased information.

Parks—MCL 41.421 authorizes the township board or a commission to expend funds to acquire, maintain, manage and control township parks and places of recreation. The board or commission may also acquire, construct and maintain wharves, piers, docks and landing places for the public.

Public improvements—The Revenue Bond Act (Public Act 94 of 1933) and the Special Assessment Act (Public Act 188 of 1954, as amended) authorize payment for all or a portion of public improvements.

Recreation—MCL 123.51 permits expenditures for recreation purposes.

Senior programs—MCL 400.571, *et seq* authorizes the township board to appropriate funds to a public or private nonprofit organization for the purpose of planning, coordinating, evaluating and providing services to persons 60 years of age and older. Township appropriations to private organizations must be followed by a published notice within 10 days in a local newspaper specifying the terms of the appropriation.

Tax Tribunal—MCL 211.44(3) permits a school board to contribute to the defense of tax tribunal issues defended by a township to the extent the cost exceeds 1 percent of the administration fee available to the township.

Urban cooperation—The Urban Cooperation Act (MCL 124.501, *et seq*) allows a township to contract for services with another municipality for any service that it could provide itself separately.



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OTHER LAWFUL EXPENDITURES INCLUDE:

- Contracts for a specific public service or benefit that is within budget appropriations
- MTA dues (*Hayes vs. City of Kalamazoo*, 316 Mich 443)
- Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for authorized seminars of an educational nature to officials
- Registration fees for attendance at useful public informational or educational workshops
- Mileage for attendance at authorized seminars and governmental meetings other than township board meetings
- Insurance premiums for pension plans, health, life and/or accident coverage of officials and employees under MCL 41.110b.
- Intergovernmental contracts and contracts with private organizations for services such as fire protection, ambulance service, assessing and rubbish collection may qualify. Check authorizing statutes before proceeding.

—John Lohrstorfer, MTA Legal Counsel

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Smart Steps to Lawful Expenditures

1. Townships Don't Donate.

A township cannot make a gift of public money, property or other assets. It's a gift if the township gets less than equal value in return.

2. Public Money Can Be Used Only For Public Purposes.

Public money cannot be used for a private interest.

Justice Cooley on taxation and using public funds for a private purpose:

"It must be imposed for a public, and not for a mere private purpose. Taxation is a mode of raising revenue for public purposes only, and ... when it is prostituted to objects in no way connected with the public interests or welfare, it ceases to be taxation and becomes plunder." *People ex rel. Detroit & H.R. Co. v. Salem Township Bd.* (20 Mich. 452, 1870)

3. Townships Need Statutory Authority to Spend Public Money. "Simon Says!"

If a law says or implies that a township may spend public money on an activity, then it is a lawful expenditure (as long as you get equal value or better in return).

But if you can't point to a statute that authorizes townships to spend money on a particular activity, then you have no statutory authority. It's an unlawful expenditure.

Keep it in perspective: Townships were not created to "Do Good." Townships exist to assess property, levy taxes, administer elections, and provide other public services.

Many other organizations do exist to "Do Good." The fact that a township board must decline to spend public money on a private activity does not mean that there is anything wrong with the activity or the organization that asked for help. Individual board members can always reach into their own pockets if they feel strongly about an activity or cause.

4. Townships Can Contract.

If it is lawful for a township to spend public money on an activity, then a township may contract with another entity to provide that activity.

But remember—a township cannot make a gift of public money. So you must get equal or better value in return for township money. A written contract can help establish the value the township is getting for its residents.

--Catherine Mullhaupt, MTA Staff Attorney, Revised March 2016
(517) 321-6467, www.michigantownships.org

A township can spend public money only for public purposes that are expressly authorized or implied by the Michigan Constitution and statutes.

Article VII, §34 of the Michigan Constitution of 1963 states, “The provisions of this constitution and law concerning counties, townships, cities and villages shall be liberally construed in their favor. Powers granted to counties and townships by this constitution and by law shall include those fairly implied and not prohibited by this constitution.”

The Michigan Supreme Court also stated in *Hanselman v Killeen*, 419 Mich. 168 (1984), that “local governments have no inherent powers and possess only those limited powers which are expressly conferred upon them by the state constitution or state statutes or which are necessarily implied therefrom.”

