



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
[www.hamburg.mi.us](http://www.hamburg.mi.us)

Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 19, 2026 at 7:00 PM  
Hamburg Township Hall Board Room

### AGENDA

#### CALL TO ORDER

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### CALL TO THE PUBLIC

#### CONSENT AGENDA

1. 5-7-2026 Special Meeting - Community Drive Public Hearing Minutes
2. 5-7-2026 Regular Meeting Minutes
3. Approved MUC Minutes - April 14th, 2026
4. DPW Monthly Report - April 2026
5. Bills List 5.19.2026

#### APPROVAL OF THE AGENDA

#### UNFINISHED BUSINESS

#### CURRENT BUSINESS

6. Wastewater Treatment & Administration Ordinance Amendments - First Reading
7. New DPW Full Time Position
8. Buildings and Grounds Superintendent Reclassification
9. Hazard Mitigation Grant
10. NSF fees
11. Finance Control Book NOV 2025

#### CALL TO THE PUBLIC

#### BOARD COMMENTS

#### ADJOURNMENT



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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

**BOARD OF TRUSTEES SPECIAL MEETING - COMMUNITY DRIVE PUBLIC HEARING**

Thursday, May 07, 2026 at 2:00 PM  
 Hamburg Township Hall Board Room

**MINUTES**

**CALL TO ORDER**

Negri called the meeting to order at 2:00pm

**PLEDGE TO THE FLAG**

**ROLL CALL OF THE BOARD**

**PRESENT**

- Jason Negri
- Mike Dolan
- Jennifer Daniels
- Joanna Hardesty
- Patricia Hughes
- Chuck Menzies
- Nick Miller

**CALL TO THE PUBLIC**

Call was made with no response.

**CONSENT AGENDA**

None.

**APPROVAL OF THE AGENDA**

Motion made by Hardesty, Seconded by Miller, to approve the agenda as presented.  
 Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

**UNFINISHED BUSINESS**

None.

**CURRENT BUSINESS**

1.Community Drive - Road Maintenance - S.A.D Renewal - 1st Public Hearing

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

**ADJOURNMENT**

Motion made by Miller, Seconded by Menzies to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting adjourned at 2:12pm.

Respectfully submitted,



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Marie McIntyre  
Recording Secretary



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Mike Dolan  
Township Clerk



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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

**BOARD OF TRUSTEES REGULAR MEETING**

Thursday, May 07, 2026 at 2:30 PM  
Hamburg Township Hall Board Room

**MINUTES**

**CALL TO ORDER**

Negri called the meeting to order at 2:30pm

**PLEDGE TO THE FLAG**

**ROLL CALL OF THE BOARD**

**PRESENT**

- Jason Negri
- Mike Dolan
- Jennifer Daniels
- Joanna Hardesty
- Patricia Hughes
- Chuck Menzies
- Nick Miller

**CALL TO THE PUBLIC**

A call was made with no response.

**CONSENT AGENDA**

Motion made by Menzies, Seconded by Daniels to approve the Consent Agenda and amended the regular meeting minutes the Police Millage Resolution from 2.25 to 2.50.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 4-21-2026 Strategic Planning Meeting Minutes
2. 4-23-2026 Special Meeting Minutes
3. 4-21-2026 Regular Meeting Minutes
4. Parks & Rec - Approved Meeting Minutes - March 24, 2026
5. Township Coordinator's Report - April 2026

6. Senior Center Report - April 2026
7. Community Event - America 250 - June 20, 2026 - 2PM
8. Parks & Rec - Blackout Dates 2026 - as of 05/01/26
9. Bills List 05.07.2026

#### **APPROVAL OF THE AGENDA**

Motion made by Miller, Seconded by Hardesty to approve the agenda.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

#### **UNFINISHED BUSINESS**

10. Fireworks Ordinance - Second Reading

Motion made by Hardesty, Seconded by Miller with a resolution that we adapt the ordinance number 2025.G.003 to amend the Hamburg Township Corporate Ordinances Chapter 22 to include the new fireworks ordinance language.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

11. Breach of Peace Ordinance - Second Reading

Motion made by Hughes, Seconded by Menzies to the approve the amending Article 2 Breach of Peace for the section on definitions in Section 22-21 by removing the reference to the consumer fireworks and the low impact fireworks. Also to change Section 22-23 to remove current Section 4.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

12. Current Proposed Budget  
Informational with no motion made.

#### **CURRENT BUSINESS**

13. Purchase of Police Vehicle

Motion made by Dolan, Seconded by Miller, approve the purchase of a 2026 Ford Ranger Super Crew XLT, as outlined in the attached quote, from Lunghamer Ford of Owosso for a total price of \$43,931.00. The funds come from OPOID settlement account to the point of exhausting it, and the balance comes from the Police 207 fund.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

14. Emergency Management Resolution

Motion made by Hardesty, Seconded by Daniels, approve the revised Hamburg Township Emergency Management Resolution.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

15. Freedom River Variance Clarification

Motion made by Negri, Seconded by Hughes to formally repeal the previous motion that we passed on March 17th, which granted Freedom River's variance request erroneously stating that it was for their campground.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Motion made by Negri, Seconded by Miller that we grant their requested variance from our township sewer ordinance, which ordinarily would require them to connect to the sanitary sewer, given the location of where they want to put this facility and instead allow them to construct the two privy restrooms with septic tanks within that distance for the day-to-day use activity of Freedom River and not the campground.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

16. Community Drive S.A.D. Renewal Request - Resolution #2

Motion made by Dolan, Seconded by Miller to approve the Community Drive Private Road SAD Resolution Number 2 with the change to the next public hearing that is scheduled for June 2nd, 2026, at 2:00pm, to change that to a 2:30pm scheduled time.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

17. Winans Drive SAD Road Maintenance Bid Results

Motion made by Negri, Seconded by Daniels, to approve awarding the two-year road maintenance service contract for Winans Drive SAD scheduled from June 19th, 2026 through June 15th, 2028, to Bob Myers Excavating and Big Barney's for the dust control.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

18. Development Agreement - Crossing at Lakelands Trail

Motion made by Miller, Seconded by Hughes to approve the general plan unit development agreement for Crossing at Lakeland Trail as presented.

Voting Yea: Negri, Dolan, Daniels, Hughes, Menzies, Miller

Voting Nay: Hardesty

19. Parks & Rec - Park Use Request - PYA - Football Season

Motion made by Negri, Seconded by Dolan to approve the park use application for PYA Football for season 2026 as contained in the packet, and establish their park fees for \$1,500 which will be the estimate cost for the striping that we're going to have to do for them.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

20. Parks & Rec - Park Use Request - Legacy Silver Slam BB Tourney

Motion made by Miller, Seconded by Daniels to approve the Legacy Silver Slam Two Baseball Tournament as outlined in the Parks & Rec Committee Motion. At a current rate charge of \$3,000 and the understanding that they'll do an in-kind donation of \$2.500 worth of work to

freshen up our fields for the year. Resulting on an ultimate fee to them of \$500 plus whatever sanitary services fees need to be based on.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

21. Parks & Rec - Park Use Request - PHBSA BB Season 2026

Motion made by Miller, Seconded by Negri, to approve the Park Use Application dated April 14, 2026, for PHBSA's Baseball/Softball Seasonal Use for 2026, for dates/diamonds to be scheduled with the Park Coordinator between April 20 and July 31, 2026, based on the Parks & Recreation Committee motion made at their meeting on April 28, 2026. Ensuring that they're not allowed during the blackout dates. In-kind donations per policy will count towards fees, so at the user group rate of \$2,000 which is based off prior history.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

22. Parks & Rec - Park Use Request - LC Catholic Charities 5K Color Run

Motion made by Miller, Seconded by Menzies, to approve the Livingston County Catholic Charities 5K Color Run use as submitted to the park and rec and that we waive park use fees considering it's a fundraising event.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

23. Hamburg South Cemetery Improvements

Motion made by Miller, Seconded by Negri to approve re-landscaping at the Hamburg South Cemetery for the landscaping cost not to exceed \$11,500 with a special point of concern that we will definitely monitor and make sure it's addressed the proper accessibility.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

24. Closed Session MCL 15.268(d) - discuss the purchase or lease of real property

Motion made by Daniels, Seconded by Negri to go into closed session at 3:41pm.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session began at 3:41pm

Returned to Open Session at 3:53pm

Motion made by Dolan, Seconded by Daniels for the Township Supervisor to proceed as discussed in closed session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### BOARD COMMENTS

None.

**ADJOURNMENT**

Motion made by Menzies, Seconded by Negri to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 4:07pm.

Respectfully submitted,



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Marie McIntyre  
Recording Secretary



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Mike Dolan  
Township Clerk

DRAFT



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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: May 12<sup>th</sup>, 2026

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None

Text of Motion: MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE MINUTES OF THE APRIL 14<sup>th</sup>, 2026, MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: May 12<sup>th</sup>, 2026  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE  
TUESDAY, APRIL 14<sup>th</sup>, 2026 – 2:30 P.M.  
10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Negri at 2:33 p.m.

**Roll Call of the Committee:**

**Present:** Negri, Daniels,

**Absent:** Menzies

**Also Present:** Tony Randazzo, Ryan Ward and Brittany Campbell

**2. CALL TO THE PUBLIC**

Negri opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

There was no correspondence to be addressed at this meeting.

**4. APPROVAL OF THE AGENDA**

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE AGENDA WITH THE ADDITION OF ITEMS 7.J. AND 7.K. UNDER CURRENT BUSINESS.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

**Unfinished Business:**

- A. PFAS/PFOS Discussion
- B. Manhole Inspection Program
- C. 200 Series Grinder Pump Replacements

**Current Business:**

- A. DPW Monthly Report – February/March 2026 Statistics
- B. Damm Direct Sewer Connection Agreement – 9227 Hamburg Rd.
- C. Norfolk Development Corp. Direct Sewer Connection – 5627 Trail Side Ln.
- D. Norfolk Development Corp. Direct Sewer Connection – 5635 Trail Side Ln.
- E. Sewer Rate Discussion
- F. Grinder Pump Purchase Request
- G. Agar Direct Sewer Connection Agreement – Vacant Beach Lane
- H. Lyon Sewer Connection Cost Review – 7797 Venice Ct.
- I. Damm Sewer Connection Cost Review – 9227 Hamburg Road
- J. Temporary Summer Help for DPW-Sewer
- K. Freedom River Campground Pump Station

**5. APPROVAL OF THE MINUTES**

MOTION BY DANIELS, SECONDED BY NEGRI TO APPROVE THE MINUTES OF THE FEBRUARY 10<sup>th</sup>, 2026, MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

**6. UNFINISHED BUSINESS**

A. PFAS/PFOS Discussion.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

B. Manhole Inspection Program.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

C. 200 Series Grinder Pump Replacements.

MOTION BY NEGRI, SECONDED BY DANIELS TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

**7. CURRENT BUSINESS**

A. DPW Monthly Report – February/March 2026 Statistics. Randazzo reported that the wastewater treatment plant was in compliance for the previous two months. Randazzo noted that the Township received a reimbursement in February for the PFAS grant that will be expiring this July. EGLE would like eleven (11) more homes tested under the grant. Randazzo stated that with the money left from the grant the funds will cover the additional PFAS testing for the 11 homes. Staff will also be taking samples from outside hose bibs that will make collecting the samples easier. Randazzo also noted the DPW received a truck from the Fire Department that is in very good shape and will be shared with the Buildings and Grounds staff.

Randazzo noted that the DPW staff will be working on the Hamburg Road pump station odor control beds. Ward stated that they had most of the materials but will still need some PVC and dewatering stone. Randazzo is hopeful that the work will be completed by the end of this month.

Lastly, Randazzo noted that the Township received an abnormally high invoice from the City of Brighton for wastewater treatment. At first the City of Brighton thought it was due to the installation of a new meter. However, it was determined that the issue was that the old water meter was not recording flow properly resulting in a lower bill. The new meter is functioning correctly, and the additional charges will be between \$10,000 to \$12,000 per quarter. Ward noted that we are sending roughly 1.6 million gallons of sewage to the City of Brighton per month.

MOTION BY DANIELS, SECONDED BY NEGRI TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

B. Damm Direct Sewer Connection Agreement – 9227 Hamburg Rd.

MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE DAMM AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

C. Norfolk Development Corp. Direct Sewer Connection – 5627 Trail Side Ln.

MOTION BY NEGRI, SUPPORTED BY DANIELS TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

D. Norfolk Development Corp. Direct Sewer Connection – 5635 Trail Side Ln.

MOTION BY NEGRI, SUPPORTED BY DANIELS TO APPROVE THE NORFOLK DEVELOPMENT CORPORATION AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

E. Sewer Rate Discussion. Randazzo explained to the Committee that the current quarterly operation and maintenance (O & M) charge is \$171.00. Of that amount, \$128.79 goes toward the O & M costs while the balance of \$42.21 is used to pay off debt for bonds sold to build and make improvements to the wastewater treatment plant. Randazzo noted that the 2007 bond payment for the wastewater treatment plant (WWTP) will be paid off shortly. That will free up \$22.00 from the debt expenses. Randazzo then explained that the Township currently has 1.6 million in equipment reserve, another 1.6 million in debt reserve with an additional \$650,000.00 in capital cash. The fiscal year end fund balance is approximately 3.6 million dollars. The purchase of the grinder pump stations as requested will use up \$330,400.00 from the capital cash fund.

Randazzo noted that the remaining debt for the last 5 years of the remaining WWTP bonds is \$1,329,446.00 and can be paid out of the current balance in the debt reserve fund. This will provide the Township with the unique opportunity to reallocate the debt portion toward operating expenses or lower the sewer rate for our customers. Campbell noted that for years the residents have been told that their quarterly O & M bills will be reduced once the WWTP bond debt has been paid off. Randazzo noted that the Board could decide to reduce the debt charge and increase portion of the bill toward the operation and maintenance costs. Negri suggested that the reduced debt amount of \$22.00 could be split to lower the remaining debt charge on the bill to \$10.00 and increase the O & M charges to \$150.00 for a total quarterly bill of \$160.00 that would still be a cost savings to the residents. The Committee acknowledged that if the operation and maintenance costs still go up that the quarterly bill could be increased again. Daniels stated that she believes that the current O & M billing amount should remain at \$171.00 per quarter with the debt savings to be applied to the operation and maintenance costs. Randazzo noted that even if the operation and maintenance fees were raised to \$171.00 after all of the debt was paid off the Township would still be running at a slight deficit for the operation costs.

Randazzo explained that if the Township receives additional sewer taps, like the apartments in the Village and the Townhomes planned as well that the additional tap fees coming in could help to offset increasing operation and maintenance costs. However, the current O & M fee of \$171.00 should be reviewed based on the pay-off of the 2007 bond. The discussion and further information will be presented to the Board for review and discussion at the upcoming strategic planning meeting.

F. Grinder Pump Purchase Request. Campbell noted that we currently have 10 simplex grinder pump stations and 2 duplex grinder pump stations in inventory. The Township will need to order another truckload of grinder pump stations to complete the last of the grinder pump replacements and the new single sewer connections.

MOTION BY NEGRI, SECONDED BY DANIELS TO FORWARD THE REQUEST TO THE BOARD WITH THE RECOMMENDATION TO PURCHASE FIFTY-NINE (59) SIMPLEX GRINDER PUMP STATION UNITS, A FULL TRUCKLOAD TO AVOID FREIGHT CHARGES, IN THE AMOUNT OF \$330,400.00 TO BE PAID FROM THE SEWER CAPITAL CASH FUND.

Ayes: Negri, Daniels          Absent: Menzies          Nays: None

Motion passed.

G. Agar Direct Sewer Connection Agreement – Vacant Beach Lane.

MOTION BY DANIELS, SECONDED BY NEGRI TO APPROVE THE AGAR AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Negri, Daniels          Absent: Menzies          Nays: None

Motion passed.

H. Lyon Sewer Connection Cost Review – 7797 Venice Ct. Campbell reported that the estimated construction charges under the blanket contract pricing were \$9,401.70. The actual construction charges were \$10,498.43, a difference of \$1,096.73. The sewer installation required an extra 13 feet of pipe for the service lateral connection resulting in an additional charge of \$263.25 (13 ft. x \$20.25/ft. = \$263.25). The actual footage installed for the 4" building sewer pipe was 20 feet resulting in the installation of 5 feet more than estimated footage of 15 feet totaling an extra charge of \$138.90 (\$27.78 x 5 ft.= \$138.90). The Contractor also included a charge of \$694.58 for cleanup of the sewer tap-in area on Venice Court, including topsoil, seed and straw that they will complete as weather allows. The difference in the cost for the additional construction charges has resulted in a balance due of \$1,096.73. As a result, the shortage should be billed to the property owner.

MOTION BY DANIELS, SECONDED BY NEGRI REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNERS IN THE AMOUNT OF \$1,096.73 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Negri, Daniels          Absent: Menzies          Nays: None

Motion passed.

I. Damm Sewer Connection Cost Review – 9227 Hamburg Road. Campbell reported that the estimated construction charges under the blanket contract pricing were \$16,958.60. The actual construction charges were \$18,189.90, a difference of \$1,231.30. The sewer installation required an extra 35 feet of pipe for the service lateral connection resulting in an additional charge of \$790.30 (35 ft. x \$22.58/ft. = \$790.30). The actual footage installed for the 4" building sewer pipe was 30 feet resulting in the installation of 14 feet more than estimated footage of 16 feet totaling an extra charge of \$441.00 (\$31.50 x 14 ft.= \$441.00). The difference in the cost for the additional construction charges has resulted in a balance due of \$1,231.30. As a result, the shortage should be billed to the property owner.

MOTION BY NEGRI, SECONDED BY DANIELS REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$1,231.30 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Negri, Daniels                  Absent: Menzies                  Nays: None

Motion passed.

J.     Temporary Summer Help for DPW-Sewer. Randazzo explained that Glen Keller will be out for approximately three months due to shoulder surgery and that he would like to hire a temporary, seasonal part-time employee to fill in. Randazzo stated that he would like to have someone hired by May and work up until Labor Day. It would be a part-time position, roughly 24 to 30 hours per week.

MOTION BY NEGRI, SECONDED BY DANIELS TO RECOMMEND TO THE BOARD TO ALLOW THE DPW ADMINISTRATOR TO POST THE JOB AND TO HIRE A TEMPORARY PART-TIME EMPLOYEE FOR THE SUMMER.

Ayes: Negri, Daniels                  Absent: Menzies                  Nays: None

Motion passed.

K.     Freedom River Campground Pump Station. Ward explained that he received a request to complete the start-up for the Freedom River Campground pump station this Friday, April 17<sup>th</sup>. Ward expressed his concerns since the site does not have water available to test and run the pump station. Randazzo explained that the pump station would not be used, however, the Township would be responsible for the maintenance and upkeep of the station under our sewer policy. Randazzo suggested that the Township not take over the pump station and sewage collection system until it is in use by the campground.

MOTION BY NEGRI, SECONDED BY DANIELS TO RECOMMEND TO THE BOARD TO WITHHOLD ACCEPTANCE OF THE FREEDOM RIVER CAMPGROUND PUMP STATION AND SEWAGE COLLECTION SYSTEM UNTIL SUCH TIME THAT THERE IS REASSURANCE THAT THERE IS SUFFICIENT FLOW TO FUNCTION PROPERLY.

Ayes: Negri, Daniels                  Absent: Menzies                  Nays: None

Motion passed.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Negri closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY DANIELS, SECONDED BY NEGRI TO ADJOURN THE MEETING.

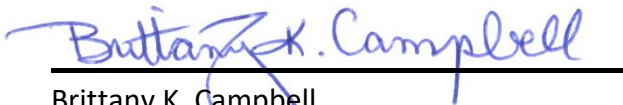
Ayes: Negri, Daniels      Absent: Menzies      Nays: None

Motion passed.

The meeting was adjourned at 3:33 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell  
Hamburg Twp. Utilities/Special Projects Coordinator



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## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – April 2026 Statistics**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: May 12<sup>th</sup>, 2026

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None


Text of Motion: MOTION BY NEGRI, SECONDED BY MENZIES TO NOTE THE DPW MONTHLY REPORTS AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD COPIES TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: May 12<sup>th</sup>, 2026  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR



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To: Municipal Utilities Committee  
From: Tony Randazzo  
Date: 05-07-2026  
Re: DPW Monthly Report

1. The daily testing at the wastewater treatment plant was in compliance for the month of April.
2. The City of Brighton had a contractor investigate the new water meter that records flow from our sewer system into their WWTP plant. Unfortunately, they found that the new meter is reading correctly, which means we will incur higher quarterly charges amounting to approximately an extra \$50,000 per year.
3. Biotech performed the spring sludge haul. They took 90% of the sludge so we'll be in good shape until at least mid-July.
4. Our shipment of new grinder pumps will arrive next week.



## **Hamburg Township Monthly Field Report**

**April 2026**

**Ryan Ward**

**Grinder Calls: 28 Total / 7 OT**

**Plant Calls: 0 OT**

**Station Calls: 0 Hamburg/ 0 Portage**

**Pump Rebuilds: 18 Hamburg / 4 Portage / 4 Highland / 1 Brighton /  
7 Scrapped**

**Miss Digs: 257 Hamburg / 41 Portage**

**Startups: 2**

**Deactivations/Reactivations: 0**

**Replacements: 0**

**Grinder Stations in Stock: 10 simplex / 2 duplex**

**Grinder Locations: 2**

**Grinder Pump Cores in Stock: 15 + 2 for Duplex**

**WWTP Average Influent Flow: 306964 Gallons**

**Field Jobs for the Month: This month we have completed our normal monthly checks. Grinder calls were at a low this month, which allowed us to complete other tasks for Portage Base and Hamburg.**

**Our staff started the Hamburg station odor control bed project. We received our Alum chemical delivery this month and switched to using Alum instead of DelPac for the warmer seasons. Our staff attended an electrical training class held by Darick from Kerr pump at our facility and a confined space training class at our facility. Biotech has finished 90% of the haul.**



User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/12/2026	68043916	GEN	FD - STA 12 BOTTLED WATER (7)	#68043
84550	PO BOX 339	05/19/2026	20260392	N		48.93
05/06/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		48.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	5 GAL WATER EXCHANGE	48.93	48.93

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/12/2026	68046174	GEN	TWP BOTTLED WATER (5)	
84548	PO BOX 339	05/19/2026		N		34.95
05/06/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		34.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	34.95

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/12/2026	68047835	GEN	WWTP BOTTLED WATER (1)	
84546	PO BOX 339	05/19/2026		N		6.99
05/06/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		6.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	6.99

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/12/2026	68055793	GEN	DPW BOTTLED WATER (3)	
84547	PO BOX 339	05/19/2026		N		20.97
05/06/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		20.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	20.97

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/12/2026	68057411	GEN	FD - STA 11 BOTTLED WATER (6)	#680574
84549	PO BOX 339	05/19/2026	20260391	N		41.94
05/06/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		41.94

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	5 GAL WATER EXCHANGE	41.94	41.94

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/07/2026	68801708	GEN	FD - POTASSIUM CHLORIDE (6)	PICK UP
84517	PO BOX 339	05/19/2026	20260389	N		252.00
05/04/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		N		252.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	POTASSIUM CHLORIDE PICK UP FOR FD	252.00	252.00

VENDOR TOTAL: 405.78

AIRGASGR01	AIRGAS USA, LLC	05/12/2026	9500958053	GEN	DPW LEASE RENEWAL 05/01/2026-04/30/2	
84553	P.O. BOX 734445	05/19/2026		N		230.22
05/01/2026	CHICAGO IL, 60673-4445	/ /	0.0000	N		0.00
		05/19/2026		N		230.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	230.22

VENDOR TOTAL: 230.22

ALLSTRALR1	ALLSTAR ALARM, LLC	05/12/2026	450676	GEN	TOTAL CONNECT 06/01/26-08/31/26	
84554	8345 MAIN ST	05/19/2026		N		138.00
05/01/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		05/19/2026		Y		138.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	69.00
101-820.000-801.000	CONTRACTUAL SERVICES	69.00
		138.00
		0.00

VENDOR TOTAL: 138.00

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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UNJOURNALIZED OPEN

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMERICANFL	AMERICAN FLAG AND BANNER	05/14/2026	93497	GEN	M 36 & MERRILL HAMBURG TOWNSHIP SIGN	
84625	32 S. MAIN ST.	05/19/2026		N		4,751.40
05/13/2026	CLAWSON MI, 48017	/ /	0.0000	N		0.00
		05/19/2026		N		4,751.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,751.40

VENDOR TOTAL: 4,751.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMERICAN02	APPLIED INNOVATION	05/13/2026	3152560	GEN	CANTRACT BASE /ADD'L COPIES 05/05/26	
84613	7718 SOLUTION CENTER	05/19/2026		N		249.24
05/05/2026	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		05/19/2026		N		249.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	249.24

VENDOR TOTAL: 249.24

Item 5.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ARMOREX	ARMOREX	05/13/2026	0000046294	GEN	SEN CTR CLEANING SUPPLIES	
84618	7109 DAN MCGUIRE DR	05/19/2026		N		373.39
05/07/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		373.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-930.001	MAINTENANCE COMM CENTER	373.39

ARMOREX	ARMOREX	05/13/2026	0000046295	GEN	TWP CLEANING SUPPLIES	
84616	7109 DAN MCGUIRE DR	05/19/2026		N		386.61
05/07/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		386.61

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	386.61

ARMOREX	ARMOREX	05/13/2026	0000046296	GEN	TWP CLEANING SUPPLIES	
84614	7109 DAN MCGUIRE DR	05/19/2026		N		224.90
05/07/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		224.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	224.90

ARMOREX	ARMOREX	05/13/2026	0000046297	GEN	PD CLEANING SUPPLIES	
84558	7109 DAN MCGUIRE DR	05/19/2026	20260400	N		313.90
05/07/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		313.90

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	1.4 GAL BLACK GARBAGE BAGS 46X50	36.88	36.88
207-000.000-752.000	33X39 1.5 GAL GARBAGE BAGS	20.64	20.64
207-000.000-752.000	PAPER TOWEL ROLLS	98.86	98.86
207-000.000-752.000	TOILET PAPER	55.86	55.86
207-000.000-752.000	FOAM SOAP	74.89	74.89
207-000.000-752.000	BLEACH	26.77	26.77
		313.90	313.90

ARMOREX	ARMOREX	05/13/2026	0000046377	GEN	SEN CTR CLEANING SUPPLIES	
84620	7109 DAN MCGUIRE DR	05/19/2026		N		19

User: MarcyM

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Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

05/12/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		194.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-930.001	MAINTENANCE COMM CENTER	194.64

ARMOREX	ARMOREX	05/13/2026	0000046378	GEN	TWP CLEANING SUPPLIES	
84617	7109 DAN MCGUIRE DR	05/19/2026		N		194.64
05/12/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		194.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	194.64

ARMOREX	ARMOREX	05/13/2026	0000046379	GEN	TWP CLEANING SUPPLIES	
84615	7109 DAN MCGUIRE DR	05/19/2026		N		55.86
05/12/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		55.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	55.86

ARMOREX	ARMOREX	05/13/2026	0000046380	GEN	PD CLEANING SUPPLIES	
84566	7109 DAN MCGUIRE DR	05/19/2026	20260401	N		194.64
05/12/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		Y		194.64

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	SCOTT MULTI-FOLD TOWELS (BACK ORDER)	194.64	194.64

VENDOR TOTAL: 1,938.58

User: MarcyM

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UNJOURNALIZED OPEN

Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ATTMOBILIT	AT&T MOBILITY	05/07/2026	237318496818426	GEN	PD/FD CELL PHONE CHARGES MAR 12 - AP	
84518	P.O. BOX 6463	05/19/2026	20260379	N		746.32
04/11/2026	CAROL STREAM IL, 60197-6463	/ /	0.0000	N		0.00
		05/19/2026		N		746.32

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-853.000	FD CELL PHONE CHARGES	171.17	171.17
207-000.000-853.000	PD CELL PHONE CHARGES	575.15	575.15
		<u>746.32</u>	<u>746.32</u>

VENDOR TOTAL: 746.32

ATEAMWRCL	A-TEAM POWER CLEAN LLC	05/12/2026	0004	GEN	PR SPORTS FIELD MAINT	
84551	7890 VAN RADEN STREET	05/19/2026		N		1,257.00
05/08/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		Y		1,257.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	1,257.00

ATEAMWRCL	A-TEAM POWER CLEAN LLC	05/12/2026	0005	GEN	M-36 & MERRILL TOWNSHIP SIGN CEMENT	
84545	7890 VAN RADEN STREET	05/19/2026		N		188.00
05/08/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		Y		188.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	188.00

VENDOR TOTAL: 1,445.00

BIANCOTR01	BIANCO TOURS	05/07/2026	4D1.5607	GEN	SEN CTR DETROIT PROHIBITION 04/24/26	
84519	12555 UNIVERSAL DR.	05/19/2026		N		1,064.00
04/22/2026	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		05/19/2026		Y		1,064.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	1,064.00

VENDOR TOTAL: 1,064.00

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User: MarcyM

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Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

BUSINESS02	BIG PDQ	05/12/2026	295841	GEN	ZONING DEPARTMENTAL ENVELOPES	
84555	BUSINESS IMAGING GROUP - BIG PDQ	05/19/2026		N		221.75
	7475 GRAND RIVER RD					
05/04/2026	BRIGHTON MI, 48114-9383	/ /	0.0000	N		0.00
		05/19/2026		Y		221.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	221.75

VENDOR TOTAL: 221.75

BIOTECHAG1	BIOTECH AGRONOMICS, INC.	05/13/2026	4724	GEN	WWTP BIOSOLIDS HAULING 495000	
84560	1651 BEULAH HWY.	05/19/2026		N		35,645.49
05/06/2026	BEULAH MI, 49617	/ /	0.0000	N		0.00
		05/19/2026		N		35,645.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	35,645.49

VENDOR TOTAL: 35,645.49

BJSHEATI01	BJ'S HEATING & COOLING, INC	05/12/2026	134174	GEN	PD TUBE HEATER HANGING UNIT.	
84556	3481 E-M36	05/19/2026		N		180.00
05/04/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		180.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	180.00

VENDOR TOTAL: 180.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
BCBSM	BLUE CROSS BLUE SHIELD OF MICHIGAN	05/13/2026	05112026	GEN	MI237629/007005121/0001	06/01/26-06/
84562	P.O. BOX 674416	05/19/2026		N		45,610.74
05/11/2026	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		05/19/2026		N		45,610.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	25,538.72
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	18,154.90
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	961.57
101-000.000-231.300	DUE TO BCBS BCBS W/H	955.55
		45,610.74
		0.00

BCBSM	BLUE CROSS BLUE SHIELD OF MICHIGAN	05/13/2026	225858813	GEN	MI237629/007005121/0003	06/01/26-06
84561	P.O. BOX 674416	05/19/2026		N		65,926.18
05/11/2026	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		05/19/2026		N		65,926.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.001	HEALTH INSURANCE - LIBRARY	3,815.50
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,410.51
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,920.08
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	5,345.67
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	6,399.41
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	3,230.40
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	3,173.74
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,920.08
101-751.000-718.000	HEALTH/DENTAL/VISION INSURNACE	1,206.09
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	2,195.14
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	689.20
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	18,064.31
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	10,677.90
101-000.000-231.300	DUE TO BCBS BCBS W/H	2,878.15
		65,926.18
		0.00

VENDOR TOTAL: 111,536.92

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

RIDGE	BRIAN RIDGE	05/13/2026	05112026	GEN	DPW GYM REIMBURSEMENT APRIL 2026	
84563		05/19/2026		N		25.08
05/11/2026	,	/ /	0.0000	N		0.00
		05/19/2026		N		25.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	25.08

VENDOR TOTAL: 25.08

BMI	BROADCAST MUSIC INC	05/13/2026	1100387797	GEN	SEN CTR 05/01/26-04/30/27	
84619	P.O. BOX 630893	05/19/2026		N		459.00
05/02/2026	CINCINNATI OH, 45263-0893	/ /	0.0000	N		0.00
		05/19/2026		N		459.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-804.000	SENIOR PROGRAMS	459.00

VENDOR TOTAL: 459.00

CDWGOVER01	CDW GOVERNMENT, INC.	05/13/2026	AJ1LD7H	GEN	APC REPLACEMENT BATTERY CARTRIDGE	
84564	75 REMITTANCE DR SUITE 1515	05/19/2026		N		244.48
04/27/2026	CHICAGO IL, 60675-1515	/ /	0.0000	N		0.00
		05/19/2026		N		244.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	244.48

VENDOR TOTAL: 244.48

User: MarcyM

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DB: Hamburg

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Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CHARTERC01	CHARTER COMMUNICATIONS	05/13/2026	05447401050126	GEN	TWP 05/01/2026-05/31/2026	
84607	PO BOX 223085	05/19/2026		N		90.24
04/18/2026	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		05/19/2026		N		90.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	90.24

CHARTERC01	CHARTER COMMUNICATIONS	05/13/2026	249264501050126	GEN	TWP 05/01/26-05/31/26	
84606	PO BOX 223085	05/19/2026		N		694.00
04/18/2026	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		05/19/2026		N		694.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-853.000	PHONE/COMM/INTERNET	694.00

VENDOR TOTAL: 784.24

CMPDIST02	CMP DISTRIBUTORS, INC.	05/13/2026	026931	GEN	PD HOLSTERS	
84565	16753 INDUSTRIAL PARKWAY	05/19/2026	20260402	N		107.30
05/04/2026	LANSING MI, 48906	/ /	0.0000	N		0.00
		05/19/2026		N		107.30

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	SAFARILAND 6378-483-411 ALS PADDLE HLST	87.30	87.30
207-000.000-752.000	S&H	20.00	20.00
		107.30	107.30

VENDOR TOTAL: 107.30

COMFORTI01	COMFORT INN & SUITES HOTEL	05/14/2026	04072026	GEN	FD - DRONE CONFERENCE ROOM - YOST/DE	
84629		05/19/2026	20260177	N		205.80
	2424 S. MISSION ST.	/ /		N		
04/07/2026	MT. PLEASANT MI, 48858	/ /	0.0000	N		0.00
		05/19/2026		N		205.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	DRONE CONF ROOM 04.07.26-04.09.26	205.80	205.80

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 205.80

MISC REFUN	COMMANDER BUILDING & DEVELOPING LLC	05/13/2026	05132026	GEN	REFUND OVERPAYMENT OF SEWER CONNECTI	
84557	JEFFREY R. STREET	05/19/2026		N		82.00
	357 LAKESHORE DR					
05/13/2026	HOWELL MI, 48843	/ /	0.0000	Y		0.00
		05/19/2026		N		82.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-964.000	REIMBURSEMENTS/REFUNDS	82.00

VENDOR TOTAL: 82.00

CONSUMER01	CONSUMERS ENERGY	05/13/2026	203412334293	GEN	1030 4914 0678 10090 HAMBURG RD 04/0	
84567	PO BOX 740309	05/27/2026		N		24.65
	PAYMENT CENTER					
04/30/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/27/2026		N		24.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	24.65

VENDOR TOTAL: 24.65

CULLIGAN01	CRH OHIO LTD	05/13/2026	1059434	GEN	PD WATER BOTTLE (6) DELIVERY AND DEP	
84568	D/B/A CULLIGAN OF ANN ARBOR/DETROIT	05/19/2026	20260399	N		76.93
	46902 LIBERTY DRIVE					
05/08/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		05/19/2026		N		76.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	5 BOTTLES PLUS DEPOSIT & TRANSPORT FEE	59.94	59.94
207-000.000-801.000	DEPOSITS	7.00	7.00
207-000.000-801.000	TRANSPORT FEE	9.99	9.99
		<u>76.93</u>	<u>76.93</u>

VENDOR TOTAL: 76.93

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

Item 5.

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DANDEFENSE	DANIEL DEFENSE, INC.	05/13/2026	DD552983	GEN	PD-RIFLES (3)	
84569	P.O. BOX 162761	05/19/2026	20260161	N		4,894.68
05/07/2026	ALTAMONTE SPRINGS FL, 32716-2761	/ /	0.0000	N		0.00
		05/19/2026		N		4,894.68

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	DDM4 V7	4,834.83	4,834.83
207-000.000-980.000	SHIPPING FEE	59.85	59.85
		<u>4,894.68</u>	<u>4,894.68</u>

VENDOR TOTAL: 4,894.68

DTETIGERS	DETROIT TIGERS	05/13/2026	526104	GEN	SEN CTR GAME TICKETS(35) AND PARKING	
84571	2100 WOODWARD AVE.	05/19/2026		N		2,185.00
05/05/2026	DETROIT MI, 48201-3474	/ /	0.0000	N		0.00
		05/19/2026		N		2,185.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	2,185.00

DTETIGERS	DETROIT TIGERS	05/13/2026	526124	GEN	SEN CTR PARKING 09.09.26	
84570	2100 WOODWARD AVE.	05/19/2026		N		60.00
05/06/2026	DETROIT MI, 48201-3474	/ /	0.0000	N		0.00
		05/19/2026		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	60.00

VENDOR TOTAL: 2,245.00

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

DTEENRGY01	DTE ENERGY	05/13/2026	04292026	GEN	9100 141 9399 9 6414 WINANS	03/24/26
84578	PO BOX 740786	05/18/2026		N		429.10
04/23/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2026		N		429.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	429.10

DTEENRGY01	DTE ENERGY	05/13/2026	04292026	GEN	9100 086 3063 4 8520 HAMBURG RD	03/2
84579	PO BOX 740786	05/18/2026		N		822.41
04/23/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2026		N		822.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	822.41

DTEENRGY01	DTE ENERGY	05/13/2026	04292026	GEN	9100 081 1657 6 10090 HAMBURG RD	03/
84580	PO BOX 740786	05/18/2026		N		746.67
04/23/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2026		N		746.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	746.67

DTEENRGY01	DTE ENERGY	05/13/2026	05052026	GEN	9100 160 2723 7 4320 CORDLEY LAKE RD	
84573	PO BOX 740786	05/21/2026		N		690.36
04/28/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/21/2026		N		690.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	690.36

DTEENRGY01	DTE ENERGY	05/13/2026	05052026	GEN	9200 190 0961 1 9464 KRESS	03/26/26-
84574	PO BOX 740786	05/19/2026		N		1,222.92
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		1,222.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	1,222.92

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

DTEENRGY01	DTE ENERGY	05/13/2026	05052026	GEN	9100 139 0346 3 10675 MERRILL RD 03	
84575	PO BOX 740786	05/19/2026		N		213.72
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		213.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	213.72

DTEENRGY01	DTE ENERGY	05/13/2026	05052026	GEN	9100 086 3167 3 10405 MERRILL 03/26/	
84576	PO BOX 740786	05/19/2026		N		1,207.18
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		1,207.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	1,207.18

DTEENRGY01	DTE ENERGY	05/13/2026	05052026	GEN	9100 086 3078 2 6400 E M36 03/26/26-	
84577	PO BOX 740786	05/19/2026		N		8,921.62
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		8,921.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-920.000	ELECTRIC	8,921.62

DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 086 3118 6 10991 HAMBURG RD 03/	
84520	PO BOX 740786	05/19/2026		N		17.41
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		17.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	17.41

DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 086 3133 5 3666 E M36 03/26/26-	
84521	PO BOX 740786	05/19/2026		N		1,327.01
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		1,327.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000.000-920.000	ELECTRIC					1,327.01
DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 081 1689 9 10750 MERRILL RD 03/	
84522	PO BOX 740786	05/19/2026		N		52.48
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		52.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-751.000-920.000	ELECTRIC	52.48
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DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 081 1673 3 10446 MERRILL RD 03/	
84523	PO BOX 740786	05/19/2026		N		76.17
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		76.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-751.000-920.000	ELECTRIC	76.17
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DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 122 7190 4 10511 MERRILL 03/26/	
84524	PO BOX 740786	05/19/2026		N		21.17
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		21.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-751.000-920.000	ELECTRIC	21.17
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DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 160 2711 2 10409 MERRILL 03/26/	
84525	PO BOX 740786	05/19/2026		N		1,763.59
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		1,763.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
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207-000.000-920.000	ELECTRIC	1,763.59
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DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 160 2734 4 3490 E M36 03/26/202	
84526	PO BOX 740786	05/19/2026		N		38.88
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		38.88

Open

Item 5.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT				
101-751.000-920.000	ELECTRIC	38.88				
DTEENRGY01	DTE ENERGY	05/07/2026	05052026	GEN	9100 095 9768 3 10407 MERRILL RD 03/	
84528	PO BOX 740786	05/19/2026		N		544.62
04/24/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2026		N		544.62

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-820.000-920.000	ELECTRIC	544.62				
DTEENRGY01	DTE ENERGY	05/13/2026	05112026	GEN	9200 189 1753 3 9251 REGENCY 04/02/2	
84572	PO BOX 740786	05/26/2026		N		59.71
05/01/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/26/2026		N		59.71

Open

GL NUMBER	DESCRIPTION	AMOUNT				
590-527.000-920.000	ELECTRIC	59.71				
VENDOR TOTAL:						18,155.02
ELECTROCYC	ELECTROCYCLE, INC.	05/07/2026	77509	GEN	ONSITE DOC DESTRUCTION (2) 95 GAL TO	
84529	23953 RESEARCH DR.	05/19/2026		N		53.00
05/05/2026	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		05/19/2026		N		53.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-275.000-955.000	SUNDRY	53.00				
VENDOR TOTAL:						53.00

FASTENAL01	FASTENAL COMPANY	05/13/2026	MIDE61779672	GEN	SS FASTENERS VARIOUS SIZES	
84581	P.O. BOX 1286	05/19/2026		N		6,142.26
04/29/2026	WINONA MN, 55987-1286	/ /	0.0000	N		0.00
		05/19/2026		Y		6,142.26

Open

GL NUMBER	DESCRIPTION	AMOUNT				
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	6,142.26				
VENDOR TOTAL:						6,142.26

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

FILPROCORP	FILPRO CORP	05/13/2026	54101	GEN	WWTP FP10-167 & FP10-489	
84582	P.O. BOX 374	05/19/2026		N		619.50
04/27/2026	WEST POINT PA, 19486	/ /	0.0000	N		0.00
		05/19/2026		Y		619.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	619.50

VENDOR TOTAL: 619.50

FLAGSTRBNK	FLAGSTAR BANK, FSB	05/14/2026	05062026	GEN	04/07/26-05/06/26	
84636	CARDMEMBER SERVICES	05/19/2026		N		11,756.49
	PO BOX 790408	/ /	0.0000	N		0.00
05/06/2026	SAINT LOUIS MO, 63179-0408	05/19/2026		Y		11,756.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	3,056.53
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	89.99
101-567.000-980.001	CAPITAL EQUIPMENT/CAPITAL IMP	2,603.68
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	622.29
101-567.000-955.000	SUNDRY	590.00
206-000.000-916.000	TRAINING	(25.00)
101-201.000-955.000	SUNDRY	1,180.44
206-000.000-768.100	TURN OUT GEAR	248.00
207-000.000-916.000	TRAINING	836.86
101-702.000-955.000	SUNDRY	596.96
101-000.000-239.300	SENIOR CENTER ACTIVITY FUND	1,414.43
101-262.000-955.000	SUNDRY	132.26
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	165.98
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	50.00
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	45.00
101-262.000-752.001	SUPPLIES FOR ELECTIONS	39.13
101-262.000-980.000	OFFICE EQUIP & FURNITURE	470.47
207-000.000-851.000	POSTAGE	22.27
101-101.000-955.000	SUNDRY	(12.80)
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	(370.00)

11,756.49 0.00

VENDOR TOTAL: 11,756.49 37

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

FMGCONCRT1	FMG CONCRETE CUTTING, INC.	05/13/2026	406336	GEN	DPW DEEP CORE IN WALL/CORE DRILL	
84583	3515 S. OLD U.S. HIGHWAY 23	05/19/2026		N		375.00
04/27/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		05/19/2026		N		375.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	375.00

