



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 03, 2024 at 2:30 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. 11-19-2024 7:00 Board of Trustees Regular Board Meeting Minutes
2. Bills List 12/03/2024 with bills added after 11.19.2024 meeting

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

CURRENT BUSINESS

3. Firefighter Badge Presentations
4. FY 23/24 Audit Presentation
5. Conditional Offer of Employment - Fire
6. Mutual Aid Agreement Resolution
7. Fiber Optic Project Proposal
8. Spectrum - Fiber Internet Proposal
9. Buhl Drive SAD - Resolution #2 to Establish District, Draft Assessment Roll & Schedule 2nd Public Hearing
10. January 7, 2025 Board of Trustee Meeting - reschedule to January 9, 2025
11. Brighton School District Summer 2025 Tax Collection Agreement
12. LESA tax collection Agreement - Summer 2025
13. Employee Handbook changes
14. Board of Trustee Committee Assignments

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Cindy Michniewicz, Bill Hahn

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, November 19, 2024 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

- Pat Hohl
- Mike Dolan
- Chuck Menzies
- Cindy Michniewicz
- Jason Negri
- Patricia Hughes

ABSENT

- Bill Hahn

CALL TO THE PUBLIC

A call was made to the public.

Carol Richardson, 8479 Hill Point, expressed her expectations of Hamburg Township in regards to the flooding of Ore Lake and the Huron River.

Kerry Adams, 8865 Lagoon Drive, would like the Township to be held accountable for the Huron River and Ore Lake flooding.

Brett Schnitzer, 8889 Lagoon Drive, expressed his legal and legislative concerns regarding Hamburg Township's responsibility in the Huron River and Ore Lake flooding.

Carlo Martina, 8182 Riverside Drive, is concerned about how the flooding affects property values and would like the Township to continue to treat the weeds in the Huron River.

Ray Foley, 8823 Lagoon Drive, would like to see the Township continue to support the Huron River and Lakes.

CONSENT AGENDA

Motion by Menzies, Seconded by Negri, to approve the consent agenda, as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

- 1. 11-07-2024 2:30 Board of Trustees Meeting Minutes
- 2. Bills List 11.19.2024
- 3. Public Safety Monthly Report October, 2024
- 4. DPW Monthly Report - October 2024
- 5. Approved MUC Minutes - October 9, 2024

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Hughes, to approve the agenda, moving item 13 to follow item 6 and to remove item 9 from tonight's agenda.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

- 6. Sgt. Sanderson Tribute
Representative Bezotte paid tribute and honored the memory of Sgt. Sanderson's legacy.

- 7. Expenditure of public monies
Discussion, no action taken.

- 8. Updated Public Safety SOP
Motion by Hohl, Seconded by Menzies, to approve amended Hamburg Township Public Safety SOP# 100-01: Chain of Command.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

- 9. Purchase of Public Safety Utility Vehicle
Motion by Dolan, Seconded by Michniewicz, to approve the purchase of a 2024 Kawasaki UTV and accessories, as outlined in the attached quote, from Howell Cycle Powersports for a total cost of \$32,452.00.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

10. Fire Lieutenant phone stipend

Motion by Hohl, Seconded by Menzies, to approve a supervisory cell phone stipend in the amount of \$35.00 per month for Lieutenants Stewart, Begnoche, Mackenzie, Hill, Kaminski and Acuff, and to approve the budget amendment increase of \$1,800 to 206-000.000-853.000 Phone/Comm/Internet.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. Sewer Installation Blanket Contract - Bid Approval Recommendation

Motion by Hohl, Seconded by Hughes, to enter into a 3-year contract with C&E Construction of Milford, as outlined in the memo and in the motion from the Utilities Committee dated November 13, 2024.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. Re-purchase of Niche

Motion by Dolan, Seconded by Hughes, to approve the buy-back of Niche 31D in the amount of \$903.00 from Mr. Christopher Sauer.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call to the public was made.

Spencer Clayton, 7954 Branch Drive, commented that he hopes the weed harvesting continues.

Amber Bismack, 8000 Branch Drive, commented on the grants being sought to help Ore Lake residents. She also thanks the Board for their support and wished Cindy well.

BOARD COMMENTS

Supervisor Hohl thanked Cindy Michniewicz for her work as Trustee.

ADJOURNMENT

Motion by Negri, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 8:09 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
A2ZLWNSERV	A2Z LAWN SERVICES, LLC	11/18/2024	002837	GEN	CEMETERY FALL CLEAN UP -SOUTH HAMBUR	
79119	2531 JACKSON AVE	12/03/2024		N		3,890.00
	SUITE 336					
11/18/2024	ANN ARBOR MI, 48103	/ /	0.0000	N		0.00
		12/03/2024		Y		3,890.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-930.000	MAINTENANCE	3,890.00

VENDOR TOTAL: 3,890.00

ADVANCAUTO	ADVANCE AUTO PARTS	11/26/2024	2749-517820	GEN	FD - AUTO MAINTENANCE ITEMS #2749-51	
79223	P.O. BOX 404875	12/03/2024	20240694	N		86.95
11/26/2024	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		12/03/2024		Y		86.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	FC PRO AF 5050 GAL	71.07	71.07
206-000.000-932.000	MIR RD CLIP ON 5	15.88	15.88
		86.95	86.95

ADVANCAUTO	ADVANCE AUTO PARTS	11/26/2024	2749-517821	GEN	FD - AUTO SERVICE GREASE #2749-51782	
79222	P.O. BOX 404875	12/03/2024	20240691	N		36.21
11/26/2024	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		12/03/2024		Y		36.21

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	GREASE-GREE-SYN 14	36.21	36.21

VENDOR TOTAL: 123.16

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	11/25/2024	11212024	GEN	457	
79179	P.O. BOX 64535	11/22/2024		N		17,551.81
11/21/2024	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		11/22/2024		N		17,551.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	17,551.81

ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	11/25/2024	11212024	GEN	401A	
79180	P.O. BOX 64535	11/22/2024		N		17,382.19
11/21/2024	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		11/22/2024		N		17,382.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.003	RETIREMENT - LIBRARY	1,418.59
101-101.000-716.000	DEFINED CONTRIBUTION	297.34
101-171.000-716.000	DEFINED CONTRIBUTION	477.71
101-201.000-716.000	DEFINED CONTRIBUTION	1,087.81
101-262.000-716.000	DEFINED CONTRIBUTION	717.22
101-215.000-716.000	DEFINED CONTRIBUTION	922.14
101-228.000-716.000	DEFINED CONTRIBUTION	582.90
101-253.000-716.000	DEFINED CONTRIBUTION	486.90
101-265.000-716.000	DEFINED CONTRIBUTION	606.14
101-702.000-716.000	DEFINED CONTRIBUTION	655.34
101-751.000-716.000	DEFINED CONTRIBUTION	204.36
101-820.000-716.000	DEFINED CONTRIBUTION	339.66
206-000.000-716.000	DEFINED CONTRIBUTION	3,061.81
207-000.000-716.000	DEFINED CONTRIBUTION	3,870.23
590-527.000-716.000	DEFINED CONTRIBUTION	2,654.04
		17,382.19

VENDOR TOTAL: 34,934.00

ALPHAPSYCH	ALPHA PSYCHOLOGICAL SERVICES, P.C.	11/20/2024	110124	GEN	CRITICAL INCIDENT STRESS DEBRIEFING	
79169	41820 SIX MILE RD., #104	12/03/2024	20240673	N		500.00
11/01/2024	NORTHVILLE MI, 48168	/ /	0.0000	N		0.00
		12/03/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	CISD	500.00	500.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 500.00

AMERICAN09	AMERICAN UNITED LIFE INSURANCE	11/27/2024	11192024	GEN	G 00617291-0001-000	12/01-12/31/2024
79232	AMERICAN UNITED LIFE INSURANCE	12/03/2024		N		2,716.30
	5870 RELIABLE PARKWAY					
11/19/2024	CHICAGO IL, 60686-0058	/ /	0.0000	N		0.00
		12/03/2024		N		2,716.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.002		160.71
101-171.000-725.100		44.70
101-201.000-725.100		106.77
101-215.000-725.100		83.59
101-228.000-725.100		57.63
101-253.000-725.100		37.49
101-262.000-725.100		64.23
101-265.000-725.100		87.81
101-702.000-725.100		66.99
206-000.000-725.100		542.48
207-000.000-725.100		763.73
101-751.000-725.100	LONG/SHORT TERM DISABILITY	22.13
101-262.000-725.100		33.93
590-527.000-725.100		246.18
101-000.000-073.004		25.00
101-171.000-725.200		7.03
101-201.000-725.200		18.75
101-215.000-725.200		14.37
101-228.000-725.200		8.75
101-253.000-725.200		6.25
101-262.000-725.200	LIFE INSURANCE	12.50
101-265.000-725.200	LIFE INSURANCE	18.60
101-702.000-725.200	LIFE INSURANCE	12.50
206-000.000-725.200	LIFE INSURANCE	96.68
207-000.000-725.200	LIFE INSURANCE	121.56
101-751.000-725.200	LIFE INSURANCE	4.38
101-820.000-725.200	LIFE INSURANCE	6.25
590-527.000-725.200	LIFE INSURANCE	45.31

2,716.30

VENDOR TOTAL: 2,716.30

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

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Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

AMERICAN02	APPLIED INNOVATION	11/26/2024	2662901	GEN	TWP 11/12-12/20/2024	
79202	7718 SOLUTION CENTER	12/03/2024		N		633.90
11/12/2024	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		12/03/2024		N		633.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	633.90

AMERICAN02	APPLIED INNOVATION	11/26/2024	2671997	GEN	SEN CTR 11/21-12/20/2024	
79201	7718 SOLUTION CENTER	12/03/2024		N		217.77
11/21/2024	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		12/03/2024		N		217.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-801.000	CONTRACTUAL SERVICES	217.77

VENDOR TOTAL: 851.67

ASSURITY	ASSURITY LIFE INSURANCE COMPANY	11/27/2024	4004387346	GEN	GROUP ID 0800002044 DEC	
79233	PO BOX 82533	11/30/2024		N		734.50
11/27/2024	LINCOLN NE, 68501-2533	/ /	0.0000	N		0.00
		11/30/2024		N		734.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.430	DUE TO ASSURITY	734.50

VENDOR TOTAL: 734.50

BUSINESS02	BIG PDQ	11/18/2024	287802	GEN	UTILITIES DEPT ENV (1500)	
79114	BUSINESS IMAGING GROUP - BIG PDQ	12/03/2024		N		216.75
11/12/2024	7475 GRAND RIVER RD	/ /	0.0000	N		0.00
	BRIGHTON MI, 48114-9383	12/03/2024		Y		216.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	216.75

VENDOR TOTAL: 216.75

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
BCBSM	BLUE CROSS BLUE SHIELD OF MICHIGAN	11/21/2024	11192024	GEN	007005121 12/01-12/31/2024	
79174	P.O. BOX 674416	11/28/2024		N		106,031.91
11/07/2024	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		11/28/2024		N		106,031.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,802.78
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	3,242.24
101-000.000-073.001	HEALTH INSURANCE - LIBRARY	3,662.89
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	961.00
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	6,726.69
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	4,115.81
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	896.89
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,242.23
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,983.05
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	32,063.48
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,906.14
101-751.000-718.000	HEALTH/DENTAL/VISION INSURNACE	1,569.56
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,242.23
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	10,150.01
101-000.000-231.300	DUE TO BCBS BCBS W/H	466.91
		<u>106,031.91</u>

VENDOR TOTAL: 106,031.91

MYERSEXC01	BOB MYERS EXCAVATING INC	11/19/2024	2024-323	GEN	P&R HAMBURG RD PARKING AREA CLEAN-UP	
79160	8111 HAMMEL ROAD	12/03/2024		N		850.00
11/18/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		12/03/2024		N		850.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	850.00

VENDOR TOTAL: 850.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
BOUNDTREE1	BOUND TREE MEDICAL, LLC	11/26/2024	85554125	GEN	FD - ON SCENE MEDICAL SUPPLIES #8555	
79219	23537 NETWORK PLACE	12/03/2024	20240693	N		182.85
11/08/2024	CHICAGO IL, 60673-1235	/ /	0.0000	N		0.00
		12/03/2024		Y		182.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	GLUCOSE TEST STRIPS	168.36	168.36
206-000.000-754.000	CONTROL SOLUTION	14.49	14.49
		<u>182.85</u>	<u>182.85</u>

VENDOR TOTAL: 182.85

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/19/2024	3004	GEN	GRINDER PUMP REPLACEMENT 5860 WINANS	5860.00
79144	P.O. BOX 1359	12/03/2024		N		5,139.75
11/18/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		12/03/2024		N		5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/19/2024	3005	GEN	TWP FORCE MAIN EXTENSION & GRINDER P	28,957.29
79145	P.O. BOX 1359	12/03/2024		N		28,957.29
11/18/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		12/03/2024		N		28,957.29

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-198.081	8732 PETTYSVILLE RD	28,957.29

VENDOR TOTAL: 34,097.04

CDWGOVER01	CDW GOVERNMENT, INC.	11/26/2024	AB41R4R	GEN	PD APC BACKUP 120 V 1PT USB	75.99
79200	75 REMITTANCE DR SUITE 1515	12/03/2024		N		75.99
11/07/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		12/03/2024		N		75.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	75.99

VENDOR TOTAL: 75.99

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CHARTERC01	CHARTER COMMUNICATIONS	11/26/2024	0103913112224	GEN	SEN CTR 11/22-12/21/2024	
79217	PO BOX 94188	12/10/2024		N		199.81
11/22/2024	PALATINE IL, 60094-4188	/ /	0.0000	N		0.00
		12/10/2024		N		199.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-853.000	PHONE/COMM/INTERNET	199.81

VENDOR TOTAL: 199.81

COMPLETE01	COMPLETE BATTERY SOURCE, INC.	11/18/2024	435581BRI	GEN	FD - AA ENERGIZER BATTERIES #435581B	
79116	6480 GRAND RIVER AVE.	12/03/2024	20240666	N		124.80
11/13/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		12/03/2024		N		124.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	AA ENERGIZER BATTERIES FOR AIR PACKS	124.80	124.80

VENDOR TOTAL: 124.80

Item 2.

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667348	GEN	1030 4914 1122 10675 MERRILL SHOP 10	
79149	PO BOX 740309	12/05/2024		N		33.43
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		33.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	33.43

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667349	GEN	1030 4914 1148 RGENCY 10/08-11/06/24	
79151	PO BOX 740309	12/05/2024		N		20.43
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		20.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	20.43

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667350	GEN	1030 4914 1155 POLE BARN 11/08-11/06	
79153	PO BOX 740309	12/05/2024		N		139.83
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		139.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	139.83

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667351	GEN	1030 4914 1213 6400 E M36 10/08-11/0	
79147	PO BOX 740309	12/05/2024		N		34.24
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		34.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	34.24

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667352	GEN	1030 4914 2971 PD 10/08-11/06/24	
79152	PO BOX 740309	12/05/2024		N		127.57
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		12/05/2024		N		127.57
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-921.000	NATURAL GAS/HEAT	127.57

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667353	GEN	1030 4914 3862 10405 MERRILL	10/08-
79148	PO BOX 740309	12/05/2024		N		211.30
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		211.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	211.30

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202076667354	GEN	1030 4914 5248 RUSTIC DR10/08-11/06/	
79150	PO BOX 740309	12/05/2024		N		22.06
	PAYMENT CENTER					
11/06/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/05/2024		N		22.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	22.06

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202521605716	GEN	1030 4914 5271 WINANS PUMP 10/05-11	
79156	PO BOX 740309	12/04/2024		N		22.06
	PAYMENT CENTER					
11/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/04/2024		N		22.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	22.06

CONSUMER01	CONSUMERS ENERGY	11/19/2024	206525795457	GEN	1000 3979 7285 FD#12 10/05-11/07/24	
79155	PO BOX 740309	12/04/2024		N		277.89
	PAYMENT CENTER					
11/07/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		12/04/2024		N		277.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
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User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000.000-921.000	NATURAL GAS/HEAT					277.89
VENDOR TOTAL:						888.81

CORRIGAN01	CORRIGAN TOWING	11/25/2024	8233410-IN	GEN	FD - DEF FOR STA 11 #8233410-IN	
79187	775 N. SECOND STREET	12/03/2024	20240680	N		177.15
11/19/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		12/03/2024		N		177.15

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	55 GALL DRUM OF DET STA 11	167.20	167.20
206-000.000-932.000	ENVIR FEE	9.95	9.95
		177.15	177.15
VENDOR TOTAL:			177.15

CSIEMERG01	CSI EMERGENCY APPARATUS	11/26/2024	71185	GEN	FD - VEHICLE MAINTENANCE ITEMS #7118	
79220	2332 DUPONT ST.	12/03/2024	20240690	N		139.15
11/15/2024	GRAYLING MI, 49738	/ /	0.0000	N		0.00
		12/03/2024		Y		139.15

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	KRAKENEXO, WAYOUT COUPLING	121.00	121.00
206-000.000-932.000	SHIPPING	18.15	18.15
		139.15	139.15
VENDOR TOTAL:			139.15

DARTTEAM01	DART TEAM	11/25/2024	11212024	GEN	DART NOV 2024	
79183	C/O HOWELL FIRE DEPARMENT	12/03/2024		N		105.00
11/21/2024	1211 W. GRAND RIVER	/ /	0.0000	N		0.00
	HOWELL MI, 48843	12/03/2024		N		105.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.200	DUE TO CHARITY CHARITABLE DEDUCTIONS	105.00
VENDOR TOTAL:		105.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

DTEENRGY01	DTE ENERGY	11/25/2024	112524	GEN	9200 279 0884 6 WINANS SIREN	10/19-1
79190	PO BOX 740786	12/11/2024		N		21.11
11/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/11/2024		N		21.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.11

DTEENRGY01	DTE ENERGY	11/25/2024	112524	GEN	9200 279 0885 3 SHEHAN SIREN	10/19-1
79191	PO BOX 740786	12/11/2024		N		21.11
11/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/11/2024		N		21.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.11

VENDOR TOTAL: 42.22

DETROITE02	DTE ENERGY - STREET LIGHTS	11/11/2024	110724	GEN	9100 4056 2340 STREET LIGHTS	10/01-1
79041	PO BOX 740786	12/10/2024		N		1,673.60
10/31/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/10/2024		N		1,673.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,673.60

DETROITE02	DTE ENERGY - STREET LIGHTS	10/14/2024	200245276694	GEN	9100 4056 2340 09/01-09/30/24	
78780	PO BOX 740786	12/03/2024		N		1,548.35
09/30/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/03/2024		N		1,548.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,548.35

VENDOR TOTAL: 3,221.95

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

HOEPPNERD	DUANE HOEPPNER	11/25/2024	11252024	GEN	B&G REIMBURSE SAFETY GLASSES	
79184	3993 MILLER ROAD	12/03/2024		N		103.20
11/25/2024	STOCKBRIDGE MI, 49285	/ /	0.0000	N		0.00
		12/03/2024		N		103.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-768.000	UNIFORMS/ACCESSORIES	103.20

VENDOR TOTAL: 103.20

DUBOISCO01	DUBOIS-COOPER & ASSOCIATES	11/21/2024	286786	GEN	GRINDER REPAIR PARTS	
79172		12/03/2024		N		29,665.00
11/01/2024	PO BOX 6161	/ /	0.0000	N		0.00
	PLYMOUTH MI, 48170	12/03/2024		Y		29,665.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	29,665.00

DUBOISCO01	DUBOIS-COOPER & ASSOCIATES	11/26/2024	287173	GEN	DPW MOTOR WINDING ASM (15)	
79203		12/03/2024		N		4,440.00
11/20/2024	PO BOX 6161	/ /	0.0000	N		0.00
	PLYMOUTH MI, 48170	12/03/2024		Y		4,440.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	4,440.00

DUBOISCO01	DUBOIS-COOPER & ASSOCIATES	11/26/2024	287678	GEN	GRINDER PUMP PARTS	
79215		12/03/2024		N		12,240.00
11/20/2024	PO BOX 6161	/ /	0.0000	N		0.00
	PLYMOUTH MI, 48170	12/03/2024		Y		12,240.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	12,240.00

VENDOR TOTAL: 46,340

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ECONOPRI01	ECONOPRINT INC.	11/18/2024	72570	GEN	PD BUSINESS CARDS - DUHAIME & KOZOWI	
79117	10312 DEXTER PINCKNEY ROAD	12/03/2024	20240661	N		199.90
11/12/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		199.90

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	500 CARDS DUHAIME	99.95	99.95
207-000.000-752.000	500 CARDS KOZOWICZ	99.95	99.95
		199.90	199.90

VENDOR TOTAL: 199.90

FILPROCORP	FILPRO CORP	11/26/2024	49021	GEN	WWTP FP10-167 (10)/ FP10-489 (6)	
79204	P.O. BOX 374	12/03/2024		N		592.90
11/19/2024	WEST POINT PA, 19486	/ /	0.0000	N		0.00
		12/03/2024		Y		592.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	592.90

VENDOR TOTAL: 592.90

FIREHOUS03	FIRE HOUSE DOORS, LLC	11/26/2024	24-18306	GEN	DPW TORSION SPRING	
79206	968 EAGER PINES CT	12/03/2024		N		725.00
10/24/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		Y		725.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-930.010	SEWER MAINTENANCE GARAGE	725.00

VENDOR TOTAL: 725.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
JUNGCHRS01	FIREWRENCH OF MICHIGAN	11/26/2024	1203	GEN	FD - ENGINE 1 REPAIR #1203 2020 EOSE	
79218	25840 JOHNS ROAD	12/03/2024	20240684	N		3,458.33
10/10/2024	SOUTH LYON MI, 48178	/ /	0.0000	N		0.00
		12/03/2024		Y		3,458.33

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	FOAM PUMP ASSY	1,425.00	1,425.00
206-000.000-932.000	TFT DECK GUN REPAIR	975.00	975.00
206-000.000-932.000	NEW FOAM PUMP MAINTENANCE	637.50	637.50
206-000.000-932.000	COOLANT	21.12	21.12
206-000.000-932.000	HOSE CLAMPS	15.96	15.96
206-000.000-932.000	TRAVEL MILES	157.50	157.50
206-000.000-932.000	REPLACED FRONT BUMPER	150.00	150.00
206-000.000-932.000	AUTO DRAIN	76.25	76.25
		3,458.33	3,458.33

JUNGCHRS01	FIREWRENCH OF MICHIGAN	11/26/2024	1204	GEN	FD - E11 REPAIR #1204 ROSENBOUER 126	
79229	25840 JOHNS ROAD	12/03/2024	20240685	N		465.00
11/22/2024	SOUTH LYON MI, 48178	/ /	0.0000	N		0.00
		12/03/2024		Y		465.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	CODE REPAIR	412.50	412.50
206-000.000-932.000	TRAVEL MILES	52.50	52.50
		465.00	465.00

VENDOR TOTAL: 3,923.33

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/18/2024	501299	GEN	PD OIL CHG & INSP 2023 DODGE CHARGER	
79136	1295 E. M-36	12/03/2024	20240671	N		85.80
11/14/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		85.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHG & FILTER, TIRE ROTATION	85.80	85.80

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/18/2024	501320	GEN	PD OIL CHG & INSP 2020 RAM 59223	
79134	1295 E. M-36	12/03/2024	20240672	N		564.10
11/14/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		564.10

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHG & FILTER, BRAKE INSPECTION	564.10	564.10

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	11/25/2024	501532	GEN	PD FREE SAFETY INSPECTION & INSTALLA	
79176	1295 E. M-36	12/03/2024	20240679	N		100.00
11/21/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	INSTALLATION OF SNOW TIRES	100.00	100.00

VENDOR TOTAL: 749.90

KELLERGLN	GLEN KELLER	11/25/2024	11202024	GEN	DPW REIMBURSE WIRE/PLUGS PORTAGE GEN	
79185		12/03/2024		N		53.00
11/20/2024	,	/ /	0.0000	N		0.00
		12/03/2024		N		53.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	53.00

VENDOR TOTAL: 53.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GRNPASTURE	GREEN PASTURES	11/26/2024	8118	GEN	LAWN FERT. & WEED CONTROL FD#11	
79214	PO BOX 441	12/03/2024		N		107.00
10/24/2024	CHELSEA MI, 48118	/ /	0.0000	N		0.00
		12/03/2024		Y		107.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-930.020	MAINTENANCE - FERTILIZER	107.00

GRNPASTURE	GREEN PASTURES	11/26/2024	8119	GEN	LAWN FERT. & WEED CONTROL FD#12	
79213	PO BOX 441	12/03/2024		N		313.00
10/24/2024	CHELSEA MI, 48118	/ /	0.0000	N		0.00
		12/03/2024		Y		313.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-930.020	MAINTENANCE - FERTILIZER	313.00

GRNPASTURE	GREEN PASTURES	11/26/2024	8120	GEN	LAWN FERT & WEED CONTROL WINKLEHOUSE	
79212	PO BOX 441	12/03/2024		N		57.00
10/24/2024	CHELSEA MI, 48118	/ /	0.0000	N		0.00
		12/03/2024		Y		57.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	57.00

VENDOR TOTAL: 477.00

HACHCOMP01	HACH COMPANY, AMERICAN SIGMA &	11/18/2024	14258268	GEN	WWTP NITRATE TNT/ PHOSPHORUS/NITRITE	
79118	2207 COLLECTIONS CENTER DRIVE	12/03/2024		N		2,074.45
11/13/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		12/03/2024		Y		2,074.45

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	2,074.45

VENDOR TOTAL: 2,074.45

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
HALLAHAN&A 79120	HALLAHAN & ASSOCIATES, PC 1750 S TELEGRAPH RD SUITE 202	11/18/2024 12/03/2024	22045	GEN N	SERVICES RENDERED THROUGH 10/31/24 S	227.26
11/06/2024	BLOOMFIELD HILLS MI, 48302-0179	/ / 12/03/2024	0.0000	N N		0.00 227.26

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-955.000	SUNDRY	227.26

VENDOR TOTAL: 227.26

EMERGENC06	HOLLAND MOTOR HOMES & BUS CO	11/18/2024	021018	GEN	FD - VEH LIGHTS #021018	
79125	DBA EMERGENCY VEHICLES PLUS	12/03/2024	20240670	N		229.81
11/14/2024	HOLLAND MI, 49423	/ /	0.0000	N		0.00
		12/03/2024		Y		229.81

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	CLEARANCE LIGHT, RED	22.86	22.86
206-000.000-932.000	CLEARANCE LIGHT, AMBER	38.10	38.10
206-000.000-932.000	H2O LED CMPT LT, 12" CLEAR	145.63	145.63
206-000.000-932.000	FREIGHT CHARGE	23.22	23.22
		229.81	229.81

EMERGENC06	HOLLAND MOTOR HOMES & BUS CO	11/25/2024	021034	GEN	FD - PADDLE WHEEL MANIFOLD FOR VEH #	
79188	DBA EMERGENCY VEHICLES PLUS	12/03/2024	20240676	N		1,863.05
11/20/2024	HOLLAND MI, 49423	/ /	0.0000	N		0.00
		12/03/2024		Y		1,863.05

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	PADDLE WHEEL FOAMPRO MANIFOLD	1,831.86	1,831.86
206-000.000-932.000	FREIGHT CHARGE	31.19	31.19
		1,863.05	1,863.05

VENDOR TOTAL: 2,092.86

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	11/19/2024	248154	GEN	DPW PRESSURE CAP	
79141	DEPT 32-2501873644	12/03/2024		N		2.59
	P.O. BOX 78047					
10/23/2024	PHOENIX AZ, 85062-8047	/ /	0.0000	N		0.00
		12/03/2024		Y		2.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	2.59

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	11/19/2024	80288172	GEN	DPW LUMBER	
79139	DEPT 32-2501873644	12/03/2024		N		210.21
	P.O. BOX 78047					
10/15/2024	PHOENIX AZ, 85062-8047	/ /	0.0000	N		0.00
		12/03/2024		Y		210.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	234.79
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	(24.58)
		<u>210.21</u>

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	11/19/2024	904710	GEN	DPW PERFORATED GRAVITY SEWER PIPE	
79140	DEPT 32-2501873644	12/03/2024		N		353.20
	P.O. BOX 78047					
10/23/2024	PHOENIX AZ, 85062-8047	/ /	0.0000	N		0.00
		12/03/2024		Y		353.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	353.20

VENDOR TOTAL: 566.00

HPELECTR01	HP ELECTRIC	11/26/2024	3064	GEN	WWTP REPLACED TRANSFORMER	
79198	7853 THUNDER BAY DR	12/03/2024		N		1,385.00
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
11/25/2024		12/03/2024		Y		1,385.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,385.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 1,385.00

HURONRIV01	HURON RIVER WATERSHED COUNCIL	11/25/2024	2024.01.90	GEN	2025 HURON RIVER WATERSHED CALENDARS	
79196	117 N.1ST ST	12/03/2024		N		400.00
	STE 100					
11/20/2024	ANN ARBOR MI, 48104	/ /	0.0000	N		0.00
		12/03/2024		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-955.000	SUNDRY	400.00

VENDOR TOTAL: 400.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/18/2024	215548	GEN	FD - UNIFORM POLO & EMBROIDERY #2155	
79123	56477 GRAND RIVER AVE.	12/03/2024	20240652	N		68.49
10/31/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		12/03/2024		Y		68.49

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	FD POLO & EMBROIDERY	68.49	68.49

HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/18/2024	217080	GEN	PD UNIFORMS, POLO SHIRT & EMBROIDERY	
79121	56477 GRAND RIVER AVE.	12/03/2024	20240663	N		275.47
11/06/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		12/03/2024		Y		275.47

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	MEN'S 5.11 PERF S/S POLO	95.98	95.98
207-000.000-768.000	LOGO	60.00	60.00
207-000.000-768.000	NAME	67.50	67.50
207-000.000-768.000	MEN'S L/S POLO	51.99	51.99
		<u>275.47</u>	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/18/2024	217082	GEN	PD UNIFORMS, POLO SHIRT & EMBROIDERY	
79122	56477 GRAND RIVER AVE.	12/03/2024	20240664	N		370.44
11/06/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		12/03/2024		Y		370.44

