
SUPERVISOR PAT HOHL CLERK MIKE DOLAN TREASURER JASON NEGRI TRUSTEES BILL HAHN, PATRICIA HUGHES, CHUCK MENZIES, CINDY MICHNIEWICZ

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 16, 2023 at 7:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. May 2, 2023 Township Board Regular Meeting Minutes
2. May 2, 2023 Township Board Work-Study Meeting Minutes
3. Approved MUC Minutes - April 12, 2023
4. Bills List 05-16-23
5. Parks and Rec - Park Use Request - PYA/Football - 2023 Fall Season
6. Township Coordinators Report - April 2023
7. Senior Center Report - April 2023
8. DPW Monthly Report - April 2023
9. Public Safety Monthly Report, April 2023
10. ADA Transition Plan Update - Report as of May 11, 2023
11. Township Coordinator - Community Clean Up Event Report - 2023

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

12. Contribution to PCYDI next fiscal year

CURRENT BUSINESS

13. PBWOA Presentation
14. Budget Workshop
15. Livingston County ARPA Funding for Senior Center
16. Island Shore & Schlenker Road Maintenance Bid Results 2023
17. Finance Control Book - March 2023
18. Deputy Treasurer Hiring
19. Treasurer Clerk Job Description

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

SUPERVISOR PAT HOHL CLERK MIKE DOLAN TREASURER JASON NEGRI TRUSTEES BILL HAHN, PATRICIA HUGHES, CHUCK MENZIES, CINDY MICHNIEWICZ

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 02, 2023 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Second by Michniewicz, approved with the addition of the Township Board Special Meeting Minutes from 2/7/2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. April 18, 2023 Strategic Planning/Regular Meeting Minutes
2. 2023 Holiday Schedule
3. Bills List 05-02-2023

APPROVAL OF THE AGENDA

Motion by Dolan, Second by Hughes, to approve today's agenda with the tabling of #16 Buildings & Grounds - Steel Building Insulation.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

CURRENT BUSINESS

4. Pine Creek Bluffs, Wyndam Lane
Motion by Hahn, Second by Hughes, to not fund any road upgrades on Wyndam Road other than the help that we would provide if we set up an SAD and we would then provide bond cost & administrative costs.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
5. 2023/2024 Subdivision Road Improvements
Motion by Negri, Second by Hahn, to authorize the Supervisor to move forward with 2023/2024 Subdivision Road Improvement Program as outlined in his memo dated April 26, 2023 in the packet and to include any and all projects permitted by PA 188.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
6. Updated Public Safety SOPs
Motion by Negri, Second by Michniewicz, to approve the three SOP's as outlined in the packet in the memo from Chief Duffany dated April 27, 2023, SOP's 100-07, 300-10, and 300-80.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
7. Park Rangers Hiring
Motion by Hohl, Second by Menzies, to approve the hiring of Emma Mossing as a seasonal part-time Park Ranger (up to 30 hours per week) at a starting salary of \$17.88 per hour (Grade 2, Step 2) effective May 22, 2023 and ending September 4, 2023 and Emma Arnot & Abigail Huck as seasonal part-time Park Ranger (up to 30 hours per week) at a starting salary of \$17.45 per hour (Grade 2, Step 1) effective May 22, 2023 and ending September 4, 2023 and with Board to provide a exemption for the pre-employment tests so that these people can get hired and on to work.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri
 Voting Nay: Hughes

Motion by Hohl, Second by Dolan, to request that Michelle bring forward at the next Board Meeting for clarification the policy on this hiring of seasonal part-time people for Board Discussion with a possible proposed amendment should the seasonal hiring of employees require full blown physical and testing and other requirements.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

8. MERS HCSP 115 Savings Trust

Motion by Hohl, Second by Hahn, to authorize the Supervisor and Clerk to endorse the new Heath Care Savings Participation Agreement whereby, the vesting for the Health Care Savings for basic employee basic employer contributions only be vested as follows: 0 from hire date to 5 years, at which point at 5 years they would receive 50% and increase the vesting by 10% a year from 5 years to 10 years until the employee is fully vested upon the completion of their 10th year of service.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

9. Special Assignment Selection

Motion by Negri, Second by Michniewicz, to approve the selection of Officer Kim Leads to the vacant Detective Position as outlined in the Chief's Memo dated April 27, 2023 in the packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

10. Clerks Department Hiring

Motion by Dolan, Second by Menzies, to approve the conditional offer of employment for the full-time Clerk/Elections Assistant Position at a rate of \$22.73 per hour (Grade 4, Step 4) contingent upon all appropriate pre-employment policies & procedures be met in regard to the employment of the applicant and in addition to standard benefits that the offer include one week of vacation at time of hire.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. Final site plan (22-003) approval for 9704 Kress Road (15-21-405-016)

Motion by Hughes, Second by Michniewicz, to approve the Final Site Plan for SPA 22-003 at 9704 Kress Road with conditions 1 through 7 in the April 19, 2023 staff memo recommended by the Township Planning Commission, because as conditioned, and with the waiver to the parking space requirements the project does meet the site plan review standards A through L of Section 36-73(7) of the Zoning Ordinance as discussed at the May 2, 2023 Township Board meeting, at the April 19, 2023 Planning Commission meeting, and as presented in the staff report.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Public Roads - Dust Control Spraying Bid Results

Motion by Hohl, Second by Hughes, that the Township enter into an agreement with Chloride Solutions LLC for mineral well-brine for dust control in the Township for the 2023 dust control season as outlined in the memo at a price of 0.229 cents per gallon as outlined in the bid documents.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Zoning Board of Appeals and Planning Commission Appointments
Motion by Hohl, Second by Menzies, to approve the replacement appointment of Brian Inगतowski to the Zoning Board of Appeals through June 30, 2024 and that Joyce Priebe be re-appointed to a 3-year term as outlined in the memo to the Planning Commission through June 30, 2026 and noted that she serves as the liaison between the Planning Commission and the Zoning Board of Appeals.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
14. 2023 Huron River Weed Harvest
Motion by Hahn, Second by Menzies, to approve the agreement with PLM for the river harvesting for the 2023 season per the contract that is included in the packet.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
15. Consumers Franchise Agreement
Motion by Negri, Second by Menzies, to move the ordinance for Consumers Energy Gas Franchise as presented in paper format by the Clerk for the first reading.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
16. Buildings and Grounds - Steel Building Insulation
 Tabled.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Dolan stated that the Ralph C. Wilson Grant submittal is only open for a 2-week period and Randazzo estimates a \$75,000 with a 10% or 20% match to cover all the costs associated with for the work to be completed on the last footbridge (west Zukey Lake bridge/behind carpet depot) on the Lakelands Trail.

ADJOURNMENT

Motion by Menzies, Second by Negri, to adjourn at 3:05 pm.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting adjourned at 3:05 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

DRAFT



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

SUPERVISOR PAT HOHL CLERK MIKE DOLAN TREASURER JASON NEGRI TRUSTEES BILL HAHN, PATRICIA HUGHES, CHUCK MENZIES, CINDY MICHNIEWICZ

BOARD OF TRUSTEES SPECIAL WORK STUDY MEETING

Tuesday, May 02, 2023 at 2:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 2:00 pm

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented.

CURRENT BUSINESS

1. Clerks Department Hiring Discussion
Discussion was held regarding the hiring for the Clerk/Elections Assistant.
2. ARPA Funds Update
Discussion on ARPA funds.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Menzies, Second by Negri, to adjourn at 2:29 pm.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,



Mike Dolan

Township Clerk



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 Hamburg, MI 48139
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 www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
 Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: May 10th, 2023

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

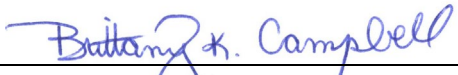
Text of Motion: MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE APRIL 12th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
 County of Livingston }
 Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: May 10th, 2023
 BRITTANY K. CAMPBELL
 HAMBURG TOWNSHIP UTILITIES COORDINATOR

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, APRIL 12th, 2023 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Brittany Campbell, Tony Randazzo and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

Unfinished Business:

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

Current Business:

- A. DPW Monthly Report – March 2023 Statistics
- B. Prochazka Sewer Connection Cost Review – 7400 Ore Lake Rd.
- C. Blake Anthony Homes Direct Sewer Agreement – 5653 Warren Woods Ln.

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE MARCH 8th, 2023 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. PFAS/PFOS Discussion.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – March 2023 Statistics. Randazzo noted that the Wastewater Treatment Plant (WWTP) was out of compliance for two days in March for total inorganic nitrogen. Hahn asked if the Township had the new heat exchanger if this would have occurred. Both Randazzo and Ward indicated that in this particular case that it would not have made a difference. Randazzo reported that he and Ward are currently interviewing candidates to fill the vacant full-time position as well as looking to add additional help for on-call services as well. Hahn asked if they had a good candidate selected yet. Randazzo noted that the Township can wait a few weeks to find the right candidate and does not have to rush to just hire a body to fill the position.

Randazzo reported that the Township held a virtual PFAS presentation on March 22nd, 2023 with the local PFAS group as well as over forty stakeholders from around the State included EGLE. Overall, Randazzo felt the meeting was very positive with a lot of informative and proactive discussion. Hahn asked when the Township could be financially affected by the State's PFAS requirements. Hohl noted that it could be as soon as next year. Those costs would be passed onto the Township's sewer users through the quarterly O & M charges that could potentially double to \$297.00 per quarter based on the State's decisions on PFAS.

Hahn requested an update on the sewer loop project and Randazzo stated that the sewer loop has been pressure tested. C & E Construction needs to complete one more two-inch (2") tie-in near Harver Drive and the work will be completed with the exception of the final clean up of the area. The new line should be turned on in the next couple of weeks.

Ward provided the Committee with an update on the staff projects noting that staff, with assistance from C & E Construction, changed out a rotted ductile iron pipe in the Kress Road pump station with HDPE pipe to increase the longevity the line from H2S gas. Ward noted that new stainless-steel piping has been installed in the Ore Lake pump station for both pumps with a new base for pump 1 by Midwest Power Systems. During the work at the Ore Lake station a new bypass valve was also installed to help cut flow during the project as well as for future projects.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

B. Prochazka Sewer Connection Cost Review – 7400 Ore Lake Rd. Campbell reported that the estimated construction charges under the blanket contract pricing were \$8,980.80. The actual construction charges were \$8,635.60, a difference of \$345.20. The difference in the pricing resulted from the installation of only 20 feet of 4" PVC pipe needed from the 30 feet allowed under the Agreement. One Hundred Thirty (130) feet of sewer service lateral was required versus the estimated 135 feet, leaving an excess balance of \$345.20. As result, a refund of \$345.20 should be issued to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$345.20 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

C. Blake Anthony Homes Direct Sewer Agreement – 5653 Warren Woods Ln.

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE BLAKE ANTHONY HOMES AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

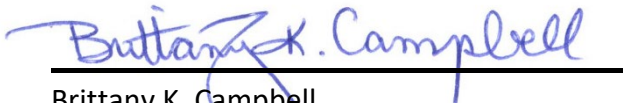
Nays: None

Motion passed.

The meeting was adjourned at 3:10 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator

05/03/2023 10:32 AM
User: MarcyM
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 05/02/2023 - 05/02/2023
UNJOURNALIZED OPEN
BANK CODE: GEN

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Item 4.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-231.450	DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID		67.50	
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIE	LIVINGSTON COUNTY TREASU	BOR/PRE ADJ 16-200-050/31-306-001/21-	61.88	
		Total For Dept 000.000		129.38	
Dept 265.000 Township Buildings					
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	MISC SUPPLIES APRIL 2023	316.51	
101-265.000-801.000	CONTRACTUAL SERVICES	ASSURED PEST CONTROL	PEST CONTROL 4/1-4/23/23	60.00	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3118 6 CEMETARY 3/25-4/25/20	14.89	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 TWP 3/25-4/25/2023	1,257.50	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 B&G 3/25-4-25-2023	324.57	
101-265.000-932.000	VEHICLE MAINTENANCE	MID AMERICAN AEL, LLC	TWP 2014 UTILITY LIGHTS	987.60	
		Total For Dept 265.000 Township Buildings		2,961.07	
Dept 275.000 OTHER EXPENSES					
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	TWP WATER BOTTLES (6)	35.94	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	MAGNETIC PRODUCTS AND SE	HP-NEWLTO8 WITH CASE	1,545.00	
		Total For Dept 275.000 OTHER EXPENSES		1,580.94	
Dept 448.000 Street Lighting					
101-448.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 UNIT LIGHTING 03/24-0	16.27	
		Total For Dept 448.000 Street Lighting		16.27	
		Total For Fund 101 General Fund		4,687.66	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	MISC SUPPLIES APRIL 2023	325.06	
206-000.000-759.000	VEHICLE FUEL	WEX BANK	FD FUEL APRIL 2023	2,642.95	
206-000.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 FD#12 3/24-4/24/2023	1,293.42	
206-000.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 FD#11 3/25-4/25/2023	1,031.40	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 279 0883 8 SIREN (2789 E M-36) 3	18.48	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 279 0880 4 SIREN (PETTYSVILLE RD	18.48	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 114 5063 0 SIREN (4752 STRAWBERR	18.30	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 279 0879 6 SIREN (STRAWBERRY LK)	18.48	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 279 0878 8 SIREN (CHILSON RD) 3/	18.48	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9200 190 0960 3 SIREN (7602 CHILSON)	18.30	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 167 2020 3 SIREN (7701 HAMBURG R	19.59	
206-000.000-930.003	MAINTENANCE FIRE HALL	ASSURED PEST CONTROL	PEST CONTROL 4/1-4/23/23	139.00	
		Total For Dept 000.000		5,561.94	
		Total For Fund 206 Fire Fund		5,561.94	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	MISC SUPPLIES APRIL 2023	24.28	
207-000.000-759.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	PD FUEL APRIL 2023	4,953.15	
207-000.000-768.500	UNIFORM CLEANING	KING KLEANERS	PD LAUNDRY 4/1-4/30/2023	432.50	
207-000.000-920.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 PD 3/25-4/25/2023	1,131.19	
207-000.000-930.002	MAINTENANCE POLICE BUILDING	ASSURED PEST CONTROL	PEST CONTROL 4/1-4/23/23	45.00	
207-000.000-932.000	VEHICLE MAINTENANCE	CORRIGAN TOWING	PD 17 DODGE (14 MILES)	162.72	
207-000.000-933.000	SOFTWARE MAINTENANCE	MOTOROLA SOLUTIONS INC.	PD 6/13/22-6/12/23 EVIDENCE LIBRARY A	585.00	
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	TRANSUNION RISK AND ALTE	378853 PD 4/1-4/30/2023	89.80	
		Total For Dept 000.000		7,423.64	

05/03/2023 10:32 AM
User: MarcyM
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 05/02/2023 - 05/02/2023
UNJOURNALIZED OPEN
BANK CODE: GEN

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Item 4.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 Police Fund					
Total For Fund 207 Police Fund				7,423.64	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 751.000 Recreation Board					
208-751.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 PARKING LOT LTS 3/25-	50.78	
208-751.000-920.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 MERRILL FIELD 3/25-4/	22.94	
208-751.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 SCOOPER FIELD/PK & REC	77.14	
208-751.000-930.005	MAINTENANCE PARK BUILDINGS	PETER'S HARDWARE HAMBURG	MISC SUPPLIES APRIL 2023	106.08	
208-751.000-930.005	MAINTENANCE PARK BUILDINGS	SITEONE LANDSCAPE SUPPLY	RISER WITH SAM CHECK VALVE	244.98	
Total For Dept 751.000 Recreation Board				501.92	
Dept 800.000 LAKELAND TRAIL					
208-800.000-920.000	ELECTRIC	DTE ENERGY	9100 160 2734 4 TUNNEL LIGHTING (TRAI	21.14	
Total For Dept 800.000 LAKELAND TRAIL				21.14	
Dept 820.000 SENIOR CENTER					
208-820.000-801.000	CONTRACTUAL SERVICES	LIVINGSTON COUNTY TREASU	HAMB SENIOR CENTER SOCIAL SERVICES AP	2,021.00	
208-820.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	SENIOR CENTER 4/22-5/21/2023	268.23	
208-820.000-920.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 SENIOR CTR 3/25-4/25/	372.76	
Total For Dept 820.000 SENIOR CENTER				2,661.99	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				3,185.05	
Fund 282 Mumford Park Lighting SAD					
Dept 000.000					
282-000.000-926.000	STREET LIGHTING	DTE ENERGY	9100 086 3102 0 MUMFORD PK LT 3/25-4/	126.86	
Total For Dept 000.000				126.86	
Total For Fund 282 Mumford Park Lighting SAD				126.86	
Fund 590 SEWER FUND					
Dept 527.000 SEWER OPERATING					
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	PETER'S HARDWARE HAMBURG	MISC SUPPLIES APRIL 2023	492.18	
590-527.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	3/23-4/22/2023	50.49	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 141 9399 9 WINANS PUMP STA 3/24-	206.00	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3063 4 ORE LK PUMP STA 3/24-	518.54	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1657 6 HAMBURG RD PUMP STA 3	629.53	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9200 190 0961 1 STRAWBERRY PUMP STA 3	716.16	
Total For Dept 527.000 SEWER OPERATING				2,612.90	
Dept 537.000					
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	DPW WATER (3 BOTTLES)	17.97	
590-537.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3078 2 WWTP 3-25/4-25-2023	7,761.61	
Total For Dept 537.000				7,779.58	
Total For Fund 590 SEWER FUND				10,392.48	

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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	4,687.66
Fund 206 Fire Fund	5,561.94
Fund 207 Police Fund	7,423.64
Fund 208 SENIORS, PARK	3,185.05
Fund 282 Mumford Park	126.86
Fund 590 SEWER FUND	10,392.48
Total For All Funds:	31,377.63

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INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

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BANK CODE: GEN

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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ADVANCED02 73338	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/03/2023 05/16/2023 / / 05/16/2023	121275754 0.0000	GEN N N N	FD WATER BOTTLES (6) AND DOOR DROP FE	45.94 0.00 45.94
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Open

GL NUMBER 206-000.000-752.000	DESCRIPTION SUPPLIES & SMALL EQUIPMENT	AMOUNT 45.94
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ADVANCED02 73337	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/03/2023 05/16/2023 / / 05/16/2023	121275779 0.0000	GEN N N N	FD WATER BOTTLES (10)	59.90 0.00 59.90
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Open

GL NUMBER 206-000.000-752.000	DESCRIPTION SUPPLIES & SMALL EQUIPMENT	AMOUNT 59.90
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ADVANCED02 73406	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/11/2023 05/16/2023 / / 05/16/2023	121275993 0.0000	GEN N N N	TWP BOTTLED WATER (2)	11.98 0.00 11.98
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Open

GL NUMBER 101-275.000-752.000	DESCRIPTION SUPPLIES & SMALL EQUIPMENT	AMOUNT 11.98
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ADVANCED02 73407	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/11/2023 05/16/2023 / / 05/16/2023	121275996 0.0000	GEN N N N	DPW- BOTTLED WATER (1)	5.99 0.00 5.99
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Open

GL NUMBER 590-537.000-752.000	DESCRIPTION SUPPLIES & SMALL EQUIPMENT	AMOUNT 5.99
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ADVANCED02 73418	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/12/2023 05/16/2023 / / 05/16/2023	121276280 0.0000	GEN N N N	FD#12 BOTTLED WATER (10) DOOR DROP	69.90 0.00 69.90
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Open

GL NUMBER 206-000.000-752.000	DESCRIPTION SUPPLIES & SMALL EQUIPMENT	AMOUNT 69.90
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 193.71

ALLSTRALR1	ALLSTAR ALARM, LLC	05/10/2023	365416	GEN	TOTAL CONNECT 6-1-8/31/2023	
73394	8345 MAIN ST	05/16/2023		N		138.00
	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		05/16/2023		Y		138.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	69.00
208-820.000-801.000	CONTRACTUAL SERVICES	69.00
		138.00

VENDOR TOTAL: 138.00

AMERICAN02	APPLIED INNOVATION	05/12/2023	2204657	GEN	5/1-5/31/23 BASE-4/1-4/30/23 ADDL PG	
73422	7718 SOLUTION CENTER	05/16/2023		N		224.95
	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		05/16/2023		N		224.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	224.95

AMERICAN02	APPLIED INNOVATION	05/09/2023	2207775	GEN	5/12-6/11/2023HP PRINTER	
73361	7718 SOLUTION CENTER	05/16/2023		N		479.33
	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		05/16/2023		N		479.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	479.33

AMERICAN02	APPLIED INNOVATION	05/09/2023	2210377	GEN	4/5-5/4/2023 & 5/5-6/4/2023	
73362	7718 SOLUTION CENTER	05/16/2023		N		81.14
	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		05/16/2023		N		81.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	81.14

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 785.42

ATEAMPWRCL	A-TEAM POWER CLEAN LLC	05/09/2023	0001	GEN	FIELD PAINTING	
73360	7890 VAN RADEN STREET	05/16/2023		N		935.00
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/16/2023		Y		935.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-809.000	JANITORIAL SERVICES	325.00
208-751.000-930.300	PLAYGROUND INSPECTION	610.00
		935.00

VENDOR TOTAL: 935.00

BUSINESS02	BIG PDQ	05/09/2023	279280	GEN	BUSINESS CARDS	
73365	BUSINESS IMAGING GROUP - BIG PDQ	05/16/2023		N		106.83
	7475 GRAND RIVER RD	/ /	0.0000	N		0.00
	BRIGHTON MI, 48114-9383	05/16/2023		Y		106.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	106.83

VENDOR TOTAL: 106.83

BIOTECHAG1	BIOTECH AGRONOMICS, INC.	05/09/2023	3350	GEN	WWTP TRANSPORT BIOSOLIDS	4/21-4/26/2
73366	1651 BEULAH HWY.	05/16/2023		N		21,037.50
	BEULAH MI, 49617	/ /	0.0000	N		0.00
		05/16/2023		N		21,037.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	21,037.50

VENDOR TOTAL: 21,037.50

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BRFIREAUTH 73363	BRIGHTON AREA FIRE AUTHORITY 615 W. GRAND RIVER AVE. BRIGHTON MI, 48116	05/09/2023 05/16/2023 / / 05/16/2023	1454 0.0000	GEN N N N	PULSE POINT LICENSE 7/17/23-7/16/24	 1,000.00 0.00 1,000.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00

VENDOR TOTAL:	1,000.00
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C&ECONTR01 73368	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	05/09/2023 05/16/2023 / / 05/16/2023	2803 0.0000	GEN N N N	GRINDER PUMP 8680 RUSHSIDE DR	 8,331.40 0.00 8,331.40
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-198.047	8682 RUSHSIDE DR	8,331.40

C&ECONTR01 73397	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	05/11/2023 05/16/2023 / / 05/16/2023	2805 0.0000	GEN N N N	TWP M 36 FORCE MAIN PROJ./TRAFFIC CO	 25,000.00 0.00 25,000.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-980.017	CAPITAL IMPROVEMENTS-SEWER LOOP (ARPA)	25,000.00

VENDOR TOTAL:	33,331.40
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BANK CODE: GEN

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CDWGOVER01 73367	CDW GOVERNMENT, INC. 75 REMITTANCE DR SUITE 1515 CHICAGO IL, 60675-1515	05/09/2023 05/16/2023 / / 05/16/2023	JF53652 0.0000	GEN N N N	HPE LTO-8 ULTRIUM 30750 EXT TAPE EXT	 4,000.00 0.00 4,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-980.000	CAPITAL EQUIPMENT	4,000.00

CDWGOVER01 73395	CDW GOVERNMENT, INC. 75 REMITTANCE DR SUITE 1515 CHICAGO IL, 60675-1515	05/10/2023 05/16/2023 / / 05/16/2023	JF82694 0.0000	GEN N N N	VEEAM BU-VEEAM PUB SEC-VEEAM BACKUP	 2,232.00 0.00 2,232.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-933.000	SOFTWARE MAINTENANCE	855.60
207-000.000-933.000	SOFTWARE MAINTENANCE	409.20
206-000.000-933.000	SOFTWARE MAINTENANCE	762.60
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	167.40
208-820.000-931.000	EQUIPMENT MAINT/REPAIR	37.20
		<u>2,232.00</u>

VENDOR TOTAL: 6,232.00

CHARTERC01 73393	CHARTER COMMUNICATIONS PO BOX 3019 MILWAUKEE WI, 53201-3019	05/10/2023 05/16/2023 / / 05/16/2023	92058050123 0.0000	GEN N N N	TWP INTERNET/TV	 323.96 0.00 323.96
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-853.000	PHONE/COMM/INTERNET	323.96

CHARTERC01 73411	CHARTER COMMUNICATIONS PO BOX 3019 MILWAUKEE WI, 53201-3019	05/11/2023 05/16/2023 / / 05/16/2023	92074050123 0.0000	GEN N N N	PD TV-INTERNET 5/1-5/31/2023	 138.07 0.00 138.07
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-853.000	PHONE/COMM/INTERNET	138.07

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 462.03

CINTASCO01	CINTAS CORPORATION # 31	05/11/2023	4153778239	GEN	DPW/B & G UNIFORMS	
73398	P.O. BOX 630910	05/16/2023		N		60.00
	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		05/16/2023		Y		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	29.26
101-265.000-768.000	UNIFORMS/ACCESSORIES	30.74
		60.00

CINTASCO01	CINTAS CORPORATION # 31	05/10/2023	4154477892	GEN	DPW UNIFORMS	
73373	P.O. BOX 630910	05/16/2023		N		60.00
	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		05/16/2023		Y		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	29.26
101-265.000-768.000	UNIFORMS/ACCESSORIES	30.74
		60.00

VENDOR TOTAL: 120.00

CENTMEDICD	CLIA LABORATORY PROGRAM	05/09/2023	5042023	GEN	CLIA LAB PROGRAM 10/21/23-10/20/2025	
73369	P.O. BOX 3056	05/16/2023		N		180.00
	PORTLAND OR, 97208-3056	/ /	0.0000	N		0.00
		05/16/2023		Y		180.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	180.00

VENDOR TOTAL: 180.00

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PATON 73386	COURTNEY PATON , ,	05/10/2023 05/16/2023 / / 05/16/2023	552023 0.0000	GEN N N N	ELECTION CTR PROF DELV	114.18 0.00 114.18
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	114.18

VENDOR TOTAL: 114.18

CRUISERS01 73370	CRUISERS, INC. 5977 BRIGHTON PINES CT. HOWELL MI, 48843	05/09/2023 05/16/2023 / / 05/16/2023	45439 0.0000	GEN N N N	PD SPOTLIGHT HANDLE/TRAILER HARNESS/	182.00 0.00 182.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	182.00

VENDOR TOTAL: 182.00

BROMLEYDAN 73364	DANIEL BROMLEY , ,	05/09/2023 05/16/2023 / / 05/16/2023	542023 0.0000	GEN N N N	REIMBURSE EMERGENCY REPAIR	69.98 0.00 69.98
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	69.98

VENDOR TOTAL: 69.98

DIVERESCUE 73419	DIVE RESCUE INTERNATIONAL, INC. 201 N. LINK LANE FORT COLLINS CO, 80524-4618	05/12/2023 05/16/2023 / / 05/16/2023	192395 0.0000	GEN N N N	FD COMM ROPE/ROPE BAG	866.28 0.00 866.28
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	866.28

VENDOR TOTAL: 866.28

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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DTEENRGY01 73399	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/11/2023 05/16/2023 / / 05/16/2023	552023 0.0000	GEN N N N	/ 9100 160 2723 7 RUSTIC DR 3/29-4/2	410.57 0.00 410.57
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	410.57

DTEENRGY01 73400	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/11/2023 05/16/2023 / / 05/16/2023	552023 0.0000	GEN N N N	9100 114 4947 7 BIOXIDE STN 3/29-4/2	29.97 0.00 29.97
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	29.97

DTEENRGY01 73402	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/11/2023 05/16/2023 / / 05/16/2023	592023 0.0000	GEN N N N	9200 189 1753 3 REGENCY PUMP STN 4/1	56.90 0.00 56.90
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	56.90

VENDOR TOTAL: 497.44

DETROITE02 73401	DTE ENERGY - STREET LIGHTS PO BOX 740786 CINCINNATI OH, 45274-0786	05/11/2023 05/16/2023 / / 05/16/2023	20114308593 0.0000	GEN N N N	9100 405 6234 0 STREET LIGHTS	1,399.43 0.00 1,399.43
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,399.43

VENDOR TOTAL: 1,399.43

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DUBOISCO01 73372	DUBOIS-COOPER & ASSOCIATES 905 PENNIMAN PO BOX 6161 PLYMOUTH MI, 48170	05/10/2023 05/16/2023 / / 05/16/2023	271559 0.0000	GEN N N Y	COVER & ACCESSWAY-FLOOD PLAIN COVER	1,537.00 0.00 1,537.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	1,537.00

DUBOISCO01 73371	DUBOIS-COOPER & ASSOCIATES 905 PENNIMAN PO BOX 6161 PLYMOUTH MI, 48170	05/10/2023 05/16/2023 / / 05/16/2023	271760 0.0000	GEN N N Y	MOTOR ASM	3,590.00 0.00 3,590.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	3,590.00

VENDOR TOTAL:					5,127.00
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ELECTIONCE 73375	ELECTION CENTER 21946 ROYAL MONTREAL DR. STE. 100 KATY TX, 77450	05/10/2023 05/16/2023 / / 05/16/2023	15110 0.0000	GEN N N Y	CONF# 381409 BLEANDED LEARNING COURS	 419.00 0.00 419.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	419.00

ELECTIONCE 73374	ELECTION CENTER 21946 ROYAL MONTREAL DR. STE. 100 KATY TX, 77450	05/10/2023 05/16/2023 / / 05/16/2023	15111 0.0000	GEN N N Y	CONF# 870792 BLENDED LEARNING COURSE	 419.00 0.00 419.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	419.00

ELECTIONCE 73414	ELECTION CENTER 21946 ROYAL MONTREAL DR. STE. 100 KATY TX, 77450	05/12/2023 05/16/2023 / / 05/16/2023	15155 0.0000	GEN N N Y	KUZNER COURSE 1-5	 2,095.00 0.00 2,095.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	2,095.00

VENDOR TOTAL:	2,933.00
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ELITEFIRE 73403	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	05/11/2023 05/16/2023 / / 05/16/2023	S14361 0.0000	GEN N N Y	TWP BLDG/GROUNDS INSPECT. 2023	 691.00 0.00 691.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	691.00

VENDOR TOTAL:	691.00
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HACHCOMP01 73380	HACH COMPANY, AMERICAN SIGMA & 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	05/10/2023 05/16/2023 / / 05/16/2023	13517191 0.0000	GEN N N Y	NITRATE TNT&LR	667.90 0.00 667.90
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	667.90

HACHCOMP01 73288	HACH COMPANY, AMERICAN SIGMA & 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	05/01/2023 05/16/2023 / / 05/16/2023	13556798 0.0000	GEN N N Y	CHLORIDE TNT (24 PK)	306.00 0.00 306.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	306.00

HACHCOMP01 73332	HACH COMPANY, AMERICAN SIGMA & 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	05/03/2023 05/16/2023 / / 05/16/2023	13560348 0.0000	GEN N N Y	DPW POCKET PRO PH TESTER	217.22 0.00 217.22
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	217.22

HACHCOMP01 73376	HACH COMPANY, AMERICAN SIGMA & 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	05/10/2023 05/16/2023 / / 05/16/2023	13565608 0.0000	GEN N N Y	KTO ELECTRODE SOLN	29.05 0.00 29.05
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	29.05

VENDOR TOTAL:	1,220.17
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HRNVLLYGUN 73377	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	05/10/2023 05/16/2023 / / 05/16/2023	250897 0.0000	GEN N N Y	UNIFORMS FISCHNABER	 58.99 0.00 58.99
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Open

GL NUMBER 207-000.000-768.000	DESCRIPTION UNIFORMS/ACCESSORIES	AMOUNT 58.99
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HRNVLLYGUN 73378	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	05/10/2023 05/16/2023 / / 05/16/2023	250898 0.0000	GEN N N Y	UNIFORMS-PATCH NISENBAUM	 30.00 0.00 30.00
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Open

GL NUMBER 207-000.000-768.000	DESCRIPTION UNIFORMS/ACCESSORIES	AMOUNT 30.00
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VENDOR TOTAL:	88.99
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HUTSONINC1 73333	HUTSON, INC. 3915 TRACTOR DRIVE HOWELL MI, 48855	05/03/2023 05/16/2023 / / 05/16/2023	9922483 0.0000	GEN N N N	B & G ZERO TURN PARTS	 164.04 0.00 164.04
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Open

GL NUMBER 101-265.000-931.000	DESCRIPTION EQUIPMENT MAINT/REPAIR	AMOUNT 164.04
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VENDOR TOTAL:	164.04
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JEFFREYNEW 73420	JEFFREY NEWTON ,	05/12/2023 05/16/2023 / / 05/16/2023	5122023 0.0000	GEN N N N	REIMBURSEMENT 23 HOMELAND SECURITY C	 115.23 0.00 115.23
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Open

GL NUMBER 206-000.000-916.000	DESCRIPTION TRAINING	AMOUNT 115.23
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VENDOR TOTAL:	115.23
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KENTCOMMNC 73379	KCI 3901 EAST PARIS AVE. S.E. GRAND RAPIDS MI, 49512	05/10/2023 05/16/2023 / / 05/16/2023	322414 0.0000	GEN N N Y	RST BILLED AND MAILED 05/01/23	 1,007.20 0.00 1,007.20
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-851.000	POSTAGE	1,007.20

VENDOR TOTAL: 1,007.20

KINGKLEA01 73381	KING KLEANERS 5589 E. M-36 SUITE B3 PINCKNEY MI, 48169	05/10/2023 05/16/2023 / / 05/16/2023	4292023 0.0000	GEN N N Y	SENIOT CTR LAUNDRY 4/1-4/30/23	 69.75 0.00 69.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-804.000	SENIOR PROGRAMS	69.75

VENDOR TOTAL: 69.75

ADAMS 73417	LANCE ADAMS ,	05/12/2023 05/16/2023 / / 05/16/2023	4262023 0.0000	GEN N N N	REIMBURSEMENT ADAMS MILEAGE OPERATOR	 123.14 0.00 123.14
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-861.000	MILEAGE	123.14

VENDOR TOTAL: 123.14

LINDHOUT 73405	LINDHOUT ASSOC ARCHITECTS AIA PC 10465 CITATION DRIVE BRIGHTON MI, 48116	05/11/2023 05/16/2023 / / 05/16/2023	2023-0523 0.0000	GEN N N N	TWP BATHROOM RENO PERMIT REVIEW	 453.50 0.00 453.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	453.50

VENDOR TOTAL: 453.50

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LIVINGST12 73383	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	05/10/2023 05/16/2023 / / 05/16/2023	582023 0.0000	GEN N Y N	NORFOLK DELV SEWER/EASMENT AGREEMENT	120.00 0.00 120.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	120.00

VENDOR TOTAL: 120.00

LIVINGST02 73427	LIVINGSTON COUNTY TREASURER LIVINGSTON COUNTY COURT HOUSE 200 E. GRAND RIVER HOWELL MI, 48843-2398	05/12/2023 05/16/2023 / / 05/16/2023	4272023 0.0000	GEN N N N	BOR PRE ADJ 15-30-402-060	480.04 0.00 480.04
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	480.04

LIVINGST02 73303	LIVINGSTON COUNTY TREASURER LIVINGSTON COUNTY COURT HOUSE 200 E. GRAND RIVER HOWELL MI, 48843-2398	05/01/2023 05/16/2023 / / 05/16/2023	512023 0.0000	GEN N N N	BOR /PRE/MTT/MTC ADJUSTMENTS 15-30-4	480.04 0.00 480.04
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	480.04

LIVINGST02 73384	LIVINGSTON COUNTY TREASURER LIVINGSTON COUNTY COURT HOUSE 200 E. GRAND RIVER HOWELL MI, 48843-2398	05/10/2023 05/16/2023 / / 05/16/2023	532023 0.0000	GEN N N N	DOG TAG DIST 4/1-4/30/2023	207.00 0.00 207.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-222.204	DUE TO COUNTY DOG LICENSE FEE	207.00

VENDOR TOTAL: 1,16

31

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MEALSWHEEL	LIVINGSTON/WEST OAKLAKE COUNTIES	05/10/2023	20123	GEN	SENIOR CTR 2/1/23 BIRTHDAY LUNCH	
73382	MEALS ON WHEELS PROGRAM	05/16/2023		N		125.00
	9525 HIGHLAND ROAD	/ /	0.0000	N		0.00
	HOWELL MI, 48843	05/16/2023		N		125.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-804.000	SENIOR PROGRAMS	125.00

VENDOR TOTAL: 125.00

KUZNERM01	MARY C. KUZNER	05/10/2023	552023	GEN	REIMBURSE MEALS ELECTION CTR	
73391	P.O. BOX 1635	05/16/2023		N		210.68
	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/16/2023		N		210.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	210.68

VENDOR TOTAL: 210.68

MERITLAB01	MERIT LABORATORIES	05/03/2023	46834	GEN	PORTAGE	
73336	2680 EAST LANSING DRIVE	05/16/2023		N		496.00
	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		05/16/2023		Y		496.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	496.00

MERITLAB01	MERIT LABORATORIES	05/03/2023	46835	GEN	HAMBURG	
73334	2680 EAST LANSING DRIVE	05/16/2023		N		576.00
	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		05/16/2023		Y		576.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.000	LAB ANALYSIS - WWTP	576.00

VENDOR TOTAL: 1,073.68

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GANNETMI01 73421	MICHIGAN.COM 3964 SOLUTIONS CENTER CHICAGO IL, 60677-3009	05/12/2023 05/16/2023 / / 05/16/2023	5583334 0.0000	GEN N N Y	ADS 4/1-4/30/2023	 875.00 0.00 875.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	715.00
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	160.00
		<hr/> 875.00

VENDOR TOTAL: 875.00

MONRORUB1 73426	MONROE'S RUBBISH REMOVAL, INC. 10025 INDUSTRIAL DR. WHITMORE LAKE MI, 48189	05/12/2023 05/16/2023 / / 05/16/2023	9613731 0.0000	GEN N N N	DUMP LOADS CLEAN UP DAY	 3,110.00 0.00 3,110.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-943.000	EVENT COMMITTEE EXPENSE	3,110.00

VENDOR TOTAL: 3,110.00

MOTIONPICT 73385	MPLC MOTION PICTURE LICENSING CORP. PO BOX 80144 CITY OF INDUSTRY CA, 91716-8144	05/10/2023 05/16/2023 / / 05/16/2023	504419675 0.0000	GEN N N N	MPLC UMBRELLA LIC 6/15/23-6/14/24	 310.59 0.00 310.59
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	310.59

VENDOR TOTAL: 310.59

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NORTHWES02 73357	NORTHWEST PIPE & SUPPLY, INC. 6430 GRAND RIVER BRIGHTON MI, 48114	05/09/2023 05/16/2023 / / 05/16/2023	48576 0.0000	GEN N N N	PVC SOLID	140.85 0.00 140.85
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Open

GL NUMBER 208-751.000-967.962	DESCRIPTION SPECIAL PROJECTS - MISC IMPROVEMENT	AMOUNT 140.85
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VENDOR TOTAL: 140.85

OVERHEAD01 73408	OVERHEAD DOOR OF WHITMORE LAKE 10810 PLAZA DRIVE WHITMORE LAKE MI, 48189	05/11/2023 05/16/2023 / / 05/16/2023	114239 0.0000	GEN N N Y	B & G BLDG-SERV CALL/PUT ROLLERS IN	320.00 0.00 320.00
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Open

GL NUMBER 101-265.000-930.004	DESCRIPTION MAINTENANCE DPW GARAGE/OLD PACKR	AMOUNT 320.00
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VENDOR TOTAL: 320.00

PHOENIXSAF 73387	PHOENIX SAFETY OUTFITTERS, LLC P.O. BOX 20445 UPPER ARLINGTON OH, 43220	05/10/2023 05/16/2023 / / 05/16/2023	SI-134410 0.0000	GEN N N Y	LION LEGEND HELMET (3)	1,077.99 0.00 1,077.99
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Open

GL NUMBER 206-000.000-768.100	DESCRIPTION TURN OUT GEAR	AMOUNT 1,077.99
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VENDOR TOTAL: 1,077.99

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PINCKNEY01 73388	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/10/2023 05/16/2023 / / 05/16/2023	CHCS369404 0.0000	GEN N N Y	17 DODGE 66184	86.99 0.00 86.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	86.99

PINCKNEY01 73390	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/10/2023 05/16/2023 / / 05/16/2023	CHCS369511 0.0000	GEN N N Y	20 DODGE 59223	57.49 0.00 57.49
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	57.49

PINCKNEY01 73389	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/10/2023 05/16/2023 / / 05/16/2023	CHCS369519 0.0000	GEN N N Y	19 DODGE 78922	29.95 0.00 29.95
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	29.95

PINCKNEY01 73415	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/12/2023 05/16/2023 / / 05/16/2023	CHCS369563 0.0000	GEN N N Y	19 JEEP 12813	750.65 0.00 750.65
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	750.65

VENDOR TOTAL:	925.08
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PINKPLUM01 73396	PINCKNEY PLUMBING, LLC 910 DARWIN RD. PINCKNEY MI, 48169	05/11/2023 05/16/2023 / / 05/16/2023	582023 0.0000	GEN N N Y	SENIOR CTR DRINKING FOUNTAIN INSTALL	 2,000.00 0.00 2,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-937.000	IMPROVEMENTS	1,000.00
208-820.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	1,000.00
		<u>2,000.00</u>

VENDOR TOTAL: 2,000.00

POLABORCOU 73392	POLICE OFFICER LABOR COUNCIL EXECUTIVE OFFICES 667 E. BIG BEAVER, SUITE 205 TROY MI, 48083	05/10/2023 05/16/2023 / / 05/16/2023	582023 0.0000	GEN N N N	MAY 23 POLC DUES	 854.25 0.00 854.25
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.100	DUE TO UNION DUES	854.25

VENDOR TOTAL: 854.25

PROTECHSAL 73416	PRO-TECH SALES 1313 WEST BAGLEY ROAD BEREA OH, 44017	05/12/2023 05/16/2023 / / 05/16/2023	INV2023 0.0000	GEN N N N	PD DEBOTTIS GUARDIAN UNIFORM POCKET	 342.00 0.00 342.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-768.000	UNIFORMS/ACCESSORIES	342.00

VENDOR TOTAL: 342.00

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RHINOLNDS1 73358	RHINO SEED & LANDSCAPE, LLC 850 N. OLD US HWY. 23 BRIGHTON MI, 48114	05/09/2023 05/16/2023 / / 05/16/2023	6002635 0.0000	GEN N N Y	ROADSIDE MIX/STARTER/ERISION KING/ST	 468.70 0.00 468.70

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	70.30
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	164.05
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	234.35
		<hr/> 468.70

VENDOR TOTAL: 468.70

SECURITY02 73404	SECURITY LOCK SERVICE, INC. 401 WASHINGTON STREET BRIGHTON MI, 48116	05/11/2023 05/16/2023 / / 05/16/2023	738 0.0000	GEN N N N	SENIOR CTR-SERV CALL/HANDICAP OP SWI	 202.50 0.00 202.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-930.001	MAINTENANCE COMM CENTER	202.50

VENDOR TOTAL: 202.50

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SIGNSTUFF1	SIGN STUFF, INC.	05/12/2023	23-0233	GEN	MONUMENT SIGN/PLAQUES	
73425	13604 MERRIMAN RD.	05/16/2023		N		5,232.00
	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		05/16/2023		N		5,232.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	5,232.00

SIGNSTUFF1	SIGN STUFF, INC.	05/12/2023	23-0235	GEN	TWP ROUND ABOUT SIGN	
73424	13604 MERRIMAN RD.	05/16/2023		N		2,128.00
	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		05/16/2023		N		2,128.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	2,128.00

SIGNSTUFF1	SIGN STUFF, INC.	05/09/2023	23-0236	GEN	P&R SIGN BENNETT ARK	
73359	13604 MERRIMAN RD.	05/16/2023		N		6,190.00
	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		05/16/2023		N		6,190.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	6,190.00

SIGNSTUFF1	SIGN STUFF, INC.	05/12/2023	23-0428	GEN	SENIOR CTR SIGN	
73423	13604 MERRIMAN RD.	05/16/2023		N		995.00
	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		05/16/2023		N		995.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-937.000	IMPROVEMENTS	995.00

VENDOR TOTAL:	14,545.00
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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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BANKNYMELL 73413	THE BANK OF NEW YORK MELLON DEBT SERVICE BILLING-DIRECT PAYS P.O. BOX 392005 PITTSBURGH PA, 15251-9005	05/12/2023 05/16/2023 / / 05/16/2023	5122023 0.0000	GEN N N N	HAMTWPWTP07R/HAMB TWP WTR TRT PLANT	 24,218.75 0.00 24,218.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-539.000-992.000	INTEREST EXPENSE	24,218.75

VENDOR TOTAL: 24,218.75

TODD'S 73335	TODD'S SERVICES INC 7975 M-36 PO BOX 608 HAMBURG MI, 48139	05/03/2023 05/16/2023 / / 05/16/2023	1-256027-W 0.0000	GEN N N N	SPRINKLER SYTEM SERV.	 1,579.37 0.00 1,579.37
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-930.005	MAINTENANCE PARK BUILDINGS	1,579.37

VENDOR TOTAL: 1,579.37

TRACTSUP01 73412	TRACTOR SUPPLY CREDIT PLAN DEPT. 30 - 1203021934 PO BOX 78004 PHOENIX AZ, 85062-8004	05/11/2023 05/16/2023 / / 05/16/2023	552023 0.0000	GEN N N Y	DPW PURCHASES 4/1-4/30/23	 597.85 0.00 597.85
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	297.87
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	299.98
		597.85

VENDOR TOTAL: 597.85

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VTECHCONST 73409	VTECH CONSTRUCTION LLC 4941 SOUTH HILL MILFORD MI, 48381	05/11/2023 05/16/2023 / / 05/16/2023	102 0.0000	GEN N N Y	PICKLEBALL-COLOR COATING NEW COURT	 7,029.60 0.00 7,029.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	7,029.60

					VENDOR TOTAL:	7,029.60
WASTMANAGM 73410	WM CORPORATE SERVICES, INC. AS PAY AGENT P.O. BOX 4648 CAROL STREAM IL, 60197-4648	05/11/2023 05/16/2023 / / 05/16/2023	75512-1389-0 0.0000	GEN N N N	PD 4 YD DUMPSTER OVERAGE 4/1-4/30/20	407.17 0.00 407.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-967.000	SPECIAL PROJECTS	407.17

					VENDOR TOTAL:	407.17
					TOTAL - ALL VENDORS:	141,343.68

TO: Township Board

FROM: Deby Henneman, Township Coordinator

DATE: May 12, 2023

AGENDA ITEM TOPIC: Park Use Request – PYA Football Season 2023

Number of Supporting Documents: **1 (Application Packet)**

Requested Action

Approval of Park Use Application from PYA for the 2023 Football Season as outlined in their application dated April 14, 2023, with the contingency that the Clerk Department be provided with all requested documents to their satisfaction, and that use of the fields will not be allowed during East Park Blackout dates.

Background

The application for PYA was recommended for approval at the April 25, 2023 Parks & Recreation Committee meeting. The following motion was made:

Motion by Muck, supported by McCabe, to recommend the park use application for PYA for approval as submitted.

Roll Call Vote: Ayes-5

Motion Passed

All use for this group, including schedule changes, will be scheduled by the Township Coordinator.



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: April 21, 2023

To: Parks and Recreation Committee
Hamburg Township Board of Trustees

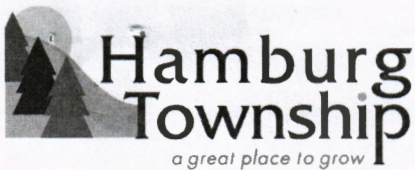
From: Deby Henneman, Township Coordinator

Re: Pirate Youth Athletics (formerly HPYFA)– Use of Manly Bennett Park – East
Fields: **Football Practice Fields 1 & 2**

We are in receipt of a Park Use Application from the Pirate Youth Athletics dated April 14, 2023 for use of Football practice areas 1 & 2 located in Manly Bennett Park East for their fall season beginning August 1, 2023 and ending November 7, 2023

The club has requested use of 2 Football practice areas, leaving field #3 (between Diamonds #1 & #4) available for use by others. They anticipate their number of participants at 100, and 150 people attending at any given time. Their use is on weekdays, leaving all fields available on the weekends, pending a couple of camps which they will schedule with me.

Should approval of the application be recommended as submitted, it should be done so with the contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, and that use of the fields will not be allowed during East Park blackout dates. All field use will be scheduled with the Parks Department.



Hamburg Township Manly Bennett Park

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-015
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Item 5.

Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Pirate Youth Athletics (PYA) (formerly HPYFA)

Name of Event: PYA Football Practice 2023 season

Type of Event: Football Practice Park Use Category #: 4 - Event Use

Applicant Name: Pirate Youth Athletics

Date(s) of Event: August 1st - November 7th Time(s) of Event: Mon - Fri 5 pm - 9 pm

Applicant Address: PO Box 741 Suite or Apt #: _____

Applicant City: Hamburg State: MI Zip: 48139

Contact Person (present during use): Jon Prescott

Contact's Affiliation with Applicant: PYA President

Contact's Phone: 810-522-7878 Contact's E-Mail: registerhpyfa@gmail.com

Event Co-applicant, if any: Kelly Rysso

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: VP of Cheer

Co-applicant's phone: 810-599-6395

Insurance Information:

Insurance Carrier: K & K insurance group

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: 6BRPG0000007788000 Expiration Date: 9/26/2023

Limit of General Liability: 1,000,000 Occurrence _____ Aggregate _____

Umbrella Coverage Limit (if any): None Occurrence _____ Aggregate _____

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*Please describe the event you propose to host: Football Practices Field 1 & 2Total Number of participants/spectators/guests anticipated during event: 150Average of participants/spectators/guests anticipated at any given time: 100Site of Proposed Event; include all areas of the parklands that will be used: Fields 1 & 2*Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect*Will there be camping and trailer facilities? If so, are overnight stays anticipated: NoNumber of Volunteers: 30 Are Volunteers trained?: Yes*Please attach copy of Volunteer Handbook if applicable*Will tents be used?: no If so, please indicate locations: n/a*Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.*Will admission be charged? If so, how much: noParking fee charged? If so, how much: no Valet service available? noWill Food/Beverages be served? If so, types of food and name of persons serving: no*For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.*Will there be Fireworks or any other pyrotechnic display? If so, describe: no*Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.*Will there be any animals present? If so, describe: no*Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.*Will there be Amusement rides or games? If so, describe: no*Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.*

Will there be a need for vehicles to be used on Township grounds? If so, describe: no

Item 5.

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: no

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Portable Toilet on Fields 1&2 from 8/1 to 10/31
2 toilets on field 1

Other information regarding your event that you feel may be helpful: none

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay or of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.


The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

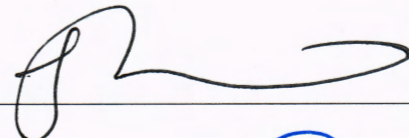
Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

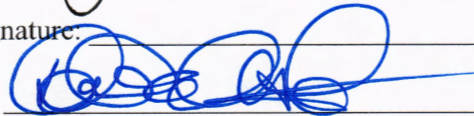
Initials: JP 

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: JP 

Applicant's Signature: 

Date: 4/14/2023

Co- applicant's Signature: 

Date: 4/14/2023

Parks Coordinator: 

Date: 4-21-23

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one)



Approved



Denied

Hamburg Township Representative: _____



CERTIFICATE OF LIABILITY INSURANCE

Item 5.
DATE (MM/DD/YYYY)
09/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

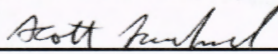
PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne, IN 46804	CONTACT NAME: Mass Merchandising Underwriting	
	PHONE (A/C, No, Ext): 1-800-426-2889	FAX (A/C, No): 1-260-459-5105
	E-MAIL ADDRESS: info@sportsinsurance-kk.com	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Pirate Youth Athletics PO Box 741 Hamburg, MI 48139 A Member of the Sports, Leisure & Entertainment RPG	INSURER A: Nationwide Mutual Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** U00021026 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		6BRPG0000007788000	09/26/2022 12:01 AM EDT	09/26/2023 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 PROFESSIONAL LIABILITY \$1,000,000 LEGAL LIABILITY TO PARTICIPANTS \$1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Not provided while in Hawaii, HAWAII <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6BRPG0000007788000	09/26/2022 12:01 AM EDT	09/26/2023 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000007788000	09/26/2022 12:01 AM EDT	09/26/2023 12:01 AM	PRIMARY MEDICAL EXCESS MEDICAL \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Legal Liability to Participants (LLP) limit is a per occurrence limit.
Sport(s): Cheerleading - Youth Age(s): 12 & Under; Youth Football (Tackle & Contact) Age(s): 12 & Under
The Certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.
See Attached Additional Remarks Schedule

CERTIFICATE HOLDER Hamburg Township PO Box 157 Hamburg, Michigan 48139 Owner/Manager/Lessor of Premises	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

Coverage is only extended to U.S. events and activities.
** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas



AGENCY CUSTOMER ID: _____
LOC #: _____
CERTIFICATE: _____ DATE ISSUED: _____

Item 5.

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY K&K INSURANCE GROUP, INC. P.O. BOX 2338 FORT WAYNE, IN 46801	NAMED INSURED Pirate Youth Athletics PO Box 741 Hamburg, MI 48139	U00021026
POLICY NUMBER 6BRPG0000007788000		
CARRIER	EFFECTIVE DATE 09/26/2022	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Sports(s): Cheerleading - Youth, Youth Football (Tackle & Contact)

Limited Coverage for "Brain Injury" endorsement applies. Brain Injury Limit: \$1,000,000 occurrence/\$1,000,000 aggregate; Brain Injury Loss Adjustment Expense Limit: \$1,000,000/\$1,000,000 aggregate. "Brain Injury" means concussion, chronic traumatic encephalopathy, or any other injury to the brain and any symptoms, conditions, disorders and diseases, including death, resulting therefrom but only if such injury occurs as a result of specific events occurring during the policy period.

POLICY NUMBER: 6BRPG0000007788000

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Hamburg Township PO Box 157 Hamburg, Michigan 48139
Named Insured: Pirate Youth Athletics
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

To: Township Board of Trustees

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – April 2023

Parks:

The 2023 Parks and Recreation Master Design plan will include the concept plan for H8 and the Adult Workout, and to include the scope items from approved Grant #TF22-0107. This plan will be presented to the Board for final approval and used for Grants, Project Development, and Management.

I am working with Treasury and Accounting to investigate scheduling and invoicing solutions for Parks as well as the Community Center. Our plan is to include a QR code donation collection program in order to streamline donations for Disc Golf, Pickleball, and other facilities.

I will be merging all approved procedures from the past few years into a revised Parks Policy and Procedure Manual, and hope to have a draft document by 7/1/23.

ADA

I have been selected to receive a registration stipend, in the amount of \$750 from the Great Lakes ADA Center, to attend the 2023 National ADA Symposium in Kansas, City, MO from May 21 to 24, 2023. This symposium provides credits supporting the ADA Coordinator Training Certification Program (ACTCP) which is specifically designed to meet the training and professional needs of ADA Coordinators.

It is my goal to have all inspections of completed ADA Transition Plan items done by the end of the 23/24 FY. An updated version of the Transition Plan will be presented prior to the beginning of the 23/24 FY.

Wayfinding signage and compliant entries/parking spaces are top priority for the upcoming fiscal year.

Grants:

The 2022 Trust Fund Grant application #TF22-0107 is pending the Agreement, which will come to the Township Board to execute. In the meantime, I will start gathering the materials that will be required to submit with that document.

The 2023 Spark Grant process will be opening on May 1, 2023. The plan is to request funding for trailhead restrooms and amenities.

The 2023 Wilson Grant process has a deadline of May 15, 2023. The plan is to request funding for the small bridge on the Lakelands Trail behind the Carpet Depot building which is in need of repair.

2023 AARP Challenge Grant – Senior/Community Center – Proposed sidewalks from Parking/Pickleball area to Outdoor Patio as well as relocation/expansion of community gardens has been submitted and we are awaiting word from the Grantor. There were 2 grants applied under different categories. All items proposed are needed regardless if we receive an award and should be planned for 23/24 FY.

2023 LCCOA – Senior/Community Center – Proposed Accessible Water fountain has been applied for. There are other grant opportunities that are pending for the Senior Center building as well.

Ordinances

Finalize Internal Policy & Procedure for Zoning & General Ordinance updates with new Zoning Administrator and staff. Plan to meet with Zoning in May.

Our first codified update has been completed and distributed to all hard copy manuals. Ordinances can be found at:

[https://library.municode.com/mi/hamburg_township_\(livingston_co\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co)/codes/code_of_ordinances)

Other projects:

- Create Counter “Cheat Sheets” for all Township Coordinator functions ie:
- Organize and Scan all archive files into Docuware System
- Building & Grounds Projects
 - Roof/Shingle checks on all out buildings
 - Finalize 5-year Master Design Plan for Parks
 - Complete 3rd Pickleball Court
- Social Media
 - Policy Development and Handbook
 - Schedule FB Page posts a month out for all Township pages



April 13, 2023

To: Parks and Recreation Committee
 From: Julie Eddings, Senior Program Director
 Re: Senior Center Director's Report

March Statistics:

- Monthly Attendance: 2340
- Daily Average: 106
- Transportation Daily Average: 15
- Number of New Members: 20

Upcoming Closures:

- May 19 for Rummage Sale Set Up
- May 29 for Memorial Day

May Programming:

- Chair Massages on Mondays
- Sign Language Class on Tuesdays
- Chair Volleyball on Fridays
- Cake Decorating on Mondays in May
- Tech Help with Kensington Woods Tuesday, May 2 & 9
- Senior Celebration with LCCOA on Friday, May 5
- Card Making with Sharon on Tuesday, May 9
- Tea Party on Wednesday, May 10
- Basket Weaving on Thursday, May 11
- Acrylic Paint Class on Friday, May 12
- Bingo Blast on Friday, May 12
- Senior Bus trip to Hartland Senior Center for Rockettes show on Tuesday, May 16
- Brookdale Craft on Wednesday, May 17
- Book Club on Thursday, May 18
- Rummage Sale on Saturday, May 20
- Bianco Bus Trip to Historic Marshall on Tuesday, May 23
- Senior Center Lunch Bunch trips on Wednesday, May 24 & 31
- Hamburg Trivia with Randall Residence and Edward Jones on Thursday, May 25
- May Luncheon on Friday, May 26
- Movie on Friday, May 26
- Karaoke on Friday, May 26

Other Information:

- Senior Center Rummage Sale Fundraiser will be on Saturday, May 26. We will start collecting donations on Monday, May 1.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – April 2023 Statistics**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting
of the Hamburg Township Sewer Committee:

Date of Meeting: May 10th, 2023

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None


Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW
MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO
ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN
AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording
secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and
correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg
Township Municipal Utilities Committee.


BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: May 10th, 2023



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To: Municipal Utilities Committee
From: Tony Randazzo
Date: 05-04-2023
Re: DPW Monthly Report

-
1. The wastewater treatment plant was in compliance for the entire month of April.
 2. We are still interviewing candidates to fill the vacant full-time position. Our two new part hires in Buildings and Grounds are doing on-call work for DPW as well.
 3. Biotech completed the spring sludge haul. This is the first time in recent memory that it has been completed this early. Usually, it's late June and we're nearly out of space in the tanks.
 4. Nothing new regarding PFAS this month.



Hamburg Township Monthly Field Report

April 2023

Ryan Ward

Grinder Calls: 49 Total / 26 OT

Plant Calls: 6 OT

Station Calls: 1

Pump Rebuilds: 32 Hamburg / 0 Portage / 0 Highland

Miss Digs: 201 Hamburg / 23 Portage

Startups: 3

Deactivations/Reactivations: 3

Replacements: 0

Grinder Stations in Stock: 118

Grinder Location: 2

Field Jobs for the Month: This month we have completed our normal monthly checks. Our staff, along with John Burrell from C & E Construction, replaced the last two sets of piping at Kress station. C & E Construction has completed the 2-inch tie in going to Harver Drive along with the cleanup and restoration for all the sites of excavation for the project.

Biotech has hauled 2 complete sludge tanks giving us 4 empty tanks for the summer. We have switched over from using PAX-14 to Alum in the plant.





Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 9.

April, 2023

COMMUNITY INVOLVEMENT

- Deputy Fire Chief Jordan Zernick conducted a child car seat installation on April 13, 2023.
- Fire Capt. Sam Vultaggio participated in a fire drill at Country Elementary School on April 19, 2023.
- Deputy Fire Chief Jordan Zernick conducted a CPR class at Way of Life Martial Arts on April 28, 2023.
- FF Thomas Pawley performed a smoke detector installation for a resident on April 11, 2023.

PERSONNEL

- No personnel movement this month.

COMMUNICATIONS

- Sgt. Megan Paul, Officer Sean Hogan and Officer Spencer Flavin received a thank you email from a resident for their handling of a domestic dispute incident on April 10, 2023 where children were present.

TRAINING

POLICE

- Officer Adam Fischhaber, Officer Josh Pederson and Officer Steve Boussie attended Breathalyzer training on April 3, 2023.
- Sgt. Anthony Wallace attended Commercial Motor Vehicle Enforcement recertification at MSP-Lansing on April 4, 2023.
- Sgt. Anthony Wallace and Sgt. Alysha Garbacik attended Defensive Tactics Instructor training in Green Oak Township on April 5, 2023.
- Sgt. Matthew Duhaime attended Investigator School April 10, 2023 – April 14, 2023 in Lansing.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on April 12, 2023.



Hamburg Township Public Safety Department **MONTHLY REPORT**



- Sgt. Alysha Garbacik, Sgt. Steve Locke, Officer Dahne DeBottis and Officer Sean Hogan attended Patrol Tactics training in Green Oak Township on April 17, 2023.
- Officer Adam Fischhaber, Officer Dahne DeBottis, Officer Sean Hogan and Officer Josh Pedersen participated in Drone Team training on April 18, 2023.
- Sgt. Steve Locke, Officer Justin Harvey and Officer Sean Hogan attended Patrol Tactics training in Green Oak Township on April 19, 2023.
- Officer Kim Leeds, Officer Spencer Flavin and Officer Josh Pedersen attended Patrol Tactics training in Green Oak Township on April 24, 2023.
- Officer Adam Fischhaber and Officer Steve Boussie attended Patrol Tactics training in Green Oak Township on April 26, 2023.

FIRE

- FF Daniel Hill and FF Matt Urbanowicz participated in Dive Team training on April 2, 2023 and April 18, 2023.
- Department-wide Weekly Training (Week of April 3rd): Documentation/Reports.
- Sgt. Timothy Begnoche and Sgt. Scott Flohr attended the Fire Officer 1 course (April 3rd, 10th, and 20th).
- FF Timothy Mackenzie attended Instructor Coordinator class (April 3rd, 10th, 12th, 17th and 24th).
- FF Joseph Acuff and FF Dennis Bakke participated in OJT training (April 5th and 19th).
- FF Jared Kaminski and FF Anna Vontroba participated in OJT training (April 11th, 18th, 20, 29th and 30th).
- Department-wide Weekly Training (Week of April 17th): Skywarn.
- Lt. Jeffrey Young and Sgt. Scott Flohr participated in Drone Team training on April 18, 2023.
- Department-wide Weekly Training (Week of April 24th): Drills/Hose lays.
- Capt. Michael Steinaway and Sgt. Timothy Begnoche participated in Tech Rescue Team training April 26, 2023.

POLICE OPERATIONS

MONTHLY ARREST SUMMARY

04/04/23- 10:51 pm:

A 34-year-old female Township resident was arrested at Forestlawn Drive near Junior Drive for *Assault & Battery* and *Violation of a Personal Protection Order*. She was lodged in the Livingston County Jail.



Hamburg Township Public Safety Department **MONTHLY REPORT**



Item 9.

04/06/23- 10:25 pm:

A 53-year-old female Township resident was arrested at Strawberry Lake Road & Merrill Road for *Operating While Intoxicated* and *Resisting Arrest*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

04/08/23- 4:00 pm:

A 28-year-old female Township resident was arrested at M-36 & Regency Boulevard for *Operating While Intoxicated*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

04/09/23 - 2:22 am:

An 18-year-old female Township resident was arrested at Pettysville Road & Falcon Drive for *Operating While Intoxicated*. She was lodged in the Livingston County Jail. The vehicle was released to a family member.

04/09/23 - 1:18 pm:

A 45-year-old male Highland Township resident was arrested at Pettysville Road & Rush Lake Road on a *Criminal Bench Warrant for Failure to Appear* out of White Lake Township. He was turned over to officers from the White Lake Township Police Department on the warrant.

04/17/2023 – 11:32 pm:

A 32-year-old female Township resident was arrested at her residence for *Domestic Assault & Battery*. She was lodged in the Livingston County Jail.

04/23/23 - 4:46 pm:

A 54-year-old male New Hudson resident was arrested at M-36 & Merrill Road for *Operating While Intoxicated*. His vehicle was impounded and he was lodged in the Livingston County Jail.

04/25/23 - 2:05 pm:

A 34-year-old male Township resident was arrested at his residence for *Domestic Assault and Battery*. He was lodged in the Livingston County Jail.

04/25/2023 – 9:45 am:

A 31-year-old female Pinckney resident was arrested at M-36 & Fairfax for *Aggravated Assault on a Police Officer*. She was lodged in the Livingston County Jail.

04/27/23 – 12:22 pm:

A 24-year-old male Canton resident was arrested at M-36 & Pettys Road on a warrant for *Probation Violation* out of Canton Township. He was turned over to officers from the Canton Township Police Department on the warrant.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 9.

GENERAL POLICE INFORMATION:

- Marine Patrol:** Regular marine patrols have ceased for the season. There were no reported incidents on the waterways this month.
- Lakelands Trail Patrol:** The department spent this month with maintenance and upkeep work on our 4 mountain bikes and 2 ATVs in preparation of beginning regular patrols during the first week of May. There were no reported incidents on the Trail this month.
- Red Barrel:** 41 pounds of prescription drugs were removed from the red barrel in front of the police station on April 27, 2023.

FIRE OPERATIONS

MONTHLY INCIDENT SUMMARY:

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	99
FIRE	54
TOTAL	153

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	5.23%
Emergency Medical Service	99	64.71%
Hazardous Condition (No Fire)	1	0.65%
Service Call	14	9.15%
Good Intent Call	4	2.61%
False Alarm & False Call	27	17.65%
TOTAL	153	100%



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 9.

April, 2023 Total Runs by District

North West	9	5.88%
North East	21	13.73%
South West	50	32.68%
Southeast	61	39.87%
Mutual Aid	12	7.84%
Totals	153	100.00%
Multiple Calls	39	25.49%

Comparative Statistics - 2022 vs 2023 by Month

	April, 2022	April, 2023	% Change
Fire	4	8	100.0% Increase
Medical	111	99	10.8% Decrease
Hazardous Condition	12	1	91.7 % Decrease
Service	31	14	54.8% Decrease
Good Intent	6	4	33.3% Decrease
False Alarm / Cancel	14	27	92.9 % Increase
Totals	178	153	14.0% Decrease
Mutual Aid	3	12	300.0% Increase

FIRE PREVENTION INFORMATION:

Inspections:

One annual inspection of commercial buildings was conducted during the month of April, 2023. (Note: All occupancies have been loaded into the new software and DC Zernick has completed training with the Captains on how to complete inspections).

Site Plan Reviews:

4 site plan reviews were completed during the month of April, 2023.

TO: Township Board

FROM: Deby Henneman, Township Coordinator

DATE: May 12, 2023

AGENDA ITEM TOPIC: ADA Transition Plan – 2023 Updates for Budgeting Purposes

Number of Supporting Documents: **1 (Transition Plan as of 5/11/23)**

Requested Action

To review for purposes of the budgeting process and recommend the ADA projects to be pursued in the 23/24 FY Budget Cycle to the Department Heads, keeping in mind Level 1 items are the highest priority.

Background

The ADA Transition plan has been updated to reflect everything that has been reported to me. The upgrades completed have not yet been confirmed/inspected, which I plan to complete by the end of this calendar year. I will continue to work with staff as things are upgraded, to ensure that we are making changes that are compliant with the Federal standards.

I have color coded the plan to track items that have been completed (green), items that are Priority level 1 or partially completed (yellow), and added a column calculating the estimated cost at a 20% increase for budgeting purposes (orange). Since the plan was drafted in 2016, I felt it would be prudent to increase the costs. Anything shown in white has not been started or planned for to my knowledge.

Most upgrades to date have been done with staff, or have been completed with minimal costs. If values were shared with me, they were put in this report, however, staff payroll and donated labor should also be considered when calculating costs.

Hamburg Township ADA Transition Plan

Updates as of 5/11/22

Completed Column:

X – Completed

N/A – Not applicable for Regular Township use, but may require action for Election location

Blank – Item still requires attention

Priority Code Column:

1 – Highest Priority (Access to building from parking areas)

2 – Medium Priority (Access from entrance to interior elements)

3 – Medium/Low Priority (Within restroom or shower stall)

4 – Lowest Priority (Elements not critical to programming/elements)

Color codes:

Green = Complete

Yellow = Some work may still need to be done based on use

Orange = Increased by 20% from 2016 numbers

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Board of Education Building - Precinct #3 & #6	Accessible Parking - Sign	No van accessible parking space is marked or noted at the main entrance.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 225.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential		\$ 15.00
N/A	Board of Education Building - Precinct #3 & #6	Door - Interior Opening Force	The doors into Room 402 have an opening force too high at 10 lbs. and 9 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		N/A	We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			\$ -
N/A	Board of Education Building - Precinct #3 & #6	Door - Interior Opening Force	The music room door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		N/A	We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			\$ -
N/A	Board of Education Building - Precinct #3 & #6	Door - Interior Opening Force	The second set of doors out of the second room have an opening force too high at 9 lbs. and 12 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		N/A	We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			\$ -
N/A	Board of Education Building - Precinct #3 & #6	Door - Interior Opening Force	The gym doors have an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		N/A	We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			\$ -
N/A	Board of Education Building - Precinct #3 & #6	Door - Interior Opening Force	The doors at the gym entrance have one door with an opening force too high at 13 lbs. and the other door is acceptable.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00		N/A	We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			\$ -
X	Board of Education Building - Precinct #3 & #6	Change of Level	There is a drop-off at the door that is too high at 2 1/2 inches.	ADAAG 404.2.4.4	Provide a minimum 5 foot (60 inches) level landing of no more than 2% in all directions at the door. Provide a smooth transition to the door threshold.	1	\$ 850.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Changed route for 11/2016 Presidential Election to avoid this entrance/exit		\$ 130.00
X	Board of Education Building - Precinct #3 & #6	Accessible Parking - Restripe	There is a sign for accessible parking but it is not properly marked. This could be a van accessible space.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 225.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential		Included

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
N/A	Board of Education Building Precinct #3 & #6	Mats	The mat by the main entrance too is too light and could be a tripping hazard.	ADAAG 302.2	Provide a mat with a heavier backing or tape the mat to the floor.	1	\$ 150.00	\$ 180.00		If mats can't be replaced, they should be removed for the election. Suggest we purchase compliant mats to replace them with for inclement weather.			\$ -
N/A	Board of Education Building - Precinct #3 & #6	Mats	The mat at the gym doors is too light and could be a tripping hazard.	ADAAG 302.2	Provide a mat with a heavier backing or tape the mat to the floor.	1	\$ 150.00	\$ 180.00		If mats can't be replaced, they should be removed for the election. Suggest we purchase compliant mats to replace them with for inclement weather.			\$ -
X	Public Works Building	Accessible Parking - Van	The accessible parking does not provide a van accessible space.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 225.00		FY 16/17	Task Scheduled by Building & Grounds	Sealed and re-striped all parking 10/2016. Updated photos required.		\$ 17.75
X	Public Works Building	Accessible Parking - Surface	The access aisle has a large crack that is too wide at 1 inch.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 350.00		FY 16/17	Task Scheduled by Building & Grounds	Sealed and re-striped all parking 10/2016. Updated photos required.		Included in Parking Lot Restriping Project \$20,000 est
X	Public Works Building	Abrupt Transition	The curb ramp has an abrupt transition of 1 inch and a gap too wide at 2 inches where the curb ramp meets the access aisle.	ADAAG 302.3	Fill in or replace section of asphalt parking space to provide a flush transition.	1	\$ 175.00		FY 16/17	Task Scheduled by Building & Grounds	Sealed and re-striped all parking 10/2016. Updated photos required.		Included in Parking Lot Restriping Project \$20,000 est
	Public Works Building	Curb Ramp	The curb ramp has a running slope too steep at 10.8%.	ADAAG 406	Provide a curb ramp with a running slope no steeper than 8.3% and a cross slope no steeper than 2% and a smooth transition to the sidewalk and street gutter. Provide truncated domes the width of the sidewalk and 24 inches deep where it meets the street. Provide a color that contrasts with the walkway surface.	1	\$ 1,575.00	\$ 1,890.00					
	Public Works Building	Door - Closing Speed	The front door has a closing speed too quick at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Public Works Building	Door - Interior Opening Force	The public restroom door has an opening force too high at 11 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Public Works Building	Toilet - Height	The public restroom toilet has extenders on the toilet seat.	ADAAG 604.4	Remove and replace the toilet with one at a height at 17 inches to 19 inches to the top of the toilet seat.	3	\$ 1,650.00	\$ 1,980.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Public Works Building	Toilet - Centerline	The public restroom toilet centerline is too far from the wall at 19 1/2 inches.	ADAAG 604.2	Provide an off-set drain to relocate the toilet to have a centerline 16 inches to 18 inches from the wall.	3	\$ 1,600.00	\$ 1,920.00					
	Public Works Building	Toilet - Grab Bars	The public restroom toilet does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00					
	Public Works Building	Sink - Knee Clearance	The public restroom sink is mounted too low at 25 inches for the knee clearance.	ADAAG 606	Remount the sink to provide a minimum 27 inches knee clearance and a rim height of no higher than 34 inches AFF.	3	\$ 1,950.00	\$ 2,340.00					
	Public Works Building	Sink - Protective Pipe Wrapping	The public restroom sink does not provide protective pipe wrapping.	ADAAG 606.5	Provide a protective cover or protective pipe wrapping on the water shut offs and drain pipes.	3	\$ 75.00	\$ 90.00					
	Public Works Building	Door - Interior Opening Force	The door to the computer room has an opening force too high at 19 lbs. and closes too quickly at 2 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Public Works Building	Grate Openings	The grates in the machine room have openings to large at one inch.	ADAAG 403.1	Provide a covering over the grate during the tour such as a mat or other firm surface to prevent walkers and front wheels of wheelchairs from going in-between the grates.		\$ 150.00	\$ 180.00					
	Public Works Building	Door - Interior Opening Force	The door out by the tape room has an opening force too high at 13 lbs.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Public Works Building	Cross Slope	The route on the inside has a cross slope too steep at over 5%. Consider using the outside area for the route to the back rooms. Last door has a cross slope too steep at up to 9.6% for 19 feet.	ADAAG 403.3	Remove and regrade section to provide a cross slope no greater than 2%. This would require the removal of the existing curb ramp.	1	\$ 1,800.00	\$ 2,160.00					
	Public Works Building	Accessible Element	There are stairs up to the outdoor viewing tanks. No other means of access is provided or could be reasonably accomplished.	Everyone's Welcome: The Americans with Disabilities Act and Museums - Accessible Facilities and Exhibits	Recommendation: Provide a alternative way to view into the upper area. Option 1: Provide a video of the area that can be viewed in one of the offices. Option 2: Provide a live camera feed to view from down below. Other considerations besides these are possible.	2	\$ 1,500.00	\$ 1,800.00					
X	Firehouse #11 & Precinct #2	Accessible Parking - Van	The parking space does not provide a van accessible sign.	ADAAG 502.6	At the van accessible parking spaces, under the International Symbol of Accessibility sign provide a "Van Accessible" sign mounted 60 inches minimum AFF to the bottom of the sign.	1	\$ 100.00			Van Accessible sign installed by HTFD Staff.	12/27/2021	5/19/2022	N/A

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Firehouse #11 & Precinct #2	Abrupt Transition	The access aisle has a 1 inch abrupt transition where it meets the curb ramp.	ADAAG 303	Remove and replace section of asphalt in the parking space to provide a smooth transition.	1	\$ 175.00	\$ 210.00					
X	Firehouse #11 & Precinct #2	Door - Exterior Opening Force	The main front doors have an opening force too high at 10 lbs. and closes too quickly at 4 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Closers were leaking and needed to be replaced. Hired Advanced Safe & Lock.	12/6/2021		\$ 1,107.60
X	Firehouse #11 & Precinct #2	Door - Exterior Opening Force	The emergency exit out of the meeting room has an opening force too high at 12 lbs. and closes too quickly at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Closers were leaking and needed to be replaced. Hired Advanced Safe & Lock.	12/6/2021		\$ 522.60
X	Firehouse #11 & Precinct #2	Door - Interior Opening Force	The women's restroom door has an opening force too high at 10 lbs. an closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer was adjusted to meet ADA standard by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #11 & Precinct #2	Clear Floor Space	The women's restroom has a garbage can in the clear maneuvering space of the door.	ADAAG 404.2.4	Move the trash can to provide a minimum 18 inches maneuvering clearance on the pull side of the door plus a 30 inch by 48 inch clear floor space. Option: Provide an automatic door that complies with ADAAG 404.3.	2	\$ 150.00			Moved trashcan and paper towel holder away from door to allow for clear maneuvering. HTFD Staff completed work.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Height	The women's restroom toilet is too low at 16 inches.	ADAAG 604.4	Provide a toilet with height at 17 inches to 19 inches to the top of the toilet seat.	3	\$ 1,650.00			Toilet removed and replaced with taller toilet 17"-19" to top. Work by Pinckney Plumbing.	12/23/2021		\$ 830.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The women's restroom side grab bar is too far from the corner at 13 inches.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the side grab bar to be no more than 12 inches from the corner. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The women's restroom rear grab bar has a centerline of only 10 1/2 inches.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the rear grab bar to provide at least 12 inches from the centerline of the toilet to the corner and at least 24 inches from the centerline to the transfer side of the toilet. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The women's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00			Added vertical grab bar in compliance with ADA standards. Purchase from Amazon, work completed by HTFD Staff.	2/15/2022		\$ 31.00
X	Firehouse #11 & Precinct #2	Toilet - Paper Dispenser	The women's restroom toilet paper is too far in front at 11 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00			Relocated existing paper dispenser to meet ADA standards. Work completed by HTFD staff.	2/15/2022		\$ 5.00

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Firehouse #11 & Precinct #2	Sink - Knee Clearance	The women's restroom sink had a knee clearance of only 26 1/4 inch.	ADAAG 606	Remount the sink to provide a minimum 27 inches knee clearance and a rim height of no higher than 34 inches AFF.	3	\$ 1,950.00			Sink remounted at proper height with new supply lines added to reach sink. Work done by Pinckney Plumbing.	12/14/2021		\$ 140.00
X	Firehouse #11 & Precinct #2	Mirror - Height	The women's mirror is mounted too high at 41 3/4 inches AFF.	ADAAG 603.3	Lower the mirror above the sink or countertop to be no higher than 40 inches to the reflective surface. Mirrors not mounted above the sink or a counter top should be mounted no higher than 35 inches to the reflective surface. UD - A full-length mirror would be a recommended option.	4	\$ 500.00			Mirror remounted at 40" above floor and were moved as low as possible to top of sink to comply with ADA standards. Completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Door - Interior Opening Force	The men's restroom door has an opening force too high at 8 lbs. and closes too quickly at 3 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer was adjusted to meet ADA standard by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #11 & Precinct #2	Clear Floor Space	The men's restroom has a garbage can in the clear maneuvering space of the door.	ADAAG 404.2.4	Move the trash can to provide a minimum 18 inches maneuvering clearance on the pull side of the door plus a 30 inch by 48 inch clear floor space. Option: Provide an automatic door that complies with ADAAG 404.3.	2	\$ 150.00			Trash Can was remounted to provide the required floor space. Work completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Height	The men's restroom toilet is too low at 16 1/4 inches.	ADAAG 604.4	Provide a toilet with height at 17 inches to 19 inches to the top of the toilet seat.	3	\$ 1,650.00			Toilet removed and replaced with taller toilet 17"-19" to top. Work by Pinckney Plumbing.	12/23/2021		\$ 830.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The men's restroom side grab bar is too far from the corner at 12 3/4 inches.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the side grab bar to be no more than 12 inches from the corner. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The men's restroom rear grab bar has a centerline of only 10 1/2 inches.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the rear grab bar to provide at least 12 inches from the centerline of the toilet to the corner and at least 24 inches from the centerline to the transfer side of the toilet. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The men's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00			Added vertical grab bar in compliance with ADA standards. Purchase from Amazon, work completed by HTFD Staff.	2/15/2022		\$ 31.00
X	Firehouse #11 & Precinct #2	Toilet - Paper Dispenser	The men's restroom toilet paper is too far in front at 12 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do not mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00			Trash Can was remounted to provide the required floor space. Work completed by HTFD Staff.	2/15/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Sink - Knee Clearance	The men's restroom sink had a knee clearance of only 25 3/4 inch.	ADAAG 606	Remount the sink to provide a minimum 27 inches knee clearance and a rim height of no higher than 34 inches AFF.	3	\$ 1,950.00			Sink remounted at proper height with new supply lines added to reach sink. Work done by Pinckney Plumbing.	12/14/2021		\$ 140.00

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Firehouse #11 & Precinct #2	Mirror - Height	The men's mirror is mounted too high at 41 1/2 inches AFF.	ADAAG 603.3	Lower the mirror above the sink or countertop to be no higher than 40 inches to the reflective surface. Mirrors not mounted above the sink or a counter top should be mounted no higher than 35 inches to the reflective surface. UD - A full-length mirror would be a recommended option.	4	\$ 500.00			Mirror remounted at 40" above floor and were moved as low as possible to top of sink to comply with ADA standards. Completed by HTFD Staff.	2/15/2022		\$ 5.00
	Firehouse #11 & Precinct #2		The main meeting room does not provide assistive listening devices.	ADAAG 219 & ADAAG 706	Provide an assistive listening system for the public seating area as determined by the seating capacity. See ADAAG Table 219.3 for required number of receivers. Option: Consider a portable unit that could be used in various locations.	2	\$ 2,500.00	\$ 3,000.00					
X	Firehouse #11 & Precinct #2	Door - Interior Opening Force	The optional men's restroom door has an opening force too high at 9 lbs. and closes too quickly at 3 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer was adjusted to meet ADA standard by Advanced Safe & Lock.	12/6/2021		\$ 522.60
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The optional men's restroom rear grab bar is mounted with an 11 centerline.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the rear grab bar to provide at least 12 inches from the centerline of the toilet to the corner and at least 24 inches from the centerline to the transfer side of the toilet. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/24/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The men's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00			Added vertical grab bar in compliance with ADA standards. Purchase from Amazon, work completed by HTFD Staff.	2/24/2022		\$ 31.00
X	Firehouse #11 & Precinct #2	Toilet - Paper Dispenser	The optional men's restroom toilet paper is mounted to the side.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do not mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00			Moved trashcan and paper towel holder away from door to allow for clear maneuvering. HTFD Staff completed work.	2/24/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Door - Interior Opening Force	The optional women's restroom door has an opening force too high at 9 lbs. and closes too quickly at 3 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer was adjusted to meet ADA standard by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The optional women's restroom rear grab bar is mounted with an 11 centerline.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the rear grab bar to provide at least 12 inches from the centerline of the toilet to the corner and at least 24 inches from the centerline to the transfer side of the toilet. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00			Relocated grab bar to meet ADA tolerances. Completed by HTFD Staff.	2/20/2022		\$ 5.00
X	Firehouse #11 & Precinct #2	Toilet - Grab Bars	The women's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00			Added vertical grab bar in compliance with ADA standards. Purchase from Amazon, work completed by HTFD Staff.	2/24/2022		\$ 31.00

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Firehouse #11 & Precinct #2	Toilet - Paper Dispenser	The optional women's restroom toilet paper is mounted in front at 11 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00			Moved trashcan and paper towel holder away from door to allow for clear maneuvering. HTFD Staff completed work.	2/20/2022		\$ 5.00
X	Firehouse #12	Accessible Parking - Sign	No sign is provided at the accessible parking space. Also the space is not noted as van accessible.	ADAAG 502.6	Provide an accessible sign with the International Symbol of Accessibility. Mount the sign at the head of the parking space at 60 inches minimum from the ground to the bottom of the sign. Provide a "Van Accessible" sign mounted 60 inches minimum AFF to the bottom of the sign.	1	\$ 325.00			Van Accessible sign installed by HTFD Staff.	12/27/2021		N/A
	Firehouse #12	Accessible Parking - Surface	There is a large crack that is 1 inch wide going down the center of the access aisle.	ADAAG 302.3 & ADAAG 502	Fill in gap or replace section of asphalt to provide a level access aisle.	1	\$ 175.00	\$ 210.00					
	Firehouse #12	Gap	Where the access aisle meets the walkway there is a 1 inch gap.	ADAAG 302.3	Fill in or replace section of asphalt at the head of the parking space to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 175.00	\$ 210.00					
	Firehouse #12	Abrupt Transition	There is a 3/4 inch abrupt transition near the front entrance door.	ADAAG 303	Grind down or replace section of sidewalk to provide a smooth transition.	1	\$ 475.00	\$ 570.00					
X	Firehouse #12	Automatic Door - Not Working	The automatic door was not working at the time of the survey.	ADAAG 404.3	Provide a regular maintenance of the automatic door to make sure it is always in proper working order.	1	\$ 400.00			Door was serviced and function tested. Working.	12/27/2021		N/A
	Firehouse #12	Counter - Height	The counter to the entrance is too high at 41 inches AFF.	ADAAG 904.3.3	Provide a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations. In new construction at least one full counter should meet this height.	2	\$ 645.00	\$ 774.00					
	Firehouse #12	Reach Range	The assistance button is mounted too high at 50 1/2 inches AFF.	ADAAG 308	Remount the assistance button to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches.	2	\$ 150.00	\$ 180.00					
X	Firehouse #12	Toilet - Grab Bars	The unisex restroom has a rear grab bar with a 11 inch centerline to the corner.	ADAAG 604.5.1 & ADAAG 604.5.2	Relocate the rear grab bar to provide at least 12 inches from the centerline of the toilet to the corner and at least 24 inches from the centerline to the transfer side of the toilet. Mount the grab bars to between 33 inches to 36 inches to the top.	3	\$ 150.00	\$ 180.00		Relocated to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Toilet - Paper Dispenser	In the unisex restroom the toilet paper is mounted too close at 3 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00		Relocated to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Toilet - Grab Bars	In the unisex restroom, no vertical grab bar is provided	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00		Installed to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Clear Floor Space	The trashcan is in the clear floor space of the sink.	ADAAG 606.2	Relocate the trash can to provide the minimum 30 inches wide by 48 inches deep clear floor space. Train janitorial staff to locate trash cans away from the sink and the toilets clear floor space.	3	\$ 50.00	\$ 60.00		Relocated to ADA Specs	12/8/2022		\$ -

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Firehouse #12	Door - Interior Opening Force	The hall door has an opening force too high at 9 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Drinking Fountain	The drinking fountain is a wheelchair height only.	ADAAG 211 & ADAAG 602	Provide another individual drinking fountain at a standing height between 38 inches minimum to 43 inches maximum to the spout. Option: Remove existing drinking fountain and install a single Hi-Lo drinking fountain that provides a wheelchair accessible fountain with a spout at 36 inches maximum and a standing drinking fountain with a height between 38 inches minimum and 43 inches maximum. The toe clearance should be a minimum of 9 inches.	4	\$ 2,300.00	\$ 2,760.00		Access to that area will no longer be public, and fountain will not be accessed by public.	12/8/2022		\$ -
X	Firehouse #12	Door - Interior Opening Force	The men's locker-room door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Stall - Hardware	The men's locker-room stall door does not provide in inside handle.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00		Installed to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Toilet - Paper Dispenser	The men's locker-room toilet paper is mounted too close at 2 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00		Relocated to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Toilet - Grab Bars	In the men's locker-room, no vertical grab bar is provided	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00		Installed to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Door - Interior Opening Force	The men's locker-room to the shower has an opening force too high at 9 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Door - Interior Opening Force	The men's locker-room door to the fitness area has an opening force too high at 11 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Door - Interior Opening Force	The women's locker-room door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Door - Interior Opening Force	The second door into the women's locker-room has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 51.50
X	Firehouse #12	Toilet - Paper Dispenser	The women's locker-room toilet paper is only 3 inches in front of the toilet.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00		Relocated to meet ADA Specifications	12/8/2022		\$ -

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Firehouse #12	Toilet - Grab Bars	In the women's locker-room no vertical grab bar is provided	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00		Installed to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Stall - Hardware	The women's locker-room stall door does not provide an inside handle.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00		Installed to ADA Specs	12/8/2022		-
X	Firehouse #12	Door - Interior Opening Force	The door to the lockers has an opening force too high at 8 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock	11/30/2021		\$ 51.50
X	Firehouse #12	Door - Interior Opening Force	The first door to the fitness room has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock	11/30/2021		\$ 51.50
X	Firehouse #12	Door - Interior Opening Force	The second door into the fitness room has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock	11/30/2021		\$ 51.50
X	Firehouse #12	Clear Floor Space	The water bottles are stored in the clear maneuvering space of the door and should be removed.	ADAAG 404.2.4	Move the water bottles to provide a minimum 18 inches maneuvering clearance on the pull side of the door. Option: Provide an automatic door that complies with ADAAG 404.3.	2	\$ 150.00	\$ 180.00		Water bottles interfering with clear maneuvering space have been relocated	12/8/2022		\$ -
X	Firehouse #12	Door - Interior Opening Force	The door from the building out to the vehicle bays has an opening force too high at 10 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 90.50
X	Firehouse #12	Toilet - Grab Bars	The restroom in the Bay has a side grab bar only 36 inches long.	ADAAG 604.5.1 & ADAAG 609	Provide a side grab bar a minimum of 42 inches long and a maximum of 12 inches from the corner. The grab bar should be mounted 33 inches to 36 inches AFF to the top of the grab bar.	3	\$ 175.00	\$ 210.00		Installed to ADA Specs	12/8/2022		\$ -
X	Firehouse #12	Toilet - Grab Bars	The restroom in the Bay does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00		Installed to ADA Specs	12/8/2022		\$ -
	Firehouse #12	Stall - Coat Hook	The restroom in the Bay has a coat hook too high at 73 inches AFF.	ADAAG 308	Lower the existing coat hook or add a second coat hook at 48 inches AFF.	4	\$ 50.00	\$ 60.00					
X	Firehouse #12	Door - Interior Opening Force	The red door out of the bay to the parking has an opening force too high at 15 lbs. and closes too quickly at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00			Door closer adjusted to meet ADA standards. Work by Advanced Safe & Lock.	11/30/2021		\$ 90.50

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Firehouse #12	Accessible Parking - New	The back area does not provide an accessible parking space.	ADAAG 502	Provide one accessible parking space with an access aisle a minimum of 60 inches plus a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route. UD - Provide a Universally Designed parking space with a minimum 11 foot (132 inches) parking space and a minimum 5 foot (60 inches) access aisle.	1	\$ 1,175.00	\$ 1,410.00					
	Firehouse #12	Curb Ramp	There is a curb from the accessible parking to the red door but no curb ramp.	ADAAG 406	Provide a curb ramp with a running slope no steeper than 8.3% and a cross slope no steeper than 2% and a smooth transition to the sidewalk and street gutter. Provide truncated domes the width of the sidewalk and 24 inches deep where it meets the street. Provide a color that contrasts with the walkway surface.	1	\$ 1,575.00	\$ 1,890.00					
IP	Township Hall & AV Counting Board	Gap	The main curb ramp has a gap where the parking space and curb ramp meet.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch at the curb ramp.	1	\$ 175.00	\$ 210.00		Task completed by Building & Grounds		Repair was made but requires more work - DAH	
IP	Township Hall & AV Counting Board	Gap	The curb ramp is in poor condition with a gap that is too wide and deep.	ADAAG 302.3	Fill in to provide a level surface at the curb ramp. This may require replacement of the curb ramp.	1	\$ 475.00	\$ 570.00		Task completed by Building & Grounds		Repair was made but requires more work - DAH	
	Township Hall & AV Counting Board	Gap	The second curb ramp has a gap too wide at 1 inch where the parking and the curb ramp meet.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch at the curb ramp.	1	\$ 175.00	\$ 210.00					
X	Township Hall & AV Counting Board	Signage	The board room entrance has two signs noting it accessible but not the main entrance.	ADAAG 216.3 & ADAAG 703.5	Remove one of the signs and place one sign at the left of the Boardroom door and pointing to the main entrance.	1	\$ 150.00		FY 16/17	Task completed by Building & Grounds at direction of ADA Coordinator	Sign moved by B&G 11/2016, both doors are now marked		\$ -
X	Township Hall & AV Counting Board	Signage	No permanent sign is provided indicating this as the accessible main entrance.	ADAAG 216.6, ADAAG 703.2.1 and ADAAG 703.5	Provide a directional sign with the International Symbol of Accessibility with an arrow to the accessible entrance and mark that entrance with an International Symbol of Accessibility signage.	1	\$ 225.00		FY 16/17	Task completed by Building & Grounds at direction of ADA Coordinator	Sign moved by B&G 11/2016, both doors are now marked		\$ -
	Township Hall & AV Counting Board	Mats	A mat inside the board room door is too light and could be a tripping hazard.	ADAAG 302.2	Provide a mat with a heavier backing or tape the mat to the floor.	1	\$ 150.00	\$ 180.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The Boardroom door has an opening force too high at 7 seconds and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
IP	Township Hall & AV Counting Board	Clear Floor Space	The table at the Boardroom door interferes with the clear maneuvering space.	ADAAG 404.2.4	Move the table to provide a minimum 18 inches maneuvering clearance on the pull side of the door. Option: Provide an automatic door that complies with ADAAG 404.3.	2	\$ 150.00	\$ 180.00	FY 16/17	I keep moving table, and someone keeps moving it back.	Moved table away from door by 18" on 5/10/17	Continuously... I finally gave up moving it - suggest buying a smaller table. DH	\$ -
	Township Hall & AV Counting Board	Assisted Listening Devices	The Boardroom does not provide assistive listening devices.	ADAAG 219 & ADAAG 706	Provide an assistive listening system for the public seating area as determined by the seating capacity. See ADAAG Table 219.3 for required number of receivers. Option: Consider a portable unit that could be used in various locations.	2	\$ 2,500.00	\$ 3,000.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The emergency doors have an opening force too high at 10 lbs. and closes too quickly at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 200.00	\$ 240.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Emergency Egress	The exit door does not provide a pad outside of the door swing or an accessible route to the walkway for 10 feet. This would be for emergency egress.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. You may want to consider a curb ramp near this area to easily get into the parking lot.	1	\$ 350.00	\$ 420.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The doors to the informal meeting room has one door that closes too quickly at 4 seconds and one door with an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00					
	Township Hall & AV Counting Board	Coat Hook	The two sets of coat hooks are mounted too high at 54 inches AFF.	ADAAG 222.1 & ADAAG 308	Provide 5% of the coat hooks, but not less than one, at a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. Consider adding additional coat hooks at the lower height.	4	\$ 200.00	\$ 240.00					
	Township Hall & AV Counting Board	Drinking Fountain	The drinking fountain provides a wheelchair height but not a standing height.	ADAAG 211 & ADAAG 602	Provide another individual drinking fountain at a standing height between 38 inches minimum to 43 inches maximum to the spout. Option: Remove existing drinking fountain and install a single Hi-Lo drinking fountain that provides a wheelchair accessible fountain with a spout at 36 inches maximum and a standing drinking fountain with a height between 38 inches minimum and 43 inches maximum. The toe clearance should be a minimum of 9 inches.	4	\$ 2,300.00	\$ 2,760.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The hall door near the drinking fountain and restrooms closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Hall & AV Counting Board	Signage	The men's restroom sign is mounted on the door and not of an accessible design.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The men's restroom door has an opening force too high at 17 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Sink - Protective Pipe Wrapping	The men's restroom sink does not provide protective pipe wrapping.	ADAAG 606.5	Provide a protective cover or protective pipe wrapping on the water shut offs and drain pipes.	3	\$ 75.00	\$ 90.00					
	Township Hall & AV Counting Board	Sink - Faucet	The men's restroom sink does not provide accessible sink faucet.	ADAAG 606.4	Provide a lever-operated, push-type or electronically controlled faucet. Self-closing faucets should remain open for at least 10 seconds. Push-type or lever-operated faucets should require not more than 5 lbs. to operate.	3	\$ 600.00	\$ 720.00					
	Township Hall & AV Counting Board	Toilet - Accessible Stall Design	The men's restroom stall is not of an accessible design.	ADAAG 604 & ANSI 604.5.1	Provide an accessible stall that is a minimum of 60 inches wide and a minimum of 56 inches deep with a minimum 42 inches side grab bar mounted 12 inches maximum from the corner and a 36 inches rear grab bar mounted 12 inches minimum from the centerline and 24 inches from the centerline to the transfer side of the toilet. Also provide a vertical grab bar that is 18 inches minimum in length and mounted 39 inches to 41 inches from the floor and 39 inches to 41 inches to the centerline from the back wall. The toilet centerline should be 16 inches to 18 inches from the nearest wall and a minimum 17 inches to a maximum 19 inches to the top of the seat. This will require removal of the adjacent toilet and taking over that space. Check plumbing codes to determine if this is acceptable related to the fixture count.	3	\$ 4,500.00	\$ 5,400.00					
	Township Hall & AV Counting Board	Signage	The women's restroom sign is mounted on the door and not of an accessible design.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The women's restroom door has an opening force too high at 18 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Sink - Protective Pipe Wrapping	The women's restroom sink does not provide protective pipe wrapping.	ADAAG 606.5	Provide a protective cover or protective pipe wrapping on the water shut offs and drain pipes.	3	\$ 75.00	\$ 90.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Hall & AV Counting Board	Clear Floor Space	The women's restroom sink is partially blocked by the storage cabinet and does not provide the clear floor space for pulling under the sink.	ANSI 606	Remove the storage cabinet to provide the clear floor space to pull underneath the sink.	3	\$ 50.00	\$ 60.00					
	Township Hall & AV Counting Board	Toilet - Accessible Stall Design	The women's restroom stall is not of an accessible design.	ADAAG 604 & ANSI 604.5.1	Provide an accessible stall that is a minimum of 60 inches wide and a minimum of 56 inches deep with a minimum 42 inches side grab bar mounted 12 inches maximum from the corner and a 36 inches rear grab bar mounted 12 inches minimum from the centerline and 24 inches from the centerline to the transfer side of the toilet. Also provide a vertical grab bar that is 18 inches minimum in length an mounted 39 inches to 41 inches from the floor and 39 inches to 41 inches to the centerline from the back wall. The toilet centerline should be 16 inches to 18 inches from the nearest wall and a minimum 17 inches to a maximum 19 inches to the top of the seat. This will require removal of the adjacent toilet and taking over that space. Check plumbing codes to determine if this is acceptable related to the fixture count.	3	\$ 4,500.00	\$ 5,400.00					
	Township Hall & AV Counting Board	Door - Hardware	The door at the restrooms near the Boardroom has round door hardware.	ADAAG 404.2.7	Replace door hardware with hardware that does not require tight grasping, tight pinching or twisting of the wrist, such as lever hardware.	1	\$ 350.00	\$ 420.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The door at the restrooms near the Boardroom has a broken closer but will be assumed is not accessible.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Counter - Height	The Treasurer Department counter is too high at 41 inches AFF.	ADAAG 904.3.3	Provide a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations. In new	2	\$ 645.00	\$ 774.00					
	Township Hall & AV Counting Board	Counter - Height	The Assessing Department counter is too high at 41 inches AFF.	ADAAG 904.3.3	Provide a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations.	2	\$ 645.00	\$ 774.00					
	Township Hall & AV Counting Board	Counter - Height	The Zoning, Utilities and Clear large counter is too high at 36 inches.	ADAAG 904.3.3	Provide a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations. Consider a centralized section that could be used by all departments as needed.	2	\$ 645.00	\$ 774.00					
	Township Hall & AV Counting Board	Reach Range - Brochure	The brochure holder is mounted too high 62 inch AFF and 76 inch AFF to the top holders.	ADAAG 308	Lower the brochure/flyer holder to be at 48 inches AFF. Or distribute the materials so each type is at a lower height. UD - Mount all brochure racks no higher than 48 inches AFF.	4	\$ 100.00	\$ 120.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Hall & AV Counting Board	Door - Interior Opening Force	The staff women's restroom door has an opening force too high at 8 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Toilet - Height	The staff women's restroom toilet is mounted too low at 16 inches.	ADAAG 604.4	Provide a toilet with height at 17 inches to 19 inches to the top of the toilet seat.	3	\$ 1,650.00	\$ 1,980.00					
	Township Hall & AV Counting Board	Toilet - Paper Dispenser	The staff women's restroom toilet paper is mounted too far away at 11 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00					
	Township Hall & AV Counting Board	Toilet - Grab Bars	The staff women's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Stall - Hardware	The staff women's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Stall - Hardware	The staff women's restroom stall door does not provide handles on both sides.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00					
	Township Hall & AV Counting Board	Door - Interior Opening Force	The staff men's restroom door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Hall & AV Counting Board	Toilet - Height	The staff men's restroom toilet is mounted too low at 16 inches.	ADAAG 604.4	Provide a toilet with height at 17 inches to 19 inches to the top of the toilet seat.	3	\$ 1,650.00	\$ 1,980.00					
	Township Hall & AV Counting Board	Toilet - Paper Dispenser	The staff men's restroom toilet paper is mounted too far away at 10 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00					
	Township Hall & AV Counting Board	Toilet - Grab Bars	The staff men's restroom does not provide a vertical grab bar.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Stall - Hardware	The staff men's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00					
	Township Hall & AV Counting Board	Stall - Hardware	The staff men's restroom stall door does not provide handles on both sides.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Library & Precinct #8	Accessible Parking - Slope	The cross slope in the parking space nearest the entrance is too steep at 3.2%.	ADAAG 502.4	Regrade the parking spaces on the shortest accessible route to be no steeper than 2% in all directions.	1	\$ 1,000.00	\$ 1,200.00					
	Township Library & Precinct #8	Gap	The gap at the head of the access aisle by the curb ramp is too wide at 1 inch.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch. This maybe address during the leveling process.	1	\$ 175.00	\$ 210.00					
	Township Library & Precinct #8	Running Slope	The running slope up to the public entrance is too high at up to 9.8% for 8 feet.	ADAAG 403.3	Remove and regrade section to provide an accessible route with a running slope no greater than 5% and a cross slope no greater than 2% for 16 feet.	1	\$ 1,525.00	\$ 1,830.00					
X	Township Library & Precinct #8	Mats	There are 7 mats at the entrance to the library that are too light and could be a tripping hazard.	ADAAG 302.2	Provide a mat with a heavier backing or tape the mat to the floor.	1	\$ 1,050.00		FY 16/17	Library took initiative on their list of tasks	Library ordered and installed ADA compliant mats from Rental Company 8/17/16	2016 DAH	Included in rental agreement
	Township Library & Precinct #8	Door - Interior Opening Force	The door into the library has an opening force too high at 8 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Library & Precinct #8	Counter - No Clear Space	A lower counter is provided at the service area but is covered with items.	ADAAG 904.3.3	Keep the counter area clear of items so it is useable when requested or needed.	2	\$ 50.00	\$ 60.00					
X	Township Library & Precinct #8	Clear Floor Space	Remove the small shelf at Computer Station #2 and #4 to provide the clear floor space requirement.	ADAAG 226 & ADAAG 902	Remove the small shelving to provide a knee and toe clearance between 17 inches to 25 inches.	2	\$ 300.00		FY 16/17	Library took initiative on their list of tasks	Library removed small shelf on station #2 and #4 8/23/16	2016 DAH	Labor
	Township Library & Precinct #8	Clear Floor Space	The Audio Room is too narrow at 32 inches because of the shelving unit.	ADAAG 403.5.1	Move the shelving unit to provide a clear accessible route that is a minimum 36 inches wide but can narrow down to 32 inches but for no more that 24 inches.	1	\$ 100.00	\$ 120.00					
	Township Library & Precinct #8	Reach Range - Brochure	The smaller brochure rack is mounted 58 inches AFF to the to holder.	ADAAG 308	Lower the brochure/flyer holder to be at 48 inches AFF. Or distribute the materials so each type is at a lower height. UD - Mount all brochure racks no higher that 48 inches AFF.	4	\$ 100.00	\$ 120.00					
	Township Library & Precinct #8	Reach Range - Brochure	The large brochure rack is too high at 61 inches AFF and 71 inches AFF to the brochure holder.	ADAAG 308	Lower the brochure/flyer holder to be at 48 inches AFF. Or distribute the materials so each type is at a lower height. UD - Mount all brochure racks no higher that 48 inches AFF.	4	\$ 100.00	\$ 120.00					
	Township Library & Precinct #8	Door - Interior Opening Force	The women's restroom door opening force is too high at 13 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Library & Precinct #8	Stall - Hardware	The women's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Library & Precinct #8	Stall - Hardware	The women's restroom stall does not provide an inside handle.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00					
	Township Library & Precinct #8	Toilet - Paper Dispenser	The women's restroom toilet paper is mounted too far in front at 15 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00					
	Township Library & Precinct #8	Toilet - Disposal	The women's tampon disposal is mounted too far way at 30 inches.	ADAAG 308	Relocate the feminine napkin disposal to be no more than 9 inches maximum in front of the toilet if mounted on the sidewall or no more than 20 inches from the toilet if mounted on the back wall. The tampon trash can should be mounted no higher than 48 inches on either wall.	4	\$ 100.00	\$ 120.00					
	Township Library & Precinct #8	Door - Interior Opening Force	The men's restroom door opening force is too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Library & Precinct #8	Stall - Hardware	The men's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00					
	Township Library & Precinct #8	Stall - Hardware	The men's restroom stall does not provide an inside handle.	ADAAG 604.8.1.2	Provide door pulls complying with ADAAG 404.2.7 on both sides of the door near the latch.	3	\$ 200.00	\$ 240.00					
	Township Library & Precinct #8	Toilet - Paper Dispenser	The men's restroom toilet paper is mounted too far in front at 15 inches.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00					
	Township Library & Precinct #8	Door - Interior Opening Force	Meeting Room A door has an opening force too high at 9 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Library & Precinct #8	Door - Interior Opening Force	Meeting Room B door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Township Library & Precinct #8	Door - Exterior Opening Force	Two exit doors are alarmed but it is assumed the opening force and/or closing speed is too high.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 200.00	\$ 240.00					
	Township Library & Precinct #8	Coat Hook	The two coat hangers are mounted too high at 53 inches AFF.	ADAAG 222.1 & ADAAG 308	Provide 5% of the coat hooks, but not less than one, at a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. Consider adding additional coat hooks at the lower height.	4	\$ 200.00	\$ 240.00					
	Township Library & Precinct #8	Protruding Object	The two coat hangers protrude out too far at 53 inches AFF.	ADAAG 307	Provide a cane detectable barrier, such as a side panel, that is below 27 inches and the width of the protruding object.	1	\$ 600.00	\$ 720.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Township Library & Precinct #8	Door - Exterior Opening Force	The door out to the parking lot is alarmed but is assumed to have an opening force too high and/or close too quickly.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	1	\$ 100.00	\$ 120.00					
	Township Library & Precinct #8	Door - Exterior Opening Force	The door out to the garden area has an opening force too high at 14 lbs.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	1	\$ 100.00	\$ 120.00					
	Lakeland Trail - Village Trailhead	Trash Can	A blue trash can to the east of the Village Trailhead parking is 4 feet off of the trail/accessible route.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00	Long Range in the 5-year Parks & Recreation Master Plan				
	Lakeland Trail - Village Trailhead	Accessible Parking - Access Aisle	The Village Trailhead has 17 parking's space but 4 accessible spaces of which two do not provide access aisles.	ADAAG 502	Unless this parking space gets heavy use consider changings at least two parking spaces or three parking's space back to regular parking space. Restrip with white paint to cover the present blue color.	1	\$ 300.00	\$ 360.00					
	Lakeland Trail - Village Trailhead	Trash Can	The trash can near the parking lot is off the accessible route for 6 feet.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00	Long Range in the 5-year Parks & Recreation Master Plan				
	Lakeland Trail - Village Trailhead	Trash Can	The recycle can and trailhead information sign are 5 feet off the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 175.00	\$ 210.00					
	Lakeland Trail - Village Trailhead	Signage	No trailhead sign is provided with details on the trail surface, slopes, etc.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.11	Trail Recommendation: Provide a trailhead sign that includes information on 1) the length of the trail or trail segment, 2) Surface type, 3) Typical and minimum tread width, 4) Typical and maximum running slope, 5) and typical and maximum cross slope.	2	\$ 250.00	\$ 300.00					
X	Lakeland Trail - West	Truncated Domes	The truncated domes at the west side of Hamburg Road are in poor condition.	ADAAG 705	Provide truncated domes that go the width of the trail and 24 inches deep where it meets the road. Provide a color that contrast with the walkway surface. Truncated dome tiles are typically a more durable solution.	1	\$ 525.00		FY 17/18 in 5-year Parks Master Plan	Truncated Domes completed on all intersections	2021		30,000 less \$6,000 received from Friends of Lakelands Trail (Grant)
	Lakeland Trail - West	Reach Range - Dispenser	The dog dispenser and trash can is 8 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 275.00	\$ 330.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Lakeland Trail - West	Bench	The bench at Hamburg Road does not provide a route to it for 5 feet or companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: Provide at least 20% but no less than two benches to provide a clear ground space of at least 30 inches by 48 inches positioned near the bench with one side adjoining the walkway. The clear ground space should have a slope no steeper than 2% in all directions. The clear ground space should not overlap the accessible route or another clear ground space. UD - Provide benches with armrests, backs, seat height between 17 inches AFF to 19 inches AFF maximum and no gaps between the seat and backrest.	2	\$ 350.00			Bench with companion seating was installed, and this bench which was referenced in 2016 has been removed. New bench was part of the Commemorative Bench Program, and funded by a resident.			\$ -
	Lakeland Trail - West	Trash Can	A trash can to the west of the Hamburg Road is 4 feet off of the trail/accessible route.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00	Long Range in the 5-year Parks & Recreation Master Plan				
	Lakeland Trail - West	Trash Can	The dog dispenser and trash can is 8 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 350.00	\$ 420.00					
X	Lakeland Trail - West	Bench	A bench at the 7 Mile Marker is not on an accessible route or provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: Provide at least 20% but no less than two benches to provide a clear ground space of at least 30 inches by 48 inches positioned near the bench with one side adjoining the walkway. The clear ground space should have a slope no steeper than 2% in all directions. The clear ground space should not overlap the accessible route or another clear ground space. UD - Provide benches with armrests, backs, seat height between 17 inches AFF to 19 inches AFF maximum and no gaps between the seat and backrest.	2	\$ 350.00			Bench with companion seating was installed, and this bench which was referenced in 2016 has been removed. New bench was part of the Commemorative Bench Program, and funded by a resident.			\$ -
	Lakeland Trail - Merrill Road	Gap	There is a gap on the north side of tracks of 3/4 inch.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 175.00	\$ 210.00	In 5-year Parks Master Plan				
	Lakeland Trail - Merrill Road	Gap	The train tracks have a gap too wide at 3 1/2 inches.	ADAAG 402 & ADAAG 810.10	Provide wheel flanges the provide an opening no greater than 2 1/2 inches.	1	\$ 500.00	\$ 600.00	In 5-year Parks Master Plan				
	Lakeland Trail - Merrill Road	Cross Slope	The trail along Merrill Road has a cross slope too steep at up to 3.2% for 60 feet. This slope collects debris.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: Remove and regrade section to provide a cross slope no steeper than 2%.	2	\$ 2,100.00	\$ 2,520.00	In 5-year Parks Master Plan				
	Lakeland Trail - Merrill Trailhead	Abrupt Transition	A sunken area at the turn up to Merrill Trailhead parking is too deep at 1 inch.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.6	Trail Recommendation: Fill in or replace section of asphalt trail to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 175.00	\$ 210.00					
	Lakeland Trail - Merrill Trailhead	Running Slope	The running slope of the east trail is 7.9% for 120 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: While the present trial slopes meet the propose requirements, consider when resurfacing the trial in the future to lessen the slope to the greatest extent possible. 5% or less running sloped would be preferred.	NA	NA	#VALUE!					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Lakeland Trail - Merrill Trailhead	Running Slope	The running slope for the trail at the Gulch sign is 6.7% for 32 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: While the present trial slopes meet the propose requirements, consider when resurfacing the trial in the future to lessen the slope to the greatest extent possible. 5% or less running sloped would be preferred.	NA	NA	#VALUE!					
	Lakeland Trail - Merrill Trailhead	Cross Slope	The cross slope of the trail at the intersection of walkways is too steep at 6.1% for 38 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: When concrete, asphalt or boards are used then the cross slope can be no steeper than 2%.	2	\$ 1,350.00	\$ 1,620.00					
IP	Lakeland Trail - Merrill Trailhead	Bench	The bench at the turn from the trail to the parking lot is not connected to the accessible route or provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.			Bench was installed for Neilson/Koeble, need to install gravel path to feature in Spring 2023			
IP	Lakeland Trail - Merrill Trailhead	Bench	The bench at the parking lot is not connected to the accessible route or provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.			Bench was installed for Neilson/Koeble, need to install gravel path to feature in Spring 2023			
	Lakeland Trail - Merrill Trailhead	Trash Can	The dog dispenser and trash can is 8 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 275.00	\$ 330.00					
	Lakeland Trail - Merrill Trailhead	Accessible Route - New	The information bulletin board and payment box is not on an accessible route for 25 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 875.00	\$ 1,050.00		QR Code system has been suggested. Accessible route to kiosk should be provided.			
	Lakeland Trail - Merrill Trailhead	Signage	No trailhead sign is provided with details on the trail surface, slopes, etc.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.11	Trail Recommendation: Provide a trailhead sign that includes information on 1) the length of the trail or trail segment, 2) Surface type, 3) Typical and minimum tread width, 4) Typical and maximum running slope, 5) and typical and maximum cross slope.	2	\$ 250.00	\$ 300.00					
X	Lakeland Trail - Merrill Trailhead	Portable Toilet - Accessible Route	The portable toilet is not on an accessible route for 12 feet.	ADAAG 213.2	When the company delivers a portable toilet make sure they locate them on an accessible route. Option: Create an accessible route that complies with ADAAG 403.	3	N/A		FY 17/18 in 5-year Parks Master Plan	Screening should be provided for portable toilets, and paths should be better denlinediated and/or provided.	FY 19/20 Requested the vendor relocate all units - DH	Inspection takes place each year by Parks Coordinator	\$ -
	Lakeland Trail - Merrill Trailhead	Accessible Parking - Van	The accessible parking is not marked with a van accessible sign.	ADAAG 502.6	At the van accessible parking spaces, under the International Symbol of Accessibility sign provide a "Van Accessible" sign mounted 60 inches minimum AFF to the bottom of the sign.	1	\$ 100.00	\$ 120.00					
	Lakeland Trail - Merrill Trailhead	Bench	The benches and trash cans just west of Merrill Road heading west are not on an accessible route for 40 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench and Trash Can Recommendation: Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches and connect to the companion seating of the bench.	2	\$ 1,400.00	\$ 1,680.00		These are in the Boy Scout respite area, which is an area listed as needing updates for the Commemorative Bench Program.			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Lakeland Trail - Merrill Trailhead	Gap	The gaps at the short wooden bridge to the benches and trash can are too wide at 3/4 inch.	ADAAG 302.3	Adjust and add sections of the wooden walkway to provide openings no greater than 1/2 inch. (Small bridge in Scout Respite area)	1	\$ 350.00	\$ 420.00		These are in the Boy Scout respite area, which is an area listed as needing updates for the Commemorative Bench Program.			
	Lakeland Trail - Merrill Trailhead	Gap	The east side for the bridge over the river has a gap and sunken area.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 175.00	\$ 210.00		Huron River Bridge which is slated for replacement. Grants pending. Supervisor Project.			
	Lakeland Trail - Merrill Trailhead	Gap	The bridge boards have gaps too wide at up to 1 inch.	ADAAG 302.3	Adjust and add sections of the wooden walkway to provide an opening no greater than 1/2 inch.	1	\$ 1,000.00	\$ 1,200.00		Huron River Bridge which is slated for replacement. Grants pending. Supervisor Project.			
	Lakeland Trail - Merrill Trailhead	Bench	The bench near the bridge does not provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.			Started an Adopt a Bench / Tree Program			
	Lakeland Trail - Merrill Trailhead	Accessible Route - New	The dog dispenser near the boardwalk for the swamp is 5 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 175.00	\$ 210.00					
	Lakeland Trail - Merrill Trailhead	Trash Can	A blue trash can near the boardwalk for the swamp is 5 feet off of the accessible route.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00					
X	Lakeland Trail - Near Pettys	Truncated Domes	The Pettys Road crossing truncated domes are in poor condition on both sides.	ADAAG 705	Provide truncated domes that go the width of the trail and 24 inches deep where it meets the road. Provide a color that contrast with the walkway surface. Truncated dome tiles are typically a more durable solution.	1	\$ 1,050.00	\$ 1,260.00	FY 17/18 in 5-year Parks Master Plan	Truncated Domes completed on all intersections	2021		30,000 less \$6,000 received from Friends of Lakelands Trail (Grant)
	Lakeland Trail - Near Pettys	Accessible Route - Surface	The cross of Pettys Road is in poor condition with gaps, abrupt transitions and broken surfaces.	ADAAG 403.1	Resurface the street to provide a trail crossing surface that is firm and stable with a running slope no steeper than 5% and a cross slope not steeper than 2%, a minimum clear width of 36 inches and gaps no wider than 1/2 inches and abrupt transitions no higher than 1/2 inches.	1	\$ 750.00	\$ 900.00					
	Lakeland Trail - Near Pettys	Abrupt Transition	Two sunken areas are located just west of Pettys Road and are too deep at 1 inch.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.6	Trail Recommendation: Fill in or replace section of asphalt trail to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 350.00	\$ 420.00					
	Lakeland Trail - Behind Carpet Depot	Abrupt Transition	A small bridge just before the train tracks has abrupt transitions of 1 inch on either side.	ADAAG 303	Remove and replace section of asphalt to provide a smooth transition.	1	\$ 350.00	\$ 420.00		This project is slated for the 23.34 FY, currently working on RFP			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Lakeland Trail - Behind Carpet Depot	Gap	The small bridge before the train tracks has gaps too wide at up to 1 inch. The boards are in poor condition.	ADAAG 302.3	Adjust and add sections of the wooden walkway to provide openings no greater than 1/2 inch.	1	\$ 1,500.00	\$ 1,800.00		This project is slated for the 23.34 FY, currently working on RFP			
	Lakeland Trail - Behind Carpet Depot	Cross Slope	The cross slope of the trail south of the train crossing is too steep at 6.4% for 20 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: Provide a cross slope that can be no steeper than 2%.	2	\$ 700.00	\$ 840.00					
	Lakeland Trail - Behind Carpet Depot	Running Slope	The running slope of the trail south of the train track is 13.1% for 30 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: Lessen the running slope to be no more than 12.5% for 10 feet or lessen the slope to be no more than 5% for 75 feet or complies with Table 1017.7.1, Running Slope and Resting Intervals.	2	\$ 2,625.00	\$ 3,150.00					
	Lakeland Trail - Behind Carpet Depot	Gap	The train tracks have a gap too wide at 3 inches.	ADAAG 402 & ADAAG 810.10	Provide wheel flanges the provide an opening no greater than 2 1/2 inches.	1	\$ 500.00	\$ 600.00					
	Lakeland Trail - Merrill Trailhead	Running Slope	The running slope of the trail north of the tracks is too steep at 12.0% for 3 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: Lessen the running slope to be no more than 5% for 8 feet or complies with Table 1017.7.1, Running Slope and Resting Intervals.	2	\$ 300.00	\$ 360.00					
	Lakeland Trail - Behind Carpet Depot	Bench	The bench just past the train crossing is not on an accessible route for 14 feet and does not provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.			Started an Adopt a Bench / Tree Program			
X	Lakeland Trail - Near Girard	Truncated Domes	The truncated domes at Girard Drive are in poor condition on both sides.	ADAAG 705	Provide truncated domes that go the width of the trail and 24 inches deep where it meets the road. Provide a color that contrast with the walkway surface. Truncated dome tiles are typically a more durable solution.	1	\$ 1,050.00		FY 17/18 in 5-year Parks Master Plan	Truncated Domes completed on all intersections	2021		30,000 less \$6,000 received from Friends of Lakelands Trail (Grant)
IP	Lakeland Trail - Near Kress	Accessible Route - Surface	The bridge before Kress Road has boards that are in poor condition and create an uneven surface.	ADAAG 302.3	Replace the wooden walkway to provide openings no greater than 1/2 inch and a smooth transition to the trail. (Bridge was replaced in 2017 which corrected this situation, however, smooth transition is still needed.	1	\$ 2,500.00	\$ 3,000.00	FY 16/17		Boards Replaced April 2017 - Transition grade still needs repair		\$ 8,520.00
X	Lakeland Trail - Near Kress	Truncated Domes	The Kress Road crossing truncated domes are in poor condition on both sides.	ADAAG 705	Provide truncated domes that go the width of the trail and 24 inches deep where it meets the road. Provide a color that contrast with the walkway surface. Truncated dome tiles are typically a more durable solution.	1	\$ 1,050.00		FY 17/18 in 5-year Parks Master Plan	Truncated Domes completed on all intersections	2021		30,000 less \$6,000 received from Friends of Lakelands Trail (Grant)
	Lakeland Trail - Near Kress	Accessible Route - Surface	The crossing of Kress Road is in poor condition with gaps, abrupt transitions and broken surfaces.	ADAAG 403.1	Resurface the street to provide a trail crossing surface that is firm and stable with a running slope no steeper than 5% and a cross slope not steeper than 2%, a minimum clear width of 36 inches and gaps no wider than 1/2 inches and abrupt transitions no higher than 1/2 inches.	1	\$ 750.00	\$ 900.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
IP	Lakeland Trail - Near Kress	Bench	The bench and railroad sign is 6 feet off the accessible route and does not provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.		FY 20.21	Started an Adopt a Bench / Tree Program			
	Lakeland Trail - Near Kress	Accessible Route - New	The dog dispenser near bench and sign is 6 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 200.00	\$ 240.00					
	Lakeland Trail - Pettysville	Running Slope	The south side trail to the tunnel has a running slope up to 11.1% for 95 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: While the present trial slopes meet the propose requirements, consider when resurfacing the trial in the future to lessen the slope to the greatest extent possible. 5% or less running sloped would be preferred.	NA	NA						
	Lakeland Trail - Pettysville	Running Slope	The north side trail to the tunnel has a running slope up to 8.5% for 149 feet.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.7.1	Trail Recommendation: While the present trial slopes meet the propose requirements, consider when resurfacing the trial in the future to lessen the slope to the greatest extent possible. 5% or less running sloped would be preferred.	NA	NA						
	Lakeland Trail - Pettysville	Accessible Route - New	The dog dispenser and trash can is 5 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 275.00	\$ 330.00					
	Lakeland Trail - Pettysville	Cross Slope	The cross slope in front of the bench is too steep at up to 4.0% for 34 feet.	ADAAG 403.3	Remove and regrade section to provide a cross slope no greater than 2%.	2	\$ 1,200.00	\$ 1,440.00					
IP	Lakeland Trail - Pettysville Trailhead	Bench - Companion Seating	The bench does not provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.		FY 20.21	Started an Adopt a Bench / Tree Program			
	Lakeland Trail - Pettysville Trailhead	Accessible Route - New	The trail head bulletin board is not on an accessible route for 20 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 700.00	\$ 840.00	FY 18/19 in 5-year Parks Master Plan				
	Lakeland Trail - Pettysville Trailhead	Signage	No trailhead sign is provided with details on the trail surface, slopes, etc.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.11	Trail Recommendation: Provide a trailhead sign that includes information on 1) the length of the trail or trail segment, 2) Surface type, 3) Typical and minimum tread width, 4) Typical and maximum running slope, 5) and typical and maximum cross slope.	2	\$ 250.00	\$ 300.00					
	Lakeland Trail - Pettysville Trailhead	Accessible Parking - Van	The accessible parking does not note a clearly marked van accessible parking space or a van accessible sign.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 225.00	\$ 270.00	FY 18/19 in 5-year Parks Master Plan				