VENDOR TOTAL: 375.00

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	05/07/2026	511869	GEN	PD 2019 DODGE CHARGER (26909)MAINT &	
84530	1295 E. M-36	05/19/2026	20260382	N		108.55
04/09/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		108.55

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	REBEAD & SEAL TIRE, OIL CHG, TIRE ROTATE	108.55	108.55

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	05/13/2026	512469	GEN	PD VEH MAINT FOR 2023 CHARGER 80272	
84584	1295 E. M-36	05/19/2026	20260394	N		100.60
05/06/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		100.60

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHG, FILTER, ROTATE 4 TIRES	100.60	100.60

VENDOR TOTAL: 209.15

GOYETTE ME	GOYETTE MECHANICAL CO, INC	05/07/2026	910241180	GEN	FD - STA 11 RADIANT TUBE HEATER REPA	
84531	PO BOX 33	05/19/2026	20260386	N		521.00
01/30/2026	FLINT MI, 48501	/ /	0.0000	N		0.00
		05/19/2026		N		521.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	LABOR	432.00	432.00
206-000.000-930.003	COMMERCIAL SERVICE	89.00	89.00
		521.00	521.00

VENDOR TOTAL: 521.00

User: MarcyM

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
GRLKS BREA	GREAT LAKES BREATHING AIR	05/13/2026	1324	GEN	FD - STA 11 HTFD MAKO AIR COMPRESSOR	
84585	11863 92ND AVE	05/19/2026	20260390	N		226.25
02/05/2026	ALLENDALE MI, 49401	/ /	0.0000	N		0.00
		05/19/2026		N		226.25

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	SLP COMPRESSOR AIR KIT	120.00	120.00
206-000.000-931.000	LABOR	31.25	31.25
206-000.000-931.000	TRAVEL FEE	75.00	75.00
		226.25	226.25

VENDOR TOTAL: 226.25

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	05/13/2026	04292026	GEN	CREDIT FOR OVERPAYMENT	
84586	DEPT 32-2501873644	05/19/2026		N		(591.20)
	P.O. BOX 70293					
04/29/2026	PHILADELPHIA PA, 19176-0293	/ /	0.0000	N		0.00
		05/19/2026		Y		(591.20)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	(591.20)

VENDOR TOTAL: (591.20)

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HRNVLLYGUN	HURON VALLEY GUNS, LLC	05/13/2026	54001225	GEN	PD UNIFORM ACCESSORIES	
84588	56477 GRAND RIVER AVE.	05/19/2026	20260397	N		98.95
05/11/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		05/19/2026		Y		98.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	MAGPUL MLOK HAND STOP ODG	22.99	22.99
207-000.000-768.000	M-LOK ALUM RAIL 5 SLOT	75.96	75.96
		98.95	98.95

HRNVLLYGUN	HURON VALLEY GUNS, LLC	05/13/2026	74000297	GEN	PD/FD/PARKS UNIFORMS WOMENSCOLORBLOC	
84589	56477 GRAND RIVER AVE.	05/19/2026	20260396	N		109.99
04/28/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		05/19/2026		Y		109.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	PD	36.66	36.66
206-000.000-768.000	FD	36.66	36.66
101-751.000-955.000	PARKS	36.67	36.67
		109.99	109.99

HRNVLLYGUN	HURON VALLEY GUNS, LLC	05/13/2026	74000370	GEN	PD UNIFORMS - DEBOTTIS	
84587	56477 GRAND RIVER AVE.	05/19/2026	20260393	N		136.49
05/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		05/19/2026		Y		136.49

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	SAFARILAD DUTY BELT	78.99	78.99
207-000.000-768.000	EMBROIDERY-NAME	7.50	7.50
207-000.000-768.000	EMBROIDERY-LOGO	25.00	25.00
207-000.000-768.000	UA FRIEND OR FOE 2.0 HAT	25.00	25.00
		136.49	136.49

VENDOR TOTAL: 345.43

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
NEGRIJAS01	JASON NEGRI	05/13/2026	05112026	GEN	SUPERVISOR REIMBURSEMENT MEETING MEA	
84590	7881 PINTAIL LN	05/19/2026		N		21.21
05/11/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		05/19/2026		N		21.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-171.000-955.000	SUNDRY	18.96
101-171.000-955.000	SUNDRY	2.25
		<u>21.21</u>

VENDOR TOTAL: 21.21

ASSUREDPO1	JAYS ASSURED PEST CONTROL LLC	05/13/2026	23652	GEN	MONTHLY SERVICE MAY 2026	
84591	P.O. BOX 591	05/19/2026		N		236.00
05/11/2026	BRIGHTON MI, 48116-0591	/ /	0.0000	N		0.00
		05/19/2026		Y		236.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	72.00
207-000.000-801.000	CONTRACTUAL SERVICES	92.00
101-820.000-801.000	CONTRACTUAL SERVICES	72.00
		<u>236.00</u>

VENDOR TOTAL: 236.00

JENDANIELS	JENNIFER DANIELS	05/14/2026	05112026	GEN	REIMBURSE MILEAGE/TRAVEL/GYM APRIL /	
84626		05/19/2026		N		1,073.22
05/11/2026	,	/ /	0.0000	N		0.00
		05/19/2026		N		1,073.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-861.000	MILEAGE	198.36
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	624.75
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	25.74
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	24.37
101-253.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	200.00
		<u>1,073.22</u>

VENDOR TOTAL: 1,073.22

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
KERRPUMP01	KERR PUMP & SUPPLY, INC.	05/13/2026	INV239168	GEN	DPW CUSTOM CONTROL PANEL	
84592	DRAWER 64185	05/19/2026		N		1,022.00
04/17/2026	DETROIT MI, 48264	/ /	0.0000	N		0.00
		05/19/2026		N		1,022.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,022.00

VENDOR TOTAL: 1,022.00

KINGKLEA01	KING KLEANERS	05/13/2026	05012026	GEN	PD UNIFORM CLEANING APRIL 2026	
84593	5589 E. M-36	05/19/2026	20260398	N		301.75
05/01/2026	SUITE B3	/ /	0.0000	N		0.00
	PINCKNEY MI, 48169	05/19/2026		Y		301.75

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.500	UNIFORM CLEANING APRIL CHARGES	301.75	301.75

VENDOR TOTAL: 301.75

LAKELAND01	LAKELAND ACE HARDWARE, INC.	05/07/2026	14876	GEN	DPW FASTENERS/NUTS/BOLTS	
84532	PO BOX 1000	05/19/2026		N		21.20
04/08/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		21.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	21.20

VENDOR TOTAL: 21.20

LANDSEND	LAND'S END	05/07/2026	SIN14123304	GEN	PROGRAM CERTIFICATES	
84534	1 LANDS END LANE	05/19/2026		N		800.00
05/01/2026	DODGEVILLE WI, 53595	/ /	0.0000	N		0.00
		05/19/2026		Y		800.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	800.00

VENDOR TOTAL: 800.00

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

LEWBENDER1	LEWIS G. BENDER	05/13/2026	05082026	GEN	PUBLIC SAFETY DEPT TRAINING PD TEAM	
84594	P.O. BOX 330	05/19/2026	20260395	N		3,000.00
05/08/2026	LEROY MI, 49655	/ /	0.0000	N		0.00
		05/19/2026		Y		3,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
211-000.000-916.000	PD	3,000.00	3,000.00

VENDOR TOTAL: 3,000.00

LIFELOCT01	LIFELOC TECHNOLOGIES, INC	05/07/2026	431229	GEN	PD MAJOR REPAIR FC10MI	
84533	12441 W 49TH AVE	05/19/2026	20260381	N		211.95
	SUITE 4					
05/04/2026	WHEAT RIDGE CO, 80033	/ /	0.0000	N		0.00
		05/19/2026		N		211.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	FC10MI PBT REPAIR	188.00	188.00
207-000.000-967.000	SHIPPING	23.95	23.95
		211.95	211.95

VENDOR TOTAL: 211.95

LIVINGST16	LIVINGSTON CO. DRAIN COMMISSIONER	05/07/2026	4144	GEN	PHASE II IMPLEMENTATION LIV CO WATER	
84535	2300 E. GRAND RIVER	05/19/2026		N		730.04
	SUITE 105					
05/01/2026	HOWELL MI, 48843-7581	/ /	0.0000	N		0.00
		05/19/2026		N		730.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703.000-967.000	SPECIAL PROJECTS	730.04

VENDOR TOTAL: 730.04

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	05/07/2026	05042026	GEN	SEWER AGREEMENT (S) /EASEMENT GRANT (S)	
84536	200 E. GRAND RIVER AVE.	05/19/2026		N		120.00
	SUITE 3					
05/04/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2026		N		120.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	120.00

VENDOR TOTAL: 120.00

LIVINGST02	LIVINGSTON COUNTY TREASURER	05/13/2026	14965	GEN	SEN CTR TRANSPORTATION MARCH 2026	
84595	LIVINGSTON COUNTY COURT HOUSE	05/19/2026		N		2,070.00
	200 E. GRAND RIVER					
04/30/2026	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		05/19/2026		N		2,070.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-801.000	CONTRACTUAL SERVICES	2,070.00

VENDOR TOTAL: 2,070.00

MERITLAB01	MERIT LABORATORIES	05/13/2026	85467	GEN	HAMBURG	
84597	2680 EAST LANSING DRIVE	05/19/2026		N		830.00
04/30/2026	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		05/19/2026		Y		830.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.000	LAB ANALYSIS - WWTP	830.00

MERITLAB01	MERIT LABORATORIES	05/13/2026	85902	GEN	PORTAGE LAKE	
84596	2680 EAST LANSING DRIVE	05/19/2026		N		438.00
04/30/2026	EAST LANSING MI, 48823	/ /	0.0000	N		0.00
		05/19/2026		Y		438.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	438.00

VENDOR TOTAL: 1,264

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DOLANMIKE	MICHAEL DOLAN	05/14/2026	05142026	GEN	REIMBURSEMENT FUEL/SUPPLIES/GYM MARC	
84627	10835 LAKEPOINTE DR	05/19/2026		N		290.42
05/14/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		290.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-759.000	VEHICLE FUEL	83.49
101-262.000-955.000	SUNDRY	89.00
101-262.000-955.000	SUNDRY	67.77
101-215.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	50.16
		<u>290.42</u>
		0.00

VENDOR TOTAL: 290.42

MIASOCCH01	MICHIGAN ASSOCIATION OF	05/14/2026	04062026	GEN	MACP ANNUAL MEMBERSHIP FEE - DUHAIME	
84630	CHIEFS OF POLICE	05/19/2026	20260324	N		100.00
	3474 ALAIEDON PKWY., SUITE 600	/ /	0.0000	N		0.00
04/06/2026	OKEMOS MI, 48864-3975	05/19/2026		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-958.000	2024 MEMBERSHIP FEE DUHAIME	100.00	100.00

VENDOR TOTAL: 100.00

MWEA01	MWEA	05/13/2026	26649	GEN	MWEA MEMBERSHIP JON SHARP 03/17/2026	
84599	MICHIGAN WATER ENVIRONMENT ASSOC.	05/19/2026		N		115.00
	5815 EXECUTIVE DRIVE	/ /	0.0000	N		0.00
04/30/2026	LANSING MI, 48911	05/19/2026		N		115.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	115.00

VENDOR TOTAL: 115.00

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
N EAR	N EAR	05/14/2026	42407	GEN	PD REPLACEMENT CORD FOR WALLACE	
84634	4821 N GRADY AVE	05/19/2026	20260367	N		99.00
04/28/2026	TAMPA FL, 33614	/ /	0.0000	N		0.00
		05/19/2026		N		99.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	N-EAR 360 FLEXO DYNAMIC RADIO EARPIECE	99.00	99.00

VENDOR TOTAL: 99.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
NFPAINTL01	NFPA	05/14/2026	541111	GEN	FD - FIRE INSPECTOR TEST, CAPT VULTA	
84635	NATIONAL FIRE PROTECTION ASSOC.	05/19/2026	20260376	N		499.00
	PO BOX 9689					
04/30/2026	MANCHESTER NH, 03108-9689	/ /	0.0000	N		0.00
		05/19/2026		Y		499.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	CFI-I PROGRAM APPLICATION FEE-VULTAGGIO	499.00	499.00

VENDOR TOTAL: 499.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
NORTHSTAR	NORTHSTAR FACILITY SERVICES INC	05/13/2026	0746434	GEN	04/09/26-04/23/26	
84612	30515 CENTURY DRIVE	05/19/2026		N		540.98
04/30/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		05/19/2026		N		540.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	43.58
101-265.000-930.000	MAINTENANCE TWP HALL	150.08
101-820.000-930.001	MAINTENANCE COMM CENTER	118.78
207-000.000-930.002	MAINTENANCE POLICE BUILDING	132.08
590-527.000-930.010	SEWER MAINTENANCE GARAGE	96.46
		540.98

VENDOR TOTAL: 540.98

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
NORTHWES02	NORTHWEST PIPE & SUPPLY, INC.	05/13/2026	04302026	GEN	DPW REPAIR PARTS APRIL 2026	
84600	6430 GRAND RIVER	05/19/2026		N		1,446.50
04/30/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		05/19/2026		N		1,446.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,133.64
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	312.86
		1,446.50

VENDOR TOTAL: 1,446.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
GENOATWP	OAK POINTE OPERATING	05/13/2026	05112026	GEN	DPW GRINDER PUMP 2000 SERIES	
84598	2911 DORR RD	05/19/2026		N		300.00
05/11/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		N		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	300.00

VENDOR TOTAL: 300.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PARKS OUTD	PARKS OUTDOOR MAINTENANCE LLC	05/13/2026	56459	GEN	LAWN FERTILIZATION & WEED CONTROL AP	
84601	1401 SOUTER DR	05/19/2026		N		3,815.00
05/01/2026	TROY MI, 48083	/ /	0.0000	N		0.00
		05/19/2026		Y		3,815.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-930.020	SPORTS FIELD MAINTENANCE	3,060.00
206-000.000-930.020	MAINTENANCE - FERTILIZER	310.00
101-265.000-930.020	MAINTENANCE - FERTILIZER	222.50
207-000.000-930.020	MAINTENANCE - FERTILIZER	111.25
101-820.000-930.001	MAINTENANCE COMM CENTER	111.25
		3,815.00

0.00

VENDOR TOTAL: 3,815.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PEACEMAKER	PEACEMAKERS	05/14/2026	102-41187	GEN	PD SNIPER RIFLE & MAG FOR WALLACE	
84631	158 CATRELL DR	05/19/2026	20260344	N		2,798.97
04/17/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2026		N		2,798.97

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	TIKKA TACT A1 308WIN 16" BLK	2,299.00	2,199.00
207-000.000-980.000	TIKKA TACT A1 308WIN 10RD MAGAZINE	169.98	169.98
207-000.000-980.000	AREA 419 30 MM	329.99	329.99
		<u>2,798.97</u>	<u>2,698.97</u>

PEACEMAKER	PEACEMAKERS	05/14/2026	102-41558	GEN	REFUND OVER CHARGE	
84632	158 CATRELL DR	05/19/2026		N		(100.00)
04/22/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2026		N		(100.00)

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	(100.00)

VENDOR TOTAL: 2,698.97

PINCAUTO01	PINCKNEY AUTO WASH, LLC	05/14/2026	05142026	GEN	AUTO WASHES APRIL 2026	
84628	PO BOX 881	05/19/2026		N		192.00
	1090 E M-36					
05/14/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		Y		192.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	156.00
206-000.000-932.000	VEHICLE MAINTENANCE	6.00
101-702.000-955.000	SUNDRY	6.00
590-527.000-932.000	VEHICLE MAINTENANCE	24.00
		<u>192.00</u>
		0.00

VENDOR TOTAL: 192.00

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PLANTEMO01	PLANTE & MORAN, PLLC	05/07/2026	10667165	GEN	PAYROLL TAX PENALTY ABATEMENT ASSIST	
84537	16060 COLLECTIONS CENTER DR	05/19/2026		N		7,173.00
04/24/2026	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		05/19/2026		N		7,173.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-201.000-801.000	CONTRACTUAL SERVICES	7,173.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
PLANTEMO01	PLANTE & MORAN, PLLC	05/13/2026	10693037	GEN	PROF SERVICES THROUGH 04/30/26 FINAN	
84621	100 NORTH TRYON ST	05/19/2026		N		6,250.00
05/08/2026	CHARLOTTE NC, 28202	/ /	0.0000	N		0.00
		05/19/2026		N		6,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-201.000-801.000	CONTRACTUAL SERVICES	6,250.00

VENDOR TOTAL: 13,423.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

PORTTOILTS	PORTABLE TOILET SERVICES LLC	05/14/2026	110709	GEN	PR PHSBA EVENT	
84623	4900 MCCARTHY DRIVE	05/19/2026		N		915.00
05/11/2026	MILFORD MI, 48381	/ /	0.0000	N		0.00
		05/19/2026		Y		915.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-942.000	PORTABLE TOILETS	915.00

PORTTOILTS	PORTABLE TOILET SERVICES LLC	05/14/2026	110893	GEN	PR MI JAGWR DMPSTR	
84622	4900 MCCARTHY DRIVE	05/19/2026		N		475.00
05/11/2026	MILFORD MI, 48381	/ /	0.0000	N		0.00
		05/19/2026		Y		475.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-942.000	PORTABLE TOILETS	475.00

PORTTOILTS	PORTABLE TOILET SERVICES LLC	05/14/2026	110895	GEN	PR 05/10/26-06/06/26	
84624	4900 MCCARTHY DRIVE	05/19/2026		N		4,211.95
05/10/2026	MILFORD MI, 48381	/ /	0.0000	N		0.00
		05/19/2026		Y		4,211.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-800.000-942.000	PORTABLE TOILETS	1,770.00
101-751.000-942.000	PORTABLE TOILETS	2,441.95

4,211.95 0.00

VENDOR TOTAL: 5,601.95

ROBERTSC01	ROBERTS WELL DRILLING	05/13/2026	05112026	GEN	DPW REPLACE 1/2 HP PUMP	
84602	800 REASON RD.	05/19/2026		N		2,160.00
05/11/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		Y		2,160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	2,160.00

VENDOR TOTAL: 2,160.00

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

DB: Hamburg

UNJOURNALIZED OPEN

Item 5.

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SAFEKLEEN1	SAFETY-KLEEN SYSTEMS, INC.	05/13/2026	99659271	GEN	DPW PARTS WASHER SOLVENT/CHEMISTRY F	
84603	P.O. BOX 975201	05/19/2026		N		398.64
04/22/2026	DALLAS TX, 75397-5201	/ /	0.0000	N		0.00
		05/19/2026		N		398.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	398.64

VENDOR TOTAL: 398.64

SECURITY02	SECURITY LOCK SERVICE, INC.	05/13/2026	002178	GEN	DPW COMPRESSOR DOOR	
84605	401 WASHINGTON STREET	05/19/2026		N		2,966.40
03/19/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		N		2,966.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-930.011	ENTERPRISE POLE BARN (ORIGINAL)	2,966.40

SECURITY02	SECURITY LOCK SERVICE, INC.	05/13/2026	002261	GEN	PD SERVICE CALL REPAIRS, NEW LOCK &	
84604	401 WASHINGTON STREET	05/19/2026	20260403	N		551.00
05/11/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2026		N		551.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-930.002	SERV CALL	78.00	78.00
207-000.000-930.002	MAX DUTY AL 4041 DOOR CLOSER	328.00	328.00
207-000.000-930.002	LABOR 1 HOUR	145.00	145.00
		551.00	551.00

VENDOR TOTAL: 3,517.40

SEPLATRN01	SEPLA	05/14/2026	05112026	GEN	PD SEPLA CONFERENCE - JAY POET	
84633	P.O. BOX 384	05/19/2026	20260351	N		185.00
05/11/2026	FARWELL MI, 48622-0384	/ /	0.0000	N		0.00
		05/19/2026		Y		185.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	REGISTRATION FEES FOR POET	185.00	175.00

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 185.00

SPICERGRUP	SPICER GROUP, INC.	05/12/2026	246079	GEN	PROF SERV THROUGH 05.02.26 HAMBURG T	
84552	230 SOUTH WASHINGTON AVENUE	05/19/2026		N		2,254.00
05/08/2026	SAGINAW MI, 48607	/ /	0.0000	N		0.00
		05/19/2026		N		2,254.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-975.300	GRANT MATCH	2,254.00

VENDOR TOTAL: 2,254.00

STPAULSC01	ST PAULS LUTHERAN CHURCH	05/07/2026	100	GEN	RENTAL FEE-SPECIAL ELECTION 05/05/20	
84538	7701 M-36	05/19/2026		N		200.00
05/05/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		05/19/2026		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

STONEDEPOT	STONE DEPOT LANDSCAPE SUPPLIES LLC	05/13/2026	00027	GEN	1 FT COPING FOR CLOCK TOWER	
84608	23423 GRISWOLD RD	05/19/2026		N		916.80
05/09/2026	SOUTH LYON MI, 48178	/ /	0.0000	N		0.00
		05/19/2026		N		916.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	916.80

VENDOR TOTAL: 916.80

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
BANKNYMELL	THE BANK OF NEW YORK MELLON	05/13/2026	05122026	GEN	HAMTWPWTP07R-HAMBURG TWSHP WATER TR	
84559	DEBT SERVICE BILLING-DIRECT PAYS	05/19/2026		N		301,195.00
	P.O. BOX 392005					
05/12/2026	PITTSBURGH PA, 15251-9005	/ /	0.0000	N		0.00
		05/19/2026		N		301,195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-300.105	WWTP LONG TERM DEBT	295,000.00
590-539.000-992.000	INTEREST EXPENSE	6,195.00
		301,195.00
	VENDOR TOTAL:	301,195.00

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	05/07/2026	6831908	GEN	FD - COPIER CHARGES STA 12 #6831908	
84539	PO BOX 927	05/19/2026	20260387	N		79.01
05/01/2026	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		05/19/2026		Y		79.01

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	BW COPIES	7.00	7.00
206-000.000-801.000	FREIGHT	7.00	7.00
206-000.000-801.000	CLR COPIES	65.01	65.01
		79.01	79.01

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	05/13/2026	6840624	GEN	TWP CPC BILLING 04/06/26-05/05/2026	
84610	PO BOX 927	05/19/2026		N		50.93
05/04/2026	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		05/19/2026		Y		50.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	50.93
	VENDOR TOTAL:	129.94

User: MarcyM

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

TLOLLC	TRANSUNION RISK AND ALTERNATIVE	05/07/2026	378853-202601-01	GEN	PD MONTHLY USAGE CHARGES APRIL 2026	
84540	DATA SOLUTIONS, INC.	05/19/2026	20260380	N		116.85
	P.O. BOX 209047					
05/01/2026	DALLAS TX, 75320-9047	/ /	0.0000	N		0.00
		05/19/2026		N		116.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	MONTHLY USAGE CHARGES - APRIL 2026	116.85	116.85
VENDOR TOTAL:			116.85

VORTEX CAR	VORTEX CAR WASH	05/07/2026	5012026	GEN	PD 11 CAR WASHES #5012026	
84541	5590 E. M 36	05/19/2026	20260384	N		66.00
05/01/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		Y		66.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	CAR WASH	66.00	66.00
VENDOR TOTAL:			66.00

WARDSDOI02	WARD'S EQUIPMENT RENTAL, LLC	05/07/2026	107061	GEN	POST HOLE AUGER -SIGNS	
84542	PO BOX 425	05/19/2026		N		105.30
05/05/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/19/2026		Y		105.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	105.30
VENDOR TOTAL:		105.30

SUNOCOFI01	WEX BANK	05/07/2026	112407346	GEN	FD - FUEL CHARGES APRIL 2026 #112407	
84544	P.O. BOX 4337	05/19/2026	20260385	N		2,587.66
04/30/2026	CAROL STREAM IL, 60197-4337	/ /	0.0000	N		0.00
		05/19/2026		N		2,587.66

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-759.000	FD FUEL CHARGES APRIL 2026	2,587.66	2,587.66
VENDOR TOTAL:			2,587.66

User: MarcyM

EXP CHECK RUN DATES 07/01/2025 - 05/31/2026

DB: Hamburg

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

WRIGHTEX01	WEX FLEET UNIVERSAL	05/07/2026	112260294	GEN	PD FUEL CHARGES FOR PATROL CARS 04/0	
84543	WEX BANK	05/19/2026	20260377	N		5,356.74
	PO BOX 6293					
04/30/2026	CAROL STREAM IL, 60197-6293	/ /	0.0000	N		0.00
		05/19/2026		N		5,356.74

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-759.000	MONTHLY FUEL CHARGES APRIL 2026	5,356.74	5,356.74

VENDOR TOTAL: 5,356.74

WHITEWOOD	WHITEWOOD TREE SERVICE INC	05/13/2026	INV0315	GEN	M 36 & MERRIL HAMBURG TOWNSHIP SIGN	
84609	9855 CARRUTHERS DR.	05/19/2026		N		750.00
05/07/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/19/2026		N		750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-946.000	ENGINEERING SERVICES	750.00

VENDOR TOTAL: 750.00

WASTMANAGM	WM CORPORATE SERVICES, INC.	05/13/2026	0148618-1389-8	GEN	05/01/26-05/31/26	
84611	AS PAY AGENT	05/19/2026		N		891.90
	P.O. BOX 4648					
05/04/2026	CAROL STREAM IL, 60197-4648	/ /	0.0000	N		0.00
		05/19/2026		N		891.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-919.000	TRASH DISPOSAL	239.60
101-751.000-919.000	TRASH DISPOSAL	161.16
590-537.000-919.000	TRASH DISPOSAL	102.46
101-820.000-919.000	TRASH DISPOSAL	146.44
101-265.000-919.000	TRASH DISPOSAL	102.46
207-000.000-801.000	CONTRACTUAL SERVICES	139.78
		891.90
		0.00

VENDOR TOTAL: 891.90

TOTAL - ALL VENDORS: 566,34

55

User: MarcyM

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DB: Hamburg

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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DAVIDROHR	DAVID ROHR	05/07/2026	05062026	GEN	ZONING GYM REIMBURSEMENT MAY 2026	
84515		05/08/2026		N		100.00
05/06/2026	,	/ /	0.0000	N		0.00
		05/08/2026		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	100.00

VENDOR TOTAL: 100.00

HENNEMAND1	DEBRA HENNEMAN	05/07/2026	05062026	GEN	P&R GYM REIMBURSEMENT MAY 2026	
84516	8898 RUSHVIEW	05/08/2026		N		100.00
05/06/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/08/2026		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	100.00

VENDOR TOTAL: 100.00

User: MarcyM

EXP CHECK RUN DATES 05/08/2026 - 05/08/2026

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
EMPOWER	EMPOWER	05/06/2026	05062026	GEN	457	
84513	PO BOX 56025	05/08/2026		N		15,685.80
05/06/2026	BOSTON MA, 02205-6025	/ /	0.0000	N		0.00
		05/08/2026		N		15,685.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	15,685.80

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
EMPOWER	EMPOWER	05/06/2026	05072026	GEN	401A	
84512	PO BOX 56025	05/08/2026		N		16,561.78
05/06/2026	BOSTON MA, 02205-6025	/ /	0.0000	N		0.00
		05/08/2026		N		16,561.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.003	RETIREMENT - LIBRARY	1,581.00
101-171.000-716.000	DEFINED CONTRIBUTION	465.24
101-201.000-716.000	DEFINED CONTRIBUTION	640.73
101-262.000-716.000	DEFINED CONTRIBUTION	660.79
101-215.000-716.000	DEFINED CONTRIBUTION	942.24
101-228.000-716.000	DEFINED CONTRIBUTION	598.23
101-253.000-716.000	DEFINED CONTRIBUTION	769.17
101-265.000-716.000	DEFINED CONTRIBUTION	601.27
101-702.000-716.000	DEFINED CONTRIBUTION	678.98
101-751.000-716.000	DEFINED CONTRIBUTION	229.54
101-820.000-716.000	DEFINED CONTRIBUTION	370.34
206-000.000-716.000	DEFINED CONTRIBUTION	3,003.67
207-000.000-716.000	DEFINED CONTRIBUTION	3,178.61
590-527.000-716.000	DEFINED CONTRIBUTION	2,841.97
		16,561.78

VENDOR TOTAL: 32,247.58

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
NEGRIJAS01	JASON NEGRI	05/06/2026	05052026	GEN	SUPERVISOR GYM REIMBURSEMENT MARCH &	
84514	7881 PINTAIL LN	05/08/2026		N		200.00
05/05/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		05/08/2026		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-171.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	200.00

User: MarcyM

EXP CHECK RUN DATES 05/08/2026 - 05/08/2026

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 200.00

LIVINGST02	LIVINGSTON COUNTY TREASURER	05/05/2026	05052026	GEN	DOG TAG DISTRIBUTION 04/01/2026-04/3	
84504	LIVINGSTON COUNTY COURT HOUSE	05/08/2026		N		375.50
	200 E. GRAND RIVER					
05/04/2026	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		05/08/2026		N		375.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-000.000-222.204 DUE TO COUNTY DOG LICENSE FEE 375.50

LIVINGST02	LIVINGSTON COUNTY TREASURER	05/06/2026	05052026	GEN	TRAILER FEES APRIL 26 REC'D 05/05/26	
84505	LIVINGSTON COUNTY COURT HOUSE	05/08/2026		N		852.50
	200 E. GRAND RIVER					
05/05/2026	HOWELL MI, 48843-2398	/ /	0.0000	N		0.00
		05/08/2026		N		852.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-000.000-222.100 DUE TO COUNTY TRAILER FEES 170.50

101-000.000-222.100 DUE TO COUNTY TRAILER FEES 682.00

852.50

VENDOR TOTAL: 1,228.00

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 84506	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	05/06/2026 05/08/2026	05052026	GEN N	CASE#810013564 PAYROLL 04/20/26-05/0	299.54
05/05/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/08/2026		N		299.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	299.54

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 84507	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	05/06/2026 05/08/2026	05052026	GEN N	CASE#912854739 PAYROLL 04/20/26-05/0	380.46
05/05/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/08/2026		N		380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 84508	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	05/06/2026 05/08/2026	05052026	GEN N	CASE#912516502 PAYROLL 04/20/26-05/0	500.76
05/05/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/08/2026		N		500.76

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	500.76

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 84509	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	05/06/2026 05/08/2026	05052026	GEN N	CASE#914155622 PAYROLL 04/20/26-05/0	642.99
05/05/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/08/2026		N		642.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	642.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MICHIGANST 84510	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350	05/06/2026 05/08/2026	05052026	GEN N	CASE#913255499 PAYROLL 04/20/26-05/0	139.54
05/05/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/08/2026		N		139.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

User: MarcyM

EXP CHECK RUN DATES 05/08/2026 - 05/08/2026

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 1,963.29

POLABORCOU	POLICE OFFICER LABOR COUNCIL	05/06/2026	05052026	GEN	MAY 2026	
84511	65 SB GRATIOT AVE	05/08/2026		N		901.00
05/05/2026	MT. CLEMENS MI, 48043	/ /	0.0000	N		0.00
		05/08/2026		N		901.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.100	DUE TO UNION DUES	901.00

VENDOR TOTAL: 901.00

TOTAL - ALL VENDORS: 36,739.87

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 BANK CODE: GEN

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.001	HEALTH INSURANCE - LIBRARY	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	3,815.50	
101-000.000-231.300	DUE TO BCBS BCBS W/H	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	2,878.15	
101-000.000-231.300	DUE TO BCBS BCBS W/H	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0001	06/01/26-06/30/	955.55	
101-000.000-239.300	SENIOR CENTER ACTIVITY FUND	FLAGSTAR BANK, FSB	04/07/26-05/06/26	1,414.43	
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	BIANCO TOURS	SEN CTR DETROIT PROHIBITION 04/24/26 (E	1,064.00	
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	DETROIT TIGERS	SEN CTR PARKING 09.09.26	60.00	
101-000.000-239.500	SENIOR CENTER TRIP DEPOSITS	DETROIT TIGERS	SEN CTR GAME TICKETS(35) AND PARKING 09	2,185.00	
Total For Dept 000.000				12,372.63	
Dept 101.000 Township Board					
101-101.000-955.000	SUNDRY	FLAGSTAR BANK, FSB	04/07/26-05/06/26	(12.80)	
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	A-TEAM POWER CLEAN LLC	M-36 & MERRILL TOWNSHIP SIGN CEMENT CLE	188.00	
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	STONE DEPOT LANDSCAPE SUPPL	1 FT COPING FOR CLOCK TOWER	916.80	
Total For Dept 101.000 Township Board				1,092.00	
Dept 171.000 Township Supervisor					
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	2,410.51	
101-171.000-955.000	SUNDRY	JASON NEGRI	SUPERVISOR REIMBURSEMENT MEETING MEAL/E	21.21	
Total For Dept 171.000 Township Supervisor				2,431.72	
Dept 201.000 ACCOUNTING					
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	2,920.08	
101-201.000-801.000	CONTRACTUAL SERVICES	PLANTE & MORAN, PLLC	PROF SERVICES THROUGH 04/30/26 FINANCE	6,250.00	
101-201.000-801.000	CONTRACTUAL SERVICES	PLANTE & MORAN, PLLC	PAYROLL TAX PENALTY ABATEMENT ASSIST	7,173.00	
101-201.000-955.000	SUNDRY	FLAGSTAR BANK, FSB	04/07/26-05/06/26	1,180.44	
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	FLAGSTAR BANK, FSB	04/07/26-05/06/26	(370.00)	
Total For Dept 201.000 ACCOUNTING				17,153.52	
Dept 215.000 CLERK'S OFFICE					
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	5,345.67	
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	FLAGSTAR BANK, FSB	04/07/26-05/06/26	50.00	
101-215.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	MICHAEL DOLAN	REIMBURSEMENT FUEL/SUPPLIES/GYM MARCH F	50.16	
Total For Dept 215.000 CLERK'S OFFICE				5,445.83	
Dept 228.000 TECHNICAL/UTILITIES SERVICES					
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	6,399.41	
Total For Dept 228.000 TECHNICAL/UTILITIES SERVICES				6,399.41	
Dept 253.000 Treasurer					
101-253.000-861.000	MILEAGE	JENNIFER DANIELS	REIMBURSE MILEAGE/TRAVEL/GYM APRIL /MAY	198.36	
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	JENNIFER DANIELS	REIMBURSE MILEAGE/TRAVEL/GYM APRIL /MAY	674.86	
101-253.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	JENNIFER DANIELS	REIMBURSE MILEAGE/TRAVEL/GYM APRIL /MAY	200.00	
Total For Dept 253.000 Treasurer				1,073.22	
Dept 262.000 Elections					
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	3,230.40	
101-262.000-752.001	SUPPLIES FOR ELECTIONS	FLAGSTAR BANK, FSB	04/07/26-05/06/26	39.13	
101-262.000-752.001	SUPPLIES FOR ELECTIONS	LAND'S END	PROGRAM CERTIFICATES	800.00	
101-262.000-955.000	SUNDRY	FLAGSTAR BANK, FSB	04/07/26-05/06/26	132.26	
101-262.000-955.000	SUNDRY	MICHAEL DOLAN	REIMBURSEMENT FUEL/SUPPLIES/GYM MARCH F	156.77	
101-262.000-955.000	SUNDRY	ST PAULS LUTHERAN CHURCH	RENTAL FEE-SPECIAL ELECTION 05/05/2026	200.00	
101-262.000-980.000	OFFICE EQUIP & FURNITURE	FLAGSTAR BANK, FSB	04/07/26-05/06/26	470.47	
Total For Dept 262.000 Elections				5,029.03	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265.000 Township Buildings					
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	MI237629/007005121/0003 06/01/26-06/30	3,173.74	
101-265.000-801.000	CONTRACTUAL SERVICES	ALLSTAR ALARM, LLC	TOTAL CONNECT 06/01/26-08/31/26	69.00	
101-265.000-801.000	CONTRACTUAL SERVICES	JAYS ASSURED PEST CONTROL	MONTHLY SERVICE MAY 2026	72.00	
101-265.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	102.46	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 10675 MERRILL RD 03/26	213.72	
101-265.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 10405 MERRILL 03/26/26-	1,207.18	
101-265.000-930.000	MAINTENANCE TWP HALL	ARMOREX	TWP CLEANING SUPPLIES	386.61	
101-265.000-930.000	MAINTENANCE TWP HALL	ARMOREX	TWP CLEANING SUPPLIES	194.64	
101-265.000-930.000	MAINTENANCE TWP HALL	NORTHSTAR FACILITY SERVICE	04/09/26-04/23/26	150.08	
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	ARMOREX	TWP CLEANING SUPPLES	224.90	
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	ARMOREX	TWP CLEANING SUPPLIES	55.86	
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	NORTHSTAR FACILITY SERVICE	04/09/26-04/23/26	43.58	
101-265.000-930.020	MAINTENANCE - FERTILIZER	PARKS OUTDOOR MAINTENANCE	LAWN FERTILIZATION & WEED CONTROL APRII	222.50	
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	HOME DEPOT CREDIT SERVICES	CREDIT FOR OVERPAYMENT	(591.20)	
Total For Dept 265.000 Township Buildings				5,525.07	
Dept 275.000 OTHER EXPENSES					
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT,	TWP BOTTLED WATER (5)	34.95	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	AMERICAN FLAG AND BANNER	M 36 & MERRILL HAMBURG TOWNSHIP SIGN FI	4,751.40	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	APPLIED INNOVATION	CANTRACT BASE /ADD'L COPIES 05/05/26-06	249.24	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	BIG PDQ	ZONING DEPARTMENTAL ENVELOPES	221.75	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	CDW GOVERNMENT, INC.	APC REPLACEMENT BATTERY CARTRIDGE	244.48	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	FLAGSTAR BANK, FSB	04/07/26-05/06/26	3,056.53	
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS	TWP CPC BILLING 04/06/26-05/05/2026	50.93	
101-275.000-759.000	VEHICLE FUEL	MICHAEL DOLAN	REIMBURSEMENT FUEL/SUPPLIES/GYM MARCH F	83.49	
101-275.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	TWP 05/01/26-05/31/26	694.00	
101-275.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	TWP 05/01/2026-05/31/2026	90.24	
101-275.000-946.000	ENGINEERING SERVICES	WHITEWOOD TREE SERVICE INC	M 36 & MERRIL HAMBURG TOWNSHIP SIGN TRE	750.00	
101-275.000-955.000	SUNDRY	ELECTROCYCLE, INC.	ONSITE DOC DESTRUCTION (2) 95 GAL TOTEF	53.00	
Total For Dept 275.000 OTHER EXPENSES				10,280.01	
Dept 567.000 CEMETERY					
101-567.000-955.000	SUNDRY	FLAGSTAR BANK, FSB	04/07/26-05/06/26	590.00	
101-567.000-980.001	CAPITAL EQUIPMENT/CAPITAL IMP	FLAGSTAR BANK, FSB	04/07/26-05/06/26	2,603.68	
Total For Dept 567.000 CEMETERY				3,193.68	
Dept 702.000 PLANNING AND ZONING					
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	MI237629/007005121/0003 06/01/26-06/30	2,920.08	
101-702.000-955.000	SUNDRY	FLAGSTAR BANK, FSB	04/07/26-05/06/26	596.96	
101-702.000-955.000	SUNDRY	PINCKNEY AUTO WASH, LLC	AUTO WASHES APRIL 2026	6.00	
Total For Dept 702.000 PLANNING AND ZONING				3,523.04	
Dept 703.000 LAKES, RIVERS & STREAMS					
101-703.000-967.000	SPECIAL PROJECTS	LIVINGSTON CO. DRAIN COMM	PHASE II IMPLEMENTATION LIV CO WATERSHE	730.04	
Total For Dept 703.000 LAKES, RIVERS & STREAMS				730.04	
Dept 751.000 Recreation Board					
101-751.000-718.000	HEALTH/DENTAL/VISION INSURNACE	BLUE CROSS BLUE SHIELD OF MI	MI237629/007005121/0003 06/01/26-06/30	1,206.09	
101-751.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	161.16	
101-751.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 10750 MERRILL RD 03/26-	52.48	
101-751.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 10446 MERRILL RD 03/26/	76.17	
101-751.000-920.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 10511 MERRILL 03/26/202	21.17	
101-751.000-920.000	ELECTRIC	DTE ENERGY	9100 160 2734 4 3490 E M36 03/26/2026-C	38.88	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 751.000 Recreation Board					
101-751.000-930.020	SPORTS FIELD MAINTENANCE	A-TEAM POWER CLEAN LLC	PR SPORTS FIELD MAINT	1,257.00	
101-751.000-930.020	SPORTS FIELD MAINTENANCE	PARKS OUTDOOR MAINTENANCE	LAWN FERTILIZATION & WEED CONTROL APRII	3,060.00	
101-751.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES IPR MI JAGWR DMPSTR		475.00	
101-751.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES IPR PHSBA EVENT		915.00	
101-751.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES IPR 05/10/26-06/06/26		2,441.95	
101-751.000-955.000	SUNDRY	HURON VALLEY GUNS, LLC	PD/FD/PARKS UNIFORMS WOMENSCOLORBLOCK E	36.67	
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEM	WARD'S EQUIPMENT RENTAL, I	POST HOLE AUGER -SIGNS	105.30	
101-751.000-975.300	GRANT MATCH	SPICER GROUP, INC.	PROF SERV THROUGH 05.02.26 HAMBURG TWP	2,254.00	
Total For Dept 751.000 Recreation Board				12,100.87	
Dept 800.000 LAKELAND TRAIL					
101-800.000-942.000	PORTABLE TOILETS	PORTABLE TOILET SERVICES IPR 05/10/26-06/06/26		1,770.00	
Total For Dept 800.000 LAKELAND TRAIL				1,770.00	
Dept 820.000 SENIOR CENTER					
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	237629/007005121/0003 06/01/26-06/30	2,195.14	
101-820.000-801.000	CONTRACTUAL SERVICES	ALLSTAR ALARM, LLC	TOTAL CONNECT 06/01/26-08/31/26	69.00	
101-820.000-801.000	CONTRACTUAL SERVICES	JAYS ASSURED PEST CONTROL	MONTHLY SERVICE MAY 2026	72.00	
101-820.000-801.000	CONTRACTUAL SERVICES	LIVINGSTON COUNTY TREASURER	SEN CTR TRANSPORTATION MARCH 2026	2,070.00	
101-820.000-804.000	SENIOR PROGRAMS	BROADCAST MUSIC INC	SEN CTR 05/01/26-04/30/27	459.00	
101-820.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	146.44	
101-820.000-920.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 10407 MERRILL RD 03/26/	544.62	
101-820.000-930.001	MAINTENANCE COMM CENTER	ARMOREX	SEN CTR CLEANING SUPPLIES	373.39	
101-820.000-930.001	MAINTENANCE COMM CENTER	ARMOREX	SEN CTR CLEANING SUPPLIES	194.64	
101-820.000-930.001	MAINTENANCE COMM CENTER	NORTHSTAR FACILITY SERVICE	04/09/26-04/23/26	118.78	
101-820.000-930.001	MAINTENANCE COMM CENTER	PARKS OUTDOOR MAINTENANCE	LAWN FERTILIZATION & WEED CONTROL APRII	111.25	
Total For Dept 820.000 SENIOR CENTER				6,354.26	
Total For Fund 101 General Fund				94,474.33	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	237629/007005121/0003 06/01/26-06/30	689.20	
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	237629/007005121/0001 06/01/26-06/30/	25,538.72	
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT, FD - STA 11	BOTTLED WATER(6) #68057411	41.94	
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT, FD - STA 12	BOTTLED WATER (7) #68043916	48.93	
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT, FD - POTASSIUM CHLORIDE (6)	PICK UP FOF	252.00	
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	FLAGSTAR BANK, FSB	04/07/26-05/06/26	165.98	
206-000.000-759.000	VEHICLE FUEL	WEX BANK	FD - FUEL CHARGES APRIL 2026 #112407346	2,587.66	
206-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	PD/FD/PARKS UNIFORMS WOMENSCOLORBLOCK E	36.66	
206-000.000-768.100	TURN OUT GEAR	FLAGSTAR BANK, FSB	04/07/26-05/06/26	248.00	
206-000.000-801.000	CONTRACTUAL SERVICES	TOSHIBA BUSINESS SOLUTIONS	FD - COPIER CHARGES STA 12 #6831908	79.01	
206-000.000-853.000	PHONE/COMM/INTERNET	AT&T MOBILITY	PD/FD CELL PHONE CHARGES MAR 12 - APR 1	171.17	
206-000.000-916.000	TRAINING	COMFORT INN & SUITES HOTEL	FD - DRONE CONFERENCE ROOM - YOST/DER F	205.80	
206-000.000-916.000	TRAINING	FLAGSTAR BANK, FSB	04/07/26-05/06/26	(25.00)	
206-000.000-916.000	TRAINING	NFPA	FD - FIRE INSPECTOR TEST, CAPT VULTAGGI	499.00	
206-000.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	239.60	
206-000.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 3666 E M36 03/26/26-04/	1,327.01	
206-000.000-920.100	SIREN ELECTRIC USAGE	DTE ENERGY	9100 086 3118 6 10991 HAMBURG RD 03/26/	17.41	
206-000.000-930.003	MAINTENANCE FIRE HALL	GOYETTE MECHANICAL CO, INC	FD - STA 11 RADIANT TUBE HEATER REPAIR	521.00	
206-000.000-930.020	MAINTENANCE - FERTILIZER	PARKS OUTDOOR MAINTENANCE	LAWN FERTILIZATION & WEED CONTROL APRII	310.00	
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	GREAT LAKES BREATHING AIR	FD - STA 11 HTFD MAKO AIR COMPRESSOR #1	226.25	
206-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	AUTO WASHES APRIL 2026	6.00	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 Fire Fund Dept 000.000					
Total For Dept 000.000				33,186.34	
Total For Fund 206 Fire Fund				33,186.34	
Fund 207 Police Fund Dept 000.000					
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	MI237629/007005121/0003 06/01/26-06/30	18,064.31	
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI	MI237629/007005121/0001 06/01/26-06/30/	18,154.90	
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	ARMOREX	PD CLEANING SUPPLIES	313.90	
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	ARMOREX	PD CLEANING SUPPLIES	194.64	
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	CMP DISTRIBUTORS, INC.	PD HOLSTERS	107.30	
207-000.000-759.000	VEHICLE FUEL	WEX FLEET UNIVERSAL	PD FUEL CHARGES FOR PATROL CARS 04/01/2	5,356.74	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	PD UNIFORMS - DEBOTTIS	136.49	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	PD UNIFORM ACCESSORIES	98.95	
207-000.000-768.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	PD/FD/PARKS UNIFORMS WOMENSCOLORBLOCK I	36.66	
207-000.000-768.000	UNIFORMS/ACCESSORIES	N EAR	PD REPLACEMENT CORD FOR WALLACE	99.00	
207-000.000-768.500	UNIFORM CLEANING	KING KLEANERS	PD UNIFORM CLEANING APRIL 2026	301.75	
207-000.000-801.000	CONTRACTUAL SERVICES	CRH OHIO LTD	PD WATER BOTTLE (6) DELIVERY AND DEPOSI	76.93	
207-000.000-801.000	CONTRACTUAL SERVICES	JAYS ASSURED PEST CONTROL	MONTHLY SERVICE MAY 2026	92.00	
207-000.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND ALTERN	PD MONTHLY USAGE CHARGES APRIL 2026	116.85	
207-000.000-801.000	CONTRACTUAL SERVICES	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	139.78	
207-000.000-851.000	POSTAGE	FLAGSTAR BANK, FSB	04/07/26-05/06/26	22.27	
207-000.000-853.000	PHONE/COMM/INTERNET	AT&T MOBILITY	PD/FD CELL PHONE CHARGES MAR 12 - APR 1	575.15	
207-000.000-916.000	TRAINING	FLAGSTAR BANK, FSB	04/07/26-05/06/26	836.86	
207-000.000-916.000	TRAINING	SEPLA	PD SEPLA CONFERENCE - JAY POET	185.00	
207-000.000-920.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 10409 MERRILL 03/26/202	1,763.59	
207-000.000-930.002	MAINTENANCE POLICE BUILDING	BJ'S HEATING & COOLING, INC	PD TUBE HEATER HANGING UNIT.	180.00	
207-000.000-930.002	MAINTENANCE POLICE BUILDING	NORTHSTAR FACILITY SERVICE	04/09/26-04/23/26	132.08	
207-000.000-930.002	MAINTENANCE POLICE BUILDING	SECURITY LOCK SERVICE, INC	PD SERVICE CALL REPAIRS, NEW LOCK & LAF	551.00	
207-000.000-930.020	MAINTENANCE - FERTILIZER	PARKS OUTDOOR MAINTENANCE	LAWN FERTILIZATION & WEED CONTROL APRII	111.25	
207-000.000-932.000	VEHICLE MAINTENANCE	GENESIS CDJR OF PINCKNEY IPD	VEH MAINT FOR 2023 CHARGER 80272	100.60	
207-000.000-932.000	VEHICLE MAINTENANCE	GENESIS CDJR OF PINCKNEY IPD	2019 DODGE CHARGER (26909)MAINT & RE	108.55	
207-000.000-932.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	AUTO WASHES APRIL 2026	156.00	
207-000.000-932.000	VEHICLE MAINTENANCE	VORTEX CAR WASH	PD 11 CAR WASHES #5012026	66.00	
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	MICHIGAN ASSOCIATION OF	MACP ANNUAL MEMBERSHIP FEE - DUHAIME	100.00	
207-000.000-967.000	SPECIAL PROJECTS	LIFELOC TECHNOLOGIES, INC	PD MAJOR REPAIR FC10MI	211.95	
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	FLAGSTAR BANK, FSB	04/07/26-05/06/26	45.00	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	DANIEL DEFENSE, INC.	PD-RIFLES (3)	4,894.68	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	FLAGSTAR BANK, FSB	04/07/26-05/06/26	89.99	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	PEACEMAKERS	PD SNIPER RIFLE & MAG FOR WALLACE	2,798.97	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	PEACEMAKERS	REFUND OVER CHARGE	(100.00)	
Total For Dept 000.000				56,119.14	
Total For Fund 207 Police Fund				56,119.14	
Fund 211 Act 302 Training Fund Dept 000.000					
211-000.000-916.000	TRAINING	LEWIS G. BENDER	PUBLIC SAFETY DEPT TRAINING PD TEAM DEV	3,000.00	
Total For Dept 000.000				3,000.00	
Total For Fund 211 Act 302 Training Fund				3,000.00	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-300.105	WWTP LONG TERM DEBT	THE BANK OF NEW YORK MELLCHAMTWPWTP07R-HAMBURG TWNSHP WATER TRT E		295,000.00	
Total For Dept 000.000				295,000.00	
Dept 527.000 SEWER OPERATING					
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0003	06/01/26-06/30	10,677.90	
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MI237629/007005121/0001	06/01/26-06/30/	961.57	
590-527.000-751.100	GRINDER PUMP PARTS	OAK POINTE OPERATING	DPW GRINDER PUMP 2000 SERIES	300.00	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT,	DPW BOTTLED WATER (3)	20.97	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	AIRGAS USA, LLC	DPW LEASE RENEWAL 05/01/2026-04/30/2027	230.22	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	FASTENAL COMPANY	SS FASTENERS VARIOUS SIZES	6,142.26	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	FLAGSTAR BANK, FSB	04/07/26-05/06/26	622.29	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	LAKELAND ACE HARDWARE, INC	DPW FASTENERS/NUTS/BOLTS	21.20	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	NORTHWEST PIPE & SUPPLY, I	DPW REPAIR PARTS APRIL 2026	1,446.50	
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	SAFETY-KLEEN SYSTEMS, INC.	DPW PARTS WASHER SOLVENT/CHEMISTRY FEE/	398.64	
590-527.000-914.001	GYM MEMBERSHIP REIMBURSEMENT	BRIAN RIDGE	DPW GYM REIMBURSEMENT APRIL 2026	25.08	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 141 9399 9 6414 WINANS 03/24/26-04	429.10	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3063 4 8520 HAMBURG RD 03/23/2	822.41	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 081 1657 6 10090 HAMBURG RD 03/24/	746.67	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9200 190 0961 1 9464 KRESS 03/26/26-04/	1,222.92	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9100 160 2723 7 4320 CORDLEY LAKE RD 03	690.36	
590-527.000-920.000	ELECTRIC	DTE ENERGY	9200 189 1753 3 9251 REGENCY 04/02/26-C	59.71	
590-527.000-921.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1030 4914 0678 10090 HAMBURG RD 04/01/2	24.65	
590-527.000-930.010	SEWER MAINTENANCE GARAGE	NORTHSTAR FACILITY SERVICE	04/09/26-04/23/26	96.46	
590-527.000-930.011	ENTERPRISE POLE BARN (ORIGINAL)	SECURITY LOCK SERVICE, INC	DPW COMPRESSOR DOOR	2,966.40	
590-527.000-932.000	VEHICLE MAINTENANCE	PINCKNEY AUTO WASH, LLC	AUTO WASHES APRIL 2026	24.00	
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	FMG CONCRETE CUTTING, INC.	DPW DEEP CORE IN WALL/CORE DRILL	375.00	
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	KERR PUMP & SUPPLY, INC.	DPW CUSTOM CONTROL PANEL	1,022.00	
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	ROBERTS WELL DRILLING	DPW REPLACE 1/2 HP PUMP	2,160.00	
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	MWEA	MWEA MEMBERSHIP JON SHARP 03/17/2026-03	115.00	
Total For Dept 527.000 SEWER OPERATING				31,601.31	
Dept 537.000					
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT,	WWTP BOTTLED WATER (1)	6.99	
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	BIOTECH AGRONOMICS, INC.	WWTP BIOSOLIDS HAULING 495000	35,645.49	
590-537.000-919.000	TRASH DISPOSAL	WM CORPORATE SERVICES, INC	05/01/26-05/31/26	102.46	
590-537.000-920.000	ELECTRIC	DTE ENERGY	9100 086 3078 2 6400 E M36 03/26/26-04/	8,921.62	
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	FILPRO CORP	WWTP FP10-167 & FP10-489	619.50	
590-537.000-952.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	HAMBURG	830.00	
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	PORTAGE LAKE	438.00	
Total For Dept 537.000				46,564.06	
Dept 538.000					
590-538.000-955.000	SUNDRY	LIVINGSTON COUNTY REGISTER	SEWER AGREEMENT(S)/EASEMENT GRANT(S) NC	120.00	
590-538.000-964.000	REIMBURSEMENTS/REFUNDS	COMMANDER BUILDING & DEVEI	REFUND OVERPAYMENT OF SEWER CONNECTION	82.00	
Total For Dept 538.000				202.00	
Dept 539.000					
590-539.000-992.000	INTEREST EXPENSE	THE BANK OF NEW YORK MELLCHAMTWPWTP07R-HAMBURG TWNSHP WATER TRT E		6,195.00	
Total For Dept 539.000				6,195.00	
Total For Fund 590 SEWER FUND				379,562.37	