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	LOGO	45.00	45.00
207-000.000-768.000	NAME	22.50	22.50
207-000.000-768.000	ELBECO PERF JOB SHIRTS	212.97	212.97
207-000.000-768.000	BLAUER SKULL CAPS	89.97	89.97
		<u>370.44</u>	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/18/2024	217092	GEN	FD - JOB SHIRTS/EMBROIDERY #217092	
79124	56477 GRAND RIVER AVE.	12/03/2024	20240667	N		336.98
11/06/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		12/03/2024		Y		336.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	EMBROIDERY	180.00	180.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000.000-768.000	JOB SHIRT 2XL TALL				85.99	85.99
206-000.000-768.000	JOB SHIRT LG TALL				70.99	70.99
					336.98	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/26/2024	217839	GEN	FD - UNIFORM PANTS #217839	
79228	56477 GRAND RIVER AVE.	12/03/2024	20240687	N		121.98
11/11/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
						121.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	MENS UNIFORM PANTS	121.98	121.98

HRNVLLYGUN	HURON VALLEY GUNS, LLC	11/26/2024	217983	GEN	FD - UNIFORM ALTERATION #217983	
79227	56477 GRAND RIVER AVE.	12/03/2024	20240689	N		72.00
11/12/2024	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
						72.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	PATCH SEWN ON	4.50	4.50
206-000.000-768.000	EMBROIDERY	67.50	67.50
		72.00	

VENDOR TOTAL: 1,245.36

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

IMEGCORP#1	IMEG CONSULTANTS CORP	11/18/2024	23000378.00-7	GEN	FREEDONG RIVER CAMPGROUND SITE REVIE	
79126	ATTN: ACCOUNTS RECEIVABLE	12/03/2024		N		171.00
	PO BOX 182094					
11/15/2024	COLUMBUS OH, 43218	/ /	0.0000	N		0.00
		12/03/2024		Y		171.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.971	FREEDOM RIVER SITE PLAN	171.00

IMEGCORP#1	IMEG CONSULTANTS CORP	11/18/2024	23007096.00-9	GEN	HAMBURG VILLAGE TOWNSHOMES SITE PLAN	
79127	ATTN: ACCOUNTS RECEIVABLE	12/03/2024		N		893.00
	PO BOX 182094					
11/15/2024	COLUMBUS OH, 43218	/ /	0.0000	N		0.00
		12/03/2024		Y		893.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.978	HAMBURG VILLAGE TOWNHOMES	893.00

IMEGCORP#1	IMEG CONSULTANTS CORP	11/21/2024	24003417.01-2	GEN	PROF SERV THROUGH COKER 8732 PETTYSV	
79173	ATTN: ACCOUNTS RECEIVABLE	12/03/2024		N		494.00
	PO BOX 182094					
11/20/2024	COLUMBUS OH, 43218	/ /	0.0000	N		0.00
		12/03/2024		Y		494.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-198.081	8732 PETTYSVILLE RD	494.00

VENDOR TOTAL: 1,558.00

JJJINKLE01	J. J. JINKLEHEIMER & CO. INC.	11/18/2024	92402	GEN	FD - UNIFORM POLOS & EMBROIDERY #902	
79128	2705 E. GRAND RIVER AVE.	12/03/2024	20240669	N		102.50
11/13/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		N		102.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	COMMAND POLOS	70.00	70.00
206-000.000-768.000	EMBROIDERY	32.50	32.50
		102.50	102.50

User: MarcyM

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 102.50

JLLPOWERSP	JLL POWER SPORTS INC	11/25/2024	11202024	GEN	GF/PD/ FD PUBLIC SAFETY UTILITY VEH	
79178	2445 W GRAND RIVER AVE.	12/03/2024	20240675	N		32,452.00
11/20/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		N		32,452.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-980.000	GENERAL FUND PORTION	16,226.00	16,226.00
207-000.000-981.000	PD'S PORTION	8,113.00	8,113.00
206-000.000-981.000	FD'S PORTION	8,113.00	8,113.00
		32,452.00	32,452.00

VENDOR TOTAL: 32,452.00

JSB GREAT	JSB GREAT BEARINGS	11/26/2024	21323	GEN	DPW 6206-2RS-C3-SKF (100)/6304-2RS-C	
79205	210 LITTLE LAKE DR	12/03/2024		N		2,250.00
	SUITE 9					
11/13/2024	ANN ARBOR MI, 48103	/ /	0.0000	N		0.00
		12/03/2024		Y		2,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	2,250.00

VENDOR TOTAL: 2,250.00

User: MarcyM

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DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

LAKELAND01	LAKELAND ACE HARDWARE, INC.	11/18/2024	12082/1	GEN	FD - D RING W BRACKET #12082/1	
79130	PO BOX 1000	12/03/2024	20240651	N		3.99
11/11/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		3.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	FD SUPPLIES	3.99	3.99

LAKELAND01	LAKELAND ACE HARDWARE, INC.	11/26/2024	12120/1	GEN	FD - ST 11 SUPPLIES #12120-1	
79224	PO BOX 1000	12/03/2024	20240688	N		77.93
11/19/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		77.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	ICE/FRIDGE FILTER	15.99	15.99
206-000.000-752.000	PAPER TOWEL HOLDER	8.99	8.99
206-000.000-752.000	ADD A TEE	12.99	12.99
206-000.000-752.000	ICE MAKER KIT	15.99	15.99
206-000.000-752.000	LBMN BOWL/BRUSH CADDY	23.97	23.97
		<u>77.93</u>	

VENDOR TOTAL: 81.92

LAKESIDESV	LAKESIDE SERVICE COMPANY	11/26/2024	181007157	GEN	WWTP REPLACE CONTROL BOARD	
79199	4367 S. OLD US HWY 23	12/03/2024		N		997.00
11/21/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		12/03/2024		Y		997.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	997.00

VENDOR TOTAL: 997.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	11/18/2024	111824	GEN	SEWER CONNECTION AGREEMENT/EASEMENT	
79131	200 E. GRAND RIVER AVE.	12/03/2024		N		60.00
	SUITE 3					
11/18/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	60.00

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	11/20/2024	112024	GEN	HOLD HARMLESS AGREEMENT PUCKETT	
79168	200 E. GRAND RIVER AVE.	12/03/2024		N		30.00
	SUITE 3					
11/20/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

VENDOR TOTAL:	90.00
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User: MarcyM

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UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/26/2024	P39213	GEN	FD - FIRE HELMET #P39213	
79225	1125 7TH STREET EAST	12/03/2024	20240682	N		433.54
11/21/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		12/03/2024		Y		433.54

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	CAIRNS HELMET	415.00	415.00
206-000.000-768.100	SHIPPING	18.54	18.54
		<u>433.54</u>	<u>433.54</u>

MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/26/2024	P39250	GEN	FD - GLOBE FIRE BOOTS #P39250	
79226	1125 7TH STREET EAST	12/03/2024	20240683	N		644.85
11/22/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		12/03/2024		Y		644.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	GLOBE FIRE BOOTS	624.50	624.50
206-000.000-768.100	SHIPPING	20.35	20.35
		<u>644.85</u>	<u>644.85</u>

VENDOR TOTAL: 1,078.39

PAULMEGA01	MEGAN S PAUL	11/20/2024	112024	GEN	PD REIMBURSE CANVAS PRINT	
79170	3338 JUNIOR DR	12/03/2024		N		13.90
11/20/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		12/03/2024		N		13.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	13.90

VENDOR TOTAL: 13.90

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 79181	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	11/25/2024 12/03/2024	11212024	GEN N	CASE# 810013564 PAYROLL 11/04-11/17/	59.08
11/21/2024	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		12/03/2024		N		59.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	59.08

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 79182	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	11/25/2024 12/03/2024	112124	GEN N	CASE# 912854739 PAYROLL 11/04-11/17/	380.46
11/21/2024	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		12/03/2024		N		380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

VENDOR TOTAL: 439.54

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MITOWNSH01 79162	MICHIGAN TOWNSHIPS ASSOCIATION P.O. BOX 80078	11/20/2024 12/03/2024	335611	GEN N	TWP TRAINING COURSES	189.00
11/14/2024	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		12/03/2024		N		189.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	189.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MITOWNSH01 79175	MICHIGAN TOWNSHIPS ASSOCIATION P.O. BOX 80078	11/25/2024 12/03/2024	359680	GEN N	NEW OFFICIALS TRAINING HARDESTY, MIL	300.00
11/22/2024	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		12/03/2024		N		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	300.00

VENDOR TOTAL: 489.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MIDAMERICA	MID AMERICAN AEL, LLC	11/25/2024	00695	GEN	FD - DOCKING STATIONS (3) FOR LAPTOP	
79189	1375 RICKETT ROAD	12/03/2024	20240681	N		3,840.20
11/22/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		12/03/2024		Y		3,840.20

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	DOCKING STATION FOR LAPTOP	3,805.32	3,805.32
206-000.000-752.000	SHIPPING	34.88	34.88
		<u>3,840.20</u>	<u>3,840.20</u>

VENDOR TOTAL: 3,840.20

MIDTWN COLL	MID-TOWNE COLLISION, INC.	11/18/2024	2452	GEN	PD VEH REPAIRS 2020 RAM 1500	DEDUCT
79132	1870 DORR RD	12/03/2024	20240658	N		250.00
11/05/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		12/03/2024		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	DEDUCTIBLE 2020 FORD EXPEDITION XL	250.00	250.00

VENDOR TOTAL: 250.00

MOMENTUMTR	MOMENTUM TREE EXPERTS	11/26/2024	02176-1	GEN	DEBRIS REMOVAL LEVEL 1	
79211	31100 WELLINGTON DR.	12/03/2024		N		3,324.00
	APT.#8207					
11/14/2024	NOVI MI, 48377	/ /	0.0000	N		0.00
		12/03/2024		N		3,324.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703.000-967.000	SPECIAL PROJECTS	3,324.00

MOMENTUMTR	MOMENTUM TREE EXPERTS	11/26/2024	02177-1	GEN	DEBRIS REMOVAL	
79210	31100 WELLINGTON DR.	12/03/2024		N		4,459.00
	APT.#8207					
11/14/2024	NOVI MI, 48377	/ /	0.0000	N		0.00
		12/03/2024		N		4,459.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703.000-967.000	SPECIAL PROJECTS	4,459.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 7,783.00

MERS000001	MUNICIPAL EMPLOYEE'S RETIRE-	11/25/2024	00161527-4	GEN	2024-11	
79197	1134 MUNICIPAL WAY	12/02/2024		N		45,437.14
11/30/2024	LANSING MI, 48917	/ /	0.0000	N		0.00
		12/02/2024		N		45,437.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	11,384.72
207-000.000-716.000	DEFINED CONTRIBUTION	34,052.42
		<u>45,437.14</u>

VENDOR TOTAL: 45,437.14

OAKLANDC01	OAKLAND COMMUNITY COLLEGE/CREST	11/25/2024	010677556	GEN	PD LIV CO SWAT TRAINING	
79177	ATTN: MICHELLE JEROME	12/03/2024	20240674	N		208.00
	2900 FEATHERSTONE ROAD					
11/06/2024	AUBURN HILLS MI, 48326-2845	/ /	0.0000	N		0.00
		12/03/2024		N		208.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-807.000	CREST SWAT TRAINING - LOCKE	208.00	208.00

VENDOR TOTAL: 208.00

OVERHEAD01	OVERHEAD DOOR OF WHITMORE LAKE	11/27/2024	150914	GEN	PD DOOR REPAIR BRACKET/ROLLER/LABOR	
79231	11228 LEMEN INDUSTRIAL DR	12/03/2024		N		314.00
	SUITE D					
11/20/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		12/03/2024		Y		314.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	314.00

VENDOR TOTAL: 314.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PLANTEMO01	PLANTE & MORAN, PLLC	11/20/2024	10348309	GEN	PROFF SERVICES RENDERED-AUDIT	
79171	100 NORTH TRYON ST	12/03/2024		N		14,340.00
11/19/2024	CHARLOTTE NC, 28202	/ /	0.0000	N		0.00
		12/03/2024		N		14,340.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-954.000	AUDIT	3,450.00
207-000.000-801.000	CONTRACTUAL SERVICES	2,000.00
206-000.000-801.000	CONTRACTUAL SERVICES	2,000.00
204-000.000-801.000	CONTRACTUAL SERVICES	2,040.00
590-527.000-801.000	CONTRACTUAL SERVICES	1,000.00
101-275.000-954.000	AUDIT	1,520.00
101-275.000-954.000	AUDIT	534.57
207-000.000-801.000	CONTRACTUAL SERVICES	70.07
206-000.000-801.000	CONTRACTUAL SERVICES	64.87
204-000.000-801.000	CONTRACTUAL SERVICES	32.87
590-527.000-801.000	CONTRACTUAL SERVICES	162.62
101-275.000-954.000	AUDIT	732.50
207-000.000-801.000	CONTRACTUAL SERVICES	732.50
		<u>14,340.00</u>

VENDOR TOTAL: 14,340.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PORTTOILTS	PORTABLE TOILET SERVICES LLC	11/20/2024	102728	GEN	TWP PARK EVENTS KLAA	
79161	4900 MCCARTHY DRIVE	12/03/2024		N		770.00
10/21/2024	MILFORD MI, 48381	/ /	0.0000	N		0.00
		12/03/2024		Y		770.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-942.000	PORTABLE TOILETS	770.00

VENDOR TOTAL: 770.00

11/27/2024 10:38 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 11/01/2024 - 12/31/2024
 UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
REDWINGSHO 79207	RED WING BUSINESS ADVANTAGE ACCOUNT P.O. BOX 844329	11/26/2024 12/03/2024	184855	GEN N	DPW G KELLER BOOTS	215.99
11/20/2024	DALLAS TX, 75284-4329	/ / 12/03/2024	0.0000	N N		0.00 215.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	215.99

VENDOR TOTAL: 215.99

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	11/25/2024	1082455	GEN	ORE LAKE SAD-WEED CONTROL	
79192	AMTSBUECHLER, P.C.	12/03/2024		N		2,091.00
	27555 EXECUTIVE DRIVE, SUITE 250					
11/12/2024	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		12/03/2024		Y		2,091.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
253-000.000-826.000	LEGAL FEES	1,054.00
101-101.000-826.000	LEGAL FEES	1,037.00
		<u>2,091.00</u>

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	11/25/2024	1082456	GEN	LABOR AND EMPLOYMENT MATTERS	
79195	AMTSBUECHLER, P.C.	12/03/2024		N		216.00
	27555 EXECUTIVE DRIVE, SUITE 250					
11/12/2024	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		12/03/2024		Y		216.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-826.000	LEGAL FEES	216.00

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	11/25/2024	1082458	GEN	PLANNING AND ZONING MATTERS	
79194	AMTSBUECHLER, P.C.	12/03/2024		N		437.50
	27555 EXECUTIVE DRIVE, SUITE 250					
11/12/2024	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		12/03/2024		Y		437.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.959	ORE LAKE ESTATES MASTER DEED REVIEW	437.50

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	11/25/2024	1082459	GEN	DISCTRICT COURT MATTERS	
79193	AMTSBUECHLER, P.C.	12/03/2024		N		574.00
	27555 EXECUTIVE DRIVE, SUITE 250					
11/12/2024	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		12/03/2024		Y		574.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-826.000	LEGAL FEES	574.00

VENDOR TOTAL:

3,31

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

SITEONELAN	SITEONE LANDSCAPE SUPPLY, LLC	11/26/2024	148052642-001	GEN	B&G CHUTE ATTACHMENT	
79208	24110 NETWORK PLACE	12/03/2024		N		36.34
11/13/2024	CHICAGO IL, 60673-1241	/ /	0.0000	N		0.00
		12/03/2024		Y		36.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	36.34

VENDOR TOTAL: 36.34

SPRINGFIEL	SPRINGFIELD URGENT CARE PLLC	11/20/2024	112024	GEN	EMPLOYEE PHYSICAL	
79167	320 TOWN CENTER BLVD.	12/03/2024		N		872.08
11/20/2024	STE. C-101	/ /	0.0000	N		0.00
	WHITE LAKE MI, 48386-2183	12/03/2024		N		872.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-955.000	ABIGAIL HUCK	99.00
207-000.000-955.000	ABIGAIL HUCK	598.08
206-000.000-843.100	CAMERON DUFFANY	65.00
206-000.000-843.100	OWEN KELLER	65.00
206-000.000-843.100	OWEN WEINBURGER	45.00

872.08

VENDOR TOTAL: 872.08

STOPTECH01	STOP STICK, LTD.	11/18/2024	0035930-IN	GEN	PD 12' STOP STICK KIT	
79135	365 INDUSTRIAL DRIVE	12/03/2024	20240577	N		618.00
11/15/2024	HARRISON OH, 45030-1483	/ /	0.0000	N		0.00
		12/03/2024		Y		618.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	12' STOP STICK KIT W/STORAGE BAG	585.00	585.00
207-000.000-980.000	SHIPPING	33.00	33.00

618.00 618.00

VENDOR TOTAL: 618.00

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
STRYKMEDCL	STRYKER MEDICAL DIVISION	11/26/2024	9207753329	GEN	FD - BATTERY FOR LUCAS #9207753329	
79221	1901 ROMENCE RD PARKWAY	12/03/2024	20240692	N		673.40
11/14/2024	PORTAGE MI, 49002	/ /	0.0000	N		0.00
		12/03/2024		Y		673.40

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	BATTERY LUCAS	647.50	647.50
206-000.000-754.000	FREIGHT/HANDLING	25.90	25.90
		673.40	673.40

VENDOR TOTAL: 673.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	11/18/2024	6422033	GEN	FD - STA 12 COPIER SERVICES #6422033	
79133	PO BOX 927	12/03/2024	20240668	N		9.99
11/05/2024	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		12/03/2024		Y		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	STA 12 COPIER SERVICES	9.99	9.99

VENDOR TOTAL: 9.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
TRACTSUP01	TRACTOR SUPPLY CREDIT PLAN	11/26/2024	627360	GEN	B&G 10-UL HAND PUMP ROTARY	
79209	DEPT. 30 - 1203021934	12/03/2024		N		269.99
11/05/2024	PO BOX 78004	/ /	0.0000	N		0.00
	PHOENIX AZ, 85062-8004	12/03/2024		Y		269.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	269.99

VENDOR TOTAL: 269.99

User: MarcyM

EXP CHECK RUN DATES 11/01/2024 - 12/31/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
WCAASSESSG	WCA ASSESSING LLC	11/26/2024	112224	GEN	DECEMBER 2024	
79216	38110 N. EXECUTIVE #100	12/03/2024		N		29,763.33
11/22/2024	WESTLAND MI, 48185	/ /	0.0000	N		0.00
		12/03/2024		Y		29,763.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-801.000	CONTRACTUAL SERVICES	29,763.33

VENDOR TOTAL: 29,763.33

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SUNOCOTO01	WEX BANK	11/25/2024	101039432	GEN	TWP FUEL 10.24-11.23.2024	
79186	P.O. BOX 6293	12/19/2024		N		1,392.10
11/23/2024	CAROL STREAM IL, 60197	/ /	0.0000	N		0.00
		12/19/2024		N		1,392.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-759.000	VEHICLE FUEL	476.63
590-527.000-759.000	VEHICLE FUEL	689.58
101-275.000-759.000	VEHICLE FUEL	93.81
101-275.000-759.000	VEHICLE FUEL	132.08
		1,392.10

VENDOR TOTAL: 1,392.10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
WASTMANAGM	WM CORPORATE SERVICES, INC.	11/27/2024	0114125-1389-4	GEN	10/01-10/31/2024	
79230	AS PAY AGENT	12/03/2024		N		1,173.13
11/03/2024	P.O. BOX 4648	/ /	0.0000	N		0.00
	CAROL STREAM IL, 60197-4648	12/03/2024		N		1,173.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-919.000	TRASH DISPOSAL	163.73
101-751.000-919.000	TRASH DISPOSAL	208.88
590-537.000-919.000	TRASH DISPOSAL	155.35
101-820.000-919.000	TRASH DISPOSAL	195.46
206-000.000-919.000	TRASH DISPOSAL	163.73
101-265.000-919.000	TRASH DISPOSAL	152.16
207-000.000-801.000	CONTRACTUAL SERVICES	133.82

1,173.13

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
					VENDOR TOTAL:	1,173.13
					TOTAL - ALL VENDORS:	402,100.66

UNJOURNALIZED OPEN

BANK CODE: GEN

Michelle D. Jaray

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ADVANCAUTO	ADVANCE AUTO PARTS	11/19/2024	2749-517393	GEN	DPW POLOC DISC	
79142	P.O. BOX 404875	11/20/2024		N		45.25
11/14/2024	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		11/20/2024		Y		45.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	45.25

ADVANCAUTO	ADVANCE AUTO PARTS	11/19/2024	4320377523	GEN	PD LONG LIFE MINI B BUKBS	
79143	P.O. BOX 404875	11/20/2024		N		7.59
11/19/2024	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		11/20/2024		Y		7.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	7.59

VENDOR TOTAL: 52.84

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	11/13/2024	00667	GEN	SEAL COATING/HOT RUBBER CRACK FILLIN	
79091	P.O. BOX 354	11/19/2024		N		500.00
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	250.00
207-000.000-930.002	MAINTENANCE POLICE BUILDING	250.00
		500.00

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	11/13/2024	00670	GEN	TWP SEAL COATING/ HOT RUBBER CRACK F	
79107	P.O. BOX 354	11/19/2024		N		7,150.00
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		7,150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	7,150.00

VENDOR TOTAL: 7,650.00

11/20/2024 10:03 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALEXANDE01	ALEXANDER CHEMICAL CORPORATION	11/13/2024	88217	GEN	WWTP POLYALUMINIUM CHLORIDE DELPAC	
79085	A CARUS COMPANY	11/19/2024		N		9,329.60
	16932 COLLECTION CENTER DR.					
10/22/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		9,329.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-753.000	CHEMICALS	9,329.60

VENDOR TOTAL: 9,329.60

ALLSTRAIR1	ALLSTAR ALARM, LLC	11/11/2024	408131	GEN	12/01-12/28/2025	
79024	8345 MAIN ST	11/19/2024		N		138.00
11/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		Y		138.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	69.00
101-820.000-801.000	CONTRACTUAL SERVICES	69.00
		<u>138.00</u>

VENDOR TOTAL: 138.00

ALPINEFLOR	ALPINE FLORIST AND GIFTS, INC.	11/11/2024	017451	GEN	SEN CTR BIRTHDAY CARNATION AUG/SEPT	
79025	7524 E. M-36	11/19/2024		N		70.50
	P.O. BOX 219					
10/28/2024	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		11/19/2024		N		70.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-804.000	SENIOR PROGRAMS	34.50
101-820.000-804.000	SENIOR PROGRAMS	36.00
		<u>70.50</u>

VENDOR TOTAL: 70.50

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

Item 2.

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMERICAN02	APPLIED INNOVATION	11/11/2024	2658192	GEN	11/05-12/04/2024	
79027	7718 SOLUTION CENTER	11/19/2024		N		323.51
11/06/2024	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		11/19/2024		N		323.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	323.51

VENDOR TOTAL: 323.51

ATTMOBILIT	AT&T MOBILITY	11/13/2024	2873184968X10192	GEN	PD/FD CELL PHONE CHARGES SEPT 12 - 0	
79105	P.O. BOX 6463	11/04/2024	20240655	N		786.88
10/11/2024	CAROL STREAM IL, 60197-6463	/ /	0.0000	N		0.00
		11/04/2024		N		786.88

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	PD PHONE CHARGES	597.06	597.06
206-000.000-853.000	FD PHONE CHARGES	189.82	189.82
		786.88	786.88

VENDOR TOTAL: 786.88

ATEAMPWRCL	A-TEAM POWER CLEAN LLC	11/11/2024	0007	GEN	P&R SOCCER FIELD LINE PAINTING SM(14	
79026	7890 VAN RADEN STREET	11/19/2024		N		940.00
11/01/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		Y		940.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	940.00

VENDOR TOTAL: 940.00

BIANCOTR01	BIANCO TOURS	11/13/2024	11D1.1426	GEN	SEN CTR PARADE COMPANY TRIP	
79106	12555 UNIVERSAL DR.	11/19/2024		N		3,078.00
11/11/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		11/19/2024		Y		3,078.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	3,078.00

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 3,078.00

BUSINESS02	BIG PDQ	11/20/2024	286938	GEN	CREDIT FOR DOUBLE PAYMENT	
79164	BUSINESS IMAGING GROUP - BIG PDQ	11/20/2024		N		(17.64)
	7475 GRAND RIVER RD					
11/20/2024	BRIGHTON MI, 48114-9383	/ /	0.0000	N		0.00
		11/20/2024		Y		(17.64)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-960.000	FOIA EXPENSES	(17.64)

BUSINESS02	BIG PDQ	11/11/2024	287428	GEN	BLUEPRINTS BISHOP REQUEST	
79028	BUSINESS IMAGING GROUP - BIG PDQ	11/19/2024		N		69.24
	7475 GRAND RIVER RD					
10/21/2024	BRIGHTON MI, 48114-9383	/ /	0.0000	N		0.00
		11/19/2024		Y		69.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-960.000	FOIA EXPENSES	69.24

VENDOR TOTAL: 51.60

MYERSEXC01	BOB MYERS EXCAVATING INC	11/12/2024	1307	GEN	15 YDS 6 A STONE DELIVERED	
79078	8111 HAMMEL ROAD	11/19/2024		N		600.00
11/08/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/19/2024		N		600.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	600.00

VENDOR TOTAL: 600.00

BRIGHTON04	BRIGHTON ANALYTICAL, LLC	11/11/2024	0824-137926	GEN	EAST PARK CONCESSIONS TESTING	
79029	2105 PLESS DRIVE	11/19/2024		N		65.00
08/26/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		Y		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.005	MAINTENANCE PARK FACILITIES	65.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 65.00

BRIGHTON10	BRIGHTON AREA SCHOOLS	11/19/2024	111924	GEN	TAX DISTRIBUTION TAXES COLLECTED 11/	
79158	FINANCE OFFICE	11/19/2024		N		101.16
	125 S CHURCH ST					
11/19/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/19/2024		N		101.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.201	DUE TO BRIGHTON SCH OPERATING TAX	98.20
703-000.000-225.201	DUE TO BRIGHTON SCH OPERATING TAX	2.96
		<u>101.16</u>

VENDOR TOTAL: 101.16

BURNHAM001	BURNHAM & FLOWER INSURANCE GROUP	11/12/2024	111124	GEN	ACRISURE INVOICE AND BIND REQUEST -P	
79081	315 SOUTH KALAMAZOO MALL	11/19/2024		N		4,470.00
10/28/2024	KALAMAZOO MI, 49007-4806	/ /	0.0000	N		0.00
		11/19/2024		N		4,470.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-725.100	LONG/SHORT TERM DISABILITY-BD APP 11.07.	4,470.00

VENDOR TOTAL: 4,470.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/11/2024	3001	GEN	GRINDER PUMP REPLACEMENT	5826 WINANS
79030	P.O. BOX 1359	11/19/2024		N		5,139.75
11/05/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		11/19/2024		N		5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01	C & E CONSTRUCTION CO., INC.	11/11/2024	3002	GEN	GRINDER PUMP REPLACEMENT	5820 WINANS
79031	P.O. BOX 1359	11/19/2024		N		5,139.75
11/05/2024	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		11/19/2024		N		5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

VENDOR TOTAL: 10,279.50

CAS DATA	CAS DATALOGGERS	11/13/2024	44398	GEN	DPW L2 TRUE IRDA COMM LINK	
79084	8437 MAYFIELD RD.	11/19/2024		N		234.41
	UNIT 104					
11/11/2024	CHESTERLAND OH, 44026	/ /	0.0000	N		0.00
		11/19/2024		Y		234.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	234.41

VENDOR TOTAL: 234.41

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CDWGOVER01	CDW GOVERNMENT, INC.	11/13/2024	AB1NJ2M	GEN	VEEAM2024 1 YEAR	
79087	75 REMITTANCE DR SUITE 1515	11/19/2024		N		2,400.00
10/15/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		2,400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-933.000	SOFTWARE MAINTENANCE	139.20
206-000.000-933.000	SOFTWARE MAINTENANCE	576.00
207-000.000-933.000	SOFTWARE MAINTENANCE	508.80
101-229.000-933.000	SOFTWARE MAINTENANCE	1,176.00
		<u>2,400.00</u>

CDWGOVER01	CDW GOVERNMENT, INC.	11/11/2024	AB3F82H	GEN	APC BATTERY BACKUP	
79032	75 REMITTANCE DR SUITE 1515	11/19/2024		N		75.99
10/28/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		75.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	75.99

CDWGOVER01	CDW GOVERNMENT, INC.	11/13/2024	AB3HR9L	GEN	DELL 7020 (7)	
79108	75 REMITTANCE DR SUITE 1515	11/19/2024		N		5,156.06
10/28/2024	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		11/19/2024		N		5,156.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	736.58
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,473.16
101-229.000-980.000	CAPITAL EQUIPMENT	2,946.32
		<u>5,156.06</u>

VENDOR TOTAL: 7,632.05

User: MarcyM

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Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CHARTERC01	CHARTER COMMUNICATIONS	11/11/2024	005447401110124	GEN	TWP 11/01-11/30/2024	
79061	PO BOX 223085	11/19/2024		N		331.05
11/01/2024	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		11/19/2024		N		331.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	331.05

CHARTERC01	CHARTER COMMUNICATIONS	11/13/2024	005447501110124	GEN	PD SPECTRUM CABLE MONTHLY CHARGES NO	
79102	PO BOX 223085	11/17/2024	20240653	N		216.42
11/01/2024	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		11/17/2024		N		216.42

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	MONTHLY CABLE CHARGES	216.42	216.42

CHARTERC01	CHARTER COMMUNICATIONS	10/28/2024	0103913102224	GEN	SEN CTR 10/22-11/21/24	
78939	PO BOX 94188	11/09/2024		N		190.14
10/22/2024	PALATINE IL, 60094-4188	/ /	0.0000	N		0.00
		11/09/2024		N		190.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-853.000	PHONE/COMM/INTERNET	190.14

VENDOR TOTAL: 737.61

CITYELEC01	CITY ELECTRIC SUPPLY CO	11/11/2024	BRI/127781	GEN		
79033	7041 GRAND RIVER	11/19/2024		N		142.92
10/24/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		Y		142.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	142.92