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Lakeland Trail - Pettysville Trailhead	Accessible Parking - New	No accessible parking is provided at the present portable toilets or BMX area.	ADAAG 502	Provide one accessible parking space with an access aisle a minimum of 60 inches plus a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route. UD - Provide a Universally Designed parking space with a minimum 11 foot (132 inches) parking space and a minimum 5 foot (60 inches) access aisle.	1	\$ 1,175.00	\$ 1,410.00	FY 18/19 in 5-year Parks Master Plan				
	Lakeland Trail - Pettysville Trailhead	Accessible Route - New	No accessible route is provided to the portable toilet for 7 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the portable toilets to the extra asphalt area near the present accessible parking.	3	\$ 250.00	\$ 300.00	FY 18/19 in 5-year Parks Master Plan				
	Lakeland Trail - Pettysville Trailhead	Accessible Route - New	No accessible route is provided to a BMX area for 60 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,100.00	\$ 2,520.00	FY 19/20 in 5-year Parks Master Plan				
	Lakeland Trail - Pettysville Trailhead	Trash Can	A blue trash can to the west of the Pettysville Trailhead parking is 3 feet off of the trail/accessible route.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00					
IP	Lakeland Trail - Pettysville Trailhead	Bench - Companion Seating	The bench and changing route sign is 6 feet off the accessible route and does not provide companion seating.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: See previous notes on benches. Distribute the accessible benches along the full width of the trail.	2	See Previous Notes on Benches.		FY 20.21	Started an Adopt a Bench / Tree Program	7 benches installed in 2022 along LT. Concrete pads and bench placement accommodate companion seat.		Donor funds cost. Hamburg staff handles installation.
	Lakeland Trail - Pettysville	Gap	There is a gap in the trail that is too big at 1 inch. This is located behind Firehouse #11.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1017.6	Trail Recommendation: Fill in or replace section of asphalt trail to provide a flush transition or an opening no greater than 1/2 inch.	2	\$ 175.00	\$ 210.00					
	Lakeland Trail - Pettysville Trail	Trash Can	The dog dispenser and trash can near Chambers Road is 4 feet off of the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 150.00	\$ 180.00					
X	Lakeland Trail - Near Chambers	Truncated Domes	The truncated domes at Chamber Road are in poor condition on both sides.	ADAAG 705	Provide truncated domes that go the width of the trail and 24 inches deep where it meets the road. Provide a color that contrast with the walkway surface. Truncated dome tiles are typically a more durable solution.	1	\$ 1,050.00		FY 17/18 in 5-year Parks Master Plan	Truncated Domes completed on all intersections	2021		30,000 less \$6,000 received from Friends of Lakelands Trail (Grant)
	Lakeland Trail - Near Chambers	Accessible Route - Surface	The road crossing at Chambers Road is gravel.	ADAAG 403.1	Resurface the street to provide a trail crossing surface that is firm and stable with a running slope no steeper than 5% and a cross slope not steeper than 2%, a minimum clear width of 36 inches and gaps no wider than 1/2 inches and abrupt transitions no higher than 1/2 inches.	1	\$ 750.00	\$ 900.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Lakeland Trail - Near Chambers	Abrupt Transition	The bridge just past Chambers Road has abrupt transition at the edges of 1 inch.	ADAAG 303	Remove and replace section of asphalt to provide a smooth transition. Some of the boards appear loose and could also be screwed down tighter.	1	\$ 350.00		FY 22/23	Hay Creek Bridge Project - Completed 2022 - MDNR Grant #TF20-0145	9/7/2022	IMEG	\$ 200,280.93
X	Lakeland Trail - Near Chambers	Gap	The bridge just past Chambers Road has gaps too wide at 1 inch.	ADAAG 302.3	Adjust and add sections of the wooden walkway to provide openings no greater than 1/2 inch.	1	\$ 1,500.00		FY 22/23	Hay Creek Bridge Project - Completed 2022 - MDNR Grant #TF20-0146	9/8/2022	IMEG	\$ 200,280.93
	Lakeland Trail - Pettysville Trail	Trash Can	The trash can past Chambers Road is 8 feet off the accessible route.	<u>Proposed</u> Outdoor Developed Areas Guidelines 1011	Trash Can Recommendation: Relocate trash can nearer the trail as part of your regular policy. For a forward approach provide a trash can within 24 inches and a minimum clear ground space of 36 inches by 48 inches or for a side approach provide a trash can within 24 inches and a minimum clear ground space of 30 inches by 60 inches.	4	\$ 50.00	\$ 60.00					
	Lakeland Trail - Pettysville Trail	Accessible Route - New	The dog waste bags and trash can is 6 feet off the accessible route.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches. Option: Relocate the dispenser and trash can within 2 feet for the trail.	2	\$ 150.00	\$ 180.00					
X	Livingston County Wildlife - Precinct #7	Accessible Parking - Access Aisle	Two accessible parking space are provided but neither one has an access aisle.	ADAAG 502.3	Restripe the accessible parking space's access aisle to provide an access aisle that is a minimum of 60 inches.	1	\$ 200.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential		\$ 120.00
N/A	Livingston County Wildlife - Precinct #7	Abrupt Transition	There is a 3/4 inch abrupt transition at the base of the ramp and parking lot.	ADAAG 303	Remove and replace section of asphalt to provide a smooth transition. This maybe corrected when replacing the concrete noted below.	1	\$ 175.00			We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			
N/A	Livingston County Wildlife - Precinct #7	Cross Slope	The cross slope at the bottom of the ramp is too steep at up to 4.1% for 8 feet.	ADAAG 403.3	Remove and regrade section to provide a cross slope no greater than 2%.	1	\$ 550.00			We are using for precinct, but are not in control of their maintenance.			
N/A	Livingston County Wildlife - Precinct #7	Ramp - Handrails	The ramp does not provide proper handrail extensions, the handrails would be required to extend an additional 7 feet at the bottom (on both sides) and the present handrails are not of a proper design for 20 feet	ADAAG 405.8	Provide handrails with extensions on both sides of the ramp for a total of 54 feet. Mount the handrails to 34 inches to 38 inches to the top of the gripping surface.	1	\$ 2,100.00			We are using for precinct, but are not in control of their maintenance.			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Livingston County Wildlife - Precinct #7	Door - Hardware	The interior front door hardware is round.	ADAAG 404.2.7	Replace door hardware with hardware that does not require tight grasping, tight pinching or twisting of the wrist, such as lever hardware.	1	\$ 350.00		FY 16/17	Task Completed by Parks & ADA Coordinator	10/2016 Purchased and used Accessible Knob cover for 11/2016 Presidential Election		\$ 8.00
	Manly Bennett Park - West	Accessible Parking - New	There are 4 accessible parking spaces but the parking lot is gravel only. The size of the parking lot appears to require more accessible parking.	ADAAG 502	Provide one accessible parking space with an access aisle a minimum of 60 inches plus a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route. UD - Provide a Universally Designed parking space with a minimum 11 foot (132 inches) parking space and a minimum 5 foot (60 inches) access aisle.	1	\$ 3,525.00	\$ 4,230.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Accessible Route - New	No accessible route is provided west of the soccer fields - unpaved	ADAAG 502	Provide continuation with a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	1	\$ 50,000.00	\$ 60,000.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Accessible Parking - Van	No van accessible parking space is indicated.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 1,175.00	\$ 1,410.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Accessible Route - New	No accessible route is provided from the two accessible parking areas for 11 feet. Provide one at each parking area.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	1	\$ 775.00	\$ 930.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Accessible Route - New	No accessible route is provided to the brochure and bulletin board for 21 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 700.00	\$ 840.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Handrails	The walkway up to the gazebo is a ramp slope but no handrails are provided for 8 feet.	ADAAG 403.3	Remove and regrade section to provide an accessible route with a running slope no greater than 5% and a cross slope no greater than 2% for 14 feet. This could address the abrupt transition issue noted below.	2	\$ 500.00	\$ 600.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Abrupt Transition	There is an abrupt transition too high at 1 1/2 inches at the gazebo.	ADAAG 303	Remove and replace section of asphalt to provide a smooth transition.	1	\$ 175.00	\$ 210.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park	Reach Range - Dispenser	The hand sanitizer in the portable toilet is too high at 55 inches AFF.	ADAAG 213.2	Confirm with the company that you use that their portable toilets are fully accessible and meet all accessibility standards.	3	NA						

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - West	Protruding Object	The AED protrudes out at 7 inches and is 57 inches to the bottom.	ADAAG 307	Relocate the element out of the accessible route or provide a cane detectable barrier such as a permanent trash can mounted underneath and no higher than 27 inches AFF to the bottom of the trash can.	1	\$ 150.00	\$ 180.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Reach Range - Dispenser	The AED is not within reach range.	ANSI 308	Remount the AED to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. If concern for children playing with this then lower to what is determined as the best possible height.	2	\$ 150.00	\$ 180.00					
	Manly Bennett Park - West	Gap	There are 8 gaps in the walkway that are too wide at up to 1 inch for 14 feet.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 1,400.00	\$ 1,680.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Counter - Height	There are two counters provided but both are mounted too high at 40 inches.	ADAAG 904.3.3	Provide one of the counters with a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations. In new construction at least one full counter should meet this height. West Park Concession Stand.	2	\$ 645.00	\$ 774.00	FY 18/19 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Protruding Object	The two counters protrude out 10 1/4 inches at 40 inches to the bottom.	ADAAG 307	Provide a cane detectable barrier below 27 inches and the width of the protruding object. West Park Concession Stand.	1	\$ 600.00	\$ 720.00	FY 18/19 bo 5-year Parks Master Plan				
	Manly Bennett Park - West Concession	Signage	The women's restrooms sign is mounted too high at 63 inches to the bottom letters.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Manly Bennett Park - West Concession	Door - Interior Opening Force	The women's restroom door opening force is too high at 16 lbs.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00					
	Manly Bennett Park - West Concession	Door - Hardware	The women's restroom lock is not of an accessible design.	ADAAG 309	Provide a lock with an operable part that does not require tight grasping, pinching or twisting of the wrist and does not require more than 5 lbs. of pressure to operate.	3	\$ 750.00	\$ 900.00					
	Manly Bennett Park - West Concession	Reach Range - Dispenser	The women's restroom paper towel dispenser is mounted too high at 54 1/2 inches AFF.	ADAAG 308	Remount the paper towel dispenser to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches.	3	\$ 150.00	\$ 180.00					
	Manly Bennett Park - West Concession	Signage	The men's restrooms sign is mounted too high at 63 inches to the bottom letters.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Manly Bennett Park - West Concession	Door - Interior Opening Force	The men's restroom door opening force is too high at 16 lbs.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - West Concession	Door - Hardware	The men's restroom lock is not of an accessible design.	ADAAG 309	Provide a lock with an operable part that does not require tight grasping, pinching or twisting of the wrist and does not require more than 5 lbs. of pressure to operate.	3	\$ 750.00	\$ 900.00					
	Manly Bennett Park - West Concession	Reach Range - Dispenser	The men's restroom paper towel dispenser is mounted too high at 55 inches AFF.	ADAAG 308	Remount the paper towel dispenser to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches.	3	\$ 150.00	\$ 180.00					
	Manly Bennett Park - West Concession	Clear Floor Space	The mop cleaning bucket is in the clear floor space of the men's restroom toilet.	ADAAG 305	Relocate the mop cleaning bucket to provide a clear floor space of at least 30 inches wide by 48 inches deep that is connected by an accessible route.	2	\$ 250.00	\$ 300.00					
	Manly Bennett Park - West	Gap	A gap from the walkway to the playground ramp is too wide at 8 inches.	ADAAG 1008.2.5	Provide a ramp extension or transition plate from the ramp to the walkway. Option: Fill in gap with walkway material and provide a smooth transition.	2	\$ 300.00	\$ 360.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Playground - Transfer Platform	The playground does not provide a proper transfer platform or ramp to the elevated play components.	ADAAG 1008.3.1	If possible add a transfer platform or ramp to connect to at least 50% of these elevated play components. Because of the age and design of this playground it may need to be considered for replacement.	2	\$ 2,000.00	\$ 2,400.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - West	Playground - Surface Slope	The slopes at the spinner are too steep at 20.2% and 28.3%.	ADAAG 1008.2	Provide regular maintenance of the surface to provide a running slope and a cross slope no steeper than 2%. The surface should meet all ASTM standards for fall zones.	2	\$ 200.00	\$ 240.00					
	Manly Bennett Park - West	Playground - Surface Slope	The swings have slopes too steep at 12.7% to 19.3% and seat heights between 25 inches and 30 inches.	ADAAG 1008.4.4	Provide a regular maintenance to the play surface to provide a seat less than 24 inches off the ground and a slope under the swings no greater than 2%. Consider a mat under the swing to prevent kick-out of surface material. An accessible swing with a seat would be recommended at some point.	2	\$ 100.00	\$ 120.00					
IP	Manly Bennett Park - West	Bench	The benches at the playground are too high at 19 inches to 22 1/2 inches.	<u>Proposed</u> Outdoor Areas Standards ADAAG 1011	Bench Recommendation: Lower a bench or provide additional playground surface material to provide a seat height between 17 inches AFF minimum to 19 inches AFF maximum. UD - Provide benches with armrests, backs and no gaps between the seat and backrest.	2	\$ 1,400.00	\$ 1,680.00	MNRTF Grant applied for to replace WP Playground 2022	Started an Adopt a Bench / Tree Program			
	Manly Bennett Park - Flyers	Accessible Parking - New	No accessible parking is provided at each bleacher.	ADAAG 502	Provide one accessible parking space with an access aisle a minimum of 60 inches plus a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route. UD - Provide a Universally Designed parking space with a minimum 11 foot (132 inches) parking space and a minimum 5 foot (60 inches) access aisle.	1	\$ 1,175.00	\$ 1,410.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - Flyers	Accessible Parking - Van	No van accessible space is provided. See note above related to parking in this area.	ADAAG 502	Provide one of the accessible parking spaces to provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route.	1	\$ 1,175.00	\$ 1,410.00					
	Manly Bennett Park - Flyers	Accessible Route - New	No accessible route is provided to the practice pad area for 50 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,750.00	\$ 2,100.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Flyers	Accessible Route - New	No accessible route is provided to the work table for 60 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,100.00	\$ 2,520.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Flyers	Picnic Table	No accessible picnic tables are provided at the main tent area.	<u>Proposed</u> Outdoor Developed Areas Guidelines ADAAG 245 & 1011	Picnic Table Recommendation: At least 20% of picnic tables, but no less than two, be of an accessible design, connected to an accessible route. Relocate or purchase two accessible picnic tables (\$750/each) and locate them on an accessible surface (\$1,000).	2	\$ 3,500.00	\$ 4,200.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - Flyers	Accessible Route - New	No accessible route is provided to the large picnic shelter with grills for 142 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 4,975.00	\$ 5,970.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Flyers	Picnic Table	The large picnic shelter have 3 picnic tables but none are accessible.	<u>Proposed</u> Outdoor Developed Areas Guidelines ADAAG 245 & 1011	Picnic Table Recommendation: At least 20% of picnic tables, but no less than two, be of an accessible design, connected to an accessible route. Relocate or purchase two accessible picnic tables (\$750/each) and locate them on an accessible surface (\$1,000).	2	\$ 3,500.00	\$ 4,200.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - Football #2	Accessible Parking - New	No accessible parking is provided at the rugby field.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 1,175.00	\$ 1,410.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Football #2	Accessible Route - New	No accessible route is provided to the bleachers and player benches for 334 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 11,700.00	\$ 14,040.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Football #2	Bleacher - Companion Seating	No companion seating is provide at the bleachers.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 1,200.00	\$ 1,440.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - Football #2	Player Bench - Companion Seating	No companion seating is provided at the player benches.	ADAAG 221.2.1.4 & 802.1	Connect the accessible route to the companion seating space on next to the player bench that has a 36 inches by 48 inches clear floor space from the front or rear or provide a 36 inches by 60 inches clear floor space for a side approach.	2	\$ 300.00	\$ 360.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - Volleyball	Accessible Parking - New	No accessible parking is provided at the sand volleyball.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 1,175.00	\$ 1,410.00					
	Manly Bennett Park - Volleyball	Accessible Route - New	No accessible route is provided to the sand volleyball for 64 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,250.00	\$ 2,700.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the west bleachers for 57 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,000.00	\$ 2,400.00					
	Manly Bennett Park - Baseball #1	Bleacher - Companion Seating	No companion seating is provide to the west bleachers.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 600.00	\$ 720.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the west player bench for 22 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 775.00	\$ 930.00					
	Manly Bennett Park - Baseball #1	Player Bench - Companion Seating	No companions seating is provided at the west player bench.	ADAAG 221.2.1.4 & 802.1	Connect the accessible route to the companion seating space on next to the player bench that has a 36 inches by 48 inches clear floor space from the front or rear or provide a 36 inches by 60 inches clear floor space for a side approach.	2	\$ 300.00	\$ 360.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the second set of west bleachers for 40 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,400.00	\$ 1,680.00					
	Manly Bennett Park - Baseball #1	Bleacher - Companion Seating	No companion seating is provide to the west bleachers.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 600.00	\$ 720.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the equipment box for 31 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,100.00	\$ 1,320.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the north bleachers for 51 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,800.00	\$ 2,160.00					
	Manly Bennett Park - Baseball #1	Bleacher - Companion Seating	No companion seating is provided at the north bleachers.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 600.00	\$ 720.00					
	Manly Bennett Park - Baseball #1	Accessible Route - New	No accessible route is provided to the north player bench for 36 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,275.00	\$ 1,530.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - Baseball #1	Player Bench - Companion Seating	No companion seating is provided to the north player bench.	ADAAG 221.2.1.4 & 802.1	Connect the accessible route to the companion seating space on next to the player bench that has a 36 inches by 48 inches clear floor space from the front or rear or provide a 36 inches by 60 inches clear floor space for a side approach.	2	\$ 300.00	\$ 360.00					
	Manly Bennett Park - Baseball #2/3	Accessible Route - New	No accessible route is provided to the east bleachers for 55 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,925.00	\$ 2,310.00					
	Manly Bennett Park - Baseball #2/3	Bleacher - Companion Seating	No companion seating is provided to the east bleachers.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 600.00	\$ 720.00					
	Manly Bennett Park - Baseball #2/3	Accessible Route - New	No accessible route is provided to the east player bench for 35 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,225.00	\$ 1,470.00					
	Manly Bennett Park - Baseball #2/3	Player Bench - Companion Seating	No companions seating is provided at the east player bench.	ADAAG 221.2.1.4 & 802.1	Connect the accessible route to the companion seating space on next to the player bench that has a 36 inches by 48 inches clear floor space from the front or rear or provide a 36 inches by 60 inches clear floor space for a side approach.	2	\$ 300.00	\$ 360.00					
	Manly Bennett Park - Baseball #2/3	Accessible Route - New	No accessible route is provided to the north player bench for 35 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,225.00	\$ 1,470.00					
	Manly Bennett Park - Baseball #2/3	Player Bench - Companion Seating	No companion seating is provided to the north player bench.	ADAAG 221.2.1.4 & 802.1	Connect the accessible route to the companion seating space on next to the player bench that has a 36 inches by 48 inches clear floor space from the front or rear or provide a 36 inches by 60 inches clear floor space for a side approach.	2	\$ 300.00	\$ 360.00					
	Manly Bennett Park - Baseball #2/3	Accessible Route - New	No accessible route is provided to the furthest north and east bleachers for 80 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,800.00	\$ 3,360.00					
	Manly Bennett Park - Baseball #2/3	Bleacher - Companion Seating	No companion seating is provided at the bleachers furthest north and east.	ADAAG 221.2.1 & 802.1	Provide the appropriate number of wheelchair spaces (30 inches X 48 inches space) per total number of seats (\$300 per space) with a slope of 2% in all directions. Connect this wheelchair space to the accessible route.	2	\$ 600.00	\$ 720.00					
	Manly Bennett Park - East	Accessible Route - New	No accessible route is provided to the batting cages for 15 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 525.00	\$ 630.00	FY 20/21 in 5-year Parks Master Plan				
X	Manly Bennett Park - East	Signage	At the playground two accessible parking spaces are noted but do not provide signage.		See Note Below		See Below						

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
IP	Manly Bennett Park - East	Accessible Parking - Restripe	At the playground two accessible parking spaces are noted but there are no access aisles marked out.	ADAAG 502	Provide one of the accessible parking spaces to provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. The other parking space can share this access aisle. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route.	1	\$ 2,350.00	\$ 2,820.00		Entire East Park Parking Lot should be filled and resealed again... it is in poor repair. ADA Parking Spaces will need to be relocated and restriped due to EP Playground Upgrade.	Sealed and restriped all paved parking 9/20/16. Needs to be done again 20/21. West Park Parking requires paved ADA spaces and new signage		Included in Parking Lot Restriping Project \$20,000 est
IP	Manly Bennett Park	Accessible Parking - New	The size of this parking lot requires 3 more accessible parking spaces to the two existing space.	ADAAG 502	Provide one accessible parking space with an access aisle a minimum of 60 inches plus a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface. Locate the accessible parking space on the shortest accessible route. UD - Provide a Universally Designed parking space with a minimum 11 foot (132 inches) parking space and a minimum 5 foot (60 inches) access aisle.	1	\$ 3,525.00	\$ 4,230.00	FY 16/17	Entire East Park Parking Lot should be filled and resealed again... it is in poor repair. ADA Parking Spaces will need to be relocated and restriped due to EP Playground Upgrade.	Sealed and restriped all paved parking 9/20/16. Needs to be done again 20/21. West Park Parking requires paved ADA spaces and new signage		Included in Parking Lot Restriping Project \$20,000 est
IP	Manly Bennett Park	Gap	There are gaps with grass in-between bollards.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 175.00	\$ 210.00		Sidewalk being replaced with East Park Playground Upgrade 2022			
IP	Manly Bennett Park - East	Gap	There are 4 large gaps around the playground walkways.	ADAAG 302.3	Fill in or replace section of asphalt sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 700.00	\$ 840.00		Sidewalk being replaced with East Park Playground Upgrade 2022			
IP	Manly Bennett Park - East	Accessible Route - New	No access is provided to the sand surface or with different interactive play equipment.	ADAAG 240.2 & ADAAG 1008.4.3	Consider one or two play components such as a sand digger, raised sand table, etc. that can be used from the accessible route up to the sand play area.	2	\$ 2,000.00	\$ 2,400.00	FY 20/21	East Park Playground Upgrade 2022			
IP	Manly Bennett Park - East	Playground - Curb Ramp	There is a 4 inch drop-off onto the playground surface.	ADAAG 1008.2	Provide a curb ramp from the accessible walkway to the playground surface with a running slope no steeper than 8.3% and an cross slope no steeper than 2%.	2	\$ 1,575.00	\$ 1,890.00		East Park Playground Upgrade 2023			
IP	Manly Bennett Park - East	Playground - Ground Level Play Components	There are 8 elevated play components but only 2 ground level play components.	ADAAG 240.2	Provide one more ground level play component on an accessible route that provides an experience such as rocking, swinging, sliding, interactive, spinning or climbing experience.	2	\$ 1,000.00	\$ 1,200.00		East Park Playground Upgrade 2024			
IP	Manly Bennett Park - East	Playground - Surface Slope	The swings have a slope too steep at up to 5.7% and the swings are between 26 inches and 28 inches above the surface. The mat under a swing sticks up.	ADAAG 1008.4.4	Provide a regular maintenance to the play surface to provide a seat less than 24 inches off the ground and a slope under the swings no greater than 2%. Consider a mat under the swing to prevent kick-out of surface material. An accessible swing with a seat would be recommended at some point.	2	\$ 100.00	\$ 120.00		East Park Playground Upgrade 2025			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Manly Bennett Park - East	Grill - Route	The grill is 11 feet off the accessible surface.	<u>Proposed</u> ADAAG 403 and ADAAG 1011.1	Grill Accessible Route Recommendation: Provide an accessible route with a cross slope no steeper than 2%, running slope no steeper than 5% and a surface that is firm and stable. Connect this route to the clear floors space of the grill.	2	\$ 400.00	\$ 480.00					
	Manly Bennett Park - East	Grill - Surface	The grill does not provide an accessible surface around it.	<u>Proposed</u> ADAAG 1011.1	Grill Clear Floor Space Recommendation: Provide a 48 inches by 48 inches clear ground space on all usable side of the grill and connected to an accessible route.	2	\$ 250.00	\$ 300.00					
	Manly Bennett Park - East	Protruding Object	The defibulator protrudes out 7 inches at 57 inches to the bottom.	ADAAG 307	Relocate the element out of the accessible route or provide a cane detectable barrier such as a permanent trash can mounted underneath and no higher than 27 inches AFF to the bottom of the trash can.	1	\$ 150.00	\$ 180.00	FY 17/18 in 5-year Parks Master Plan				
	Manly Bennett Park - East Concession	Reach Range - Dispenser	The defibulator is mounted too high at 65 1/2 inch to the handle.	ANSI 308	Relocate the element to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. If concern for children playing with this then lower to what is determined as the best possible height.	2	\$ 150.00	\$ 180.00					
	Manly Bennett Park - East Concession	Counter - Height	There are two counters provided but both are too high at 35 inches and 38 inches.	ADAAG 904.3.3	Provide one of the counters with a section of counter that is 28 inches to 34 inches AFF and is at least 24 inches long in alterations. In new construction at least one full counter should meet this height.	2	\$ 645.00	\$ 774.00					
	Manly Bennett Park - East	Accessible Route - New	No accessible route is provided to the picnic shelter and grill for 65 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 2,275.00	\$ 2,730.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - East	Grill - Route	The grill by the picnic shelter is located in the grass. Connect this to the new accessible route noted above.	<u>Proposed</u> ADAAG 1011.1	Grill Clear Floor Space Recommendation: Provide a 48 inches by 48 inches clear ground space on all usable side of the grill and connected to an accessible route.	2	\$ 250.00	\$ 300.00					
	Manly Bennett Park - East	Picnic Table	Two picnic tables are provided that are 37 feet long each.	<u>Proposed</u> Outdoor Developed Areas Guidelines ADAAG 245 & 1011	Picnic Table Recommendation: Provide picnic tables that have a clear floor space of 30 inches minimum by 48 inches minimum, a table top between 28 inches minimum of 34 inches maximum and a minimum 27 inches knee clearance. The knee clearance should go 17 inches to 25 inches under the top. For these large of a picnic table it would require 3 accessible cut-out areas at each table for a total of 6 accessible area.	2	\$ 1,500.00	\$ 1,800.00					
	Manly Bennett Park - East T'Ball	Accessible Parking - New	For the young children ball fields there is no accessible parking.	ADAAG 502.2	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Also provide a "Van Accessible" sign mounted under the International Symbol of Accessibility Sign. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide.	1	\$ 1,175.00	\$ 1,410.00	FY 20/21 in 5-year Parks Master Plan				
	Manly Bennett Park - East T'Ball	Accessible Route - New	For the young children ball fields there is no accessible route for 103 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 3,600.00	\$ 4,320.00	FY 20/21 in 5-year Parks Master Plan				

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Manly Bennett Park - East T'Ball	Portable Toilet	A portable toilet is provided but is not of an accessible design or on an accessible surface.	ADAAG 213.2	For portable toilets, provide at least 5% but no less than one be of an accessible portable toilet design on an accessible route and designed with the International Symbol of Accessibility. When the company delivers a portable toilet make sure they locate them on an accessible route.	3	N/A		FY 17/18 in 5-year Parks Master Plan		FY 19/20 Requested the vendor provide additional ADA units - DH	Inspection takes place each year by Parks Coordinator	\$ -
X	Police Department	Gap	The accessible parking for the Police Department has a gap too wide at 1 inch.	ADAAG 302.3	Fill in or replace section of asphalt parking to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 350.00		FY 16/17		Sealed and re-striped all parking 9/20/16. Updated photos required.		Included in Parking Lot Restriping Project \$20,000 est
X	Police Department	Signage	The entrance to the Police Department does not provide signage indicating it as the accessible entrance.	ADAAG 216.6, ADAAG 703.2.1 and ADAAG 703.5	Provide a sign with the International Symbol of Accessibility at the accessible entrance.	1	\$ 225.00		FY 20/21	B&G installed @ 48" height at entrance	3/1/2021		?
X	Police Department	Door - Interior Opening Force	The door into the integration room has an opening force is too high at 7 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		FY 17/18	Hired vendor to complete	3/15/2018		\$ 198.00
X	Police Department	Door - Interior Opening Force	The door to the jail area has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		FY 17/18	Hired vendor to complete	3/15/2018		Incl
X	Police Department	Toilet - Paper Dispenser	The toilet paper in the jail cell is located in the wall.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00		FY 20/21	Installed bars based on suggested height	3/16/2021		\$ 300.00
X	Police Department	Toilet - Grab Bars	No vertical grab bar is provided at the toilet.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00		FY 20/21	Installed bars based on suggested height	3/16/2021		Incl
X	Police Department	Door - Interior Opening Force	The door to the public restroom has an opening force too high at 8 lbs. and closes too quickly at 3 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00		FY 17/18	Hired vendor to complete	3/15/2018		Incl
X	Police Department	Toilet - Grab Bars	No vertical grab bar is provided at the toilet.	ANSI 604.5.1	Provide a vertical grab bar that is 18 inches minimum in length, is mounted 39 inches minimum to 41 inches maximum from the floor to the bottom of the bar, and the centerline is located 39 inches minimum of 41 inches maximum from the back wall.	3	\$ 175.00		FY 20/21	Installed bars based on suggested height	3/16/2021		Incl
X	Police Department	Reach Range - Dispenser	The public restroom soap dispenser is mounted too high at 49 1/2 inches AFF.	ADAAG 308	Mount the soda dispenser to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches.	3	\$ 100.00		FY 20/21	Remounted soap dispenser to side of sink area, completed	3/16/2021		\$ 50.00

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Police Department	Sink - Faucet	The sink in the public restroom does not provide accessible sink hardware.	ADAAG 606.4	Provide a lever-operated, push-type or electronically controlled faucet. Self-closing faucets should remain open for at least 10 seconds. Push-type or lever-operated faucets should require not more than 5 lbs. to operate.	3	\$ 600.00		FY 20/21	Installed a new sink faucet, ADA compliant model, lever-operated	3/16/2021		\$ 218.61
X	Police Department	Reach Range - Brochure	The top part of the brochure rack is mounted too high at 51 inches AFF.	ADAAG 308	Lower the brochure/flyer holder to be at 48 inches AFF. Or distribute the materials so each type is at a lower height. UD - Mount all brochure racks no higher than 48 inches AFF.	4	\$ 100.00		FY 17/18	A new brochure rack was ordered that meets ADA standards.	3/19/2018		\$ 158.29
X	Senior Community Center and Precinct #4	Gap	A gap near the curb ramp is too wide at 3/4 inch.	ADAAG 302.3	Fill in or replace section of sidewalk to provide a flush transition or an opening no greater than 1/2 inch.	1	\$ 475.00		FY 17/18 in 5-year Parks Master Plan	Work completed in 2021	FY 20/21 vendor hired to make corrections - Clerk		
X	Senior Community Center and Precinct #4	Protruding Object - Branches	The bushes near the entrance protrude into the walkway.	ADAAG 307	Trim the bushes to provide an 80 inches minimum clear head space and back to the edge of the walkway.	1	\$ 50.00		FY 18/19	Bush was removed by Senior Center volunteers	FY 18/19	4/12/2019	\$ -
	Senior Community Center and Precinct #4	Coat Hook	The two sets coat hangers at the entrance are too high at 57 inches AFF.	ADAAG 222.1 & ADAAG 308	Provide 5% of the coat hangers, at a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. Option: Mount the appropriate number of coat hooks at the lower height.	4	\$ 200.00	\$ 240.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Door - Exterior Opening Force	The exit door near the computer room has an opening force too high at 13 lbs. and closes too quickly at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Senior Community Center and Precinct #4	Abrupt Transition	The exit door has a drop-off too steep at 1 1/2 inches.	ADAAG 303	Replace section of sidewalk to provide a smooth transition.	1	\$ 475.00	\$ 570.00		Sidewalk was replaced/upgraded?			
	Senior Community Center and Precinct #4	Door - Interior Opening Force	The computer door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
X	Senior Community Center and Precinct #4	Knee Clearance	The lower keyboard interferes with the knee clearance.	ADAAG 226 & ADAAG 902	Remove the keyboard under the table to provide the proper knee clearances for a person in a wheelchair.	2	\$ 150.00	\$ 180.00	FY 21/22 in 5-year Parks Master Plan	Keyboard shelf was removed from Desk by Senior Center volunteers	FY 18/19	4/12/2019	\$ -
	Senior Community Center and Precinct #4	Door - Interior Opening Force	The door to the pool room has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Senior Community Center and Precinct #4	Door - Interior Opening Force	The main room doors near the entrance have an opening force too high at 9 lbs. and 10 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
IP	Senior Community Center and Precinct #4	Door - Interior Opening Force	The door to the shuffle board has a opening force too high at 11 lbs. and closes too quickly at 2 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Doors are being bid now and planned for 22/23 FY			
IP	Senior Community Center and Precinct #4	Door - Interior Opening Force	The door to the shuffle board has a 1 inch abrupt transitions at the door threshold.	ADAAG 404.2.5	Provide a threshold at the doorway that is no more than 1/2 inches high and beveled at a 1:2 slope. This maybe a threshold that is wider than normal.	1	\$ 300.00	\$ 360.00		Doors are being bid now and planned for 22/23 FY			
X	Senior Community Center and Precinct #4	Accessible Route - New	No accessible route is provided to the shuffle board surface for 3 feet.	ADAAG 403	Provide an accessible route by relocating the furniture to provide a minimum 36 inch space. This space can narrow down to 32 inches but no more than 24 inches.	3	\$ 100.00			Shuffleboard removed and Outdoor Patio installed from doors. Accessible path kept open near building. ADA doors being installed.	2021		
X	Senior Community Center and Precinct #4	Cross Slope	The walkway by the shuffle board has a cross slope too steep at up to 4.1% for 30 feet.	ADAAG 403.3	Attempt a "mud jacking" technique or remove and regrade section to provide a cross slope no greater than 2%. Option: Move the tables and benches away from the wall and out since the route along the building is an accessible slope.	1	\$ 2,850.00			Shuffleboard removed and Outdoor Patio installed from doors. Accessible path kept open near building. ADA doors being installed.	2021		
X	Senior Community Center and Precinct #4	Cross Slope	The north walkway has a cross slope too steep at up to 3.2% for 13 feet.	ADAAG 403.3	Attempt a "mud jacking" technique or remove and regrade section to provide a cross slope no greater than 2%. Option: Move the tables and benches away from the wall and out since the route along the building is an accessible slope.	1	\$ 1,250.00			Outdoor Patio installed from doors. Accessible path kept open near building. ADA doors being installed.	2021		
	Senior Community Center and Precinct #4	Door - Exterior Opening Force	The north exit door out of the main room has an opening force too high at 13 lbs. and closes too quickly at 4 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Senior Community Center and Precinct #4	Reach Range - Brochure	The flyer rack has handouts above 48 inches and up to 56 inches.	ADAAG 308	Lower the brochure/flyer holder to be at 48 inches AFF. Or distribute the materials so each type is at a lower height. UD - Mount all brochure racks no higher than 48 inches AFF.	4	\$ 100.00	\$ 120.00					
	Senior Community Center and Precinct #4	Door - Interior Opening Force	The second set of doors into the main room has an opening force too high at 11 lbs. and 9 lbs. and close too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
X	Senior Community Center and Precinct #4	Drinking Fountain	The drinking fountain provides an wheelchair height only.	ADAAG 211 & ADAAG 602	Provide another individual drinking fountain at a standing height between 38 inches minimum to 43 inches maximum to the spout. Option: Remove existing drinking fountain and install a single Hi-Lo drinking fountain that provides a wheelchair accessible fountain with a spout at 36 inches maximum and a standing drinking fountain with a height between 38 inches minimum and 43 inches maximum. The toe clearance should be a minimum of 9 inches.	4	\$ 2,300.00	\$ 2,760.00	FY 21/22 in 5-year Parks Master Plan	Installed drinking fountain with water bottle filling station to accommodate both heights. Partially funded with LCCOA Grant in the amount of \$1,000	2023	2023	\$ 2,000.00

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Senior Community Center and Precinct #4	Door - Interior Opening Force	The Foot Care room door has an opening force too high at 10 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00	\$ 120.00		Hire vendor to inspect/adjust doors annually			
	Senior Community Center and Precinct #4	Signage	The men's restroom sign is mounted on the door and is not of an accessible design.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Senior Community Center and Precinct #4	Sink - Protective Pipe Wrapping	The men's restroom sink does not provide protective pipe wrapping.	ANSI 606.6	Provide a protective cover or protective pipe wrapping on the water shut offs and drain pipes.	3	\$ 75.00	\$ 90.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Door	The men's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Door	The men's restroom stall door lock is not of an accessible design.	ADAAG 604.8.1.2	Provide stall door hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist to operate. UD Provide a loop handle on the inside of the stall to assist with closing of the door from the inside.	3	\$ 300.00	\$ 360.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Design	The men's restroom accessible stall is too narrow at 43 inches.	ADAAG 604 & ANSI 604.5.1	Provide an accessible stall that is a minimum of 60 inches wide and a minimum of 56 inches deep with a minimum 42 inches side grab bar mounted 12 inches maximum from the corner and a 36 inches rear grab bar mounted 12 inches minimum from the centerline and 24 inches from the centerline to the transfer side of the toilet. Also provide a vertical grab bar that is 18 inches minimum in length an mounted 39 inches to 41 inches from the floor and 39 inches to 41 inches to the centerline from the back wall. The toilet centerline should be 16 inches to 18 inches from the nearest wall and a minimum 17 inches to a maximum 19 inches to the top of the seat. This will require removal of the adjacent toilet and taking over that space. Check plumbing codes to determine if this is acceptable related to the fixture count.	3	\$ 4,500.00	\$ 5,400.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Centerline	The men's restroom accessible stall toilet has a centerline of 21 1/2 inches.		See Note Above		See Note Above		FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Height	The men's restroom toilet seat has extenders.		See Note Above		See Note Above						
	Senior Community Center and Precinct #4	Toilet - Paper Dispenser	The men's restroom toilet paper dispenser is too far in front of the toilet at 16 inches and mounted on the wrong wall.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do no mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00	\$ 300.00	FY 19/20	New dispensers were purchased and installed at ADA Compliant heights	Dec-19		174.00 for both W&M

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
	Senior Community Center and Precinct #4	Reach Range - Dispenser	The men's restroom seat cover dispenser is mounted too high at 59 inches.	ADAAG 308	Remount the seat cover dispenser to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. If over an object or away from the accessible route provide a reach range no higher than 44 inches AFF maximum reach range over an object 20 inches to a maximum of 25 inches deep or a side reach of 46 inches AFF maximum over an object 10 inches to a maximum of 24 inches.	2	\$ 150.00	\$ 180.00					
	Senior Community Center and Precinct #4	Signage	The women's restroom sign is mounted on the door and is not of an accessible design.	ADAAG 216.2 & ADAAG 703	The permanent room sign should be mounted on the wall at the latch side of the door at 48 inches minimum from the baseline of the lowest tactile character to 60 inches maximum from the baseline of the highest character with raised lettering and numbers plus Braille.	4	\$ 175.00	\$ 210.00					
	Senior Community Center and Precinct #4	Sink - Protective Pipe Wrapping	The women's restroom sink does not provide protective pipe wrapping.	ANSI 606.6	Provide a protective cover or protective pipe wrapping on the water shut offs and drain pipes.	3	\$ 75.00	\$ 90.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Door	The women's restroom stall door is not self closing.	ADAAG 604.8.1.2	Provide the hinges to allow for the stall door to be self-closing.	3	\$ 175.00	\$ 210.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Door	The women's restroom stall door lock is not of an accessible design.	ADAAG 604.8.1.2	Provide stall door hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist to operate. UD Provide a loop handle on the inside of the stall to assist with closing of the door from the inside.	3	\$ 300.00	\$ 360.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Accessible Stall Design	The women's restroom accessible stall is too narrow at 43 inches.	ADAAG 604 & ANSI 604.5.1	Provide an accessible stall that is a minimum of 60 inches wide and a minimum of 56 inches deep with a minimum 42 inches side grab bar mounted 12 inches maximum from the corner and a 36 inches rear grab bar mounted 12 inches minimum from the centerline and 24 inches from the centerline to the transfer side of the toilet. Also provide a vertical grab bar that is 18 inches minimum in length an mounted 39 inches to 41 inches from the floor and 39 inches to 41 inches to the centerline from the back wall. The toilet centerline should be 16 inches to 18 inches from the nearest wall and a minimum 17 inches to a maximum 19 inches to the top of the seat. This will require removal of the adjacent toilet and taking over that space. Check plumbing codes to determine if this is acceptable related to the fixture count.	3	\$ 4,500.00	\$ 5,400.00	FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Centerline	The women's restroom accessible stall toilet has a centerline of 21 inches.		See Note Above		See Note Above		FY 21/22 in 5-year Parks Master Plan				
	Senior Community Center and Precinct #4	Toilet - Height	The women's restroom toilet seat has extenders.		See Note Above		See Note Above						

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	Senior Community Center and Precinct #4	Toilet - Paper Dispenser	The women's restroom toilet paper dispenser is too far in front of the toilet at 16 inches and mounted on the wrong wall.	ADAAG 604.7	Remount the toilet paper dispenser to be no lower than 15 inches, no higher than 48 inches AFF and a centerline of the dispenser that is a minimum of 7 inches to a maximum of 9 inches in front of the toilet. Do not mount the toilet paper dispenser behind the side grab bar.	3	\$ 250.00		FY 19/20	New dispensers were purchased and installed at ADA Compliant heights	Dec-19		\$174.00 for both W&M
	Senior Community Center and Precinct #4	Reach Range - Dispenser	The women's restroom seat cover dispenser is mounted too high at 59 inches.	ADAAG 308	Remount the seat cover dispenser to provide a reach range no higher than 48 inches AFF for a forward reach over an obstruction no deeper than 20 inches or a side reach of 48 inches AFF over an object no deeper than 10 inches. If over an object or away from the accessible route provide a reach range no higher than 44 inches AFF maximum reach range over an object 20 inches to a maximum of 25 inches deep or a side reach of 46 inches AFF maximum over an object 10 inches to a maximum of 24 inches.	2	\$ 150.00	\$ 180.00					
	Winelhaus Park	Accessible Parking - Van	The ability to make an compliant accessible route would be difficult because of the terrain. It is recommended to provide a van accessible parking space near the chained entrance to the park and the horseshoe pits.	ADAAG 502	Provide a van accessible parking space that is a minimum of 11 feet wide with an access aisle a minimum of 5 feet wide. Option: A van accessible space can be 8 feet wide if the access aisle is a minimum of 8 feet wide. Also provide a sign with the International Symbol of Accessibility at the head and middle of the parking space. The parking space and access aisle should be no steeper than 2% in all directions and on a firm and stable surface.	1	\$ 1,175.00	\$ 1,410.00					
	Winelhaus Park	Accessible Route - New	There is no accessible route to the horse shoe pit for 53 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,850.00	\$ 2,220.00					
	Winelhaus Park	Accessible Route - New	There is no accessible route to the gazebo for 45 feet.	ADAAG 403	Provide a new accessible route with a running slope no steeper than 5% and a cross slope no steeper than 2% and a minimum clear width of 36 inches.	2	\$ 1,575.00	\$ 1,890.00					
	Winelhaus Park	Picnic Table	There is no picnic table on an accessible surface or of an accessible design.	Proposed Outdoor Developed Areas Guidelines ADAAG 245 & 1011	Picnic Table Recommendation: At least 20% of picnic tables, but no less than two, be of an accessible design, connected to an accessible route. Relocate or purchase two accessible picnic tables (\$750/each) and locate them on an accessible surface (\$1,000).	2	\$ 3,500.00	\$ 4,200.00					
	Winelhaus Park	Ramp	There is no ramp provided to the gazebo.	ADAAG 405.8	Provide a new ramp with a running slope no steeper than 8.3%, a cross slope no steeper than 2% and handrails on both sides that are mounted to 34 inches to 38 inches to the top of the gripping surface.	2	\$ 1,500.00	\$ 1,800.00					
	Winelhaus Park	Trail Surface	There is no accessible trail surface provided.	Proposed Outdoor Areas Standards ADAAG 1017	Trail Recommendation: When upgrading the trail surface, provide a surface material such as a 3/4 inches minus limestone with a 50% mix of dust that is firm and stable with a slope no steeper than 2% for a cross slope and no steeper than 5% for a running slope. Provide this surface at the benches, trash cans and signs along the way. See the proposed standards for slope requirements steeper than 5%.	2	\$ 3,000.00	\$ 3,600.00					

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
X	St. Paul Church - Precinct #1 & #5	Accessible Parking - Sign	The parking sign near the front entrance is mounted too low.	ADAAG 502.6	Remount the existing accessible parking sign so it is a minimum of 60 inches from the finish grade to the bottom of the sign.	1	\$ 225.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential	Must be inspected each election. New staff must be notified of new procedure each time.	\$ 55.00
X	St. Paul Church - Precinct #1 & #5	Accessible Parking - Sign	Three accessible parking spaces do not provide signage.	ADAAG 502.6	Provide signs with the International Symbol of Accessibility. Mount the sign at the head of the parking space at 60 inches minimum from the ground to the bottom of the sign.	1	\$ 975.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential	Must be inspected each election. New staff must be notified of new procedure each time.	\$ 55.00
X	St. Paul Church - Precinct #1 & #5	Accessible Parking - Sign	The last accessible parking space sign is mounted too low	ADAAG 502.6	Remount the existing accessible parking sign so it is a minimum of 60 inches from the finish grade to the bottom of the sign.	1	\$ 225.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Temp signage purchased 10/2016 and used for 11/2016 Presidential	Must be inspected each election. New staff must be notified of new procedure each time.	Included
X	St. Paul Church - Precinct #1 & #5	Ramp - Handrails	The rear entrance ramp does not provide handrails on both sides.	ADAAG 405.8	Provide handrails with extensions on wall side of the ramp for a total of 17 feet. Mount the handrails to 34 inches to 38 inches to the top of the gripping surface.	1	\$ 700.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Direct all voter traffic through front for both precincts, door is Accessible	Must be inspected each election. New staff must be notified of new procedure each time.	\$ 130.00
X	St. Paul Church - Precinct #1 & #5	Ramp - Edge Protection	The rear entrance ramp does not provide edge protection for 17 feet.	ADAAG 405.9	Provide edge protect on the ramp that is a curb at least 4 inches high or a railing that is no more than 4 inches above the ramp surface.	1	\$ 700.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Direct all voter traffic through front for both precincts, door is Accessible	Must be inspected each election. New staff must be notified of new procedure each time.	Included
X	St. Paul Church - Precinct #1 & #5	Abrupt Transition	The rear entrance door has an abrupt transition of 1 inch.	ADAAG 303	Grind down or replace section of sidewalk to provide a smooth transition.	1	\$ 475.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Direct all voter traffic through front for both precincts, door is Accessible	Must be inspected each election. New staff must be notified of new procedure each time.	Included
X	St. Paul Church - Precinct #1 & #5	Door - Exterior Opening Force	The rear entrance exterior ramp door has an opening force too high at 7 lbs. and 11 lbs. and the right door closes too quickly at 3 seconds.	NA	Recommendation: While not specifically address by the ADA it would be recommended to adjust the closer so the door opening force is no heavier than 8.5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	3	\$ 100.00		FY 16/17	Task Completed by Parks & ADA Coordinator	Direct all voter traffic through front for both precincts, door is Accessible	Must be inspected each election. New staff must be notified of new procedure each time.	Included
N/A	St. Paul Church - Precinct #1 & #5	Door - Interior Opening Force	The two doors to Sheldon Hall have an opening force too high at 8 lbs.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 200.00			We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			

Completed	Location	Barrier Element	Access Issue	ADAAG/ANSI	Solution	Priority	Projected Cost	Adjusted Cost	FY Scheduled	Comments	Date Completed	Work Inspected	Final Cost
N/A	St. Paul Church - Precinct #1 & #5	Door - Interior Opening Force	The hall door has an opening force too high at 10 lbs. and closes too quickly at 4 seconds.	ADAAG 404.2.8 & ADAAG 404.2.9	Adjust the closer so the door opening force is no heavier than 5 lbs. to open and takes a minimum of 5 seconds to close or provide an automatic door opener at the door.	2	\$ 100.00			We are using for precinct, but are not in control of their maintenance. Highly recommend suggesting these items be done prior to any election.			
N/A	St. Paul Church - Precinct #1 & #5	Mats	The front mat is too light and could be a tripping hazard.	ADAAG 302.2	Provide a mat with a heavier backing or tape the mat to the floor.	1	\$ 150.00	\$ 180.00		if mats can't be replaced, they should be removed for the election. Suggest we purchase compliant mats to replace them with for inclement weather.			



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township Clean-Up Event 2023 Project Report

To: **Hamburg Township Board of Trustees**

From: **Township Coordinator**

Date: **May 12, 2023**

Re: **Hamburg Township Clean-Up Event – April 22, 2023**

This year's event took place on April 22, 2023, and held from 9 a.m. to 3 p.m. We had volunteers, as well as staff members present for the day, and the flow of traffic was steady even with the rain (and hail). I am happy to report that the event was a success and we hope to expand our offerings in 2024.

The Document Shredding portion of the event was a big hit and the vendor was amazing to work with. Residents really appreciated being able to watch their documents shredded on site and securely. Special thanks to Deputy Clerk Mary Kuzner for coordinating that effort!