Item 5.

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	94,474.33
Fund 206 Fire Fund	33,186.34
Fund 207 Police Fund	56,119.14
Fund 211 Act 302 Trainin	3,000.00
Fund 590 SEWER FUND	379,562.37

Total For All Funds: 566,342.18

--- TOTALS BY GL DISTRIBUTION ---

101-000.000-073.001	HEALTH INSURANCE - LIBR	3,815.50
101-000.000-231.300	DUE TO BCBS BCBS W/H	3,833.70
101-000.000-239.300	SENIOR CENTER ACTIVITY I	1,414.43
101-000.000-239.500	SENIOR CENTER TRIP DEPOS	3,309.00
101-101.000-955.000	SUNDRY	(12.80)
101-101.000-980.000	CAPITAL EQUIPMENT/CAPIT	1,104.80
101-171.000-718.000	HEALTH/DENTAL/VISION INS	2,410.51
101-171.000-955.000	SUNDRY	21.21
101-201.000-718.000	HEALTH/DENTAL/VISION INS	2,920.08
101-201.000-801.000	CONTRACTUAL SERVICES	13,423.00
101-201.000-955.000	SUNDRY	1,180.44
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFIC	(370.00)
101-215.000-718.000	HEALTH/DENTAL/VISION INS	5,345.67
101-215.000-910.000	PROFESSIONAL DEVELOPME	50.00
101-215.000-914.001	GYM MEMBERSHIP REIMBURSE	50.16
101-228.000-718.000	HEALTH/DENTAL/VISION INS	6,399.41
101-253.000-861.000	MILEAGE	198.36
101-253.000-910.000	PROFESSIONAL DEVELOPME	674.86
101-253.000-914.001	GYM MEMBERSHIP REIMBURSE	200.00
101-262.000-718.000	HEALTH/DENTAL/VISION INS	3,230.40
101-262.000-752.001	SUPPLIES FOR ELECTIONS	839.13
101-262.000-955.000	SUNDRY	489.03
101-262.000-980.000	OFFICE EQUIP & FURNITUR	470.47
101-265.000-718.000	HEALTH/DENTAL/VISION INS	3,173.74
101-265.000-801.000	CONTRACTUAL SERVICES	141.00
101-265.000-919.000	TRASH DISPOSAL	102.46
101-265.000-920.000	ELECTRIC	1,420.90
101-265.000-930.000	MAINTENANCE TWP HALL	731.33
101-265.000-930.004	MAINTENANCE DPW GARAGE/C	324.34
101-265.000-930.020	MAINTENANCE - FERTILIZE	222.50
101-265.000-980.000	CAPITAL EQUIPMENT/CAPIT	(591.20)
101-275.000-752.000	SUPPLIES & SMALL EQUIPM	8,609.28
101-275.000-759.000	VEHICLE FUEL	83.49
101-275.000-853.000	PHONE/COMM/INTERNET	784.24
101-275.000-946.000	ENGINEERING SERVICES	750.00
101-275.000-955.000	SUNDRY	53.00
101-567.000-955.000	SUNDRY	590.00
101-567.000-980.001	CAPITAL EQUIPMENT/CAPIT	2,603.68
101-702.000-718.000	HEALTH/DENTAL/VISION INS	2,920.08
101-702.000-955.000	SUNDRY	602.96
101-703.000-967.000	SPECIAL PROJECTS	730.04
101-751.000-718.000	HEALTH/DENTAL/VISION INS	1,206.09
101-751.000-919.000	TRASH DISPOSAL	161.16
101-751.000-920.000	ELECTRIC	188.70
101-751.000-930.020	SPORTS FIELD MAINTENANC	4,317.00
101-751.000-942.000	PORTABLE TOILETS	3,831.95
101-751.000-955.000	SUNDRY	36.67
101-751.000-967.962	SPECIAL PROJECTS - MISC	105.30

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
		101-751.000-975.300	GRANT MATCH	2,254.00	
		101-800.000-942.000	PORTABLE TOILETS	1,770.00	
		101-820.000-718.000	HEALTH/DENTAL/VISION INS	2,195.14	
		101-820.000-801.000	CONTRACTUAL SERVICES	2,211.00	
		101-820.000-804.000	SENIOR PROGRAMS	459.00	
		101-820.000-919.000	TRASH DISPOSAL	146.44	
		101-820.000-920.000	ELECTRIC	544.62	
		101-820.000-930.001	MAINTENANCE COMM CENTER	798.06	
		206-000.000-718.000	HEALTH/DENTAL/VISION INS	26,227.92	
		206-000.000-752.000	SUPPLIES & SMALL EQUIPM	508.85	
		206-000.000-759.000	VEHICLE FUEL	2,587.66	
		206-000.000-768.000	UNIFORMS/ACCESSORIES	36.66	
		206-000.000-768.100	TURN OUT GEAR	248.00	
		206-000.000-801.000	CONTRACTUAL SERVICES	79.01	
		206-000.000-853.000	PHONE/COMM/INTERNET	171.17	
		206-000.000-916.000	TRAINING	679.80	
		206-000.000-919.000	TRASH DISPOSAL	239.60	
		206-000.000-920.000	ELECTRIC	1,327.01	
		206-000.000-920.100	SIREN ELECTRIC USAGE	17.41	
		206-000.000-930.003	MAINTENANCE FIRE HALL	521.00	
		206-000.000-930.020	MAINTENANCE - FERTILIZEI	310.00	
		206-000.000-931.000	EQUIPMENT MAINT/REPAIR	226.25	
		206-000.000-932.000	VEHICLE MAINTENANCE	6.00	
		207-000.000-718.000	HEALTH/DENTAL/VISION INS	36,219.21	
		207-000.000-752.000	SUPPLIES & SMALL EQUIPM	615.84	
		207-000.000-759.000	VEHICLE FUEL	5,356.74	
		207-000.000-768.000	UNIFORMS/ACCESSORIES	371.10	
		207-000.000-768.500	UNIFORM CLEANING	301.75	
		207-000.000-801.000	CONTRACTUAL SERVICES	425.56	
		207-000.000-851.000	POSTAGE	22.27	
		207-000.000-853.000	PHONE/COMM/INTERNET	575.15	
		207-000.000-916.000	TRAINING	1,021.86	
		207-000.000-920.000	ELECTRIC	1,763.59	
		207-000.000-930.002	MAINTENANCE POLICE BUILI	863.08	
		207-000.000-930.020	MAINTENANCE - FERTILIZEI	111.25	
		207-000.000-932.000	VEHICLE MAINTENANCE	431.15	
		207-000.000-958.000	DUES/SUBSCRIP/RECERTIFIC	100.00	
		207-000.000-967.000	SPECIAL PROJECTS	211.95	
		207-000.000-967.100	FEDERAL GRANT EXPENDITUF	45.00	
		207-000.000-980.000	CAPITAL EQUIPMENT/CAPITF	7,683.64	
		211-000.000-916.000	TRAINING	3,000.00	
		590-000.000-300.105	WWTP LONG TERM DEBT	295,000.00	
		590-527.000-718.000	HEALTH/DENTAL/VISION INS	11,639.47	
		590-527.000-751.100	GRINDER PUMP PARTS	300.00	
		590-527.000-752.000	SUPPLIES & SMALL EQUIPM	8,882.08	
		590-527.000-914.001	GYM MEMBERSHIP REIMBURSI	25.08	
		590-527.000-920.000	ELECTRIC	3,971.17	
		590-527.000-921.000	NATURAL GAS/HEAT	24.65	
		590-527.000-930.010	SEWER MAINTENANCE GARAGI	96.46	
		590-527.000-930.011	ENTERPRISE POLE BARN(OR)	2,966.40	
		590-527.000-932.000	VEHICLE MAINTENANCE	24.00	
		590-527.000-934.100	PUMP & MAIN REPAIR/MAIN	3,557.00	
		590-527.000-958.000	DUES/SUBSCRIP/RECERTIFIC	115.00	
		590-537.000-752.000	SUPPLIES & SMALL EQUIPM	6.99	
		590-537.000-917.600	SLUDGE REMOVAL EXPENSE V	35,645.49	
		590-537.000-919.000	TRASH DISPOSAL	102.46	
		590-537.000-920.000	ELECTRIC	8,921.62	
		590-537.000-931.000	EQUIPMENT MAINT/REPAIR	619.50	
		590-537.000-952.000	LAB ANALYSIS - WWTP	830.00	

05/14/2026 04:42 PM  
User: MarcyM  
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES  
EXP CHECK RUN DATES 07/01/2025 - 05/31/2026  
UNJOURNALIZED OPEN  
BANK CODE: GEN

Item 5.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
		590-537.000-952.100	LAB ANALYSIS FEES - PORT	438.00	
		590-538.000-955.000	SUNDRY	120.00	
		590-538.000-964.000	REIMBURSEMENTS/REFUNDS	82.00	
		590-539.000-992.000	INTEREST EXPENSE	6,195.00	

**TO:** Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

**FROM:** Brittany K. Campbell, Utilities/Special Projects Coordinator

**DATE:** May 19, 2026

**AGENDA ITEM TOPIC:** **Wastewater Treatment & Administration Ordinance Amendments**  
- **First Reading**  
Number of Supporting Documents: **2**

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**Requested Action**

To complete a first reading of the draft copy of the proposed Wastewater Treatment and Administration Ordinance amendments and to provide input by June 8<sup>th</sup> in order for the Utilities Coordinator to provide a finalized version to be adopted at the June 16<sup>th</sup>, 2026, meeting of the Township Board. Suggested changes to the Ordinance language are shown in red in the attached text.

**Background**

The proposed amendments to the sewer Ordinance will allow for the correction to the Table of Unit Factors that when originally codified with the other general Township ordinances included an older table that did not have a number of items included for calculating non-residential REUs (residential equivalent units). In addition, the proposed updates will allow the Township to determine actual sewage usage by non-residential properties at twelve (12) months versus the current time of 24-months allowing for better monitoring of the quarterly sewage treatment costs of the non-residential users along with some other minor updates and changes to the ordinance.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  No

Fiscal year(s) affected: All years.

Is a budget amendment required?

Yes  No

General Ledger number(s) affected: N/A



10405 Merrill Road ♦ P.O. Box 157  
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Phone: 810.231.1000 ♦ Fax: 810.231.4295  
www.hamburg.mi.us

## EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Jason B. Negri, Supervisor  
Hamburg Township Board of Trustees

Re: **Proposed Amendments to the Wastewater Treatment & Administration Ordinance Language; Article III, Chapter 14, Code of Ordinances**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: May 12<sup>th</sup>, 2026

Sewer Committee Members Present: Negri, Menzies, Daniels

Sewer Committee Members Absent: None


Text of Motion: MOTION BY NEGRI, SECONDED BY DANIELS TO APPROVE THE REVISED ORDINANCE LANGUAGE AND TO FORWARD THE PROPOSED AMENDMENTS TO THE BOARD OF TRUESTEES FOR THE FIRST READING.

Ayes: Negri, Menzies, Daniels Absent: None Nays: None

MOTION CARRIED.

State of Michigan }  
County of Livingston }  
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: May 12<sup>th</sup>, 2026  
BRITTANY K. CAMPBELL  
HAMBURG TOWNSHIP UTILITIES COORDINATOR

**DRAFT**

**ARTICLE III. WASTEWATER TREATMENT AND ADMINISTRATION**

**Sec. 14-46. Purpose and objections; applicability.**

- (a) This article sets forth uniform requirements for direct and indirect contributors to the wastewater collection and treatment systems and direct dischargers to waters located in and flowing through the Township and enables the Township to comply with all applicable federal, state, and local laws and regulations relating thereto and to protect the health/welfare and environment of Township residents.
- (b) The objectives of this article are:
  - (1) To prevent the introduction of pollutants into waters located in and flowing through the Township, which would degrade the water quality, surrounding environment and/or use and enjoyment of the natural resources located in the Township, and to promote the stewardship of their resources.
  - (2) To prevent the introduction of pollutants into the wastewater system which will interfere with the normal operation of the system or contaminate the resulting municipal sludge.
  - (3) To prevent the introduction of pollutants into the wastewater system which will not receive adequate treatment in the POTW and which will pass through the wastewater system into receiving waters or the atmosphere or otherwise be incompatible with the wastewater system.
  - (4) To improve the opportunity to recycle and reclaim wastewater and sludge from the system.

(Ord. No. 69-H, § 2.0, 12-3-2019)

**Sec. 14-47. Definitions and abbreviations.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Act* or *the Act* means the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended.

*ASTM* means American Society for Testing Materials.

*Authorized officer* means the Township Supervisor, the Township Clerk, the Township Treasurer, or the Township ~~Manager~~ **Utilities Director**.

*Authorized representative of industrial user* means any of the following:

- (1) If the industrial user is a corporation, a principal executive officer of at least the level of vice-president.
- (2) If the industrial user is a partnership or proprietorship, a general partner or proprietor.
- (3) A duly authorized representative of the individual designated in subsection (1) or (2) of this definition if such representative is responsible for the overall operation of the facilities from which the direct discharge originates, or for environmental matters of the company. Authorization for this representative must be submitted in writing to the Township by the individual designating the representative.

*Biochemical oxygen demand (BOD)* means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees Celsius, expressed in milligrams per liter.

*Building drain* means that part of the lowest horizontal piping of a drainage system of a building that receives the sewage discharge inside the walls of a building and conveys it to the building sewer. The building drain shall be deemed to end five feet outside the face of the building wall.

*Building sewer* means a sewer conveying wastewater from the premises of a user to the public sewer.

*Bypass* means the intentional diversion of waste streams from any portion of an industrial user's treatment facility needed for compliance with pretreatment standards.

*Categorical pretreatment standard or categorical standard* means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with sections 307(b) and (c) of the Clean Water Act, which apply to a specific category of nondomestic users.

*Cesspool* means an underground pit into which household sewage or other untreated wastewater is discharged and from which the liquid seeps into the surrounding soil or is otherwise removed.

*Chemical oxygen demand (COD)* means a measure of oxygen-consuming capacity of inorganic and organic matter present in water or wastewater. It is expressed as the amount of oxygen consumed from a chemical oxidant in a specified test. It does not differentiate between stable and unstable organic matter and thus does not necessarily correlate with biochemical oxygen demand. Also known as oxygen consumed (OCR) and dichromate oxygen consumed (DO), respectively.

*Chlorine demand* means the difference between the amounts of chlorine available at the end of the contact time, expressed in milligrams per liter.

*Combined sewer* means a sewer receiving both surface runoff (stormwater) and sewage or wastewater.

*Commercial user* means any user of the public sewer other than a residential user or a person lawfully using a building or structure as a residence.

*Compatible pollutant* means a substance amenable to treatment in the wastewater treatment plant such as biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus additional pollutants identified in the applicable NPDES permit if the POTW was designed to treat such pollutants to a substantial degree.

*Composite sample* means a collection of individual samples which are obtained at regular intervals, collected on a time-proportional or flow-proportional basis, over a specific time period and which provides a representative sample of the average stream during the sampling period.

*Connection fee* means the charge imposed by the Township to grant permission to connect a building sewer, either directly or indirectly, to the public sewer. This fee represents the proportional cost attributable to each premise for making the public sewer available with sufficient capacity to service said premises.

*Control manhole* means the structure installed on the building sewer or service connection pipeline to allow access for measurement and sampling of sewage discharging from industrial and commercial establishments.

*Cooling water* means the water discharged from any use such as air conditioning, cooling or refrigeration or to which the only pollutant added is heat.

*County* means the County of Livingston, Michigan, acting by and through its drain commissioner, and the designated county agency under Public Act No. 342 of 1939, as amended.

*EGLE or MDEGLE* means the Michigan Department of Environment, Great Lakes and Energy or successor agency

*Direct connection* means the connection of the building sewer directly to the public sewer.

*Direct discharge* means the discharge of the treated or untreated wastewater directly to waters located in and/or flowing through the Township.

*Discharge* means any direct or indirect discharge of any waste, waste effluent, wastewater, pollutant, or any combination into any of the waters located in and/or flowing through the Township or upon the ground.

*Domestic sewage* means the liquid wastes from all habitable buildings and residences and shall include human excrement and wastes from sinks, lavatories, bathtubs, showers, laundries and all other water-carried wastes of organic nature either singly or in combination thereof.

*EPA or USEPA* means the United States Environmental Protection Agency.

*Food service establishment (FSE)* means any place where food or beverage is prepared and served or consumed whether fixed or mobile, with or without charge, on or off the premises. FSEs will include, but not be limited to restaurants, hotels, taverns, bars, rest homes, schools, factories, institutions, camps, grocery stores with on-site food preparation, and ice cream parlors. Unless otherwise designated by the Township, the following will not be considered FSEs:

- (1) Private homes where food is prepared specifically for personal consumption;
- (2) Location of vending machines; or
- (3) Temporary food service establishments, which are defined as operating at a fixed location for not more than 14 consecutive days in conjunction with a single event or celebration.

*Garbage* means the solid waste from the preparation, cooking and dispensing of food and the handling, storage and sale of produce, and, in addition, shall include all paper, plastic, and other household items, including containers, whether or not disposable or biodegradable in nature.

*Grab sample* means a sample that is taken from a wastewater stream on a one-time basis with no regard to the flow in the wastewater stream and without consideration of time.

*Greasetrap* means a tank of suitable size and materials located in a sewer line and so designed to remove grease and oily wastes from the sewage.

*Grinder pump system* means the device to which the building sewer connects and which grinds and pumps the sewage to the public sewer for transportation to the POTW, the publicly owned grinder pump, controls and pressure discharge pipe, including all control boards, controls, floats, pumps, storage tanks and appurtenances thereto which provides the connection between the privately-owned building sewer and the public sewer system.

*Health department* means the Livingston County Health Department (LCHD).

*Holding tank wastewater* means any wastewater from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

*HTSSS* means Hamburg Township sanitary sewer system.

*Incompatible pollutants* means any pollutant that is not a compatible pollutant.

*Indirect connection* means the connection if a building sewer to an extension of the public sewer which is installed and paid for by special assessment or private funds, which extension is, after construction, turned over to the Township and becomes part of the public sewer (i.e., if a developer constructs sanitary sewers in a plat and connects the sewer line to the public sewer, the connection of each lot in the plat would be an indirect connection).

*Indirect discharge* means the discharge or the introduction of the nondomestic pollutants in the POTW regulated under section 307(b) or (c) of the Act (33 USC 1317(b) or (c)) (including holding tank wastewater discharged into the system).

*Industrial waste* means any liquid, solid or gaseous waste or form of energy or combination thereof resulting from any process of industry, manufacturing, business, trade or research, including the development, recovery or processing of natural resources.

*Infiltration* means any waters entering the system from the ground, through such means as, but not limited to, defective pipes, pipe joints, connections or manhole walls. The term "infiltration" does not include and is distinguished from inflow.

*Infiltration/inflow* means the total quantity of water from both infiltration and inflow.

*Inflow* means any waters entering the system through such sources as, but not limited to, building downspouts, footing or yard drains, cooling water discharges, seepage lines from springs and swampy areas and storm drain cross connections.

*Inspection fee* means the amount charged to each applicant by the Township at the time an application is made to the Township for connection to the public sewer, to cover the routine cost of inspecting and approving the physical connection of a building sewer and service connection to the public sewer, and the issuance of a connection permit.

*Inspector* means the person responsible for inspecting connections of building sewers and servicing connections to the public sewer as designated by the Township.

*Interference* means the inhibition or a disruption of the POTW treatment processes or operations that contribute to a violation of any requirement of the applicable NPDES permit or reduces the efficiency of the POTW. The term "interference" also includes prevention of sewage sludge use or disposal by the POTW.

*Laboratory determination* means the measurements, tests and analysis of the characteristics of waters and wastewaters in accordance with the methods contained in the latest edition at the time of any such measurement, test, or analysis of Standard Methods for Examination of Water and Waste Water, a joint publication of the American Public Health Association, the American Waterworks Association and the Water Pollution Control Federation or in accordance with any other method prescribed by the rules and regulations promulgated pursuant to the latest edition.

*Lateral line* means that portion of the sewer system located under the street or within the street right-of-way from the property line to the trunk line and which collects sewage from a particular property for transfer to the trunk line.

*Major contributing industry* means any industrial user of the POTW that:

- (1) Has a flow of 50,000 gallons or more per average workday;
- (2) Has a flow greater than three percent of the flow carried by the municipality receiving the wastes;
- (3) Has, in its waste, a toxic pollutant in toxic amounts as defined in the standards under section 307(a) of the Federal Water Pollution Control Act of 1972; or
- (4) Is found by the permit issuance authority in connection with the issuance of a NPDES permit to the POTW receiving the waste, to significantly impact, either singly or in combination with other contributing industries, on that treatment works or upon the quality of effluent from that treatment works. All major contributing industries shall be monitored.

*May* is permissive.

*MDPH* means the Michigan Department of Public Health or any successor governmental agency having similar regulatory jurisdiction.

*MUC* means the Hamburg Township Municipal Utilities Committee.

*National Categorical Pretreatment Standard* or *pretreatment standard* means any federal regulation containing pollutant discharge limits promulgated by the EPA which applies to a specific category of industrial users.

*National Pollution Discharge Elimination System (NPDES) permit* means a permit issued pursuant to section 402 of the Act (33 USC 1342).

*National Prohibitive Discharge Standard* or *prohibitive discharge standard* means any regulation developed under the authority of 307(b) of the Act and 40 CFR 403.5.

*Natural outlet* means any outlet into a watercourse, pond, ditch, or other body of surface or groundwater.

*New source* means any source, the construction of which is commenced after the publication of proposed National Categorical Pretreatment Standards which will be applicable to such source, provided that:

- (1) Construction is at a site where no other source is located;
- (2) Process or production equipment causing discharge is totally replaced due to construction; or
- (3) Production or wastewater generating processes of the facility are substantially independent of an existing source at the same site.

Construction is considered to have commenced when installation or assembly of facilities/equipment has begun, significant site preparation has begun for installation or assembly, or the owner/operator has entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. (Construction on a site at which an existing source is located results in a modification, rather than a new source, if the construction does not create a new building, structure, facility or installation meeting the criteria of subsection (2) or (3) of this definition, but otherwise alters, replaces, or adds to existing process or production equipment).

*Normal domestic sewage (NDS)* means wastewater which, when analyzed, shows a daily average concentration of not more than 250 mg/L of BOD; not more than 250 mg/L of suspended solids; not more than six mg/L of phosphorus; not more than 35 mg/L of Total Kjeldahl Nitrogen.

*Nuisance* means any condition or circumstance defined as a nuisance pursuant to state statute, at common law or in equity jurisprudence or Hamburg Township ordinances including this article, as well as, any condition or circumstance where sewage or the effluent from any sewage disposal facility or toilet device is exposed on the surface of the ground or is permitted to drain on or to the surface of the ground, into any ditch, storm sewer, lake or stream, of when the odor, appearance or presence of this material has an obnoxious or detrimental effect on or to the senses and/or health of persons, or when it shall obstruct the comfortable use, enjoyment or sale of adjacent and/or surrounding property.

*Obstruction* means any object of whatever nature that substantially impedes the sewage from the point of origination to the trunk line. This shall include, but not be limited to, objects, sewage, tree roots, rocks and debris of any type.

*Operation and maintenance (O&M)* means all work, materials, equipment, utilities and other effort required to operate and maintain the wastewater transportation, odor control, and treatment system consistent with ensuring adequate treatment of wastewater to produce an effluent in compliance with the NPDES permit and other applicable State and Federal regulations and includes the cost of replacement.

*Owner* means the equitable and/or legal owner of fee simple interest of a freehold estate, or any trustee, personal representative, receiver, firm, corporation or entity legally acting on behalf of the equitable and/or legal owner.

*Pass through* means a discharge which exits the POTW into waters located in or flowing through the Township in quantities or concentrations which, alone or in conjunction with discharges from other sources, is a

cause of a violation of any requirement of the POTW's NPDES permit, franchise, or applicable local ordinance, including an increase in the magnitude or duration of a violation.

*Person* means any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity, or its legal representatives, agents or assigns. The masculine gender shall include the feminine, the singular shall include the plural where indicated by the context.

*pH* means the logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution.

*Pollutant* means any of various chemicals, substances, and refuse materials such as dredged spoil, incinerator residue, solid waste, sewage, garbage, sewage sludge, chemical wastes, biological materials, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt, and industrial, municipal and agricultural wastes discharged into water.

*Pollution* means the manmade or man-induced alteration of the chemical, physical, biological, or radiological integrity of water.

*POTW treatment plant* means that portion of the POTW designed to provide treatment to wastewater.

*Pretreatment or treatment* means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging, or introducing such pollutants into a POTW. The reduction or alteration can be obtained by physical, chemical or biological processes, or process changes and other means, except as prohibited by 40 CFR 403.6(d).

*Pretreatment requirements* means any substantive or procedural requirements related to pretreatment, other than a national pretreatment standard imposed on an industrial user.

*Private sewer* means a sewer that is owned, operated and maintained by or on behalf of one or more individuals for the benefit of the owners.

*Publicly owned treatment works (POTW)* means a treatment works as defined by section 212 of the Act (33 USC 1292), which is owned in this instance by a local government. The term "publicly owned treatment works (POTW)" includes any sewers that convey wastewater to the POTW treatment plant. For the purposes of this article, the term "POTW" shall also include any sewers that convey wastewaters to the POTW from persons outside the applicable local government who are, by contract or agreement with the local government, users of the POTW.

*Public sewer* means a sewer that is owned and operated by the Township, including all publicly owned service connections, sewers, trunk lines, lift or pumping stations, odor control facilities, wastewater treatment plants or facilities, and any and all appurtenances thereto.

*Replacement* means the replacement in whole or in part of any equipment, appurtenances and accessories in the wastewater transportation or treatment systems to ensure continuous collection and treatment of wastewater in accordance with NPDES permit and other applicable state and federal regulations.

*Residential equivalent unit (REU)* means a standard basis of measuring the relative quantity of sewage, including the benefits derived from the disposal thereof, arising from the occupancy of a freestanding single-family residential dwelling (but such term shall not necessarily be related to actual use arising from any particular dwelling). A listing of the relative relationships between the various users of the system is hereby determined by the Township as set forth in appendix 1 Table of Unit Factors of ~~this Ordinance No. 69~~. The assignment of REU to a particular user shall be determined from time to time by the Township based upon the use to which the user's property is put. The assignment of the REU for any use not enumerated in appendix 1 Table of Unit Factors shall, in the sole discretion of the Township, be based upon the most similar use enumerated in Appendix 1 Table of Unit Factors as set forth in ~~this Ordinance 69~~. The term "REU" shall be defined as one REU is equivalent to 150 gallons per day.

*Sanitary sewage* means the waste discharged from toilets, urinals, lavatories, sinks, bathtubs, showers, household laundries, cellar and garage floor drains, soda fountains, bars, refrigerator drips, air conditioners, drinking fountains and other domestic or commercial water wastes.

*Sanitary sewer* means a public or private sewer that carries sewage and into which stormwaters, surface waters and groundwaters are not intentionally admitted.

*Seasonal recreation use (SRU)* means any nonresidential building or structure, the use of which depends on or is controlled by the season of the year and does not have nor will be authorized by the Township to have cooking facilities for the preparation of food. All applicants seeking SRU designation shall be required to specify the time period of operation. Seasonal use shall not exceed more than three months of operation in any calendar year.

*Seepage pit* means a cistern or underground enclosure constructed of concrete blocks, bricks or similar material loosely laid with open joints so as to allow the overflow or effluent to be absorbed directly into the surrounding soil.

*Septic tank* means a watertight receptacle receiving sewage and having an inlet and outlet designed to permit the separation of suspended solids from sewage and to permit such retained solids to undergo decomposition therein.

*Service connection* means the portion of the public sewer which extends either to or onto the parcel of land adjacent to the path of the public sewer, and includes the sewer main, tee/wye, valve, check valve, connector pipes, the sewer lead, the grinder pump system, electrical controls and connections at the electric meter (but not including the meter) and appurtenances, but not including the building sewer.

*Sewage* means wastewaters from residences, business buildings, industrial establishments and/or other premises together with groundwater or surface water infiltration as may be present.

*Sewage disposal facility* means a privy, cesspool, seepage pit, septic tank, sub-surface disposal field or any other device used in the disposal of sewage or human excreta.

*Sewage treatment facility* means all facilities owned, operated, maintained or utilized for the collection, odor control, sampling, monitoring, pumping, treating and disposal of sewage, specifically including the treatment plant.

*Sewer* means a pipe or conduit carrying sewage and/or stormwaters, surface waters and groundwaters.

*Sewer lead* means that portion of the service connection that connects to the sewer main located in the public right-of-way and extends therefrom to the property line.

*Sewer service charge* means the sum of the applicable connection fee, inspection fee, and user charge, surcharges and debt service charges.

*Shall* is mandatory.

*Significant industrial user* means any industrial user discharging to a POTW who:

- (1) Has a discharge flow of 25,000 gallons or more per average work day;
- (2) Has a flow greater than three percent of the flow of the wastewater treatment system to which he is a contributor;
- (3) Has in his wastes toxic pollutants as defined pursuant to section 307 of the Act, state statutes and rules; or
- (4) Is found by the Township, Michigan Department of Environmental Quality, or the U.S. Environmental Protection Agency (EPA) to have significant impact, either singly or in combination with other contributing industries, on the wastewater treatment system to which he is a contributor, the quality of sludge, the system's effluent quality, or air emissions generated by the system.

*Significant noncompliance* means one or more of the following:

- (1) Chronic violation of wastewater discharge limit, defined here as when 66 percent or more of all the measurements for a pollutant parameter taken during a six-month period exceed by any magnitude the corresponding daily maximum limit or the corresponding average limit;
- (2) Technical review criteria violation of wastewater discharge limit, defined here as when 33 percent or more of all of the measurements for a pollutant parameter taken during a six-month period equal or exceed the product of the corresponding daily maximum limit multiplied by the applicable TRC factor, or the product of the corresponding average limit multiplied by the applicable TRC factor (TRC Factor = 1.4 for BOD, fats, oil and grease, and 1.2 for all other pollutants except pH);
- (3) Any other violation of a daily maximum limit or an average limit that the EGLE and/or the Township determines has alone or in combination with other discharges caused interference or pass through, including endangering the health of POTW personnel or the general public;
- (4) Any discharge of a pollutant that has caused imminent endangerment to human health, public welfare, or the environment, or has resulted in the POTW exercising its emergency authority to halt or prevent such a discharge;
- (5) Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- (6) Failure to provide, within 30 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, and/or reports on compliance with compliance schedules;
- (7) Failure to accurately report noncompliance; and
- (8) Any other violation, or group of violations, which the EGLE and/or the Township determines as adversely affecting operation or implementation of the Township's pretreatment program.

*Slug load* means any substance released in a discharge at a rate and/or concentration that causes interference to a POTW.

*Special assessment district (SAD or SSAD)* means all special assessment districts determined at any time by the Township Board within the Service District for the provision of sanitary sewer service by the public sewer.

*Standard Industrial Classification (SIC)* means a classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1972.

*Storm sewer or storm drain* means a sewer that carries stormwaters, surface waters and groundwaters, but excludes sewage and polluted industrial waste.

*Stormwater* means any flow occurring during or following any form of natural precipitation and resulting therefrom.

*Structure* means a building used or available for use for household, commercial, industrial, or other purposes that generates sewage.

*Superintendent* means the person designated by the applicable local government to supervise the operation of the publicly owned treatment works, who is charged with certain duties and responsibilities by this article, or his duly authorized representative.

*Sub-surface disposal field* means a facility for the distribution of septic tank overflow or effluent below the ground surface through a line, or a series of branch lines, of drain tile laid with open joints to allow the overflow or effluent to be absorbed by the surrounding soil through the entire field.

*Supervisor* means the supervisor of the Township or his authorized representative.

*Surcharge* means an additional part of the service charge that any customer discharging wastewater, having strength in excess of limits set forth by the Township, may be required to pay to cover the cost of treatment of such excess strength wastewater.

*Suspended solids* means the solids that either floats on the surface of or are in suspension in water, sewage or other liquids.

*Township* means the Township of Hamburg, located in Livingston County, Michigan, and/or its duly authorized agent or representative.

*Toxic pollutant* means any pollutant or combination of pollutants which is or can potentially be harmful to public health or environment, including, but not limited to, those listed as toxic in regulations promulgated by the Administrator of the Environmental Protection Agency under the provisions of Clean Water Act, section 307(a) (33 USC 1317(a)) or other Acts or included in the critical materials register promulgated by the state.

*Trunk line* means the main sewer line located under any street or within any street right-of-way that collects and transmits the sewage of the various properties served by the sewer system.

