



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 03, 2026 at 2:30 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. 1-20-2026 Regular Meeting Minutes
2. Parks & Rec - Regular Meeting Minutes - November 2026
3. Senior Center - 2025 Year In Review
4. Township Coordinator - January 2026 Report
5. Parks & Rec - MDNR Trust Fund Grant - #TF25-0213 - Zukey Footbridge - Application Outcome
6. Parks & Rec - MDNR Rec Passport Grant - #TF25-0097 - Village Trailhead Respite - Application Outcome
7. Bills List(s) 02.03.2026
8. 2025 Annual Analysis (Police)

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

9. Closed Session - 15.268
10. Personnel Committee Bylaws (amended)
11. APPM

CURRENT BUSINESS

12. MTA Principles of Governance.
13. 2026 Road Improvement Agreements
14. Agreement with USGS for Stream Gage monitoring
15. Parks & Recreation Policies & Procedures – 1st Draft
16. Zoning Map Amendments **PZTA 25-0001**
17. Planning & Zoning 2025 Annual Report
18. Budget Amendment
19. Board of Review Alternate Member Appointment
20. Finance Control Book OCT 2025
21. Public Information - American Revolution Experience Traveling Exhibit @ HTL

22. Hamburg Community Clean-Up Flyer - April 11, 2026

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



10405 Merrill Road
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Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, January 20, 2026 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Negri called the meeting to order at 7:00 pm

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Jason Negri
Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Hardesty, Seconded by Daniels, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. 1-8-2026 Regular Meeting Minutes
2. 1-8-2026 Work-Study Meeting Minutes
3. Public Safety Monthly Report December, 2025
4. Bills List(s) 01.20.2026

APPROVAL OF THE AGENDA

Motion made by Dolan, Seconded by Miller, to approve the Agenda with the addition of Building Updates, Personnel Committee Bylaws and Closed Session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS**CURRENT BUSINESS**

5. Biosolids Contract – WWTP

Motion made by Hardesty, Seconded by Menzies, to approve a three-year contract with Bio Tech Agronomics for the removal and land application of biosolids from the Hamburg Township wastewater treatment plant.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

6. Plante & Moran Engagement Letter

Motion made by Miller, Seconded by Hardesty, to authorize the Clerk to endorse the Engagement Letter with Plante & Moran dated January 15, 2026, addressed to Clerk Dolan as outlined on an as needed basis.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Added at Table - Personnel Committee Bylaws

Motion made by Hardesty, Seconded by Miller, to table till the next meeting.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Added at Table - Building Updates

No Action - Information of Building Updates given

Added at Table - Closed Session

Motion made by Negri, Seconded by Hardesty, to move into Closed Session for discussion on a matter that may have significant financial impact.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session began at 7:38 pm

Return to Open Session at 8:28 pm

Motion made by Dolan, Seconded by Negri, to direct the Executive Team to proceed as directed with legal counsel as discussed in Closed Session.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion made by Menzies, Seconded by Miller, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 8:29 pm

Respectfully submitted,



Courtney Paton
Recording Secretary



Mike Dolan
Township Clerk



Hamburg Township Parks & Recreation

Item 2.

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, November 25, 2025
3:30 p.m.

1. Call to Order

Dolan called the meeting to order at 3:35 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Miller, Muck, McCabe, Michniewicz
Board Members Absent: None

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Dolan, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Muck, to approve the minutes from the October 28, 2025 Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

A. Hamburg Museum Newsletter

B. Christmas In The Village Committee Notes

- a. October 16, 2025
- b. October 29, 2025
- c. November 12, 2025

All correspondence was received and filed.

Michniewicz stated the improvements at the Museum are great.

8. New Business

A. RC Flyer's Racetrack Project

Dolan stated the olive shrubs were cut back and project ready to move forward.

Henneman stated a detailed plan is needed and the Risk Coordinator at MMRMA has suggested getting their input on the plan prior to building. They review plans at no cost to the insured.

Gary stated he would like to meet as soon as possible on next steps.

9. Old Business

A. Master Plan/Pending Grants/ Trails

1. Master Plan/Master Design

Henneman stated information will be included in Strategic Planning for renewal process.

2. Pending Grants

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
 - Dolan stated paving is complete and trees have been removed/cleared. Volunteers will need to help clean-up near the kayak launch in the spring.
 - Dolan stated the Township signed a 3-year contract with a tree removal service to take care of fallen trees on the river.
- MDNR Zukey Footbridge – TF25-0213 – Announcement December 2025
 - Dolan stated he would be attending the Trust Fund meeting.
- MDNR Village Trailhead Improvements – RP25-0097 – Announcement December 2025

B. Project Updates (Other than Grant-related projects)

1. Trail Projects

- a. Enclosure for Portable Toilets (all trailheads) – Dolan getting quotes.
- b. Trail Plan for inclusion in Parks Master Plan – Henneman suggests.
- c. Village Storywalk Gardens – Adopted by Powers Flowers. Spring 2026.

2. Park/Special Projects/Events

- a. West Park Field Repairs – H3 – Dolan getting quotes.
- b. Great Start Livingston Story Walk – West Park – Awaiting word on funding.

- c. Intergenerational Play Area – TBD
- d. Play Area Interactive Art – East Park Pavilion – Approved for Spring 2026.
- e. Wayfinding & Safety Signage – Complete & Installation to take place Spring 2026.

C. Administrative Services

- 1. Township Coordinator's Report – November 2025 – Received and filed
 - a. None
 - b. Christmas In The Village – Henneman provided update. Event is December 12 & 13, 2025.
- 2. Senior Center Report – November 2025 – Received and filed
- 3. Community Resource Officer Report – No report given/Officer assignment pending
- 4. Building & Grounds Report – None
- 5. ADA Compliance in Parklands/Trail
 - a. Zukey Bridge Repair – Bids have been secured, and temporary repairs have been made for the hole in the bridge reported by a resident. The bridge is less than 10 years old and is being inspected for solutions/repairs. Bids are being gathered. Concrete work will be done with the repair per Dolan.
 - b. Township-wide Door Inspection – Henneman to present at Strategic Planning.
 - c. Website Compliance – Deadline April 2027 – Henneman is currently on the website re-design team with IT.
 - d. Assistive Listening Device for Board Room – Henneman to present at Strategic Planning.
- 6. Scholarship Requests – None
- 7. Sponsorships/Volunteerism - None
- 10. Call to the Public

A call was made with no response.
- 11. Committee Comments

Miller asked about the status of the Boardwalk.

Dolan stated MMRMA has been advised of the claim. Hoepfner has boarded it up to close off access. He stated the Engineer came out with the structural engineer and will be giving their report.

Miller requested a sign be put up at the kiosk advising the boardwalk is closed from use.

Dolan stated the Board will be discussing a reserve policy and possible expansion of the Senior Center with some of the excess funds which would be available.

Muck suggested getting Township Counsel/Insurance Company's opinion on Drones, RC Cars, Planes and what the latest word is on liability for that use.

Dolan there will be no meeting in December. The RC topic will be added to the January meeting.

Muck stated that Planning Commission approved the recognizing of the Manly Bennett parkland property as parkland.

12. Adjourn Meeting

Motion by Miller, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Deby Henneman, ADAC
Township Coordinator
Parks, ADA, Grants, Ordinances

Hamburg Senior Center 2025 Year in Review

Item 3.

Bringing Our Mission to Life in 2025

The mission of the Hamburg Township Senior Center is to provide a community focal point where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in the center and the community.

We support our mission through these service modules: Health and wellness, social engagement, resources and support, meals and nutrition, and transportation.

In 2025, this mission guided everything we did — from meals and wellness programs to social connections and essential support services.

2025 By the Numbers

- Members served: 32,391
- Average daily attendance: 133
- New members welcomed: 355
- Programs, classes, and special events offered: ~1600
- New programs offered: ~115
- Volunteer Hours: ~5500

Mission in Action: Our Service Modules

• Health & Wellness

Programs focused on movement, education, and prevention helped members stay active, informed, and engaged. Wellness offerings supported both physical and emotional health, contributing to independence and quality of life.

Program highlights: Massage Therapy, Skin Cancer Awareness and Prevention, ATI Physical Therapy Exercise Class, Daily Walking Club, Non-medical Chronic Pain Management

• Social & Engagement

Social programs, special events, and everyday gatherings created a welcoming environment where friendships form and members feel a sense of belonging. These connections are at the heart of dignity and community involvement.

Program highlights: Themed Luncheons and BBQ's, The 2nd Annual Performance of the Hamburg Senior Center Players, The Music Makers, WHMI Day

• Resources & Support

Through partnerships and onsite resources, the Senior Center served as a trusted access point for information, referrals, and assistance. These services help members navigate life changes while maintaining independence.

Program highlights: Hamburg Township Police Department Scam Presentations, Downsizing and Decluttering Seminar, Plymouth Physical Therapy Specialists Seminars, Will and Estate Planning Legal Support, AARP Tax Preparation. National Alzheimer Association Support and Seminars

• Meals & Nutrition

Meals continue to be a vital service — providing nourishment, routine, and an opportunity to connect. Shared meals remain one of the most meaningful ways members gather and support one another.

Program highlights: Themed Luncheons and BBQ's, Boomers Weekly Lunches (1,475 meals served), Meals on Wheels Congregate Lunches (572 meals served)

• Transportation

Transportation services helped reduce barriers and ensured members could access programs, meals, and appointments, supporting independence and continued participation in community life.

Program highlights: Daily rides to essential appointments and the Senior Center, Casino trips, Tigers Game, Fowlerville Fair, Lunch Bunches

Building Updates

In 2025, we continued to make improvements to the Senior Center to ensure a safe, welcoming, and comfortable space for our members. Updates included a new sound system, a new sidewalk, concrete lift of an existing sidewalk, a new vending machine, and new outdoor patio tables and chairs. These improvements support accessibility, daily operations, and the overall experience of those who use the center.

Community Support and Donations

The Hamburg Senior Center continues to be deeply supported by the generosity of our community. In 2025, donations from individuals, families, local organizations, and businesses helped enhance programs, support

special events, and improve our facility and equipment. This collective generosity played a meaningful role in strengthening our ability to serve our members and enrich their daily experience.

Item 3.

Fundraising

In 2025, the Hamburg Senior Center hosted several successful fundraising events, including our Holiday Bazaar, New and Used Sale, Luncheon Raffles, and Cookbook sales. These efforts raised vital resources that directly support programs, meals, and services for our members. We are incredibly grateful to everyone who participated, donated, and volunteered.

Volunteers

Our incredible team of volunteers is at the heart of everything we do. In 2025, our volunteers contributed over 5500 hours. This is equivalent to 137.5 full workweeks! Our volunteers help with programs, events, meals, and daily center operations. Their dedication brings our mission to life, supports our members, and creates a welcoming, vibrant community. We are deeply grateful for each and every hour shared!

Looking Ahead

As we move into 2026, we remain committed to honoring what feels familiar and comfortable while continuing to evolve, ensuring the Hamburg Senior Center remains a place where our members feel valued, supported, and connected.



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – January 2026

Parks:

Bennett Park & Water Trail Access Improvements Grant TF22-0107: The Railroad was out with their crew and cleared some debris in the culvert which was inhibiting water flow. In addition, the Township did some tree removal, so water is now flowing freely to the kayak launch. The walking paths have been completed and as soon as the weather breaks we will need to install a bench and complete the garden. There will be an interpretive sign placed at the intersection of the kayak pathway and the linking path to the Lakelands Trail which leads from the Merrill Trailhead. Construction on the playground and final amenities will continue in spring 2026. A "Pardon Our Dust" sign will be installed as soon as the weather clears.

You can find a link to the project plans on the Parks & Recreation home page here:

https://www.hamburg.mi.us/departments/parks_and_recreation/index.php Or at the project page: https://www.hamburg.mi.us/departments/parks_and_recreation/learn_more_about_this_amazing_project_here!.php

We have not been assigned a Public Safety representative as of today's date. I have requested that the Public Safety Committee provide a report on the Park Ranger activities and to have them help with Park related items such as filling kiosks, reporting maintenance concerns, etc. I have not received any updates.

The Boardwalk has been closed off from all foot traffic for the winter.

Events:

The Christmas In The Village Project Report will be forthcoming once I have completed a final audit with Accounting.

The Community Clean-Up Event has been scheduled for April 11, 2026 which was the only day the Paper Shredder was available. The plan, for now, is to host both events on the same day, and have the shredding in the small gravel lot near the entrance to Merrill Trailhead as we have had in the past. That way I can guide the flow of traffic from my post. I will be updating the website and posting an event in early February.

There is an Anniversary of the US event proposed for 7/4/26, as well as the 2026 Christmas In The Village event which I will be bringing forward for park use as well as budget. I hope to have a proposal for the summer event to the Board by the end of February.

Park Projects/Tasks:

- West Park
 - Repair flooding in field H3 – **On hold per management.**
 - Engineered Wood Fiber for abandoned playground to install “game” area – **On hold until we decide what is going there, if anything. Playground equipment still needs to be removed.**
 - Wayfinding signage for driveway – **Signs have been received and awaiting installation**
 - Look into new gate for driveway for large events
 - Update Kiosk – **We have a Pardon the Progress sign for Project to install**
 - Revamp Concession to house vending?
 - Complete work on the Sensory & Rain Gardens – **Adopted by Hamburg Garden Club**
 - Story Walk design – need to determine if grant is still available
- East Park
 - Playground inspections – **Duane**
 - Gravel paths to dugouts
 - Repair/update batting cage
 - Replace/repair netting over fencing
 - Look into gate for driveway for large events
 - Increase fence height for Flyer's field – **Met with MMRMA Risk Consultant**
 - Install Rules & Regs/Kiosk with contact at Flyer's field
 - Install Info Kiosk at Concession Building
 - Revamp Concession to house vending?
 - Install ADA Parking Signs – **No update**
 - Install One way Traffic signs in Baseball parking lot
- Trail/Trailheads
 - Build/Install wooden screening for portable toilets – **Assigned to Clerk**
 - Fill sinkholes and reinforce asphalt, as needed – **Park Rangers spray issues**
 - Provide more respite areas through Adopt A Feature program
 - Zukey Lake Bridge (Kress Rd.) - EB transition needs to be addressed and Several boards are spongy and need to be replaced – **Work pending**
 - Complete work on the Story Walk Garden – **Adopted by Powers Flowers**
 - Zukey Footbridge (Carpet Depot) – **Grant awarded, Engineer sending quote for Prime Professional and Design costs**

ADA

Inspections will be completed as time allows. All updates will be made in the Transition Plan and made available to Township Board for their Budget review process each year for strategic planning.

I was reminded at a seminar at MMRMA that ADA non-compliance/suits are not covered by our policy. Per our Risk Consultant.

Door inspection RFP being developed. 26/27 FY

Assistive Listening Device will be purchased and shared between all meeting facilities. 26/27 FY

Grants:

- The 2022 Trust Fund Grant #TF22-0107 has been extended to Spring 2026.
- Recreation Passport Grant #RP-25-0097 was not awarded
- Trust Fund Grant #TF25-0213 was awarded

Ordinances

All changes are uploaded as they are approved and can be found on the Ordinance home page listed under Adopted Ordinances Not Yet Codified:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinance_s](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinance_s). The Hamburg Township Code of Ordinances is in the process of being codified.

Other projects/events:

- **Update Park Policies/Procedures, Park Use forms, and Park/Public Safety Fees - Priority**
- Organize and Scan all archive files into Docuware System based on Record retention **(we just had some training and are looking at some changes in how we archive things)**
- Property title clarification and re-zoning of parkland property – Survey was completed. Zoning Administrator is working on the rezoning of parklands.
- Pickleball Signage to be Ordered – Rules and Regulations
- Flyer's Field upgrades to include Sledding hill and RC Auto area to be designed and approved via MMRMA with sledding hill signage
- East Park could use an entrance Kiosk as the one on the concession building was removed
- Donation capability/QR codes is pending with Treasury/Accounting – **Cash Posts being installed once signage is ordered. New pay system through Township?**
- A scheduling solution is needed desperately, but is on hold based on what we allow in use
- I will be working on brochure updates and a "Welcome" page for new residents
 - https://www.hamburg.mi.us/resident/welcome_new_residents/index.php
- Marketing plan for Adopt A Feature Program – in process
- Clean Up Event – 2026 event needs to be planned for April 11, 2026 – Budget \$12,000
- 250th Anniversary of US – Event needs to be planned for July 4, 2026 - Pending
- Christmas In The Village – Event needs to be planned for December 12, 2026 - Pending
- Sunscreen Dispenser Project – installation in 2 locations
- Interactive Art project for East Park Concession - pending

From: noreply-migrants@intelligrants.com
To: [Deby Henneman](#)
Subject: Application Outcome for TF25-0213 - Lakelands Trail Zukey Lake Footbridge Renovation
Date: Thursday, December 18, 2025 3:25:23 PM

Hamburg Township,
 TF25-0213
 Lakelands Trail Zukey Lake Footbridge Renovation

Congratulations! On behalf of Department of Natural Resources (DNR) Director Scott Bowen, I am writing to inform you that the application noted above was among those recommended for funding by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees to receive a grant in the amount of \$100,000.00.