Budget Breakdown (5,000, request was 6,000):

Item:	Cost
<ul style="list-style-type: none"> Scrap Metal (Padnos donated dumpster & paid for metal) Rubbish (Monroe's) <ul style="list-style-type: none"> 5 - 30 yard for Garbage, Compost 1 - 20 yard for Tires On-Site Document Shredding – Iron Mountain (not charged/\$1,200) Shirts for Volunteers (Have enough left for next year's event) Water (3 cases donated by Advance Water) Donuts/Lunch/Coffee/Ice for Volunteers Printing/Marketing/Social Posts 	<p>CR pending</p> <p>Included</p> <p>\$ 3,110.00</p> <p>\$ 850.00</p> <p>\$ N/A</p> <p>\$ N/C</p> <p>\$ 89.35</p> <p>In House</p>
Sub-Total:	\$ 4,049.35
Payroll for Staff (B&G, Clerk, Park, etc.)	\$ 904.28
Grand Total:	\$ 4,953.63

These are some of the larger items we keep tabs on:

Clean Up Day Item Tally							
2018	2019	2020	2021	2022	2023	2024	Item
		None	None	2	1		Basketball Net
	5	None	None	4	3		Beds
9	7	None	None	2	7		Bicycles
	6	None	None	2	3		Coffee Tables
9	7	None	None	4	1		Couches
	8	None	None	5	4		Doors
	7	None	None	4			Dressers
		None	None	2			Drywall
	8	None	None	None	8		File Cabinets
		None	None	1			Fire Pit
7	10	None	None	4	8		Gas grills
3	3	None	None	None	2		Hot H2O/well tanks
	4	None	None	1			Humidifier
2		None	None	None	3		Ladders
6	5	None	None	3			Lawnmowers
31	19	None	None	8	6		Mattresses
		None	None	1	6		Microwave
		None	None	1			Mower Deck
	10	None	None	3			Office Chairs
		None	None	10			Patio Chairs
3	1	None	None	None			Pontoon boat seat sets
	3	None	None	None	3		Propane Tank
3	3	None	None	2			Refrigerators
		None	None	1			Snowmobile
	4	None	None	1			Stoves
		None	None	1			Surf Board
6	5	None	None	25	88		Tires (2023 - large truck tires)
		None	None	6	1		Toilets
	5	None	None	1	6		Treadmill
	5	None	None	1			Vacuums
4	3	None	None	4	3		Wash machines, dishwashers
	1	None	None	None	3		Well Pump
	2	None	None	5			Wheelbarrows

Notes to consider:

Next Year's event is proposed for: April 20, 2024

- I recommend a **\$6,000** budget for a similar event in the 23/24 FY
- We may need more shirts to cover the volunteers for the 2024 Event
- More volunteers are needed in order to do clean-up in parks and on trail
- Supply bags work out great to hand to volunteers walking the trail, may need more
- Baseball's clean-up was the same day, they did better on directions
- Wayfinding signage directing traffic one way should be considered
- **Hazardous Waste Collection is recommended for 2024 Event**
- **Electronics Collection would be another recommendation, there were requests**



Founded
in *1940*



360-400 Member Families

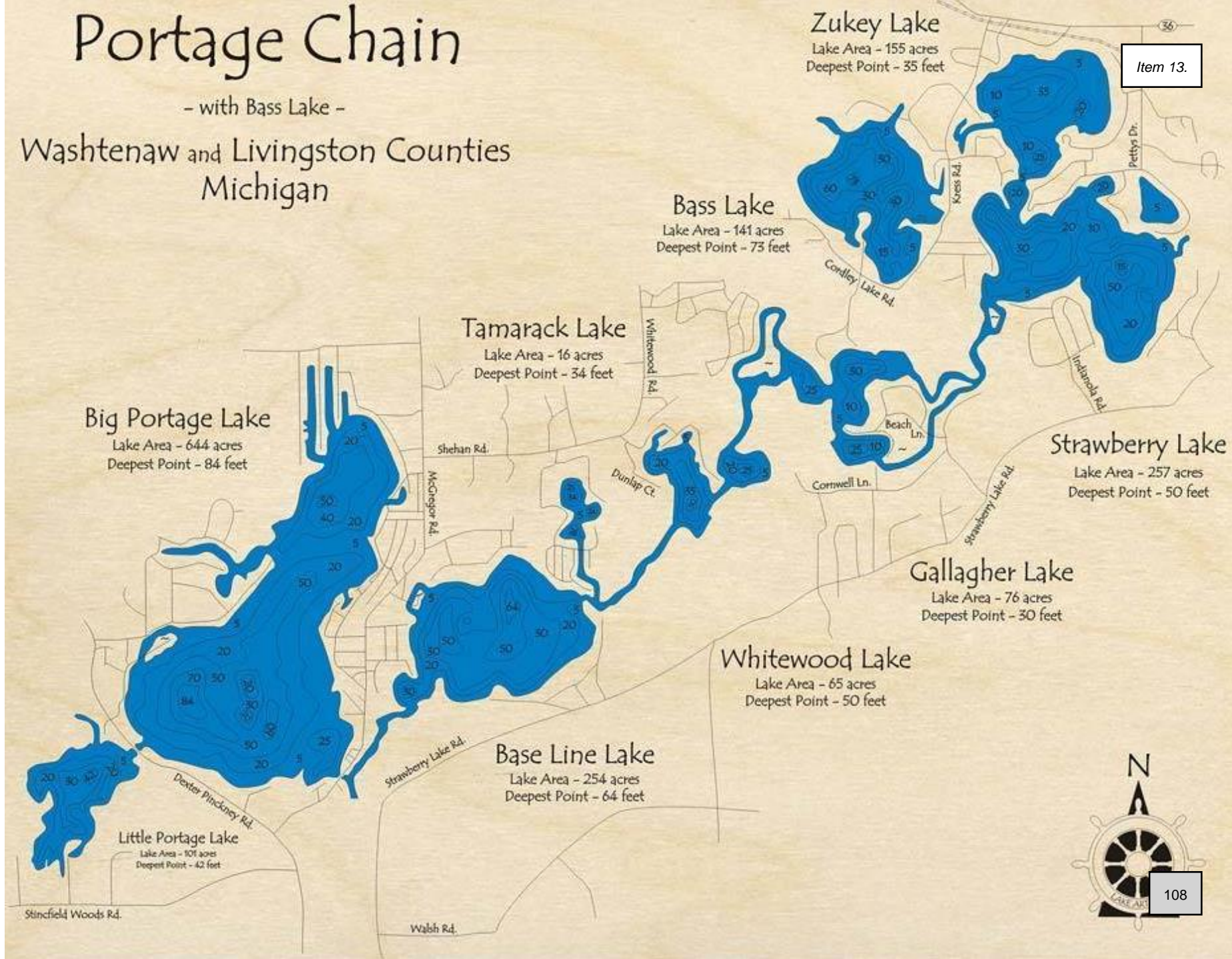
Representing 2,600 Waterfront Properties
and Backlots (water access properties)

Hamburg Township
Webster Township
Putnam Township
Dexter Township



Members from the
**Huron Chain
of Lakes**

Little Portage Lake
Portage Lake
Base Line Lake
Tamarack Lake
Whitewood
Gallagher Lake
Strawberry Lake
Zukey Lake
Ore Lake





Major Accomplishments:

John Fluke Dam + Court Set Water Levels

- Reduces Flooding
- Minimizes ice damage
- Optimizes recreational use

Portage Base Lakes Sewer Authority

- Eliminates septic fields
- Eliminates damage to water from failed septic fields
- Allows more restrooms per building site
- Protects the ability to get a mortgages for lake front houses

Yearly boat safety class

- 40 Attendees per year
- Certificate for operating motorized water vehicles

Water Quality Monitoring

- Provide data to state about key water quality measurements

Clean Boats/Clean Waters

- Signage and cleaning station at Portage Lake Launch site to prevent spread of invasive species

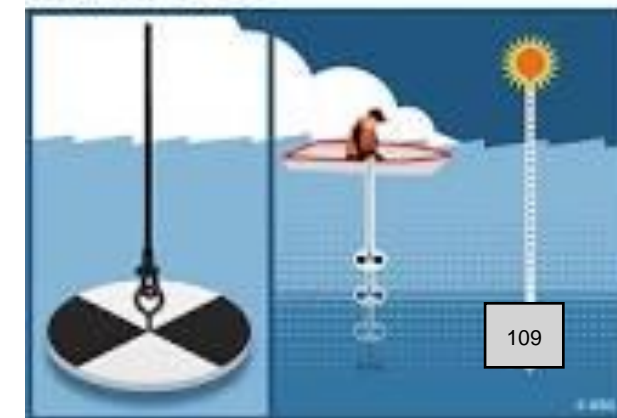
Invasive Species/Weed Control Programs – more on these later



Item 13.



Secchi Disk



Ongoing Issues: *Algae*

- Algal Blooms
- HABs – Hazardous Algal Blooms



HABs – Hazardous Algal Blooms

- Dangerous for humans and animals



Algal Blooms:

- Smelly
- Unattractive
- Limit Recreational Use

Ongoing Issues: Invasive Species (in the water)

Huron Chain of Lakes **Invasive Species**

In the Water Invasives

- Zebra Mussels
- Eurasian Watermilfoil
- Starry Stonewort
- More and More Coming



Item 13.





PBWOA Response: Algae, Invasive Species and Weeds

Item 13.

Advocated for and now supports/monitors program to manage algae, invasive species (in the water) and weeds.

Lower Chain SAD managed by Washtenaw County

- Little Portage to Whitewood Lakes

Upper Chain SAD Managed by Hamburg Township

- Gallagher to Zukey Lakes

Programs both include

- Weed harvesting
- Chemical treatment for weed control
- Chemical treatment for algae control

The programs are permitted by EGLE. EGLE **limits** what can be done both to protect endangered species and humans/pets/wildlife.

This program can help **MANAGE**, but not eliminate invasives and algae.

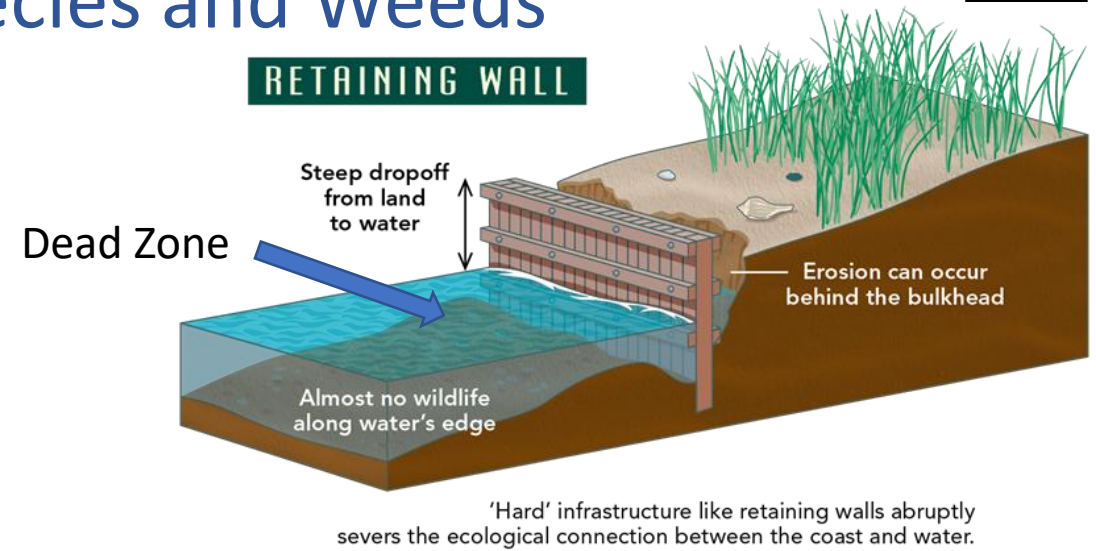


Nothing can be done about the zebra mussels.



PBWOA Response: Algae, Invasive Species and Weeds

- Encourage Participation in Michigan Shorelines Partnership Program
- Shoreline Garden Tours
- Shoreline Garden Initial Consultation
- Distribute Shoreline Living Magazine
- Support Natural Shorelines Forever shoreline conservation and placement of woody structures to the shoreline



Spawning Area
Supports range of wildlife
Deep plant roots hold the shoreline





PBWOA Response: Algae, Invasive Species and Weeds

Item 13.

Encourage Townships to Consider
Impact on Water Quality of:

Zoning

- Lakefront and Adjacent
Development

- Lot Area Coverage

- Setbacks from Shoreline

- Storm water retention

- Naturalizing Shorelines

Fertilizer

- Prohibition adjacent to waterfront

- Require plant buffer at waterfront

Shoreline Hardening

- Prohibit Seawalls (EGLE)

Naturalized
Shoreline on Base
Line La 114

Ongoing Issues: Wake Boats

Wake boats

- stir up the muck and sediments including phosphorous and heavy metals from the bottom of the lake
- feed algal blooms
- harm fish nurseries
- erode shorelines
- endanger other boaters



PBWOA Response: Wake Boats

Encouraging Operation of Wake Boats as recommended by DNR*

- Operate in water more than 15' deep.
- Operate at least 500 feet from shore.

*recommendations based on results of study prepared by University of Minnesota



Michigan DNR Fisheries **Wake Boat** **Operation Recommendations***

- Operate wake boats in water greater than 15' deep
- Operate boats at least 500' from the shoreline

Lakes that can accommodate wake boats:

- Portage Lake
- Base Line Lake
- Strawberry Lake (small area)
- Zukey Lake (small area)

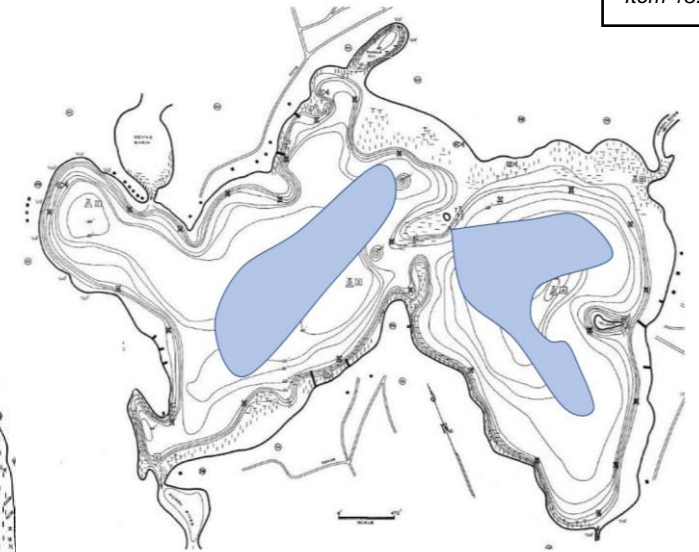
Lakes too small for wake boats:

- Little Portage Lake
- Tamarack Lake
- Whitewood Lake
- Gallagher Lake

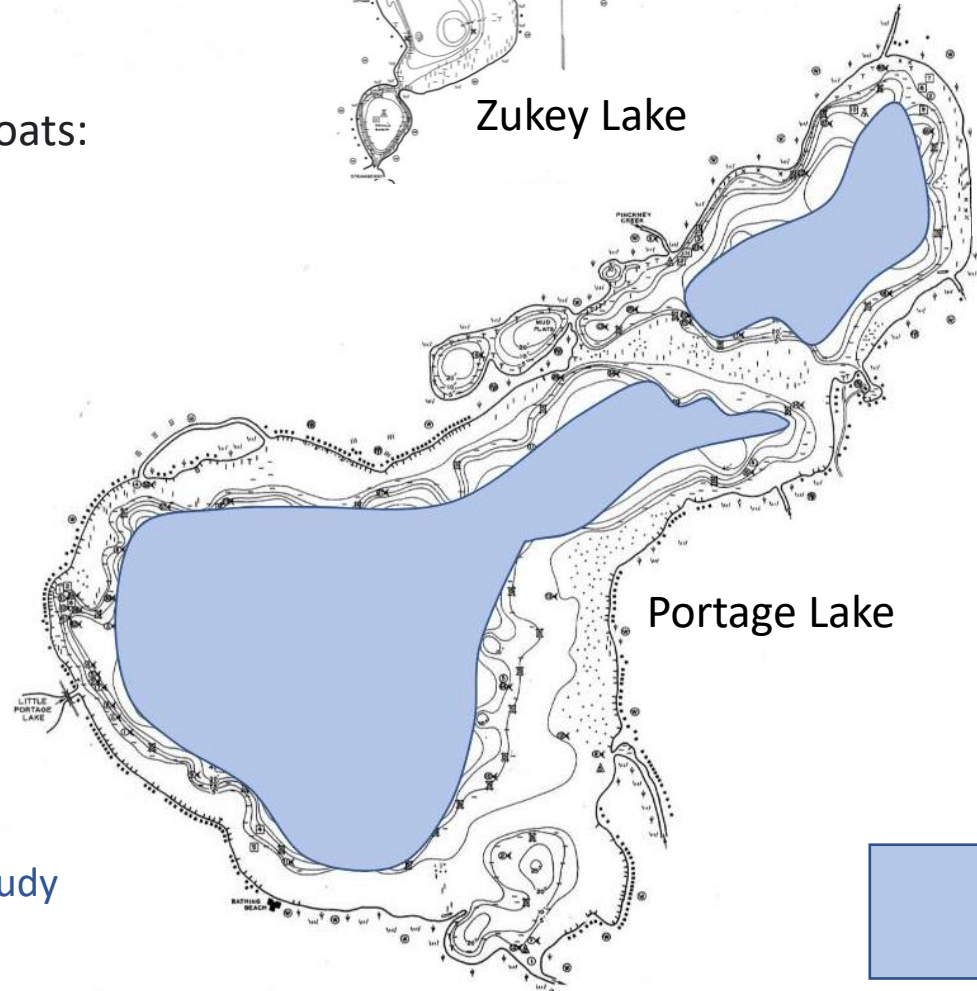
*recommendations based on results of study prepared by University of Minnesota



Zukey Lake

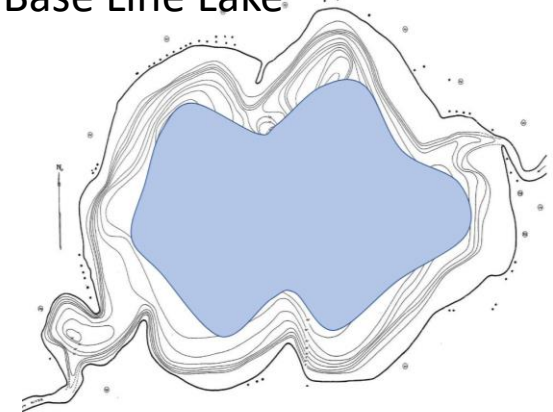


Strawberry Lake



Portage Lake

Base Line Lake



Areas that meet wake boat operation recommendations are approximate.

Ongoing Issues: Invasive Species

Land and Wetland Species

- Phragmites
- Purple Loose Strife

Both damage wetlands by

- Replacing cattails
- Not filtering the water
- Not providing food for wildlife



PBWOA Response: Invasive Species

Exploring control programs



Item 13.



Purple Loosestrife is now beginning to infest Little Portage Lake wetlands

Ongoing Issues: Invasive Species

- Mute Swan

Mute swan control program is having a positive impact with fewer mute swans and more other aquatic birds seen on the Chain of Lakes



Native Trumpeter Swan: Making a come back from near extinction



Item 13.

Invasive Mute Swan:

- Drives out other aquatic birds
- Destroys native plants
- Spreads disease
- Aggressive towards humans
- Abundant droppings over-fertilize the water



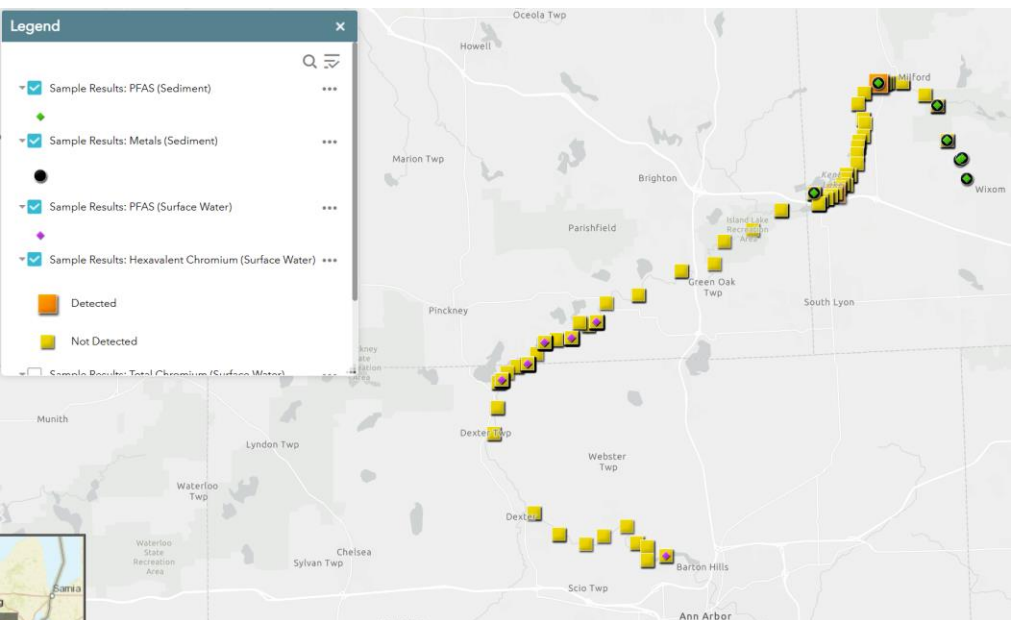
PBWOA Response: Invasive Species

Supporting existing Township program that limits mute swans.



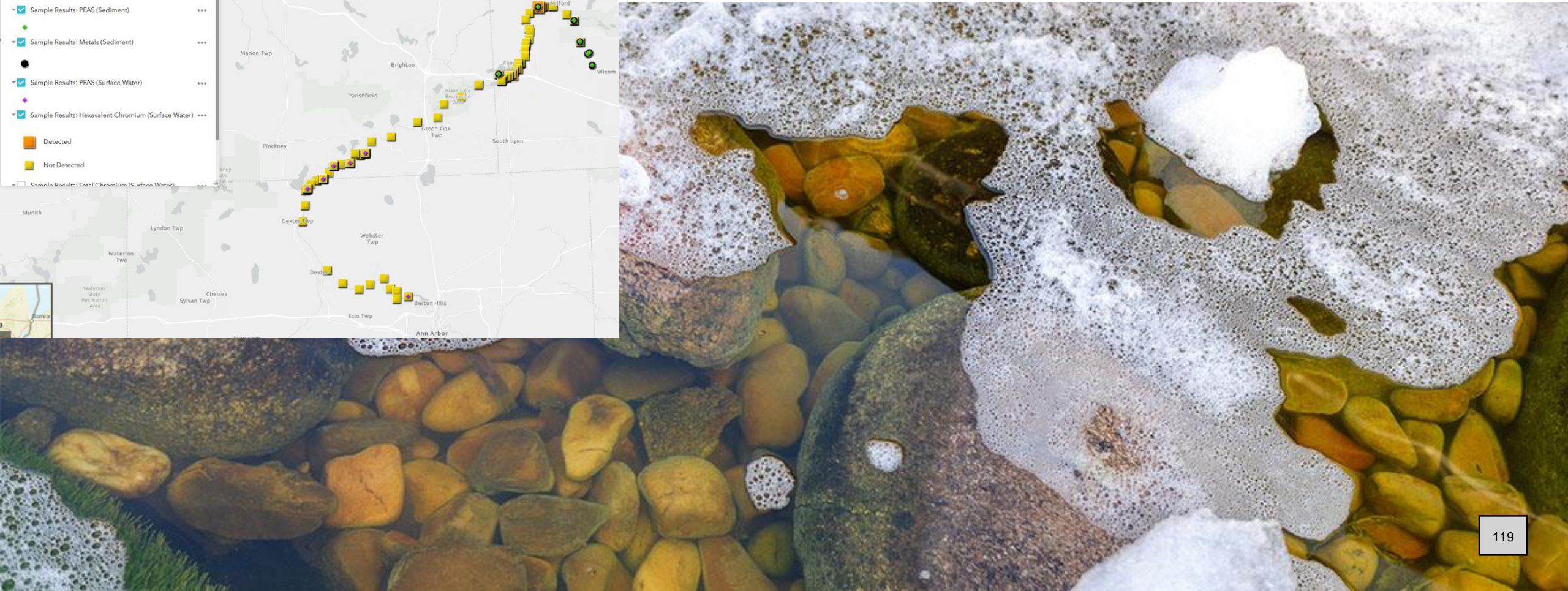
Ongoing Issues: Chemical Contaminants

PFAS
Hexavalent Chromium



PBWOA Response: Chemical Contaminants

- Monitoring governmental responses and recommendations
- Educating our members



Ongoing Issues: Sandbar Parties

100s of Boats
No trash or restroom facilities



Item 13.



PBWOA Response:
Sandbar Parties
Monitor the situation

What can the Township Boards Do?

Continued support for invasives control project

Provide political and financial support for control of phragmites and purple loosestrife.

Continued support of swan control project

Enact legislation limiting fertilization within 15' of shore line

Enact legislation limiting wake boats to 500' from shore and 15' minimum depth

Reichert
Nature
Preserve

Portage Lake

Base Line Lake

Chubbuck
Airport



Join PBWOA (at PBWOA.org)

- Receive PBWOA Newsletters
- Receive PBWOA updates concerns issues that impact the Chain of Lakes
- Receive Riparian magazine
- Support PBWOA efforts to improve water quality in the Chain of Lakes

Thank you for your time

QUESTIONS?

Reichert
Nature
Preserve

Portage Lake

Base Line Lake

Cackleberry
Airport



TO: Board of Trustees

FROM: Pat Hohl

DATE: May 12, 2023

AGENDA ITEM TOPIC: Budget Workshop

Number of Supporting Documents: **01**

Requested Action

Review the 2023/2024 Budget

Background

Please review the 2023/2024 budget provided to each of you on May 11, 2023. We will review this DRAFT Budget during our 7:00 pm Regular Meeting on May 16, 2023.



DRAFT PROPOSED BUDGET 2023-2024

TOWNSHIP BOARD

Township Supervisor	Patrick Hohl
Township Clerk	Mike Dolan
Township Treasurer	Jason Negri
Township Trustee	Chuck Menzies
Township Trustee	Patricia Hughes
Township Trustee	Bill Hahn
Township Trustee	Cindy Michniewicz

Financial Information:

<i>History of Taxable Values.....</i>	<i>1</i>
<i>History of Millage Rates.....</i>	<i>2</i>
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**Hamburg Township
Fiscal Year 2023-24 Annual Budget
History of Taxable Values**

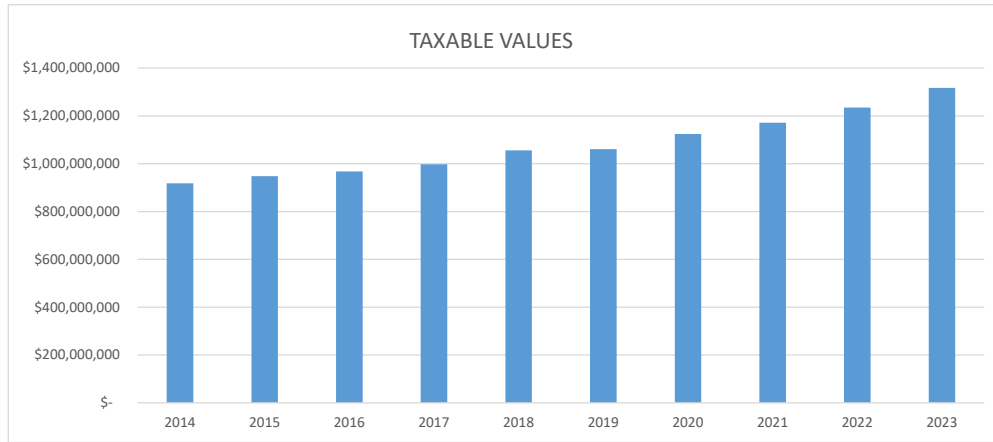
Item 14.

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable value. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of the true cash value. Proposal A limits the increase in value attributed to market changes to the lesser of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value equal to the S.E.V.

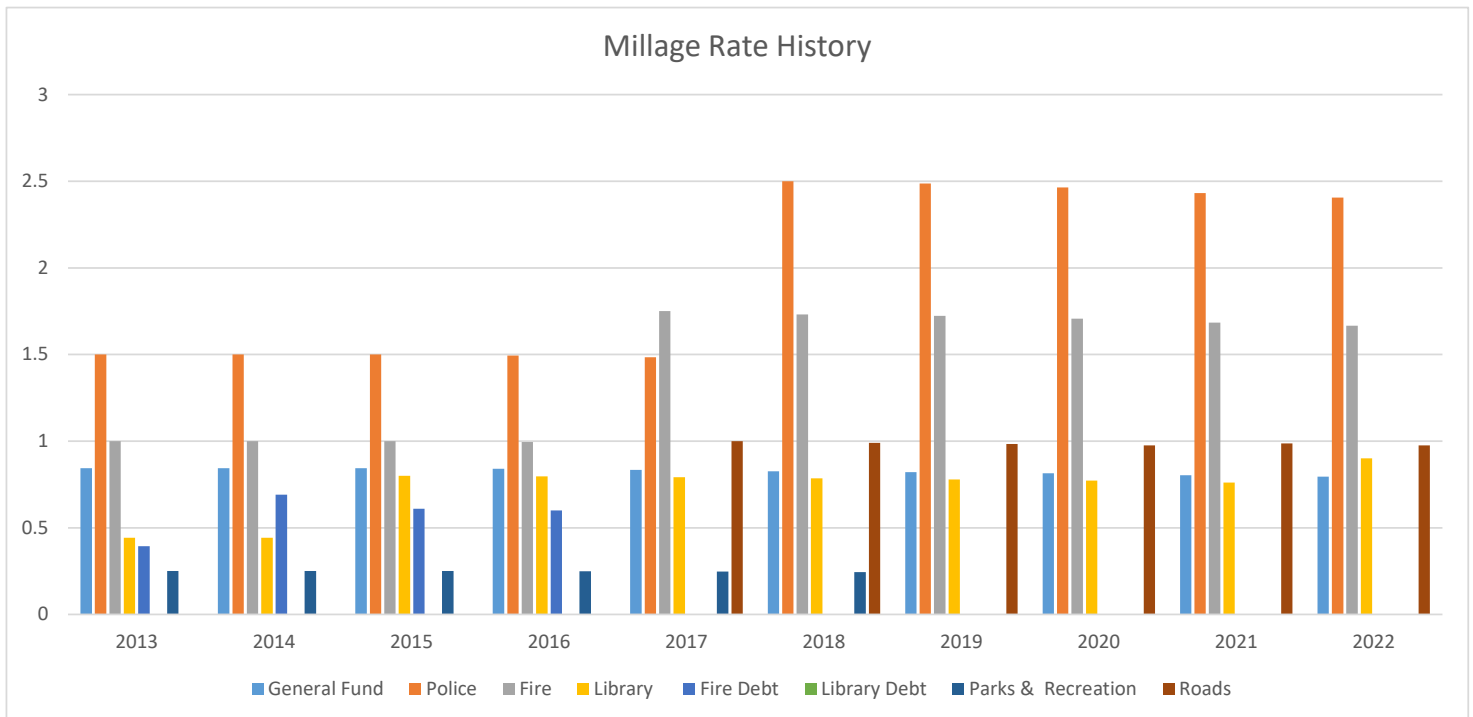
The following shows the history of taxable values of prior years.

Tax Year	Taxable Value
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138
2023	\$ 1,317,197,164



Hamburg Township
Fiscal Year 2023-2024 Annual Budget
Millage Rate History
Actual from Fiscal Year 2013 - 2022

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.0000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.8143	2.4645	1.7072	0.7717				0.9755
2021	0.8034	2.4317	1.6844	0.7614				0.9867
2022	0.7948	2.4056	1.6663	0.9000				0.9761



** Fire Millage voted in August of 2016

** Road Millage voted in August of 2016

** Police millage voted in August 2018

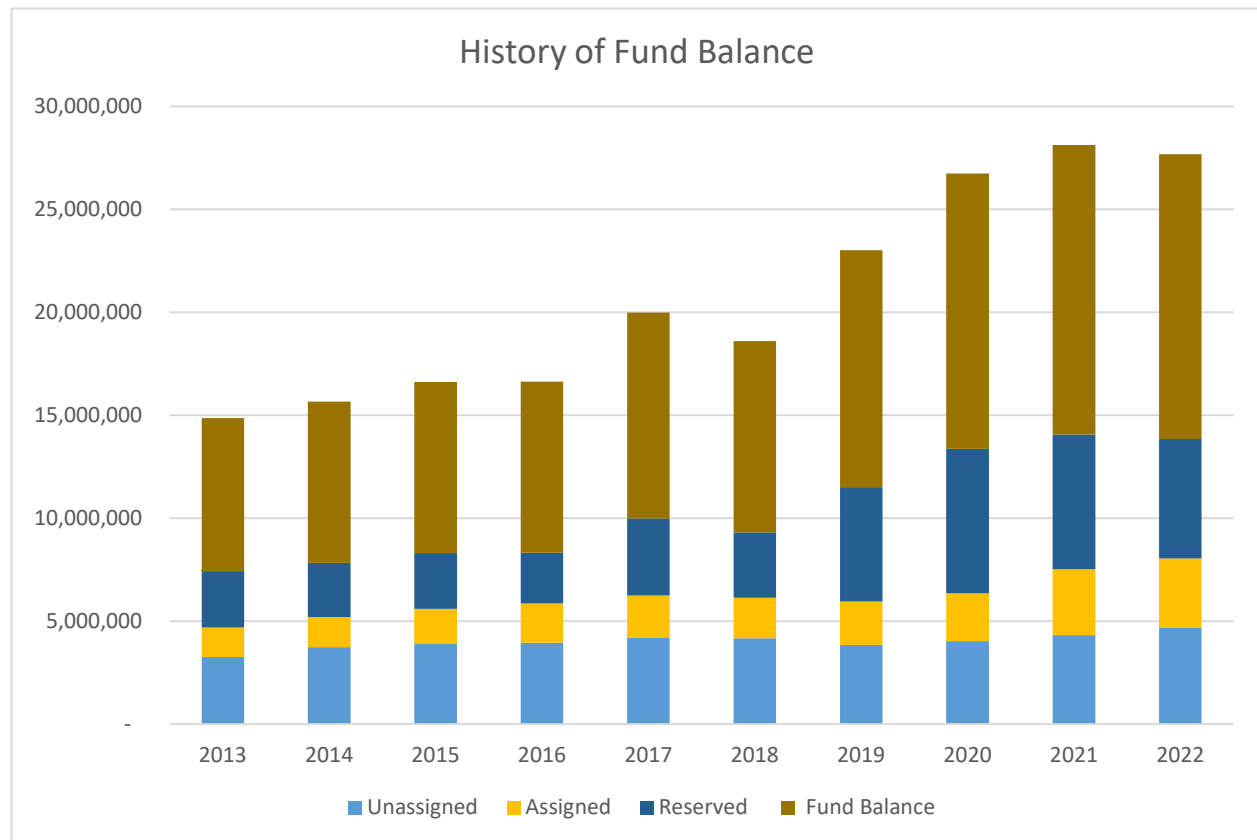
Hamburg Township
Fiscal Year 2023-24 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	3,203,356	6,538,932	14,064,720
2022	4,669,597	3,378,369	5,793,619	13,841,585

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation, Cemetery, SAD maint.

Unreserved/Unassigned: General Fund

Assigned: Library, Building Maintenance, Equipment, Vehicles, Flood Prevention



**HAMBURG TOWNSHIP
DEBT PAYMENT SCHEDULE
FISCAL YEAR 2023-24**

Item 14.

		PRIN &			PRINCIPAL				
DEBT		INTEREST	INTEREST	ADMIN FEE	AMOUNT	OUTSTANDING			
ISSUE		DUE DATE	DUE DATE	DUE DATE	DUE	principal	interest	FY 2023-24	Terms
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2024				820,000	10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2024			13,400		13,400		
	12 REFUNDING (2002 WATER)		10/1/2023		114,900	100,000	14,900		
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2023			13,125		13,125	525,000	4/1/2028
	2008 WATER SYS PROJ			4/1/2024	-				
	2008 WATER SYS PROJ		4/1/2024		115,625	100,000	15,625		
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2024			5,240		5,240	419,202	10/1/2029
	2009 ORE LAKE SRF		10/1/2023		76,115	70,000	6,115		
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2023			4,056		4,056	120,000	
	2010 IND/DOWNING	4/1/2024			29,056	25,000	4,056		4/1/2030
5301-01 Project MFA	2010 WWTP IMP		10/1/2023		188,750	170,000	18,750	1,330,000	10/1/2030
	2010 WWTP IMP	4/1/2024			16,625		16,625		
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	7/1/2023			309,219	285,000	24,219	875,000	7/1/2026
	2007 WWTP REFUNDING		1/1/2024		12,495	-	12,495		
\$3,315,000 Bond Sale	Special Assessments	10/1/2023			30,900		30,900	2,060,000	4/1/2030
			4/1/2024		376,000	340,000	36,000		
					1,305,506	1,090,000	215,506	6,149,202	
							1,305,506		Including yearly fees

**HAMBURG TOWNSHIP
PROJECTED FUND BALANCE
FY 23/24**

Item 14.

FUND	FUND BALANCE DESCRIPTION	AUDITED FY 21/22	CURRENT FY 22/23	PROPOSED FY 23/24	INCREASE (DECREASE)
GENERAL FUND					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	4,669,597	4,426,304	4,774,967	348,663
	PROJECTED NONSPENDABLE FUND BALANCE	132,862	113,663	113,663	-
	PROJECTED RESTRICTED FUND BAL FOR WATER RECEIVABLE	459,648	459,648	459,648	-
	PROJECTED DESIGNATED FUND BALANCE FOR TWP BLDGS	77,253	77,253	77,253	-
	PROJECTED DESIGNATED FUND BALANCE FOR ELECTION EQUIP	-	5,000	5,000	-
	PROJECTED DESIGNATED FUND BALANCE FOR EQUIP/VEHICLES	286,525	293,025	293,025	-
	PROJECTED DESIGNATED FUND BALANCE FOR ARPA ACT	-	-	-	-
	PROJECTED DESIGNATED FUND BALANCE FOR SOFTWARE REPLACEMENT	45,450	47,950	47,950	-
	PROJECTED DESIGNATED FUND BALANCE FOR WEED HARVESTING	22,300	22,300	22,300	-
	TOTAL PROJECTED FUND BALANCE - GENERAL FUND	5,693,635	5,445,143	5,793,806	348,663
ROAD IMPROVEMENT FUND					
	ENDING PROJECTED FUND BALANCE FOR ROAD IMPROVEMENT FUND	1,303,675	1,163,046	1,198,745	35,699
FIRE DEPARTMENT					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	1,547,925	1,302,502	852,891	(449,611)
	PROJECTED NONSPENDABLE FUND BALANCE	29,022	29,022	46,779	17,757
	PROJECTED ENDING FUND BALANCE - SCBA	-	-	-	-
	PROJECTED ENDING FUND BALANCE - EQUIP/VEHICLE PURCHASE	-	-	-	-
	TOTAL PROJECTED FUND BALANCE - FIRE FUND	1,576,947	1,331,524	899,670	(431,854)

**HAMBURG TOWNSHIP
PROJECTED FUND BALANCE
FY 23/24**

Item 14.

FUND	FUND BALANCE DESCRIPTION	AUDITED FY 21/22	CURRENT FY 22/23	PROPOSED FY 23/24	INCREASE (DECREASE)
POLICE DEPARTMENT					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	640,373	496,366	331,715	(164,651)
	PROJECTED NONSPENDABLE FUND BALANCE	51,198	51,198	51,198	-
	PROJECTED ENDING FUND BALANCE - LEAVE TIME	20,742	20,742	20,742	-
	PROJECTED ENDING FUND BALANCE - BLDG MAINT	25,000	25,000	-	(25,000)
	PROJECTED ENDING FUND BALANCE - VEHICLE PURCHASE	-	-	-	-
	PROJECTED TOTAL FUND BALANCE - POLICE FUND	737,313	593,306	403,655	(189,651)
SENIORS, PARKS, LAKELAND TRAIL					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	158,911			-
	PROJECTED NONSPENDABLE FUND BALANCE	-	-	-	-
	PROJECTED ENDING FUND BALANCE - LL TRAIL MAINT	277,250	260,047	-	(260,047)
	PROJECTED ENDING FUND BALANCE - SR CTR MAINT	70,000	-	-	-
	PROJECTED ENDING FUND BALANCE - PARKS MAINT	61,775		-	-
	PROJECTED ENDING FUND BALANCE - EQUIPMENT	220,000	59,264	255	(59,009)
	PROJECTED TOTAL FUND BALANCE - SR, PARKS, LL TRAIL FUND	787,936	319,311	255	(319,056)
SEWER FUND					
	PROJECTED ENDING FUND BALANCE - SEWER FUND	27,456,420	29,466,882	29,960,432	493,550
	PROJECTED DESIGNATED FOR GRINDER PUMPS	270,000	-	-	-
	PROJECTED DESIGNATED FOR VEHICLES	49,248	-	-	-
	PROJECTED TOTAL FUND BALANCE - SEWER	27,775,668	29,466,882	29,960,432	493,550

**HAMBURG TOWNSHIP
GENERAL FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGETED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	885,813	921,075	943,992	981,700	1,046,908	1,067,846	1,089,203	1,110,987	1,133,207	1,155,871
PROP TAX ADMIN FEE	338,157	351,112	492,124	495,000	380,000	387,600	395,352	403,259	411,324	419,551
STATE SHARED REVENUE	1,889,284	2,227,926	2,367,409	2,276,972	2,421,991	2,470,431	2,519,839	2,570,236	2,621,641	2,674,074
CABLE FRANCHISE FEE	345,266	336,447	341,152	341,152	350,000	350,000	350,000	350,000	350,000	350,000
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	88,591	3,032	20,182	20,000	165,000	20,000	20,000	20,000	20,000	20,000
ALL OTHER	278,791	158,902	24,443	1,423,706	141,050	275,000	277,750	280,528	283,333	286,166
TOTAL REVENUES & TRANSFERS	3,940,902	4,113,494	4,304,302	5,653,530	4,619,949	4,685,877	4,767,145	4,850,010	4,934,505	5,020,662
EXPENDITURES:										
SALARIES AND WAGES	1,564,477	1,619,670	1,467,510	1,500,871	1,450,190	1,522,700	1,598,834	1,678,776	1,762,715	1,850,851
HEALTH INSURANCE	286,945	328,193	277,392	297,790	317,250	333,113	349,768	367,257	385,619	404,900
RETIREMENT	141,274	243,389	121,916	117,780	135,225	141,986	149,086	156,540	164,367	172,585
FICA	121,920	125,187	110,624	115,213	110,940	116,487	122,311	128,426	134,848	141,590
OTHER PERSONNEL COSTS	7,829	7,986	8,145	8,308	13,800	14,490	15,215	15,975	16,774	17,613
BLDG & MAUSOLEUM DEBT	22,000	22,000	22,000	-	-	-	-	-	-	-
OTHER OPERATING COSTS	852,536	777,014	1,144,441	3,530,642	1,486,861	1,516,599	1,546,931	1,577,869	1,609,427	1,641,615
TRANSFER TO POLICE OPERATING	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	450,363	423,120	515,868	400,000	612,000	420,000	420,000	420,000	420,000	420,000
TOTAL EXPENDITURES	\$ 3,697,345	\$ 3,796,558	\$ 3,917,896	\$ 5,970,604	\$ 4,126,266	\$ 4,065,373	\$ 4,202,144	\$ 4,344,843	\$ 4,493,750	\$ 4,649,154
OPERATING SURPLUS (SHORTFALL)	\$ 243,558	\$ 316,936	\$ 386,406	\$ (317,074)	\$ 493,683	\$ 620,504	\$ 565,001	\$ 505,167	\$ 440,756	\$ 371,508
FUND BALANCE - BEGINNING OF YEAR	\$ 4,746,737	\$ 4,990,295	\$ 5,307,229	\$ 5,693,635	\$ 5,445,143	\$ 5,938,826	\$ 6,559,330	\$ 7,124,331	\$ 7,629,497	\$ 8,070,253
FUND BALANCE - END OF YEAR	\$ 4,990,295	\$ 5,307,231	\$ 5,693,635	\$ 5,376,560	\$ 5,938,826	\$ 6,559,330	\$ 7,124,331	\$ 7,629,497	\$ 8,070,253	\$ 8,441,761
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	502,661	502,701	564,390	564,430	564,470	564,510	564,550	564,590	564,630	564,670
UNDESIGNATED FUND BALANCE	\$ 4,027,986	\$ 4,344,882	\$ 4,669,597	\$ 4,352,482	\$ 4,914,708	\$ 5,535,172	\$ 6,100,133	\$ 6,605,259	\$ 7,045,975	\$ 7,417,443

** Committed Fund Balances, Assets held for resale, prepaids

*** Long-term receivable

Board Resolution FB 125% of operating expenses	4,621,681	4,745,698	4,897,370	7,463,256	5,157,833	5,081,717	5,252,680	5,431,054	5,617,187	5,811,443
difference	\$ 368,614	\$ 561,533	\$ 796,265	\$ (2,086,695)	\$ 780,994	\$ 1,477,613	\$ 1,871,650	\$ 2,198,443	\$ 2,453,066	\$ 2,630,318

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES						
101-000.000-402.000	CURRENT PROPERTY TAX	943,666	981,700	984,167	984,167	1,046,908
101-000.000-412.000	DELINQUENT PP TAX	326	2,500	2,115	2,500	2,500
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	2,126	2,000	112	2,000	2,000
101-000.000-434.000	TRAILER PARK TAX FEES	2,511	2,200	1,666	2,200	2,200
101-000.000-447.000	PROPERTY TAX ADMIN FEE	366,946	495,000	373,406	495,000	380,000
101-000.000-448.000	SET COLLECTION FEE	25,544	30,500	26,265	30,500	27,000
101-000.000-477.000	FRANCHISE FEE - CABLE	341,152	350,000	174,543	350,000	350,000
101-000.000-478.000	SPECIAL USE PERMITS		750	750	750	750
101-000.000-479.000	LAND USE PERMITS	31,806	25,000	18,975	25,000	25,000
101-000.000-485.000	DOG LICENSES	396	300	233	300	300
101-000.000-501.000	FEDERAL GRANT REVENUE	-	-	-	-	-
101-000.000-528.000	OTHER FEDERAL GRANTS	-	1,238,433	294,709	1,238,433	-
101-000.000-540.000	STATE GRANTS	-	-	-	-	-
101-000.000-574.000	STATE SHARED REVENUES	2,346,498	2,276,972	2,031,608	2,276,972	2,276,972
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	16,268	12,000	-	12,000	12,000
101-000.000-606.000	FOIA REQUESTS	309	1,067	1,067	1,067	500
101-000.000-607.000	NON-TAX ADMIN FEE	2,600	8,600	8,481	8,600	5,000
101-000.000-636.000	COPIES/MAPS	36	100	63	100	50
101-000.000-643.000	SALE OF CEMETERY LOTS	10,150	8,900	8,750	8,900	9,000
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE	14,135	11,000	10,042	11,000	11,000
101-000.000-645.000	MAUS SALES REVENUE	3,784	6,825	9,455	9,455	6,500
101-000.000-659.000	RETURNED CHECK FEE	96	50	72	72	100
101-000.000-664.000	INTEREST REVENUE	20,168	193,000	138,715	193,000	165,000
101-000.000-667.000	RENTAL INCOME	-	-	25,000	25,000	2,100
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	18,000	15,000	13,500	15,000	15,000
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	-	3,575	6,391	6,391	-
101-000.000-677.000	SUNDRY	9,289	250	36	250	50
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000	115,000	95,833	115,000	115,000
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	-	600	600	600	500
101-702.000-615.000	REZONING FEES	-	1,000	1,000	1,000	500
101-702.000-617.000	SITE PLAN FEES	11,780	14,700	14,700	14,700	13,000
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	5,700	6,900	7,950	7,950	6,000
	TOTAL ESTIMATED REVENUE	4,288,609	5,803,922	4,250,204	5,837,907	4,474,930

HAMBURG TOWNSHIP GENERAL FUND

Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
Dept 101.000 - Township Board						
101-101.000-703.100	TRUSTEES SALARIES	29,710	30,266	25,222	30,266	30,267
101-101.000-704.100	PER DIEM	6,955	8,840	5,005	8,840	8,840
101-101.000-709.000	TOWNSHIP FICA	2,926	2,400	2,313	2,400	2,992
101-101.000-716.000	DEFINED CONTRIBUTION	4,050	4,000	2,969	4,000	3,911
101-101.000-801.500	ECONOMIC DEVELOPMENT CONSULTANT	20,605	20,300	-	20,300	20,300
101-101.000-826.000	LEGAL FEES	37,676	35,000	16,502	35,000	30,000
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	4,695	8,000	9,370	9,500	9,500
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	448	250	-	250	250
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	24,947	31,500	25,385	31,500	31,500
101-101.000-955.000	SUNDRY	783	8,000	2,554	8,000	6,500
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	13,525	15,000	12,267	15,000	15,000
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	2,123,946	136,875	2,123,946	-
	Totals - Township Board	147,895	2,287,502	238,462	2,289,002	159,059
Dept 171.000 - Township Supervisor						
101-171.000-702.000	FULL-TIME EMPLOYEE SALARIES	-	9,552	10,655	12,300	10,300
101-171.000-703.200	ELECTED OFFICIALS SALARIES	72,347	80,453	65,291	80,453	80,453
101-171.000-709.000	TOWNSHIP FICA	5,581	7,000	5,862	7,000	6,989
101-171.000-716.000	DEFINED CONTRIBUTION	9,405	10,615	8,475	10,615	12,000
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	17,374	19,812	17,246	19,812	21,000
101-171.000-725.100	LONG/SHORT TERM DISABILITY	454	511	518	565	600
101-171.000-725.200	LIFE INSURANCE	81	91	87	95	100
101-171.000-853.000	PHONE/COMM/INTERNET	600	600	500	600	600
101-171.000-861.000	MILEAGE	64	200	-	200	200
101-171.000-955.000	SUNDRY	-	200	-	200	-
	Totals - Township Supervisor	105,905	129,034	108,634	131,840	132,242

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Dept 201.000 - Accounting						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	201,008	204,860	213,108	244,000	205,500
101-201.000-709.000	TOWNSHIP FICA	15,730	15,920	16,583	19,500	15,700
101-201.000-712.000	PAY IN LIEU OF MEDICAL INS	6,000	6,000	4,500	6,000	-
101-201.000-716.000	DEFINED CONTRIBUTION	25,851	25,100	22,662	25,100	27,000
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	22,148	22,440	23,817	35,100	66,000
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,237	1,240	1,231	1,343	1,400
101-201.000-725.200	LIFE INSURANCE	243	243	233	255	350
101-201.000-853.000	PHONE/COMM/INTERENET	-	-	50	150	600
101-201.000-861.000	MILEAGE	-	250	438	450	1,500
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	889	8,200	1,628	8,200	8,500
101-201.000-914.000	TUITION REIMBURSEMENT	-	-	-	-	-
101-201.000-955.000	SUNDRY	-	250	120	250	250
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	831	2,000	1,228	2,000	2,000
Totals - Accounting		273,939	286,503	285,598	342,348	328,800
Dept 215.000 - Clerk's Department						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	64,590	97,985	59,616	97,985	81,000
101-215.000-703.200	ELECTED OFFICIALS SALARIES	72,347	80,453	65,291	80,453	80,453
101-215.000-709.000	TOWNSHIP FICA	11,004	14,200	10,137	14,200	13,000
101-215.000-713.000	OVERTIME	3,784	7,500	6,629	7,500	6,000
101-215.000-716.000	DEFINED CONTRIBUTION	18,451	16,300	15,615	16,300	22,000
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	48,258	62,820	41,398	62,820	49,250
101-215.000-725.100	LONG/SHORT TERM DISABILITY	909	1,100	863	1,100	1,100
101-215.000-725.200	LIFE INSURANCE	177	226	169	226	200
101-215.000-853.000	PHONE/COMM/INTERNET	670	1,000	850	1,000	1,020
101-215.000-861.000	MILEAGE	161	750	317	750	1,200
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	1,503	5,000	6,143	6,143	7,000
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	-	500	38	500	1,000
101-215.000-955.000	SUNDRY	484	2,000	661	2,000	2,000
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	330	1,000	1,120	1,200	2,000
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	5,000	5,000	5,000	6,000
Totals - Clerk's Department		226,095	295,834	213,847	297,177	273,223

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Dept 228.000 - Technical/Utilities						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	160,943	132,400	114,714	132,400	112,250
101-228.000-702.500	LEAVE TIME PAYOUT	1,919	2,605	1,336	2,605	850
101-228.000-709.000	TOWNSHIP FICA	14,494	12,575	9,928	12,575	8,700
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	2,250	3,000	2,250	3,000	3,000
101-228.000-713.000	OVERTIME	77	250	82	250	250
101-228.000-716.000	DEFINED CONTRIBUTION	18,189	11,300	12,275	14,500	14,000
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	25,417	15,705	14,556	15,705	10,000
101-228.000-725.100	LONG/SHORT TERM DISABILITY	948	575	780	850	700
101-228.000-725.200	LIFE INSURANCE	176	138	133	145	125
101-228.000-853.000	PHONE/COMM/INTERNET	-	420	350	420	420
101-228.000-861.000	MILEAGE	-	150	214	225	500
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	-	-	-	-	500
101-228.000-955.000	SUNDRY	-	-	-	-	-
Totals - Technical/Utilities		252,563	209,819	167,927	213,376	151,295
Dept 229.000 - Computer/Cable						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	-	-	-	-	2,200
101-229.000-709.000	TOWNSHIP FICA	-	-	-	-	170
101-229.000-853.000	PHONE/COMM/INTERNET	3,772	4,000	165	165	-
101-229.000-910.000	PROFESSIONAL DEVELOPMENT	-	1,000	-	-	-
101-229.000-933.000	SOFTWARE MAINTENANCE	61,709	95,000	110,278	111,000	110,000
101-229.000-946.000	ENGINEERING SERVICES	9,264	3,000	135	135	2,700
101-229.000-955.000	SUNDRY	145	250	-	1,307	250
101-229.000-980.000	CAPITAL EQUIPMENT	29,853	59,000	12,044	59,000	5,000
101-229.000-980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	-	2,500	-	2,500	2,500
Totals - Computer/Cable		100,970	164,750	122,457	173,942	122,820
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	1,560	2,800	1,150	2,800	2,800
101-247.000-709.000	TOWNSHIP FICA	119	215	85	215	214
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	530	500	315	500	500
101-247.000-955.000	SUNDRY	53	50	30	50	50
Totals - Board of Review		2,262	3,565	1,580	3,565	3,564

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	67,716	69,471	56,511	69,471	76,700
101-253.000-703.200	ELECTED OFFICIALS SALARIES	36,173	40,226	33,837	40,226	40,226
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	54,121	50,100	46,163	50,100	44,500
101-253.000-709.000	TOWNSHIP FICA	12,135	12,300	10,458	12,300	12,500
101-253.000-713.000	OVERTIME	403	400	111	400	400
101-253.000-716.000	DEFINED CONTRIBUTION	12,193	12,900	9,669	12,900	13,800
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	44,297	44,870	37,395	44,870	47,500
101-253.000-725.100	LONG/SHORT TERM DISABILITY	443	445	416	460	480
101-253.000-725.200	LIFE INSURANCE	81	81	74	81	150
101-253.000-851.000	POSTAGE	9,100	8,900	10,832	10,832	10,900
101-253.000-853.000	PHONE/COMM/INTERNET	1,020	1,020	800	1,020	1,020
101-253.000-861.000	MILEAGE	962	600	752	775	950
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	3,217	4,500	2,090	4,500	4,750
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	1,434	-	-	-	-
101-253.000-914.000	TUITION REIMBURSEMENT	-	-	-	-	-
101-253.000-916.000	TRAINING	-	2,650	2,517	2,650	2,250
101-253.000-955.000	SUNDRY	239	250	116	250	200
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	942	750	827	900	750
Totals - Treasurer		244,476	249,463	212,568	251,735	257,076
Dept 257.000 - Assessing						
101-257.000-801.000	CONTRACTUAL SERVICES	235,868	330,500	296,669	330,500	330,500
101-257.000-902.200	ASSESSMENT ROLL PREP	5,080	6,500	5,737	6,500	6,500
Totals - Assessing		337,204	337,500	302,406	337,500	337,000

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	80,723	104,825	83,147	104,825	113,000
101-262.000-707.000	TEMPORARY EMPLOYEES	3,861	66,500	64,694	66,500	100,000
101-262.000-709.000	TOWNSHIP FICA	7,506	16,000	8,716	16,000	11,500
101-262.000-713.000	OVERTIME	4,019	25,000	9,075	25,000	25,000
101-262.000-716.000	DEFINED CONTRIBUTION	11,046	11,600	11,007	11,600	15,500
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	36,246	44,862	37,395	44,862	47,500
101-262.000-725.100	LONG/SHORT TERM DISABILITY	543	660	594	660	725
101-262.000-725.200	LIFE INSURANCE	134	162	142	162	225
101-262.000-752.001	SUPPLIES FOR ELECTIONS	8,698	25,000	20,874	25,000	47,000
101-262.000-861.000	MILEAGE	-	750	88	750	4,000
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	-	2,500	210	2,500	13,000
101-262.000-910.000	PROESSIONAL DEVELOPMENT	-	1,144	1,144	1,144	4,000
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	2,975	9,000	7,838	9,000	10,000
101-262.000-955.000	SUNDRY	270	13,000	12,928	13,000	15,000
101-262.000-980.000	OFFICE EQUIP & FURNITURE	1,474	5,000	3,531	5,000	5,000
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	5,000	-	5,000	5,000
Totals - Elections		166,991	331,003	261,383	331,003	416,450
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	56,945	102,848	63,299	102,848	111,000
101-265.000-702.500	LEAVE TIME PAYOUT	-	-	-	-	250
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	76,848	63,400	53,582	63,400	106,500
101-265.000-709.000	TOWNSHIP FICA	11,742	13,800	10,379	13,800	17,000
101-265.000-713.000	OVERTIME	2,842	5,500	5,325	5,500	3,500
101-265.000-716.000	DEFINED CONTRIBUTION	9,613	9,850	8,960	9,850	10,500
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	29,461	32,041	25,974	32,041	28,500
101-265.000-725.100	LONG/SHORT TERM DISABILITY	602	660	614	660	750
101-265.000-725.200	LIFE INSURANCE	162	172	154	172	200
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,245	7,000	7,360	7,500	7,000
101-265.000-758.000	DIESEL FUEL	2,395	5,500	2,370	5,500	4,000
101-265.000-759.000	VEHICLE FUEL	9,096	8,000	5,867	8,000	8,000
101-265.000-768.000	UNIFORMS/ACCESSORIES	3,742	3,500	3,139	3,500	2,500
101-265.000-801.000	CONTRACTUAL SERVICES	941	2,000	1,647	2,000	2,000
101-265.000-853.000	PHONE/COMM/INTERNET	350	420	315	420	420
101-265.000-861.000	MILEAGE	-	-	-	-	250