*Untampered industrial process water* means water that does not come into contact with any substance used in or incidental to industrial processing operations and to which no chemical or other substance has been added.

*Upset* means an exceptional incident in which a user unintentionally and temporarily is in a state of noncompliance with the requirements of this article due to factors beyond the reasonable control of the user, excluding noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation thereof.

*USEPA or EPA* means the United States Environmental Protection Agency.

*User* means any person who contributes, causes or permits the contribution of sewage into a public sewer.

*User charge* means a charge levied on users of a treatment works for the cost of operation and maintenance of sewerage works pursuant to section 204 (b) of PL 92-500 and includes the cost of replacement.

*User class* means the kind of user connected to sanitary sewers, including, but not limited to, residential, industrial, commercial, institutional and governmental.

- (1) *Residential user* means a user of a treatment works whose premises or buildings are used primarily as a domicile for one or more persons, including dwelling units such as detached, semi-detached and row houses, mobile homes, apartments, or permanent multifamily dwellings.
- (2) *Industrial user* means a user of the treatment works which discharges wastewater from industrial, manufacturing, trade or business processes or from any structure with these characteristics, and distinct from their employee's domestic wastewaters or wastewaters from sanitary conveniences.
- (3) *Commercial user* means an establishment listed in the Office of the Management and Budget's Standard Industrial Classification Manual (SICM), involved in a commercial enterprise, business or service which, based on a determination by the Township, discharges primarily segregated domestic wastewaters or wastewaters from sanitary conveniences and which is not a residential user or an industrial user.
- (4) *Institutional user* means any establishment listed in the SICM involved in a social, charitable, religious, or educational function that based on a determination by the Township, discharges primarily segregated domestic wastes or wastewaters from sanitary conveniences.
- (5) *Governmental user* means any federal, state or local government user of the wastewater treatment works.

*Wastewater* means the industrial or domestic wastewaters from dwellings, commercial buildings, industrial facilities and institutions, together with any groundwater, surface water, and stormwater that may be present, whether treated or untreated, which enter the POTW.

*Watercourse* means a channel, natural or artificial, in which a flow of water occurs, either continuously or intermittently.

*Waters* means all streams, rivers, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are located in the Township.

*WEF* means the Water Environment Federation.

(Ord. No. 69-H, § 3.0, 12-3-2019)

### **Sec. 14-48. Franchise required.**

Any wastewater treatment system not owned by the Township, which is operating in the Township, shall be considered a public utility within the meaning of any constitutional or statutory provisions and shall be required to obtain, prior to site plan approval, a revocable franchise from the Township to engage in such operations and to build, construct, own or operate a wastewater treatment system in accordance with the state constitution and state law, including, but not limited to, part 43 of Public Act No. 451 of 1994 (MCL 324.4301 et seq.). The expansion, modification, or alteration of any such system shall require a new franchise.

(Ord. No. 69-H, § 4.0, 12-3-2019)

### **Sec. 14-49. Point source discharges.**

- (a) The Township Board has found that the quality of waters located in the Township can be degraded due to the increasing amount of point source nutrient discharge into those waters. Therefore, as a matter of public health, safety, and welfare, and for the protection of lands and landowners adjacent or near these waters, does hereby prohibit an expansion or increase of surface water discharge containing nitrate nitrogen in excess of 200 parts per billion (micrograms per liter) or containing phosphorus in excess of 20 parts per billion (micrograms per liter) into waters located in and/or flowing through the Township. Any landowner making application to the Township for site plan approval for any development which may result in a direct point source discharge of wastewater to any lake, stream, drain, river, creek, wetland or other water body within the Township shall apply for and obtain from the Hamburg Township Board of Trustees a point source discharge permit prior to final site plan approval.
- (b) The application for a point source discharge permit, together with the application fee established by the Board of Trustees shall be submitted to the ~~clerk~~ **Utilities Director** of Hamburg Township. Said application shall be accompanied by all information required for site plan review together with a written opinion from a licensed civil engineer with knowledge and experience in the area of limnology and point source discharges, a limnologist, or other professional acceptable to the Township that the anticipated direct point source wastewater discharge from the site into any lake, stream, river, creek, drain, wetland or other water body within the Township will not contain nitrate nitrogen in excess of 200 parts per billion, contain phosphorus in excess of 20 parts per billion, and will not degrade the quality of the receiving or downstream waters. The ~~clerk~~ **Utilities Director**, upon receipt of said application, shall forward the application to the Zoning Administrator for their consideration and recommendation to the Township Board of Trustees. This recommendation shall state whether the requested discharge will exceed the limitations contained in subsection (a) of this section; whether the requested discharge will likely result in degradation to the receiving or downstream waters; whether the issuance of a point source discharge will have any other

adverse impacts to the environment; and whether they recommend any limitations on the issuance of a permit; and whether they recommend the issuance of a point source discharge permit. Upon receipt of the zoning administrator's report, the Hamburg Township Board of Trustees shall consider the point source discharge permit request and either grant the permit; grant the permit with conditions; or deny the permit. In the event the Township Board of Trustees shall deny the permit, they shall state the reasons why such permit is being denied.

- (c) Where there are unnecessary hardships in the way of carrying out the strict letter of this section and where no alternative superior treatment technology, method and treatment, or discharge location is available, the Township Board may grant an exemption from this section. The request for exemption shall be in letterform to the Township Board, submitted to the attention of the Township Clerk. The request for exemption shall specify the reasons for the request in detail. The Township Clerk shall submit the request for an exemption to zoning administrator for consideration by the planning commission. The Township Board shall approve or disapprove, in writing, the request for exemption following its receipt of the recommendation by an environmental expert of the Township's choosing and the Township Engineer. Approval of the exemption under this section must be secured prior to final site plan approval.

(Ord. No. 69-H, § 5.0, 12-3-2019)

### **Sec. 14-50. Industrial wastewater pretreatment.**

- (a) *General discharge prohibitions.* No user shall contribute or cause to be contributed, directly or indirectly, any pollutant or wastewater that will interfere with the operation or performance of the POTW. These general prohibitions apply to all such users of a POTW whether or not the user is subject to national categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements. A user may not contribute the following substances to any POTW:
- (1) Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the POTW or to the operation of the POTW, including, but not limited to, waste streams with a closed cup flashpoint of less than 140 degrees Fahrenheit or 60 degrees Celsius using the test methods specified in 40 CFR 261.21 (1990). At no time shall two successive readings on an explosion hazard meter, at the point of discharge into the system, or at any point in the system, be more than five percent nor shall any single reading be over ten percent of the lower explosive limit (LEL) of the meter. Prohibited materials include, but are not limited to, gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides and sulfides, and any other substances which the Township, state or EPA has notified the user is a fire hazard or a hazard to the system.
  - (2) Solid or viscous substances which may cause obstruction to the flow in a sewer or other interference with the operation of the wastewater treatment facilities, such as, but not limited to, grease, garbage with particles greater than one-half inch in any dimension, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grain, spent hops, wastepaper, wood, plastics, gas, tar, asphalt residues, residues from refining or processing of fuel or lubricating oil, mud, or glass grinding or polishing wastes.
  - (3) Any wastewater having a pH of less than 5.0 or greater than 9.0 or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, and/or personnel of the POTW.
  - (4) Any waters or wastes containing compatible or toxic pollutants which, singly or by interaction with other pollutants, exceed limitations established by the Township for the following reasons:

- a. To prevent treatment process pass through of pollutants that violate water quality standards of the receiving stream.
- b. To prevent injury or inhibition of the treatment process or sludge handling facilities.
- c. To prevent contamination of the wastewater sludge and interference with the sludge disposal process.
- d. To comply with federal EPA categorical pretreatment standards.
- e. Constitute a hazard to humans or animals.
- f. Create a toxic effect in the receiving waters of the POTW.

Toxic pollutants shall include, but are not limited to, any substance identified in the federal EPA priority pollutant and state critical materials lists.

- (5) Any noxious or malodorous liquids, gases or solids which either singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.
- (6) Any substance that may cause the POTW's effluent or any other product of the POTW, such as residues, sludges, or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal criteria, guidelines or regulations developed under section 405 of the Act; any criteria, guidelines, or regulations affecting sludge use or disposal developed pursuant to the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act, or state criteria applicable to the sludge management method being used.
- (7) Any substance that will cause the POTW to violate its NPDES and/or state disposal system permit or the receiving water quality standards.
- (8) Any wastewater having a temperature which will inhibit biological activity in the POTW treatment plan resulting in interference, but in no case wastewater with a temperature at the introduction into the POTW which exceeds 40 degrees Celsius (104 degrees Fahrenheit).
- (9) Any pollutants, including oxygen demanding pollutants (BOD, etc.) released at a flow rate and/or pollutant concentration which a user knows or has reason to know will cause interference to the POTW. In no case shall a slug load have a flow rate or contain concentration or quantities of pollutants that exceed for any time period longer than 15 minutes more than five times the average 24-hour concentration, quantities, or flow during normal operation.
- (10) Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the superintendent in compliance with applicable state or federal regulations.
- (11) Any wastewater that causes a hazard to human life or creates a public nuisance.
- (12) Any waters or wastes which may contain more than 100 milligrams per liter, by weight, of fat, petroleum, oil or grease, nonbiodegradable cutting oils, or products of mineral oil origin.
- (13) Any discharge which will violate any statute, rule, regulation, or ordinance of any public agency and/or local unit of government with jurisdiction, including the EPA.
- (14) Any wastewater containing pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems.
- (15) Any trucked or hauled pollutants, except at discharge points designated by the treatment works. When the superintendent determines that a user is contributing to the POTW any of the substances

enumerated in subsection (a)(1) of this section in such amounts as to interfere with the operation of the POTW, the superintendent shall:

- a. Advise the user of the impact of the contribution on the POTW; and
- b. Develop effluent limitations for such user to correct the interference with the POTW.

(b) *Federal categorical pretreatment standards.*

- (1) *Generally.* All industrial users subject to the federal categorical pretreatment standards shall be subject to the rules, regulations, and requirements of 40 CFR 403.
- (2) *Federal standards supersede limitations under this article.* Any existing or new federal categorical pretreatment standards shall immediately supersede the limitations imposed under this article if more stringent. In such a case, the superintendent shall notify all affected users of the applicable reporting requirements under 40 CFR 403.12.
- (3) *Deadline for compliance with categorical standards.*
  - a. Existing sources shall comply with federal categorical pretreatment standards within three years of the date the standard is effective, unless a shorter compliance time is specified in 40 CFR chapter I, subchapter N.
  - b. Direct dischargers with NPDES permits modified or reissued to provide a variance pursuant to section 301(i)(2) of the Act shall be required to meet compliance dates set in any applicable federal categorical pretreatment standard.
  - c. Existing sources which become industrial users subsequent to promulgation of an applicable categorical standard shall be considered existing industrial users except where such sources meet the definition of a new source as defined in 40 CFR 403.3(k).
  - d. New sources shall install and have in operating condition, and shall start up, all pollution control equipment required to meet applicable pretreatment standards before beginning to discharge. Within the shortest feasible time, not to exceed 90 days, new sources must meet all applicable pretreatment standards.
- (4) *Calculation of equivalent mass and concentration limits.*
  - a. When the limits in a federal categorical pretreatment standard are expressed only in terms of mass of pollutant per unit of production, the superintendent may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual industrial users.
  - b. Equivalent limitations shall be deemed pretreatment standards for the purposes of section 307(d) of the Act. Industrial users will be required to comply with the equivalent limitations in lieu of the promulgated categorical standards from which the equivalent limitations were derived.
  - c. Modification of federal categorical pretreatment standards. Where the wastewater treatment system achieves consistent removal of pollutants omitted by federal categorical pretreatment standards, the Township may apply to the approval authority for modification of specific limits in the categorical pretreatment standards. Consistent removal shall be determined in accordance with 40 CFR 403.7(b).
  - d. When the limits in a categorical standard are expressed only in terms of mass of pollutant per unit of production, the control authority may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual industrial users.

- e. Equivalent limitations calculated in accordance with paragraphs (c)(3) and (c)(4) of 40 CFR 403.6 shall be deemed pretreatment standards for the purposes of section 307(d) of the Act and 40 CFR 403. Industrial users will be required to comply with the equivalent limitations in lieu of the promulgated categorical standards from which the equivalent limitations were derived.
- (c) *State requirements.* State requirements and limitations on discharges shall apply in any case where they are more stringent than federal requirements and limitations or those in this article.
- (d) *Dilution prohibited.* No user or POTW shall increase the use of potable or process water in any way, nor mix separate waste streams, for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the requirements set forth in this article.
- (e) *Grease, oil, and sand interceptors.*
- (1) a. Grease, oil, and sand interceptors shall be provided when, in the opinion of the Township, they are necessary for the proper handling of wastewaters containing grease in excessive amounts or any flammable wastes, sand, or other harmful ingredients. Notwithstanding the foregoing, interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Township and shall be located so as to be readily accessible for cleaning and inspection. All grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. Such interceptors shall be of substantial construction, watertight, and equipped with easily removable covers which, when bolted in place, shall be gastight and watertight. All grease, oil and sand interceptors shall be maintained in continuously efficient operation at all times by the owner of the building or premises from which such wastewaters emanate, or his authorized representative, at the expense of the owner.
- b. Residential users, who are found by the Township to have compromised their grinder pump by introducing grease into the can, shall be responsible for having the grease pumped out by a licensed septage hauler. All residential users will receive information via the Hamburg Township cable channel, Hamburg Township website, or informational newsletter on the proper use and management of household waste as it relates to grinder pumps and the wastewater treatment plant.
- (2) Grease interceptors for food service establishments.
- a. Unless otherwise authorized by the Township, all permitted FSEs shall install, operate and maintain an outdoor grease interceptor. The Township may issue a discharge permit to any FSE in the service area at its discretion. FSE discharge permits may include user-specific conditions, such as interceptor inspection and pump-out frequencies, that are more or less stringent than specified herein.
- b. General requirements for permitted FSEs shall be as specified herein, unless the Township determines that installation of an outdoor grease interceptor would not be feasible and authorizes the installation of an alternate pretreatment technology. The FSE bears the burden of adequately demonstrating to the Township that the installation of an outdoor grease interceptor is not feasible.
1. For permitted FSEs initiating or modifying discharge after adoption of this article, the design for an outdoor grease interceptor shall be submitted to the Township for approval prior to submitting the building permit plans. The interceptor shall be installed, and deemed acceptable by the Township after inspection, prior to issuance of a certificate of occupancy.
2. Permitted FSEs already discharging upon adoption of this article that are determined by the Township to have a reasonable potential to adversely impact the sewer system will be notified in writing of the obligation to install an outside grease interceptor and receive

Township approval within 120 days. If an outdoor grease interceptor is not installed and approved after 120 days, the Township will issue a Class D municipal civil infraction. The penalties as set forth in section 1-45 are incorporated herein by reference. If, after 90 days of civil infractions, Township approval is still not met, sewer services shall be disconnected. The user shall be responsible for all reconnection costs.

3. Outdoor grease interceptors shall be constructed in accordance with design approved by the Township and shall have a minimum of two compartments with fittings designed for grease retention. Sizing and installation shall conform to the current edition of the plumbing code used by the Township.
  4. Outdoor grease interceptors shall be inspected monthly at a minimum, or more often if dictated by site-specific conditions. Pump out of accumulated grease, water, and sludge shall occur quarterly at a minimum, or more often if the settled solids exceed a depth of six inches of any interceptor compartment. If an FSE fails a monthly inspection, they shall receive Class D municipal civil infraction. The penalties as set forth in section 1-45 are incorporated herein by reference. If, after 90 days of civil infractions, Township approval is still not met, sewer services shall be disconnected. The user shall be responsible for all reconnection costs.
  5. Outdoor grease interceptors shall be installed at a location where it shall be easily accessible for inspection, cleaning and removal of intercepted grease, but not in any part of the building where food is handled. The location of all outdoor grease interceptors are subject to approval by the Township.
  6. Outdoor grease interceptors shall be inspected monthly at a minimum, or more often if dictated by site-specific conditions. Pump-out of accumulated grease, water and sludge shall occur quarterly at a minimum, or more often if the settled solids exceed a depth of six inches of any interceptor compartment. Water removed during pump-out shall not be returned to the interceptor, and accumulated grease and sludge shall not be reintroduced into any drainage piping leading to the Township's sanitary sewer. The pump-out operation and disposal of the accumulated grease, water, and sludge shall only be by a licensed contractor. The Township shall be notified prior to any scheduled pump-out so the operation can be witnessed if desired.
  7. The FSE shall maintain a written record of inspections, pump-out, and maintenance of the outdoor grease interceptor for three years. All such records shall be available for review by the Township's representative during all operating hours.
  8. Outdoor grease interceptors shall be kept free of inorganic solid materials such as grit, rocks, gravel, sand, eating utensils, cigarettes, shells, towels, rags, etc., which could reduce the effective volume for grease and sludge accumulation.
  9. Sanitary wastes shall not be discharged to sewer lines serviced by outdoor grease interceptors without specific approval of the Township.
- c. Alternate pretreatment technology shall be defined as a device to trap, separate, and hold grease from wastewater and prevent it from being discharged into the Township's sanitary sewer. If the Township-authorized alternate pretreatment technology is other than indoor grease trap, the FSE shall submit design plans, installation details, and operation and maintenance procedures to the Township for approval. If the Township-authorized alternate pretreatment technology is indoor grease trap, the following requirements apply:

1. Indoor grease trap shall be installed in all waste lines from sinks, drains and other fixtures or equipment where grease may be introduced into the Township's sanitary sewer. Trap shall never be operated without the flow restrictor supplied by the unit's manufacturer.
  2. No food waste disposal unit, dishwasher, or wastewater in excess of 140 degrees Fahrenheit (60 degrees Celsius) shall be discharged into an indoor grease trap.
  3. Sizing and installation of the indoor grease trap shall be discharged into an indoor grease trap.
  4. FSEs with authorized indoor grease trap shall employ kitchen best management practices (BMPs) for pre-cleaning of plates, pots, pans, etc. to minimize grease loadings to the drainage system.
  5. Indoor grease trap shall be inspected weekly at a minimum, or more often if dictated by site-specific conditions. Trap shall be maintained in efficient operating condition at all times by removal of the accumulated grease.
  6. Disposal of accumulated grease shall be in an appropriate manner. Accumulated grease shall not be reintroduced into any drainage piping leading to the Township's sanitary sewer.
- (f) *Spill prevention and operational upset.* Significant industrial users and all industrial/commercial users with the potential to discharge toxic substances or prohibited pollutants shall provide protection from accidental discharge of prohibited materials or other substances regulated by this article, slug loadings and operational upset of pretreatment facilities.
- (1) *Planning and periodic review.* Every SIU within the authority of the Township shall, within 180 days of enactment of this article or within 180 days of becoming a new discharger, submit a report which reviews the potential for accidental discharges, operational upsets and slug loadings. If the potential for slug loading or other accidental discharge is determined by the Township, a plan shall be prepared according to 40 CFR 403.8(f)(2)(v). This plan shall be known as the slug discharge action plan and shall be submitted in accordance with the provisions of subsection (l)(4) of this section to the Township.
  - (2) *Operation plans and facilities.*
    - a. Facilities to prevent accidental discharge of prohibited materials, slug loadings and operational upsets shall be provided and maintained at the owner or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the Township and the superintendent for review and shall be approved by the Township and the superintendent before construction of the facility. The superintendent shall provide his comments in writing to the Township. All existing users shall complete such a plan by 180 days after the effective date of this article.
    - b. No user who commences contribution to the POTW after the effective date of this article shall be permitted to introduce pollutants into the system until accidental discharge and operational upset procedures have been approved by the Township. Review and approval of such plans and operating procedures shall not relieve the user from the responsibility to modify the user's facility necessary to meet the requirements of this article. Copies of the user's spill prevention control and countermeasure (SPCC) plan, the user's pollution incidence prevention plan (PIPP) and the user's slug discharge action plan shall be filed with the Township and with the superintendent.
  - (3) *Notice requirements.*
    - a. *Immediate notice.* In the case of an accidental discharge, slug loading, or operational upset, or any discharge that could cause problems to the POTW, it is the responsibility of the user to

immediately telephone and notify the POTW of the incident. The notification shall include location of discharge, type of waste, concentration and volume, and corrective actions.

- b. *Written notice.* Within five days following an accidental discharge, slug loading, or operational upset, the user shall submit to the Township a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, fish kills, or any other damage to persons or property; nor shall such notification relieve the user of any fines, civil penalties, or other liability which may be imposed by this article or other applicable law.
  - c. *Notice to employees.* A notice shall be permanently posted on the user's bulletin board of other prominent place advising employees whom to call in the event of a dangerous discharge. Employers shall ensure that all employees who may cause or suffer such a dangerous discharge to occur are advised of the emergency notification procedure.
- (g) *Right of review by Township.* Admission into the public sewers of wastewaters containing any of the prohibited discharges in subsection (a) of this section or having an average daily flow rate of 10,000 gallons or more shall be subject to review by the Township. All proposed discharges to the sanitary sewers shall be reviewed prior to connection. The discharge of an existing user shall be subject to review if a change in the contribution is anticipated or at the request of the Township to demonstrate continued compliance with ordinance requirements. In support of this review, existing or potential users of the sewers shall provide all information necessary to complete the review. This information shall include, but is not limited to, the following:
- (1) File a written statement setting forth the nature of the enterprise, the source and amount of water used, the amount of water to be discharged with its present or expected bacterial, physical, chemical, radioactive, or other pertinent characteristics of the wastes.
  - (2) Provide a report on raw materials entering the process or support system, intermediate materials, final product, and waste by products as those factors may affect waste control.
  - (3) Provide a plan map of the building, works, or complex, with each outfall to the surface waters, sanitary sewer, storm sewers, natural watercourse, or groundwaters noted and described, and the waste stream identified.
  - (4) Records and reports on the final disposal of specific liquids, solids, sludges, oils, solvents, radioactive materials, and other wastes.
  - (5) In the case of existing discharges, sampling and test reports as may be required by the Township.
- (h) *Township's right of revision.* The Township reserves the right to establish by ordinance more stringent limitations or requirements on discharges to the POTW if deemed necessary to comply with the objectives presented in section 14-46.
- (i) *Fees.*
- (1) It is the purpose of this section to provide for the recovery of costs from users of POTWs located in the Township for the implementation of the program established in this section. The applicable charges or fees shall be set forth within the Township's schedule of charges and fees.
  - (2) The Township may adopt, through resolution, charges and fees that may include:
    - a. Fees for reimbursement of costs of setting up and operating the Township's pretreatment program.
    - b. Fees for monitoring, inspections and surveillance procedures.

- c. Fees for reviewing accidental discharge procedures and construction.
- d. Fees for filing appeals.
- e. Fees for consistent removal by the Township of pollutants otherwise subject to federal categorical pretreatment standards.
- f. Fees for permit applications.
- g. Other fees as the Township may deem necessary to carry out the requirements contained in this article.

These fees relate solely to the matters covered by this article and are separate from all other fees chargeable by the applicable government.

(j) *Wastewater dischargers; compliance required.*

- (1) It shall be unlawful to discharge any wastewater to a POTW or other natural outlets within the jurisdiction of the Township except as authorized in accordance with this article.
- (2) The discharge of all major contributing industries shall be subject to review by the Township as provided in subsection (a)(1)h of this section. A wastewater discharge permit shall be obtained for any discharge from a major contributing discharger that is characterized by the Township as any one of the following:
  - a. A discharge from a significant industrial user as defined in 40 CFR 403.3(t).
  - b. A discharge with potential to cause violation of the applicable NPDES permit limitations or water quality standards of the stream receiving the effluent of the treatment works.
  - c. A discharge with potential to cause interference with the treatment process or wastewater sludge disposal procedures.
  - d. A discharge regulated by federal EPA categorical pretreatment standards.
  - e. A discharge from any pretreatment facility.

(k) *Wastewater discharge permits.*

- (1) *Generally.* All significant industrial users and any industrial and commercial users, as required by the Township, shall obtain a wastewater discharge permit before connecting to or contributing to a POTW. All existing significant industrial users and any industrial and commercial users, as required by the Township, connected to or contributing to a POTW shall obtain a wastewater discharge permit.
- (2) *Application.* Users required to obtain a wastewater discharge permit shall complete and file with the Township an application in the form prescribed by the Township signed by the principal executive officer of the user and accompanied by an application fee as set forth in subsection (a)(1)h of this section. New significant industrial users shall apply at least 90 days prior to connecting to or contributing to the POTW. In support of the application, the Township may require the user to submit, in units and terms sufficient for evaluation by the Township, the following information:
  - a. Name, address, and location of the user.
  - b. Standard industrial classification (SIC) number according to the Standard Industrial Classification Manual, Federal Bureau of the Budget, 1972, as amended.
  - c. Wastewater constituents and characteristics, as determined by the superintendent. Sampling and analysis shall be performed in accordance with procedures and methods detailed by the EPA contained in 40 CFR 136, as amended. Where 40 CFR 136 does not include a sampling or analytical technique for the pollutant in question, sampling and analysis shall be performed in

accordance with the procedures set forth in the EPA publication, Sampling and Analysis Procedures for Screening of Industrial Effluents for Priority Pollutants, April 1977, and amendments thereto, or with any other sampling and analytical procedures approved by the administrator of the EPA. The permit application shall indicate the time, date, and place of sampling, and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.

- d. Time and duration of discharges.
- e. Average daily and instantaneous peak sewage flow rates, in gallons per day, including daily, monthly, and seasonal variations, if any. All flows shall be measured, unless other verifiable techniques are approved by the Township.
- f. Site plans, floor plans, mechanical and plumbing plans, including non-contact water cooling systems, and details showing all sewers, sewer connections, inspection manholes, sampling chambers and appurtenances by size, location, and elevation.
- g. Description of activities, facilities, and plant processes on the premises, including all materials that are or may be discharged to the wastewater treatment facilities.
- h. Nature and concentration of any pollutants or materials prohibited by this article in the discharge, together with a statement regarding whether or not compliance is being achieved with this article on a consistent basis and, if not, whether additional operation and maintenance activities and/or additional pretreatment is required for the user to comply with this article.
- i. Each product produced by type, amount, or processes, and rate of production.
- j. Type and amount of raw materials utilized (average and maximum per day).
- k. Number and type of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system.
- l. Where additional pretreatment and/or operation and maintenance activities will be required to comply with applicable pretreatment standards, the user shall provide a declaration of the shortest schedule by which the user will provide such additional pretreatment and/or implementation of additional operational and maintenance activities. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
  - 1. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standard. No increment referred to in this subsection shall exceed nine months.
  - 2. Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the Township and the superintendent including, at a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress; the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports.
- m. A listing of all environmental control permits held by or for the user.
- n. Any other information required by 40 CFR 403.12 or any similar successor federal regulation.
- o. Any other information as may be deemed by the Township to be necessary to evaluate the permit application.

- The Township and superintendent will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the Township may issue a wastewater contribution permit subject to terms and conditions provided in this article.
- (3) *Permit modifications.* Within nine months of the promulgation of a National Categorical Pretreatment Standard, the wastewater discharge permit of users' subject to such standards shall be revised to require compliance with such standards within the timeframe prescribed by such standard. Where a user subject to a National Categorical Pretreatment Standard has not previously submitted an application for a wastewater discharge permit as required by subsection (b) of this subsection, the user shall apply for a wastewater discharge permit within 180 days after the promulgation of the applicable National Categorical Pretreatment Standards. In addition, the user with an existing wastewater discharge permit shall submit to the superintendent within 180 days after the promulgation of an applicable Federal Categorical Pretreatment Standard the information required by subsections (k)(4)h and i of this section.
- (4) *Permit conditions.* Wastewater discharge permits shall be expressly subject to all provisions of this article and all other applicable regulations, user charges, and fees established by the Township. Permits may contain the following:
- a. The unit charge or schedule of user charges and fees for the wastewater to be discharged to a community sewer.
  - b. Limits on the average and maximum wastewater constituents and characteristics.
  - c. Limits on average and maximum rate and time of discharge or requirements for flow regulations and equalization.
  - d. Requirements for installation and maintenance of inspection and sampling facilities.
  - e. Specifications for self-monitoring, sampling, reporting, notification and recordkeeping requirements, including an identification of the pollutants to be monitored, sampling location, sampling frequency, and sampling type, based on the applicable general pretreatment standards of 40 CFR 403, this article, categorical pretreatment standards, local limits, and state and local law.
  - f. Compliance schedules.
  - g. Requirements for submission of technical reports or discharge reports (see subsection (a)(13) of this section).
  - h. Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the Township and affording the Township access thereto.
  - i. Requirements for notification of the Township of any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system.
  - j. Requirements for notification of slug discharges as per this article.
  - k. Other conditions, as deemed appropriate by the Township, to ensure compliance with this article.
- (5) *Duration of permit.* Wastewater discharge permits shall be issued for a specified time period, not to exceed five years. A permit may be issued for a period less than a year or may be stated to expire on a specific date. The user shall apply for permit reissuance a minimum of 90 days prior to the expiration of the user's existing permit. The terms and conditions of the permit may be subject to modification by the Township during the term of the permit as limitations or requirements as identified in subsection (a) of this section as may be modified or if other just cause exists. The user shall be informed of any

proposed changes in his permit at least 30 days prior to the effective date of change. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.

- (6) *Nontransferability.* Wastewater discharge permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be assigned, transferred or sold to a new owner, new user or different premises.

(l) *Reporting requirements for permittee.*

- (1) *Compliance date report.* Within 90 days following the date for final compliance by the user with applicable pretreatment standards or 90 days following commencement of the introduction of wastewater into the POTW by a new source, any user subject to pretreatment standards and requirements shall submit to the Township and the superintendent a report containing the information listed in 40 CFR 403.12(b)(4)–(6).

For industrial users' subject to equivalent mass or concentration limits established by the Township, this report shall contain a reasonable measure of the user's long-term production rate. For all other industrial users' subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the user's actual production during the appropriate sampling period.

- (2) *Compliance with pretreatment standards and requirements.* The report shall state whether the applicable pretreatment standards and requirements are being met on a consistent basis and, if not, what additional operation and maintenance and/or pretreatment is necessary to bring the user into compliance with the applicable pretreatment standards and requirements. This statement shall be signed by an authorized representative of the user and certified to by a professional licensed to practice in the state.

a. Within 180 days after the effective date of a categorical pretreatment standard or 180 days after the final administrative decision made upon a category determination, whichever is later, existing industrial users subject to such categorical pretreatment standards and currently discharging to or scheduled to discharge to a POTW shall be required to submit to the Township and the superintendent a report which contains the information listed in 40 CFR 403.12(b).

b. At least 90 days prior to commencement of discharge, new sources, and sources that become industrial users subsequent to the promulgation of an applicable categorical standard, shall be required to submit to the Township and the superintendent a report which contains the information listed in CFR 403.12(b). New sources shall also include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards.

(3) *Periodic compliance report.*

a. Any user subject to a categorical pretreatment standard, after the compliance date of such pretreatment standard, or in the case of a new source, after the commencement of the discharge into the POTW, shall submit to the Township and the superintendent during the months of June and December, unless required more frequently in the pretreatment standard or by the Township, a report indicating the nature and concentration of pollutants in the effluent which are limited by such categorical pretreatment standard. In addition, this report shall include a record of all measured or estimated average and maximum daily flows for the reporting period for the discharge reported in subsection (a) of this section, except that the Township and the superintendent may require more detailed reporting of flows. Flows shall be reported on the basis of actual measurement; provided, however, that where cost or feasibility considerations justify, the Township and/or the superintendent may accept reports of average and maximum flows estimated by verifiable techniques. The Township, for good cause shown considering such

- factors as local high or low flow rates, holidays, budget cycles, or other extenuating factors, may agree to alter the months during which the reports required by this subsection are to be submitted.
- b. If sampling performed by an industrial user indicates a violation, the user shall notify the Township and the superintendent within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Township and the superintendent within 30 days after becoming aware of the initial violation unless the POTW samples the user's discharge.
  - c. All analysis shall be performed in accordance with procedures contained in 40 CFR 136 and amendments thereto or with any other test procedure approved by the Township, MEDQ or EPA. Sampling shall be performed in accordance with the techniques approved by the administrator. Where 40 CFR 136 does not include sampling or analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed using validated and analytical methods or any other sampling and analytical methods or any other sampling and analytical procedures, including procedures suggested by the POTW or the approval authorities.
  - d. If an industrial user monitors any pollutant more frequently than required by the Township, using the procedures prescribed in subsection (l)(3)c of this section, the results of that monitoring shall be included in the report.
- (4) *Slug loading.* A user shall notify the POTW immediately of all discharges that could cause problems at the POTW, including, but not limited to, any slug loading of the prohibitions in subsection (a) of this section, and 40 CFR 403.5(b).
- (5) *Reporting requirements for all industrial users.*
- a. Reporting requirements for industrial users' subject to federal categorical pretreatment standards are outlined in subsection (l)(3) of this section.
  - b. Significant non-categorical industrial users shall submit to the Township and the superintendent at least once every six months, on dates specified by the Township, a description of the nature, concentration, and flow of the pollutants required to be reported by the Township. All sampling and analysis will be in accordance with all applicable state and federal regulations.
  - c. The Township and the superintendent have the authority to require appropriate reporting from significant industrial users. Reporting requirements will be determined on a case-by-case basis.
  - d. All reports shall be based on sampling and analysis performed in the period covered by the report.
  - e. All industrial users shall notify the POTW, the EPA Region V waste management division director, the EGLE, and the Township in writing of any discharge into the POTW of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR 261. Reporting requirements shall be in accordance with 40 CFR 403.12(p).
  - f. All industrial users shall promptly notify the POTW and the Township in advance of any substantial change in the volume or character of pollutants in their discharge, including the listed or characteristic hazardous wastes for which the industrial user has submitted initial notification under subsection (l)(3)c of this section and 40 CFR 403.12(p).
  - g. All users with existing SPCC plans, PIPPs or slug discharge action plans, as described in subsection (f)(2) of this section, shall submit these plans to the Township and the superintendent by June 1 of each odd-numbered year for review along with proposed changes and other such information as requested by the Township or the control authority required to conduct such a review.

- (6) *Annual reports.* Each person issued a wastewater discharge permit shall submit a signed annual discharge report to the Township and the superintendent. The Township may require a permit holder to submit more frequent reports if in its judgment the wastes discharged are possibly in violation of this article. The report shall include, but not be limited to, nature of process, volume, rates of flow, mass emissions, production quantities, hours of operation, personnel or other information that relates to the generation, handling and discharge of wastes. The report may also include the chemical constituents and quantity of liquid or gaseous material stored on site. If insufficient data has been furnished, other information will be provided upon request.
- (7) *Signatory requirements for reports.*
- a. Any industrial user submitting a report required by this section shall include the following certification statement as set forth in 40 CFR 403.6(a)(2)(ii):
- "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."
- b. The report shall be signed by an authorized representative (corporate officer, general partner, proprietor, or duly authorized representative, as noted in 40 CFR 403.12(1)).
- (m) *Bypass; notice.*
- (1) Bypassing is prohibited and the Township and/or the superintendent may take enforcement action against a user for a bypass unless:
- a. Such bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- b. There was no feasible alternative to the bypass. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent bypass which occurred during periods of equipment downtime or preventive maintenance; and
- c. The industrial user submitted proper notice of the bypass.
- (2) The Township may approve an anticipated bypass, after considering its adverse effects, if the Township determines that it will meet the three conditions listed under subsection (k)(1) of this section.
- (3) An industrial user shall submit oral notice of an anticipated bypass that exceeds pretreatment limits to the Township and the superintendent within 24 hours from the time the user becomes aware of the bypass. A written submission as described in 40 CFR 403.17(c) shall also be provided within five days of the time the user becomes aware of the bypass.
- (n) *Monitoring facilities.*
- (1) When required by the Township and/or the superintendent, each user shall provide and operate, at the user's own expense, a monitoring facility to allow inspection, sampling, and flow measurement of each sewer discharge. Each monitoring facility shall be situated on the user's premises, except that, where such a location would be impractical or cause undue hardship on the user, the Township may concur with the facility being constructed in the right-of-way area, provided that the facility is so located that it will not be obstructed by landscaping or parked vehicles. There shall be ample room in or near such sampling facility to allow accurate sampling and preparation of samples for analysis. The

- facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the user.
- (2) All monitoring facilities shall be constructed and maintained in accordance with all applicable local construction standards and specifications.
- (o) *Inspection and sampling.*
- (1) *Access.* The Township and/or the superintendent may inspect the facilities of any user to ascertain whether the purpose of this article is being met and all requirements are within compliance. Persons or occupants of premises where wastewater is created or discharged shall allow the Township or their representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination or in the performance of any of their duties. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards so that, upon presentation of suitable identification, personnel from the Township, EGLE and EPA will be permitted to enter, without delay, for the purposes of performing their specific responsibilities under this article.
- (2) *Sampling and inspection.* The Township, superintendent, EGLE and EPA shall have the right to set up on the user's property such devices as are necessary to conduct sampling, inspection, compliance monitoring and/or metering operations.
- (3) *Annual sampling.* The Township shall, at its discretion, conduct annual, or more frequent if required, independent compliance sampling of effluents generated by users identified as SIUs.
- (p) *Pretreatment.* Users shall provide necessary wastewater treatment as required to comply with this section and shall achieve compliance with all federal categorical pretreatment standards within the time limitations as specified by the federal pretreatment regulations. Any facilities required to pretreat wastewater to a level acceptable to the Township shall be provided, operated, and maintained at the user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Township and the superintendent for review and shall be acceptable to the Township and the superintendent before construction of the facility. The review of such plans and operating procedures will in no way relieve the user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the Township under the provisions of this article. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the Township and the superintendent prior to the user's initiation of the changes.
- (q) *Confidential information.* All information and data on a user obtained from reports, questionnaires, permit applications, permits and monitoring programs and from inspections shall be available to the public without restriction, unless the user specifically requests the information be classified confidential on the basis of proprietary processes. When information is classified as confidential, the Township ~~Clerk~~ **Utilities Director** shall provide proper and adequate facilities and procedures to safeguard the confidentiality of manufacturing proprietary processes, except that confidentiality shall not extend to waste products discharged to the waters of the state. All records relating to compliance with pretreatment standards shall be made available to officials of the EPA or approval authority by request.
- (r) *Enforcement; violations and penalties.*
- (1) *Affirmative defense.* A user shall have an affirmative defense in any action brought against it alleging a violation of the general prohibitions in this section and 40 CFR 403.5(a)(2).
- (2) *Injunctive relief.* The Township shall obtain remedies for noncompliance by any industrial user with any pretreatment standard and requirement. All POTWs shall be able to seek injunctive relief for noncompliance by industrial users with pretreatment standards and requirements. Each violation by industrial users of pretreatment standards and requirements shall be responsible for a municipal civil

infraction. The fines and penalties as set forth in section 1-45 are incorporated herein by reference. For purposes of assessing fines and penalties only, a violation under this section shall be classified as a Class B municipal civil infraction. Each day upon which such violation occurs shall constitute a separate offense.

- (3) *Emergency suspension of service or permit.*
- a. The Township and/or the superintendent may suspend the wastewater treatment service and/or a wastewater discharge permit when such suspension is necessary, in the opinion of the Township and/or the superintendent, in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons or to the environment, causes interference to the POTW or causes the POTW to violate any condition of its NPDES permit.
  - b. Any person notified of a suspension of the wastewater treatment service and/or the wastewater discharge permit shall immediately stop or eliminate the contribution. In the event of a failure of the person to comply voluntarily with the suspension order, the Township and/or the superintendent shall take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW system or endangerment to any individuals. The Township shall reinstate the wastewater discharge permit and/or the wastewater treatment service upon proof of the elimination of the noncomplying discharge and upon concurrence with the superintendent. A detailed written statement submitted by the user describing the causes of the harmful contribution and the measures taken to prevent any future occurrence shall be submitted to the Township and the superintendent within 15 days of the date of occurrence.
- (4) *Revocation of permit.* Any user who violates the following conditions of this section, or applicable state and federal regulations, is subject to having his permit revoked in accordance with the procedures of this section:
- a. Failure of a user to factually report the wastewater constituents and characteristics of its discharge;
  - b. Failure of the user to report significant changes in operations, or wastewater constituents and characteristics;
  - c. Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring; or
  - d. Violation of conditions of the permit.
- (5) *Notification of violation.* Whenever the Township finds that any user has violated or is violating this article, its wastewater discharge permit, or any prohibition, limitation or requirements contained within, the Township shall serve or cause to be served upon such user a written notice, either personally or by certified or registered mail, return receipt requested, stating the nature of the alleged violation. Within 30 days of the date of receipt of the notice, the discharger shall respond personally or in writing to the Township, advising of its position with respect to the allegations. Thereafter, the parties shall meet to ascertain the veracity of the allegations and, where necessary, establish a plan for the satisfactory correction thereof.
- (6) *Show cause hearing.*
- a. The Township may order any user that causes or allows conduct prohibited by subsection (k)(4) of this section to show cause before the Township or its duly authorized representative why the proposed service termination action should not be taken. A written notice shall be served on the user by personal service, or by certified or registered mail, return receipt requested, specifying

the time and place of a hearing to be held by the Township or its designee regarding the violation, the reasons why the enforcement action is to be taken, the proposed enforcement action, and directing the user to show cause before the Township or its designee why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail not less than ten days before the hearing. Service may be made on any agent, officer, or authorized representative of a user.

- b. The Township Board may itself conduct the hearing and take the evidence or may designate any of its members or any officer or employee of the assigned department to:
    1. Issue in the name of the Township Board notices of hearings requesting the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in such hearings;
    2. Take the evidence;
    3. Transmit a report of the evidence and hearing, including transcripts and other evidence, together with recommendations to the Township Board for action thereon.
  - c. At any hearing held pursuant to this section, testimony taken must be under oath and recorded stenographically. The transcript so recorded will be made available to any member of the public or any party to the hearing upon payment of the usual charges therefore.
  - d. After the Township Board has reviewed the evidence, it may issue an order to the user responsible for the discharge directing that, following a specified time period, the sewer service be discontinued unless adequate treatment facilities, devices or other related appurtenances shall have been installed on existing treatment facilities, and that such devices or other related appurtenances are properly operated. Further orders and directives as are necessary and appropriate may be issued.
- (7) *Judicial proceedings.* Following the entry of any order by the Township with respect to the conduct of a user contrary to the provisions of subsection (k)(4) of this section, the Township Attorney may, following the authorization of such action by the Township, commence an action for appropriate legal and/or equitable relief in the appropriate local court.
- (8) *Publication of violations.*
- a. The Township shall annually publish in the newspaper a list of users that, during the previous 12 months, were in significant noncompliance with applicable pretreatment standards or other pretreatment requirements. The notification shall also summarize any enforcement actions taken against the users during the same 12 months.
  - b. For purposes of this subsection, an industrial user is in significant noncompliance if its violation meets either one or more of the criteria listed in 40 CFR 403.8(f)(2)(vii) or which:
    1. Remains uncorrected for 30 days after notification of noncompliance;
    2. Resulted in the Township exercising its right to suspend service pursuant to subsection (r)(3) of this section; or
    3. Resulting in emergency suspension under subsection (r)(3) of this section.
- (9) *Right of appeal.* Any user or any interested party shall have the right to request in writing an interpretation or ruling by the Township on any matter covered by this section and shall be entitled to a prompt written reply. If such inquiry is by a user and deals with matters of performance or compliance with this section for which enforcement activity relating to an alleged violation is the subject, receipt of a user's request shall stay all enforcement proceedings pending receipt of the

aforesaid written reply. Appeal of any final judicial order entered pursuant to this section may be taken in accordance with local and state law.

(10) *Operations upsets.* An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical pretreatment standards.

