



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

**Supervisor** Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, August 19, 2025 at 7:00 PM**  
**Hamburg Township Hall Board Room**

### **AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

#### **CALL TO THE PUBLIC**

#### **CONSENT AGENDA**

1. Public Information
2. 8-5-2025 Work-Study Meeting Minutes
3. 8-5-2025 Township Board Regular Meeting Minutes
4. Approved MUC Minutes - July 8 2025
5. DPW Monthly Report - July 2025
6. Public Safety Monthly Report July, 2025
7. Bills List(s) 08.19.2025

#### **APPROVAL OF THE AGENDA**

#### **UNFINISHED BUSINESS**

#### **CURRENT BUSINESS**

8. Firefighter Hirings
9. Purchase of Turnout Gear
10. Wastewater Treatment & Administration Policies and Procedures Manual Update
11. Generator Maintenance Agreement
12. Tax penalty and interest waiver
13. Phone Stipend
14. Grinder Pump Core Purchase

#### **CALL TO THE PUBLIC**

#### **BOARD COMMENTS**

#### **ADJOURNMENT**



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES

LANSING

GRETCHEN WHITMER  
GOVERNORELIZABETH HERTEL  
DIRECTOR**FOR IMMEDIATE RELEASE**  
Aug. 8, 2025**CONTACT:** Laina Stebbins  
517-241-2112  
[StebbinsL@michigan.gov](mailto:StebbinsL@michigan.gov)

## **First 2025 detection of West Nile Virus in Livingston County resident**

LANSING, Mich. – West Nile virus (WNV) has been detected in a Livingston County resident. This is the first human case of WNV detected in Michigan this year. The Michigan Department of Health and Human Services (MDHHS) is reminding residents that the best way to protect against WNV and other mosquito-borne diseases like Eastern Equine Encephalitis (EEE) and Jamestown Canyon virus (JCV) is to prevent mosquito bites.

“It only takes one bite from an infected mosquito to cause a severe illness. Use insect repellent and wearing long-sleeved shirts and long pants when outdoors during times when mosquitoes are active,” said Dr. Natasha Bagdasarian, chief medical executive. “These precautions are especially important during peak mosquito-biting hours, which are from dusk to dawn.”

WNV has been found in mosquitoes collected this year from Bay, Kalamazoo, Kent, Macomb, Midland, Saginaw, Tuscola and Wayne counties. In addition, JCV has been found in mosquitos collected from Bay, Kalamazoo, Macomb, Ottawa, Saginaw and Washtenaw counties. The risk for mosquito-borne illness rises throughout the state over the course of the mosquito season, peaking in August and September.

Mosquito-borne viruses are transmitted through the bite of a mosquito that has picked up the virus by feeding on an infected animal. Most people who contract the virus have no clinical symptoms of illness, but some may become ill two to 14 days after the bite of an infected mosquito. Symptoms typically include a high fever, confusion, muscle weakness and severe headache. More serious complications include neurological illnesses, such as meningitis and encephalitis.

The best way to prevent WNV or any other mosquito-borne illness is to reduce the number of mosquitoes around your home and to take personal precautions to avoid mosquito bites. Precautions include:

- Using EPA-registered insect repellents with one of the following active ingredients: DEET, picaridin, IR3535, oil of lemon eucalyptus or para-menthane-

diol and 2-undecanone. Follow the product label instructions and reapply as directed.

- Don't use repellent on children under 2 months old. Instead, dress your child in clothing that covers arms and legs and cover crib, stroller and baby carrier with mosquito netting.
- Wearing shoes and socks, light-colored long pants and long-sleeved shirts when outdoors.
- Making sure doors and windows have tight-fitting screens. Repair or replace screens that have tears or other openings.
- Using bed nets when sleeping outdoors or in conditions with no window screens.
- Eliminating all sources of standing water that can support mosquito breeding around your home, including water in bird baths, abandoned swimming pools, wading pools, old tires and any other object holding water once a week.

For more information, visit [Michigan.gov/EmergingDiseases](https://Michigan.gov/EmergingDiseases) or [CDC.gov/West-Nile-Virus](https://CDC.gov/West-Nile-Virus).

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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## TOWNSHIP BOARD WORK-STUDY SESSION

Tuesday, August 05, 2025 at 2:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Supervisor Negri called the meeting to order at 2:00 pm

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies

##### ABSENT

Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

None.

#### APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Dolan, to approve the agenda with the addition of DPW hiring.  
Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

#### UNFINISHED BUSINESS

**CURRENT BUSINESS**

1. Buildings and Grounds  
Discussion, no action taken.
2. Human Resources  
Discussion, no action taken.
3. DPW hiring  
Discussion, no action taken.

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

None.

**ADJOURNMENT**

Motion made by Hardesty, Seconded by Daniels, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Meeting adjourned at 2:19 pm

Respectfully submitted,



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Courtney Paton  
Recording Secretary



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Mike Dolan  
Township Clerk



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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, August 05, 2025 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Negri called the meeting to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies

##### ABSENT

Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion made by Menzies, Seconded by Hughes, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

1. 7-15-2025 Regular Board Meeting Minutes
2. 7-15-2025 Lake Shan-Gri-La Aquatic Weed 2nd Public Hearing
3. Parks & Recreation - Approved Meeting Minutes - June 24, 2025
4. Township Coordinator - Monthly Report - July 2025
5. Senior Center - Monthly Report - July 2025
6. Bills List(s) 08.05.2025

**APPROVAL OF THE AGENDA**

Motion made by Hardesty, Seconded by Dolan, to approve the Agenda as amended to add Buildings & Grounds Hiring under unfinished business.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

**UNFINISHED BUSINESS****7. Consultant Resolution**

Motion made by Dolan, Seconded by Hughes, to remove the Consulting Services Supervisor Resolution from consideration.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Added – Buildings & Grounds Hiring

Motion made by Hardesty, Seconded by Daniels, to approve the hiring of up to 2 seasonal part-time Buildings & Grounds at a rate of \$19.68 per hour subject to the satisfactory of the completion of all pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

**CURRENT BUSINESS****8. Fire Lieutenant Promotion**

Motion made by Hardesty, Seconded by Menzies, to approve the promotion of Sgt. Devon Peer to the rank of full-time Fire Lieutenant effective August 11, 2025.

Clerk Dolan swore Devon Peer in as full-time Fire Lieutenant.

Motion made by Dolan, Seconded by Hardesty, to approve the promotion of Sgt. Devon Peer to the rank of full-time Fire Lieutenant effective August 11, 2025 at a Grade 6 Step 1 \$28.16 per hour according to the June 18, 2024 Salary Step due to existing negotiations.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

**9. Fire Sergeant Reassignment**

Motion made by Hardesty, Seconded by Dolan, to approve the reassignment of Joseph Acuff to the rank of part-time Fire Sergeant effective August 11, 2025, at a rate of \$26.76 per hour.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

**10. Purchase of Fire Vehicle**

Motion made by Hardesty, Seconded by Daniels, to approve the purchase of a 2025 Ford F150 Super Crew 4X4 pickup, as noted in the memo from the Director of Public Safety, from Lunghamer Ford of Owosso for a price of \$52,653.00 and to include in that motion the outfitting of the New 2025 Ford F150 Pickup at a total cost of \$21,992.88 from the following vendors: Mid-American Automotive Emergency Lighting of Brighton (\$12,109.73), CS Trojan and Associates, Inc. of Brighton (\$5,625.00), and Auto One of Brighton (\$4,258.15).

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

11. Payment of First Due Fees (Fire)

Motion made by Hughes, Seconded by Menzies, to approve the payment of the annual subscription fee in the amount of \$15,720.55 to First Due for the records management system utilized by Hamburg Fire.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

12. Purchase of MCTs (Fire)

Motion made by Daniels, Seconded by Hughes, to approve the purchase of two (2) Panasonic Toughbook Mobile Computer Terminals (MCTs) and two (2) Panasonic Toughbook Tablets, as described in the attached quote, from CDW-G at a total cost of \$21,283.48.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

13. Amended Public Safety SOP

Motion made by Hardesty, Seconded by Negri, to approve amended Public Safety SOP# 300-56: Police Officer Recruitment and Selection as proposed.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

14. Outfitting of Police Vehicles

Motion made by Negri, Seconded by Menzies, to approve the outfitting of two 2023 Dodge Chargers at Cruisers of Brighton at a total cost of \$29,910.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

15. Memorandum of Understanding (Police)

Motion made by Dolan, Seconded by Menzies, to approve the attached Memorandum of Understanding between Hamburg Township and the Police Officers Labor Council to amend Article 16 of the Collective Bargaining Agreement.

MOTION FAILED

Motion made by Dolan, Seconded by Menzies, to rescind the motion and to address after closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies



16. Buhl Drive - Road Improvement SAD Assessment Roll Amendment Request

Motion made by Hardesty, Seconded by Hughes, to approve Resolution #5 to amend the special assessment role for the Buhl Drive SAD to be assessed on December 1st 2025 winter tax bill reducing the original estimated amount of \$871.20 to the actual \$646.68.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

17. Edgelake & Burton Dr. - Road Maintenance Bid Results

Motion made by Hardesty, Seconded by Daniels, to approve awarding the two-year contract to Alan's Asphalt Maintenance, Inc. on October 1, 2025 and ending on September 30, 2027 for the Edgelake/Burton Drive road maintenance district.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

18. Parks & Rec - Park Use Request - Hamburg Flyers - Annual Park Use

Motion made by Negri, Seconded by Menzies, to approve the Park Use Application dated July 9, 2025 for Hamburg Flyer's RC Club's Use for 2025, effective August 5, 2025 to August 5, 2026, contingent that the Clerk Department be provided all requested documents to their satisfaction, that use will not be allowed during Blackout Dates, and that fees be established by the Township Board, being \$310.00.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

19. Parks & Rec - Committee Bylaws - Proposed Updates 1st Reading

Motion made by Hardesty, Seconded by Dolan, to adopt the Hamburg Township Parks & Recreation Committee Bylaws and Rules of Procedure as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

20. Parks & Rec - Park Use Request - Hamburg Flyers - Public Airshow - August 9, 2025

Motion made by Menzies, Seconded by Dolan, to approve the Park Use Application dated July 9, 2025 for Hamburg Flyer's RC Club's 2025 Airshow to be held on August 9, 2025, with a rain date of August 23, 2025, contingent that the Clerk Department be provided all requested documents to their satisfaction, that a Tent Permit be submitted for food vendors, and that Park fee waiver be granted due to the nature of the event, with any other related fees for inspections or Public Safety to be set or waived as well.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

21. Freedom River Over The Road Banner Permit Request

Motion made by Hardesty, Seconded by Menzies, to approve the resolution to submit the request for an over the road banner announcing the event and submitting that to the Livingston

County Road Commission - September 1, 2025 - Oct 30, 2025.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

22. Generator Maintenance Agreement

Motion made by Negri, Seconded by Menzies, to table this agenda item until Randazzo brings it back.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

23. DPW Part Time Laborer

Motion made by Hardesty, Seconded by Hughes, to approve the hiring of a part time seasonal worker for DPW at a rate of \$20.10 per hour until the end of October 2025, subject to the satisfactory completion of all pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

24. FY 24/25 Audit Engagement letter

Motion made by Dolan, Seconded by Hardesty, to accept the Plante Moran Audit Engagement letter and Professional Services Agreement as presented, dated July 17, 2025 and to authorize the Supervisor to sign the Plante Moran Engagement letter.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

25. Accounting Specialist phone stipend

Motion made by Menzies, Seconded by Negri, to approve a staff cell phone stipend in the amount of \$20.00 per month for Accounting Specialist Miller, effective August 1, 2025.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

26. Committee Per Diem

Motion made by Dolan, Seconded by Daniels, to approve the Hamburg Township Union Negotiation Committee Bylaws & Procedures adding it to the \$65 per diem as footnoted in the salary step progression plan as outlined in todays packet.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Menzies

Voting Nay: Hughes

27. BS&A Payments

Motion made by Dolan, Seconded by Hughes, to approve the implementation of BS&A Payments and to direct the Supervisor to sign the Integrated Payments Addendum provided he determines that we will not be assessed any early cancellation fees with our current point and pay system.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## 28. MMRMA Coverage Proposal

Motion made by Negri, Seconded by Hardesty, to direct Member Representative, Dolan, to sign the Michigan Municipal Risk Management Authority Agreement to keep us for the next and current year (fiscal year 2025/2026) in the pooled category and to explore other options as discussed.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## 29. LETS - Hamburg Twp. Agreement for Transportation Services 2025-28

Motion made by Dolan, Seconded by Hardesty, to approve the intergovernmental agreement for transportation with Livingston County's LETS bus system with a change to the agreement in the packet to read under Section D that following the (\$31,200.00) annually, that the sentence end there and strike "for the first year".

Motion Withdrawn

Motion made by Dolan, Seconded by Daniels, to approve the intergovernmental agreement for transportation with Livingston County's LETS bus system as outlined in todays packet.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## 30. Treasurer's Clerk Hiring

Motion made by Hardesty, Seconded by Menzies, to approve the hiring of Cristina Wilson for Treasurer's Clerk, compensation at grade 4, step 4, \$26.19 per hour, part-time status of up to 30 per week pending pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

## Closed Session

Motion made by Dolan, Seconded by Menzies, to go into closed session regarding a performance review that was requested by the staff member themselves and also that it be in closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Closed Session began at 4:05 pm

## 31. Closed Session - Performance Review

## 32. Closed Session - Union Negotiations

Motion by Hardesty, Seconded by Hughes, to return to Open Session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Return to Open Session at 5:14 pm

Motion made by Negri, Seconded by Dolan, to proceed as discussed in Closed Session in regards to item # 1 Performance Review.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Negri, Seconded by Menzies, to proceed as discussed in Closed Session in regards to item # 2 Union Negotiations.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Hardesty, to authorize the Supervisor to sign the Police Memorandum of Understanding.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Hardesty, to create a health care advisory committee to be made up of 2 police officer union representatives, 2 police officer command representative, 2 firefighter representatives, 1 DPW representative, and 1 Township representative.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

#### CALL TO THE PUBLIC

A call was made with no response.

#### BOARD COMMENTS

#### ADJOURNMENT

Motion made by Menzies, Seconded by Hardesty, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies

Meeting Adjourned at 5:21 pm

Respectfully submitted,



Courtney Paton  
Recording Secretary



Mike Dolan  
Township Clerk



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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: August 12<sup>th</sup>, 2025

Sewer Committee Members Present: Menzies, Daniels

Sewer Committee Members Absent: Negri

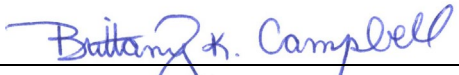
Text of Motion: MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE MINUTES OF THE JULY 8<sup>th</sup>, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Menzies, Daniels Absent: Negri Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

  
\_\_\_\_\_  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: August 12<sup>th</sup>, 2025

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE  
TUESDAY, JULY 8<sup>th</sup>, 2025 – 2:30 P.M.  
MEETING AT WASTEWATER TREATMENT PLANT  
6400 E. M-36, WHITMORE LAKE, MI 48189**

**1. CALL TO ORDER**

The meeting was called to order by Negri at 2:28 p.m.

**Roll Call of the Committee:**

**Present:** Negri, Menzies, Daniels

**Absent:** None

**Also Present:** Tony Randazzo, Brittany Campbell and Ryan Ward

**2. CALL TO THE PUBLIC**

Negri opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY MENZIES, SECONDED BY DANIELS TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – June 2025 Statistics
- B. Wastewater Treatment & Administration Policies and Procedures Update
- C. Griese Direct Sewer Connection Agreement – 4305 Cornwell Ln.
- D. Roder Sewer Connection Cost Review – 6335 Pinemont Dr.
- E. 2024/2025 Fiscal Year Sewer REU/Tap Tracker
- F. Muffin Monster for WWTP Purchase Request

**5. APPROVAL OF THE MINUTES**

MOTION BY NEGRI, SECONDED BY MENZIES TO APPROVE THE MINUTES OF THE JUNE 10<sup>th</sup>, 2025 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

**A. PFAS/PFOS Discussion.**

MOTION BY NEGRI, SECONDED BY MENZIES TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None

Motion passed.

**B. Manhole Inspection Program.**

MOTION BY NEGRI, SECONDED BY MENZIES TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None

Motion passed.

**C. 200 Series Grinder Pump Replacements.**

MOTION BY NEGRI, SECONDED BY MENZIES TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – June 2025 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the month of June. Randazzo also noted that grinder calls were down last months, only receiving 36 or 37 calls, which is really good for summer months. Odor control measures continue to function well at the Kress Road pump station with no odor complaints from residents. Ward noted that DPW staff is still waiting for the blower fan to be installed at the Rustic pump station for odor control there.

Randazzo stated that three pump stations were sampled for PFAS as part of the grant work. Test results for the pump stations were lower than what Randazzo expected. Randazzo noted that there were a lot of “non-detect” results for PFAS. Residential PFAS testing will also begin this month for 34 homes in the Buck Lake area as part of the grant work.

MOTION BY NEGRI, SECONDED BY MENZIES TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

B. Wastewater Treatment & Administration Policies and Procedures Update. Campbell provided the Committee members with a draft version of the proposed updates to the Wastewater Treatment & Administration Policies and Procedures Manual. The last update was made in 2015. Campbell noted that there have been a number of significant changes, including the consolidation of all of the Township general ordinances into 1 codified Code of Ordinances. Also, there have been changes to the original policies and procedures as well as some additions since it was last amended. Campbell asked the Committee to review the updated copy and to forward any suggested changes, any found type-o's, comments, etc. to her and she will present a final copy to be reviewed and discussed at the August meeting.

MOTION BY NEGRI, SECONDED BY DANIELS TO REQUEST THAT CAMPBELL SEND AN EMAIL BY THE END OF THIS WEEK REMINDING COMMITTEE MEMBERS TO COMPLETE THEIR REVIEWS AND TO SUBMIT ALL COMMENTS, SUGGESTIONS, ETC. BY THE END OF THE MONTH SO THAT THE POLICIES AND PROCEDURES MANUAL IS READY FOR REVIEW BY THE NEXT COMMITTEE MEETING IN AUGUST.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

C. Griese Direct Sewer Connection Agreement – 4305 Cornwell Ln.

MOTION BY NEGRI, SECONDED BY MENZIES TO APPROVE THE GRIESE AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Menzies, Daniels

Absent: None

Nays: None

Motion passed.

D. Roder Sewer Connection Cost Review – 6335 Pinemont Dr. Campbell reported that the estimated on-site sewer construction charges under the bid proposal were \$5,018.49. The actual construction charges were \$5,005.77 a difference of \$12.72. As a result, a refund of \$12.72 should be issued to the property owner.



MOTION BY MENZIES, SECONDED BY DANIELS TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE RODER SEWER FEE DEPOSIT IN THE AMOUNT OF \$12.72 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None  
Motion passed.

E. 2024/2025 Fiscal Year Sewer REU/Tap Tracker. Campbell provided the Committee with the sewer REU and tap fee tracking sheet showing that the Township added a total of fifteen (15) new REUs to the sanitary sewer system and collected \$81,500.00 in tap fees for the 2024/2025 fiscal year.

MOTION BY MENZIES, SECONDED BY NEGRI TO NOTE THE UTILITIES COORDINATOR'S REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None  
Motion passed.

F. Muffin Monster for WWTP Purchase Request. Ryan explained that he and Randazzo looked into several options regarding the current muffin monster at the wastewater treatment plant. The quote from Vogelsang in the amount of \$19,812.00 is for a brand-new muffin monster/grinder unit. A quote from Muffin Monster, the original manufacturer, just to repair the exiting unit was over \$17,000.00 plus an additional \$800.00 in tariff charges for the parts coming from overseas. Randazzo noted that he and Ward are still waiting on a quote for installation charges, including electrical work. Ward noted that it is recommend to repair or replace the teeth of the grinding unit every 5 years. Our unit is 7 years old at this time. Randazzo noted that he should have a quote for the installation costs by the next Township Board meeting.

MOTION BY NEGRI, SECONDED TO MENZIES TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO AUTHORIZE RANDAZZO AND WARD TO PROCEED WITH THE VOGELSANG QUOTE FOR THE PURCHASE OF A NEW GRINDER UNIT FOR THE WWTP NOT TO EXCEED \$19,812.00 PLUS THE ADDITIONAL LABOR/INSTALLATION CHARGES NOT INCLUDED WITH THIS QUOTE.

Ayes: Negri, Menzies, Daniels      Absent: None      Nays: None  
Motion passed.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Negri closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY NEGRI, SECONDED BY DANIELS TO ADJOURN THE MEETING.

Ayes: Negri, Menzies, Daniels

Absent: None

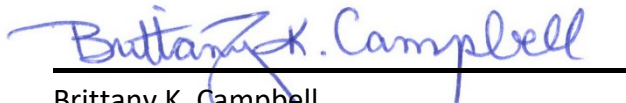
Nays: None

Motion passed.

The meeting was adjourned at 2:49 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Twp. Utilities/Special Projects Coordinator



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
www.hamburg.mi.us

Item 5.

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – July 2025 Statistics**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: August 12<sup>th</sup>, 2025

Sewer Committee Members Present: Menzies, Daniels

Sewer Committee Members Absent: Negri


Text of Motion: MOTION BY MENZIES, SECONDED BY DANIELS TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Menzies, Daniels Absent: Negri Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: August 12<sup>th</sup>, 2025



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

To: Municipal Utilities Committee  
From: Tony Randazzo  
Date: 08-06-2025  
Re: DPW Monthly Report

1. The wastewater treatment plant was in compliance for July.
2. We're still waiting on the blower fan for the Rustic Station odor system. It should be delivered later this month.
3. We sampled another group of three pump stations for PFAS as part of the grant work. The final six will be sampled this month, as well as all twenty monitoring wells.
4. Merit Laboratories has started the residential PFAS testing for the thirty-four homes in the Buck Lake area as part of the grant work.



## **Hamburg Township Monthly Field Report**

**July 2025**

**Ryan Ward**

**Grinder Calls: 56 Total / 24 OT**

**Plant Calls: 0 OT**

**Station Calls: 0 Hamburg/ 1 Portage**

**Pump Rebuilds: 42 Hamburg / 1 Portage / 2 Highland / 7 Scrapped**

**Miss Digs: 263 Hamburg / 47 Portage**

**Startups: 0**

**Deactivations/Reactivations: 3 (reactivations)**

**Replacements: 5**

**Grinder Stations in Stock: 26 simplex / 2 duplex**

**Grinder Locations: 1**

**Grinder Pump Cores in Stock: 13 + 2 for Duplex**

**Field Jobs for the Month:** This month we have completed our normal monthly checks. A new pump junction box has been installed at Kress station making it much easier to service any pump in the wet well. The WWTP has received a 2500-gallon load of Alum chemical. A kickoff meeting was hosted by the Freedom River owners, contractors,

engineers and DPW to all get on the same page for the new pump station installation. Tony and I interviewed someone for the seasonal part time laborer position this month; we plan to move forward in the hiring process to get him start as soon as we can. This month was full of short staffing which made it very hard for special projects, we had to resort to the basics each day.





# Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 6.

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*July, 2025*

## **COMMUNITY INVOLVEMENT**

- FF Thomas Pawley and FF Chris Birk conducted smoke detector installations at a residence on July 1, 2025.
- The Station 11 Duty Crew participated in a Spray the Kids event at Country Elementary School on July 2, 2025.
- Lt. Matthew Duhaime, Officer Adam Fischhaber and Officer Dahne DeBottis attended the Portage Lake fireworks on July 5, 2025
- Deputy Chief Jordan Zernick, Lt. David Girard, Officer Dahne DeBottis and Officer Joshua Pedersen attended the Gallagher Lake fireworks on July 12, 2025.
- FF Thomas Pawley and FF Chris Birk conducted smoke detector installations at a residence on July 15, 2025.
- FF Thomas Pawley and FF Chris Birk conducted smoke detector installations at a residence on July 16, 2025.
- Officer Dahne DeBottis participated in the Hunter Safety program at the Livingston County Wildlife & Conservation Club on July 21, 2025.
- FF Thomas Pawley and FF Chris Birk conducted smoke detector installations at a residence on July 23, 2025.
- FF Thomas Pawley and FF Chris Birk conducted smoke detector installations at a residence on July 25, 2025.

## **PERSONNEL**

- Park Ranger Matthew Kuzner was hired as a part-time Park Ranger effective July 7, 2025.
- Park Ranger Rebecca Irla was hired as a part-time Park Ranger effective July 7, 2025.
- Park Ranger Emma Arnot resigned from the department effective July 30, 2025.

## **TRAINING**

### **POLICE**

- Officer Justin Harvey attended First Line Supervision training in Green Oak Township July 14, 2025 – July 16, 2025.
- Sgt. Anthony Wallace and Sgt. Steve Locke participated in SWAT training on July 16, 2025.





# Hamburg Township Public Safety Department **MONTHLY REPORT**



Item 6.

- Officer Adam Fischhaber attended Mental Health Awareness training in Howell on July 22, 2025.
- Sgt. Daniel Bromley, Officer Abigail Huck, Officer Joshua Pedersen and Officer Spencer Flavin attended Subject Control Techniques training in Green Oak Township on July 22, 2025.
- Sgt. Steve Locke attended Active Violence Response training on July 24, 2025.
- Officer Justin Harvey and Officer Conan Stoehr attended Mental Health Awareness training in Howell on July 29, 2025.

## **FIRE**

- Monthly department-wide training topics for July: HazMat Placarding, Small Engines-Chainsaws and Vector Training.
- Capt. Casey Yost and Sgt. Scott Flohr participated in Drone Team training on July 8, 2025.
- FF Dan Hill attended Dive Team training on July 13, 2025.
- FF Jonathan Lusk attended Dive Team training on July 17, 2025.
- Capt. Jase Lawver, Lt. Joseph Acuff, Lt. Timothy Mackenzie and Lt. Jess Stewart held a Training Committee meeting on July 23, 2025.

## **POLICE OPERATIONS**

### MONTHLY ARREST SUMMARY

#### **07/10/25 – 5:53 pm:**

A 42-year-old female Township resident was arrested at her home for *Assault & Battery*. She was lodged in the Livingston County Jail.

#### **07/11/25 – 12:57 am:**

A 38-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

#### **07/12/25 – 2:24 pm:**

A 47-year-old male Grant resident was arrested at M-36 & Chilson Road for *Uttering and Publishing*. His vehicle was impounded and he was lodged in the Livingston County Jail.

#### **07/15/25 – 7:02 pm:**

A 29-year-old male Ypsilanti resident was arrested at Buckshore Drive near M-36 for *Driving While License Suspended*. He was cited and released and his vehicle was impounded.





# Hamburg Township Public Safety Department *MONTHLY REPORT*



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**07/15/25 – 8:30 pm:**

A 30-year-old female Springfield, MI resident was arrested by the Kalamazoo County Sheriff's Office on an outstanding Hamburg Township felony warrant for *Felonious Assault*. She was turned over to Hamburg Township officers and lodged in the Livingston County Jail.

**07/16/25 – 1:33 am:**

A 20-year-old male Green Oak Township resident was arrested at M-36 & Hamburg Road for *Operating While Intoxicated* and *Open Alcohol in a Motor Vehicle*. His vehicle was impounded and he was lodged in the Livingston County Jail.

**07/18/25 – 11:29 pm:**

A 31-year-old female Whitmore Lake resident was arrested at M-36 & Pettys Road for *Driving While License Suspended*. Her vehicle was impounded and she was cited and released.

**07/20/25 – 2:03 am:**

A 33-year-old male Illinois resident was arrested at M-36 & Pettysville Road for *Operating While Intoxicated* and *Driving While License Suspended*. His vehicle was impounded and he was lodged in the Livingston County Jail.

**07/20/25 – 9:17 pm:**

A 34-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

**07/21/25 – 11:54 am:**

A 32-year-old male Detroit resident was arrested at M-36 & Professional Center Drive for *No Operator's License-Never Acquired*. He was cited and released and his vehicle was turned over to a licensed passenger.

**07/21/25 – 6:05 pm:**

A 38-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

**07/22/25 – 5:26 pm:**

A 32-year-old female Township resident was arrested at Junior Drive near Bernice Drive for *Operating While Intoxicated* and *Open Alcohol in a Motor Vehicle*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

**07/22/25 – 8:01 pm:**

A 47-year-old female Township resident was arrested at her home for *Domestic Assault & Battery*. She was lodged in the Livingston County Jail.



# Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 6.

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**07/24/25 – 12:06 am:**

A 45-year-old male Township resident was arrested at Nottingham Point & Stonegate Drive for *Obstructing Police*. His vehicle was impounded and he was lodged in the Livingston County Jail.

**07/24/25 – 6:54 pm:**

A 36-year-old male Township resident was arrested at M-36 & Hamburg Road on an outstanding Hamburg Township felony warrant for *Felonious Assault*. He was lodged in the Livingston County Jail.

**07/25/25 – 10:52 am:**

A 36-year-old male Fowlerville resident was arrested at Hamburg Road & Northdale Drive for *Driving While License Suspended*. He was cited and released and his vehicle was turned over to a valid driver.

**07/31/25 – 11:50 pm:**

A 20-year-old male Township resident was arrested at his home for *Domestic Assault & Battery*. He was lodged in the Livingston County Jail.

GENERAL POLICE INFORMATION:

- |                                |   |
|--------------------------------|---|
| <b>Marine Patrol:</b>          | Marine patrols were conducted over the 4 <sup>th</sup> of July holiday weekend.                                   |
| <b>Lakelands Trail Patrol:</b> | Regular patrols on the Lakelands Trail continued this month. No reported incidents.                               |
| <b>Red Barrel:</b>             | 42 pounds of prescription drugs were removed from the red barrel in front of the police station on July 13, 2025. |



# Hamburg Township Public Safety Department MONTHLY REPORT



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## Police Calls for Service Summary, July 2025

CALLS FOR SERVICE	#	CALLS FOR SERVICE	#
911 HANG UP	2	LARCENY	3
ALARM	26	LITTERING/DUMPING	1
ANIMAL COMPLAINT	20	LIQUOR INVESTIGATION/ZERO TOLERANCE	0
AREA CHECK	424	LOST/FOUND PROPERTY	4
ARRESTS	22	MALICIOUS DESTRUCTION PROPERTY	7
ASSAULTS	3	MISSING PERSON/RUN-A-WAY	0
ASSIST EMS	99	NOISE COMPLAINTS	6
ASSIST FIRE DEPARTMENT	20	ORDINANCE INVESTIGATIONS	1
ASSIST OTHER AGENCY	12	OVERDOSE/INGESTION	1
ATV COMPLAINT	0	PERSONAL PROTECTION ORDER VIOL	1
BOATING COMPLAINTS	1	RETAIL FRAUD	0
BREAKING & ENTERING	2	SCHOOL PATROLS/GROUNDS CHECK	191
BUILDING/PROPERTY/VACATION CHECK	70	SHOTS FIRED/WEAPONS OFFENSE	0
CHASE/PURSUIT	1	SOLICITOR COMPLAINT	3
CHILD OR ADULT ABBUSE/NEGLECT	0	STALKING	1
CIVIL COMPLAINT	8	STOLEN / RECOVERED PROPERTY	0
COMMUNITY POLICING	31	SUBDIVISION PATROL/RESIDENTIAL CHECKS	668
CRIMINAL SEXUAL CONDUCT	0	SUICIDAL SUBJECT/MENTAL/PSYCH	5
DEATH INVESTIGATIONS	2	SUSPICIOUS-PERSON/VEH/SITUATION	29
DEPT HUMAN SERVICES REFERRALS	4	TRAFFIC CITATIONS ISSUED	24
DISTURBANCE/TROUBLE	10	TRAFFIC/PARKING COMPLAINT	24
DOMESTIC - PHYSICAL/VERBAL	21	TRAFFIC CRASH - PDA/PIA	16
DRUGS / VIOL CONTROLLED SUB ACT	0	TRAFFIC DETAIL	83
FIREWORKS COMPLAINT	5	TRAFFIC STOP	77
FRAUD/EMBEZZLEMENT	9	TRAFFIC VIO/ARREST	8
GENERAL NON-CRIMINAL	211	TRESSPASSING/LOITERING	3
INDECENT EXPOSURE	1	VEHICLE UDAA/STOLEN VEHICLE	1
INTIMIDATION THREATS/HARASSMENT	8	WATER RESCUE INCIDENTS	0
JUVENILE COMPLAINT	3	WARRANT: ATTEMPT/SEARCH/ARREST	2
KIDNAPPING	0	WELFARE CHECK	10
		<b>TOTAL</b>	<b>2184</b>

## FIRE OPERATIONS

MONTHLY INCIDENT SUMMARY:

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	77
FIRE	82
<b>TOTAL</b>	<b>159</b>



# Hamburg Township Public Safety Department MONTHLY REPORT



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MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	0	0.00%
Rescue & Emergency Medical Service	77	48.43%
Hazardous Condition (No Fire)	10	6.29%
Service Call	48	30.19%
Good Intent Call	5	3.14%
False Alarm & False Call	19	11.95%
<b>TOTAL</b>	<b>159</b>	<b>100%</b>

## July, 2025 Total Runs by District

North West	19	11.95%
North East	24	15.09%
South West	46	28.93%
Southeast	67	42.14%
Mutual Aid	3	1.89%
<b>Totals</b>	<b>159</b>	<b>100.00%</b>
Multiple Calls	29	18.24%

## Comparative Statistics - 2024 vs 2025 by Month

	July, 2024	July, 2025	% Change	
Fire	1	0	1.0%	Decrease
Medical	57	77	35.1%	Increase
Hazardous Condition	12	10	16.7%	Decrease
Service	81	48	40.7%	Decrease
Good Intent	6	5	16.7%	Decrease
False Alarm / Cancel	24	19	20.8%	Decrease
<b>Totals</b>	<b>181</b>	<b>159</b>	<b>12.2%</b>	<b>Decrease</b>
Mutual Aid	3	3		No Change



# Hamburg Township Public Safety Department *MONTHLY REPORT*



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## Year-to-Date Comparative Statistics - 2024 vs 2025

	2024	2025	% Change	
Fire	20	26	30.0%	Increase
Medical	472	589	24.8%	Increase
Hazardous Condition	57	61	7.0%	Increase
Service	328	343	4.6%	Increase
Good Intent	46	35	23.9%	Decrease
False Alarm / Cancel	123	123	No Change	
<b>Totals</b>	<b>1046</b>	<b>1177</b>	<b>12.5%</b>	<b>Increase</b>
Mutual Aid	43	60	39.5%	Increase

### FIRE PREVENTION INFORMATION:

**Inspections:** There were 4 commercial building inspections conducted during the month of July bringing the total for 2025 to 60.