VENDOR TOTAL: 142.92

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CONSUMER01	CONSUMERS ENERGY	11/19/2024	202254632136	GEN	1030 4914 0678 HAMBURG RD PUMP 09/27	
79154	PO BOX 740309	11/21/2024		N		20.16
	PAYMENT CENTER					
10/25/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		11/21/2024		N		20.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	20.16

CONSUMER01	CONSUMERS ENERGY	10/22/2024	601013764360	GEN	1000 3979 7285 FD#12 09/06-10/04/24	
78829	PO BOX 740309	11/09/2024		N		235.33
	PAYMENT CENTER					
10/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		11/09/2024		N		235.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	235.33

VENDOR TOTAL: 255.49

CORETECH01	CORE TECHNOLOGY CORPORATION	11/11/2024	CORMN0001900	GEN	PD ANNUAL CORE TECHNOLOGY MAINTENANC	
79034	PO BOX 74008484	11/19/2024	20240633	N		1,904.00
10/30/2024	CHICAGO IL, 60674-8484	/ /	0.0000	N		0.00
		11/19/2024		N		1,904.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.300	TALON LEIN SUBSCRIPTION CORE MOBILE-S	998.00	998.00
207-000.000-933.300	TALON LEIN SUBSCRIPTION CORE MOBILE-S	906.00	906.00
		1,904.00	1,904.00

VENDOR TOTAL: 1,904.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CORRIGAN01	CORRIGAN TOWING	11/13/2024	8223519-IN	GEN	DYED ULTRA LOW SULFUR #2 MIX	
79088	775 N. SECOND STREET	11/19/2024		N		530.97
11/06/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/19/2024		N		530.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	176.99
101-265.000-758.000	DIESEL FUEL	176.99
101-751.000-758.000	DIESEL FUEL	176.99
		<u>530.97</u>

VENDOR TOTAL: 530.97

CULLIGAN01	CRH OHIO LTD	11/11/2024	932047	GEN	PD WATER FILTER SYSTEM MONTHLY CHGS	
79037	D/B/A CULLIGAN OF ANN ARBOR/DETROIT	11/19/2024	20240632	N		62.99
10/31/2024	46902 LIBERTY DRIVE	/ /	0.0000	N		0.00
	WIXOM MI, 48393	11/19/2024		N		62.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	EQUIPMENT	70.00	62.99
207-000.000-801.000	CREDIT INV 895642 06/25/24	(2.01)	0.00
207-000.000-801.000	CREDIT INVOICE #923936 09/30/24	(5.00)	0.00
		<u>62.99</u>	<u>62.99</u>

VENDOR TOTAL: 62.99

User: MarcyM

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CSIEMERG01	CSI EMERGENCY APPARATUS	11/11/2024	69854	GEN	FD - HOSE FOR APPARATUS	
79035	2332 DUPONT ST.	11/19/2024	20240639	N		5,082.00
10/28/2024	GRAYLING MI, 49738	/ /	0.0000	N		0.00
		11/19/2024		Y		5,082.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-980.000	KRAKENEXO 1 3/4" RED	484.00	484.00
206-000.000-980.000	KRAKENEXO 1 3/4" YELLOW	1,452.00	1,452.00
206-000.000-980.000	KRAKENEXO 1 3/4" BLUE	968.00	968.00
206-000.000-980.000	KRAKENEXO 1 3/4" PURPLE	2,178.00	2,178.00
		<u>5,082.00</u>	<u>5,082.00</u>

CSIEMERG01	CSI EMERGENCY APPARATUS	11/11/2024	70769	GEN	FD - HOSE FOR APPARATUS	
79036	2332 DUPONT ST.	11/19/2024	20240638	N		395.70
10/28/2024	GRAYLING MI, 49738	/ /	0.0000	N		0.00
		11/19/2024		Y		395.70

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-980.000	KRAKENEXO 1 3/4" YELLOW	121.00	121.00
206-000.000-980.000	KRAKENEXO 1 3/4" RED	121.00	121.00
206-000.000-980.000	KRAKENEXO 1 3/4" GREEN	121.00	121.00
206-000.000-980.000	SHIPPING	32.70	32.70
		<u>395.70</u>	<u>395.70</u>

VENDOR TOTAL: 5,477.70

DOGWASTEDE	DOG WASTE DEPOT	11/13/2024	736546	GEN	DOG WASTE ROLL (30 ROLL CASE)	
79089	12316 WORLD TRADE DRIVE #102	11/19/2024		N		357.74
11/06/2024	SAN DIEGO CA, 92128	/ /	0.0000	N		0.00
		11/19/2024		N		357.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	357.74

VENDOR TOTAL: 357.74

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

DTEENRGY01	DTE ENERGY	10/29/2024	102424	GEN	9200 279 0885 3 2952 SHEHAN	09/20-10
78956	PO BOX 740786	11/12/2024		N		22.18
10/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01	DTE ENERGY	10/29/2024	102424	GEN	9200 279 0884 6 7201 WINANAS	09/20-1
78957	PO BOX 740786	11/12/2024		N		22.18
10/18/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 167 2020 3 7701 HAMBURG	09/21-1
78958	PO BOX 740786	11/13/2024		N		23.51
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/13/2024		N		23.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	23.51

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3063 4 8520 HAMBURG RD	09/2
78946	PO BOX 740786	11/15/2024		N		522.61
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		522.61

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	522.61

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 081 1657 6 10090 HAMBURG RD	09/
78947	PO BOX 740786	11/15/2024		N		284.25
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		284.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	284.25

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 141 9399 9 6414 WINANS LAKE 09/	
78948	PO BOX 740786	11/15/2024		N		208.00
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		208.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	208.00

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 167 2011 2 10100 VETERANS MEMOR	
78949	PO BOX 740786	11/15/2024		N		17.62
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		17.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	17.62

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3102 0 MUMFORD 09/24-10/23/	
78959	PO BOX 740786	11/15/2024		N		158.13
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		158.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
282-000.000-926.000	STREET LIGHTING	158.13

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3146 7 FD#12 09/21-10/21/24	
78960	PO BOX 740786	11/15/2024		N		1,340.12
10/21/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		1,340.12

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	1,340.12

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9200 279 0878 8 9470 CHILSON 09/24-1	
78961	PO BOX 740786	11/15/2024		N		22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
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User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000.000-920.100	SIREN ELECTRIC USAGE					22.18
DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9200 279 0879 6 6730 STRAWBERRY LK R	
78962	PO BOX 740786	11/15/2024		N		22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 279 0880 4 8661 PETTYSVILLE 09/
78963	PO BOX 740786	11/15/2024 N 22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 190 0960 3 7602 CHILSON 09/24-1
78964	PO BOX 740786	11/15/2024 N 21.99
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 21.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.99
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 279 0883 8 2789 E M-36 09/24-10
78965	PO BOX 740786	11/15/2024 N 22.18
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 114 5063 2 4752 STRAWBERRY LK R
78966	PO BOX 740786	11/15/2024 N 21.99
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/15/2024 N 21.99

Open

User: MarcyM

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.99

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 081 1673 3 SOCCER FIELD	09/24-1
78967	PO BOX 740786	11/15/2024		N		86.30
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/15/2024		N		86.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	86.30

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 095 9768 3 SEN CTR	09/24-10/23/
78943	PO BOX 740786	11/16/2024		N		463.50
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		463.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-920.000	ELECTRIC	463.50

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3167 3 TWP	09/24-10/23/24
78950	PO BOX 740786	11/16/2024		N		1,136.67
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		1,136.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	1,136.67

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 139 0346 3 PACKER STATION	09/24-
78951	PO BOX 740786	11/16/2024		N		171.13
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		171.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	171.13

DTEENRGY01	DTE ENERGY	10/29/2024	102824	GEN	9100 086 3078 2 WWTP	09/24-10/23/24
78952	PO BOX 740786	11/16/2024		N		6,814.11
10/23/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/16/2024		N		6,81

Open

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BANK CODE: GEN

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-920.000	ELECTRIC	6,814.11
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 160 2734 4 3490 M-36 09/24-10/2
78953	PO BOX 740786	11/16/2024 N 43.86
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 43.86
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	43.86
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9200 190 0961 1 9464 KRESS 09/24-10/
78954	PO BOX 740786	11/16/2024 N 788.68
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 788.68
Open		

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	788.68
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 146 5433 9 BIOXIDE STATION 09/2
78955	PO BOX 740786	11/16/2024 N 17.62
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 17.62
Open		

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	17.62
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 122 7190 4 MERRILL FIELD 09/24-
78968	PO BOX 740786	11/16/2024 N 115.54
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 115.54
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	115.54
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 086 3118 6 CEMETARY 09/24-10/23
78969	PO BOX 740786	11/16/2024 N 17.66
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 17.66
Open		

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	17.66
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 086 3133 5 FD#1109/24-10/23/24
78970	PO BOX 740786	11/16/2024 N 931.96
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 931.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	931.96
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 081 1689 9 SOCCER FIELD 09/24-1
78971	PO BOX 740786	11/16/2024 N 52.14
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 52.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	52.14
DTEENRGY01	DTE ENERGY	10/29/2024 102824 GEN 9100 160 2711 2 PD 09/24-10/23/24
78972	PO BOX 740786	11/16/2024 N 1,395.13
10/23/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/16/2024 N 1,395.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-920.000	ELECTRIC	1,395.13
DTEENRGY01	DTE ENERGY	11/11/2024 110524 GEN 9100 114 4947 7 4498 CORDLEY 09/27-1
79038	PO BOX 740786	11/20/2024 N 33.04
10/25/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		11/20/2024 N 33.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	33.04
DTEENRGY01	DTE ENERGY	11/11/2024 110524 GEN 9100 160 2723 7 4320 CORDLEY 09/27-1
79039	PO BOX 740786	11/20/2024 N 22
10/25/2024	CINCINNATI OH, 45274-0786	/ / 0.0000 N

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		11/20/2024		N		229.28
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	229.28

DTEENRGY01	DTE ENERGY	11/11/2024	110524	GEN	9200 189 1753 3 9251 REGENCY	10/02-1
79040	PO BOX 740786	11/23/2024		N		48.32
10/30/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/23/2024		N		48.32

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	48.32

VENDOR TOTAL:	15,076.24
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DETROITE02	DTE ENERGY - STREET LIGHTS	10/09/2024	100724	GEN	9100 4056 2340 09/01-09/30/24	
78732	PO BOX 740786	11/12/2024		N		1,541.55
10/07/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		11/12/2024		N		1,541.55

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,541.55

VENDOR TOTAL:	1,541.55
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Item 2.

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MIDEPTEN01	EGLE	11/12/2024	761-11274403	GEN	WSSN:2029647 HAMBURG TOWNSHIP-EAST C	
79072	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.005	MAINTENANCE PARK FACILITIES	137.42

MIDEPTEN01	EGLE	11/12/2024	761-11277757	GEN	WSSN: 2067347; HAMBURG TOWNSHIP-LAKE	
79069	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	137.42

MIDEPTEN01	EGLE	11/12/2024	761-11279247	GEN	WSSN: 2085047 HAMBURG TOWNSHIP-POLIC	
79070	CASHIER'S OFFICE-NCOM	11/19/2024		N		582.01
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		582.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	194.01
207-000.000-930.002	MAINTENANCE POLICE BUILDING	194.00
101-265.000-930.008	MAINTENANCE LIBRARY	194.00
		<u>582.01</u>

MIDEPTEN01	EGLE	11/12/2024	761-11279248	GEN	WSSN: 2085147 HAMBURG TOWNSHIP-SENIO	
79071	CASHIER'S OFFICE-NCOM	11/19/2024		N		137.42
	PO BOX 30657					
10/30/2024	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		11/19/2024		N		137.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-930.001	MAINTENANCE COMM CENTER	137.42

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 994.27

FIRECATT	FIRE CATT LLC	11/13/2024	15200	GEN	FD - FIRE HOSE TESTING INV #15200	
79099	3250 WEST BIG BEAVER RD	11/19/2024	20240660	N		7,789.80
	SUITE 544					
10/20/2024	TROY MI, 48084	/ /	0.0000	N		0.00
		11/19/2024		N		7,789.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	FIRE HOSE TESTING LABOR	7,070.00	7,070.00
206-000.000-931.000	GROUND LADDER TESTING	719.80	719.80
		7,789.80	7,789.80

VENDOR TOTAL: 7,789.80

FMGCONCRT1	FMG CONCRETE CUTTING, INC.	11/11/2024	391636	GEN	DPW KRESS STATION DEEP CORE IN WELL/	
79042	3515 S. OLD U.S. HIGHWAY 23	11/19/2024		N		375.00
11/04/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		11/19/2024		N		375.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	375.00

VENDOR TOTAL: 375.00

GANNETMI02	GANNETT MICHIGAN LOCALIQ	11/19/2024	0006736890	GEN	10/01-10/31/2024	
79146	PO BOX 630491	11/20/2024		N		485.19
11/01/2024	CINCINNATI OH, 45263-0491	/ /	0.0000	N		0.00
		11/20/2024		Y		485.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	179.70
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	305.49
		485.19

VENDOR TOTAL: 485.19

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
GEBESISCDJ 79044	GENESIS CDJR OF PINCKNEY LLC 1295 E. M-36	11/11/2024 11/19/2024	500828/1&2 20240628	GEN N	PD VEHICLE REPAIRS 2021 DODGE DURANG	1,299.95
10/30/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,299.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEH REPAIRS	1,299.95	1,299.95

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
GEBESISCDJ 79043	GENESIS CDJR OF PINCKNEY LLC 1295 E. M-36	11/11/2024 11/19/2024	501029/1 20240630	GEN N	PD INSTALLATION OF TIRES 2021 FORD T	50.00
10/31/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	INSTALLATION OF 2 FRONT TIRES	50.00	50.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
GEBESISCDJ 79096	GENESIS CDJR OF PINCKNEY LLC 1295 E. M-36	11/13/2024 11/19/2024	501124/1-2 20240654	GEN N	PD VEHICLE REPAIRS 2017 DODGE CHARGE	1,333.77
11/05/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,333.77

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	REAR DEFROST, SHORT CIRC, COOLANT LEAK	1,333.77	1,333.77

VENDOR TOTAL: 2,683.72

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MISC REFUN 79065	GRACE WARD 11789 JULIA DR.	11/11/2024 11/19/2024	110724	GEN N	SEN CTR REFUND FOR VENDOR TABLE	30.00
11/07/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	Y		0.00
		11/19/2024		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.000	SENIOR CENTER DONATIONS	30.00

VENDOR TOTAL: 30.00

User: MarcyM

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
HIGHTREATM	HIGHLAND TREATMENT INC	11/11/2024	151743	GEN	MONTHLY OM (EGLE) TESTING (8)	
79046	P.O. BOX 1089	11/19/2024		N		962.00
11/01/2024	HIGHLAND MI, 48357-1089	/ /	0.0000	N		0.00
		11/19/2024		N		962.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	321.00
207-000.000-930.002	MAINTENANCE POLICE BUILDING	321.00
101-265.000-930.008	MAINTENANCE LIBRARY	320.00
		962.00

VENDOR TOTAL: 962.00

EMERGENC06	HOLLAND MOTOR HOMES & BUS CO	11/11/2024	020970	GEN	FD FOAMPRO SPEC PUMP	
79045	DBA EMERGENCY VEHICLES PLUS	11/19/2024	20240627	N		2,549.93
	670 E. 16TH STREET	/ /	0.0000	N		0.00
10/31/2024	HOLLAND MI, 49423	11/19/2024		Y		2,549.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	FOAMPRO SPEC PUMP	2,520.93	2,520.93
206-000.000-932.000	FREIGHT CHARGE	29.00	29.00
		2,549.93	2,549.93

VENDOR TOTAL: 2,549.93

HOLLANDSUP	HOLLAND SUPPLY INC	11/11/2024	INV156529	GEN	CEMETERY EZFOLD CREMATION STAND AND	
79047	1326 LINCOLN AVE	11/19/2024		N		301.38
10/31/2024	HOLLAND MI, 49423	/ /	0.0000	N		0.00
		11/19/2024		N		301.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	301.38

VENDOR TOTAL: 301.38

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

DB: Hamburg

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
IMAGEBUSIN 79075	IMAGE BUSINESS SOLUTIONS, INC 28339 BECK RD SUITE F2	11/12/2024 11/19/2024	270232	GEN N	PD 10/09-11/08/24	129.31
11/11/2024	WIXOM MI, 48393	/ / 11/19/2024	0.0000	N N		0.00 129.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	129.31

VENDOR TOTAL: 129.31

JJJINKLE01	J. J. JINKLEHEIMER & CO. INC.	11/12/2024	92349	GEN	FD UNIFORM POLOS (3) TAN 2XL INV NO
79083	2705 E. GRAND RIVER AVE.	11/19/2024	20240646	N	172.47
11/06/2024	HOWELL MI, 48843	/ /	0.0000	N	0.00
		11/19/2024		N	172.47

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	LONG SLEEVE TAN POLOS 2XL	152.97	152.97
206-000.000-768.000	NAME EMBROIDERY	19.50	19.50
		172.47	172.47

VENDOR TOTAL: 172.47

JANET LOGG	JANET LOGGHE	11/12/2024	11112024	GEN	ELECTIONS MILEAGE REIMBURSEMENT
79077		11/19/2024		N	29.23
11/11/2024	,	/ /	0.0000	N	0.00
		11/19/2024		N	29.23

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	29.23

VENDOR TOTAL: 29.23

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ASSURED01	JAYS ASSURED PEST CONTROL LLC	11/12/2024	6674	GEN	MONTHLY SERVICE NOV 24	
79076	P.O. BOX 591	11/19/2024		N		268.00
11/11/2024	BRIGHTON MI, 48116-0591	/ /	0.0000	N		0.00
		11/19/2024		Y		268.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000		32.50
206-000.000-801.000	CONTRACTUAL SERVICES	70.00
206-000.000-801.000	CONTRACTUAL SERVICES	55.00
207-000.000-801.000	CONTRACTUAL SERVICES	78.00
101-820.000-801.000	CONTRACTUAL SERVICES	32.50
		<u>268.00</u>

VENDOR TOTAL: 268.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
NORDSTRAND	JEREMY NORDSTRAND	11/18/2024	110624	GEN	FD REIMBURSE WORK BOOTS	
79138	10557 CHARRING CROSS CIRCLE	11/20/2024		N		150.00
11/18/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/20/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-768.000	UNIFORMS/ACCESSORIES	150.00

VENDOR TOTAL: 150.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
JLLPOWERSP	JLL POWER SPORTS INC	11/11/2024	103024	GEN	BIKE REPAIRS AND MAINT FOR PARK RANG	
79048	2445 W GRAND RIVER AVE.	11/19/2024	20240645	N		55.98
10/30/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		11/19/2024		N		55.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	BIKE REPAIRS	55.98	55.98

VENDOR TOTAL: 55.98

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

KENTCOMMNC	KCI	11/11/2024	340675	GEN	RST BILLING AUG SEPT OCT 24	
79049	3901 EAST PARIS AVE. S.E.	11/19/2024		N		705.22
10/31/2024	GRAND RAPIDS MI, 49512	/ /	0.0000	N		0.00
		11/19/2024		Y		705.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-851.000	POSTAGE	705.22

VENDOR TOTAL: 705.22

KENNEDYI01	KENNEDY INDUSTRIES, INC.	11/11/2024	644050	GEN	DPW HYDROMATIC PUMP	
79050	P.O. BOX 930079	11/19/2024		N		1,370.00
10/30/2024	WIXOM MI, 48393	/ /	0.0000	N		0.00
		11/19/2024		N		1,370.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,370.00

VENDOR TOTAL: 1,370.00

KERRPUMP01	KERR PUMP & SUPPLY, INC.	11/13/2024	INV230121	GEN	WWTP 40HP BALDOR MOTOR	
79101	DRAWER 64185	11/19/2024		N		3,993.00
10/02/2024	DETROIT MI, 48264	/ /	0.0000	N		0.00
		11/19/2024		N		3,993.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	3,993.00

KERRPUMP01	KERR PUMP & SUPPLY, INC.	11/13/2024	INV230581	GEN	DPW HYDROMATIC IMPELLER	
79097	DRAWER 64185	11/19/2024		N		16,785.40
10/31/2024	DETROIT MI, 48264	/ /	0.0000	N		0.00
		11/19/2024		N		16,785.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	16,785.40

VENDOR TOTAL: 20,770.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LIVINGST21	LIVINGSTON COUNTY EDUCATIONAL	11/19/2024	111924	GEN	TAX DISTRIBUTION-TAXES COLLECTED	11/
79157	FINANCE OFFICE	11/19/2024		N		495.18
	1425 W GRAND RIVER					
11/19/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		11/19/2024		N		495.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-234.101	DUE TO LISD TAX	480.76
703-000.000-234.101	DUE TO LISD TAX	14.42
		<u>495.18</u>

VENDOR TOTAL: 495.18

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	11/11/2024	110424	GEN	SEWER CONNECTION AGREEMENT/EASEMENT	
79051	200 E. GRAND RIVER AVE.	11/19/2024		N		60.00
	SUITE 3					
11/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		11/19/2024		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	60.00

VENDOR TOTAL: 60.00

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

DB: Hamburg

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
LIVINGST02	LIVINGSTON COUNTY TREASURER	11/13/2024	110624	GEN	BOR/PRE ADJUSTMENT 15-20-101-210	
79090	LIVINGSTON COUNTY COURT HOUSE	11/19/2024		N		3.77
	200 E. GRAND RIVER					
11/12/2024	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		11/19/2024		N		3.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	3.77

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
LIVINGST02	LIVINGSTON COUNTY TREASURER	11/19/2024	111924	GEN	TAX DISTRIBUTION TAXES COLLECTED 11/	
79159	LIVINGSTON COUNTY COURT HOUSE	11/19/2024		N		11,949.96
	200 E. GRAND RIVER					
11/19/2024	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		11/19/2024		N		11,949.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.101	DUE TO COUNTY TAXES	4,038.89
703-000.000-222.101	DUE TO COUNTY TAXES	113.12
703-000.000-222.500	DUE TO COUNTY SET	7,585.55
703-000.000-222.500	DUE TO COUNTY SET	212.40
		11,949.96

VENDOR TOTAL: 11,953.73

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
LIVCTYWILD	LIVINGSTON COUNTY WILDLIFE &	11/13/2024	111324	GEN	ELECTION FACILITY USE GENERAL ELECTI	
79094	6060 E M36	11/19/2024		N		200.00
11/13/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/11/2024	P38158	GEN	FD WOMENS PULL ON LEATHER BOOTS SZ 7	
79052	1125 7TH STREET EAST	11/19/2024	20240629	N		644.63
10/31/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		11/19/2024		Y		644.63

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	SUPREME 14" PULL ON WOMENS SZ 7	624.50	624.50
206-000.000-768.100	SHIPPING FEE	20.13	20.13
		<u>644.63</u>	<u>644.63</u>

MACQUEENEM	MACQUEEN EMERGENCY GROUP	11/11/2024	P38431	GEN	FD - HELMETS (3) & HOODS (3) INV #P38	
79053	1125 7TH STREET EAST	11/19/2024	20240643	N		1,273.75
11/05/2024	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		11/19/2024		Y		1,273.75

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.100	FD CAIRN HELMET & GLOBE HOODS	1,245.00	1,245.00
206-000.000-768.100	SHIPPING	28.75	28.75
		<u>1,273.75</u>	<u>1,273.75</u>

VENDOR TOTAL: 1,918.38

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/13/2024	6019776	GEN	FD - SKID UTV FIRE/RESCUE QTAC INV #	
79098	PO BOX 2068	11/19/2024	20240656	N		17,944.05
10/03/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		17,944.05

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-981.000	SKID UTV FIRE QTAC 75UHP	13,230.34	13,230.34
206-000.000-981.000	SKID UTV RESCUE QTAC EMS-R	4,269.72	4,269.72
206-000.000-981.000	FREIGHT	443.99	443.99
		<u>17,944.05</u>	<u>17,944.05</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	L/S #60
Ref #	Address	CK Run Date	PO	Hold		
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		
		Due Date		1099		
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/11/2024	6028622	GEN	FD - UNIFORM POLO SHIRTS (3)	
79054	PO BOX 2068	11/19/2024	20240641	N		145.50
11/05/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		145.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ELBECO POLO SHIRT TACT TAN XL	48.50	48.50
206-000.000-768.000	ELBECO POLO SHIRT TACT TAN LG	48.50	48.50
206-000.000-768.000	ELBECO POLO SHIRT TACT NAVY LG	48.50	48.50
		<u>145.50</u>	<u>145.50</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		
		Due Date		1099		
MALLORY SA	MALLORY SAFETY AND SUPPLY	11/12/2024	6030156	GEN	FD - UNIFORM ACCESSORIES	
79082	PO BOX 2068	11/19/2024	20240650	N		774.18
11/06/2024	LONGVIEW WA, 98632	/ /	0.0000	N		0.00
		11/19/2024		Y		774.18

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	SEAL INSIGNIA	189.96	189.96
206-000.000-768.000	CUSTOM NAMEPLATE	440.04	440.04
206-000.000-768.000	TIE BAR GOL RAY W SEAL	93.34	93.34
206-000.000-768.000	SEAL INSIGNIA GOL RAY	50.84	50.84
		<u>774.18</u>	<u>774.18</u>

VENDOR TOTAL: 18,863.73

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

KUZNERM01	MARY C. KUZNER	11/18/2024	111324	GEN	REIMBURSE-ELECTION MILAGE/EXPENSES	
79129	P.O. BOX 1635	11/20/2024		N		411.32
11/13/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/20/2024		N		411.32

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	280.73
101-262.000-955.000	SUNDRY	130.59
		<u>411.32</u>

VENDOR TOTAL: 411.32

PAULMEGA01	MEGAN S PAUL	11/18/2024	111824	GEN	PD REIMBURSE CANVASS PRINTS	
79137	3338 JUNIOR DR	11/20/2024		N		49.30
11/18/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/20/2024		N		49.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	49.30
		<u>49.30</u>

VENDOR TOTAL: 49.30

MERITLAB01	MERIT LABORATORIES	11/11/2024	66626	GEN	HAMBURG	
79055	2680 EAST LANSING DRIVE	11/19/2024		N		661.00
10/31/2024	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		11/19/2024		Y		661.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.000	LAB ANALYSIS - WWTP	661.00

MERITLAB01	MERIT LABORATORIES	11/11/2024	66627	GEN	PORTAGE LAKE	
79056	2680 EAST LANSING DRIVE	11/19/2024		N		457.00
10/31/2024	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		11/19/2024		Y		457.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	457.00

VENDOR TOTAL: 1,117.00

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User: MarcyM

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DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MISTATEF02	MICHIGAN STATE FIREMEN'S AS-	11/11/2024	111124	GEN	FD - MI STATE FIREMAN'S ASSOC MEMBER	
79057	9001 MILLER ROAD	11/19/2024	20240647	N		100.00
	PO BOX 405					
11/11/2024	SWARTZ CREEK MI, 48473	/ /	0.0000	N		0.00
		11/19/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	MEMBERSHIP 2025	100.00	100.00

VENDOR TOTAL: 100.00

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/13/2024	1411133429	GEN	EVIDENCE LIBRARY VISTA ANNUAL DEVICE	
79104	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240648	N		360.38
11/06/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		360.38

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	VIDEOMGR EL BWC ANNUAL LICENSE	180.19	180.19
207-000.000-933.000	VIDEOMGR EL IN-CAR VIDEO SYS ANNUAL LIC	180.19	180.19
		360.38	

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/13/2024	1411134424	GEN	PD VIDEOMANAGER EL BODY WORN CAM ANN	
79103	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240649	N		289.62
11/09/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		289.62

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	BODY CAM ANNUAL LICENSE & SUPPORT FEE	289.62	289.62

MOTOROLA01	MOTOROLA SOLUTIONS INC.	11/11/2024	8230487559	GEN	PD 4RE EXTENDED WARRANTY, REDACTIVE	
79058	13108 COLLECTIONS CENTER DRIVE	11/19/2024	20240620	N		3,960.00
10/31/2024	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		11/19/2024		N		3,960.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	WARRANTY, SUPPORT & MAINT	3,960.00	3,960.00

VENDOR TOTAL: 4,61

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User: MarcyM

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Item 2.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

NORTHMILAW 79059	NORTHERN MICHIGAN LAW ENFORCEMENT BUILDING 4 BOX 10	11/11/2024 11/19/2024	1747 20240610	GEN N	PD SWAT TRAINING WALLACE/LOCKE	767.26
10/28/2024	CAMP GRAYLING MI, 49739	/ / 11/19/2024	0.0000	Y Y		0.00 767.26

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-807.000	HAMBURGS PORTION SWAT TRAINING	767.26	767.26

VENDOR TOTAL: 767.26

NORTHWES02 79079	NORTHWEST PIPE & SUPPLY, INC. 6430 GRAND RIVER	11/12/2024 11/19/2024	55164	GEN N	DPW PVC PARTS	865.46
10/23/2024	BRIGHTON MI, 48114	/ / 11/19/2024	0.0000	N N		0.00 865.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	865.46

NORTHWES02 79080	NORTHWEST PIPE & SUPPLY, INC. 6430 GRAND RIVER	11/12/2024 11/19/2024	55176	GEN N	DPW PARTS	119.92
10/24/2024	BRIGHTON MI, 48114	/ / 11/19/2024	0.0000	N N		0.00 119.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	119.92

VENDOR TOTAL: 985.38

PINCKNEY02 79095	PINCKNEY COMMUNITY SCHOOLS ATTN: JAN BLODGITT 2130 E M-36	11/13/2024 11/19/2024	111324	GEN N	ELECTION FACILITY USE GENERAL ELECTI	200.00
11/13/2024	PINCKNEY MI, 48169	/ / 11/19/2024	0.0000	N N		0.00 200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 20 72

User: MarcyM

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DB: Hamburg

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
PITNEYBO01	PITNEY BOWES GLOBAL FINANCIAL	11/13/2024	3319932532	GEN	09/28-12/27/2024	
79092	P.O. BOX 981022	11/19/2024		N		473.67
11/09/2024	BOSTON MA, 02298-1022	/ /	0.0000	N		0.00
		11/19/2024		Y		473.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-851.000	POSTAGE	473.67