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101-265.000-910.000	PROFESSIONAL DEVELOPMENT	-	550	551	551	750
101-265.000-917.000	SEWER USAGE	4,194	4,000	2,239	4,000	4,500
101-265.000-919.000	TRASH DISPOSAL	1,423	1,700	1,410	1,700	1,700
101-265.000-920.000	ELECTRIC	20,449	20,000	15,623	20,000	21,000
101-265.000-921.000	NATURAL GAS/HEAT	5,192	5,000	5,472	6,000	6,000
101-265.000-930.000	MAINTENANCE TWP HALL	9,131	10,000	11,192	11,250	10,000
101-265.000-930.003	MAINTENANCE FIRE HALL	-	-	-	-	25,000
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	276	3,000	3,790	4,000	1,000
101-265.000-930.008	MAINTENANCE LIBRARY	863	1,500	1,060	1,500	1,500
101-265.000-930.020	MAINTENANCE - FERTILIZER	870	1,500	997	1,500	1,500
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	4,805	7,500	7,675	7,800	7,500
101-265.000-932.000	VEHICLE MAINTENANCE	3,862	6,000	7,524	8,000	10,500
101-265.000-955.000	SUNDRY	412	500	632	750	500
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	176,477	55,000	49,589	55,000	60,000
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	-	169,952	162,998	169,952	-
101-265.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	1,500	-	1,500	-
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	5,000	-	5,000	5,000
Totals - Township Buildings		436,938	547,393	459,737	553,694	458,820

Dept 275.000 - Other Expenses

101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	575	1,500	500	1,500	1,500
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	809	800	470	800	800
101-275.000-709.000	TOWNSHIP FICA	44	115	39	115	115
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	93,630	80,000	63,016	80,000	80,000
101-275.000-727.000	WORKERS' COMPENSATION	9,900	10,000	4,084	10,000	10,000
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	28,803	18,500	19,660	20,000	22,000
101-275.000-801.000	CONTRACTUAL SERVICES	11,707	12,500	7,029	12,500	12,500
101-275.000-802.100	ROAD MAINTENANCE	40,592	7,500	-	7,500	5,000
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	31,280	25,000	22,010	25,000	30,000
101-275.000-851.000	POSTAGE	17,549	17,500	10,290	17,500	15,000
101-275.000-853.000	PHONE/COMM/INTERNET	3,112	6,000	5,789	6,000	6,000
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	-	-	-	-	2,200
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	1,973	2,500	1,475	2,500	2,500
101-275.000-946.000	ENGINEERING SERVICES	3,300	3,500	-	3,500	3,500
101-275.000-953.000	PAYROLL PROCESSING	12,477	12,500	13,383	16,000	18,000
101-275.000-954.000	AUDIT	26,493	28,780	29,640	30,000	35,000
101-275.000-955.000	SUNDRY	2,191	2,200	4,796	5,000	3,500
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	429	500	2,368	2,000	140

HAMBURG TOWNSHIP GENERAL FUND

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101-275.000-960.000	FOIA EXPENSES	31	100	98	100	100
101-275.000-967.200	ADA COMPLIANCE PROJECTS	-	20,000	-	20,000	-
101-275.000-980.000	OFFICE EQUIP & FURNITURE	14,287	8,100	-	8,100	22,000
101-275.000-995.208	TRANSFER OUT RECREATION FUND	515,868	400,000	266,666	266,667	612,000
101-275.000-995.591	TRANSFER OUT WATER FUND	154,000	154,000	128,333	154,000	154,000
Totals - Other Expenses		969,049	811,595	579,646	688,782	1,037,715
Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.000	PART-TIME EMPLOYEE SALARIES					
101-345.000-704.100	PER DIEM	1,040	1,040	585	1,040	1,040
101-345.000-709.000	TOWNSHIP FICA	80	60	45	600	80
Totals - Public Safety (Police & Fire)		251,120	1,100	630	1,640	1,120
Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	14,956	17,500	12,118	17,500	17,500
Totals - Street Lighting		14,956	17,500	12,118	17,500	17,500
Dept 567.000 - Cemetery						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	13,128	11,318	13,703	17,000	18,000
101-567.000-709.000	TOWNSHIP FICA	1,036	925	1,071	1,300	1,409
101-567.000-801.000	CONTRACTUAL SERVICES	33,825	20,000	19,520	20,000	31,200
101-567.000-853.000	PHONE/COMM/INTERNET	420	420	350	420	420
101-567.000-931.000	EQUIPMENT MAINT/REPAIR	3,097	5,000	1,696	5,000	4,000
101-567.000-955.000	SUNDRY	5,811	6,350	6,678	7,000	7,000
101-567.000-980.000	OFFICE EQUIP & FURNITURE	35,447	-	-	-	1,000
101-567.000-991.000	DEBT SERVICE PRINCIPAL	20,919	-	-	-	-
101-567.000-992.000	INTEREST EXPENSE	962	-	-	-	-
Totals - Cemetery		114,645	44,013	43,018	50,720	63,029
Dept 701.000 - Planning Commission						
101-701.000-704.000	PART-TIME EMPLOYEE SALARIES	1,725	1,200	470	1,200	-
101-701.000-704.100	PER DIEM	4,440	5,640	2,495	5,640	5,640
101-701.000-709.000	TOWNSHIP FICA	472	523	227	500	430
101-701.000-826.000	LEGAL FEES	-	1,000	-	1,000	1,000
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	470	500	535	650	500
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	-	500	-	500	500
101-701.000-955.000	SUNDRY	58	-	-	-	-
Totals - Planning Commission		7,165	9,363	3,727	9,490	141

HAMBURG TOWNSHIP GENERAL FUND

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Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Dept 702.000 - Planning & Zoning						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	112,091	124,750	93,667	124,750	148,000
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	46,782	95,276	34,107	95,276	31,500
101-702.000-704.100	PER DIEM	2,140	4,020	2,420	4,020	4,020
101-702.000-709.000	TOWNSHIP FICA	13,461	17,250	10,705	17,250	14,200
101-702.000-712.000	PAY IN LIEU OF MEDICAL INS	1,750	3,000	750	3,000	-
101-702.000-713.000	OVERTIME	313	600	519	600	-
101-702.000-716.000	DEFINED CONTRIBUTION	13,271	13,900	9,788	13,900	16,500
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	18,400	39,110	27,776	39,110	47,500
101-702.000-725.100	LONG/SHORT TERM DISABILITY	729	753	655	753	880
101-702.000-725.200	LIFE INSURANCE	152	162	142	162	300
101-702.000-826.000	LEGAL FEES	3,922	8,000	7,873	8,000	10,000
101-702.000-853.000	PHONE/COMM/INTERNET	1,750	1,760	835	1,760	1,020
101-702.000-861.000	MILEAGE	17	200	148	200	200
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	660	1,680	2,050	2,500	2,000
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	35	960	1,049	1,049	2,500
101-702.000-946.000	ENGINEERING SERVICES	821	3,000	-	3,000	3,000
101-702.000-951.000	STORM WATER DISCHARGE	500	500	500	500	500
101-702.000-955.000	SUNDRY	440	300	320	320	300
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,364	2,700	413	2,700	2,500
	Totals - Planning & Zoning	219,455	317,921	193,717	318,850	284,920
Dept 703.000 - Lakes, Rivers, & Streams						
101-703.000-967.000	SPECIAL PROJECTS	-	58,750	58,551	58,750	70,000
101-703.000-975.500	RESERVE FOR RIVER WEED HARVESTING	-	-	-	-	-
	Totals - Lakes, Rivers, & Streams	-	58,750	58,551	58,750	70,000
	TOTAL ESTIMATED APPROPRIATIONS	3,914,124	6,106,173	3,267,338	6,074,479	4,126,266
NET OF REVENUES/APPROPRIATIONS - FUND 101		374,485	(302,251)	982,866	(236,572)	348,664
BEGINNING FUND BALANCE		5,307,229	5,681,714	5,681,714	5,681,714	5,445,143
ENDING FUND BALANCE		5,681,714	5,379,463	6,664,580	5,445,143	5,793,806

**HAMBURG TOWNSHIP
ROAD FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
Property Tax Revenue	1,064,198	1,097,404	1,163,891	1,209,591	658,599	678,357	698,707	719,668	741,259	763,496
Other Revenue	-	-	-	-	4,000	-	-	-	-	-
Interest Income	31,357	5,977	3,075	3,000	6,500	4,000	3,000	3,000	3,000	3,000
Total Revenue	1,095,555	1,103,381	1,166,966	1,212,591	669,099	682,357	701,707	722,668	744,259	766,496
Expenditures	164,498	1,342,242	1,628,416	1,359,400	633,400	660,000	660,000	660,000	660,000	660,000
Excess of Revenue Over (Under) Expenditures	931,056	(238,861)	(461,450)	(146,809)	35,699	22,357	41,707	62,668	84,259	106,496
Beginning Fund Balance	1,072,920	2,003,986	1,765,125	1,303,675	1,163,046	1,198,745	1,198,745	1,221,101	1,240,452	1,283,770
Ending Fund Balance	\$ 2,003,976	\$ 1,765,125	\$ 1,303,675	\$ 1,156,866	\$ 1,198,745	\$ 1,221,101	\$ 1,240,452	\$ 1,283,770	\$ 1,324,710	\$ 1,390,266

Millage voted November 2016 Millage expires in 2020
Levied on December 1 collected through February 28

HAMBURG TOWNSHIP ROAD FUND
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ESTIMATED REVENUES						
204-000.000-402.000	CURRENT PROPERTY TAX	1,157,722	1,208,691	1,208,675	1,208,691	658,599
204-000.000-412.000	DELINQUENT PP TAX	6,530	4,000	2,591	4,000	4,000
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(361)	-	(221)	(221)	-
204-000.000-664.000	INTEREST REVENUE	3,076	6,300	7,039	6,300	6,500
204-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
204-000.000-699.373	TRANS IN FROM HURON RIVER	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	1,166,967	1,218,991	1,218,084	1,218,770	669,099
ESTIMATED APPROPRIATIONS						
204-000.000-801.000	CONTRACTUAL SERVICES		2,400	2,407	2,400	2,400
204-000.000-802.000	ROAD IMPROVEMENT	1,628,417	1,357,000	1,295,679	1,357,000	631,000
	TOTAL ESTIMATED APPROPRIATIONS	1,628,417	1,359,400	1,298,086	1,359,400	633,400
NET OF REVENUES/APPROPRIATIONS - FUND 204		(461,450)	(140,409)	(80,002)	(140,630)	35,699
BEGINNING FUND BALANCE		1,765,125	1,303,676	1,303,676	1,303,676	1,163,046
ENDING FUND BALANCE		1,303,676	1,163,267	1,223,674	1,163,046	1,198,745

**HAMBURG TOWNSHIP
FIRE FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28
REVENUES:									
PROPERTY TAXES	1,862,464	1,920,387	1,976,373	2,058,065	2,194,846	2,260,691	2,328,512	2,398,367	2,398,367
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-
ALL OTHER	42,346	217,083	20,408	9,150	19,800	20,790	21,206	21,630	21,206
TOTAL REVENUES & TRANSFERS	\$ 1,904,810	\$ 2,137,470	\$ 1,996,781	\$ 2,067,215	\$ 2,214,646	\$ 2,281,481	\$ 2,349,718	\$ 2,419,997	\$ 2,419,573
EXPENDITURES:									
SALARIES AND WAGES	900,975	908,157	1,066,164	1,125,664	1,326,750	1,393,088	1,476,673	1,506,206	1,565,273
HEALTH INSURANCE	74,565	70,966	98,882	123,398	120,500	126,525	132,851	135,508	139,494
RETIREMENT	36,950	39,818	46,941	58,100	78,000	81,900	85,176	86,880	87,731
FICA	69,521	70,178	86,576	86,113	103,000	106,571	112,965	115,225	119,743
OTHER PERSONNEL COSTS	63,003	64,263	81,642	107,648	26,000	27,820	29,211	29,795	30,672
OTHER OPERATING COSTS	259,180	338,472	246,430	272,328	793,750	825,500	858,520	875,690	884,276
OTHER CAPITAL EQUIPMENT PURCHASES	108,396	205,782	250,000	183,500	98,500	130,500	133,110	76,500	79,500
CAPITAL PURCHASES FOR APPARATUS	51,434	1,155,054	37,000	230,000	100,000	18,000	110,640	80,000	60,000
TOTAL EXPENDITURES	\$ 1,584,025	\$ 2,852,690	\$ 1,913,635	\$ 2,186,751	\$ 2,646,500	\$ 2,709,904	\$ 2,939,146	\$ 2,905,804	\$ 2,966,689
OPERATING SURPLUS (SHORTFALL)	\$ 320,784	\$ (715,221)	\$ 83,145	\$ (119,537)	\$ (431,855)	\$ (428,423)	\$ (589,430)	\$ (485,808)	\$ (547,116)
FUND BALANCE - BEGINNING OF YEAR	\$ 1,888,242	\$ 2,209,026	\$ 1,493,805	\$ 1,576,947	\$ 1,331,524	\$ 899,669	\$ 471,246	\$ (118,184)	\$ (603,992)
FUND BALANCE - END OF YEAR	2,209,026	1,493,805	1,576,947	1,457,410	899,669	471,246	(118,184)	(603,992)	(1,151,108)
OTHER DESIGNATED FUND BALANCE **	46,779	46,779	29,022	29,022	29,022	29,022	29,022	29,022	29,022
UNDESIGNATED FUND BALANCE	\$ 1,526,355	\$ 1,447,026	\$ 1,547,925	\$ 1,428,388	\$ 870,647	\$ 442,224	\$ (147,206)	\$ (633,014)	\$ (1,180,130)
Board Resolution FB 25% of operating expense	396,006	713,172	478,409	546,688	661,625	677,476	734,787	726,451	741,672
Difference	1,813,020	780,633	1,098,539	910,722	238,044	(206,230)	(852,970)	(1,330,443)	(1,892,781)

** Committed Fund Balances, Assets held for resale, prepaid

*** Millage expires in 12/2025

**HAMBURG TOWNSHIP
FIRE DEPARTMENT
6-YEAR CAPITAL BUDGET**

Item 14.

Capital Asset		FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Apparatus	Engine 1 (2040)						
	Engine 11 (2040)						
	Tanker 11 (2027)				\$750,000		
	Brush 11 (2028)						\$80,000
	Utility 11 (2032)						
	Engine 12 (2031)						
	Tanker 12 (2033)						
	Brush 12 (2035)	\$45,000					
	Utility 12 (2030)						
	Chief 1 Vehicle(2027)					\$60,000	
	DC 102 Vehicle (2026)				\$80,000		
	Captain 10 Vehicle (2027)					\$70,000	
	Mule (2026)			\$18,000			
	Boat						
SCBA	Air-Packs (2033)						
	Fill Station - Station 11 (2040)						
Technology	Apparatus Computers			\$50,000			
	Mobile Radios (2033)						
	Portable Prep Radios	\$20,000	\$20,000	\$20,000			
	Station Computers/Software	\$2,500	\$3,500	\$3,500	\$3,500	\$4,000	\$4,000
Equipment	Turn-Out Gear	\$45,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Turn-Out Gear Extractor and Dryer (2040)						
	Thermal Imaging Cameras (2028)						\$60,000
	Drone	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	AED's (2031)	\$10,000					
	In -Cab Radio Communications	\$30,000					
	Ice Water Rescue Equipment	\$10,000					
Community	Dry Hydrant System	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Fire Buildings	Security Cameras/Server						\$15,000
	Training Tower Updates						
Capital - Equipment		\$45,000	\$0	\$18,000	\$830,000	\$130,000	\$80,000
Capital - Apparatus		\$132,500	\$73,500	\$123,500	\$53,500	\$54,000	\$114,000
TOTAL COST PER YEAR		\$177,500	\$73,500	\$141,500	\$883,500	\$184,000	\$194,000

HAMBURG TOWNSHIP FIRE FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES						
206-000.000-402.000	CURRENT PROPERTY TAX	1,976,388	2,063,365	2,063,363	2,063,363	2,194,846
206-000.000-412.000	DELINQUENT PP TAX	617	100	20	20	100
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(632)		(381)	(381)	(500)
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	5,695	5,000	4,457	5,000	5,000
206-000.000-501.000	FEDERAL GRANT REVENUE	-	-	-	-	-
206-000.000-540.000	STATE GRANTS	-	-	-	-	-
206-000.000-626.200	FIRE TRAINING REVENUE	-	-	-	-	-
206-000.000-628.000	FIRE INSPECTION FEES	250	-	100	50	100
206-000.000-636.000	COPIES/MAPS	56	-	32	32	50
206-000.000-664.000	INTEREST REVENUE	4,054	16,000	13,606	16,000	11,000
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	2,506	2,500	-	2,500	2,500
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	3,490	1,500	1,250	1,500	1,500
206-000.000-677.000	SUNDRY	110	50	5	50	50
206-000.000-693.000	SALE OF FIXED ASSETS	4,247	-	-	-	-
	TOTAL ESTIMATED REVENUE	1,996,782	2,088,515	2,082,451	2,088,134	2,214,646

ESTIMATED APPROPRIATIONS

206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	393,395	444,000	390,194	444,000	536,000
206-000.000-702.500	LEAVE TIME PAYOUT	3,238	5,154	2,561	5,154	4,750
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	32,487	40,000	27,862	40,000	38,500
206-000.000-704.500	PART TIME FIRE FIGHTERS	503,062	500,000	487,197	500,000	597,500
206-000.000-709.000	TOWNSHIP FICA	77,852	82,500	81,162	82,500	103,000
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,200	4,200	3,500	4,200	4,200
206-000.000-713.000	OVERTIME	77,896	142,000	135,707	142,000	150,000
206-000.000-714.000	LONGEVITY PAY	-	10,500	11,560	11,560	12,000
206-000.000-716.000	DEFINED CONTRIBUTION	52,432	50,000	49,867	50,000	78,000
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	84,496	116,800	95,784	116,800	120,500
206-000.000-725.100	LONG/SHORT TERM DISABILITY	6,778	7,000	7,010	7,700	7,700
206-000.000-725.200	LIFE INSURANCE	429	470	472	525	600
206-000.000-727.000	WORKERS' COMPENSATION	28,849	56,800	15,830	56,800	20,000
206-000.000-737.000	FIRE FIGHTERS INCENTIVIZATION	-	-	-	-	-
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	7,117	15,500	15,064	15,500	30,000
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	20,447	20,000	11,173	20,000	25,000
206-000.000-758.000	DIESEL FUEL	-	550	377	550	550
206-000.000-759.000	VEHICLE FUEL	38,269	30,000	27,304	30,000	30,000
206-000.000-768.000	UNIFORMS/ACCESSORIES	11,991	22,200	24,690	30,000	15,200
206-000.000-768.100	TURN OUT GEAR	43,324	50,000	31,583	50,000	45,000
206-000.000-768.200	TURN OUT GEAR - CAPITAL OUTLAY	-	-	-	-	-
206-000.000-801.000	CONTRACTUAL SERVICES	18,363	27,000	26,981	27,000	37,000

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HAMBURG TOWNSHIP FIRE FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
206-000.000-826.000	LEGAL FEES	7,344	8,000	745	8,000	8,000
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	53,909	39,000	38,656	39,000	39,000
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	27,898	28,000	24,170	28,000	28,000
206-000.000-853.000	PHONE/COMM/INTERNET	10,583	11,000	6,850	11,000	15,000
206-000.000-870.000	HAZMAT YEARLY DUES	4,000	4,000	3,000	4,000	4,000
206-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
206-000.000-914.000	TUITION REIMBURSEMENT	-	-	-	-	30,000
206-000.000-916.000	TRAINING	10,782	25,000	23,620	25,000	30,000
206-000.000-916.500	FIRE PREVENTION	5,284	7,500	2,496	7,500	7,500
206-000.000-917.000	SEWER USAGE	2,488	2,000	1,244	2,000	2,000
206-000.000-918.000	WATER USAGE	658	2,000	1,301	2,000	2,000
206-000.000-919.000	TRASH DISPOSAL	2,724	3,500	3,192	3,500	3,500
206-000.000-920.000	ELECTRIC	40,982	35,000	36,533	40,000	40,000
206-000.000-920.100	SIREN ELECTRIC USAGE	3,245	2,000	1,401	2,000	2,000
206-000.000-930.003	MAINTENANCE FIRE HALL	33,621	108,000	116,727	120,000	185,500
206-000.000-930.017	RESERVE FOR BLDG MAINTENANCE	-	-	-	-	-
206-000.000-930.020	MAINTENANCE - FERTILIZER	1,675	2,500	1,090	2,500	2,500
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	16,120	14,000	10,725	14,000	14,000
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	-	4,000	767	4,000	4,000
206-000.000-932.000	VEHICLE MAINTENANCE	54,277	60,000	31,527	60,000	77,500
206-000.000-933.000	SOFTWARE MAINTENANCE	776	4,000	4,053	4,053	5,000
206-000.000-955.000	SUNDRY	(37)	3,000	1,449	3,000	3,000
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	4,420	7,500	8,586	9,500	10,000
206-000.000-967.000	SPECIAL PROJECTS	8,127	10,000	4,325	10,000	75,000
206-000.000-970.760	RESERVE FOR FUTURE SCBA	-	-	-	-	-
206-000.000-974.100	CAPITAL EQUIPMENT - EMERGENCY SIRENS	-	-	-	-	-
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	163,398	205,500	54,896	205,500	160,500
206-000.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	-	-	-	-
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	56,737	94,714	93,628	94,714	45,000
206-000.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	-	-	-	-
TOTAL ESTIMATED APPROPRIATIONS		1,913,636	2,304,888	1,916,858	2,333,556	2,646,500
NET OF REVENUES/APPROPRIATIONS - FUND 206		83,145	(216,373)	165,593	(245,422)	(431,854)
BEGINNING FUND BALANCE		1,493,801	1,576,946	1,576,946	1,576,946	1,331,524
ENDING FUND BALANCE		1,576,946	1,360,573	1,742,540	1,331,524	899,670

**HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGETED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	\$ 2,691,489	2,772,279	2,853,227	2,971,200	3,168,649	3,263,709	3,361,620	3,462,469	3,566,343	3,673,333
TRANSFER FROM GENERAL FUND - OPERATING	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-	-	-
ALL OTHER	96,201	240,633	130,233	41,750	62,150	64,014	65,934	67,912	69,950	72,048
TOTAL REVENUES & TRANSFERS	\$ 3,037,690	\$ 3,262,912	\$ 3,233,460	\$ 3,012,950	\$ 3,230,799	\$ 3,327,723	\$ 3,427,555	\$ 3,530,381	\$ 3,636,293	\$ 3,745,382
EXPENDITURES:										
SALARIES AND WAGES	1,612,755	1,713,028	1,665,011	1,761,614	1,775,500	1,828,765	1,883,628	1,940,137	1,998,341	2,058,291
HEALTH INSURANCE	256,979	262,479	277,051	279,195	319,000	334,950	351,698	369,282	387,746	407,134
RETIREMENT	268,370	284,153	277,051	351,817	375,000	386,250	393,975	405,794	417,968	430,507
RETIREE HEALTH CARE	82,500	88,000	104,000	104,000	104,000	104,000	104,000	104,000	104,000	104,000
FICA	124,227	131,944	127,737	134,590	140,000	139,901	144,098	146,979	149,919	152,917
OTHER PERSONNEL COSTS	48,998	49,977	58,846	60,468	40,500	41,310	42,136	42,979	43,839	44,715
OTHER OPERATING COSTS	669,106	847,028	870,940	524,298	666,450	686,444	707,037	728,248	750,095	772,598
TOTAL EXPENDITURES	\$ 3,062,935	\$ 3,376,608	\$ 3,380,636	\$ 3,215,982	\$ 3,420,450	\$ 3,521,619	\$ 3,626,571	\$ 3,737,420	\$ 3,851,908	\$ 3,970,163
OPERATING SURPLUS (SHORTFALL)	\$ (25,244)	\$ (113,696)	\$ (147,176)	\$ (203,032)	\$ (189,651)	\$ (193,896)	\$ (199,016)	\$ (207,038)	\$ (215,616)	\$ (224,781)
FUND BALANCE - BEGINNING OF YEAR	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 737,322	\$ 593,306	\$ 403,655	\$ 403,655	\$ 209,759	\$ 204,639	\$ 2,721
FUND BALANCE - END OF YEAR	\$ 998,193	\$ 884,498	\$ 737,322	\$ 534,290	\$ 403,655	\$ 209,759	\$ 204,639	\$ 2,721	\$ (10,977)	\$ (222,061)
FB DESIGNATED FOR VEHICLES	20,000	20,000	-	-	-	-	-	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,000	20,000	20,742	25,000	30,000	30,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	25,000	25,000	25,000	-	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 20,000	\$ 20,000	\$ 54,591	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 913,193	\$ 799,498	\$ 636,989	\$ 484,290	\$ 353,655	\$ 159,759	\$ 164,639	\$ (37,279)	\$ (50,977)	\$ (262,061)

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	765,734	844,152	845,159	803,996	855,113	880,405	906,643	934,355	962,977	992,541
Difference	\$ 232,460	\$ 40,346	\$ (107,837)	\$ (269,706)	\$ (451,458)	\$ (670,646)	\$ (702,004)	\$ (931,634)	\$ (973,954)	\$ (1,214,602)

**HAMBURG TOWNSHIP
POLICE DEPARTMENT
6-YEAR CAPITAL BUDGET**

Item 14.

Capital Asset		FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Vehicles	Patrol #7001					\$50,000	
	Patrol #7002			\$50,000			
	Patrol #7003						\$50,000
	Patrol #7004		\$50,000				
	Patrol #7005	\$50,000					
	Patrol #7006			\$50,000			
	Patrol #7007						
	Patrol #7008				\$50,000		
	Patrol #7009				\$50,000		
	Patrol #7010					\$50,000	
	Command	\$60,000					\$60,000
	LAWNET			\$50,000			
Technology	Watchguard Server				\$25,000		
	Police dept. server					\$10,000	
	Body cameras	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
	In-car video systems	\$5,000	\$21,000	\$14,000	\$14,000	\$14,000	\$14,000
	In-car laptops	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
	In-car mobile radios	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	Portable prep radios	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	Station camera system	\$15,000		\$10,000			
	Redaction system					\$15,000	
	Computer workstations	\$4,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Equipment	Vests	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Patrol rifles						
	Handguns			\$7,000			
	TASERS		\$50,000				
Police Building	Parking lot						
	Garage bay doors	\$15,000					
	Roof						
	Heating/Cooling						
Capital - Vehicle		\$110,000	\$50,000	\$150,000	\$100,000	\$100,000	\$110,000
Capital - Equipment		\$61,500	\$96,000	\$56,000	\$64,000	\$64,000	\$39,000
TOTAL PER YEAR		\$171,500	\$146,000	\$206,000	\$164,000	\$164,000	\$149,000

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES						
207-000.000-402.000	CURRENT PROPERTY TAX	2,853,252	2,978,850	2,978,851	2,978,851	3,168,649
207-000.000-412.000	DELINQUENT PP TAX	887	100	30	100	100
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(912)	-	(550)	(550)	(500)
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	8,221	6,500	6,434	6,500	6,500
207-000.000-480.000	LIQUOR LICENSE FEES	9,722	9,700	9,682	9,700	9,700
207-000.000-481.000	SOLICITATION FEES	468	100	180	180	100
207-000.000-501.000	FEDERAL GRANT REVENUE	1,811	2,500	-	2,500	2,500
207-000.000-628.100	INSPECTION FEES	13,000	6,800	1,200	6,800	7,000
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	374	200	205	205	200
207-000.000-629.100	BREATHALIZER TEST REQUIRED	64	-	35	35	-
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	100	100	-	100	-
207-000.000-636.000	COPIES/MAPS	1,293	1,000	1,215	1,215	1,000
207-000.000-657.000	ORDINANCE FINES	11,998	10,000	8,215	10,000	10,000
207-000.000-664.000	INTEREST REVENUE	1,966	4,300	4,210	4,300	3,000
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	35,422	2,500	922	2,500	2,500
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	1,112	2,000	2,333	2,333	2,000
207-000.000-676.200	OVERTIME REIMB - OTHER	2,955	2,500	1,099	2,500	2,500
207-000.000-677.000	SUNDRY	183	250	20	250	250
207-000.000-678.000	PA302 TRAINING REIMB	-	1,100	-	1,100	1,100
207-000.000-693.000	SALE OF FIXED ASSETS	40,523	14,200	14,091	14,200	14,200
207-000.000-699.101	TRANSFER IN 101-OPERATIONS	250,000	-	-	-	-
207-000.000-699.265	TRANSFER IN 265-OPERATION	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	3,232,437	3,042,700	3,028,172	3,042,819	3,230,799

ESTIMATED APPROPRIATIONS

207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,566,353	1,561,559	1,383,179	1,561,559	1,567,000
207-000.000-702.500	LEAVE TIME PAYOUT	4,087	4,555	1,908	4,555	5,000
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	28,427	36,000	25,293	36,000	34,000
207-000.000-705.550	RESERVE FOR RET LEAVE TIME PA	-	-	-	-	-
207-000.000-706.000	HOLIDAY PAY	99,015	89,500	75,129	89,500	89,500
207-000.000-709.000	TOWNSHIP FICA	138,565	134,590	120,838	134,590	140,000
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,800	7,300	6,000	7,300	4,800
207-000.000-713.000	OVERTIME	82,741	88,000	63,553	88,000	80,000
207-000.000-713.100	OVERTIME - DRUNK DRIVING (FED REIMB)	-	-	-	-	-
207-000.000-716.000	DEFINED CONTRIBUTION	330,550	279,200	254,999	306,000	375,000
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	275,665	287,600	239,838	287,600	310,000
207-000.000-725.100	LONG/SHORT TERM DISABILITY	8,100	8,332	8,092	8,800	

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
207-000.000-725.200	LIFE INSURANCE	1,393	1,860	1,344	1,860	1,500
207-000.000-726.500	EQUIPMENT ALLOWANCE	11,200	11,200	11,200	11,200	11,200
207-000.000-727.000	WORKERS' COMPENSATION	24,780	47,336	14,894	47,336	20,000
207-000.000-729.500	MERS FUNDING DEFICIENCY	-	-	-	-	-
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000	104,000	104,000	104,000	104,000
207-000.000-731.000	EDUCATION INCENTIVE BONUS	12,000	12,000	12,000	12,000	13,500
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	9,907	10,000	9,160	10,000	10,000
207-000.000-752.100	AMMUNITION	3,091	10,000	8,498	10,000	10,000
207-000.000-756.000	ACCREDITATION EXPENSES	15,688	10,000	5,440	10,000	25,000
207-000.000-758.000	DIESEL FUEL	-	250	101	250	250
207-000.000-759.000	VEHICLE FUEL	59,629	50,000	43,014	50,000	55,000
207-000.000-768.000	UNIFORMS/ACCESSORIES	10,829	10,000	10,334	10,334	12,000
207-000.000-768.500	UNIFORM CLEANING	3,627	4,000	3,118	4,000	4,500
207-000.000-801.000	CONTRACTUAL SERVICES	6,739	7,500	8,191	10,500	12,000
207-000.000-807.000	SWAT TEAM EXPENSES	13,555	6,000	4,280	6,000	8,000
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	-	1,250	891	1,250	1,000
207-000.000-809.000	JANITORIAL SERVICES	9,883	8,000	8,911	10,900	11,000
207-000.000-826.000	LEGAL FEES	5,373	10,500	11,018	13,000	10,000
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	128,127	125,500	101,194	125,500	125,500
207-000.000-851.000	POSTAGE	167	200	51	200	200
207-000.000-853.000	PHONE/COMM/INTERNET	13,434	12,000	9,947	12,000	15,000
207-000.000-914.000	TUITION REIMBURSEMENT	11,400	10,500	10,499	10,500	12,000
207-000.000-916.000	TRAINING	16,923	12,000	14,268	15,000	15,000
207-000.000-917.000	SEWER USAGE	3,483	3,000	1,742	3,000	3,000
207-000.000-920.000	ELECTRIC	12,765	12,000	10,394	12,000	15,000
207-000.000-921.000	NATURAL GAS/HEAT	2,907	3,000	2,820	3,500	3,500
207-000.000-930.002	MAINTENANCE POLICE BUILDING	17,534	12,000	10,065	12,000	12,000
207-000.000-930.017	RESERVE FOR BLDG MAINTENANCE	-	-	-	-	-
207-000.000-930.020	MAINTENANCE - FERTILIZER	-	500	281	500	500
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	2,824	3,000	1,247	3,000	2,000
207-000.000-932.000	VEHICLE MAINTENANCE	73,444	50,000	46,884	50,000	50,000
207-000.000-933.000	SOFTWARE MAINTENANCE	20,634	20,000	15,738	20,000	20,000
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	5,435	6,000	3,299	6,000	6,000
207-000.000-955.000	SUNDRY	1,515	2,000	2,196	2,500	3,000
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	885	1,500	1,542	1,542	1,500
207-000.000-967.000	SPECIAL PROJECTS	15,420	15,000	14,486	15,000	20,000
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	-	-	-	-	-
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	106,477	54,500	55,890	57,000	

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	116,313	100,000	-	-	110,000
207-000.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	-	-	-	
207-000.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	
	TOTAL ESTIMATED APPROPRIATIONS	3,379,688	3,243,232	2,737,766	3,185,776	3,420,450
NET OF REVENUES/APPROPRIATIONS - FUND 207		(147,251)	(200,532)	290,406	(142,957)	(189,651)
BEGINNING FUND BALANCE		883,514	736,263	736,263	736,263	593,306
ENDING FUND BALANCE		736,263	535,731	1,026,669	593,306	403,655

**HAMBURG TOWNSHIP
REC FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	-	-	-	-	-	-	-	-	-	-
ALL OTHER	22,283	20,984	67,976	17,000	30,500	30,500	30,500	30,500	30,500	30,500
TRANSFER IN FROM GENERAL FUND	450,363	423,120	429,890	400,000	612,000	-	-	-	-	-
TOTAL REVENUES & TRANSFERS	\$ 472,646	\$ 444,104	\$ 497,866	\$ 417,000	\$ 642,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500
EXPENDITURES:										
SALARIES AND WAGES	106,602	102,012	107,283	106,658	164,895	168,193	171,557	174,988	178,488	182,057
HEALTH INSURANCE	35,636	34,125	38,182	43,131	40,300	42,315	44,431	46,652	48,985	51,434
RETIREMENT	10,046	10,124	9,104	10,085	13,600	14,008	14,428	14,861	15,307	15,766
FICA	8,210	7,863	7,928	10,600	12,700	13,081	13,473	13,878	14,294	14,723
OTHER PERSONNEL COSTS	1,789	1,825	1,861	1,898	811	827	844	861	878	895
OTHER OPERATING COSTS	153,178	224,381	227,079	436,713	729,250	743,835	758,712	773,886	789,364	805,151
TOTAL EXPENDITURES	\$ 315,460	\$ 380,330	\$ 391,437	\$ 609,085	\$ 961,556	\$ 982,259	\$ 1,003,445	\$ 1,025,125	\$ 1,047,315	\$ 1,070,027
OPERATING SURPLUS (SHORTFALL)	\$ 157,186	\$ 63,774	\$ 106,429	\$ (192,085)	\$ (319,056)	\$ (951,759)	\$ (972,945)	\$ (994,625)	\$ (1,016,815)	\$ (1,039,527)
FUND BALANCE - BEGINNING OF YEAR	\$ 605,418	\$ 762,604	\$ 826,378	\$ 932,807	\$ 319,311	\$ 255	\$ -	\$ -	\$ -	\$ -
FUND BALANCE - END OF YEAR	\$ 762,604	\$ 826,378	\$ 932,807	\$ 740,722	\$ 255	\$ (951,504)	\$ (972,945)	\$ (994,625)	\$ (1,016,815)	\$ (1,039,527)
FB DESIGNATED FOR PARKS MAINTENANCE	54,283	54,283	54,283	54,283	-	-	-	-	-	-
FB DESIGNATED FOR LL TRAIL MAINT	187,250	217,250	237,250	237,250	-	-	-	-	-	-
FB DESIGNATED FOR SR CTR MAINT	70,000	70,000	50,000	50,000	-	-	-	-	-	-
FB DESIGNATED FOR EQUIPMENT	140,000	160,000	160,000	160,000	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	-	-	-	-	-	-	-	-	-	-
UNDESIGNATED FUND BALANCE	\$ 311,071	\$ 324,845	\$ 431,274	\$ 239,189	\$ 255	\$ (951,504)	\$ (972,945)	\$ (994,625)	\$ (1,016,815)	\$ (1,039,527)

** Committed Fund Balances, Assets held for resale, prepaids

HAMBURG TOWNSHIP PARKS SENIOR CENTER FUNDS
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES						
208-000.000-402.000	CURRENT PROPERTY TAX	-	-	-	-	-
208-000.000-412.000	DELINQUENT PP TAX	2	-	-	-	-
208-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	-	-	-	-	-
208-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	-	-	-	-	-
208-000.000-664.000	INTEREST REVENUE	874	11,500	9,769	11,500	12,500
208-000.000-699.101	TRANSFER IN 101-OPERATIONS	515,868	370,000	266,667	266,667	612,000
208-751.000-651.000	PARKS & RECREATION FEES	26,562	15,000	17,162	18,000	15,000
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	-	8,750	7,279	8,750	-
208-751.000-674.001	DONATIONS FOR SENIOR CENTER	-	-	-	-	-
208-751.000-674.100	MMRMA RAP GRANT	-	-	-	-	-
208-751.000-676.000	REIMBURSEMENTS & COST RECOVERY	-	4,092	4,092	4,092	-
208-751.000-693.000	SALE OF FIXED ASSETS	-	-	-	-	-
208-751.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
208-800.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	50,264	-	263	263	-
208-800.000-699.101	TRANSFER IN GENERAL CAPITAL	-	-	-	-	-
208-820.000-651.001	SENIOR CENTER RENTALS	2,980	3,120	3,590	4,000	3,000
208-820.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	-	-	1,000	1,000	-
208-820.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	596,550	412,462	309,822	314,272	642,500
ESTIMATED APPROPRIATIONS						
Dept 751.000 - Recreation Board						
208-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	34,674	43,110	30,445	43,110	42,200
208-751.000-704.000	PART-TIME EMPLOYEE SALARIES	3,066	6,098	3,646	6,098	4,680
208-751.000-704.100	PER DIEM	1,300	3,900	2,481	3,900	3,900
208-751.000-709.000	TOWNSHIP FICA	2,986	3,800	2,694	3,800	3,900
208-751.000-713.000	OVERTIME	-	100	66	100	-
208-751.000-716.000	DEFINED CONTRIBUTION	4,448	3,600	3,574	4,700	5,500
208-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	12,394	15,702	14,960	15,702	16,600
208-751.000-725.100	LONG/SHORT TERM DISABILITY	230	226	240	260	280
208-751.000-725.200	LIFE INSURANCE	57	57	52	60	100

HAMBURG TOWNSHIP PARKS SENIOR CENTER FUNDS
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
208-751.000-727.000	WORKERS' COMPENSATION	754	452	451	452	450
208-751.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,030	3,250	3,527	3,600	3,600
208-751.000-758.000	DIESEL FUEL	2,398	1,500	1,606	2,000	2,000
208-751.000-759.000	VEHICLE FUEL	-	-	-	-	-
208-751.000-809.000	JANITORIAL SERVICES	-	500	-	500	-
208-751.000-826.000	LEGAL FEES	-	153	153	153	500
208-751.000-840.000	LIABILITY/CASUALTY INSURANCE	958	500	(114)	500	500
208-751.000-900.000	LEGAL NOTICES/ADVERTISING	110	400	479	500	500
208-751.000-900.100	PRINTING	-	1,500	-	1,500	1,500
208-751.000-910.000	PROFESSIONAL DEVELOPMENT	1,078	2,000	610	2,000	2,500
208-751.000-917.000	SEWER USAGE	622	700	311	700	500
208-751.000-919.000	TRASH DISPOSAL	2,025	1,500	1,600	2,000	1,500
208-751.000-920.000	ELECTRIC	2,608	4,000	2,281	4,000	2,500
208-751.000-921.000	NATURAL GAS/HEAT	-	100	56	100	100
208-751.000-930.005	MAINTENANCE PARK BUILDINGS	17,048	12,500	14,260	15,000	100,000
208-751.000-930.015	RESERVE FOR PARKS MAINTENANCE	-	1,000	835	1,000	1,000
208-751.000-930.020	MAINTENANCE - FERTILIZER	13,980	12,000	11,947	12,000	15,000
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	451	123,000	128,899	130,000	5,000
208-751.000-930.300	PLAYGROUND INSPECTION	-	750	-	750	1,000
208-751.000-931.000	EQUIPMENT MAINT/REPAIR	-	-	-	-	-
208-751.000-932.000	VEHICLE MAINTENANCE	-	-	-	-	-
208-751.000-942.000	PORTABLE TOILETS	12,237	22,950	15,167	22,950	30,000
208-751.000-943.000	EVENT COMMITTEE EXPENSE	3,857	5,000	950	5,000	7,500
208-751.000-943.001	PARK IT! EVENT	-	-	-	-	-
208-751.000-946.000	ENGINEERING SERVICES	7,348	12,000	14,376	14,500	20,000
208-751.000-955.000	SUNDRY	489	2,500	795	2,500	2,000
208-751.000-955.278	EVERY CHILD SHALL PLAY SCHOLARSHIP	-	-	-	-	500
208-751.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	360	500	500	500	750
208-751.000-967.600	WINKELHAUS PARK	935	4,000	477	4,000	1,000
208-751.000-967.700	SPECIAL PROJECTS - BASEBALL FENCING	-	-	-	-	-
208-751.000-967.701	SPECIAL PROJECTS - TRUNCATED DOME	-	-	-	-	-
208-751.000-967.703	SPECIAL PROJECTS - CROSSWALK IMP	-	-	-	-	-
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	33,398	50,000	27,178	50,000	50,000
208-751.000-975.300	GRANT MATCH					260,000

HAMBURG TOWNSHIP PARKS SENIOR CENTER FUNDS
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
208-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	7,074	20,000	20,000	20,000	25,000
208-751.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	20,000	13,776	20,000	20,000
208-751.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
208-751.000-999.590	TRANSFER OUT ENTERPRISE FUND	-	-	-	-	-
Totals - Recreation Board		170,915	379,348	318,279	393,935	632,060
Dept 800.000 - Lakeland Trail						
208-800.000-826.000	LEGAL FEES	-	-	-	-	500
208-800.000-840.000	LIABILITY/CASUALTY INSURANCE	215	230	201	230	250
208-800.000-900.100	PRINTING	-	-	-	-	-
208-800.000-919.000	TRASH DISPOSAL	-	-	-	-	-
208-800.000-920.000	ELECTRIC	264	300	200	300	300
208-800.000-931.000	EQUIPMENT MAINT/REPAIR	-	-	-	-	-
208-800.000-938.000	LAKELAND TRAIL MAINTENANCE	152,857	45,000	(52,972)	45,000	50,000
208-800.000-938.018	RESERVE FOR LL TRAIL MAINTENANCE	-	-	-	-	-
208-800.000-938.500	LL TRAIL RAILROAD MAINT FEE	1,000	1,000	1,000	1,000	1,000
208-800.000-942.000	PORTABLE TOILETS	8,059	6,000	9,998	10,000	9,000
208-800.000-946.000	ENGINEERING SERVICES	-	-	-	-	-
208-800.000-955.000	SUNDRY	33	500	500	500	500
208-800.000-975.300	GRANT MATCH	93,949	111,000	110,331	111,000	20,000
208-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	8,749	4,000	-	4,000	4,000
208-800.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
208-800.000-999.590	TRANSFER OUT ENTERPRISE FUND	-	-	-	-	-
Totals - Lakeland Trail		265,126	168,030	69,259	172,030	85,550
Dept 820.000 - Senior Center						
208-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	47,450	49,680	40,326	49,680	61,365
208-820.000-704.000	PART-TIME EMPLOYEE SALARIES	30,943	38,700	32,178	38,700	52,500
208-820.000-709.000	TOWNSHIP FICA	6,051	6,800	5,722	6,800	8,800
208-820.000-712.000	PAY IN LIEU OF MEDICAL INS	-	-	-	-	-
208-820.000-713.000	OVERTIME	153	-	287	287	250
208-820.000-716.000	DEFINED CONTRIBUTION	6,182	6,485	4,783	6,485	8,100
208-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	25,258	22,431	16,827	22,431	23,700
208-820.000-725.100	LONG/SHORT TERM DISABILITY	315	315	304	335	350

HAMBURG TOWNSHIP PARKS SENIOR CENTER FUNDS
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
208-820.000-725.200	LIFE INSURANCE	81	81	74	81	81
208-820.000-727.000	WORKERS' COMPENSATION	-	900	-	900	-
208-820.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,414	4,500	3,053	4,500	4,500
208-820.000-801.000	CONTRACTUAL SERVICES	15,574	22,000	16,211	22,000	22,000
208-820.000-804.000	SENIOR PROGRAMS	10,208	7,000	4,853	7,000	9,000
208-820.000-840.000	LIABILITY/CASUALTY INSURANCE	2,604	2,700	2,661	2,700	2,700
208-820.000-853.000	PHONE/COMM/INTERNET	3,817	4,000	3,478	4,000	600
208-820.000-860.000	TRANSPORTATION	-	-	-	-	-
208-820.000-861.000	MILEAGE	-	-	-	-	-
208-820.000-900.200	NEWSLETTER/PUBLICATIONS	2,776	3,000	-	3,000	1,000
208-820.000-910.000	PROFESSIONAL DEVELOPMENT	456	1,000	-	1,000	1,000
208-820.000-917.000	SEWER USAGE	1,754	1,750	877	1,750	1,750
208-820.000-919.000	TRASH DISPOSAL	1,401	2,000	1,600	2,000	2,000
208-820.000-920.000	ELECTRIC	5,288	4,500	4,138	4,500	4,500
208-820.000-921.000	NATURAL GAS/HEAT	2,736	2,500	2,956	3,600	3,000
208-820.000-930.001	MAINTENANCE COMM CENTER	14,449	10,500	8,831	10,500	10,500
208-820.000-930.016	RESERVE FOR COMM CTR MAINTENANCE	-	-	-	-	-
208-820.000-930.020	MAINTENANCE - FERTILIZER	-	500	136	500	500
208-820.000-931.000	EQUIPMENT MAINT/REPAIR	2,112	2,000	1,058	2,000	2,000
208-820.000-937.000	IMPROVEMENTS	980	2,000	-	2,000	2,000
208-820.000-955.000	SUNDRY	45	1,000	276	1,000	1,000
208-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	615	750	270	750	750
208-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	13,287	20,000	19,349	20,000	20,000
208-820.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
208-820.000-999.590	TRANSFER OUT ENTERPRISE FUND	-	-	-	-	-
Totals - Senior Center		198,949	217,092	170,248	218,499	243,946
TOTAL ESTIMATED APPROPRIATIONS		634,989	764,470	557,786	784,464	961,556
NET OF REVENUES/APPROPRIATIONS - FUND 208		(38,439)	(352,008)	(247,964)	(470,192)	(319,056)
BEGINNING FUND BALANCE		827,942	789,503	789,503	789,503	319,311
ENDING FUND BALANCE		789,503	437,495	541,540	319,311	255

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

TO: Hamburg Township Board of Trustees

FROM: Michelle DeLancey, Director of Accounting

DATE: May 11, 2023

SUBJECT: Change to Sewer Rate Allocation for Fiscal Year 23/24

Part of the annual budget approval process requires the annual establishment of sewer utility operations & maintenance and debt service fees. For the FY 23/24 budget, we have determined that the sewer rate needs to be increased. The quarterly charge will increase 5% to \$163.30 for FY 23/24. The allocation between operations & maintenance and debt needs to be changed as shown in the table below.

	CURRENT ALLOCATION	PROPOSED ALLOCATION
OPERATION & MAINTENANCE	\$113.29	\$121.08
DEBT SERVICE	\$42.21	\$42.22
TOTAL	\$155.50/QUARTER/REU	\$163.30/QUARTER/REU

The revised allocation is necessary in order to properly allocate revenues between operations and maintenance and debt service so that the township may cover the fiscal year 23/24 projected costs. The township board must approve this rate allocation before it can go into effect on July 1, 2023.

If you have any questions, please let me know.

HAMBURG TOWNSHIP SEWER FUND
Proposed Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 527.000 - Sewer Operating						
590-527.000-501.000	FEDERAL GRANT REVENUE	-	607,346	607,346	607,346	-
590-527.000-528.000	OTHER FEDERAL GRANTS	-	430,215	-	430,215	-
590-527.000-540.000	STATE GRANTS	-	-	-	-	-
590-527.000-653.000	O&M USAGE FEES	1,506,666	1,501,500	1,254,665	1,501,500	1,743,552
590-527.000-653.001	O&M LATE PENALTY	29,478	27,000	21,752	27,000	25,000
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	21,702	44,340	22,341	44,340	20,000
590-527.000-659.000	RETURNED CHECK FEE	-	-	-	-	-
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	909	5,000	5,052	6,000	5,000
590-527.000-667.000	RENTAL INCOME	19,400	18,500	16,589	18,500	18,500
590-527.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	-	-	-	-	-
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	17,335	23,500	27,665	27,665	20,000
590-527.000-677.000	SUNDRY	16,730	2,500	2,450	2,500	2,500
590-527.000-693.000	SALE OF FIXED ASSETS	(24,451)	-	-	-	-
590-527.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
590-527.000-699.208	TRANSFER IN RECREATION FUND	-	-	-	-	-
Totals - Sewer Operating		1,587,767	2,659,901	1,957,860	2,665,066	1,834,552
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	71,977	75,600	62,971	75,600	75,600
590-537.000-637.400	PORTAGE ADD'L FEES	10,589	10,000	8,934	10,000	10,000
Totals - 537.000		82,566	85,600	71,905	85,600	85,600
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	13,280	15,000	6,512	15,000	5,000
590-538.000-620.200	GRINDER PUMP INSTALLATION	172,540	150,000	31,688	150,000	250,000
590-538.000-626.000	Reinsp/inspection/easement/lgl	-	-	200	-	400
590-538.000-640.000	APPLICATION FEES - SEWERS	8,000	10,000	3,400	10,000	5,000
590-538.000-642.100	DIRECT & INDIRECT TAP FEE	88,300	146,000	175,875	175,875	263,000
590-538.000-642.300	INDIRECT TAP FEE	20,000	442,500	127,500	127,500	-
590-538.000-644.100	MAIN LINE EXTENSION	55,854	50,000	9,809	50,000	10,000
590-538.000-646.200	GRINDER PUMP PURCHASE	114,316	100,000	85,920	100,000	102,000
590-538.000-646.300	REVENUE SALE OF GRINDER PUMPS	13,960	5,140	5,140	5,140	5,000
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	5,195	28,500	25,195	28,500	28,500

HAMBURG TOWNSHIP SEWER FUND
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GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
590-538.000-675.590	CONTRIBUTED CAPITAL FROM OTHER	-	34,000	-	34,000	-
590-538.000-676.000	REIMBURSEMENTS & COST RECOVERY	-	-	-	-	-
590-538.000-677.000	SUNDRY	-	-	-	-	-
590-538.000-696.000	BOND/LOAN PROCEEDS	-	-	-	-	-
	Totals - 538.000	491,445	981,140	471,239	696,015	668,900
Dept 539.000						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	14,278	25,000	2,216	2,216	100,000
590-539.000-642.100	DIRECT TAP FEE	-	-	-	-	-
590-539.000-654.000	WWTP DEBT FEE	666,472	715,000	467,967	715,000	607,968
590-539.000-654.001	WWTP DEBT LATE PENALTY	13,002	12,000	8,643	12,000	12,000
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	4,766	29,500	26,037	29,500	29,500
590-539.000-677.000	SUNDRY	-	-	-	-	-
	Totals - 539.000	698,517	781,500	504,863	758,716	749,468
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	200	300	100	300	300
590-540.000-637.500	WATER CONNECTION ADM FEE	1,400	2,000	700	2,000	2,100
590-540.000-642.100	DIRECT TAP FEE	-	-	-	-	-
590-540.000-654.500	WATER CHARGE O&M	41,431	40,000	40,848	42,000	35,000
590-540.000-654.501	WATER CHARGE PENALTY (10%)	799	1,000	647	1,000	500
590-540.000-654.502	WATER CHARGE ADMIN FEE (10%)	-	-	-	-	-
590-540.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	337	200	(83)	200	200
	Totals - 540.000	44,167	43,500	42,212	45,500	38,100
	TOTAL ESTIMATED REVENUES	2,904,461	4,551,641	3,048,078	4,250,897	3,376,620

ESTIMATED APPROPRIATIONS

Dept 527.000 - Sewer Operating						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	453,957	424,096	390,881	470,000	540,500
590-527.000-702.500	LEAVE TIME PAYOUT	1,211	1,675	573	1,675	2,600
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	6,107	12,250	14,783	17,000	23,000
590-527.000-704.100	PER DIEM	1,040	1,560	1,040	1,560	1,800
590-527.000-709.000	TOWNSHIP FICA	41,403	37,100	34,455	41,000	48,000
590-527.000-713.000	OVERTIME	58,318	47,500	40,396	47,500	47,500
590-527.000-716.000	DEFINED CONTRIBUTION	59,506	47,851	44,473	53,000	62,000
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	93,242	84,800	79,402	96,000	130,000
590-527.000-725.100	LONG/SHORT TERM DISABILITY	2,861	3,800	2,702	3,800	3,300

HAMBURG TOWNSHIP SEWER FUND
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GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
590-527.000-725.200	LIFE INSURANCE	644	571	578	650	670
590-527.000-727.000	WORKERS' COMPENSATION	4,469	8,668	2,034	8,668	3,450
590-527.000-751.100	GRINDER PUMP PARTS	295,320	325,000	223,178	325,000	325,000
590-527.000-751.200	GRINDER PUMP CORES	95,400	130,000	129,600	130,000	-
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	35,742	25,000	20,750	25,000	25,000
590-527.000-758.000	DIESEL FUEL	1,606	2,000	769	2,000	2,000
590-527.000-759.000	VEHICLE FUEL	10,848	12,000	11,467	13,500	15,000
590-527.000-768.000	UNIFORMS/ACCESSORIES	10,894	10,000	8,118	10,000	5,000
590-527.000-801.000	CONTRACTUAL SERVICES	11,588	15,500	15,288	15,500	12,000
590-527.000-826.000	LEGAL FEES	-	4,000	5,944	6,000	5,000
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	25,063	27,000	14,210	27,000	20,000
590-527.000-843.000	MISC MEDICAL EXPENSES	3,278	2,000	1,000	2,000	2,500
590-527.000-851.000	POSTAGE	8,182	7,500	7,714	8,000	8,000
590-527.000-853.000	PHONE/COMM/INTERNET	12,778	16,000	8,604	16,000	13,000
590-527.000-861.000	MILEAGE	125	-	202	202	500
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	475	400	110	400	500
590-527.000-901.000	BAD DEBT EXPENSE	-	-	-	-	-
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	5,059	4,000	4,082	4,082	6,000
590-527.000-917.500	TREATMENT EXPENSE	112,319	115,000	84,729	115,000	125,000
590-527.000-920.000	ELECTRIC	29,487	30,000	20,043	30,000	27,000
590-527.000-921.000	NATURAL GAS/HEAT	3,183	4,000	3,480	4,000	4,000
590-527.000-930.006	BLDG MAINT-ENT @ LRG(RENTAL HOME)	-	-	-	-	-
590-527.000-930.010	SEWER MAINTENANCE GARAGE	1,573	1,500	866	1,500	1,500
590-527.000-930.011	ENTERPRISE POLE BARN(ORIGINAL)	99	4,000	4,689	4,689	1,000
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	2,833	2,500	1,436	2,500	2,500
590-527.000-932.000	VEHICLE MAINTENANCE	4,671	4,000	4,746	4,800	6,000
590-527.000-933.000	SOFTWARE MAINTENANCE	1,094	2,000	597	2,000	2,000
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	149,820	156,000	186,270	190,000	100,000
590-527.000-934.200	GRINDER PUMP REPLACEMENT	27,239	78,000	81,069	81,100	104,000
590-527.000-946.000	ENGINEERING SERVICES	11,724	10,000	(6,273)	10,000	5,000
590-527.000-955.000	SUNDRY	1,698	500	560	560	500
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,532	4,000	3,999	4,000	2,500
590-527.000-969.003	AMORT EXP OF BOND DISCOUNT	(9,347)	-	-	-	-
590-527.000-973.500	RESERVE FOR GRINDER PUMP PURCHASE	-	-	-	-	-
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	23,914	20,000	820	20,000	2,500
590-527.000-980.001	CONTRACT S.A.D. SEWER CONNECTIONS	-	-	-	-	-
590-527.000-980.017	CAPITAL IMPROVEMENTS-SEWER LOOP (ARPA)	-	600,215	608,442	608,442	-
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	26,262	28,000	-	28,000	50,000

HAMBURG TOWNSHIP SEWER FUND
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GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
590-527.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	-	-	-	-
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500	57,500	47,917	57,500	57,500
	Totals - Sewer Operating	1,685,717	2,367,486	2,105,741	2,489,628	1,793,320
Dept 537.000						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	20,787	20,000	14,824	20,000	20,000
590-537.000-753.000	CHEMICALS	32,699	45,500	45,274	45,500	50,000
590-537.000-758.000	DIESEL FUEL	268	250	969	969	1,000
590-537.000-801.000	CONTRACTUAL SERVICES	720	-	-	-	-
590-537.000-853.000	PHONE/COMM/INTERNET	216	250	259	259	300
590-537.000-910.000	PROFESSIONAL DEVELOPMENT	123	1,000	-	1,000	-
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	85,176	55,000	36,414	55,000	60,000
590-537.000-919.000	TRASH DISPOSAL	1,430	1,500	1,130	1,500	1,500
590-537.000-920.000	ELECTRIC	76,235	75,000	57,373	75,000	78,000
590-537.000-921.000	NATURAL GAS/HEAT	23,593	25,000	31,052	35,000	30,000
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	1,259	2,500	340	2,500	2,500
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	7,425	8,000	7,962	8,000	10,000
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	16,884	37,000	18,001	37,000	50,000
590-537.000-946.000	ENGINEERING SERVICES	5,075	12,000	90	12,000	2,000
590-537.000-952.000	LAB ANALYSIS - WWTP	8,335	9,000	11,246	11,246	13,000
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	10,151	10,000	8,186	10,000	10,000
590-537.000-955.000	SUNDRY	17	250	-	250	250
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	4,577	5,000	5,285	5,285	5,500
590-537.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	-	500	-	500	-
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	(154,949)	7,500	1,004	7,500	-
	Totals - 537.000	140,022	315,250	239,409	328,509	334,050
Dept 538.000						
590-538.000-826.000	LEGAL FEES	-	-	-	-	-
590-538.000-903.000	ARIAL/TOPOGRAPHICAL MAPPING	-	-	-	-	-
590-538.000-946.000	ENGINEERING SERVICES	2,786	2,500	-	2,500	1,000
590-538.000-955.000	SUNDRY	1,470	1,000	990	1,000	1,000
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500	57,500	47,917	57,500	57,500
	Totals - 538.000	61,756	61,000	48,907	61,000	59,500
Dept 539.000						
590-539.000-955.000	SUNDRY	-	-	-	-	-
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	1	525,000	205,816	525,000	525,000