**Site Plan Reviews:** One plan review was completed during the month of July.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ACROSST	ACROSS THE STREET PRODUCTIONS, INC	07/31/2025	28287	GEN	FD - BLUE CARD TRAINING - KAMINSKI #	
81660	818 E. OSBORN RD.	08/19/2025	20250566	N		385.00
07/29/2025	PHOENIX AZ,	/ /	0.0000	N		0.00
		08/19/2025		N		385.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	BLUE CARD TRAINING - KAMINSKI	385.00	385.00

VENDOR TOTAL: 385.00

ADVANCAUTO	ADVANCE AUTO PARTS	08/12/2025	2749-528055	GEN	FD - 2023 FORD EXPLORER MAINTENANCE	
81752	P.O. BOX 404875	08/19/2025	20250594	N		41.72
08/11/2025	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		08/19/2025		Y		41.72

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	CPW 26-210 21 ONYX	20.86	20.86
206-000.000-932.000	CWP 26-260 26 ONYX	20.86	20.86
		41.72	41.72

VENDOR TOTAL: 41.72

ADVSAFELOC	ADVANCED SAFE & LOCK	08/11/2025	E36845	GEN	FD - STA 12 PATIO DOOR LOCK #E36845	
81677	7589 WISTERIA WAY	08/19/2025	20250587	N		2,097.00
08/05/2025	BRIGHTON MI, 48116-6203	/ /	0.0000	N		0.00
		08/19/2025		Y		2,097.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	ALAR. NETWORKS PROX MORTISE LOCK	1,789.00	1,789.00
206-000.000-930.003	LABOR TO INSTALL	220.00	220.00
206-000.000-930.003	SERVICE TRIP MILEAGE	88.00	88.00
		2,097.00	2,097.00

VENDOR TOTAL: 2,097.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ADVANCED02	ADVANCED WATER TREATMENT, INC.	08/11/2025	60758103	GEN	DPW BOTTLED WATER (4)	
81678	PO BOX 339	08/19/2025		N		23.96
08/06/2025	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		08/19/2025		N		23.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	23.96

ADVANCED02	ADVANCED WATER TREATMENT, INC.	08/13/2025	60758246	GEN	FD - STA 11 BOTTLED WATER (7) #60758	
81797	PO BOX 339	08/19/2025	20250598	N		41.93
08/06/2025	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		08/19/2025		N		41.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	5 GAL WATER EXCHANGE	41.93	41.93

VENDOR TOTAL:65.89

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	08/13/2025	08142025	GEN	401A	
81794	P.O. BOX 64535	08/14/2025		N		16,258.10
08/14/2025	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		08/14/2025		N		16,258.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.003	RETIREMENT - LIBRARY	1,395.76
101-171.000-716.000	DEFINED CONTRIBUTION	57.81
101-201.000-716.000	DEFINED CONTRIBUTION	1,143.82
101-262.000-716.000	DEFINED CONTRIBUTION	771.61
101-215.000-716.000	DEFINED CONTRIBUTION	932.57
101-228.000-716.000	DEFINED CONTRIBUTION	598.24
101-253.000-716.000	DEFINED CONTRIBUTION	694.14
101-265.000-716.000	DEFINED CONTRIBUTION	627.24
101-702.000-716.000	DEFINED CONTRIBUTION	678.98
101-751.000-716.000	DEFINED CONTRIBUTION	218.90
101-820.000-716.000	DEFINED CONTRIBUTION	370.34
206-000.000-716.000	DEFINED CONTRIBUTION	3,230.25
207-000.000-716.000	DEFINED CONTRIBUTION	2,922.36
590-527.000-716.000	DEFINED CONTRIBUTION	2,616.08
		16,258.10

ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	08/13/2025	08142025	GEN	457	
81795	P.O. BOX 64535	08/14/2025		N		16,248.00
08/14/2025	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		08/14/2025		N		16,248.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	16,248.00

VENDOR TOTAL:					32,506.10
ALEXANDE01	ALEXANDER CHEMICAL CORPORATION	08/11/2025	98002	GEN	WWTP ALUMINUM SULFATE 27660 UNITS
81679	A CARUS COMPANY	08/19/2025		N	6,223.50
	16932 COLLECTION CENTER DR.				
07/28/2025	CHICAGO IL, 60693	/ /	0.0000	N	0.00
		08/19/2025		N	6,223.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-753.000	CHEMICALS	6,223.50



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:						6,223.50
ALLSTRAIR1	ALLSTAR ALARM, LLC	08/11/2025	429399	GEN	TWP TOTAL CONNECT 09.01.25-11.30.202	
81680	8345 MAIN ST	08/19/2025		N		138.00
08/01/2025	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		08/19/2025		Y		138.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	69.00
101-820.000-801.000	CONTRACTUAL SERVICES	69.00
		138.00
		0.00

VENDOR TOTAL:						138.00
AMAZONCO01	AMAZON CAPITAL SERVICES	08/12/2025	17X6-VDQM-6JQN	GEN	JULY 2025 PURCHASES	
81754	P.O BOX 035184	08/19/2025		N		9,151.83
08/01/2025	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		08/19/2025		N		9,151.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.000	SENIOR CENTER DONATIONS	2,230.94
101-253.000-955.000	SUNDRY	29.39
101-262.000-752.001	SUPPLIES FOR ELECTIONS	284.76
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	103.88
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,080.91
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	393.98
101-820.000-804.000	SENIOR PROGRAMS	207.55
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,759.90
206-000.000-768.000	UNIFORMS/ACCESSORIES	639.80
206-000.000-916.000	TRAINING	40.99
206-000.000-930.003	MAINTENANCE FIRE HALL	1,058.22
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,291.01
590-527.000-932.000	VEHICLE MAINTENANCE	15.65
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	14.85
		9,151.83
		0.00

VENDOR TOTAL:						9,151.83
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08/14/2025 11:07 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 5/51		Item 7.
User: MarcyM		EXP CHECK RUN DATES 07/01/2024 - 08/31/2025						
DB: Hamburg		UNJOURNALIZED OPEN						
		BANK CODE: GEN						
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description			
Ref #	Address	CK Run Date	PO	Hold		Gross Amount		
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount		
		Due Date		1099		Net Amount		
AMERICAN01	AMERICAN AWARDS & ENGRAVING	06/30/2025	24200	GEN	FD - VELCRO FOR HELMETS, NAME TAGS #			
81818	422 W. MAIN ST.	08/19/2025	20250600	N		22.50		
05/13/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00		
		08/19/2025		Y		22.50		
Open								
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED			
206-000.000-754.000	VELCRO FOR HELMETS			1.50	1.50			
206-000.000-754.000	PLASTIC NAME TAGS			21.00	21.00			
				22.50	22.50			
AMERICAN01	AMERICAN AWARDS & ENGRAVING	06/30/2025	24443	GEN	FD & PD SPLIT DRONE TEAM ACCOUNTABIL			
81819	422 W. MAIN ST.	08/19/2025	20250597	N		43.00		
06/28/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00		
		08/19/2025		Y		43.00		
Open								
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED			
206-000.000-754.000	FD ACCOUNTABILITY TAGS			21.50	21.50			
207-000.000-768.000	PD ACCOUNTABILITY TAGS			21.50	21.50			
				43.00	43.00			
VENDOR TOTAL:						65.50		
APEXSOFT01	APEX SOFTWARE	08/11/2025	331010	GEN	MAINTENANCE RENEWAL/ SURVEY STD MOD			
81681	PO BOX 100145	08/19/2025		N		1,470.00		
07/28/2025	SAN ANTONIO TX, 78201-1445	/ /	0.0000	N		0.00		
		08/19/2025		Y		1,470.00		
Open								
GL NUMBER	DESCRIPTION			AMOUNT				
101-229.000-933.000	SOFTWARE MAINTENANCE			1,470.00				
VENDOR TOTAL:						1,470.00		

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
AMERICAN02	APPLIED INNOVATION	08/11/2025	2894038	GEN	TWP 08/05/25-09/04/2025	
81724	7718 SOLUTION CENTER	08/19/2025		N		142.05
08/05/2025	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		08/19/2025		N		142.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	142.05

AMERICAN02	APPLIED INNOVATION	08/13/2025	2899340	GEN	CONTRACT BASE 08/12-09/11/2025	
81796	7718 SOLUTION CENTER	08/19/2025		N		728.99
08/12/2025	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		08/19/2025		N		728.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	728.99

VENDOR TOTAL:					871.04
ATEAMPWRCL	A-TEAM POWER CLEAN LLC	08/11/2025	0004	GEN	SOCCER FIELD LINE STRIPING SMALL (21)
81676	7890 VAN RADEN STREET	08/19/2025		N	1,722.00
08/03/2025	PINCKNEY MI, 48169	/ /	0.0000	N	0.00
		08/19/2025		Y	1,722.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	1,722.00

VENDOR TOTAL:					1,722.00
BARKINGDOG	BARKING DOG EXHIBITS	07/31/2025	20963-1	GEN	LAKELANDS TRAIL CAP-EAGLE SCOUT PROJ
81658	S12824 COUNTY ROAD U	08/19/2025		N	1,000.00
07/31/2025	STRUM WI, 54770	/ /	0.0000	N	0.00
		08/19/2025		N	1,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,000.00

VENDOR TOTAL:					1,000.00
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025	4382	GEN	WINANS DR SUMMER	
81687		08/19/2025		N		575.00
	PO BOX 483					
08/01/2025	HOWELL MI, 48844-0483	/ /	0.0000	N		0.00
		08/19/2025		Y		575.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
284-000.000-802.000		ROAD IMPROVEMENT		575.00		
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025	4383	GEN	COMMUNITY DR SUMMER	
81686		08/19/2025		N		325.00
	PO BOX 483					
08/01/2025	HOWELL MI, 48844-0483	/ /	0.0000	N		0.00
		08/19/2025		Y		325.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
276-000.000-802.000		ROAD IMPROVEMENT		325.00		
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025	4400	GEN	RIVERSIDE, CENTURY, LAGOON & RADIAL	
81683		08/19/2025		N		2,400.00
	PO BOX 483					
08/05/2025	HOWELL MI, 48844-0483	/ /	0.0000	N		0.00
		08/19/2025		Y		2,400.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
279-000.000-802.000		ROAD IMPROVEMENT		2,400.00		
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025	4401	GEN	RUSTIC & LAKEPOINTE DR -SUMMER	
81682		08/19/2025		N		575.00
	PO BOX 483					
08/05/2025	HOWELL MI, 48844-0483	/ /	0.0000	N		0.00
		08/19/2025		Y		575.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
272-000.000-802.000		ROAD IMPROVEMENT		575.00		
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025	4402	GEN	CAMPBELL SUMMER	
81684		08/19/2025		N		250.00
	PO BOX 483					
08/05/2025	HOWELL MI, 48844-0483	/ /	0.0000	N		

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

		08/19/2025		Y		250.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
281-000.000-802.000	ROAD IMPROVEMENT	250.00
BIGBARNE01	BIG BARNEY'S ROAD MAINTENANCE INC.	08/11/2025 4443
81725		08/19/2025
	PO BOX 483	
08/08/2025	HOWELL MI, 48844-0483	/ / 0.0000
		08/19/2025
		GEN ISLAND SHORE/SCHLENKER SUMMER
		N 1,100.00
		N 0.00
		Y 1,100.00

Open		
GL NUMBER	DESCRIPTION	AMOUNT
280-000.000-802.000	ROAD IMPROVEMENT	1,100.00

VENDOR TOTAL:						5,225.00
BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	07/31/2025 298509	GEN	PD VEH MAINTENANCE 7009 OIL CHANGE A		
81652		08/19/2025 20250553	N			80.49
	2798 E. GRAND RIVER AVE.					
07/29/2025	HOWELL MI, 48843-8545	/ / 0.0000	N			0.00
		08/19/2025	N			80.49

Open				
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
207-000.000-932.000	7009 VEH MAINTENANCE	80.49	80.49	
		VENDOR TOTAL:		80.49

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-465	GEN	CAMPBELL DR 08.05.25 GRADE	
81726	8111 HAMMEL ROAD	08/19/2025		N		325.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		325.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
281-000.000-802.000	ROAD IMPROVEMENT	325.00

MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-466	GEN	COMMUNITY DR 08.05.25 GRADE	
81727	8111 HAMMEL ROAD	08/19/2025		N		300.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
276-000.000-802.000	ROAD IMPROVEMENT	300.00

MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-467	GEN	RUSTIC RD & LAKE POINTE DR 08/04/25	
81730	8111 HAMMEL ROAD	08/19/2025		N		450.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
272-000.000-802.000	ROAD IMPROVEMENT	450.00

MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-468	GEN	WINANS DR 08/04/25 RAOD GRADE / 40 Y	
81731	8111 HAMMEL ROAD	08/19/2025		N		2,395.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		2,395.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
284-000.000-802.000	ROAD IMPROVEMENT	2,395.00

MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-469	GEN	RIVERSIDE, CENTURY, LAGOOD & RADIAL	
81729	8111 HAMMEL ROAD	08/19/2025		N		2,195.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		2,195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
279-000.000-802.000	ROAD IMPROVEMENT	2,195.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MYERSEXC01	BOB MYERS EXCAVATING INC	08/11/2025	2024-470	GEN	ISLAND SHORE & SCHLENKER	08.05.25 RO
81728	8111 HAMMEL ROAD	08/19/2025		N		1,250.00
08/08/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		1,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
280-000.000-802.000	ROAD IMPROVEMENT	1,250.00
VENDOR TOTAL:		6,915.00

MISC REFUN	BOB WHITE BEACH ROAD FUND	08/13/2025	08132025	GEN	ENGINEERING REVIEW ESCROW REFUND- BO	
81776	JEFF REY	08/19/2025		N		639.00
	10660 BOB WHITE BEACH BLVD.	/ /	0.0000	Y		0.00
08/13/2025	WHITMORE LAKE MI, 48189	08/19/2025		N		639.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.975	BOB WHITE BEACH NORTH SAD	639.00
VENDOR TOTAL:		639.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
BOUNDTREE1	BOUND TREE MEDICAL, LLC	08/11/2025	85870500	GEN	FD - SCENE/MEDICAL SUPPLIES	#8587050
81688	23537 NETWORK PLACE	08/19/2025	20250590	N		1,486.15
08/05/2025	CHICAGO IL, 60673-1235	/ /	0.0000	N		0.00
		08/19/2025		Y		1,486.15

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	CURAPLEX O2 MASK, INFANT	21.90	21.90
206-000.000-754.000	TAPE ADHESIVE CLOTH	32.58	32.58
206-000.000-754.000	TOURNIQUET, SAM XT600	137.16	137.16
206-000.000-754.000	PROBE COVERS, EAR THERMOMETER	19.49	19.49
206-000.000-754.000	CURAPLEX COLLECTION BAG W HOOK	97.16	97.16
206-000.000-754.000	GLOVES, FREEFORM SE, LG	531.60	531.60
206-000.000-754.000	CO2 DETECTOR, PEDI-CAP	152.28	152.28
206-000.000-754.000	CURAPLEX BVM, CHILD MASK SZ 3	30.58	30.58
206-000.000-754.000	GAUZE SPONGE, 4X4	39.92	39.92
206-000.000-754.000	I-GEL 02 RESUS PK, SM ADULT	211.74	211.74
206-000.000-754.000	I-GEL 02 RESUS PK, LG ADULT	211.74	211.74
		1,486.15	1,486.15

BOUNDTREE1	BOUND TREE MEDICAL, LLC	08/11/2025	85872220	GEN	FD - SCENE/MEDICAL SUPPLIES	#8587222
81689	23537 NETWORK PLACE	08/19/2025	20250591	N		211.74
08/06/2025	CHICAGO IL, 60673-1235	/ /	0.0000	N		0.00
		08/19/2025		Y		211.74

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	I-GEL 02 RESUS PK, MED ADULT	211.74	211.74

VENDOR TOTAL:					1,697.89
MISC REFUN	BROOKVIEW HOMEOWNER'S ASSOCIATION	08/13/2025	08132025	GEN	ENGINEERING REVIEW ESCROW REFUND FOR
81774	CHRIS ROEBUCK, TREASURER	08/19/2025		N	368.00
	FOREST CREEK CT				
08/13/2025	WHITMORE LAKE MI, 48189	/ /	0.0000	Y	0.00
		08/19/2025		N	368.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.973	FOREST CREEK COURT SAD	368.00



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
C&ECONTR01	C & E CONSTRUCTION CO., INC.	08/11/2025	3081	GEN	GRINDER PUMP REPLACEMENT	5835 COWELL
81691	P.O. BOX 1359	08/19/2025		N		5,397.00
08/04/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/19/2025		N		5,397.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,397.00

C&ECONTR01	C & E CONSTRUCTION CO., INC.	08/11/2025	3082	GEN	GRINDER PUMP REPLACEMENT	4214 SHOREV
81692	P.O. BOX 1359	08/19/2025		N		6,838.75
08/04/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/19/2025		N		6,838.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	6,838.75

C&ECONTR01	C & E CONSTRUCTION CO., INC.	08/11/2025	3083	GEN	GRINDER PUMP REPLACEMENT	7375 CEDARD
81693	P.O. BOX 1359	08/19/2025		N		5,397.00
08/04/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/19/2025		N		5,397.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,397.00

C&ECONTR01	C & E CONSTRUCTION CO., INC.	08/11/2025	3085	GEN	GRINDER PUMP REPLACEMENT	5989 WINANS
81694	P.O. BOX 1359	08/19/2025		N		5,397.00
08/05/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/19/2025		N		5,397.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,397.00

C&ECONTR01	C & E CONSTRUCTION CO., INC.	08/13/2025	3086	GEN	GRINDER PUMP REPLACEMENT	8719 ARDMOR
81815	P.O. BOX 1359	08/19/2025		N		5,397.00
08/12/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/19/2025		N		5,397.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,397.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:

28,426.75

CAPITLTIRE	CAPITAL TIRE INC.	08/14/2025	1060190636	GEN	PD 5 TIRES 255/60R18 GOO EAGLE ENFOR	
81820	1310 ACADEMY STREET	08/19/2025	20250596	N		690.00
08/13/2025	FERNDALE MI, 48220	/ /	0.0000	N		0.00
		08/19/2025		N		690.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	255/60R 18 GOO EAGLE ENFORCER TIRES	690.00	690.00

VENDOR TOTAL:

690.00

REFUND UB	CAROL DURNWALD	08/14/2025	08142025	GEN	REFUND UB OVER PAYMENT	
81824	6119 COWELL RD	08/19/2025		N		10.96
08/14/2025	BRIGHTON MI, 48116	/ /	0.0000	Y		0.00
		08/19/2025		N		10.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-539.000-654.000	WWTP DEBT FEE	3.20
590-527.000-653.000	O&M USAGE FEES	7.76
		10.96

VENDOR TOTAL:

10.96

CAROTTO01	CARROT-TOP INDUSTRIES, INC.	07/31/2025	INV143074	GEN	FD - AMERICAN FLAGS FOR STATIONS 11	
81649	PO BOX 736831	08/19/2025	20250533	N		342.95
	328 ELIZABETH BRADY ROAD					
07/30/2025	DALLAS TX, 75373-6831	/ /	0.0000	N		0.00
		08/19/2025		N		342.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	PATRIARCH FLAG AA240USPR	319.96	319.96
206-000.000-752.000	SHIPPING	22.99	22.99
		342.95	342.95

VENDOR TOTAL:

342.95

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
CDWGOVER01	CDW GOVERNMENT, INC.	08/11/2025	AF2AA5F	GEN	NETGEAR 24P/NETGEAR 16P	
81690	75 REMITTANCE DR SUITE 1515	08/19/2025		N		3,159.30
07/25/2025	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		08/19/2025		N		3,159.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-980.000	CAPITAL EQUIPMENT	3,159.30

CDWGOVER01	CDW GOVERNMENT, INC.	08/11/2025	AF2JC7K	GEN	TWP PROLINE 10 GBASE LR SFP	
81732	75 REMITTANCE DR SUITE 1515	08/19/2025		N		416.30
07/29/2025	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		08/19/2025		N		416.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-980.000	CAPITAL EQUIPMENT	416.30

CDWGOVER01	CDW GOVERNMENT, INC.	08/12/2025	AF3DE5L	GEN	GOV MS MPSA M365 (40) / GOV MS MPSA	
81753	75 REMITTANCE DR SUITE 1515	08/19/2025		N		11,410.00
08/01/2025	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		08/19/2025		N		11,410.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-933.000	SOFTWARE MAINTENANCE	903.62
206-000.000-933.000	SOFTWARE MAINTENANCE	2,954.15
207-000.000-933.000	SOFTWARE MAINTENANCE	2,517.41
101-229.000-933.000	SOFTWARE MAINTENANCE	5,034.82
		11,410.00
		0.00

VENDOR TOTAL: 14,985.60

CHARTERC01	CHARTER COMMUNICATIONS	08/11/2025	249264501080125	GEN	TWP 08/01-08/31/2025	
81717	PO BOX 223085	08/17/2025		N		694.00
08/01/2025	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		08/17/2025		N		694.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	694.00

VENDOR TOTAL: 694.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CONSUMER01	CONSUMERS ENERGY	07/22/2025	201365124672	GEN	1030 4914 3862 10405 MERRILL TWP 06/	
81500	PO BOX 740309	08/07/2025		N		18.90
	PAYMENT CENTER					
07/11/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/07/2025		N		18.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	18.90

CONSUMER01	CONSUMERS ENERGY	07/22/2025	201365124673	GEN	1030 4914 5248 4320 CORDLEY LAKE 06/	
81497	PO BOX 740309	08/07/2025		N		25.19
	PAYMENT CENTER					
07/11/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/07/2025		N		25.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	25.19

CONSUMER01	CONSUMERS ENERGY	07/22/2025	201365124674	GEN	1030 4914 7939 6400 E 36 06/11-07/11	
81501	PO BOX 740309	08/07/2025		N		19.80
	PAYMENT CENTER					
07/11/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/07/2025		N		19.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-921.000	NATURAL GAS/HEAT	19.80

CONSUMER01	CONSUMERS ENERGY	08/13/2025	203500910183	GEN	1030 4914 0678 10090 HAMBURG RD 07/0	
81780	PO BOX 740309	08/26/2025		N		20.65
	PAYMENT CENTER					
07/30/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/26/2025		N		20.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	20.65

CONSUMER01	CONSUMERS ENERGY	07/22/2025	203767824503	GEN	1030 4914 0694 10407 MERRILL SEN CTR	
81498	PO BOX 740309	08/07/2025		N		26.09
	PAYMENT CENTER					
07/11/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
590-527.000-921.000	NATURAL GAS/HEAT				18.00	
CONSUMER01	CONSUMERS ENERGY	07/22/2025	203767824508	GEN	1030 4914 2971 10405 MERRILL PD 06/1	
81495	PO BOX 740309	08/07/2025		N		48.65
	PAYMENT CENTER					
07/11/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/07/2025		N		48.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-921.000	NATURAL GAS/HEAT	48.65
VENDOR TOTAL:		234.88

CORRIGAN01	CORRIGAN TOWING	08/11/2025	318820-1	GEN	PD - 2021 DODGE DURANGO TOW #318820-	
81695	775 N. SECOND STREET	08/19/2025	20250592	N		143.50
08/02/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		143.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	FUEL SURCHARGE	1.00	1.00
207-000.000-932.000	MILEAGE	55.00	55.00
207-000.000-932.000	TOW	87.50	87.50
		143.50	143.50

CORRIGAN01	CORRIGAN TOWING	08/11/2025	8442769-IN	GEN	DYED ULTRA LOW SULFUR #2	
81733	775 N. SECOND STREET	08/19/2025		N		502.33
08/06/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/19/2025		N		502.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	167.45
101-265.000-758.000	DIESEL FUEL	167.44
101-751.000-758.000	DIESEL FUEL	167.44
		502.33

VENDOR TOTAL: 645.83

08/14/2025 11:07 AM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 07/01/2024 - 08/31/2025

UNJOURNALIZED OPEN

BANK CODE: GEN

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Item 7.

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
COSTCOWA01	COSTCO WAREHOUSE	08/12/2025	08122025	GEN	TWP MEMBERSHIP RENEWAL OCT 25-OCT 26	195.00
81757	6700 WHITMORE LAKE RD	08/19/2025		N		0.00
08/12/2025	BRIGHTON MI, 48116	/ /	0.0000	N		195.00
		08/19/2025		N		
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-275.000-958.000		DUES/SUBSCRIP/RECERTIFICATION		195.00		
VENDOR TOTAL:						195.00
CREATURECO	CREATURE CONTROL	07/31/2025	62231	GEN	FD - PEST CONTROL STA 12 #62231	451.00
81661	179 KUHN ST	08/19/2025	20250562	N		0.00
07/30/2025	GREGORY MI, 48137	/ /	0.0000	N		451.00
		08/19/2025		Y		
Open						
GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED	
206-000.000-930.003		WILDLIFE SVCS- FLAT ROCK MATERIAL GUARDS		384.00	384.00	
206-000.000-930.003		WILDLIFE SVCS - FASTENERS 0-250		67.00	67.00	
				451.00	451.00	
VENDOR TOTAL:						451.00
CULLIGAN01	CRH OHIO LTD	08/11/2025	989132	GEN	PD WATER DELIVERY JULY 2025	126.87
81696	D/B/A CULLIGAN OF ANN ARBOR/DETROIT	08/19/2025	20250574	N		0.00
07/31/2025	46902 LIBERTY DRIVE	/ /	0.0000	N		126.87
	WIXOM MI, 48393	08/19/2025		N		
Open						
GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED	
207-000.000-801.000		WATER BOTTLE DELIVERY		126.87	126.87	
VENDOR TOTAL:						126.87

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
DIGICGLOBL	DIGICOM GLOBAL INC.	08/11/2025	9450	GEN	FD - FIELD RADIO UPGRADES #9450	
81697	675 E. BIG BEAVER	08/19/2025	20250585	N		255.00
	SUITE 105					
08/05/2025	TROY MI, 48083	/ /	0.0000	N		0.00
		08/19/2025		N		255.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	SVC-TWO WAY - FIRMWARE UPDATE 11 RADIOS	180.00	180.00
206-000.000-931.000	SERVICE-TWO WAY - MOBILE	75.00	75.00
		<hr/>	
		255.00	255.00
			<hr/>
		VENDOR TOTAL:	255.00

DISCOVER	DISCOVER PRODUCTS INC.	07/31/2025	CS2025-07-03-001	GEN	PD SEARCH WARRANT RETURN #25-00452	
81651	2500 LAKE COOK RD	08/19/2025	20250564	N		44.00
07/23/2025	RIVERWOODS IL, 60015	/ /	0.0000	N		0.00
		08/19/2025		N		44.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	LABOR FOR PHONE DUMP	44.00	44.00
		VENDOR TOTAL:	<div></div> 44.00



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

DTEENRGY01	DTE ENERGY	08/13/2025	07042025	GEN	9100 141 9399 9 6414 WINANS	06/24-07
81786	PO BOX 740786	08/18/2025		N		191.94
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		191.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	191.94

DTEENRGY01	DTE ENERGY	07/29/2025	07292025	GEN	9100 167 2020 3 7701 HAMBURG RD	06/2
81604	PO BOX 740786	08/15/2025		N		23.34
07/24/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/15/2025		N		23.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	23.34

DTEENRGY01	DTE ENERGY	07/29/2025	07292025	GEN	9200 279 0884 6 7201 WINANS	06/21-07
81602	PO BOX 740786	08/14/2025		N		22.02
07/23/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/14/2025		N		22.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.02

DTEENRGY01	DTE ENERGY	07/29/2025	07292025	GEN	9200 279 0885 3 2952 SHEHAN	06/21-07
81603	PO BOX 740786	08/14/2025		N		22.02
07/23/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/14/2025		N		22.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.02

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 167 2011 2 FD#12	06/24-07/24/25
81782	PO BOX 740786	08/18/2025		N		10.40
07/24/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		10.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	10.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 086 3102 0 11332 ALGONQUIN 06/2	
81783	PO BOX 740786	08/18/2025		N		154.59
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		154.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	154.59

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 086 3102 0 11332 ALGONQUIN 06/2	
81785	PO BOX 740786	08/18/2025		N		154.59
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		154.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
282-000.000-926.000	STREET LIGHTING	154.59

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 081 1657 6 10090 HAMBURG 06/24-	
81787	PO BOX 740786	08/18/2025		N		293.07
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		293.07

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	293.07

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 086 3063 4 8520 HAMBURG 06/24-0	
81788	PO BOX 740786	08/18/2025		N		486.08
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		486.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	486.08

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 086 3146 7 FD#12 06/24-07/25/25	
81789	PO BOX 740786	08/18/2025		N		1,824.93
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		1,824.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

206-000.000-920.000	ELECTRIC				1,824.93	
DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 114 5063 2 4752 STRAWBERRY SIRE	
81790	PO BOX 740786	08/18/2025		N		21.82
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/18/2025		N		21.82

Open

GL NUMBER		DESCRIPTION		AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE		21.82	
DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9200 279 0879 6 6730 STRAWBERRY SIRE
81791	PO BOX 740786	08/18/2025		N	22.02
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N	0.00
		08/18/2025		N	22.02

Open

GL NUMBER		DESCRIPTION		AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE		22.02	
DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9200 279 0880 4 8661 PETTYSVILLE SIR
81792	PO BOX 740786	08/18/2025		N	22.02
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N	0.00
		08/18/2025		N	22.02

Open

GL NUMBER		DESCRIPTION		AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE		22.02	
DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9200 279 0883 8 2789 E M-36 SIREN 06
81793	PO BOX 740786	08/18/2025		N	22.02
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N	0.00
		08/18/2025		N	22.02

Open

GL NUMBER		DESCRIPTION		AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE		22.02	
DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9200 279 0878 8 9470 CHILSON SIREN 0
81798	PO BOX 740786	08/18/2025		N	22.02
07/25/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N	0.00
		08/18/2025		N	22.02

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.02
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9200 190 0960 3 7602 CHILSON SIREN 0
81799	PO BOX 740786	08/18/2025 N 21.82
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/18/2025 N 21.82

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.82
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 122 7190 4 10511 MERRILL 06/26
81800	PO BOX 740786	08/19/2025 N 70.75
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 70.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	70.75
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 086 3078 2 WWTP 06/26-07/24/25
81801	PO BOX 740786	08/19/2025 N 8,085.74
07/24/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 8,085.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-920.000	ELECTRIC	8,085.74
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 139 0346 3 10675 MERRILL 06/26-
81802	PO BOX 740786	08/19/2025 N 175.04
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 175.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	175.04
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 086 3167 3 TWP 06/26-07/25/25
81803	PO BOX 740786	08/19/2025 N 1,404.89
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 1,40

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	1,404.89
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9200 190 0961 1 9464 KRESS RD 06/26-
81804	PO BOX 740786	08/19/2025 N 1,006.10
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 1,006.10
Open		

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	1,006.10
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 160 2711 2 PS 06/26-07/25/25
81805	PO BOX 740786	08/19/2025 N 1,832.39
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 1,832.39
Open		

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-920.000	ELECTRIC	1,832.39
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 095 9768 3 10407 MERRILL 06/26-
81806	PO BOX 740786	08/19/2025 N 830.79
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 830.79
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-920.000	ELECTRIC	830.79
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 081 1673 3 10446 ,ERRILL 06/26-
81807	PO BOX 740786	08/19/2025 N 425.86
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 425.86
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	425.86
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 081 1689 9 10750 MERRILL 06/26-
81808	PO BOX 740786	08/19/2025 N 41.98
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 41.98

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-920.000	ELECTRIC	41.98
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 086 3133 5 FD#11 06/26-07/25/2
81809	PO BOX 740786	08/19/2025 N 1,386.99
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 1,386.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	1,386.99
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 086 3118 6 10991 HAMBURG RD SI
81813	PO BOX 740786	08/19/2025 N 17.81
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 17.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	17.81
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 160 2734 4 TUNNEL LTG 06/26-07/
81814	PO BOX 740786	08/19/2025 N 38.84
07/25/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/19/2025 N 38.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-920.000	ELECTRIC	38.84
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9200 189 1753 3 9251 REGENCY 07/03-0
81812	PO BOX 740786	08/26/2025 N 40.28
08/01/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		08/26/2025 N 40.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	40.28
DTEENRGY01	DTE ENERGY	08/13/2025 08042025 GEN 9100 160 2723 7 4320 CORDLEY LAKE 06
81810	PO BOX 740786	08/21/2025 N 40
07/29/2025	CINCINNATI OH, 45274-0786	/ / 0.0000 N

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		08/21/2025		N		403.71

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	403.71

DTEENRGY01	DTE ENERGY	08/13/2025	08042025	GEN	9100 114 4947 7 4498 CORDLEY LAKE RD	
81811	PO BOX 740786	08/21/2025		N		33.40
07/29/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/21/2025		N		33.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	33.40

VENDOR TOTAL:					19,109.27
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DETROITE02	DTE ENERGY - STREET LIGHTS	08/13/2025	200365788958	GEN	STREET LIGHTS 07.01-07.31.2025	
81781	PO BOX 740786	08/12/2025		N		1,569.84
07/31/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/12/2025		N		1,569.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,569.84

VENDOR TOTAL:					1,569.84
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DUBOISCO01	DUBOIS-COOPER & ASSOCIATES	08/12/2025	295822	GEN	MOTOR WINDING ASM (10)	
81769		08/19/2025		N		32,320.00
	PO BOX 6161					
08/12/2025	PLYMOUTH MI, 48170	/ /	0.0000	N		0.00
		08/19/2025		Y		32,320.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	32,320.00

VENDOR TOTAL:					32,320.00
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ELECTROCYC	ELECTROCYCLE, INC.	08/11/2025	66763	GEN	ONSITE DOC DESTRUCTION 1 65 GAL TOTE	
81698	23953 RESEARCH DR.	08/19/2025		N		40.00
08/05/2025	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		08/19/2025		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-955.000	SUNDRY	40.00

ELECTROCYC	ELECTROCYCLE, INC.	08/11/2025	66778	GEN	ONSITE DOC DESTRUCTION (2) 95 GALLON	
81699	23953 RESEARCH DR.	08/19/2025		N		53.00
08/05/2025	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		08/19/2025		N		53.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-955.000	SUNDRY	53.00

VENDOR TOTAL:					93.00
FIRSTDUEF1	FIRST DUE FIRE SUPPLY CO.	08/11/2025	5426	GEN	FD - SUBSCRIPTION RENEWAL 08.15.25 -
81700	207 E. KIPP RD., SUITE A	08/19/2025	20250584	N	15,720.55
08/15/2025	MASON MI, 48854	/ /	0.0000	N	0.00
		08/19/2025		Y	15,720.55

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	FIRST DUE RENEWAL 08.15.25 - 08.14.16	15,720.55	15,720.55

VENDOR TOTAL:				15,720.55
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
FLAGSTRBNK	FLAGSTAR BANK, FSB	08/12/2025	08052025	GEN	07/08/2025-08/05/2025	
81766	CARDMEMBER SERVICES	08/19/2025		N		4,514.35
	PO BOX 790408					
08/05/2025	SAINT LOUIS MO, 63179-0408	/ /	0.0000	N		0.00
		08/19/2025		Y		4,514.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	1,468.38
101-000.000-239.000	SENIOR CENTER DONATIONS	1,685.68
206-000.000-932.000	VEHICLE MAINTENANCE	204.92
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	182.31
101-567.000-955.000	SUNDRY	175.98
207-000.000-930.002	MAINTENANCE POLICE BUILDING	167.29
101-265.000-930.000	MAINTENANCE TWP HALL	264.44
101-820.000-930.001	MAINTENANCE COMM CENTER	167.29
101-751.000-930.005	MAINTENANCE PARK FACILITIES	149.42
101-215.000-955.000	SUNDRY	134.38
207-000.000-801.000	CONTRACTUAL SERVICES	165.98
101-567.000-930.000	MAINTENANCE	79.29
206-000.000-768.000	UNIFORMS/ACCESSORIES	74.80
207-000.000-932.000	VEHICLE MAINTENANCE	45.57
101-253.000-955.000	SUNDRY	14.82
101-751.000-930.020	SPORTS FIELD MAINTENANCE	(129.60)
101-820.000-937.000	IMPROVEMENTS	(336.60)
		4,514.35

VENDOR TOTAL: 4,514.35

MISC REFUN	FOX POINTE BEACH ASSOCIATION , INC	08/13/2025	08132025	GEN	ENGINEERING ESCROW REVIEW REFUND FOX	
81775	JOSHUA POPE	08/19/2025		N		736.50
	11574 ALGONQUIN DR.					
08/13/2025	PINCKNEY MI, 48169	/ /	0.0000	Y		0.00
		08/19/2025		N		736.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.977	FOX POINT BEACH SUBDIVISION	736.50

VENDOR TOTAL: 736.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
GANNETMI02	GANNETT MICHIGAN LOCALIQ	08/12/2025	0007236411	GEN	07.01.2025-07.31.2025	
81750	PO BOX 630491	08/19/2025		N		1,503.61
07/31/2025	CINCINNATI OH, 45263-0491	/ /	0.0000	N		0.00
		08/19/2025		Y		1,503.61

Open

GL NUMBER	DESCRIPTION	AMOUNT	
286-000.000-900.000	LEGAL NOTICES/ADVERTISING	1,031.32	
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	472.29	
		1,503.61	0.00
VENDOR TOTAL:			1,503.61

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	08/11/2025	506630	GEN	PD 2019 DODGE CHARGER RADIATOR LEAK,	
81702	1295 E. M-36	08/19/2025	20250575	N		3,285.50
07/31/2025	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		08/19/2025		N		3,285.50

Open

GL NUMBER		DESCRIPTION	AMOUNT	AMT RELIEVED		
207-000.000-932.000		VEHICLE MAINT & REPAIRS	3,285.50	3,285.50		
GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	08/11/2025	506788	GEN	PD OIL CHG 2023 DODGE CHARGER	40562
81701	1295 E. M-36	08/19/2025	20250567	N		60.65
07/31/2025	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		08/19/2025		N		60.65

Open

GL NUMBER		DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000		OIL CHG	60.65	60.65
GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	08/14/2025	506824	GEN
81822	1295 E. M-36	08/19/2025	20250599	N
08/11/2025	PINCKNEY MI, 48169	/ /	0.0000	N
		08/19/2025		N
				PD REPAIRS 2021 DODGE DURANGO-25748
				989.79
				0.00
				989.79

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	FUEL INJECTION /THROTTLE BODY SERVICE	989.79	989.79
VENDOR TOTAL:			4,335.94

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HASTINGS	HASTINGS AIR ENERGY CONTROL, INC.	08/11/2025	PS-10013823	GEN	FD - STA 12 AIR-ENERGY SERVICE CALL	
81703	5555 S. WESTRIDGE DRIVE	08/19/2025	20250586	N		245.00
07/29/2025	NEW BERLIN WI, 53151-7900	/ /	0.0000	N		0.00
		08/19/2025		N		245.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	SERVICE CALL	95.00	95.00
206-000.000-930.003	SERVICE LABOR	150.00	150.00
		<hr/>	
		245.00	245.00
			<hr/>
		VENDOR TOTAL:	245.00

USABLUEB01	HD SUPPLY, INC.	08/11/2025	INV00788231	GEN	DPW GREEN MARKING FLAG(S)	
81704	PO BOX 9004	08/19/2025		N		236.79
08/05/2025	GURNEE IL, 60031	/ /	0.0000	N		0.00
		08/19/2025		N		236.79