VENDOR TOTAL: 473.67

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
PORTTOILTS	PORTABLE TOILET SERVICES LLC	11/12/2024	103048	GEN	10/27-11/23/2024	
79074	4900 MCCARTHY DRIVE	11/19/2024		N		2,216.42
10/28/2024	MILFORD MI, 48381	/ /	0.0000	N		0.00
		11/19/2024		Y		2,216.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-942.000	PORTABLE TOILETS	1,701.90
101-751.000-942.000	PORTABLE TOILETS	514.52
		<u>2,216.42</u>

VENDOR TOTAL: 2,216.42

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
PROTECHSAL	PRO-TECH SALES	11/11/2024	INV4280	GEN	PD NEW SHIELD BAG TO REPLACE BROKEN	
79060	1313 WEST BAGLEY ROAD	11/19/2024	20240619	N		135.00
10/31/2024	BEREA OH, 44017	/ /	0.0000	N		0.00
		11/19/2024		N		135.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	NEW SHIELD BAG	115.00	115.00
207-000.000-768.000	SHIPPING	20.00	20.00
		<u>135.00</u>	<u>135.00</u>

VENDOR TOTAL: 135.00

Item 2.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

BOOMERSRJV	RJV ENTERPRISES, INC.	11/18/2024	111824	GEN	SEN CTR LUNCHES AUG, SEPT, OCT 24	
79115	DBA BOOMERS PARTY STORE & PIZZA	11/20/2024		N		1,092.00
	8999 HAMBURG ROAD					
11/18/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		11/20/2024		N		1,092.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.700	SENIOR CENTER LUNCH PROGRAM AUGUST	287.00
101-000.000-239.700	SENIOR CENTER LUNCH PROGRAM SEPTEMBER	341.00
101-000.000-239.700	SENIOR CENTER LUNCH PROGRAM OCTOBER	464.00
		<u>1,092.00</u>

VENDOR TOTAL: 1,092.00

STPAULSC01	ST PAULS LUTHERAN CHURCH	11/13/2024	111324	GEN	ELECTION FACILITY USE FOR 2024 GENER	
79093	7701 M-36	11/19/2024		N		200.00
11/13/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		11/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

TARGETSLTNS	TARGET SOLUTIONS LEARNING, LLC	11/11/2024	INV106527	GEN	FD - VECTOR MEMBERSHIP & MAINTENANCE	
79064	4890 W KENNEDY BLVD	11/19/2024	20240635	N		5,859.40
	STE 300					
10/31/2024	TAMPA FL, 33609	/ /	0.0000	N		0.00
		11/19/2024		Y		5,859.40

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	MEMBERSHIPS	5,424.40	5,424.40
206-000.000-958.000	MAINTENANCE FEE	435.00	435.00
		<u>5,859.40</u>	<u>5,859.40</u>

VENDOR TOTAL: 5,859.40

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
TELNETWORL	TELNET WORLDWIDE	11/20/2024	82297	GEN	11/15-12/14/2024	
79163	8020 SOLUTIONS CENTER	11/20/2024		N		403.20
11/15/2024	CHICAGO IL, 60677-8000	/ /	0.0000	N		0.00
		11/20/2024		N		403.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-853.000	PHONE/COMM/INTERNET	11.52
101-275.000-853.000	PHONE/COMM/INTERNET	132.48
206-000.000-853.000	PHONE/COMM/INTERNET	115.20
207-000.000-853.000	PHONE/COMM/INTERNET	126.72
101-820.000-853.000	PHONE/COMM/INTERNET	17.28
		403.20

VENDOR TOTAL: 403.20

BANKNYMELL	THE BANK OF NEW YORK MELLON	11/13/2024	110524	GEN	HAMTWPWTP07R-HAMBURG TWP WATER TRT P
79100	DEBT SERVICE BILLING-DIRECT PAYS	11/19/2024		N	12,495.00
	P.O. BOX 392005	/ /	0.0000	N	0.00
11/05/2024	PITTSBURGH PA, 15251-9005	11/19/2024		N	12,495.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-539.000-992.000	INTEREST EXPENSE	12,495.00

VENDOR TOTAL: 12,495.00

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	11/13/2024	6422047	GEN	TWP 10.06-11.05.24
79086	PO BOX 927	11/19/2024		N	117.69
11/05/2024	BUFFALO NY, 14240-0927	/ /	0.0000	N	0.00
		11/19/2024		Y	117.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	117.69

VENDOR TOTAL: 117.69

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
TLOLLC	TRANSUNION RISK AND ALTERNATIVE	11/11/2024	378853-202410-1	GEN	PD - TLO MONTHLY CHARGES	10/01/24-10
79062	DATA SOLUTIONS, INC.	11/19/2024	20240631	N		83.80
	P.O. BOX 209047					
11/01/2024	DALLAS TX, 75320-9047	/ /	0.0000	N		0.00
		11/19/2024		N		83.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	OCTOBER CHARGES	83.80	83.80

VENDOR TOTAL: 83.80

UNMANNED	UNMANNED VEHICLE TECHNOLOGIES LLC	11/11/2024	INV/2024/001825	GEN	PD/FD - DRONE BATTERIES & PROLINE SU
79063	1722 N COLLEGE AVE, SUITE D	11/19/2024	20240570	N	2,800.00
10/30/2024	FAYETTEVILLE AR, 72703	/ /	0.0000	N	0.00
		11/19/2024		Y	2,800.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	PD'S PORTION	1,400.00	1,400.00
206-000.000-967.000	FD'S PORTION	1,400.00	1,400.00

2,800.00

VENDOR TOTAL: 2,800.00

SUNOCOFI01	WEX BANK	11/11/2024	100627400	GEN	FD - FUEL CHARGES #100627400
79066	P.O. BOX 4337	11/20/2024	20240636	N	2,589.95
10/31/2024	CAROL STREAM IL, 60197-4337	/ /	0.0000	N	0.00
		11/20/2024		N	2,589.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-759.000	FD FUEL CHARGES	2,589.95	2,589.95

VENDOR TOTAL: 2,589.95

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SUNOCOTO01	WEX BANK	10/28/2024	100451920	GEN	TWP 9.24.24-10.23.24	
78925	P.O. BOX 6293	11/15/2024		N		1,348.46
10/23/2024	CAROL STREAM IL, 60197	/ /	0.0000	N		0.00
		11/15/2024		N		1,348.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-759.000	VEHICLE FUEL	384.16
590-527.000-759.000	VEHICLE FUEL	845.62
101-275.000-759.000	VEHICLE FUEL	108.68
101-275.000-759.000	VEHICLE FUEL	10.00
		<u>1,348.46</u>

VENDOR TOTAL: 1,348.46

WRIGHTEX01	WEX FLEET UNIVERSAL	11/11/2024	100704690	GEN	PD FUEL FOR PATROL CARS - OCTOBER CH	
79067	WEX BANK	11/21/2024	20240634	N		5,260.53
	PO BOX 6293					
10/31/2024	CAROL STREAM IL, 60197-6293	/ /	0.0000	N		0.00
		11/21/2024		N		5,260.53

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-759.000	VEHICLE FUEL	5,260.53	5,260.53

VENDOR TOTAL: 5,260.53

WHITEWOOD	WHITEWOOD TREE SERVICE INC	11/12/2024	INV0225	GEN	CEMETERY TREE SERVICE	
79073	9855 CARRUTHERS DR.	11/19/2024		N		1,450.00
10/29/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		11/19/2024		N		1,450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-801.000	CONTRACTUAL SERVICES	1,450.00

VENDOR TOTAL: 1,450.00

User: MarcyM

EXP CHECK RUN DATES 10/31/2024 - 11/29/2024

Item 2.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
YOURMEM	YOURMEMBERSHIP.COM, INC	11/11/2024	R69752308	GEN	30 DAY JOB POSTING TWP MANAGER	
79068	9620 EXECUTIVE CENTER DR N #200	11/19/2024		N		150.00
11/07/2024	ST. PETERSBURG FL, 33702	/ /	0.0000	N		0.00
		11/19/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-955.000	SUNDRY	150.00

VENDOR TOTAL: 150.00

TOTAL - ALL VENDORS: 190,127.56



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 3.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 25, 2024
RE: Agenda Item Topic: **Firefighter Badge Presentations**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to approve the promotion of Mason Allan and Rebecca Zettel to the rank of fully-trained Firefighter/EMT.

Background

Firefighter Mason Allan and Firefighter Rebecca Zettel have successfully completed all requirements as outlined in Public Safety SOP# 200-02: *Probationary Firefighter* making them eligible to be promoted to fully-trained Firefighter/EMT.

I respectfully request that the Township Board authorize their promotion and allow for these newly promoted fully-trained firefighters to be publicly presented with their firefighter badges at the Township Board meeting on December 3, 2024.

Respectfully,

Chief Richard Duffany
Director of Public Safety

Township of Hamburg

Livingston County, Michigan

**Financial Report
with Supplementary Information
June 30, 2024**

Township of Hamburg

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Independent Auditor's Report

To the Board of Trustees
Township of Hamburg

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township of Hamburg (the "Township") as of and for the year ended June 30, 2024 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, as listed in the table of contents.

In our opinion, based on our audit and the report of other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township as of June 30, 2024 and the respective changes in its financial position, and where applicable cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the Library Fund, which represents 14.3 percent, 17.7 percent, and 9.0 percent of the assets, fund balances, and revenue, respectively, of the governmental funds. Those financial statements were audited by other auditors, whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Library Fund, is based solely on the report of the other auditors.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

To the Board of Trustees
Township of Hamburg

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as described in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

To the Board of Trustees
Township of Hamburg

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The supplementary information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

November 26, 2024

Draft

Township of Hamburg

Management's Discussion and Analysis

As management of the Township of Hamburg (the "Township"), we offer readers this narrative overview and analysis of the financial activities for the year ended June 30, 2024. Please read it in conjunction with the Township's financial statements.

Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended June 30, 2024:

- Interest income on investments experienced an increase in fiscal year 2023-2024. The Township received over \$230,000 of additional interest revenue in 2024 compared to 2023. The Township remains proactive in monitoring spending to ensure that it adds to net position for funding during potential future declines in the economy.
- The Township has earmark approximately \$250,000 for future maintenance, vehicle, and equipment expenditures.

Using This Annual Report

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view; they tell the reader how the taxpayers' resources were spent during the year and how much is available for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements by providing information about the Township's most significant funds. The fiduciary fund statements provide financial information about activities for which the Township acts solely as a trustee or agent for the benefit of those outside of the government.

The Township as a Whole

As noted earlier, net position over time may serve as a useful indicator of a government's financial position. In the case of the Township, assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$61,395,506 at the close of the most recent fiscal year.

Township of Hamburg

Management's Discussion and Analysis (Continued)

The Township's Net Position

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Assets						
Current and other assets	\$ 19,264,083	\$ 20,049,088	\$ 6,167,138	\$ 6,564,354	\$ 25,431,221	\$ 26,613,442
Capital assets	21,137,713	19,926,604	24,360,817	24,738,391	45,498,530	44,664,995
Total assets	40,401,796	39,975,692	30,527,955	31,302,745	70,929,751	71,278,437
Deferred Outflows of Resources						
	1,242,570	1,458,066	-	-	1,242,570	1,458,066
Liabilities						
Current liabilities	1,246,511	2,435,709	522,423	121,698	1,768,934	2,557,407
Noncurrent liabilities	6,574,964	7,150,306	2,414,584	2,926,249	8,989,548	10,076,555
Total liabilities	7,821,475	9,586,015	2,937,007	3,047,947	10,758,482	12,633,962
Deferred Inflows of Resources						
	18,333	40,251	-	-	18,333	40,251
Net Position						
Net investment in capital assets	17,735,980	15,964,031	21,991,656	21,844,950	39,727,636	37,808,981
Restricted	10,554,636	10,806,239	4,642,867	4,180,312	15,197,503	14,986,551
Unrestricted	5,513,942	5,037,222	956,425	2,229,536	6,470,367	7,266,758
Total net position	\$ 33,804,558	\$ 31,807,492	\$ 27,590,948	\$ 28,254,798	\$ 61,395,506	\$ 60,062,290

The Township's combined net position increased from a year ago to \$61.4 million. The governmental activities net position is approximately \$33.8 million, up from \$31.8 million at June 30, 2023. The net position of the business-type activities (i.e., the Sewer Fund) is approximately \$27.6 million, a slight decrease from a year ago.

Unrestricted net position, the part of net position that can be used to finance day-to-day operations, is approximately \$5.5 million for the governmental activities, which is an increase from June 30, 2023. Unrestricted net position for the business-type activities is approximately \$956,000, which is a decrease from the June 30, 2023 amount.

Township of Hamburg

Management's Discussion and Analysis (Continued)

The following table shows the changes in net position during 2024 and 2023:

The Township's Changes in Net Position

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenue						
Program revenue:						
Charges for services	\$ 916,266	\$ 1,377,008	\$ 2,592,098	\$ 2,479,073	\$ 3,508,364	\$ 3,856,081
Operating grants	1,465,410	478,643	-	-	1,465,410	478,643
Capital grants	1,015,899	323,384	527,632	1,164,356	1,543,531	1,487,740
General revenue:						
Property taxes	8,275,696	8,350,857	-	-	8,275,696	8,350,857
State-shared revenue and grants	2,416,601	2,370,008	-	-	2,416,601	2,370,008
Investment earnings	708,636	420,569	226,693	137,219	935,329	557,788
Other revenue:						
Cable franchise fees	303,945	332,972	-	-	303,945	332,972
Proceeds from sale of capital assets	37,253	14,726	-	-	37,253	14,726
Other miscellaneous income	206,712	65,329	-	-	206,712	65,329
Total revenue	15,346,418	13,733,496	3,346,423	3,780,648	18,692,841	17,514,144
Expenses						
General government	4,025,353	3,776,422	-	-	4,025,353	3,776,422
Public safety	7,645,432	6,722,047	-	-	7,645,432	6,722,047
Public works	910,223	1,484,434	-	-	910,223	1,484,434
Recreation and culture	693,252	740,264	-	-	693,252	740,264
Debt service	75,092	97,335	-	-	75,092	97,335
Sewer	-	-	4,010,273	3,301,518	4,010,273	3,301,518
Total expenses	13,349,352	12,820,502	4,010,273	3,301,518	17,359,625	16,122,020
Change in Net Position	1,997,066	912,994	(663,850)	479,130	1,333,216	1,392,124
Net Position - Beginning of year	31,807,492	30,894,498	28,254,798	27,775,668	60,062,290	58,670,166
Net Position - End of year	\$ 33,804,558	\$ 31,807,492	\$ 27,590,948	\$ 28,254,798	\$ 61,395,506	\$ 60,062,290

Governmental Activities

The Township's total governmental activities revenue totaled approximately \$15.3 million, with state-shared revenue and grants representing \$2.4 million of the total. The State's future financial situation will continue to be monitored during the upcoming year given the significance of the revenue source.

Expenses for the fiscal year were approximately \$13.4 million. The Township has closely monitored its spending in all areas. As a result, there was an increase in net position of over \$1.9 million from 2023 to 2024.

Business-type Activities

The Township's business-type activities consist of the Sewer Fund. We provide sewage treatment through a township-owned and operated sewage treatment plant, as well as through the use of a plant owned and operated by a neighboring community.

Township of Hamburg

Management's Discussion and Analysis (Continued)

The Township's Funds

Our analysis of the Township's major funds follows the government-wide financial statements. The fund financial statements provide detailed information about the most significant funds, not the Township as a whole. The township board creates funds to help manage money for specific purposes and to show accountability for certain activities, such as special property tax millages. The Township's major funds for 2023-2024 include the General Fund, the Police Special Revenue Fund, the Fire Special Revenue Fund, the 2020 Road Fund, the Water System Debt Service Fund, and the Library Fund..

The General Fund pays for most of the Township's governmental services. In August 2018, a new millage was passed by the voters for the Police Special Revenue Fund. This millage provides funding for the Police Special Revenue Fund, reducing future support from the General Fund. Both the police and fire services are supported by separate police and fire millages, which are recorded in the Police Special Revenue Fund and the Fire Special Revenue Fund.

General Fund Budgetary Highlights

Over the course of the year, the Township amended the budget to consider events during the year. Significant amendments were made to account for the expense of ARPA funding to construct an addition to the Police Department building.

Capital Assets and Debt Administration

At the end of fiscal year 2024, the Township had approximately \$46 million invested in a broad range of capital assets, net of depreciation, including buildings, police and fire equipment, and sewer lines.

Economic Factors and Next Year's Budgets and Rates

The Township's budget for next year will need to be watched very closely once again, especially relating to the General Fund. Despite recent increases in revenue sharing, the pandemic remains a concern for the State; therefore, the economy will need to be monitored closely in order to determine if expenditures in the upcoming fiscal year need to be adjusted.

Requests for Further Information

This financial report is intended to provide a general overview of the Township's finances and demonstrate the Township's accountability for the money it receives. If you have questions about this report or need additional information, please contact the township clerk's office at (810) 231-1000.

Township of Hamburg

Statement of Net Position

June 30, 2024

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Assets			
Cash and cash equivalents (Note 2)	\$ 14,182,966	\$ 81,726	\$ 14,264,692
Receivables:			
Customers and other	147,485	670,125	817,610
Accrued interest receivable	89,081	47,502	136,583
Due from other governments	739,172	-	739,172
Special assessments receivable (Note 9)	2,215,565	36,739	2,252,304
Internal balances	(14,649)	14,649	-
Inventory	-	681,614	681,614
Prepaid expenses and other assets	180,421	-	180,421
Other current assets	-	28,655	28,655
Cash restricted for capital and debt (Note 9)	1,678,932	4,107,641	5,786,573
Land held for resale	45,110	-	45,110
Capital assets: (Note 4)			
Assets not subject to depreciation	1,470,108	1,560,631	3,030,739
Assets subject to depreciation	19,667,605	22,800,186	42,467,791
Restricted assets (Note 9)	-	498,487	498,487
Total assets	40,401,796	30,527,955	70,929,751
Deferred Outflows of Resources - Deferred outflows related to pensions (Note 8)	1,242,570	-	1,242,570
Liabilities			
Accounts payable	202,574	436,058	638,632
Due to other governmental units	27,030	-	27,030
Performance bonds payable	135,045	-	135,045
Accrued liabilities and other	862,660	86,365	949,025
Unearned revenue	19,202	-	19,202
Noncurrent liabilities:			
Due within one year:			
Compensated absences (Note 5)	286,450	16,404	302,854
Current portion of long-term debt (Note 5)	555,875	249,125	805,000
Due in more than one year:			
Compensated absences (Note 5)	323,916	29,019	352,935
Net pension liability (Note 8)	2,562,865	-	2,562,865
Long-term debt (Note 5)	2,845,858	2,120,036	4,965,894
Total liabilities	7,821,475	2,937,007	10,758,482
Deferred Inflows of Resources - Deferred inflows related to pensions (Note 8)	18,333	-	18,333
Net Position			
Net investment in capital assets	17,735,980	21,991,656	39,727,636
Restricted:			
Roads	4,450,953	-	4,450,953
Debt service	1,788,390	-	1,788,390
Capital projects and debt service	453,760	4,642,867	5,096,627
Police and fire operations	469,643	-	469,643
Parks and recreation	608,846	-	608,846
Cemetery expenditures	8,168	-	8,168
Library	2,774,876	-	2,774,876
Unrestricted	5,513,942	956,425	6,470,367
Total net position	\$ 33,804,558	\$ 27,590,948	\$ 61,395,506

Township of Hamburg

Functions/Programs	Expenses	Program Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
Governmental activities:				
General government	\$ 4,025,353	\$ 727,984	\$ 118,926	\$ -
Public safety	7,645,432	47,039	1,346,484	33,979
Public works	910,223	108,284	-	981,920
Recreation and culture	693,252	32,959	-	-
Interest on long-term debt	75,092	-	-	-
Total governmental activities	13,349,352	916,266	1,465,410	1,015,899
Business-type activities - Sewage disposal	4,010,273	2,592,098	-	527,632
Total primary government	\$ 17,359,625	\$ 3,508,364	\$ 1,465,410	\$ 1,543,531

General revenue:

Property taxes
 State-shared revenue
 Investment income
 Cable franchise fees
 Gain on sale of capital assets
 Other income

Total general revenue

Changes in Net Position

Net Position - Beginning of year

Net Position - End of year

Statement of Activities

Year Ended June 30, 2024

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-type Activities	Total
\$ (3,178,443)	\$ -	\$ (3,178,443)
(6,217,930)	-	(6,217,930)
179,981	-	179,981
(660,293)	-	(660,293)
(75,092)	-	(75,092)
(9,951,777)	-	(9,951,777)
-	(890,543)	(890,543)
(9,951,777)	(890,543)	(10,842,320)
8,275,696	-	8,275,696
2,416,601	-	2,416,601
708,636	226,693	935,329
303,945	-	303,945
37,253	-	37,253
206,712	-	206,712
11,948,843	226,693	12,175,536
1,997,066	(663,850)	1,333,216
31,807,492	28,254,798	60,062,290
\$ 33,804,558	\$ 27,590,948	\$ 61,395,506

Township of Hamburg

	General Fund	Police Special Revenue Fund	Fire Special Revenue Fund	Water System Debt Service Fund
Assets				
Cash and cash equivalents (Note 2)	\$ 6,994,671	\$ 66,007	\$ 374,711	\$ 683,994
Receivables:				
Special assessments receivable	109,722	-	-	233,768
Customers and other	89,207	41,591	15,597	-
Accrued interest receivable	47,320	153	2,676	8,053
Due from other governments	728,179	-	-	-
Due from other funds (Note 3)	-	-	-	-
Advances to other funds (Note 3)	459,648	-	-	-
Prepaid expenses and other assets	54,833	66,407	44,853	-
Cash restricted for capital and debt	-	-	-	446,153
Land held for resale	45,110	-	-	-
Total assets	\$ 8,528,690	\$ 174,158	\$ 437,837	\$ 1,371,968
Liabilities				
Accounts payable	\$ 79,739	\$ -	\$ 15,122	\$ -
Due to other governmental units	-	752	-	-
Due to other funds (Note 3)	16,563	-	-	-
Advances from other funds (Note 3)	-	-	-	459,648
Performance bonds payable	135,045	-	-	-
Accrued liabilities and other	687,395	71,230	59,198	-
Unearned revenue	19,202	-	-	-
Total liabilities	937,944	71,982	74,320	459,648
Deferred Inflows of Resources - Unavailable revenue	117,575	33,075	15,597	238,418
Total liabilities and deferred inflows of resources	1,055,519	105,057	89,917	698,066
Fund Balances				
Nonspendable	559,591	66,407	44,853	-
Restricted:				
Roads	-	-	-	-
Police	-	2,694	-	-
Fire	-	-	303,067	-
Debt service	-	-	-	673,902
Capital projects	-	-	-	-
Parks and recreation	-	-	-	-
Future cemetery expenditures	-	-	-	-
Library	-	-	-	-
Committed:				
Township building maintenance	7,253	-	-	-
Equipment	181,716	-	-	-
Vehicles	73,759	-	-	-
Flood prevention	22,300	-	-	-
Unassigned	6,628,552	-	-	-
Total fund balances	7,473,171	69,101	347,920	673,902
Total liabilities, deferred inflows of resources, and fund balances	\$ 8,528,690	\$ 174,158	\$ 437,837	\$ 1,371,968

Governmental Funds
Balance Sheet

June 30, 2024

2020 Road Fund	Library	Nonmajor Governmental Funds	Total
\$ -	\$ 2,788,975	\$ 3,274,608	\$ 14,182,966
1,786,552	-	85,523	2,215,565
-	-	1,090	147,485
8,814	4,195	17,870	89,081
-	10,993	-	739,172
-	-	16,563	16,563
-	-	-	459,648
-	8,431	5,897	180,421
1,232,779	-	-	1,678,932
-	-	-	45,110
\$ 3,028,145	\$ 2,812,594	\$ 3,401,551	\$ 19,754,943
\$ -	\$ 11,440	\$ 96,273	\$ 202,574
-	26,278	-	27,030
-	-	14,649	31,212
-	-	-	459,648
-	-	-	135,045
9,386	-	16,182	843,391
-	-	-	19,202
9,386	37,718	127,104	1,718,102
1,777,166	-	86,613	2,268,444
1,786,552	37,718	213,717	3,986,546
-	8,431	5,897	685,179
-	-	1,314,619	1,314,619
-	-	12,984	15,678
-	-	-	303,067
-	-	876,070	1,549,972
1,241,593	-	368,237	1,609,830
-	-	601,859	601,859
-	-	8,168	8,168
-	2,766,445	-	2,766,445
-	-	-	7,253
-	-	-	181,716
-	-	-	73,759
-	-	-	22,300
-	-	-	6,628,552
1,241,593	2,774,876	3,187,834	15,768,397
\$ 3,028,145	\$ 2,812,594	\$ 3,401,551	\$ 19,754,943

Township of Hamburg

Governmental Funds

Reconciliation of the Balance Sheet to the Statement of Net Position

June 30, 2024

Fund Balances Reported in Governmental Funds	\$ 15,768,397
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds	21,137,713
Special assessment and other receivables are expected to be collected over several years and are not available to pay for current year expenditures	2,268,444
Certain pension contributions and changes in pension plan net position are reported as deferred outflows of resources and deferred inflows of resources in the statement of net position but are reported as expenses in the governmental funds	1,224,237
Bonds payable are not due and payable in the current period and are not reported in the funds	(3,401,733)
Accrued interest is not due and payable in the current period and is not reported in the funds	(19,269)
Employee compensated absences are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities	(610,366)
Net pension liability in governmental activities is not reported in the funds	<u>(2,562,865)</u>
Net Position of Governmental Activities	<u><u>\$ 33,804,558</u></u>

Township of Hamburg

	General Fund	Police Special Revenue Fund	Fire Special Revenue Fund	Water System Debt Service Fund
Revenue				
Property taxes	\$ 1,051,479	\$ 3,174,270	\$ 2,198,724	\$ -
Special assessments	18,744	-	-	75,986
State-shared revenue and grants:				
Federal grants	1,310,364	-	-	-
State sources	2,459,971	19,268	50,831	-
Charges for services	649,295	27,408	-	-
Fines and forfeitures	-	12,304	-	-
Licenses and permits	303,945	-	-	-
Investment income	352,944	4,722	20,694	48,300
Other revenue	96,541	4,020	7,320	65,000
Total revenue	6,243,283	3,241,992	2,277,569	189,286
Expenditures				
Current services:				
General government	3,081,060	-	-	-
Public safety	1,570,782	3,763,632	3,132,300	-
Public works	42,210	-	-	-
Recreation and culture	-	-	-	-
Capital outlay	-	-	-	-
Debt service	-	-	-	255,574
Total expenditures	4,694,052	3,763,632	3,132,300	255,574
Excess of Revenue Over (Under) Expenditures	1,549,231	(521,640)	(854,731)	(66,288)
Other Financing Sources (Uses)				
Transfers in (Note 3)	-	167,161	-	154,000
Transfers out (Note 3)	(916,992)	-	-	-
Proceeds from sale of capital assets	-	36,189	1,064	-
Total other financing sources (uses)	(916,992)	203,350	1,064	154,000
Net Change in Fund Balances	632,239	(318,290)	(853,667)	87,712
Fund Balances - Beginning of year, as previously reported	6,840,932	387,391	1,201,587	586,190
Change within financial reporting entity (Note 1)	-	-	-	-
Fund Balances - Beginning of year, as adjusted or restated	6,840,932	387,391	1,201,587	586,190
Fund Balances - End of year	<u>\$ 7,473,171</u>	<u>\$ 69,101</u>	<u>\$ 347,920</u>	<u>\$ 673,902</u>

Governmental Funds

Statement of Revenue, Expenditures, and Changes in Fund Balances

Year Ended June 30, 2024

2020 Road Fund	Library Fund	Formerly Major - Road Fund	Other Non- major Governmental Funds	Total Governmental Funds
\$ -	\$ 1,187,735	\$ -	\$ 663,488	\$ 8,275,696
379,593	-	-	1,040,159	1,514,482
-	-	-	-	1,310,364
-	3,300	-	3,696	2,537,066
-	7,530	-	32,959	717,192
-	42,857	-	-	55,161
-	-	-	-	303,945
55,552	109,407	-	117,017	708,636
-	60,020	-	78,000	310,901
435,145	1,410,849	-	1,935,319	15,733,443
-	-	-	-	3,081,060
-	-	-	-	8,466,714
-	-	-	214,188	256,398
-	1,091,966	-	570,227	1,662,193
-	214,673	-	623,720	838,393
362,795	-	-	32,086	650,455
362,795	1,306,639	-	1,440,221	14,955,213
72,350	104,210	-	495,098	778,230
-	-	-	595,831	916,992
-	-	-	-	(916,992)
-	-	-	-	37,253
-	-	-	595,831	37,253
72,350	104,210	-	1,090,929	815,483
1,169,243	2,670,666	1,220,348	876,557	14,952,914
-	-	(1,220,348)	1,220,348	-
1,169,243	2,670,666	-	2,096,905	14,952,914
\$ 1,241,593	\$ 2,774,876	\$ -	\$ 3,187,834	\$ 15,768,397

Township of Hamburg

Governmental Funds

Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities

Year Ended June 30, 2024

Net Change in Fund Balances Reported in Governmental Funds	\$	815,483
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures; however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:		
Capital outlay		2,629,670
Depreciation expense		(1,418,561)
Special assessment revenue is recorded in the statement of activities when earned; it is not reported in the funds until collected or collectible within 60 days of year end		(425,813)
Repayment of bond principal is an expenditure in the governmental funds but not in the statement of activities (where it reduces long-term debt)		560,720
Change in accrued interest payable and other		11,643
Decrease in accumulated employee sick and vacation pay and other similar expenses reported in the statement of activities do not require the use of current resources and, therefore, are not reported in the fund statements until they come due for payment		1,044
Change in net pension liability and deferred inflows/outflows related to pension is recorded when incurred in the statement of activities		(177,120)
Change in Net Position of Governmental Activities	\$	<u>1,997,066</u>

Township of Hamburg

Proprietary Fund Statement of Net Position

June 30, 2024

Sewer Fund

Assets

Current assets:

Cash and cash equivalents (Note 2)	\$ 81,726
Receivables	717,627
Due from other funds (Note 3)	14,649
Inventory	681,614
Other current assets	28,655

Total current assets 1,524,271

Noncurrent assets:

Cash restricted for capital and debt (Note 9)	4,107,641
Assets restricted for capital and debt (Note 9)	36,739
Capital assets: (Note 4)	
Assets not subject to depreciation	1,560,631
Assets subject to depreciation	22,800,186
Restricted assets (Note 9)	498,487

Total noncurrent assets 29,003,684

Total assets 30,527,955

Liabilities

Current liabilities:

Accounts payable	436,058
Accrued liabilities and other	86,365
Compensated absences (Note 5)	16,404
Current portion of long-term debt (Note 5)	249,125

Total current liabilities 787,952

Noncurrent liabilities:

Compensated absences (Note 5)	29,019
Long-term debt (Note 5)	2,120,036

Total noncurrent liabilities 2,149,055

Total liabilities 2,937,007

Net Position

Net investment in capital assets	21,991,656
Restricted - Capital projects and debt service	4,642,867
Unrestricted	956,425

Total net position \$ 27,590,948

Township of Hamburg

Proprietary Fund Statement of Revenue, Expenses, and Changes in Net Position

Year Ended June 30, 2024

	Sewer Fund
Operating Revenue	
Sewage disposal charges	\$ 1,754,211
Debt service charges and other	837,887
Total operating revenue	<u>2,592,098</u>
Operating Expenses	
Cost of sewage treatment	2,814,915
Depreciation	1,102,079
Total operating expenses	<u>3,916,994</u>
Operating Loss	(1,324,896)
Nonoperating Revenue (Expense)	
Investment income	226,693
Interest expense	(93,279)
Total nonoperating revenue	<u>133,414</u>
Loss - Before capital contributions	(1,191,482)
Capital Contributions - Tap fees	<u>527,632</u>
Change in Net Position	(663,850)
Net Position - Beginning of year	<u>28,254,798</u>
Net Position - End of year	<u><u>\$ 27,590,948</u></u>

Township of Hamburg

Proprietary Fund Statement of Cash Flows

Year Ended June 30, 2024

	<u>Sewer Fund</u>
Cash Flows from Operating Activities	
Receipts from customers	\$ 2,567,740
Payments to suppliers	(1,520,326)
Payments to employees	(863,588)
	<u>183,826</u>
Net cash provided by operating activities	183,826
Cash Flows from Capital and Related Financing Activities	
Collection of tap fees and capital charges	527,632
Collection of principal and interest on customer assessments	8,341
Purchase of capital assets	(724,505)
Principal and interest paid on capital debt	(619,196)
	<u>(807,728)</u>
Net cash used in capital and related financing activities	(807,728)
Cash Flows Provided by Investing Activities - Interest received on investments	<u>217,678</u>
Net Decrease in Cash and Cash Equivalents	(406,224)
Cash and Cash Equivalents - Beginning of year	<u>5,094,078</u>
Cash and Cash Equivalents - End of year	<u>\$ 4,687,854</u>
Statement of Net Position Classification of Cash and Cash Equivalents	
Cash and investments	\$ 81,726
Segregated bank deposits resulting from special assessments	4,107,641
Segregated bank deposits for future capital investments	498,487
	<u>4,687,854</u>
Total cash and cash equivalents	<u>\$ 4,687,854</u>
Reconciliation of Operating Loss to Net Cash from Operating Activities	
Operating loss	\$ (1,324,896)
Adjustments to reconcile operating loss to net cash from operating activities:	
Depreciation	1,102,079
Changes in assets and liabilities:	
Receivables	(24,358)
Inventories	6,720
Prepaid and other assets	9,304
Accrued and other liabilities	12,968
Accounts payable	402,009
	<u>183,826</u>
Net cash provided by operating activities	<u>\$ 183,826</u>

Township of Hamburg

**Fiduciary Fund
Statement of Fiduciary Net Position**

June 30, 2024

	<u>Current Tax Collection</u>
Assets	\$ 1,517
Liabilities - Accounts payable	<u>1,517</u>
Net Position	<u><u>\$ -</u></u>

Draft

Township of Hamburg

**Fiduciary Fund
Statement of Changes in Fiduciary Net Position**

Year Ended June 30, 2024

	Current Tax Collection
Additions - Property tax collections on behalf of others	\$ 30,039,776
Deductions - Property tax disbursement to others	30,039,776
Net Change in Fiduciary Net Position	-
Net Position - Beginning of year	-
Net Position - End of year	\$ -

Draft

June 30, 2024

Note 1 - Summary of Significant Accounting Policies

The following is a summary of the significant accounting policies used by the Township of Hamburg (the "Township"):

Reporting Entity

The Township of Hamburg is governed by an elected seven-member board. The accompanying financial statements present the Township.

