



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TOWNSHIP BOARD WORK-STUDY SESSION

Tuesday, December 05, 2023 at 2:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

CURRENT BUSINESS

1. Fire SCBA Fill Station
2. Wage Scale Footnotes

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 1.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: November 30, 2023
RE: Agenda Item Topic: **Fire SCBA Fill Station**

General Ledger #:

Number of Supporting Documents: 3

NEW/OLD BUSINESS: **XXX** New Business

_____ Old Business – Previous Agenda #:

The department previously received authorization from the Township Board to purchase a new SCBA fill station after an RFP was sent out for bids. The vendor that was awarded the bid has failed to follow through on delivering the fill station.

Please see Deputy Director Newton’s memo to me outlining what has occurred. Deputy Director Newton would like to discuss this matter with the Board and we are seeking direction on how to proceed.

Respectfully,

Chief Richard Duffany
Director of Public Safety



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 1.

November 28, 2023

Richard Duffany, Director
Hamburg Township Public Safety

RE: Hamburg Fire Division SCBA Refill Station

On February 7, 2023, the Board of Trustees approved the purchase of a new Self-Contained Breathing Apparatus (SCBA) fill station for the Hamburg Twp Fire Division. The approved vendor is Allied Fire Sales and Service. The unit approved was an EagleAir Systems – Baron Compressor for a cost of \$65,250.00. It was understood at the time of approval that it would take 6-9 months to get delivery for this system.

In mid-September Allied Fire Sales told us to expect our new system in mid-October, 2023. Part of the arrangement was for Allied Fire Sales to remove the old system. Since we were preparing to have the bay floors epoxied, and we were still under the assumption that our new system was expected in October, we arranged for Allied Fire Sales to come get the old system on September 30, 2023. After they got the system, we were told that our new system had been set back to November 10, 2023. On November 20, 2023, I called Allied Fire Sales inquiring about the system. The sales rep forwarded me an email that he had received from Eagle Air that read:

From: Laurie Juskiewicz <ljuskiewicz@eagleair.com>
Sent: Thursday, November 16, 2023 2:27 PM
To: Josh Mausolf <jmausolf@alliedfiresales.com>
Subject: Hamburg Fire

Hi Josh,

Spoke to George and it does seem that this unit is still on the schedule but we will have to fulfill our government contract orders before this one. That being said, I would not expect this to ship (if you still want it) before the end of the first quarter of next year. There is always a possibility of things changing, but that is current status.

*Thanks,
Laurie
Laurie Juskiewicz
Customer Service Manager / Sales Support
EagleAir, Inc.
3003 Thurston Avenue
Greensboro, NC 27406
336-398-8000 x107
ljuskiewicz@eagleair.com*



Hamburg Township Public Safety Department



Item 1.

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

I reminded the sales rep that we were told 6 to 9 months for delivery. The sales rep told me that EagleAir had oversold their systems to other government agencies and that they had pre-paid for them. EagleAir was having difficulty meeting these orders, and were now on the verge of bankruptcy. He explained that the company was seeking new investors to keep the company running. I asked if there was going to be an issue if we canceled our order, and he told me that we could cancel it if we wished. He told me one of his primary concerns was that if we took delivery of the system, Allied Fire Sales may not be able to service it if the company went bankrupt. The sales rep suggested that we consider only two other options, besides an EagleAir system. He recommended either a Bauer system (who was an original bidder) or a Mako system.

After this conversation I reached out to the Bauer rep who provided a bid in January 2023 and asked him to resubmit the bid. I also found a MAKO rep in Allendale Michigan and asked for a quote for their comparable system. The Bauer system was originally bid at \$66,310.00 and the new bid has increased by approximately \$10,000. The MAKO bid came in below the EagleAir bid. It's actually a savings for almost \$1,600.00. The two bids are listed below.

- Breathing Air Systems
8855 E Broad St
Reynoldsburg, OH 43068
Bauer UNICUS 4 Air System \$76,570.70

- West Shore Fire
6620 Lake Michigan Drive
PO Box 188
Allendale MI 49401
Mako BAM06H Air Fill Station \$63,655.40

Both of these suppliers have told me that they can have the system delivered by late February, or early March.