Open

GL NUMBER		DESCRIPTION		AMOUNT	
590-527.000-752.000		SUPPLIES & SMALL EQUIPMENT		236.79	
USABLUEB01	HD SUPPLY, INC.	08/11/2025	SCN448264	GEN	RO MEMBRANE 100 PSI (INCORRECT ITEM)
81719	PO BOX 9004	08/19/2025		N	(234.00)
07/31/2025	GURNEE IL, 60031	/ /	0.0000	N	0.00
		08/19/2025		N	(234.00)

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	(234.00)
VENDOR TOTAL:		2.79

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HIGHTREATM	HIGHLAND TREATMENT INC	08/11/2025	153293	GEN	AUG 2025 JUNE 25 & JUL 8	
81705	P.O. BOX 1089	08/19/2025		N		190.00
08/01/2025	HIGHLAND MI, 48357-1089	/ /	0.0000	N		0.00
		08/19/2025		N		190.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	
101-265.000-930.000	MAINTENANCE TWP HALL	63.34	
207-000.000-930.002	MAINTENANCE POLICE BUILDING	63.33	
101-265.000-930.008	MAINTENANCE LIBRARY	63.33	
		190.00	0.00
VENDOR TOTAL:			190.00

HRNVLLYGUN	HURON VALLEY GUNS, LLC	07/23/2025	238616	GEN	PARKS/FD UNIFORMS FOR RANGER - KUZNE	
81567	56477 GRAND RIVER AVE.	08/19/2025	20250530	N		173.97
07/07/2025	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		08/19/2025		Y		173.97

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	FD'S PORTION	43.50	43.50
101-751.000-955.000	PARK'S PORTION	86.98	86.98
207-000.000-768.000	UNIFORMS/ACCESSORIES	43.49	0.00
		173.97	130.48

HRNVLLYGUN	HURON VALLEY GUNS, LLC	07/23/2025	238617	GEN	PARKS/FD UNIFORMS FOR RANGER - IRLA	
81568	56477 GRAND RIVER AVE.	08/19/2025	20250531	N		199.98
07/07/2025	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		08/19/2025		Y		199.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	FD'S PORTION	50.00	50.00
101-751.000-955.000	PARKS PORTION	99.98	99.98
207-000.000-768.000	UNIFORMS/ACCESSORIES	50.00	0.00
		199.98	149.98

VENDOR TOTAL:			373.95
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User: MarcyM		EXP CHECK RUN DATES 07/01/2024 - 08/31/2025				Item 7.	
DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
		Due Date		1099		Net Amount	
IMEGCRP#1	IMEG CONSULTANTS CORP	08/13/2025	23000378.02-13	GEN	PROF SERV THROUGH 08/03/25	FREEDOM R	
81816	ATTN: ACCOUNTS RECEIVABLE	08/19/2025		N			292.50
	PO BOX 182094						
08/12/2025	COLUMBUS OH, 43218	/ /	0.0000	N			0.00
		08/19/2025		Y			292.50
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
590-538.000-946.100		ENGINEERING SERVICES - FREEDOM RIVER			292.50		
IMEGCRP#1	IMEG CONSULTANTS CORP	08/13/2025	23007096.00-11	GEN	PROF SERVICES THROUGH 08.03.2025	HAM	
81771	ATTN: ACCOUNTS RECEIVABLE	08/19/2025		N			598.00
	PO BOX 182094						
08/12/2025	COLUMBUS OH, 43218	/ /	0.0000	N			0.00
		08/19/2025		Y			598.00
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
101-000.000-279.978		HAMBURG VILLAGE TOWNHOMES			598.00		
IMEGCRP#1	IMEG CONSULTANTS CORP	08/13/2025	23008696.08-2	GEN	PROF SERVICES THROUGH 08.03.25	TEAHE	
81817	ATTN: ACCOUNTS RECEIVABLE	08/19/2025		N			253.50
	PO BOX 182094						
08/12/2025	COLUMBUS OH, 43218	/ /	0.0000	N			0.00
		08/19/2025		Y			253.50
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
101-000.000-279.984		TEAHEN MEADOW RD SAD			253.50		
VENDOR TOTAL:						1,144.00	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ASSURED01	JAYS ASSURED PEST CONTROL LLC	08/11/2025	7723	GEN	MONTHLY SERVICE	
81734	P.O. BOX 591	08/19/2025		N		477.00
08/04/2025	BRIGHTON MI, 48116-0591	/ /	0.0000	N		0.00
		08/19/2025		Y		477.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000		36.00
207-000.000-801.000	CONTRACTUAL SERVICES	85.00
101-820.000-801.000	CONTRACTUAL SERVICES	36.00
101-751.000-930.005	MAINTENANCE PARK FACILITIES	320.00
		477.00
		0.00

VENDOR TOTAL: 477.00

JONESBARTL	JONES & BARTLETT LEARNING, LLC	08/12/2025	1052453	GEN	FD - ADVANTAGE ACCESS CODE FOR FIRE	
81758	P.O. BOX 417289	08/19/2025	20250101	N		59.21
07/17/2025	BOSTON MA, 02241-7289	/ /	0.0000	N		0.00
		08/19/2025		Y		59.21

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	FIRE OFFCR ACCESS CODE, 4 ED	59.21	59.21

VENDOR TOTAL: 59.21

JSB GREAT	JSB GREAT BEARINGS	08/11/2025	21464	GEN	DPW 6206-2RS C3 SKF (50) /6304-2RS C3	
81706	6060 SCHOONER ST	08/19/2025		N		1,125.00
	SUITE #A					
07/30/2025	VAN BUREN TWP MI, 48111	/ /	0.0000	N		0.00
		08/19/2025		Y		1,125.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	1,125.00

VENDOR TOTAL: 1,125.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
KENTCOMMNC	KCI	08/12/2025	349383	GEN	RST BILLING 08.01.2025	
81735	3901 EAST PARIS AVE. S.E.	08/19/2025		N		338.76
07/31/2025	GRAND RAPIDS MI, 49512	/ /	0.0000	N		0.00
		08/19/2025		Y		338.76
Open						

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-851.000	POSTAGE	338.76
VENDOR TOTAL:		338.76

KENNEDYI01	KENNEDY INDUSTRIES, INC.	08/11/2025	647310	GEN	KRESS RD STATION FIELD SERVICE	
81707	P.O. BOX 930079	08/19/2025		N		7,200.00
07/14/2025	WIXOM MI, 48393	/ /	0.0000	N		0.00
		08/19/2025		N		7,200.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	7,200.00
VENDOR TOTAL:		7,200.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

LERMAINC01	LAW ENFORCEMENT RECORDS MANAGEMENT	08/12/2025	SNIP1512	GEN	PD - LERMA CONFERENCE 2025 - PRICE	
81763	701 BALL AVE NE	08/19/2025	20250384	N		165.00
	ATTN:NIHADA LILIC					
07/15/2025	GRAND RAPIDS MI, 49503	/ /	0.0000	N		0.00
		08/19/2025		Y		165.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	DANIELLE PRICE	165.00	165.00

LERMAINC01	LAW ENFORCEMENT RECORDS MANAGEMENT	08/12/2025	SNIP1513	GEN	PD - LERMA CONFERENCE 2025 -SCHUSTER	
81764	701 BALL AVE NE	08/19/2025	20250385	N		165.00
	ATTN:NIHADA LILIC					
07/15/2025	GRAND RAPIDS MI, 49503	/ /	0.0000	N		0.00
		08/19/2025		Y		165.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	CRIS SCHUSTER	165.00	165.00

LERMAINC01	LAW ENFORCEMENT RECORDS MANAGEMENT	08/12/2025	SNIP1515	GEN	PD - LERMA CONFERENCE 2025 - CASTLEM	
81762	701 BALL AVE NE	08/19/2025	20250383	N		165.00
	ATTN:NIHADA LILIC					
07/15/2025	GRAND RAPIDS MI, 49503	/ /	0.0000	N		0.00
		08/19/2025		Y		165.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	KAREN CASTLEMAN	165.00	165.00

					VENDOR TOTAL:		495.00
LEOSCUST01	LEO'S CUSTOM SPRINKLER SERVICE	08/12/2025	37679	GEN	FD VACUUM BREAKER REPAIR FD#11		
81736	8844 RIVER VALLEY ROAD	08/19/2025		N			453.00
07/27/2025	BRINGTON MI, 48116	/ /	0.0000	N			0.00
		08/19/2025		Y			453.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-930.003	MAINTENANCE FIRE HALL	453.00



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User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 07/01/2024 - 08/31/2025

UNJOURNALIZED OPEN

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	08/12/2025	08122025	GEN	SEWER CONNECTION AGR/EASMENT-DOUTE	
81755	200 E. GRAND RIVER AVE.	08/19/2025		N		30.00
	SUITE 3					
08/12/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/19/2025		N		30.00
Open						
GGL NUMBER		DESCRIPTION			AMOUNT	
590-538.000-955.000		SUNDRY			30.00	
LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	08/12/2025	08122025	GEN	HOLD HARMLESS AGR -DOUTE	
81756	200 E. GRAND RIVER AVE.	08/19/2025		N		30.00
	SUITE 3					
08/12/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/19/2025		N		30.00
Open						
GGL NUMBER		DESCRIPTION			AMOUNT	
590-527.000-955.000		SUNDRY			30.00	
VENDOR TOTAL:						60.00
LIVINGST02	LIVINGSTON COUNTY TREASURER	08/12/2025	07-2025	GEN	TRAILER FEES REC'D 08/11/25 JULY 202	
81745	LIVINGSTON COUNTY COURT HOUSE	08/19/2025		N		855.00
	200 E. GRAND RIVER					
08/11/2025	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		08/19/2025		N		855.00
Open						
GGL NUMBER		DESCRIPTION			AMOUNT	
101-000.000-222.100		DUE TO COUNTY TRAILER FEES			171.00	
101-000.000-222.100		DUE TO COUNTY TRAILER FEES			684.00	
					855.00	0.00
VENDOR TOTAL:						855.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MACQUEENEM	MACQUEEN EMERGENCY GROUP	08/11/2025	P52510	GEN	FD - QUOTE FOR SCENE SUPPLIES	041034
81708	1125 7TH STREET EAST	08/19/2025	20250511	N		655.07
07/30/2025	ST PAUL MN, 55106	/ /	0.0000	N		0.00
		08/19/2025		Y		655.07

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	ELKHART 1.5" XD SHUTOFF	445.00	445.00
206-000.000-754.000	ELKHART 187-XD 1.5 FNH BASE	175.00	175.00
206-000.000-754.000	SHIPPING	35.07	25.00
		655.07	645.00

VENDOR TOTAL:

655.07

MAGOCLEN	MAGLOCLEN	08/12/2025	12221	GEN	PD USER FEE 25-26	
81761	140 TERRY DR	08/19/2025	20250509	N		400.00
	SUITE 100					
07/11/2025	NEWTOWN PA, 18940	/ /	0.0000	N		0.00
		08/19/2025		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-958.000	MEMBERSHIP FEE 7/1/25 - 6/30/25	400.00	400.00

VENDOR TOTAL:

400.00

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User: MarcyM		EXP CHECK RUN DATES 07/01/2024 - 08/31/2025				Item 7.	
DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
		Due Date		1099		Net Amount	
MALLORY SA	MALLORY SAFETY AND SUPPLY	08/12/2025	6202499	GEN	FD - UNIFORM ACCESSORY #6202499		
81751	PO BOX 2068	08/19/2025	20250504	N		104.00	
07/03/2025	LONGVIEW WA, 98632	/ /	0.0000	N		0.00	
		08/19/2025		Y		104.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED		
206-000.000-768.000		CUSTOM NAMEPLATE		104.00	104.00		
MALLORY SA	MALLORY SAFETY AND SUPPLY	08/11/2025	6222134	GEN	FD - UNIFORM PANTS AND JOB SHIRTS #6		
81709	PO BOX 2068	08/19/2025	20250579	N		318.61	
07/31/2025	LONGVIEW WA, 98632	/ /	0.0000	N		0.00	
		08/19/2025		Y		318.61	
Open							
GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED		
206-000.000-768.000		STRYKE PANTS		208.59	208.59		
206-000.000-768.000		5.11 JOB SHIRT		110.02	110.02		
				318.61	318.61		
MALLORY SA	MALLORY SAFETY AND SUPPLY	08/11/2025	6226550	GEN	FD - UNIFORM PANTS #6226550		
81710	PO BOX 2068	08/19/2025	20250593	N		208.59	
08/06/2025	LONGVIEW WA, 98632	/ /	0.0000	N		0.00	
		08/19/2025		Y		208.59	
Open							
GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED		
206-000.000-768.000		5.11 STRYKE PANTS 40X30		208.59	208.59		
VENDOR TOTAL:						631.20	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MERITLAB01	MERIT LABORATORIES	08/11/2025	75745	GEN	HAMBURG	
81711	2680 EAST LANSING DRIVE	08/19/2025		N		780.00
07/31/2025	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		08/19/2025		Y		780.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.000	LAB ANALYSIS - WWTP	780.00

MERITLAB01	MERIT LABORATORIES	08/11/2025	75964	GEN	PORTAGE	
81712	2680 EAST LANSING DRIVE	08/19/2025		N		544.00
07/31/2025	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		08/19/2025		Y		544.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	544.00

VENDOR TOTAL: 1,324.00

MI CONCRET	MI CONCRETE LIFTING INC	08/11/2025	2403	GEN	SEN CTR SERVICE WALK SLAB LIFT	
81685	2828 CHILSON RD	08/09/2025		N		400.00
08/08/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/09/2025		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-937.000	IMPROVEMENTS	400.00

VENDOR TOTAL: 400.00

REFUND UB	MICHAEL L. SATERSTAD	08/14/2025	08142025	GEN	REFUND OF SEWER OVER PAYMENT	
81823	20891 WINIFRED	08/19/2025		N		16.32
08/14/2025	PINCKNEY MI, 48169	/ /	0.0000	Y		0.00
		08/19/2025		N		16.32

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-539.000-654.000	WWTP DEBT FEE	4.59
590-527.000-653.000	O&M USAGE FEES	11.73
		16.32
		0.00

VENDOR TOTAL: 168

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MIASOCCH01	MICHIGAN ASSOCIATION OF	08/12/2025	300012184	GEN	PD ACCREDITATION CONTINUATION FEE	
81765	CHIEFS OF POLICE	08/19/2025	20250560	N		700.00
	3474 ALAIEDON PKWY., SUITE 600					
07/29/2025	OKEMOS MI, 48864-3975	/ /	0.0000	N		0.00
		08/19/2025		N		700.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-756.000	ACCREDITATION CONTINUATION FEE	700.00	700.00
		VENDOR TOTAL:	700.00

MICHIGANFI	MICHIGAN FINANCE AUTHORITY	08/12/2025	08042025	GEN	STATE REVOLVING FUND	
81749	60 LIVINGSTON AVE	08/19/2025		N		268,802.53
08/04/2025	ST PAUL MN, 55107	/ /	0.0000	N		0.00
		08/19/2025		N		268,802.53

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-300.113	2010 WWTP SRF LT PORTION	180,000.00
590-539.000-992.000	INTEREST EXPENSE	18,802.53
590-000.000-300.112	ORE LAKE SRF LONG TERM	70,000.00
		<hr/> 268,802.53
		<hr/> VENDOR TOTAL: 268,802.53

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	08/13/2025	08132025	GEN	CASE# 810013564 PAYROLL 07.28.25-08.	
81777	P.O. BOX 30350	08/19/2025		N		59.08
08/13/2025	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		08/19/2025		N		59.08

Open

GL NUMBER		DESCRIPTION		AMOUNT	
101-000.000-228.010		MI CHILD SUPPORT WITHHOLDING		59.08	
MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	08/13/2025	08132025	GEN	EMP# 912854739 PAYROLL 07.28.25-08.1
81778	P.O. BOX 30350	08/19/2025		N	380.46
08/13/2025	LANSING MI, 48909-7850	/ /	0.0000	Y	0.00
		08/19/2025		N	380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:						439.54
MIDTWN COLL	MID-TOWNE COLLISION, INC.	08/14/2025	2624	GEN	PD BUMPER REPAIR 2019 DODGE CHARGER-	
81821	1870 DORR RD	08/19/2025	20250601	N		1,255.00
08/13/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/19/2025		N		1,255.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEH REPAIRS	1,255.00	1,255.00
		VENDOR TOTAL:	1,255.00

MOTOROLA01	MOTOROLA SOLUTIONS INC.	08/11/2025	1411196898	GEN	PD VIDEOMANAGER EL BODY WORN CAM ANN	
81713	13104 COLLECTIONS CENTER DR	08/19/2025	20250581	N		127.12
08/04/2025	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		08/19/2025		N		127.12

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	BODY CAM ANNUAL LICENSE & SUPPORT FEE	127.12	127.12
		VENDOR TOTAL:	127.12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
NEXTIVA	NEXTIVA, INC	08/12/2025	40005122470	GEN	08/02-09/01/2025	
81738	9451 EAST VIA DE VENTURE	08/19/2025		N		1,511.92
08/02/2025	SCOTTSDALE AZ, 85256	/ /	0.0000	N		0.00
		08/19/2025		N		1,511.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	531.18
207-000.000-853.000	PHONE/COMM/INTERNET	551.61
206-000.000-853.000	PHONE/COMM/INTERNET	347.41
101-820.000-853.000	PHONE/COMM/INTERNET	61.29
590-537.000-853.000	PHONE/COMM/INTERNET	20.43
		1,511.92

NEXTIVA	NEXTIVA, INC	08/12/2025	48003073055	GEN	PD/SC X-650 ERIS TERMINAL BASE/X-651	
81737	9451 EAST VIA DE VENTURE	08/04/2025		N		480.00
08/04/2025	SCOTTSDALE AZ, 85256	/ /	0.0000	N		0.00
		08/04/2025		N		480.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-853.000	PHONE/COMM/INTERNET	225.00
101-820.000-853.000	PHONE/COMM/INTERNET	255.00
		480.00

VENDOR TOTAL:						1,991.92
NORTHEASTE	NORTHEASTERN PAINT SUPPLY INC	08/12/2025	000410457	GEN	P&R PAINT/LINER GOAL POSTS	
81767	2883 MCCARTY RD	08/19/2025		N		257.01
08/12/2025	SAGINAW MI, 48603	/ /	0.0000	N		0.00
		08/19/2025		N		257.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	257.01
VENDOR TOTAL:		257.01

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
OAKLANDC01	OAKLAND COMMUNITY COLLEGE/CREST	08/11/2025	16609	GEN	PD TRAINING - LOCKE	
81714	ATTN: MICHELLE JEROME	08/19/2025	20250527	N		100.00
	2900 FEATHERSTONE ROAD					
08/05/2025	AUBURN HILLS MI, 48326-2845	/ /	0.0000	N		0.00
		08/19/2025		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	ACTIVE VIOLENCE RESPONSE - LOCKE	100.00	100.00
		VENDOR TOTAL:	100.00

ORCHARDV01	ORCHARD VILLAGE ASSOCIATION	08/13/2025	08132025	GEN	ENGINEERING REVIEW ESCROW REFUND-ORC	
81772	C/O CHRIS NEWSOME, TREASURER	08/19/2025		N		561.00
	PO BOX 883					
08/13/2025	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		08/19/2025		N		561.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.980	ORCHARD VILLAGE SUBDIVISION SAD	561.00
		VENDOR TOTAL:

PATTENMON	PATTEN MONUMENT COMPANY	08/11/2025	INV-0000069814	GEN	CEMETERY MONUGRID FLAT MARKERS	
81715	3980 WEST RIVER DR	08/19/2025		N		399.00
07/31/2025	COMSTOCK PARK MI, 49321	/ /	0.0000	N		0.00
		08/19/2025		Y		399.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	399.00
		VENDOR TOTAL:



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

POLABORCOU	POLICE OFFICER LABOR COUNCIL	08/13/2025	08132025	GEN	AUG 2025 DUES	
81779	EXECUTIVE OFFICES	08/19/2025		N		848.00
	667 E. BIG BEAVER, SUITE 205					
08/13/2025	TROY MI, 48083	/ /	0.0000	N		0.00
		08/19/2025		N		848.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.100	DUE TO UNION DUES	848.00

VENDOR TOTAL: 848.00

PRINTSYS01	PRINTING SYSTEMS, INC.	08/11/2025	238650	GEN	ELECTIONS SECRECY ENV(1000) / AV BALL	
81716	12005 BEECH DALY ROAD	08/19/2025		N		347.49
08/05/2025	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		08/19/2025		N		347.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	347.49

VENDOR TOTAL: 347.49

REDMONDJ01	REDMOND ENVIRONMENTAL INC.	07/31/2025	11321	GEN	DPW MOTOR HOUSING (3) /SWITCH 2000-ON/	
81656	1355 N. 7TH STREET	08/19/2025		N		2,408.81
07/30/2025	LAKE CITY MN, 55041	/ /	0.0000	N		0.00
		08/19/2025		N		2,408.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	2,408.81

REDMONDJ01	REDMOND ENVIRONMENTAL INC.	08/13/2025	11342	GEN	DPW MOTOR HOUSING (12)	
81770	1355 N. 7TH STREET	08/19/2025		N		2,492.01
08/12/2025	LAKE CITY MN, 55041	/ /	0.0000	N		0.00
		08/19/2025		N		2,492.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	2,492.01

VENDOR TOTAL: 4,900.00

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DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
BADGE	RIDGECREST DBA BADGE AND WALLET	08/12/2025	747071	GEN	PD POLICE BADGES & BADGE CASES		
81760	PO BOX 783	08/19/2025	20250507	N		867.00	
07/09/2025	AMONK NY, 10504	/ /	0.0000	N		0.00	
		08/19/2025		N		867.00	
Open							
GL NUMBER	DESCRIPTION	AMOUNT		AMT RELIEVED			
207-000.000-768.000	SIX BADGES PLUS CASES	861.00		861.00			
207-000.000-768.000	SHIPPING	6.00		6.00			
		867.00		867.00			
VENDOR TOTAL:						867.00	
RVRNRHOME1	RIVER RUN HOMEOWNERS ASSOCIATION	08/13/2025	08132025	GEN	ENGINEERING REVIEW ESCROW REFUND-RIV		
81773	JAROD M. DUNCAN	08/19/2025		N		856.00	
	9136 BLUE RIDGE DR.						
08/13/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00	
		08/19/2025		N		856.00	
Open							
GL NUMBER	DESCRIPTION	AMOUNT					
101-000.000-279.986	RIVER RUN SUBDIVISION RD IM SAD	856.00					
VENDOR TOTAL:						856.00	
SHIFFMAN	SHIFMAN FOURNIER, PLO	08/13/2025	08042025	GEN	CAREER FIREFIGHTER'S AGREEMENT MATTE		
81784	31600 TELEGRAPH RD	08/19/2025		N		4,310.50	
	SUITE 100						
08/01/2025	BINGHAM FARMS MI, 48025	/ /	0.0000	N		0.00	
		08/19/2025		Y		4,310.50	
Open							
GL NUMBER	DESCRIPTION	AMOUNT					
101-101.000-826.000	LEGAL FEES	4,310.50					
VENDOR TOTAL:						4,310.50	

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DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
		Due Date		1099		Net Amount	
SPRINGFIEL	SPRINGFIELD URGENT CARE PLLC	08/12/2025	250K31854	GEN	NEW HIRE PHYSICALS THORNTON/KUZNER/I		
81739	320 TOWN CENTER BLVD.	08/19/2025		N		432.00	
	STE. C-101						
08/02/2025	WHITE LAKE MI, 48386-2183	/ /	0.0000	N		0.00	
		08/19/2025		N		432.00	
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
207-000.000-955.000		SUNDRY			72.00		
101-253.000-955.000		SUNDRY			144.00		
101-275.000-955.000		SUNDRY			144.00		
206-000.000-843.100		EMPLOYEE PHYSICALS/VACCINATION			72.00		
					432.00	0.00	
VENDOR TOTAL:							432.00
STAPLES102	STAPLES ADVANTAGE	08/11/2025	7006287482	GEN	TWP CLEANER & DEGREASER		
81718	P.O. BOX 660409	08/19/2025		N		105.69	
07/31/2025	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00	
		08/19/2025		N		105.69	
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
101-275.000-752.000		SUPPLIES & SMALL EQUIPMENT			105.69		
VENDOR TOTAL:							105.69
MISC REFUN	SUE PACK	08/12/2025	08122025	GEN	SEN CTR REFUND MICHIGAN CENTRAL TRIP		
81768	10553 EAST SPLITSTONE	08/19/2025		N		106.00	
08/12/2025	PINCKNEY MI, 48169	/ /	0.0000	Y		0.00	
		08/19/2025		N		106.00	
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
101-000.000-239.500		SENIOR CENTER TRIP DEPOSITS			106.00		
VENDOR TOTAL:							106.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
SYMBOLARTS	SYMBOL ARTS	08/12/2025	434014	GEN	PD SERGEANT BADGES	
81759	6083 S. 1550 E.	08/19/2025	20250508	N		322.50
07/09/2025	OGDEN UT, 84405-5006	/ /	0.0000	N		0.00
		08/19/2025		Y		322.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	SGT BADGES	300.00	300.00
207-000.000-768.000	SHIPPING	22.50	22.50
		322.50	322.50
VENDOR TOTAL:			322.50

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DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
BANKNYMELL	THE BANK OF NEW YORK MELLON	08/12/2025	08052025	GEN	HAMBURGS10 -HAMBURG TWP 2010 SPEC A	2,875.00	
81746	DEBT SERVICE BILLING-DIRECT PAYS	08/19/2025		N			
	P.O. BOX 392005						
08/05/2025	PITTSBURGH PA, 15251-9005	/ /	0.0000	N		0.00	
		08/19/2025		N		2,875.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
285-000.000-992.000		INTEREST EXPENSE		2,443.74			
287-000.000-992.000		INTEREST EXPENSE		342.13			
590-539.000-992.000		INTEREST EXPENSE		89.13			
				2,875.00			
BANKNYMELL	THE BANK OF NEW YORK MELLON	08/12/2025	08052025	GEN	HAMBURGC12-HAMBURG TWP 2012 CAP IM	106,900.00	
81747	DEBT SERVICE BILLING-DIRECT PAYS	08/19/2025		N			
	P.O. BOX 392005						
08/05/2025	PITTSBURGH PA, 15251-9005	/ /	0.0000	N		0.00	
		08/19/2025		N		106,900.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
591-000.000-991.000		DEBT SERVICE - PRINCIPAL		95,000.00			
591-000.000-992.000		INTEREST EXPENSE		11,900.00			
				106,900.00			
BANKNYMELL	THE BANK OF NEW YORK MELLON	08/12/2025	08052025	GEN	HAMCAPIMP08-HAMBURG TWP CAP IMP (WATE	8,125.00	
81748	DEBT SERVICE BILLING-DIRECT PAYS	08/19/2025		N			
	P.O. BOX 392005						
08/05/2025	PITTSBURGH PA, 15251-9005	/ /	0.0000	N		0.00	
		08/19/2025		N		8,125.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
591-000.000-992.000		INTEREST EXPENSE		8,125.00			
VENDOR TOTAL:						117,900.00	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	08/12/2025	6629606	GEN	FD CPC BILLING 07/06-08/05/25	
81743	PO BOX 927	08/19/2025		N		12.83
08/06/2025	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		08/19/2025		Y		12.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	12.83

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	08/12/2025	6629664	GEN	TWP CPC BILLING 07/06/25-08/05/2025	
81744	PO BOX 927	08/19/2025		N		55.10
08/06/2025	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		08/19/2025		Y		55.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	55.10

VENDOR TOTAL:						67.93
TLOLLC	TRANSUNION RISK AND ALTERNATIVE	08/11/2025	378853-202507-1	GEN	PD MONTHLY USAGE CHARGES JULY 2025	
81720	DATA SOLUTIONS, INC.	08/19/2025	20250571	N		108.20
	P.O. BOX 209047					
08/01/2025	DALLAS TX, 75320-9047	/ /	0.0000	N		0.00
		08/19/2025		N		108.20

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	MONTHLY USAGE CHARGES - JULY 2025	108.20	108.20

VENDOR TOTAL:				108.20
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08/14/2025 11:07 AM

User: MarcyM

DB: Hamburg

## INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 07/01/2024 - 08/31/2025

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Item 7.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

UISPROGR01	UIS PROGRAMMABLE SERVICES, INC	08/12/2025	530380322	GEN	WWTP XM501000 BOARD REP	
81741	2290 BISHOP CIRCLE EAST	08/19/2025		N		1,400.00
08/08/2025	DEXTER MI, 48130	/ /	0.0000	N		0.00
		08/19/2025		N		1,400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,400.00

UISPROGR01	UIS PROGRAMMABLE SERVICES, INC	08/12/2025	530380323	GEN	WWYP INFLUENT REPAIRS 07.29.25	
81740	2290 BISHOP CIRCLE EAST	08/19/2025		N		716.00
08/08/2025	DEXTER MI, 48130	/ /	0.0000	N		0.00
		08/19/2025		N		716.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	716.00

VENDOR TOTAL: 2,116.00

VERIZONW01	VERIZON WIRELESS	08/11/2025	6119248066	GEN	DPW ON CALL06/23-07/22/2025	
81721	PO BOX 15062	08/14/2025		N		50.66
07/22/2025	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		08/14/2025		N		50.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-853.000	PHONE/COMM/INTERNET	50.66

VENDOR TOTAL: 50.66

SUNOCOFI01	WEX BANK	08/11/2025	106342047	GEN	FD - FUEL CHARGES JULY 2025 #1063420	
81722	P.O. BOX 4337	08/19/2025	20250578	N		2,606.41
07/31/2025	CAROL STREAM IL, 60197-4337	/ /	0.0000	N		0.00
		08/19/2025		N		2,606.41

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-759.000	FD FUEL CHARGES JULY 2025	2,606.41	2,606.41

VENDOR TOTAL: 2,606.41

08/14/2025 11:07 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 51/51	
User: MarcyM		EXP CHECK RUN DATES 07/01/2024 - 08/31/2025				Item 7.	
DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
WRIGHTEX01	WEX FLEET UNIVERSAL	08/11/2025	106368820	GEN	PD FUEL CHARGES FOR PATROL CARS JULY		
81723	WEX BANK	08/19/2025	20250570	N		4,050.78	
	PO BOX 6293						
07/31/2025	CAROL STREAM IL, 60197-6293	/ /	0.0000	N		0.00	
		08/19/2025		N		4,050.78	
Open							
GL NUMBER	DESCRIPTION	AMOUNT		AMT RELIEVED			
207-000.000-759.000	MONTHLY FUEL CHARGES JULY 2025	4,050.78		4,050.78			
VENDOR TOTAL:						4,050.78	
WASTMANAGM	WM CORPORATE SERVICES, INC.	08/12/2025	0131863-1389-9	GEN	07.01.2025-07.31.2025		
81742	AS PAY AGENT	08/19/2025		N		779.60	
	P.O. BOX 4648						
08/04/2025	CAROL STREAM IL, 60197-4648	/ /	0.0000	N		0.00	
		08/19/2025		N		779.60	
Open							
GL NUMBER	DESCRIPTION	AMOUNT					
206-000.000-919.000	TRASH DISPOSAL	212.61					
101-751.000-919.000	TRASH DISPOSAL	130.65					
590-537.000-919.000	TRASH DISPOSAL	90.59					
101-820.000-919.000	TRASH DISPOSAL	130.65					
101-265.000-919.000	TRASH DISPOSAL	90.59					
207-000.000-801.000	CONTRACTUAL SERVICES	124.51					
		779.60					
VENDOR TOTAL:						779.60	
TOTAL - ALL VENDORS:						629,522.86	



GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 000.000							
101-000.000-073.003	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	1,395.76	
101-000.000-222.100	08/11/25	LIVINGSTON COUNTY TREASURER	TRAILER FEES REC'D 08/11/25 JULY 20.	07-2025	08/19/25	855.00	
101-000.000-228.010	08/13/25	MICHIGAN STATE DISBURSEMENT UN	CASE# 810013564 PAYROLL 07.28.25-08	08132025	08/19/25	59.08	
101-000.000-228.010	08/13/25	MICHIGAN STATE DISBURSEMENT UN	EMP# 912854739 PAYROLL 07.28.25-08.	08132025	08/19/25	380.46	
101-000.000-231.100	08/13/25	POLICE OFFICER LABOR COUNCIL	AUG 2025 DUES	08132025	08/19/25	848.00	
101-000.000-231.500	08/14/25	ALERUS RETIREMENT SOLUTIONS	457	08142025	08/14/25	16,248.00	
101-000.000-239.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	2,230.94	
101-000.000-239.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	1,685.68	
101-000.000-239.500	08/12/25	SUE PACK	SEN CTR REFUND MICHIGAN CENTRAL TRI	08122025	08/19/25	106.00	
101-000.000-279.973	08/13/25	BROOKVIEW HOMEOWNER'S ASSOCIAT	ENGINEERING REVIEW ESCROW REFUND FO	08132025	08/19/25	368.00	
101-000.000-279.975	08/13/25	BOB WHITE BEACH ROAD FUND	ENGINEERING REVIEW ESCROW REFUND- B	08132025	08/19/25	639.00	
101-000.000-279.977	08/13/25	FOX POINTE BEACH ASSOCIATION ,	ENGINEERING ESCROW REVIEW REFUND FO	08132025	08/19/25	736.50	
101-000.000-279.978	08/12/25	IMEG CONSULTANTS CORP	PROF SERVICES THROUGH 08.03.2025 HA	23007096.00-11	08/19/25	598.00	
101-000.000-279.980	08/13/25	ORCHARD VILLAGE ASSOCIATION	ENGINEERING REVIEW ESCROW REFUND-OR	08132025	08/19/25	561.00	
101-000.000-279.984	08/12/25	IMEG CONSULTANTS CORP	PROF SERVICES THROUGH 08.03.25 TEAH	23008696.08-2	08/19/25	253.50	
101-000.000-279.986	08/13/25	RIVER RUN HOMEOWNERS ASSOCIAT	ENGINEERING REVIEW ESCROW REFUND-RI	08132025	08/19/25	856.00	
Total For Dept 000.000						27,820.92	
Dept 101.000 Township Board							
101-101.000-826.000	08/01/25	SHIFMAN FOURNIER, PLO	CAREER FIREFIGHTER'S AGREEMENT MATT	08042025	08/19/25	4,310.50	
101-101.000-900.000	07/31/25	GANNETT MICHIGAN LOCALIQ	07.01.2025-07.31.2025	0007236411	08/19/25	472.29	
Total For Dept 101.000 Township Board						4,782.79	
Dept 171.000 Township Supervisor							
101-171.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	57.81	
Total For Dept 171.000 Township Supervisor						57.81	
Dept 201.000 ACCOUNTING							
101-201.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	1,143.82	
Total For Dept 201.000 ACCOUNTING						1,143.82	
Dept 215.000 CLERK'S OFFICE							
101-215.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	932.57	
101-215.000-955.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	134.38	
Total For Dept 215.000 CLERK'S OFFICE						1,066.95	
Dept 228.000 TECHNICAL/UTILITIES SERVICES							
101-228.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	598.24	
Total For Dept 228.000 TECHNICAL/UTILITIES SERVICE						598.24	
Dept 229.000 COMPUTER/CABLE							
101-229.000-933.000	07/28/25	APEX SOFTWARE	MAINTENANCE RENEWAL/ SURVEY STD MOD	331010	08/19/25	1,470.00	
101-229.000-933.000	08/01/25	CDW GOVERNMENT, INC.	GOV MS MPSA M365 (40)/ GOV MS MPSA	AF3DE5L	08/19/25	5,034.82	
101-229.000-980.000	07/25/25	CDW GOVERNMENT, INC.	NETGEAR 24P/NETGEAR 16P	AF2AA5F	08/19/25	3,159.30	
101-229.000-980.000	07/29/25	CDW GOVERNMENT, INC.	TWP PROLINE 10 GBASE LR SFP	AF2JC7K	08/19/25	416.30	
Total For Dept 229.000 COMPUTER/CABLE						10,080.42	
Dept 253.000 Treasurer							
101-253.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	694.14	
101-253.000-955.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	29.39	
101-253.000-955.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	14.82	
101-253.000-955.000	08/02/25	SPRINGFIELD URGENT CARE PLLC	NEW HIRE PHYSICALS THORNTON/KUZNER/	250K31854	08/19/25	144.00	
Total For Dept 253.000 Treasurer						882.35	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 262.000 Elections							
101-262.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	771.61	
101-262.000-752.001	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	284.76	
101-262.000-752.001	08/05/25	PRINTING SYSTEMS, INC.	ELECTIONS SECRECY ENV(1000)/ AV BAL	238650	08/19/25	347.49	
Total For Dept 262.000 Elections						1,403.86	
Dept 265.000 Township Buildings							
101-265.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	627.24	
101-265.000-752.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	103.88	
101-265.000-758.000	08/06/25	CORRIGAN TOWING	DYED ULTRA LOW SULFUR #2	8442769-IN	08/19/25	167.44	
101-265.000-801.000	08/01/25	ALLSTAR ALARM, LLC	TWP TOTAL CONNECT 09.01.25-11.30.20	429399	08/19/25	69.00	
101-265.000-801.000	08/04/25	JAYS ASSURED PEST CONTROL LLC	MONTHLY SERVICE	7723	08/19/25	36.00	
101-265.000-919.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	90.59	
101-265.000-920.000	07/25/25	DTE ENERGY	9100 139 0346 3 10675 MERRILL 06/26	08042025	08/19/25	175.04	
101-265.000-920.000	07/25/25	DTE ENERGY	9100 086 3167 3 TWP 06/26-07/25/25	08042025	08/19/25	1,404.89	
101-265.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 1155 10675 MERRILL RD POL	203767824506	08/07/25	18.00	
101-265.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 1122 10675 MERRILL SHOP 0	203767824504	08/07/25	18.00	
101-265.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 3862 10405 MERRILL TWP 06	201365124672	08/07/25	18.90	
101-265.000-930.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	264.44	
101-265.000-930.000	08/01/25	HIGHLAND TREATMENT INC	AUG 2025 JUNE 25 & JUL 8	153293	08/19/25	63.34	
101-265.000-930.008	08/01/25	HIGHLAND TREATMENT INC	AUG 2025 JUNE 25 & JUL 8	153293	08/19/25	63.33	
Total For Dept 265.000 Township Buildings						3,120.09	
Dept 275.000 OTHER EXPENSES							
101-275.000-752.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	1,080.91	
101-275.000-752.000	08/05/25	APPLIED INNOVATION	TWP 08/05/25-09/04/2025	2894038	08/19/25	142.05	
101-275.000-752.000	08/12/25	APPLIED INNOVATION	CONTRACT BASE 08/12-09/11/2025	2899340	08/19/25	728.99	
101-275.000-752.000	07/31/25	STAPLES ADVANTAGE	TWP CLEANER & DEGREASER	7006287482	08/19/25	105.69	
101-275.000-752.000	08/06/25	TOSHIBA BUSINESS SOLUTIONS	TWP CPC BILLING 07/06/25-08/05/2025	6629664	08/19/25	55.10	
101-275.000-853.000	08/01/25	CHARTER COMMUNICATIONS	TWP 08/01-08/31/2025	249264501080125	08/17/25	694.00	
101-275.000-853.000	08/02/25	NEXTIVA, INC	08/02-09/01/2025	40005122470	08/19/25	531.18	
101-275.000-955.000	08/05/25	ELECTROCYCLE, INC.	ONSITE DOC DESTRUCTION 1 65 GAL TOT	66763	08/19/25	40.00	
101-275.000-955.000	08/05/25	ELECTROCYCLE, INC.	ONSITE DOC DESTRUCTION (2) 95 GALLO	66778	08/19/25	53.00	
101-275.000-955.000	08/02/25	SPRINGFIELD URGENT CARE PLLC	NEW HIRE PHYSICALS THORNTON/KUZNER/	250K31854	08/19/25	144.00	
101-275.000-958.000	08/12/25	COSTCO WAREHOUSE	TWP MEMBERSHIP RENEWAL OCT 25-OCT 2	08122025	08/19/25	195.00	
Total For Dept 275.000 OTHER EXPENSES						3,769.92	
Dept 448.000 Street Lighting							
101-448.000-926.000	07/31/25	DTE ENERGY - STREET LIGHTS	STREET LIGHTS 07.01-07.31.2025	200365788958	08/12/25	1,569.84	
101-448.000-926.000	07/24/25	DTE ENERGY	9100 167 2011 2 FD#12 06/24-07/24/2	08042025	08/18/25	10.40	
101-448.000-926.000	07/25/25	DTE ENERGY	9100 086 3102 0 11332 ALGONQUIN 06/	08042025	08/18/25	154.59	
Total For Dept 448.000 Street Lighting						1,734.83	
Dept 567.000 CEMETERY							
101-567.000-930.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	79.29	
101-567.000-955.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	175.98	
101-567.000-955.000	07/31/25	PATTEN MONUMENT COMPANY	CEMETERY MONUGRID FLAT MARKERS	INV-0000069814	08/19/25	399.00	
Total For Dept 567.000 CEMETERY						654.27	
Dept 702.000 PLANNING AND ZONING							
101-702.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	678.98	
Total For Dept 702.000 PLANNING AND ZONING						678.98	
Dept 751.000 Recreation Board							