Accounting and Reporting Principles

The Township follows accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board (GASB).

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units, as applicable. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes and other items not properly included among program revenue are reported instead as general revenue.

For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges between the Township's sewer function and various other functions of the Township. Eliminations of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)***Fund Accounting***

The Township accounts for its various activities in several different funds in order to demonstrate accountability for how we have spent certain resources; separate funds allow us to show the particular expenditures for which specific revenue was used. The various funds are aggregated into three broad fund types:

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, and a capital project fund. The Township reports the following funds as major governmental funds:

- The General Fund is the primary operating fund because it accounts for all financial resources used to provide general government services, other than those specifically assigned to another fund.
- The Police Special Revenue Fund and Fire Special Revenue Fund are for full-service departments whose main source of revenue comes from voter-approved millages on all real property. The funds provide safety, fire suppression, fire prevention, and emergency medical services in the Township.
- The 2020 Road Fund accounts for improvements to various roads in the Township. Its main source of revenue comes from special assessments.
- The Water System Debt Service Fund accounts for debt service payments related to the water system. The main source of revenue is the collection of special assessments. The General Fund made advances to this fund to meet current obligations.
- The Library Fund provides public library services to the residents of Hamburg Township. Its main source of revenue comes from a voter-approved millage.

Proprietary Funds

Proprietary funds include enterprise funds, which provide goods or services to users in exchange for charges or fees. The Township reports the following fund as a major enterprise fund:

- The Sewer Fund accounts for the results of operations that provide sewer services to citizens and is financed primarily by a user charge for the provision of those services.

Fiduciary Funds

Additionally, the Township reports the Current Tax Collection Fund as a custodial fund. The custodial fund accounts for assets held by the Township in a trustee capacity.

Interfund Activity

During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)***Basis of Accounting***

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the government has spent its resources.

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the Township considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources meet the availability criterion: state-shared revenue and interest associated with the current fiscal period. Conversely, special assessments and federal grant reimbursements will be collected after the period of availability; receivables have been recorded for these, along with a deferred inflow.

Proprietary funds and fiduciary funds, as applicable, use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Specific Balances and Transactions**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired.

Receivables and Payables

In general, outstanding balances between funds are reported as due to/from other funds. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as advances to/from other funds. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as internal balances.

All trade and property tax receivables are shown as net of an allowance for uncollectible amounts.

Restricted Assets

Restricted assets in the 2020 Road Fund and the Sewer Fund consist of cash and cash equivalents restricted for debt payments and capital improvements.

Capital Assets

Capital assets, which include property, plant, equipment, intangibles, and infrastructure, are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial individual cost of more than \$2,500 and an estimated useful life in excess of one year for non-computer-related assets and \$500 for computer equipment. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

Infrastructure, intangibles, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

	Depreciable Life - Years
Buildings and building improvements	5-50
Machinery and tools	3-15
Vehicles, boats, and related equipment	3-7
Office furnishings and equipment	3-10
Library collection materials	10
Leasehold improvements	50
Business-type activities - Utility system	3-50

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bond using the effective interest method; bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances as other financing sources, as well as bond premiums and discounts. The General Fund and debt service funds are generally used to liquidate governmental long-term debt. The Sewer Fund is used to liquidate proprietary fund long-term debt.

Unearned Revenue

Unearned revenue represents money received that does not yet meet the criteria for revenue recognition. As of June 30, 2024, the General Fund balance of unearned revenue includes \$10,701 of American Rescue Plan Act cash received in advance of eligibility criteria being met. Unearned amounts are reported as liabilities.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Township has one item that falls into this category, the deferred outflows of resources related to the defined benefit pension plan. The deferred outflows of resources related to the defined benefit pension plan are reported in the government-wide financial statements.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Township has two items that qualify for reporting in this category, deferred inflows of resources related to unavailable revenue and deferred inflows of resources related to pensions. Unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflows of resources related to the defined benefit pension plan are reported in the government-wide financial statements.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)**Net Position**

Net position of the Township is classified in three components. Net investment in capital assets consists of capital assets net of accumulated depreciation and is reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted net position is the remaining net position that does not meet the definition of invested in capital or restricted.

Net Position Flow Assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied. Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Township's board is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Township's board has by resolution authorized the finance director to assign fund balance. The board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally exist only temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)**Property Tax Revenue**

The taxable valuation of the Township totaled \$1.317 billion. Property taxes are levied and become a lien on each December 1 on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed. The amounts are recognized in the financial statements as tax revenue net of delinquent tax revenue and administrative fees.

The Township's approximate property tax levy for the year ended June 30, 2024 was as follows:

Purpose	Millage Rate	Revenue
Operating	0.7948	\$ 1,049,000
Police	2.4056	3,175,000
Fire	1.6663	2,199,000
Library	0.9000	1,188,000
Roads	0.5000	660,000
Total		<u>\$ 8,271,000</u>

Pension

The Township offers a defined benefit pension plan to its employees. The Township records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Compensated Absences (Vacation and Sick Leave)

It is the Township's policy to permit employees to accumulate earned but unused sick and vacation time. Sick and vacation time is accrued when incurred in the government-wide and proprietary financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. All other accrued compensated absences are reported in the government-wide financial statements. Generally, the funds that report each employee's compensation (the General, Police Special Revenue, Fire Special Revenue, Parks and Recreation, and Sewer funds primarily) are used to liquidate obligation.

Proprietary Funds Operating Classification

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the Sewer Fund is charges to customers for sales and services. The Sewer Fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Earmarked Fund Balance

Fund balances in the Police Special Revenue Fund are restricted by law as part of a special voted levy to be used only for those purposes. The Township's board has further earmarked resources within those funds to be used as follows:

Fund	Purpose	Amount
Police Special Revenue	Retiree leave time	\$ 20,742
Police Special Revenue	Building maintenance	25,000
Total		<u>\$ 45,742</u>

Upcoming Accounting Pronouncement

In June 2022, the Governmental Accounting Standards Board issued GASB Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences under a unified model. This statement requires that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means and establishes guidance for measuring a liability for leave that has not been used. It also updates disclosure requirements for compensated absences. The provisions of this statement are effective for the Township's financial statements for the year ending June 30, 2025.

In December 2023, the Governmental Accounting Standards Board issued Statement No. 102, *Certain Risk Disclosures*, which requires governments to assess whether a concentration or constraint makes the government vulnerable to the risk of a substantial impact. It also requires governments to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date of the financial statements are issued. If certain criteria are met for a concentration or constraint, disclosures are required in the notes to the financial statements. The provisions of this statement are effective for the Township's financial statements for the year ending June 30, 2025.

In April 2024, the Governmental Accounting Standards Board issued Statement No. 103, *Financial Reporting Model Improvements*, which establishes new accounting and financial reporting requirements or modifies existing requirements related to the following: management's discussion and analysis; unusual or infrequent items; presentation of the proprietary fund statement of revenue, expenses, and changes in fund net position; information about major component units in basic financial statements; budgetary comparison information; and financial trends information in the statistical section. The provisions of this statement are effective for the Township's financial statements for the year ending June 30, 2026.

Accounting Changes and Error Corrections**Changes to or within the Financial Reporting Entity****Change in Major Funds**

The Road Fund was previously reported as a major fund but is now reported as a nonmajor fund for fiscal year 2024. The effects of this change in major funds are shown in the table at the end of this section.

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 1 - Summary of Significant Accounting Policies (Continued)

Adjustments to and Restatements of Beginning Balances

During fiscal year 2024, the changes noted above resulted in adjustments to and restatements of beginning governmental funds fund balance as follows:

	June 30, 2023		June 30, 2023
	As Previously Reported	Change in Major Funds	As Adjusted
Governmental funds:			
Major funds:			
Road Fund	\$ 1,220,348	\$ (1,220,348)	\$ -
Nonmajor funds	\$ 876,557	\$ 1,220,348	\$ 2,096,905

Note 2 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Township has designated 14 banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all of the above-mentioned investment vehicles.

The Township's cash and investments are subject to various types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned to it. The Township does not have a deposit policy for custodial credit risk. At year end, the Township had bank deposits of \$14,432,550 (certificates of deposit and checking and savings accounts) that were uninsured or uncollateralized.

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Township has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Fair Value	Rating	Rating Organization
Michigan CLASS investment pool	\$ 6,450,050	AAAm	S&P
U.S. government agency securities	499,314	AA+	S&P
Total	<u>\$ 6,949,364</u>		

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 2 - Deposits and Investments (Continued)

Concentration of Credit Risk

The Township places no limit on the amount it may invest in any one issuer. There are no investments held by the Township with a 5 percent or more concentration in the current year.

Fair Value Measurements

The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value per share (NAV) (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Township's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The Township has the following recurring fair value measurements as of June 30, 2024:

	Assets Measured at Fair Value on a Recurring Basis			
	Balance at June 30, 2024	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments measured at net asset value (NAV) - Michigan CLASS investment pool	\$ 6,450,050	\$ -	\$ -	\$ -
U.S. government agency securities	-	499,314	-	-

Investments in Entities that Calculate Net Asset Value per Share

The Township holds shares or interests in investment companies where the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient.

At June 30, 2024, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

	Fair Value	Unfunded Commitments	Redemption Frequency, if Eligible	Redemption Notice Period
Assets				
Total investments measured at NAV - Michigan CLASS investment pool	\$ 6,450,050	\$ -	\$ -	\$ -

The Michigan CLASS investment pool invests in U.S. Treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated A1 or better), collateralized bank deposits, repurchase agreements (collateralized at 102 percent by treasuries and agencies), and approved money market funds. The program is designed to meet the needs of Michigan public sector investors. It purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 3 - Interfund Receivables, Payables, and Transfers

The composition of interfund balances is as follows:

Receivable Fund	Payable Fund	Amount
Nonmajor governmental funds	General Fund	\$ 16,563
Sewer Fund	Nonmajor governmental funds	14,649
	Total	<u>\$ 31,212</u>

The Township has made the following long-term advances between funds:

Fund Borrowed From	Fund Loaned To	Amount
General Fund	Water System Debt Service Fund	\$ 459,648

These balances result from the time lag between the dates that goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

Interfund advances reported in the fund financial statements are related to the purchase of the water system assets and payment of the related debt. The advance is due from the Water System Debt Service Fund to the General Fund, with payment due once the system generates revenue from the user charge for the provision of water services.

Interfund transfers reported in the fund financial statements are composed of the following:

Paying Fund (Transfer Out)	Receiving Fund (Transfer In)	Amount
General Fund	Water System Debt Service Fund	\$ 154,000
	Police Special Revenue Fund	167,161
	Nonmajor governmental funds	<u>595,831</u>
	Total General Fund	916,992

Transfers were for capital purchases and general operations.

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 4 - Capital Assets

Capital asset activity of the Township's governmental and business-type activities was as follows:

Governmental Activities

	Balance July 1, 2023	Additions	Disposals	Balance June 30, 2024
Capital assets not being depreciated - Land	\$ 1,470,108	\$ -	\$ -	\$ 1,470,108
Capital assets being depreciated:				
Intangible rights	8,878,138	-	-	8,878,138
Buildings and improvements	15,263,943	2,020,980	-	17,284,923
Machinery and equipment	2,558,007	145,826	-	2,703,833
Vehicles	2,941,533	413,211	(33,061)	3,321,683
Office furnishings	1,695,852	17,559	-	1,713,411
Library collection material	949,150	32,094	(116,874)	864,370
Land improvements	1,067,950	-	-	1,067,950
Subtotal	33,354,573	2,629,670	(149,935)	35,834,308
Accumulated depreciation:				
Intangible rights	749,159	178,988	-	928,147
Buildings and improvements	7,382,125	424,373	-	7,806,498
Machinery and equipment	1,807,476	257,490	-	2,064,966
Vehicles	2,116,589	463,108	(33,061)	2,546,636
Office furnishings	1,623,777	42,246	-	1,666,023
Library collection materials	935,827	27,112	(116,874)	846,065
Land improvements	283,124	25,244	-	308,368
Subtotal	14,898,077	1,418,561	(149,935)	16,166,703
Net capital assets being depreciated	18,456,496	1,211,109	-	19,667,605
Net governmental activities capital assets	\$ 19,926,604	\$ 1,211,109	\$ -	\$ 21,137,713

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 4 - Capital Assets (Continued)

Business-type Activities

	Balance July 1, 2023	Reclassifications and Adjustments	Additions	Disposals	Balance June 30, 2024
Capital assets not being depreciated:					
Land	\$ 1,303,361	\$ -	\$ -	\$ -	\$ 1,303,361
Construction in progress - Sewer hookups	381,958	(174,975)	-	-	206,983
Construction in progress - Other	50,287	-	-	-	50,287
Subtotal	1,735,606	(174,975)	-	-	1,560,631
Capital assets being depreciated:					
Utility system	28,434,196	174,975	74,263	-	28,683,434
Buildings and improvements	8,066,933	-	-	-	8,066,933
Machinery and equipment	573,249	-	326,422	(30,583)	869,088
GPS system	5,779,208	-	323,820	-	6,103,028
Subtotal	42,853,586	174,975	724,505	(30,583)	43,722,483
Accumulated depreciation:					
Utility system	12,052,749	-	595,680	-	12,648,429
Buildings and improvements	2,972,231	-	160,736	-	3,132,967
Machinery and equipment	423,743	-	89,308	(30,583)	482,468
GPS system	4,402,078	-	256,355	-	4,658,433
Subtotal	19,850,801	-	1,020,799	(30,583)	20,922,297
Net capital assets being depreciated	23,002,785	174,975	(377,574)	-	22,800,186
Net business-type activities capital assets	<u>\$ 24,738,391</u>	<u>\$ -</u>	<u>\$(377,574)</u>	<u>\$ -</u>	<u>\$ 24,360,817</u>

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities:	
General government	\$ 435,577
Public safety	829,854
Public works	30,105
Recreation and culture	123,025
Total governmental activities	<u>\$ 1,418,561</u>

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 5 - Long-term Debt

Long-term debt activity for the year ended June 30, 2024 can be summarized as follows:

Governmental Activities

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Other debt:							
2012 Water system project refunding bond:							
Amount of issue - \$1,730,000	2.00%-	\$60,000-					
Maturing through 2031	3.50%	\$115,000	\$ 920,000	\$ -	\$ (100,000)	\$ 820,000	\$ 100,000
2008 Special assessment:							
Amount of issue - \$1,435,000	3.00%-	\$50,000-					
Maturing through 2028	4.20%	\$125,000	525,000	-	(100,000)	425,000	100,000
2010 Special assessment:							
Amount of issue - \$445,000							
Portion related to governmental activities -							
\$431,240	3.25%-	\$19,382-					
Maturing through 2030	5.75%	\$24,225	140,505	-	(24,225)	116,280	19,380
2020 Special assessment:							
Amount of issue - \$3,315,000							
Portion related to governmental activities -							
\$3,280,822	1.00%-	\$272,170-					
Maturing through 2030	1.30%	\$341,450	2,372,095	-	(336,495)	2,035,600	336,495
Total other debt			3,957,600	-	(560,720)	3,396,880	555,875
Unamortized bond premiums			4,973	-	(120)	4,853	-
Subtotal			3,962,573	-	(560,840)	3,401,733	555,875
Accumulated compensated absences			611,410	285,933	(286,977)	610,366	286,450
Total governmental activities long-term debt			<u>\$ 4,573,983</u>	<u>\$ 285,933</u>	<u>\$ (847,817)</u>	<u>\$ 4,012,099</u>	<u>\$ 842,325</u>

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 5 - Long-term Debt (Continued)

Business-type Activities

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Other debt:							
2010 Special assessment:							
Amount of issue - \$445,000							
Portion related to business-							
type activities - \$13,760							
3.00%-							
5.75%	\$618-\$775	\$	4,495	\$	-	\$ (775)	\$ 3,720
							620
Revenue bonds -							
2007 Waste Water Treatment							
Plant:							
Amount of issue - \$4,590,000							
3.60%-		\$210,000-					
4.20%		\$300,000	875,000	-	(280,000)	595,000	-
2010 Limited Tax G.O. bonds:							
Amount of issue - \$3,265,000							
		\$125,000-					
2.50%		\$205,000	1,500,000	-	(170,000)	1,330,000	175,000
2020 Special assessment:							
Amount of issue - \$3,315,000							
Portion related to business-							
type activities - \$34,178							
1.00%-		\$2,830-					
1.30%		\$3,550	24,744	-	(3,505)	21,239	3,505
Total other debt							
			2,404,239	-	(454,280)	1,949,959	179,125
Direct placement debt:							
State Revolving Fund Bonds -							
2009 Limited Tax G.O. bonds:							
Amount of issue - \$1,235,202							
2.50%		\$49,202-					
		\$80,000	489,202	-	(70,000)	419,202	70,000
Subtotal							
			2,893,441	-	(524,280)	2,369,161	249,125
Accumulated compensated							
absences							
			32,808	29,019	(16,404)	45,423	16,404
Total business-type							
activities long-term							
debt							
			\$ 2,926,249	\$ 29,019	\$ (540,684)	\$ 2,414,584	\$ 265,529

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 5 - Long-term Debt (Continued)

Debt Service Requirements to Maturity

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

Years Ending June 30	Governmental Activities				
	Other Debt				
	Principal	Interest	Total		
2025	\$ 555,875	\$ 53,139	\$ 609,014		
2026	550,875	44,197	595,072		
2027	555,823	35,232	591,055		
2028	575,823	26,343	602,166		
2029	475,823	15,616	491,439		
2030-2034	682,661	18,002	700,663		
Total	\$ 3,396,880	\$ 192,529	\$ 3,589,409		

Years Ending June 30	Business-type Activities				
	Direct Borrowings and Direct Placements		Other Debt		
	Principal	Interest	Principal	Interest	Total
2025	\$ 70,000	\$ 9,605	\$ 179,125	\$ 62,658	\$ 321,388
2026	70,000	7,855	484,125	45,973	607,953
2027	75,000	6,043	484,177	28,774	593,994
2028	75,000	4,168	194,177	17,749	291,094
2029	80,000	2,230	199,177	12,794	294,201
2030-2034	49,202	615	409,178	10,223	469,218
Total	\$ 419,202	\$ 30,516	\$ 1,949,959	\$ 178,171	\$ 2,577,848

Revenue Bond

The Township has pledged substantially all revenue of the Sewer Fund, net of operating expenses, to repay the above sewer revenue bonds. Proceeds from the bonds provided financing for the construction of the wastewater treatment plant. The bonds are payable solely from the net revenue of the sewer system. The remaining principal and interest to be paid on the bonds total \$650,685. During the current year, net revenue of the sewer system was \$291,988, compared to the annual debt requirements on the revenue bond of \$327,524. These debt requirements do not include amounts obligated for other business-type debt.

Defeased Debt

In prior years, the Township defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts' assets and liabilities for the defeased bonds are not included in the basic financial statements. At June 30, 2024, outstanding bonds totaling \$650,000 are considered defeased.

June 30, 2024

Note 6 - Defined Contribution Pension Plan

The Township provides pension benefits to all of its full-time employees, except police officers, through a defined contribution plan administered through the Michigan Municipal Employees' Retirement System. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. As established by the Township's board, the Township contributes 10 percent of employees' gross earnings. Employees fully vest after one year of service. In accordance with these requirements, the Township contributed approximately \$356,000 during the year.

Note 7 - Investment in Joint Ventures

The Township is a member of the Portage - Base Lakes Area Water and Sewer Authority (the "Authority"), which provides sewer services to the residents of Hamburg, Dexter, Putnam, and Webster townships. The residents of the participating communities provide annual funding for its operations via sewer billings. The Township is unaware of any circumstance that would cause an additional benefit or burden to the participating governments in the near future. Complete financial statements for the Authority can be obtained from the administrative offices at 10405 Merrill Road, Hamburg, MI 48139.

The Township is a member of the Livingston Community Water Authority (the "Water Authority"), which provides water services to the residents of Hamburg, Brighton, and Green Oak townships. As services are provided, the residents of participating communities provide annual funding for its operations via water billings. The Water Authority began providing service to township residents during the year ended June 30, 2010. The Township is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future.

Note 8 - Pension Plan***Plan Description***

The Township of Hamburg participates in the Michigan Municipal Employees' Retirement System (MERS or MERS of Michigan), an agent multiple-employer defined benefit pension plan that covers employees of the Township hired prior to 1997. The system provides retirement, disability, and death benefits to plan members and their beneficiaries. The Michigan Municipal Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the system at 1134 Municipal Way, Lansing, MI 48917.

Funding Policy

The obligation to contribute to and maintain MERS for these employees was established by negotiation with the Township's competitive bargaining units and requires a contribution from the employees of 8 percent of wages. The Township is responsible for the remainder of the cost of the plan.

Benefits Provided

The plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS.

Retirement benefits for police employees are calculated as 2.50 percent of the employee's final 3-year average salary times the employee's years of service. Normal retirement age is 60, with early retirement at 50 with 25 years of service. The vesting period is 10 years. Employees are eligible for nonduty disability benefits after 10 years of service and for duty-related disability benefits upon hire. Disability retirement benefits are determined in the same manner as retirement benefits but are payable immediately without an actuarial reduction. Death benefits are always the larger of the benefit computed as a contingent survivor beneficiary or 85 percent of accrued retirement allowance benefit. An employee who leaves service may withdraw his or her contributions, plus any accumulated interest.

Benefit terms provide for annual cost of living adjustments to each employee's retirement allowance subsequent to the employee's retirement date limited to increases in the Consumer Price Index.

Note 8 - Pension Plan (Continued)

Benefit terms, within the parameters established by MERS, are generally established and amended by authority of the board of trustees, generally after negotiations of these terms with the affected unions. Police employees' benefit terms may be subject to binding arbitration in certain circumstances.

Employees Covered by Benefit Terms

The following members were covered by the benefit terms:

	<u>MERS of Michigan</u>
Date of member count	December 31, 2023
Inactive plan members or beneficiaries currently receiving benefits	8
Inactive plan members entitled to but not yet receiving benefits	7
Active plan members	15
Pending refunds	<u>3</u>
Total employees covered by the plan	<u><u>33</u></u>

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended December 31, 2023, the Township's employer and employee contributions totaled \$355,571 and \$140,232, respectively.

Net Pension Liability

The June 30, 2024 fiscal year end reported net pension liability was determined using a measure of the total pension liability and the pension net position as of the December 31, 2023 measurement date. The December 31, 2023 measurement date total pension liability was determined by an actuarial valuation performed as of that date.

Township of Hamburg

Notes to Financial Statements

June 30, 2024

Note 8 - Pension Plan (Continued)

Changes in the net pension liability during the measurement year were as follows:

Changes in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability
Balance at December 31, 2022	\$ 8,901,868	\$ 6,325,545	\$ 2,576,323
Changes for the year:			
Service cost	228,050	-	228,050
Interest	643,500	-	643,500
Differences between expected and actual experience	239,869	-	239,869
Changes in assumptions	93,273	-	93,273
Contributions - Employer	-	355,571	(355,571)
Contributions - Employee	-	140,232	(140,232)
Net investment income	-	737,609	(737,609)
Benefit payments, including refunds	(280,057)	(280,057)	-
Administrative expenses	-	(15,262)	15,262
Net changes	924,635	938,093	(13,458)
Balance at December 31, 2023	<u>\$ 9,826,503</u>	<u>\$ 7,263,638</u>	<u>\$ 2,562,865</u>

The plan's fiduciary net position represents 74 percent of the total pension liability.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2024, the Township recognized pension expense of \$558,215.

At June 30, 2024, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 341,984	\$ (36,220)
Changes in assumptions	390,297	-
Net difference between projected and actual earnings on pension plan investments	325,633	-
Employer contributions to the plan subsequent to the measurement date	184,656	-
Total	<u>\$ 1,242,570</u>	<u>\$ (36,220)</u>

June 30, 2024

Note 8 - Pension Plan (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows (note that employer contributions subsequent to the measurement date will reduce the net pension liability and, therefore, will not be included in future pension expense):

Years Ending June 30	Amount
2025	\$ 292,580
2026	327,346
2027	369,339
2028	41,815
Total	<u>\$ 1,031,080</u>

Actuarial Assumptions

The total pension liability in the December 31, 2023 actuarial valuation was determined using an inflation assumption of 2.5 percent, assumed salary increases of 3.00 percent (with merit increase totaling up to 6.7 percent), an investment rate of return (net of investment expenses and including inflation) of 7.18 percent, and the Pub-10 Mortality Tables with MP-2019 fully generational improvements. These assumptions were applied to all periods included in the measurement and are based on an experience study conducted for the period from January 1, 2014 through December 31, 2018.

Discount Rate

The discount rate used to measure the total pension liability was 7.18 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that township contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Investment Rate of Return

The long-term expected rate of return on pension plan investments was determined using a model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of the December 31, 2023 measurement date for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Global equity	60.00 %	4.50 %
Global fixed income	20.00	2.00
Private investments	20.00	7.00

June 30, 2024

Note 8 - Pension Plan (Continued)***Sensitivity of the Net Pension Liability to Changes in the Discount Rate***

The following presents the net pension liability of the Township, calculated using the discount rate of 7.18 percent, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.18%)	Current Discount Rate (7.18%)	1 Percentage Point Increase (8.18%)
Net pension liability of the Township	\$ 4,053,660	\$ 2,562,865	\$ 1,349,944

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued financial report. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

Note 9 - Assets Restricted for Capital and Debt

Restricted assets in the Sewer Fund as of June 30, 2024 consist of the following:

Bank deposits and investments - Special assessment collections	\$ 4,517,478
Bank deposits and investments - Bond reserves	496,587
Special assessment receivables	<u>36,739</u>
Total	<u>\$ 5,050,804</u>

These assets are restricted specifically for various capital improvements, as well as the payment of the related debt.