A formal grant offer will be made in the form of a project agreement (PA) after funds are appropriated by the State Legislature. This process could take 4-6 months. When funds become available we will contact you again with information on the PA. The following steps can be done before you enter in to a PA with the DNR Grants Management Section. **If for any reason your PA is not approved or fully executed, your community will be liable for any expenses incurred.**

Acquisition Projects

1. Begin preparing your legal description and boundary map.
2. Beginning in January, you may incur costs for environmental due diligence and 40-year title search.
3. Once Grants Management approves the title work and environmental due diligence you will be authorized get an appraisal.

Development Projects

1. Begin preparing your legal description and boundary map.
2. Finalize any easements or other land rights if all or a portion of the project area is not owned by the agency receiving the grant.
3. Retain the services (internal staff or consultant) of a prime professional.
4. Make sure local matching funds are in place.
5. Beginning in January, you may, begin to incur costs associated with the preparation of plans, specification, and bid documents for your project.

Please refer to the project procedures booklet throughout the grant administration process. Even if you have received a MNRTF grant in recent years, you should read this booklet carefully since it provides updated information on project procedures.

For details on the required supporting documentation to accompany the project agreement, please review either the "Acquisition Project Procedures" booklet or the "Develop Project Procedures" booklet available on our website: www.Michigan.gov/DNR-Grants. Under "Recreation" click on "Michigan Natural Resources Trust Fund Grant Program". Under "Forms and Information for Grantees" click on the project procedures booklet.

If you have any questions regarding your project or the MNRTF program, please contact your Grant Coordinator.

Sincerely,
Grants Management Section
Finance and Operations Division
Michigan Department of Natural Resources

From: noreply-migrants@michigan.gov
To: [Deby Henneman](#)
Subject: Application Outcome for RP25-0097 - Village Trailhead Accessible Respite and Parking Lot Project
Date: Tuesday, December 9, 2025 2:51:18 PM

Hamburg Township,
RP25-0097
Village Trailhead Accessible Respite and Parking Lot Project

We regret to inform you that the application noted above was not recommended by the DNR Director. This is a competitive grant program. More applications were submitted than could be funded.

New DNR Recreation Grant applications are accepted on April 1 each year. If you would like to discuss potential projects and strategies for a future application, contact your Grant Coordinator.

Thank you for your interest in the Recreation Passport Grant Program.

Sincerely,
Grants Management
Finance and Operations Division
Michigan Department of Natural Resources

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ADAMCOCHRA	ADAM COCHRANE	01/27/2026	01262026	GEN	DPW GYM MEMBERSHIP REIMBURSEMENT JAN	
83467		02/03/2026		N		53.98
01/26/2026	,	/ /	0.0000	N		0.00
		02/03/2026		N		53.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	53.98

VENDOR TOTAL: 53.98

ADVANCAUTO	ADVANCE AUTO PARTS	01/22/2026	2749-534482	GEN	DPQ ROLOC DISC/DEADBLOW HAMMERS	
83367	P.O. BOX 404875	02/03/2026		N		85.78
01/22/2026	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		02/03/2026		Y		85.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	85.78

VENDOR TOTAL: 85.78

ADVNCREHAB	ADVANCED REHABILITATION TECHNOLOGY	01/22/2026	6865	GEN	DPW INSTALLATION OF OBIC ARMOR IN WE	
83368	525 WINZELER DRIVE	02/03/2026		N		5,000.00
01/19/2026	BRYAN OH, 43506	/ /	0.0000	N		0.00
		02/03/2026		Y		5,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	5,000.00

VENDOR TOTAL: 5,000.00

01/28/2026 03:45 PM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 07/01/2025 - 02/28/2026

Page: 2/41

Item 7.

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ADVANCED02	ADVANCED WATER TREATMENT, INC.	01/22/2026	65619456	GEN	WWTP BOTTLED WATER (2)	
83371	PO BOX 339	02/03/2026		N		11.98
01/21/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/03/2026		N		11.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	11.98

ADVANCED02	ADVANCED WATER TREATMENT, INC.	01/27/2026	65624743	GEN	FD - STA 12 BOTTLED WATER (9)	#6562
83463	PO BOX 339	02/03/2026	20260095	N		53.91
01/21/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/03/2026		N		53.91

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	5 GAL WATER EXCHANGE	53.91	53.91

ADVANCED02	ADVANCED WATER TREATMENT, INC.	01/22/2026	65627909	GEN	DPW BOTTLED WATER (4)	
83370	PO BOX 339	02/03/2026		N		23.96
01/21/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/03/2026		N		23.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	23.96

ADVANCED02	ADVANCED WATER TREATMENT, INC.	01/27/2026	65629942	GEN	FD - STA 11 BOTTLED WATER (7)	#6562
83464	PO BOX 339	02/03/2026	20260096	N		41.93
01/21/2026	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/03/2026		N		41.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	5 GAL WATER EXCHANGE	41.93	41.93

VENDOR TOTAL:	131.78
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UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	01/28/2026	01282026	GEN	401A	
83468	P.O. BOX 64535	01/29/2026		N		17,679.67
01/28/2026	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		01/29/2026		N		17,679.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.003	RETIREMENT - LIBRARY	1,522.12
101-101.000-716.000	DEFINED CONTRIBUTION	362.26
101-171.000-716.000	DEFINED CONTRIBUTION	465.24
101-201.000-716.000	DEFINED CONTRIBUTION	733.62
101-262.000-716.000	DEFINED CONTRIBUTION	451.41
101-215.000-716.000	DEFINED CONTRIBUTION	833.06
101-228.000-716.000	DEFINED CONTRIBUTION	613.57
101-253.000-716.000	DEFINED CONTRIBUTION	796.00
101-265.000-716.000	DEFINED CONTRIBUTION	799.23
101-702.000-716.000	DEFINED CONTRIBUTION	678.98
101-751.000-716.000	DEFINED CONTRIBUTION	218.90
101-820.000-716.000	DEFINED CONTRIBUTION	370.34
206-000.000-716.000	DEFINED CONTRIBUTION	3,468.78
207-000.000-716.000	DEFINED CONTRIBUTION	3,034.28
590-527.000-716.000	DEFINED CONTRIBUTION	3,333.08
590-527.000-716.000	DEFINED CONTRIBUTION	(1.20)
		17,679.67

ALERUSRETR	ALERUS RETIREMENT SOLUTIONS	01/28/2026	01282026	GEN	457	
83469	P.O. BOX 64535	01/29/2026		N		16,205.52
01/28/2026	SAINT PAUL MN, 55164	/ /	0.0000	N		0.00
		01/29/2026		N		16,205.52

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	16,205.52

VENDOR TOTAL:	33,885.19
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
AMERICAN01	AMERICAN AWARDS & ENGRAVING	01/22/2026	25426	GEN	FD - UNIFORM NAME TAGS	
83369	422 W. MAIN ST.	02/03/2026	20260076	N		22.00
01/08/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		Y		22.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	NAME TAG WITH VELCRO	11.00	11.00
206-000.000-768.000	PASSPORT TAG	11.00	11.00
		22.00	22.00
VENDOR TOTAL:			22.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
AMERICAN09	AMERICAN UNITED LIFE INSURANCE	01/26/2026	01262026	GEN	G 00617291-0001-000 02/01/26-02/28/2	
83425	AMERICAN UNITED LIFE INSURANCE	02/03/2026		N		2,783.91
	5870 RELIABLE PARKWAY					
01/17/2026	CHICAGO IL, 60686-0058	/ /	0.0000	N		0.00
		02/03/2026		N		2,783.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-073.002	DISABILITY - LIBRARY	164.86
101-171.000-725.100		48.29
101-201.000-725.100		119.23
101-215.000-725.100		83.75
101-228.000-725.100		59.45
101-253.000-725.100		81.53
101-262.000-725.100		46.96
101-265.000-725.100		67.00
101-702.000-725.100		77.50
101-751.000-725.100	LONG/SHORT TERM DISABILITY	26.56
101-820.000-725.100	LONG/SHORT TERM DISABILITY	39.13
590-527.000-725.100	LONG/SHORT TERM DISABILITY	561.31
206-000.000-725.100	LONG/SHORT TERM DISABILITY	704.56
207-000.000-725.100	LONG/SHORT TERM DISABILITY	319.20
101-000.000-073.004	LIFE INSURANCE - LIBRARY	25.00
101-171.000-725.200	LIFE INSURANCE	7.03
101-201.000-725.200	LIFE INSURANCE	18.75
101-215.000-725.200	LIFE INSURANCE	12.81
101-228.000-725.200	LIFE INSURANCE	8.75
101-253.000-725.200	LIFE INSURANCE	12.50
101-262.000-725.200	LIFE INSURANCE	7.81
101-265.000-725.200	LIFE INSURANCE	12.35
101-702.000-725.200	LIFE INSURANCE	12.50
101-751.000-725.200	LIFE INSURANCE	4.38
101-820.000-725.200	LIFE INSURANCE	6.25
206-000.000-725.200	LIFE INSURANCE	92.50
207-000.000-725.200	LIFE INSURANCE	112.39
590-527.000-725.200	LIFE INSURANCE	51.56
		2,783.91

VENDOR TOTAL: 2,783.91

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
AMERICANVO	AMERICAN UNITED LIFE INSURANCE COMP	01/26/2026	01262026	GEN	G 00617291-0002-000 02/01/26-02/28/2	
83424	5870 RELIABLE PARKWAY	02/03/2026		N		1,167.27
01/17/2026	CHICAGO IL, 60686-0058	/ /	0.0000	N		0.00
		02/03/2026		N		1,167.27

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.420	VOL. LIFE INSURANCE	1,167.27

VENDOR TOTAL: 1,167.27

AMERICAN02	APPLIED INNOVATION	01/22/2026	3045650	GEN	SENIOR CTR CONTRACT BASE 01/21/26-02	
83372	7718 SOLUTION CENTER	02/03/2026		N		199.35
01/21/2026	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		02/03/2026		N		199.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-900.200	NEWSLETTER/PUBLICATIONS	199.35

VENDOR TOTAL: 199.35

ATTLONGD01	AT&T LONG DISTANCE	01/22/2026	599034	GEN	PD TOWER AREA SEARCH REQUEST	
83373	PO BOX 5071	02/17/2026	20260081	N		70.00
12/23/2025	CAROL STREAM IL, 60197-5017	/ /	0.0000	N		0.00
		02/17/2026		N		70.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	PROCESSING FEE	45.00	45.00
207-000.000-967.000	BILLED UNITS	25.00	25.00
		70.00	70.00

VENDOR TOTAL: 70.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ATTMOBILIT	AT&T MOBILITY	01/22/2026	2873480288371192	GEN	PD NEGOT TEAM BRIC BALL SIM CARD SER	
83374	P.O. BOX 6463	02/03/2026	20260082	N		132.16
01/11/2026	CAROL STREAM IL, 60197-6463	/ /	0.0000	N		0.00
		02/03/2026		N		132.16

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	HAMBURG BRINC BALL	86.34	86.34
207-000.000-853.000	LAPTOP UNLIMITED PLAN - PD	22.91	22.91
206-000.000-853.000	LAPTOP UNLIMITED PLAN - FD	22.91	22.91
		132.16	132.16

VENDOR TOTAL: 132.16

BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	01/28/2026	304729	GEN	PD VEH REPAIRS 21 FORD EXPLORER 0459	
83479		02/03/2026	20260101	N		279.84
	2798 E. GRAND RIVER AVE.					
12/02/2025	HOWELL MI, 48843-8545	/ /	0.0000	N		0.00
		02/03/2026		N		279.84

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHG, FILTER, TIRE ROTATION	279.84	279.84

BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	01/28/2026	304785	GEN	PD VEH REPAIRS 21 FORD EXPLORER 2034	
83480		02/03/2026	20260100	N		892.74
	2798 E. GRAND RIVER AVE.					
12/17/2025	HOWELL MI, 48843-8545	/ /	0.0000	N		0.00
		02/03/2026		N		892.74

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHG, FILTER, TIRE ROTATION, MECH RPR	892.74	892.74

VENDOR TOTAL: 1,172.58

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

BSASOFTW01	BS&A SOFTWARE INC.	01/22/2026	165391	GEN	RENEWAL COMM DEV/GL/AP/CR/PO/UB/SAD/	
83375	14965 ABBEY LANE	02/03/2026		N		18,920.00
01/14/2026	BATH MI, 48808	/ /	0.0000	N		0.00
		02/03/2026		N		18,920.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-933.000	SOFTWARE MAINTENANCE	18,920.00

VENDOR TOTAL: 18,920.00

BURNHAM001	BURNHAM & FLOWER INSURANCE GROUP	01/22/2026	BFG-1549441	GEN	OCT, NOV DEC 2025	
83376	315 SOUTH KALAMAZOO MALL	02/03/2026		N		475.00
01/20/2026	KALAMAZOO MI, 49007-4806	/ /	0.0000	N		0.00
		02/03/2026		N		475.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	158.00
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	158.00
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	159.00
		475.00

VENDOR TOTAL: 475.00

C&ECONTR01	C & E CONSTRUCTION CO., INC.	01/22/2026	3124	GEN	8120 BRANCH DR EMERGENCY REP	
83378	P.O. BOX 1359	02/03/2026		N		2,400.00
01/20/2026	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		02/03/2026		N		2,400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	2,400.00

VENDOR TOTAL: 2,400.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
CHARTERC01	CHARTER COMMUNICATIONS	01/26/2026	0103913012226	GEN	SEN CTR 01/22/26-02/21/26	
83449	PO BOX 223085	02/09/2026		N		208.00
01/22/2026	PITTSBURGH PA, 15251-2085	/ /	0.0000	N		0.00
		02/09/2026		N		208.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-853.000	PHONE/COMM/INTERNET	208.00

VENDOR TOTAL:

208.00

CMPDIST02	CMP DISTRIBUTORS, INC.	01/22/2026	025115	GEN	PD GUNS & ACCESSORIES FOR NEW HIRES	
83377	16753 INDUSTRIAL PARKWAY	02/03/2026	20260072	N		1,624.80
01/09/2026	LANSING MI, 48906	/ /	0.0000	N		0.00
		02/03/2026		N		1,624.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	GLOCK 45, SIGHTS & 3 MAGS #AHLB834	357.00	357.00
207-000.000-768.000	GLOCK 45, SIGHTS & 3 MAGS #AHLB835	357.00	357.00
207-000.000-768.000	GLOCK 45, SIGHTS & 3 MAGS #AHLB836	357.00	357.00
207-000.000-768.000	STREAMLIGHT TAC GUN MOUNT LIGHT	539.85	539.85
207-000.000-768.000	MAGPUL MAG560	13.95	13.95
		1,624.80	1,624.80

VENDOR TOTAL:

1,624.80

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
GRANITBR01	COLDSPRING	01/22/2026	RI 2481328	GEN	NICHE PLAQUE JAZZY	
83379	P.O. BOX 71037	02/03/2026		N		369.00
01/08/2026	CHICAGO IL, 60694-1037	/ /	0.0000	N		0.00
		02/03/2026		Y		369.00
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-567.000-955.000		SUNDRY			369.00	
GRANITBR01	COLDSPRING	01/28/2026	RI 2489511	GEN	CEMETERY NICHE PLAQUE NOWAK, KEITH	
83477	P.O. BOX 71037	02/03/2026		N		384.00
01/27/2026	CHICAGO IL, 60694-1037	/ /	0.0000	N		0.00
		02/03/2026		Y		384.00
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-567.000-955.000		SUNDRY			384.00	
VENDOR TOTAL:						753.00
COLINZEGAR	COLIN ZEGARZEWSKI	01/22/2026	01202026	GEN	FD REIMBURSEMENT EMT LICENSE	
83380		02/03/2026		N		40.00
01/20/2026	,	/ /	0.0000	N		0.00
		02/03/2026		N		40.00
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
206-000.000-958.000		DUES/SUBSCRIP/RECERTIFICATION			40.00	
VENDOR TOTAL:						40.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CONSUMER01	CONSUMERS ENERGY	01/22/2026	201632331684	GEN	1000 3979 7285 10100 VETERANS MEM 12	
83382	PO BOX 740309	02/03/2026		N		1,807.15
	PAYMENT CENTER					
01/09/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/03/2026		N		1,807.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	1,807.15