A township cannot make a gift of public money or assets. The township must receive equal or better value in exchange for public money or assets.

Article VII, § 26 states: “Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose.” According to the Supreme Court in *In re Request for Advisory Opinion on Constitutionality of 1986 PA 281*, 431 Mich. 93 (1988), this applies to townships.

Article IX, §18 also states, “The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution.” The Supreme Court held in *Black Marsh Drainage District v Rowe*, 350 Mich. 470 (1958), that this applies to townships. According to the Court in *Kaplan v City of Huntington Woods*, 357 Mich. 612 (1959), a gift or donation of money or other property by a municipality constitutes a violation of this constitutional prohibition.

If a township is asked for money, a board should follow these steps:

1. Determine if a township is authorized by law to spend money for the purpose involved. Look for a law that authorizes or requires a township to spend money for that purpose.

2. Determine if the township board wants to contract to have the service or activity done. If a township is authorized to spend money to perform a service or activity, then a board may choose to contract with another governmental unit, public or private organization, or person to do so. But remember—the board still decides where and how it will use township money. Simply because a township **could** contract for a service does **not** mean it must. Board members have a duty to decide how to best use public resources for the township as a whole.

If a township contracts with a private entity, the township may fund or help to fund projects or programs that the township itself would have lawful authority to perform. That means there may be some activities a township might not be able to fund through a private organization. For example, a township can contract with Meals on Wheels to provide meals to senior citizens, because townships are specifically authorized by law to provide services to senior citizens. But a township cannot contract with Meals on Wheels to provide meals to people who are not senior citizens, because no law authorizes townships to do that.

Depending on the program or project done with a private entity, there may also be increased exposure to liability, because although the township has governmental immunity, a private entity does not. A township should work closely with its legal counsel to determine what risks, if any, might arise from the type of program/project being considered.

3. Ensure that the township is receiving an equal or better value for its money. A township cannot give public money with no expectation in return. Even if it is for a valid, public purpose, a township cannot make a gift of public money or assets—it must receive at least the same value in return.

With either a public or private entity, there must be some form of agreement/contract that makes it clear that the money is being spent on a township public purpose and the township is receiving equal or better value in return. The contract need not be lengthy or involved; it can be a simple written agreement describing what will be done and how much the township will pay.

[Excerpted from "Appendix H: Planning the Compliance Portion of the Audit" of the *Bulletin for Audits of Local Units of Government*, Michigan Department of Treasury]

AUTHORITY FOR THE ACTIVITY BEING PAID FOR BY THE GOVERNMENT

Advertising the Agricultural, Industrial, Commercial, Educational or Recreational Advantages of the State, County or Local Unit

COUNTIES (MCL 46.161) by special tax levy or general fund appropriation

CITIES & VILLAGES (MCL 123.881) from a specific tax levy

TOWNSHIPS (MCL 41.110c) by appropriation

Places of Recreation, Parks

COUNTIES

(MCL 46.351) County board to appoint a 10-member commission to oversee the operation of parks and places of recreation. County commissioners set policy, approve budget, debt, and tax levy. Also authorizes regional commissions with the funds on deposit with the county treasurer of the largest county.

(MCL 123.61 et al.) County board to appoint 3 member commission (county road commissioners) to operation parks and places of recreation. County commissioners approve rules, approve budget, debt, and tax levy.

(Opinion of the Attorney General, 1945-46, No. 0-2850[A] p. 135) County road commissioners may use park funds of the county for purchase of golf balls to be resold at the county park and may operate usual concessions at such park.

CITIES & VILLAGES

(Constitution: Art. 7 Sec. 23) Any city or village may acquire, own, establish and maintain, within or without its corporate limit, parks, boulevards, cemeteries, hospitals and all works which involve the public health or safety.

(MCL 41.428) may appropriate to a township to acquire and operate free recreational facilities. Contributions to be made to the township park commission.

TOWNSHIPS

(MCL 41.421 et seq.) Townships may establish a park commission to acquire, maintain, manage and control township parks and recreational facilities.

CITY, VILLAGE, COUNTY OR TOWNSHIP

(MCL 123.51) may operate a system of public recreational facilities.