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GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
590-539.000-992.000	INTEREST EXPENSE	133,306	130,000	113,211	130,000	130,000
590-539.000-993.000	AGENT FEES	947	1,200	750	1,200	1,200
	Totals - 539.000	134,253	656,200	319,777	656,200	656,200
Dept 540.000						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	33,637	40,000	43,386	43,386	40,000
	Totals - 540.000	33,637	40,000	43,386	43,386	40,000
	TOTAL ESTIMATED APPROPRIATIONS	2,055,385	3,439,936	2,757,220	3,578,723	2,883,070
NET OF REVENUES/APPROPRIATIONS - FUND 590		849,077	1,111,705	290,858	672,174	493,550
BEGINNING FUND BALANCE		27,945,631	28,794,708	28,794,708	28,794,708	29,466,882
ENDING FUND BALANCE		28,794,708	29,906,413	29,085,566	29,466,882	29,960,432

HAMBURG TOWNSHIP WATER DEBT SERVICE FUND
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ESTIMATED REVENUES						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	80,122	81,000	83,497	83,497	85,000
591-000.000-654.503	LCWA-WATER CONNECTION FEES	-	-	520,000	520,000	20,000
591-000.000-664.000	INTEREST REVENUE	1,227	500	9,675	9,675	9,675
591-000.000-664.020	INTEREST REVENUE LCWA	-	-	-	-	-
591-000.000-677.000	SUNDRY	-	-	-	-	-
591-000.000-699.101	TRANSFER IN GENERAL CAPITAL	154,000	146,308	128,333	146,308	154,000
	TOTAL ESTIMATED REVENUE	235,349	227,808	741,505	759,480	268,675
ESTIMATED APPROPRIATIONS						
591-000.000-826.000	LEGAL FEES	-	-	-	-	-
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	205,000	200,000	200,000	200,000	200,000
591-000.000-992.000	INTEREST EXPENSE	70,625	71,000	62,550	71,000	54,050
591-000.000-992.001	INTEREST EXPENSE ON INTERFUND NOTE	-	-	-	-	-
591-000.000-993.000	AGENT FEES	950	1,700	950	1,700	1,700
	TOTAL ESTIMATED APPROPRIATIONS	276,575	272,700	263,500	272,700	255,750
NET OF REVENUES/APPROPRIATIONS - FUND 591		(41,226)	(44,892)	478,005	486,780	12,925
BEGINNING FUND BALANCE		108,031	66,805	66,805	66,805	553,585
ENDING FUND BALANCE		66,805	21,913	544,810	553,585	566,510

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FUND 211 - ACT 302 TRAINING FUNDS						
ESTIMATED REVENUES						
211-000.000-664.000	INTEREST REVENUE	-	-	2	2	-
211-000.000-678.000	PA302 TRAINING REIMB	1,021	-	820	820	-
211-000.000-699.999	APPROPRIATION FROM SURPLUS		-	-	-	-
	TOTAL ESTIMATED REVENUES	1,021	-	822	822	-
ESTIMATED APPROPRIATIONS						
211-000.000-916.000	TRAINING	945	-	395	395	
	TOTAL ESTIMATED APPROPRIATIONS	945	-	395	395	-
NET OF REVENUES/APPROPRIATIONS - FUND 211		76	-	427	427	-
BEGINNING FUND BALANCE		975	1,051	1,051	1,051	1,478
ENDING FUND BALANCE		1,051	1,051	1,478	1,478	1,478
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
ESTIMATED REVENUES						
243-000.000-664.000	INTEREST REVENUE	1	-	27	32	-
243-000.000-665.000	INTEREST REVENUE		-	-	-	-
243-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	4,946	-	(2,761)	(2,761)	-
	TOTAL ESTIMATED REVENUES	4,947	-	(2,735)	(2,729)	-
NET OF REVENUES/APPROPRIATIONS - FUND 243		4,947	-	(2,735)	(2,729)	-
BEGINNING FUND BALANCE		1,566	6,513	6,513	6,513	3,784
ENDING FUND BALANCE		6,513	6,513	3,778	3,784	3,784
Fund 245 - PUBLIC/CAPITAL IMPROVEMENTS						
ESTIMATED REVENUES						
245-000.000-664.000	INTEREST REVENUE	8	-	29	34	-
245-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	8	-	29	34	-
NET OF REVENUES/APPROPRIATIONS - FUND 245		8	-	29	34	-
BEGINNING FUND BALANCE		11,591	11,599	11,599	11,599	11,633
ENDING FUND BALANCE		11,599	11,599	11,627	11,633	11,633

HAMBURG TOWNSHIP
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Fund 252 - HAMBURG TWP AQUATIC WEED CONTROL SAD						
ESTIMATED REVENUES						
252-000.000-472.000	SPECIAL ASSESSMENT REVENUE	-	-	143,470	143,470	-
252-000.000-664.000	INTEREST REVENUE	-	-	193	193	-
	TOTAL ESTIMATED REVENUES	-	-	143,663	143,663	-
ESTIMATED APPROPRIATIONS						
252-000.000-803.000	AQUATIC WEED CONTROL	-	-	3,688	3,688	-
252-000.000-947.000	SAD ADMINISTRATION	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	3,688	3,688	-
NET OF REVENUES/APPROPRIATIONS - FUND 252		-	-	3,688	3,688	-
BEGINNING FUND BALANCE		-	-	-	-	3,688
ENDING FUND BALANCE		-	-	3,688	3,688	3,688
Fund 265 - DRUG ENFORCEMENT FUND						
ESTIMATED REVENUES						
265-000.000-655.000	FORFEITURES - FEDERAL	-	-	-	-	-
265-000.000-655.001	FORFEITURES - STATE	-	-	-	-	-
265-000.000-664.103	INTEREST REVENUE - FED'L ACCTS	11	-	71	85	-
265-000.000-664.105	INTEREST REVENUE - STATE ACCTS	-	-	-	-	-
265-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	-	-	-	-	-
265-000.000-693.000	SALE OF FIXED ASSETS	-	-	-	-	-
265-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	11	-	71	85	-
ESTIMATED APPROPRIATIONS						
265-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	-	-	-	-	-
265-000.000-752.100	AMMUNITION	-	-	-	-	-
265-000.000-916.000	TRAINING	-	-	-	-	-
265-000.000-931.000	EQUIPMENT MAINT/REPAIR	-	-	-	-	-
265-000.000-933.000	SOFTWARE MAINTENANCE	-	-	-	-	-
265-000.000-963.000	BUY MONEY - STATE FORFEITURE	-	-	-	-	-
265-000.000-964.010	FORFEITURE SHARING - FEDERAL	-	-	-	-	-
265-000.000-964.020	FORFEITURE SHARING - STATE	-	-	-	-	-
265-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	-	-	-	-
265-000.000-981.000	CAPITAL EXPENSE - VEHICLE	-	-	-	-	-
265-000.000-999.207	TRANSFER OUT POLICE OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 265		11	-	71	85	-
BEGINNING FUND BALANCE		3,672	3,683	3,683	3,683	3,768
ENDING FUND BALANCE		3,683	3,683	3,754	3,768	167

HAMBURG TOWNSHIP
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Fund 272 - RUSTIC/LAKE POINTE ROAD SAD						
ESTIMATED REVENUES						
272-000.000-472.000	SPECIAL ASSESSMENT REVENUE	5,227	-	7,568	7,568	-
272-000.000-664.000	INTEREST REVENUE	-	-	12	14	-
272-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	5,227	-	7,580	7,582	-
ESTIMATED APPROPRIATIONS						
272-000.000-802.000	ROAD IMPROVEMENT	6,368	-	3,184	3,184	-
272-000.000-826.000	LEGAL FEES	-	-	-	-	-
272-000.000-851.000	POSTAGE	-	-	-	-	-
272-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
272-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	6,468	-	3,284	3,284	-
NET OF REVENUES/APPROPRIATIONS - FUND 272		(1,241)	-	4,296	4,298	-
BEGINNING FUND BALANCE		1,894	652	652	652	4,950
ENDING FUND BALANCE		652	652	4,948	4,950	4,950
Fund 273 - SCOTT DRIVE ROAD SAD						
ESTIMATED REVENUES						
273-000.000-472.000	SPECIAL ASSESSMENT REVENUE	2,088	-	4,197	4,197	-
273-000.000-664.000	INTEREST REVENUE	1	-	-	-	-
273-000.000-699.000	TRANSFER IN OTHER	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	2,089	-	4,197	4,197	-
ESTIMATED APPROPRIATIONS						
273-000.000-802.000	ROAD IMPROVEMENT	3,240	-	1,920	1,920	-
273-000.000-851.000	POSTAGE	-	-	-	-	-
273-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
273-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
273-000.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	3,340	-	2,020	2,020	-
NET OF REVENUES/APPROPRIATIONS - FUND 273		(1,251)	-	2,177	2,177	-
BEGINNING FUND BALANCE		1,399	148	148	148	2,325
ENDING FUND BALANCE		148	148	2,325	2,325	2,325

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Fund 274 - CRYSTAL DRIVE/BEACH RD MAINT.						
ESTIMATED REVENUES						
274-000.000-472.000	SPECIAL ASSESSMENT REVENUE	6,056	-	6,055	6,055	-
274-000.000-664.000	INTEREST REVENUE	-	-	-	-	-
274-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	6,056	-	6,055	6,055	-
ESTIMATED APPROPRIATIONS						
274-000.000-802.000	ROAD IMPROVEMENT	5,855	-	4,380	4,380	-
274-000.000-851.000	POSTAGE	-	-	-	-	-
274-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
274-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
274-000.000-955.000	SUNDRY	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	6,055	-	4,580	4,580	-
NET OF REVENUES/APPROPRIATIONS - FUND 274		1	-	1,475	1,475	-
BEGINNING FUND BALANCE		269	270	270	270	1,745
ENDING FUND BALANCE		270	270	1,745	1,745	1,745
Fund 275 - NORENE CT/PEARY DR SAD - RD MAINT.						
ESTIMATED REVENUES						
275-000.000-472.000	SPECIAL ASSESSMENT REVENUE	1,683	-	2,579	2,579	-
275-000.000-664.000	INTEREST REVENUE	1	-	3	3	-
	TOTAL ESTIMATED REVENUES	1,685	-	2,581	2,582	-
ESTIMATED APPROPRIATIONS						
275-000.000-802.000	ROAD IMPROVEMENT	2,480	-	835	835	-
275-000.000-851.000	POSTAGE	-	-	-	-	-
275-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
275-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	2,580	-	935	935	-
NET OF REVENUES/APPROPRIATIONS - FUND 275		(895)	-	1,646	1,647	-
BEGINNING FUND BALANCE		4,053	3,158	3,158	3,158	4,805
ENDING FUND BALANCE		3,158	3,158	4,804	4,805	4,805

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Fund 276 - COMMUNITY DR SAD - RD MAINT.						
ESTIMATED REVENUES						
276-000.000-472.000	SPECIAL ASSESSMENT REVENUE	4,130	-	4,523	4,523	-
276-000.000-664.000	INTEREST REVENUE	1	-	-	-	-
276-000.000-699.000	TRANSFER IN OTHER	-	-	-	-	-
276-000.000-699.101	TRANSFER IN GENERAL CAPITAL	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	4,131	-	4,523	4,523	-
ESTIMATED APPROPRIATIONS						
276-000.000-802.000	ROAD IMPROVEMENT	3,775	-	2,300	2,300	-
276-000.000-851.000	POSTAGE	-	-	-	-	-
276-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
276-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	3,875	-	2,400	2,400	-
NET OF REVENUES/APPROPRIATIONS - FUND 276		256	-	2,123	2,123	-
BEGINNING FUND BALANCE		1,474	1,730	1,730	1,730	3,853
ENDING FUND BALANCE		1,730	1,730	3,854	3,853	3,853
Fund 277 - EDGELAKE/BURTON DRIVE SAD						
ESTIMATED REVENUES						
277-000.000-472.000	SPECIAL ASSESSMENT REVENUE	1,686	-	1,680	1,680	-
277-000.000-664.000	INTEREST REVENUE	-	-	-	-	-
277-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	1,686	-	1,680	1,680	-
ESTIMATED APPROPRIATIONS						
277-000.000-802.000	ROAD IMPROVEMENT	1,480	-	555	555	-
277-000.000-826.000	LEGAL FEES	-	-	-	-	-
277-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
277-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
277-000.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	1,680	-	755	755	-
NET OF REVENUES/APPROPRIATIONS - FUND 277		6	-	925	925	-
BEGINNING FUND BALANCE		162	168	168	168	1,093
ENDING FUND BALANCE		168	168	1,093	1,093	1,093

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Fund 278 - DOWNING DRIVE SAD						
ESTIMATED REVENUES						
278-000.000-472.000	SPECIAL ASSESSMENT REVENUE	311	-	701	701	-
278-000.000-664.000	INTEREST REVENUE	2	-	-	-	-
278-000.000-699.000	TRANSFER IN OTHER	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	313	-	701	701	-
ESTIMATED APPROPRIATIONS						
278-000.000-802.000	ROAD IMPROVEMENT	410	-	190	190	-
278-000.000-826.000	LEGAL FEES	-	-	-	-	-
278-000.000-851.000	POSTAGE	-	-	-	-	-
278-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
278-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	560	-	340	340	-
NET OF REVENUES/APPROPRIATIONS - FUND 278		(247)	-	361	361	-
BEGINNING FUND BALANCE		2,406	2,159	2,159	2,159	2,520
ENDING FUND BALANCE		2,159	2,159	2,520	2,520	2,520
Fund 279 - RIVERSIDE/CENTURY/LAGOON SAD						
ESTIMATED REVENUES						
279-000.000-472.000	SPECIAL ASSESSMENT REVENUE	28,214	-	35,010	35,010	-
279-000.000-664.000	INTEREST REVENUE	5	-	35	42	-
	TOTAL ESTIMATED REVENUES	28,219	-	35,045	35,052	-
ESTIMATED APPROPRIATIONS						
279-000.000-802.000	ROAD IMPROVEMENT	34,685	-	13,410	13,410	-
279-000.000-851.000	POSTAGE	-	-	-	-	-
279-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
279-000.000-947.000	SAD ADMINISTRATION	700	-	700	700	-
279-000.000-999.590	TRANSFER OUT ENTERPRISE FUND	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	35,385	-	14,110	14,110	-
NET OF REVENUES/APPROPRIATIONS - FUND 279		(7,166)	-	20,935	20,942	-
BEGINNING FUND BALANCE		14,008	6,842	6,842	6,842	27,784
ENDING FUND BALANCE		6,842	6,842	27,776	27,784	27,784

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Fund 280 - ISLAND SHORE/SCHLENKER SAD						
ESTIMATED REVENUES						
280-000.000-472.000	SPECIAL ASSESSMENT REVENUE	10,860	-	7,845	7,845	-
280-000.000-664.000	INTEREST REVENUE	-	-	-	-	-
280-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	10,860	-	7,845	7,845	-
ESTIMATED APPROPRIATIONS						
280-000.000-802.000	ROAD IMPROVEMENT	7,695	-	5,650	5,650	-
280-000.000-826.000	LEGAL FEES	-	-	-	-	-
280-000.000-851.000	POSTAGE	-	-	-	-	-
280-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
280-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
280-000.000-999.000	TRANSFER OUT OTHER	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	7,845	-	5,800	5,800	-
NET OF REVENUES/APPROPRIATIONS - FUND 280		3,015	-	2,045	2,045	-
BEGINNING FUND BALANCE		1,757	4,772	4,772	4,772	6,817
ENDING FUND BALANCE		4,772	4,772	6,817	6,817	6,817
Fund 281 - CAMPBELL DRIVE SAD						
ESTIMATED REVENUES						
281-000.000-472.000	SPECIAL ASSESSMENT REVENUE	3,655	-	2,724	2,724	-
281-000.000-664.000	INTEREST REVENUE	1	-	-	-	-
281-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	3,656	-	2,724	2,724	-
ESTIMATED APPROPRIATIONS						
281-000.000-802.000	ROAD IMPROVEMENT	2,625	-	1,955	1,955	-
281-000.000-851.000	POSTAGE	-	-	-	-	-
281-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
281-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	2,725	-	2,055	2,055	-
NET OF REVENUES/APPROPRIATIONS - FUND 281		931		669		
BEGINNING FUND BALANCE		2,450	3,381	3,381	3,381	3,381
ENDING FUND BALANCE		3,381	3,381	4,050	3,381	3,381

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Fund 282 - MUMFORD PARK LIGHTING SAD						
ESTIMATED REVENUES						
282-000.000-472.000	SPECIAL ASSESSMENT REVENUE	1,801	-	1,812	1,812	-
282-000.000-664.000	INTEREST REVENUE	-	-	-	-	-
282-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	1,801	-	1,812	1,812	-
ESTIMATED APPROPRIATIONS						
282-000.000-851.000	POSTAGE	-	-	-	-	-
282-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
282-000.000-926.000	STREET LIGHTING	1,612	-	930	930	-
282-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
282-000.000-955.000	SUNDRY	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	1,812	-	1,130	1,130	-
NET OF REVENUES/APPROPRIATIONS - FUND 282		(10)	-	681	682	-
BEGINNING FUND BALANCE		69	58	58	58	740
ENDING FUND BALANCE		58	58	740	740	740
Fund 283 - KINGSTON DRIVE MAINTENANCE SAD						
ESTIMATED REVENUES						
283-000.000-472.000	SPECIAL ASSESSMENT REVENUE	11,363	-	15,887	15,887	-
283-000.000-664.000	INTEREST REVENUE	3	-	58	69	-
	TOTAL ESTIMATED REVENUES	11,365	-	15,945	15,956	-
ESTIMATED APPROPRIATIONS						
283-000.000-802.000	ROAD IMPROVEMENT	9,800	-	10,480	10,480	-
283-000.000-826.000	LEGAL FEES	-	-	-	-	-
283-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	3,240	3,240	-
283-000.000-946.000	ENGINEERING SERVICES	-	-	-	-	-
283-000.000-947.000	SAD ADMINISTRATION	150	-	300	300	-
	TOTAL ESTIMATED APPROPRIATIONS	9,950	-	14,020	14,020	-
NET OF REVENUES/APPROPRIATIONS - FUND 283		1,415		7,414		
BEGINNING FUND BALANCE		5,577	6,993	6,993	6,993	6,993
ENDING FUND BALANCE		6,993	6,993	14,407	6,993	6,993

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Fund 284 - WINANS DRIVE SAD						
ESTIMATED REVENUES						
284-000.000-472.000	SPECIAL ASSESSMENT REVENUE	8,106	-	10,502	10,502	-
284-000.000-664.000	INTEREST REVENUE	-	-	18	21	-
284-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	8,106	-	10,520	10,523	-
ESTIMATED APPROPRIATIONS						
284-000.000-802.000	ROAD IMPROVEMENT	6,430	-	6,025	6,025	-
284-000.000-851.000	POSTAGE	-	-	-	-	-
284-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
284-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
284-000.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	6,630	-	6,225	6,225	-
NET OF REVENUES/APPROPRIATIONS - FUND 284		1,476		6,612		
BEGINNING FUND BALANCE		1,492	2,968	2,968	2,968	2,968
ENDING FUND BALANCE		2,968	2,968	9,580	2,968	2,968
Fund 285 - STRAWBERRY INDIANOLA IMP SAD						
ESTIMATED REVENUES						
285-000.000-472.000	SPECIAL ASSESSMENT REVENUE	28,254	-	23,521	23,521	-
285-000.000-664.000	INTEREST REVENUE	182	-	1,295	1,550	-
285-000.000-677.000	SUNDRY	-	-	-	-	-
285-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	28,436	-	24,816	25,071	-
ESTIMATED APPROPRIATIONS						
285-000.000-991.000	DEBT SERVICE - PRINCIPAL	21,250	-	21,250	21,250	-
285-000.000-992.000	INTEREST EXPENSE	9,361	-	8,011	8,011	-
285-000.000-993.000	AGENT FEES	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	30,611	-	29,261	29,261	-
NET OF REVENUES/APPROPRIATIONS - FUND 285		(2,175)		20,474		
BEGINNING FUND BALANCE		250,141	247,966	247,966	247,966	247,966
ENDING FUND BALANCE		247,966	247,966	268,441	247,966	247,966

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Fund 286 - SHAN-GRI-LA AQUATIC WEED CONTROL						
ESTIMATED REVENUES						
286-000.000-472.000	SPECIAL ASSESSMENT REVENUE	4,063	-	4,238	4,238	-
286-000.000-664.000	INTEREST REVENUE	-	-	-	-	-
286-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	4,063	-	4,238	4,238	-
ESTIMATED APPROPRIATIONS						
286-000.000-803.000	AQUATIC WEED CONTROL	3,890	-	-	-	-
286-000.000-826.000	LEGAL FEES	-	-	-	-	-
286-000.000-851.000	POSTAGE	-	-	-	-	-
286-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
286-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	4,040	-	150	150	-
NET OF REVENUES/APPROPRIATIONS - FUND 286		23	-	4,088	4,088	-
BEGINNING FUND BALANCE		381	404	404	404	4,492
ENDING FUND BALANCE		404	404	4,492	4,492	4,492
Fund 287 - DOWNING DR ROAD IMP SAD						
ESTIMATED REVENUES						
287-000.000-472.000	SPECIAL ASSESSMENT REVENUE	-	-	-	-	-
287-000.000-664.000	INTEREST REVENUE	31	-	344	400	-
287-000.000-696.000	BOND/LOAN PROCEEDS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	31	-	344	400	-
ESTIMATED APPROPRIATIONS						
287-000.000-991.000	DEBT SERVICE - PRINCIPAL	2,975	-	2,975	2,975	-
287-000.000-992.000	INTEREST EXPENSE	1,278	-	1,122	1,122	-
287-000.000-993.000	AGENT FEES	-	-	-	-	-
287-000.000-999.101	TRANSFER OUT GENERAL FUND	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	4,253	-	4,097	4,097	-
NET OF REVENUES/APPROPRIATIONS - FUND 287		(4,222)		(300)		
BEGINNING FUND BALANCE		34,215	29,994	29,994	29,994	29,994
ENDING FUND BALANCE		29,994	29,994	29,693	29,994	29,994

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Fund 302 - TWP FIRE STN CAP IMP DEBT SER						
ESTIMATED REVENUES						
302-000.000-402.000	CURRENT PROPERTY TAX	-	-	-	-	-
302-000.000-412.000	DELINQUENT PP TAX	1	-	-	-	-
302-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	-	-	-	-	-
302-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	-	-	-	-	-
302-000.000-664.000	INTEREST REVENUE	173	-	1,187	1,187	-
302-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	174	-	1,187	1,187	-
ESTIMATED APPROPRIATIONS						
302-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	-	25,974	25,974	-
302-000.000-991.000	DEBT SERVICE - PRINCIPAL	-	-	-	-	-
302-000.000-992.000	INTEREST EXPENSE	-	-	-	-	-
302-000.000-993.000	AGENT FEES	-	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	25,974	25,974	-
NET OF REVENUES/APPROPRIATIONS - FUND 302		174		(25,061)		
BEGINNING FUND BALANCE		115,208	115,382	115,382	115,382	115,382
ENDING FUND BALANCE		115,382	115,382	90,321	115,382	115,382
Fund 375 - MUMFORD DREDGING DEBT RETIREMENT						
ESTIMATED REVENUES						
375-000.000-472.000	SPECIAL ASSESSMENT REVENUE	2,998	-	2,702	2,702	-
375-000.000-664.000	INTEREST REVENUE	3	-	31	37	-
375-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
375-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	3,001	-	2,733	2,739	-
ESTIMATED APPROPRIATIONS						
375-000.000-991.000	DEBT SERVICE - PRINCIPAL	3,549	-	3,465	3,465	-
375-000.000-992.000	INTEREST EXPENSE	210	-	104	104	-
375-000.000-993.000	AGENT FEES	3	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	3,763	-	3,569	3,569	-
NET OF REVENUES/APPROPRIATIONS - FUND 375		(762)	-	(836)	(830)	-
BEGINNING FUND BALANCE		12,469	11,707	11,707	11,707	10,877
ENDING FUND BALANCE		11,707	11,707	10,871	10,877	10,877

HAMBURG TOWNSHIP
Projected Budget Fiscal Year 2023-2024

Item 14.

GL NUMBER	DESCRIPTION	2021-22 AUDITED YEAR END	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/2023	2022-23 PROJECTED YEAR END	2023-24 REQUESTED BUDGET
Fund 376 - BUHL RD IMPROVE. DEBT RETIREMENT						
ESTIMATED REVENUES						
376-000.000-472.000	SPECIAL ASSESSMENT REVENUE	-	-	-	-	-
376-000.000-664.000	INTEREST REVENUE	151	-	34	-	-
	TOTAL ESTIMATED REVENUES	151	-	34	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 376						
		151	-	34	-	-
BEGINNING FUND BALANCE		13,598	13,609	13,609	13,609	(34)
ENDING FUND BALANCE		13,609	(34)		(34)	(34)

Fund 854 - 2020-ROAD SAD FUND

ESTIMATED REVENUES						
854-000.000-664.000	INTEREST REVENUE	3,424	-	13,281	15,925	-
854-000.000-672.001	SAD REV - ARROWHEAD SUD (PUBLIC)	122,732	-	116,666	116,666	-
854-000.000-672.002	SAD REV-BOB WHITE BEACH (PRIVATE)	27,263	-	14,446	14,446	-
854-000.000-672.003	SAD REV - DOWNING DRIVE (PRIVATE)	14,423	-	8,528	8,528	-
854-000.000-672.004	SAD REV-EDGELAKE/BURTON DR (PRIVATE)	22,283	-	21,872	21,872	-
854-000.000-672.005	SAD REV FAR RAVINE/WOODWIND CT (PUBLIC)	16,420	-	16,117	16,117	-
854-000.000-672.006	SAD REV - LAWRENCE CT (PUBLIC)	20,381	-	20,006	20,006	-
854-000.000-672.007	SAD REV - LOUIS LANE (PUBLIC)	31,715	-	18,338	18,338	-
854-000.000-672.008	SAD REV-ONEIDA WAY (PRIVATE)	7,059	-	6,929	6,929	-
854-000.000-672.009	SAD REV - SHADOW WOODS SUB(PUBLIC)	40,056	-	26,294	26,294	-
854-000.000-672.010	SAD REV - TAMARACK DR NORTH (PUBLIC)	12,491	-	12,261	12,261	-
854-000.000-672.011	SAD REV - TAMARACK LAKE SUB (PUBLIC)	38,343	-	31,554	31,554	-
854-000.000-672.012	SAD REV- TARA GLEN 1 & 2 SUBS (PUBLIC)	48,948	-	48,046	48,046	-
854-000.000-672.013	SAD REV-TOWERING PINES SUB (PUBLIC)	18,117	-	17,783	17,783	-
854-000.000-677.000	SUNDRY	-	-	-	-	-
854-000.000-696.000	BOND/LOAN PROCEEDS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	423,656	-	372,121	374,765	-

HAMBURG TOWNSHIP
Projected Budget Fiscal Year 2023-2024

Item 14.

		2021-22	2022-23	2022-23	2022-23	2023-24
		AUDITED	AMENDED	ACTIVITY	PROJECTED	REQUESTED
GL NUMBER	DESCRIPTION	YEAR END	BUDGET	THRU 04/30/2023	YEAR END	BUDGET
ESTIMATED APPROPRIATIONS						
854-000.000-802.000	ROAD IMPROVEMENT	-	-	-	-	-
854-000.000-826.000	LEGAL FEES	-	-	-	-	-
854-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
854-000.000-980.002	ARROWHEAD SUB (PUBLIC)EXPENDITURES	-	-	-	-	-
854-000.000-980.003	BOB WHITE BEACH BLVD(PRIVATE) EXPENSES	-	-	-	-	-
854-000.000-980.004	DOWNING DRIVE (PRIVATE) EXPENSES	-	-	-	-	-
854-000.000-980.005	EDGE LAKE/BURTON/DRIVE (PRIVATE) EXPENSES	231,019	-	-	-	-
854-000.000-980.006	FAR RAVINE/WOODWIND CT(PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.007	LAWRENCE COURTY (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.008	LOUIS LANE (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.009	ONEIDA WAY (PRIVATE) EXPENSE	-	-	-	-	-
854-000.000-980.011	SHADOW WOODS SUB (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.012	CAPITAL EQUIPMENT/CAPITAL IMP	-	-	-	-	-
854-000.000-980.013	TAMARACK LAKE SUB (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.014	TARA GLEN 1 & 2 SUBS (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.015	TOWERING PINES SUB (PUBLIC) EXPENSE	-	-	-	-	-
854-000.000-980.016	TAMRACK DRIVE NORTH	-	-	-	-	-
854-000.000-991.000	DEBT SERVICE - PRINCIPAL	300,000	-	336,495	336,495	-
854-000.000-992.000	INTEREST EXPENSE	32,303	-	29,168	29,168	-
854-000.000-993.000	AGENT FEES	500	-	500	500	-
TOTAL ESTIMATED APPROPRIATIONS		563,821	-	366,163	366,163	-
NET OF REVENUES/APPROPRIATIONS - FUND 854		(140,165)	-	5,958	8,602	-
BEGINNING FUND BALANCE		1,230,232	1,090,067	1,090,067	1,090,067	1,098,669
ENDING FUND BALANCE		1,090,067	1,090,067	1,096,025	1,098,669	1,098,669
Fund 857 - HILLSIDE LAKES DRIVE ROAD IMPROVEMENT SA						
ESTIMATED REVENUES						
857-000.000-472.000	SPECIAL ASSESSMENT REVENUE	19,891	-	20,289	-	-
857-000.000-664.000	INTEREST REVENUE	2	-	101	-	-
TOTAL ESTIMATED REVENUES		19,893	-	20,390	-	-
APPROPRIATIONS						
857-000.000-802.000	ROAD IMPROVEMENT	17,953	-	-	-	-
857-000.000-851.000	POSTAGE	-	-	-	-	-
857-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	-	-	-
857-000.000-947.000	SAD ADMINISTRATION	-	-	-	-	-
TOTAL ESTIMATED APPROPRIATIONS		17,953	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 857		1,940	-	20,390	-	-
BEGINNING FUND BALANCE		(21,698)	(19,757)	(19,757)	(19,757))
ENDING FUND BALANCE		(19,757)	(19,757)	633	(19,757)	178)



LIVINGSTON COUNTY

ARPA ASSISTANCE

ACKNOWLEDGEMENT OF ELIGIBILITY AND ACCEPTANCE OF FUNDS

Beneficiary Information					
Beneficiary Entity:	Hamburg Senior Center				
Taxpayer Identification Number:					
Address:					
City and County:		State:		Zip:	
Contact Name:		Title:			
Phone Number:		E-Mail:			
Award Amount	\$69,000				

Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act (“ARPA”), Pub. L. No. 117-2 (March 11, 2021) established the Coronavirus State and Local Fiscal Recovery Fund (“SLFRF”) to provide state, local, and tribal governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. Pursuant to this plan, Livingston County has received federal funds that may be used to respond to the public health emergency or its negative economic impacts. Livingston County has determined it is necessary to provide economic support and aid to organizations impacted by operating interruptions or other effects from the COVID-19 emergency and has established a collaborative application process with the Livingston Leadership Council on Aging for this purpose, to be administered by Livingston County (“County”).

By providing signature on this Acknowledgement of Eligibility and Acceptance of Funds (this “Acknowledgement”), the undersigned represents and certifies to the County that signer is a duly authorized representative, capable of legally binding the Beneficiary Entity identified above (“Beneficiary”), that Beneficiary is the same entity that applied for ARPA funds (as defined in the Livingston Council on Aging 2023-2026 Senior Project Application), and that Beneficiary now accepts a grant to Beneficiary in the Award Amount (the “Grant”). Beneficiary agrees that the Grant cannot be for costs for which the organization was previously compensated. By entering into this Acknowledgement, Beneficiary agrees any Grant amount it may receive will be determined by the County in its sole discretion based on available funds.

In consideration of the Grant, Beneficiary restates, represents, and certifies each of its certifications in its application to the County as of the date of signature on this Acknowledgement. Beneficiary agrees the Grant is subject to future audit and agrees to fully cooperate with same. If, at a later date, any federal or County official or auditor questions or determines information provided by beneficiary was not in compliance with ARPA rules, regulations, or law or that Beneficiary was ineligible for the Grant, Beneficiary agrees to repay the Grant to the County in full.

In providing this ARPA/SLFRF funded assistance, the County must comply with Section 603 of the Social Security Act and all federal regulations and federal mandates as adopted by the U.S. Department of Treasury and other applicable federal statutes, regulations, and executive orders. Therefore, as a condition to receiving a Grant from the County, Beneficiary understands that funds disbursed under this program may only be used in compliance with Section 603 of the Social Security Act and the regulations implementing that Section. Beneficiary therefore agrees as a condition to receiving the Grant to abide by the terms contained in this Beneficiary Agreement and to use any Grant received to address the impact of the COVID-19 public health emergency on its operations including but not limited to its increased costs, reduced revenue, or other economic effects attributable to the public health emergency. Beneficiary agrees not to use the Grant for any purpose that contravenes the statutory purposes of the ARPA including but not limited to undermining efforts to stop the spread of COVID-19.

Beneficiary agrees to comply with all Internal Revenue Service requirements relating to the tax status of funds provided to Beneficiary under the ARPA/SLFRF, as well as with all other federal and state laws and regulations, including but not limited to applicable federal environmental laws and regulations, federal and state civil rights and nondiscrimination requirements. Beneficiary is responsible for consulting any tax or legal professionals it decides are necessary to ensure its compliance with these requirements.

The individual signing this Agreement understands the potential consequences, including civil or criminal liability, of providing false statements or information in order to secure a Grant from the County.

All other prior discussions, communications and representations concerning the subject matter of this Acknowledgement are superseded by the terms of this Acknowledgement, and except as specifically provided herein, this Acknowledgement constitutes the entire agreement between the County and Beneficiary.

By signing this Acknowledgement and accepting the Grant, Beneficiary agrees to indemnify, defend, and hold harmless the County, the U.S. Department of Treasury and their officials, employees, agents, and assigns from any and all liability, loss, claim, damage, cost and expense arising from or related to the Grant, including the failure of any certification of Beneficiary to be lawful and / or correct in all respects.

The County will, upon full execution of this Agreement, make a lump sum payment to Beneficiary. The Beneficiary shall provide a written update on the status of the use of granted funds to the to the Livingston County Finance and Asset Management Committee every three (3) months and shall present, in person, a report on the use of granted funds to the Finance and Asset Management Committee every six (6) months until 12/31/2025 or until all granted funds are expended.

[Organization Name]

By

Name

Date

TEMPLATE

MEMORANDUM

To: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

From: Brittany K. Campbell, Utilities Coordinator

Date: May 11th, 2023

Re: **Bid Results for Island Shore Dr./Schlenker Rd. - Road Maintenance S.A.D.
ROAD MAINTENANCE CONTRACT**

The current road maintenance contract for this special assessment district will expire on June 6th, 2023. Fourteen (14) requests for bid were mailed out to qualified road maintenance contractors. I received a total of three (3) responses from Contractors wishing to bid on providing road maintenance services for the Island Shore Drive and Schlenker Road - road maintenance special assessment district. The results are as follows:

Annual Pricing for Services to be Rendered	Bob Myers Excavating, Inc.	Razor's Edge Grading, LLC
Gradings – up to six (6) times per year as necessary.	\$ 4,200.00	\$ 12,000.00
Gravel – Up to 65 tons of 21AA gravel (natural stone) annually.	\$ 2,340.00	\$ 2,700.00
Snow Removal – up to five (5) times per year @ 4" or more of accumulation.	\$ 1,625.00	\$ 2,000.00
Sanding of the Roads – up to five (5) per year as icy conditions exist.	\$ 1,000.00	\$ 1,500.00
Subtotal:	\$ 9,165.00	\$ 18,200.00
Dust Control – Annual application of dust control spray – 4 times per year to coincide with holidays.	*Provided by Big Barney's \$ 4,000.00	
Total Annual Cost:	\$ 13,165.00	

Based upon the bids received for this SAD I would recommend that the Board award the new two (2) year service contracts to **Bob Myers Excavating, Inc.** and **Big Barney's Dust Control** beginning on June 7th, 2023 and ending on June 6th, 2025 to for the Island Shore Drive and Schlenker Road special assessment district.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN

COMPANY NAME: Bob Myers Excavating, Inc.

CONTACT PERSON: Mike Myers

ADDRESS: 8111 Hammel Road

Brighton, MI 48116

PHONE: 810-231-2044

Signature of Bidder's Authorized Agent: 

Project Location: Island Shore Drive & Schlenker Road
North off of M-36 (near Lakeland Ace Hardware)

- 1.) **Gradings** – Up to Six (6) gradings per year as necessary, and with prior approval of the Township.

Per Grading Charge \$ 700.00

Total \$ 4,200.00

- 2.) **Gravel** – Up to Sixty-Five (65) Tons of **21AA** gravel (natural stone) to be applied as necessary on an annual basis.

Material Charge (Total Charge for 65 tons) \$ 18.00

Labor Charge \$ 18.00

Total \$ 2,340.00

- 3.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge per Plowing \$ 325.00

Total \$ 1,625.00

- 4.) **Sandings** – Up to Five (5) per year as icy conditions exist.

Charge per Sanding \$	<u>200.00</u>
Total \$	<u>1,000.00</u>

CONTRACT INFORMATION:

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

The Contract will run for a period of two (2) years beginning on June 7th, 2023 and continuing through June 6th, 2025. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the following in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Wednesday, May 10th, 2023** to:

Brittany K. Campbell
Hamburg Township Utilities Coordinator
10405 Merrill Road
P.O. Box 157
Hamburg, Michigan 48139
(810) 231-1000 Ext. 210
(810) 231-4295 – Fax
E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.



10405 Merrill Road ♦ P.O. Box 157
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Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

**BID SPECIFICATION FORM
PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN**

COMPANY NAME: Razors Edge Grading LLC

CONTACT PERSON: Rick Krebs

ADDRESS: 1841 Fowlerville Rd.
Fowlerville MI 48836

PHONE: (517) 404-5464

Signature of Bidder's Authorized Agent: [Signature]

Project Location: Island Shore Drive & Schlenker Road
North off of M-36 (near Lakeland Ace Hardware)

- 1.) **Gradings** – Up to Six (6) gradings per year as necessary, and with prior approval of the Township.

Per Grading Charge \$ 2,000 using Motor Grader
Total \$ 12,000

- 2.) **Gravel** – Up to Sixty-Five (65) Tons of **21AA** gravel (natural stone) to be applied as necessary on an annual basis.

Material Charge (Total Charge for 65 tons) \$ 1,100
Labor Charge \$ 1,600
Total \$ 2,700

- 3.) **Snow Removal** – Up to Five (5) per year, as necessary, for the removal of four (4) inches or more of snow accumulation.

Charge per Plowing \$ 500
Total \$ 2,000

- 4.) **Sandings** – Up to Five (5) per year as icy conditions exist.

Charge per Sanding \$ 300
 Total \$ 1500

CONTRACT INFORMATION:

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

The Contract will run for a period of two (2) years beginning on June 7th, 2023 and continuing through June 6th, 2025. Incremental increases in the cost of gravel may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

AWARDING OF CONTRACTS: On February 15, 2011 the Township Board of Trustees adopted the new Administrative Policies and Procedures for Expenditures Control regarding all Township Purchasing, Contracts and Sales. As a result, the Township will now consider the **following** in the awarding of road maintenance contracts:

- (1) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- (a) The Township shall require the bidder to provide proof that they are responsible in paying their property taxes; both real and personal; whether it be in this township or other municipalities.

NOTE: Bid amounts must reflect costs as outlined above. Bid proposals shall also include all attachments or submittals confirming that Contractor is current in the payment of any personal and/or property taxes owed by the Contractor. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Wednesday, May 10th, 2023** to:

Brittany K. Campbell
 Hamburg Township Utilities Coordinator
 10405 Merrill Road
 P.O. Box 157
 Hamburg, Michigan 48139
 (810) 231-1000 Ext. 210
 (810) 231-4295 – Fax
 E-mail: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.

FAX (810) 231-4295
TELEPHONE: (810) 231-1000

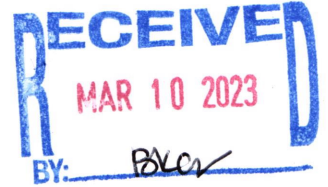


Item 16.

P.O. Box 157
10405 Merrill Road
Hamburg, MI 48139

DUST CONTROL BID SPECIFICATION FORM

PRIVATE ROAD MAINTENANCE DISTRICT
HAMBURG TOWNSHIP, MICHIGAN



COMPANY NAME: BIG BARNEY'S DUST CONTROL

CONTACT PERSON: BYRON MYER

ADDRESS: P.O. Box 483

HOWELL, MI 48844-0483

PHONE: 517-546-8155

Signature of Bidder's Authorized Agent: [Signature]

Project Location

Island Shore Drive & Schlenker Road

North off of M-36 (near Lakeland Ace Hardware)

- 1.) **Dust Control** – Application of brine spray for the purpose of dust control at the following schedule – One week prior to or after the Memorial Day holiday, one week prior to or after the 4th of July holiday, the first week of August, and one week prior to or after the Labor Day holiday not to exceed four (4) times per year.

Material Charge (per Spray) \$ 1,000⁰⁰

Labor Charge (per Spray) \$

Total Annual Cost \$ 4,000⁰⁰

The Township recommends that any Contractor interested in submitting a bid to provide road maintenance should make an on-site inspection of the road(s) prior to submitting a bid for services. A map of the location is enclosed with this bid request.

CONTRACT INFORMATION:

The Contract will run for a period of two (2) years beginning on June 7th, 2023 and continuing through June 6th, 2025. Incremental increases in the cost of dust control spraying may be negotiated between the Contractor and Hamburg Township on an annual review basis. Contractor shall remain an independent agent and does not become an employee of the Township. As such, the Contractor shall purchase and maintain worker's comp, personal injury and liability insurance in a minimum amount of \$1,000,000.00 as required by the Township.

NOTE: Bid amounts must reflect all costs as requested above. Any proposed additional services may be recommended on a separate sheet and attached to the bid form.

All bids are due by **2:00 p.m. on Wednesday, May 10th, 2023** to:

Brittany K. Campbell

Hamburg Township Utilities Coordinator

10405 Merrill Road

P.O. Box 157

Hamburg, Michigan 48139

(810) 231-1000 Ext. 210

(810) 231-4295 – Fax

Email: bcampbell@hamburg.mi.us

Hamburg Township reserves the right to reject any and all bid proposals and/or waive and irregularities, requirements or conditions in any or all bid proposals.

HAMBURG TOWNSHIP FINANCE CONTROL BOOK



PERIOD ENDING March 31, 2023

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TAB 1

BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2022/23

The Budget v. Actual report reflects transactions through March 2023 and includes General, Roads, Fire, Police, Parks and Sewer Funds. All departments and funds are at or under budget as of March 31, 2023, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2022 and run through February 28, 2023. **Revenues are posted to the general ledger in December when they are billed.** State shared revenue payments are bi-monthly and start on October 31, 2022. The last revenue sharing payment for FY 21/22 will be paid on October 31, 2023.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account as of March 31, 2023.

PERIOD ENDING 03/31/2023

Item 17.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAX	981,700.00	984,167.15	0.00	(2,467.15)	100.25
101-000.000-412.000	DELINQUENT PP TAX	2,500.00	2,115.34	0.00	384.66	84.61
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	2,000.00	119.60	220.26	1,880.40	5.98
101-000.000-434.000	TRAILER PARK TAX FEES	2,200.00	1,501.00	165.00	699.00	68.23
101-000.000-447.000	PROPERTY TAX ADMIN FEE	495,000.00	373,406.44	0.00	121,593.56	75.44
101-000.000-448.000	SET COLLECTION FEE	30,500.00	26,264.50	0.00	4,235.50	86.11
101-000.000-477.000	FRANCHISE FEE - CABLE	350,000.00	169,542.80	0.00	180,457.20	48.44
101-000.000-478.000	SPECIAL USE PERMITS	750.00	750.00	0.00	0.00	100.00
101-000.000-479.000	LAND USE PERMITS	25,000.00	16,590.00	1,775.00	8,410.00	66.36
101-000.000-485.000	DOG LICENSES	300.00	214.50	28.50	85.50	71.50
101-000.000-501.000	FEDERAL GRANT REVENUE	0.00	0.00	(14,663.47)	0.00	0.00
101-000.000-528.000	OTHER FEDERAL GRANTS	1,238,433.00	294,709.00	294,709.00	943,724.00	23.80
101-000.000-540.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
101-000.000-574.000	STATE SHARED REVENUES	2,276,972.00	1,677,977.00	0.00	598,995.00	73.69
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	12,000.00	0.00	0.00	12,000.00	0.00
101-000.000-606.000	FOIA REQUESTS	1,067.00	1,066.70	19.23	0.30	99.97
101-000.000-607.000	NON-TAX ADMIN FEE	8,600.00	8,480.91	0.00	119.09	98.62
101-000.000-631.000	SCHOOL ELECTION CHARGES	0.00	0.00	0.00	0.00	0.00
101-000.000-636.000	COPIES/MAPS	100.00	55.50	0.00	44.50	55.50
101-000.000-643.000	SALE OF CEMETERY LOTS	8,900.00	8,750.00	1,500.00	150.00	98.31
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE	11,000.00	8,542.34	1,230.00	2,457.66	77.66
101-000.000-645.000	MAUS SALES REVENUE	6,825.00	9,454.50	3,477.50	(2,629.50)	138.53
101-000.000-657.000	ORDINANCE FINES	0.00	0.00	0.00	0.00	0.00
101-000.000-659.000	RETURNED CHECK FEE	50.00	72.00	0.00	(22.00)	144.00
101-000.000-664.000	INTEREST REVENUE	193,000.00	135,490.15	14,486.94	57,509.85	70.20
101-000.000-665.010	INTEREST REVENUE MAUS INSTALL AGREEMENT	0.00	0.00	0.00	0.00	0.00
101-000.000-667.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	15,000.00	13,500.00	1,500.00	1,500.00	90.00
101-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	0.00
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	3,575.00	3,571.95	0.00	3.05	99.91
101-000.000-677.000	SUNDRY	250.00	35.78	7.83	214.22	14.31
101-000.000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000.000-698.245	TRANSFER IN CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
101-000.000-699.204	TRANS IN FROM FUND 204	0.00	0.00	0.00	0.00	0.00
101-000.000-699.206	TRANSFER IN 206-OPERATIONS	0.00	0.00	0.00	0.00	0.00
101-000.000-699.207	TRANSFER IN 207-OPERATIONS	0.00	0.00	0.00	0.00	0.00
101-000.000-699.208	TRANSFER IN RECREATION FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000.00	86,250.06	9,583.34	28,749.94	75.00
101-000.000-699.999	APPROPRIATION FROM SURPLUS	298,266.42	0.00	0.00	298,266.42	0.00
Total Dept 000.000		6,078,988.42	3,822,627.22	314,039.13	2,256,361.20	62.88
Dept 702.000 - PLANNING AND ZONING						
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	600.00	600.00	0.00	0.00	100.00
101-702.000-615.000	REZONING FEES	1,000.00	1,000.00	1,000.00	0.00	100.00
101-702.000-616.000	ADDRESS SIGN FEE	0.00	0.00	0.00	0.00	0.00
101-702.000-617.000	SITE PLAN FEES	14,700.00	14,700.00	3,050.00	0.00	100.00
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	6,900.00	6,900.00	1,000.00	0.00	100.00
101-702.000-619.000	SPECIAL MEETING FEES - VARIED	0.00	0.00	0.00	0.00	
101-702.000-626.000	REINSP/INSPECTION/EASEMENT/LGL	0.00	0.00	0.00	0.00	
101-702.000-626.100	ZONING ADMIN FEE	0.00	0.00	0.00	0.00	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Total Dept 702.000 - PLANNING AND ZONING		23,200.00	23,200.00	5,050.00	0.00	100.00
TOTAL REVENUES		6,102,188.42	3,845,827.22	319,089.13	2,256,361.20	63.02
Expenditures						
Dept 101.000 - Township Board						
101-101.000-703.100	TRUSTEES SALARIES	30,266.00	22,700.16	2,522.24	7,565.84	75.00
101-101.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-101.000-704.100	PER DIEM	8,840.00	4,355.00	390.00	4,485.00	49.26
101-101.000-709.000	TOWNSHIP FICA	2,400.00	2,069.97	222.81	330.03	86.25
101-101.000-716.000	DEFINED CONTRIBUTION	4,000.00	2,969.66	310.74	1,030.34	74.24
101-101.000-801.500	ECONOMIC DEVELOPMENT CONSULTANT	20,300.00	0.00	0.00	20,300.00	0.00
101-101.000-826.000	LEGAL FEES	35,000.00	14,523.58	1,645.00	20,476.42	41.50
101-101.000-861.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	8,000.00	9,370.00	1,010.00	(1,370.00)	117.13
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	250.00	0.00	0.00	250.00	0.00
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	31,500.00	25,384.44	14,287.46	6,115.56	80.59
101-101.000-955.000	SUNDRY	8,000.00	2,553.75	3,525.00	5,446.25	31.92
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	15,000.00	12,267.49	0.00	2,732.51	81.78
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	2,123,946.00	136,875.00	0.00	1,987,071.00	6.44
Total Dept 101.000 - Township Board		2,287,502.00	233,069.05	23,913.25	2,054,432.95	10.19
Dept 171.000 - Township Supervisor						
101-171.000-702.000	FULL-TIME EMPLOYEE SALARIES	9,552.00	9,919.85	1,102.20	(367.85)	103.85
101-171.000-703.200	ELECTED OFFICIALS SALARIES	80,453.00	59,101.89	9,283.02	21,351.11	73.46
101-171.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-171.000-709.000	TOWNSHIP FICA	7,000.00	5,328.85	797.83	1,671.15	76.13
101-171.000-716.000	DEFINED CONTRIBUTION	10,615.00	8,474.98	1,350.06	2,140.02	79.84
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	19,812.00	17,246.01	1,651.02	2,565.99	87.05
101-171.000-725.100	LONG/SHORT TERM DISABILITY	511.00	472.48	45.19	38.52	92.46
101-171.000-725.200	LIFE INSURANCE	91.00	79.26	7.59	11.74	87.10
101-171.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-171.000-853.000	PHONE/COMM/INTERNET	600.00	450.00	50.00	150.00	75.00
101-171.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-171.000-900.000	LEGAL NOTICES/ADVERTISING	0.00	0.00	0.00	0.00	0.00
101-171.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-171.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
101-171.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-171.000-955.000	SUNDRY	200.00	0.00	0.00	200.00	0.00
101-171.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
Total Dept 171.000 - Township Supervisor		129,034.00	101,073.32	14,286.91	27,960.68	78.33
Dept 201.000 - ACCOUNTING						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	204,860.00	170,745.32	32,919.44	34,114.68	83.35
101-201.000-707.000	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-201.000-709.000	TOWNSHIP FICA	15,920.00	13,337.91	2,546.35	2,582.09	
101-201.000-712.000	PAY IN LIEU OF MEDICAL INS	6,000.00	4,500.00	500.00	1,500.00	
101-201.000-713.000	OVERTIME	0.00	0.00	0.00	0.00	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-201.000-716.000	DEFINED CONTRIBUTION	25,100.00	22,661.72	4,387.33	2,438.28	90.29
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	22,440.00	23,817.30	6,988.86	(1,377.30)	106.14
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,240.00	1,145.45	155.46	94.55	92.38
101-201.000-725.200	LIFE INSURANCE	243.00	215.55	33.30	27.45	88.70
101-201.000-861.000	MILEAGE	250.00	437.50	180.00	(187.50)	175.00
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	8,200.00	1,627.95	160.00	6,572.05	19.85
101-201.000-914.000	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-201.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-201.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	1,227.75	0.00	772.25	61.39
101-201.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
101-201.000-980.600	RESERVE FOR SOFTWARE REPLACEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 201.000 - ACCOUNTING		286,503.00	239,716.45	47,870.74	46,786.55	83.67
Dept 215.000 - CLERK'S OFFICE						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	97,985.00	53,883.91	8,577.02	44,101.09	54.99
101-215.000-702.500	LEAVE TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-215.000-703.200	ELECTED OFFICIALS SALARIES	80,453.00	59,101.89	9,283.02	21,351.11	73.46
101-215.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-215.000-709.000	TOWNSHIP FICA	14,200.00	9,221.97	1,369.01	4,978.03	64.94
101-215.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	0.00	0.00	0.00	0.00
101-215.000-713.000	OVERTIME	7,500.00	6,628.52	0.00	871.48	88.38
101-215.000-716.000	DEFINED CONTRIBUTION	16,300.00	15,614.51	2,321.79	685.49	95.79
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	62,820.00	41,397.86	3,897.56	21,422.14	65.90
101-215.000-725.100	LONG/SHORT TERM DISABILITY	1,100.00	814.59	81.50	285.41	74.05
101-215.000-725.200	LIFE INSURANCE	226.00	155.40	15.54	70.60	68.76
101-215.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-215.000-853.000	PHONE/COMM/INTERNET	1,000.00	765.00	85.00	235.00	76.50
101-215.000-861.000	MILEAGE	750.00	316.72	136.64	433.28	42.23
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	5,000.00	6,142.81	2,607.02	(1,142.81)	122.86
101-215.000-914.000	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	500.00	37.99	0.00	462.01	7.60
101-215.000-955.000	SUNDRY	2,000.00	660.95	73.62	1,339.05	33.05
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	1,120.42	0.00	(120.42)	112.04
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 215.000 - CLERK'S OFFICE		295,834.00	200,862.54	28,447.72	94,971.46	67.90
Dept 228.000 - TECHNICAL/UTILITIES SERVICES						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	132,400.00	104,409.15	15,457.29	27,990.85	78.86
101-228.000-702.500	LEAVE TIME PAYOUT	2,605.00	1,335.88	0.00	1,269.12	51.28
101-228.000-704.000	PART-TIME EMPLOYEE SALARIES	30,701.00	11,309.51	0.00	19,391.49	36.84
101-228.000-707.000	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
101-228.000-709.000	TOWNSHIP FICA	12,575.00	9,114.48	1,204.28	3,460.52	72.48
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	2,250.00	250.00	750.00	75.00
101-228.000-713.000	OVERTIME	250.00	81.66	0.00	168.34	32.66
101-228.000-716.000	DEFINED CONTRIBUTION	11,300.00	12,274.97	1,768.98	(974.97)	108.63
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	15,705.00	14,556.41	1,308.47	1,148.59	
101-228.000-725.100	LONG/SHORT TERM DISABILITY	575.00	712.15	67.60	(137.15)	
101-228.000-725.200	LIFE INSURANCE	138600	121.46	11.47	16.54	