CONSUMER01	CONSUMERS ENERGY	01/22/2026	202344274078	GEN	1030 4914 0645 3666 E M 36 12/12/25-	
83383	PO BOX 740309	02/04/2026		N		1,561.91
	PAYMENT CENTER					
01/12/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		1,561.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	1,561.91

CONSUMER01	CONSUMERS ENERGY	01/22/2026	202344274079	GEN	1030 4914 0694 10407 MERRILL RD 12/1	
83381	PO BOX 740309	02/04/2026		N		539.62
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		539.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-820.000-921.000	NATURAL GAS/HEAT	539.62

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274080	GEN	1030 4914 1122 10675 MERRILL 12/10/2	
83387	PO BOX 740309	02/04/2026		N		99.24
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		99.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	99.24

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274081	GEN	1030 4914 1148 9251 REGENCY 12/10/25	
83390	PO BOX 740309	02/04/2026		N		25.39
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

		02/04/2026		N		25.39
Open						

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	25.39
CONSUMER01	CONSUMERS ENERGY	01/26/2026
83391	PO BOX 740309	02/04/2026
	PAYMENT CENTER	
01/10/2026	CINCINNATI OH, 45274-0309	/ /
		0.0000
		02/04/2026
		N
		N
		515.01

Open		
GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	515.01

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274082	GEN	1030 4914 1155 10675 MERRILL RD 12/1	
83389	PO BOX 740309	02/04/2026		N		515.01
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		515.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	429.73

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274083	GEN	1030 4914 1213 6400 E M 36 12/10/25-	
83389	PO BOX 740309	02/04/2026		N		429.73
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		429.73

Open		
GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-921.000	NATURAL GAS/HEAT	917.66

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274084	GEN	1030 4914 2971 10405 MERRILL RD 12/1	
83384	PO BOX 740309	02/04/2026		N		917.66
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		917.66

open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-921.000	NATURAL GAS/HEAT	917.66

CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274085	GEN	1030 4914 3862 10405 MERRILL 12/10/2	
83388	PO BOX 740309	02/04/2026		N		1,213.82
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		1,213.82

open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-921.000	NATURAL GAS/HEAT	917.66

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-265.000-921.000	NATURAL GAS/HEAT				1,213.82	
CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274086	GEN	1030 4914 5248 4320 CORDLEY LK RD 12	
83385	PO BOX 740309	02/04/2026		N		32.43
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		32.43

Open

GL NUMBER	DESCRIPTION				AMOUNT	
590-527.000-921.000	NATURAL GAS/HEAT				32.43	
CONSUMER01	CONSUMERS ENERGY	01/26/2026	202344274087	GEN	1030 4914 7939 6400 M 36 12/10/25-01	
83386	PO BOX 740309	02/04/2026		N		8,236.23
	PAYMENT CENTER					
01/10/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/04/2026		N		8,236.23

Open

GL NUMBER	DESCRIPTION				AMOUNT	
590-537.000-921.000	NATURAL GAS/HEAT				8,236.23	
CONSUMER01	CONSUMERS ENERGY	01/26/2026	204124063433	GEN	1030 4914 5271 6414 WINANS LAKE RD 1	
83392	PO BOX 740309	02/03/2026		N		26.29
	PAYMENT CENTER					
01/09/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		02/03/2026		N		26.29

Open

GL NUMBER	DESCRIPTION				AMOUNT	
590-527.000-921.000	NATURAL GAS/HEAT				26.29	

VENDOR TOTAL:

15,404.48

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
CORELOGIC3	CORELOGIC /COTALITY	01/26/2026	01212026	GEN	REFUND TAX OVERPAYMENT	4715-19-200-0
83395	CENTRAILIZED REFUNDS	02/03/2026		N		4,781.00
	P.O. BOX 9202					
01/20/2026	COPPELL TX, 75019	/ /	0.0000	N		0.00
		02/03/2026		N		4,781.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-275.000	OVER/UNDER PAYMENTS-4715-19-200-034	2,929.89
703-000.000-275.000	OVER/UNDER PAYMENTS 4715-24-105-014	1,851.11
		4,781.00

VENDOR TOTAL: 4,781.00

COSTCOWA01	COSTCO WAREHOUSE	01/26/2026	01122026	GEN	CLERK LUNCHEON	
83394	6700 WHITMORE LAKE RD	02/03/2026		N		149.21
11/19/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		N		149.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-955.000	SUNDRY	149.21

VENDOR TOTAL: 149.21

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CRUISERS01	CRUISERS, INC.	01/26/2026	48701	GEN	PD ANTENNA SUCTION CUP MOUNT	
83399	5977 BRIGHTON PINES CT.	02/03/2026	20260077	N		265.10
01/16/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		265.10

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	STALKER 200-0888-00 ANTENNA SUCTION CUP	265.10	265.10

CRUISERS01	CRUISERS, INC.	01/26/2026	48704	GEN	PD DIAGNOSTICS & REPAIR INTERMITTENT	
83396	5977 BRIGHTON PINES CT.	02/03/2026	20260078	N		143.55
01/16/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		143.55

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	TSD 150 AMP CIRCUIT BREAKER	48.55	48.55
207-000.000-932.000	LABOR DIAGNOSE & REPLACE INT CIRC BRKR	95.00	95.00
		143.55	

CRUISERS01	CRUISERS, INC.	01/26/2026	48705	GEN	PD INSTALL NEW KENWOOD RADIO INTO 70	
83397	5977 BRIGHTON PINES CT.	02/03/2026	20260079	N		95.00
01/16/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		95.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	NEW RADIO INSTALLATION	95.00	95.00

VENDOR TOTAL:	503.65
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CUSTTOOL01	CUSTOM TOOL & MACHINE	01/28/2026	3079	GEN	E ONE CASTING (9)-PUMP HEADS (15)	
83490	603 E. WALNUT STREET	02/03/2026		N		2,880.00
01/23/2026	OAKWOOD OH, 45873	/ /	0.0000	N		0.00
		02/03/2026		Y		2,880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	2,880.00

VENDOR TOTAL:	2,880.00
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
REFUND TAX	DAVID PAYTER	01/28/2026	01282026	GEN	TAX REFUND VETERAN'S EXEMPTION	4715-
83483	3380 MCCLUSKEY DR	02/03/2026		N		704.07
01/28/2026	PINCKNEY MI, 48169	/ /	0.0000	Y		0.00
		02/03/2026		N		704.07

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.500	DUE TO COUNTY SET	455.53
703-000.000-222.101	DUE TO COUNTY TAXES	241.57
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	6.97
		<u>704.07</u>

VENDOR TOTAL: 704.07

DELTACOL01	DELTA COLLEGE	01/28/2026	5060829	GEN	PD-2026 TRUCK TRAFFIC SEMINAR-WALLAC	
83474	ATTN: CASHIER'S OFFICE	02/03/2026	20250885	N		400.00
	1961 DELTA ROAD					
01/15/2026	UNIVERSITY CENTER MI, 48710	/ /	0.0000	N		0.00
		02/03/2026		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
211-000.000-916.000	TRUCK TRAFFIC SEMINER JAN 13-15 WALLACE	400.00	400.00

VENDOR TOTAL: 400.00

DIGICGLOBL	DIGICOM GLOBAL INC.	01/26/2026	9678	GEN	PD REPAIR SERVICE OF TWO WAY RADIO -	
83398	675 E. BIG BEAVER	02/03/2026	20260080	N		276.17
	SUITE 105					
01/16/2026	TROY MI, 48083	/ /	0.0000	N		0.00
		02/03/2026		N		276.17

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	RADIO REPAIRS	276.17	276.17

VENDOR TOTAL: 276.17

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
DTEENRGY01	DTE ENERGY	01/26/2026	01262026	GEN	9200 279 0884 6 7201 WINANS	12/19/25
83421	PO BOX 740786	02/12/2026		N		22.37
01/21/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2026		N		22.37
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE			22.37	
DTEENRGY01	DTE ENERGY	01/26/2026	01262026	GEN	9200 279 0885 3 2952 SHEHAN RD	12/19
83422	PO BOX 740786	02/12/2026		N		22.37
01/21/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2026		N		22.37
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE			22.37	
DTEENRGY01	DTE ENERGY	01/27/2026	01272026	GEN	9100 167 2020 3 7701 HAMBURG RD	12/2
83466	PO BOX 740786	02/13/2026		N		23.71
01/22/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/13/2026		N		23.71
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
206-000.000-920.100		SIREN ELECTRIC USAGE			23.71	
DTEENRGY01	DTE ENERGY	01/26/2026	12292025	GEN	9100 095 9768 3 10407 MERRILL	11/22/
83393	PO BOX 740786	01/16/2026		N		551.44
12/22/2025	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		01/16/2026		N		551.44
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-820.000-920.000		ELECTRIC			551.44	

VENDOR TOTAL:

619.89

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

DETROITE02	DTE ENERGY - STREET LIGHTS	01/13/2026	200376078149	GEN	9100 4056 2340 12/01-12/31/25	
83296	PO BOX 740786	02/10/2026		N		1,734.48
01/12/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/10/2026		N		1,734.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	1,734.48

VENDOR TOTAL: 1,734.48

ERICHEWETT	ERIC HEWETT	01/28/2026	01282026	GEN	TWP ZONING-REMOVE CARPET/INSTALL FLO	
83478	303 STARLING	02/03/2026		N		6,564.00
01/28/2026	COMMERCE MI, 48382	/ /	0.0000	N		0.00
		02/03/2026		Y		6,564.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	6,564.00

VENDOR TOTAL: 6,564.00

ETNASUPP01	ETNA SUPPLY	01/26/2026	S106693171.001	GEN	DPW MTR 1PERL+1000 GAL ECR/TARRIFF Q	
83423	PO BOX 772107	02/03/2026		N		1,170.78
01/23/2026	DETROIT MI, 48227-2107	/ /	0.0000	N		0.00
		02/03/2026		N		1,170.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,170.78

VENDOR TOTAL: 1,170.78

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	01/26/2026	510195	GEN	PD-VEHICLE MAINTENANCE-OIL CHANGE FO	
83400	1295 E. M-36	02/03/2026	20260073	N		82.60
01/13/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		N		82.60

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHANGE-2023 CHARGER	82.60	82.60

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	01/26/2026	510323	GEN	PD-VEH TIRE ROTATION AND OIL CHANGE	
83401	1295 E. M-36	02/03/2026	20260084	N		87.55
01/20/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		N		87.55

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	TIRE ROTATION AND OIL CHANGE	87.55	87.55

GEBESISCDJ	GENESIS CDJR OF PINCKNEY LLC	01/28/2026	510427	GEN	PD VEHICLE MAINT 2026 DODGE DURANGO	
83475	1295 E. M-36	02/03/2026	20260099	N		112.60
01/26/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		N		112.60

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHANGE, FILTER & TIRE ROTATION	112.60	112.60

VENDOR TOTAL:	282.75
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GRAINGER01	GRAINGER	01/26/2026	9780851219	GEN	DPW WATER HOSE ASSEMBLY	
83409	DEPT. 826849010	02/03/2026		N		218.28
01/22/2026	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		02/03/2026		Y		218.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	218.28

VENDOR TOTAL:	218.28
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HACHCOMP01	HACH COMPANY, AMERICAN SIGMA &	01/26/2026	14830068	GEN	WWTP FILTER GLASS/PIPET TIP/PIPET TI	
83402	2207 COLLECTIONS CENTER DRIVE	02/03/2026		N		405.83
01/14/2026	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		02/03/2026		Y		405.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	405.83

VENDOR TOTAL: 405.83

HALLAHAN&A	HALLAHAN & ASSOCIATES, PC	01/27/2026	23488	GEN	PROF SERVICES S. WIETECH-24-003379	
83452	1750 S TELEGRAPH RD	02/03/2026		N		130.16
	SUITE 202					
01/02/2026	BLOOMFIELD HILLS MI, 48302-0179	/ /	0.0000	N		0.00
		02/03/2026		N		130.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-955.000	SUNDRY	130.16

VENDOR TOTAL: 130.16

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	01/26/2026	WH20106974	GEN	CEILING TILE TWP RENO	
83403	DEPT 32-2501873644	02/03/2026		N		488.28
	P.O. BOX 70293					
01/05/2026	PHILADELPHIA PA, 19176-0293	/ /	0.0000	N		0.00
		02/03/2026		Y		488.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	488.28

HOMEDEPO01	HOME DEPOT CREDIT SERVICES	01/26/2026	WN45364006	GEN	TWP RENO COUNTER TOP/SUPPLIES/TOOLS	
83440	DEPT 32-2501873644	02/03/2026		N		1,192.74
	P.O. BOX 70293					
01/04/2026	PHILADELPHIA PA, 19176-0293	/ /	0.0000	N		0.00
		02/03/2026		Y		1,192.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,192.74

VENDOR TOTAL: 1,681.02

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

HPELECTR01	HP ELECTRIC	01/28/2026	3326	GEN	TWP RENO INTALL CAN LIGHTS IN NEW OF	
83487	7853 THUNDER BAY DR	02/03/2026		N		9,500.00
01/28/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		Y		9,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	9,500.00

VENDOR TOTAL: 9,500.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	260121	GEN	FD - UNIFORM POLO SHIRTS, EMBROIDERY	
83465	56477 GRAND RIVER AVE.	02/03/2026	20260093	N		444.96
01/21/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		444.96

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	UNIFORM EMBR AND 2 POLOS #268040	384.96	384.96
206-000.000-768.000	REMOVE EMBLEM NAME #261467	60.00	60.00
		444.96	444.96

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	261411	GEN	PD-RANGE-LOCKE	
83453	56477 GRAND RIVER AVE.	02/03/2026	20260087	N		120.00
01/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		120.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	50 YD 1 HR 1 PERSON	120.00	120.00

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	261415	GEN	PD-UNIFORMS STOEHR	
83454	56477 GRAND RIVER AVE.	02/03/2026	20260092	N		135.99
01/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		135.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	MENS FLEXHEAT DETAIL PANT	135.99	135.99

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	261416	GEN	PD-UNIFORMS RODRIGUEZ	
83455	56477 GRAND RIVER AVE.	02/03/2026	20260091	N		930.89
01/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		930.89

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	ALTERATIONS SEW ON PATCHES	45.00	45.00
207-000.000-768.000	ZIP FRONT BREAKAWAY SAFETY VEST	59.99	59.99
207-000.000-768.000	MENS TEX TROP 4 POCKET PANT	59.99	59.99
207-000.000-768.000	FLEX RS SS BASE SHIRT	71.99	71.99
207-000.000-768.000	FLEX RS SS BASE SHIRT	143.98	143.98
207-000.000-768.000	MENS ZIP TEX TROP SS SHIRT	59.99	59.99
207-000.000-768.000	MENS PRO DUTY PULLOVER	99.99	99.99
207-000.000-768.000	MENS TEK3 CARGO PANTS	239.97	239.97

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

207-000.000-768.000	SHIELD PERF SOFT SHELL JACKET				149.99	149.99
					930.89	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	261418	GEN	PD-UNIFORM ALTERATIONS-RODRIGUEZ	
83456	56477 GRAND RIVER AVE.	02/03/2026	20260089	N		30.00
01/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	ALTERATIONS-ADD STRIPES TO PANTS	30.00	30.00

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	261422	GEN	PD-UNIFORM ACCESSORIES-LOCKE	
83457	56477 GRAND RIVER AVE.	02/03/2026	20260088	N		271.90
01/07/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		271.90