In addition to the assets that are restricted, the board has further earmarked unrestricted net position in the amount \$350,000 for grinder pumps.

Required Supplementary Information

Draft

Township of Hamburg

Required Supplementary Information Budgetary Comparison Schedule General Fund

Year Ended June 30, 2024

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 1,049,408	\$ 1,051,388	\$ 1,051,479	\$ 91
State-shared revenue and grants	2,433,991	3,772,591	3,770,335	(2,256)
Charges for services	612,950	646,330	649,295	2,965
Licenses and permits	350,000	307,000	303,945	(3,055)
Investment income	185,000	185,000	352,126	167,126
Other revenue	8,600	98,600	96,541	(2,059)
Total revenue	4,639,949	6,060,909	6,223,721	162,812
Expenditures				
Current services:				
General government:				
Legislative - Township board	160,839	146,339	132,901	13,438
Township supervisor	137,775	138,075	132,067	6,008
Accounting	337,400	337,400	288,358	49,042
Treasurer	245,860	250,410	247,170	3,240
Assessing	337,000	345,000	345,213	(213)
Board of review	3,564	3,814	1,793	2,021
Clerk	275,745	274,245	266,445	7,800
Buildings and grounds	569,870	655,870	676,243	(20,373)
Elections	413,225	354,825	328,924	25,901
Cemetery	63,029	84,829	81,723	3,106
Unallocated	418,035	430,435	428,980	1,455
Mapping	151,195	151,195	151,243	(48)
Public safety:				
Planning commission	9,190	1,319,490	1,314,310	5,180
Zoning administrator	276,090	276,090	256,472	19,618
Public works - Street lighting	17,500	17,500	24,688	(7,188)
Total expenditures	3,416,317	4,785,517	4,676,530	108,987
Excess of Revenue Over Expenditures	1,223,632	1,275,392	1,547,191	271,799
Other Financing Uses- Transfers out	(749,831)	(749,831)	(916,992)	(167,161)
Net Change in Fund Balance	473,801	525,561	630,199	104,638
Fund Balance - Beginning of year	6,857,754	6,857,754	6,857,754	-
Fund Balance - End of year	\$ 7,331,555	\$ 7,383,315	\$ 7,487,953	\$ 104,638

Township of Hamburg

Required Supplementary Information Budgetary Comparison Schedule - Major Special Revenue Funds Police Special Revenue Fund

Year Ended June 30, 2024

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 3,168,249	\$ 3,174,249	\$ 3,174,270	\$ 21
State-shared revenue and grants	11,500	10,900	19,268	8,368
Charges for services	18,000	26,810	27,408	598
Fines and forfeitures	10,000	10,000	12,304	2,304
Investment income	3,000	-	4,722	4,722
Other revenue	5,850	9,750	4,020	(5,730)
Total revenue	3,216,599	3,231,709	3,241,992	10,283
Expenditures - Current services - Public safety	3,433,250	3,599,050	3,763,632	(164,582)
Excess of Expenditures Over Revenue	(216,651)	(367,341)	(521,640)	(154,299)
Other Financing Sources				
Transfers in	-	-	167,161	167,161
Proceeds from sale of capital assets	14,200	36,100	36,189	89
Total other financing sources	14,200	36,100	203,350	167,250
Net Change in Fund Balance	(202,451)	(331,241)	(318,290)	12,951
Fund Balance - Beginning of year	387,391	387,391	387,391	-
Fund Balance - End of year	<u>\$ 184,940</u>	<u>\$ 56,150</u>	<u>\$ 69,101</u>	<u>\$ 12,951</u>

Township of Hamburg

Required Supplementary Information Budgetary Comparison Schedule - Major Special Revenue Funds (Continued) Fire Special Revenue Fund

Year Ended June 30, 2024

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 2,194,446	\$ 2,198,646	\$ 2,198,724	\$ 78
State-shared revenue and grants	7,500	19,500	50,831	31,331
Investment income	11,000	11,000	20,694	9,694
Other revenue	1,700	2,700	7,320	4,620
Total revenue	2,214,646	2,231,846	2,277,569	45,723
Expenditures - Current services - Public safety	2,651,500	3,155,300	3,132,300	23,000
Other Financing Sources - Proceeds from sale of capital assets	-	-	1,064	1,064
Net Change in Fund Balance	(436,854)	(923,454)	(853,667)	69,787
Fund Balance - Beginning of year	1,201,587	1,201,587	1,201,587	-
Fund Balance - End of year	<u>\$ 764,733</u>	<u>\$ 278,133</u>	<u>\$ 347,920</u>	<u>\$ 69,787</u>

Township of Hamburg

Required Supplementary Information Budgetary Comparison Schedule - Major Special Revenue Funds (Continued) Library

Year Ended June 30, 2024

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property taxes	\$ 1,180,557	\$ 1,180,557	\$ 1,187,735	\$ 7,178
State-shared revenue and grants	-	-	3,300	3,300
Charges for services	2,500	2,500	7,530	5,030
Fines and forfeitures	31,700	31,700	42,857	11,157
Investment income	14,100	14,100	109,407	95,307
Other revenue	22,150	22,150	60,020	37,870
Total revenue	1,251,007	1,251,007	1,410,849	159,842
Expenditures				
Current services - Recreation and culture				
Recreation and culture	1,136,018	1,136,018	1,091,966	44,052
Capital outlay	181,450	181,450	214,673	(33,223)
Total expenditures	1,317,468	1,317,468	1,306,639	10,829
Net Change in Fund Balance	(66,461)	(66,461)	104,210	170,671
Fund Balance - Beginning of year	2,670,666	2,670,666	2,670,666	-
Fund Balance - End of year	\$ 2,604,205	\$ 2,604,205	\$ 2,774,876	\$ 170,671

Township of Hamburg

Required Supplementary Information

Schedule of Changes in the Net Pension Liability and Related Ratios

Last Ten Fiscal Years Ended December 31

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service cost	\$ 228,050	\$ 243,506	\$ 212,933	\$ 186,860	\$ 179,586	\$ 163,286	\$ 144,978	\$ 144,998	\$ 136,560	\$ 140,114
Interest	643,500	589,662	543,795	495,968	469,873	428,782	377,453	355,282	341,639	321,016
Changes in benefit terms	-	-	-	-	-	(16,614)	-	-	-	-
Differences between expected and actual experience	239,869	177,213	53,011	(80,502)	32,648	170,095	374,735	31,024	(118,137)	-
Changes in assumptions	93,273	-	393,101	253,987	206,796	-	-	-	154,994	-
Benefit payments, including refunds	(280,057)	(240,054)	(240,054)	(240,054)	(240,055)	(240,054)	(289,381)	(218,914)	(219,763)	(198,979)
Net Change in Total Pension Liability	924,635	770,327	962,786	616,259	648,848	505,495	607,785	312,390	295,293	262,151
Total Pension Liability - Beginning of year	8,901,868	8,131,541	7,168,755	6,552,496	5,903,648	5,398,153	4,790,368	4,477,978	4,182,685	3,920,534
Total Pension Liability - End of year	\$ 9,826,503	\$ 8,901,868	\$ 8,131,541	\$ 7,168,755	\$ 6,552,496	\$ 5,903,648	\$ 5,398,153	\$ 4,790,368	\$ 4,477,978	\$ 4,182,685
Plan Fiduciary Net Position										
Contributions - Employer	\$ 355,571	\$ 329,504	\$ 531,989	\$ 501,992	\$ 466,754	\$ 429,314	\$ 160,286	\$ 152,997	\$ 122,766	\$ 97,254
Contributions - Employee	140,232	128,925	122,199	116,787	110,780	101,815	114,745	80,300	74,762	78,405
Net investment (loss) income	737,609	(759,627)	801,126	734,718	527,409	(155,149)	422,715	326,985	(43,814)	177,156
Administrative expenses	(15,262)	(12,889)	(9,440)	(9,712)	(9,148)	(7,273)	(6,692)	(6,448)	(6,398)	(8,025)
Benefit payments, including refunds	(280,057)	(240,054)	(240,054)	(240,054)	(240,055)	(240,054)	(289,381)	(218,914)	(219,763)	(198,979)
Net Change in Plan Fiduciary Net Position	938,093	(554,141)	1,205,820	1,103,731	855,740	128,653	401,673	334,920	(72,447)	145,811
Plan Fiduciary Net Position - Beginning of year	6,325,545	6,879,686	5,673,866	4,570,135	3,714,395	3,585,742	3,184,069	2,849,149	2,921,596	2,775,785
Plan Fiduciary Net Position - End of year	\$ 7,263,638	\$ 6,325,545	\$ 6,879,686	\$ 5,673,866	\$ 4,570,135	\$ 3,714,395	\$ 3,585,742	\$ 3,184,069	\$ 2,849,149	\$ 2,921,596
Township's Net Pension Liability - Ending	\$ 2,562,865	\$ 2,576,323	\$ 1,251,855	\$ 1,494,889	\$ 1,982,361	\$ 2,189,253	\$ 1,812,411	\$ 1,606,299	\$ 1,628,829	\$ 1,261,089
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	73.92 %	71.06 %	84.60 %	79.15 %	69.75 %	62.92 %	66.43 %	66.47 %	63.63 %	69.85 %
Covered Payroll	\$ 1,570,859	\$ 1,611,558	\$ 1,527,493	\$ 1,459,843	\$ 1,405,208	\$ 1,296,950	\$ 1,146,980	\$ 1,147,139	\$ 1,071,897	\$ 1,099,797
Township's Net Pension Liability as a Percentage of Covered Payroll	163.15 %	159.87 %	81.95 %	102.40 %	141.07 %	168.80 %	158.02 %	140.03 %	151.96 %	114.67 %

Township of Hamburg

Required Supplementary Information
Schedule of Township Contributions

Last Ten Fiscal Years
Years Ended June 30

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 369,594	\$ 347,476	\$ 305,261	\$ 258,147	\$ 241,878	\$ 190,098	\$ 168,549	\$ 157,281	\$ 156,435	\$ 96,347
Contributions in relation to the actuarially determined contribution	369,594	347,476	305,261	258,147	241,878	190,098	168,549	157,281	156,435	96,347
Contribution Deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ 1,764,905	\$ 1,650,052	\$ 1,564,640	\$ 1,487,023	\$ 1,409,548	\$ 1,343,446	\$ 1,248,511	\$ 1,196,565	\$ 1,154,503	\$ 1,086,455
Contributions as a Percentage of Covered Payroll	20.94 %	21.06 %	19.51 %	17.36 %	17.16 %	14.15 %	13.50 %	13.14 %	13.55 %	8.87 %

Notes to Schedule of Township Contributions

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which the contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, closed
Remaining amortization period	17 years
Asset valuation method	5-years smoothed
Inflation	2.5 percent
Salary increase	3.00 percent - 9.70 percent
Investment rate of return	7.25 percent
Retirement age	60
Mortality	Pub-2010 Mortality Tables
Other information	None

Township of Hamburg

Notes to Required Supplementary Information

June 30, 2024

Budgetary Information

The annual budget is prepared by the township supervisor and adopted by the township board. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2024 has not been calculated. During the year, the budget was amended in a legally permissible manner.

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and all special revenue funds, except that operating transfers, debt proceeds, and sale of assets have been included in the revenue and expenditures categories, rather than as other financing sources (uses). All annual appropriations lapse at fiscal year end.

The budget document presents information by fund, function, department, and line items. The legal level of budgetary control adopted by the governing body is the fund level. Expenditures at this level in excess of amounts budgeted are a violation of Michigan law. Comparison of actual results of operations to the budgets of the General Fund, Police Special Revenue Fund, and Fire Special Revenue Fund, as adopted by the township board, is included in the required supplementary information of the basic financial statements. The additional detail in this statement is shown in greater detail than the budget that was adopted and is used to provide additional analysis for management use only. A comparison of actual results of operations to the budget for nonmajor special revenue funds, as adopted by the board, is available at the township hall for inspection.

A reconciliation of the budgetary comparison schedule to the fund-based statement of revenue, expenses, and changes in fund balance is as follows:

	Total Revenue	Total Expenditures	Other Financing Uses	Fund Balance
General Fund - Amounts per operating statement	\$ 6,243,283	\$ 4,694,052	\$ 916,992	\$ 7,473,171
General Fund - Amounts related to the Hillside Lakes SAD, which is consolidated in the General Fund	(19,562)	(17,522)	-	14,782
Amounts per budget statement	<u>\$ 6,223,721</u>	<u>\$ 4,676,530</u>	<u>\$ 916,992</u>	<u>\$ 7,487,953</u>

The Township had the following expenditures over budgeted amounts due to timing of payments and expenses incurred near June 30, 2024:

	Budget	Actual	Variance
General Fund - Assessing	\$ 345,000	\$ 345,213	\$ (213)
General Fund - Buildings and grounds	655,870	676,301	(20,431)
General Fund - Mapping	151,195	151,918	(723)
General Fund - Street lighting	17,500	24,688	(7,188)
General Fund - Transfers out	749,831	916,992	(167,161)
Police Special Revenue Fund - Public safety	3,599,050	3,764,233	(165,183)
Library - Capital outlay	181,450	214,673	(33,223)

Township of Hamburg

Notes to Required Supplementary Information

June 30, 2024

Pension Information

Changes in Assumptions

Assumption changes in 2024 (December 31, 2023 measurement date) are the result of a reduction in the investment rate of return assumption from 7.25 percent to 7.18 percent.

Assumption changes in 2022 (December 31, 2021 measurement date) are the result of a reduction in the investment rate of return assumption from 7.60 to 7.25 percent.

Assumption changes in 2021 (December 31, 2020 measurement date) are the result of changes to the demographic assumptions resulting from the experience study from 2013 to 2018. The most significant changes made were to the mortality rates and assumed rate of mortality improvement to a version of the Pub-10 Mortality Tables and fully generational mortality improvement projections with Scale MP-2019.

Assumption changes in 2020 (December 31, 2019 measurement date) are the result of a reduction in the investment rate of return assumption from 7.75 to 7.35 percent and a change in the assumed rate of wage inflation from 3.75 to 3.00 percent.

Assumption changes in 2016 (December 31, 2015 measurement date) are the result of the investment rate of return assumption reduced from 8.25 to 8.00 percent.

Supplementary Information

Draft

Township of Hamburg

Supplementary Information
Combining Balance Sheet
Nonmajor Governmental Funds

June 30, 2024

	Special Revenue Funds					
	Parks and Recreation	Drug Law Enforcement	Road	Cemetery Perpetual Care	PA1 Training	Mumford Park Debt Service
Assets						
Cash and cash equivalents	\$ 683,046	\$ 3,950	\$ 1,317,233	\$ 8,168	\$ 9,034	\$ 3,662
Receivables:						
Special assessments receivable	-	-	-	-	-	-
Other receivables	1,090	-	-	-	-	-
Accrued interest receivable	-	-	9,418	-	-	-
Due from other funds	-	-	-	-	-	16,563
Prepaid expenses and other assets	5,897	-	-	-	-	-
Total assets	\$ 690,033	\$ 3,950	\$ 1,326,651	\$ 8,168	\$ 9,034	\$ 20,225
Liabilities						
Accounts payable	\$ 65,005	\$ -	\$ 12,032	\$ -	\$ -	\$ -
Due to other funds	-	-	-	-	-	14,649
Accrued liabilities and other	16,182	-	-	-	-	-
Total liabilities	81,187	-	12,032	-	-	14,649
Deferred Inflows of Resources - Unavailable revenue	1,090	-	-	-	-	-
Fund Balances						
Nonspendable - Prepays	5,897	-	-	-	-	-
Restricted:						
Roads	-	-	1,314,619	-	-	-
Police	-	3,950	-	-	9,034	-
Debt service	-	-	-	-	-	5,576
Capital projects	-	-	-	-	-	-
Parks and recreation	601,859	-	-	-	-	-
Future cemetery expenditures	-	-	-	8,168	-	-
Total fund balances	607,756	3,950	1,314,619	8,168	9,034	5,576
Total liabilities, deferred inflows of resources, and fund balances	\$ 690,033	\$ 3,950	\$ 1,326,651	\$ 8,168	\$ 9,034	\$ 20,225

Township of Hamburg

**Supplementary Information
Combining Balance Sheet (Continued)
Nonmajor Governmental Funds**

June 30, 2024

Fire Station Debt Service	Bob White Beach North RD IM SAD	Forest Creek Court RD IM SAD	Shan-gri-La Subdivision RD IM SAD	Orchard Village Subdivision RD IM SAD	Margaret Drive RD IM SAD	River Run Subdivision RD IM SAD	Crystal DR & Beach Subdivision RD IM SAD	Zukey & Redding Drive RD IM SAD
\$ 95,573	\$ 89,238	\$ 40,745	\$ 168,583	\$ 41,763	\$ 50,846	\$ 42,019	\$ 154,352	\$ 83,568
-	-	-	-	-	-	-	-	-
683	638	291	1,205	299	364	300	1,104	598
-	-	-	-	-	-	-	-	-
\$ 96,256	\$ 89,876	\$ 41,036	\$ 169,788	\$ 42,062	\$ 51,210	\$ 42,319	\$ 155,456	\$ 84,166
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
96,256	89,876	41,036	169,788	42,062	51,210	42,319	155,456	84,166
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
96,256	89,876	41,036	169,788	42,062	51,210	42,319	155,456	84,166
\$ 96,256	\$ 89,876	\$ 41,036	\$ 169,788	\$ 42,062	\$ 51,210	\$ 42,319	\$ 155,456	\$ 84,166

Township of Hamburg

Supplementary Information
Combining Balance Sheet (Continued)
Nonmajor Governmental Funds

June 30, 2024

	Capital Project Fund		Maragaret DR Area Canal Dredging SAD	Fox Pointe Beach Subdivision RD IM SAD	Maintenance SADs	Total
	Teahen Meadows Subdivision RD IM SAD					
Assets						
Cash and cash equivalents	\$ 11,389	\$ 34,738	\$ 51,501	\$ 385,200	\$ 3,274,608	
Receivables:						
Special assessments receivable	-	-	-	85,523	85,523	
Other receivables	-	-	-	-	1,090	
Accrued interest receivable	81	248	368	2,273	17,870	
Due from other funds	-	-	-	-	16,563	
Prepaid expenses and other assets	-	-	-	-	5,897	
Total assets	\$ 11,470	\$ 34,986	\$ 51,869	\$ 472,996	\$ 3,401,551	
Liabilities						
Accounts payable	\$ -	\$ -	\$ -	\$ 19,236	\$ 96,273	
Due to other funds	-	-	-	-	14,649	
Accrued liabilities and other	-	-	-	-	16,182	
Total liabilities	-	-	-	19,236	127,104	
Deferred Inflows of Resources - Unavailable revenue	-	-	-	85,523	86,613	
Fund Balances						
Nonspendable - Prepaids	-	-	-	-	5,897	
Restricted:						
Roads	-	-	-	-	1,314,619	
Police	-	-	-	-	12,984	
Debt service	11,470	34,986	51,869	-	876,070	
Capital projects	-	-	-	368,237	368,237	
Parks and recreation	-	-	-	-	601,859	
Future cemetery expenditures	-	-	-	-	8,168	
Total fund balances	11,470	34,986	51,869	368,237	3,187,834	
Total liabilities, deferred inflows of resources, and fund balances	\$ 11,470	\$ 34,986	\$ 51,869	\$ 472,996	\$ 3,401,551	

Township of Hamburg

Supplementary Information
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds

Year Ended June 30, 2024

	Special Revenue Funds					
	Parks and Recreation	Drug Law Enforcement	Road Fund	Cemetery Perpetual Care	PA1 Training	Mumford Park Debt Service
Revenue						
Property taxes	\$ -	\$ -	\$ 663,488	\$ -	\$ -	\$ -
Special assessments	-	-	-	-	-	-
State-shared revenue and grants	-	-	3,696	-	-	-
Charges for services	32,959	-	-	-	-	-
Investment income	35,901	160	50,807	341	34	113
Other revenue	69,000	-	-	-	9,000	-
Total revenue	137,860	160	717,991	341	9,034	113
Expenditures						
Current services:						
Public works	-	-	-	-	-	-
Recreation and culture	570,227	-	-	-	-	-
Capital outlay	-	-	623,720	-	-	-
Debt service	-	-	-	-	-	-
Total expenditures	570,227	-	623,720	-	-	-
Excess of Revenue (Under) Over Expenditures	(432,367)	160	94,271	341	9,034	113
Other Financing Sources - Transfers in	595,831	-	-	-	-	-
Net Change in Fund Balances	163,464	160	94,271	341	9,034	113
Fund Balances - Beginning of year, as previously reported	444,292	3,790	-	7,827	-	5,463
Change within financial reporting entity	-	-	1,220,348	-	-	-
Fund Balances - Beginning of year, as adjusted or restated	444,292	3,790	1,220,348	7,827	-	5,463
Fund Balances - End of year	\$ 607,756	\$ 3,950	\$ 1,314,619	\$ 8,168	\$ 9,034	\$ 5,576

Township of Hamburg

Supplementary Information
 Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Continued)
 Nonmajor Governmental Funds

Year Ended June 30, 2024

Fire Station Debt Service	Bob White Beach North RD IM SAD	Forest Creek Court RD IM SAD	Shan-gri-La Subdivision RD IM SAD	Orchard Village Subdivision RD IM SAD	Margaret Drive RD IM SAD	River Run Subdivision RD IM SAD	Crystal DR & Beach Subdivision RD IM SAD	Zukey & Redding Drive RD IM SAD	Teahen Meadows Subdivision RD IM SAD	Maragaret DR Area Canal Dredging SAD
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	90,986	42,482	170,000	43,741	52,941	43,703	156,051	85,040	13,146	35,566
-	-	-	-	-	-	-	-	-	-	-
4,749	1,050	534	2,078	491	669	537	1,969	1,046	124	380
-	-	-	-	-	-	-	-	-	-	-
4,749	92,036	43,016	172,078	44,232	53,610	44,240	158,020	86,086	13,270	35,946
-	2,160	1,980	2,290	2,170	2,400	1,921	2,564	1,920	1,800	960
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	2,160	1,980	2,290	2,170	2,400	1,921	2,564	1,920	1,800	960
4,749	89,876	41,036	169,788	42,062	51,210	42,319	155,456	84,166	11,470	34,986
-	-	-	-	-	-	-	-	-	-	-
4,749	89,876	41,036	169,788	42,062	51,210	42,319	155,456	84,166	11,470	34,986
91,507	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
91,507	-	-	-	-	-	-	-	-	-	-
\$ 96,256	\$ 89,876	\$ 41,036	\$ 169,788	\$ 42,062	\$ 51,210	\$ 42,319	\$ 155,456	\$ 84,166	\$ 11,470	\$ 34,986

Township of Hamburg

Supplementary Information Combining Statement of Revenue, Expenditures, and Changes in Fund Balances (Continued) Nonmajor Governmental Funds

Year Ended June 30, 2024

	Capital Project Fund		
	Fox Pointe Beach Subdivision RD IM SAD	Maintenance SADs	Total
Revenue			
Property taxes	\$ -	\$ -	\$ 663,488
Special assessments	54,847	251,656	1,040,159
State-shared revenue and grants	-	-	3,696
Charges for services	-	-	32,959
Investment income	721	15,313	117,017
Other revenue	-	-	78,000
Total revenue	55,568	266,969	1,935,319
Expenditures			
Current services:			
Public works	3,699	190,324	214,188
Recreation and culture	-	-	570,227
Capital outlay	-	-	623,720
Debt service	-	32,086	32,086
Total expenditures	3,699	222,410	1,440,221
Excess of Revenue (Under) Over Expenditures	51,869	44,559	495,098
Other Financing Sources - Transfers in	-	-	595,831
Net Change in Fund Balances	51,869	44,559	1,090,929
Fund Balances - Beginning of year, as previously reported	-	323,678	876,557
Change within financial reporting entity	-	-	1,220,348
Fund Balances - Beginning of year, as adjusted or restated	-	323,678	2,096,905
Fund Balances - End of year	<u>\$ 51,869</u>	<u>\$ 368,237</u>	<u>\$ 3,187,834</u>

November 26, 2024

To the Board of Trustees and Management
Township of Hamburg

We have audited the financial statements of the Township of Hamburg (the "Township") as of and for the year ended June 30, 2024 and have issued our report thereon dated November 26, 2024. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Internal Control Related Matters Identified in an Audit

Section II - Required Communications with Those Charged with Governance

Section III - Legislative and Informational Items

Sections I and II includes information that we are required to communicate to those individuals charged with governance of the Township. Section I communicates a deficiency we observed in the Township's internal control that we believe is a material weakness. Section II communicates significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process.

Section III contains updated legislative and informational items that we believe will be of interest to you.

We would like to take this opportunity to thank the Township's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the board of trustees and management of the Township of Hamburg and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications, and we would be willing to discuss these or any other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

Martin J. Olejnik, CPA

Section I - Internal Control Related Matters Identified in an Audit

In planning and performing our audit of the financial statements of the Township as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

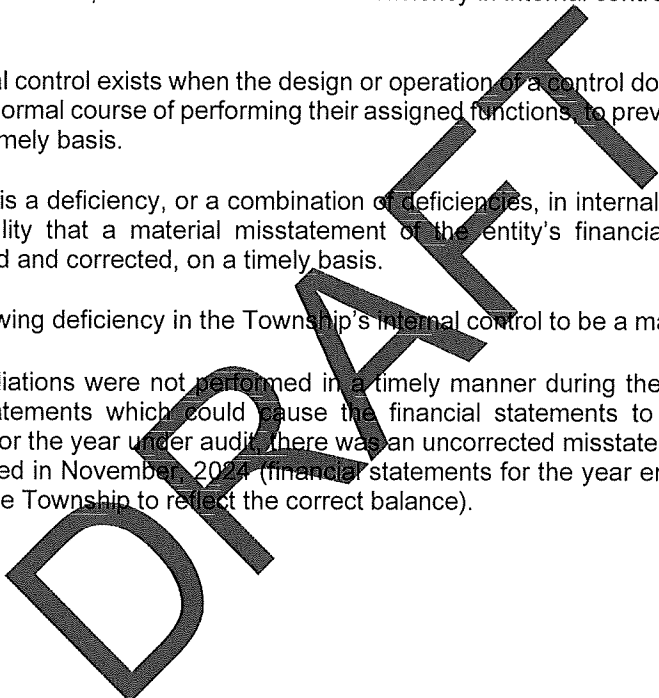
However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

We consider the following deficiency in the Township's internal control to be a material weakness:

- Bank reconciliations were not performed in a timely manner during the fiscal year to prevent or detect misstatements which could cause the financial statements to be materially misstated. Additionally, for the year under audit, there was an uncorrected misstatement as of June 30, 2024 until discovered in November, 2024 (financial statements for the year ended June 30, 2024 were updated by the Township to reflect the correct balance).



Section I - Internal Control Related Matters Identified in an Audit (Continued)
Section II - Required Communications with Those Charged with Governance

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated May 16, 2024, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the Township. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on September 3, 2024.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Township are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year, other than the implementation of GASB Statement No. 100, *Accounting Changes and Error Corrections*.

We noted no transactions entered into by the Township during the year for which there is a lack of authoritative guidance or consensus.

There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimate affecting the financial statements was the estimate for net pension liability. Management's estimate of the net pension liability is primarily based on data and assumptions from third-party actuarial valuations. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear.

Section II - Required Communications with Those Charged with Governance (Continued)

Section I - Internal Control Related Matters Identified in an Audit (Continued)
Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

Management has corrected all such misstatements.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the Township, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the Township's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 26, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Section I - Internal Control Related Matters Identified in an Audit (Continued)
Section III - Legislative and Informational Items

Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Alternative Compliance Examination

In April 2022, the Office of Management and Budget amended its compliance rules to allow for a simplified single audit process for municipalities that would not be required to undergo a single audit if it were not for the expenditures of SLFRF. This alternative applies to fiscal year audits beginning after June 30, 2020. SLFRF recipients that expend \$750,000 or more during their fiscal years and meet the following two criteria have the option for their auditor to follow the alternative compliance examination engagement guidance:

1. The recipient's total SLFRF award received directly from the U.S. Department of the Treasury or received as a nonentitlement unit is \$10 million or less.
2. Other federal award funds expended by the recipient (excluding SLFRF award funds) are less than \$750,000 during its fiscal year.

We are happy to assist in evaluating the application of the changes and answer any questions about how the changes impact the Township.

Auditor Reporting Standards

The AICPA Auditing Standards Board (ASB) issued several new standards that were recently effective, which significantly changed the independent auditor's report (Statement on Auditing Standards No. 134) and made some changes to certain required audit procedures (Statement on Auditing Standards No. 137). The standards were both first effective for your fiscal year ended June 30, 2023.

Statement on Auditing Standards No. 137 addresses auditors' responsibilities relating to other information included in annual reports. This new standard may increase the scope of audit procedures and may result in some audit work being performed outside of the normal timing. To the extent that the Township issues a document meeting the AICPA's definition of an annual report under the standard, additional audit procedures will need to be performed on that separate document before it is issued. It is important that the Township continue to communicate to us regarding any new documents meeting the AICPA's definition of an annual report under the standard beyond the recent implementation date. We are happy to discuss these changes with you.

Inflation Reduction Act (IRA)

Significant legislation was enacted in 2022 that has dramatically expanded the available tax credits, tax incentives, and other funding opportunities related to the green energy sector. Several of these are built on previously existing programs, but many are new and widely applicable. Additionally, new monetization options expand the benefits of tax credits for qualifying activities to public sector organizations like the Township. The breadth of qualifying activities is significant, including, in most cases, the production of electricity; production of solar, wind, and energy equipment; installation of energy-efficient upgrades to businesses and homes; and the acquisition of electric vehicles (EVs) and charging equipment. We are happy to discuss any questions or potential tax credit opportunities with you, and please also feel free to visit our IRA tax credits articles and webinars at <https://www.plantemoran.com/explore-our-thinking/areas-of-focus/inflation-reduction-act-tax-credits>.

Monitoring Lease, SBITA, and PPP Activity

GASB Statements No. 87, *Leases*; No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*; and No. 94, *Public-Private and Public-Public Partnerships (PPP) and Availability Payment Arrangements*, were effective in fiscal years 2022 and 2023. Although significant analyses were performed to determine the applicability of the new standards and record any necessary adjustments, we want to stress the importance of implementing ongoing monitoring procedures over lease, SBITA, and PPP activity. When the Township enters into new leases, SBITAs, or PPPs; existing agreements are modified; or other facts and circumstances change, consideration must be given to the impact those changes will have on lease, SBITA, and PPP accounting. In order to do so, the Township must ensure there is a process in place to identify and appropriately account for new leases, SBITAs, or PPPs or changes to existing agreements on an ongoing basis or at least at the end of each year.