Armistice, Independence, Memorial Days, Diamond Jubilee or Centennial Celebrations

CITY, TOWNSHIP OR VILLAGE (MCL 123.851) may expend money for observances, under the control of the governmental unit, to celebrate armistice, independence, memorial days, diamond jubilee or centennials. These claims shall be paid in the same manner as other expenses of the unit.

Armistice Day

COUNTIES (MCL 46.11a) County board of commissioners are authorized to appropriate such sum, as they deem fit for public celebration on Armistice Day, in a matter the board may determine.

NOTE: It is improper for a unit of government to expend public money for an annual picnic, golden jubilee or other celebration that is not specifically authorized by law.

Community College Maintained by a School District

COUNTY, TOWNSHIP, OR OTHER GOVERNMENTAL UNIT (MCL 380.1607) by action of its governing body may contribute annually towards the support of a community college maintained by a school district.

Libraries

CITY, TOWNSHIP OR VILLAGE--(MCL 397.201 et al.) may establish and maintain a public library.

CITY--may, without vote of the electorate, levy one mill for the library.

CITY, TOWNSHIP OR VILLAGE--after voter approval, may levy up to two mills to establish, operate and maintain a library.

COUNTY LIBRARY--(MCL 397.301)

SCHOOL LIBRARIES--Under boards of education (MCL 397.261 et al.)

NOTE: Several other statutes may authorize contributions to established libraries for library services to its inhabitants or the consolidation of library services.

REGIONAL LIBRARIES (MCL 387.151 et seq.)

DISTRICT LIBRARIES (MCL 397.171 et seq.)

LIBRARY NETWORK ACT (MCL 397.131 et seq.)

Hospitals

COUNTY (MCL 331.151) May establish and operate a county hospital after vote of the electorate.

PROHIBITED from contributing to a private, nonprofit corporation operating a hospital. (AGO 4851 dated Nov. 4, 1974)

May contract for services (AGO 5083) with a private, nonprofit corporation to provide health or welfare services to persons who are the proper concern of the county pursuant to guidelines and where final authority to take discretionary action remains with the public body.

COUNTY, CITY, VILLAGE (MCL 331.1101) Municipal Health Facilities Corporations Act--County board, city or village council may incorporate 1 or more corporations under this act. **NOTE:** A health care corporation established under this act is a discretely presented component unit of the incorporating unit.

Joint Municipal (Community) Hospitals-- (MCL 331.1 et seq.) Two or more CITIES, TOWNSHIPS AND VILLAGES, or any combinations may incorporate a hospital authority to establish, expand and/or operate a hospital or health care facilities.

TOWNSHIP (MCL 41.712) board may, by majority vote, pay from unexpended balances in its contingent fund to any hospital, a sum that fairly represents the reasonable share of the township in the maintenance and support of the hospital whose facilities are made available to the residents of the township at standard rates. However, the hospital and township board shall agree upon the number of residents of the township to which the hospital shall make facilities available during each year.

Historical Activities, Commissions, Districts

TOWNSHIPS (MCL 399.161) may appropriate money that the township board believes advances and fosters historical interests of the township.

CITIES, COUNTIES, TOWNSHIPS and VILLAGES (MCL 399.171 et al.) (Historical Commissions) may individually or jointly appropriate money to or by ordinance, create a commission to advance the historical interests of the unit or units.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 399.201 et al.) may by ordinance establish historical districts and a commission to preserve and refurbish historical structures.

Juvenile Delinquency--Curbing

CITY, COUNTY, TOWNSHIP, or VILLAGE (MCL 123.461) may levy taxes and appropriate funds for operating centers open exclusively to youths under 21 years of age and aimed at curbing juvenile delinquency within the community. May require a vote of electors.

Economic Development

COUNTY (MCL 125.1231 et al.) commissioners may create a county commission to promote economic development and provide in the county budget for the expenses of the commission.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 125.1601 et al.) may approve an application to incorporate an economic development corporation, file articles of incorporation and fund projects of said EDC, which are for a public benefit and as approved by the legislative bodies.