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	PISTOL CLEANING KIT	16.99	16.99
207-000.000-768.000	PANDO BADGE BACKER	71.94	71.94
207-000.000-768.000	NECKTIE	12.99	12.99
207-000.000-768.000	SHOOTING GLASSES	11.99	11.99
207-000.000-768.000	FEMALE TIE BAR	78.00	78.00
207-000.000-768.000	EARMUFFS	79.99	79.99
		271.90	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	01/27/2026	265891	GEN	PD-UNIFORMS POET	
83458	56477 GRAND RIVER AVE.	02/03/2026	20260090	N		83.99
01/12/2026	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		02/03/2026		Y		83.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	FLEX RS ARMOR SKIN LS	74.99	74.99
207-000.000-768.000	ALTERATIONS SEW ON PATCH	9.00	9.00
		83.99	

VENDOR TOTAL: 2,017.73

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
IMAGEBUSIN	IMAGE BUSINESS SOLUTIONS, INC	01/26/2026	297166	GEN	PD METER CHARGES - PRINTER	12/9/25 --
83404	28339 BECK RD	02/03/2026	20260065	N		103.88
	SUITE F2					
01/12/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		02/03/2026		N		103.88

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	COPY CHARGES	103.88	103.88

VENDOR TOTAL: 103.88

NEGRIJAS01	JASON NEGRI	01/27/2026	01272026	GEN	SUPERVISOR GYM MEMBERSHIP REIMBURSEM	
83451	7881 PINTAIL LN	02/03/2026		N		46.97
01/26/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		46.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-171.000-955.000	SUNDRY	46.97

VENDOR TOTAL: 46.97

REFUND TAX	JONATHON SCHUMAKER	01/28/2026	01282026	GEN	TAX REFUND VETERAN'S EXEMPTION 4715-	
83485	6276 CHAD CT	02/03/2026		N		1,292.54
01/28/2026	BRIGHTON MI, 48116	/ /	0.0000	Y		0.00
		02/03/2026		N		1,292.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.500	DUE TO COUNTY SET	622.14
703-000.000-222.101	DUE TO COUNTY TAXES	329.93
703-000.000-234.101	DUE TO LISD TAX	327.68
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	12.79
		1,292.54

VENDOR TOTAL: 1,292.54

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
JONNY B SH	JONNY B SHARP	01/26/2026	01202026	GEN	GYM MEMBERSHIP REIMBURSEMENT	JAN 26
83405	3655 AMBER OAKS DR	02/03/2026		N		75.00
01/20/2026	HOWELL MI, 48855	/ /	0.0000	N		0.00
		02/03/2026		N		75.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	75.00
VENDOR TOTAL:		75.00

JORDAN JOH	JORDAN JOHNSON	01/26/2026	01152026	GEN	REIMBURSE EMT APP X 2	
83406	2157 STEELWOOD DR	02/03/2026		N		208.00
01/15/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		208.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-916.000	TRAINING	208.00
VENDOR TOTAL:		208.00

KENNEDYI01	KENNEDY INDUSTRIES, INC.	01/26/2026	649488	GEN	DPW FLYGT, MINI-CASII	
83408	P.O. BOX 930079	02/03/2026		N		26.18
01/09/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		02/03/2026		N		26.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	26.18
KENNEDYI01	KENNEDY INDUSTRIES, INC.	01/26/2026
83407	P.O. BOX 930079	02/03/2026
		649545
		GEN
		WWTP ALLEN BRADLEY CIRCUIT BREAKER (
		N
		354.00

01/14/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		02/03/2026		N		354.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	354.00
VENDOR TOTAL:		3843

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
KERRPUMP01	KERR PUMP & SUPPLY, INC.	01/26/2026	INV237604	GEN	DPW HYDROMATIC MODEL SUBMESIBLE/HYDR	
83410	DRAWER 64185	02/03/2026		N		29,937.24
01/14/2026	DETROIT MI, 48264	/ /	0.0000	N		0.00
		02/03/2026		N		29,937.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	29,937.24

VENDOR TOTAL: 29,937.24

LEEDSKIM	KIM LEEDS	01/26/2026	01152026	GEN	PD TUITION REIMBURSEMENT CED679-CRIS	
83412	2727 PINCKNEY RD.	02/03/2026		N		2,487.00
01/15/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		2,487.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-914.000	TUITION REIMBURSEMENT	2,487.00

VENDOR TOTAL: 2,487.00

LAKELAND01	LAKELAND ACE HARDWARE, INC.	01/13/2026	14399	GEN	FD - EQUIPMENT SUPPLIES ON E11 & E12	
83310	PO BOX 1000	02/03/2026	20260069	N		65.97
01/10/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		N		65.97

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	CHAINSAW BLADE DMLTN 9"	24.99	24.99
206-000.000-931.000	CHAINSAW BLADE TRCH 10T	23.99	23.99
206-000.000-931.000	CHAIN BAG WIDE MOUTH TL 13"	16.99	16.99
		65.97	65.97

VENDOR TOTAL: 65.97

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BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LAWAUTOBD1	LAWRENCE AUTO BODY, INC.	01/26/2026	16038	GEN	PD DEDUCTIBLE FOR 2020 DODGE CHARGER	
83411	306 WEST GRAND RIVER	02/03/2026	20260083	N		250.00
01/16/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	DEDUCTIBLE	250.00	250.00

VENDOR TOTAL: 250.00

PERSCHKE	LISA PERSCHKE	01/26/2026	01192026	GEN	ZONING REIMBURSE GYM MEMBERSHIP JAN	
83414	3346 DIANNE DR.	02/03/2026		N		46.13
01/15/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		02/03/2026		N		46.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-955.000	SUNDRY	46.13

VENDOR TOTAL: 46.13

LIVINGST15	LIVINGSTON COUNTY FIRE CHIEFS ASSC.	01/26/2026	2026-1	GEN	FD - 2026 LCFCA ANNUAL DUES #2026-1	
83419	P.O. BOX 126	02/03/2026	20260075	N		50.00
01/01/2026	FOWLERVILLE MI, 48836	/ /	0.0000	N		0.00
		02/03/2026		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	ANNUAL DUES	50.00	50.00

VENDOR TOTAL: 50.00

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	01/26/2026	01152026	GEN	EASEMENT GRANT FORM FEYS	
83420	200 E. GRAND RIVER AVE.	02/03/2026		N		30.00
	SUITE 3					
01/15/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

LIVINGST12	LIVINGSTON COUNTY REGISTER OF DEEDS	01/26/2026	01212026	GEN	SEWER AGREEMENT/EASEMENT FORMS MITCH	
83413	200 E. GRAND RIVER AVE.	02/03/2026		N		60.00
	SUITE 3					
01/21/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		02/03/2026		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	60.00

VENDOR TOTAL: 90.00

MEALSWHEEL	LIVINGSTON/WEST OAKLAKD COUNTIES	01/28/2026	12225	GEN	SEN CTR HOLIDAY LUNCHEON 125 MEALS	
83486	MEALS ON WHEELS PROGRAM	02/03/2026		N		1,500.00
	11600 GRAND RIVER AVE.					
12/02/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		N		1,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-239.300	SENIOR CENTER ACTIVITY FUND	1,500.00

VENDOR TOTAL: 1,500.00

MARK'S AUT	MARK'S AUTO SERVICE	01/26/2026	100166	GEN	TWP 2014 FORD POLICE INTERCEPTOR BRA	
83448	8756 DEXTER CHELSEA RD	02/03/2026		N		3,629.18
12/23/2025	DEXTER MI, 48130	/ /	0.0000	N		0.00
		02/03/2026		N		3,629.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-932.000	VEHICLE MAINTENANCE	3,629.18

VENDOR TOTAL: 3,629.18

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MASTERCRAFT	MASTERCRAFT PLUMBING INC.	01/27/2026	I3253	GEN	FD - REPAIR LEAKING TOILET WOMEN'S B	
83460	7879 E. M-36	02/03/2026	20260094	N		398.00
01/22/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		398.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	TOILET REPAIR	398.00	398.00

VENDOR TOTAL: 398.00

REFUND TAX	MICHAEL MCWEE	01/28/2026	01282026	GEN	TAX REFUND VETERAN'S EXEMPTION 4715-	
83484	7233 AUTUMN WOOD DR	02/03/2026		N		2,731.58
01/28/2026	BRIGHTON MI, 48116	/ /	0.0000	Y		0.00
		02/03/2026		N		2,731.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.500	DUE TO COUNTY SET	1,314.79
703-000.000-222.101	DUE TO COUNTY TAXES	697.25
703-000.000-234.101	DUE TO LISD TAX	692.50
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	27.04
		2,731.58

VENDOR TOTAL: 2,731.58

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	01/26/2026	01262025	GEN	CASE#810013564 PAYROLL 01/12/26-01/2	
83415	P.O. BOX 30350	02/03/2026		N		59.08
01/26/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		02/03/2026		N		59.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	59.08

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	01/26/2026	01262026	GEN	CASE #912854739 PAYROLL 01/12/26-01/	
83416	P.O. BOX 30350	02/03/2026		N		380.46
01/26/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		02/03/2026		N		380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	01/26/2026	01262026	GEN	CASE #914155622 PAYROLL 01/12/26-01/	
83417	P.O. BOX 30350	02/03/2026		N		786.44
01/26/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		02/03/2026		N		786.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	786.44

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	01/26/2026	01262026	GEN	CASE#913255499 PAYROLL 01/12/26-01/2	
83418	P.O. BOX 30350	02/03/2026		N		139.54
01/26/2026	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		02/03/2026		N		139.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

VENDOR TOTAL: 1,365.52

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MIDWEST MU	MIDWEST MUNICIPAL INSTRUMENTS INC	01/26/2026	3161	GEN	UTILITY FLANGED METER/COMBO COIL	
83445	4391 BONNYMEDE CT	02/03/2026		N		4,550.00
09/15/2025	JACKSON MI, 49201	/ /	0.0000	N		0.00
		02/03/2026		N		4,550.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	4,550.00

MIDWEST MU	MIDWEST MUNICIPAL INSTRUMENTS INC	01/26/2026	3165	GEN	COMBO COIL CABLE (30)	
83446	4391 BONNYMEDE CT	02/03/2026		N		233.65
09/15/2025	JACKSON MI, 49201	/ /	0.0000	N		0.00
		02/03/2026		N		233.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	233.65

VENDOR TOTAL:

4,783.65

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/26/2026	01092026	GEN	DROPPED SMALL AMT 01/09/26 TWP RENO	
83430	10025 INDUSTRIAL DR.	02/03/2026		N		40.00
01/09/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	40.00

MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/26/2026	01092026	GEN	DROPPED TRAILER W/ PARTIAL WALLS TWP	
83431	10025 INDUSTRIAL DR.	02/03/2026		N		100.00
01/09/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	100.00

MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/26/2026	01122026	GEN	DROPPED 1 YARD-TRAILER TWP RENO	
83429	10025 INDUSTRIAL DR.	02/03/2026		N		100.00
01/12/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	100.00

MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/26/2026	01162026	GEN	DROPPED 3 YARDS 01/16/26 TWP RENO	
83427	10025 INDUSTRIAL DR.	02/03/2026		N		105.00
01/16/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		105.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	105.00

MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/26/2026	01162026	GEN	DROPPED 1 YARD 01/16/26 TWP RENO	
83428	10025 INDUSTRIAL DR.	02/03/2026		N		25.00
01/16/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		25.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	25.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MONRORUB1	MONROE'S RUBBISH REMOVAL, INC.	01/28/2026	01262026	GEN	TWP RENO 4 TRIPS 01/22/26-01/26/26 A	
83481	10025 INDUSTRIAL DR.	02/03/2026		N		725.00
01/26/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		N		725.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	TRAILER AND TRUCK 01/22/26	200.00
101-265.000-980.000	TRUCK AND TRAILER 01/22/26	150.00
101-265.000-980.000	TRUCK AND TRAILER 01/23/26	200.00
101-265.000-980.000	TRUCK AND TRAILER 01/26/26	175.00
		<u>725.00</u>

VENDOR TOTAL: 1,095.00

MERS000001	MUNICIPAL EMPLOYEE'S RETIRE-	01/28/2026	00175548-4	GEN	2026-01	
83476	1134 MUNICIPAL WAY	02/03/2026		N		59,390.16
01/31/2026	LANSING MI, 48917	/ /	0.0000	N		0.00
		02/03/2026		N		59,390.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.500	DEFERRED COMPENSATION/457	18,119.80
207-000.000-716.000	DEFINED CONTRIBUTION	41,270.36
		<u>59,390.16</u>

VENDOR TOTAL: 59,390.16

NORTHEASTE	NORTHEASTERN PAINT SUPPLY INC	01/26/2026	111412184	GEN	TWP RENO PAINT	
83441	2883 MCCARTY RD	02/03/2026		N		255.37
01/16/2026	SAGINAW MI, 48603	/ /	0.0000	N		0.00
		02/03/2026		N		255.37

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	255.37

VENDOR TOTAL: 255.37

UNJOURNALIZED OPEN

BANK CODE: GEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

PESPRSEPTC	PATRICK ESPER SEPTIC	01/27/2026	4070	GEN	PD-CLEAN AND FLUSH FLOOR DRAINS	
83459	5700 EMMONS ROAD	02/03/2026	20260086	N		300.00
01/22/2026	FOWLERVILLE MI, 48836	/ /	0.0000	N		0.00
		02/03/2026		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-930.002	CLEAN AND FLUSH FLOOR DRAINS	300.00	300.00

VENDOR TOTAL: 300.00

PINCAUTO01	PINCKNEY AUTO WASH, LLC	01/26/2026	01012026	GEN	DECMBER 25 WASHES	
83432	PO BOX 881	02/03/2026		N		204.00
	1090 E M-36					
01/01/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		Y		204.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	186.00
206-000.000-932.000	VEHICLE MAINTENANCE	12.00
590-527.000-932.000	VEHICLE MAINTENANCE	6.00
		204.00

VENDOR TOTAL: 204.00

PORTTOILTS	PORTABLE TOILET SERVICES LLC	01/28/2026	109311	GEN	01/18-02/14/2026	
83470	4900 MCCARTHY DRIVE	02/03/2026		N		1,296.58
01/18/2026	MILFORD MI, 48381	/ /	0.0000	N		0.00
		02/03/2026		Y		1,296.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-942.000	PORTABLE TOILETS	355.61
101-800.000-942.000	PORTABLE TOILETS	940.97
		1,296.58

VENDOR TOTAL: 1,296.58

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
PRINTSYS02	PRINTING SYSTEMS-PRINTING	01/26/2026	240090	GEN	A/P LASER DISBURSEMENT CHECKS (3000)	
83442	12005 BEECH DALY	02/03/2026		N		320.12
01/15/2026	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		02/03/2026		N		320.12

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	320.12

VENDOR TOTAL: 320.12

PROSOURCE	PROSOURCE WHOLESALE	01/26/2026	WX000507	GEN	PLANK FLOORING 1225 SF	
83433	48168 WEST RD.	02/03/2026		N		3,065.75
01/22/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		02/03/2026		Y		3,065.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	3,065.75

VENDOR TOTAL: 3,065.75

PROTECHSAL	PRO-TECH SALES	01/26/2026	INV5939	GEN	PD UNIFORM VEST FOR NEW HIRE MORAN	
83434	1313 WEST BAGLEY ROAD	02/03/2026	20250801	N		1,426.00
01/20/2026	BEREA OH, 44017	/ /	0.0000	N		0.00
		02/03/2026		N		1,426.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	VEST	1,426.00	1,426.00

VENDOR TOTAL: 1,426.00

RESCOM	RESCOM DOOR LLC	01/27/2026	7089	GEN	FD - STA 12 DOOR #8 REPAIR #7089	
83461	4088 E M 36	02/03/2026	20260098	N		250.00
01/23/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		02/03/2026		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	DOOR #8 REPAIR	195.00	195.00
206-000.000-930.003	3 BUTTON WALL CONTROL	55.00	55.00

250.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 250.00

ROBERTPEAR	ROBERT PEARCE II	01/28/2026	01282026	GEN	TWP RENO DRYWALL REPAIRS, FRAMING OF	
83471	10974 FAWN DR.	02/03/2026		N		4,000.00
01/26/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		Y		4,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	4,000.00

VENDOR TOTAL: 4,000.00

WARDRY	RYAN WARD	01/26/2026	01202026	GEN	DPW REIMBURSE GYM MEMBERSHIP JAN 26	
83435		02/03/2026		N		10.00
01/20/2026	,	/ /	0.0000	N		0.00
		02/03/2026		N		10.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	10.00