- a. For the purposes of this section, the term "upset," means an exceptional incident in which there is unintentional and temporary noncompliance with categorical pretreatment standards because of factors beyond the reasonable control of the user. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, lack of preventive maintenance, or careless or improper operation.
- b. A user who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence, that:
  1. An upset occurred and the user can identify the cause of the upset.
  2. The facility was at the time being operated in a prudent and workmanlike manner in compliance with applicable operation and maintenance procedures.
  3. The user submitted the following information to the POTW within 24 hours of becoming aware of the upset (if this information is provided orally, a written submission must be provided within five days), including:
    - (i) A description of the indirect discharge and cause of noncompliance.
    - (ii) The period of noncompliance, including exact dates and times, or, if not corrected, the anticipated time the noncompliance is expected to continue.
    - (iii) Steps being taken and/or planned to reduce, eliminate and prevent recurrence of the noncompliance.
- c. In any enforcement preceding the user seeking to establish the occurrence of an upset shall have the burden of proof.

(11) *Violations; penalties.*

- a. *Violation or noncompliance with section or wastewater discharge permit.* Any user who is found to have violated an order of the Township or who willfully or negligently failed to comply with any provision of this section or any orders, rules, regulations and permits issued under this section shall be responsible for a municipal civil infraction. The fines and penalties as set forth in section 1-45 are incorporated herein by reference. For purposes of assessing fines and penalties only, a violation under this section shall be classified as a Class B municipal civil infraction. Each day upon which such violation occurs shall constitute a separate offense.
  - b. *Falsifying information.* Any person who knowingly makes any false statement, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this article, or a wastewater discharge permit, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this article, shall be responsible for a municipal civil infraction. The fines and penalties as set forth in section 1-45 are incorporated herein by reference. For purposes of assessing fines and penalties only, a violation under this section shall be classified as a Class B municipal civil infraction.
- (s) *Adjustments to categorical standards.* Any industrial user may seek an adjustment in the categorical pretreatment standards to reflect the presence of pollutants in the industrial user's intake water. The Township may allow a credit therefor in accordance with 40 CFR 403.15.

- (t) *Removal credits.* A credit may be allowed for the reduction in the amount of a pollutant in the POTW's effluent or alteration of the nature of a pollutant during treatment at the POTW. The reduction or alteration can be obtained by physical, chemical or biological means and may be the result of specifically designed POTW capabilities or may be incidental to the operation of the treatment system. Removal as used in this section shall not mean dilution of a pollutant in the POTW. The Township may allow a credit in accordance with 40 CFR 403.7.
- (u) *Records retention.* All users subject to this article shall retain and preserve, for no less than three years, any records, books, documents, memoranda, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling and chemical analyses made by or on behalf of the user in connection with its discharge. A record which pertains to matters which are the subject of administrative adjustment or any other enforcement or litigation activities brought by the Township pursuant to this section shall be retained and presented by the user until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.

(Ord. No. 69-H, § 6.0, 12-3-2019)

### **Sec. 14-51. Use and charges for wastewater treatment plant.**

- (a) *Use of public sewers required.*
- (1) Except as otherwise provided herein, no person shall construct, maintain, or use any cesspool, septic tank, seepage pit, toilet device, sub-surface disposal field, privy, privy vault, sewage disposal facility, or any other facility or device intended or used for the disposal of sewage unless the same is not dangerous to public health and public sanitary sewer system capacity is unavailable and is specifically permitted and approved by the Township, Livingston County Health Department, and, where appropriate, the EGLE and/or MDPH.
  - (2) It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner upon public or private property within the Township, or in any area under the jurisdiction of the Township, any human or animal excrement, garbage, or other objectionable waste unless such deposits are in compliance with Township ordinances.
  - (3) It shall be unlawful to discharge to any natural outlet within the Township, or in any area under the jurisdiction of the Township, any sewage or other polluted waters, except where suitable treatment has been provided in accordance with the provisions of this section.
  - (4) **Mandatory connections.**
    - a. New and existing structures located within sewer special assessment districts (SSAD). Any existing structure located within a special assessment district created for the purpose of building and/or maintaining a sanitary sewer shall connect to the available sanitary sewer within 12 months after publication by the Township of a legal notice of the availability of the sanitary sewer in a newspaper of general circulation in the Township and/or by individual notice. Connection for any new structure must be made prior to the time the structure is occupied.
    - b. Existing structures not located within sewer special assessment districts (SSAD). Any existing structure shall connect to the sanitary sewer after publication by the Township of a legal notice of the availability of the sanitary sewer in a newspaper of general circulation in the Township and/or by individual notice. For purposes of this section, a sanitary sewer shall be considered to be available when it is located not more than 400 feet at the nearest point from the structure. All existing structures shall connect upon the earlier of the occurrence of the following events:

1. In the case where on-site sewage disposal exists for which no permits were issued by the LCHD, EGLE, and/or MDPH, connections must be made immediately.
  2. Whenever any modifications to or replacement of any on-site sewage disposal systems that requires the issuance of a permit through LCHD, EGLE, and/or MDPH.
- c. New structures not located within sewer special assessment districts (SSAD). Any new structure shall connect to the available public sanitary sewer when the structure is located not more than 400 feet from the nearest point from the available sanitary sewer. All connections must be made prior to the time the structure is occupied.
  - d. If any structure in which sewage originates has not been connected to an available sanitary sewer within the applicable time periods specified herein, then the Township shall require the connection to be made in accordance with section 12754 of part 127 of Public Act No. 368 of 1978, as amended (MCL 127.12754). In so proceeding, the Township shall have the rights and remedies provided for therein, shall have the right to begin billing for sewer operations and maintenance, as well as the rights and remedies provided by this article.
- (5) An existing on-site building sewer may be used in connection with a new building and premises only where it is found, on inspection by the Township, to be of adequate construction, size, and location, and is not otherwise required to be connected to an available public sanitary sewer according to the terms of this article.
  - (6) Connection to or extension of an existing sanitary sewer shall not be permitted if it is determined that the receiving sewer or treatment plant cannot handle the additional influent flow.
- (b) *Private sewage disposal; permit; fee.*
- (1) If a house, building, or other premises used for human occupancy, employment, recreation or other purposes is not required to be connected to a sanitary sewer, then the building sewer shall be connected to a private sewage disposal system permitted and approved by the Township, Livingston County Health Department and, where appropriate, the EGLE and/or MDPH. Private sewage disposal systems shall not allow surface water discharge.
  - (2) At such time as a public sewer becomes available to a property served by a private sewage disposal system, a direct connection shall be made to the public sewer in compliance with all terms and conditions of state statutes or pertaining to Township ordinances.
  - (3) The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times at no expense to the Township.
  - (4) At such time as a connection is made to a sanitary sewer, all private sewage disposal facilities shall be disconnected and abandoned. All abandoned septic tanks, cesspools, and seepage pits shall be pumped out as necessary and filled with sand or other suitable backfill material approved by the state and local agencies within 15 days of connection to the public sewer.
  - (5) The provisions of this section shall not be construed to preclude additional requirements that may be imposed by the EGLE, MDPH, Health Department, or Township.
- (c) *Building sewers and connections.*
- (1) No unauthorized person shall uncover, make any connections with or openings into, use, alter or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Township pursuant to this article.
  - (2) An inspection fee and a connection fee per unit as established by the Township Board shall be paid to the Township Treasurer whenever an application is filed to connect any building sewer to a public sewer. Application shall be made on the form by the Township. The inspection fee shall be deposited in

- the sewer enterprise fund. The payment of inspection and connection fees as stated in subsection (h) of this section shall be made when a building permit is obtained in conjunction with the connection.
- (3) All costs and expenses incident to the installation, connection and maintenance of the building sewer up to and including its point of connection to the public sewer shall be borne by the owner. The owner shall indemnify the Township from any loss or damage that may directly be caused by installation, connection, or maintenance of the building sewer.
  - (4) A separate and independent building sewer shall be provided for every building; except that, where one building stands at the rear of another and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, the building sewer from the front building may, at the discretion of the Township, be extended to the rear building and the whole considered as one building sewer.
  - (5) The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench, shall all conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the state and the Township. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WEF Manual of Practice No. 9 shall apply.
  - (6) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.
  - (7) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain that, in turn, is connected directly or indirectly to a public sanitary sewer.
  - (8) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the state and the Township, or the procedures set forth in appropriate specifications of the ASTM and the WEF Manual of Practice No. 9. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials shall be approved by the Township before installation.
  - (9) The applicant for the building sewer permit shall notify the Township when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Township or its authorized representative. No backfill shall be placed until the work has been inspected and approved by the Township.
  - (10) All excavations for building sewer installations shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township.
- (d) *On-lot easement requirements.* Prior to the approval and issuance of a service connection permit, the applicant will be requested to have executed by the owner of record for the premises to be connected, an easement in a form provided by the Township granting permission to the Township to operate, maintain, repair and replace the sewer connection to be installed on the premises.
- (1) If the applicant provides such easement, then the Township shall provide, at its cost, all needed repairs, operation, maintenance and replacement of the service connection in accordance with this article.
  - (2) If the applicant, for any reason, declines to provide said easement, then the permit shall be issued at the discretion of the Township, together with an appropriate bill of sale conveying from the Township

to the owner title to all components comprising the service connection. Following installation of the service connection by the owner (which installation is subject to inspection by the Township in accordance with the terms of this article), the owner shall, at his expense, repair, operate, maintain and replace the service connection in accordance with subsection (f) of this section.

- (3) An owner or his successor may, at any time following the installation of a service connection on a premise for which no easement was provided to the Township prior to the issuance of a permit, grant the appropriate easement to the Township. The Township shall accept said easement and assume the responsibility for repair, operation, maintenance and replacement provided that the Township has inspected the service connection and is satisfied that the service connection is in good working order, reasonable wear and tear excepted. In the event such inspection reveals that the service connection has not been properly maintained or that the condition of the service connection has deteriorated beyond reasonable wear and tear, the Township may condition its acceptance of the easement and assumption of the financial responsibility for operation, maintenance and repair and replacement of the service connection upon:
- a. Appropriate repairs of the service connection at the expense of the owner;
  - b. Replacement of the service connection or individual components thereof at the expense of the owner; or
  - c. Such other conditions as the Township, in the exercise of its reasonable judgment, deems appropriate.

The acceptance of the easement by the Township shall be accompanied by an executed bill of sale by the owner conveying the service connection to the Township.

- (4) Subsection (d) of this section shall not apply to any premises for which the installation of the service connection was made by a contractor engaged by a developer or the Township pursuant to any agreement addressing all sewer issues or any future supplement or amendment thereto, it being the assumption in these circumstances that the owner granted an appropriate easement through the development project's master deed and bylaws prior to said installation.

(e) *Use of public sewers.*

- (1) No person shall discharge or cause to be discharged to any sanitary sewer, any stormwater, surface water, groundwater, roof runoff, subsurface drainage, cooling water, unpolluted air conditioning water, or industrial process water. Discharge of backwash from water conditioning devices shall not be discharged into the sanitary sewer system. No footing drain, roof downspout, areaway drain, or other source of surface water or groundwater shall be connected to a sanitary sewer. All footing drain water shall be discharged to storm sewers or dry wells. Stormwater and all other unpolluted drainage shall be discharged to sewers specifically designated as storm sewers, or to a natural outlet approved by the EGLE. The discharge of cooling water or uncontaminated industrial process water shall only be permitted when authorized and approved by the EGLE and the Township in accordance with this article.
- (2) No person shall discharge or cause to be discharged into any sanitary sewer any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of three-fourths horsepower or greater shall be subject to the review and approval of the DPW field superintendent.
- (3) No person shall discharge or cause to be discharged into any sanitary sewer materials that exert or cause unusual concentrations of inert suspended solids, such as but not limited to Fuller's earth, lime slurries, and lime residues, or of dissolved solids, such as but not limited to sodium chloride and sodium sulfate. All users shall be required to utilize a potassium based softening agent; salt or sodium-based regenerates are prohibited.

- (4) The property owner, or an approved contractor hired by the owner, must disconnect all backwash discharge lines, including, but not limited to, water softeners, air conditioning units, water processing or conditioning equipment, storm drains, etc., from the building sewer. The following are some (not all) methods of disposing of water softener discharge:
- a. Run the discharge line to the outside and let the water run onto the ground.
  - b. Install a belowground infiltration basin (drywell): Bury a container in the ground, fill it with stone or sand, and run the discharge line to the container. Drill holes in the container to allow the water to seep into the surrounding soil. A sump pump tub, which ranges in size from 15 to 24 inches in diameter to two to four feet in depth, is an example of a container that could be used.
  - c. Convert an existing septic tank. Pump out and clean your existing septic tank, break holes in the bottom of the tank and fill the tank with stone. Disconnect and plug the outlet pipe to the tile field to prevent groundwater from flowing back into the tank.
- (5) If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics which in the judgment of the Township and/or the superintendent may have a deleterious effect upon the POTW, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Township and/or the superintendent may:
- a. Reject the wastes.
  - b. Require pretreatment to an acceptable condition for discharge to the public sewers.
  - c. Require control over the quantities and rates of discharge.
  - d. Require payment to cover the added cost of handling and treating wastes not covered by existing taxes or sewer charges.

If the Township permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the requirements of all applicable codes, ordinances, and laws.

- (6) Where the preliminary treatment or flow equalizing facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at his expense.
- (f) *Construction, repair and maintenance.*
- (1) Application. Any person desiring to connect to the POTW shall file a written application to the Township Clerk **Utilities Coordinator** and pay the applicable permit and inspection fees established by resolution of the Township Board.
  - (2) Permit required. No person in the Township shall connect to a public sewer unless the proposed connection has first been approved by the Township or its designated representative and the applicable fees have been paid. Such applications shall be addressed to the Township and shall be made on forms provided by the Township and shall contain the following: street name, house number, lot number, the name of the plumber or contractor, the names of the applicant and the owner, and any other pertinent information which may be required by the Township. A complete application must be made, the applicable fees paid, and approval obtained from the Township at least 72 hours before the time a connection is to be made. Connection permits will be issued to builders if the prospective lessee or owner consents in writing to the obtaining of such permit by the builder.
  - (3) Public sewer connections shall be installed in accordance with the applicable building code and the regulations of this article and upon the payment of the required charges and fees.

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- (4) The owner of a building or premises, or his authorized representative, shall be responsible, at his own cost, for the installation, connection and maintenance of the building sewer for such building or premises up to and including its connection with the public sewer.
- (5) Owner-related sewer repairs.
- a. The owner and, where appropriate, his authorized representative shall indemnify and hold the Township, its officers, agents, employees, and representatives free and harmless from any liability or responsibility for all injury, loss or damage that may result directly or indirectly from any damages resulting from the owner's negligence or misuse of the HTSSS as follows:
1. Costs incurred by the Township resulting from increasing numbers of sewer emergency calls for owner-related sewer repairs, including, but not limited to, building sewer pipe blockages, shut-off power breakers.
  2. The Township shall otherwise be authorized to recoup all costs and expenses associated with sewer emergency calls for owner-related operation and/or maintenance services.
  3. If the Township provides repairs or services, the owner shall be responsible for the full and prompt reimbursement to the Township for all Township DPW staff time, costs, labor, and/or materials incident to said operation and maintenance plus a ten percent administration fee.
- b. Pursuant to the authorization to charge owners for costs and expenses incurred in providing services for owner-related sewer repairs, the following collection procedures shall apply:
1. The DPW field superintendent shall prepare an invoice outlining the charges, including labor, materials, and a ten percent administrative fee, resulting from DPW staff services provided for owner-related sewer repairs. Upon approval, the invoice shall be forwarded to the property owners with a copy filed with the utilities coordinator.
  2. Invoices for owner-related sewer repairs shall be due and owing within 30 days from the date of issuance of the billing statement. If payment is not made within the allotted time a reminder letter shall be sent stating the bill is past due and that failure to submit payment within 30 days may result in the shut-off of sewer service.
  3. Upon receipt of the invoice, the owner may report any disagreements or objections related to the invoice to the utilities director within seven days of delivery of the billing statement.
  4. The utilities director shall investigate the owner-disputed charges with the DPW personnel to determine if charges are correct and will stand as billed or if a reduction or amendment of the fees is warranted. If the charges are reduced or amended, a new invoice will be issued to the owner.
  5. If the owner is not satisfied with the determination made by the utilities director, the owner shall have the right to appeal the sewer repair charges to MUC. The utilities director shall forward all documentation to MUC for their review and recommendation to the board of trustees.
  6. If the Township Board of Trustees determines that the owner is responsible for the sewer repair costs, the owner shall reimburse the Township for said expenditures immediately. Failure to pay the invoice for owner-related charges may result in sewer service being shut-off. The owner shall be responsible for all cleanup costs or expenses associated with the sewer service disconnection and will be subject to and must pay all costs relating to any startup of the system associated with the re-activation of sewer service.

7. Any unpaid charges or costs for such repairs, operation or maintenance may, at the option of the Township Board, be added to the ad valorem tax bills of the property benefitted by the said Township repairs or services.

(g) *Township liability exemption; indemnification.*

- (1) The Township shall not be responsible for interruptions of service because of natural calamities, equipment failures, or actions of the system users. It shall be the responsibility of the user that all connected equipment remains in good working order. No claim shall be made against the Township by reason of the breaking away of any service supply lines, pipes, appurtenances, or for any other interruption of the wastewater disposal and treatment.
- (2) The user and, where appropriate, his authorized representative, shall indemnify and hold the Township, its officers, agents, employees, and representatives free and harmless from any liability or responsibility for all injury, loss, or damage that may result directly or indirectly from the installation, connection or maintenance of the building sewer.

(h) *Rates and charges.*

(1) *Connection fee.*

- a. Before an initial connection is made or additional usage resulting from building alterations or change in building usage is added to a public sewer, a fee known as the sewer connection fee shall be paid to the Township Treasurer. The connection fee shall be established by Township Board resolution. REU shall be defined as one REU is equivalent to 150 gallons per day.
- b. In addition to the connection fee, the owner of the premises shall be liable for the costs and expenses of acquiring and installing the service connection pursuant to Township specifications on file at the Township.
- c. Subject to the provisions of subsection (h)(1)d of this section, those parcels located in a sewer special assessment district and subject to a full special assessment on the special assessment roll shall be deemed to have paid the connection fee and, if applicable, the cost of acquiring and installing the service connection.
- d. Determination of residential equivalency unit.
  1. A single-family residential building shall constitute a dwelling unit and shall be charged a minimum connection fee of one REU. Premises other than a single-family residential unit shall pay a connection fee based upon the number of REUs assigned to such premises.
  2. Upon connection to the system, a nonresidential user shall have a water meter, of the size and type approved by the Township, installed on the user's water supply. The user shall purchase the meter through the Township. The cost of both the meter and the installation shall be paid for by the user with the installation to be made by the user and approved by the Township. Wiring the meter to an electronic touchpad shall be included as part of the water meter installation and will also be subject to Township approval. User will have 30 days to comply with this article after receiving notice from the Township. Users who fail to receive Township approval for their water meter installation shall receive a written warning for their first offense. All subsequent offenses will be responsible for a Class B municipal civil infraction. The penalties as set forth in section 1-45 are incorporated herein by reference. If, after 90 days of civil infractions, Township approval is still not met, sewer services shall be disconnected. The user shall be responsible for all reconnection costs.
    - (i) **The Township, at its discretion, may complete a review of the actual water usage for any metered nonresidential property to determine the total REUs to be assigned to the premises at any time between twelve (12) and twenty-four**

(24) months after the initial connection to the sanitary sewer system. The resulting number of REUs shall be multiplied by the Board approved connection fee to calculate any adjusted connection fees for the premises. The number of REUs shall not be less than the number of REUs originally assigned and the original connection fees will not be adjusted. The subsequent operation and maintenance (O&M) rate shall be adjusted to the new REU allocation. After such REU review, if additional connection fees are required, the owner shall immediately pay the sewer fees.

- (ii) After two years of meter readings have been obtained, the Owner of a metered nonresidential property may request a review of the REUs assigned to the premises. In accordance with this section, the REUs shall be recalculated based on said meter readings using an equation, the numerator of which shall be the meter readings, in gallons, for the 24-month period and the denominator which shall be 108 thousand gallons. The resulting number of REUs shall be multiplied by the requisite current Board approved connection fee, ~~direct or indirect~~, to determine any adjusted connection fee for the premises. The number of REUs shall not be less than the number of REUs originally assigned and the original connection fees will not be adjusted. The subsequent operation and maintenance (O&M) rate shall be adjusted to the new REU allocation.
  - (iii) The Township may enter into an agreement with a nonresidential user to pay additional connection fees in installments pursuant to the terms of a written agreement to be entered between the Township and said user providing for annual installment payments to the Township for a period of time not to exceed 15 years or extend beyond the period of debt retirement, whichever is earlier, with interest on the unpaid balance at a rate not more than one percent higher than the average rate of interest on the bonds sold for the initial construction of the system. Said agreement shall be executed and the first installment shall be payable prior to the issuance of a service connection permit pursuant to subsection (f)(2) of this section. All subsequent installments shall be paid according to the terms agreed upon by the parties.
3. For any subsequent enlargement, addition, extension or improvements to any structure or change of use of the building, the Township may require a review and redetermination of the REUs for that structure. Upon finding by the Township after such REU review and redetermination that additional connection fees are required, the owner shall immediately pay the required additional fees.
  4. All SRU buildings and/or structures shall pay a connection fee based upon the number of REUs assigned to such premises. All SRUs shall be charged a minimum connection fee of at least one REU. No food service facilities, i.e., kitchens, cooking areas, etc. will be allowed in a building or structure designated as seasonal recreational use.
  5. Upon connection to the HTSSS, all SRU buildings shall have a water meter, of the size and type approved by the Township, installed on the user's water supply. The user shall purchase the meter through the Township. The cost of both the meter and the installation shall be paid for by the user with the installation to be made by the user and approved by the Township. Wiring the meter to an electronic touchpad shall be included as part of the water meter installation and will also be subject to Township approval. User will have 30 days to comply with this provision after receiving notice from the Township. If after 90 days, Township approval is still not met, sewer service shall be disconnected. The user shall be responsible for all reconnection costs.

- (i) Water meters shall be read on a quarterly basis by the DPW staff during the peak seasonal use times for the property utilizing the electronic touchpad on the outside of the building. After two years of peak seasonal use meter readings have been obtained, based upon the intended seasonal recreation use, the REUs assigned to the premises, in accordance with the Wastewater Treatment and Administration Ordinance, shall be re-determined based on said meter readings.
- (ii) Upon review and determination that additional connection fees are required based upon the water meter readings, the owner shall immediately pay the required additional fees. The number of REUs shall not be less than the number of REUs originally assigned, and the original connection fees will not be adjusted.
6. Non-residential users, including seasonal recreation use buildings and structures, upon connection to the sewer system shall be required to install a duplex grinder pump station. All users shall have a grinder pump station, of the size and type approved by the Township, installed on the user's premises. The user shall purchase the grinder pump station through the Township. In the event that the hook-up to the HTSSS can be made by connecting into an existing curb stop with check valve, the property owner shall have the option to hire a Township approved contractor to complete the sewer connection, provided the contractor used is on the Township's approved list ~~of~~ or who can qualify for training, at the contractor's own expense, with the Township Engineer and DPW Field Superintendent **if training is available at the time of sewer connection**. If it is determined by the DPW Field Superintendent and Township Engineer that the sewer connection will require tapping into a live sewer main or transmission line, the user will be required to hire a contractor from the Township's approved list that is authorized and approved by the DPW Field Superintendent and the municipal utilities committee (MUC) **unless the Township has a Blanket Contract Agreement with a single Contractor to complete all live sewer main or transmission line taps and sewer connections. All live tap sewer connections shall be completed by the Township Contractor under the blanket contract agreement. All approved Contractors performing live main taps and sewer connections** shall be required to uphold all insurance and warranty assurances as established by the Township.
7. Permitted SRUs already connected to the Township sanitary sewer system (HTSSS) upon adoption of this article that currently have a simplex (Model ~~2010~~ DH071-93) grinder pump station will be reviewed by the Township Municipal Utilities Committee. If it is determined by the DPW staff that the water meter readings in a peak quarterly period do not exceed one REU for water usage for the property a simplex grinder pump station shall be deemed acceptable and the SRU will not be required to convert to a duplex grinder pump station. If it is determined that actual water usage does exceed one REU during peak seasonal usage the SRU will be required to install a duplex grinder pump station at the user's expense.
- e. Administrative appeal of sanitary sewer REU determination. Except for REU allocations which are a part of a proposed or established special assessment district, every property owner has a right to an administrative appeal of the initial sewer residential equivalent unit (REU) determination and allocation made by the Township Board. Appeals of such determination or allocation shall be submitted to the municipal utilities committee. Only owners of property affected by such a determination or allocation have standing to file the appeal. Any action taken by MUC is advisory in nature and shall be re-submitted to the Township Board for a final determination as provided below:

1. The appeal must be **made** by an owner, or an owner's authorized agent, within 30 days from the date of the initial Township Board REU determination or allocation for which the appeal is filed. The appeal must be based on certified engineer's letter of review of the determination or allocation stating the reasons why the determination or allocation is being disputed as well as any other documentation that is relative to the appeal including the current REU schedule, evidence of actual maximum usage, metering where appropriate or required, the economic life of the sanitary sewer system, the uses or classes of uses involved, the history of the use of the property in the community and similar communities together with any rates, policies or fees of similar communities, and any and other data deemed relevant to make a recommendation or determination, all of which must be submitted with the application for appeal. Failure to file a timely appeal will result in the owner's acquiescence to the REU allocation and the owners shall be deemed to have consented to the allocation.
  2. Upon receipt of the application for appeal, MUC shall fix a hearing date for the appeal. The date shall be scheduled within 60 days from the date of the filing of the notice of appeal. The hearing shall comply with the Open Meeting Act. MUC shall make its recommendation no later than 90 days after the appeal has been filed. However, MUC may extend the time required for the recommendation up to 60 days by a decision of a majority of the members of MUC. The extension must be based upon good cause shown and any decision for such an extension shall state the reasons the extension was granted.
  3. Minutes of all such meetings shall be recorded and state the grounds for each recommendation made by MUC, including any evidence and data considered and a brief summary of all findings of fact and conclusions made by MUC. Claims of economic hardship shall not be considered by MUC in making its recommendation. The recommendation shall be forwarded to the Township Board of Trustees for final approval of the REU allocation and any issues relating thereto.
  4. The recommendations of MUC shall be submitted to the Township Board which shall make a final decision on the REU determination and allocation for which the appeal was filed. This decision may confirm, reverse or modify the original determination or allocation. This Township Board may also impose additional conditions relating to the said REU determination and allocation. The action taken by the Township Board is final. Any appeals from the decision must be made to a court with proper jurisdiction.
  5. Upon any enlargement, addition, expansion or improvements to any structure or property, or change of use of the building, the Township may require a new review and determination of the REUs. In the event the Township determines additional REUs are in order, additional connection fees and any costs or expenses related to the REU determination shall be paid in full upon Township approval of said enlargement, addition, expansion or improvement.
- f. Hardship deferment. The owner of a single-family residence, in which residence said owner resides and upon which a connection fee has been imposed, may submit a hardship application to the Township seeking a deferment in the partial or total payment of the connection fee provided for herein, based upon a showing of financial hardship, in accordance with the criteria established for granting such deferment by the Township Board from time to time, subject to and in accordance with the following:
1. The owner of the premises shall, under oath, complete a hardship application, provided by the Township Board, and file said application, together with all file information and documentation reasonably required by the Township, with the Township Board not less than 60 days prior to the due date of any connection fee. An application shall be completed

and filed by each and every legal and equitable interest holder in the premises, excepting financial institutions having only security interests in the premises.

2. Hardship applications shall be reviewed by the Township Board, and after due deliberation of hardship applications, the Township Board shall determine, in each case, whether there has been an adequate showing of financial hardship, and shall forthwith notify the applicants of said determination.
  3. An applicant aggrieved by the determination of the Township Board may request the opportunity to appear before the Township Board in person for the purpose of showing hardship and presenting any argument or additional evidence. A denial of hardship following such a personal appearance before the Township Board shall be final and conclusive.
  4. In the event that the Township Board makes a finding of hardship, the Township Board shall fix the amount of partial or total deferment of the connection fee, and in so doing, shall require an annual filing of financial status by each applicant, providing that upon a material change of financial status of an applicant, said applicant shall immediately notify the Township Clerk so that a further review of the matter may be made by the Township Board and provided, further, that the duration of the deferment granted shall be self-termination upon the occurrence of any one of the following events:
    - (i) A change in the financial status of any applicant that removes the basis for financial hardship;
    - (ii) A conveyance of any interest in the premises by any of the applicants, including the execution of a new security interest in the premises or extension thereof;
    - (iii) A death of any of the applicants.
  5. Upon a determination of the Township Board deferring all or part of the connection fee, the owners of the premises shall, within one month after such determination, execute and deliver to the Township as the secured party a recordable security instrument covering the premises, guaranteeing payment of the deferred amounts upon the occurrence of any of the events set forth in subsection (h)(1)e.4 of this section. Said security interest shall guarantee payment of an amount necessary to cover all fees and charges deferred and all costs of installation and connection, if applicable, the consideration for said security interest being the grant of deferment pursuant to this article.
- (2) *User charges.* User charges shall be charged to each user serviced for the privilege of discharging sanitary sewage and industrial wastes into the wastewater treatment system ~~according to one of the following methods:~~ **based on the REU rate established by the Board by resolution and according to the number of REUs assigned to the use.**
- a. ~~Where a meter is installed, 100 percent of metered (owner shall install at his expense) water consumption.~~
  - b. ~~Where no meter is installed in accordance with the REU rate established by the board by resolution and according to the number of REUs.~~
  - c. ~~Establishment of rates.~~
  - 1a. In accordance with the provisions of **this Ordinance No. 69**, user charge rates shall be established by the Township Board. The Township Supervisor may present to the Township Board appropriate user charge rates during budget preparation to ensure that adequate revenues are generated to pay the costs of operation, maintenance, and replacement for the sewage

treatment facility so that the system continues to provide for the proportional distribution of operation, maintenance and replacement costs among users and user classes.

- ~~2b.~~ User rates shall be established by the Township Board by a separate rate resolution for user charges based on water meter flow or sewer meter flow. Surcharge rates for high strength users shall also be established **by the Board if needed.**
- ~~3c.~~ In the event the Township Board shall alter any rate, the Township Clerk shall cause each user to be notified, by publishing such notice in a newspaper of general circulation in the Township, of the separate rate being charged for operation, maintenance and replacement costs of the sewage treatment facility.

(3) *Debt service charges.*

- a. Debt service charges, if applicable, shall be developed and established by the Township Board in accordance with the wastewater treatment and administration ordinance.
- b. The Township may review the debt service charges annually and revise the charges and rates as necessary to ensure that adequate revenues are generated to pay the costs of the debt service for the wastewater treatment plant.
- c. In the event the Township Board shall alter the rate, the Township Clerk shall cause each user to be notified by publication in a newspaper of general circulation in the Township of the separate rate being charged for debt service for the wastewater treatment plant.

(4) *Service charges constitute lien on property.* Charges for wastewater treatment plant operation and maintenance service shall constitute a lien on the property served. On or before March 1 of each year, the officer in charge of collection of such charges shall prepare a certified statement of all charges then six months past due and unpaid. The treasurer shall then place such charges on the next general tax roll and such charges shall be collected as part of the general Township taxes.

(5) *Discontinuing service; shutoff, turn-on charges.* The Township shall have the right to discontinue wastewater treatment plant service for nonpayment of the service charges or for refusal of the owner or occupant of premises to install a meter. Where the owner or occupant of premises subject to the installation of a meter refuses to install a meter, the Township may, at the discretion of the Township Supervisor, if wastewater service is not discontinued during a particular period of time, charge a flat rate for wastewater service as established by the Township, and if such sum is not paid, it shall constitute a lien on the premises and shall be added to the tax rolls. If wastewater service is shut off pursuant to the terms of this division, a shutoff charge and a turn-on charge as established by the Township shall be collected in addition to the amount of the delinquent wastewater service charge before the wastewater service is turned on.

(Ord. No. 69-H, § 7.0, 12-3-2019)

### **Sec. 14-52. Violation; penalties and enforcement.**

In addition to the other penalties as provided in this article, any person violating any of the provisions of this article shall be responsible for a municipal civil infraction. The fines and penalties as set forth in section 1-45 are incorporated herein by reference. For purposes or assessing fines and penalties only, a violation under this section shall be classified as a Class B municipal civil infraction. Each day upon which such violation occurs shall constitute a separate offense.

(Ord. No. 69-H, § 8.0, 12-3-2019)

**Sec. 14-53. Table of unit factors.**

<i>Usage</i>	<i>Residential Equivalent Unit Factor</i>
Auto dealer—sales and/or service	1.00/premises + 0.40/1,000 ft. <sup>2</sup>
<b>Auto repair/collision body shop</b>	<b>1.00/premises + 0.40/1,000 ft.<sup>2</sup></b>
Bakery	1.25/1,000 ft. <sup>2</sup>
Bank	0.25 per employee station
Bar	2.00/1,000 ft. <sup>2</sup>
Barber shop	1.00/shop + 0.10/chair
Beauty shop	1.00/shop + 0.10/booth
<b>Bed and breakfast</b>	<b>1.00/premise + 0.20/guest</b>
Boarding house, boarding school, dormitory, fraternity or sorority house, etc.	1.00/premises + 0.20/bedroom
Bowling alley and/or restaurant	0.16/alley (bar and/or restaurant to be <b>computed</b> at its respective residential equivalent)
Car wash—do it yourself	1.0 per stall
Car wash—automatic—non-recycled	10.00/single production line
Car wash—automatic—recycled	5.00/single production line
Church	0.20/1,000 ft. <sup>2</sup>
Cleaners (pick-up only)	1.00/shop
Cleaners (pressing facilities)	1.25/press
Convalescent home	0.22/bed
<b>Country club/health center</b>	<b>1.50/1,000 ft.<sup>2</sup></b>
<b>Child Day</b> care center	1.00/premises + 0.25/1,000 ft. <sup>2</sup>
Drug store, dime store (with fountain service)	1.0 + 0.1 per seat
Factory (exclusive of industrial waste)	0.50/1,000 ft. <sup>2</sup>
<b>Fire station (volunteer)</b>	<b>1.00/location</b>
<b>Fire station (full time)</b>	<b>0.20/fire fighter 24 hrs.</b>
<b>Florist</b>	<b>1.10/1,000 ft.<sup>2</sup></b>
Fraternal organization (with bar and/or restaurant)	1.00/hall (bar and/or restaurant to be computed at its respective residential equivalent)
Funeral home	1.50/1,000 ft. <sup>2</sup>
<b>Garden center (nursery)</b>	<b>1.10/1,000 ft.<sup>2</sup></b>
<b>Government offices</b>	<b>0.40/1,000 ft.<sup>2</sup></b>
<b>Grocery stores and markets</b>	<b>1.10/1,000 ft.<sup>2</sup></b>
Hospital	1.10/bed
Hotel, motel, rooming house (with bar and/or restaurant)	0.4 per bedroom (bar and/or restaurant to be computed at its respective residential equivalent)
Laundry (self-serve)	0.34/washer
<b>Library</b>	<b>0.53/1,000 ft.<sup>2</sup></b>
Marina	0.10/slip (over 25 feet in length)
	0.06/slip (under 25 feet in length)
Office building (general)	0.40/1,000 ft. <sup>2</sup>

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(Supp. No. 4)

Office building (medical, dental, clinic, etc.)	1.0 + 0.5 per exam room
<b>Pet shop</b>	<b>1.10/1,000 ft.<sup>2</sup></b>
Post office	1.00/1,000 ft. <sup>2</sup>
<b>Printing shop</b>	<b>0.50/1,000 ft.<sup>2</sup></b>
Public institute	0.75/1,000 ft. <sup>2</sup>
Residential	
Condominiums	1.00/per unit
Mobile home, trailer park	1.00/unit
Multiple family residence (three or more units in one structure)	0.75/unit
Single-family residence	1.00/unit
Two-family residence ( <b>duplex</b> )	1.00/unit
<b>Restaurants (fast food)</b>	<b>7.00/location</b>
Restaurant (meals and bar)	2.50/1,000 ft. <sup>2</sup> (excluding restrooms, public areas not in regular use and unfinished areas)
Restaurant (meals only)	1.50/1,000 ft. <sup>2</sup> (excluding restrooms, public areas not in regular use and unfinished areas)
Retail store	1.00/premise + 0.10/1,000 ft. <sup>2</sup>
School	1.00/classroom
Service station + repair area	0.25/pump + 0.40/1,000 ft. <sup>2</sup>
Snack bar, drive-in	1.50/1,000 ft. <sup>2</sup>
Supermarket, grocery store	1.10/1,000 ft. <sup>2</sup>
Swimming pool	<b>3.00/1,000 ft.<sup>2</sup></b>
Theater—drive-in	0.04 per car space (plus snack bar, which is measured separately)
Theater—indoor	0.04 per seat (plus snack bar, which is measured separately)
Travel trailer parks and campgrounds	0.20/site (plus waste disposal station calculated separately)
Utility sub-station	0.10/1,000 ft. <sup>2</sup>
Warehouse or storage building	0.10/1,000 ft. <sup>2</sup>
Waste disposal station (for travel trailers)	2.00/station
Veterinary facilities and kennels	1.00 + 0.10 per kennel

Notwithstanding the foregoing, each connecting customer shall be considered to be at least one **(1.00)** residential equivalent unit.

(Ord. No. 64, appendix 1, 12-12-1995)

**Secs. 14-54—14-68. Reserved.**



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
www.hamburg.mi.us

**TO:** Hamburg Township Board of Trustees  
**FROM:** Tony Randazzo, Director of Technical & Utility Services  
**DATE:** May, 14, 2026  
**AGENDA ITEM TOPIC:** DPW Full Time Hire

Number of Supporting Documents: **01**

**Requested Action**

- Approve the advertisement of a new full-time employee for DPW at a rate of \$26.76-\$33.41 per hour, which is the grade range of the position.

**Background**

I seek approval to add an additional full-time position in the DPW department. This request is driven by the need for more labor to allow the department to be more proactive. Current staffing levels leave us largely reactive to what the day brings with little time for preventative maintenance tasks such as manhole rehabilitation, which takes three people to perform safely or collecting data points for asset inventory. We also struggle when we're short staffed, such as when someone is on vacation or out with a medical issue. An additional worker will help smooth out these inevitable troughs. This position is included in the draft budget for the upcoming fiscal year.

The new employee will be an additional **DPW Technician**, which is a Grade 5 position on the salary scale. I would like the flexibility to advertise the entire grade range, which is \$26.76 – \$33.41 per hour.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  \*draft No

Fiscal year affected: 2026/2027

Is a budget amendment required? Yes  No

General Ledger numbers affected: 590.527.000-702.000

## Personnel Committee Recommendation

The Personnel Committee met on Wednesday, May 13, 2026 to discuss the addition of a full-time DPW Technician to the already established DPW department headcount, at the request of Tony Randazzo, Director of Technical & Utility Services.

The Personnel Committee formally recommends a new full-time, hourly, non-exempt DPW Technician position to be created, using the current job description. The position is a Grade 5, and we recommend giving Tony the ability to advertise the entire grade range. He has already included this position in his draft budget for the 2026/2027 budget year.

Thank you,

Jennifer Daniels  
Joanna Hardesty  
Nick Miller



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**TO:** Hamburg Township Board of Trustees

**FROM:** Tony Randazzo, Director of Technical & Utility Services

**DATE:** May, 14, 2026

**AGENDA ITEM** Buildings and Grounds Superintendent Classification

**TOPIC:**

Number of Supporting Documents: **01**

**Requested Action**

- Approve the reclassification of the Buildings and Grounds Superintendent position from Grade 4 to Grade 5. Also, place the current Superintendent in Grade 6, step 4 on the salary scale, effective July 1<sup>st</sup>.

**Background**

I seek approval to reclassify the Buildings and Grounds Superintendent position to Grade 6 from the current spot in Grade 4. The primary reason for this request is that the position has grown in scope since it was originally classified. The number of maintenance tasks, especially related to the parks, has increased over the years, which has led to more part-time employees in this department as well as a new full-timer starting this week. No other position in Grade 4 oversees the day-to-day activities of any employees, let alone two full-timers, two permanent part-timers, and three seasonal workers.

I then recommend that the current Buildings and Grounds Superintendent, Duane Hoepfner, be placed in Grade 6, at step 4 (\$31.69 per hour), which is a 4.3% increase from his current rate of \$30.37 per hour. This change would take place with the new fiscal year on July 1<sup>st</sup>. Furthermore, the projected increase is already included in the draft budget.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  \*draft No

Fiscal year affected: 2026/2027

Is a budget amendment required? Yes  No

General Ledger numbers affected: 101.265.000-702.000

## Personnel Committee Recommendation

The Personnel Committee met on Wednesday, May 13, 2026, to discuss the reclassification of the Buildings and Grounds Superintendent, as requested by Tony Randazzo, Director of Technical & Utility Services.

The Personnel Committee formally recommends reclassifying the Buildings and Grounds Superintendent from Grade 4 to Grade 6, as this position has grown into more responsibility over the years. Furthermore, we recommend this employee to be placed at Step 4 of Grade 6 on July 1, 2026. Tony has already included this change in his draft budget for the 2026/2027 budget year.

Thank you,

Jennifer Daniels  
Joanna Hardesty  
Nick Miller

**TO:** Hamburg Township Board of Trustees

**FROM:** Tony Randazzo, Director of Technical & Utility Services

**DATE:** May, 14, 2026

**AGENDA ITEM TOPIC:** Hazard Mitigation Grant

Number of Supporting Documents: **02**

**Requested Action**

- Approve the Hazard Mitigation Grant from the State of Michigan for the elevation of nine homes on Ore Lake.

**Background**

Hamburg Township has been awarded a Hazard mitigation grant in the amount of \$1.4 million for the elevation of nine homes on Ore Lake. All homes will be elevated two feet above the base flood elevation to reduce the risk of flood damage, alleviate concerns of flooding, and ensure compliance with FEMA floodplain management regulations. The nine homeowners must pay 25% of the cost for their home to be elevated. The other 75% will be paid via grant funds. An agreement document with each resident will be signed before any work commences. Brittany, Jason and I will manage the grant for the Township. The grant allows Hamburg Township to receive subrecipient management costs, so the Township is made whole for our time. Lastly, I would like to add that community volunteers from Residents Working Against Huron River Flooding played a critical role in the development and advancement of this grant application.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  \*draft No

Fiscal year affected: 2026/2027

Is a budget amendment required? Yes  No

General Ledger numbers affected: \_\_\_\_\_

**State of Michigan**  
**Hazard Mitigation Assistance**  
**Grant Agreement for**  
**Hazard Mitigation Grant Program (HMGP)**  
Period of Performance: February 8, 2024 – August 7, 2029

Item 9.

**Assistance Listing Number:**  
97.039 - Hazard Mitigation Grant Program  
(HMGP)  
**Project Number: 4757.12**

This grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter called the Recipient), and

**HAMBURG TOWNSHIP**  
(hereinafter called the Subrecipient)

**I. Purpose**

The purpose of this grant agreement is to assist the Subrecipient in the implementation of 4757.12 (hereinafter called the Project) -- a project to provide supplementary financial assistance for the implementation of cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological, or human-caused disasters and their effects. The HMGP funding is awarded by the Federal Emergency Management Agency (FEMA) and is administered by the Recipient.

**II. Objective**

The principal objective of this grant agreement is to provide financial assistance to the Subrecipient. The Subrecipient must complete the approved measures detailed in the HMGP formal application submitted by the Subrecipient, and summarized as follows:

Hamburg Township, Livingston County, Michigan. Hamburg Township will elevate nine homes currently within Zone AE (Special Flood Hazard Area) two feet above the FEMA base flood elevation to reduce the risk of flood damage, alleviate concerns of flooding, and ensure compliance with FEMA floodplain management regulations.