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 751.000 Recreation Board							
101-751.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	218.90	
101-751.000-758.000	08/06/25	CORRIGAN TOWING	DYED ULTRA LOW SULFUR #2	8442769-IN	08/19/25	167.44	
101-751.000-919.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	130.65	
101-751.000-920.000	07/25/25	DTE ENERGY	9100 122 7190 4 10511 MERRILL 06/2	08042025	08/19/25	70.75	
101-751.000-920.000	07/25/25	DTE ENERGY	9100 081 1673 3 10446 ,ERRILL 06/26	08042025	08/19/25	425.86	
101-751.000-920.000	07/25/25	DTE ENERGY	9100 081 1689 9 10750 MERRILL 06/26	08042025	08/19/25	41.98	
101-751.000-930.005	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	149.42	
101-751.000-930.005	08/04/25	JAYS ASSURED PEST CONTROL LLC	MONTHLY SERVICE	7723	08/19/25	320.00	
101-751.000-930.020	08/03/25	A-TEAM POWER CLEAN LLC	SOCCER FIELD LINE STRIPING SMALL(21	0004	08/19/25	1,722.00	
101-751.000-930.020	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	(129.60)	
101-751.000-955.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - KUZN	238616	08/19/25	86.98	
101-751.000-955.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - IRLA	238617	08/19/25	99.98	
101-751.000-967.962	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	393.98	
101-751.000-967.962	08/12/25	NORTHEASTERN PAINT SUPPLY INC	P&R PAINT/LINER GOAL POSTS	000410457	08/19/25	257.01	
Total For Dept 751.000 Recreation Board						3,955.35	
Dept 800.000 LAKE LAND TRAIL							
101-800.000-938.000	08/06/25	CORRIGAN TOWING	DYED ULTRA LOW SULFUR #2	8442769-IN	08/19/25	167.45	
101-800.000-980.000	07/31/25	BARKING DOG EXHIBITS	LAKE LANDS TRAIL CAP-EAGLE SCOUT PRO	20963-1	08/19/25	1,000.00	
Total For Dept 800.000 LAKE LAND TRAIL						1,167.45	
Dept 820.000 SENIOR CENTER							
101-820.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	370.34	
101-820.000-801.000	08/01/25	ALLSTAR ALARM, LLC	TWP TOTAL CONNECT 09.01.25-11.30.20	429399	08/19/25	69.00	
101-820.000-801.000	08/04/25	JAYS ASSURED PEST CONTROL LLC	MONTHLY SERVICE	7723	08/19/25	36.00	
101-820.000-804.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	207.55	
101-820.000-853.000	08/04/25	NEXTIVA, INC	PD/SC X-650 ERIS TERMINAL BASE/X-65	48003073055	08/04/25	255.00	
101-820.000-853.000	08/02/25	NEXTIVA, INC	08/02-09/01/2025	40005122470	08/19/25	61.29	
101-820.000-919.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	130.65	
101-820.000-920.000	07/25/25	DTE ENERGY	9100 095 9768 3 10407 MERRILL 06/26	08042025	08/19/25	830.79	
101-820.000-920.000	07/25/25	DTE ENERGY	9100 160 2734 4 TUNNEL LTG 06/26-07	08042025	08/19/25	38.84	
101-820.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 0694 10407 MERRILL SEN CT	203767824503	08/07/25	26.09	
101-820.000-930.001	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	167.29	
101-820.000-937.000	08/08/25	MI CONCRETE LIFTING INC	SEN CTR SERVICE WALK SLAB LIFT	2403	08/09/25	400.00	
101-820.000-937.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	(336.60)	
Total For Dept 820.000 SENIOR CENTER						2,256.24	
Total For Fund 101 General Fund						65,174.29	
Fund 206 Fire Fund							
Dept 000.000							
206-000.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	3,230.25	
206-000.000-752.000	08/06/25	ADVANCED WATER TREATMENT, INC.	FD - STA 11 BOTTLED WATER (7) #6075	60758246	08/19/25	41.93	
206-000.000-752.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	1,759.90	
206-000.000-752.000	07/30/25	CARROT-TOP INDUSTRIES, INC.	FD - AMERICAN FLAGS FOR STATIONS 11	INV143074	08/19/25	342.95	
206-000.000-752.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	182.31	
206-000.000-752.000	08/06/25	TOSHIBA BUSINESS SOLUTIONS	FD CPC BILLING 07/06-08/05/25	6629606	08/19/25	12.83	
206-000.000-754.000	05/13/25	AMERICAN AWARDS & ENGRAVING	FD - VELCRO FOR HELMETS, NAME TAGS	24200	08/19/25	22.50	
206-000.000-754.000	06/28/25	AMERICAN AWARDS & ENGRAVING	FD & PD SPLIT DRONE TEAM ACCOUNTABI	24443	08/19/25	21.50	
206-000.000-754.000	08/05/25	BOUND TREE MEDICAL, LLC	FD - SCENE/MEDICAL SUPPLIES #858705	85870500	08/19/25	1,486.15	
206-000.000-754.000	08/06/25	BOUND TREE MEDICAL, LLC	FD - SCENE/MEDICAL SUPPLIES #858722	85872220	08/19/25	211.74	
206-000.000-754.000	07/30/25	MACQUEEN EMERGENCY GROUP	FD - QUOTE FOR SCENE SUPPLIES 04103	P52510	08/19/25	655.07	
206-000.000-759.000	07/31/25	WEX BANK	FD - FUEL CHARGES JULY 2025 #106342	106342047	08/19/25	2,606.41	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 206 Fire Fund							
Dept 000.000							
206-000.000-768.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	639.80	
206-000.000-768.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	74.80	
206-000.000-768.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - KUZN	238616	08/19/25	43.50	
206-000.000-768.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - IRLA	238617	08/19/25	50.00	
206-000.000-768.000	07/03/25	MALLORY SAFETY AND SUPPLY	FD - UNIFORM ACCESSORY #6202499	6202499	08/19/25	104.00	
206-000.000-768.000	07/31/25	MALLORY SAFETY AND SUPPLY	FD - UNIFORM PANTS AND JOB SHIRTS #	6222134	08/19/25	318.61	
206-000.000-768.000	08/06/25	MALLORY SAFETY AND SUPPLY	FD - UNIFORM PANTS #6226550	6226550	08/19/25	208.59	
206-000.000-801.000	08/15/25	FIRST DUE FIRE SUPPLY CO.	FD - SUBSCRIPTION RENEWAL 08.15.25	5426	08/19/25	15,720.55	
206-000.000-843.100	08/02/25	SPRINGFIELD URGENT CARE PLLC	NEW HIRE PHYSICALS THORNTON/KUZNER/	250K31854	08/19/25	72.00	
206-000.000-853.000	08/02/25	NEXTIVA, INC	08/02-09/01/2025	40005122470	08/19/25	347.41	
206-000.000-916.000	07/29/25	ACROSS THE STREET PRODUCTIONS,	FD - BLUE CARD TRAINING - KAMINSKI	28287	08/19/25	385.00	
206-000.000-916.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	40.99	
206-000.000-916.000	07/17/25	JONES & BARTLETT LEARNING, LLC	FD - ADVANTAGE ACCESS CODE FOR FIRE	1052453	08/19/25	59.21	
206-000.000-919.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	212.61	
206-000.000-920.000	07/25/25	DTE ENERGY	9100 086 3146 7 FD#12 06/24-07/25/2	08042025	08/18/25	1,824.93	
206-000.000-920.000	07/25/25	DTE ENERGY	9100 086 3133 5 FD#11 06/26-07/25/	08042025	08/19/25	1,386.99	
206-000.000-920.100	07/23/25	DTE ENERGY	9200 279 0884 6 7201 WINANS 06/21-0	07292025	08/14/25	22.02	
206-000.000-920.100	07/23/25	DTE ENERGY	9200 279 0885 3 2952 SHEHAN 06/21-0	07292025	08/14/25	22.02	
206-000.000-920.100	07/24/25	DTE ENERGY	9100 167 2020 3 7701 HAMBURG RD 06/	07292025	08/15/25	23.34	
206-000.000-920.100	07/25/25	DTE ENERGY	9100 114 5063 2 4752 STRAWBERRY SIR	08042025	08/18/25	21.82	
206-000.000-920.100	07/25/25	DTE ENERGY	9200 279 0879 6 6730 STRAWBERRY SIR	08042025	08/18/25	22.02	
206-000.000-920.100	07/25/25	DTE ENERGY	9200 279 0880 4 8661 PETTYSVILLE SI	08042025	08/18/25	22.02	
206-000.000-920.100	07/25/25	DTE ENERGY	9200 279 0883 8 2789 E M-36 SIREN 0	08042025	08/18/25	22.02	
206-000.000-920.100	07/25/25	DTE ENERGY	9200 279 0878 8 9470 CHILSON SIREN	08042025	08/18/25	22.02	
206-000.000-920.100	07/25/25	DTE ENERGY	9200 190 0960 3 7602 CHILSON SIREN	08042025	08/18/25	21.82	
206-000.000-920.100	07/25/25	DTE ENERGY	9100 086 3118 6 10991 HAMBURG RD S	08042025	08/19/25	17.81	
206-000.000-930.003	08/05/25	ADVANCED SAFE & LOCK	FD - STA 12 PATIO DOOR LOCK #E36845	E36845	08/19/25	2,097.00	
206-000.000-930.003	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	1,058.22	
206-000.000-930.003	07/30/25	CREATURE CONTROL	FD - PEST CONTROL STA 12 #62231	62231	08/19/25	451.00	
206-000.000-930.003	07/29/25	HASTINGS AIR ENERGY CONTROL, I	FD - STA 12 AIR-ENERGY SERVICE CAL	PS-10013823	08/19/25	245.00	
206-000.000-930.003	07/27/25	LEO'S CUSTOM SPRINKLER SERVICE	FD VACUUM BREAKER REPAIR FD#11	37679	08/19/25	453.00	
206-000.000-931.000	08/05/25	DIGICOM GLOBAL INC.	FD - FIELD RADIO UPGRADES #9450	9450	08/19/25	255.00	
206-000.000-932.000	08/11/25	ADVANCE AUTO PARTS	FD - 2023 FORD EXPLORER MAINTENANCE	2749-528055	08/19/25	41.72	
206-000.000-932.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	204.92	
206-000.000-933.000	08/01/25	CDW GOVERNMENT, INC.	GOV MS MPSA M365 (40)/ GOV MS MPSA	AF3DE5L	08/19/25	2,954.15	
Total For Dept 000.000						40,039.45	
Total For Fund 206 Fire Fund						40,039.45	
Fund 207 Police Fund							
Dept 000.000							
207-000.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	2,922.36	
207-000.000-752.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	1,291.01	
207-000.000-756.000	07/29/25	MICHIGAN ASSOCIATION OF	PD ACCREDITATION CONTINUATION FEE	300012184	08/19/25	700.00	
207-000.000-759.000	07/31/25	WEX FLEET UNIVERSAL	PD FUEL CHARGES FOR PATROL CARS JUL	106368820	08/19/25	4,050.78	
207-000.000-768.000	06/28/25	AMERICAN AWARDS & ENGRAVING	FD & PD SPLIT DRONE TEAM ACCOUNTABI	24443	08/19/25	21.50	
207-000.000-768.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - KUZN	238616	08/19/25	43.49	
207-000.000-768.000	07/07/25	HURON VALLEY GUNS, LLC	PARKS/FD UNIFORMS FOR RANGER - IRLA	238617	08/19/25	50.00	
207-000.000-768.000	07/09/25	RIDGECREST DBA BADGE AND WALL	PD POLICE BADGES & BADGE CASES	747071	08/19/25	867.00	
207-000.000-768.000	07/09/25	SYMBOL ARTS	PD SERGEANT BADGES	434014	08/19/25	322.50	
207-000.000-801.000	07/31/25	CRH OHIO LTD	PD WATER DELIVERY JULY 2025	989132	08/19/25	126.87	
207-000.000-801.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	165.98	
207-000.000-801.000	08/04/25	JAYS ASSURED PEST CONTROL LLC	MONTHLY SERVICE	7723	08/19/25	85.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 207 Police Fund							
Dept 000.000							
207-000.000-801.000	08/01/25	TRANSUNION RISK AND ALTERNATI	PD MONTHLY USAGE CHARGES JULY 2025	378853-202507-1	08/19/25	108.20	
207-000.000-801.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	124.51	
207-000.000-853.000	08/04/25	NEXTIVA, INC	PD/SC X-650 ERS TERMINAL BASE/X-65	48003073055	08/04/25	225.00	
207-000.000-853.000	08/02/25	NEXTIVA, INC	08/02-09/01/2025	40005122470	08/19/25	551.61	
207-000.000-916.000	07/15/25	LAW ENFORCEMENT RECORDS MANAGE	PD - LERMA CONFERENCE 2025 - CASTLE	SNIP1515	08/19/25	165.00	
207-000.000-916.000	07/15/25	LAW ENFORCEMENT RECORDS MANAGE	PD - LERMA CONFERENCE 2025 - PRICE	SNIP1512	08/19/25	165.00	
207-000.000-916.000	07/15/25	LAW ENFORCEMENT RECORDS MANAGE	PD - LERMA CONFERENCE 2025 -SCHUSTE	SNIP1513	08/19/25	165.00	
207-000.000-916.000	08/05/25	OAKLAND COMMUNITY COLLEGE/CRE	PD TRAINING - LOCKE	16609	08/19/25	100.00	
207-000.000-920.000	07/25/25	DTE ENERGY	9100 160 2711 2 PS 06/26-07/25/25	08042025	08/19/25	1,832.39	
207-000.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 2971 10405 MERRILL PD 06/	203767824508	08/07/25	48.65	
207-000.000-930.002	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	167.29	
207-000.000-930.002	08/01/25	HIGHLAND TREATMENT INC	AUG 2025 JUNE 25 & JUL 8	153293	08/19/25	63.33	
207-000.000-932.000	07/29/25	BOB MAXEY FORD OF HOWELL, INC.	PD VEH MAINTENANCE 7009 OIL CHANGE	298509	08/19/25	80.49	
207-000.000-932.000	08/13/25	CAPITAL TIRE INC.	PD 5 TIRES 255/60R18 GOO EAGLE ENFO	1060190636	08/19/25	690.00	
207-000.000-932.000	08/02/25	CORRIGAN TOWING	PD - 2021 DODGE DURANGO TOW #318820	318820-1	08/19/25	143.50	
207-000.000-932.000	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	45.57	
207-000.000-932.000	07/31/25	GENESIS CDJR OF PINCKNEY LLC	PD OIL CHG 2023 DODGE CHARGER 40562	506788	08/19/25	60.65	
207-000.000-932.000	07/31/25	GENESIS CDJR OF PINCKNEY LLC	PD 2019 DODGE CHARGER RADIATOR LEAK	506630	08/19/25	3,285.50	
207-000.000-932.000	08/11/25	GENESIS CDJR OF PINCKNEY LLC	PD REPAIRS 2021 DODGE DURANGO-25748	506824	08/19/25	989.79	
207-000.000-932.000	08/13/25	MID-TOWNE COLLISION, INC.	PD BUMPER REPAIR 2019 DODGE CHARGER	2624	08/19/25	1,255.00	
207-000.000-933.000	08/01/25	CDW GOVERNMENT, INC.	GOV MS MPSA M365 (40)/ GOV MS MPSA	AF3DE5L	08/19/25	2,517.41	
207-000.000-933.000	08/04/25	MOTOROLA SOLUTIONS INC.	PD VIDEOMANAGER EL BODY WORN CAM AN	1411196898	08/19/25	127.12	
207-000.000-955.000	08/02/25	SPRINGFIELD URGENT CARE PLLC	NEW HIRE PHYSICALS THORNTON/KUZNER/	250K31854	08/19/25	72.00	
207-000.000-958.000	07/11/25	MAGLOCLIN	PD USER FEE 25-26	12221	08/19/25	400.00	
207-000.000-967.000	07/23/25	DISCOVER PRODUCTS INC.	PD SEARCH WARRANT RETURN #25-00452	CS2025-07-03-001	08/19/25	44.00	
207-000.000-967.100	08/05/25	FLAGSTAR BANK, FSB	07/08/2025-08/05/2025	08052025	08/19/25	1,468.38	
Total For Dept 000.000						25,541.88	
Total For Fund 207 Police Fund						25,541.88	
Fund 272 Rustic/Lake Pointe Road SAD							
Dept 000.000							
272-000.000-802.000	08/05/25	BIG BARNEY'S ROAD MAINTENANCE	RUSTIC & LAKEPOINTE DR -SUMMER	4401	08/19/25	575.00	
272-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	RUSTIC RD & LAKE POINTE DR 08/04/25	2024-467	08/19/25	450.00	
Total For Dept 000.000						1,025.00	
Total For Fund 272 Rustic/Lake Pointe Road SAD						1,025.00	
Fund 276 Community Dr SAD - Road Maint							
Dept 000.000							
276-000.000-802.000	08/01/25	BIG BARNEY'S ROAD MAINTENANCE	COMMUNITY DR SUMMER	4383	08/19/25	325.00	
276-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	COMMUNITY DR 08.05.25 GRADE	2024-466	08/19/25	300.00	
Total For Dept 000.000						625.00	
Total For Fund 276 Community Dr SAD - Road Maint						625.00	
Fund 279 Riverside/Century/Lagoon SAD							
Dept 000.000							
279-000.000-802.000	08/05/25	BIG BARNEY'S ROAD MAINTENANCE	RIVERSIDE, CENTURY, LAGOON & RADIAL	4400	08/19/25	2,400.00	
279-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	RIVERSIDE, CENTURY, LAGOON & RADIAL	2024-469	08/19/25	2,195.00	
Total For Dept 000.000						4,595.00	
Total For Fund 279 Riverside/Century/Lagoon SAD						4,595.00	

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## INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 07/01/2025 - 08/31/2025

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Item 7.

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 280 Island Shore/Schlenker SAD							
Dept 000.000							
280-000.000-802.000	08/08/25	BIG BARNEY'S ROAD MAINTENANCE	ISLAND SHORE/SCHLENKER SUMMER	4443	08/19/25	1,100.00	
280-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	ISLAND SHORE & SCHLENKER 08.05.25 R	2024-470	08/19/25	1,250.00	
Total For Dept 000.000						2,350.00	
Total For Fund 280 Island Shore/Schlenker SAD						2,350.00	
Fund 281 Campbell Drive SAD							
Dept 000.000							
281-000.000-802.000	08/05/25	BIG BARNEY'S ROAD MAINTENANCE	CAMPBELL SUMMER	4402	08/19/25	250.00	
281-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	CAMPBELL DR 08.05.25 GRADE	2024-465	08/19/25	325.00	
Total For Dept 000.000						575.00	
Total For Fund 281 Campbell Drive SAD						575.00	
Fund 282 Mumford Park Lighting SAD							
Dept 000.000							
282-000.000-926.000	07/25/25	DTE ENERGY	9100 086 3102 0 11332 ALGONQUIN 06/	08042025	08/18/25	154.59	
Total For Dept 000.000						154.59	
Total For Fund 282 Mumford Park Lighting SAD						154.59	
Fund 284 Winans Drive SAD							
Dept 000.000							
284-000.000-802.000	08/01/25	BIG BARNEY'S ROAD MAINTENANCE	WINANS DR SUMMER	4382	08/19/25	575.00	
284-000.000-802.000	08/08/25	BOB MYERS EXCAVATING INC	WINANS DR 08/04/25 RAOD GRADE / 40	2024-468	08/19/25	2,395.00	
Total For Dept 000.000						2,970.00	
Total For Fund 284 Winans Drive SAD						2,970.00	
Fund 285 STRAWBERRY INDIANOLA IMP SAD (3129)							
Dept 000.000							
285-000.000-992.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMBURGS10 -HAMBURG TWP 2010 SPEC	08052025	08/19/25	2,443.74	
Total For Dept 000.000						2,443.74	
Total For Fund 285 STRAWBERRY INDIANOLA IMP SAD (3129)						2,443.74	
Fund 286 SHAN-GRI-LA AQUATIC WEED CONTROL							
Dept 000.000							
286-000.000-900.000	07/31/25	GANNETT MICHIGAN LOCALIQ	07.01.2025-07.31.2025	0007236411	08/19/25	1,031.32	
Total For Dept 000.000						1,031.32	
Total For Fund 286 SHAN-GRI-LA AQUATIC WEED CONTROL						1,031.32	
Fund 287 DOWNING DR ROAD IMP SAD							
Dept 000.000							
287-000.000-992.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMBURGS10 -HAMBURG TWP 2010 SPEC	08052025	08/19/25	342.13	
Total For Dept 000.000						342.13	
Total For Fund 287 DOWNING DR ROAD IMP SAD						342.13	
Fund 590 SEWER FUND							
Dept 000.000							
590-000.000-300.112	08/04/25	MICHIGAN FINANCE AUTHORITY	STATE REVOLVING FUND	08042025	08/19/25	70,000.00	
590-000.000-300.113	08/04/25	MICHIGAN FINANCE AUTHORITY	STATE REVOLVING FUND	08042025	08/19/25	180,000.00	



GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER FUND							
Dept 000.000							
Total For Dept 000.000						250,000.00	
Dept 527.000 SEWER OPERATING							
590-527.000-653.000	08/14/25	CAROL DURNWALD	REFUND UB OVER PAYMENT	08142025	08/19/25	7.76	
590-527.000-653.000	08/14/25	MICHAEL L. SATERSTAD	REFUND OF SEWER OVER PAYMENT	08142025	08/19/25	11.73	
590-527.000-716.000	08/14/25	ALERUS RETIREMENT SOLUTIONS	401A	08142025	08/14/25	2,616.08	
590-527.000-751.100	08/12/25	DUBOIS-COOPER & ASSOCIATES	MOTOR WINDING ASM (10)	295822	08/19/25	32,320.00	
590-527.000-751.100	07/30/25	JSB GREAT BEARINGS	DPW 6206-2RS C3 SKF(50)/6304-2RS C3	21464	08/19/25	1,125.00	
590-527.000-751.100	07/30/25	REDMOND ENVIRONMENTAL INC.	DPW MOTOR HOUSING (3) /SWITCH 2000-ON	11321	08/19/25	2,408.81	
590-527.000-751.100	08/12/25	REDMOND ENVIRONMENTAL INC.	DPW MOTOR HOUSING (12)	11342	08/19/25	2,492.01	
590-527.000-752.000	08/06/25	ADVANCED WATER TREATMENT, INC.	DPW BOTTLED WATER (4)	60758103	08/19/25	23.96	
590-527.000-752.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	14.85	
590-527.000-752.000	08/05/25	HD SUPPLY, INC.	DPW GREEN MARKING FLAG(S)	INV00788231	08/19/25	236.79	
590-527.000-752.000	07/31/25	HD SUPPLY, INC.	RO MEMBRANE 100 PSI (INCORRECT ITEM	SCN448264	08/19/25	(234.00)	
590-527.000-851.000	07/31/25	KCI	RST BILLING 08.01.2025	349383	08/19/25	338.76	
590-527.000-853.000	07/22/25	VERIZON WIRELESS	DPW ON CALL06/23-07/22/2025	6119248066	08/14/25	50.66	
590-527.000-920.000	07/25/25	DTE ENERGY	9100 141 9399 9 6414 WINANS 06/24-0	07042025	08/18/25	191.94	
590-527.000-920.000	07/25/25	DTE ENERGY	9100 081 1657 6 10090 HAMBURG 06/24	08042025	08/18/25	293.07	
590-527.000-920.000	07/25/25	DTE ENERGY	9100 086 3063 4 8520 HAMBURG 06/24-	08042025	08/18/25	486.08	
590-527.000-920.000	07/25/25	DTE ENERGY	9200 190 0961 1 9464 KRESS RD 06/26	08042025	08/19/25	1,006.10	
590-527.000-920.000	07/29/25	DTE ENERGY	9100 160 2723 7 4320 CORDLEY LAKE 0	08042025	08/21/25	403.71	
590-527.000-920.000	07/29/25	DTE ENERGY	9100 114 4947 7 4498 CORDLEY LAKE R	08042025	08/21/25	33.40	
590-527.000-920.000	08/01/25	DTE ENERGY	9200 189 1753 3 9251 REGENCY 07/03-	08042025	08/26/25	40.28	
590-527.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 1213 6400 E M 36 06/11-07	203767824507	08/07/25	18.00	
590-527.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 1148 9251 REGENCY 06/11-0	203767824505	08/07/25	21.60	
590-527.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 5248 4320 CORDLEY LAKE 06	201365124673	08/07/25	25.19	
590-527.000-921.000	07/30/25	CONSUMERS ENERGY	1030 4914 0678 10090 HAMBURG RD 07/	203500910183	08/26/25	20.65	
590-527.000-932.000	08/01/25	AMAZON CAPITAL SERVICES	JULY 2025 PURCHASES	17X6-VDQM-6JQN	08/19/25	15.65	
590-527.000-933.000	08/01/25	CDW GOVERNMENT, INC.	GOV MS MP5A M365 (40)/ GOV MS MP5A	AF3DE5L	08/19/25	903.62	
590-527.000-934.100	07/14/25	KENNEDY INDUSTRIES, INC.	KRESS RD STATION FIELD SERVICE	647310	08/19/25	7,200.00	
590-527.000-934.200	08/12/25	C & E CONSTRUCTION CO., INC.	GRINDER PUMP REPLACEMENT 8719 ARDMO	3086	08/19/25	5,397.00	
590-527.000-934.200	08/04/25	C & E CONSTRUCTION CO., INC.	GRINDER PUMP REPLACEMENT 5835 COWEL	3081	08/19/25	5,397.00	
590-527.000-934.200	08/04/25	C & E CONSTRUCTION CO., INC.	GRINDER PUMP REPLACEMENT 4214 SHORE	3082	08/19/25	6,838.75	
590-527.000-934.200	08/04/25	C & E CONSTRUCTION CO., INC.	GRINDER PUMP REPLACEMENT 7375 CEDAR	3083	08/19/25	5,397.00	
590-527.000-934.200	08/05/25	C & E CONSTRUCTION CO., INC.	GRINDER PUMP REPLACEMENT 5989 WINAN	3085	08/19/25	5,397.00	
590-527.000-955.000	08/12/25	LIVINGSTON COUNTY REGISTER OF	HOLD HARMLESS AGR -DOUTE	08122025	08/19/25	30.00	
Total For Dept 527.000 SEWER OPERATING						80,528.45	
Dept 537.000							
590-537.000-753.000	07/28/25	ALEXANDER CHEMICAL CORPORATION	WWTP ALUMINUM SULFATE 27660 UNITS	98002	08/19/25	6,223.50	
590-537.000-853.000	08/02/25	NEXTIVA, INC	08/02-09/01/2025	40005122470	08/19/25	20.43	
590-537.000-919.000	08/04/25	WM CORPORATE SERVICES, INC.	07.01.2025-07.31.2025	0131863-1389-9	08/19/25	90.59	
590-537.000-920.000	07/24/25	DTE ENERGY	9100 086 3078 2 WWTP 06/26-07/24/2	08042025	08/19/25	8,085.74	
590-537.000-921.000	07/11/25	CONSUMERS ENERGY	1030 4914 7939 6400 E 36 06/11-07/1	201365124674	08/07/25	19.80	
590-537.000-934.100	08/08/25	UIS PROGRAMMABLE SERVICES, INC	WWYP INFLUENT REPAIRS 07.29.25	530380323	08/19/25	716.00	
590-537.000-934.100	08/08/25	UIS PROGRAMMABLE SERVICES, INC	WWTP XM501000 BOARD REP	530380322	08/19/25	1,400.00	
590-537.000-952.000	07/31/25	MERIT LABORATORIES	HAMBURG	75745	08/19/25	780.00	
590-537.000-952.100	07/31/25	MERIT LABORATORIES	PORTAGE	75964	08/19/25	544.00	
Total For Dept 537.000						17,880.06	
Dept 538.000							
590-538.000-946.100	08/12/25	IMEG CONSULTANTS CORP	PROF SERV THROUGH 08/03/25 FREEDOM	23000378.02-13	08/19/25	292.50	
590-538.000-955.000	08/12/25	LIVINGSTON COUNTY REGISTER OF	SEWER CONNECTION AGR/EASMENT-DOUTE	08122025	08/19/25	30.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER FUND							
Dept 538.000							
			Total For Dept 538.000			322.50	
Dept 539.000							
590-539.000-654.000	08/14/25	CAROL DURNWALD	REFUND UB OVER PAYMENT	08142025	08/19/25	3.20	
590-539.000-654.000	08/14/25	MICHAEL L. SATERSTAD	REFUND OF SEWER OVER PAYMENT	08142025	08/19/25	4.59	
590-539.000-992.000	08/04/25	MICHIGAN FINANCE AUTHORITY	STATE REVOLVING FUND	08042025	08/19/25	18,802.53	
590-539.000-992.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMBURGS10 -HAMBURG TWP 2010 SPEC	08052025	08/19/25	89.13	
			Total For Dept 539.000			18,899.45	
			Total For Fund 590 SEWER FUND			367,630.46	
Fund 591 WATER DEBT SERVICE FUND							
Dept 000.000							
591-000.000-991.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMBURGCIR12-HAMBURG TWP 2012 CAP I	08052025	08/19/25	95,000.00	
591-000.000-992.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMBURGCIR12-HAMBURG TWP 2012 CAP I	08052025	08/19/25	11,900.00	
591-000.000-992.000	08/05/25	THE BANK OF NEW YORK MELLON	HAMCAPIMP08-HAMBURG TWP CAP IMP (WAT	08052025	08/19/25	8,125.00	
			Total For Dept 000.000			115,025.00	
			Total For Fund 591 WATER DEBT SERVICE FUND			115,025.00	



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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES  
EXP CHECK RUN DATES 07/01/2025 - 08/31/2025  
UNJOURNALIZED OPEN  
BANK CODE: GEN