VENDOR TOTAL: 10.00

SARAHCOTTO	SARAH COTTONGIM	01/28/2026	01282026	GEN	TWP RENO PAINT PREP/PAINT/WALL PAPER	
83472	10974 FAWN DR	02/03/2026		N		5,500.00
01/26/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		02/03/2026		Y		5,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	5,500.00

VENDOR TOTAL: 5,500.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

SECURITY02	SECURITY LOCK SERVICE, INC.	01/28/2026	002099	GEN	WASTEWATER TREATMENT SINGLE DOOR/FRA	
83489	401 WASHINGTON STREET	02/03/2026		N		2,853.90
01/26/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		N		2,853.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	2,853.90

SECURITY02	SECURITY LOCK SERVICE, INC.	01/28/2026	002100	GEN	WASTEWATER CLOSER AND PD ENTRY DOOR	
83488	401 WASHINGTON STREET	02/03/2026		N		767.00
01/27/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		02/03/2026		N		767.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	439.50
207-000.000-930.002	MAINTENANCE POLICE BUILDING	327.50
		767.00

VENDOR TOTAL: 3,620.90

SEMOG0001	SEMOG -SOUTHEASTERN MICHIGAN	01/28/2026	INV	GEN	2026 ANNUAL MEMBERSHIP DUES	
83473	1001 WOODWARD AVE	02/03/2026		N		3,568.00
01/01/2026	DETROIT MI, 48226	/ /	0.0000	N		0.00
		02/03/2026		N		3,568.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,568.00

VENDOR TOTAL: 3,568.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

SPRINGFIEL	SPRINGFIELD URGENT CARE PLLC	01/26/2026	01222026	GEN	PD NEW HIRE PHYSICAL JAY POET	
83437	320 TOWN CENTER BLVD.	02/03/2026		N		517.00
	STE. C-101					
01/22/2026	WHITE LAKE MI, 48386-2183	/ /	0.0000	N		0.00
		02/03/2026		N		517.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-955.000	SUNDRY	517.00

SPRINGFIEL	SPRINGFIELD URGENT CARE PLLC	01/26/2026	774K31854	GEN	PD NEW HIRE PHYSICAL MORAN	
83436	320 TOWN CENTER BLVD.	02/03/2026		N		517.00
	STE. C-101					
01/26/2026	WHITE LAKE MI, 48386-2183	/ /	0.0000	N		0.00
		02/03/2026		N		517.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-955.000	SUNDRY	517.00

VENDOR TOTAL:	1,034.00
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WALLACET01	TONY WALLACE	01/26/2026	01242026	GEN	REIMBURSE MEALS /TRAINING CMU	
83447		02/03/2026		N		97.28
01/24/2026	,	/ /	0.0000	N		0.00
		02/03/2026		N		97.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	97.28

VENDOR TOTAL:	97.28
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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	01/26/2026	6739551	GEN	TWP CPC BILLING 12/06/25-01/05/26	
83439	PO BOX 927	02/03/2026		N		20.74
01/08/2026	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		02/03/2026		Y		20.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	20.74

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	01/27/2026	6739642	GEN	FD - STA 12 COPIER CHARGES 12/01 - 1	
83462	PO BOX 927	02/03/2026	20260097	N		76.22
01/08/2026	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		02/03/2026		Y		76.22

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	COPIER CHARGES 12/01 - 12/31/25	76.22	76.22

VENDOR TOTAL:	96.96
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UISPROGR01	UIS PROGRAMMABLE SERVICES, INC	01/26/2026	530382422	GEN	HAMBURG WWTP STINCHFILED WOODS	
83443	2290 BISHOP CIRCLE EAST	02/03/2026		N		1,684.00
01/15/2026	DEXTER MI, 48130	/ /	0.0000	N		0.00
		02/03/2026		N		1,684.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	1,684.00

VENDOR TOTAL:	1,684.00
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ULINEINC01	ULINE, INC.	01/26/2026	202731038	GEN	INDUSTRIAL OFFICE DESK	
83438	P.O.BOX 88741	02/03/2026		N		1,502.35
01/11/2026	CHICAGI IL, 60680-1741	/ /	0.0000	N		0.00
		02/03/2026		N		1,502.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,502.35

ULINEINC01	ULINE, INC.	01/26/2026	202999080	GEN	DESK(5) FABRIC TACKBOARD/BOODCASE	
83444	P.O.BOX 88741	02/03/2026		N		10,901.91
01/16/2026	CHICAGI IL, 60680-1741	/ /	0.0000	N		0.00
		02/03/2026		N		10,901.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	10,901.91

ULINEINC01	ULINE, INC.	01/28/2026	203278443	GEN	TWP RENO CARPET FLOOR TILES/DESK	
83482	P.O.BOX 88741	02/03/2026		N		3,239.82
01/23/2026	CHICAGI IL, 60680-1741	/ /	0.0000	N		0.00
		02/03/2026		N		3,239.82

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	3,239.82

VENDOR TOTAL:	15,644.08
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UNEMPLOY01	UNEMPLOYMENT INSURANCE AGENCY	01/26/2026	L0156091567	GEN	UNEMPLOYMENT QUARTER ENDING 12.31.20	
83426	UNEMPLOYMENT INSURANCE AGENCY	01/20/2026		N		6,271.94
	P.O. BOX 33598					
01/13/2026	DETROIT MI, 48232-5598	/ /	0.0000	N		0.00
		01/20/2026		N		6,271.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	6,271.94

VENDOR TOTAL:	6,271.94
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
SUNOCOTO01	WEX BANK	01/27/2026	110172777	GEN	FUEL PURCHASES 12.24.25-01.23.26	
83450	P.O. BOX 6293	02/18/2026		N		1,277.33
01/23/2026	CAROL STREAM IL, 60197	/ /	0.0000	N		0.00
		02/18/2026		N		1,277.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-759.000	VEHICLE FUEL	576.82
590-527.000-759.000	VEHICLE FUEL	599.14
101-275.000-759.000	VEHICLE FUEL	41.14
101-275.000-759.000	VEHICLE FUEL	60.23
		1,277.33

VENDOR TOTAL:	1,277.33
TOTAL - ALL VENDORS:	278,396.61

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 000.000							
101-000.000-073.002	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	164.86	
101-000.000-073.003	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	1,522.12	
101-000.000-073.004	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	25.00	
101-000.000-228.010	01/26/26	MICHIGAN STATE DISBURSEMENT	UN CASE#810013564 PAYROLL 01/12/26-01/	01262025	02/03/26	59.08	
101-000.000-228.010	01/26/26	MICHIGAN STATE DISBURSEMENT	UN CASE #912854739 PAYROLL 01/12/26-01	01262026	02/03/26	380.46	
101-000.000-228.010	01/26/26	MICHIGAN STATE DISBURSEMENT	UN CASE #914155622 PAYROLL 01/12/26-01	01262026	02/03/26	786.44	
101-000.000-228.010	01/26/26	MICHIGAN STATE DISBURSEMENT	UN CASE#913255499 PAYROLL 01/12/26-01/	01262026	02/03/26	139.54	
101-000.000-231.420	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0002-000 02/01/26-02/28/	01262026	02/03/26	1,167.27	
101-000.000-231.500	01/28/26	ALERUS RETIREMENT SOLUTIONS	457	01282026	01/29/26	16,205.52	
101-000.000-231.500	01/31/26	MUNICIPAL EMPLOYEE'S RETIRE-	2026-01	00175548-4	02/03/26	18,119.80	
101-000.000-239.300	12/02/25	LIVINGSTON/WEST OAKLAND COUNTY	SEN CTR HOLIDAY LUNCHEON 125 MEALS	12225	02/03/26	1,500.00	
Total For Dept 000.000						40,070.09	
Dept 101.000 Township Board							
101-101.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	362.26	
101-101.000-958.000	01/01/26	SEMCOG -SOUTHEASTERN MICHIGAN	2026 ANNUAL MEMBERSHIP DUES	INV	02/03/26	3,568.00	
Total For Dept 101.000 Township Board						3,930.26	
Dept 171.000 Township Supervisor							
101-171.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	465.24	
101-171.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	48.29	
101-171.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	7.03	
101-171.000-955.000	01/26/26	JASON NEGRI	SUPERVISOR GYM MEMBERSHIP REIMBURSE	01272026	02/03/26	46.97	
Total For Dept 171.000 Township Supervisor						567.53	
Dept 201.000 ACCOUNTING							
101-201.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	733.62	
101-201.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	119.23	
101-201.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	18.75	
Total For Dept 201.000 ACCOUNTING						871.60	
Dept 215.000 CLERK'S OFFICE							
101-215.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	833.06	
101-215.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	83.75	
101-215.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	12.81	
101-215.000-955.000	11/19/25	COSTCO WAREHOUSE	CLERK LUNCHEON	01122026	02/03/26	149.21	
Total For Dept 215.000 CLERK'S OFFICE						1,078.83	
Dept 228.000 TECHNICAL/UTILITIES SERVICES							
101-228.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	613.57	
101-228.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	59.45	
101-228.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	8.75	
Total For Dept 228.000 TECHNICAL/UTILITIES SERVICES						681.77	
Dept 229.000 COMPUTER/CABLE							
101-229.000-933.000	01/14/26	BS&A SOFTWARE INC.	RENEWAL COMM DEV/GL/AP/CR/PO/UB/SAD	165391	02/03/26	18,920.00	
Total For Dept 229.000 COMPUTER/CABLE						18,920.00	
Dept 253.000 Treasurer							
101-253.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	796.00	
101-253.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	81.53	
101-253.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	12.50	
Total For Dept 253.000 Treasurer						890.03	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 257.000 Assessing							
101-257.000-955.000	01/02/26	HALLAHAN & ASSOCIATES, PC	PROF SERVICES S. WIETECH-24-003379	23488	02/03/26	130.16	
Total For Dept 257.000 Assessing						130.16	
Dept 262.000 Elections							
101-262.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	451.41	
101-262.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	46.96	
101-262.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	7.81	
Total For Dept 262.000 Elections						506.18	
Dept 265.000 Township Buildings							
101-265.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	799.23	
101-265.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	67.00	
101-265.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	12.35	
101-265.000-759.000	01/23/26	WEX BANK	FUEL PURCHASES 12.24.25-01.23.26	110172777	02/18/26	576.82	
101-265.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 1122 10675 MERRILL 12/10/	202344274080	02/04/26	99.24	
101-265.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 3862 10405 MERRILL 12/10/	202344274085	02/04/26	1,213.82	
101-265.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 1155 10675 MERRILL RD 12/	202344274082	02/04/26	515.01	
101-265.000-980.000	01/28/26	ERIC HEWETT	TWP ZONING-REMOVE CARPET/INSTALL FL	01282026	02/03/26	6,564.00	
101-265.000-980.000	01/04/26	HOME DEPOT CREDIT SERVICES	TWP RENO COUNTER TOP/SUPPLIES/TOOLS	WN45364006	02/03/26	1,192.74	
101-265.000-980.000	01/05/26	HOME DEPOT CREDIT SERVICES	CEILING TILE TWP RENO	WH20106974	02/03/26	488.28	
101-265.000-980.000	01/28/26	HP ELECTRIC	TWP RENO INTALL CAN LIGHTS IN NEW O	3326	02/03/26	9,500.00	
101-265.000-980.000	01/26/26	MONROE'S RUBBISH REMOVAL, INC.	TWP RENO 4 TRIPS 01/22/26-01/26/26	01262026	02/03/26	725.00	
101-265.000-980.000	01/16/26	MONROE'S RUBBISH REMOVAL, INC.	DROPPED 3 YARDS 01/16/26 TWP RENO	01162026	02/03/26	105.00	
101-265.000-980.000	01/16/26	MONROE'S RUBBISH REMOVAL, INC.	DROPPED 1 YARD 01/16/26 TWP RENO	01162026	02/03/26	25.00	
101-265.000-980.000	01/12/26	MONROE'S RUBBISH REMOVAL, INC.	DROPPED 1 YARD-TRAILER TWP RENO	01122026	02/03/26	100.00	
101-265.000-980.000	01/09/26	MONROE'S RUBBISH REMOVAL, INC.	DROPPED SMALL AMT 01/09/26 TWP RENO	01092026	02/03/26	40.00	
101-265.000-980.000	01/09/26	MONROE'S RUBBISH REMOVAL, INC.	DROPPED TRAILER W/ PARTIAL WALLS TW	01092026	02/03/26	100.00	
101-265.000-980.000	01/16/26	NORTHEASTERN PAINT SUPPLY INC	TWP RENO PAINT	111412184	02/03/26	255.37	
101-265.000-980.000	01/22/26	PROSOURCE WHOLESALE	PLANK FLOORING 1225 SF	WX000507	02/03/26	3,065.75	
101-265.000-980.000	01/26/26	ROBERT PEARCE II	TWP RENO DRYWALL REPAIRS, FRAMING O	01282026	02/03/26	4,000.00	
101-265.000-980.000	01/26/26	SARAH COTTONGIM	TWP RENO PAINT PREP/PAINT/WALL PAPE	01282026	02/03/26	5,500.00	
101-265.000-980.000	01/16/26	ULINE, INC.	DESK(5) FABRIC TACKBOARD/BOODCASE	202999080	02/03/26	10,901.91	
101-265.000-980.000	01/23/26	ULINE, INC.	TWP RENO CARPET FLOOR TILES/DESK	203278443	02/03/26	3,239.82	
101-265.000-980.000	01/11/26	ULINE, INC.	INDUSTRIAL OFFICE DESK	202731038	02/03/26	1,502.35	
Total For Dept 265.000 Township Buildings						50,588.69	
Dept 275.000 OTHER EXPENSES							
101-275.000-708.000	01/13/26	UNEMPLOYMENT INSURANCE AGENCY	UNEMPLOYMENT QUARTER ENDING 12.31.2	L0156091567	01/20/26	6,271.94	
101-275.000-718.500	01/20/26	BURNHAM & FLOWER INSURANCE GR	OCT, NOV DEC 2025	BFG-1549441	02/03/26	475.00	
101-275.000-752.000	01/15/26	PRINTING SYSTEMS-PRINTING	A/P LASER DISBURSEMENT CHECKS (3000	240090	02/03/26	320.12	
101-275.000-752.000	01/08/26	TOSHIBA BUSINESS SOLUTIONS	TWP CPC BILLING 12/06/25-01/05/26	6739551	02/03/26	20.74	
101-275.000-759.000	01/23/26	WEX BANK	FUEL PURCHASES 12.24.25-01.23.26	110172777	02/18/26	101.37	
101-275.000-932.000	12/23/25	MARK'S AUTO SERVICE	TWP 2014 FORD POLICE INTERCEPTOR BR	100166	02/03/26	3,629.18	
Total For Dept 275.000 OTHER EXPENSES						10,818.35	
Dept 448.000 Street Lighting							
101-448.000-926.000	01/12/26	DTE ENERGY - STREET LIGHTS	9100 4056 2340 12/01-12/31/25	200376078149	02/10/26	1,734.48	
Total For Dept 448.000 Street Lighting						1,734.48	
Dept 567.000 CEMETERY							
101-567.000-955.000	01/08/26	COLDSRING	NICHE PLAQUE JAZZY	RI 2481328	02/03/26	369.00	
101-567.000-955.000	01/27/26	COLDSRING	CEMETERY NICHE PLAQUE NOWAK, KEITH	RI 2489511	02/03/26	384.00	
Total For Dept 567.000 CEMETERY						753.00	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 General Fund							
Dept 702.000 PLANNING AND ZONING							
101-702.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	678.98	
101-702.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	77.50	
101-702.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	12.50	
101-702.000-955.000	01/15/26	LISA PERSCHKE	ZONING REIMBURSE GYM MEMBERSHIP JAN	01192026	02/03/26	46.13	
Total For Dept 702.000 PLANNING AND ZONING						815.11	
Dept 751.000 Recreation Board							
101-751.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	218.90	
101-751.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	26.56	
101-751.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	4.38	
101-751.000-942.000	01/18/26	PORTABLE TOILET SERVICES LLC	01/18-02/14/2026	109311	02/03/26	355.61	
Total For Dept 751.000 Recreation Board						605.45	
Dept 800.000 LAKELAND TRAIL							
101-800.000-942.000	01/18/26	PORTABLE TOILET SERVICES LLC	01/18-02/14/2026	109311	02/03/26	940.97	
Total For Dept 800.000 LAKELAND TRAIL						940.97	
Dept 820.000 SENIOR CENTER							
101-820.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	370.34	
101-820.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	39.13	
101-820.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	6.25	
101-820.000-853.000	01/22/26	CHARTER COMMUNICATIONS	SEN CTR 01/22/26-02/21/26	0103913012226	02/09/26	208.00	
101-820.000-900.200	01/21/26	APPLIED INNOVATION	SENIOR CTR CONTRACT BASE 01/21/26-0	3045650	02/03/26	199.35	
101-820.000-920.000	12/22/25	DTE ENERGY	9100 095 9768 3 10407 MERRILL 11/22	12292025	01/16/26	551.44	
101-820.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 0694 10407 MERRILL RD 12/	202344274079	02/04/26	539.62	
Total For Dept 820.000 SENIOR CENTER						1,914.13	
Total For Fund 101 General Fund						135,816.63	
Fund 206 Fire Fund							
Dept 000.000							
206-000.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	3,468.78	
206-000.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	704.56	
206-000.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	92.50	
206-000.000-752.000	01/21/26	ADVANCED WATER TREATMENT, INC.	FD - STA 12 BOTTLED WATER (9) #656	65624743	02/03/26	53.91	
206-000.000-752.000	01/21/26	ADVANCED WATER TREATMENT, INC.	FD - STA 11 BOTTLED WATER (7) #656	65629942	02/03/26	41.93	
206-000.000-768.000	01/08/26	AMERICAN AWARDS & ENGRAVING	FD - UNIFORM NAME TAGS	25426	02/03/26	22.00	
206-000.000-768.000	01/21/26	HURON VALLEY GUNS, LLC	FD - UNIFORM POLO SHIRTS, EMBROIDER	260121	02/03/26	444.96	
206-000.000-801.000	01/08/26	TOSHIBA BUSINESS SOLUTIONS	FD - STA 12 COPIER CHARGES 12/01 -	6739642	02/03/26	76.22	
206-000.000-853.000	01/11/26	AT&T MOBILITY	PD NEGOT TEAM BRIC BALL SIM CARD SE	2873480288371192	02/03/26	22.91	
206-000.000-916.000	01/15/26	JORDAN JOHNSON	REIMBURSE EMT APP X 2	01152026	02/03/26	208.00	
206-000.000-920.100	01/21/26	DTE ENERGY	9200 279 0884 6 7201 WINANS 12/19/2	01262026	02/12/26	22.37	
206-000.000-920.100	01/21/26	DTE ENERGY	9200 279 0885 3 2952 SHEHAN RD 12/1	01262026	02/12/26	22.37	
206-000.000-920.100	01/22/26	DTE ENERGY	9100 167 2020 3 7701 HAMBURG RD 12/	01272026	02/13/26	23.71	
206-000.000-921.000	01/09/26	CONSUMERS ENERGY	1000 3979 7285 10100 VETERANS MEM 1	201632331684	02/03/26	1,807.15	
206-000.000-921.000	01/12/26	CONSUMERS ENERGY	1030 4914 0645 3666 E M 36 12/12/25	202344274078	02/04/26	1,561.91	
206-000.000-930.003	01/22/26	MASTERCRAFT PLUMBING INC.	FD - REPAIR LEAKING TOILET WOMEN'S	13253	02/03/26	398.00	
206-000.000-930.003	01/23/26	RESCOM DOOR LLC	FD - STA 12 DOOR #8 REPAIR #7089	7089	02/03/26	250.00	
206-000.000-931.000	01/10/26	LAKELAND ACE HARDWARE, INC.	FD - EQUIPMENT SUPPLIES ON E11 & E1	14399	02/03/26	65.97	
206-000.000-932.000	01/01/26	PINCKNEY AUTO WASH, LLC	DECMBER 25 WASHES	01012026	02/03/26	12.00	
206-000.000-958.000	01/20/26	COLIN ZEGARZEWSKI	FD REIMBURSEMENT EMT LICENSE	01202026	02/03/26	40.00	
206-000.000-958.000	01/01/26	LIVINGSTON COUNTY FIRE CHIEFS	FD - 2026 LCPCA ANNUAL DUES #2026-1	2026-1	02/03/26	50.00	
Total For Dept 000.000						9,389.25	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 206 Fire Fund							
Total For Fund 206 Fire Fund						9,389.25	
Fund 207 Police Fund							
Dept 000.000							
207-000.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	3,034.28	
207-000.000-716.000	01/31/26	MUNICIPAL EMPLOYEE'S RETIRE-	2026-01	00175548-4	02/03/26	41,270.36	
207-000.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	319.20	
207-000.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	112.39	
207-000.000-752.000	01/12/26	IMAGE BUSINESS SOLUTIONS, INC	PD METER CHARGES - PRINTER12/9/25 -	297166	02/03/26	103.88	
207-000.000-768.000	01/09/26	CMP DISTRIBUTORS, INC.	PD GUNS & ACCESSORIES FOR NEW HIRES	025115	02/03/26	1,624.80	
207-000.000-768.000	01/07/26	HURON VALLEY GUNS, LLC	PD-UNIFORMS STOEHHR	261415	02/03/26	135.99	
207-000.000-768.000	01/07/26	HURON VALLEY GUNS, LLC	PD-UNIFORMS RODRIGUEZ	261416	02/03/26	930.89	
207-000.000-768.000	01/07/26	HURON VALLEY GUNS, LLC	PD-UNIFORM ALTERATIONS-RODRIGUEZ	261418	02/03/26	30.00	
207-000.000-768.000	01/07/26	HURON VALLEY GUNS, LLC	PD-UNIFORM ACCESSORIES-LOCKE	261422	02/03/26	271.90	
207-000.000-768.000	01/12/26	HURON VALLEY GUNS, LLC	PD-UNIFORMS POET	265891	02/03/26	83.99	
207-000.000-768.000	01/20/26	PRO-TECH SALES	PD UNIFORM VEST FOR NEW HIRE MORAN	INV5939	02/03/26	1,426.00	
207-000.000-853.000	01/11/26	AT&T MOBILITY	PD NEGOT TEAM BRIC BALL SIM CARD SE	2873480288371192	02/03/26	109.25	
207-000.000-914.000	01/15/26	KIM LEEDS	PD TUITION REIMBURSEMENT CED679-CRI	01152026	02/03/26	2,487.00	
207-000.000-916.000	01/07/26	HURON VALLEY GUNS, LLC	PD-RANGE-LOCKE	261411	02/03/26	120.00	
207-000.000-916.000	01/24/26	TONY WALLACE	REIMBURSE MEALS /TRAINING CMU	01242026	02/03/26	97.28	
207-000.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 2971 10405 MERRILL RD 12/	202344274084	02/04/26	917.66	
207-000.000-930.002	01/22/26	PATRICK ESPER SEPTIC	PD-CLEAN AND FLUSH FLOOR DRAINS	4070	02/03/26	300.00	
207-000.000-930.002	01/27/26	SECURITY LOCK SERVICE, INC.	WASTEWATER CLOSER AND PD ENTRY DOOR	002100	02/03/26	327.50	
207-000.000-932.000	12/02/25	BOB MAXEY FORD OF HOWELL, INC.	PD VEH REPAIRS 21 FORD EXPLORER 045	304729	02/03/26	279.84	
207-000.000-932.000	12/17/25	BOB MAXEY FORD OF HOWELL, INC.	PD VEH REPAIRS 21 FORD EXPLORER 203	304785	02/03/26	892.74	
207-000.000-932.000	01/16/26	CRUISERS, INC.	PD ANTENNA SUCTION CUP MOUNT	48701	02/03/26	265.10	
207-000.000-932.000	01/16/26	CRUISERS, INC.	PD DIAGNOSTICS & REPAIR INTERMITTEN	48704	02/03/26	143.55	
207-000.000-932.000	01/16/26	CRUISERS, INC.	PD INSTALL NEW KENWOOD RADIO INTO 7	48705	02/03/26	95.00	
207-000.000-932.000	01/13/26	GENESIS CDJR OF PINCKNEY LLC	PD-VEHICLE MAINTENANCE-OIL CHANGE F	510195	02/03/26	82.60	
207-000.000-932.000	01/20/26	GENESIS CDJR OF PINCKNEY LLC	PD-VEH TIRE ROTATION AND OIL CHANGE	510323	02/03/26	87.55	
207-000.000-932.000	01/26/26	GENESIS CDJR OF PINCKNEY LLC	PD VEHICLE MAINT 2026 DODGE DURANGO	510427	02/03/26	112.60	
207-000.000-932.000	01/16/26	LAWRENCE AUTO BODY, INC.	PD DEDUCTIBLE FOR 2020 DODGE CHARGE	16038	02/03/26	250.00	
207-000.000-932.000	01/01/26	PINCKNEY AUTO WASH, LLC	DECEMBER 25 WASHES	01012026	02/03/26	186.00	
207-000.000-955.000	01/26/26	SPRINGFIELD URGENT CARE PLLC	PD NEW HIRE PHYSICAL MORAN	774K31854	02/03/26	517.00	
207-000.000-955.000	01/22/26	SPRINGFIELD URGENT CARE PLLC	PD NEW HIRE PHYSICAL JAY POET	01222026	02/03/26	517.00	
207-000.000-967.000	12/23/25	AT&T LONG DISTANCE	PD TOWER AREA SEARCH REQUEST	599034	02/17/26	70.00	
207-000.000-980.000	01/16/26	DIGICOM GLOBAL INC.	PD REPAIR SERVICE OF TWO WAY RADIO	9678	02/03/26	276.17	
Total For Dept 000.000						57,477.52	
Total For Fund 207 Police Fund						57,477.52	
Fund 211 Act 302 Training Fund							
Dept 000.000							
211-000.000-916.000	01/15/26	DELTA COLLEGE	PD-2026 TRUCK TRAFFIC SEMINAR-WALLA	5060829	02/03/26	400.00	
Total For Dept 000.000						400.00	
Total For Fund 211 Act 302 Training Fund						400.00	
Fund 590 SEWER FUND							
Dept 527.000 SEWER OPERATING							
590-527.000-716.000	01/28/26	ALERUS RETIREMENT SOLUTIONS	401A	01282026	01/29/26	3,331.88	
590-527.000-725.100	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	561.31	
590-527.000-725.200	01/17/26	AMERICAN UNITED LIFE INSURANCE	G 00617291-0001-000 02/01/26-02/28/	01262026	02/03/26	51.56	
590-527.000-751.100	01/23/26	CUSTOM TOOL & MACHINE	E ONE CASTING (9)-PUMP HEADS (15)	3079	02/03/26	2,880.00	