Fowlerville FD currently uses the Bauer UNICUS 4 system, and has nothing but good things to say about it. Putnam Twp FD uses a smaller version of the MAKO system, and also has nothing but good things to say about it. Based on all of this, I cannot justify the \$13,000 difference for the Bauer UNICUS 4 System. Therefore, it is my recommendation that we cancel the EagleAir order with Allied Fire Services, and place a new order with West Shore Fire for the MAKO BAM06H Air Fill Station, in the amount of \$63,655.40.

Respectfully

Dep. Director Jeffrey Newton

WEST SHORE FIRE



6620 Lake Michigan Drive
 P.O. Box 188
 Allendale, MI 49401
 (616)895-4347

Item 1.

WHERE SALES & SERVICE COME TOGETHER

West Shore Fire Inc.
 6620 Lake Michigan Dr.
 PO Box 188
 Allendale MI 49401
 Phone: 616-895-4347
 Watts: 800-632-6184
 Fax: 616-895-7158



Office of:
 Rob Shepard
rshepard@westshorefire.com
 616-262-0640 Cell

QUOTATION

Bill to Address	HAMBURG TOWNSHIP PUBLIC SAFETY 10100 VETERANS MEMORIAL DR. WHITMORE LAKE, MI 48139	PO #	
Shipping Address		Ship Via	Best Way
Phone #	734-564-2812	Date:	11/27/2023
Fax #		County:	
E-mail	jnewton@hamburg.mi.us		QUOTE VALID FOR 30 DAYS

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	BAM06H NEW MAKO 10 HP, 14CFM 3 PHASE BREATHING AIR COMPRESSOR WITH CO MONITOR		\$35,501.84
1	SSCFS3-4HP NEW MAKO THREE BOTTLE FILL STATION (5500# CAPABLE)		\$13,833.60
1	M-BAC ENCLOSURE		\$4,899.72
1	4 BOTTLE VERTICAL RACK		\$985.24
4	ISO/UN6000PSI AIR STORAGE BOTTLE	1,500.00	\$6,000.00
1	702S 702CGA NUT & NIPPLE, 7000PSI AIRLINE & FITTINGS		\$1,000.00
1	SLP AIR TEST SAMPLE KIT		\$140.00
2	CALIBRATION GAS	160.00	\$320.00
1	LABOR TO PERFORM INSTALL, START UP, TAKE AIR SAMPLE & TRAIN STAFF ON DAY OF INSTALL		\$975.00



Subtotal		\$63,655.40
FREIGHT NOT INCLUDED IN QUOTE		
Tax (If Applicable)		
TOTAL QUOTE		\$63,655.40



SALES & SERVICE CENTERS

SALES@BREATHINGAIR.COM | SERVICE@BREATHINGAIR.COM

OHIO - CORP HQ 614.864.1235 NORTH CAROLINA 336.674.0749 FLORIDA 352.629.7712 TENNESSEE 423.634.3184 INDIANA/KENTUCKY 614.986.1025 PENNSYLVANIA 412.564.5756 MICHIGAN 517.786.4060 ILLINOIS 217.768.4408

8855 E BROAD ST REYNOLDSBURG, OH 43068



Item 1.

210 LABRADOR DR. RANDELMAN, NC 27317

WWW.BREATHINGAIR.COM | WWW.SAFEAIRSYSTEMS.COM

THE NATION'S LARGEST DISTRIBUTOR OF



Quote

Michigan Branch 8855 E Broad St Reynoldsburg OH 43068

Requested By: Jeff Newton Title: Email: jnewton@hamburg.mi.us Phone: (734) 878-9513

Page 1 of 2

Date 11/20/2023 Quote # QUO-MI166 Customer ID 850374 Expires 01/19/2024 Terms Net 30 Shipping Method LTL Motor Freight FOB Est Delivery Time

Bill To HAMBURG TOWNSHIP FIRE DEPT PO BOX 157 ACCOUNTS PAYABLE Hamburg MI 48139 United States

Ship To Doug Berry HAMBURG TOWNSHIP FIRE DEPT 3666 East M-36 HAMBURG MI 48169 United States

Sales Rep: Justen Diaz Sales Rep Email: jdiaz@breathingair.com Sales Rep Phone: (517) 763-3779

A 3% CREDIT CARD CONVENIENCE FEE WILL BE ADDED TO ALL ORDERS AT TIME OF FULFILLMENT FOR ALL CREDIT CARD TRANSACTIONS EXCEEDING \$1,200.00. A WIRE FEE OF \$45.00 WILL BE ADDED TO ALL ORDERS PAID BY WIRE.