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 General Fund			65,174.29	
			Fund 206 Fire Fund			40,039.45	
			Fund 207 Police Fund			25,541.88	
			Fund 272 Rustic/Lake Pointe Road SAD			1,025.00	
			Fund 276 Community Dr SAD - Road Main			625.00	
			Fund 279 Riverside/Century/Lagoon SAD			4,595.00	
			Fund 280 Island Shore/Schlenker SAD			2,350.00	
			Fund 281 Campbell Drive SAD			575.00	
			Fund 282 Mumford Park Lighting SAD			154.59	
			Fund 284 Winans Drive SAD			2,970.00	
			Fund 285 STRAWBERRY INDIANOLA IMP SAD			2,443.74	
			Fund 286 SHAN-GRI-LA AQUATIC WEED CON			1,031.32	
			Fund 287 DOWNING DR ROAD IMP SAD			342.13	
			Fund 590 SEWER FUND			367,630.46	
			Fund 591 WATER DEBT SERVICE FUND			115,025.00	
Total For All Funds:							629,522.86
--- TOTALS BY GL DISTRIBUTION ---							
		101-000.000-073.003	RETIREMENT - LIBRARY			1,395.76	
		101-000.000-222.100	DUE TO COUNTY TRAILER FEES			855.00	
		101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING			439.54	
		101-000.000-231.100	DUE TO UNION DUES			848.00	
		101-000.000-231.500	DEFERRED COMPENSATION/457			16,248.00	
		101-000.000-239.000	SENIOR CENTER DONATIONS			3,916.62	
		101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS			106.00	
		101-000.000-279.973	FOREST CREEK COURT SAD			368.00	
		101-000.000-279.975	BOB WHITE BEACH NORTH SAD			639.00	
		101-000.000-279.977	FOX POINT BEACH SUBDIVISION			736.50	
		101-000.000-279.978	HAMBURG VILLAGE TOWNHOMES			598.00	
		101-000.000-279.980	ORCHARD VILLAGE SUBDIVISION SAD			561.00	
		101-000.000-279.984	TEAHEN MEADOW RD SAD			253.50	
		101-000.000-279.986	RIVER RUN SUBDIVISION RD IM SAD			856.00	
		101-101.000-826.000	LEGAL FEES			4,310.50	
		101-101.000-900.000	LEGAL NOTICES/ADVERTISING			472.29	
		101-171.000-716.000	DEFINED CONTRIBUTION			57.81	
		101-201.000-716.000	DEFINED CONTRIBUTION			1,143.82	
		101-215.000-716.000	DEFINED CONTRIBUTION			932.57	
		101-215.000-955.000	SUNDRY			134.38	
		101-228.000-716.000	DEFINED CONTRIBUTION			598.24	
		101-229.000-933.000	SOFTWARE MAINTENANCE			6,504.82	
		101-229.000-980.000	CAPITAL EQUIPMENT			3,575.60	
		101-253.000-716.000	DEFINED CONTRIBUTION			694.14	
		101-253.000-955.000	SUNDRY			188.21	
		101-262.000-716.000	DEFINED CONTRIBUTION			771.61	
		101-262.000-752.001	SUPPLIES FOR ELECTIONS			632.25	
		101-265.000-716.000	DEFINED CONTRIBUTION			627.24	
		101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT			103.88	
		101-265.000-758.000	DIESEL FUEL			167.44	
		101-265.000-801.000	CONTRACTUAL SERVICES			105.00	
		101-265.000-919.000	TRASH DISPOSAL			90.59	
		101-265.000-920.000	ELECTRIC			1,579.93	
		101-265.000-921.000	NATURAL GAS/HEAT			54.90	
		101-265.000-930.000	MAINTENANCE TWP HALL			327.78	
		101-265.000-930.008	MAINTENANCE LIBRARY			63.33	
		101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT			2,112.74	
		101-275.000-853.000	PHONE/COMM/INTERNET			1,225.18	
		101-275.000-955.000	SUNDRY			237.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION			195.00	
		101-448.000-926.000	STREET LIGHTING			1,734.83	
		101-567.000-930.000	MAINTENANCE			79.29	
		101-567.000-955.000	SUNDRY			574.98	
		101-702.000-716.000	DEFINED CONTRIBUTION			678.98	
		101-751.000-716.000	DEFINED CONTRIBUTION			218.90	
		101-751.000-758.000	DIESEL FUEL			167.44	
		101-751.000-919.000	TRASH DISPOSAL			130.65	
		101-751.000-920.000	ELECTRIC			538.59	
		101-751.000-930.005	MAINTENANCE PARK FACILITIES			469.42	
		101-751.000-930.020	SPORTS FIELD MAINTENANCE			1,592.40	
		101-751.000-955.000	SUNDRY			186.96	
		101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT			650.99	
		101-800.000-938.000	LAKELAND TRAIL MAINTENANCE			167.45	
		101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP			1,000.00	
		101-820.000-716.000	DEFINED CONTRIBUTION			370.34	
		101-820.000-801.000	CONTRACTUAL SERVICES			105.00	
		101-820.000-804.000	SENIOR PROGRAMS			207.55	
		101-820.000-853.000	PHONE/COMM/INTERNET			316.29	
		101-820.000-919.000	TRASH DISPOSAL			130.65	
		101-820.000-920.000	ELECTRIC			869.63	
		101-820.000-921.000	NATURAL GAS/HEAT			26.09	
		101-820.000-930.001	MAINTENANCE COMM CENTER			167.29	
		101-820.000-937.000	IMPROVEMENTS			63.40	
		206-000.000-716.000	DEFINED CONTRIBUTION			3,230.25	
		206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT			2,339.92	
		206-000.000-754.000	MEDICAL AND SCENE SUPPLIES			2,396.96	
		206-000.000-759.000	VEHICLE FUEL			2,606.41	
		206-000.000-768.000	UNIFORMS/ACCESSORIES			1,439.30	
		206-000.000-801.000	CONTRACTUAL SERVICES			15,720.55	
		206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION			72.00	
		206-000.000-853.000	PHONE/COMM/INTERNET			347.41	
		206-000.000-916.000	TRAINING			485.20	
		206-000.000-919.000	TRASH DISPOSAL			212.61	
		206-000.000-920.000	ELECTRIC			3,211.92	
		206-000.000-920.100	SIREN ELECTRIC USAGE			216.91	
		206-000.000-930.003	MAINTENANCE FIRE HALL			4,304.22	
		206-000.000-931.000	EQUIPMENT MAINT/REPAIR			255.00	
		206-000.000-932.000	VEHICLE MAINTENANCE			246.64	
		206-000.000-933.000	SOFTWARE MAINTENANCE			2,954.15	
		207-000.000-716.000	DEFINED CONTRIBUTION			2,922.36	
		207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT			1,291.01	
		207-000.000-756.000	ACCREDITATION EXPENSES			700.00	
		207-000.000-759.000	VEHICLE FUEL			4,050.78	
		207-000.000-768.000	UNIFORMS/ACCESSORIES			1,304.49	
		207-000.000-801.000	CONTRACTUAL SERVICES			610.56	
		207-000.000-853.000	PHONE/COMM/INTERNET			776.61	
		207-000.000-916.000	TRAINING			595.00	
		207-000.000-920.000	ELECTRIC			1,832.39	
		207-000.000-921.000	NATURAL GAS/HEAT			48.65	
		207-000.000-930.002	MAINTENANCE POLICE BUILDING			230.62	
		207-000.000-932.000	VEHICLE MAINTENANCE			6,550.50	
		207-000.000-933.000	SOFTWARE MAINTENANCE			2,644.53	
		207-000.000-955.000	SUNDRY			72.00	
		207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION			400.00	
		207-000.000-967.000	SPECIAL PROJECTS			44.00	
		207-000.000-967.100	FEDERAL GRANT EXPENDITURES			1,468.38	
		272-000.000-802.000	ROAD IMPROVEMENT			1,025.00	
		276-000.000-802.000	ROAD IMPROVEMENT			625.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		279-000.000-802.000	ROAD IMPROVEMENT			4,595.00	
		280-000.000-802.000	ROAD IMPROVEMENT			2,350.00	
		281-000.000-802.000	ROAD IMPROVEMENT			575.00	
		282-000.000-926.000	STREET LIGHTING			154.59	
		284-000.000-802.000	ROAD IMPROVEMENT			2,970.00	
		285-000.000-992.000	INTEREST EXPENSE			2,443.74	
		286-000.000-900.000	LEGAL NOTICES/ADVERTISING			1,031.32	
		287-000.000-992.000	INTEREST EXPENSE			342.13	
		590-000.000-300.112	ORE LAKE SRF LONG TERM			70,000.00	
		590-000.000-300.113	2010 WWTP SRF LT PORTION			180,000.00	
		590-527.000-653.000	O&M USAGE FEES			19.49	
		590-527.000-716.000	DEFINED CONTRIBUTION			2,616.08	
		590-527.000-751.100	GRINDER PUMP PARTS			38,345.82	
		590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT			41.60	
		590-527.000-851.000	POSTAGE			338.76	
		590-527.000-853.000	PHONE/COMM/INTERNET			50.66	
		590-527.000-920.000	ELECTRIC			2,454.58	
		590-527.000-921.000	NATURAL GAS/HEAT			85.44	
		590-527.000-932.000	VEHICLE MAINTENANCE			15.65	
		590-527.000-933.000	SOFTWARE MAINTENANCE			903.62	
		590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE			7,200.00	
		590-527.000-934.200	GRINDER PUMP REPLACEMENT			28,426.75	
		590-527.000-955.000	SUNDRY			30.00	
		590-537.000-753.000	CHEMICALS			6,223.50	
		590-537.000-853.000	PHONE/COMM/INTERNET			20.43	
		590-537.000-919.000	TRASH DISPOSAL			90.59	
		590-537.000-920.000	ELECTRIC			8,085.74	
		590-537.000-921.000	NATURAL GAS/HEAT			19.80	
		590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE			2,116.00	
		590-537.000-952.000	LAB ANALYSIS - WWTP			780.00	
		590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE			544.00	
		590-538.000-946.100	ENGINEERING SERVICES - FREEDOM RIVER			292.50	
		590-538.000-955.000	SUNDRY			30.00	
		590-539.000-654.000	WWTP DEBT FEE			7.79	
		590-539.000-992.000	INTEREST EXPENSE			18,891.66	
		591-000.000-991.000	DEBT SERVICE - PRINCIPAL			95,000.00	
		591-000.000-992.000	INTEREST EXPENSE			20,025.00	

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## INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 08/06/2025 - 08/06/2025

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ALPINESURV	ALPINE LAND SURVEYING, INC.	08/06/2025	07292025	GEN	BOARD-SURVEY OF 7300 VILLAGE CENTER	
81669	376 BEECH FARM CIRCLE	08/06/2025		N		2,700.00
	SUITE 1293					
07/29/2025	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		08/06/2025		N		2,700.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-955.000	SUNDRY	2,700.00

VENDOR TOTAL: 2,700.00

AM STEEL	AMERICAN STEEL CARPORTS INC	07/31/2025	AS129845	GEN	FD - STA 11 STEEL CARPORT QUOTE-ADD	
81659		08/06/2025	20250543	N		1,300.00
	457 N BROADWAY STREET					
07/25/2025	JOSHUA TX, 76058	/ /	0.0000	N		0.00
		08/06/2025		N		1,300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	STA 11 STEEL CARPORT	1,100.00	1,100.00
206-000.000-930.003	LABOR FEE	200.00	200.00
		1,300.00	1,300.00

VENDOR TOTAL: 1,300.00

BJSHEATI01	BJ'S HEATING & COOLING, INC	07/31/2025	132411	GEN	TWP BRYANT FURNACE AND A/C SYSTEM IN	
81654	3481 E-M36	08/06/2025		N		12,840.00
07/30/2025	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		08/06/2025		N		12,840.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	12,840.00

VENDOR TOTAL: 12,840.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
BRIGHTON10	BRIGHTON AREA SCHOOLS	08/04/2025	3343	GEN	TAX DISTRIBUTION TAXES COLLECTED 07/	
81671	FINANCE OFFICE	08/06/2025		N		20,835.22
	125 S CHURCH ST					
08/04/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		08/06/2025		N		20,835.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.201	DUE TO BRIGHTON SCH OPERATING TAX	22,040.22
703-000.000-225.201	241 PARCELS @\$5.00	(1,205.00)
		20,835.22

VENDOR TOTAL: 20,835.22

CHARTERC01	CHARTER COMMUNICATIONS	07/31/2025	0103913072225	GEN	SEN CTR 07/22/25-08/21/25	
81650	PO BOX 223085	08/06/2025		N		203.63
07/22/2025	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		08/06/2025		N		203.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-853.000	PHONE/COMM/INTERNET	203.63

VENDOR TOTAL: 203.63

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UNJOURNALIZED OPEN

BANK CODE: GEN

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
		Due Date		1099		Net Amount
CONSUMER01	CONSUMERS ENERGY	07/22/2025	202521973746	GEN	1030 4914 5271 6414 WINANS	06/10-07/
81503	PO BOX 740309	08/06/2025		N		23.40
	PAYMENT CENTER					
07/10/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		08/06/2025		N		23.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	23.40

CONSUMER01	CONSUMERS ENERGY	07/22/2025	205102636611	GEN	1000	3979	7285	10100	VETERANS MEMORI	
81502	PO BOX 740309	08/06/2025		N						104.37
	PAYMENT CENTER									
07/10/2025	CINCINNATI OH, 45274-0309	/ /	0.0000	N						0.00
		08/06/2025		N						104.37

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	104.37

VENDOR TOTAL:	127.77
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DOTYSON	DOTY & SONS CONCRETE PRODUCTS	06/30/2025	255390	GEN	P&R ALL CONCRETE BAG TOSS GAME (3)	
81665	1275 E STATE ST	08/06/2025		N		5,040.00
06/30/2025	SYCAMORE IL, 60178	/ /	0.0000	N		0.00
		08/06/2025		N		5,040.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	5,040.00

VENDOR TOTAL: 5,040.00

DUKES TREE	DUKE'S TREE SERVICE	07/30/2025	07172025	GEN	REQUIRED TREE TRIMMING FOR COMPLETION
81648	PO BOX 103	08/06/2025		N	6,000.00
07/17/2025	GREGORY MI, 48137	/ /	0.0000	N	0.00
		08/06/2025		Y	6,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
867-000.000-802.000	ROAD IMPROVEMENT	6,000.00

VENDOR TOTAL:	6,00	94
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HAMBURGHAR	HAMBURG HARDWARE	08/04/2025	07312025	GEN	JULY 2025	
81668	6458 M-36	08/06/2025		N		1,227.93
07/31/2025	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		08/06/2025		N		1,227.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	135.73
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	584.58
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	115.88
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	109.32
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	55.86
101-751.000-955.000	SUNDRY	25.96
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	67.02
101-702.000-955.000	SUNDRY	5.98
101-820.000-955.000	SUNDRY	127.60
		1,227.93

VENDOR TOTAL:					1,227.93
JJJINKLE01	J. J. JINKLEHEIMER & CO. INC.	07/31/2025	95268	GEN	DPW UNIFORM SHIRTS
81655	2705 E. GRAND RIVER AVE.	08/06/2025		N	612.50
07/30/2025	HOWELL MI, 48843	/ /	0.0000	N	0.00
		08/06/2025		N	612.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	612.50
VENDOR TOTAL:		612.50

KINGKLEA01	KING KLEANERS	08/04/2025	08012025	GEN	PD UNIFORM CLEANING JULY 2025 CHARGE
81663	5589 E. M-36	08/06/2025	20250572	N	355.00
	SUITE B3				
08/01/2025	PINCKNEY MI, 48169	/ /	0.0000	N	0.00
		08/06/2025		Y	355.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.500	UNIFORM CLEANING JULY CHARGES	355.00	355.00
VENDOR TOTAL:		355.00	355.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LAKELAND01	LAKELAND ACE HARDWARE, INC.	08/04/2025	08012025	GEN	JULY 2025	
81667	PO BOX 1000	08/06/2025		N		34.96
07/31/2025	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		08/06/2025		N		34.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	27.97
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	6.99
		34.96

VENDOR TOTAL: 34.96

LIVINGST28	LCGIS	07/31/2025	14252	GEN	PD 3RD QUARTER OSSI 2025 CONNECTION	
81653	304 E. GRAND RIVER, STE. 101	08/06/2025	20250559	N		900.00
07/28/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/06/2025		N		900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	OSSI CONNECTION FEES	900.00	900.00

VENDOR TOTAL: 900.00

LIVINGST21	LIVINGSTON COUNTY EDUCATIONAL	08/04/2025	3343	GEN	TAX DISTRIBUTION TAXES COLLEXTED 07.	
81672	FINANCE OFFICE	08/06/2025		N		22,661.25
	1425 W GRAND RIVER					
08/04/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/06/2025		N		22,661.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-234.101	DUE TO LISD TAX	27,144.75
703-000.000-234.101	1281 PARCELS @\$3.50	(4,483.50)
		22,661.25

VENDOR TOTAL: 22,661.25



UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LIVINGST02	LIVINGSTON COUNTY TREASURER	08/04/2025	3343	GEN	TAX DISTRIBUTION TAXES COLLECTED	07.
81670	LIVINGSTON COUNTY COURT HOUSE	08/06/2025		N		642,828.12
	200 E. GRAND RIVER					
08/04/2025	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		08/06/2025		N		642,828.12

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.101	DUE TO COUNTY TAXES	222,764.97
703-000.000-222.500	DUE TO COUNTY SET	420,063.15
		642,828.12

VENDOR TOTAL: 642,828.12

POWERDMS1	POWER DMS, INC.	08/04/2025	INV-136971	GEN	PD POWERDMS SUBSCRIPTION RENEWALS	
81666	2120 PARK PLACE	08/06/2025	20250580	N		9,692.94
05/30/2025	EL SEGUNDO CA, 90245	/ /	0.0000	N		0.00
		08/06/2025		N		9,692.94

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-756.000	PDMS STANDARD FOR MACP MI EMPLOYEES	550.03	550.03
207-000.000-756.000	29 POWERPOLICY PROFESSIONAL SUBSCRIPTION	5,417.76	5,417.76
207-000.000-756.000	21 POWERTIME SUBSCRIPTIONS	3,386.70	3,386.70
207-000.000-756.000	29 POWERTRAINING	338.45	338.45
		9,692.94	9,692.94

VENDOR TOTAL: 9,692.94

PRINTSYS01	PRINTING SYSTEMS, INC.	08/06/2025	238453	GEN	ELECTIONS SECURITY BALLOT ENV(2000)/	
81673	12005 BEECH DALY ROAD	08/06/2025		N		603.75
07/16/2025	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		08/06/2025		N		603.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	603.75

VENDOR TOTAL: 603.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
EVENDING L	SELECTIVEND NATIONAL	06/30/2025	SV1000009341	GEN	FUTURA II VENDING	
81664	8040 UNIVERSITY BLVD	08/06/2025		N		5,859.00
06/30/2025	CLIVE IA, 50325	/ /	0.0000	N		0.00
		08/06/2025		Y		5,859.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	5,859.00

VENDOR TOTAL:

5,859.00

TREETOP	TREETOP PRODUCTS, INC.	08/06/2025	INVTRE32962	GEN	HEX STAND TABLE/CONWAY WALKTHRU/PET	
81674	222 E. STATE STREET	08/06/2025		N		8,963.89
07/14/2025	BATAVIA IL, 60510	/ /	0.0000	N		0.00
		08/06/2025		N		8,963.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	8,963.89

VENDOR TOTAL:

8,963.89

WARDSDOI02	WARD'S EQUIPMENT RENTAL, LLC	07/31/2025	4850	GEN	CEMETERY POST HOLE AUGER RENTAL	
81657	PO BOX 425	08/06/2025		N		73.80
07/23/2025	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		08/06/2025		Y		73.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-930.000	MAINTENANCE	73.80

VENDOR TOTAL:

73.80

TOTAL - ALL VENDORS:

742,859.76



# Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139  
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: [HATP@hamburg.mi.us](mailto:HATP@hamburg.mi.us)

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 8.

**TO:** Hamburg Township Board

**FROM:** Chief Richard Duffany

**DATE:** August 14, 2025

**AGENDA ITEM TOPIC:** Firefighter Hirings

Number of Supporting Documents: 0

---

## **Requested Action**

- Motion to approve the hiring of Connor Hamel, Matthew Sunderland, and Colin Zegarzewski for the position of part-time Apprentice Firefighter/EMT effective immediately.

## **Background**

The department has an ongoing hiring campaign for the position of part-time Apprentice Firefighter/EMT. The following two individuals have successfully completed the department's application and interview process, background check, psychological examination, medical examination and drug screening:

- Connor Hamel of Hamburg Township. No FF or EMT training.
- Matthew Sunderland of Howell. FF I & II completed, currently attending EMT-B school.

Colin Zegarzewski of Hamburg Township previously worked for the department leaving in good standing in November of 2024. He has completed FF I & II training. He successfully completed his medical examination and drug screening.

## **Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

If YES, are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: \_\_\_\_\_



# Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139  
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: [HATP@hamburg.mi.us](mailto:HATP@hamburg.mi.us)

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 9.

**TO:** Hamburg Township Board

**FROM:** Chief Richard Duffany

**DATE:** August 14, 2025

**AGENDA ITEM TOPIC: Purchase of Turnout Gear**

Number of Supporting Documents: 1

---

## **Requested Action**

- Motion to approve the purchase of six (6) sets of turnout gear at a cost of \$3,765.00 each from Municipal Emergency Services of Sanford, MI for a total cost of \$22,590.00.

## **Background**

Several sets of turnout gears are scheduled to be replaced this fiscal year as part of the department's long-term capital equipment plan. At the current time, there is a need for six (6) sets of turnout gear to be replaced. Honeywell First Responder Products (HFRP) is a leading manufacturer of firefighter personal protective equipment in the country and their turnout gear has previously been evaluated by Hamburg Township Fire personnel as being best suited for the needs of the department. Municipal Emergency Services (MES), based in Sanford, MI, is the single source vendor for HFRP for the turnout gear in Michigan. The cost of each set of turnout gear is \$3,765.00.

## **Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

If YES, are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 206-000.000-768.100

Respectfully,

Chief Richard Duffany  
Director of Public Safety



(877) 637-3473

## Quote

Item 9.

**Quote #** QT1966126  
**Date** 08/01/2025  
**Expires** 08/16/2025  
**Sales Rep** Bittikofer, Rob  
**PO #** M.P TAILS  
**Shipping Method** FedEx Ground  
**Customer** Hamburg Twp Fire Dept (MI)  
**Customer #** C243757

### Bill To

Hamburg Twp Fire Dept  
PO Box 157  
Hamburg MI 48139  
United States

### Ship To

Hamburg Twp Fire Dept  
10100 Veterans Memorial Dr.  
Whitmore Lake MI 48189  
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
HFRP Tail Coat	MIHAMB00021		MIHAMB00021 HFRP Tail Coat TAILS COAT/PIONEER BLACK OUTER/ GLIDE ICE 2 LAYER THERMAL/ SA 4000 MOIUSTURE	6	\$2,275.00	\$13,650.00
HFRP Tail Pant	MIHAMB00020		MIHAMB00020 HFRP Tail Pant TAILS MPL PANT SAME 3 LAYERS AS COAT	6	\$1,490.00	\$8,940.00

**Subtotal** \$22,590.00  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$22,590.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1966126



10405 Merrill Road ♦ P.O. Box 157  
 Hamburg, MI 48139  
 Phone: 810.231.1000 ♦ Fax: 810.231.4295  
 www.hamburg.mi.us

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
 Hamburg Township Board of Trustees

Re: **Wastewater Treatment & Administration Policies & Procedures  
 Manual Update**

Please be apprised of this excerpt from the ☒ Unapproved ☐ Approved Minutes of the Meeting  
 of the Hamburg Township Sewer Committee:

Date of Meeting: August 12<sup>th</sup>, 2025

Sewer Committee Members Present: Menzies, Daniels

Sewer Committee Members Absent: Negri

Text of Motion: MOTION BY DANIELS, SECONDED BY MENZIES TO FORWARD  
 THE UPDATED WASTEWATER TREATMENT ADMINISTRATIVE  
 POLICIES & PROCEDURES MANUAL TO THE BOARD WITH THE  
 RECOMMENDATION TO APPROVE AS AMENDED.

Ayes: Menzies, Daniels Absent: Negri Nays: None

MOTION CARRIED.

State of Michigan }  
 County of Livingston }  
 Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording  
 secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and  
 correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg  
 Township Municipal Utilities Committee.

*Brittany K. Campbell* Date: August 12<sup>th</sup>, 2025  
 BRITTANY K. CAMPBELL  
 HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157  
Hamburg, MI 48139  
Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

## **CODE OF GENERAL ORDINANCES - CHAPTER 14 ENVIRONMENT; ARTICLE III. – WASTEWATER TREATMENT AND ADMINISTRATION**

### **ADMINISTRATIVE POLICIES & PROCEDURES MANUAL**

#### **Municipal Utilities Committee Members**

*Jason Negri, Supervisor*  
*Jennifer Daniels, Treasurer*  
*Chuck Menzies, Trustee*  
*Tony Randazzo, Utilities Director*  
*Ryan Ward, DPW Field Superintendent*  
*Brittany Campbell, Utilities/Special Projects Coordinator*

Adopted:  
January 12, 2011  
Amended September 15, 2015  
Amended August \_\_\_\_, 2025

# ADMINISTRATIVE POLICIES & PROCEDURES MANUAL

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## ADMINISTRATIVE POLICIES & PROCEDURES MANUAL

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## **ADMINISTRATIVE POLICIES & PROCEDURES MANUAL**

### **List of Attachments**

Attachment A:	Roberts Rules of Order
Attachment B:	Code of General Ordinances Appendix 1 – Table of Unit Factors
Attachment C:	Sewage Backup and/or Overflow Event Forms
Attachment D:	Sodium Testing Work Plan
Attachment E:	Affidavit of Lien and Noncompliance with Ordinance

## **1.0 INTRODUCTION**

### **1.1 Purpose**

The Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration policies and procedures manual has been adopted to provide for the efficient and uniform application of the administrative policies and procedures pursuant to the Code of General Ordinances, where such procedures have not been provided for under State law. This policy and procedure manual shall supersede any and all prior practices and policies of the Township, oral or written, and rescinds prior policies, procedures or general Township rules previously in effect.

## **2.0 TOWNSHIP BOARD ADMINISTRATION**

### **2.1 Township Board Powers**

The Township Board of Hamburg Township retains the power to determine the administrative policies and procedures for Hamburg Township, except where the laws of the State of Michigan have assigned such power to a specific elected Township official. The authority to adopt any administrative policy or determine appropriate procedures not provided for in this manual or provided for by State law shall be retained by the Township Board. The Township Board also reserves the right to alter, modify, amend or repeal any or all provisions pursuant to the Code of General Ordinances for Hamburg Township, Chapter 14 – Environment; Article III., Wastewater Treatment and Administration policies and procedures manual at any time.

### **2.2 Authority Delegated from the Board**

The Municipal Utilities Committee was established by the Township Board of Trustees as a public body to address those issues related to the municipal provided utilities, including but not limited to sanitary sewer, water, infrastructure improvements, etc. and to make recommendations to the Township Board of Trustees. In the interest of promoting the efficient operation of the Township, and pursuant to MCLA41.96, as well as implied powers of the Township Board, the Hamburg Township Board has assigned the authority to exercise the following non-statutory administrative responsibilities pursuant to the Code of General Ordinances, Chapter 14 – Environment; Article III., Wastewater Treatment and Administration to the Municipal Utilities Committee, in accordance with the specific policies and procedures contained herein.

### **2.3 Authority to Interpret the Provisions of this Manual**

The Municipal Utilities Committee shall provide to the Township Board of Trustees, department heads and employees, interpretations to implement the provisions of the Code of General Ordinances administrative policies and procedures manual. These interpretations shall be considered authoritative and binding unless the interpretation is appealed to the Township Board. Any such appeal shall be made at the next regular meeting of the Township Board. The Township Board may uphold, overturn or alter all or part of any interpretations made pursuant to this manual.

## 2.4 Committee Meeting Administration

**2.4(a) Postings.** The Township Supervisor, or by his or her authorization the Utilities Coordinator acting in the capacity as Secretary to the Municipal Utilities Committee, shall be responsible for posting all regular and special meetings of the Municipal Utilities Committee in conformance with the Michigan Open Meetings Act.

**2.4(b) Meeting Agenda.** The Utilities Coordinator in consultation with the Supervisor and Utilities Director shall prepare the agenda at least 5 days prior to every Municipal Utilities Committee meeting. Any Committee member who desires to have an item placed on the agenda will notify the Utilities Coordinator at least 10 days prior to the meeting. A copy of the proposed agenda shall be made available to every Committee member, along with all supporting documentation and correspondence addressed to the Committee, at least 4 days prior to the Committee meeting. When a need to place an item on the agenda arises after this deadline, the business item may be added to the agenda by a majority vote of the Committee.

Department heads who desire to have any business placed on the agenda shall notify the Utilities Coordinator with a cover memo and supporting documentation at least 10 days prior to the Municipal Utilities Committee meeting.

The proposed agenda shall be approved by majority vote following the roll call of the Committee members at each Municipal Utilities Committee meeting. The agenda shall conform to the following format:

1. Call to Order
2. Call to the Public
3. Correspondence
4. Approval of the Agenda
5. Approval of the Minutes
6. Unfinished Business
7. Current Business
8. Call to the Public
9. Informational/Educational Material
10. Adjournment

**2.4(c) Committee Meeting Cancellation.** The Municipal Utilities Committee (MUC) monthly meeting agenda and packet shall be created, assembled and distributed by the Utilities Coordinator. Upon determination that there is either a lack of a quorum available on the date of the meeting or that there are no items needing immediate action by the Committee the Utilities Coordinator at their discretion may cancel the meeting. A cancellation notice of the meeting shall be posted on the Township website.

In the event that the regularly scheduled monthly MUC meeting is cancelled, the Utilities Coordinator shall be authorized to forward the DPW monthly report to the Township Board for its review as an agenda item. All remaining agenda items shall be forwarded for inclusion in the next regularly scheduled meeting packet.

**2.4(d) Committee Rules.** Orderly meetings will be conducted using parliamentary procedure and utilizing Robert's Rules of Order simplified per the attached guide to conduct meetings fairly and efficiently. Please refer to **Attachment A** to the administrative manual for detailed guide.

#### **Motions**

- All motions must be seconded, and are adopted by a majority vote unless otherwise noted.
- All motions may be debated.
- Each motion presented for consideration is entitled to full and free debate with each Committee member being given fair and equal time for discussion.
- Every member has rights equal to every other member and shall fully participate in the meetings.

#### **Points**

- Point of Order: When a Committee member believes that the rules of the Committee are being violated, he/she can make a Point of Order (or raise a question of order) thereby calling upon the chair for a ruling and an enforcement of the rules.
- Point of Information: a request for information on a specific question, either about process or about the content of the motion.

#### **Amendments**

- An amendment is a motion to change, to add words to, or to omit words from, a pending motion.

#### **Table**

- A motion to table is to set aside temporarily without setting a time for resuming its consideration but with the provision that the motion can be taken up again whenever the majority decides.

#### **Abstaining**

- A Municipal Utilities Committee member must abstain {refrain from voting} when he/she has a conflict of interest.
- A Committee member has a conflict of interest when he or she, individually, has a direct personal financial interest in the matter before the Committee.
- If a Committee member or commission member has a conflict of interest, he or she shall recuse him or herself. The person must remove him or herself from participating in any discussions, hearings deliberations and information gathering regarding that decision.
- The Municipal Utilities Committee cannot force a member to abstain. Where there is no conflict of interest, a Committee Member has a duty to vote.

*Updated by Municipal Utilities Committee 2-18-25*

**2.4(e) Public Participation.** Members of the public shall have the opportunity, under Call to the Public, to address the Committee for no more than three (3) minutes on any item that is not on the agenda as well as on any item. The Committee may suspend the time limitation when warranted. When all persons who wish to address the Committee have been heard, the Chairman shall announce that public comment is concluded.

**2.4(f) Committee Correspondence.** Each Committee member shall receive with the meeting agenda, a copy of written correspondence addressed to the Municipal Utilities Committee requesting Committee action. A motion may be made to consider the correspondent's request under new business. If no motion is made to consider the request, the correspondence will be received and filed. Informational written correspondence that does not require Committee action will be forwarded to Committee members in a timely fashion.

**2.4(g) Committee Consultants.** The Municipal Utilities Committee reserves to itself the authority to appoint the following consultants:

1. Attorney
2. Engineer
3. Bond Counsel
4. Other (As Appropriate)

A letter of agreement shall be executed between the Township Board of Trustees and each consultant that will address the following:

1. Term of the Agreement
2. Description of Services
3. Method of Payment (retainer, hourly, project, or combination thereof)
4. Schedule of Payment
5. Documentation of Services Provided
6. Method of Resolving Disputes
7. Which Township officials are authorized to direct work or assign tasks to consultants.

Consultants shall serve at the pleasure of the Board, but in no case shall the term of the agreement with any consultant exceed the end of the then current Board's term of office. The Board shall establish a line item for consulting services within the cost center of each Township official who is authorized to assign tasks to a consultant. The official may incur costs in utilizing a consultant for pertinent business up to the amount appropriated by the Board.

**2.4(h) Direction and Control of Day-to-Day Administration.** To promote efficient administration of the wastewater treatment and administration ordinance, the Township Board authorizes the Municipal Utilities Committee members, including but not limited to the Supervisor, Utilities Director, Utilities Coordinator and DPW Field Superintendent, to provide day-to-day direction and control over all Township activities pursuant to the Code of General Ordinances that are not assigned to State law to another official, and to provide a liaison between the Committee and the various Township departments.

Committee members should make all inquiries, requests or complaints directed at department heads or employees to the Township Supervisor or Utilities Director. Any directives, complaints or requests made by a member of the Committee directly to a department head or employee, shall be brought to the attention of the Supervisor or Utilities Director prior to initiating any response.

### 3.0 SEWER CONNECTIONS AND REU REVIEWS

#### 3.1 Sewer Connection for Single Building Unit

In the event a property is within 400 feet of an existing sewer line, the owner shall be permitted to make an application for an immediate connection together with the \$200.00 non-refundable application fee. A cost estimate will be prepared by Hamburg Township to complete the connection and submitted to the property owner. The property owner, upon payment of all costs estimated to complete the connection, would then be scheduled for construction of the connection to the Hamburg Township Sanitary Sewer System (HTSSS).

- In the event that the sewer connection application submitted by the property owners is for a new home to be constructed in Hamburg Township, a Land Use permit will not be issued until such time as the Agreement for Sewer Connection and Easement Grant forms have been signed by the property owner(s) and all estimated fees for connection have been paid in full.

In the event that the hook-up to the HTSSS can be made by connecting into an existing curb stop with check valve, the property owner shall have the option to hire a township approved Contractor to complete the sewer connection, provided that the Contractor used is on the Township's approved list or who can qualify for training, at the contractor's own expense, with the Township Engineer and DPW Field Superintendent.

The Utilities Department may also provide the property owner with an estimate of cost utilizing the Township's Blanket Contract Agreement to calculate the estimated charges for the proposed sewer connection for a cost comparison. Once the property owner chooses a township approved Contractor to complete the sewer connection, the owner will be required to provide a signed *Agreement Regarding Use of Approved Contractor for Sewer Connection* guaranteeing the use of an approved contractor prior to receiving final approval of the sewer connection.

If it is determined by the DPW Field Superintendent or Township Engineer that the sewer connection will require tapping into a live sewer main or transmission line, the Township Contractor will complete the sewer connection pursuant to the Blanket Contract Agreement. Connections requiring live main taps of the sewer system shall be completed by the approved Contractor authorized and approved by the DPW Field Superintendent and the Municipal Utilities Committee. The Contractor performing live main sewer taps shall uphold all insurance and warranty assurances. The sewer connection shall be completed by the approved Contractor as directed through the Blanket Contract Agreement.

In the event a property owner experiences a failed septic system, has completed the requirements of the Hamburg Township Policies and Procedures for the Establishment of Contract Special Assessment Districts (S.A.D.), and qualifies under the Hardship rules established by the Board of Trustees, the property owner may qualify under the Contract S.A.D. program. The application information and estimate of cost may be forwarded to the Municipal Utilities Committee to determine the amount that shall be financed through the Township. The amount financed shall be on a sliding scale up to one hundred percent (100%) based on the hardship and needs of the applicant. Final approval of subject advance shall lie with the Board of Trustees.

Connections to the Sewer System other than as specifically described in Section 3.1, must first be approved by the Municipal Utilities Committee. If approved by the Municipal Utilities Committee then such application shall be submitted to the Board of Trustees for who may grant final approval.

The grinder pump installation and sewer connection shall not be scheduled by the Township until such time as the estimated sewer connection charges are paid in full or financing by the Township Board of Trustees has been approved for Contract SAD sewer hook-ups. Upon receipt of payment the Utilities Department shall schedule the work to be completed by the Township's approved Contractor.

### **3.2 Contract Special Assessment District (S.A.D.) Sewer Connections**

The following procedures apply to owners of existing single-family homes who seek to connect a single-family residence to the Hamburg Township Sewer System and who want to finance the cost through the Township and agree to participate in a Contract Special Assessment District (CSAD). New construction is not eligible for this program. Eligibility for this program is based on financial hardship. Complete disclosure of the applicant's personal financial information as outlined in the application and checklist for this program must be made available to the Hamburg Township Board of Trustees. Applicants must comply with all requirements for sewer connections as mandated by any local, state or federal regulations.

The property owner shall meet with the Township Supervisor and Utilities Coordinator to discuss the application requirements and to review the required documents for Contract S.A.D. financing. Meetings shall be scheduled with the Utilities Coordinator by calling (810) 231-1000 Ext. 210.

If the property owner chooses to apply for CSAD financing, the owner shall submit to the Township Utilities Department a completed application to participate in a CSAD along with a non-refundable application fee of \$200.00 and all documents listed on the checklist of required CSAD financing information.

The DPW Field Superintendent will meet with the property owner on location to determine a grinder pump station location and prepare a site plan.

The Municipal Utilities Committee will review the site plan, obtain any necessary engineering input and determine whether the proposed connection applied for complies with the sewer master plan, all governmental rules and regulations, and is in the best interest of the Township.

In the event the proposed connection is determined by the Municipal Utilities Committee not to meet the above requirements, the property owner will be notified of this finding.

In the event the proposed connection is determined by the Municipal Utilities Committee to meet the above requirements, the Utilities Department will thereafter prepare an estimate of the cost to complete the sewer connection to the property owner's residence.

- The Utilities Department will then supply the estimated costs to the property owner.

The application information and estimate of cost will then be forwarded to the Township Board with a recommendation of the amount to be financed through the Township. The amount financed shall be on a sliding scale up to one hundred percent (100%) based on the hardship and needs of the applicant.



The interest rate at which the sewer connection fees shall be financed shall range from five percent (5%) to eight (8%) based on the hardship determination. The Municipal Utilities Committee shall forward their recommendations to the Township Board for final review and approval of the application for CSAD financing.

The property owner will then execute a contract similar to that which is attached hereto together with any easements deemed necessary by Hamburg Township on forms drafted by the Township.

Pursuant to this contract, the property owner agrees to pay, among other things, all costs of installation, the appropriate connection fee per the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration (formerly Ordinance #69H), all equipment charges, legal costs, engineering costs, an administration fee of \$600.00, and to allow any delinquent payments to be added to the Township annual ad valorem tax roll.

The application process to participate in a CSAD may take up to six (6) weeks; however, special meetings of the Municipal Utilities Committee and the Township Board may be called in the case of emergencies in which the home has a failed septic system and has no means of on-site sewage disposal.

Upon final approval of the CSAD financing request and signed contract by the Township Board of Trustees and the applicant, the Utilities Coordinator shall be authorized to schedule the sewer installation and connection.