Section I - Internal Control Related Matters Identified in an Audit (Continued)
Section III- Legislative and Informational Items
(Continued)

Expansion of Police and Fire Special Assessment

Effective March 28, 2023, Public Act 228 of 2022 (an amendment to Act 33, Public Acts of Michigan, 1951, as amended) expands special assessment authority for police services, fire services, or both to cities with a population of 15,500 or more. Cities with a population of 15,500 or more must seek voter approval to exercise these special assessment powers. The act continues to allow all townships and villages and those cities with a population of less than 15,500 to establish the special assessment district pursuant to certain procedures and public hearing on the governing body's own initiative, pursuant to a petition process by property owners, or by an election.

Cybersecurity and Information Technology Controls

Cyberattacks are on the rise across the globe, and the cost of these attacks is ever increasing. Because of these attacks, municipalities stand to lose their reputation, the ability to operate efficiently, and proprietary information or assets. Communities potentially can also be subject to financial and legal liabilities. Managing this issue is especially challenging because even a municipality with a highly mature cybersecurity risk management program still has a residual risk that a material cybersecurity breach could occur and not be detected in a timely manner. We understand that the technology department continues to monitor and evaluate this risk, which are critical best practices. Additionally, periodic assessments of the system in order to verify that the control environment is working as intended are key parts of measuring associated business risk. We encourage administration and those charged with governance to work with the technology team on this very important topic. If we can be of assistance in the process, we would be happy to do so.

Revenue Sharing

The fiscal year 2024 budget includes \$1.65 billion for revenue sharing. Further details of the breakdown of this amount are available at https://www.michigan.gov/treasury/0,,7-121-1751_2197---.00.html.

The fiscal year 2024 City, Village, and Township Revenue Sharing (CVTRS) program includes the following types of payments:

- CVTRS-Standard payment equal to 104 percent of the local unit's eligible fiscal year 2023 ongoing CVTRS payment amount
- CVTRS-CLFRF payment equal to 1 percent of the local unit's eligible fiscal year 2023 ongoing CVTRS payment amount
- CVTRS-PS payment equal to 2 percent of the local unit's eligible fiscal year 2023 ongoing CVTRS payment amount

As provided in the September 2023 Department of Treasury letter on City, Village, and Township Revenue Sharing (CVTRS) Fiscal Year 2024 Detailed Guidance, the citizens guide and performance dashboard are no longer required for 2024 CVTRS. Qualified local units will need to complete the following required documents to qualify for CVTRS-Standard, CVTRS-CLFRF, and CVTRS-PS payments:

- Form 4886 certification
- Debt service report
- Two-year budget projection

The due date for these CVTRS required documents was December 7, 2023.

Section I - Internal Control Related Matters Identified in an Audit (Continued)
Section III- Legislative and Informational Items
(Continued)

The CVTRS-Standard and CVTRS-PS payments will be paid in one-sixth increments. Local units received a one-sixth payment on the last business day of October 2023, and the remaining payments are as follows:

- If the required documents were submitted on or before December 7, 2023, payments in one-sixth increments have been and will be made on the last business day of December 2023 and February, April, June, and August 2024.
- If the required documents were submitted after December 7, 2023, the December CVTRS-Standard and CVTRS-PS payments were forfeited; the remaining payments will be forfeited unless the required documents are received by the first day of a payment month (February, April, June, and August 2024), at which time one-sixth of the CVTRS-Standard and CVTRS-PS payments will be made on the last business day of each payment month thereafter.

The CVTRS-CLFRF payment will be received on the last business day of June 2024.

Additional program requirements for CVTRS-CLFRF and CVTRS-PS payments are as follows:

- CVTRS-CLFRF - Eligible local units must certify to the Treasury that the local unit has “fully obligated” or expended by December 31, 2023, or declined, the total amount of 2021 American Rescue Plan Act funds allocated to the local unit. The Treasury defines “fully obligated,” the definition of which applies only to the CVTRS program, as an order placed for property services; entering into contracts, subawards, and similar transactions that require payments; or appropriating the funds for specific purposes. This certification is due on March 30, 2024.
- CVTRS-PS - Local units must use the CVTRS-PS payment for local public safety initiatives only.

Inflation Rate Multiplier for 2024

In October 2023, the Michigan State Tax Commission issued Bulletin 16 of 2023 regarding the inflation rate multiplier for use in the 2024 capped value formula and the Headlee millage reduction fraction formula. The inflation rate for property taxes, as defined in Michigan Compiled Law (MCL) 211.34d, has increased beyond the historical 5 percent cap to 5.1 percent for 2024. As a result, the inflation rate multiplier of 1.051 must be used in the calculation of the 2024 Headlee millage reduction fraction required by Michigan Compiled Law (MCL) 211.34d. As the inflation rate multiplier of 1.051 is higher than 1.05, the inflation rate multiplier to be used in the 2024 capped value formula is 1.05.

OMB Revisions to the Uniform Guidance

In April 2024, the Office of Management and Budget (OMB) released revisions for the Uniform Guidance for federal grants and agreements, which are effective for fiscal year ends beginning on October 1, 2024 and after. The guidance clarifies the applicability of requirements and terminology and includes some relaxation and clarification of certain requirements that required prior approval from federal regulators. A few key changes include the following:

- Increase the single audit threshold to \$1 million from \$750,000
- Require the schedule of expenditures of federal awards (SEFA) to identify recipient of federal award for audits that cover multiple recipients
- Increase the *de minimis* indirect cost rate from 10 percent to 15 percent, effective for grants received on October 1, 2024 and after

The changes are included in more detail within the federal register at <https://www.federalregister.gov/documents/2024/04/22/2024-07496/guidance-for-federal-financial-assistance>, and we are happy to discuss these changes with you

Section III- Legislative and Informational Items
(Continued)

Capitalization Thresholds

The April 2024 Uniform Grants Guidance 2024 Revision described above resulted in the equipment threshold increasing from \$5,000 to \$10,000. This threshold applies to the value of equipment that at the end of the grant period may be retained, sold, or otherwise disposed of with no further responsibility to the Federal agency. In addition to considering this Uniform Guidance threshold related to federal grants compliance, it may be a good time for the Township to reevaluate the capitalization thresholds. We are happy to assist you in thinking through considerations in evaluating these thresholds.

Legacy Costs

Legacy costs and the challenge of funding them continue to be topics of discussion. GASB pronouncements of late have placed even more focus on the net long-term liability arising from these benefit promises by requiring governmental financial statements to reflect the net pension and OPEB liabilities. For many governments, these net liabilities are significant. In addition, Public Act 202 of 2017 has brought further focus on the funding level of these plans.

The following are the funding levels per the funding valuations for the last three years for both pension and OPEB:

	Pension	OPEB
2024	74%	N/A
2023	71%	N/A
2022	85%	N/A

Maintaining or even improving the funded status of the plan(s) is dependent upon a number of factors, including the government's contribution policies, its amortization policy for funding the unfunded actuarial accrued liability, its benefit levels, and the ability to make future changes to the plan.

Other New Legislation

Upcoming Accounting Standards Requiring Preparation

We actively monitor new Governmental Accounting Standards Board (GASB) standards and due process documents and provide periodic updates to help you understand how the latest financial reporting developments will impact the Township. In addition to the summaries below and to stay up to date, Plante & Moran, PLLC issues a biannual GASB accounting standard update. The most recent update and a link to previous fall and spring updates are available [here](#).

GASB Statement No. 101 - Compensated Absences

This new accounting pronouncement will be effective for fiscal years ending December 31, 2024 and after. The statement requires all compensated absences be reported under a new unified model that provides recognition and measurement guidance for all compensated absences that meet certain criteria. This is a major shift from the prior standards that provided different recognition and measurement guidance for vacation leave versus sick leave. Under the new standard, all compensated absences (with some exceptions like parental leave and military leave) that meet three criteria are to be recognized (accrued). The three criteria are (1) the absence accumulates, (2) the absence is attributed to services already

performed, and (3) the absence is more likely than not to be either paid or settled through other means.

A few of the more significant changes from prior guidance include the elimination of specific recognition criteria for sick leave (GASB 16's termination payment method and vesting method) in lieu of standard recognition criteria for all types of compensated absences that meet the criteria. In addition, the prior standards used the "probable criteria" as a measurement stick for recognition; GASB 101 lowers that threshold to more likely than not. More likely than not means a likelihood of more than 50 percent. Because GASB 101 does not prescribe the manner in which these leave liabilities are estimated once the criteria are met, organizations will have significant latitude in how these estimates are determined. Because of this, there may be additional reporting and additional disaggregation of historical employee leave usage information that may be required in order to come up with an accurate estimate of these liabilities. We strongly suggest the City/Township/County start thinking about these changes now, brainstorm estimation methodologies, and begin gathering the necessary information in order to successfully adopt this new standard.

GASB Statement No. 102 - Certain Risk Disclosures

This new accounting pronouncement will be effective for fiscal years ending June 30, 2025 and after. This statement requires a government to assess whether a concentration or constraint makes the primary government or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. It also requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. If certain criteria are met for a concentration or constraint, disclosures are required in the notes to the financial statements.

GASB Statement No. 103 - Financial Reporting Model Improvements

This new accounting pronouncement will be effective for fiscal years ending June 30, 2026 and after. This statement establishes new accounting and financial reporting requirements, or modifies existing requirements, related to the following: management's discussion and analysis; unusual or infrequent items; presentation of the proprietary fund statement of revenue, expenses, and changes in fund net position; information about major component units in basic financial statements; budgetary comparison information; and financial trends information in the statistical section.

Significant GASB Proposals Worth Watching

The Revenue and Expense Recognition project aims to develop a comprehensive accounting and financial reporting model for transactions that result in revenue and expenses. The GASB has issued a preliminary views document that proposes a new categorization framework that replaces the exchange/nonexchange transaction notion with a four-step categorization process for classifying a transaction. In addition to this new framework, the proposal also addresses recognition and measurement of revenue and expense transactions. The exposure draft for this project is expected sometime in 2025.

Plante & Moran, PLLC has spent significant time digesting this new proposed standard and recently testified to the GASB about our feedback. We strongly encourage the Township to monitor developments with this standard, as the potential impact is quite broad.

Report on Compliance for the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds Program (CSLFRF) Requirements for an Alternative CSLFRF Compliance Examination Engagement

Independent Accountant's Report

To the Board of Trustees
Township of Hamburg

We have examined the Township of Hamburg's (the "Township") compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the "specified requirements"), as described in Part IV, "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds" of the CSLFRF section of the 2024 OMB Compliance Supplement (referred to herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during the year ended June 30, 2024. Management of the Township is responsible for the Township's compliance with the specified requirements. Our responsibility is to express an opinion on the Township's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the AICPA; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in the "Requirements for an Alternative CSLFRF Compliance Examination Engagement." Those standards and requirements require that we plan and perform the examination to obtain reasonable assurance about whether the Township complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Township complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the Township's compliance with specified requirements.

In our opinion, the Township complied, in all material respects, with the specified requirements referenced above during the year ended June 30, 2024.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; fraud; and noncompliance with provisions of laws, regulations, contracts, or grant agreements that have a material effect on the Township's compliance with the specified requirements and any other instances that warrant the attention of those charged with governance. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on the Township's compliance with the specified requirements and not for the purpose of expressing an opinion on the internal control over the specified requirements or on compliance and other matters; accordingly, we express no such opinion. The results of our tests disclosed no matters that are required to be reported under *Government Auditing Standards*.

To the Board of Trustees
Township of Hamburg

Intended Purpose

The purpose of this examination report is solely to express an opinion on whether the Township of Hamburg complied, in all material respects, with the specified requirements referenced above during the year ended June 30, 2024. Accordingly, this report is not suitable for any other purpose.

November 26, 2024

DRAFT



Hamburg Township Public Safety Department



Item 5.

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 25, 2024
RE: Agenda Item Topic: **Conditional Offer of Employment – Fire**
 General Ledger #: N/A
 Number of Supporting Documents: N/A
 NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to extend a conditional offer of employment to Andrew Zeleski for the position of part-time Firefighter/EMT pending successful completion of all pre-employment requirements (medical examination, psychological examination and drug screening).

Background

The department has an ongoing hiring campaign for the position of part-time Firefighter/EMT. Andrew Zeleski of Hamburg Township has successfully completed the initial application/hiring process and background check. As such, I am requesting approval to extend a conditional offer of employment to move him forward in the process. Mr. Zeleski has already completed Firefighter I & II and has his EMT-B license.

Budget Impact

There is no adverse impact to the FY 24/25 budget as this part-time position is in the approved budget.

Respectfully,

Chief Richard Duffany
Director of Public Safety



Hamburg Township Public Safety Department



Item 6.

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 25, 2024
RE: Agenda Item Topic: **Mutual Aid Agreement Resolution**
General Ledger #: N/A
Number of Supporting Documents: 2

NEW/OLD BUSINESS: **XXX** New Business
_____ Old Business – Previous Agenda #:

Requested Board Action

- Resolution approving entering into an interlocal agreement creating the Washtenaw Area Mutual Aid Council.

Background Information

On February 20, 2024, the Township Board approved (via motion) to enter into an interlocal agreement with several Fire agencies in Washtenaw and Livingston County to create the Washtenaw Area Mutual Aid Council (WAMAC). Township Supervisor Hohl and Township Clerk Dolan were directed by the Board to sign the WAMAC Agreement which they did (copy of signed agreement is attached).

As this interlocal agreement creates a new governmental agency, it requires approval from the governor. As a part of the approval process, the agreement was reviewed by the Michigan Attorney General’s Office. The Michigan Attorney General’s Office has indicated that approval of the interlocal agreement requires approval through a *Resolution* from the legislative body of each local municipality who is a party to the agreement. As such, I am requesting that the Board approve the attached Resolution.

Respectfully,

Chief Richard Duffany
Director of Public Safety

Interlocal Agreement

for the

Washtenaw Area Mutual Aid Council (WAMAC)

This Washtenaw Area Mutual Aid Council Interlocal Agreement ("Agreement") is entered into, by and among the Charter Township of Ann Arbor, the Charter Township of Augusta, the Charter Township of Green Oak, the Charter Township of Pittsfield, the Charter Township of Superior, the Charter Township of Van Buren, the Charter Township of Ypsilanti, the Chelsea Area Fire Authority, the City of Ann Arbor, the City of Belleville, the City of South Lyon, the City of Ypsilanti, the Village of Clinton, the Dexter Area Fire Department, Clinton Township (Lenawee County), Hamburg Township, Manchester Township, Milan Area Fire Department, Northfield Township, Salem Township, Saline Area Fire Department, Scio Township, and Sumpter Township. The governmental entities who are members to this Agreement may be referred to collectively as the ("Parties") and individually as a ("Party")

The governmental entities who are members to this Agreement may be referred to collectively as the ("Parties") and individually as a ("Party").

WHEREAS, this Interlocal Agreement is for the governmental units which are Parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended.

IT IS AGREED AS FOLLOWS:

ARTICLE I - PURPOSE

The purpose of this Agreement is to establish the Washtenaw Area Mutual Aid Council ("WAMAC" or "the Council" herein) to meet the needs of all Washtenaw County and nearby fire departments and provide for the purchase and ownership of equipment, property, buildings, and apparatus, payment of obligations and the hiring of necessary staff. The activities and services to be provided shall include, but are not limited to, the joint ownership and operation of equipment, and the standardization of policies amongst the governmental units, which are parties hereto, which policies will afford and promote

effective fire and rescue services within the governmental entities which are parties to this agreement.

Additionally, WAMAC shall oversee and be responsible for a Technical Rescue Team, a Swift Water Rescue Team and any future specialized county fire rescue team (collectively, "Technical Response" team or teams) that is made up of shared public resources and which are public safety first responders. WAMAC can and may collect fees and donations to support specialized teams, conduct training and sponsor events, and will act as the fiduciary for the specialized teams, related training, and sponsoring fire events.

The mission of the Technical Response teams is to provide the citizens of Washtenaw County and of Southeastern Michigan with advanced technical rescue response. These teams expand and enhance the capabilities of fire-rescue response for confined space rescue, high angle rescue, and urban search and rescue when deployed to natural and manmade disasters.

ARTICLE II - WASHTENAW AREA MUTUAL AID COUNCIL

Section 1. Creation of the Washtenaw Area Mutual Aid Council

Upon the signing of this Agreement by the Parties and the filing of it with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw and Livingston County Clerks and the Secretary of State, the Washtenaw Area Mutual Aid Council is created and is established as a separate public corporation pursuant to the statutory authority cited herein, with the powers, functions and duties provided in this Agreement and by law.

Section 2. Name

The name of the entity shall be the Washtenaw Area Mutual Aid Council ("WAMAC"). The Council may recommend a new name. Upon approval of a new name, the Parties shall enter into a written Amendment of this Agreement and file it with the Secretary of State, and with the Monroe, Oakland, Lenawee, Jackson, Wayne, Washtenaw, and Livingston County Clerks, which filing shall have the effect of changing the name of the entity.

Section 3. Composition of Council

- A. The Council shall be composed of one representative from each of the Parties who shall be referred to as members, or singularly as a member.
- B. Each Party shall appoint their respective Fire Chiefs or a designee who shall serve at the pleasure of their respective Party and may be removed by resolution of their

respective Party at any time, with or without cause. Fire Chiefs or designees may not serve on WAMAC beyond their terms of employment with their respective Party.

- C. Any vacancy on the Council arising for any reason shall be filled by appointment by the respective Party within sixty (60) days of the vacancy, to serve for the remainder of the unexpired term. An Interim Fire Chief may fill a vacancy until a permanent Fire Chief is selected. In the event that a Party does not have an Interim Fire Chief available to fill the vacancy, the Party may appoint a designee to attend meetings and cast votes on behalf of the Party until the Party's Fire Chief vacancy is filled.
- D. Members of the Council shall not be paid by the Council for attending meetings or performing duties of the Council.
- E. A new Party may join WAMAC upon approval of a Resolution by the prospective Party's governing body, affirmative approval by a majority the Washtenaw Area Mutual Aid Council Parties, and the approval of an amendment to the Agreement by each of the then existing Parties.

Section 4. Officers

- A. The Council shall elect at its first meeting of each year, from its membership, a President, Vice President, Treasurer, and Secretary, who shall hold office for terms of two (2) years, and until a successor is elected, or until resignation or removal. The terms shall be staggered so that the President and Treasurer shall be elected at the same time, and then the Vice President and Secretary will be elected the next year. Initially, the Vice President and Secretary shall serve a one (1) year term.
- B. Vacancies in any office shall be filled by the Council within sixty (60) days of the vacancy. The officer filling the vacancy shall serve for the remainder of the unexpired term.
- C. The President shall preside at all meetings of the Council and shall have all privileges and duties of a Member of the Council. The Vice President shall preside at all meetings of the Council at which the President is absent. The Treasurer shall have those powers and duties set forth in Article V, Section 3 and 4 hereof. The Secretary shall keep or cause to be made, all non-financial records, reports and minutes required by this Agreement.
- D. Any documents (other than checks which are signed by the Treasurer) requiring a signature on behalf of the Council shall be co-signed by the President and Secretary. In the event the President is unable to sign the Vice President may do so. In the event the Secretary is unavailable, the Council may appoint a temporary secretary solely for the purpose of signing a specified document.

Section 5. Meetings

- A. The Council shall meet at least once every quarter and shall at its first meeting of each year establish a regular meeting schedule which shall be posted at the offices of the Parties. Meetings shall be held in compliance with the Open Meetings Act, MCL 15.261 *et seq.*, including notice and posting requirements. Meetings shall be held in compliance with the Open Meetings Act (MCL 15.261 *et seq.*). Meetings may be held by electronic means only when permitted by law.
- B. Special meetings of the Council may be called by the President, or in the absence of the President, by the Vice President.
- C. Each Council Member shall receive five (5) days written notice of all regular meetings and two (2) days written notice of all special meetings. Written notice of meetings may be provided electronically via email. All notices of all meetings shall be posted as required by the Michigan Open Meetings Act. If WAMAC maintains an official website, it shall post the public notices on its homepage or on a page dedicated to public notices. If WAMAC does not have an office, it must also send a notice to the Clerk of each County listed in Article III Section 1, with a request for the Clerk to post the notice in their office.
- D. All meetings of the Council shall in every respect, conform with the requirements of the Open Meetings Act, Act 267 of 1976, as amended.

Section 6. Quorum

In order to conduct business, a quorum must be present which shall consist of a majority of the Council.

Section 7. Voting

Except when a larger majority is required by law, once a quorum has been established, a majority vote of the members present shall be necessary for the Council to take any official action at a regular or special meeting. A two-thirds vote of all members (except in the case of a vote to include a new Party which requires affirmative approval by a majority of the Parties) is required to amend this Agreement or its bylaws, or to terminate a Party's membership.

Section 8. Minutes and Freedom of Information Act

Complete written minutes of all Council meetings shall be kept in compliance with the applicable provisions of the Michigan Open Meetings Act, copies of which shall be sent to all members of Council and to the Clerk of each of the Parties, as soon as reasonably possible following a Council meeting. Except as otherwise provided by law,

records of the Council's performance of its official functions shall be made available to the public in compliance with the Michigan Freedom of Information Act, 1976 P.A. 442.

Section 9. Rules

Robert's Rules of Orders, when not in conflict with this Agreement or any rules the Council may adopt, shall govern all meetings.

Section 10. Registered Office

The registered office of the Council shall be the office of the Washtenaw Area Mutual Aid Council, care of City of Ann Arbor Fire Department, 111 North Fifth Ave, Ann Arbor, MI 48104. The Council may designate another location as the registered office.

Section 11. Privileges and Immunity from Liability

All of the privileges and immunities from liability, and exemptions from law, ordinances and rules, which apply to the activity of officers, representatives, members, agents and employees of the parties hereto shall apply to the same degree and extent to the performance of such functions and duties of such officers, representatives, members, agents and employees of the Council under this Agreement.

ARTICLE III - EQUIPMENT APPARATUS AND FUNDS

The Parties agree that the equipment and apparatus described in Exhibit A shall be transferred to and/or otherwise acquired from the Washtenaw Area Mutual Aid Association ("WAMAA") and will be owned and held in the name of WAMAC. The location for the equipment and apparatus is as shown on Exhibit A. The Parties also agree that the funds and assets currently being held by WAMAA will be transferred to WAMAC.

ARTICLE IV - POWERS

Section 1. General Powers

The Council shall have the following powers, authority and obligations:

- A. Subject to the approval of two-thirds the governing bodies of each of the Parties, WAMAC may purchase, lease, construct, own, receive, exercise right of dominion over and hold in its own name real property, including land, buildings and appurtenances for the express purposes provided in Article I.
- B. Subject to the approval of the governing bodies of each of the Parties, contract with other governmental entities and public agencies, and with private persons or organizations, as appropriate, to carry out Council functions or fulfill Council obligations. Approval of the governing bodies of the parties hereto shall not be required when the contract involves less than \$50,000.00 in expenditures, or is an employment contract, or is for a purchase authorized in an approved budget, as provided herein, and unless said contract approval is required by law by the Parties' governing bodies.
- C. Hire and employ a business manager and such other personnel as may be determined necessary, who shall serve at the pleasure of the Council, subject to applicable law.
- D. Accept funds, grants, voluntary work, or other assistance, to carry out Council functions and obligations, from any source, public or private, including, but not limited to, local governmental funding of specific projects, state and federal grants and private donations. Any application for grants or other public funding shall be communicated to the parties hereto.
- E. Operate and establish policies and rules governing the use of WAMAC equipment, apparatus and real property (whether owned or leased by WAMAC), and Technical Response Teams and other specialty teams, consistent with State or local law. Policies and rules may also be established for personnel. Policies and rules may also be established for the use of a business manager.
- F. Conduct in its own name training programs for emergency personnel from the Parties, act as a fiduciary of funds for the Washtenaw County Training Committee and fulfill all of the Washtenaw County Training Committee's responsibilities required by the State Fire Marshal.
- G. Conduct and carry out any program, activity or function that advance and directly relate to the purposes expressed in Article I.
- H. Establish mutual aid agreements amongst the Parties for the deployment of equipment and specially trained personnel, and the coordination of the Parties, in response to emergency situations.
- I. Coordinate and collaborate with Parties to improve emergency services by assisting with training and education, promoting best practices and policies, and maintaining close relationships amongst personnel and Parties.

- J. Make and enter into contracts, employ contractors or employees, acquire, construct, manage, maintain, or operate buildings or improvements, hold or dispose of property, incur debts, liabilities, or obligations, cooperate with a public agency or another legal entity created by that public agency under the Urban Cooperation Act, make loans from the proceeds of gifts, grants, assistance, funds, or bequests. Nothing in this provision authorizes Council to issue bonds in the name of WAMAC.
- K. Sue and be sued in its own name.
- L. Provide funding to other organizations that aid first responders.
- M. Enter into contracts with one or more governmental entity to provide personnel, equipment, specialty team resources, and training to respond to disasters, emergencies and serious threats to public health.
- N. Hire employees, retain consultants and provide them with compensation.
- O. Make claims for federal, county or state aid.
- P. Obtain insurance.
- Q. Operate and train a Technical Response Team (TRT), an Urban Search and Rescue (USAR), Swift Water Rescue (SWRT) teams and other specialty teams if needed.

Section 2. Limitations on Authority

The authority of WAMAC shall be limited as follows:

- A. Upon the approval of a budget, the Council may only carry out such programs and expend such funds as approved in the budget for the ensuing year.
- B. The Council shall have no power or authority to levy any type of tax in its own name within the governmental units of the Parties, or to issue any type of bond in its name, or in any way indebted any of the Parties.
- C. The Council may not make policy or commitments for any Party.

Section 3. Insurance

The Council shall obtain policies of insurance, as a part of its budget, for comprehensive liability and property damage, worker's compensation, motor vehicle insurance, the construction and/or operation of any real estate, and other appropriate and necessary purposes. The Council shall have the Parties named as "additional insured", on

the comprehensive general liability insurance policy. The insurance shall, at a minimum, provide the following coverages:

- A. General Liability \$1,000,000 each occurrence / \$3,000,000 annual aggregate.
- B. Management Liability (including employment practices liability, employee benefit liability, management decisions, and cyber liability) \$1,000,000 each wrongful act / \$3,000,000 aggregate.
- C. Automobile Liability for owned, hired, and non-owned autos \$1,000,000 per occurrence.
- D. If WAMAC has direct employees, Workers' Compensation coverage meeting statutory coverage requirements.
- E. Umbrella or Excess Liability extending over the above coverage, in the amount of \$1,000,000 each occurrence.
- F. Coverage for owned vehicles, property and equipment, and crime (employee dishonesty) dependent on what WAMAC owns and/or the amount of money that is handled by WAMAC.

ARTICLE V - FINANCE

Section 1. Fiscal Year

The fiscal year of the Council shall begin on January 1, unless a different fiscal year is approved by a majority vote of the Council.

Section 2. Annual Budget and Membership Dues

- A. Each year the Council shall develop an annual budget in such detail as required by Act 2 of the Public Acts of 1968 of the State of Michigan, which shall include all sums necessary to carry on the programs authorized herein. The following year's budget shall be submitted to the Clerk or the Chairperson (in the case of an Authority), of each of the Parties hereto by September 1 of each year. The Parties may recommend modifications to the budget through their appointed Council members by October 1. If modifications are received by that deadline, the Council will address the requested modifications and may present a final budget with revisions, if any, to the Parties by November 1. No later than December 15 of each year, the governing bodies of each of the Parties shall review and approve the budget as presented. That budget will become the Council's on approval by the Parties' governing boards. Failure to timely approve the budget will be considered notice of termination as required by Article VI, Section 2. A.
- B. The Parties shall participate in the ongoing funding of the Council and its programs and activities, through a membership fee as outlined on the attached Exhibit B.

Membership fees and the membership fee structure will be adopted annually as a part of the budget.

- C. Each of the Parties shall pay the membership dues specified in Article V by December 31 of each budget year. In the event that a Party disagrees with the amount established by Council for their membership dues, the Party shall request a meeting with the President of Council by July 1 of the budget year in dispute to attempt to resolve the dispute. If the Party and the President are unable to resolve the matter, the Party may request to terminate their participation, or the Council may consider removal of the Party as provided in Article VI.

Section 3. Treasurer

The Treasurer of WAMAC shall have the responsibility of custody, and control of all funds of the Council. Surplus funds, grants, and gifts shall be held and invested by the Treasurer in compliance with the financial policy adopted by Council. The Treasurer shall make or cause to be made, a full and complete financial report to the Council and to the governing bodies of each of the parties hereto, of the Council's financial transactions at the end of each fiscal year. Such report shall include an independent audit of all receipts and disbursements by a Certified Public Accountant, according to the appropriate audit for WAMAC.

Section 4. Administration

- A. The Treasurer shall administer the financial aspects of WAMAC. All expenditures shall be approved by the Council pursuant to the budget approved by the Parties and paid by the Treasurer according to the methods and procedures established by the Council. The Council shall approve the receipt of gifts, grants, and assistance funds that are to be used for the purposes set forth herein.
- B. WAMAC is established herein as an independent corporate entity, separate and distinct from the Parties hereto. It may have its own employees, who shall not be employees of any of the Parties hereto. Any acts done by any of the Parties in assistance or in cooperation with the Council shall not have any effect upon, nor change the status of the Council, nor create any legal responsibility by any of the Parties hereto for the acts or obligations of the Council.
- C. **Compliance with Tax Requirements:** The Council shall be responsible for compliance with all applicable state and federal tax requirements and other applicable legal filing requirements.

ARTICLE VI - ON-GOING RESPONSIBILITIES & DISSOLUTION

Section 1. Participation and Duration

This Agreement commences on the Effective Date and continues on an indefinite basis until terminated as provided below. The Parties agree that they will participate in the activities and programs of WAMAC and provide payment of membership fees on an on-going basis unless or until terminated in accordance with this Agreement, in order to finance and provide for the purchase and ownership of equipment and apparatus, payment of obligations and the hiring of necessary staff, and conducting activities and services to operate, equip and maintain the Council.