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Fund 590 SEWER FUND							
Dept 527.000 SEWER OPERATING							
590-527.000-752.000	01/22/26	ADVANCE AUTO PARTS	DPQ ROLOC DISC/DEADBLOW HAMMERS	2749-534482	02/03/26	85.78	
590-527.000-752.000	01/21/26	ADVANCED WATER TREATMENT, INC.	DPW BOTTLED WATER (4)	65627909	02/03/26	23.96	
590-527.000-752.000	01/23/26	ETNA SUPPLY	DPW MTR 1PERL+1000 GAL ECR/TARRIFF	106693171.001	02/03/26	1,170.78	
590-527.000-752.000	01/22/26	GRAINGER	DPW WATER HOSE ASSEMBLY	9780851219	02/03/26	218.28	
590-527.000-752.000	01/09/26	KENNEDY INDUSTRIES, INC.	DPW FLYGT, MINI-CASII	649488	02/03/26	26.18	
590-527.000-759.000	01/23/26	WEX BANK	FUEL PURCHASES 12.24.25-01.23.26	110172777	02/18/26	599.14	
590-527.000-921.000	01/09/26	CONSUMERS ENERGY	1030 4914 5271 6414 WINANS LAKE RD	204124063433	02/03/26	26.29	
590-527.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 5248 4320 CORDLEY LK RD 1	202344274086	02/04/26	32.43	
590-527.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 1213 6400 E M 36 12/10/25	202344274083	02/04/26	429.73	
590-527.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 1148 9251 REGENCY 12/10/2	202344274081	02/04/26	25.39	
590-527.000-932.000	01/01/26	PINCKNEY AUTO WASH, LLC	DECMBER 25 WASHES	01012026	02/03/26	6.00	
590-527.000-934.100	01/19/26	ADVANCED REHABILITATION TECHN	DPW INSTALLATION OF OBIC ARMOR IN W	6865	02/03/26	5,000.00	
590-527.000-934.100	01/20/26	C & E CONSTRUCTION CO., INC.	8120 BRANCH DR EMERGENCY REP	3124	02/03/26	2,400.00	
590-527.000-934.100	01/14/26	KERR PUMP & SUPPLY, INC.	DPW HYDROMATIC MODEL SUBMESIBLE/HYD	INV237604	02/03/26	29,937.24	
590-527.000-955.000	01/26/26	ADAM COCHRANE	DPW GYM MEMBERSHIP REIMBURSEMENT JA	01262026	02/03/26	53.98	
590-527.000-955.000	01/20/26	JONNY B SHARP	GYM MEMBERSHIP REIMBURSEMENT JAN 26	01202026	02/03/26	75.00	
590-527.000-955.000	01/15/26	LIVINGSTON COUNTY REGISTER OF	EASEMENT GRANT FORM FEYS	01152026	02/03/26	30.00	
590-527.000-955.000	01/20/26	RYAN WARD	DPW REIMBURSE GYM MEMBERSHIP JAN 26	01202026	02/03/26	10.00	
Total For Dept 527.000 SEWER OPERATING						46,974.93	
Dept 537.000							
590-537.000-752.000	01/21/26	ADVANCED WATER TREATMENT, INC.	WWTP BOTTLED WATER (2)	65619456	02/03/26	11.98	
590-537.000-752.000	01/14/26	HACH COMPANY, AMERICAN SIGMA	WWTP FILTER GLASS/PIPET TIP/PIPET T	14830068	02/03/26	405.83	
590-537.000-752.000	01/14/26	KENNEDY INDUSTRIES, INC.	WWTP ALLEN BRADLEY CIRCUIT BREAKER	649545	02/03/26	354.00	
590-537.000-921.000	01/10/26	CONSUMERS ENERGY	1030 4914 7939 6400 M 36 12/10/25-0	202344274087	02/04/26	8,236.23	
590-537.000-930.007	01/27/26	SECURITY LOCK SERVICE, INC.	WASTEWATER CLOSER AND PD ENTRY DOOR	002100	02/03/26	439.50	
590-537.000-930.007	01/26/26	SECURITY LOCK SERVICE, INC.	WASTEWATER TREATMENT SINGLE DOOR/FR	002099	02/03/26	2,853.90	
590-537.000-934.100	09/15/25	MIDWEST MUNICIPAL INSTRUMENTS	UTILITY FLANGED METER/COMBO COIL	3161	02/03/26	4,550.00	
590-537.000-934.100	09/15/25	MIDWEST MUNICIPAL INSTRUMENTS	COMBO COIL CABLE (30)	3165	02/03/26	233.65	
590-537.000-934.100	01/15/26	UIS PROGRAMMABLE SERVICES, INC	HAMBURG WWTP STINCHFILED WOODS	530382422	02/03/26	1,684.00	
Total For Dept 537.000						18,769.09	
Dept 538.000							
590-538.000-955.000	01/21/26	LIVINGSTON COUNTY REGISTER OF	SEWER AGREEMENT/EASEMENT FORMS MITC	01212026	02/03/26	60.00	
Total For Dept 538.000						60.00	
Total For Fund 590 SEWER FUND						65,804.02	
Fund 703 Winter Tax Collection Fund							
Dept 000.000							
703-000.000-214.300	01/28/26	DAVID PAYTER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	6.97	
703-000.000-214.300	01/28/26	JONATHON SCHUMAKER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	12.79	
703-000.000-214.300	01/28/26	MICHAEL MCWEE	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	27.04	
703-000.000-222.101	01/28/26	DAVID PAYTER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	241.57	
703-000.000-222.101	01/28/26	JONATHON SCHUMAKER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	329.93	
703-000.000-222.101	01/28/26	MICHAEL MCWEE	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	697.25	
703-000.000-222.500	01/28/26	DAVID PAYTER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	455.53	
703-000.000-222.500	01/28/26	JONATHON SCHUMAKER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	622.14	
703-000.000-222.500	01/28/26	MICHAEL MCWEE	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	1,314.79	
703-000.000-234.101	01/28/26	JONATHON SCHUMAKER	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	327.68	
703-000.000-234.101	01/28/26	MICHAEL MCWEE	TAX REFUND VETERAN'S EXEMPTION 4715	01282026	02/03/26	692.50	
703-000.000-275.000	01/20/26	CORELOGIC /COTALITY	REFUND TAX OVERPAYMENT 4715-19-200-	01212026	02/03/26	4,781.00	
Total For Dept 000.000						9,509.19	

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User: MarcyM
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 07/01/2025 - 02/28/2026
UNJOURNALIZED OPEN
BANK CODE: GEN

Item 7.