NOTE: Our quotes do not include the offloading, uncrating, or placement of compressors or fill stations. Customers are responsible for the wiring to or into an electrical compressor and to the electrical supply. Warranty is as proposed.

Table with 6 columns: Item, Quantity, Description, Rate, Amount, Tax Rate. Rows include UN4/13H-E3-NS, CYL-0069, GT/CO/III, Subtotal, Discount 10%, Labor, SLP-LP-WITH START-UP.



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REYNOLDSBURG, OH 43068

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210 LABRADOR DR.
RANDELMAN, NC 27317

Item 1.

WWW.BREATHINGAIR.COM | WWW.SAFEAIRSYSTEMS.COM THE NATION'S LARGEST DISTRIBUTOR OF

Quote

Michigan Branch
8855 E Broad St
Reynoldsburg OH 43068

Page 2 of 2
Date 11/20/2023
Quote # QUO-MI166
Customer ID 850374

Item	Quantity	Description	Rate	Amount	Tax Rate

Subtotal 74,620.70
Shipping Cost (LTL Motor Freight) 1,950.00
Total \$76,570.70

PAYMENT TERMS: INVOICES ARE SUBJECT TO LATE CHARGES AT THE RATE OF 1.5% PER MONTH (ANNUAL 18%).

ALL PARTS RETURNS OR EXCHANGES MUST BE COMPLETED WITHIN 45 DAYS FROM INVOICE DATE. ALL RETURNS REQUIRE A RETURN MERCHANDISE AUTHORIZATION. ALL RETURNS ARE SUBJECT TO A 15% RESTOCKING FEE.

SHIPPING CHARGES WILL BE ADDED WHEN ORDERS ARE FULFILLED.

NOTE: PAYMENTS BY CREDIT CARD WILL INCUR A CONVENIENCE FEE TOTALING 3.0% OF THE INVOICE TOTAL ON ALL TRANSACTIONS EXCEEDING \$1,200.00.

Quote Approved By: _____ (Print Name)

Approved By Signature: _____

Approved Date: _____



QUO-MI166

TO: Board of Trustees

FROM: Mike Dolan, Clerk

DATE: December 4, 2023

AGENDA ITEM Wage Scale Footnotes

Requested Action

Motion to: Approve the Cemetery Sexton and Part-time Temporary Election Assistant rate of pay be added to the wage scale as a footnote as was done with the DPW On-Call position.

Background

I am suggesting the following positions be added as a footnote to the wage scale as we did with the DPW On-Call position.

- 1.) Cemetery Sexton salary of \$11,884.34
- 2.) Part-time Temporary Election Assistants at a rate of \$18 to \$21 per hour.

The secretary of state has established a comprehensive training and accreditation curriculum for all elections officials.

Each township clerk is also required to attend and complete state Bureau of Elections continuing election education training at least once every two years to maintain accreditation as a clerk. (MCL 168.33)

Internet access

It is important for a township clerk to have daily internet access to be able to use the Bureau of Elections Qualified Voter File registration system and the MERIT election email system to receive bureau communications, but also to receive emails from voters regarding voter registration and absentee voter (AV) ballot requests, including military and overseas voters, especially during pre-election periods when AV ballot requests must be honored within 24 hours. Clerks without internet access must coordinate with their county clerk for regular access to this information.

Election assistants

The Election Law states that a clerk may appoint a number of assistants as may be necessary to carry out the general provisions of the Election Law. If doing so, the clerk must consider an application for the appointment of an assistant without regard to age, socioeconomic status, sex, race, national origin, religion, political affiliation or any disability the applicant may have. An assistant must take the oath of office, which must be filed in the township clerk's office, and must be properly instructed by township clerk in the duties the assistant is assigned to perform. (MCL 168.29)

Assistants appointed under MCL 168.29 possess only the authority and perform only specific Election Law duties assigned to them by the clerk. The clerk has no authority to unilaterally "hire" township employees. An assistant may receive compensation only if authorized, and at the level authorized, by the township board. (MCL 168.29)

Elections clerk

If neither the township clerk nor a deputy clerk is available to perform necessary election functions during the usual or required times, the township board is required to appoint a registered township elector who is "qualified" (trained and accredited) to temporarily perform