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Fund 101 - General Fund						
Expenditures						
101-228.000-861.000	MILEAGE	150.00	68.50	0.00	81.50	45.67
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-228.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-228.000-948.000	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00
101-228.000-955.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
101-228.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	0.00	0.00	0.00	0.00	0.00
101-228.000-965.100	CONTRACTED SUPPORT	0.00	0.00	0.00	0.00	0.00
101-228.000-980.000	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	0.00
101-228.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 228.000 - TECHNICAL/UTILITIES SERVICES		209,399.00	156,234.17	20,068.09	53,164.83	74.61
Dept 229.000 - COMPUTER/CABLE						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-229.000-709.000	TOWNSHIP FICA	0.00	0.00	0.00	0.00	0.00
101-229.000-853.000	PHONE/COMM/INTERNET	4,000.00	480.38	35.00	3,519.62	12.01
101-229.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-229.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
101-229.000-933.000	SOFTWARE MAINTENANCE	95,000.00	102,754.75	10,906.40	(7,754.75)	108.16
101-229.000-946.000	ENGINEERING SERVICES	3,000.00	135.00	0.00	2,865.00	4.50
101-229.000-955.000	SUNDRY	250.00	1,305.64	0.00	(1,055.64)	522.26
101-229.000-980.000	CAPITAL EQUIPMENT	59,000.00	12,043.69	8,261.18	46,956.31	20.41
101-229.000-980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 229.000 - COMPUTER/CABLE		164,750.00	116,719.46	19,202.58	48,030.54	70.85
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	2,800.00	910.00	585.00	1,890.00	32.50
101-247.000-709.000	TOWNSHIP FICA	215.00	69.62	44.76	145.38	32.38
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	315.00	315.00	185.00	63.00
101-247.000-955.000	SUNDRY	50.00	30.00	0.00	20.00	60.00
Total Dept 247.000 - Board of Review		3,565.00	1,324.62	944.76	2,240.38	37.16
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	69,471.00	51,126.69	8,217.60	18,344.31	73.59
101-253.000-703.200	ELECTED OFFICIALS SALARIES	40,226.00	30,742.98	4,641.51	9,483.02	76.43
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	50,100.00	42,973.28	5,619.24	7,126.72	85.78
101-253.000-709.000	TOWNSHIP FICA	12,300.00	9,563.59	1,412.96	2,736.41	77.75
101-253.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	0.00	0.00	0.00	0.00
101-253.000-713.000	OVERTIME	400.00	110.68	0.00	289.32	27.67
101-253.000-716.000	DEFINED CONTRIBUTION	12,900.00	9,668.73	1,515.77	3,231.27	74.95
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	44,870.00	37,395.34	3,738.46	7,474.66	83.34
101-253.000-725.100	LONG/SHORT TERM DISABILITY	445.00	378.03	37.90	66.97	84.95
101-253.000-725.200	LIFE INSURANCE	81.00	67.50	6.75	13.50	83.33
101-253.000-826.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
101-253.000-851.000	POSTAGE	8,900.00	10,832.33	0.00	(1,932.33)	121.71
101-253.000-853.000	PHONE/COMM/INTERNET	1,020.00	715.00	85.00	305.00	
101-253.000-861.000	MILEAGE	600.00	752.06	0.00	(152.06)	
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	4,500.00	2,090.18	0.00	2,409.82	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-253.000-914.000	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-253.000-916.000	TRAINING	2,650.00	2,516.60	35.00	133.40	94.97
101-253.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
101-253.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-253.000-955.000	SUNDRY	250.00	115.83	0.00	134.17	46.33
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	827.00	0.00	(77.00)	110.27
101-253.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
101-253.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 253.000 - Treasurer		249,463.00	199,875.82	25,310.19	49,587.18	80.12
Dept 257.000 - Assessing						
101-257.000-702.000	FULL-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-257.000-709.000	TOWNSHIP FICA	0.00	0.00	0.00	0.00	0.00
101-257.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	0.00	0.00	0.00	0.00
101-257.000-713.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-257.000-716.000	DEFINED CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
101-257.000-718.000	HEALTH/DENTAL/VISION INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257.000-725.100	LONG/SHORT TERM DISABILITY	0.00	0.00	0.00	0.00	0.00
101-257.000-725.200	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-257.000-759.000	VEHICLE FUEL	0.00	0.00	0.00	0.00	0.00
101-257.000-801.000	CONTRACTUAL SERVICES	330,500.00	269,412.75	27,255.75	61,087.25	81.52
101-257.000-853.000	PHONE/COMM/INTERNET	0.00	0.00	0.00	0.00	0.00
101-257.000-861.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-257.000-900.000	LEGAL NOTICES/ADVERTISING	0.00	0.00	0.00	0.00	0.00
101-257.000-902.200	ASSESSMENT ROLL PREP	6,500.00	5,736.61	1,172.53	763.39	88.26
101-257.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-257.000-914.000	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
101-257.000-932.000	VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-257.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-257.000-955.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
101-257.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	0.00	0.00	0.00	0.00	0.00
101-257.000-980.000	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	0.00
101-257.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00
101-257.000-981.000	CAPITAL EXPENSE - VEHICLE	0.00	0.00	0.00	0.00	0.00
101-257.000-981.500	RESERVE FOR VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 257.000 - Assessing		337,500.00	275,149.36	28,428.28	62,350.64	81.53
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	104,825.00	75,806.75	11,529.66	29,018.25	72.32
101-262.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-262.000-707.000	TEMPORARY EMPLOYEES	66,500.00	62,946.32	760.00	3,553.68	94.66
101-262.000-709.000	TOWNSHIP FICA	16,000.00	8,019.76	940.13	7,980.24	50.12
101-262.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	0.00	0.00	0.00	0.00
101-262.000-713.000	OVERTIME	25,000.00	9,074.53	0.00	15,925.47	
101-262.000-716.000	DEFINED CONTRIBUTION	11,600.00	11,006.80	1,498.87	593.20	
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	44,862.00	37,395.44	3,738.47	7,466.56	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-262.000-725.100	LONG/SHORT TERM DISABILITY	660.00	573.55	57.61	86.45	86.90
101-262.000-725.200	LIFE INSURANCE	162.00	134.90	13.49	27.10	83.27
101-262.000-752.001	SUPPLIES FOR ELECTIONS	25,000.00	20,873.65	0.00	4,126.35	83.49
101-262.000-861.000	MILEAGE	750.00	88.35	0.00	661.65	11.78
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	2,500.00	210.00	0.00	2,290.00	8.40
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	1,144.00	1,144.00	1,144.00	0.00	100.00
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	9,000.00	7,838.00	0.00	1,162.00	87.09
101-262.000-955.000	SUNDRY	13,000.00	12,927.87	0.00	72.13	99.45
101-262.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	3,531.30	0.00	1,468.70	70.63
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 262.000 - Elections		331,003.00	251,571.22	19,682.23	79,431.78	76.00
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	102,848.00	56,015.10	11,337.86	46,832.90	54.46
101-265.000-702.500	LEAVE TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	63,400.00	48,437.40	4,192.30	14,962.60	76.40
101-265.000-709.000	TOWNSHIP FICA	13,800.00	9,411.09	1,305.06	4,388.91	68.20
101-265.000-713.000	OVERTIME	5,500.00	5,098.27	1,560.31	401.73	92.70
101-265.000-716.000	DEFINED CONTRIBUTION	9,850.00	8,960.10	1,646.36	889.90	90.97
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	32,041.00	25,973.80	2,670.10	6,067.20	81.06
101-265.000-725.100	LONG/SHORT TERM DISABILITY	660.00	556.40	57.88	103.60	84.30
101-265.000-725.200	LIFE INSURANCE	172.00	140.04	14.34	31.96	81.42
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	7,000.00	6,593.83	1,071.82	406.17	94.20
101-265.000-758.000	DIESEL FUEL	5,500.00	2,370.63	0.00	3,129.37	43.10
101-265.000-759.000	VEHICLE FUEL	8,000.00	5,866.90	478.14	2,133.10	73.34
101-265.000-768.000	UNIFORMS/ACCESSORIES	3,500.00	3,139.21	584.30	360.79	89.69
101-265.000-801.000	CONTRACTUAL SERVICES	2,000.00	1,647.00	180.00	353.00	82.35
101-265.000-822.000	PERMIT FEES	0.00	0.00	0.00	0.00	0.00
101-265.000-853.000	PHONE/COMM/INTERNET	420.00	280.00	35.00	140.00	66.67
101-265.000-861.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-265.000-910.000	PROFESSIONAL DEVELOPMENT	550.00	550.81	165.81	(0.81)	100.15
101-265.000-917.000	SEWER USAGE	4,000.00	2,239.20	0.00	1,760.80	55.98
101-265.000-919.000	TRASH DISPOSAL	1,700.00	1,287.57	122.13	412.43	75.74
101-265.000-920.000	ELECTRIC	20,000.00	15,623.49	4,040.37	4,376.51	78.12
101-265.000-921.000	NATURAL GAS/HEAT	5,000.00	4,901.48	996.83	98.52	98.03
101-265.000-930.000	MAINTENANCE TWP HALL	10,000.00	8,934.96	76.53	1,065.04	89.35
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	3,000.00	2,890.32	(5,800.00)	109.68	96.34
101-265.000-930.008	MAINTENANCE LIBRARY	1,500.00	1,060.29	0.00	439.71	70.69
101-265.000-930.012	MAINTENANCE OLD LIBRARY	0.00	0.00	0.00	0.00	0.00
101-265.000-930.020	MAINTENANCE - FERTILIZER	1,500.00	725.00	0.00	775.00	48.33
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	7,500.00	5,913.79	19.79	1,586.21	78.85
101-265.000-932.000	VEHICLE MAINTENANCE	6,000.00	7,523.25	875.46	(1,523.25)	125.39
101-265.000-955.000	SUNDRY	500.00	505.24	0.00	(5.24)	101.05
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	55,000.00	24,787.69	21,031.49	30,212.31	45.07
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	169,952.42	162,997.64	4,210.49	6,954.78	95.91
101-265.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	1,500.00	0.00	0.00	1,500.00	0.00
101-265.000-981.000	CAPITAL EXPENSE - VEHICLE	0.00	0.00	0.00	0.00	0.00
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265.000 - Township Buildings		547,393.42	414,430.50	50,872.37	132,962.92	97

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 275.000 - OTHER EXPENSES						
101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	1,500.00	0.00	0.00	1,500.00	0.00
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	800.00	469.71	0.00	330.29	58.71
101-275.000-709.000	TOWNSHIP FICA	115.00	0.82	0.00	114.18	0.71
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	80,000.00	62,635.71	14,808.29	17,364.29	78.29
101-275.000-727.000	WORKERS' COMPENSATION	10,000.00	4,083.53	0.00	5,916.47	40.84
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	18,500.00	17,013.31	4,767.75	1,486.69	91.96
101-275.000-801.000	CONTRACTUAL SERVICES	12,500.00	7,029.37	0.00	5,470.63	56.23
101-275.000-802.100	ROAD MAINTENANCE	7,500.00	0.00	0.00	7,500.00	0.00
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	25,000.00	22,010.27	0.00	2,989.73	88.04
101-275.000-851.000	POSTAGE	17,500.00	10,000.00	0.00	7,500.00	57.14
101-275.000-853.000	PHONE/COMM/INTERNET	6,000.00	5,465.59	450.23	534.41	91.09
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	2,500.00	1,474.74	0.00	1,025.26	58.99
101-275.000-933.200	RECORD RETENTION PROJECT	0.00	0.00	0.00	0.00	0.00
101-275.000-946.000	ENGINEERING SERVICES	3,500.00	0.00	0.00	3,500.00	0.00
101-275.000-953.000	PAYROLL PROCESSING	12,500.00	13,383.20	1,301.16	(883.20)	107.07
101-275.000-954.000	AUDIT	28,780.00	29,640.00	0.00	(860.00)	102.99
101-275.000-955.000	SUNDRY	2,200.00	4,750.88	2,620.26	(2,550.88)	215.95
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	500.00	1,766.02	1,299.00	(1,266.02)	353.20
101-275.000-960.000	FOIA EXPENSES	100.00	98.43	13.23	1.57	98.43
101-275.000-967.200	ADA COMPLIANCE PROJECTS	20,000.00	0.00	0.00	20,000.00	0.00
101-275.000-980.000	OFFICE EQUIP & FURNITURE	8,100.00	0.00	0.00	8,100.00	0.00
101-275.000-985.591	LCWA WELL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-275.000-995.208	TRANSFER OUT RECREATION FUND	400,000.00	266,666.64	0.00	133,333.36	66.67
101-275.000-995.591	TRANSFER OUT WATER FUND	154,000.00	115,500.06	12,833.34	38,499.94	75.00
Total Dept 275.000 - OTHER EXPENSES		811,595.00	561,988.28	38,093.26	249,606.72	69.24
Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	0.00	0.00	0.00	0.00
101-345.000-704.100	PER DIEM	1,040.00	520.00	65.00	520.00	50.00
101-345.000-709.000	TOWNSHIP FICA	60.00	39.75	4.97	20.25	66.25
101-345.000-995.207	TRANSFER OUT POLICE OPERATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 345.000 - Public Safety (Police & Fire)		1,100.00	559.75	69.97	540.25	50.89
Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	17,500.00	12,117.38	2,955.61	5,382.62	69.24
Total Dept 448.000 - Street Lighting		17,500.00	12,117.38	2,955.61	5,382.62	69.24
Dept 567.000 - CEMETERY						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	11,318.00	11,732.42	1,305.93	(414.42)	103.66
101-567.000-704.100	PER DIEM	0.00	0.00	0.00	0.00	0.00
101-567.000-709.000	TOWNSHIP FICA	925.00	917.62	102.58	7.38	99.20
101-567.000-713.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-567.000-759.000	VEHICLE FUEL	0.00	0.00	0.00	0.00	0.00
101-567.000-801.000	CONTRACTUAL SERVICES	20,000.00	16,820.00	0.00	3,180.00	
101-567.000-853.000	PHONE/COMM/INTERNET	420.00	315.00	35.00	105.00	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-567.000-861.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-567.000-931.000	EQUIPMENT MAINT/REPAIR	5,000.00	1,696.00	0.00	3,304.00	33.92
101-567.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-567.000-949.000	MAUS COMMISSION EXP	0.00	0.00	0.00	0.00	0.00
101-567.000-949.500	MAUSOLEUM MARKETING EXPENSE	0.00	0.00	0.00	0.00	0.00
101-567.000-955.000	SUNDRY	6,350.00	6,070.57	0.00	279.43	95.60
101-567.000-980.000	OFFICE EQUIP & FURNITURE	0.00	0.00	0.00	0.00	0.00
101-567.000-991.000	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
101-567.000-992.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 567.000 - CEMETERY		44,013.00	37,551.61	1,443.51	6,461.39	85.32
Dept 701.000 - Planning Commission						
101-701.000-704.000	PART-TIME EMPLOYEE SALARIES	1,200.00	470.00	0.00	730.00	39.17
101-701.000-704.100	PER DIEM	5,640.00	1,620.00	0.00	4,020.00	28.72
101-701.000-709.000	TOWNSHIP FICA	523.00	159.82	0.00	363.18	30.56
101-701.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-701.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	535.00	0.00	(35.00)	107.00
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	500.00	0.00
101-701.000-946.000	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
101-701.000-955.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
101-701.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	0.00	0.00	0.00	0.00	0.00
Total Dept 701.000 - Planning Commission		9,363.00	2,784.82	0.00	6,578.18	29.74
Dept 702.000 - PLANNING AND ZONING						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	124,750.00	83,845.33	15,857.24	40,904.67	67.21
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	95,276.00	31,949.87	3,032.21	63,326.13	33.53
101-702.000-704.100	PER DIEM	4,020.00	2,150.00	335.00	1,870.00	53.48
101-702.000-707.000	Temporary Salary	0.00	0.00	0.00	0.00	0.00
101-702.000-709.000	TOWNSHIP FICA	17,250.00	9,703.99	1,477.14	7,546.01	56.26
101-702.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	750.00	0.00	2,250.00	25.00
101-702.000-713.000	OVERTIME	600.00	519.36	0.00	80.64	86.56
101-702.000-716.000	DEFINED CONTRIBUTION	13,900.00	9,788.10	1,741.39	4,111.90	70.42
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	39,110.00	27,776.40	3,738.46	11,333.60	71.02
101-702.000-725.100	LONG/SHORT TERM DISABILITY	753.00	586.65	68.51	166.35	77.91
101-702.000-725.200	LIFE INSURANCE	162.00	128.02	13.50	33.98	79.02
101-702.000-752.010	ADDRESS SIGNS	0.00	0.00	0.00	0.00	0.00
101-702.000-759.000	VEHICLE FUEL	0.00	0.00	0.00	0.00	0.00
101-702.000-826.000	LEGAL FEES	8,000.00	5,650.00	682.50	2,350.00	70.63
101-702.000-853.000	PHONE/COMM/INTERNET	1,760.00	750.00	85.00	1,010.00	42.61
101-702.000-861.000	MILEAGE	200.00	148.03	148.03	51.97	74.02
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	1,680.00	2,050.00	640.00	(370.00)	122.02
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	960.00	1,049.15	89.25	(89.15)	109.29
101-702.000-932.000	VEHICLE MAINTENANCE	0.00	0.00	(875.46)	0.00	0.00
101-702.000-933.000	SOFTWARE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-702.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-702.000-951.000	STORM WATER DISCHARGE	500.00	500.00	0.00	0.00	
101-702.000-955.000	SUNDRY	300.00	319.77	120.00	(19.77)	
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,700.00	413.00	0.00	2,287.00	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-702.000-980.000	OFFICE EQUIP & FURNITURE	0.00	0.00	(61.51)	0.00	0.00
101-702.000-981.500	RESERVE FOR VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
Total Dept 702.000 - PLANNING AND ZONING		317,921.00	178,077.67	27,091.26	139,843.33	56.01
Dept 703.000 - LAKES, RIVERS & STREAMS						
101-703.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	0.00	0.00	0.00	0.00	0.00
101-703.000-967.000	SPECIAL PROJECTS	58,750.00	58,551.12	(8,212.00)	198.88	99.66
101-703.000-975.500	RESERVE FOR RIVER WEED HARVESTING	0.00	0.00	8,212.00	0.00	0.00
Total Dept 703.000 - LAKES, RIVERS & STREAMS		58,750.00	58,551.12	0.00	198.88	99.66
Dept 803.000 - HISTORICAL MUSEUM						
101-803.000-704.000	PART-TIME EMPLOYEE SALARIES	0.00	(437.37)	0.00	437.37	100.00
101-803.000-709.000	TOWNSHIP FICA	0.00	51.07	0.00	(51.07)	100.00
101-803.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-803.000-853.000	PHONE/COMM/INTERNET	0.00	137.97	0.00	(137.97)	100.00
101-803.000-917.000	SEWER USAGE	0.00	0.00	0.00	0.00	0.00
101-803.000-920.000	ELECTRIC	0.00	0.00	0.00	0.00	0.00
101-803.000-921.000	NATURAL GAS/HEAT	0.00	0.00	0.00	0.00	0.00
101-803.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
Total Dept 803.000 - HISTORICAL MUSEUM		0.00	(248.33)	0.00	248.33	100.00
TOTAL EXPENDITURES		6,102,188.42	3,041,408.81	348,680.73	3,060,779.61	49.84
Fund 101 - General Fund:						
TOTAL REVENUES		6,102,188.42	3,845,827.22	319,089.13	2,256,361.20	63.02
TOTAL EXPENDITURES		6,102,188.42	3,041,408.81	348,680.73	3,060,779.61	49.84
NET OF REVENUES & EXPENDITURES		0.00	804,418.41	(29,591.60)	(804,418.41)	100.00
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
204-000.000-402.000	CURRENT PROPERTY TAX	1,208,691.00	1,208,675.16	0.00	15.84	100.00
204-000.000-412.000	DELINQUENT PP TAX	4,000.00	2,591.21	0.00	1,408.79	64.78
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(221.19)	0.00	221.19	100.00
204-000.000-664.000	INTEREST REVENUE	6,300.00	7,039.20	2,298.08	(739.20)	111.73
204-000.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
204-000.000-699.373	TRANS IN FROM HURON RIVER	0.00	0.00	0.00	0.00	0.00
204-000.000-699.999	APPROPRIATION FROM SURPLUS	140,409.00	0.00	0.00	140,409.00	0.00
Total Dept 000.000		1,359,400.00	1,218,084.38	2,298.08	141,315.62	89.60
TOTAL REVENUES		1,359,400.00	1,218,084.38	2,298.08	141,315.62	

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 204 - Road Fund						
Expenditures						
Dept 000.000						
204-000.000-801.000	CONTRACTUAL SERVICES	2,400.00	2,406.92	26.92	(6.92)	100.29
204-000.000-802.000	ROAD IMPROVEMENT	1,357,000.00	1,295,679.23	12,727.05	61,320.77	95.48
Total Dept 000.000		1,359,400.00	1,298,086.15	12,753.97	61,313.85	95.49
TOTAL EXPENDITURES		1,359,400.00	1,298,086.15	12,753.97	61,313.85	95.49
Fund 204 - Road Fund:						
TOTAL REVENUES		1,359,400.00	1,218,084.38	2,298.08	141,315.62	89.60
TOTAL EXPENDITURES		1,359,400.00	1,298,086.15	12,753.97	61,313.85	95.49
NET OF REVENUES & EXPENDITURES		0.00	(80,001.77)	(10,455.89)	80,001.77	100.00
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
206-000.000-402.000	CURRENT PROPERTY TAX	2,063,365.00	2,063,362.64	0.00	2.36	100.00
206-000.000-412.000	DELINQUENT PP TAX	100.00	20.29	0.00	79.71	20.29
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(381.17)	0.00	381.17	100.00
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	4,456.93	0.00	543.07	89.14
206-000.000-501.000	FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
206-000.000-540.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
206-000.000-626.200	FIRE TRAINING REVENUE	0.00	0.00	0.00	0.00	0.00
206-000.000-628.000	FIRE INSPECTION FEES	0.00	50.00	0.00	(50.00)	100.00
206-000.000-636.000	COPIES/MAPS	0.00	31.64	0.00	(31.64)	100.00
206-000.000-664.000	INTEREST REVENUE	16,000.00	13,605.62	3,594.44	2,394.38	85.04
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	0.00	0.00	2,500.00	0.00
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	1,500.00	1,250.00	0.00	250.00	83.33
206-000.000-677.000	SUNDRY	50.00	5.00	100.00	45.00	10.00
206-000.000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
206-000.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
206-000.000-699.999	APPROPRIATION FROM SURPLUS	216,373.00	0.00	0.00	216,373.00	0.00
Total Dept 000.000		2,304,888.00	2,082,400.95	3,694.44	222,487.05	90.35
TOTAL REVENUES		2,304,888.00	2,082,400.95	3,694.44	222,487.05	90.35
Expenditures						
Dept 000.000						
206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	444,000.00	351,519.48	57,437.76	92,480.52	79.17
206-000.000-702.500	LEAVE TIME PAYOUT	5,154.00	2,560.80	0.00	2,593.20	49.69
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	40,000.00	24,589.78	3,753.84	15,410.22	61.47
206-000.000-704.500	PART TIME FIRE FIGHTERS	500,000.00	452,082.11	76,932.61	47,917.89	90.42
206-000.000-709.000	TOWNSHIP FICA	82,500.00	73,247.52	12,291.61	9,252.48	88.78
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,200.00	3,150.00	350.00	1,050.00	75.00
206-000.000-713.000	OVERTIME	142,000.00	121,465.34	21,936.69	20,534.66	95.73
206-000.000-714.000	LONGEVITY PAY	10,500.00	0.00	0.00	10,500.00	0.00
206-000.000-716.000	DEFINED CONTRIBUTION	50,000.00	49,867.31	8,111.21	132.69	99.73

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 206 - Fire Fund						
Expenditures						
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	116,800.00	95,784.51	9,531.53	21,015.49	82.01
206-000.000-725.100	LONG/SHORT TERM DISABILITY	7,000.00	6,761.99	247.97	238.01	96.60
206-000.000-725.200	LIFE INSURANCE	470.00	426.15	45.90	43.85	90.67
206-000.000-727.000	WORKERS' COMPENSATION	56,800.00	15,830.38	0.00	40,969.62	27.87
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	15,500.00	14,934.55	1,696.38	565.45	96.35
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	20,000.00	10,517.56	1,518.18	9,482.44	52.59
206-000.000-758.000	DIESEL FUEL	550.00	376.83	0.00	173.17	68.51
206-000.000-759.000	VEHICLE FUEL	30,000.00	27,303.99	3,290.60	2,696.01	91.01
206-000.000-768.000	UNIFORMS/ACCESSORIES	22,200.00	24,255.71	3,201.40	(2,055.71)	109.26
206-000.000-768.100	TURN OUT GEAR	50,000.00	31,583.21	0.00	18,416.79	63.17
206-000.000-801.000	CONTRACTUAL SERVICES	27,000.00	26,980.84	45.00	19.16	99.93
206-000.000-826.000	LEGAL FEES	8,000.00	745.00	0.00	7,255.00	9.31
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	39,000.00	38,655.88	0.00	344.12	99.12
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	28,000.00	22,805.00	4,260.00	5,195.00	81.45
206-000.000-853.000	PHONE/COMM/INTERNET	11,000.00	6,400.91	576.52	4,599.09	58.19
206-000.000-870.000	HAZMAT YEARLY DUES	4,000.00	3,000.00	0.00	1,000.00	75.00
206-000.000-900.000	LEGAL NOTICES/ADVERTISING	0.00	0.00	0.00	0.00	0.00
206-000.000-914.000	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
206-000.000-916.000	TRAINING	25,000.00	22,594.25	1,725.00	2,405.75	90.38
206-000.000-916.500	FIRE PREVENTION	7,500.00	2,495.63	0.00	5,004.37	33.28
206-000.000-917.000	SEWER USAGE	2,000.00	1,244.00	0.00	756.00	62.20
206-000.000-918.000	WATER USAGE	2,000.00	1,300.50	537.00	699.50	65.03
206-000.000-919.000	TRASH DISPOSAL	3,500.00	2,945.58	435.76	554.42	84.16
206-000.000-920.000	ELECTRIC	35,000.00	34,545.77	6,249.87	454.23	98.70
206-000.000-920.100	SIREN ELECTRIC USAGE	2,000.00	1,401.40	269.69	598.60	70.07
206-000.000-930.003	MAINTENANCE FIRE HALL	108,000.00	114,532.79	8,006.88	(6,532.79)	106.05
206-000.000-930.020	MAINTENANCE - FERTILIZER	2,500.00	670.00	0.00	1,830.00	26.80
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	14,000.00	9,543.37	1,431.83	4,456.63	68.17
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	4,000.00	766.79	0.00	3,233.21	19.17
206-000.000-932.000	VEHICLE MAINTENANCE	60,000.00	31,526.84	7,089.12	28,473.16	52.54
206-000.000-933.000	SOFTWARE MAINTENANCE	4,000.00	4,053.31	254.42	(53.31)	101.33
206-000.000-955.000	SUNDRY	3,000.00	1,448.50	1,393.50	1,551.50	48.28
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	7,500.00	8,031.54	4,025.00	(531.54)	107.09
206-000.000-967.000	SPECIAL PROJECTS	10,000.00	4,324.99	700.00	5,675.01	43.25
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	205,500.00	28,852.21	3,960.26	176,647.79	14.04
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	94,714.00	93,627.80	0.00	1,086.20	98.85
Total Dept 000.000		2,304,888.00	1,768,750.12	241,305.53	536,137.88	76.74
TOTAL EXPENDITURES		2,304,888.00	1,768,750.12	241,305.53	536,137.88	76.74
Fund 206 - Fire Fund:						
TOTAL REVENUES		2,304,888.00	2,082,400.95	3,694.44	222,487.05	90.35
TOTAL EXPENDITURES		2,304,888.00	1,768,750.12	241,305.53	536,137.88	76.74
NET OF REVENUES & EXPENDITURES		0.00	313,650.83	(237,611.09)	(313,650.83)	100.00
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
207-000.000-402.000	CURRENT PROPERTY TAX	2,978,850.00	2,978,851.33	0.00	(1.33)	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Revenues						
207-000.000-412.000	DELINQUENT PP TAX	100.00	29.92	0.00	70.08	29.92
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(550.25)	0.00	550.25	100.00
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	6,500.00	6,434.28	0.00	65.72	98.99
207-000.000-480.000	LIQUOR LICENSE FEES	9,700.00	9,682.20	0.00	17.80	99.82
207-000.000-481.000	SOLICITATION FEES	100.00	180.00	0.00	(80.00)	180.00
207-000.000-501.000	FEDERAL GRANT REVENUE	2,500.00	0.00	0.00	2,500.00	0.00
207-000.000-628.100	INSPECTION FEES	6,800.00	1,200.00	0.00	5,600.00	17.65
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	200.00	185.00	40.00	15.00	92.50
207-000.000-629.100	BREATHALIZER TEST REQUIRED	0.00	25.00	0.00	(25.00)	100.00
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	100.00	0.00	0.00	100.00	0.00
207-000.000-636.000	COPIES/MAPS	1,000.00	1,048.02	40.00	(48.02)	104.80
207-000.000-657.000	ORDINANCE FINES	10,000.00	7,652.81	680.80	2,347.19	76.53
207-000.000-664.000	INTEREST REVENUE	4,300.00	4,210.56	2,182.07	89.44	97.92
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	922.00	0.00	1,578.00	36.88
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	2,000.00	2,133.17	0.00	(133.17)	106.66
207-000.000-676.200	OVERTIME REIMB - OTHER	2,500.00	687.00	0.00	1,813.00	27.48
207-000.000-677.000	SUNDRY	250.00	19.35	0.00	230.65	7.74
207-000.000-678.000	PA302 TRAINING REIMB	1,100.00	0.00	(1,100.16)	1,100.00	0.00
207-000.000-693.000	SALE OF FIXED ASSETS	14,200.00	14,091.30	6,460.85	108.70	99.23
207-000.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
207-000.000-699.265	TRANSFER IN 265-OPERATION	0.00	0.00	0.00	0.00	0.00
207-000.000-699.932	APPROPRIATION FROM BLDG RESERVE	0.00	0.00	0.00	0.00	0.00
207-000.000-699.999	APPROPRIATION FROM SURPLUS	200,532.00	0.00	0.00	200,532.00	0.00
Total Dept 000.000		3,243,232.00	3,026,801.69	8,303.56	216,430.31	93.33
TOTAL REVENUES		3,243,232.00	3,026,801.69	8,303.56	216,430.31	93.33
Expenditures						
Dept 000.000						
207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,561,559.00	1,233,852.61	194,315.83	327,706.39	79.01
207-000.000-702.500	LEAVE TIME PAYOUT	4,555.00	1,908.40	0.00	2,646.60	41.90
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	36,000.00	23,064.85	3,328.71	12,935.15	64.07
207-000.000-705.550	RESERVE FOR RET LEAVE TIME PA	0.00	0.00	0.00	0.00	0.00
207-000.000-706.000	HOLIDAY PAY	89,500.00	75,129.27	8,324.96	14,370.73	83.94
207-000.000-709.000	TOWNSHIP FICA	134,590.00	108,902.20	16,191.92	25,687.80	80.91
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	7,300.00	5,350.00	650.00	1,950.00	73.29
207-000.000-713.000	OVERTIME	88,000.00	59,829.83	4,731.10	28,170.17	67.99
207-000.000-713.100	OVERTIME - DRUNK DRIVING (FED REIMB)	0.00	0.00	0.00	0.00	0.00
207-000.000-716.000	DEFINED CONTRIBUTION	279,200.00	254,999.01	30,961.72	24,200.99	91.33
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	287,600.00	240,586.16	26,987.28	47,013.84	83.65
207-000.000-725.100	LONG/SHORT TERM DISABILITY	8,332.00	7,295.26	804.68	1,036.74	87.56
207-000.000-725.200	LIFE INSURANCE	1,860.00	1,223.33	137.93	636.67	65.77
207-000.000-726.500	EQUIPMENT ALLOWANCE	11,200.00	11,200.00	0.00	0.00	100.00
207-000.000-727.000	WORKERS' COMPENSATION	47,336.00	14,893.56	0.00	32,442.44	31.46
207-000.000-729.500	MERS FUNDING DEFICIENCY	0.00	0.00	0.00	0.00	0.00
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000.00	104,000.00	0.00	0.00	100.00
207-000.000-731.000	EDUCATION INCENTIVE BONUS	12,000.00	12,000.00	0.00	0.00	100.00
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	10,000.00	8,482.55	1,273.07	1,517.45	84.83
207-000.000-752.100	AMMUNITION	10,000.00	8,498.23	0.00	1,501.77	
207-000.000-756.000	ACCREDITATION EXPENSES	10,000.00	5,255.86	0.00	4,744.14	
207-000.000-758.000	DIESEL FUEL	250.00	100.72	0.00	149.28	40.29

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Expenditures						
207-000.000-759.000	VEHICLE FUEL	50,000.00	43,014.16	4,660.65	6,985.84	86.03
207-000.000-768.000	UNIFORMS/ACCESSORIES	10,000.00	8,693.08	847.43	1,306.92	86.93
207-000.000-768.500	UNIFORM CLEANING	4,000.00	2,743.75	407.50	1,256.25	68.59
207-000.000-801.000	CONTRACTUAL SERVICES	7,500.00	8,001.29	440.59	(501.29)	106.68
207-000.000-807.000	SWAT TEAM EXPENSES	6,000.00	4,280.39	0.00	1,719.61	71.34
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	1,250.00	891.30	0.00	358.70	71.30
207-000.000-809.000	JANITORIAL SERVICES	8,000.00	8,121.77	1,097.82	(121.77)	101.52
207-000.000-826.000	LEGAL FEES	10,500.00	10,262.06	154.00	237.94	97.73
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	125,500.00	101,194.47	0.00	24,305.53	80.63
207-000.000-851.000	POSTAGE	200.00	32.82	0.00	167.18	16.41
207-000.000-853.000	PHONE/COMM/INTERNET	12,000.00	9,064.16	625.93	2,935.84	75.53
207-000.000-914.000	TUITION REIMBURSEMENT	10,500.00	10,499.00	0.00	1.00	99.99
207-000.000-916.000	TRAINING	12,000.00	13,408.62	(1,187.00)	(1,408.62)	111.74
207-000.000-917.000	SEWER USAGE	3,000.00	1,741.60	0.00	1,258.40	58.05
207-000.000-920.000	ELECTRIC	12,000.00	10,394.29	2,125.22	1,605.71	86.62
207-000.000-921.000	NATURAL GAS/HEAT	3,000.00	2,540.86	483.57	459.14	84.70
207-000.000-930.002	MAINTENANCE POLICE BUILDING	12,000.00	6,521.03	663.24	5,478.97	54.34
207-000.000-930.017	RESERVE FOR BLDG MAINTENANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-930.020	MAINTENANCE - FERTILIZER	500.00	145.00	0.00	355.00	29.00
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	3,000.00	46.74	0.00	2,953.26	1.56
207-000.000-932.000	VEHICLE MAINTENANCE	50,000.00	43,563.65	4,392.95	6,436.35	87.13
207-000.000-933.000	SOFTWARE MAINTENANCE	20,000.00	15,413.35	138.08	4,586.65	77.07
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	6,000.00	3,299.00	387.00	2,701.00	54.98
207-000.000-955.000	SUNDRY	2,000.00	2,195.50	2,043.50	(195.50)	109.78
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,500.00	1,541.74	268.40	(41.74)	102.78
207-000.000-967.000	SPECIAL PROJECTS	15,000.00	14,076.10	699.99	923.90	93.84
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	54,500.00	55,889.60	7,599.70	(1,389.60)	102.55
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	100,000.00	0.00	0.00	100,000.00	0.00
207-000.000-981.500	RESERVE FOR VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
207-000.000-999.101	TRANSFER OUT GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		3,243,232.00	2,554,147.17	313,555.77	689,084.83	78.75
TOTAL EXPENDITURES		3,243,232.00	2,554,147.17	313,555.77	689,084.83	78.75
Fund 207 - Police Fund:						
TOTAL REVENUES		3,243,232.00	3,026,801.69	8,303.56	216,430.31	93.33
TOTAL EXPENDITURES		3,243,232.00	2,554,147.17	313,555.77	689,084.83	78.75
NET OF REVENUES & EXPENDITURES		0.00	472,654.52	(305,252.21)	(472,654.52)	100.00
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
Dept 000.000						
208-000.000-402.000	CURRENT PROPERTY TAX	0.00	0.00	0.00	0.00	0.00
208-000.000-412.000	DELINQUENT PP TAX	0.00	0.28	0.00	(0.28)	100.00
208-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	0.00	0.00	0.00	0.00
208-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	0.00	0.00	0.00	0.00	0.00
208-000.000-664.000	INTEREST REVENUE	11,500.00	9,769.65	1,275.69	1,730.35	204
208-000.000-699.101	TRANSFER IN 101-OPERATIONS	370,000.00	266,666.64	0.00	103,333.36	72.07

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
208-000.000-699.999	APPROPRIATION FROM SURPLUS	352,008.00	0.00	0.00	352,008.00	0.00
Total Dept 000.000		733,508.00	276,436.57	1,275.69	457,071.43	37.69
Dept 751.000 - Recreation Board						
208-751.000-651.000	PARKS & RECREATION FEES	15,000.00	11,641.36	1,026.25	3,358.64	77.61
208-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	8,750.00	7,279.13	(1,249.95)	1,470.87	83.19
208-751.000-674.001	DONATIONS FOR SENIOR CENTER	0.00	0.00	0.00	0.00	0.00
208-751.000-674.100	MMRMA RAP GRANT	0.00	0.00	0.00	0.00	0.00
208-751.000-676.000	REIMBURSEMENTS & COST RECOVERY	4,092.00	4,092.00	0.00	0.00	100.00
208-751.000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
208-751.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 751.000 - Recreation Board		27,842.00	23,012.49	(223.70)	4,829.51	82.65
Dept 800.000 - LAKELAND TRAIL						
208-800.000-651.000	PARKS & RECREATION FEES	0.00	0.00	0.00	0.00	0.00
208-800.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	0.00	263.00	0.00	(263.00)	100.00
208-800.000-699.101	TRANSFER IN GENERAL CAPITAL	0.00	0.00	0.00	0.00	0.00
Total Dept 800.000 - LAKELAND TRAIL		0.00	263.00	0.00	(263.00)	100.00
Dept 820.000 - SENIOR CENTER						
208-820.000-651.001	SENIOR CENTER RENTALS	3,120.00	3,470.00	540.00	(350.00)	111.22
208-820.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	0.00
208-820.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 820.000 - SENIOR CENTER		3,120.00	3,470.00	540.00	(350.00)	111.22
TOTAL REVENUES		764,470.00	303,182.06	1,591.99	461,287.94	39.66
Expenditures						
Dept 751.000 - Recreation Board						
208-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	43,110.00	27,428.29	4,524.25	15,681.71	63.62
208-751.000-704.000	PART-TIME EMPLOYEE SALARIES	6,098.00	2,930.62	0.00	3,167.38	48.06
208-751.000-704.100	PER DIEM	3,900.00	2,480.66	260.00	1,419.34	63.61
208-751.000-709.000	TOWNSHIP FICA	3,800.00	2,517.32	365.99	1,282.68	66.25
208-751.000-713.000	OVERTIME	100.00	66.16	0.00	33.84	66.16
208-751.000-716.000	DEFINED CONTRIBUTION	3,600.00	3,574.27	588.15	25.73	99.29
208-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	15,702.00	14,959.47	1,308.47	742.53	95.27
208-751.000-725.100	LONG/SHORT TERM DISABILITY	226.00	217.65	21.88	8.35	96.31
208-751.000-725.200	LIFE INSURANCE	57.00	47.20	4.72	9.80	82.81
208-751.000-727.000	WORKERS' COMPENSATION	452.00	451.09	0.00	0.91	99.80
208-751.000-752.000	SUPPLIES & SMALL EQUIPMENT	3,250.00	3,527.07	1,314.06	(277.07)	108.53
208-751.000-758.000	DIESEL FUEL	1,500.00	1,605.80	0.00	(105.80)	107.05
208-751.000-759.000	VEHICLE FUEL	0.00	0.00	0.00	0.00	0.00
208-751.000-809.000	JANITORIAL SERVICES	500.00	0.00	0.00	500.00	
208-751.000-826.000	LEGAL FEES	153.00	153.00	0.00	0.00	
208-751.000-840.000	LIABILITY/CASUALTY INSURANCE	500.00	(114.04)	0.00	614.04	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
208-751.000-900.000	LEGAL NOTICES/ADVERTISING	400.00	479.05	0.00	(79.05)	119.76
208-751.000-900.100	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
208-751.000-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	609.54	139.54	1,390.46	30.48
208-751.000-917.000	SEWER USAGE	700.00	311.00	0.00	389.00	44.43
208-751.000-919.000	TRASH DISPOSAL	1,500.00	1,416.25	183.20	83.75	94.42
208-751.000-920.000	ELECTRIC	4,000.00	2,280.71	278.28	1,719.29	57.02
208-751.000-921.000	NATURAL GAS/HEAT	100.00	56.24	0.00	43.76	56.24
208-751.000-930.005	MAINTENANCE PARK BUILDINGS	12,500.00	13,809.04	608.09	(1,309.04)	110.47
208-751.000-930.015	RESERVE FOR PARKS MAINTENANCE	1,000.00	835.00	0.00	165.00	83.50
208-751.000-930.020	MAINTENANCE - FERTILIZER	12,000.00	8,780.00	1,800.00	3,220.00	73.17
208-751.000-930.200	PLAYGROUND/FIELD REPAIR	123,000.00	128,899.02	79,345.00	(5,899.02)	104.80
208-751.000-930.300	PLAYGROUND INSPECTION	750.00	0.00	0.00	750.00	0.00
208-751.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
208-751.000-932.000	VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
208-751.000-942.000	PORTABLE TOILETS	22,950.00	13,196.10	1,253.90	9,753.90	57.50
208-751.000-943.000	EVENT COMMITTEE EXPENSE	5,000.00	100.00	0.00	4,900.00	2.00
208-751.000-943.001	PARK IT! EVENT	0.00	0.00	0.00	0.00	0.00
208-751.000-946.000	ENGINEERING SERVICES	12,000.00	14,375.75	0.00	(2,375.75)	119.80
208-751.000-955.000	SUNDRY	2,500.00	773.95	703.15	1,726.05	30.96
208-751.000-955.278	EVERY CHILD SHALL PLAY SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
208-751.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	500.00	500.00	0.00	0.00	100.00
208-751.000-967.600	WINKELHAUS PARK	4,000.00	477.00	0.00	3,523.00	11.93
208-751.000-967.700	SPECIAL PROJECTS - BASEBALL FENCING	0.00	0.00	0.00	0.00	0.00
208-751.000-967.701	SPECIAL PROJECTS - TRUNCATED DOME	0.00	0.00	0.00	0.00	0.00
208-751.000-967.703	SPECIAL PROJECTS - CROSSWALK IMP	0.00	0.00	0.00	0.00	0.00
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	50,000.00	26,778.26	0.00	23,221.74	53.56
208-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	20,000.00	20,000.00	0.00	100.00
208-751.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	20,000.00	13,776.35	0.00	6,223.65	68.88
208-751.000-999.101	TRANSFER OUT GENERAL FUND	0.00	0.00	0.00	0.00	0.00
208-751.000-999.590	TRANSFER OUT ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 751.000 - Recreation Board		379,348.00	307,297.82	112,698.68	72,050.18	81.01
Dept 800.000 - LAKELAND TRAIL						
208-800.000-826.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
208-800.000-840.000	LIABILITY/CASUALTY INSURANCE	230.00	201.28	0.00	28.72	87.51
208-800.000-900.100	PRINTING	0.00	0.00	0.00	0.00	0.00
208-800.000-919.000	TRASH DISPOSAL	0.00	0.00	0.00	0.00	0.00
208-800.000-920.000	ELECTRIC	300.00	199.70	43.64	100.30	66.57
208-800.000-931.000	EQUIPMENT MAINT/REPAIR	0.00	0.00	0.00	0.00	0.00
208-800.000-938.000	LAKELAND TRAIL MAINTENANCE	45,000.00	(55,933.02)	0.00	100,933.02	(124.30)
208-800.000-938.018	RESERVE FOR LL TRAIL MAINTENANCE	0.00	0.00	0.00	0.00	0.00
208-800.000-938.500	LL TRAIL RAILROAD MAINT FEE	1,000.00	1,000.00	0.00	0.00	100.00
208-800.000-942.000	PORTABLE TOILETS	6,000.00	8,669.98	1,689.00	(2,669.98)	144.50
208-800.000-946.000	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
208-800.000-955.000	SUNDRY	500.00	500.00	0.00	0.00	100.00
208-800.000-975.300	GRANT MATCH	111,000.00	110,331.48	0.00	668.52	99.40
208-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	4,000.00	0.00	0.00	4,000.00	0.00
208-800.000-999.101	TRANSFER OUT GENERAL FUND	0.00	0.00	0.00	0.00	0.00
208-800.000-999.590	TRANSFER OUT ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 800.000 - LAKELAND TRAIL		168,030.00	64,969.42	1,732.64	103,060.58	206

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
Dept 820.000 - SENIOR CENTER						
208-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	49,680.00	36,503.93	5,733.61	13,176.07	73.48
208-820.000-704.000	PART-TIME EMPLOYEE SALARIES	38,700.00	28,499.58	4,920.66	10,200.42	73.64
208-820.000-709.000	TOWNSHIP FICA	6,800.00	5,029.04	818.88	1,770.96	73.96
208-820.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	0.00	0.00	0.00	0.00
208-820.000-713.000	OVERTIME	0.00	286.68	0.00	(286.68)	100.00
208-820.000-716.000	DEFINED CONTRIBUTION	6,485.00	4,782.85	745.38	1,702.15	73.75
208-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	22,431.00	16,826.65	1,869.23	5,604.35	75.02
208-820.000-725.100	LONG/SHORT TERM DISABILITY	315.00	275.94	27.74	39.06	87.60
208-820.000-725.200	LIFE INSURANCE	81.00	67.50	6.75	13.50	83.33
208-820.000-727.000	WORKERS' COMPENSATION	900.00	0.00	0.00	900.00	0.00
208-820.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,500.00	3,053.19	180.90	1,446.81	67.85
208-820.000-801.000	CONTRACTUAL SERVICES	22,000.00	16,210.65	1,571.00	5,789.35	73.68
208-820.000-804.000	SENIOR PROGRAMS	7,000.00	4,783.73	849.77	2,216.27	68.34
208-820.000-840.000	LIABILITY/CASUALTY INSURANCE	2,700.00	2,661.20	0.00	38.80	98.56
208-820.000-853.000	PHONE/COMM/INTERNET	4,000.00	3,427.68	602.93	572.32	85.69
208-820.000-860.000	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
208-820.000-861.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
208-820.000-900.200	NEWSLETTER/PUBLICATIONS	3,000.00	0.00	0.00	3,000.00	0.00
208-820.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
208-820.000-917.000	SEWER USAGE	1,750.00	877.02	0.00	872.98	50.12
208-820.000-919.000	TRASH DISPOSAL	2,000.00	1,440.00	160.00	560.00	72.00
208-820.000-920.000	ELECTRIC	4,500.00	4,137.54	756.98	362.46	91.95
208-820.000-921.000	NATURAL GAS/HEAT	2,500.00	2,657.24	548.22	(157.24)	106.29
208-820.000-930.001	MAINTENANCE COMM CENTER	10,500.00	8,040.86	3,764.63	2,459.14	76.58
208-820.000-930.016	RESERVE FOR COMM CTR MAINTENANCE	0.00	0.00	0.00	0.00	0.00
208-820.000-930.020	MAINTENANCE - FERTILIZER	500.00	0.00	0.00	500.00	0.00
208-820.000-931.000	EQUIPMENT MAINT/REPAIR	2,000.00	1,058.37	760.11	941.63	52.92
208-820.000-937.000	IMPROVEMENTS	2,000.00	0.00	0.00	2,000.00	0.00
208-820.000-955.000	SUNDRY	1,000.00	275.66	155.66	724.34	27.57
208-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	270.29	0.00	479.71	36.04
208-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	7,057.36	0.00	12,942.64	35.29
208-820.000-999.101	TRANSFER OUT GENERAL FUND	0.00	0.00	0.00	0.00	0.00
208-820.000-999.590	TRANSFER OUT ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 820.000 - SENIOR CENTER		217,092.00	148,222.96	23,472.45	68,869.04	68.28
TOTAL EXPENDITURES		764,470.00	520,490.20	137,903.77	243,979.80	68.09
Fund 208 - SENIORS, PARKS, LL TRAIL:						
TOTAL REVENUES		764,470.00	303,182.06	1,591.99	461,287.94	39.66
TOTAL EXPENDITURES		764,470.00	520,490.20	137,903.77	243,979.80	68.09
NET OF REVENUES & EXPENDITURES		0.00	(217,308.14)	(136,311.78)	217,308.14	100.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000.000						
590-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	
		19				207

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00
Dept 527.000 - SEWER OPERATING						
590-527.000-501.000	FEDERAL GRANT REVENUE	607,346.15	607,346.15	607,346.15	0.00	100.00
590-527.000-528.000	OTHER FEDERAL GRANTS	430,215.00	0.00	0.00	430,215.00	0.00
590-527.000-540.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
590-527.000-653.000	O&M USAGE FEES	1,501,500.00	1,087,761.41	233,931.73	413,738.59	72.44
590-527.000-653.001	O&M LATE PENALTY	27,000.00	21,763.81	3,469.99	5,236.19	80.61
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	44,340.00	22,340.60	0.00	21,999.40	50.38
590-527.000-659.000	RETURNED CHECK FEE	0.00	0.00	0.00	0.00	0.00
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	5,000.00	5,051.85	1,948.64	(51.85)	101.04
590-527.000-667.000	RENTAL INCOME	18,500.00	14,917.45	1,671.93	3,582.55	80.63
590-527.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	0.00	0.00	0.00	0.00	0.00
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	23,500.00	27,644.76	4,468.29	(4,144.76)	117.64
590-527.000-677.000	SUNDRY	2,500.00	2,450.00	0.00	50.00	98.00
590-527.000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
590-527.000-699.101	TRANSFER IN 101-OPERATIONS	0.00	0.00	0.00	0.00	0.00
590-527.000-699.208	TRANSFER IN RECREATION FUND	0.00	0.00	0.00	0.00	0.00
590-527.000-699.999	APPROPRIATION FROM SURPLUS	(361,705.15)	0.00	0.00	(361,705.15)	0.00
Total Dept 527.000 - SEWER OPERATING		2,298,196.00	1,789,276.03	852,836.73	508,919.97	77.86
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	75,600.00	62,970.73	6,652.68	12,629.27	83.29
590-537.000-637.400	PORTAGE ADD'L FEES	10,000.00	8,933.99	1,751.54	1,066.01	89.34
Total Dept 537.000		85,600.00	71,904.72	8,404.22	13,695.28	84.00
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	15,000.00	4,911.60	0.00	10,088.40	32.74
590-538.000-620.200	GRINDER PUMP INSTALLATION	150,000.00	31,687.52	0.00	118,312.48	21.13
590-538.000-626.000	Reinsp/inspection/easement/lgl	0.00	150.00	100.00	(150.00)	100.00
590-538.000-636.100	AERIAL/TOPOGRAPHICAL MAPS	0.00	0.00	0.00	0.00	0.00
590-538.000-640.000	APPLICATION FEES - SEWERS	10,000.00	2,800.00	400.00	7,200.00	28.00
590-538.000-642.100	DIRECT TAP FEE	146,000.00	145,875.00	0.00	125.00	99.91
590-538.000-642.200	WATER TAP FEE LCWA	0.00	0.00	0.00	0.00	0.00
590-538.000-642.300	INDIRECT TAP FEE	442,500.00	127,500.00	0.00	315,000.00	28.81
590-538.000-644.100	MAIN LINE EXTENSION	50,000.00	9,809.45	0.00	40,190.55	19.62
590-538.000-646.200	GRINDER PUMP PURCHASE	100,000.00	65,360.00	0.00	34,640.00	65.36
590-538.000-646.300	REVENUE SALE OF GRINDER PUMPS	5,140.00	5,140.00	0.00	0.00	100.00
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	28,500.00	25,194.43	4,029.16	3,305.57	88.40
590-538.000-664.004	INTEREST REVENUE - MYSTIC RIDGE	0.00	0.00	0.00	0.00	0.00
590-538.000-675.590	CONTRIBUTED CAPITAL FROM OTHER	34,000.00	0.00	0.00	34,000.00	0.00
590-538.000-676.000	REIMBURSEMENTS & COST RECOVERY	0.00	0.00	(616.00)	0.00	0.00
590-538.000-677.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
590-538.000-696.000	BOND/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 538.000		981,140.00	418,428.00	3,913.16	562,712.00	42.65
Dept 539.000						

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	25,000.00	2,215.79	(4,928.11)	22,784.21	8.86
590-539.000-642.100	DIRECT TAP FEE	0.00	0.00	0.00	0.00	0.00
590-539.000-654.000	WWTP DEBT FEE	715,000.00	405,781.86	87,159.12	309,218.14	56.75
590-539.000-654.001	WWTP DEBT LATE PENALTY	12,000.00	8,647.23	1,335.03	3,352.77	72.06
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	29,500.00	26,036.53	4,039.75	3,463.47	88.26
590-539.000-677.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
Total Dept 539.000		781,500.00	442,681.41	87,605.79	338,818.59	56.65
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	300.00	100.00	0.00	200.00	33.33
590-540.000-637.500	WATER CONNECTION ADM FEE	2,000.00	700.00	0.00	1,300.00	35.00
590-540.000-642.100	DIRECT TAP FEE	0.00	0.00	0.00	0.00	0.00
590-540.000-654.500	WATER CHARGE O&M	40,000.00	40,847.75	5,922.00	(847.75)	102.12
590-540.000-654.501	WATER CHARGE PENALTY (10%)	1,000.00	646.86	0.00	353.14	64.69
590-540.000-654.502	WATER CHARGE ADMIN FEE (10%)	0.00	0.00	0.00	0.00	0.00
590-540.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	200.00	(83.04)	0.00	283.04	(41.52)
Total Dept 540.000		43,500.00	42,211.57	5,922.00	1,288.43	97.04
TOTAL REVENUES		4,189,936.00	2,764,501.73	958,681.90	1,425,434.27	65.98
Expenditures						
Dept 527.000 - SEWER OPERATING						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	424,096.00	355,179.81	56,578.37	68,916.19	83.75
590-527.000-702.500	LEAVE TIME PAYOUT	1,675.00	572.52	0.00	1,102.48	34.18
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	12,250.00	13,804.67	2,881.39	(1,554.67)	112.69
590-527.000-704.100	PER DIEM	1,560.00	910.00	65.00	650.00	58.33
590-527.000-709.000	TOWNSHIP FICA	37,100.00	31,338.48	4,920.39	5,761.52	84.47
590-527.000-712.000	PAY IN LIEU OF MEDICAL INS	0.00	310.00	0.00	(310.00)	100.00
590-527.000-713.000	OVERTIME	47,500.00	36,509.28	4,727.10	10,990.72	76.86
590-527.000-716.000	DEFINED CONTRIBUTION	47,851.00	44,473.03	7,100.92	3,377.97	92.94
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	84,800.00	79,401.54	8,085.36	5,398.46	93.63
590-527.000-725.100	LONG/SHORT TERM DISABILITY	3,800.00	2,522.28	261.75	1,277.72	66.38
590-527.000-725.200	LIFE INSURANCE	571.00	529.99	54.35	41.01	92.82
590-527.000-727.000	WORKERS' COMPENSATION	8,668.00	2,034.44	0.00	6,633.56	23.47
590-527.000-751.100	GRINDER PUMP PARTS	325,000.00	218,966.05	5,312.00	106,033.95	67.37
590-527.000-751.200	GRINDER PUMP CORES	130,000.00	129,600.00	0.00	400.00	99.69
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	25,000.00	19,215.62	1,811.89	5,784.38	76.86
590-527.000-758.000	DIESEL FUEL	2,000.00	768.57	0.00	1,231.43	38.43
590-527.000-759.000	VEHICLE FUEL	12,000.00	11,467.07	1,095.93	532.93	95.56
590-527.000-768.000	UNIFORMS/ACCESSORIES	10,000.00	8,117.69	1,454.80	1,882.31	81.18
590-527.000-801.000	CONTRACTUAL SERVICES	15,500.00	15,287.70	0.00	212.30	98.63
590-527.000-826.000	LEGAL FEES	4,000.00	5,944.00	2,499.00	(1,944.00)	148.60
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	27,000.00	14,209.98	0.00	12,790.02	52.63
590-527.000-843.000	MISC MEDICAL EXPENSES	2,000.00	1,000.00	0.00	1,000.00	50.00
590-527.000-851.000	POSTAGE	7,500.00	7,713.68	1,405.52	(213.68)	102.85
590-527.000-853.000	PHONE/COMM/INTERNET	16,000.00	7,188.20	411.04	8,811.80	44.92
590-527.000-861.000	MILEAGE	0.00	61.58	61.58	(61.58)	
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	40,210.00	110.00	0.00	290.00	
590-527.000-901.000	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2023

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	4,000.00	4,082.00	289.00	(82.00)	102.05
590-527.000-917.500	TREATMENT EXPENSE	115,000.00	56,900.92	0.00	58,099.08	49.48
590-527.000-920.000	ELECTRIC	30,000.00	20,042.69	4,971.01	9,957.31	66.81
590-527.000-921.000	NATURAL GAS/HEAT	4,000.00	3,199.44	552.78	800.56	79.99
590-527.000-930.006	BLDG MAINT-ENT @ LRG(RENTAL HOME)	0.00	0.00	0.00	0.00	0.00
590-527.000-930.010	SEWER MAINTENANCE GARAGE	1,500.00	866.00	(234.00)	634.00	57.73
590-527.000-930.011	ENTERPRISE POLE BARN (ORIGINAL)	4,000.00	4,689.49	1,027.00	(689.49)	117.24
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	2,500.00	1,436.34	0.00	1,063.66	57.45
590-527.000-932.000	VEHICLE MAINTENANCE	4,000.00	4,746.31	1,400.88	(746.31)	118.66
590-527.000-933.000	SOFTWARE MAINTENANCE	2,000.00	596.58	0.00	1,403.42	29.83
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	156,000.00	183,270.13	28,113.68	(27,270.13)	117.48
590-527.000-934.200	GRINDER PUMP REPLACEMENT	78,000.00	81,068.75	11,802.00	(3,068.75)	103.93
590-527.000-946.000	ENGINEERING SERVICES	10,000.00	(6,273.00)	0.00	16,273.00	(62.73)
590-527.000-955.000	SUNDRY	500.00	560.00	30.00	(60.00)	112.00
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	4,000.00	3,998.55	0.00	1.45	99.96
590-527.000-968.000	DEPRECIATION	750,000.00	0.00	0.00	750,000.00	0.00
590-527.000-969.003	AMORT EXP OF BOND DISCOUNT	0.00	0.00	0.00	0.00	0.00
590-527.000-973.500	RESERVE FOR GRINDER PUMP PURCHASE	0.00	0.00	0.00	0.00	0.00
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	819.65	0.00	19,180.35	4.10
590-527.000-980.001	CONTRACT S.A.D. SEWER CONNECTIONS	0.00	0.00	0.00	0.00	0.00
590-527.000-980.017	CAPITAL IMPROVEMENTS-SEWER LOOP (ARPA)	600,215.00	597,753.25	29,190.00	2,461.75	99.59
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	28,000.00	0.00	0.00	28,000.00	0.00
590-527.000-981.500	RESERVE FOR VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500.00	43,125.03	4,791.67	14,374.97	75.00
Total Dept 527.000 - SEWER OPERATING		3,117,486.00	2,008,118.31	180,660.41	1,109,367.69	64.41
Dept 537.000						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	20,000.00	12,601.81	209.58	7,398.19	63.01
590-537.000-753.000	CHEMICALS	45,500.00	45,273.52	0.00	226.48	99.50
590-537.000-758.000	DIESEL FUEL	250.00	969.16	0.00	(719.16)	387.66
590-537.000-801.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
590-537.000-853.000	PHONE/COMM/INTERNET	250.00	259.46	10.98	(9.46)	103.78
590-537.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	55,000.00	36,414.00	0.00	18,586.00	66.21
590-537.000-919.000	TRASH DISPOSAL	1,500.00	1,000.34	129.40	499.66	66.69
590-537.000-920.000	ELECTRIC	75,000.00	57,372.77	12,917.71	17,627.23	76.50
590-537.000-921.000	NATURAL GAS/HEAT	25,000.00	25,341.36	9,032.97	(341.36)	101.37
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	2,500.00	339.60	0.00	2,160.40	13.58
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	8,000.00	7,831.83	29.10	168.17	97.90
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	37,000.00	18,000.92	0.00	18,999.08	48.65
590-537.000-946.000	ENGINEERING SERVICES	12,000.00	90.00	0.00	11,910.00	0.75
590-537.000-952.000	LAB ANALYSIS - WWTP	9,000.00	11,246.00	2,213.00	(2,246.00)	124.96
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	10,000.00	8,186.00	2,474.00	1,814.00	81.86
590-537.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	5,000.00	5,285.25	0.00	(285.25)	105.71
590-537.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	500.00	0.00	0.00	500.00	0.00
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	7,500.00	1,004.00	0.00	6,496.00	13.39
Total Dept 537.000		315,250.00	231,216.02	27,016.74	84,033.98	