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 703 Winter Tax Collection Fund							
Total For Fund 703 Winter Tax Collection Fund						9,509.19	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 General Fund			135,816.63	
			Fund 206 Fire Fund			9,389.25	
			Fund 207 Police Fund			57,477.52	
			Fund 211 Act 302 Training Fund			400.00	
			Fund 590 SEWER FUND			65,804.02	
			Fund 703 Winter Tax Collection Fund			9,509.19	
Total For All Funds:							
						278,396.61	
--- TOTALS BY GL DISTRIBUTION ---							
101-000.000-073.002			DISABILITY - LIBRARY			164.86	
101-000.000-073.003			RETIREMENT - LIBRARY			1,522.12	
101-000.000-073.004			LIFE INSURANCE - LIBRARY			25.00	
101-000.000-228.010			MI CHILD SUPPORT WITHHOLDING			1,365.52	
101-000.000-231.420			VOL. LIFE INSURANCE			1,167.27	
101-000.000-231.500			DEFERRED COMPENSATION/457			34,325.32	
101-000.000-239.300			SENIOR CENTER ACTIVITY FUND			1,500.00	
101-101.000-716.000			DEFINED CONTRIBUTION			362.26	
101-101.000-958.000			DUES/SUBSCRIP/RECERTIFICATION			3,568.00	
101-171.000-716.000			DEFINED CONTRIBUTION			465.24	
101-171.000-725.100			LONG/SHORT TERM DISABILITY			48.29	
101-171.000-725.200			LIFE INSURANCE			7.03	
101-171.000-955.000			SUNDRY			46.97	
101-201.000-716.000			DEFINED CONTRIBUTION			733.62	
101-201.000-725.100			LONG/SHORT TERM DISABILITY			119.23	
101-201.000-725.200			LIFE INSURANCE			18.75	
101-215.000-716.000			DEFINED CONTRIBUTION			833.06	
101-215.000-725.100			LONG/SHORT TERM DISABILITY			83.75	
101-215.000-725.200			LIFE INSURANCE			12.81	
101-215.000-955.000			SUNDRY			149.21	
101-228.000-716.000			DEFINED CONTRIBUTION			613.57	
101-228.000-725.100			LONG/SHORT TERM DISABILITY			59.45	
101-228.000-725.200			LIFE INSURANCE			8.75	
101-229.000-933.000			SOFTWARE MAINTENANCE			18,920.00	
101-253.000-716.000			DEFINED CONTRIBUTION			796.00	
101-253.000-725.100			LONG/SHORT TERM DISABILITY			81.53	
101-253.000-725.200			LIFE INSURANCE			12.50	
101-257.000-955.000			SUNDRY			130.16	
101-262.000-716.000			DEFINED CONTRIBUTION			451.41	
101-262.000-725.100			LONG/SHORT TERM DISABILITY			46.96	
101-262.000-725.200			LIFE INSURANCE			7.81	
101-265.000-716.000			DEFINED CONTRIBUTION			799.23	
101-265.000-725.100			LONG/SHORT TERM DISABILITY			67.00	
101-265.000-725.200			LIFE INSURANCE			12.35	
101-265.000-759.000			VEHICLE FUEL			576.82	
101-265.000-921.000			NATURAL GAS/HEAT			1,828.07	
101-265.000-980.000			CAPITAL EQUIPMENT/CAPITAL IMP			47,305.22	
101-275.000-708.000			UNEMPLOYMENT COMPENSATION			6,271.94	
101-275.000-718.500			HEALTH CARE REIMBURSEMENT			475.00	
101-275.000-752.000			SUPPLIES & SMALL EQUIPMENT			340.86	
101-275.000-759.000			VEHICLE FUEL			101.37	
101-275.000-932.000			VEHICLE MAINTENANCE			3,629.18	
101-448.000-926.000			STREET LIGHTING			1,734.48	
101-567.000-955.000			SUNDRY			753.00	
101-702.000-716.000			DEFINED CONTRIBUTION			678.98	
101-702.000-725.100			LONG/SHORT TERM DISABILITY			77.50	
101-702.000-725.200			LIFE INSURANCE			12.50	
101-702.000-955.000			SUNDRY			46.13	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
		101-751.000-716.000	DEFINED CONTRIBUTION			218.90	
		101-751.000-725.100	LONG/SHORT TERM DISABILITY			26.56	
		101-751.000-725.200	LIFE INSURANCE			4.38	
		101-751.000-942.000	PORTABLE TOILETS			355.61	
		101-800.000-942.000	PORTABLE TOILETS			940.97	
		101-820.000-716.000	DEFINED CONTRIBUTION			370.34	
		101-820.000-725.100	LONG/SHORT TERM DISABILITY			39.13	
		101-820.000-725.200	LIFE INSURANCE			6.25	
		101-820.000-853.000	PHONE/COMM/INTERNET			208.00	
		101-820.000-900.200	NEWSLETTER/PUBLICATIONS			199.35	
		101-820.000-920.000	ELECTRIC			551.44	
		101-820.000-921.000	NATURAL GAS/HEAT			539.62	
		206-000.000-716.000	DEFINED CONTRIBUTION			3,468.78	
		206-000.000-725.100	LONG/SHORT TERM DISABILITY			704.56	
		206-000.000-725.200	LIFE INSURANCE			92.50	
		206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT			95.84	
		206-000.000-768.000	UNIFORMS/ACCESSORIES			466.96	
		206-000.000-801.000	CONTRACTUAL SERVICES			76.22	
		206-000.000-853.000	PHONE/COMM/INTERNET			22.91	
		206-000.000-916.000	TRAINING			208.00	
		206-000.000-920.100	SIREN ELECTRIC USAGE			68.45	
		206-000.000-921.000	NATURAL GAS/HEAT			3,369.06	
		206-000.000-930.003	MAINTENANCE FIRE HALL			648.00	
		206-000.000-931.000	EQUIPMENT MAINT/REPAIR			65.97	
		206-000.000-932.000	VEHICLE MAINTENANCE			12.00	
		206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION			90.00	
		207-000.000-716.000	DEFINED CONTRIBUTION			44,304.64	
		207-000.000-725.100	LONG/SHORT TERM DISABILITY			319.20	
		207-000.000-725.200	LIFE INSURANCE			112.39	
		207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT			103.88	
		207-000.000-768.000	UNIFORMS/ACCESSORIES			4,503.57	
		207-000.000-853.000	PHONE/COMM/INTERNET			109.25	
		207-000.000-914.000	TUITION REIMBURSEMENT			2,487.00	
		207-000.000-916.000	TRAINING			217.28	
		207-000.000-921.000	NATURAL GAS/HEAT			917.66	
		207-000.000-930.002	MAINTENANCE POLICE BUILDING			627.50	
		207-000.000-932.000	VEHICLE MAINTENANCE			2,394.98	
		207-000.000-955.000	SUNDRY			1,034.00	
		207-000.000-967.000	SPECIAL PROJECTS			70.00	
		207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP			276.17	
		211-000.000-916.000	TRAINING			400.00	
		590-527.000-716.000	DEFINED CONTRIBUTION			3,331.88	
		590-527.000-725.100	LONG/SHORT TERM DISABILITY			561.31	
		590-527.000-725.200	LIFE INSURANCE			51.56	
		590-527.000-751.100	GRINDER PUMP PARTS			2,880.00	
		590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT			1,524.98	
		590-527.000-759.000	VEHICLE FUEL			599.14	
		590-527.000-921.000	NATURAL GAS/HEAT			513.84	
		590-527.000-932.000	VEHICLE MAINTENANCE			6.00	
		590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE			37,337.24	
		590-527.000-955.000	SUNDRY			168.98	
		590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT			771.81	
		590-537.000-921.000	NATURAL GAS/HEAT			8,236.23	
		590-537.000-930.007	BUILDING MAINTENANCE - WWTP			3,293.40	
		590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE			6,467.65	
		590-538.000-955.000	SUNDRY			60.00	
		703-000.000-214.300	DUE TO GENERAL ADMIN FEES			46.80	
		703-000.000-222.101	DUE TO COUNTY TAXES			1,268.75	
		703-000.000-222.500	DUE TO COUNTY SET			2,392.46	

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		703-000.000-234.101	DUE TO LISD TAX			1,020.18	
		703-000.000-275.000	OVER/UNDER PAYMENTS			4,781.00	



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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 8.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: January 29, 2026
RE: 2025 Annual Review & Analysis

Introduction

The following report is a best practice as identified by the Michigan Law Enforcement Accreditation Commission (MLEAC) and is required by department policy to be submitted on an annual basis. The report is designed to summarize and analyze the following activities during 2025:

- Administrative investigation of complaints of misconduct.
- Agency practices related to biased-based policing.
- Employee involved collisions.
- Employee injuries and exposures.
- Use of force incidents.
- Vehicle pursuits.
- Foot pursuits.

The report serves to further the department's mission by accurately and transparently presenting data as part of the meaningful review process. While this report provides data and analysis on the number of incidents in each area, it is also used to identify trends and evaluate the need for additional training, equipment and/or policy revisions.

Internal Affairs-Employee Misconduct Annual Review 2025

Throughout 2025, officers responded to over 4,200 dispatched calls for service, made over 21,800 self-initiated calls for service and initiated 1,442 traffic stops. The department received four informal citizen complaints but did not receive any formal citizen complaints. In addition, one internal investigation alleging policy violations was initiated by a supervisor.



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It is the policy of the Hamburg Township Public Safety Department-Police Division (HTPD) to continuously strive to improve the quality of police services provided to the citizens of Hamburg Township through an objective procedure of handling complaints against department personnel.

- Through this process, citizen confidence in the integrity of the department and its personnel can be achieved and maintained. It is the policy of the department to investigate all citizen complaints alleging employee misconduct in a fair, objective and thorough manner.
- It is the policy of the department to investigate all complaints diligently while ensuring that all employee rights as set forth in the U.S. Constitution, current state and federal law, as well as applicable collective bargaining agreements are strictly protected.

Complaints of misconduct are typically handled by the Deputy Director of Police, although some complaints are handled by shift-level supervisors. Reported employee misconduct is investigated even if a formal complaint is not desired, or the reporting person wishes to withdraw the complaint. The lack of a formal complaint from a citizen does not preclude the imposition of disciplinary or corrective sanctions in appropriate situations. Upon conclusion of an internal investigation, an investigator's report is prepared and forwarded to the Director of Public Safety.

Upon receipt of the investigator's report, the Director of Public Safety reviews the investigative report and makes one of the following determinations:

Not Sustained – The investigation failed to disclose sufficient evidence to support the allegation(s), the investigation proved that the allegation is false and did not occur or the investigation revealed that the acts complained of were lawful, justified and proper.

Sustained – The investigation disclosed sufficient evidence to support the allegation(s) made in the complaint.

Final authority and responsibility for determining the disposition of a complaint rests solely with the Director of Public Safety.

Of the four informal complaints received in 2025, one was received through email and three were



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called into the police department. These complaints were all investigated by the Deputy Director of Police and each complainant declined to upgrade their concerns into a formal complaint.

The four informal complaints that were received throughout 2025 covered a wide range of allegations. The first complainant advised that he was upset that charges were approved against his son for domestic assault. The complainant was not accusing the responding officers of lying but stated that the report may not be factually accurate due to inaccurate statements made by the 911 caller. After reviewing the report and body-worn camera footage it was determined that the officers properly documented the information as it was relayed to them. The complainant appreciated the review process and did not want to file a formal complaint. All policies were followed and the incident was handled appropriately by the officers.

The second complainant advised she called to report a break-in at her home that allegedly occurred during the past 2 to 3 weeks. Complainant continued by stating two male officers responded to her residence in the daytime hours and refused to file a report for her. The incident was described as a civil issue and there were no calls for service at the listed address around the time she described. Records had shown that officers had not had contact with the complainant within the past year let alone in the 2 to 3 weeks. It was concluded that the reported incident never occurred and was unsubstantiated.

The third complainant came into the office to question the actions of an officer that were made on a traffic stop the previous night. The situation was explained to her why those specific actions were taken and that the officer was following instructions issued by the Michigan Secretary of State. The complainant was understanding after the meeting and did not want to pursue a formal complaint. In-car and body-worn camera videos were reviewed and showed that the officer was professional and did not violate any policy.

The fourth complainant alleged that while seeking information on a civil issue the responding officer was not being truthful with him. Upon review of the phone conversation the officer was professional, truthful, and cordial. The complainant was advised of the findings, decided to retract his formal complaint and thanked the dept for looking into the matter.

All four of the informal citizen complainants were given information and the opportunity to file a formal complaint but they all declined to do so.

The 4 citizen complaints are down from 7 received in 2024 and up from 3 received in 2023. The



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analysis revealed that the informal complaints were initially filed because either the complainant needed additional information to understand the officers' actions or acted out of emotion due to the outcome not being favorable to them.

As for the one supervisor-initiated policy violation investigations in 2025, it was initiated due to punctuality, attendance and statements made during the investigation. The investigation resulted in punitive discipline for the officer involved.

A meaningful review was conducted in each allegation of the aforementioned employee complaints and policy violations to examine possible issues with officer performance, policy, equipment, and training to ascertain any need for changes in those areas. Body-worn cameras continue to be extremely helpful in the review of allegations as they provide much more detail than in-car cameras alone. With regard to employee complaints and policy violations:

Policy- No policy change recommendations were identified due to the complaints filed in this section. Policies are reviewed and updated as needed throughout the year.

Training- No training issues identified. Supervisors have been following the updated citizen complaint policy.

Equipment- No equipment issues identified. Officers have been properly utilizing bodycams.

Discipline/Corrective Action- Issued on the one internal supervisor-initiated investigation.

Biased Influenced Policing Review 2025

It is the policy of HTPD to protect the fundamental rights of all citizens to equal protection under the law and not to engage in practices which foster unequal treatment of citizens such as bias-influenced policing or racial profiling. Every member of this department is required to perform his/her duties in a fair, impartial and objective manner.

Officers have an affirmative duty to protect the Constitutional rights of all citizens, especially the fundamental rights of equal protection under the law and to be free from unreasonable searches and seizures.



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Officers are expressly prohibited from engaging in any practices which foster unequal treatment of citizens such as bias-influenced policing or racial profiling.

Officers are required to treat all people, regardless of individual demographics or status in a case (suspect, victim, witness, etc.), with dignity and respect at all times. All department personnel are required to be trained in the impropriety of bias-influenced policing, including legal requirements and sanctions each year. The 2025 review revealed:

Policy- No issues were identified.

Training- All department personnel received training in Fair/Impartial Policing and Ethics in 2025.

Equipment- No equipment issues identified. Officers have been properly utilizing body-worn cameras.

Discipline/Corrective Action- No complaints were received in 2025 that indicated or inferred any form of bias or racial profiling. No such complaints were received in 2024.

Employee Collision Review 2025

Two property damage accidents involving police units occurred in 2025. One unit struck a deer that entered the roadway directly in front of it and the officer was unable to avoid a collision, causing structural damage to the passenger side of the vehicle. The officer was found to be not at fault.

The second collision during night shift in a poorly lit parking lot. The officer was driving through an unfamiliar parking lot, assisting a neighboring jurisdiction, and ran over a raised curb separating the public parking from the bus lanes. The impact was minor and not severe enough to set off the accident sensor. The raised area was difficult to see on video, adding to the validity it would have been difficult to notice to someone unfamiliar with the area. The officer was found at fault but warranted no discipline other than a verbal counseling.

The two employee involved collisions were down from three collisions in 2024. The analysis of the employee involved collisions did not reveal a clear-cut pattern related to the crashes other than it was an officer who recently was assigned to night shift after a long stint on day shift.



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Policy- No issues were identified.

Training- No training issues were identified.

Equipment- No equipment issues were identified.

Discipline/Corrective Action- No discipline/corrective action was issued in the one deer-vehicle accident and the second collision resulted in counseling of the officer.