Section 2. Termination of Participation

- A. A Party may only terminate their membership by giving ninety (90) days written notice to the Council and the governing bodies of the Parties, no later than May 1 of any year in which such termination shall be effective. If notice of termination is given, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual termination and according to the budget approved for that fiscal year.
- B. A Party may be removed from participating in the Agreement upon a vote of two-thirds of the Council and subsequent amendment to the Agreement. If a Party is removed from participation, that Party shall remain liable for all obligations incurred by it pursuant to this Agreement, prior to the actual removal and according to the budget approved for that fiscal year.
- C. In the event of a Party terminating their membership or being removed from membership, the Party shall have no interest, claim or right to any asset, real or personal, of WAMAC.

Section 3. Dissolution

- A. **Termination.** This Agreement shall continue until terminated by the first of the following to occur:
 - 1. The Parties to the Agreement total fewer than fifteen (15); or,
 - 2. A two-thirds vote in favor of termination by the Council.
- B. **Dissolution.** The Council may be dissolved by adoption of a resolution by a majority of the existing members of the Council along with the approval of a plan for the distribution of the Council's assets and surplus funds. Any surplus funds, after paying all bills and division of assets, shall be divided among the Parties according to the proportionate share of contribution made by a Party for the prior

three years. The proposal to dissolve and plan of distribution of assets, including surplus funds, must be provided to the governing body of each Party at least ten (10) days prior to the Council vote on the plan. If the Parties do not agree on the plan to distribute assets, they may choose arbitration. If the Parties do not choose arbitration and cannot agree how to distribute the assets, the Council shall dispose of the assets by public action and deduct the cost of the action prior to any distribution. If dissolution is approved, the Council must comply with all state and federal requirements for dissolution.

ARTICLE VII - MISCELLANEOUS PROVISIONS

Section 1. Amendments

Amendments to this Agreement, other than to add a new Party or as otherwise provided in this Agreement, may be made upon approval of 2/3 vote of the Members of the Council and the approval of 2/3 of the Parties, and shall be approved, processed, and filed as described in Article II, Section 1 and Article VII, Sections 3 and 4.

Section 2. Applicable Laws

This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

Section 3. State Approval

As soon as reasonably practicable after the effective date of this Agreement, this Agreement shall be officially submitted to the office of the Governor for approval pursuant to the Urban Cooperation Act of 1967.

Section 4. Effective Date

This Agreement shall be in full force and effect and WAMAC shall be considered as established as an operating public corporation on the date this Agreement was signed by all Parties and filed with the Secretary of State and with the Monroe, Washtenaw, Jackson, Oakland, Lenawee, Wayne and Livingston County Clerks.

Section 5. Duration

This Agreement shall remain in effect and continue on an indefinite basis and shall only be terminated according to the terms hereof.

Section 6. Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the Parties and the residents of each of the Parties and shall supersede all prior agreements and understandings among the Parties relative to the subject matter.

Section 7. Severability

If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances is not affected but will be enforced to the extent permitted by law.

Section 8. No Waiver of Governmental Immunity

The Parties agree that no provision of the Agreement is intended, nor shall be construed, as a waiver by any Party of any governmental immunity as provided by the Urban Cooperation Act or otherwise under law.

Section 9. Entire Agreement

This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.

Section 10. Captions

The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

Section 11. Jurisdiction and Venue

In the event of any disputes between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan, with original jurisdiction and venue vested in the Washtenaw County Circuit Court.

Section 12. Recitals

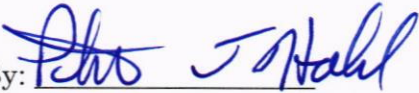
The Recitals shall be considered an integral part of this Agreement.

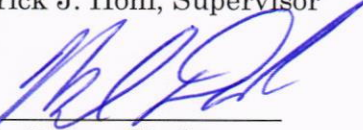
Section 13. Counterpart Signatures

This Agreement may be signed by counterpart. The counterparts taken together shall constitute one (1) Agreement.

Hamburg Township, a Michigan municipal corporation located at 10405 Merrill Rd, Whitmore Lake, MI 48189, adopted a Resolution on 02/20/2024 approving the terms and conditions of the Washtenaw Area Mutual Aid Council Interlocal Agreement.

Hamburg Township

By: 
Patrick J. Hohl, Supervisor

By: 
Mike Dolan, Clerk
Mary Kuzner, Clerk Deputy

TOWNSHIP OF HAMBURG

RESOLUTION TO ENTER INTO AN INTERLOCAL AGREEMENT CREATING THE WASHTENAW AREA MUTUAL AID COUNCIL

At a REGULAR meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held on December 3, 2024 beginning at 2:30 p.m., there were:

PRESENT: _____

ABSENT: _____

The following preamble and resolution were moved by: _____, and supported by: _____ to adopt the following resolution:

RESOLUTION

WHEREAS, the Township of Hamburg, Michigan is routinely faced with natural and human-caused emergencies and catastrophes and it is important for the Township of Hamburg to have the ability for specialty response capabilities along with the ability to request mutual aid from surrounding communities to address these situations; and

WHEREAS, this Interlocal Agreement is for the governmental units which are parties hereto to join together to establish the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Hamburg Township, Livingston, County, Michigan, as follows: That the Township Board approves the Interlocal Agreement for the Washtenaw Area Mutual Aid Council for the purposes set forth herein pursuant to and under the authority of the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, as amended; the Intergovernmental Contracts Between Municipal Corporations Act, Act 35 of the Public Acts of 1951, as amended, and the Joint Public Buildings Act, Act 150 of the Public Acts of 1923, as amended;

A roll call vote on the foregoing resolution was taken and was as follows:

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

CERTIFICATION

I, Mike Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board, and the vote was taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained through; (2) the original of such resolution is on file in the Clerk’s office, (3) the meeting was conducted and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

Date: _____

Mike Dolan
Hamburg Township Clerk



Hamburg Township Public Safety Department



Item 7.

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

TO: Hamburg Township Board

FROM: Chief Richard Duffany

DATE: November 26, 2024

RE: Agenda Item Topic: **Fiber Optic Project Proposal**

General Ledger #: **TBD**

Number of Supporting Documents: **3**

NEW/OLD BUSINESS: **XXX** New Business

_____ Old Business – Previous Agenda #:

Requested Board Action

- Motion to approve moving forward with the fiber optic project proposal for Fire Station 11 and Fire Station 12, as outlined in the attached quotes from Livingston County IT, at a cost of \$20,339.11, payable to Livingston County IT.
- Motion to allocate the costs of the Livingston County IT portion of the proposal (\$20,339.11) and the additional costs (directional boring and annual fees) between Fire (Fund 206) and General Fund/IT (Fund 101) as determined by the Township Board.

Background Information

Livingston County IT is currently upgrading the fiber optic lines throughout the county. Part of this project has been to add a larger fiber line down M-36 through Hamburg Township. This phase of the project is nearing completion. As a result of this, the Township has the opportunity to add fiber connections to both Station 11 and Station 12. Station 11 currently gets its Computer-Aided Dispatch (CAD) system via a fiber line from the Livingston County EMS station located on M-36 near Station 11. This EMS station is already getting an improved connection from the new fiber lines, but the connection from the EMS station to Station 11 will continue to utilize the current aging lines.

Station 12 obtains all of its data from the Hamburg Township Police station. The lines are both above and below ground and are old lines from Pinckney Community Schools. The lines running from the police station to Station 12 are owned by the Township. As such, if any of the lines were cut, either from faulty digging or a downed pole, Station 12 would be without internet and the Township would be responsible for the cost of the repair.



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Providing fiber to both fire stations is beneficial to the Township as it will provide redundancy at Station 12, allowing Station 12 to be independent while also providing back feed to the police department should the fiber connection fails there. Additionally, Station 11 houses the Township’s Emergency Operations Center (EOC) which requires a reliable data feed in times of emergency operations.

In July, Livingston IT presented a quote to supply a fiber line from M-36 to Station 12. They would conduct all of the work, but it would cost \$32,764.18. This cost was considered too high and a meeting was held between County IT and the Township. It was suggested that the Township could use a company that is already on contract for the directional boring and save money. County IT agreed to re-quote the project, and to add Station 11 into the quote. On November 13, 2024, the Township received the following quote from Livingston County IT:

- Station 11
 - Constructing a lateral from county network to Hamburg Township Fire Dept Station 11, located south right-of-way of 3666 East M-36 Pinckney, Michigan 48169.
 - Pull new fiber optic cable from the existing handhole (HH-427) in front of Fire Department Station 11 to the existing entry point located in the back of building. Directional boring and duct install to be provided by others.
 - Install new building entry and follow existing internal path to existing fiber panel.
 - Install new fiber optic termination panel in existing equipment rack. Terminate and test four (4) fibers allocated to network.
 - Total Cost: \$10,050.40

 - Station 12
 - Excavate and expose existing duct located at Hamburg Township Fire Dept Station 12, 10100 Veterans Memorial Drive Whitmore Lake, Michigan 48189.
 - Furnish and install new handhole along county network in front of station.
 - Connect existing conduit to street at newly placed handhole. Install fiber to open conduit.
 - Install termination panel along with terminate and test four (4) fibers allocated to network.
 - Total Cost: \$10,288.71
- Total cost for both stations – without directional boring: **\$20, 339.11**



Hamburg Township Public Safety Department

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EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 7.

In addition to the initial \$20,339.11 cost, there are two additional cost considerations:

- Directional Boring cost – IT Director Randazzo estimates that this cost will be less than \$10,000.
- Annual Maintenance and Upgrade Fee – Per Livingston County IT, this fee is estimated at \$5,000 per year with an annual increase of 2.5%.

Budget Impact

The cost of this project is not contained in the approved FY 24/25 budget. As such, funds for this project will have to be utilized from reserve accounts of the involved departments (Fire and General Fund/IT) as determined by the Township Board.

Respectfully,

Chief Richard Duffany
Director of Public Safety

CHANGE ORDER			
Change Order No.:	22-304-013A rev2	Date of Issuance:	November 13, 2024
Contractor:	eX2 Technology, LLC	Date of Agreement:	May 8, 2023
Contract For:	Fiber engineering, equipment, materials and construction of fiber network		

This Change Order to the Master Services Agreement (“Agreement”) is made by and between EX2 Technology, LLC (“Contractor”) and Livingston County, Michigan (“County”). Except as amended herein, all other terms and conditions shall remain in full force and effect.

Exhibit A, Scope of Work

This Change Order covers the costs associated with:

- Constructing a lateral from county network to Hamburg Township Fire Dept Station 11, located south right-of-way of 3666 East M-36 Pinckney, Michigan 48169.
- Pull new fiber optic cable from the existing handhole (HH-427) in front of Fire Department Station 11 to the existing entry point located in the back of building. Directional boring and duct install to be provided by others.
- Install new building entry and follow existing internal path to existing fiber panel.
- Install new fiber optic termination panel in existing equipment rack. Terminate and test four (4) fibers allocated to network.

This includes additional design, furnishing materials where specified, and installation in accordance with the Agreement.

Exhibit B, Pricing and Schedule of Values

Change Order **22-304-013A rev1** increases the Contract Price \$10,050.40

Exhibit C, MSA Project Schedule

No impact

Exhibit E, Contractor Provided Insurance and Bonds

The Change Order does not modify the Bond Schedule values and breakout shown in the Agreement.

Total Sum of Change Order: \$10,050.40

IN WITNESS WHEREOF, the parties have caused this Change Order to be executed by their duly authorized representatives as of the day and year set forth below.

Contractor: eX2 Technology, LLC

Owner: Livingston County, Michigan

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

CHANGE ORDER			
Change Order No.:	22-304-013B rev1	Date of Issuance:	November 13, 2024
Contractor:	eX2 Technology, LLC	Date of Agreement:	May 8, 2023
Contract For:	Fiber engineering, equipment, materials and construction of fiber network		

This Change Order to the Master Services Agreement (“Agreement”) is made by and between EX2 Technology, LLC (“Contractor”) and Livingston County, Michigan (“County”). Except as amended herein, all other terms and conditions shall remain in full force and effect.

Exhibit A, Scope of Work

This Change Order covers the costs associated with;

- Excavate and expose existing duct located at Hamburg Township Fire Dept Station 12, 10100 Veterans Memorial Drive Whitmore Lake, Michigan 48189.
- Furnish and install new handhole along county network in front of station.
- Connect existing conduit to street at newly placed handhole. Install fiber to open conduit.
- Install termination panel along with terminate and test four (4) fibers allocated to network.

This includes additional design, furnishing materials where specified, and installation in accordance with the Agreement.

Exhibit B, Pricing and Schedule of Values

Change Order **22-304-013B rev2** increases the Contract Price \$10,288.71

Exhibit C, MSA Project Schedule

No impact

Exhibit E, Contractor Provided Insurance and Bonds

The Change Order does not modify the Bond Schedule values and breakout shown in the Agreement.

Total Sum of Change Order: \$10,288.71

IN WITNESS WHEREOF, the parties have caused this Change Order to be executed by their duly authorized representatives as of the day and year set forth below.

Contractor: eX2 Technology, LLC

Owner: Livingston County, Michigan

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Spectrum Enterprise - Planning Quote
 Prepared for: **HAMBURG TOWNSHIP**
 10405 Merrill Rd, Whitmore Lake, MI 48189



Prepared by: Spectrum Enterprise Team

Stan Balkema - Account Specialist

616-607-2391

stanley.balkema@charter.com

Joel Schuldt - TSC Unified Comm

414-232-8129

joel.schuldt@charter.com

Tim Minsart - Sales Engineer

920-996-4706

Tim.Minsart@charter.com

Tom McCabe - TSC Security/Data

585-755-7201

thomas.mccabe@charter.com

TELECOMMUNICATION SERVICES - NEW & REVISED

Service Description	Model	Order Term	Quantity	Monthly Recurring Charge	Total Monthly (MRC)
DEDICATED FIBER INTERNET	200Mbps	60 mo	1	694.00	694.00
STATIC IP (5)	5 PACK	mo to mo	1	0.00	0.00
SPECTRUM BUSINESS TV		mo to mo	1	44.99	44.99
DIGITAL RECEIVER		mo to mo	2	12.50	25.00
Monthly Recurring Charges (MRC) TOTAL					763.99

Service Description	Model	Quantity	One Time Charge	Total One Time Charge
Standard DFI Installation		1	250.00	250.00
One-time (NRC) Charge TOTAL				250.00

OPTIONAL Additional Services for consideration	Model	Quantity	MRC	Total MRC
MNE Switch 24 port power over ethernet	MS120-24FP	1	85.00	85.00
WiFi Access Point (AP) - Wi-Fi for other areas	MR36	1	30.00	30.00
360 Degree Ceiling Mounted Indoor/Outdoor Security Camera	MV93	1	85.00	85.00
112 Degree Wall Mounted Indoor/Outdoor Security Camera	MV72	1	85.00	85.00

* The one-time installation charge for the above items is \$250 each

Cameras and Access Points connect through the MNE switch

Cameras are viewed locally or remotely via portal

Camera video can be shared live via link and recorded video can be retrieved, downloaded for archive or share.

Prices quoted are subject to change and do not include any taxes, fees, and/or surcharges which may apply.

THIS QUOTE SHALL NOT CONSTITUTE A BINDING CONTRACT BETWEEN SPECTRUM ENTERPRISE AND CUSTOMER. THE PURCHASE OF SPECTRUM ENTERPRISE SERVICES SHALL BE GOVERNED BY THE TERMS AND CONDITIONS OF A SEPARATE SERVICE AGREEMENT TO BE ENTERED INTO BY SPECTRUM ENTERPRISE AND CUSTOMER.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

11/26/24

To: Hamburg Township Board
From: Tony Randazzo

Re: Spectrum Fiber Internet

I request approval from the Township Board to enter into a five-year contract with Spectrum for dedicated fiber internet. This will reduce the latency and uneven service that is inherit in our existing cable modem through Spectrum. A dedicated fiber connection will also improve our upload speed and improve the performance of cloud-based programs. An example of this is the planned migration of our phone system to a Unified Communications as a Service (UCaaS) solution. Without a stable fiber connection, this project would be destined for trouble. Additionally, fiber internet will come with a service level guarantee from Spectrum which ensures priority restoral in case of an outage. Lastly, the fiber connection will benefit all of our buildings that are currently online, as they are already interconnected together via fiber.

The new monthly amount of our Spectrum bill will be \$763.99 per month which is more than double the existing \$331.00 per month. However, I firmly believe the benefits provided by the fiber connection justify this expense.

**BUHL DRIVE - ROAD IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT RESOLUTION
(Resolution #2)**

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg (the “Township”), Livingston County, State of Michigan, held at the Hamburg Township Hall Meeting Room on Tuesday, December 3rd, 2024, beginning at 2:30 p.m. Eastern Time, there were:

PRESENT: _____

ABSENT: _____

and the following preamble and resolution were:

MOVED FOR ADOPTION BY: _____

MOTION SUPPORTED BY: _____:

**RESOLUTION TO ESTABLISH THE
BUHL DRIVE SPECIAL ASSESSMENT DISTRICT
DIRECT PREPARATION OF ASSESSMENT ROLL
AND SET DATE OF SECOND PUBLIC HEARING**

WHEREAS, the Township Board (“the Board”) of the Township of Hamburg, Livingston County, Michigan (“the Township”) received Petitions signed by more than 50% of the total road frontage (approx. 1,630 linear feet) of the proposed Special Assessment District described hereinafter, and accordingly, determined to proceed under the provisions of Public Act 188 of 1954, as amended, to secure plans and estimates of cost together with a proposed Special Assessment District for assessing the costs of the proposed road improvement to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed Special Assessment District were filed with the Township Clerk for public examination and Notice of the within hearing upon the same was published and mailed in accordance with law and statute provided as shown by the Affidavit pertaining thereto on file with the Township Clerk, and

WHEREAS, in accordance with the aforesaid Notices, a hearing was scheduled on this 3rd day of December, 2024, commencing at 2:15 p.m. and all persons given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby determine that the Petitions for the Buhl Drive - Road Improvement Special Assessment District were properly signed by the record owners of land whose frontage constitutes more than 50% of the total (1,630 linear feet) upon the proposed improvement.

2. That this Township Board does hereby approve the plans for the road improvements as requested by the Petitions and the preliminary estimate of cost to establish the district in the amount \$21,780.00, which will be bid out by the Livingston County Road Commission for the final determination of costs. The project will be designed, engineered, scheduled and constructed by the Road Commission and/or its designated Contractor.

3. That this Township Board does hereby establish, determine and define as a Special Assessment District to be known as the Buhl Drive Special Assessment District within which the costs of such improvements shall be assessed according to benefit and which consists of the lands identified more specifically identified by the following permanent parcel numbers:

15-27-100-052	15-27-100-065	15-27-101-011	15-27-101-017
15-27-101-018	15-27-101-022	15-27-101-023	15-27-101-024
15-27-101-028	15-27-101-030	15-27-101-031	15-27-101-035
15-27-101-039	15-27-101-041	15-27-101-042	15-27-101-043
15-27-101-044	15-27-101-045	15-27-101-046	15-27-102-003
15-27-102-009	15-27-102-011	15-27-102-012	15-27-102-013
15-27-102-014	15-27-102-016	15-27-102-019	15-27-102-020
15-27-102-021	15-27-102-022	15-27-102-025	15-27-200-018
15-27-200-045			

4. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against such parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the Special Assessment District. When the same has been completed, the Supervisor shall affix thereto his Certificate stating that it was made pursuant to this Resolution and that in making such assessment roll, he has, according to his best judgment, conformed in all respects to the directions contained in this Resolution and the applicable state statutes.

5. That a second public hearing, for the purpose of providing an opportunity to the property owners involved to review and comment on said Special Assessment Roll, shall be scheduled to be held on Tuesday, January 7th, 2025, at 2:15 p.m. at the Hamburg Township Hall located at 10405 Merrill Road, Hamburg, Michigan 48139.

6. That all Resolutions and parts of Resolutions insofar as they conflict with the provisions of this within Resolutions be and the same are hereby rescinded.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

Absent:

Resolution _____.

CLERK'S CERTIFICATE

The undersigned, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which a quorum was present and remained throughout; (2) the original of such resolution is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to an in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

Michael Dolan
Hamburg Township Clerk

November 12, 2024

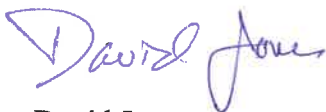
Treasurer
Hamburg Township
PO Box 157
Hamburg, MI 48139

Dear Treasurer:

Enclosed is the agreement for collection of summer school property taxes of the Board of Education of Brighton Area Schools, Livingston County, Michigan, whereby the Board, pursuant to statute, has determined to impose a summer property tax levy in 2025 of all annual school district operating property taxes.

The Board of Education requests the Township to collect the district's summer school operating property taxes. The district is willing to enter into the same collection expense agreement for 2025, please sign and return the enclosed copy. If the Township will not agree to collect the district's summer tax levy, please notify the Board of Education so other arrangements may be made as the district may agree to have the levy collected by the County Treasurer or collect the taxes itself.

Sincerely,



David Jones
Assistant Superintendent of Finance

Enclosures

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES

AGREEMENT made this 15th day of November, 2024 by and between Brighton Area Schools, with offices located at 125 S. Church St., Brighton, MI 48116 (hereinafter "School District") and Hamburg Township with offices located at PO Box 157, Hamburg, MI 48139 (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a Summer levy of School District property taxes for the year 2025.

The parties agree as follows:

1. The Township agrees to collect 100% of the total school non-homestead operating property taxes as certified by the School District for levy on July 1, 2025 on property located within the Township. Interest earned on said taxes will be retained by the township.
2. The School District agrees to pay Township costs of assessment and collection as follows:

\$ 3.50 per parcel

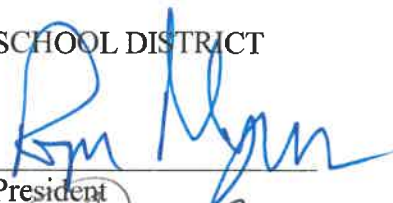
It is understood that the tax rate as spread by the Township would also reflect the sum of 100% of the taxes of the Livingston Education Service Agency.

3. No later than May 31, 2025 the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection in 2025.
4. The Township Treasurer shall account for and deliver summer school tax collections as follows:
 - a. Summer Tax collections shall be paid to the School District within ten (10) business days from the 1st and 15th of each month via electronic transfer (wire transfer, ACH, etc.)

Signature authorized by Board
of Education Resolution of
November 11, 2024

Signature authorized by Board
of Trustees Resolution of

SCHOOL DISTRICT



President



Secretary

TOWNSHIP

Supervisor

Treasurer

Annual Summer Tax Resolution

A regular meeting of the board of education of the District (the "Board") was held:

in the BECC board room/Brighton Area Schools, within the boundaries of the District,

on the 11th day of November, 2024, at 7 o'clock in the P.M. (the "Meeting")

The meeting was called to order by Roger Myers, President.

5 Present: Members Myers, Reid, Marks, Conely, Storm

2 Absent: Members Krebs and Burchfield

The following preamble and resolution were offered by Member Reid and supported by Member Storm:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, excluding debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2025 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, excluding debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2025.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612.



4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

S Ayes: Members Myers, Reid, Marks, Conely, Storm
2 - Absent (Krebs and Burchfield)

Nays: Members

Resolution declared adopted.

Yes



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Brighton, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education

SUMMER TAX COLLECTION AGREEMENT

The Township of Hamburg with offices located at 10405 Merrill Rd., Hamburg, Michigan (the "township") pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a summer levy of Livingston Educational Service Agency, Michigan (the "Agency") property taxes for the year 2025 and hereafter as provided below:

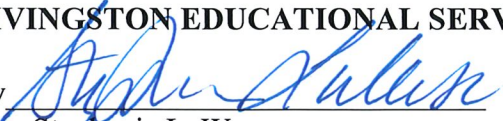
The Agency and the Township agree as follows:

1. The Township agrees to collect 100% of the total school millage in the summer as certified by the Agency for levy on all taxable property in addition to and not within the K-12 school district summer tax collection, including principal residence and other exempt property not subject to the 18-mill levy within the Brighton Area School district.
2. The Agency waives any right to interest earned on tax receipts collected and help by Hamburg Township until disbursement.
3. The Agency agrees to pay the Township costs of assessment and collection at \$3.50 per parcel which represents reasonable expenses incurred by the Township in assessing and collecting Agency taxes, to the extent that the expenses are in addition to the expenses of assessing and collecting other taxes at the same time.
4. The Agency shall certify to the Township Treasurer the school millage to be levied on property for summer collection to the Township via a signed L-4029 within 3 weeks of Livingston County Equalization delivering their tax roll information to the Agency, or by June 15, whichever is earlier.
5. The Township Treasurer shall account for and deliver summer school tax collections to the Agency within ten (10) business days from the 1st and 15th of each month via electronic transfer, if and when possible.
6. In the event that state law is amended necessitating changes to this Agreement, the parties agree to negotiate changes to the Agreement in good faith to conform the Agreement to state law. Collection of summer taxes and payment for said collection shall not be disrupted or delayed due to the negotiation of or revision to this Agreement.
7. By execution of this Agreement, both parties certify and represent that the Agreement is authorized by the laws of the State of Michigan, that the individuals responsible for collecting the Agency taxes are and will be in compliance with all laws pertaining to their duties and responsibilities as a tax collecting agent, and that the signors are authorized by their respective governing bodies to execute this Agreement.
8. This Agreement is effective on the date of its execution and shall expire twelve months from the effective date.

9. In the event the Agency shall levy any other or additional taxes on properties within the Brighton Area School District, or any other district, during any other tax collection periods and ask the Township to collect those taxes as well, the terms of the Agreement shall apply.

IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates indicated below.

LIVINGSTON EDUCATIONAL SERVICE AGENCY, MICHIGAN

By 
Stephanie L. Weese

Its: Assistant Superintendent for Administrative Services

Dated: November 15, 2024

TOWNSHIP OF HAMBURG: _____

By _____

Its _____

Dated _____

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: November 27, 2024

AGENDA ITEM TOPIC: Employee Handbook update

Number of Supporting Documents: **02**

Requested Action

Motion to approve the Employee Handbook changes as presented for section 3.5 Holiday Pay.

Background

I'm proposing the attached changes to the Employee Handbook section 3.5 Holiday pay.

After discussing with Supervisor Hohl, Clerk Dolan, and Treasurer Negri we feel that the holiday pay compensation for full-time (8) to (10) hour employees should be reduced from two times to one and one-half times their rate of pay for the hours worked.

We also feel that the full-time twenty-four (24) shift employees holiday pay should increase from 13 holidays to 14 holidays to align with the Employee Handbook changes that were completed in May of 2024 that affected holidays. May 21, 2024, effective July 1, 2024, changes were made to exclude Presidents Day and Veterans Day in exchange for three (3) floating holidays for Public Safety employees. I'm also requesting to specify the time period in which the holiday pay is calculated on.

I've also included a copy of the Employee Handbook section 4.1 Holidays in support of the change to the second requested.

3.5 Holiday Pay

If a full-time eight (8) to ten (10) hour employee is required to work on a designated holiday (see 4.1 Holidays), the employee shall receive a day's pay plus additional pay at ~~two-times one and one-half times~~ their rate of pay for the hours worked.

Updated by Board of Trustees 5-21-24

If a twenty-four (24) shift employee is scheduled to work on a designated holiday, the employee shall receive twenty-four (24) regular pay. On the first pay in December of each year the employee will receive a yearly holiday allowance ~~based on the months of full-time employment status from 1/1/2024 through 11/30/2024, and 12/1 through 11/30 each succeeding year.~~ This allowance will be for ~~13~~ 14 holidays (see section 4.1 Holidays) at the annual base pay /2080 hrs. X ~~104~~ 112 hrs. = amount of allowance.

Part-time firefighters shall be paid double their hourly rate of pay for hours worked on Township-recognized holidays as determined by the Township Board.

Updated by Board of Trustees 9-2-22

HAMBURG TOWNSHIP PERSONNEL POLICIES & PROCEDURES MANUAL

4.0 EMPLOYEE BENEFITS

4.1 Holidays

All full-time employees shall be granted time off with pay on the following days, subject to the provisions below:

New Year’s Day	Independence Day	Christmas Eve Day
Martin Luther King Jr. Day	Labor Day	Christmas Day
Good Friday*	Thanksgiving Day	New Year’s Eve Day
Memorial Day	Day after Thanksgiving Day*	

Two (2) floating holidays – Township, Senior Center, Building & Grounds, and Department of Public Works employees.

Three (3) floating holidays – Public Safety employees.

*Applies to Public Safety and Department of Public Works employees.

The Township Hall, Senior Center and Building & Grounds will be closed Christmas Eve Day through New Year’s Day. Full-time employees will receive compensation for the holiday based on the number of hours regularly scheduled to work on that day, a maximum of ten (10).

Updated by Board of Trustees 5-21-24

Permanent part-time (non-seasonal) employees with an anniversary of five (5) years or more, and who worked at least an average of twenty (20) hours per week in the previous calendar year, will receive compensation at their regular rate of pay based on a maximum of eight (8) hours for full-day holidays that fall on their scheduled workday. Workdays that fall on a designated holiday will not be made up without prior Department Head approval.

Updated by Board of Trustees 5-21-24

Unless otherwise determined and approved by the Board, if a designated holiday falls on a Saturday, then the time off with pay shall be scheduled for the preceding workday. If a designated holiday falls on a Sunday, then the time off with pay shall be scheduled for the following workday.

See Section 3.5: Holiday Pay



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Hamburg Township Board of Trustees

FROM: Pat Hohl

DATE: November 26, 2024

AGENDA ITEM TOPIC: Board of Trustee Committee Assignments

Number of Supporting Documents: **1**

Requested Action

Jason, Mike and I meet to consider possible committee assignments for current Board Members.

Please consider the following:

- MUC—Menzies, Negri, Hohl
- Parks—Dolan, Miller
- Planning Commission—Hughes
- ZBA—Hardesty
- Portage Base Sewer Authority—Miller or Hardesty
- Public Safety—Menzies, Hughes, Hohl
- LCWA—Hohl, Hughes (required alternate, Dolan)
- Contract Negotiations Hughes, Hohl, Negri
- Senior Center--Hardesty