This project will consist of the elevation of nine properties located along the north and southeast shores of Ore Lake within the Huron River. This project will firstly include the preparation of mechanicals, external structures (porches, decks), utilities, landscaping, and other structural items. Then, evaluation of each structure will be conducted and will consist of evaluating rotting, cracked, or broken floor joists, and identifying other needs so structures are able to support greater weight for elevation. Structures will then be elevated by detaching from their current foundations, connecting beams to each structure to elevate it, installing helical piers as per Livingston County building code, and reattaching the structure to the newly elevated foundation. Fill will be added around the home and final inspections of each structure will be conducted. The continuous foundations will also be modified to have permanent openings with engineered flood vents (ICC-ES certified) for flood water ingress and egress.

The properties that will be elevated are as follows:

- 7946 Branch Drive, Brighton, MI 48116,
- 7954 Branch Drive, Brighton, MI 48116,
- 7992 Branch Drive, Brighton, MI 48116,
- 8072 Branch Drive, Brighton, MI 48116,
- 8088 Branch Drive, Brighton, MI 48116,
- 8100 Branch Drive, Brighton, MI 48116,
- 8802 Riverside Drive, Brighton, MI 48116,
- 8814 Riverside Drive, Brighton, MI 48116,
- 8826 Riverside Drive, Brighton, MI 48116.

For all nine properties, Hamburg Township will legally record with the county or appropriate jurisdiction's land records a notice that includes the name of the current property owner(s) (including book/page reference to record of

current title, if available), a legal description of the property, and the following notice of flood insurance requirements:

“This property has received federal Hazard Mitigation Assistance. Federal law, regulations, and policy require that flood insurance coverage on this property must be maintained during the life of the property regardless of transfer of ownership of such property (for HMGP, HMGP Post Fire, and BRIC, see 42 U.S.C. §4012a; for FMA, see 44 CFR 77.6(a)(2)). Failure to maintain flood insurance coverage will result in the property owner being ineligible for future Hazard Mitigation Assistance awards. The Property Owner is also required to maintain this property in accordance with the flood plain management criteria of Title 44 of the Code of Federal Regulations § 60.3 and any city/county ordinance.”

A disaster public notice for DR-4757 was published on February 22, 2024.

This project has been determined to be categorically excluded from the need to prepare either an Environmental Impact Statement or an Environmental Assessment in accordance with Categorical Exclusion (CATEX) \*n7 as implemented under FEMA Instruction 108-1-1 and the Department of Homeland Security Instruction 023-01-001-01, Rev. 1. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

**No changes to the approved scope of work (approved measures) can be implemented without prior FEMA approval. Failure to obtain FEMA approval prior to implementing a modified scope of work may result in the cancellation of the grant and repayment of federal funds.** Requests for changes to the scope of work must be made to FEMA through the Recipient and supported by adequate justification to be processed. All expenses, including local matches, must be appropriately documented and reasonable to be eligible for reimbursement. Expenses that are not related to the approved scope of work and budget are not eligible for reimbursement under the provisions of this grant agreement. Line items in the approved cost estimate (from the attached HMGP application) may not fluctuate by more than ten percent without prior approval from FEMA.

### III. Statutory Authority

The Subrecipient agrees to comply with program requirements in accordance with the Hazard Mitigation Assistance Program and Policy Guide (HMAPPG) Version 1.1, located at: <http://www.fema.gov>. The Subrecipient also agrees to comply with regulations, including but not limited to the following, as applicable:

- A. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended (Stafford Act), Title 42 of the United States Code (U.S.C.) § et seq.
- B. 2 Code of Federal Regulations (C.F.R.), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at <http://www.ecfr.gov>.
- C. Any other applicable federal statutes and regulations, including but not limited to those listed in this grant agreement.

### IV. Award Amount and Restrictions

Summary of costs from FEMA approved application:

Total Non-Federal Share Project Amount:	\$ 471,293.61
<u>Total Federal Share Project Amount Committed:</u>	<u>\$1,413,880.84</u>
Total Approved Project Amount:	\$1,885,174.45
 Total Subrecipient Management Costs:	 \$ 90,000.00

This project was determined eligible for Strategic Funds Management under the Budget Control Act of 2011. Therefore, project funds and Subrecipient management cost funds will be obligated in increments throughout the period of performance. Increments will be obligated by FEMA after a request from the Subrecipient and as supported by implementation progress documented in quarterly reports. Tentative increment schedules are as follows:

**Project Funding Increments**

Federal Share Increment	Total Project Cost	Federal Share Award	Anticipated Date of Obligation
Increment 1	\$ 620,427.75	\$ 465,320.81	Current award
Increment 2	\$ 453,085.00	\$ 339,813.75	September 2026
Increment 3	\$ 406,801.05	\$ 305,100.79	July 2027
Increment 4	\$ 404,860.65	\$ 303,645.49	May 2028
<b>Total</b>	<b>\$ 1,885,174.45</b>	<b>\$ 1,413,880.84</b>	

SRMC Increment	SRMC Award	Anticipated Date of Obligation
Increment 1	\$ 24,000.00	Current award
Increment 2	\$ 22,000.00	September 2026
Increment 3	\$ 22,000.00	July 2027
Increment 4	\$ 22,000.00	May 2028
<b>Total</b>	<b>\$ 90,000.00</b>	

The Subrecipient shall provide at least 25% matching funds from nonfederal sources (management costs are 100% federal). Approval of in-kind match is at the sole discretion of the Recipient; the Recipient reserves the right to deny or adjust in-kind match, if necessary. (Community Development Block Grant funds, though federal in origin, lose their federal identity and are an acceptable matching source.)

Federal assistance is made available within the limits of funds available from Congressional appropriations for such purposes in accordance with the Stafford Act and appropriate regulations found in Title 44 of the C.F.R., as amended and currently applicable handbooks. Federal funds provided under this agreement are limited to a maximum of 75% of the total eligible costs. If there is a cost under-run for the project, final reimbursement for the federal share of the project costs will be adjusted based on actual costs of the project. **Subrecipient shall provide the required nonfederal matching funds.**

The following types of post-award changes to the approved budget (from the formal application submitted by the Subrecipient) will require the prior written approval of FEMA:

Non-construction projects

- Adjustments of more than ten percent in any direct cost categories for grants with a federal share that exceeds \$100,000.
- Any change that would result in the need for additional federal funding.

Construction projects

- Any changes to access contingency funds and re-budget to another direct cost category.
- Any change that would result in the need for additional federal funding.

**V. Responsibilities of the Subrecipient**

- A. **Federal grant funds must supplement, not replace (supplant), existing state or local funds appropriated for the same purpose.** Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Federal funds cannot be used to replace a reduction in non-federal funds or solve budget shortfalls in general fund programs.
- B. **Grant Agreement Package.** In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
  1. Subrecipient Risk Assessment Certification (EMHSD-RA);
  2. Standard Federal Assurances: Assurances Non-Construction, Assurances Construction Programs; Disclosure of Lobbying Activities; Certification Regarding Lobbying;

3. Audit Certification (EMHSD-053);
  4. Request for Taxpayer Identification Number and Certification (W-9);
  5. Other documents that may be required by federal or state officials.
- C. Comply with the requirements of the Stafford Act and all FEMA Hazard Mitigation Assistance (HMA) policies, including, but not limited to, the HMAPPG and any policy or guidance document not superseded by the HMAPPG.
- D. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
  2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
  3. Comply with applicable local, state, and federal procurement rules and regulations, whichever is most restrictive. Federal procurement rules are found at 2 C.F.R., Part 200.317-327.
  4. Non-federal entities that expend \$1,000,000 or more in federal funds during their current fiscal year are required to have a single or program-specific audit conducted for that year in accordance with the Single Audit Act of 1984, as amended, and 2 C.F.R., Part 200.501.
- E. **Environmental and Historic Preservation (EHP) Compliance.** The Subrecipient shall comply with all applicable state and local ordinances, laws, regulations, building codes, and standards. Prior to the start of any construction activity, the Subrecipient shall obtain all applicable federal, state, and local permits and clearances, and comply with all regulations including the National Environmental Protection Assistance, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws and executive orders. The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant-funded projects. The EHP Program engages in a review process to ensure that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval. **Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.** Subrecipient must implement projects in compliance with any conditions outlined in FEMA's EHP approval. These conditions can be found in one or more of the following FEMA documents:
- Record of Environmental Consideration.
  - Categorical Exclusion (CATEX) Letter/Memo.
  - Environmental Assessment.
  - Finding of No Significant Impact
- F. Maintenance. The Subrecipient shall provide maintenance, as appropriate and required, for the life of the Project
- G. Quarterly Reports. Submit quarterly progress reports to the Recipient on the status of all approved projects. The due dates for quarterly progress reports are detailed in Section VII of this agreement.
- H. Project Completion. Notify the Recipient immediately upon completion of the project.
- I. Scope Changes. Ensure the use of HMA funding only for eligible work as identified in the approved project. Should the Subrecipient identify the need to amend the scope of the project, a formal request for a scope of work change must be submitted prior to implementation.
- J. Time Extension. Submit a time extension request in writing no less than 90 days prior to the end of the period of performance.
- K. Document Review. Permit FEMA or Recipient access and rights to examine and copy records, accounts, other documents, and other sources of information related to the grant; and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by FEMA regulations, by other applicable state or federal laws or regulations, or by program guidance.

- L. Appeals. The appeals process is the opportunity for Subrecipient to request reconsideration of decisions regarding the provisions of assistance. Subrecipient must submit an appeal in writing to Recipient within 60 days from the date the subrecipient was notified of the decision that is being appealed.

## VI. Responsibilities of Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and provide quarterly reports documenting this administration.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for the operation of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement and subject to legislative authorization, based on appropriate documentation submitted by the Subrecipient in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently or in conjunction with FEMA, may conduct random on-site reviews with Subrecipient.

## VII. Reporting Procedures

Submit quarterly progress reports to the Recipient on the status of all funding using EM Grants. Quarterly progress reports are required whether or not expenditures are incurred.

Failure by the Subrecipient to fulfill quarterly reporting requirements as required by the grant may result in the suspension of grant activities until reports are received.

Reporting periods and due dates for each year are as follows:

1 <sup>st</sup> Quarter:	October 1 through December 31	Due January 15
2 <sup>nd</sup> Quarter:	January 1 through March 31	Due April 15
3 <sup>rd</sup> Quarter:	April 1 through June 30	Due July 15
4 <sup>th</sup> Quarter:	July 1 through September 30	Due October 15

Reimbursement requests are not required to be submitted with quarterly progress reports. At the end of each fiscal year (FY), the subrecipient may be required to report an estimate of grant expenses incurred in the ending fiscal year that will be reimbursed in the upcoming FY.

## VIII. Payment Procedures

Allowable costs are only those specifically detailed in the approved formal application submitted by the Subrecipient. For costs incurred during the pre-award period, only those that are specifically identified in the grant application as "pre-award" costs are eligible for reimbursement.

Recipient's timely receipt and verification of all required documentation is a condition of payment. Recipient's may pursue all available remedies for the recoupment of any advance payments that have been inadequately documented or determined by the Recipient to have been improperly made or expended for any reason.

Subrecipient may request federal share reimbursement for actual expenditures, up to 90% of the federal share. Approved funding will be processed for payment after Recipient has received the following items from the Subrecipient:

- A. All required Grant Agreement package forms and documentation listed above.

- B. Request for Reimbursement submitted in EM Grants certifying project expenditures and completion within the grant period.
- C. Supporting documentation, including but not limited to detailed invoices, contracts, etc.
- D. Proof of payment for project costs.

The Recipient will reimburse up to 90% of the federal share until final review and project closeout approval. Remaining funds will be reimbursed after final approval.

In rare circumstances only, if the Subrecipient provides the Recipient with a letter outlining the immediate need for an advance payment and the amount of the requested advance, the Subrecipient may (at the Recipient's sole discretion) receive an initial advance payment of up to 50% of the Subrecipient's federal share of the grant. Pursuant to federal regulations, the Subrecipient shall minimize the time between the receipt of advance funds and the disbursement of those funds for eligible expenditures. Any interest earned over \$500 must promptly, but at least quarterly, be remitted to:

Michigan State Police,  
Emergency Management and Homeland Security Division  
Financial Management and Audit Section  
P.O. Box 30634  
Lansing, Michigan 48909

The Subrecipient may keep interest amounts up to \$500 per year for administrative expenses.

No payment will be made unless all quarterly reports have been submitted and are up to date.

## IX. Employment Matters

Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the Age Discrimination Act of 1975; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

## X. Limitation of Liability

The Recipient and Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

*This is not to be construed as a waiver of governmental immunity for either party.*

## XI. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

## XII. Grant Agreement Period

This grant agreement is in full force and effect from February 8, 2024 to August 7, 2029. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except for those costs specifically identified in the grant application as eligible "pre-award" costs. This grant agreement consists of two identical sets, simultaneously executed; each is considered an original having identical legal effect. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

Effective Dates:

- Period of Performance: February 8, 2024 to August 7, 2029.
- Eligibility period for pre-award costs: No pre-award costs approved.
- Eligibility period for regular grant costs: February 8, 2024 to August 7, 2029.
- End of Period of Performance: August 7, 2029.

### **XIII. Entire Grant Agreement**

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between Recipient and Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the termination date set forth in Section XII above. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interests, or obligations hereunder without the prior consent of the other party. Subrecipient agrees to inform Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate subrecipient funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the Subrecipient application.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- F. Failure to submit required reports.
- G. Filing of a false certification in the application or other report or document.
- H. Failure to adequately manage, monitor or direct the grant funding activities of their Subrecipients.

Before acting, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

### **XIV. Business Integrity Clause**

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

### **XV. Freedom of Information Act**

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 C.F.R., Part 29) and Sensitive Security Information (49 C.F.R., Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

**XVI. Official Certification**

**For the Subrecipient**

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

**Hamburg Township**

Subrecipient

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

Click or tap to enter a date.  
Date

**For the Recipient**

**Michigan State Police, Emergency Management and Homeland Security Division**

**Capt. Kevin Sweeney**

\_\_\_\_\_  
Printed Name

**Commander, Emergency  
Management and Homeland Security Division**  
\_\_\_\_\_  
Title



\_\_\_\_\_  
Signature

4/20/2026  
\_\_\_\_\_  
Date



10405 Merrill Road  
P.O. Box 157  
Hamburg, MI 48139  
(810) 231-1000  
www.hamburg.mi.us

**TO:** Township Board

**FROM:** Jennifer Daniels, Treasurer

**DATE:** May 11, 2026

**AGENDA ITEM TOPIC:** NSF fees

Number of Supporting Documents:

**Requested Action**

- Motion to set the NSF fee for checks and ACH withdrawals at \$15, with any utility-related NSF fees applied directly to the customer's utility bill.

**Background**

We currently charge \$12 for NSF checks and \$4 for NSF ACH. This does not cover our costs to process, track, and collect the fees. Applying the fees to bills will give us an efficient way to collect and track said fees. Michigan law allows up to \$25 fees, but we feel \$15 is sufficient to cover costs.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes  No

Are funds budgeted? Yes  No

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes  No

General Ledger numbers affected: \_\_\_\_\_

# HAMBURG TOWNSHIP FINANCE CONTROL BOOK



PERIOD ENDING NOV 30, 2025

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## TAB 1

### BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2025/2026

The Budget v. Actual report reflects transactions through November 2025 and includes General, Roads, Fire, Police, and Sewer Funds. All departments and funds are at or under budget as of November 30, 2025, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2025, and run through February 28, 2026. Revenues are posted to the general ledger in December when they are billed. State shared revenue payments are bi-monthly and start on October 31, 2025. The last revenue sharing payment for FY 25/26 will be paid on October 31, 2026.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account as of November 30, 2025.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR	AVAILABLE BALANCE	% BDGT USED
				MONTH 11/30/2025		
Fund 101 - General Fund						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAX	1,158,544.00	0.00	0.00	1,158,544.00	0.00
101-000.000-412.000	DELINQUENT PP TAX	200.00	0.00	0.00	200.00	0.00
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	2,500.00	549.28	806.83	1,950.72	21.97
101-000.000-434.000	TRAILER PARK TAX FEES	1,500.00	855.00	171.00	645.00	57.00
101-000.000-447.000	PROPERTY TAX ADMIN FEE	414,750.00	142,960.23	712.62	271,789.77	34.47
101-000.000-448.000	SET COLLECTION FEE	27,100.00	26,348.50	0.00	751.50	97.23
101-000.000-477.000	FRANCHISE FEE - CABLE	307,000.00	64,820.09	62,542.72	242,179.91	21.11
101-000.000-479.000	LAND USE PERMITS	20,000.00	9,810.00	1,450.00	10,190.00	49.05
101-000.000-485.000	DOG LICENSES	250.00	91.50	10.50	158.50	36.60
101-000.000-540.000	STATE GRANTS	34,550.00	34,550.00	0.00	0.00	100.00
101-000.000-569.000	OTHER STATE GRANTS	1,600.00	1,618.22	0.00	(18.22)	101.14
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	6,108.00	0.00	0.00	6,108.00	0.00
101-000.000-574.000	STATE SHARED REVENUES	2,417,520.00	433,177.50	433,113.00	1,984,342.50	17.92
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	12,000.00	0.00	0.00	12,000.00	0.00
101-000.000-606.000	FOIA REQUESTS	500.00	411.78	47.35	88.22	82.36
101-000.000-607.000	NON-TAX ADMIN FEE	3,000.00	3,375.00	0.00	(375.00)	112.50
101-000.000-631.000	SCHOOL ELECTION CHARGES	95,000.00	4,500.75	0.00	90,499.25	4.74
101-000.000-636.000	COPIES/MAPS	25.00	52.50	15.00	(27.50)	210.00
101-000.000-643.000	SALE OF CEMETERY LOTS	15,000.00	4,433.80	246.40	10,566.20	29.56
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE/INTERMENT	10,000.00	3,900.00	0.00	6,100.00	39.00
101-000.000-645.000	MAUS SALES REVENUE	1,000.00	369.00	0.00	631.00	36.90
101-000.000-645.001	MAUS SERVICES NICHE/CRYPT	500.00	400.00	0.00	100.00	80.00
101-000.000-659.000	RETURNED CHECK FEE	100.00	48.00	0.00	52.00	48.00
101-000.000-664.000	INTEREST REVENUE	180,000.00	74,347.06	0.00	105,652.94	41.30
101-000.000-667.000	RENTAL INCOME	2,200.00	2,970.52	0.00	(770.52)	135.02
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	15,000.00	7,325.00	0.00	7,675.00	48.83
101-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	6,200.00	6,208.91	0.00	(8.91)	100.14
101-000.000-674.200	CHRISTMAS IN THE VILLAGE DONATIONS	1,500.00	9,500.00	3,550.00	(8,000.00)	633.33
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	65,000.00	11,800.62	379.87	53,199.38	18.15
101-000.000-677.000	SUNDRY	100.00	0.00	0.00	100.00	0.00
101-000.000-685.003	OPIOID SETTLEMENT	11,600.00	11,579.33	0.00	20.67	99.82
101-000.000-699.206	TRANSFER IN 206-OPERATIONS	141,223.00	58,842.95	11,768.59	82,380.05	41.67
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000.00	47,916.70	9,583.34	67,083.30	41.67
101-000.000-699.999	APPROPRIATION FROM SURPLUS	100,537.00	0.00	0.00	100,537.00	0.00
Total Dept 000.000		5,167,107.00	962,762.24	524,397.22	4,204,344.76	18.63
Dept 702.000 - PLANNING AND ZONING						
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	800.00	0.00	0.00	800.00	0.00
101-702.000-615.000	REZONING FEES	500.00	0.00	0.00	500.00	0.00
101-702.000-617.000	SITE PLAN FEES	1,000.00	406.50	0.00	593.50	40.65
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	4,000.00	1,500.00	0.00	2,500.00	37.50
Total Dept 702.000 - PLANNING AND ZONING		6,300.00	1,906.50	0.00	4,393.50	30.26
Dept 751.000 - Recreation Board						
101-751.000-651.000	PARKS & RECREATION FEES	30,000.00	12,133.58	(160.00)	17,866.42	40.45
101-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	54,000.00	0.00	0.00	54,000.00	
101-751.000-676.000	REIMBURSEMENTS & COST RECOVERY	0.00	309.82	0.00	(309.82)	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Total Dept 751.000	- Recreation Board	84,000.00	12,443.40	(160.00)	71,556.60	14.81
Dept 800.000 - LAKELAND TRAIL						
101-800.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 800.000	- LAKELAND TRAIL	10,000.00	10,000.00	0.00	0.00	100.00
Dept 820.000 - SENIOR CENTER						
101-820.000-651.001	SENIOR CENTER RENTALS	3,500.00	2,560.00	30.00	940.00	73.14
101-820.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	400.00	10,000.00	10,000.00	(9,600.00)	2,500.00
Total Dept 820.000	- SENIOR CENTER	3,900.00	12,560.00	10,030.00	(8,660.00)	322.05
<b>TOTAL REVENUES</b>		<b>5,271,307.00</b>	<b>999,672.14</b>	<b>534,267.22</b>	<b>4,271,634.86</b>	<b>18.96</b>
Expenditures						
Dept 101.000 - Township Board						
101-101.000-703.100	TRUSTEES SALARIES	33,210.00	11,851.48	2,767.52	21,358.52	35.69
101-101.000-704.100	PER DIEM	9,360.00	2,795.00	780.00	6,565.00	29.86
101-101.000-704.200	PER DIEM - UNION NEGOT COMM	0.00	780.00	0.00	(780.00)	100.00
101-101.000-709.000	TOWNSHIP FICA	3,260.00	1,180.14	271.37	2,079.86	36.20
101-101.000-716.000	DEFINED CONTRIBUTION	4,260.00	1,892.80	387.26	2,367.20	44.43
101-101.000-826.000	LEGAL FEES	15,000.00	28,453.70	10,009.50	(13,453.70)	189.69
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	4,500.00	2,259.81	445.34	2,240.19	50.22
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	300.00	299.20	0.00	0.80	99.73
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	24,000.00	6,492.64	0.00	17,507.36	27.05
101-101.000-955.000	SUNDRY	2,000.00	2,773.68	73.68	(773.68)	138.68
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	15,000.00	3,349.64	0.00	11,650.36	22.33
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	97,587.00	46,098.00	0.00	51,489.00	47.24
Total Dept 101.000	- Township Board	208,477.00	108,226.09	14,734.67	100,250.91	51.91
Dept 171.000 - Township Supervisor						
101-171.000-702.000	FULL-TIME EMPLOYEE SALARIES	11,565.00	4,405.85	889.43	7,159.15	38.10
101-171.000-703.200	ELECTED OFFICIALS SALARIES	88,277.00	33,731.33	6,790.54	54,545.67	38.21
101-171.000-709.000	TOWNSHIP FICA	7,640.00	2,864.61	581.66	4,775.39	37.49
101-171.000-716.000	DEFINED CONTRIBUTION	12,980.00	3,773.58	930.48	9,206.42	29.07
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	13,400.00	13,188.26	2,537.38	211.74	98.42
101-171.000-725.100	LONG/SHORT TERM DISABILITY	600.00	329.86	262.29	270.14	54.98
101-171.000-725.200	LIFE INSURANCE	100.00	48.43	38.28	51.57	48.43
101-171.000-853.000	PHONE/COMM/INTERNET	600.00	250.00	250.00	350.00	41.67
101-171.000-861.000	MILEAGE	650.00	189.28	0.00	460.72	29.12
101-171.000-910.000	PROFESSIONAL DEVELOPMENT	0.00	427.25	0.58	(427.25)	100.00
101-171.000-955.000	SUNDRY	0.00	124.44	85.84	(124.44)	100.00
101-171.000-967.000	SPECIAL PROJECTS	22,100.00	0.00	0.00	22,100.00	0.00
Total Dept 171.000	- Township Supervisor	157,912.00	59,332.89	12,366.48	98,579.11	

Dept 201.000 - ACCOUNTING

User: Plante

PERIOD ENDING 11/30/2025

Item 11.

DB: Hamburg

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	239,900.00	90,897.35	18,452.80	149,002.65	37.89
101-201.000-709.000	TOWNSHIP FICA	18,200.00	6,842.14	1,392.38	11,357.86	37.59
101-201.000-713.000	OVERTIME	1,000.00	201.39	0.00	798.61	20.14
101-201.000-716.000	DEFINED CONTRIBUTION	30,660.00	3,267.57	1,873.41	27,392.43	10.66
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	93,800.00	40,075.72	5,741.17	53,724.28	42.72
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,400.00	698.54	119.23	701.46	49.90
101-201.000-725.200	LIFE INSURANCE	250.00	112.50	18.75	137.50	45.00
101-201.000-853.000	PHONE/COMM/INTERNET	600.00	330.00	70.00	270.00	55.00
101-201.000-861.000	MILEAGE	1,500.00	349.72	349.72	1,150.28	23.31
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	8,500.00	1,031.60	0.00	7,468.40	12.14
101-201.000-955.000	SUNDRY	750.00	0.00	0.00	750.00	0.00
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	66.07	0.00	933.93	6.61
<b>Total Dept 201.000 - ACCOUNTING</b>		<b>397,560.00</b>	<b>143,872.60</b>	<b>28,017.46</b>	<b>253,687.40</b>	<b>36.19</b>
Dept 215.000 - CLERK'S OFFICE						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	91,870.00	30,421.11	5,864.17	61,448.89	33.11
101-215.000-702.500	LEAVE TIME PAYOUT	0.00	407.22	0.00	(407.22)	100.00
101-215.000-703.200	ELECTED OFFICIALS SALARIES	88,277.00	33,528.23	6,790.54	54,748.77	37.98
101-215.000-709.000	TOWNSHIP FICA	14,200.00	4,945.41	1,015.55	9,254.59	34.83
101-215.000-712.000	PAY IN LIEU OF MEDICAL INS	750.00	62.52	0.00	687.48	8.34
101-215.000-713.000	OVERTIME	6,000.00	969.75	727.83	5,030.25	16.16
101-215.000-716.000	DEFINED CONTRIBUTION	24,200.00	9,810.18	1,739.70	14,389.82	40.54
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	57,400.00	24,549.46	4,239.89	32,850.54	42.77
101-215.000-725.100	LONG/SHORT TERM DISABILITY	1,100.00	499.60	83.75	600.40	45.42
101-215.000-725.200	LIFE INSURANCE	200.00	78.42	12.81	121.58	39.21
101-215.000-853.000	PHONE/COMM/INTERNET	1,020.00	505.00	105.00	515.00	49.51
101-215.000-861.000	MILEAGE	0.00	649.37	172.48	(649.37)	100.00
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	7,000.00	1,465.92	0.00	5,534.08	20.94
101-215.000-914.000	TUITION REIMBURSEMENT	4,000.00	0.00	0.00	4,000.00	0.00
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-955.000	SUNDRY	3,000.00	360.14	0.00	2,639.86	12.00
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	578.68	0.00	1,421.32	28.93
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	14,000.00	4,361.16	0.00	9,638.84	31.15
<b>Total Dept 215.000 - CLERK'S OFFICE</b>		<b>316,017.00</b>	<b>113,192.17</b>	<b>20,751.72</b>	<b>202,824.83</b>	<b>35.82</b>
Dept 228.000 - TECHNICAL/UTILITIES SERVICES						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	129,300.00	48,267.16	10,077.82	81,032.84	37.33
101-228.000-702.500	LEAVE TIME PAYOUT	955.00	947.04	0.00	7.96	99.17
101-228.000-709.000	TOWNSHIP FICA	10,200.00	3,853.18	789.23	6,346.82	37.78
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,250.00	250.00	1,750.00	41.67
101-228.000-713.000	OVERTIME	100.00	0.00	0.00	100.00	0.00
101-228.000-716.000	DEFINED CONTRIBUTION	15,450.00	6,783.98	1,228.97	8,666.02	43.91
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	12,500.00	5,350.69	924.27	7,149.31	42.81
101-228.000-725.100	LONG/SHORT TERM DISABILITY	725.00	353.06	59.45	371.94	48.70
101-228.000-725.200	LIFE INSURANCE	115.00	52.50	8.75	62.50	45.65
101-228.000-853.000	PHONE/COMM/INTERNET	420.00	175.00	35.00	245.00	41.67
101-228.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	250.00	197.00	0.00	53.00	

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 228.000 - TECHNICAL/UTILITIES SERVICES		173,215.00	67,229.61	13,373.49	105,985.39	38.81
Dept 229.000 - COMPUTER/CABLE						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	2,400.00	666.96	142.92	1,733.04	27.79
101-229.000-709.000	TOWNSHIP FICA	190.00	51.02	10.93	138.98	26.85
101-229.000-933.000	SOFTWARE MAINTENANCE	115,000.00	77,073.77	5,915.00	37,926.23	67.02
101-229.000-946.000	ENGINEERING SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
101-229.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
101-229.000-980.000	CAPITAL EQUIPMENT	20,000.00	4,168.89	0.00	15,831.11	20.84
101-229.000-980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 229.000 - COMPUTER/CABLE		142,840.00	81,960.64	6,068.85	60,879.36	57.38
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	2,800.00	195.00	0.00	2,605.00	6.96
101-247.000-709.000	TOWNSHIP FICA	214.00	14.92	0.00	199.08	6.97
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	0.00	0.00	500.00	0.00
101-247.000-955.000	SUNDRY	300.00	0.00	0.00	300.00	0.00
Total Dept 247.000 - Board of Review		3,814.00	209.92	0.00	3,604.08	5.50
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	78,090.00	35,703.57	5,078.06	42,386.43	45.72
101-253.000-703.200	ELECTED OFFICIALS SALARIES	44,139.00	33,325.13	6,790.54	10,813.87	75.50
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	63,900.00	8,190.14	3,142.80	55,709.86	12.82
101-253.000-709.000	TOWNSHIP FICA	14,600.00	6,126.85	1,193.13	8,473.15	41.96
101-253.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	2,250.00	500.00	750.00	75.00
101-253.000-713.000	OVERTIME	2,000.00	0.00	0.00	2,000.00	0.00
101-253.000-716.000	DEFINED CONTRIBUTION	14,825.00	9,434.64	1,607.93	5,390.36	63.64
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,300.00	2,242.23	0.00	29,057.77	7.16
101-253.000-725.100	LONG/SHORT TERM DISABILITY	480.00	432.48	81.53	47.52	90.10
101-253.000-725.200	LIFE INSURANCE	81.00	68.75	12.50	12.25	84.88
101-253.000-851.000	POSTAGE	11,000.00	5,849.35	0.00	5,150.65	53.18
101-253.000-853.000	PHONE/COMM/INTERNET	1,020.00	425.00	(115.00)	595.00	41.67
101-253.000-861.000	MILEAGE	950.00	77.91	0.00	872.09	8.20
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	6,000.00	0.00	0.00	6,000.00	0.00
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	1,200.00	0.00
101-253.000-916.000	TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-253.000-955.000	SUNDRY	3,000.00	2,066.52	64.13	933.48	68.88
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	214.12	0.00	535.88	28.55
Total Dept 253.000 - Treasurer		277,835.00	106,406.69	18,355.62	171,428.31	38.30
Dept 257.000 - Assessing						
101-257.000-801.000	CONTRACTUAL SERVICES	276,600.00	141,757.50	48,405.00	134,842.50	51.25
101-257.000-902.200	ASSESSMENT ROLL PREP	6,500.00	13.43	0.00	6,486.57	0.21
101-257.000-955.000	SUNDRY	1,000.00	73.83	0.00	926.17	7.38
Total Dept 257.000 - Assessing		284,100.00	141,844.76	48,405.00	142,255.24	

User: Plante

DB: Hamburg

PERIOD ENDING 11/30/2025

Item 11.

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	128,980.00	36,804.14	6,777.81	92,175.86	28.53
101-262.000-702.500	LEAVE TIME PAYOUT	0.00	1,221.63	0.00	(1,221.63)	100.00
101-262.000-707.000	TEMPORARY EMPLOYEES	105,000.00	1,708.50	1,708.50	103,291.50	1.63
101-262.000-709.000	TOWNSHIP FICA	18,200.00	2,986.94	594.20	15,213.06	16.41
101-262.000-712.000	PAY IN LIEU OF MEDICAL INS	2,250.00	187.48	0.00	2,062.52	8.33
101-262.000-713.000	OVERTIME	5,000.00	1,274.31	727.78	3,725.69	25.49
101-262.000-716.000	DEFINED CONTRIBUTION	17,420.00	6,770.13	975.75	10,649.87	38.86
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	39,100.00	16,720.82	2,888.33	22,379.18	42.76
101-262.000-725.100	LONG/SHORT TERM DISABILITY	810.00	295.78	46.96	514.22	36.52
101-262.000-725.200	LIFE INSURANCE	170.00	51.55	7.81	118.45	30.32
101-262.000-752.001	SUPPLIES FOR ELECTIONS	20,000.00	1,236.00	0.00	18,764.00	6.18
101-262.000-851.000	POSTAGE	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-861.000	MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	2,000.00	84.90	0.00	1,915.10	4.25
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	7,700.00	9,630.00	0.00	(1,930.00)	125.06
101-262.000-955.000	SUNDRY	10,000.00	781.94	123.94	9,218.06	7.82
101-262.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 262.000 - Elections		377,630.00	79,754.12	13,851.08	297,875.88	21.12
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	105,710.00	42,865.32	9,562.41	62,844.68	40.55
101-265.000-702.500	LEAVE TIME PAYOUT	250.00	236.75	0.00	13.25	94.70
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	109,900.00	52,059.45	8,718.97	57,840.55	47.37
101-265.000-709.000	TOWNSHIP FICA	18,100.00	7,916.29	1,408.29	10,183.71	43.74
101-265.000-713.000	OVERTIME	3,500.00	2,837.37	240.08	662.63	81.07
101-265.000-716.000	DEFINED CONTRIBUTION	13,530.00	6,649.08	1,141.71	6,880.92	49.14
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	45,200.00	18,959.72	3,340.78	26,240.28	41.95
101-265.000-725.100	LONG/SHORT TERM DISABILITY	750.00	389.62	67.00	360.38	51.95
101-265.000-725.200	LIFE INSURANCE	160.00	74.10	12.35	85.90	46.31
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	5,000.00	2,979.14	882.26	2,020.86	59.58
101-265.000-758.000	DIESEL FUEL	3,500.00	1,033.37	247.49	2,466.63	29.52
101-265.000-759.000	VEHICLE FUEL	5,000.00	2,821.13	383.47	2,178.87	56.42
101-265.000-768.000	UNIFORMS/ACCESSORIES	2,500.00	418.92	0.00	2,081.08	16.76
101-265.000-801.000	CONTRACTUAL SERVICES	2,000.00	364.25	105.00	1,635.75	18.21
101-265.000-853.000	PHONE/COMM/INTERNET	420.00	175.00	35.00	245.00	41.67
101-265.000-861.000	MILEAGE	250.00	0.00	0.00	250.00	0.00
101-265.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-265.000-917.000	SEWER USAGE	4,825.00	1,231.20	0.00	3,593.80	25.52
101-265.000-919.000	TRASH DISPOSAL	1,300.00	361.05	90.40	938.95	27.77
101-265.000-920.000	ELECTRIC	20,000.00	5,213.69	1,076.85	14,786.31	26.07
101-265.000-921.000	NATURAL GAS/HEAT	7,000.00	683.98	409.04	6,316.02	9.77
101-265.000-930.000	MAINTENANCE TWP HALL	17,500.00	6,055.28	2,015.21	11,444.72	34.60
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	2,000.00	58.90	0.00	1,941.10	2.95
101-265.000-930.008	MAINTENANCE LIBRARY	4,000.00	1,887.93	1,114.42	2,112.07	47.20
101-265.000-930.014	RESERVE FOR TWP BLDGS	100,000.00	0.00	0.00	100,000.00	0.00
101-265.000-930.020	MAINTENANCE - FERTILIZER	1,500.00	543.78	0.00	956.22	
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	12,000.00	6,836.35	2,387.79	5,163.65	
101-265.000-932.000	VEHICLE MAINTENANCE	7,500.00	4,952.75	0.00	2,547.25	

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-265.000-955.000	SUNDRY	250.00	613.85	325.85	(363.85)	245.54
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	50,000.00	13,971.80	1,131.80	36,028.20	27.94
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 265.000 - Township Buildings</b>		<b>549,645.00</b>	<b>182,190.07</b>	<b>34,696.17</b>	<b>367,454.93</b>	<b>33.15</b>
Dept 275.000 - OTHER EXPENSES						
101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	1,500.00	925.00	0.00	575.00	61.67
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	8,000.00	4,704.09	0.00	3,295.91	58.80
101-275.000-709.000	TOWNSHIP FICA	120.00	45.90	0.00	74.10	38.25
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	90,000.00	125,034.08	4,309.93	(35,034.08)	138.93
101-275.000-727.000	WORKERS' COMPENSATION	16,900.00	16,863.63	0.00	36.37	99.78
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	35,000.00	9,458.19	1,365.12	25,541.81	27.02
101-275.000-759.000	VEHICLE FUEL	2,500.00	771.79	217.53	1,728.21	30.87
101-275.000-801.000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	34,000.00	30,386.14	0.00	3,613.86	89.37
101-275.000-851.000	POSTAGE	16,000.00	813.85	33.40	15,186.15	5.09
101-275.000-853.000	PHONE/COMM/INTERNET	8,000.00	7,305.50	1,305.69	694.50	91.32
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
101-275.000-932.000	VEHICLE MAINTENANCE	100.00	2,512.00	2,506.00	(2,412.00)	2,512.00
101-275.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-275.000-954.000	AUDIT	30,000.00	24,106.96	0.00	5,893.04	80.36
101-275.000-955.000	SUNDRY	12,000.00	2,353.95	119.93	9,646.05	19.62
101-275.000-957.000	Transfers Out	0.00	(16,200.00)	0.00	16,200.00	100.00
101-275.000-957.207	TRANSFER OUT - POLICE OPERATIO	270,000.00	112,500.00	22,500.00	157,500.00	41.67
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,712.37	90.00	(712.37)	135.62
101-275.000-960.000	FOIA EXPENSES	200.00	209.03	13.00	(9.03)	104.52
101-275.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 275.000 - OTHER EXPENSES</b>		<b>550,320.00</b>	<b>324,502.48</b>	<b>32,460.60</b>	<b>225,817.52</b>	<b>58.97</b>
Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.100	PER DIEM	1,040.00	390.00	130.00	650.00	37.50
101-345.000-709.000	TOWNSHIP FICA	80.00	29.83	9.94	50.17	37.29
<b>Total Dept 345.000 - Public Safety (Police &amp; Fire)</b>		<b>1,120.00</b>	<b>419.83</b>	<b>139.94</b>	<b>700.17</b>	<b>37.48</b>
Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	17,500.00	8,197.65	1,717.71	9,302.35	46.84
<b>Total Dept 448.000 - Street Lighting</b>		<b>17,500.00</b>	<b>8,197.65</b>	<b>1,717.71</b>	<b>9,302.35</b>	<b>46.84</b>
Dept 567.000 - CEMETERY						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	13,040.00	5,965.40	1,053.08	7,074.60	45.75
101-567.000-704.200	PART-TIME EMPLOYEE WAGES	6,000.00	0.00	0.00	6,000.00	0.00
101-567.000-704.300	PART-TIME EMPLOYEE STIPENDS	6,000.00	1,400.00	0.00	4,600.00	
101-567.000-709.000	TOWNSHIP FICA	1,000.00	554.02	79.02	445.98	
101-567.000-716.000	DEFINED CONTRIBUTION	1,305.00	0.00	0.00	1,305.00	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-567.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	175.70	0.00	(175.70)	100.00
101-567.000-801.000	CONTRACTUAL SERVICES	42,000.00	27,268.00	3,890.00	14,732.00	64.92
101-567.000-861.000	MILEAGE	0.00	319.20	0.00	(319.20)	100.00
101-567.000-930.000	MAINTENANCE	15,000.00	8,588.13	7,800.00	6,411.87	57.25
101-567.000-933.000	SOFTWARE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-567.000-955.000	SUNDRY	10,000.00	2,536.55	369.00	7,463.45	25.37
101-567.000-980.000	OFFICE EQUIP & FURNITURE	1,000.00	0.00	0.00	1,000.00	0.00
101-567.000-980.001	CAPITAL EQUIPMENT/CAPITAL IMP	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 567.000 - CEMETERY		123,345.00	46,807.00	13,191.10	76,538.00	37.95
Dept 701.000 - Planning Commission						
101-701.000-704.100	PER DIEM	5,640.00	1,020.00	0.00	4,620.00	18.09
101-701.000-709.000	TOWNSHIP FICA	430.00	78.01	0.00	351.99	18.14
101-701.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,600.00	0.00	0.00	1,600.00	0.00
101-701.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	750.00	0.00	0.00	750.00	0.00
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 701.000 - Planning Commission		10,420.00	1,098.01	0.00	9,321.99	10.54
Dept 702.000 - PLANNING AND ZONING						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	159,790.00	62,551.83	12,290.76	97,238.17	39.15
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	34,460.00	7,302.86	1,698.02	27,157.14	21.19
101-702.000-704.100	PER DIEM	4,020.00	940.00	270.00	3,080.00	23.38
101-702.000-709.000	TOWNSHIP FICA	15,100.00	5,379.21	1,085.60	9,720.79	35.62
101-702.000-716.000	DEFINED CONTRIBUTION	17,660.00	7,619.59	1,372.96	10,040.41	43.15
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	41,600.00	17,795.29	3,073.77	23,804.71	42.78
101-702.000-725.100	LONG/SHORT TERM DISABILITY	880.00	451.66	77.50	428.34	51.33
101-702.000-725.200	LIFE INSURANCE	170.00	75.00	12.50	95.00	44.12
101-702.000-826.000	LEGAL FEES	10,000.00	1,300.00	204.00	8,700.00	13.00
101-702.000-853.000	PHONE/COMM/INTERNET	1,020.00	425.00	85.00	595.00	41.67
101-702.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	3,500.00	512.27	307.57	2,987.73	14.64
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-702.000-914.000	TUITION REIMBURSEMENT	6,000.00	0.00	0.00	6,000.00	0.00
101-702.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-702.000-951.000	STORM WATER DISCHARGE	500.00	0.00	0.00	500.00	0.00
101-702.000-955.000	SUNDRY	300.00	5.98	0.00	294.02	1.99
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,500.00	0.00	0.00	2,500.00	0.00
101-702.000-981.500	RESERVE FOR VEHICLE PURCHASE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 702.000 - PLANNING AND ZONING		305,700.00	104,358.69	20,477.68	201,341.31	34.14
Dept 703.000 - LAKES, RIVERS & STREAMS						
101-703.000-967.000	SPECIAL PROJECTS	25,000.00	20,715.88	554.13	4,284.12	82.86
Total Dept 703.000 - LAKES, RIVERS & STREAMS		25,000.00	20,715.88	554.13	4,284.12	