### **3.2(a) Bond Financing of Contract S.A.D.s**

1. In the event the Supervisor determines that a sufficient number of executed Contracts have been received to warrant funding through the sale of a bond, he may summarize them and present them to the Hamburg Township Board of Trustees for approval to seek bond funding.
2. Once the Supervisor has submitted the executed Contracts to the Board, no additional applications will be accepted for inclusion in the contemplated bond sale.
3. In the event the Township Board approves the bond financing, the Supervisor shall, with the aid of financial and legal service, obtain bids for the construction of the sewer connections.
4. Upon receipt of the bond proceeds, the Supervisor shall authorize the construction of the property owners' connections to the Hamburg Township Sewer System.

### **3.3 S.A.D. Assessment Notification**

Once completed, a copy of the Proposed Assessment Roll for a new special assessment district shall be forwarded to the Accounting Department prior to the 2<sup>nd</sup> Public Hearing to confirm the roll for the purpose of creating the district database in the billing records.

Upon adoption of the Resolution to Confirm the Assessment Roll by the Township Board, which will state the following:

- a) Amount of the confirmed Special Assessment Roll;
- b) The month and day the first installment is due and when subsequent installments are due; and

- c) The date interest begins to accrue on the unpaid installments - 45 days after date of confirmation; (Township shall try to make that date the first of a month).

The Utilities Coordinator shall send notice to each property owner within the special assessment district notifying them that the Roll has been confirmed by the Township, indicating the amount of their individual assessment, that the 30-day appeal has begun to run from the date of confirmation of the roll and that they may prepay their assessment amount in full within forty-five (45) days from the date the roll is confirmed by the Township to avoid interest charges.

Property owners who have signed up to finance their sewer extension and/or connection charges through a Contract S.A.D. Agreement shall be notified that an Assessment Roll listing the individual sewer projects has been adopted by the Board, the amount of their individual assessment, that the 30-day appeal period has begun to run from the date of confirmation of the roll, and that they may prepay their assessment amount in full within forty-five (45) days from the date the Resolution Confirming the Contract S.A.D. Projects Special Assessment Roll is adopted by the Township to avoid interest charges.

Any sewer connection payments made by property owners after the 45-day grace period shall bear interest calculated from the date interest commences (try to make that date the first of a month) as stated in the confirming resolution to the payoff date.

### **3.4 Accessory Dwelling Units/Guest House Sewer Connections**

The following shall apply to all property owners wishing to connect an accessory dwelling unit or guest house to the Hamburg Township Sanitary Sewer System (HTSSS). Hamburg Township acknowledges that a new house trend exists for residents wishing to care for aging parents or family members. The Township shall work proactively with the Planning Commission to assist residents in fulfilling their family house needs.

1. Property owners wishing to construct or add an accessory dwelling unit or guest house on their property must first apply for and be approved for a Land Use Permit.
2. Accessory dwelling units/guest houses measured at 600 square feet or less shall be charged for the sewer capital cost at a rate of one half (1/2) of the tap fee for the special assessment district in which the property is located. Structures over 600 square feet shall be charged for one (1) tap fee for the special assessment district in which the property is located.
3. Pursuant to the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration Ordinance, upon connection of the accessory structure to the Hamburg Township Sanitary Sewer System, users shall be charged for the additional sewer operation and maintenance fees to be billed on a quarterly basis.
4. The Owner, or their approved Contractor, shall be required to apply for a Sewer Connection permit from the Utilities Department prior to completing the sewer connection. Only those approved Contractors who have attended Township training and provided the necessary insurance policies will be issued a permit to complete the sewer connection.

5. At the time the Sewer Connection permit is issued, the Owner shall be responsible for the Department of Public Works (DPW) inspection fee of \$100.00 to be paid at the time the permit is issued.
6. The Owner, or his Contractor, will be required to contact the Utilities Coordinator at least 24-hours in advance of the date and time they wish to have their sewer connection inspected.
7. All sewer connections must be made by tying into the existing 4" building sewer line. The new 4" building sewer line from the accessory structure shall be joined using a "Y" connection to the existing line and must meet all Livingston County building and plumbing codes. No ninety-degree (90°) elbows will be allowed.
8. If the accessory dwelling unit or guest house is located across a roadway or in a position in which the 4" building sewer line cannot meeting the County building code for gravity fall into the existing building sewer line, the Owner shall be required to make application for a new sewer connection, including the tap fee, Township administration, grinder pump station and all on-site construction charges, at their expense, to complete a new sewer connection for the accessory structure to be paid in full prior to completion of the work.

### **3.5 Commercial and Development Project Sewer Connections**

The following procedures will apply to all property owners who are seeking to connect a multi-residential or commercial development project to the Hamburg Township Sanitary Sewer System (HTSSS). Any property owner seeking to connect more than one building unit to the HTSSS shall comply with the following Procedures for Development Projects:

1. The Property Owner shall submit to the Township Utilities Department a completed application for a Sewer Extension Agreement together with a non-refundable application fee of \$1,000.00 to be used for preliminary feasibility analysis and cost estimating purposes.
2. The Property Owner shall submit all project plans to the Hamburg Township Planning Commission for review and approval. Said plans shall contain all information on a checklist pursuant to standards established by the Municipal Utilities Committee regarding proposed connection to the Hamburg Township Sanitary Sewer System (HTSSS) and shall be reviewed by the Township's engineer.
3. A copy of the development project plan shall be submitted to the Municipal Utilities Committee for review and comment. Recommendations shall be forwarded to the Planning Commission prior to their issuance of a recommendation for final site plan approval.
4. Upon approval, by the Municipal Utilities Committee, of engineering to provide sewer service to the development project, an "Estimate of Cost" shall be developed for the project. The Township and Property Owner will then enter into a Sewer Extension Agreement listing the estimated costs for all on-site and off-site work to be done in order to bring sewer service to the development. The property owner shall pay all costs of installation, the appropriate connection fee per the Code of General Ordinances, all equipment charges, legal costs, engineering costs, as well as an administration fee of 2% of the estimated total project cost to the Township in accordance with the Agreement.

5. To ensure the correct sizing and configuration, all sewage pumping stations required for development or commercial sewer connection and/or extension projects shall be designed by the Township Engineer. Pump station designs by the property owner or developer's engineer and/or a sewage pump manufacturer shall not be accepted or authorized by the Township.
6. The property owner shall also be responsible for all on-site engineering and construction costs to construct the sewer collection system within the development project. The Property Owner shall further comply with the *Sewer Extension Requirements for Proposed Developments*.
7. The Developer of any project development including more than ten (10) houses must deposit in escrow with the Township an amount equal to \$1.50 per lineal foot for the length of sewer line to be installed for the on-site sewer construction to cover the cost of the inspections to be completed by the Township Engineer and DPW Field Superintendent. These fees shall be paid prior to the preparation of the EGLE Part 41 sewer construction permit application form.
8. The DPW Field Superintendent will make all sewer main construction and installation inspections, grinder pump installation inspections, and any other necessary sewer inspections. Upon completion of all such inspections, the property owner shall dedicate the approved sewer lines within the development to Hamburg Township for operation and maintenance.
9. If an existing multi-residential or commercial development project connected to the sanitary sewer system applies for a site plan amendment or change of use, the property owner must submit a sewer tap fee review application, along with a non-refundable \$200.00 application fee, for a preliminary engineering analysis to determine if any further sewer engineering work needs to be done to accommodate the new structure and/or use, to propose a budget for said work, and determine if the new structure or change of use of the existing structure will cause any changes in the REUs (residential equivalent units) assigned to the project. See **Attachment B**.
10. If a commercial development project opts to use three phase, 208-volt electrical service the property owner must install a transformer with the ability to convert to 240 volts in order to utilize existing Township pumps in case of an emergency or temporary repair. The power supplied to the pump station(s), either by line or transformer, must be 240 volts and shall be provided at the property owner's expense.
11. If a failure of the sanitary sewer system occurs at a commercial or industrial property the Department of Public Works (DPW) staff shall make all reasonable attempts to contact the Owners of the property directly prior to engaging in any repairs to the sewer system.
12. In an attempt to avoid sewer line blockages and expensive repairs to the system Developers shall have the option to build a complete looped sewer system or post a bond for a period of ten (10) years after the sewer line has been dedicated and accepted by the Township. The bond shall be released in incremental amounts based upon project build out with a minimum twenty-five percent (25%) retainage of the total value of the bond. The bond amount shall be limited to one hundred percent (100%) of the Engineer's estimate of project cost.
13. Final release of the bond retainage shall be made to the Developer at the end of the ten-year period or final project build out and approval by Hamburg Township whichever occurs first.

Property Owners will be provided with a copy of the *Approved Contractors List* so the owner may choose an authorized Contractor to perform the sewer line construction and grinder pump installation within the development project.

### 3.6 Sewer Extension Requirements for Proposed Developments

The following items are the main areas which the Township wishes to address for new developments extending sanitary sewer lines to serve their properties; however, they are in no particular order.

- For all new homes being constructed, the electrical service line and the gravity line to the grinder pump station will be located in the same trench.
- The Township will be called for all inspections involving air testing (150 p.s.i.) for two hours to detect possible leaks in all new sewer mains, including all air relief structures, valves, and new sewer tie-ins to existing mains.
- Copies of all engineering services and plans for the project will be provided to the Township by the developer.
- Two (2) copies of all as-built prints and individual as-built lead sheets for each lot shall be provided to the Township by the developer, as well as 1 copy of Mylar as-built prints.
- G.I.S. mapping information for the new development shall be provided to the Township in .dwg or .dgn format with GPS points on the corners of the property. As-built lead sheets will include the electrical and gravity feed lines to the grinder pump.
- Common Easements for each lot allowing the Township access to maintain and service the lateral sewer connection and grinder pump station will be included in the language of the Master Deed and By-Laws of the development. Easements will also provide the Township access to install and maintain a possible community water system in the future.
- A five (5) year warranty on all force mains, and service laterals, up to and including the curb box, will be required to be provided by the contractor installing the sewer main extension lines for the development.
- During all construction, if any damage is caused to the force main and/or service laterals including the curb stops/boxes, the developer will be responsible for the cost of the repairs and the Township's Department of Public Works (DPW) employees' time.
- The Developer's electrician will be required to connect the electrical lines from the meter box to the disconnect box and control panel for the grinder pump station. Up to 50' of cable and the control panel will be provided with the grinder pump. The 60 amp disconnect box must be provided by the developer.
- A wire lead is to be included on the force main and service laterals up to the grinder in order to be located for MISS DIG purposes.

- Ownership of the sewer force mains for the development will be turned over to the Township at the time the force main becomes active in order for the Township to operate and maintain those lines.
- Hamburg Township will accept responsibility of the sewer service leads upon occupancy of the residential structure.

### **3.7 Policies and Requirements for the Purchase, Installation and Inspection of Water Meters within Pine Creek Bluffs**

The following procedures shall apply to all property owners who are seeking to connect, or have connected, a residential or commercial building unit to the Hamburg Township Sanitary Sewer System (HTSSS). In Accordance with the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration, upon connection to the Hamburg Township Sewer System, all residential and non-residential users shall have a water meter, of the size and type approved by the Township, installed on the user's water supply.

- Pursuant to the Hamburg Township/River Place/Abbey Limited Partnership Water Service Agreement dated April 26<sup>th</sup>, 2001, the Developer and/or future residents/customers are responsible to pay for any and all expenses or costs incurred to provide water to their property.
- Any person desiring to connect to the water system shall be responsible for payment of the water tap fee; such rate shall be established by the City of Brighton, plus a fee of \$700.00 to cover the Township's costs for the water meter installation, inspection and administration of each individual connection.
- The cost of both the meter and installation shall be paid for by the user with the installation to be made and approved by the Township DPW staff. The water meters shall be purchased through the Township at the rate set by the Board of Trustees.
- At the time of application for water connection and payment of the water meter and tap fees, the Township shall provide the user with the water meter horn (or template) and the water meter touch pad reader which shall be installed by the user, or their designated representative, prior to the installation of the water meter by the Township DPW staff.
- The Hamburg Township Department of Public Works (DPW) shall inspect and install the water meter, at the expense of the user, at the time that the building unit connects to the sanitary sewer system and the grinder pump activation is completed.
- Prior to the sanitary sewer installation and start-up, the builder and/or property owner is responsible to have the water meter horn (template) installed along with the water meter touch pad reader unit mounted, wired and prepared to be activated. Failure to have this work completed at the time of the request for the sanitary sewer grinder pump activation and start-up will result in an immediate rejection of the service request.
- The date of the installation and inspection approval or rejection shall be established by the DPW staff. The builder and/or property owner shall pay a re-inspection fee of \$50.00 to the Township for any rejected inspections during the grinder pump start-up and installation of the water meter.

- h. The Hamburg Township DPW shall read the meter on a quarterly basis and keep a log of the water usage for the user's residential or commercial building unit.
- i. The user will pay operation, maintenance and equipment replacement charges based on a per gallon rate.
- j. The per gallon rate charge shall be the same as the rate provided in the Franchise Agreement, with annual adjustments as necessary to be made by the City of Brighton.
- k. The Township shall own, operate and maintain the MIU water metering system within the Pine Creek Bluffs development.
- l. The City of Brighton shall own, operate and maintain all other aspects and components of the water system located within the development and any off-site improvements.

#### **4.0 COMMERCIAL AND INDUSTRIAL (NON-RESIDENTIAL) SEWER USE REGULATIONS**

##### **4.1 Installation and Reading of Water Meters**

The following shall apply to all property owners who are seeking to connect, or have connected, an industrial or commercial building unit to the Hamburg Township Sanitary Sewer System (HTSSS). Upon connection to the HTSSS, a non-residential user shall have a water meter, of the size and type approved by the Township, installed on the user's water supply.

The cost of both the meter and installation shall be paid for by the user with the installation to be made by the owner's contractor and approved by the Township. The water meters shall be purchased through the Township at the rate set by the Board of Trustees.

The Hamburg Township Department of Public Works (DPW) shall inspect the installation of the water meter, at the expense of the user, at the time that the building unit connects to the sanitary sewer system or by a deadline to install a water meter as established by the Township. The date of the installation and inspection approval or rejection shall be maintained by the DPW.

- The user shall pay a re-inspection fee of \$50.00 to the Township for any rejected inspections on the installation of the water meter.

The Hamburg Township DPW shall read the meter on a quarterly basis and keep a log of the water usage for the user's industrial/commercial building unit.

After two (2) years of meter readings have been obtained, the REUs assigned to the premises may be re-determined upon request of the property owner based on said meter readings using an equation, as set forth by the Code of General Ordinances, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration, the numerator of which shall be the meter readings, in gallons, for the twenty-four (24) month period and the denominator of which shall be **108,000** gallons.

The resulting number of REUs, which shall not in any event be less than one (1), shall be multiplied by the requisite connection fee, direct or indirect, to determine if any adjusted connection fees for the premises are due to the Township.

If the new number of REUs is less than the number of REUs originally assigned, there will be no refund of connection fees already paid. However, the subsequent operation and maintenance (O&M) rate shall be adjusted to the new REU allocation.

Non-residential users shall have the option to pay any additional connection fees in installments pursuant to the terms of a written agreement to be entered between the Township and the user providing for annual installment payments to the Township for a period of time not to extend beyond the period of debt retirement, at a rate not more than one percent (1%) higher than the rate of interest on the bonds sold for the initial construction of the System. See the Code of General Ordinances for further details of the installment agreement arrangements.

The DPW shall continue to read the water meter on a quarterly basis to record water usage for the building.

- For any subsequent enlargement, addition, extension, or improvements to any structure or change of use of the building, the Township shall require a review and re-determination of the REUs for that structure. The user shall submit to the Township an Application for Development Project Sewer Tap Review along with a non-refundable application fee in the amount of \$200. The Township Engineer shall then review the application to determine if the change or improvement will increase the REUs for the premise.

Upon finding by the Township after such REU review and re-determination that additional connection fees are required, the owner shall immediately pay the required additional fees and/or enter into an installment payment agreement with the Township.

#### **4.2 Grease Trap Installation and Monitoring**

All Food Service Establishments (FSEs) will have a 2-compartment outdoor grease trap in addition to any indoor traps. All in-ground outdoor grease traps must conform to Michigan Plumbing Codes and the standards set forth in the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration Ordinance. All outdoor traps will have a capacity of 1500 gallons or greater as deemed necessary by the Hamburg Township Engineer. Hamburg Township shall inspect the plumbing into, and out of, the grease traps. The Township will also:

- 1) Inspect location for proper depth and compaction of soil.
- 2) Inspect grease trap unit to ensure it meets State and Township standards.
- 3) Inspect plumbing to the trap being sure all effluent building lines enter the trap before going into the pump station.
- 4) The Hamburg DPW will make checks to determine the frequency of pump-outs by a certified grease hauler using a Vactor type machine to remove the grease.
- 5) A schedule of inspections will be made and records kept for the frequency of clean outs required by each FSE.
- 6) DPW staff request copies of pump-out records to be included in the Township's records; frequency of pump-outs may vary from site to site.



### 4.3 Prevention of Discharge of Harmful Materials into Township Sanitary Sewer System

The following section of the duly enacted Code of General Ordinances, which prohibits discharge into the Hamburg Township Sanitary Sewer System (hereafter “HTSSS”) shall apply to ~~of~~ all materials that exert or cause unusual concentrations of inert suspended solids, such as but not limited to, fuller’s earth, lime slurries, and lime residues, or of dissolved solids, such as but not limited to, sodium chloride and sodium sulfate (hereafter “Wrongful Materials”).

1. The Hamburg Township Department of Public Works continually tests and sends out notification letters to property owners connected to the HTSSS explaining alternative methods for the disposal of sodium discharge from water softeners as well as the Township’s requirement for use of potassium chloride in all salt discharging water softening systems.
2. The Township Board has adopted a policy to enforce the provisions of the Ordinance relating to the discharge of Wrongful Materials into the HTSSS, and to establish penalties against those property owners who fail to comply with the ordinance requirements.

#### 4.3(a) Penalties and Fines for Noncompliance

The following penalties and fines shall apply to any residential or commercial user found discharging sodium chloride into the HTSSS:

- A.) Upon confirmation by the DPW staff that a property is discharging sodium chloride into the HTSSS, the owner will be given a 30-day notice to correct the situation, including the approved alternative methods for disposal of water softener discharge.
- B.) The Township will then re-test and issue a Notice of Violation if sodium chloride is still being used. A Notice of Violation shall allow a period of thirty (30) days to correct the violation and/or to remove and dispose of the non-compliant self-regenerating water softener.
- C.) Any person violating this Ordinance after issuance of a Notice of Violation and the subsequent thirty (30) day period shall pay a Class E Municipal infraction fine to the Township in the amount of seventy five (\$75.00) dollars per REU per quarterly operation and maintenance (O & M) billing cycle, and each subsequent O & M billing period until two (2) sampling tests, conducted fifteen (15) days apart, show that sodium is no longer being used as a regenerate in the water softening appliance.
- D.) Fines for property owners found in violation exceeding two (2) quarterly O & M billing cycles shall be elevated to a Class C Municipal Civil infraction, which is equal to two hundred and fifty (\$250.00) dollars per REU for each quarterly billing period thereafter until such time as the violation has ceased.

## **5.0 INSTALLATION, CONNECTION AND EXTENSION OF THE HAMBURG SANITARY SEWER SYSTEM**

### **5.1 Contractor Selection**

In order to secure the most competitive pricing and responsive scheduling times for our residents, Hamburg Township has entered into a three-year Blanket Sewer Installation Agreement to secure a single Township Contractor to provide a variety of services related to the construction and extension of the Hamburg Township gravity and low-pressure sanitary sewer systems including but not limited to grinder pump installations, relocations, replacements and emergency sewer repairs. The Contract was awarded by the Township Board of Trustees after an extensive bid request process.

During the blanket contract period, the Township Contractor shall be the only Contractor authorized to perform work on the Township's sanitary sewer system, including live sewer main tap-ins, grinder pump installations, sewer connections, relocations, replacements and emergency sewer repair work. No other Contractor will be authorized or permitted to work on the Township sanitary sewer system.

During the blanket contract period the Township will not be training or adding any additional Contractors to the Township's approved Contractor list. Work on the Township's sanitary sewer system is limited to only the Township Contractor pursuant to the blanket contract agreement. This policy shall supersede any and all prior practices and policies of the Township, oral or written, and rescinds prior policies, procedures or general Township rules previously in effect.

For those sewer connections that can be made by connecting into an existing curb stop with box, a Contractor found on the Township's current approved Contractor list may complete the grinder pump installation and sewer connection between the house and grinder pump station. The Contractor will be required to pull a Sewer Connection Permit with Hamburg Township as well as the Livingston County Building Department.

- The Contractor must have a current Certificate of Liability and Worker's Comp Insurance policy on file with the Township naming Hamburg as an additional insured on the policy.
- Contractor must also warrant the materials and workmanship provided for any work completed on the Township sewer system for a period of five (5) years from the date installation is completed and approved.
- The Contractor will be required to submit an "as-built" drawing of the sewer installation to the Township within seven (7) business days after installation is complete and inspected by the Township DPW staff.

In the event the Township no longer wishes to enter into a Blanket Sewer Installation Agreement with a single Township Contractor, the Township may return to the practice of training and authorizing those Contractors interested in providing sewer installation and connection services for the Township. The following requirements, upon re-instatement by the Township Board, would be applicable for all qualified Contractors.

Any licensed contractor who meets the following qualifications shall be added to the Approved Contractor List for Sewer Connections:

- a. They have completed training in the installation of grinder pumps supplied by the Hamburg Township Department of Public Works (DPW) or by an engineering firm designated by the Hamburg Township Board of Trustees, and
- b. They currently have on file with the Township a copy of the required insurance, and

- c. They have executed an agreement to warrant the materials and workmanship for a period of five years from the date installation is completed.

Any Contractor may be removed from the approved list for cause by the Municipal Utilities Committee. Prior to removal from the approved list, the Municipal Utilities Committee shall give the Contractor 10 days written notice to appear before the Committee to show cause why they should not be removed from the list. After having received written notice, and after having had an opportunity to object to their removal in a hearing before the Municipal Utilities Committee, the Committee shall have final authority to determine whether or not the Contractor shall remain on the list.

## 5.2 Sewer Installation and Inspection Requirements

As development of the Hamburg Township Sanitary Sewer System (HTSSS) continues to grow it has come to our attention that many residential properties do not have “as-built” drawings for their on-site grinder pump installations. Hamburg Township strives to be as accurate as possible when responding to Miss Dig marking requests; however, it becomes very difficult if there is no tracer wire used during the sewer line installation or when the tracer wire is broken.

In order to alleviate this problem, the Township has revised the sewer installation and inspection policies to require that the Contractor and/or builder who hires a Township authorized Contractor must provide “as-built” grinder pump installation drawings as part of the Township approval process. The new sewer installation procedures and procedures are as follows:

1. All new installation of sewer main line extensions, service laterals and electric cables, from the curb stop to the grinder pump station as well as the electrical line installed from the grinder to the Control Panel, must be **wrapped** with a continuous length of tracer wire. Number 12 wire should be used by the Contractor. Any sewer main line, service lateral or electric cable installed without a tracer wire will be rejected and a \$50.00 re-inspection fee will be imposed.
2. All materials used during a sewer installation must comply with the typical installation materials as provided in the Hamburg Township Contractor Training Manual. All piping used shall be **black** High-Density Polyethylene (HDPE) pipe made specifically for sanitary sewer connections. Service laterals must be black 1 ½” HDPE SDR 11 pipe. Compression-type fittings are required to provide a smooth inner passage. No 90-degree connection shall be allowed for installation of the service lateral and not more than one (1) 45-degree connection shall be permitted by the Township.
3. Before beginning any 4” PVC building sewer connection the service lateral must be pressurized before hook-up into the grinder station. Laterals must be pressurized with air or water to insure there are no blockages. Once the approved Contractor or property owner has completed the cleanout of the sewer service lateral it must be inspected and verified by the Hamburg Township DPW staff prior to the hook-up of the building sewer line into the grinder pump station.
4. At the start-up inspection while everything is exposed (i.e. curb box location, electrical service line, 1 ½” service lateral, 4” gravity plumbing connection, etc.) the Contractor must have complete knowledge of the sewer component locations, measurements and depths of the sewer structures. A sample of the information required will be provided for the Contractor’s reference.

5. Sewer installation inspections and grinder pump activations will be completed Monday – Friday between the hours of 8:00 a.m. to 2:30 p.m. All inspections must be scheduled at least 24-hours in advance with the Utilities Coordinator by calling (810) 231-1000 ext. 210 or (810) 222-1193 during normal business hours Monday through Thursday from 7:30 a.m. to 5:00 p.m. If the property owner or their Contractor calls for an inspection after 3:30 p.m. there will be a \$100.00 after-hours inspection/sewer activation fee charged.
6. Any Contractor who fails to pay the after-hours inspection fee will not be issued the work approval tag for the job and will not be permitted to pull any permits to work on the Township sanitary sewer system until such time as all delinquent balances are paid in full. Any work not completed or done incorrectly at the time of an after-hours inspection will result in an additional \$50.00 re-inspection fee after the deficiencies have been corrected by the Contractor.
7. After inspection is completed by the Hamburg Township DPW technicians the Contractor will be notified that they will be able to pick-up the yellow approval card from the Hamburg Township Utilities Department upon submittal of the grinder pump installation “as-built” drawing. Contractors will be allowed up to seven (7) business days after installation is complete and inspected to turn in the drawing for the property. Additional Grinder Pump Location sheets for the “as-built” drawings are available through the Utilities Department.
8. If the “as-built” drawings are not submitted to the Utilities Coordinator within the allotted time period, the sewer installation will be rejected and a \$50.00 re-inspection fine will be imposed. This fine must be paid and the “as-built” drawing(s) submitted to the Township before the sewer installation will be approved. Contractors will be responsible for accurately showing the work performed during the sewer connection.
9. Height of Grinder Pump Cans. After the finish grade is completed, many of the cans are too low. Grinder pump cans have to be a minimum of 3” to 6” above final grade. Air flow must be maintained to the grinder pump located inside of the can. Contractors shall be required to verify final grade with the builder/homeowner and install accordingly.
10. During inspection if it is noted that the grinder pump can is too low the Contractor will be required to dig it up and raise the height of the can. It is recommended that the grinder pump stations be installed on the low side of the home to ensure proper gravity flow of wastewater into the grinder pump.

In unusual situations that require an extension of the grinder pump can the Township will sell the approved extension kit, however, if it is installed incorrectly by the Contractor they will be required to correct the problem at their expense. If a service call is made to the Township as a result of the installation of an extension kit the Contractor will be charged for the service call and may be put on probation for improper workmanship.

11. Proper Depth of Curb Stops. Many times, during inspection it is noted that the curb boxes are buried below ground surface. The Township prefers and will require that the curb boxes to be left at the depth of final grade not below grade. If the box is installed correctly, there is more than enough adjustment to lower just below grade if the homeowner wishes to not have it interfere with the lawn or landscaping. Having the curb stop exposed allows the Township to check each one for proper installation, operation, and accessibility during the start-up and activation of each pump.

This will also make marking the locations of the curb stops more efficient if the Township can see the box rather than have to search for them.

12. Installation of the Grinder Pump Control Panel. All new installations will require that the conduit going into the control boxes must be securely sealed. The manufacturer has notified the Township there is a problem with beetles crawling in and shorting out the boards. Contractors may use a caulking (duct) sealer to make them bug proof. If you have any questions regarding the type of sealant to use please contact the DPW Field Superintendent at (810) 231-8158 for assistance.

### **5.3 Extensions of the Hamburg Sanitary Sewer System**

Application shall be made on a form developed by the Hamburg Township Municipal Utilities Committee and approved by the Hamburg Township Board of Trustees. Fees shall be submitted in accordance with the approved Hamburg Township schedule of fees.

Upon receipt of a complete application and fees, the application shall be forwarded to the Township Engineer for an estimate of costs associated with the sewer extension. In review of the application, the Township Engineer shall take into consideration the following:

Application requirements:

1. Scaled drawing showing the bearings and distances of property lines. In the case of platted lots, a copy of the existing lot layout shall be provided.
2. A scaled plot plan showing the location of existing/proposed drive(s), utilities easements, building footprint(s), well location, existing utilities and significant natural features (wetlands, floodplain, drainage courses, streams and woodlands).
3. Main extensions shall be to the extent necessary to service the primary facility requesting service. In the event that the service lateral is within 30 feet of an existing drive, the main shall be extended beyond the existing drive to avoid future disturbance to the drive. Extensions may continue through to adjoining parcels at the request of the applicant.

#### Exemptions:

Desired exemptions from this policy may be considered upon written request submitted, and just cause shown by property owner, along with a scaled site plan for review and recommendation by the Hamburg Township Municipal Utilities Committee and Township Board approval.

## **6.0 FINANCIAL ADMINISTRATION OF HAMBURG SANITARY SEWER SYSTEM**

### **6.1 Sewer O & M Billing Reviews**

The following policies and procedures shall apply to all property owners connected to the Hamburg Township Sanitary Sewer System (HTSSS). Under the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration Ordinance, upon connection to the Hamburg Township Sewer System, all residential and non-residential users shall begin paying for sewer operation and maintenance to be billed on a quarterly basis.

1. The date in which the operation and maintenance (O & M) billings for the property begin shall be the date of the sewer service activation inspection and grinder pump start-up completed by the Township Department of Public Works (DPW).
2. In the absence of a sewer service activation completed by the DPW, the Township shall use the date of the Certificate of Occupancy, either temporary or final, for the property as the date in which to begin the O & M billings.
3. The Accounting Department shall create and mail the O & M billing statements on a quarterly basis pursuant to the Code of General Ordinances.
4. To ensure that all properties connected to the HTSSS are being billed for O & M charges the Accounting Department shall provide a report of all “Inactive” O & M billing accounts to the Utilities Coordinator at the start of the fiscal year and the calendar year.
5. The Utilities Coordinator shall review all of the “Inactive” accounts to determine if the property is still inactive or has completed the sewer connection and should be charged for O & M.
6. Any changes to the status of an “Inactive” O & M billing account will be communicated to the Accounting Department by the Utilities Coordinator via email and written memo along with a copy sent to the Utilities Director.
7. If non-payment of the O & M charges is found to have occurred over a significant period of time (1-year or longer), the Township may choose to enter an Operation and Maintenance Cost Reimbursement Agreement with the property owner to collect the fees due under the Ordinance.

## **6.2 Sewer Refund Calculation Guidelines**

After each sewer project has been completed, all associated costs accrued on behalf of the project will be forwarded to the Utilities Department for review. A determination will be made using a calculation guide form and checklist. If the project costs are less than the estimated amount, the property owner will be issued a refund. However, in the event the cost exceeds the estimated project fees, the property owner shall be solely responsible for the immediate payment of any such overruns. The following guidelines shall apply to all property owners who have participated in a sewer extension or direct connection to the Hamburg Township Sanitary Sewer System:

- a. Deposit of Estimated Fees – The estimated sewer project costs shall be deposited into a non-interest-bearing Escrow account.
- b. Oversizing Credit - If a sewer line size is increased to serve the best interest of the Hamburg Township Sanitary Sewer System (HTSSS), the Township shall contribute a pre-determined material upsizing cost on a per foot basis as estimated by the Township Board and as may be periodically amended.
- c. Charge for Legal Fees – Any legal fees charged against the project are to be paid by the property owner as part of their Agreement for Sewer Extension and/or Connection, unless there is a judgment against the Township or if the Township agrees to a consent order.

- d. Charge for Inspection Fees – If the sewer project is a direct connection, the inspection fees shall be included in the \$600.00 Administration fee. If the project involves an extension of the sewer main line, then the cost of the inspection fees shall be calculated at 4% of the total project cost.
- e. Charge for Engineering Costs – Property owners shall be responsible for all engineering costs associated with their sewer connection project. All legal fees and charges shall be broken out separately and will not be combined on the Engineer’s Opinion of Probable Project Cost.
- f. Charge for Contractor Costs – Property owners shall be responsible for all contractor costs to complete the sewer connection and/or extension project.
- g. Per Foot On-Site Costs – Property owners shall be responsible for all on-site costs, including but not limited to the service lateral, optional building sewer connection, and optional electrical connection as stated in their Agreement for Sewer Connection and/or Extension.
- h. Additional Charges – Property owners shall be responsible for any additional or miscellaneous charges resulting from their sewer extension and/or connection.
- i. Approval and Issuance of Sewer Refunds – The Utilities Coordinator shall provide the Municipal Utilities Committee with the sewer extension and/or connection Calculation Guide including all charges the property owner is responsible for, including the actual construction charges. The Committee shall review the refund request and provide their recommendation for approval or reason for denial to the Director of Utility Services. Sewer refunds up to \$1,000.00 (provided that the funds are available pursuant to the Enterprise Fund budget) shall be approved by the DPW/Utilities Department Head. Refunds between \$1,000.01 and \$5,000.00 require the approval of a Township Administrator (Supervisor, Clerk, or Treasurer). Refunds exceeding \$5,000.00 must receive Municipal Utilities Committee approval.
- j. Issuance of Sewer Extension/Connection Invoices – In the event the cost exceeds the estimated project fees; the property owner shall be solely responsible for the immediate payment of any such overruns. The Accounting Department shall issue an invoice to the property owner pursuant to the Agreement for Sewer Connection. The Agreement shall constitute a special assessment lien on the Property in accordance with Act 188, Public Acts of 1954, as amended, MCL 41.721 *et seq* (“Act 188”) for any unpaid amounts that may become due and owing. The Township shall have all rights to enforce this lien as provided under Act 188 and the laws of the State of Michigan, including but not limited to placing delinquent special assessments on the Township’s Ad Valorem property tax roll.

### **6.3 Resolution of Additional Charges for the 4” PVC Pipe Building Sewer Connections**

For those sewer installations completed under a Special Assessment District (SAD), the following course of action shall be taken for those property owners seeking to dispute the charges for the additional pipe installed over and above the ten (10) foot allotment included in the *Grinder Pump Station Connection Agreement* to complete their 4” PVC gravity building sewer connection into the grinder pump station. These policies and procedures shall apply to those property owners who hired the Township Contractors to complete their building sewer connection and claim that the Township Contractor located their grinder pump station farther away from their home for monetary purposes.

1. The Utilities Coordinator shall provide the property owner with their *Grinder Pump Location Sheet* showing that the Contractor was not involved in the grinder pump location process and that the property owner, along with the Township Engineer, chose the location and signed-off on the sheet approving that location prior to the installation and construction phase of the sewer project.
2. Property owners wishing to dispute the additional pipe footage charges for their sewer hook-up may, at their own expense and/or effort, re-expose the 4" PVC building sewer pipe.
3. Owners should be aware that the electrical cable for the grinder pump is often laid in the same trench as the 4" PVC building sewer pipe, therefore extreme caution should be used while digging up the pipe. Prior to excavation or digging the property owner or their contractor is required to call MISS DIG. Property owners must call three (3) working days before they dig pursuant to the law. Owners shall be advised to call **811** to request staking of their utility's locations.
4. Once the pipe is exposed the property owner may request the DPW field personnel to inspect the pipe in order to verify the actual pipe footage by calling (810) 231-8158.
5. Upon verification that the measurement is accurate an inspection fee of \$50.00 will be added to the amount of the invoice due for the additional pipe.
6. If the inspection reveals that the pipe footage is incorrect the amount of the invoice will be reduced or waived based upon the actual measurement and no inspection fee will be charged.
7. Property Owners shall be responsible to restore the property at their own expense and/or effort in the event that the line is re-exposed regardless of the outcome.

#### **6.4 Costs and Expenses Incurred in Providing Services for Owner Related Sewer Repairs**

Pursuant to the Code of General Ordinances, the Owner of a building or premises, or his authorized representative, shall be responsible, at his own cost, for the installation, connection and maintenance of the building sewer for such building or premises up to and including its connection with the Public Sewer (hereafter "HTSSS"); and

1. The Owner and, where appropriate, his authorized representative, shall indemnify and hold the Township, its officers, agents, employees, and representatives free and harmless from any liability or responsibility for all injury, loss or damage that may result directly or indirectly from the installation, connection or maintenance of the sanitary sewer system.
2. The Township DPW staff has responded to and has incurred costs as a result of increasing numbers of sewer emergency calls from the Owner for owner related sewer repairs, including but not limited to, building sewer pipe blockages, shut-off power breakers, etc, without reimbursement by the Owner.
3. The Township Board has adopted a policy to: i) enforce the provisions of the Code of General Ordinances for Hamburg Township, Michigan, Chapter 14 – Environment; Article III. – Wastewater Treatment and Administration Ordinance relating to obligation of the Owners to repair and maintain their portion of the HTSSS as specified within the Ordinance, and ii) for the



reimbursement to the township for any and all costs or expenses incurred by the Township in making Owner repairs or maintenance that are otherwise the Owner's responsibility under the terms of the Ordinance, as amended.