Dept 538.000

PERIOD ENDING 03/31/2023

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-538.000-826.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
590-538.000-903.000	ARIAL/TOPOGRAPHICAL MAPPING	0.00	0.00	0.00	0.00	0.00
590-538.000-946.000	ENGINEERING SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
590-538.000-955.000	SUNDRY	1,000.00	750.00	0.00	250.00	75.00
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500.00	43,125.03	4,791.67	14,374.97	75.00
Total Dept 538.000		61,000.00	43,875.03	4,791.67	17,124.97	71.93
Dept 539.000						
590-539.000-955.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	525,000.00	205,815.90	205,815.90	319,184.10	39.20
590-539.000-992.000	INTEREST EXPENSE	130,000.00	113,211.28	28,185.32	16,788.72	87.09
590-539.000-993.000	AGENT FEES	1,200.00	750.00	750.00	450.00	62.50
Total Dept 539.000		656,200.00	319,777.18	234,751.22	336,422.82	48.73
Dept 540.000						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	40,000.00	37,518.00	0.00	2,482.00	93.80
Total Dept 540.000		40,000.00	37,518.00	0.00	2,482.00	93.80
TOTAL EXPENDITURES		4,189,936.00	2,640,504.54	447,220.04	1,549,431.46	63.02
Fund 590 - SEWER FUND:						
TOTAL REVENUES		4,189,936.00	2,764,501.73	958,681.90	1,425,434.27	65.98
TOTAL EXPENDITURES		4,189,936.00	2,640,504.54	447,220.04	1,549,431.46	63.02
NET OF REVENUES & EXPENDITURES		0.00	123,997.19	511,461.86	(123,997.19)	100.00
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	81,000.00	83,497.08	0.00	(2,497.08)	103.08
591-000.000-654.503	LCWA-WATER CONNECTION FEES	0.00	520,000.00	0.00	(520,000.00)	100.00
591-000.000-664.000	INTEREST REVENUE	500.00	9,674.65	1,897.04	(9,174.65)	1,934.93
591-000.000-664.020	INTEREST REVENUE LCWA	0.00	0.00	0.00	0.00	0.00
591-000.000-677.000	SUNDRY	0.00	0.00	0.00	0.00	0.00
591-000.000-699.101	TRANSFER IN GENERAL CAPITAL	146,308.00	115,500.06	12,833.34	30,807.94	78.94
591-000.000-699.999	APPROPRIATION FROM SURPLUS	44,892.00	0.00	0.00	44,892.00	0.00
Total Dept 000.000		272,700.00	728,671.79	14,730.38	(455,971.79)	267.21
TOTAL REVENUES		272,700.00	728,671.79	14,730.38	(455,971.79)	267.21
Expenditures						
Dept 000.000						
591-000.000-826.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP

PERIOD ENDING 03/31/2023

Item 17.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Expenditures						
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	200,000.00	200,000.00	100,000.00	0.00	100.00
591-000.000-992.000	INTEREST EXPENSE	71,000.00	62,550.00	30,525.00	8,450.00	88.10
591-000.000-992.001	INTEREST EXPENSE ON INTERFUND NOTE	0.00	0.00	0.00	0.00	0.00
591-000.000-993.000	AGENT FEES	1,700.00	950.00	0.00	750.00	55.88
Total Dept 000.000		272,700.00	263,500.00	130,525.00	9,200.00	96.63
TOTAL EXPENDITURES		272,700.00	263,500.00	130,525.00	9,200.00	96.63
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES		272,700.00	728,671.79	14,730.38	(455,971.79)	267.21
TOTAL EXPENDITURES		272,700.00	263,500.00	130,525.00	9,200.00	96.63
NET OF REVENUES & EXPENDITURES		0.00	465,171.79	(115,794.62)	(465,171.79)	100.00
TOTAL REVENUES - ALL FUNDS		18,236,814.42	13,969,469.82	1,308,389.48	4,267,344.60	76.60
TOTAL EXPENDITURES - ALL FUNDS		18,236,814.42	12,086,886.99	1,631,944.81	6,149,927.43	66.28
NET OF REVENUES & EXPENDITURES		0.00	1,882,582.83	(323,555.33)	(1,882,582.83)	100.00

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 03/01/2023 TO 03/31/2023
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
Fund 101	General Fund				
002.000	CASH/SAVINGS	5,426,095.41	1,017,938.77	1,602,145.83	4,841,888.35
002.100	ARPA FUNDING	2,285,711.74	0.00	0.00	2,285,711.74
002.179	TPA HEALTH CARE REIMB	10,462.60	11,000.00	14,808.29	6,654.31
002.200	ESCROW PERFORMANCE BONDS	128,170.75	0.00	0.00	128,170.75
002.279	ZONING REVIEW ESCROW	163,127.38	812.65	2,892.76	161,047.27
002.701	CASH 701 FUND	0.00	0.00	0.00	0.00
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
008.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	41,276.76	301.37	0.00	41,578.13
008.004	HAYCRK/CHAMBERSRDENGESCROW	27,339.00	0.00	0.00	27,339.00
	General Fund	8,082,933.64	1,030,052.79	1,619,846.88	7,493,139.55
Fund 151	CEMETERY TRUST FUND				
003.005	RESTRICTED CEMETERY TRUST	7,733.50	15.04	0.00	7,748.54
Fund 204	Road Fund				
002.000	CASH/SAVINGS	990,633.62	205,875.00	12,753.97	1,183,754.65
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	1,743,916.33	351,126.17	243,522.46	1,851,520.04
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	1,744,216.33	351,126.17	243,522.46	1,851,820.04
Fund 207	Police Fund				
002.000	CASH/SAVINGS	917,958.64	512,556.25	306,514.01	1,124,000.88
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	918,158.64	512,556.25	306,514.01	1,124,200.88
Fund 208	SENIORS, PARKS, LL TRAIL				
002.000	CASH/SAVINGS	784,187.77	5,021.98	132,094.68	657,115.07
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	543.63	1,100.16	0.00	1,643.79
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	3,778.43	0.00	0.00	3,778.43
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 252	HAMBURG TWP AQUATIC WEED CONTROL SAD				
002.000	CASH/SAVINGS	106,046.55	28,373.73	0.00	134,420.28
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,620.46	11.47	0.00	2,631.93
002.003	FEDERAL FORFEITURE FUNDS	980.13	0.00	0.00	980.13
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	3,742.82	11.47	0.00	3,754.29
Fund 272	Rustic/Lake Pointe Road SAD				
002.000	CASH/SAVINGS	3,473.24	2,800.24	0.00	6,273.48
Fund 273	Scott Drive ROAD SAD				
002.000	CASH/SAVINGS	1,721.74	763.18	0.00	2,484.92
Fund 274	Crystal Drive/Beach Rd Maint				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 03/01/2023 TO 03/31/2023
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
002.000	CASH/SAVINGS	2,241.22	567.64	480.00	2,328.86
Fund 275	Norene Ct/Peary Dr SAD - Rd Mn				
002.000	CASH/SAVINGS	4,631.69	322.32	0.00	4,954.01
Fund 276	Community Dr SAD - Road Maint				
002.000	CASH/SAVINGS	3,031.05	411.23	0.00	3,442.28
Fund 277	Edgelake/Burton Drive SAD				
002.000	CASH/SAVINGS	657.53	331.79	0.00	989.32
Fund 278	Downing Drive SAD				
002.000	CASH/SAVINGS	2,339.02	158.36	0.00	2,497.38
Fund 279	Riverside/Century/Lagoon SAD				
002.000	CASH/SAVINGS	21,958.25	6,519.86	0.00	28,478.11
Fund 280	Island Shore/Schlenker SAD				
002.000	CASH/SAVINGS	4,403.17	1,620.91	0.00	6,024.08
Fund 281	Campbell Drive SAD				
002.000	CASH/SAVINGS	3,421.35	419.10	0.00	3,840.45
Fund 282	Mumford Park Lighting SAD				
002.000	CASH/SAVINGS	292.64	423.49	126.15	589.98
Fund 283	KINGSTON DRIVE MAINTENANCE SAD				
002.000	CASH/SAVINGS	13,325.52	574.83	0.00	13,900.35
Fund 284	Winans Drive SAD				
002.000	CASH/SAVINGS	6,733.23	2,471.56	0.00	9,204.79
Fund 285	STRAWBERRY INDIANOLA IMP SAD				
002.000	CASH/SAVINGS	16,538.24	8,717.39	25,255.63	0.00
003.497	S'BERRY INDIANOLA DEBT CASH	106,452.53	200.23	3,512.75	103,140.01
	STRAWBERRY INDIANOLA IMP SAD	122,990.77	8,917.62	28,768.38	103,140.01
Fund 286	SHAN-GRI-LA AQUATIC WEED CONTROL				
002.000	CASH/SAVINGS	3,174.28	584.56	0.00	3,758.84
Fund 287	DOWNING DR ROAD IMP SAD				
002.000	CASH/SAVINGS	0.00	3,535.79	3,535.79	0.00
003.499	DOWNING DEBT CASH	29,813.76	51.11	3,535.79	26,329.08
	DOWNING DR ROAD IMP SAD	29,813.76	3,586.90	7,071.58	26,329.08
Fund 302	Twp FIRE STN Cap Imp Debt Ser				
002.000	CASH/SAVINGS	(25,973.59)	0.00	0.00	(25,973.59)
002.302	CASH	116,393.45	175.88	0.00	116,569.33
	Twp FIRE STN Cap Imp Debt Ser	90,419.86	175.88	0.00	90,595.74
Fund 375	Mumford Dredging Debt Retirement				
002.000	CASH/SAVINGS	0.00	3,516.47	3,516.47	0.00
003.908	2004 BOND DEBT	6,615.26	207.85	3,516.47	3,306.64
	Mumford Dredging Debt Retirement	6,615.26	3,724.32	7,032.94	3,306.64
Fund 376	Buhl Rd Improve. Debt Retirement				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 590	SEWER FUND				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 03/01/2023 TO 03/31/2023
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
002.000	CASH/SAVINGS	0.00	381,278.08	381,278.08	0.00
002.002	WATER RECEIPTS FROM BILLS	4,001.83	2,772.71	0.00	6,774.54
002.008	CASH - INFRASTRUCTURE DEPOSIT	0.00	0.00	0.00	0.00
002.590	SAVINGS - O&M	478,421.85	735,117.72	216,557.43	996,982.14
002.908	2004 BOND SERIES CONSTRUCTION	0.00	0.00	0.00	0.00
003.590	SAVINGS - CAP ACTIVITY-ENTERPRS	664,162.71	2,323.88	0.00	666,486.59
003.905	98 CONTRACT SAD'S RESTRICTED	0.00	0.00	0.00	0.00
003.906	01 CSAD'S/MA/TOW/GALL-WHT/BCK	825,302.29	18,409.47	0.00	843,711.76
003.908	2004 BOND DEBT	76,442.41	148.69	0.00	76,591.10
003.912	MIDLAND SEWER CONTRACT SAD DEBT	0.00	0.00	0.00	0.00
003.918	NIMS CONTRACT SAD SEWER CONNECTION	0.00	0.00	0.00	0.00
005.465	WWTP BOND RESERVE	471,605.86	917.33	0.00	472,523.19
006.465	WWTP PRINCIPAL/INTER REDEMPTN	910,668.40	16,104.87	238,696.95	688,076.32
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,406,226.34	2,735.28	0.00	1,408,961.62
	SEWER FUND	4,836,831.69	1,159,808.03	836,532.46	5,160,107.26
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	658,904.34	13,885.19	130,973.96	541,815.57
003.907	WATER SYSTEM DEBT (Well)	3,719.69	0.00	0.00	3,719.69
003.910	M36 CORRIDOR WATER DISTRICT DEBT	428,167.91	7,193.50	0.00	435,361.41
	WATER DEBT SERVICE FUND	1,090,791.94	21,078.69	130,973.96	980,896.67
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	4,435,007.25	0.00	4,433,491.65	1,515.60
Fund 805	SPECIAL ASSESSMENT CAPITAL PROJECT FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 811	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	586,704.65	70,328.90	351,078.42	305,955.13
002.854	2020 SAD ROAD IMPROVE	831,239.78	0.00	0.00	831,239.78
	2020-ROAD SAD FUND	1,417,944.43	70,328.90	351,078.42	1,137,194.91
Fund 857	HILLSIDE LAKES DRIVE ROAD IMPROVEMENT SA				
002.000	CASH/SAVINGS	19,902.72	1,234.50	0.00	21,137.22
	TOTAL - ALL FUNDS	24,763,696.54	3,420,956.50	8,110,287.54	20,074,365.50

TAB 2

CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for March 2023.

The funds included in the pooled cash flow are general, fire, police, parks, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedules for fiscal year 2022-23.

The cash flow analysis and the debt payment schedules assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

**HAMBURG TOWNSHIP
POOLED CASH
FY 22/23**

Item 17.

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	-	-	85,838	-	-	689,889	668,380	1,295,247	1,261,575	-	344,956	266,627	\$4,612,511
STATE REVENUE SHARING	-	420,587	-	438,480	-	415,584	-	403,326	-	363,229	16,268	384,868	\$2,442,342
CABLE FRANCHISE FEES	-	80,424	-	-	80,132	-	-	81,106	-	-	76,573	-	\$318,234
INTEREST EARNINGS	14,312	15,793	23,295	15,197	22,429	36,538	42,056	27,075	38,828	3,148	4,583	8,670	\$251,925
PROPERTY TAX ADMIN FEES	-	26,265	-	-	-	-	-	-	-	-	-	-	\$26,265
OTHER CASH RECEIPTS	341,232	1,377,972	-	211,391	1,207,175	2,552,750	1,581,946	219,888	262,475	378,225	153,804	1,216,723	\$9,503,582
UTILITY BILL RECEIPTS	416,386	235,536	66,911	300,231	132,749	24,481	229,990	151,922	34,945	313,382	134,044	29,792	\$2,070,368
NEW SEWER HOOKUPS	-	55,109	18,929	101,916	22,440	-	39,720	-	-	107,993	31,562	-	\$377,669
MMRMA LIAB INS EXCESS DIST	25,519	-	69,617	-	-	-	-	-	-	-	-	-	\$95,136
FROM FORFEITURE - BUDGETED	-	-	-	-	-	-	-	-	-	-	-	-	\$0
SAD PAYOFFS	-	-	-	-	-	-	-	-	-	-	-	-	\$0
ANNUAL SAD ON TAX BILLS	-	-	-	-	-	-	-	-	186,390	-	-	-	\$186,390
Total Cash Inflows	\$797,449	\$2,211,687	\$264,589	\$1,067,215	\$1,464,925	\$3,719,241	\$2,562,092	\$2,178,564	\$1,784,213	\$1,165,978	\$761,790	\$1,906,680	\$19,884,423

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	471,980	429,030	665,417	304,607	269,039	343,218	434,873	416,875	648,881	262,296	240,834	309,855	\$4,796,903
BENEFITS	231,198	150,123	175,492	124,228	129,303	186,894	151,743	171,942	199,710	147,421	192,748	150,513	\$2,011,316
AUDIT	-	16,084	32,450	-	-	-	-	-	-	-	-	-	\$48,534
LIABILITY/CASUALTY INSURANCE	123,603	-	-	-	65,833	-	-	-	-	-	-	-	\$189,436
UTILITIES	-	23,036	25,750	16,454	21,523	25,174	48,347	24,719	68,981	22,475	50,578	18,692	\$345,729
DUST CONTROL	-	4,774	5,495	-	5,113	-	5,255	2,690	1,190	6,735	5,939	29,956	\$67,146
TREATMENT/SLUDGE HAUL EXP	10,560	-	-	149,620	-	-	63,505	13,482	-	-	-	56,507	\$293,674
OTHER EXPENDITURES	408,982	311,999	1,235,260	161,587	263,255	270,953	324,127	276,036	284,128	248,766	292,359	487,654	\$4,565,105
FUEL	-	11,243	14,075	9,538	7,635	10,897	9,894	8,927	9,525	9,898	4,775	-	\$96,406
VEHICLE PURCHASE	-	-	-	-	-	-	-	-	-	-	-	-	\$0
GRINDER PARTS/PUMP MAINT	40,971	37,060	36,689	714,137	129,600	64,440	15,398	45,386	1,053	-	1,755	126,628	\$1,213,118
CAPITAL EQUIPMENT	390	15,753	127,949	227,018	229,647	179,057	247,886	15,481	88,453	23,902	8,836	186,528	\$1,350,900
ROAD IMPROVEMENTS	-	502,893	517,312	135,616	488,896	-	-	-	-	-	-	-	\$0
DEBT	-	-	394,828	-	-	-	-	-	749,716	-	-	-	\$1,144,543
Total Cash Outflows	\$1,287,684	\$1,501,996	\$3,377,324	\$1,842,805	\$1,609,843	\$1,080,633	\$1,301,028	\$975,538	\$2,051,637	\$721,492	\$797,823	\$1,366,334	\$17,914,136

SUMMARY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
Net Cash Flow	(\$490,235)	\$709,691	(\$3,112,736)	(\$775,590)	(\$144,919)	\$2,638,609	\$1,261,064	\$1,203,026	(\$267,424)	\$444,486	(\$36,033)	\$540,347	\$1,970,286
Beginning cash balance	\$19,012,222	18,521,987	19,231,678	16,118,943	15,343,352	15,198,434	17,837,042	19,098,107	20,301,133	20,033,709	20,478,195	20,442,162	\$19,012,222
Cumulative Net Cash Flow	\$18,521,987	\$19,231,678	\$16,118,943	\$15,343,352	\$15,198,434	\$17,837,042	\$19,098,107	\$20,301,133	\$20,033,709	\$20,478,195	\$20,442,162	\$20,982,508	\$20,982,508
	18,521,987	19,231,678	16,118,943	15,343,352	15,198,434	17,837,042	19,098,107	20,301,133	20,033,709	19,048,255	19,012,222	19,552,569	
	-	-	-	-	-	-	(0.00)	(0.00)	(0)	1,429,940	1,429,940	1,429,940	

POOLED CASH:

GENERAL(101), FIRE(206), POLICE(207), REC(208), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

**HAMBURG TOWNSHIP
DEBT PAYMENT SCHEDULE
FISCAL YEAR 2022-23**

		DEBT ISSUE	INTEREST DUE DATE	PRIN & INTEREST DUE DATE	ADMIN FEE DUE DATE	INVOICE ANTICIPATED DATE	ANTICIPATED TRANSFER/ INVESTMENT LIQUIDATION DATE	AMOUNT DUE	PRINCIPAL OUTSTANDING FY 2022-23	principal	interest	Terms
\$2,595,000 Bond Sale	12 REFUNDING (04 SAD)	10/1/2022				8/20/2018	9/7/2021	3,075	205,000		3,075	10/1/2022
	12 REFUNDING (04 SAD)		4/1/2023			2/20/2019	3/15/2021	205,000		205,000	3,075	
	12 REFUNDING (04 SAD)			4/1/2023		4/1/2019	3/15/2021	750				
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2023		4/1/2019	3/15/2021	750	820,000			10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2023				2/20/2019	3/15/2021	14,900			16,400	
	12 REFUNDING (2002 WATER)		10/1/2022			8/20/2018	9/7/2020	114,900		100,000	14,900	
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2022				8/20/2018	9/7/2020	15,625	525,000		15,625	4/1/2028
	2008 WATER SYS PROJ			4/1/2023		4/1/2019	3/15/2021	750				
	2008 WATER SYS PROJ		4/1/2023			2/20/2019	3/15/2021	115,625		100,000	15,625	
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2023				2/20/2019	3/15/2021	6,928	489,202		6,928	10/1/2029
	2009 ORE LAKE SRF		10/1/2022			8/20/2018	9/7/2020	71,927		65,000	6,927	
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2022				8/20/2018	9/7/2020	4,713	137,000		4,713	
	2010 IND/DOWNING	4/1/2023				2/20/2019	3/15/2021	29,713		25,000	4,713	4/1/2030
5301-01 Project MFA	2010 WWTP IMP		10/1/2022			8/20/2018	9/7/2020	190,875	1,500,000	170,000	20,875	10/1/2030
	2010 WWTP IMP	4/1/2023				2/20/2019	3/15/2021	18,750			18,750	
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	7/1/2022				11/19/2019	12/21/2021	294,684	1,160,000	265,000	-	7/1/2026
	2007 WWTP REFUNDING			1/1/2023		5/1/2019	4/20/2021	750		-		
	2007 WWTP REFUNDING		1/1/2023			5/20/2019	6/21/2020	24,219		-	24,219	
\$3,315,000 Bond Sale	Special Assessments	10/1/2022						14,735	2,740,000		14,735	4/1/2030
			4/1/2023					354,735		340,000	14,735	
		7/1/2022						750				
								1,734,003	7,815,902	1,509,700	194,694	
											1,700,644	Including yearly fees



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 Hamburg, MI 48139
 Phone: 810.231.1000 ♦ Fax: 810.231.4295
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TAB 3

PROPERTY TAXES:

Fiscal Year 2022/23:

The 2022/23 tax collection cycle began July 1, 2022 and will end March 1, 2023. All unpaid tax bills on March 2, 2023 will be turned over delinquent to the Livingston County Treasurer for further collection efforts. Hamburg Township will no longer be able to collect payments on those tax bills turned over. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

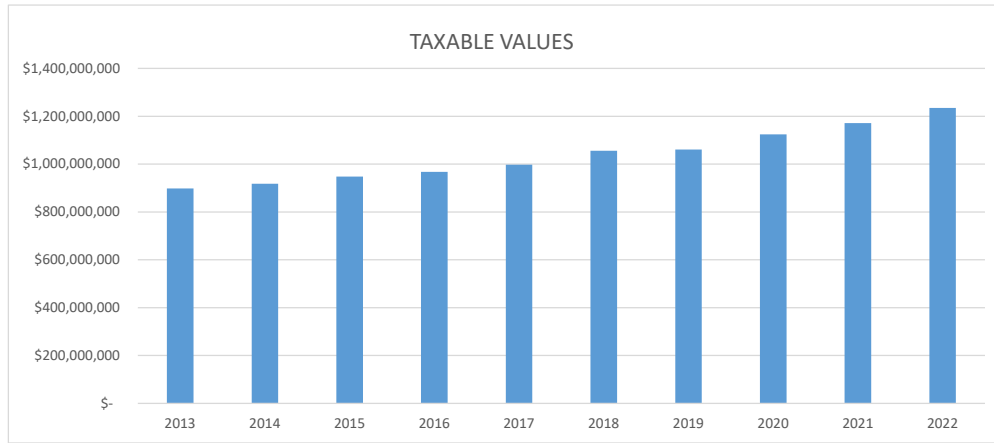
Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable value. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of the true cash value. Proposal A limits the increase in value attributed to market changes to the lesser of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value equal to the S.E.V.

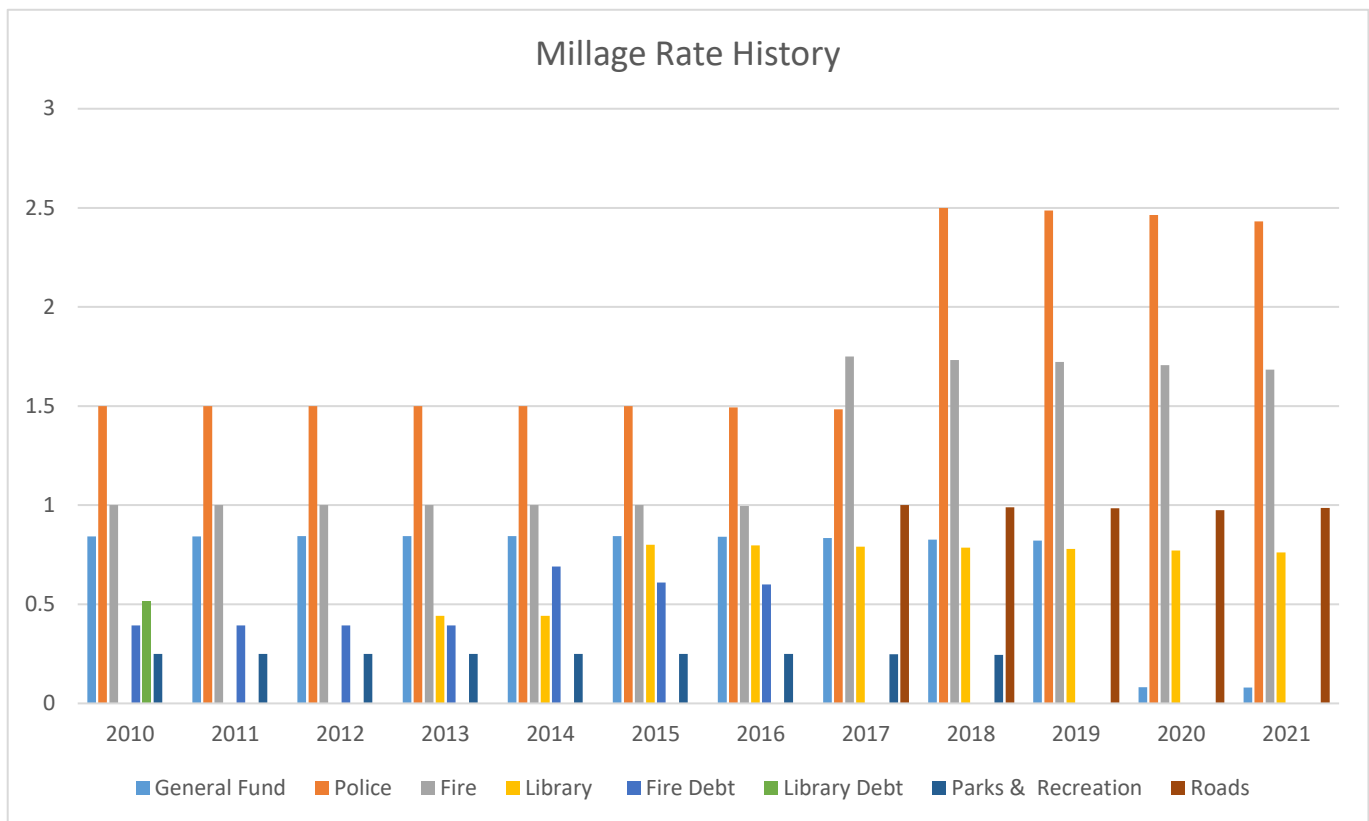
The following shows the history of taxable values of prior years.

Tax Year	Taxable Value
2013	\$ 897,809,412
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138



Hamburg Township
Fiscal Year 2022-2023 Annual Budget
Millage Rate History
Actual from Fiscal Year 2010 - 2021

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2010	0.8422	1.5000	1.0000		0.3932	0.5159	0.2500	
2011	0.8422	1.5000	1.0000		0.3932		0.2500	
2012	0.8442	1.5000	1.0000		0.3932		0.2500	
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.0000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.08143	2.4645	1.7072	0.7717				0.9755
2021	0.08034	2.4317	1.6844	0.7614				0.9867



** Fire Millage voted in August of 2016

** Road Millage voted in August of 2016

** Police millage voted in August 2018

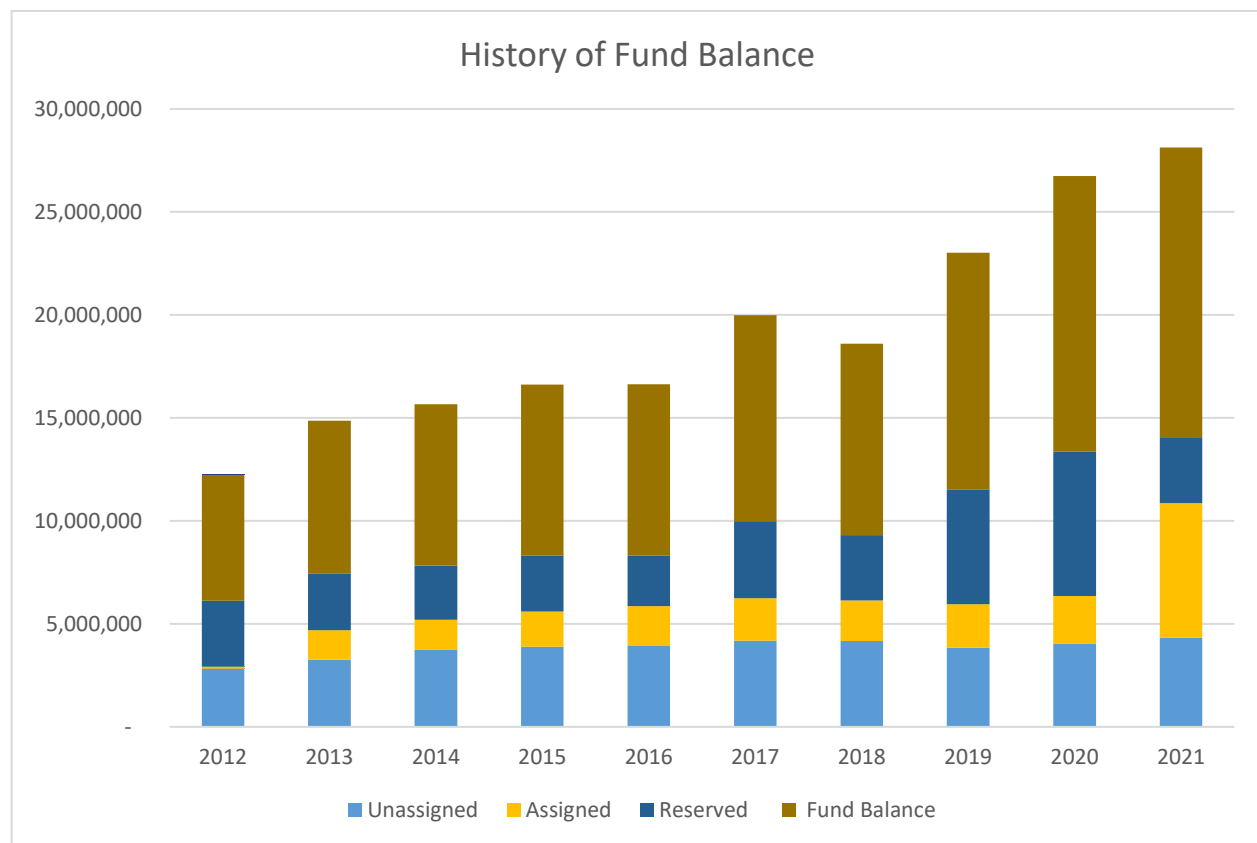
Hamburg Township
Fiscal Year 2022-23 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2012	2,822,180	109,700	3,188,111	6,119,991
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	6,538,932	3,203,356	14,064,720

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation, Cemetery, SAD maint.

Unreserved/Unassigned: General Fund

Assigned: Library, Building Maintenance, Equipment, Vehicles, Flood Prevention



Monthly Report**3/31/2023**

BANK	TOTAL BAL	BALANCE VERIFICATION DATE
MICHIGAN CLASS	\$ 4,105,460.86	3/31/2023
FLAGSTAR	\$5,021,794.23	3/31/2023
STATE BANK	\$3,062,670.17	3/31/2023
CIBC	\$1,776,695.89	3/31/2023
MICHIGAN STATE CREDIT UNION	\$709,010.63	3/31/2023
PFM	\$1,007,353.42	3/31/2023
HORIZON BANK	\$3,004,240.04	3/31/2023
ROBERT BAIRD & CO.	\$750,017.92	3/31/2023
CONSUMERS CREDIT UNION	\$250,000.00	3/31/2023
INDEPENDENT BANK	\$500,000.00	3/31/2023
Total	\$20,187,243.16	
final numbers		

Michigan Class**3/31/2023**

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE		INT EARNED	CURRENT BAL
POOLED	CASH	MONEY MKT		4.85%		\$ 16,879.52	\$ 4,105,460.86
BANK TOTAL						\$ 16,879.52	\$ 4,105,460.86

**interest payment does not affect the montly current balance; funds hit the pooled account

Flagstar CDARS CD's**3/31/2023**

	INV NAME	INV/RENEW	MATURITY	INT RATE			CURRENT BAL
1998 SEWER SAD	WESTERN ALLIANCE BANK	10/27/2022	4/27/2023	3.15%			\$58,205.75
2004 SAD CONSTRUCTION	BANK OF NEW YORK	2/9/2023	5/11/2023	4.07%			\$189,427.87
2004 SAD CONSTRUCTION	BANK OF AMERICA	10/27/2022	4/27/2023	3.15%			\$243,500.00
2004 SAD CONSTRUCTION	FIRST HORIZON BANK	10/27/2022	4/27/2023	3.15%			\$75,931.27
HEY CREEK CONSTRUCTION	ST. LOUIS BANK	2/16/2023	8/17/2023	4.30%			\$40,839.48
HEY CREEK ENGINEERING	CD TERMS 152 DAYS	3/22/2023	8/21/2023	4.52%		\$301.37	\$28,077.65
2004 SAD CONSTRUCTION	CD TERMS 120 DAYS	1/24/2023	5/24/2023	4.38%			\$57,850.43
POOLED	CD TERMS 60 DAYS	3/10/2023	5/9/2023	4.34%		\$168.38	\$24,337.55

POOLED	CD TERMS 62 DAYS	2/21/2023	4/24/2023	4.34%			\$55,068.09
POOLED	CD TERMS 90 DAYS	1/23/2023	4/24/2023	4.30%			\$54,761.37
POOLED	CD TERMS 120 DAYS	3/16/2023	7/14/2023	4.46%		\$712.20	\$55,061.41
POOLED	checking account			0.95%		\$4,596.08	\$4,126,389.39
PAYROLL	checking account						
DISBURSEMENT	checking account						
HEALTH REIMBURSEMENT	reimbursement account			0.95%		\$8.00	\$8,589.68
FEDERAL DRUG	savings account			3.75%		\$11.47	\$3,754.29
						\$5,797.50	\$5,021,794.23

CIBC

3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	1/13/2023	4/13/2023	4.00%	\$272,633.39		\$272,633.39
POOLED	CD	9/26/2022	9/26/2023	3.45%	\$250,000.00		\$250,000.00
POOLED	CD	3/25/2023	8/22/2023	4.75%	\$250,000.00	\$4,062.50	\$254,062.50
POOLED	CD	5/24/2022	5/24/2023	1.50%	\$500,000.00		\$500,000.00
POOLED	CD	12/27/2022	6/30/2023	4.15%	\$500,000.00		\$500,000.00
					\$1,772,633.39		\$1,776,695.89

The State Bank

3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
MONEY MARKET	MONEY MARKET	1/14/2019		3.07%	\$3,053,593.05	\$ 9,077.12	\$3,062,670.17
BANK TOTAL					\$3,053,593.05	\$ 9,077.12	\$3,062,670.17

Michigan State Credit Union

3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	1/21/2023	7/21/2023	4.21%	\$507,808.20		\$507,808.20
POOLED	CD	4/30/2022	5/30/2023	1.05%	\$201,196.74		\$201,196.74
General Account	Savings account				\$5.69		\$5.69
					\$709,010.63		\$709,010.63

PFM

3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	TERM RATE	7/18/2022	4/17/2023	3.40%	\$500,000.00		\$500,000.00
					\$507,353.42		\$507,353.42
					\$1,007,353.42		\$1,007,353.42

Horizon Bank

3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	4/13/2022	4/8/2023	1.62%	\$245,000.00		\$245,000.00
POOLED	CD	12/27/2022	6/27/2023	4.38%	\$504,630.09		\$504,630.09
POOLED	CD	9/26/2022	9/26/2023	3.97%	\$250,000.00		\$250,000.00
POOLED	CD	11/7/2022	5/8/2023	4.36%	\$250,000.00		\$250,000.00
POOLED	CD	1/31/2023	4/29/2023	4.51%	\$1,000,000.00		\$1,000,000.00
POOLED	CD	9/26/2022	3/27/2023	3.67%	\$250,000.00	\$4,609.95	
POOLED	CD	3/28/2023	3/28/2024	5.00%			\$500,000.00
POOLED	CD	3/27/2023	6/25/2023	4.60%			\$254,609.95
					\$2,499,630.09		\$3,004,240.04

Robert Baird & Co.
3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	government AGY BOND	4/19/2022	4/18/2024	2.58%	\$250,017.92		\$250,017.92
POOLED		7/28/2022	7/28/2023	2.50%	\$500,000.00		\$500,000.00
					\$750,017.92		\$750,017.92

Consumers Credit Union
3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	Savings Account				\$25.00		\$ 25.00
POOLED	CD	12/28/2022	6/28/2023	4.16%	\$249,975.00		\$ 249,975.00
BANK TOTAL					\$250,000.00		\$ 250,000.00

Independent Bank
3/31/2023

ACCOUNT NAME	INV TYPE	INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
POOLED	CD	12/28/2022	12/23/2023	4.15%	\$500,000.00		\$ 500,000.00
BANK TOTAL					\$500,000.00		\$ 500,000.00

**Hamburg Township
Approved Financial Institutions
Revised 11/17/2022**

Item 17.

**Ann Arbor State Bank
125 W. William St.
Ann Arbor, MI 48104**

**Brighton Commerce Bank
8700 No. Second Street
Brighton, MI 48116**

**CIBC
34901 Woodward Avenue
Suite 200
Birmingham, MI 48009**

**Comerica Bank
Municipalities Group
PO Box 75000
Detroit, MI 48226**

**Fifth Third Bank
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075**

**First National Bank
101 East Grand River
Howell, MI 48843**

**Flagstar Bank
Public Funds Group
5151 Corporate Drive
Troy, MI 48098**

**Huntington Bank
801 W. Big Beaver Rd.
Troy, MI 48084**

**JP Morgan Chase
Municipal Banking Group
620 S. Capitol Ave
Lansing, MI 48933**

**Level One
32991 Hamilton Ct
Farmington Hills, MI 48334**

**Michigan Class
3135 S. State Street, Suite 108
Ann Arbor, MI 48108**

**Old National Bank
205 W. Grand River Ave
Suite 102
Brighton, MI 48116**

**Horizon Bank
2555 Crooks Road
Suite 100
Troy, MI 48084**

**Robert W. Baird & Co.
4017 Hillsboro Pike
Suite 403
Nashville, TN 37215**

**The State Bank
175 N Leroy St.
P.O. Box 725
Fenton, MI 48430-0725**

**PNC
5290 W. Pierson Rd
Flushing, MI 48433**

**Independent Bank
201 W. Big Beaver Rd.
Suite 125
Troy, MI 48084**

**MSU Federal Credit Union
3777 West Rd
East Lansing MI 48823**

**PFM Asset Management
535 Griswold Street, Suite 550 I
Detroit, MI. 48226**

**Consumers Credit Union
7200 Elm Valley Drive
Kalamazoo, MI 49009**

TAB 5

FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2022. Also, included is the capital reserve schedule.

HAMBURG TOWNSHIP
GENERAL FUND FINANCIAL PROJECTION

Item 17.

	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROPOSED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27
REVENUES:								
PROPERTY TAXES	885,813	921,075	943,666	981,700	1,001,334	1,021,361	1,041,788	1,062,624
PROP TAX ADMIN FEE	338,157	351,112	492,124	495,000	504,900	514,998	525,298	535,804
STATE SHARED REVENUE	1,889,284	2,227,926	3,131,853	2,276,972	2,322,511	2,368,962	2,416,341	2,464,668
CABLE FRANCHISE FEE	345,266	336,447	350,000	350,000	350,000	350,000	350,000	350,000
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	88,591	3,032	8,500	5,000	8,500	9,500	9,500	9,500
ALL OTHER	278,791	158,902	202,753	1,281,981	255,000	257,550	260,126	262,727
TOTAL REVENUES & TRANSFERS	3,940,902	4,113,494	5,243,896	5,505,653	4,557,245	4,637,370	4,718,052	4,800,322
EXPENDITURES:								
SALARIES AND WAGES	1,564,477	1,619,670	1,467,510	1,500,871	1,575,915	1,654,710	1,737,446	1,824,318
HEALTH INSURANCE	286,945	328,193	277,392	297,790	312,680	328,313	344,729	361,966
RETIREMENT	141,274	243,389	121,916	117,780	123,669	129,852	136,345	143,162
FICA	121,920	125,187	110,624	115,213	120,557	126,585	132,915	139,560
OTHER PERSONNEL COSTS	7,829	7,986	8,145	8,308	8,724	9,160	9,618	10,099
BLDG & MAUSOLEUM DEBT	22,000	22,000	22,000	-	-	-	-	-
OTHER OPERATING COSTS	852,536	777,014	1,453,307	3,404,450	1,200,000	1,224,000	1,248,480	1,273,450
TRANSFER TO POLICE OPERATING	250,000	250,000	250,000	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	450,363	423,120	429,890	400,000	420,000	420,000	420,000	420,000
TOTAL EXPENDITURES	\$ 3,697,345	\$ 3,796,558	\$ 4,140,784	\$ 5,844,412	\$ 3,761,544	\$ 3,892,621	\$ 4,029,533	\$ 4,172,555
OPERATING SURPLUS (SHORTFALL)	\$ 243,557.85	\$ 316,936	\$ 1,103,112	\$ (338,759)	\$ 795,701	\$ 744,749	\$ 688,520	\$ 627,767
FUND BALANCE - BEGINNING OF YEAR	\$ 4,746,737	\$ 4,990,295	\$ 5,307,231	\$ 6,410,343	\$ 6,071,584	\$ 6,867,285	\$ 7,612,034	\$ 8,300,553
FUND BALANCE - END OF YEAR	\$ 4,990,295	\$ 5,307,231	\$ 6,410,343	\$ 6,071,584	\$ 6,867,285	\$ 7,612,034	\$ 8,300,553	\$ 8,928,321
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	502,661	502,701	502,741	502,781	502,821	502,861	502,901	502,941
UNDESIGNATED FUND BALANCE	\$ 4,027,986	\$ 4,344,882	\$ 5,447,954	\$ 5,109,155	\$ 5,904,816	\$ 6,649,525	\$ 7,338,004	\$ 7,965,732

** Committed Fund Balances, Assets held for resale, prepaids

*** Long-term receivable

Board Resolution FB 125% of operating expenses	4,621,681	4,745,698	5,175,980	7,305,515	4,701,930	4,865,777	5,036,916	5,215,693
difference	\$ 368,614	\$ 561,533	\$ 1,234,363	\$ (1,233,931)	\$ 2,165,355	\$ 2,746,257	\$ 3,263,638	\$ 3,712,627

**HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION**

Item 17.

	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROPOSED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25
REVENUES:							
PROPERTY TAXES	2,588,969	\$ 2,691,489	2,772,279	2,863,620	2,971,200	3,090,048	3,182,749
TRANSFER FROM GENERAL FUND - OPERATING	1,198,700	250,000	250,000	250,000	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-
ALL OTHER	72,137	96,201	240,633	98,106	41,750	43,003	44,293
TOTAL REVENUES & TRANSFERS	\$ 3,859,806	\$ 3,037,690	\$ 3,262,912	\$ 3,211,726	\$ 3,012,950	\$ 3,133,051	\$ 3,227,042
EXPENDITURES:							
SALARIES AND WAGES	1,311,228	1,612,755	1,713,028	1,665,011	1,761,614	1,814,462	1,868,896
HEALTH INSURANCE	232,900	256,979	262,479	277,051	279,195	293,155	307,812
RETIREMENT	206,041	268,370	284,153	277,051	351,817	362,372	373,243
RETIREE HEALTH CARE	82,500	82,500	88,000	104,000	104,000	104,000	104,000
FICA	112,556	124,227	131,944	127,737	134,590	138,806	142,971
OTHER PERSONNEL COSTS	453,198	48,998	49,977	58,846	60,468	61,677	62,911
BLDG DEBT	-	-	-	-	-	-	-
OTHER OPERATING COSTS	537,679	669,106	847,028	578,061	524,298	540,027	556,228
TOTAL EXPENDITURES	\$ 2,936,102	\$ 3,062,935	\$ 3,376,608	\$ 3,087,757	\$ 3,215,982	\$ 3,314,499	\$ 3,416,061
OPERATING SURPLUS (SHORTFALL)	\$ 923,704	\$ (25,244)	\$ (113,696)	\$ 123,969	\$ (203,032)	\$ (181,449)	\$ (189,019)
FUND BALANCE - BEGINNING OF YEAR	\$ 99,734	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 1,008,467	\$ 805,435	\$ 623,986
FUND BALANCE - END OF YEAR	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 1,008,467	\$ 805,435	\$ 623,986	\$ 434,967
FB DESIGNATED FOR VEHICLES	20,000	20,000	20,000	20,000	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,742	20,000	20,000	20,000	40,000	30,000	30,000
FB DESIGNATED FOR BLDG MAINT	25,000	25,000	25,000	25,000	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 937,696	\$ 913,193	\$ 799,498	\$ 923,467	\$ 745,435	\$ 573,986	\$ 384,967

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	734,026	765,734	844,152	771,939	803,996	828,625	854,015
difference	\$ 289,412	\$ 232,460	\$ 40,346	\$ 236,527	\$ 1,439	\$ (204,639)	\$ (419,048)

HAMBURG TOWNSHIP
FIRE FUND FINANCIAL PROJECTION

Item 17.

	Actual FY FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROPOSED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28
REVENUES:										
PROPERTY TAXES	1,792,305	1,862,464	1,920,387	1,983,641	2,058,065	2,119,807	2,183,401	2,248,903	2,293,881	2,339,759
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-
ALL OTHER	38,655	42,346	217,083	11,626	9,150	9,608	10,088	10,290	10,290	10,495
TOTAL REVENUES & TRANSFERS	\$ 1,830,960	\$ 1,904,810	\$ 2,137,470	\$ 1,995,267	\$ 2,067,215	\$ 2,129,414	\$ 2,193,489	\$ 2,259,193	\$ 2,304,171	\$ 2,350,254
EXPENDITURES:										
SALARIES AND WAGES	772,096	900,975	908,157	1,066,164	1,059,154	1,090,929	1,123,656	1,157,366	1,192,087	1,227,850
HEALTH INSURANCE	49,812	74,565	70,966	98,882	109,500	114,975	120,724	126,760	133,098	139,753
RETIREMENT	27,605	36,950	39,818	46,941	50,000	51,500	53,045	54,636	56,275	57,964
FICA	58,324	69,521	70,178	86,576	82,500	83,456	85,960	87,679	89,432	91,221
OTHER PERSONNEL COSTS	43,904	63,003	64,263	81,642	78,970	81,339	83,779	86,293	88,881	91,548
OTHER OPERATING COSTS	236,979	259,180	338,472	418,152	444,050	452,931	466,519	480,514	494,930	509,778
OTHER CAPITAL EQUIPMENT PURCHASES	70,000	108,396	205,782	250,000	205,500	75,000	81,000	82,620	84,272	85,958
CAPITAL PURCHASES FOR APPARATUS	-	51,434	1,155,054	37,000	55,197	700,000	93,000	45,000	805,000	45,000
RESERVE FOR SCBA EQUIPMENT	20,000	20,000	-	-	-	-	-	-	-	-
RESERVE FOR EQUIPMENT PURCHASES	-	-	-	-	-	174,000	54,000	59,000	59,000	59,000
RESERVE FOR APPARATUS REPLACEMENT	135,000	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,413,720	\$ 1,584,025	\$ 2,852,690	\$ 2,085,357	\$ 2,084,871	\$ 2,824,130	\$ 2,161,683	\$ 2,179,869	\$ 3,002,977	\$ 2,308,071
OPERATING SURPLUS (SHORTFALL)	\$ 417,239	\$ 320,784	\$ (715,221)	\$ (90,091)	\$ (17,657)	\$ (694,716)	\$ 31,805	\$ 79,323	\$ (698,807)	\$ 42,182
FUND BALANCE - BEGINNING OF YEAR	\$ 1,471,003	\$ 1,888,242	\$ 2,209,026	\$ 1,493,805	\$ 1,403,714	\$ 1,386,057	\$ 691,341	\$ 723,146	\$ 802,469	\$ 103,662
FUND BALANCE - END OF YEAR	1,888,242	2,209,026	1,493,805	1,403,714	1,386,057	691,341	723,146	802,469	103,662	145,845
FUND BALANCE DESIGNATED FOR VEHICLE	365,892	635,892	-	-	-	200,000	200,000	400,000	400,000	400,000
OTHER DESIGNATED FUND BALANCE **	26,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779	46,779
UNDESIGNATED FUND BALANCE	\$ 1,475,571	\$ 1,526,355	\$ 1,447,026	\$ 1,356,935	\$ 1,339,278	\$ 444,562	\$ 476,367	\$ 355,690	\$ (343,117)	\$ (300,934)
Board Resolution FB 25% of operating expense difference	353,430	396,006	713,172	521,339	521,218	706,032	540,421	544,967	750,744	577,018
	1,534,812	1,813,020	780,633	882,375	864,840	(14,691)	182,725	257,502	(647,082)	(431,173)

** Committed Fund Balances, Assets held for resale, prepaid

*** Millage expires in 12/2025

HAMBURG TOWNSHIP
REC FUND FINANCIAL PROJECTION

Item 17.

	Actual FY 2018/19	Actual FY 2019/20	Actual FY 2020/21	PROJECTED YEAR-End 2021/22	PROJECTED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25
REVENUES:							
PROPERTY TAXES	253,008	-	-	-	-	-	-
ALL OTHER	48,442	22,283	20,984	67,976	17,000	17,000	17,000
TRANSFER IN FROM GENERAL FUND	120,000	450,363	423,120	429,890	400,000	470,146	481,168
TOTAL REVENUES & TRANSFERS	\$ 421,450	\$ 472,646	\$ 444,104	\$ 497,866	\$ 417,000	\$ 487,146	\$ 498,168
EXPENDITURES:							
SALARIES AND WAGES	103,561	106,602	102,012	107,283	106,658	108,791	110,967
HEALTH INSURANCE	31,620	35,636	34,125	38,182	43,131	45,288	47,552
RETIREMENT	9,497	10,046	10,124	9,104	10,085	10,388	10,699
FICA	8,375	8,210	7,863	7,928	10,600	10,918	11,246
OTHER PERSONNEL COSTS	5,255	1,789	1,825	1,861	1,898	1,936	1,975
OTHER OPERATING COSTS	129,323	153,178	224,381	227,079	436,713	445,447	454,356
TOTAL EXPENDITURES	\$ 287,631	\$ 315,460	\$ 380,330	\$ 391,437	\$ 609,085	\$ 622,767	\$ 636,795
OPERATING SURPLUS (SHORTFALL)	\$ 133,819	\$ 157,186	\$ 63,774	\$ 106,429	\$ (192,085)	\$ (135,621)	\$ (138,627)
FUND BALANCE - BEGINNING OF YEAR	\$ 471,599	\$ 605,418	\$ 762,604	\$ 826,378	\$ 932,807	\$ 740,722	\$ 605,101
FUND BALANCE - END OF YEAR	\$ 605,418	\$ 762,604	\$ 826,378	\$ 932,807	\$ 740,722	\$ 605,101	\$ 466,474
FB DESIGNATED FOR PARKS MAINTENANCE	61,775	54,283	54,283	54,283	54,283	54,283	54,283
FB DESIGNATED FOR LL TRAIL MAINT	187,250	187,250	217,250	237,250	237,250	237,250	237,250
FB DESIGNATED FOR SR CTR MAINT	70,000	70,000	70,000	50,000	50,000	50,000	50,000
FB DESIGNATED FOR EQUIPMENT	140,000	140,000	160,000	160,000	160,000	160,000	160,000
OTHER DESIGNATED FUND BALANCE **	-	-	-	-	-	-	-
UNDESIGNATED FUND BALANCE	\$ 146,393	\$ 311,071	\$ 324,845	\$ 431,274	\$ 239,189	\$ 103,568	\$ (35,059)

451,533

** Committed Fund Balances, Assets held for resale, prepaids

***Voted Parks Millage 11/09 - .2457
Expires 2018

Hamburg Township Road Fund
Financial Projections
Fiscal Year 2022-23

Item 17.

	Actual FY 2018/19	Actual FY 2019/20	Current FY 2019-2020	Actual FY 2020/21	Projected Year-End 2021/22	Projected FY 2022/23	Projected FY 2023/24	Projected FY 2024/25	Projected FY 2025/26
Property Tax Revenue	1,028,097	1,064,198	1,066,161	1,097,404	1,161,851	1,204,850	1,216,899	1,229,067	1,241,358
Other Revenue	-	-	-	-	-	-	-	-	-
Interest Income	9,299	31,357	20,000	5,977	1,000	1,000	4,000	4,000	3,000
Total Revenue	1,037,396	1,095,555	1,086,161	1,103,381	1,162,851	1,205,850	1,220,899	1,233,067	1,244,358
Expenditures	88,349	164,498	1,300,000	1,342,242	1,875,140	1,357,000	660,000	660,000	660,000
Excess of Revenue Over (Under) Expenditures	949,048	931,056	(213,839)	(238,861)	(712,289)	(151,150)	560,899	573,067	584,358
Beginning Fund Balance	123,872	1,072,920	1,072,920	2,003,986	1,765,125	1,052,836	901,686	1,462,585	2,035,652
Ending Fund Balance	\$ 1,072,920	\$ 2,003,976	\$ 859,081	\$ 1,765,125	\$ 1,052,836	\$ 901,686	\$ 1,462,585	\$ 2,035,652	\$ 2,620,010

Millage voted November 2016: 1
Levied on December 1 collected through February 28

Millage expires in 2020

Millage renewal December of 20 for levy on 12/1/21

TO: Hamburg Township Board of Trustees

FROM: Jason Negri, Treasurer

DATE: May 12, 2023

AGENDA ITEM TOPIC: Hiring Deputy Treasurer

Number of Supporting Documents: **0**

Requested Action

With Tricia's announced departure, we posted the Deputy Treasurer position for a range of \$58,448 to \$64,500 (Grade 7, steps 1-5)

I am going to offer the position to Debbie Mariani. I request the board approve her starting on Wednesday May 31 at Grade 7, Step 3 at an hourly rate of \$29.52 (\$61,402 annual). She will be eligible for the ECI on July 1, but not the step increase. Debbie will receive all the regular benefits of a full-time employee, and because of her experience and family vacations already scheduled, I am requesting we also give her 10 days of vacation.

TO: Hamburg Township Board of Trustees

FROM: Jason Negri, Treasurer

DATE: May 12, 2023

AGENDA ITEM TOPIC: Increase for Treasurer's Clerk

Number of Supporting Documents: 0

Requested Action

For the past 3 years, Susan Deadman (Treasurer's Clerk, Grade 4, Step 6, hourly rate of \$23.88) has been steadily taking on more responsibilities in the Treasury. More specifically, since May 1 2023, in anticipation of Tricia's Departure (both for redundancy and to train the new Deputy), Susan has been actively learning all the tasks ordinarily performed by the Deputy Treasurer, and has added the following tasks to her job:

- FCB Investment tab
- Setting up tax roll
- Tax adjustments and refunds
- Millage rates (L-4029's)
- MERS payment
- Veterans exemption
- Communications with the banks
- Audit letters
- Mortgage letters
- DNR PILT reporting
- Local Stabilization Payments

Susan is an exemplary employee in every respect: diligent, pleasant, responsible, ethical and always willing to help with everything. Because of the essential role she is playing and the increased duties she has been (and will be) performing, I am requesting that the Board approve my increasing her salary to make it commensurate with the job she is actually doing.

Starting July 1, instead of the ordinary step increase she would get from Step 6 to Step 7 (hourly rate of \$25.71), I am proposing that we reclassify her job to "Assistant Deputy Treasurer" at a Grade 5, Step 5 (hourly rate of \$26.91).

Hamburg Township

Job Description

Item 19.

JOB TITLE: Assistant Deputy Treasurer

(Part-time, Hourly, Non-exempt)
Grade 5

REPORT TO: Deputy Treasurer

JOB SUMMARY:

Performs a variety of clerical tasks in support of the Treasurer's Office. Duties include, but are not limited to, assisting individuals in person and over the phone, processing tax payments and water/sewer utility payments, issuing Dog License and providing general clerical support.

PRIMARY DUTIES & RESPONSIBILITIES:

1. Assists the public over the phone and in person by explaining departmental policies and procedures; directs the person to other staff or agencies as appropriate.
2. Receives and processes tax payments and water/sewer utility payments. Duties include, but are not limited to, data entering payments into computerized tax system, balancing daily receipts, generating related reports, and preparing the daily bank deposit.
3. Process and balance incoming funds from the Library, Senior Center, Police Dept. and all other funds collected within the Township.
4. Setting up tax rolls and works with the Assessor's Office to balance the tax roll throughout the tax season.
5. Preparation & distribution of property tax collection.
6. Updates information on the computerized tax system and assessing with new phone numbers.
7. Prepare and mail Personal Property delinquency letters and track results.
8. Processes online utility bills, tax payments and all other payments received in the Township.
9. Tax Adjustments, refunds and Veterans Exemptions
10. Prepares departmental documents and reports as required.
11. Prepare special assessments and tax millage charts.
12. Work with all mortgage firms to ensure their payment process meets our requirements as well as maintaining mortgage codes in the tax file.
13. Process Tax Deferment requests with follow up during the tax season.
14. Assists in Preparing Audit Bank Confirmation Letters and Mortgage Letters
15. Prepare the biannual Township newsletter for the tax billing process.
16. Update Procedure book and Finance Control Investment Tab
17. Monitor and maintain assigned bank accounts, conduct research as necessary to resolve discrepancies. Transfer of funds within and between financial institutions as required to meet financial obligations of the township.
18. Communications with Bank Relationship Managers
19. Assists in DNR PILT Reporting & Local Stabilization Payments and reports

Hamburg Township

Job Description

Item 19.

OTHER DUTIES & RESPONSIBILITIES:

1. Performs other duties as assigned.
2. Provide backup for the Deputy Treasurer.

JOB QUALIFICATIONS:

1. High school diploma or equivalent plus additional coursework/ training in accounting, bookkeeping or a related field.
2. Minimum of two years related accounting/bookkeeping experience.
3. Computer skills necessary to maintain various departmental records, documents and reports. The incumbent is also required to utilize spreadsheet and financial recordkeeping software applications.
- 4.
4. Interpersonal skills necessary to provide courteous and accurate information to all levels of staff, the general public, financial institutions, government entities and others. The incumbent is also required to handle problems and conflicts in a tactful, courteous and respectful manner. The interpersonal skills also include the mental ability to multitask under pressures such as working with a disgruntled customer at the counter, with customers waiting in line, with telephone activity at the same time, while meeting deadlines working on tasks requiring a high degree of accuracy and attention to detail.
5. Physical ability to properly operate required office equipment, retrieve documents from office files, transport items weighing up to 10 pounds, and occasionally stand for prolonged periods of time when assisting customers at the front counter.

WORKING CONDITIONS:

1. Normal office environment with little, if any, discomfort due to heat, dust, noise and the like.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. They are not to be construed as an exhaustive list of all job duties that may be performed by a person so classified.

I have reviewed this job description and find it to be an accurate summary of the position.

Employee

Date