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 751.000 - Recreation Board						
101-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	48,650.00	16,686.55	3,379.39	31,963.45	34.30
101-751.000-704.000	PART-TIME EMPLOYEE SALARIES	25,150.00	7,697.98	1,135.63	17,452.02	30.61
101-751.000-704.100	PER DIEM	3,900.00	455.00	260.00	3,445.00	11.67
101-751.000-709.000	TOWNSHIP FICA	5,900.00	1,863.80	359.09	4,036.20	31.59
101-751.000-716.000	DEFINED CONTRIBUTION	6,325.00	2,399.14	439.32	3,925.86	37.93
101-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	21,900.00	9,363.67	1,617.46	12,536.33	42.76
101-751.000-725.100	LONG/SHORT TERM DISABILITY	300.00	154.08	26.56	145.92	51.36
101-751.000-725.200	LIFE INSURANCE	60.00	26.28	4.38	33.72	43.80
101-751.000-758.000	DIESEL FUEL	0.00	1,033.38	247.51	(1,033.38)	100.00
101-751.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-751.000-917.000	SEWER USAGE	0.00	171.00	0.00	(171.00)	100.00
101-751.000-919.000	TRASH DISPOSAL	0.00	1,216.85	143.77	(1,216.85)	100.00
101-751.000-920.000	ELECTRIC	0.00	2,116.52	393.37	(2,116.52)	100.00
101-751.000-930.005	MAINTENANCE PARK FACILITIES	25,000.00	15,729.29	361.11	9,270.71	62.92
101-751.000-930.020	SPORTS FIELD MAINTENANCE	22,600.00	25,337.33	1,088.00	(2,737.33)	112.11
101-751.000-930.200	PLAYGROUND MAINTENANCE & REPAIR	0.00	310.00	0.00	(310.00)	100.00
101-751.000-942.000	PORTABLE TOILETS	30,000.00	14,816.42	1,701.96	15,183.58	49.39
101-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	12,000.00	49.67	0.00	11,950.33	0.41
101-751.000-943.001	CHRISTMAS IN THE VILLAGE	0.00	8,604.37	8,179.37	(8,604.37)	100.00
101-751.000-955.000	SUNDRY	2,000.00	1,908.77	396.01	91.23	95.44
101-751.000-967.600	WINKELHAUS PARK	1,000.00	0.00	0.00	1,000.00	0.00
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	50,000.00	19,572.32	0.00	30,427.68	39.14
101-751.000-975.300	GRANT MATCH	205,000.00	34,153.75	13,039.50	170,846.25	16.66
101-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	37,500.00	308,811.52	299,311.52	(271,311.52)	823.50
<b>Total Dept 751.000 - Recreation Board</b>		<b>499,785.00</b>	<b>472,477.69</b>	<b>332,083.95</b>	<b>27,307.31</b>	<b>94.54</b>
Dept 800.000 - LAKELAND TRAIL						
101-800.000-920.000	ELECTRIC	0.00	38.84	0.00	(38.84)	100.00
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	0.00	8,218.07	1,584.40	(8,218.07)	100.00
101-800.000-942.000	PORTABLE TOILETS	24,000.00	10,192.56	3,384.72	13,807.44	42.47
101-800.000-975.300	GRANT MATCH	75,000.00	0.00	0.00	75,000.00	0.00
101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	10,000.00	1,664.20	0.00	8,335.80	16.64
<b>Total Dept 800.000 - LAKELAND TRAIL</b>		<b>109,000.00</b>	<b>20,113.67</b>	<b>4,969.12</b>	<b>88,886.33</b>	<b>18.45</b>
Dept 820.000 - SENIOR CENTER						
101-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	74,070.00	28,203.13	5,697.61	45,866.87	38.08
101-820.000-704.000	PART-TIME EMPLOYEE SALARIES	60,450.00	26,798.37	6,186.56	33,651.63	44.33
101-820.000-709.000	TOWNSHIP FICA	10,300.00	4,207.44	936.81	6,092.56	40.85
101-820.000-713.000	OVERTIME	250.00	427.36	427.36	(177.36)	170.94
101-820.000-716.000	DEFINED CONTRIBUTION	9,700.00	4,095.57	796.25	5,604.43	42.22
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,300.00	13,376.69	2,310.67	17,923.31	42.74
101-820.000-725.100	LONG/SHORT TERM DISABILITY	450.00	228.00	39.13	222.00	50.67
101-820.000-725.200	LIFE INSURANCE	81.00	37.50	6.25	43.50	46.30
101-820.000-801.000	CONTRACTUAL SERVICES	24,000.00	3,028.06	105.00	20,971.94	12.62
101-820.000-804.000	SENIOR PROGRAMS	9,000.00	2,048.70	332.84	6,951.30	22.76
101-820.000-853.000	PHONE/COMM/INTERNET	4,100.00	2,019.20	319.25	2,080.80	
101-820.000-860.000	TRANSPORTATION	2,100.00	2,070.00	0.00	30.00	
101-820.000-900.200	NEWSLETTER/PUBLICATIONS	6,000.00	1,210.52	256.36	4,789.48	

PERIOD ENDING 11/30/2025

Item 11.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-820.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-820.000-917.000	SEWER USAGE	1,750.00	482.22	0.00	1,267.78	27.56
101-820.000-919.000	TRASH DISPOSAL	2,000.00	521.30	130.47	1,478.70	26.07
101-820.000-920.000	ELECTRIC	4,500.00	2,770.71	532.01	1,729.29	61.57
101-820.000-921.000	NATURAL GAS/HEAT	3,000.00	219.73	139.24	2,780.27	7.32
101-820.000-930.001	MAINTENANCE COMM CENTER	10,000.00	4,197.02	1,493.21	5,802.98	41.97
101-820.000-930.020	MAINTENANCE - FERTILIZER	500.00	271.86	0.00	228.14	54.37
101-820.000-931.000	EQUIPMENT MAINT/REPAIR	7,000.00	0.00	0.00	7,000.00	0.00
101-820.000-937.000	IMPROVEMENTS	26,000.00	16,457.52	0.00	9,542.48	63.30
101-820.000-955.000	SUNDRY	1,000.00	462.19	55.97	537.81	46.22
101-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	406.43	0.00	593.57	40.64
101-820.000-975.300	GRANT MATCH	20,000.00	0.00	0.00	20,000.00	0.00
101-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 820.000 - SENIOR CENTER		409,551.00	113,539.52	19,764.99	296,011.48	27.72
TOTAL EXPENDITURES		4,940,786.00	2,196,449.98	635,979.76	2,744,336.02	44.46
Fund 101 - General Fund:						
TOTAL REVENUES		5,271,307.00	999,672.14	534,267.22	4,271,634.86	18.96
TOTAL EXPENDITURES		4,940,786.00	2,196,449.98	635,979.76	2,744,336.02	44.46
NET OF REVENUES & EXPENDITURES		330,521.00	(1,196,777.84)	(101,712.54)	1,527,298.84	362.09
BEG. FUND BALANCE		8,188,812.44	8,188,812.44			
FUND BALANCE ADJUSTMENTS			(2,702.04)			
END FUND BALANCE		8,519,333.44	6,989,332.56			

PERIOD ENDING 11/30/2025

Item 11.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
204-000.000-402.000	CURRENT PROPERTY TAX	717,072.00	0.00	0.00	717,072.00	0.00
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(252.23)	0.00	252.23	100.00
204-000.000-569.000	OTHER STATE GRANTS	0.00	454.57	0.00	(454.57)	100.00
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,800.00	0.00	0.00	1,800.00	0.00
204-000.000-664.000	INTEREST REVENUE	25,000.00	15,787.04	0.00	9,212.96	63.15
Total Dept 000.000		743,872.00	15,989.38	0.00	727,882.62	2.15
TOTAL REVENUES		743,872.00	15,989.38	0.00	727,882.62	2.15
Expenditures						
Dept 000.000						
204-000.000-801.000	CONTRACTUAL SERVICES	3,000.00	2,807.25	0.00	192.75	93.58
204-000.000-802.000	ROAD IMPROVEMENT	650,000.00	0.00	0.00	650,000.00	0.00
204-000.000-805.000	CHLORIDING	90,000.00	21,505.86	0.00	68,494.14	23.90
Total Dept 000.000		743,000.00	24,313.11	0.00	718,686.89	3.27
TOTAL EXPENDITURES		743,000.00	24,313.11	0.00	718,686.89	3.27
Fund 204 - Road Fund:						
TOTAL REVENUES		743,872.00	15,989.38	0.00	727,882.62	2.15
TOTAL EXPENDITURES		743,000.00	24,313.11	0.00	718,686.89	3.27
NET OF REVENUES & EXPENDITURES		872.00	(8,323.73)	0.00	9,195.73	954.56
BEG. FUND BALANCE		1,800,830.41	1,800,830.41			
END FUND BALANCE		1,801,702.41	1,792,506.68			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2025	MONTH 11/30/2025	BALANCE	USED
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
206-000.000-402.000	CURRENT PROPERTY TAX	3,303,000.00	0.00	0.00	3,303,000.00	0.00
206-000.000-412.000	DELINQUENT PP TAX	15.00	0.00	0.00	15.00	0.00
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,000.00)	(1,135.08)	0.00	135.08	113.51
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	3,500.00	0.00	0.00	3,500.00	0.00
206-000.000-569.000	OTHER STATE GRANTS	1,500.00	1,514.91	0.00	(14.91)	100.99
206-000.000-628.000	FIRE INSPECTION FEES	1,600.00	1,520.00	0.00	80.00	95.00
206-000.000-636.000	COPIES/MAPS	50.00	0.00	0.00	50.00	0.00
206-000.000-664.000	INTEREST REVENUE	2,000.00	(996.30)	0.00	2,996.30	(49.82)
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	1,000.00	638.50	0.00	361.50	63.85
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	3,000.00	0.00	0.00	3,000.00	0.00
206-000.000-677.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
206-000.000-699.999	APPROPRIATION FROM SURPLUS	16,000.00	0.00	0.00	16,000.00	0.00
Total Dept 000.000		3,331,165.00	1,542.03	0.00	3,329,622.97	0.05
TOTAL REVENUES		3,331,165.00	1,542.03	0.00	3,329,622.97	0.05
Expenditures						
Dept 000.000						
206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,031,200.00	399,349.00	75,962.92	631,851.00	38.73
206-000.000-702.500	LEAVE TIME PAYOUT	5,300.00	1,956.80	0.00	3,343.20	36.92
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	21,100.00	19,566.42	3,751.13	1,533.58	92.73
206-000.000-704.500	PART TIME FIRE FIGHTERS	484,000.00	258,705.18	48,470.50	225,294.82	53.45
206-000.000-709.000	TOWNSHIP FICA	133,600.00	57,616.29	11,029.12	75,983.71	43.13
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	9,450.00	1,749.97	349.99	7,700.03	18.52
206-000.000-713.000	OVERTIME	176,000.00	71,072.54	15,353.66	104,927.46	40.38
206-000.000-714.000	LONGEVITY PAY	14,000.00	0.00	0.00	14,000.00	0.00
206-000.000-716.000	DEFINED CONTRIBUTION	146,000.00	40,081.32	7,095.30	105,918.68	27.45
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	332,300.00	164,883.55	34,890.90	167,416.45	49.62
206-000.000-725.100	LONG/SHORT TERM DISABILITY	10,900.00	9,584.32	6,781.88	1,315.68	87.93
206-000.000-725.200	LIFE INSURANCE	1,100.00	559.37	92.50	540.63	50.85
206-000.000-727.000	WORKERS' COMPENSATION	51,000.00	50,786.99	0.00	213.01	99.58
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	30,000.00	8,689.65	1,558.68	21,310.35	28.97
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	25,000.00	8,723.72	802.00	16,276.28	34.89
206-000.000-758.000	DIESEL FUEL	750.00	181.00	0.00	569.00	24.13
206-000.000-759.000	VEHICLE FUEL	40,000.00	9,554.17	2,335.54	30,445.83	23.89
206-000.000-768.000	UNIFORMS/ACCESSORIES	30,000.00	6,694.60	910.00	23,305.40	22.32
206-000.000-768.100	TURN OUT GEAR	40,000.00	23,212.66	420.00	16,787.34	58.03
206-000.000-801.000	CONTRACTUAL SERVICES	23,000.00	21,404.62	85.06	1,595.38	93.06
206-000.000-826.000	LEGAL FEES	10,000.00	0.00	0.00	10,000.00	0.00
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	55,000.00	28,464.94	0.00	26,535.06	51.75
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	30,000.00	3,092.00	240.00	26,908.00	10.31
206-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	4,930.86	1,183.38	10,069.14	32.87
206-000.000-870.000	HAZMAT YEARLY DUES	4,500.00	0.00	0.00	4,500.00	0.00
206-000.000-914.000	TUITION REIMBURSEMENT	27,000.00	2,691.78	0.00	24,308.22	9.97
206-000.000-916.000	TRAINING	30,000.00	11,795.41	269.07	18,204.59	39.32
206-000.000-916.500	FIRE PREVENTION	5,000.00	5,231.47	5,231.47	(231.47)	104.63
206-000.000-917.000	SEWER USAGE	3,000.00	684.00	0.00	2,316.00	22.80
206-000.000-918.000	WATER USAGE	5,000.00	2,042.00	0.00	2,958.00	
206-000.000-919.000	TRASH DISPOSAL	3,500.00	847.83	212.24	2,652.17	
206-000.000-920.000	ELECTRIC	40,000.00	11,331.16	1,125.19	28,668.84	28.55

PERIOD ENDING 11/30/2025

Item 11.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 206 - Fire Fund						
Expenditures						
206-000.000-920.100	SIREN ELECTRIC USAGE	2,000.00	935.64	85.47	1,064.36	46.78
206-000.000-921.000	NATURAL GAS/HEAT	10,000.00	1,401.56	844.36	8,598.44	14.02
206-000.000-930.003	MAINTENANCE FIRE HALL	65,000.00	60,521.19	5,022.83	4,478.81	93.11
206-000.000-930.020	MAINTENANCE - FERTILIZER	2,500.00	840.00	0.00	1,660.00	33.60
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	25,000.00	16,206.58	1,387.84	8,793.42	64.83
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-932.000	VEHICLE MAINTENANCE	75,000.00	49,605.04	10,373.14	25,394.96	66.14
206-000.000-933.000	SOFTWARE MAINTENANCE	7,500.00	9,149.52	0.00	(1,649.52)	121.99
206-000.000-955.000	SUNDRY	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-957.000	TRANSFER OUT	141,223.00	58,842.95	11,768.59	82,380.05	41.67
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	15,000.00	16,722.79	6,460.45	(1,722.79)	111.49
206-000.000-967.000	SPECIAL PROJECTS	48,500.00	21,283.48	0.00	27,216.52	43.88
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	4,942.65	0.00	(4,942.65)	100.00
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	75,000.00	52,653.00	0.00	22,347.00	70.20
Total Dept 000.000		3,309,423.00	1,518,588.02	254,093.21	1,790,834.98	45.89
TOTAL EXPENDITURES		3,309,423.00	1,518,588.02	254,093.21	1,790,834.98	45.89
Fund 206 - Fire Fund:						
TOTAL REVENUES		3,331,165.00	1,542.03	0.00	3,329,622.97	0.05
TOTAL EXPENDITURES		3,309,423.00	1,518,588.02	254,093.21	1,790,834.98	45.89
NET OF REVENUES & EXPENDITURES		21,742.00	(1,517,045.99)	(254,093.21)	1,538,787.99	6,977.49
BEG. FUND BALANCE		554,455.72	554,455.72			
FUND BALANCE ADJUSTMENTS			(7,874.09)			
END FUND BALANCE		576,197.72	(970,464.36)			

PERIOD ENDING 11/30/2025

Item 11.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
207-000.000-402.000	CURRENT PROPERTY TAX	3,506,000.00	0.00	0.00	3,506,000.00	0.00
207-000.000-412.000	DELINQUENT PP TAX	100.00	0.00	0.00	100.00	0.00
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,000.00)	(1,204.96)	0.00	204.96	120.50
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	0.00	0.00	5,000.00	0.00
207-000.000-480.000	LIQUOR LICENSE FEES	8,500.00	6,153.40	0.00	2,346.60	72.39
207-000.000-481.000	SOLICITATION FEES	500.00	800.00	40.00	(300.00)	160.00
207-000.000-569.000	OTHER STATE GRANTS	2,200.00	2,187.05	0.00	12.95	99.41
207-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	8,800.00	0.00	0.00	8,800.00	0.00
207-000.000-628.100	INSPECTION FEES	16,000.00	15,939.40	0.00	60.60	99.62
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	300.00	40.00	20.00	260.00	13.33
207-000.000-629.100	BREATHALIZER TEST REQUIRED	110.00	0.00	0.00	110.00	0.00
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	300.00	0.00	0.00	300.00	0.00
207-000.000-636.000	COPIES/MAPS	1,000.00	190.00	35.00	810.00	19.00
207-000.000-657.000	ORDINANCE FINES	10,000.00	5,307.48	1,340.47	4,692.52	53.07
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	20,000.00	0.00	0.00	20,000.00	0.00
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	10,000.00	4,287.83	0.00	5,712.17	42.88
207-000.000-677.000	SUNDRY	0.00	135.45	0.00	(135.45)	100.00
207-000.000-693.000	SALE OF FIXED ASSETS	20,000.00	13,250.69	0.00	6,749.31	66.25
207-000.000-699.101	TRANSFER IN 101-OPERATIONS	270,000.00	112,500.00	22,500.00	157,500.00	41.67
207-000.000-699.999	APPROPRIATION FROM SURPLUS	9,800.00	0.00	0.00	9,800.00	0.00
Total Dept 000.000		3,887,610.00	159,586.34	23,935.47	3,728,023.66	4.10
TOTAL REVENUES		3,887,610.00	159,586.34	23,935.47	3,728,023.66	4.10
Expenditures						
Dept 000.000						
207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,842,500.00	794,735.80	125,448.28	1,047,764.20	43.13
207-000.000-702.500	LEAVE TIME PAYOUT	5,500.00	1,647.60	0.00	3,852.40	29.96
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	37,700.00	17,572.93	3,347.34	20,127.07	46.61
207-000.000-706.000	HOLIDAY PAY	100,000.00	27,930.19	10,668.56	72,069.81	27.93
207-000.000-709.000	TOWNSHIP FICA	164,700.00	72,112.82	12,542.98	92,587.18	43.78
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	5,550.00	2,000.03	400.01	3,549.97	36.04
207-000.000-713.000	OVERTIME	126,000.00	90,999.42	24,360.65	35,000.58	72.22
207-000.000-716.000	DEFINED CONTRIBUTION	420,500.00	227,680.98	45,398.34	192,819.02	54.15
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	423,200.00	215,102.92	34,201.34	208,097.08	50.83
207-000.000-725.100	LONG/SHORT TERM DISABILITY	10,300.00	3,608.42	319.20	6,691.58	35.03
207-000.000-725.200	LIFE INSURANCE	1,700.00	629.36	102.81	1,070.64	37.02
207-000.000-726.500	EQUIPMENT ALLOWANCE	12,600.00	11,900.00	0.00	700.00	94.44
207-000.000-727.000	WORKERS' COMPENSATION	47,000.00	46,729.69	0.00	270.31	99.42
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000.00	110,500.00	0.00	(6,500.00)	106.25
207-000.000-731.000	EDUCATION INCENTIVE BONUS	13,500.00	0.00	0.00	13,500.00	0.00
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	15,000.00	5,411.41	1,226.33	9,588.59	36.08
207-000.000-752.100	AMMUNITION	10,000.00	0.00	0.00	10,000.00	0.00
207-000.000-756.000	ACCREDITATION EXPENSES	10,000.00	11,302.94	0.00	(1,302.94)	113.03
207-000.000-758.000	DIESEL FUEL	250.00	0.00	0.00	250.00	0.00
207-000.000-759.000	VEHICLE FUEL	50,000.00	16,472.96	4,025.89	33,527.04	32.95
207-000.000-768.000	UNIFORMS/ACCESSORIES	15,000.00	4,467.67	699.45	10,532.33	29.79
207-000.000-768.500	UNIFORM CLEANING	5,000.00	1,223.50	363.00	3,776.50	
207-000.000-801.000	CONTRACTUAL SERVICES	12,000.00	8,966.63	463.33	3,033.37	
207-000.000-807.000	SWAT TEAM EXPENSES	5,000.00	609.07	144.07	4,390.93	12.18

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Expenditures						
207-000.000-809.000	JANITORIAL SERVICES	12,400.00	4,658.64	955.62	7,741.36	37.57
207-000.000-826.000	LEGAL FEES	7,500.00	2,328.00	1,594.00	5,172.00	31.04
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	107,000.00	56,714.87	0.00	50,285.13	53.00
207-000.000-851.000	POSTAGE	100.00	1.56	0.00	98.44	1.56
207-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	8,253.49	2,097.97	6,746.51	55.02
207-000.000-914.000	TUITION REIMBURSEMENT	12,000.00	5,070.79	0.00	6,929.21	42.26
207-000.000-916.000	TRAINING	14,000.00	8,092.41	845.00	5,907.59	57.80
207-000.000-917.000	SEWER USAGE	0.00	1,214.10	0.00	(1,214.10)	100.00
207-000.000-920.000	ELECTRIC	15,000.00	6,339.95	1,358.57	8,660.05	42.27
207-000.000-921.000	NATURAL GAS/HEAT	3,000.00	373.38	176.08	2,626.62	12.45
207-000.000-930.002	MAINTENANCE POLICE BUILDING	10,000.00	11,537.44	5,410.43	(1,537.44)	115.37
207-000.000-930.020	MAINTENANCE - FERTILIZER	250.00	271.86	0.00	(21.86)	108.74
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
207-000.000-932.000	VEHICLE MAINTENANCE	55,000.00	35,953.65	8,936.10	19,046.35	65.37
207-000.000-933.000	SOFTWARE MAINTENANCE	25,000.00	28,064.12	1,550.00	(3,064.12)	112.26
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	5,000.00	4,267.99	2,094.40	732.01	85.36
207-000.000-955.000	SUNDRY	2,000.00	272.00	100.00	1,728.00	13.60
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,000.00	1,297.42	0.00	1,702.58	43.25
207-000.000-967.000	SPECIAL PROJECTS	20,000.00	8,930.10	1,854.56	11,069.90	44.65
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	0.00	1,468.38	0.00	(1,468.38)	100.00
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	71,500.00	21,922.93	2,895.77	49,577.07	30.66
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	78,000.00	61,292.69	0.00	16,707.31	78.58
Total Dept 000.000		3,894,750.00	1,939,930.11	293,580.08	1,954,819.89	49.81
TOTAL EXPENDITURES		3,894,750.00	1,939,930.11	293,580.08	1,954,819.89	49.81
Fund 207 - Police Fund:						
TOTAL REVENUES		3,887,610.00	159,586.34	23,935.47	3,728,023.66	4.10
TOTAL EXPENDITURES		3,894,750.00	1,939,930.11	293,580.08	1,954,819.89	49.81
NET OF REVENUES & EXPENDITURES		(7,140.00)	(1,780,343.77)	(269,644.61)	1,773,203.77	4,934.79
BEG. FUND BALANCE		11,780.03	11,780.03			
FUND BALANCE ADJUSTMENTS			(15,706.88)			
END FUND BALANCE		4,640.03	(1,784,270.62)			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 527.000 - SEWER OPERATING						
590-527.000-653.000	O&M USAGE FEES	1,888,032.00	462,284.35	418.56	1,425,747.65	24.48
590-527.000-653.001	O&M LATE PENALTY	10,000.00	4,860.00	1,630.00	5,140.00	48.60
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	25,100.00	25,077.09	0.00	22.91	99.91
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	18,000.00	969.34	0.00	17,030.66	5.39
590-527.000-667.000	RENTAL INCOME	21,017.00	10,692.68	1,813.69	10,324.32	50.88
590-527.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	70,000.00	22,568.12	0.00	47,431.88	32.24
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	36,000.00	22,096.67	4,839.28	13,903.33	61.38
590-527.000-677.000	SUNDRY	250.00	200.00	100.00	50.00	80.00
590-527.000-699.999	APPROPRIATION FROM SURPLUS	(100.00)	0.00	0.00	(100.00)	0.00
Total Dept 527.000 - SEWER OPERATING		2,068,299.00	548,748.25	8,801.53	1,519,550.75	26.53
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	84,460.00	35,117.59	0.00	49,342.41	41.58
590-537.000-637.400	PORTAGE ADD'L FEES	24,000.00	12,790.40	0.00	11,209.60	53.29
Total Dept 537.000		108,460.00	47,907.99	0.00	60,552.01	44.17
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	5,000.00	3,200.00	0.00	1,800.00	64.00
590-538.000-620.200	GRINDER PUMP INSTALLATION	50,000.00	38,756.30	0.00	11,243.70	77.51
590-538.000-626.000	Reinsp/inspection/easement/lgl	250.00	0.00	0.00	250.00	0.00
590-538.000-640.000	APPLICATION FEES - SEWERS	5,000.00	2,000.00	200.00	3,000.00	40.00
590-538.000-642.100	TAP FEE	125,000.00	45,975.00	0.00	79,025.00	36.78
590-538.000-644.100	MAIN LINE EXTENSION	26,000.00	16,525.40	0.00	9,474.60	63.56
590-538.000-646.200	GRINDER PUMP PURCHASE	50,000.00	61,733.00	0.00	(11,733.00)	123.47
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	60,000.00	22,498.59	0.00	37,501.41	37.50
Total Dept 538.000		321,250.00	190,688.29	200.00	130,561.71	59.36
Dept 539.000						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
590-539.000-654.000	WWTP DEBT FEE	618,799.00	151,970.47	137.18	466,828.53	24.56
590-539.000-654.001	WWTP DEBT LATE PENALTY	3,500.00	0.00	0.00	3,500.00	0.00
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	50,000.00	13,393.81	0.00	36,606.19	26.79
Total Dept 539.000		673,799.00	165,364.28	137.18	508,434.72	24.54
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	150.00	200.00	0.00	(50.00)	133.33
590-540.000-637.500	WATER CONNECTION ADM FEE	1,000.00	1,400.00	0.00	(400.00)	140.00
590-540.000-654.500	WATER CHARGE O&M	63,800.00	33,640.90	395.36	30,159.10	52.73
590-540.000-654.501	WATER CHARGE PENALTY (10%)	200.00	0.00	0.00	200.00	0.00
Total Dept 540.000		65,150.00	35,240.90	395.36	29,909.10	54.09
TOTAL REVENUES		3,236,958.00	987,949.71	9,534.07	2,249,008.29	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2025	MONTH 11/30/2025	BALANCE	USED
Fund 590 - SEWER FUND						
Expenditures						
Dept 527.000 - SEWER OPERATING						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	624,900.00	234,614.50	48,101.79	390,285.50	37.54
590-527.000-702.500	LEAVE TIME PAYOUT	3,050.00	3,039.81	0.00	10.19	99.67
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	31,500.00	19,872.87	5,100.12	11,627.13	63.09
590-527.000-704.100	PER DIEM	1,800.00	325.00	65.00	1,475.00	18.06
590-527.000-709.000	TOWNSHIP FICA	55,400.00	21,422.89	4,402.75	33,977.11	38.67
590-527.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,250.00	250.00	1,750.00	41.67
590-527.000-713.000	OVERTIME	40,000.00	15,095.85	3,107.84	24,904.15	37.74
590-527.000-716.000	DEFINED CONTRIBUTION	75,500.00	31,658.12	5,892.52	43,841.88	41.93
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	141,500.00	67,128.66	11,704.46	74,371.34	47.44
590-527.000-725.100	LONG/SHORT TERM DISABILITY	3,625.00	2,107.38	561.31	1,517.62	58.13
590-527.000-725.200	LIFE INSURANCE	700.00	309.36	51.56	390.64	44.19
590-527.000-727.000	WORKERS' COMPENSATION	6,500.00	6,500.69	0.00	(0.69)	100.01
590-527.000-728.000	ON-CALL COMPENSATION	22,000.00	7,490.00	1,190.00	14,510.00	34.05
590-527.000-734.000	CERTIFICATION INCENTIVE BONUS	3,000.00	0.00	0.00	3,000.00	0.00
590-527.000-751.100	GRINDER PUMP PARTS	300,000.00	232,387.09	0.00	67,612.91	77.46
590-527.000-751.200	GRINDER PUMP CORES	87,000.00	18,253.66	0.00	68,746.34	20.98
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	30,000.00	13,947.36	3,172.35	16,052.64	46.49
590-527.000-758.000	DIESEL FUEL	1,500.00	0.00	0.00	1,500.00	0.00
590-527.000-759.000	VEHICLE FUEL	12,000.00	4,242.08	936.01	7,757.92	35.35
590-527.000-768.000	UNIFORMS/ACCESSORIES	5,000.00	2,407.30	0.00	2,592.70	48.15
590-527.000-801.000	CONTRACTUAL SERVICES	18,000.00	12,787.53	0.00	5,212.47	71.04
590-527.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	30,000.00	13,110.38	0.00	16,889.62	43.70
590-527.000-843.000	MISC MEDICAL EXPENSES	2,000.00	858.00	0.00	1,142.00	42.90
590-527.000-851.000	POSTAGE	10,000.00	5,076.09	730.79	4,923.91	50.76
590-527.000-853.000	PHONE/COMM/INTERNET	14,000.00	5,624.53	275.00	8,375.47	40.18
590-527.000-861.000	MILEAGE	250.00	0.00	0.00	250.00	0.00
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	169.80	0.00	330.20	33.96
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	285.00	285.00	1,715.00	14.25
590-527.000-917.500	TREATMENT EXPENSE	175,000.00	40,729.79	0.00	134,270.21	23.27
590-527.000-920.000	ELECTRIC	28,000.00	9,619.58	1,333.25	18,380.42	34.36
590-527.000-921.000	NATURAL GAS/HEAT	3,000.00	608.64	184.70	2,391.36	20.29
590-527.000-930.010	SEWER MAINTENANCE GARAGE	2,500.00	305.00	305.00	2,195.00	12.20
590-527.000-930.011	ENTERPRISE POLE BARN (ORIGINAL)	2,500.00	0.00	0.00	2,500.00	0.00
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	2,500.00	3,731.32	140.41	(1,231.32)	149.25
590-527.000-932.000	VEHICLE MAINTENANCE	7,500.00	2,312.64	6.00	5,187.36	30.84
590-527.000-933.000	SOFTWARE MAINTENANCE	2,000.00	1,784.03	0.00	215.97	89.20
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	125,000.00	55,216.83	35,862.09	69,783.17	44.17
590-527.000-934.200	GRINDER PUMP REPLACEMENT	81,000.00	89,564.18	10,794.00	(8,564.18)	110.57
590-527.000-946.000	ENGINEERING SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-527.000-952.200	PFAS	35,000.00	5,670.00	0.00	29,330.00	16.20
590-527.000-955.000	SUNDRY	1,500.00	218.51	30.00	1,281.49	14.57
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,500.00	1,380.15	0.00	2,119.85	39.43
590-527.000-968.000	DEPRECIATION	0.00	149.97	0.00	(149.97)	100.00
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	9,594.76	0.00	10,405.24	47.97
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	130,000.00	0.00	0.00	130,000.00	0.00
590-527.000-981.500	RESERVE FOR VEHICLE PURCHASE	10,000.00	0.00	0.00	10,000.00	0.00
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500.00	23,958.35	4,791.67	33,541.65	41.67
Total Dept 527.000 - SEWER OPERATING		2,213,225.00	964,807.70	139,273.62	1,248,417.30	

PERIOD ENDING 11/30/2025

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
<b>Fund 590 - SEWER FUND</b>						
<b>Expenditures</b>						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	20,000.00	11,555.11	2,530.27	8,444.89	57.78
590-537.000-753.000	CHEMICALS	43,000.00	16,139.50	0.00	26,860.50	37.53
590-537.000-758.000	DIESEL FUEL	1,000.00	0.00	0.00	1,000.00	0.00
590-537.000-853.000	PHONE/COMM/INTERNET	300.00	115.68	20.19	184.32	38.56
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	100,000.00	31,426.50	885.00	68,573.50	31.43
590-537.000-919.000	TRASH DISPOSAL	1,500.00	361.05	90.40	1,138.95	24.07
590-537.000-920.000	ELECTRIC	88,000.00	26,893.27	5,579.63	61,106.73	30.56
590-537.000-921.000	NATURAL GAS/HEAT	35,000.00	199.16	123.63	34,800.84	0.57
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	2,000.00	3,119.00	0.00	(1,119.00)	155.95
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	15,000.00	4,187.25	215.00	10,812.75	27.92
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	40,000.00	8,306.07	5,560.07	31,693.93	20.77
590-537.000-946.000	ENGINEERING SERVICES	30,000.00	0.00	0.00	30,000.00	0.00
590-537.000-952.000	LAB ANALYSIS - WWTP	14,000.00	6,436.00	873.00	7,564.00	45.97
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	14,000.00	4,683.00	428.00	9,317.00	33.45
590-537.000-952.200	PFAS	35,000.00	22,890.00	1,890.00	12,110.00	65.40
590-537.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	10,000.00	0.00	0.00	10,000.00	0.00
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	4,195.00	0.00	(4,195.00)	100.00
<b>Total Dept 537.000</b>		<b>449,050.00</b>	<b>140,506.59</b>	<b>18,195.19</b>	<b>308,543.41</b>	<b>31.29</b>
<b>Dept 538.000</b>						
590-538.000-946.100	ENGINEERING SERVICES - FREEDOM RIVER	7,500.00	292.50	0.00	7,207.50	3.90
590-538.000-955.000	SUNDRY	1,000.00	480.00	0.00	520.00	48.00
590-538.000-964.000	REIMBURSEMENTS/REFUNDS	0.00	473.00	0.00	(473.00)	100.00
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500.00	23,958.35	4,791.67	33,541.65	41.67
<b>Total Dept 538.000</b>		<b>66,000.00</b>	<b>25,203.85</b>	<b>4,791.67</b>	<b>40,796.15</b>	<b>38.19</b>
<b>Dept 539.000</b>						
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	549,125.00	0.00	0.00	549,125.00	0.00
590-539.000-992.000	INTEREST EXPENSE	47,247.00	37,681.00	6,195.00	9,566.00	79.75
590-539.000-993.000	AGENT FEES	1,200.00	718.24	0.00	481.76	59.85
<b>Total Dept 539.000</b>		<b>597,572.00</b>	<b>38,399.24</b>	<b>6,195.00</b>	<b>559,172.76</b>	<b>6.43</b>
<b>Dept 540.000</b>						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	58,000.00	33,134.40	0.00	24,865.60	57.13
<b>Total Dept 540.000</b>		<b>58,000.00</b>	<b>33,134.40</b>	<b>0.00</b>	<b>24,865.60</b>	<b>57.13</b>
<b>TOTAL EXPENDITURES</b>		<b>3,383,847.00</b>	<b>1,202,051.78</b>	<b>168,455.48</b>	<b>2,181,795.22</b>	<b>35.52</b>
<b>Fund 590 - SEWER FUND:</b>						
<b>TOTAL REVENUES</b>		<b>3,236,958.00</b>	<b>987,949.71</b>	<b>9,534.07</b>	<b>2,249,008.29</b>	
<b>TOTAL EXPENDITURES</b>		<b>3,383,847.00</b>	<b>1,202,051.78</b>	<b>168,455.48</b>	<b>2,181,795.22</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(146,889.00)</b>	<b>(214,102.07)</b>	<b>(158,921.41)</b>	<b>67,213.07</b>	

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP  
PERIOD ENDING 11/30/2025

Item 11.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
BEG. FUND BALANCE		26,957,850.05	26,957,850.05			
END FUND BALANCE		26,810,961.05	26,743,747.98			

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PERIOD ENDING 11/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	85,000.00	0.00	0.00	85,000.00	0.00
591-000.000-654.503	LCWA-WATER CONNECTION FEES	10,000.00	0.00	0.00	10,000.00	0.00
591-000.000-664.000	INTEREST REVENUE	33,000.00	9,996.44	0.00	23,003.56	30.29
591-000.000-677.000	SUNDRY	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000.000		158,000.00	9,996.44	0.00	148,003.56	6.33
TOTAL REVENUES		158,000.00	9,996.44	0.00	148,003.56	6.33
Expenditures						
Dept 000.000						
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	195,000.00	95,000.00	0.00	100,000.00	48.72
591-000.000-992.000	INTEREST EXPENSE	40,050.00	20,025.00	0.00	20,025.00	50.00
591-000.000-993.000	AGENT FEES	1,500.00	275.00	0.00	1,225.00	18.33
Total Dept 000.000		236,550.00	115,300.00	0.00	121,250.00	48.74
TOTAL EXPENDITURES		236,550.00	115,300.00	0.00	121,250.00	48.74
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES		158,000.00	9,996.44	0.00	148,003.56	6.33
TOTAL EXPENDITURES		236,550.00	115,300.00	0.00	121,250.00	48.74
NET OF REVENUES & EXPENDITURES		(78,550.00)	(105,303.56)	0.00	26,753.56	134.06
BEG. FUND BALANCE		727,752.13	727,752.13			
END FUND BALANCE		649,202.13	622,448.57			
TOTAL REVENUES - ALL FUNDS						
		16,628,912.00	2,174,736.04	567,736.76	14,454,175.96	13.08
TOTAL EXPENDITURES - ALL FUNDS						
		16,508,356.00	6,996,633.00	1,352,108.53	9,511,723.00	42.38
NET OF REVENUES & EXPENDITURES		120,556.00	(4,821,896.96)	(784,371.77)	4,942,452.96	3,999.72
BEG. FUND BALANCE - ALL FUNDS		38,241,480.78	38,241,480.78			
FUND BALANCE ADJ - ALL FUNDS			(26,283.01)			
END FUND BALANCE - ALL FUNDS		38,362,036.78	33,393,300.81			

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 11/01/2025 TO 11/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Item 11.

Fund Account	Description	Beginning Balance 11/01/2025	Total Debits	Total Credits	Ending Balance 11/30/2025
Fund 101	General Fund				
002.000	CASH/SAVINGS	6,948,300.15	633,991.28	657,086.82	6,925,204.61
002.100	ARPA FUNDING	6,109.34	0.00	0.00	6,109.34
002.179	TPA HEALTH CARE REIMB	4,717.77	13,000.00	4,309.93	13,407.84
002.200	ESCROW PERFORMANCE BONDS	121,469.75	0.00	0.00	121,469.75
002.279	ZONING REVIEW ESCROW	83,398.28	0.00	390.00	83,008.28
002.701	CASH 701 FUND	0.00	0.00	0.00	0.00
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
008.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	49,422.46	0.00	0.00	49,422.46
008.004	HAYCRK/CHAMBERSRDENGESCROW	0.00	0.00	0.00	0.00
	General Fund	<u>7,214,167.75</u>	<u>646,991.28</u>	<u>661,786.75</u>	<u>7,199,372.28</u>
Fund 151	CEMETERY TRUST FUND				
003.005	RESTRICTED CEMETERY TRUST	8,600.55	0.00	0.00	8,600.55
Fund 204	Road Fund				
002.000	CASH/SAVINGS	1,793,336.79	0.00	830.11	1,792,506.68
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	(672,394.08)	25.00	282,581.48	(954,950.56)
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	<u>(672,094.08)</u>	<u>25.00</u>	<u>282,581.48</u>	<u>(954,650.56)</u>
Fund 207	Police Fund				
002.000	CASH/SAVINGS	(1,463,933.97)	24,586.54	292,648.09	(1,731,995.52)
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	<u>(1,463,733.97)</u>	<u>24,586.54</u>	<u>292,648.09</u>	<u>(1,731,795.52)</u>
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	7,322.41	0.00	0.00	7,322.41
Fund 213	PA1 TRAINING				
002.000	CASH/SAVINGS	5,191.74	0.00	0.00	5,191.74
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	4,138.97	0.00	0.00	4,138.97
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 252	HAMBURG TWP AQUATIC WEED CONTROL SAD				
002.000	CASH/SAVINGS	99,178.29	0.00	0.00	99,178.29
Fund 253	ORE LAKE AQUATIC WEED SAD				
002.000	CASH/SAVINGS	(1,505.00)	0.00	0.00	(1,505.00)
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,884.31	0.00	0.00	2,884.31
002.003	FEDERAL FORFEITURE FUNDS	1,083.60	0.00	0.00	1,083.60
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	<u>4,110.14</u>	<u>0.00</u>	<u>0.00</u>	<u>4,110.14</u>
Fund 272	Rustic/Lake Pointe Road SAD				
002.000	CASH/SAVINGS	3,616.13	0.00	0.00	3,616.13
Fund 273	Scott Drive ROAD SAD				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 11/01/2025 TO 11/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Item 11.

Fund Account	Description	Beginning Balance 11/01/2025	Total Debits	Total Credits	Ending Balance 11/30/2025
002.000	CASH/SAVINGS	125.36	0.00	0.00	125.36
Fund 274	Crystal Drive/Beach Rd Maint				
002.000	CASH/SAVINGS	2,269.52	0.00	0.00	2,269.52
Fund 275	Norene Ct/Peary Dr SAD - Rd Mn				
002.000	CASH/SAVINGS	4,442.33	0.00	0.00	4,442.33
Fund 276	Community Dr SAD - Road Maint				
002.000	CASH/SAVINGS	1,263.65	0.00	0.00	1,263.65
Fund 277	Edgelake/Burton Drive SAD				
002.000	CASH/SAVINGS	561.00	0.00	0.00	561.00
Fund 278	Downing Drive SAD				
002.000	CASH/SAVINGS	2,625.82	0.00	0.00	2,625.82
Fund 279	Riverside/Century/Lagoon SAD				
002.000	CASH/SAVINGS	1,621.59	0.00	0.00	1,621.59
Fund 280	Island Shore/Schlenker SAD				
002.000	CASH/SAVINGS	(4,428.30)	0.00	0.00	(4,428.30)
Fund 281	Campbell Drive SAD				
002.000	CASH/SAVINGS	2,299.43	0.00	0.00	2,299.43
Fund 282	Mumford Park Lighting SAD				
002.000	CASH/SAVINGS	(545.79)	0.00	160.87	(706.66)
Fund 283	KINGSTON DRIVE MAINTENANCE SAD				
002.000	CASH/SAVINGS	2,853.57	0.00	0.00	2,853.57
Fund 284	Winans Drive SAD				
002.000	CASH/SAVINGS	407.14	0.00	0.00	407.14
Fund 285	STRAWBERRY INDIANOLA IMP SAD (3129)				
002.000	CASH/SAVINGS	(7,888.58)	0.00	0.00	(7,888.58)
003.497	S'BERRY INDIANOLA DEBT CASH	114,287.77	0.00	0.00	114,287.77
	STRAWBERRY INDIANOLA IMP SAD (3129)	106,399.19	0.00	0.00	106,399.19
Fund 286	SHAN-GRI-LA AQUATIC WEED CONTROL				
002.000	CASH/SAVINGS	(2,150.07)	0.00	0.00	(2,150.07)
Fund 287	DOWNING DR ROAD IMP SAD				
002.000	CASH/SAVINGS	(7,471.71)	0.00	0.00	(7,471.71)
003.499	DOWNING DEBT CASH	28,843.88	0.00	0.00	28,843.88
	DOWNING DR ROAD IMP SAD	21,372.17	0.00	0.00	21,372.17
Fund 302	Twp FIRE STN Cap Imp Debt Ser				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
002.302	CASH	100,684.61	0.00	0.00	100,684.61
	Twp FIRE STN Cap Imp Debt Ser	100,684.61	0.00	0.00	100,684.61
Fund 375	Mumford Dredging Debt Retiremt				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
003.908	2004 BOND DEBT	3,819.12	0.00	0.00	3,819.12
	Mumford Dredging Debt Retiremt	3,819.12	0.00	0.00	3,819.12
Fund 590	SEWER FUND				

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 11/01/2025 TO 11/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2025	Total Debits	Total Credits	Ending Balance 11/30/2025
002.000	CASH/SAVINGS	0.00	289,189.41	289,189.41	0.00
002.002	WATER RECEIPTS FROM BILLS	44,223.77	5,856.24	0.00	50,080.01
002.008	CASH - INFRASTRUCTURE DEPOSIT	0.00	0.00	0.00	0.00
002.590	SAVINGS - O&M	16,988.89	97,614.82	99,767.98	14,835.73
003.590	SAVINGS - CAP ACTIVITY-ENTERPRS	870,115.31	200.00	176,764.82	693,550.49
003.912	MIDLAND SEWER CONTRACT SAD DEBT	(89.13)	0.00	0.00	(89.13)
003.918	NIMS CONTRACT SAD SEWER CONNECTION	372.45	0.00	0.00	372.45
005.465	WWTP BOND RESERVE	525,144.14	0.00	0.00	525,144.14
006.465	WWTP PRINCIPAL/INTER REDEMPTN	969,227.28	25,796.41	6,589.48	988,434.21
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,565,865.93	0.00	0.00	1,565,865.93
	SEWER FUND	3,991,848.64	418,656.88	572,311.69	3,838,193.83
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	540,325.78	0.00	0.00	540,325.78
003.907	WATER SYSTEM DEBT (Well)	4,062.09	0.00	0.00	4,062.09
003.910	M36 CORRIDOR WATER DISTRICT DEBT	542,359.22	0.00	0.00	542,359.22
	WATER DEBT SERVICE FUND	1,086,747.09	0.00	0.00	1,086,747.09
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	54,468.53	41,346.88	74,364.85	21,450.56
Fund 805	SPECIAL ASSESSMENT CAPITAL PROJECT FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 811	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	403,113.43	0.00	0.00	403,113.43
002.854	2020 SAD ROAD IMPROVE	890,563.10	3,776.50	0.00	894,339.60
	2020-ROAD SAD FUND	1,293,676.53	3,776.50	0.00	1,297,453.03
Fund 855	BOB WHITE BEACH NORTH RD IM SAD 3195				
002.000	CASH/SAVINGS	10,866.94	0.00	0.00	10,866.94
Fund 856	FOREST CREEK COURT RD IM SAD 3224				
002.000	CASH/SAVINGS	36,861.87	0.00	0.00	36,861.87
Fund 857	HILLSIDE LAKES DRIVE ROAD IMP SA (3169)				
002.000	CASH/SAVINGS	23,012.43	0.00	0.00	23,012.43
Fund 858	FOX POINTE BEACH SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	21,842.68	0.00	0.00	21,842.68
Fund 860	SHAN-GRI-LA SUBDIVISION RD IM SAD 3270				
002.000	CASH/SAVINGS	522,208.59	0.00	380,857.04	141,351.55
Fund 863	ORCHARD VILLAGE SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	28,794.97	0.00	0.00	28,794.97
Fund 864	MARGARET DRIVE RD IM SAD 3249				
002.000	CASH/SAVINGS	93,641.59	0.00	71,188.53	22,453.06
Fund 865	RIVER RUN SUBDIVISION RD IM SAD 3262				
002.000	CASH/SAVINGS	15,072.08	0.00	0.00	15,072.08
Fund 866	CRYSTAL DR & BEACH SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	75,593.74	0.00	0.00	75,593.74

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP  
 FROM 11/01/2025 TO 11/30/2025  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Item 11.