4. The Township shall be authorized to recoup all costs and expenses associated with sewer emergency calls for Owner related operation and/or maintenance services to ensure that all sanitary sewer system users connected to the HTSSS comply with the Ordinance.
5. The Owner of a premises connected to the HTSSS shall be liable for the costs and expenses of acquiring, installation, and maintenance of the building sewer pipe and all privately owned structures and appurtenances connected to the public sanitary sewer system.
6. If the Township provides repairs or services for Owner related operation and/or maintenance services, including but not limited to, building sewer pipe blockages, shut-off power breakers, or Owner caused damage to the public sewer system, the Owner shall be responsible for the full and prompt reimbursement to the Township for all Township DPW staff time, costs, labor, and/or materials incident to said operation and maintenance plus a 10% administrative fee.
7. Any unpaid charges or costs for such operation or maintenance may, at the option of the Township, be added to the ad valorem tax bills of the property benefitted by the said township repairs or services.
8. Owners not in compliance with this policy shall be responsible for all cleanup costs or expenses if sewer service is disconnected, and will be subject to and must pay all costs relating to any startup of the system associated with the re-activation of sewer service.

## **6.5 Replacement of Damaged Grinder Pump Cans**

DPW personnel who encounter a damaged or leaking grinder can, through a sewer emergency call or other on-site observations, shall make a report to the DPW Field Superintendent including the property address and extent of the grinder can damage and/or possible ground water infiltration.

The DPW staff shall then determine how the damage may have occurred. If the damage resulted from natural failure the Township will replace the grinder can through the sewer Enterprise operation and maintenance (O & M) fund at no charge to the property owner. Restoration of the property after the new grinder can installation shall include topsoil, grass seed, and straw as needed.

- If it is determined that the damage to the grinder can resulted from neglect or direct action by the property owner, installer, or other persons, it shall be the responsibility of the owner or person(s) who caused the malfunction to reimburse the Township for all expenses associated with replacing or repairing the grinder can.

In the event that the grinder can damage creates an emergency situation the DPW field technician shall be authorized to make all immediate repairs necessary to prevent spills or contamination and to maintain sanitary sewer service for the property. The Committee will then review the written report from the DPW Field Superintendent to settle any billing issues.

Property owners may contact the Utilities Coordinator and request to be added to the next Municipal Utilities Committee agenda to dispute any charges resulting from the replacement or repair of their grinder can.

## **6.6 Cost Recovery for Damages to the Hamburg Township Sanitary Sewer System (HTSSS)**

In cases where the owner of properties, its agents or assigns, has damaged the HTSSS through the owner's intention, misuse, negligence or intentional acts, the Township pursuant to the Code of General Ordinances, Chapter 14 – Environment; Article III. has the authority to recover the costs incident to the said damages. Therefore, in order to implement the policies of said Ordinance, the following procedures shall apply to all properties connected to the (HTSSS):

1. When the Township becomes aware of damages to the HTSSS, the Department of Public Works (DPW) shall conduct an on-site inspection to determine the extent of the damages.
2. The damage shall be documented by the DPW staff, including photographs, observation notes, etc., before the equipment or parts are removed from the property and taken to the Township's repair facility.
3. The DPW staff shall maintain a secure storage bin or locker in order to retain the damaged equipment or parts that shall be tagged with the date and property address from where they were recovered. Pursuant to the Consumer Protection Act the property owner shall have the right to inspect any and all damaged equipment or parts at their request.
4. DPW staff shall then develop and/or obtain estimates for all necessary repairs.
5. The DPW Field Superintendent shall then notify the Utilities Coordinator of the damages and repair estimate, providing the necessary documentation to draft a report to be presented to the Municipal Utilities Committee at the next available meeting date.
6. The Committee shall make the final determination if the property owner is to be billed for the damaged sewer equipment or parts. If it is concluded that the property owner is responsible, a request to invoice the owner will be forwarded to the Accounting Department along with a copy of the DPW report.
14. If the Committee determines that the property owner is not responsible for the sewer damage, the DPW staff will be notified that the equipment and/or parts may be properly disposed of or returned to E-One if found to be under warranty.
15. Once the cost for making all of the said repairs has been established pursuant to the Ordinance, including all authorized administrative fees, the Township, at its discretion, may pursue collection for the recovery of these costs.
16. The Accounting Department shall send an invoice to the property owner setting forth all of the costs and administrative fees relating to the repair of the damages as may have been incurred by the Township for the repairs.
17. A copy of the invoice shall be forwarded to the Utilities Department by the Accounting staff. The Utilities Coordinator shall monitor and oversee the recovery of the costs for the damages and to otherwise coordinate all communication with owners, their agents, or assigns, relating to the recovery of the costs incurred by the Township.

18. In addition to the foregoing, the Township may file a lien against the affected property for the costs and administrative fees as have been determined by the Township. Any unpaid charges or costs for such repairs may, at the option of the Township, be added to the ad valorem tax bills of the property benefitted by the said Township repairs or services.

## 6.7 Sewage Backup and/or Overflow Claims

*As defined and limited under PA 170 of 1964, as amended by PA 222 of 2001:* In order for a property owner to claim compensation for damages resulting from a sewage backup or overflow event, PA 170 of 1964, as amended by PA 222 of 2001, requires the claimant to show that all of the following existed at the time of the sewage backup event:

- a.) The governmental agency was an appropriate governmental agency
- b.) The sewage disposal system had a defect.
- c.) The governmental agency knew, or in the exercise of reasonable diligence should have known, about the defect.
- d.) The governmental agency, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect.
- e.) The defect was a substantial proximate cause of the event and the property damage or physical injury.

Upon receipt of the initial report of a grinder pump emergency or failure, DPW personnel shall respond to the call, inspect the site and fill out a "Sewer Backup Form" (see **Attachment C**) and submit it to the Utilities Director within 48-hours of responding to sewer emergency call.

The inspection and report of the damage shall be conducted by the DPW staff to determine the cause of the sewage backup and/or equipment failure.

The property owner may verbally report any sewage backup damages to the Utilities Director within 3 days of the event. All backup damage claims must be submitted to the Township in writing within 45 days after the date the damage was discovered. Failure to provide proper notice will bar property owner claims under 1964 PA 170/Act No. 222, Public Acts of 2001.

Upon receipt of the DPW report, the Utilities Director shall provide the property owner with the *Sewer Backup Information Cover Letter* along with the two-page form titled "Inventory of Damages" and the form titled "Notice of Claim" that must be submitted to the Township within 45 days of the date the damage was discovered.

Once the property owner has submitted its Inventory of Damages and Notice of Claim forms, and the DPW staff has completed its investigation and full report, the Utilities Director shall forward all documentation to the Municipal Utilities Committee for their review and recommendation to the Hamburg Township Board of Trustees.

If the Township Board of Trustees determines that the Township is responsible for damages, the owner may be reimbursed in an amount determined appropriate by the Board. The Township Board shall have final jurisdiction over such claims and their decision shall be binding.

## 7.0 PROPERTY AND SEWER EQUIPMENT MANAGEMENT

### 7.1 Surplus Grinder Pump Sales

The Hamburg Township Board has authorized the Utilities Director to negotiate the sale of up to 60 grinder pumps at a single unit price of \$7,500.00 each or multi-unit prices to be determined by the Township Board, each with the proceeds to go to the Enterprise Fund. The following procedures have been established for the sale of surplus grinder pump stations:

- The Utilities Director and/or interested parties shall make contact to negotiate the sale of Simplex grinder pump station units. The total number of grinder pump stations sold by the Township shall not exceed sixty (60) units.
- The Utilities Director shall notify the Utilities Coordinator of a pending sale, including purchaser's name, mailing address, telephone number and number of grinder pump units to be purchased through Hamburg Township.
- The Utilities Coordinator shall complete a *Grinder Pump Station Sales* form to be reviewed and approved by the Utilities Director. The Coordinator shall also prepare the *Grinder Pump Release Authorization* form to be issued to the Purchaser upon receipt of payment in full for the grinder pump station(s) and any other miscellaneous sewer related equipment purchased.
- Two copies of the *Grinder Pump Station Sales* form shall be made and taken to the Treasurer's office. Both copies should be stamped with the register receipt, one copy for the Treasurer and one copy for the Utilities Department. A copy of the check shall also be attached to the Utilities Department form.
- A copy of the Grinder Pump Station Sales form and proof of payment shall then be forwarded to the Accounting Department so that the proceeds from the grinder pump sale may be correctly tracked and coded to the Enterprise Fund.
- Upon receipt of payment in full the Utilities Coordinator shall issue the *Grinder Pump Release Authorization* form to the Purchaser. The Purchaser shall then take the Release Authorization form to the WWTP Maintenance Garage to pick-up the grinder pump station(s) between the hours of 8:00 a.m. to 3:00 p.m. Monday through Friday. Pick-ups shall be arranged in advanced through the Utilities Department.
- The Utilities Coordinator shall keep track of the total number of grinder pump units sold and will forward a monthly report to the Utilities Director and Accountant to ensure that the number of units relieved from inventory is up to date and accurate.

In the event that the Township does not have a surplus of grinder pump stations available in inventory sales to outside parties will cease until such time as determined by the Municipal Utilities Committee and the Utilities Director.

## 7.2 Management of Sewer Rehabilitation Projects

The following actions shall affect all properties located within a Special Assessment District or other area connected to the Hamburg Township Sanitary Sewer System (HTSSS) undergoing rehabilitation of said sewer system. Any property owner(s) requesting to alter their existing grinder pump location or connection to the Hamburg Township Sewer System during the course of a rehabilitation project shall comply with the provisions of the policies and procedures below:

1. The DPW staff shall compile a list of those grinder pump stations to be replaced as part of the sewer rehabilitation project. A schedule shall be made indicating the priority for the replacement of each grinder pump station.
2. The DPW Field Superintendent will meet with the property owner on site to determine the location of the existing grinder pump station and prepare a site plan for the Township Contractor to be used during the construction phase of the project. The DPW Superintendent shall also note any unusual circumstances or issues regarding the on-site conditions for the grinder can replacement.
3. In the event that the property owner wishes to have the grinder pump station moved during the rehabilitation project the DPW Field Superintendent must verify and approve the new location. Any relocation initiated by the owner shall be at their expense. The Utilities Department will supply the estimated costs to the property owner which shall be paid in full prior to completion of the new grinder pump installation.
4. If the grinder pump relocation is initiated by the Township due to logistical or construction issues the relocation shall be completed at the Township's expense.
5. If an adequate 4" PVC building sewer connection is available the Township Contractor shall re-attach the existing pipe into the new grinder pump station. Any upgrades, including installation of a new building sewer pipe, shall be at the homeowner's expense with the exception of the grinder pump Control Panel.

In the event the 4" PVC building sewer pipe must be replaced the property owner may hire an approved contractor to complete the hook-up or may do the work themselves. Whoever completes the sewer hook-up shall be required to pull a permit with the Township and Livingston County as well as schedule the inspection and re-activation of their grinder pump station to be completed by the Hamburg Township DPW technicians.

## 7.3 Demolition of Existing Structures Connected to Hamburg Sanitary Sewer System

The Property Owner or Contractor must contact Hamburg Township Utilities Department to schedule an appointment for an inspection of the grinder pump abandonment. All appointments must be made at least **24 – 48 hours** in advance of the date of the desired appointment.

The Property Owner or Contractor must dig a trench along 4" gravity plumbing connection to grinder pump, cut the 4" PVC line near inlet of grinder pump station and properly cap off the line going into pump station. The Property Owner or their Contractor is advised to save the electrical wires going to grinder pump station for use during re-connection or purchase replacement wire later.

- The Grinder Pump station abandonment should be done prior to electrical shut-off. Power is needed to pump out contents of the grinder pump station. If there is no power to the site, please let the Utilities Coordinator know when scheduling inspection. The Property Owner or Contractor should not back-fill the trench/hole until the Hamburg Township DPW has completed their inspection and approval of the sewer line disconnection.

Once the grinder pump abandonment is inspected and approved, the DPW Technicians will remove the pump from the grinder can and unlock the Control Panel located on the side of the existing structure. The Owner or Contractor must remove and retain the original Control Panel for use during re-connection to sewer system.

- Once the Utilities Department has received the approved sewer disconnection notice from the DPW staff, the Utilities Coordinator will forward the notification to the Accounting Department to request that the quarterly operation and maintenance (O & M) charges be suspended until further notice.
- Property Owner may contact the Utilities Coordinator at (810) 231-1000 Ext. 210 to confirm de-activation of the sewer O & M monthly billings. The quarterly sewer O & M billing does not stop until the DPW inspection has been completed.

#### 7.4 De-Activation of Gravity Sewer Connections

Certain situations may occur that would facilitate the de-activation of a gravity sewer connection. Examples of these types of situations may include but are not limited to the demolition of an existing structure, renovations and/or additions to a structure that do not allow occupancy or use of the building during the construction work, damage due to fire or other natural disasters, etc.

- The property owner or Contractor must contact the Hamburg Township Utilities Department to schedule an appointment for inspection of the disconnected building sewer line to de-activate the quarterly sewer O & M monthly billings. All appointments must be made at least **24 – 48 hours** in advance of the date of the appointment.
- The property owner or Contractor must dig a trench along the 4" gravity plumbing connection, cut the 4" PVC line near the building foundation or at the street going into the gravity main and properly cap off the gravity main side line with a PVC glued fitting.
- Once the disconnection of the building sewer line is inspected and approved, the DPW staff will submit the Sewer Service De-Activation form to the Utilities Coordinator. The Utilities Coordinator will forward the notification to the Accounting Department to request that the quarterly operation and maintenance (O & M) charges be suspended. **The quarterly sewer O & M billing does not stop until the DPW inspection has been completed.**

## 7.5 Sanitary Sewer Service Re-Connections and Re-Activation

The Property Owner or their Contractor will be responsible to contact the Township in advance at such time they wish to reconnect their property to the Hamburg Township Sanitary Sewer System (HTSSS).

- Prior to re-connection of the building (gravity) sewer connection between the home and grinder pump station or into a gravity sewer line, the Property Owner and/or their Contractor shall call the Utilities Coordinator at (810) 231-1000 ext. 210 or (810) 222-1193 to schedule an inspection of the new sewer connection. Upon approval, the DPW staff will submit a Re-Activation form to the Utilities Coordinator to resume the quarterly sewer O & M billing charges.
- The quarterly sewer O & M charges will resume on the date of the DPW inspection and approval of the building sewer re-connection into grinder pump station or reconnection to the gravity sewer line.
- Exceptions to the commencement/recommencement of the quarterly O & M charges for sewer connections may be made for unusual circumstances. Any request to delay the re-activation of the quarterly operation and maintenance (O & M) charges shall be made on a case-by-case review by the Municipal Utilities Committee. If an exception is not granted, the O & M fees will start on the date the building sewer line is reconnected to the grinder pump station or gravity sewer main.
- Failure of the Property Owner or their Contractor to schedule an inspection with the Utilities Department to re-activate the sewer utility billing will result in the quarterly sewer O & M charges beginning on the date of the final Zoning compliance inspection and approval, or the issuance of the Certificate of Occupancy (C of O) from the Livingston County Building Department, whichever date is earlier.

Reactivation of the quarterly O & M billing charges will be set at the current rate as adopted by the Township Board at the time that the property is re-connected to the sanitary sewer system.

These policies and procedures are subject to revision and amendments as determined by the Municipal Utilities Committee and the Hamburg Township Board of Trustees.

# **ATTACHMENT A**

## Roberts Rules of Order



## ROBERTS RULES OF ORDER

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

# **ATTACHMENT B**

## **Code of General Ordinances Appendix 1 - Table of Unit Factors**

**CODE OF GENERAL ORDINANCES CHAPTER 14 – ENVIRONMENT**  
**ARTICLE III. – WASTEWATER TREATMENT AND ADMINISTRATION**  
**APPENDIX 1**  
**TABLE OF UNIT FACTORS**

Usage	Residential Equivalent Unit Factor
Auto Dealer – Sales and/or Service	1.00/premise + 0.40/1000 ft <sup>2</sup>
Auto Repair/Collision Body Shop	1.00/premise + 0.40/1000 ft <sup>2</sup>
Bakery	1.25/1000 ft <sup>2</sup>
Bank	0.25 per employee station
Bar	2.00/1000 ft <sup>2</sup>
Barber Shop	1.00/shop + 0.10/chair
Beauty Shop	1.00/shop + 0.10/booth
Bed and Breakfast	1.00/premise + 0.20/guest
Boarding House, Boarding School, Dormitory, Fraternity or Sorority House, etc.	1.00/premise + 0.20/bedroom
Bowling Alley and/or Restaurant	0.16/alley (bar and/or restaurant To be computed at its respective residential equivalent)
Car Wash – Do It Yourself	1.00 per stall
Car Wash – Automatic Non-Recycled	10.00/single production line
Car Wash – Automatic.... Recycled	5.00/single production line
Churches	0.20/1000 ft <sup>2</sup>
Cleaners (pick-up only)	1.00/shop
Cleaners (pressing facilities)	1.25/press
Convalescent Home	0.22/bed
Country Club/Health Center	1.50/1000 ft <sup>2</sup>
Day Care Center	1.00/premises + 0.25/1000 ft <sup>2</sup>
Drug Store, Dime Store (with fountain service)	1.0 + 0.1 per seat
Factory (exclusive of industrial waste)	0.50/1000 ft <sup>2</sup>
Fire Station (volunteer)	1.00/location
Fire Station (full time)	0.20/fire fighter 24hrs.
Florist	1.10/1000 ft <sup>2</sup>
Fraternal Organization (with bar and/or restaurant)	1.00/hall (bar and/or restaurant to be computed at its respective residential equivalent)
Funeral Home	1.50/1000 ft <sup>2</sup>
Garden Center (nursery)	1.10/1000 ft <sup>2</sup>
Government Offices	0.40/1000 ft <sup>2</sup>

Usage	Residential Equivalent Unit Factor
Grocery Stores and Markets	1.10/1000 ft.
Hospital	1.10/bed
Hotel, Motel, Rooming House (with bar and/or restaurant)	0.4 bedroom (bar and/or restaurant to be computed at its Respective residential equivalent)
Laundry (self-serve)	0.34/washer
Library	0.53/1000 ft <sup>2</sup>
Marina	0.10/slip (over 25 feet in length) 0.06/slip (under 25 feet in length)
Office Building (general)	0.40/1000 ft <sup>2</sup>
Office Building (medical, dental, clinic, etc.)	1.0 + 0.5 per exam room
Pet Shop	1.10/1000 ft <sup>2</sup>
Post Office	1.00/1000 ft <sup>2</sup>
Printing Shop	0.50/1000 ft <sup>2</sup>
Public Institute	0.75/1000 ft <sup>2</sup>
Residential	
Condominiums	1.00/per unit
Mobile Home, Trailer Park	1.00/unit
Multiple Family Residence (three or more Units in one structure)	0.75/unit
Single Family Residence	1.00/unit
Two-Family Residence (Duplex)	1.00/unit
Restaurants (fast food)	7.00/location
Restaurant (meals and bar)	2.50/1000 ft <sup>2</sup> (excluding restrooms, public areas not in regular use and unfinished areas)
Restaurant (meals only)	1.50/1000 ft <sup>2</sup> (excluding restrooms, public areas not in regular use and unfinished areas)
Retail Store	1.00/premise + 0.10/1000 ft <sup>2</sup>
School	1.00/classroom
Service Station + Repair Area	0.25/pump + 0.40/1000 ft <sup>2</sup>
Snack Bar, Drive-in	1.50/1000 ft <sup>2</sup>
Supermarket, Grocery Store	1.10/1000 ft <sup>2</sup>
Swimming Pool	3.00/1000 ft <sup>2</sup>
Theater – Drive-in	0.04 per car space (plus snack bar, which is measured separately)

Usage	Residential Equivalent Unit Factor
Theater – Indoor	0.04 per seat (plus snack bar, which is measured separately)
Travel Trailer Parks and Campgrounds	0.20/site (plus waste disposal station C is calculated separately)
Utility Sub-Station	0.10/1000 ft <sup>2</sup>
Warehouse or Storage Building	0.10/1000 ft <sup>2</sup>
Waste Disposal Station (for Travel trailers)	2.00/station
Veterinary Facilities and Kennels	1.00 + 0.10 per kennel

Notwithstanding the foregoing, each connecting customer shall be considered to be at least one (**1.00**) residential equivalent unit.

# **ATTACHMENT C**

## **Sewage Backup and/or Overflow Event Forms**





10405 Merrill Road ♦ P.O. Box 157  
 Hamburg, MI 48139  
 Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

Date: \_\_\_\_\_, 20\_\_\_\_

Dear Hamburg Township Property Owner:

Hamburg Township regrets that you have experience a sewer back-up or overflow event. Enclosed please find the “Notice of Claim” and “Inventory of Damages from a Sewer Backup or Overflow Event” forms and instructions for your use regarding the property damage you suffered as a result of a sewage disposal system event.

Public Act 170 of 1964, as amended by Public Act 222 of 2001, requires that if you are seeking compensation for property damage, you must show that the sewage disposal system had a defect; than an appropriate government agency knew, or reasonably should have known, about the defect; that the defect was not remedied by the government agency in a reasonable time; that the property damage resulted because of the defect; and that you own and have related the true value of the damaged personal property.

You are also required to comply with the notice requirements of the Act if you are seeking to make a claim against Hamburg Township. Verbal notification of a sewage backup or overflow event resulting in damage to personal property should be made to the Township within thirty (30) days of discovery. Any claim you make must be made in writing within forty-five (45) days after the date the damage was discovered. The written notice must contain your name, address, telephone number, the address of the affected property, the date of discovery of any property damages, and a brief description of the claim.

Please use the forms enclosed to report your claim. You may contact the Utilities Department immediately at (810) 231-1000 Ext. 214 or Ext. 210 should you have any further questions.



**HAMBURG TOWNSHIP**  
**Notice of Claim**

Item 10.

In order to make a claim for damages arising from a sewage disposal or overflow event please completely fill out the form and return it to the Hamburg Township Utilities Department.

All claimants **must** provide the following information:

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

\_\_\_\_\_

**Address of Affected Property** (if different from above):

\_\_\_\_\_

**Please briefly Describe the Claim** (use added sheets if necessary):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date of Discovery of Property Damages:** \_\_\_\_\_

*An individual that has suffered property damage as a result of a Sewage Disposal Event must provide verbal notice of the event within 30 days and written notice of the event within 45 days after the date the damage was, or in exercise of reasonable diligence should have been discovered. Failure to provide proper notice will bar your claim. 1964 PA 170/Act No. 222, Public Acts of 2001*

**Please Return To:**

Tony Randazzo, Director of Utility Services  
Hamburg Township Utilities Department  
10405 Merrill Rd., P.O. Box 157  
Hamburg, MI 48139

**FOR OFFICE USE ONLY**

Date received: \_\_\_\_\_

Forwarded to: \_\_\_\_\_

Date: \_\_\_\_\_

Forwarded to: \_\_\_\_\_

Date: \_\_\_\_\_

Forwarded to: \_\_\_\_\_

Date: \_\_\_\_\_

# HAMBURG TOWNSHIP INVENTORY OF DAMAGES FROM A SEWER BACKUP OR OVERFLOW EVENT

The following information shall be obtained from each claimant. The more information that is obtained and the more detailed that information, the easier it will be to evaluate the claim and make a recommendation to the Township Board of Trustees.

Today's Date: \_\_\_\_\_ Date of Event: \_\_\_\_\_

## PERSONAL INFORMATION:

Your full name: \_\_\_\_\_

Your telephone number: \_\_\_\_\_

Address of property allegedly damaged: \_\_\_\_\_

Do you own the home? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you rent the home? \_\_\_\_\_ Yes \_\_\_\_\_ No

## INSURANCE COVERAGE:

Do you have homeowner's or renter's insurance through any insurance company that may cover the loss? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name and address of insurance company: \_\_\_\_\_

Policy Number of insurance company: \_\_\_\_\_

Amount of deductible: \_\_\_\_\_

Has any claim been made? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, what is the claim number? \_\_\_\_\_

## DAMAGE TO REAL PROPERTY, IF ANY:

Do you contend that any real property (real estate, house or other structure) was damaged in any way as a result of the backup or overflow event? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, detail the damage on separate paper including:

- A. The real property damage
- B. The specific nature and type of damage
- C. The dollar amount of such damage
- D. Any records, reports or documents of such damage
- E. Did you attempt to have the house or structure repaired or cleaned?  
If yes, obtain any repair and/or cleaning estimates, invoices or receipts
- F. The name and address of any contractor, repairman or individual performing the repairs and/or cleaning
- G. The total cost of all such repairs and/or cleaning to the house and structures

## PROPERTY DAMAGE:

Item 10.

Describe each and every item of personal property you claim to have been damaged as a result of the backup or overflow event.

For each item claimed to have been damaged, determine the following (use additional sheets if necessary):

A. Description:

---

B. Date of Purchase: \_\_\_\_\_

C. Store of Purchase: \_\_\_\_\_

D. Quantity Purchased: \_\_\_\_\_

E. Brand Name: \_\_\_\_\_

F. Serial Number: \_\_\_\_\_

G. Purchase Price: \_\_\_\_\_

H. Submit copy of receipt(s) proving purchase of the item.

I. Did you retain the property or dispose of it? If disposed of, how and where?

---

J. If disposed of, did you make any record of the property prior to the disposal (i.e., written description, photographs or videos)? If yes, submit copies of all such records, photographs or videotapes.

K. If the property was retained, submit photographs or videotape of the item alleged to have been damaged.

L. If the item was retained, did you attempt to have the item repaired or cleaned?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

M. Submit copies of any repair or cleaning estimates, statements, invoices or receipts for the item.

## GUIDELINES FOR PROPERTY OWNERS WHO HAVE EXPERIENCED FLOODING OR SEWER BACKUPS

1. There are contractors that provide cleanup services. You can find them listed in the Yellow Pages under Janitor Service and Sewer Cleaners.
2. If the home has not been vacated during the flood period, wash down walls and floors as soon as the floodwaters recede.
3. Flooding caused by sewage backups may be covered by your homeowner's coverage. You should notify your insurance company of the loss and keep a detailed list of all damaged items in the event that a claim can be made or loss is allowed as a tax deduction.
4. If the home has been vacated, do not move the family back until there is:
  - a. Electricity
  - b. An adequate water supply
  - c. Toilet facilities available
  - d. Heating system in working order
  - e. Clean, dry bedding available

### DO NOT BRING CHILDREN INTO THE FLOOD AREA DURING CLEANUP

5. In order to rehabilitate a home, adults (no children) may return, but should TAKE A SUPPLY OF SAFE DRINKING WATER WITH THEM in clean bottles or jugs. If possible, obtain water from a municipal source. In the event that municipal water cannot be obtained and water must be obtained from a private well outside the flood area, be sure to disinfect it with one of the common liquid laundry bleaches by adding three or four drops to each one gallon of water and mix and let stand for thirty minutes. This treatment will make the water safe; however, a chlorine taste should be noticed.

Water from wells and cisterns located in the flooded area is UNSAFE AND SHOULD NOT BE USED FOR DRINKING or cooking, brushing teeth, dishwashing or clothes washing UNLESS BOILED FOR TEN MINUTES OR TREATED WITH CHLORINE.

6. Be cautious if entering a flooded basement relative to electric outlets and gas lines. Have the utility service department shut off the electricity and gas line if possible. Do not handle any connected electrical cords or appliances if the current is still on. Get assistance before attempting to disconnect cords or open the fuse box in a flooded basement. Do not light a match in an enclosed area where gas could be present. Check all affected pilot lights or burners on gas fired or oil fired appliances before placing them back in service. If electricity is connected to an appliance which has had the motor controls submerged, do not attempt to start it until you have consulted your appliance service company or dealer.
7. While a basement is still flooded, avoid flushing toilets or using other plumbing fixtures where discharge would increase the hazard or make the basement more difficult to clean.

8. After the floodwaters recede, drain surface pools by ditching or pumping. Drain all flooded basements by natural drainage or pumping. Wash and rinse down walls and floors, if possible, during the drainage or pumping process.

As a final cleanup of walls, floors, cupboards, dishes, etc. use plenty of soap or dishwashing compound. Use warm or hot water if possible. Areas may be disinfected by use of a solution of eight (8) tablespoons or ½ cup bleach per gallon of water.

During the cleanup period of basements or other enclosed areas, provide as much ventilation as possible by opening windows and using fans if electricity is available.

9. Discard all bottled goods sealed with crimped caps that were in the flood. Destroy contents to make certain that no one else will use such bottled goods.

Discard all vegetables and fruit that were in contact with the floodwaters. Canned fruits and vegetables should be thoroughly washed. Wash the outside of the can with soap and hot water, using a brush around the cover and rubber rings. The cans and jars should then be immersed in chlorinated water for at least fifteen minutes using the same strength solution as recommended in #5 of the previous page.

Food stored in a refrigerator where the electricity has been turned off for more than 72 hours should be examined carefully. If the food has not reached a temperature of 40 degrees Fahrenheit or above, it could be refrozen and used without endangering health. However, the flavor and texture might be damaged. Food with a temperature of above 40 degrees Fahrenheit should be discarded. Food in a freezer where the door or lid has been submerged in floodwater should be discarded if there is evidence that water has entered the freezer compartment.

Any discarded food should be placed in covered vermin-proof receptacles until final pick-up or disposal.

10. Clothing, carpets, upholstered furniture, toys, bedding, and similar items should be discarded unless they are cleaned and disinfected. Movable objects should be put outdoors to dry and exposed to sunlight. Some salvage agencies or companies are equipped to process contaminated material without hazard to employees or eventual customers. Discarded clothing should not be left accessible to unauthorized scavengers pending pickup. Stores with flood-damaged merchandise are required to obtain clearance from either the local health department or the State Department of Agriculture before offering any such goods for sale.
11. After cleaning the basement, individuals should make sure that all clothing and parts of the body that came in contact with the sewage are thoroughly washed. Prevent tracking sewage into the living quarters of the house.



10405 Merrill Road ♦ P.O. Box 157  
 Hamburg, MI 48139  
 Phone: 810.231.1000 ♦ Fax: 810.231.4295  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

## Policies and Procedures for Sewage Backup and/or Overflow Events

*As defined and limited under PA 170 of 1964, as amended by PA 222 of 2001:*

1. In order for a property owner to claim compensation for damages resulting from a sewage backup or overflow event, PA 170 of 1964, as amended by PA 222 of 2001, requires the claimant to show that all of the following existed at the time of the sewage backup event:
  - a.) The governmental agency was an appropriate governmental agency
  - b.) The sewage disposal system had a defect.
  - c.) The governmental agency knew, or in the exercise of reasonable diligence should have known, about the defect.
  - d.) The governmental agency, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect.
  - e.) The defect was a substantial proximate cause of the event and the property damage or physical injury.
2. Upon receipt of the initial report of a grinder pump emergency or failure, DPW personnel shall respond to the call, inspect the site and fill out a "Sewer Backup Form" and submit it to the Utilities Director within 48-hours of responding to sewer emergency call. The inspection and report of the damage shall be conducted by the DPW staff to determine the cause of the sewage backup and/or equipment failure.
3. The property owner may verbally report any sewage backup damages to the Utilities Director within 3 days of the event. All backup damage claims must be submitted to the Township in writing within 45 days after the date the damage was discovered. Failure to provide proper notice will bar property owner claims under 1964 PA 170/Act No. 222, Public Acts of 2001.
4. Upon receipt of the DPW report, the Utilities Director shall provide the property owner with the *Sewer Backup Information Cover Letter* along with the two-page form titled "Inventory of Damages" and the form titled "Notice of Claim" that must be submitted to the Township within 45 days of the date the damage was discovered.
5. Once the property owner has submitted its Inventory of Damages and Notice of Claim forms, and the DPW staff has completed its investigation and full report, the Utilities Director shall forward all documentation to the Municipal Utilities Committee for their review and recommendation to the Hamburg Township Board of Trustees.
6. If the Township Board of Trustees determines that the Township is responsible for damages, the owner may be reimbursed in an amount determined appropriate by the Board. The Township Board shall have final jurisdiction over such claims and their decision shall be binding.

# **ATTACHMENT D**

## Sodium Testing Work Plan

FAX (810) 231-4295  
TELEPHONE: (810) 231-1000



P.O. Box 157  
10405 Merrill Road  
Hamburg, MI 48139

## Code of General Ordinances Chapter 32 – Utilities Article IV. – Water Softening Appliances

# Sodium Testing Policies and Procedures Manual



***Adopted 11-04-2010  
Amended 08-12-2025***

Sodium Testing  
Policies and Procedures Manual



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## **Sampling Methodology**

Sample testing methods are described in the reference “**Standard Methods for the Examination of Water and Wastewater**” 20th Edition, 1998, American Public Health Association, American Waterworks Association, Water Environmental Federation. These methods are indicated as **AWWA Method**.

Method used to test Sodium Levels:

E3217 - The Determination of Cations in Water, Sewage, Health Samples, Industrial Waste, Leachates and Landfills by Atomic Absorption Spectrophotometry (AAS).

Method Principle: An automated atomic absorption method is used to measure the concentration of calcium, magnesium, sodium and potassium ions. A microcomputer controls the flow injection Atomic Absorption Spectrophotometry (AAS) system. Prior to sample aspiration as a fine mist into the air-acetylene flame of the AAS, the sample is automatically mixed with either lanthanum chloride, a releasing agent for calcium and magnesium analysis, or caesium chloride, an ionization suppressant, for the analysis of sodium and potassium. Light is emitted from a hollow cathode lamp and is directed through a flame into a monochromator and onto a detector that is set at a characteristic wavelength for each of the elements (Ca 422.7 nm, Mg 285.2 nm, Na 589.0 nm, K 766.5 nm). The atoms of interest are heated in the flame, and absorb the light at the wavelength specific to the element. The detector measures the decreased intensity of the resulting beam at each wavelength. The amount of light absorbed is directly proportional to the concentration of the element in the sample. By comparing the sample with known standards, the sample concentration can be calculated.

ES-EPA Method:

Method 200.7 Rev 4.4, Metals and Trace Elements by ICP/Atomic Emission Spectrometry

AWWA Methods:

Method 3111 B - Metals by Flame Atomic Absorption Spectrometry - Direct Air-Acetylene Flame Method

Method 3500 B – Sodium by Flame Emission Photometric Method

Method 3120 B - Metals by Plasma Emission Spectroscopy - Inductively Coupled Plasma (ICP) Method

ASTM Methods:

ASTM – D4191-93, Standard Test Method for Sodium in Water by Atomic Absorption Spectrophotometry

(Standard Methods, 20th Ed.)

Vol. 11.01, 2000

### **Sampling Quality Control Protocols and Procedures**

The Township shall collect water samples from all grinder pump stations discharging into the Hamburg Township Sanitary Sewer System (HTSSS) to test sodium levels in the sewer system. Property owners exceeding the State mandated level for sodium will be notified in writing by the Township.

Samples shall be collected by the Hamburg Township Department of Public Works (DPW) utilizing the protocols and procedures as outlined below.

#### **Sample Collection from Individual Grinder Station Procedure for Third Party Testing**

1. Always fill out the nitric acid (red cap) label **BEFORE** a sample is collected. The label should include the address, time, date, and initials of the person sampling.
2. Put on latex gloves, and safety glasses.
3. Open the grinder can lid and locate the breather hole that has a PVC tube connected to the sewage chamber.
4. Rinse off the sampling tube, and rinse the inside of the sampling tube with de-ionized water. This will remove any residual contaminants from the sampling tube.
5. Place the sampling tube inside the breather PVC tube in the grinder station and submerge the tip of the sampling tube in the waste water. Extract a sample from the waste water and expel it back into the lower grinder chamber. Repeat this step three times.
6. Extract a sample of waste water and slowly fill the NITRIC ACID bottle below the cap level with the sample waste water. After the sample is collected, tighten the cap back onto the sample bottle, and place the sample bottle inside a cool container.
7. Purge out any remaining waste water back inside the breather PVC, and repeat step 4.
8. Secure the grinder station lid.

### **Chain of Custody for Collecting Samples**

Samples are collected by a Department of Public Works (DPW) field technician. The technician shall maintain a chain of custody for the samples using the following protocols as noted below.

- The Technician shall verify the address of the property being tested through a visual observation of the address numbers on the structure or mail receptacle. If the address is not visible, the Technician shall determine the address based upon the GIS map provided by the DPW Field Superintendent.
- The DPW technician shall located the grinder pump station and shall remove the lid to collect the sample as noted in the procedures as indicated on Page 2.
- A sealed new sample bottle, provided by the Lab, shall be used for each sample collection and shall contain the following information:

With a permanent black marker technician shall write on each bottle's label:

Date:	Date of sample taken
Time:	Time of collected sample
Collected by:	Initials of person collecting the sample
Sample ID:	Write HTWWTP- (address of source)
Sample Type:	Grab

- If the sample bottle does not have a label adhered to it, the technician shall copy the above format and write the essential information on the bottle with a permanent marker.
- The DPW technician shall maintain a log of the date, time and address for each sample taken and shall maintain this log as new samples are collected.
- Samples shall be refrigerated after collection. Samples shall be stored in a designated refrigerator located at the Township's WWTP facility.
- The Lab shall pick up samples at the WWTP every *Monday, Wednesday, and Friday* in the morning and shall provide the Township with a written Chain of Custody report for each sample collection.
- The Lab shall submit this Chain of Custody report along with sample analysis reports to the Township via .pdf file.