Tax Tribunal (SEV) Appeals

COUNTY and all SCHOOL BOARDS [211.44(3)] may contribute to the defense of tax tribunal issues defended by a local tax assessing unit to the extent that the cost of the appeal exceeds 1 percent of the administration fee available to the tax assessing unit.

Senior Citizens/Older Persons

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 400.571 et al.) authorizes a legislative body to appropriate funds to a public or private non-profit organization for the purpose of providing services to older persons 60 years or older. Appropriations to a private organization must be specified in a contract. The terms of the contract must be published within 10 days of its approval in a local newspaper specifying the terms of and services to be performed.

COFFEE/MEALS

The purchase of coffee, donuts and sandwiches must be for a public, not an individual or private group or purpose. These expenditures for use at a regular or special meeting, for fire fighters, volunteer or full time employees, when working an extended period of time or when dedicating public buildings are normally considered expenditures for a public purpose.

Coffee and donuts for employees use during normal working hours is considered personal, not for a public purpose, and improper unless specifically provided for in a collective bargaining agreement or duly adopted employment policy of the governmental unit (fringe benefit).

RETIREMENT/RECOGNITION FUNCTIONS

Retirement functions, gifts or plaques for employees or officials, recognition dinners for volunteer fire fighters or ambulance staff are usually not for a public purpose, therefore not an allowable expense. Travel and meals as part of the cost of training volunteers to perform emergency services within the township are deemed a public purpose, payable as an expense when properly budgeted, authorized and approved.

A TOWNSHIP board may, by resolution, establish retirement, health, and life and/or accident insurance benefits for township officials and employees. (MCL 41.110b) The board may provide that officials or employees pay a portion of the premium and deduct that cost by payroll deduction.

COUNTY RETIREMENT (MCL 46.12a) County commissioners may by resolution establish retirement systems.

ALL LOCAL UNITS (MCL 38.1501 et seq.)

Legal Expenses

A governmental unit is not authorized to expend public money to assist residents with legal costs in defending the homeowners from possible civil action by a neighboring city to condemn their property for public use by the city. We are unable to see a "public purpose" for the township in this expenditure. Also this expenditure may be prohibited under the provisions of Article 9, Section 18 of the 1963 Michigan Constitution that prevents a governmental unit from lending its credit to the aid of any person, association or corporation, public or private, except as authorized in the Constitution.

Other Lawful Expenditures

Contracts with public or private, profit or nonprofit organizations for a specific public service or benefit that the unit can legally perform, and money is available within the budgeted appropriations. These may include contracts for fire protection, ambulance service, assessing and tax collections, trash/rubbish collections, employee benefits, etc. Contracts should address financial reporting, auditing, review of records and related matters.

Membership dues to governmental associations as MTA, MML, MAC, and similar organizations that advise, inform and educate officials and employees. (See court decision *Hayes v City of Kalamazoo*, 316 Mich. 443).

Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for author seminars of an educational nature to officials and employees.

Registration fees, lodging and travel for attendance at useful public informational or educational workshops and seminars.

UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT

Contributions or appropriations, which are not specifically authorized by the Constitution or State statute, cannot be authorized regardless of the worthiness of the cause. Examples of such prohibited expenditures where there is no contract for specific services to lawful wards or functions of the local unit have been negotiated are as follows:

Contributions to churches, veterans, non-profit organizations.

Payment of funeral expenses for a person injured on government property.

Donations to a private ambulance or EMS service not under contract with the governmental unit.

Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.

Donations to community organizations.

Expenses for private road construction or maintenance.

Office refreshments, picnics.

Presents to officials and employees or retirement recognition events.

Flowers to the sick or departed (Attorney General Opinion 2346 dated July 18, 1956).

Mileage of officials (except county finance committee and board of commissioners. See MCL 46.52 and 46.62) and employees to and from their residence to the city, township or village hall, county building or meeting rooms. (Mileage paid to county commissioners must, of course, be included on their W-2 as taxable income.)

Per diem compensation to township supervisor, clerk and treasurer on a salary basis for attending township board meetings. (Check city and village charters for their compensation procedures or restrictions.) Extra compensation for summer tax collections unless part of the initial salary resolution or is authorized within statutory procedures for an increase in salary.

Extra compensation for special elections unless part of initial salary resolution or is authorized under statutory procedures for an increase in salary.