Fund Account	Description	Beginning Balance 11/01/2025	Total Debits	Total Credits	Ending Balance 11/30/2025
Fund 867 002.000	ZUKEY & REDDING DRIVE RD IM SAD 3302 CASH/SAVINGS	36,459.48	0.00	0.00	36,459.48
Fund 868 002.000	TEAHEN MEADOWS SUBDIVISION RD IM SAD CASH/SAVINGS	17,229.08	0.00	0.00	17,229.08
Fund 869 002.000	MARGARET DR AREA CANAL DREDGING SAD 110 CASH/SAVINGS	106,974.29	5,858.90	0.00	112,833.19
Fund 870 002.000	BUHL DRIVE RD IM SAD CASH/SAVINGS	(16,166.88)	0.00	0.00	(16,166.88)
TOTAL - ALL FUNDS		14,645,081.71	1,141,241.98	2,336,729.41	13,449,594.28

## TAB 2

### CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for November 2025.

The funds included in the pooled cash flow are general, fire, police, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedule for fiscal year 2025-2026.

The cash flow analysis and the debt payment schedule assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

**HAMBURG TOWNSHIP  
POOLED CASH  
FY 25/26**

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	-	-	-	-	807	421,623	4,576,713	2,826,300	89,106	-	372,945	-	8,287,494
STATE REVENUE SHARING	-	-	409,067	-	433,113	-	383,091	-	408,823	-	391,743	422,998	2,448,835
CABLE FRANCHISE FEES	-	63,436	-	-	62,543	-	-	70,402	-	-	64,945	-	261,325
INTEREST EARNINGS	54,178	62,848	64,535	42,754	-	41,960	65,244	88,737	76,426	50,728	68,479	71,215	687,105
PROPERTY TAX ADMIN FEES	8,905	13,293	116,114	3,935	713	18,098	151,282	104,077	7,855	-	11,470	-	435,742
OTHER CASH RECEIPTS	142,929	89,704	441,387	-	44,329	-	461,559	319,006	-	174,931	2,540,443	461,277	4,675,563
UTILITY BILL RECEIPTS	240,293	179,031	92,498	323,066	108,839	41,177	209,827	129,660	38,770	204,115	153,916	45,965	1,767,157
NEW SEWER HOOKUPS	32,793	59,150	34,048	33,634	14,774	-	49,455	22,349	13,690	27,380	13,690	17,629	318,591
MMRMA LIAB INS EXCESS DIST	-	31,776	-	-	-	-	-	-	-	-	-	-	31,776
FROM FORFEITURE - BUDGETED	-	-	-	-	-	-	-	-	-	-	-	-	-
SAD PAYOFFS	9,818	5,715	-	8,297	9,635	7,535	9,443	-	-	-	18,672	10,682	79,799
ANNUAL SAD ON TAX BILLS	-	-	-	-	-	40,002	596,280	294,468	41,937	-	-	-	972,687
<b>Total Cash Inflows</b>	<b>\$488,916</b>	<b>\$504,953</b>	<b>\$1,157,649</b>	<b>\$411,687</b>	<b>674,751</b>	<b>\$570,396</b>	<b>\$6,502,893</b>	<b>\$3,854,998</b>	<b>\$676,608</b>	<b>\$457,154</b>	<b>\$3,636,303</b>	<b>\$1,029,766</b>	<b>\$19,966,073</b>

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	829,351	550,680	692,223	681,519	344,239	613,659	786,560	497,866	481,583	539,227	527,691	526,838	\$7,071,436
BENEFITS	335,768	223,340	255,014	209,923	372,758	205,808	198,702	233,243	199,548	201,642	331,068	257,459	\$3,024,274
AUDIT	-	-	23,800	27,564	10,254	14,810	-	-	-	-	-	-	\$76,428
LIABILITY/CASUALTY INSURANCE	-	-	-	-	-	139,997	-	-	-	-	-	-	\$139,997
UTILITIES	4,602	26,729	33,897	10,698	20,790	27,796	51,681	18,235	39,518	41,395	37,066	44,192	\$356,601
DUST CONTROL	20,719	16,508	14,699	-	2,500	-	-	6,445	7,780	17,785	-	-	\$86,436
TREATMENT/SLUDGE HAUL EXP	-	30,542	-	-	-	24,613	-	-	-	-	-	-	\$55,155
OTHER EXPENDITURES	247,672	636,983	265,666	825,510	226,233	190,960	334,883	351,819	306,631	223,222	355,735	507,532	\$4,472,846
FUEL	1,614	8,158	7,846	8,191	7,702	6,018	8,211	8,487	6,870	7,217	11,272	14,435	\$96,021
VEHICLE PURCHASE	-	38,782	-	90,240	-	-	-	-	-	-	-	-	\$129,022
GRINDER PARTS/PUMP MAINT	50,244	32,877	24,030	101,306	101,306	-	34,100	29,754	70,706	-	51,004	-	\$495,327
CAPITAL EQUIPMENT & IMPROVEMENTS	23,787	20,035	16,423	10,991	299,393	52,526	493,862	15,945	9,254	24,012	16,981	1,141	\$984,352
ROAD IMPROVEMENTS	1,185,236	769,485	-	-	452,046	4,565	7,471	-	-	-	16,370	97,480	\$0
DEBT	-	118,086	-	-	-	-	-	146,025	347,713	-	312,495	500	\$924,818
<b>Total Cash Outflows</b>	<b>\$2,698,994</b>	<b>\$2,472,204</b>	<b>\$1,480,208</b>	<b>\$1,965,944</b>	<b>1,837,221</b>	<b>\$1,280,752</b>	<b>\$1,915,470</b>	<b>\$1,307,818</b>	<b>\$1,469,604</b>	<b>\$1,054,501</b>	<b>\$1,659,682</b>	<b>\$1,449,579</b>	<b>\$20,591,974</b>

SUMMARY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
<b>Net Cash Flow</b>	<b>(\$2,210,077)</b>	<b>(\$1,967,251)</b>	<b>(\$322,559)</b>	<b>(\$1,554,257)</b>	<b>(\$1,162,469)</b>	<b>(\$710,356)</b>	<b>\$4,587,423</b>	<b>\$2,547,180</b>	<b>(\$792,996)</b>	<b>(\$597,347)</b>	<b>\$1,976,621</b>	<b>(\$419,813)</b>	<b>(\$625,901)</b>
Beginning cash balance	\$20,644,757	18,434,680	16,467,429	16,144,870	\$14,590,613	13,428,144	12,717,788	17,305,211	19,852,391	19,059,395	18,462,048	20,438,669	\$20,644,757
<b>Cumulative Net Cash Flow</b>	<b>\$18,434,680</b>	<b>\$16,467,429</b>	<b>\$16,144,870</b>	<b>\$14,590,613</b>	<b>\$13,428,144</b>	<b>\$12,717,788</b>	<b>\$17,305,211</b>	<b>\$19,852,391</b>	<b>\$19,059,395</b>	<b>\$18,462,048</b>	<b>\$20,438,669</b>	<b>\$20,018,856</b>	<b>\$20,018,856</b>
	18,434,680	16,467,429	16,144,870	14,590,613	\$13,428,144	13,343,689	17,931,112	20,478,292	19,685,296	19,087,949	21,064,570	20,644,757	
	-	-	-	-	\$0	(625,900.82)	(625,900.82)	(625,900.82)	(625,900.82)	(625,900.82)	(625,900.82)	(625,900.82)	(625,900.82)

**POOLED CASH:**  
GENERAL(101), FIRE(206), POLICE(207), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

**HAMBURG TOWNSHIP  
DEBT PAYMENT SCHEDULE  
FISCAL YEAR 2025-2026**

Item 11.

DEBT ISSUE	INTEREST DUE DATE	PRIN & INTEREST DUE DATE	ADMIN FEE DUE DATE	AMOUNT DUE	PRINCIPAL	INTEREST	PRINCIPAL OUTSTANDING FY 2025-26	TERMS
<b>\$1,1730,000 Bond Sale</b> <b>12 REFUNDING (2002 WATER)</b>	4/1/2026	10/1/2025		200			625,000	10/1/2031
				10,475		10,475		
<b>\$2,090,000 Bond Sale</b> <b>SPECIAL ASSESSMENTS</b>	4/1/2026	10/1/2025		106,900	95,000	11,900	1,920,000	10/1/2034
<b>\$1,455,000 Bond Sale</b> <b>2008 WATER SYS PROJ</b>	10/1/2025	4/1/2026	10/1/2025	8,125		8,125	225,000	4/1/2028
				-				
<b>5308-01 Project MFA</b> <b>2009 ORE LAKE SRF</b>	4/1/2026	10/1/2025		108,125	100,000	8,125		
				74,365	70,000	4,365	279,202	10/1/2029
<b>\$445,000 SAD Bond Sale</b> <b>2010 IND/DOWNING</b>	10/1/2025	4/1/2026		3,490		3,490		
				2,875		2,875	80,000	4/1/2030
<b>\$4590,000 Bond Sale</b> <b>2007 WWTP REFUNDING</b>	1/1/2026	7/1/2025	5/2/2026	22,875	20,000	2,875		
				6,195		6,195	295,000	7/1/2026
<b>\$3,315,000 Bond Sale</b> <b>SPECIAL ASSESSMENTS</b>	10/1/2025	4/1/2026		860				
				9,635		9,635	1,380,000	4/1/2030
				349,635	340,000	9,635	5,779,202	
				1,466,025	1,275,000	189,965		

## TAB 3

### PROPERTY TAXES:

#### Fiscal Year 2025/26:

The 2025/26 tax collection cycle begins July 1, 2025 and ends February 28, 2026. All unpaid tax bills on March 3, 2026 will be turned over delinquent to the Livingston County Treasurer for further collection efforts. Hamburg Township will no longer be able to collect payments on those tax bills turned over. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

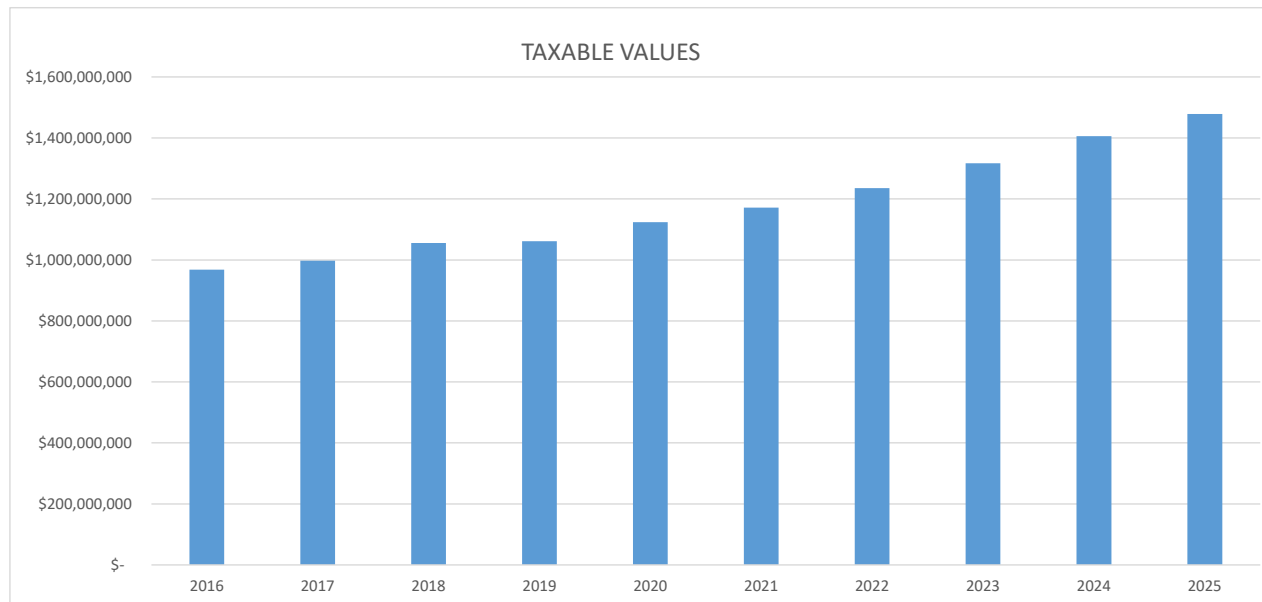
**Hamburg Township  
Fiscal Year 2025-26 Annual Budget  
History of Taxable Values**

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable value. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of the true cash value. Proposal A limits the increase in value attributed to market changes to the lesser of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value equal to the S.E.V.

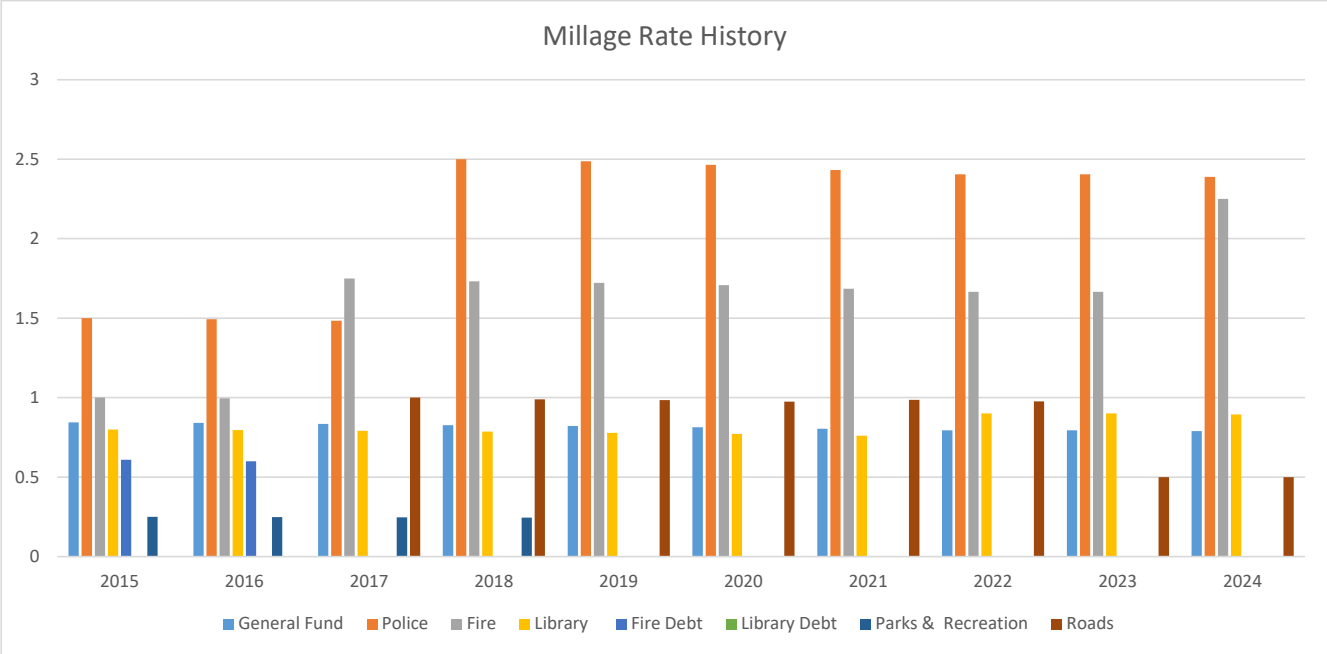
The following shows the history of taxable values of prior years.

<b>Tax Year</b>	<b>Taxable Value</b>
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138
2023	\$ 1,317,197,164
2024	\$ 1,405,788,495
2025	\$ 1,478,488,605



**Hamburg Township  
Fiscal Year 2025-2026 Annual Budget  
Millage Rate History  
Acutal from Fical Year 2015 - 2024**

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.0000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.8143	2.4645	1.7072	0.7717				0.9755
2021	0.8034	2.4317	1.6844	0.7614				0.9867
2022	0.7948	2.4056	1.6663	0.9000				0.9761
2023	0.7948	2.4056	1.6663	0.9000				0.5000
2024	0.7891	2.3885	2.2500	0.8936				0.5000



\*\* Fire Millage voted in August of 2024  
 \*\* Road Millage voted in August of 2016  
 \*\* Police millage voted in August 2018

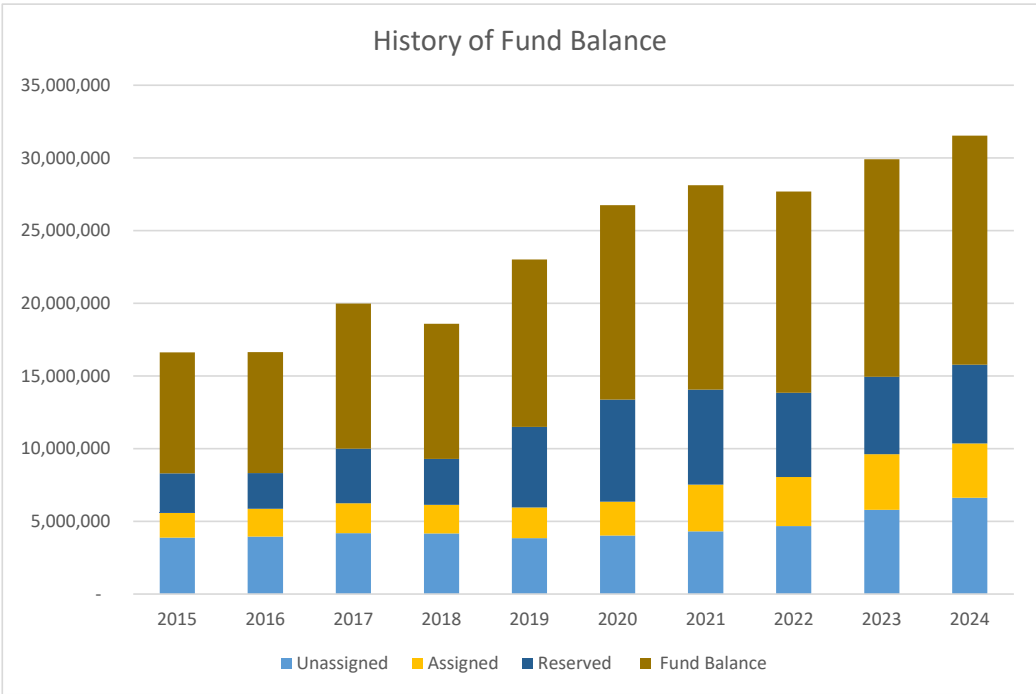
**Hamburg Township  
Fiscal Year 2025-26 Annual Budget  
History of Fund Balance**

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	3,203,356	6,538,932	14,064,720
2022	4,669,597	3,378,369	5,793,619	13,841,585
2023	5,786,063	3,832,496	5,334,355	14,952,914
2024	6,628,552	3,736,652	5,403,193	15,768,397

Restricted/Reserved: Prepaid, Long term receivables, Roads, Police, Fire, Debt service, Cemetery, SAD maint.

Unreserved/Unassigned: General Fund

Assigned: Library, Building Maintenance, Equipment, Vehicles, Flood Prevention



## TAB 4

### MONTHLY BANK AND INVESTMENT REPORT:

Fiscal Year 2025/26

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 28 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.



\*\*interest payment does not affect the montly current balance; funds hit the pooled account

Flagstar									
		INV NAME	INVESTMENT TYPE / TERM	INV/RENEW	MATURITY	INT RATE	PRIOR BALANCE	INT EARNED	CURRENT BAL
		CD		9/4/2025	5/29/2026	4.30%			\$159,571.25
		CD		8/28/2025	5/22/2026	4.25%			\$62,185.90
	CDAR 2	Western Alliance Bank	CDAR-52 WEEK	8/7/2025	8/6/2026	3.93%			\$212,337.46
	CDAR 1	Live Oak Banking Co	CDAR-52 WEEK	8/14/2025	8/13/2026	3.93%			\$45,763.39
		CD TERMS 301 Days	CD-301 days	6/23/2025	4/20/2026	4.32%			\$27,441.67
	POOLED	checking account				1.97%	\$980,456.50	\$2,181.08	\$988,725.81
	PAYROLL	checking account				0.45%	\$13.21	\$7.05	\$7.05
	DISBURSEMENT	checking account				0.45%	\$1.26	\$1.76	\$1.76
	HEALTH REIMBURSEMENT	reimbursement account				0.45%	\$5,295.85	\$2.38	\$9,660.80
	FEDERAL DRUG	savings account				3.40%	\$4,110.14	\$9.77	\$4,119.91
	POOLED SAVINGS ACCOUNT	savings account				3.10%	\$2,127,170.91	\$5,055.67	\$2,132,226.58
	<b>BANK TOTAL</b>						<b>\$3,117,047.87</b>	<b>\$7,257.71</b>	<b>\$3,642,041.58</b>

No statement - Int due at maturity

No statement - Int due at maturity

No statement - Int due at maturity

Michigan Class									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	POOLED	CASH		MONEY MKT		4.06%	\$ 3,608,960.00	\$ 6,878.72	\$ 1,465,838.72 *
	BANK TOTAL							\$ 6,878.72	\$ 1,465,838.72

Michigan State University Federal Credit Union									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Gen Acct - Business Spartan Saver-05	Savings account					\$5.00		\$5.00 *
		CD-6 MONTHS		8/21/2025	2/21/2026	4.07%	\$276,664.23	\$926.18	\$277,590.41 *
									\$277,595.41

Old National									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Access Business Banking	Required checking account					\$0.00		\$106.69 *
	CD	CD-5 months		9/2/2025	2/1/2026	4.10%		\$1,807.08	\$530,427.13
									\$530,533.82

PFM/GovMIC									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Hamburg Township/GovMIC						\$150.12		\$150.62 *
	POOLED	MILAF TERM - 270 DAYS		9/4/2025	4/2/2026	4.05%	\$1,097,200.78		\$1,097,200.78
							\$1,097,350.90	\$0.00	\$1,097,351.40

Est - INT DUE AT MATURITY

V Drive: Finance Control Book

**Hamburg Township  
Approved Financial Institutions  
Revised 06/23/2023**

Item 11.

**Ann Arbor State Bank  
125 W. William St.  
Ann Arbor, MI 48104**

**Level One  
32991 Hamilton Ct  
Farmington Hills, MI 48334**

**Brighton Commerce Bank  
8700 No. Second Street  
Brighton, MI 48116**

**Michigan Class  
3135 S. State Street, Suite 108  
Ann Arbor, MI 48108**

**CIBC  
34901 Woodward Avenue  
Suite 200  
Birmingham, MI 48009**

**MSU Federal Credit Union  
3777 West Rd  
East Lansing MI 48823**

**Comerica Bank  
Municipalities Group  
PO Box 75000  
Detroit, MI 48226**

**Old National Bank  
205 W. Grand River Ave  
Suite 102  
Brighton, MI 48116**

**Consumers Credit Union  
7200 Elm Valley Drive  
Kalamazoo, MI 49009**

**PFM Asset Management  
535 Griswold Street, Suite 550 I  
Detroit, MI. 48226**

**Fifth Third Bank  
Public Funds Banking  
1000 Town Center, Suite 1400  
Southfield, MI 48075**

**PNC  
5290 W. Pierson Rd  
Flushing, MI 48433**

**First National Bank  
101 East Grand River  
Howell, MI 48843**

**Robert W. Baird & Co.  
4017 Hillsboro Pike  
Suite 403  
Nashville, TN 37215**

**Flagstar Bank  
Public Funds Group  
5151 Corporate Drive  
Troy, MI 48098**

**The State Bank  
175 N Leroy St.  
P.O. Box 725  
Fenton, MI 48430-0725**

**Horizon Bank  
2555 Crooks Road  
Suite 100  
Troy, MI 48084**

**Huntington Bank  
801 W. Big Beaver Rd.  
Troy, MI 48084**

**JP Morgan Chase  
Municipal Banking Group  
620 S. Capitol Ave  
Lansing, MI 48933**

**Independent Bank  
201 W. Big Beaver Rd.  
Suite 125  
Troy, MI 48084**

**V DRIVE: TREASURY / Approved Financial  
Institutions and Bank Sheets /Approved  
Financial institutions revised 06-23-23**

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**Supervisor** Jason Negri **Clerk** Mike Dolan **Treasurer** Jenna Daniels **Trustees** Joanna Hardesty, Patricia Hughes, Chuck Menzies, Nick Miller

## TAB 5

### FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2025.

HAMBURG TOWNSHIP  
GENERAL FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34	PROJECTED FY 2034/35
<b>REVENUES:</b>												
PROPERTY TAXES	1,054,055	1,115,998	1,161,244	1,219,306	1,280,271	1,344,285	1,411,499	1,482,074	1,556,178	1,633,986	1,715,686	1,801,470
PROP TAX ADMIN FEE	396,396	440,391	414,750	435,488	457,262	480,125	504,131	529,338	555,805	583,595	612,775	643,413
STATE SHARED REVENUE	2,416,601	2,270,728	2,417,520	2,461,772	2,511,007	2,561,228	2,612,452	2,664,701	2,717,995	2,772,355	2,827,802	2,884,358
CABLE FRANCHISE FEE	303,945	350,000	307,000	307,000	307,000	307,000	307,000	307,000	307,000	307,000	307,000	307,000
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	388,027	190,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
ALL OTHER	2,283,389	747,538	519,806	530,202	540,807	551,623	562,655	573,908	585,386	597,094	609,036	621,217
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>6,957,413</b>	<b>5,229,655</b>	<b>5,115,320</b>	<b>5,248,768</b>	<b>5,391,347</b>	<b>5,539,260</b>	<b>5,692,737</b>	<b>5,852,021</b>	<b>6,017,364</b>	<b>6,189,031</b>	<b>6,367,299</b>	<b>6,552,458</b>
<b>EXPENDITURES:</b>												
SALARIES AND WAGES	1,503,501	1,652,467	1,792,738	1,882,375	1,976,494	2,075,318	2,179,084	2,288,038	2,402,440	2,522,562	2,648,691	2,781,125
HEALTH INSURANCE	290,945	323,960	387,500	406,875	427,219	448,580	471,009	494,559	519,287	545,251	572,514	601,140
RETIREMENT	145,685	158,212	167,010	175,361	184,129	193,335	203,002	213,152	223,809	235,000	246,750	259,087
FICA	115,450	131,211	137,734	144,002	151,202	158,762	166,700	175,035	183,787	192,976	202,625	212,756
OTHER PERSONNEL COSTS	117,621	152,205	143,087	145,949	148,868	151,845	154,882	157,980	161,139	164,362	167,649	171,002
OTHER OPERATING COSTS	3,227,446	2,833,400	1,886,730	1,981,067	2,080,120	2,184,126	2,293,332	2,407,999	2,528,399	2,654,819	2,787,560	2,926,937
TRANSFER TO POLICE OPERATING	167,161	315,000	270,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	595,831	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,163,640</b>	<b>\$ 5,566,455</b>	<b>\$ 4,784,799</b>	<b>\$ 4,985,627</b>	<b>\$ 5,218,030</b>	<b>\$ 5,211,966</b>	<b>\$ 5,468,009</b>	<b>\$ 5,736,763</b>	<b>\$ 6,018,861</b>	<b>\$ 6,314,970</b>	<b>\$ 6,625,788</b>	<b>\$ 6,952,048</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>	<b>\$ 793,773</b>	<b>\$ (336,800)</b>	<b>\$ 330,521</b>	<b>\$ 263,140</b>	<b>\$ 173,317</b>	<b>\$ 327,294</b>	<b>\$ 224,729</b>	<b>\$ 115,258</b>	<b>\$ (1,498)</b>	<b>\$ (125,940)</b>	<b>\$ (258,489)</b>	<b>\$ (399,589)</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 7,285,224	\$ 8,080,927	\$ 7,744,127	\$ 8,074,648	\$ 8,337,788	\$ 8,511,105	\$ 8,838,399	\$ 9,063,128	\$ 9,178,386	\$ 9,176,889	\$ 9,050,949	\$ 8,792,460
FUND BALANCE - END OF YEAR	<b>\$ 8,080,927</b>	<b>\$ 7,744,127</b>	<b>\$ 8,074,648</b>	<b>\$ 8,337,788</b>	<b>\$ 8,511,105</b>	<b>\$ 8,838,399</b>	<b>\$ 9,063,128</b>	<b>\$ 9,178,386</b>	<b>\$ 9,176,889</b>	<b>\$ 9,050,949</b>	<b>\$ 8,792,460</b>	<b>\$ 8,392,870</b>
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	99,943	99,943	99,943	99,943	99,943	99,943	99,943	99,943	99,943	99,943	99,943	99,943
<b>UNDESIGNATED FUND BALANCE</b>	<b>\$ 7,521,336</b>	<b>\$ 7,184,536</b>	<b>\$ 7,515,057</b>	<b>\$ 7,778,197</b>	<b>\$ 7,951,514</b>	<b>\$ 8,278,808</b>	<b>\$ 8,503,537</b>	<b>\$ 8,618,795</b>	<b>\$ 8,617,298</b>	<b>\$ 8,491,358</b>	<b>\$ 8,232,869</b>	<b>\$ 7,833,279</b>
** Committed Fund Balances, Assets held for resale, prepaids												
*** Long-term receivable												
Board Resolution FB 125% of operating expenses difference	7,704,550	6,958,069	5,980,999	6,232,034	6,522,538	6,514,957	6,835,011	7,170,953	7,523,577	7,893,713	8,282,235	8,690,060
	\$ 376,377	\$ 786,058	\$ 2,093,649	\$ 2,105,754	\$ 1,988,567	\$ 2,323,442	\$ 2,228,117	\$ 2,007,433	\$ 1,653,312	\$ 1,157,236	\$ 510,225	\$ (297,190)

HAMBURG TOWNSHIP  
ROAD FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34	PROJECTED FY 2034/35
Property Tax Revenue	667,184	709,353	718,872	754,816	792,556	832,184	873,793	917,483	963,357	1,011,525	1,062,101	1,115,206
Other Revenue		-	-	-	-	-	-	-	-	-	-	-
Interest Income	50,807	51,000	25,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
<b>Total Revenue</b>	<b>717,991</b>	<b>760,353</b>	<b>743,872</b>	<b>757,816</b>	<b>795,556</b>	<b>835,184</b>	<b>876,793</b>	<b>920,483</b>	<b>966,357</b>	<b>1,014,525</b>	<b>1,065,101</b>	<b>1,118,206</b>
Expenditures	<b>623,720</b>	<b>159,000</b>	<b>743,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>660,000</b>
Excess of Revenue Over (Under) Expenditures	94,271	601,353	872	97,816	135,556	175,184	216,793	260,483	306,357	354,525	405,101	458,206
Beginning Fund Balance	<b>1,220,348</b>	<b>1,314,619</b>	<b>1,915,972</b>	<b>1,915,972</b>	<b>1,916,844</b>	<b>2,013,788</b>	<b>2,052,400</b>	<b>2,188,972</b>	<b>2,269,194</b>	<b>2,449,455</b>	<b>2,575,551</b>	<b>2,803,980</b>
Ending Fund Balance	<b>\$ 1,314,619</b>	<b>\$ 1,915,972</b>	<b>\$ 1,916,844</b>	<b>\$ 2,013,788</b>	<b>\$ 2,052,400</b>	<b>\$ 2,188,972</b>	<b>\$ 2,269,194</b>	<b>\$ 2,449,455</b>	<b>\$ 2,575,551</b>	<b>\$ 2,803,980</b>	<b>\$ 2,980,652</b>	<b>\$ 3,262,186</b>

Millage voted November 2016  
Levied on December 1 collected through February 28

**Millage renewal December of 20 for levy on 12/1/21**

HAMBURG TOWNSHIP  
FIRE FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34	PROJECTED FY 2034-35
<b>REVENUES:</b>												
PROPERTY TAXES	2,205,576	3,173,511	3,305,515	3,470,791	3,644,330	3,826,547	4,017,874	4,218,768	4,429,706	4,651,192	4,883,751	5,127,939
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	73,057	42,815	6,650	6,783	6,919	7,057	7,198	7,342	7,489	7,639	7,792	7,947
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>\$ 2,278,633</b>	<b>\$ 3,216,326</b>	<b>\$ 3,312,165</b>	<b>\$ 3,477,574</b>	<b>\$ 3,651,249</b>	<b>\$ 3,833,604</b>	<b>\$ 4,025,072</b>	<b>\$ 4,226,110</b>	<b>\$ 4,437,195</b>	<b>\$ 4,658,830</b>	<b>\$ 4,891,543</b>	<b>\$ 5,135,886</b>
<b>EXPENDITURES:</b>												
SALARIES AND WAGES	1,486,703	1,646,020	1,731,600	1,818,180	1,909,089	2,004,543	2,104,771	2,210,009	2,320,510	2,436,535	2,558,362	2,686,280
HEALTH INSURANCE	121,933	228,000	341,750	358,838	376,779	395,618	415,399	436,169	457,978	480,877	504,920	530,166
RETIREMENT	78,461	100,000	146,000	153,300	160,965	169,013	177,464	186,337	195,654	205,437	215,708	226,494
FICA	114,313	132,000	133,600	139,091	146,045	153,348	161,015	169,066	177,519	186,395	195,715	205,500
OTHER PERSONNEL COSTS	103,013	122,679	126,000	128,520	128,520	131,090	133,712	136,386	139,114	141,896	144,734	147,629
OTHER OPERATING COSTS	794,011	696,280	495,973	520,772	546,810	574,151	602,858	633,001	664,651	697,884	732,778	769,417
OTHER CAPITAL EQUIPMENT PURCHASES	159,446	119,000	98,500	149,500	75,500	176,000	101,500	172,000	102,500	578,000	78,500	104,000
CAPITAL PURCHASES FOR APPARATUS	274,421	33,200	217,000	207,000	607,000	70,000	500,000	135,000	580,000	425,000	80,000	510,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,132,301</b>	<b>\$ 3,077,179</b>	<b>\$ 3,290,423</b>	<b>\$ 3,475,200</b>	<b>\$ 3,950,709</b>	<b>\$ 3,673,764</b>	<b>\$ 4,196,719</b>	<b>\$ 4,077,969</b>	<b>\$ 4,637,926</b>	<b>\$ 5,152,024</b>	<b>\$ 4,510,718</b>	<b>\$ 5,179,487</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>	<b>\$ (853,669)</b>	<b>\$ 139,147</b>	<b>\$ 21,742</b>	<b>\$ 2,373</b>	<b>\$ (299,461)</b>	<b>\$ 159,839</b>	<b>\$ (171,648)</b>	<b>\$ 148,140</b>	<b>\$ (200,731)</b>	<b>\$ (493,194)</b>	<b>\$ 380,824</b>	<b>\$ (43,602)</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 1,201,586	\$ 347,920	\$ 487,067	\$ 508,809	\$ 511,182	\$ 211,721	\$ 371,560	\$ 199,912	\$ 348,053	\$ 147,321	\$ (345,873)	\$ 34,951
<b>FUND BALANCE - END OF YEAR</b>	<b>347,917</b>	<b>487,067</b>	<b>508,809</b>	<b>511,182</b>	<b>211,721</b>	<b>371,560</b>	<b>199,912</b>	<b>348,053</b>	<b>147,321</b>	<b>(345,873)</b>	<b>34,951</b>	<b>(8,651)</b>
OTHER DESIGNATED FUND BALANCE **	44,853	44,853	44,853	44,853	44,853	44,853	44,853	44,853	44,853	44,853	44,853	44,853
<b>UNDESIGNATED FUND BALANCE</b>	<b>\$ 303,064</b>	<b>\$ 442,214</b>	<b>\$ 463,956</b>	<b>\$ 466,329</b>	<b>\$ 166,868</b>	<b>\$ 326,707</b>	<b>\$ 155,058</b>	<b>\$ 303,198</b>	<b>\$ 102,465</b>	<b>\$ (390,730)</b>	<b>\$ (9,907)</b>	<b>\$ (53,509)</b>
Board Resolution FB 25% of operating expense	783,075	769,295	822,606	868,800	987,677	918,441	1,049,180	1,019,492	1,159,481	1,288,006	1,127,679	1,294,872
Difference	(435,158)	(282,227)	(313,796)	(357,618)	(775,956)	(546,881)	(849,267)	(671,440)	(1,012,160)	(1,633,879)	(1,092,729)	(1,303,523)

\*\* Committed Fund Balances, Assets held for resale, prepaid

\*\*\* Millage expires in 12/2034

HAMBURG TOWNSHIP  
POLICE FUND FINANCIAL PROJECTION

Item 11.

	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34	PROJECTED FY 2034/35
<b>REVENUES:</b>												
PROPERTY TAXES	3,184,163	3,371,164	3,510,100	3,685,605	3,869,885	4,063,380	4,266,548	4,479,876	4,703,870	4,939,063	5,186,016	5,445,317
TRANSFER FROM GENERAL FUND - OPERATING	-	315,000	270,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	258,466	164,553	88,510	90,280	92,086	93,928	95,806	97,722	99,677	101,670	103,704	105,778
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>\$ 3,442,629</b>	<b>\$ 3,850,717</b>	<b>\$ 3,868,610</b>	<b>\$ 4,025,885</b>	<b>\$ 4,211,971</b>	<b>\$ 4,157,307</b>	<b>\$ 4,362,355</b>	<b>\$ 4,577,598</b>	<b>\$ 4,803,546</b>	<b>\$ 5,040,733</b>	<b>\$ 5,289,720</b>	<b>\$ 5,551,095</b>
<b>EXPENDITURES:</b>												
SALARIES AND WAGES	2,028,518	2,066,000	2,124,100	2,187,823	2,253,458	2,321,061	2,390,693	2,462,414	2,536,286	2,612,375	2,690,746	2,771,469
HEALTH INSURANCE	305,293	358,150	423,200	444,360	466,578	489,907	514,402	540,122	567,128	595,485	625,259	656,522
RETIREMENT	368,765	505,000	420,500	433,115	446,108	459,492	473,276	487,475	502,099	517,162	532,677	548,657
RETIREE HEALTH CARE	104,000	104,000	104,000	104,000	104,000	104,000	104,001	104,002	104,003	104,004	104,005	104,005
FICA	156,880	154,000	164,700	167,368	172,390	177,561	182,888	188,375	194,026	199,847	205,842	212,017
OTHER PERSONNEL COSTS	181,588	189,500	185,100	188,802	192,578	196,430	200,358	204,365	208,453	212,622	216,874	221,212
OTHER OPERATING COSTS	397,039	353,683	297,650	306,580	315,777	325,250	335,008	345,058	355,410	366,072	377,054	388,366
OTHER CAPITAL EQUIPMENT PURCHASES	56,305	62,150	76,500	91,500	91,500	70,500	70,500	85,500	105,500	85,500	73,500	70,500
OTHER CAPITAL VEHICLE PURCHASES	161,691	81,000	80,000	65,000	190,000	195,000	195,000	195,000	190,000	195,000	195,000	195,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,760,079</b>	<b>\$ 3,873,483</b>	<b>\$ 3,875,750</b>	<b>\$ 3,988,548</b>	<b>\$ 4,232,389</b>	<b>\$ 4,339,201</b>	<b>\$ 4,466,127</b>	<b>\$ 4,612,311</b>	<b>\$ 4,762,905</b>	<b>\$ 4,888,066</b>	<b>\$ 5,020,958</b>	<b>\$ 5,167,748</b>
<b>OPERATING SURPLUS (SHORTFALL)</b>	<b>\$ (318,290)</b>	<b>\$ (22,766)</b>	<b>\$ (7,140)</b>	<b>\$ 37,337</b>	<b>\$ (20,418)</b>	<b>\$ (181,894)</b>	<b>\$ (103,772)</b>	<b>\$ (34,713)</b>	<b>\$ 40,641</b>	<b>\$ 152,667</b>	<b>\$ 268,762</b>	<b>\$ 383,347</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 387,391	\$ 69,101	\$ 46,335	\$ 46,335	\$ 39,195	\$ 83,672	\$ 18,777	\$ (98,222)	\$ (84,995)	\$ (132,935)	\$ (44,354)	\$ 19,732
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 69,101</b>	<b>\$ 46,335</b>	<b>\$ 39,195</b>	<b>\$ 83,672</b>	<b>\$ 18,777</b>	<b>\$ (98,222)</b>	<b>\$ (84,995)</b>	<b>\$ (132,935)</b>	<b>\$ (44,354)</b>	<b>\$ 19,732</b>	<b>\$ 224,409</b>	<b>\$ 403,079</b>
FB DESIGNATED FOR VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,742	20,742	20,742	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	-	-	-	-	-	-	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 25,000	\$ 25,000	\$ 18,453	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>UNDESIGNATED FUND BALANCE</b>	<b>\$ 23,359</b>	<b>\$ 593</b>	<b>\$ -</b>	<b>\$ 43,672</b>	<b>\$ (21,223)</b>	<b>\$ (138,222)</b>	<b>\$ (124,995)</b>	<b>\$ (172,935)</b>	<b>\$ (84,354)</b>	<b>\$ (20,268)</b>	<b>\$ 184,409</b>	<b>\$ 363,079</b>

\*\* Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	940,020	968,371	968,938	997,137	1,058,097	1,084,800	1,116,532	1,153,078	1,190,726	1,222,017	1,255,239	1,291,937
Difference	\$ (870,919)	\$ (922,036)	\$ (929,743)	\$ (913,465)	\$ (1,039,320)	\$ (1,183,022)	\$ (1,201,527)	\$ (1,286,013)	\$ (1,235,080)	\$ (1,202,284)	\$ (1,030,831)	\$ (888,857)