### **Sample Results and Property Owner Notification**

Sodium testing results shall be provided to the Township from the testing facility via an e-mail communication containing a .pdf file of the documents pertaining to the sodium analysis and results for each individual property sampled.

#### **Sodium Testing Sample Results & Documentation**

1. A tracking list shall be maintained containing the parcel identification number, the property address, sodium level results and date of mailing of the notification letter. This list shall be updated and maintained as new test results are received.
2. Upon completion of the first initial base line (benchmark) sodium level sampling of the sewer users the Township shall complete a secondary sampling to determine if the property is in compliance with the requirements of the Ordinance.
3. If the secondary sodium level still exceeds the State mandated level the Township shall further investigate the reason for non-compliance. The two (2) likely causes for high sodium levels are as follows:
  - a. Property owners has not or has just very recently converted to the use of potassium chloride in their brine discharging water softener.
  - b. The property has a naturally occurring high level of sodium in their potable water supply well.
4. If a high sodium level in a well is suspected the DPW will test the non-treated raw water from the well to determine the sodium level and shall document the results to the State.
5. No fines or violations will be issued against a property owner when it is determined and verified that the high sodium level is a result of the well water itself.

#### **Procedure for Notification of Property Owners**

- A. Upon receipt of the lab results the information shall be forwarded to the Utilities Director as well as the Utilities Coordinator.
- B. The Utilities Coordinator shall review the results for each property to determine if the sodium level for the property has exceeded the State mandated level of 150 mg/l. This threshold is usually indicative of sodium chloride use in the water softener.
- C. A letter containing information regarding the sodium level test results shall be mailed to the property owner of record as shown on the last local tax assessment records of the Township of Hamburg. Additional information, including a copy of the lab analysis, may also be provided to the property owner upon request.

## **Well Testing Policies and Procedures**

### **Drinking Water Sampling Procedure**

**Bottle Set Up:** There are two sample bottles provided. One is plain white and is the unpreserved sample. The other bottle has a red cap or has a red line on the cap. It should also have a red label adhered to it. This bottle is the Nitric Acid sample, as it contains an acid that breaks the sodium bond with solid material for a “Total Sodium” within the liquid.

**Before sampling-** With a permanent black marker write on each bottle’s label:

Date:	Date of sample taken
Time:	Time of collected sample
Collected by:	Initials of person collecting the sample
Sample ID:	Write HTWWTP- (address of source)
Sample Type:	Grab

- **NOTE:** Some bottles may not have a label adhered to them, in this instance copy the above format and write the essential information on the bottle with a permanent marker.
- **ALLOW WATER TO FLOW FROM TAP TEN MINUTES BEFORE COLLECTING A SAMPLE.** This will purge any stagnant water from the line, and give a more accurate account of what is actually coming out of the source.
- **DO NOT OVERFLOW THE NITRIC ACID SAMPLE-** This will spoil the sample as the nitric acid will be lost. Fill the nitric acid sample just under the riser where the cap is screwed into place.
- **REFRIGERATE SAMPLES AFTER COLLECTION.**

Merit Lab picks up samples at the WWTP every *Monday, Wednesday, and Friday* in the morning.

### **Notices of Violation**

Initially the Township DPW technicians will sample all users in the Hamburg Township sanitary sewer system and provide those who exceed the 150 mg/l sodium limit with a letter notifying them of their sodium level.

- The Township shall then complete a secondary testing of those homes and/or businesses initially found with a sodium level exceeding 150 mg/l to determine if the property has come into compliance with the Ordinance. Those found to be out of compliance, with the exception of those with a verified high sodium well, shall be issued a Notice of Violation.
- A Notice of Violation shall allow a period of thirty (30) days to correct the violation and/or to remove and dispose of the non-compliant self-regenerating water softener. Any person violating this Ordinance after issuance of a Notice of Violation and the subsequent thirty (30) day period shall pay a Class E Municipal infraction fine to the Township in the amount of seventy five (\$75.00) dollars per REU per quarterly operation and maintenance (O & M) billing cycle, and each subsequent O & M billing period until two (2) sampling tests, conducted fifteen (15) days apart, show that sodium is no longer being used as a regenerate in the water softening appliance. Fines for property owners found in violation exceeding two (2) quarterly O & M billing cycles shall be elevated to a Class C Municipal Civil infraction, which is equal to two hundred and fifty (\$250.00) dollars per REU for each quarterly billing period thereafter until such time as the violation has ceased.
- Property owner(s) shall not be issued a fine until such time as the Township Supervisor and/or Utilities Director has made a personal site visit with the owner in an attempt to resolve the matter.

### **Reporting Procedures to the State Regarding High Sodium Wells**

What are the steps to re-test if a high sodium level in a well is suspected, how will this be documented to the State?

- See Page 4 for well re-testing procedures.

- The Township DPW staff shall document and keep records of all sodium levels tested and recorded for those wells that have a naturally high level of sodium.
- At this time, the Township will not report these figures to EGLE. It is noted that the Livingston County Health Department and the EPA both have different figures for acceptable sodium levels.
- Property owners with potable water wells with high levels of sodium shall not be fined under the Ordinance; however, if they have a brine discharging water softener they shall be required to use potassium chloride in compliance with the Ordinance.



# **ATTACHMENT E**

## **Affidavit of Lien and Noncompliance with Ordinance**

**AFFIDAVIT OF LIEN AND NONCOMPLIANCE WITH THE  
CODE OF GENERAL ORDINANCES CHAPTER 14 – ENVIRONMENT  
ARTICLE III. – WASTEWATER TREATMENT AND ADMINISTRATION**

NOW COMES, \_\_\_\_\_, duly elected Supervisor of Hamburg Township, a Michigan general law township, whose address is 10405 Merrill Road, P.O. Box 157, Hamburg, MI 48139, being first duly deposed and sworn and states as follows:

1. I am the duly elected and qualified Supervisor for Hamburg Township.
2. I am familiar with the Ordinances, rules and regulations duly enacted by Hamburg Township.
3. As Supervisor, I am responsible to ensure that properties located within a sanitary sewer service area and connected to the Hamburg Township Sanitary Sewer System (HTSSS) are in compliance with the terms and conditions of all Hamburg Township Ordinances.
4. The Ordinance provides that the property owner, its agents, assigns and successors in interest are responsible for all costs and expenses relating to repairs for damages to the HTSSS resulting from the inattention, misuse, negligent or intentional acts of the owner, its agents, assigns and successors in interest, or to otherwise reimburse the Township for any costs or expenses it incurs in making the repairs to the damages to the HTSSS.
5. Furthermore, in the event these repairs are not made by the owner, the Township, in order to protect the security and integrity of the HTSSS, may enter onto the premises and make any and all such repairs and seek reimbursement therefore as well as file a lien against the property for the said cost and expenses.
6. The Township recently made and inspection of the property located at \_\_\_\_\_ and has made the determination that damages were in fact caused to this system are the responsibility of the owner, its agents, assigns and successors in interest. The property is legally described as:

\_\_\_\_\_  
\_\_\_\_\_

7. Pursuant to the Ordinances and policies duly enacted by the Township, the Township hereby asserts a lien against the said property in the amount of \$\_\_\_\_\_ for all of its costs and expenses relating to said repairs, a breakdown of which is set forth in Exhibit A.
8. The purpose of this Lien and Affidavit is to put any present and future owners of the said property on notice of the violations of the provisions of the Township Ordinance and its policies as well as responsibilities for repairs to the HTSSS.

Further, Deponent saith naught.

WITNESSES:

**HAMBURG TOWNSHIP**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
By:  
Its: Supervisor

STATE OF MICHIGAN       )  
  ) ss  
COUNTY OF LIVINGSTON )

*On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public, in and for said County, State of Michigan, personally appeared \_\_\_\_\_, Hamburg Township Supervisor, who being duly sworn deposes and says that she has read the foregoing document, by her subscribed and knows the content thereof; that the same is true of her own knowledge, and to those matters therein contained and stated to be upon information and belief, she believes them to be true.*

\_\_\_\_\_, Notary Public  
Livingston County, MI  
My commission expires:  
Acting in \_\_\_\_\_ County

**INSTRUMENT DRAFTED BY:**

John W. Drury, Attorney at Law  
915 North Michigan Street  
Howell, Michigan 48843  
(517) 548-7400

**ONCE RECORDED PLEASE RETURN TO:**

Hamburg Township Offices  
Attn: Utilities Coordinator  
P.O. Box 157  
Hamburg, MI 48139

**TO:** Hamburg Township Board

**FROM:** Tony Randazzo, Director of Technical & Utility Services

**DATE:** August 14<sup>th</sup>, 2025

**AGENDA ITEM TOPIC:** Generator Maintenance Agreement

Number of Supporting Documents: **03**

### **Requested Action**

- Motion to approve a three-year maintenance agreement with Total Energy Systems, LLC for a total amount of \$17,388.00, to perform annual full service and a semiannual inspection on six township owned generators.

### **Background**

We previously had a three-year agreement with Cummins but their new quote is \$17,944.62 for five generators. With Total Energy Systems, we have added a sixth generator to the schedule and it's still lower than the Cummins quote. The six generators are located at: Fire Station #11, Fire Station #12, the Police Department, Wastewater Treatment Plant, Kress Rd. pumping station and the DPW maintenance barn. The contract is billed on a semi-annual basis after inspections are carried out. By locking into a three-year agreement, we will save money compared to paying as we go. The yearly cost will remain the same for the length of the contract.

The expense will be charged to each department's respective building maintenance or equipment maintenance line item as it has in years past.

### **Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 590.527.931, 590.537.931, 207.000.932,  
206.000.932



# Sales and Service

Item 11.

**NEW HUDSON MI BRANCH**  
**54250 Grand River Avenue**  
**New Hudson, MI 48165**  
**Phone: 248-573-1900**

## PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
HAMBURG TWP	Contact: Tony Randazzo	Quote Date: 25-JUN-25
PO BOX 157	Phone: 810 231-1000	Quote Expires: 23-SEP-25
Hamburg, MI 48139	Fax: 810 231-4295	Quote Num: 252736
	Cust Id: 222117	Quoted By: John D Prill
		Quote Term: 3 Year(s)

### Site Information

1	HAMBURG TWSP.	PO BOX 157	HAMBURG	MI	48139
2	WWTP 6400 E M-36	6400 E. M-36	WHITMORE LAKE	MI	48137
3	HAMBURG FIRE STATION	10100 VETERAN MEMORIAL DR	HAMBURG	MI	48139
4	HAMBURG FIRE	3666 M 36	WHITMORE LAKE	MI	48189
5	HAMBURG POLICE	10409 MERRILL RD	WHITMORE LAKE	MI	48189

Site	Unit Number	Manufacturer	Model	Prod Model	Serial Number	Type
1	KRESS GENERA	1 KOHLER	GEN SET	150ROZJ71	364513	ST
2	WWTP 6400 E. M-	DETROIT DIESEL	GEN SET	600DS60	396989	ST
3	P0802040002	BALDOR	GEN SET	IGLC125N-G	P0802040002	ST
4	FIRE DEPT. M-36	KATOLIGHT	GENSET	D150FXJ4 150KW	LM230830	ST
5	POLICE DEPT.	KATOLIGHT	GEN SET	D150FXJ4 150KW	LM233967	ST

Site	Unit Number	Service Event	Qty	Sell Price	Extended Price
1	KRESS	FULL SERVICE	3	645.60	1,936.80
	GENERATOR	INSPECTION	3	298.88	896.64
2	WWTP 6400 E. M-	FULL SERVICE	3	1,406.20	4,218.60
		INSPECTION	3	373.59	1,120.77
3	P0802040002	FULL SERVICE	3	645.60	1,936.80
		INSPECTION	3	298.88	896.64
4	FIRE DEPT. M-36	FULL SERVICE	3	761.45	2,284.35
		INSPECTION	3	414.72	1,244.16
5	POLICE DEPT.	FULL SERVICE	3	741.67	2,225.01
		INSPECTION	3	394.95	1,184.85

\*\*\*Generator Planned Equipment Maintenance Quote\*\*\*

This quote reflects services completed during regular business hours unless otherwise noted.  
 Additional repairs will not be performed without customer's authorization. Either party has the right to terminate this Agreement upon thirty (30) days written notice prior to service.

Service/Scheduled Month

Based on previous PM schedule, services are tentatively scheduled for:

FULL SERVICE - August 2025

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## PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
HAMBURG TWP PO BOX 157 Hamburg, MI 48139	Contact: Tony Randazzo Phone: 810 231-1000 Fax: 810 231-4295 Cust Id: 222117	Quote Date: 25-JUN-25 Quote Expires: 23-SEP-25 Quote Num: 252736 Quoted By: John D Prill Quote Term: 3 Year(s)

INSPECTION - February 2026  
FULL SERVICE - August 2026  
INSPECTION - February 2027  
FULL SERVICE - August 2027  
INSPECTION - February 2028

For any questions regarding this proposal and to continue your services without interruption, please sign the agreement and return to:

Dan Prill  
john.prill@cummins.com  
651-286-2223

### Payment Information:

Customers with a line of credit will be invoiced after the completion of service event unless requested otherwise.  
Customers without a line of credit, including residential customers, will have payment secured prior to services being performed.

Please provide PO#s (if applicable) and include your updated contact information.

PO#: \_\_\_\_\_ Amount: \_\_\_\_\_  
Name, phone & email to receive invoices \_\_\_\_\_  
Name, phone & email to receive statements \_\_\_\_\_  
Name, phone & email to receive billing inquiries \_\_\_\_\_

\*\*\*Purchase order must be made out to or Cummins Sales & Service\*\*\*

For any questions regarding your account or additional sales opportunities:

Erin Plouff  
erin.terlecky@cummins.com  
248-207-8664

Standard Agreement Amount	\$17,944.62
Proposal Total	\$17,944.62

THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITY, WHICH ARE EXPRESSLY INCORPORATED HEREIN. CUSTOMER ACKNOWLEDGES THAT THE CONTRACT TERMS AND CONDITIONS HAVE BEEN READ, FULLY UNDERSTOOD, AND ACCEPTED.



## PLANNED MAINTENANCE AGREEMENT

<u>Customer Address</u>	<u>Customer Contact</u>	<u>Quote Information</u>
HAMBURG TWP	Contact: Tony Randazzo	Quote Date: 25-JUN-25
PO BOX 157	Phone: 810 231-1000	Quote Expires: 23-SEP-25
Hamburg, MI 48139	Fax: 810 231-4295	Quote Num: 252736
	Cust Id: 222117	Quoted By: John D Prill
		Quote Term: 3 Year(s)

### Customer Approval

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### CUMMINS INC

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# PLANNED MAINTENANCE AGREEMENT TERMS AND CONDITIONS

These planned maintenance agreement terms and conditions ("Terms and Conditions"), together with the quote on the front side ("Quote") and the scope of services, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer identified in the Quote ("Customer") and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of or serves to explain or interpret this Agreement. Electronic transactions between Customer and Cummins will be solely governed by this Agreement, and any terms and conditions on Customer's website, vendor portal, or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, vendor portal terms, specifications, agreement (whether upstream or otherwise), or any other terms and conditions related thereto, then such specifications, terms, document, or other agreement: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

**1. SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall perform the maintenance ("Services") on the equipment identified in the Quote ("Equipment") in accordance with the schedule specified in the Quote. The Services include those services defined in the "Service Event" section of the Quote. No additional services or materials are included in this Agreement unless agreed upon by the parties in writing. Unless otherwise indicated in the Quote, Cummins will provide the labor and tools necessary to perform the Services and shall keep Customer's property free from accumulation of waste materials caused by Cummins' operations. Either party may terminate this Agreement with or without cause by providing thirty (30) days' written notice to the other. Unless otherwise agreed by Cummins in writing, this Quote is valid for a maximum period of thirty (30) days from the date appearing on the first page of this Quote ("Quote Validation Period"). At the end of the Quote Validation Period, this Quote will automatically expire unless accepted by Customer prior to the end of the Quote Validation Period. The foregoing notwithstanding, in no event shall this Quote Validation Period be deemed or otherwise considered to be a firm offer period nor to establish an option contract, and Cummins hereby reserves its right to revoke or amend this Quote at any time prior to Customer's acceptance.

**2. CUSTOMER OBLIGATIONS.** Customer shall provide Cummins safe access to Customer's site and arrange for all related services and utilities necessary for Cummins to perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to facility occupants, customers, invitees, or any third party and or property damage or work interruption arising out of the Services. Customer shall make all necessary arrangement to address and mitigate the consequences of any electrical service interruption which might occur during the Services. **CUSTOMER IS RESPONSIBLE FOR OPERATING AND MAINTAINING THE EQUIPMENT IN ACCORDANCE WITH THE OWNER'S MANUAL FOR THE EQUIPMENT.**

**3. PAYMENT TERMS.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of the invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins. Unless otherwise stated, the Quote excludes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer and shall be stated on the invoice. If Customer fails to make any payments, in whole or in part, to Cummins when due and payable, and such failure continues for more than thirty (30) calendar days, or less if required by applicable law, then Cummins may, at its sole discretion and without prejudice to any other rights or remedies, suspend its Services upon providing forty-eight (48) hours' written notice to Customer, in which case, the applicable schedule shall be extended for a period of time equal to the suspension period, plus a reasonable ramp up period, and all costs (including default interest) caused by such suspension shall be assumed by Customer.

**4. DELAYS.** Any performance dates indicated in this Agreement are estimated and not guaranteed. Cummins shall not be liable for any delays in performance however occasioned, including any that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, civil strife, riots, natural disasters, embargos, wars, strikes or other labor disputes, civil commotion, terrorism, sabotage, late delivery of parts by Cummins' suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment, or manufacturing facilities. **AS A RESULT OF COVID-19 RELATED EFFECTS OR INDUSTRY SUPPLY CHAIN DISRUPTIONS, TEMPORARY DELAYS IN DELIVERY, LABOR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE. IN THE EVENT DELIVERY, SHIPPING, INSTALLATION, OR PERFORMANCE IS DELAYED, HOWEVER OCCASIONED, DUE TO EVENTS BEYOND CUMMINS' REASONABLE CONTROL, THEN THE DATE OF DELIVERY, SHIPPING, INSTALLATION, OR PERFORMANCE FOR THE GOODS OR SERVICES SHALL BE EQUITABLY EXTENDED FOR A PERIOD EQUAL TO THE TIME LOST, PLUS REASONABLE RAMP-UP.**

**5. WARRANTY.** Cummins shall perform the Services in a reasonable and workmanlike manner. Parts and components supplied under this Agreement are governed by the express written manufacturer's limited warranty. No other warranty for parts or components is provided under this Agreement. All Services shall be free from defects in workmanship for a period of ninety (90) days after completion of Services. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of any Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New parts supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such parts. The remedies set forth in this Section 5 shall not be deemed to have failed of their essential purpose so long as Cummins is willing to correct defective Services or refund the purchase price therefor.

**6. LIMITATIONS OF WARRANTIES AND LIABILITY. THE REMEDIES PROVIDED IN THE LIMITED WARRANTY AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT, EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY. NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, LIQUIDATED, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, AND DAMAGES CAUSED BY DELAYS), OR IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF PARTS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF PARTS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN.**

**7. INDEMNITY.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed to, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

**8. TERMINATION FOR DEFAULT.** If the Customer defaults by (i) breaching any term of this Agreement, (ii) becoming insolvent or declared bankrupt, or (iii) making an assignment for the benefit of creditors, Cummins may, upon written notice to Customer, immediately terminate this Agreement. Upon such termination for default, Cummins shall immediately cease any further performance under this Agreement, without further obligation or liability to Customer, and Customer shall pay Cummins for any parts or services supplied under this Agreement, in accordance with the payment terms detailed in Section 3. If a notice of termination for default has been issued and is later determined, for any reason, that the Customer was not in default, the rights and obligations of the parties shall treat the termination as a termination for convenience in accordance with Section 1.

**9. CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

**10. GOVERNING LAW.** This Agreement and all matters arising hereunder shall be governed by, interpreted, and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the federal and state courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement or any related matter, and hereby waive any right to claim such forum would be inappropriate, including concepts of forum non conveniens.

**11. INSURANCE.** Upon Customer's request, Cummins will provide to Customer a Certificate of Insurance evidencing Cummins' relevant insurance coverage.

**12. ASSIGNMENT.** This Agreement shall be binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

**13. INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a license or any other rights to use any of the intellectual property rights of Cummins.

**14. MISCELLANEOUS.** Cummins shall be an independent contractor with respect to the Services performed under this Agreement. All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote. No amendment to this Agreement shall be valid unless it is in writing and signed by an authorized representative of the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. Headings or other subdivisions of this Agreement are inserted for convenience of reference and shall not limit or affect the legal construction of any provision hereof. The Parties' rights, remedies, and obligations under this Agreement which by their nature are intended to continue beyond the termination or cancellation of this Agreement, including but not limited to the Limitation of Liability provision contained herein, shall survive the expiration, termination, or cancellation of this Agreement.

**15. ON-CALL SERVICES.** Upon Customer's request, Cummins shall provide on-call services (repair, emergency work or other) on the Equipment ("On-call Services"). Any On-call Services shall be invoiced to the Customer at the Cummins current hour rate (including traveling) and shall be governed by the terms and conditions of this Agreement.

**16. PRICING.** To the extent allowed by law, actual prices invoiced to Customer may vary from the price quoted at the time of order placement, as the same will be adjusted for prices prevailing on the date Services are performed ("Performance Date") due to economic and market conditions on the Performance Date. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

**17.** To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.



# Generator Planned Equipment Maintenance



## INSPECTION

INTERVALS AVAILABLE: WEEKLY, MONTHLY, QUARTERLY, SEMI-ANNUALLY OR ANNUALLY

### BATTERIES AND BATTERY CHARGER

- Visually inspect battery terminal connections
- Verify electrolyte level, vent caps of all cells in the starting battery system
- Visually inspect wiring, connections and insulation
- Record battery charging functions
- Record battery information
- Record battery condition test

### FUEL SYSTEM

- Visually inspect ignition system (Natural Gas and Propane Only)
- Record primary tank fuel level
- Inspect engine fuel system for leaks
- Visually inspect all engine fuel hoses, clamps, pipes, components and fittings
- Visually inspect rupture/ containment basin
- Inspect day tank and controls (if applicable)
- Optional - fuel sample for laboratory analysis\*

### COOLING SYSTEM

- Record coolant level
- Visually inspect for coolant leaks
- Visually inspect drive belts condition
- Verify for proper coolant heater operation
- Record jacket water temperature
- Visually inspect fan, water pump, drives and pulleys
- Visually inspect all coolant hoses, clamps and connections
- Visually inspect radiator condition
- Visually inspect louver for damage
- Visually inspect fan hub and drive pulley for mechanical damage
- Record freeze point of antifreeze protection
- Record DCA level prior to changing coolant filter
- Optional - Coolant sample for laboratory analysis\*

### LUBRICATION SYSTEM

- Visually inspect engine oil leaks
- Visually inspect engine oil lines and connections
- Record oil level
- Optional - Oil sample for laboratory analysis\*

### GENSET CONTROLS AND ACCESSORIES

- Visually inspect all engine mounted wiring, senders and devices
- Visually inspect all control mounted components and wiring
- Verify all connecting plugs are tightened and in a good condition
- Visually inspect all accessory components and wiring
- Visually inspect and test lighting indicators

### INTAKE AND EXHAUST SYSTEMS

- Visually inspect air filter and housing
- Visually inspect all engine piping and connections
- Record air cleaner restriction
- Visually inspect engine exhaust system for leaks
- Visually inspect rain cap
- Optional – Air filter replacement\*
- Optional - Clean crankcase breather or replace filters\*

### GENERAL CONDITIONS

- Visually inspect governor linkage and oil level
- Visually inspect guards
- Visually inspect enclosure
- Visually inspect engine and generator mounts
- Verify emergency stop operation

### TRANSFER SWITCH

- Visually inspect controls and time delay settings
- Verify function of exercise clock and record settings from controller
- Verify remote start control operation
- Record utility / source one voltage

### AFTERTREATMENT (Upon request)

- Verify DEF level
- Record DPF restriction
- Visually inspect aftertreatment and controls

### SWITCHGEAR (Upon Request)

- Inspection and Full Service quote available upon request.

## FULL SERVICE

INCLUDES INSPECTION

### OPERATIONAL & FUNCTIONAL REVIEW OF GENERATOR CRITICAL COMPONENTS

- Inspect engine cooling fan & fan drives for excessive wear or shaft wobble
- Check all pulleys, belt tensioners, slack adjusters & idler pulleys for travel, wear & overall condition
- Inspect / lubricate drive bearings, gear or belt drives, and other shaft connecting hardware

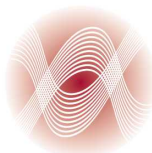
### LUBRICATION OIL & FILTRATION SERVICE

- Change engine oil
- Change oil, fuel and water filters
- Post lube services operations of genset (unloaded) at rated temperature

\* Additional Charge

Any additional repairs, parts, or service which are required will be brought to the attention of the owner. Repairs will only be made after proper authorization from the owner is given to Cummins. Any additional repairs, maintenance or service performed by Cummins or a Planned Equipment Maintenance Agreement holder will be at current Cummins labor rates.

Arc flash boundary and available incident energy shall be identified and marked on equipment being serviced or maintained.



Hamburg Township  
PO Box 157  
Hamburg, MI 48139  
Ryan Ward  
810.599.5781  
[rward@hamburg.mi.us](mailto:rward@hamburg.mi.us)

## Planned Maintenance Agreement

Estimate Number: 1099820250805.2

Estimate Date: 08/05/2025

### Fire Station 2 – Baldor IGLC125N – P0802040002

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$459.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$675.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,107.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$612.00	
<b>4-Hour Load Bank Test</b>	\$932.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$2,156.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

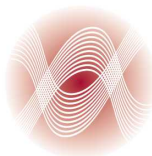
\* Please Indicate the Months you would like this work performed. \_\_\_\_\_

\* Please Indicate the length of Agreement you would like. \_\_\_\_\_

\* If additional Repairs are recommended, please indicate the dollar amount not to exceed without customer approval. \_\_\_\_\_

\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Planned Maintenance Agreement

Estimate Number: 1099820250805.4

Estimate Date: 08/05/2025

**6400 E. M-36 – Spectrum 600DS60 – 396989**

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection+2-Hour Load Bank Test**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$1,001.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$1,217.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,649.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$1,112.00	
<b>4-Hour Load Bank Test</b>	\$1,432.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$3,656.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	
<b>Diesel Fuel Analysis</b>	\$140.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

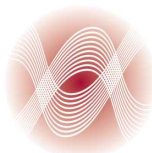
\* Please Indicate the Months you would like this work performed. \_\_\_\_\_

\* Please Indicate the length of Agreement you would like. \_\_\_\_\_

\* If additional Repairs are recommended, please indicate the dollar amount not to exceed without customer approval. \_\_\_\_\_

\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Planned Maintenance Agreement

Estimate Number: 1099820250805.7

Estimate Date: 08/05/2025

**Kress Road - Kohler 150ROZJ – 364513**

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection+2-Hour Load Bank Test**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$760.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$976.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,408.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$612.00	
<b>4-Hour Load Bank Test</b>	\$932.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$2,156.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	
<b>Diesel Fuel Analysis</b>	\$140.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

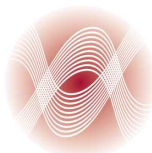
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\* Please Indicate the length of Agreement you would like. \_\_\_\_\_

\* If additional Repairs are recommended, please indicate the dollar amount not to exceed without customer approval. \_\_\_\_\_

\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Planned Maintenance Agreement

Estimate Number: 1099820250805.9

Estimate Date: 08/05/2025

### Police – Katolight D150FXJ4 – LM23397

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection+2-Hour Load Bank Test**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$760.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$976.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,408.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$612.00	
<b>4-Hour Load Bank Test</b>	\$932.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$2,156.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	
<b>Diesel Fuel Analysis</b>	\$140.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

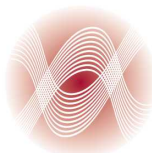
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\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Planned Maintenance Agreement

Estimate Number: 1099820250805.8

Estimate Date: 08/05/2025

### Fire Station 11 – Katolight D150FPJ4 – LM230830

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection+2-Hour Load Bank Test**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$760.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$976.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,408.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$612.00	
<b>4-Hour Load Bank Test</b>	\$932.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$2,156.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	
<b>Diesel Fuel Analysis</b>	\$140.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

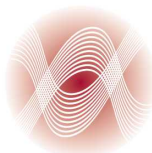
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\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Planned Maintenance Agreement

Estimate Number: 1099820250805.12

Estimate Date: 08/05/2025

### Towable – Kohler 125ROZJ71 – 325754

The maintenance plans outlined below are designed with flexibility to accommodate your unique needs. We understand that maintenance requirements vary, so we've created a range of customizable options to help ensure your equipment receives the right level of care and attention. Because of the nature of this machine, we are recommending **Annual Full Service +Semi-Annual Inspection+2-Hour Load Bank Test**

1. Annual Full Service: Replace engine oil, oil filters, and fuel filters (where applicable). Complete a detailed maintenance checklist, including visual inspections, functional testing, and securing connections on the generator and transfer switch.
2. Additional Inspection/Testing Visits: Perform detailed inspections, building load tests, customer orientation, and minor repairs (with approval).

<b>Annual Full Service</b>	\$760.00	
<b>Annual Full Service +Semi-Annual Inspection</b>	\$976.00	
<b>Annual Full Service + Quarterly Inspections</b>	\$1,408.00	

3. Load Bank Testing: The only reliable way to fully exercise the generator system. Standard exercising tests only the engine. JCAHO and NFPA 110 mandate load bank testing under specific conditions. Performed during a Planned Maintenance visit.

<b>2-Hour Load Bank Test</b>	\$612.00	
<b>4-Hour Load Bank Test</b>	\$932.00	
<b>**NFPA (4hr, 2hr, 2hr over three years)**</b>	\$2,156.00	

4. Fluid Analysis: Collect engine oil, coolant, and diesel fuel samples (where applicable) for independent lab analysis.

<b>Engine Oil Analysis</b>	\$25.00	
<b>Coolant Analysis</b>	\$25.00	
<b>Diesel Fuel Analysis</b>	\$140.00	

**Prices listed are per year and during normal business hours.**

**\*\* NFPA Load Bank Pricing Includes Three Years of Testing\*\***

\* Please Indicate the Months you would like this work performed. \_\_\_\_\_

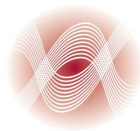
\* Please Indicate the length of Agreement you would like. \_\_\_\_\_

\* If additional Repairs are recommended, please indicate the dollar amount not to exceed without customer approval. \_\_\_\_\_

\* Purchase Order Number (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_





## PLANNED MAINTENANCE AGREEMENT

This Planned Maintenance Agreement ("Agreement") is made between **TOTAL ENERGY SYSTEMS** and the **Generator Set Owner** to ensure the proper maintenance of the standby generator set(s) and associated equipment listed. The objective of this Agreement is to minimize the need for emergency repairs and ensure efficient operation through routine servicing by trained technical personnel at a cost-effective rate.

Following each planned maintenance inspection, a detailed service checklist will be provided to the owner, confirming that the scheduled maintenance has been completed and identifying any additional parts or labor required. Generator set owner is responsible for cost of rental generator required during maintenance of existing generator. Any necessary repairs or component replacements not specifically covered by this Agreement will be billed at the prevailing rates in effect at the time of service.

This Agreement does not cover parts, labor, or travel expenses related to repairs necessitated by abuse, neglect, accidents, theft, third-party interference, acts of nature, or unauthorized modifications to the equipment. Additionally, major engine failures or generator overhauls are excluded and will require a separate purchase order. **TOTAL ENERGY SYSTEMS** shall not be held responsible for service delays or failures due to circumstances beyond its control, including but not limited to strikes, labor disputes, or other unforeseen events.

**Pricing for services outlined in this Agreement will remain fixed for the first three (3) years. Following this period, pricing will be subject to a 12% increase every three (3) years.** This Agreement will automatically renew ("evergreen") under the same terms unless either party provides written notice of cancellation at least 30 days prior to the renewal date.

This Agreement is non-transferable without prior written consent from **TOTAL ENERGY SYSTEMS** and will remain in effect until terminated by either party through written notice.

**TOTAL ENERGY SYSTEMS** shall not be liable for any special, incidental, or consequential damages, including but not limited to loss of time, injury to persons or property, or economic loss. All other warranties, whether express or implied, including but not limited to warranties of merchantability and fitness for a particular purpose, are expressly disclaimed.

A complete set of Total Energy Systems Terms & Conditions can be found at [totalenergysystems.com](http://totalenergysystems.com) and are included by reference to this agreement and supersede any other terms and conditions on this or any prior documents.



**TO:** Board of Trustees

**FROM:** Jennifer Daniels, Treasurer

**DATE:** August, 14, 2025

**AGENDA ITEM TOPIC:** Tax penalty and interest waiver

Number of Supporting Documents: **1**

**Requested Action**

- Motion to adopt the Resolution for Treasurer's Waiver of Collection of Additional 3% Penalty and 1% Interest.

**Background**

Historically we have waived these fees for the residents as a courtesy.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☐

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☐

General Ledger numbers affected: \_\_\_\_\_

**TOWNSHIP OF HAMBURG  
RESOLUTION FOR TREASURER'S WAIVER OF COLLECTION  
OF ADDITIONAL 3% PENALTY AND 1% INTEREST**

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Board Room on August 19, 2025, beginning at 7:00 p.m., Eastern Standard Time, there were

PRESENT:

ABSENT:

And the following preamble and resolution was

MOVED FOR ADOPTION:

SUPPORTED BY:

**RESOLUTION**

**WHEREAS**, the Township Board ("Board") of the Township of Hamburg intends to reaffirm the resolutions by previous Township Boards with reference to the waiver, by the Treasurer, of an additional 3% property tax penalty fee and 1% interest on all property taxes paid after February 16, 2026 but on or before March 2, 2026;

**NOW THEREFORE, BE IT RESOLVED**, that the Township Board of the Township of Hamburg hereby authorizes the Township Treasurer to waive the additional 3% property tax penalty fee and 1% interest on all property taxes paid after February 16, 2026 but on or before March 2, 2026.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATION**

I, Michael Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan hereby certify that (1) the foregoing is a true and complete copy of the Resolution duly adopted by the Township Board on August 19, 2025; (2) the original of such resolution is on file in the records of the Clerk's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been (or will be) made available as required by the Open Meetings Act.

DATE:

\_\_\_\_\_  
Michael Dolan  
Hamburg Township Clerk

**TO:** Board of Trustees

**FROM:** Michael Dolan, Clerk

**DATE:** August 14, 2025

**AGENDA ITEM TOPIC:** Phone Stipend

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**Requested Action**

- Motion to approve phone stipend for Courtney Paton.

**Background**

Courtney has been using her personal cell phone for over 1 year now in order to address our social media pages. She also often uses it to communicate with election inspectors.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 101-215.000-853.000

**TO:** Hamburg Township Board

**FROM:** Tony Randazzo, Director of Technical & Utility Services

**DATE:** August, 12, 2025

**AGENDA ITEM TOPIC:** Grinder Pump Core Purchase Request.

Number of Supporting Documents: **02**

**Requested Action**

- Motion to approve the purchase of ten 2000 series grinder pump cores from Redmond Environmental for a total amount of \$17,500.

**Background**

This purchase of grinder pump cores will help replenish our inventory, which is constantly depleted as we scrap pumps that are not economical to repair. By purchasing the cores from this vendor, we will save \$1,100 apiece compared to our normal supplier. This purchase was included in the current year's budget for the sewer enterprise fund.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 590-527-751.200



10405 Merrill Road ♦ P.O. Box 157  
 Hamburg, MI 48139  
 Phone: 810.231.1000 ♦ Fax: 810.231.4295  
 www.hamburg.mi.us

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
 Hamburg Township Board of Trustees

Re: **Grinder Pump Core Purchase Request**

Please be apprised of this excerpt from the ☒ Unapproved ☐ Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: August 12<sup>th</sup>, 2025

Sewer Committee Members Present: Menzies, Daniels

Sewer Committee Members Absent: Negri

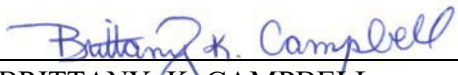
Text of Motion: MOTION BY DANIELS, SECONDED BY MENZIES TO RECOMMEND TO THE BOARD TO AUTHORIZE THE PURCHASE OF TEN (10) 2000 SERIES GRINDER PUMP CORES, WITH ADAPTER KITS, IN THE AMOUNT OF \$17,500.00 TO BE PURCHASED UNDER GL CODE 590-527-751.200.

Ayes: Menzies, Daniels Absent: Negri Nays: None

MOTION CARRIED.

State of Michigan }  
 County of Livingston }  
 Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: August 12<sup>th</sup>, 2025  
 BRITTANY K. CAMPBELL  
 HAMBURG TOWNSHIP UTILITIES COORDINATOR

## QUOTE

tom@redmondenvironmental.com



**Valid For:** open

**Quote Total \$ 17,500.00**

## 182