Employee Injury / Exposure review 2025

No employee injuries were reported in 2025, down from two in 2024. Analysis of this did not show a pattern or a reason for the improvement other than the incidents in 2024 could be described as freak accidents

Policy- No issues were identified.

Training- No training issues were identified.

Equipment- No equipment issues identified.

Discipline/Corrective Action- None.

Use of Force Incidents 2025

The department reviews all use of force incidents involving officers. An uninvolved supervisor is required to complete a thorough meaningful review when force is used at a level higher than routine handcuffing and/or verbal direction. This review is used to evaluate policy compliance, identify any training needs, equipment concerns/improvements, along with any policy changes that may be identified and when appropriate discipline/corrective action.

The department recognizes and respects the value and special integrity of each human life. Officers are instructed that use of force shall never be considered routine. Department members shall use only objectively reasonable force to overcome resistance while affecting a lawful arrest, bringing an incident under control or protecting the public in the lawful



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performance of duty. The use of unreasonable, unnecessary or excessive force, and/or the failure to provide medical treatment following the use of force is unacceptable.

Each officer of the department has an affirmative duty to safely intervene in instances where the circumstances are such that the officer should reasonably conclude that another officer is using inappropriate, unreasonable or excessive force on a person, in violation of department policy or any state/federal law.

Use of Force in 2025

There were 8 documented use of force incidents during 2025. Subjects were charged with a criminal offense in five of the incidents. The three remaining incidents involved subjects who were experiencing a mental health crisis where an officer intervened to provide medical or mental healthcare and officers determined it was in the person's best interests not to seek any criminal charges.

Michigan law states that a law enforcement officer may take an individual experiencing a mental health crisis into protective custody using that degree of force which would be lawful if the officer effecting an arrest for a misdemeanor without a warrant. In taking the individual into protective custody, a law enforcement officer may take reasonable steps to protect themselves.

In six of the incidents, subjects displayed "Passive/Active Resistance" as defined by our policy. The other two incidents rose to the level of subjects using "Active Aggression" against officers.

Outside of officer presence/verbal direction, officers utilized only compliance controls in seven incidents, and a combination of physical controls and intermediate tools in one incident. For the incident where an intermediate tool was used, one Taser was used with probe deployment immediately obtaining an effective result of neuromuscular incapacitation (NMI).

All incidents where force must be utilized in response to resistance or aggression have the possibility of injury to both the subject and officer(s) involved. No officers reported being injured during the use of force incidents.



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Review of Use of Force Incidents 2025

MLEAC requires a meaningful review to be conducted on every use of force incident. The meaningful review is an individualized assessment of the incident that evaluates whether policy was followed, whether discipline is warranted, whether additional training is required, if equipment changes are recommended, and whether a change in policy is recommended. A meaningful review is conducted by an uninvolved supervisor. Each incident is additionally reviewed up the chain of command with the final determination on whether the use of force was justified is made by the Director of Public Safety.

In 2025, HTPD officers arrested 194 subjects for criminal offenses and handled 55 calls to assist individuals that were experiencing a mental health crisis where 36 were taken for voluntary/involuntary commitments. As mentioned, there were 8 use of force incidents during these 249 contacts and none of these instances resulted in a determination that the force used was inappropriate, excessive, or unjustified.

An analysis of the 2025 use of force incidents revealed that in the 2 incidents where officers were subjected to active aggression (assaults), officers were justified in using more force, but deemed it was not necessary. In the last incident, intermediate controls were justified because of the subject's sudden threat to assault officers, which endangered not only the officers but also innocent bystanders. The review also showed that when appropriate and safe to do so, our officers used good tactics that provided subjects an opportunity to deescalate, which is reflective of the training, professionalism and patience of our officers.

The 8 use of force incidents in 2025 increased from the previous year's 7 documented use of force incidents. The primary reason for this increase cannot be pinpointed to one determining factor. Department personnel continue training to improve handling incidents where individuals are suffering from a mental health crisis. Officers continue to demonstrate the willingness to take the time to talk with individuals, when safe to do so, in an attempt to avoid a physical confrontation.

Active aggression incidents have dropped from recent years. The active aggression committed against officers in 2025 is solely because of the subject's actions and not because of any change in our officers' tactics. No amount of training can prevent unprovoked attacks, however, our



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officer's response to these was consistently professional and done according to training provided.

Policy- The year-end analysis did not identify the need for any policy revisions.

Training- A review of the 2025 use of force incidents illustrated the importance of continued training with our partnering law enforcement agencies, this continued training will improve the response and coordination to similar situations. With the addition of more state training funds and additional training requirements, officers can take a deeper dive into training to become more effective in those areas.

Equipment- The department continues to explore better mounting solutions for body-worn cameras as they tend to occasionally fall off during active use of force situations.

Disciplinary/Corrective Action- The year-end analysis did not identify any incidents that required disciplinary/corrective action.

Vehicle Pursuits / Roadblocks and Forcible Stopping 2025

Historically, the department has a low number of vehicle pursuits. It is the policy of the department to pursue violators of the law and to use all reasonable means of apprehension to that end.

It is also the policy of the department to protect all people and property to the greatest extent possible while engaging in the apprehension of criminal suspects. Vehicular pursuits of fleeing suspects are inherently dangerous and pose substantial risk to the public, officers, and suspects.

Therefore, it is the policy of the department to conduct vehicle pursuits using reasonable tactics, in conformity with all current state and federal statutory and case law, to minimize the risks associated with vehicle pursuits.

Analysis of Vehicle Pursuits 2025

MLEAC requires a meaningful review that must be conducted on every vehicle pursuit or when roadblocks or forcible stopping tactics are utilized. Stationary roadblocks are prohibited by department policy. The meaningful review is an individualized assessment of the incident that evaluates whether policy was followed, whether discipline is warranted, whether training is



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required, if equipment changes are recommended and whether a change in policy is recommended.

A meaningful review is done by an uninvolved supervisor. Each incident is additionally forwarded up the chain of command with the final determination made by the Director of Public Safety.

In 2025, the department participated in 4 vehicle pursuits. One of these pursuits ended due to a successful P.I.T maneuver by the initiating officer and the driver was apprehended without further incident. A second pursuit ended from the successful deployment of Stop Sticks with the suspect vehicle coming to a stop and the driver was taken into custody without further incident. The two remaining pursuits ended without any intervention when the suspects pulled into their respective residences and were taken into custody without further incident.

As a comparison, HTPD participated in 8 vehicle pursuits in 2024. While there are several variables that factor into the number of vehicle pursuits that a department gets involved in, it is widely mentioned among the suspects that they did not figure we would chase them if they fled. This mentality from the suspects directly correlates with the publicity given to the restrictive pursuit policies of other law enforcement agencies outside of Livingston County. This translates into suspects believing that they can flee from officers without being pursued. Additionally, agencies within Livingston County work as a team during most vehicle pursuits thus increasing the numbers of pursuits that HTPD gets involved in.

Policy- All 4 pursuits were determined to follow policy.

Training- Stop-Stick® training was conducted in 2024 and 2025 as a refresher/initial training for officers.

Equipment- No issues were identified with equipment. The used Stop Sticks were replaced after being used.

Discipline/Corrective Action- The year-end analysis did not identify any disciplinary issues or patterns of improper actions during pursuits warranting any corrective action.

Foot Pursuits 2025

The purpose of the foot pursuit policy is to establish a balance between protecting the safety of



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 8.

the public and police officers during police pursuits on foot and law enforcement's duty to enforce the law and apprehend suspects.

Foot pursuits are inherently dangerous police actions. The safety of department members and the public is the primary consideration when determining whether a foot pursuit should be initiated or continued.

HTPD officers did not participate in any foot pursuits during 2025, this equals the amount of foot pursuits in 2024.

Analysis of Foot Pursuits 2025

Policy- No changes in policy have been deemed necessary at this time.

Training- No additional training was required.

Equipment- No equipment issues were identified during the annual analysis.

Discipline/Corrective Action- No disciplinary issues were identified.

Conclusion

As indicated, this annual report is required by MLEAC for accreditation and is now required by department policy. I feel that this report is extremely beneficial as our department strives to be transparent in our actions not only with the Board but with the community that we serve. Please feel free to contact me any time if you have any questions or want any additional information.

Respectfully,

Chief Richard Duffany
Director of Public Safety

HAMBURG TOWNSHIP PERSONNEL COMMITTEE BYLAWS & RULES OF PROCEDURE

Article I – Name

Hamburg Township Personnel Committee

Article II – Purpose

The Personnel Committee shall be an advisory committee to the Hamburg Township Board of Trustees for personnel matters including the following:

- Annual Benefit and ECI Review and Recommendation
- Job Descriptions and Step/Grade Reviews
- Work Force Size
- Employee Grievances

Article III – Membership

Personnel Committee shall consist of the two (2) Township Trustees and Treasurer as voting members. ~~The Deputy Clerk, and benefits manager may attend in a non-voting capacity. All appointments will be done by majority vote of the Township Board.~~

- 3.1 Any Committee vacancies that should arise will be filled by the Hamburg Township Board.
- 3.2 Trustees will be paid according to the prevailing per diem amount approved by the Board.
- 3.3 Members may be reimbursed for expenses incurred while performing duties related to the work of the Committee. Mileage will be reimbursed at the current rate approved by the Township Board. Travel to and from meetings will not be reimbursed.
- 3.4 Expenses incurred by members relating to attendance at Committee related seminars, conventions, or other meetings must be pre-approved by the Township Board.
- 3.5 The Township Treasurer shall serve as Chairperson. The Chairperson shall be responsible for establishing the agenda for each meeting and will reside over said meetings.

Article IV – Meetings

- 4.1 Meeting Notices. All meetings shall be posted at Hamburg Township Hall by the Hamburg Township Clerk. ~~and shall otherwise comply with the requirements of the Open Meetings Act.~~
- 4.2 Meetings will be held ~~twice monthly on the 2nd and 4th Wednesday at 3:00pm, and~~ when personnel matters dictate a need in accordance with the Township Employee Policy and Procedures or when directed by the Township board. A meeting may be called by the Chairperson or any two members of the Committee.

Article V – Rules of Order

- 5.1 All meetings of the Committee shall be conducted in an orderly manner using parliamentary procedure and utilizing Robert's Rules of Order ~~simplified~~ per Section 2.4(d) Board Rules of the Hamburg Township Policy and Procedure Manual.

Article VI – Order of Business

- 6.1 A written agenda for all meetings shall be prepared as follows. The order of business shall be:
1. Call to Order
 2. Approval of the Agenda
 3. Approval of the Minutes
 4. Call to the Public
 5. Old Business
 6. New Business
 7. Call to the Public
 8. Board Comments
 9. Adjournment

~~Article VIII – Minutes~~

- ~~8.1 Committee minutes shall be prepared by the Deputy Clerk. The minutes shall contain a brief synopsis of the meeting, including a complete restatement of all motions and record of votes; and record of attendance. All communications, actions and resolutions shall be attached to the minutes. The official records shall be deposited with the Township Clerk.~~

Article VII – Amendments

- 7.1 These rules may be amended from time to time by majority vote of this Committee and with final approval by the Hamburg Township Board.

THESE BYLAWS AND RULES OF PROCEDURE ARE ADOPTED ON ____ DAY OF _____, 2025
AND AMENDED ON ____ DAY OF _____, 2026

TO: Township Board

FROM: Mike Dolan, Clerk

DATE: February 2, 2026

AGENDA ITEM TOPIC: MTA Principles of Governance.

Number of Supporting Documents: **2**

Requested Action

- Motion to direct the Board to sign these Principles of Governance adopting them and to add them as an official policy in the APPM.

Background

Please read the fore letter from MTA included next.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☒

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____



Dear Township Board:

The Michigan Townships Association is again encouraging every township board to deliberate on and adopt the enclosed Principles of Governance. MTA members throughout the state have enthusiastically embraced these Principles as their own code of conduct, and the MTA Board of Directors urges you to reaffirm, or adopt for the first time, these Principles of Governance as an official policy of your township board.

Our objective in promulgating Principles of Governance for our members is straightforward: Township boards can be much more efficient and effective when there is a high degree of trust among board members, and between the board and those whom they are elected to serve. Township boards earn trust by demonstrating their commitment to effectively solving problems and conducting their business in a manner consistent with their community's expectations and values—and then faithfully delivering on those commitments.

The MTA Board affirms in our mission and values statements that township government embodies efficient, effective, economical, ethical and accountable local government in Michigan. The Principles of Governance embody these core values, and can guide board members toward consistent actions and deeds that reflect well on the township and on themselves. The MTA Board strongly believes that a township board that publicly adopts and adheres to these Principles will enjoy strong public support and be better positioned to achieve great things on behalf of its residents.

As a key part of our collective commitment to fostering efficient and effective township government that has earned the public's trust, the MTA Board invites your board to affirm and practice the enclosed Principles of Governance through formal ratification at a board meeting. By signing this certificate, board members denote their personal pledges to adhere to the Principles. Following board action, we encourage you to frame and proudly post the document in a prominent place for all to see.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kevin Beeson", with a long horizontal flourish extending to the right.

Kevin Beeson
2025 MTA President

Hamburg Township

Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom

These principles we pledge to our township, our state and our country.

Jason Negri, Supervisor

Michael Dolan, Clerk

Jennifer Daniels, Treasurer

Charles Menzies, Trustee

Joanna Hardesty, Trustee

Nick Miller, Trustee

Patricia Hughes, Trustee

Date



PROJECT AGREEMENT

JOB NUMBER: 459.0113AW

This Agreement made and entered into this _____ day of _____, 2026 by and between the TOWNSHIP of HAMBURG Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**MALTBY ROAD
BETWEEN HAMBURG/WELLE ROAD AND THE GREEN OAK TOWNSHIP LINE
APPROXIMATELY 0.47 MILES
6" HMA MILL AND RESURFACE
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$300,000. The Township shall pay the Road Commission 50% of the cost of the project not to exceed \$150,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HAMBURG

BY: _____
JASON NEGRI, SUPERVISOR

MIKE DOLAN, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE

PROJECT AGREEMENT

JOB NUMBER: 459.0112AW

This Agreement made and entered into this _____ day of _____, 2026 by and between the TOWNSHIP of HAMBURG Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**HAMBURG ROAD
BETWEEN M-36 AND WINANS LAKE ROAD ROUNDABOUT
APPROXIMATELY 0.45 MILES
4" HMA MILL AND RESURFACE
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$350,000. The Township shall pay the Road Commission 50% of the cost of the project not to exceed \$175,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HAMBURG

BY: _____
JASON NEGRI, SUPERVISOR

MIKE DOLAN, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE

PROJECT AGREEMENT

JOB NUMBER: 489.07.5212BW

This Agreement made and entered into this _____ day of _____, 2026 by and between the TOWNSHIP of HAMBURG Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**WEST RIDGE ROAD
BETWEEN LEE ROAD AND MALTBY ROAD
APPROXIMATELY 0.76 MILES
4" HMA MILL AND RESURFACE
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$400,000. The Township shall pay the Road Commission 50% of the cost of the project not to exceed \$200,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HAMBURG

BY: _____
JASON NEGRI, SUPERVISOR

MIKE DOLAN, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH NEWTON, DIRECTOR OF FINANCE



United States Department of the Interior

U.S. GEOLOGICAL SURVEY

Upper Midwest Water Science Center

Minnesota Office
2280 Woodale Drive
Mounds View, MN 55112
763.783.3100

Wisconsin Office
1 Gifford Pinchot Drive
Madison, WI 53762
608.828.9901

Michigan Office
5840 Enterprise Drive
Lansing, MI 48911
517.887.8903

January 9, 2026

Mr. Jason Negri
Hamburg Township
10405 Merrill Road
Whitmore Lake, Michigan 48189

Dear Mr. Negri:

Attached is an original of Joint Funding Agreement (JFA) No. 26NKJFA108 between Hamburg Township and the U.S. Geological Survey(USGS) for the continued operation of the streamgaging station (04172000) on the Huron River near Hamburg, Michigan. The total program cost of \$16,000, of which Hamburg Township will be contributing \$13,500 and the USGS will be contributing \$2,500, covers the agreement period October 1, 2025 to September 30, 2026.

Work performed with funds from this agreement will be conducted on a fixed-cost basis. Your office will be billed annually in accordance with the JFA. The results of all work under this agreement will be available for publication by the U.S. Geological Survey.

Please sign an original and return to Eric Hanes at emhanes@usgs.gov. Then retain another for your files. If you have any questions, please contact Matt Komiskey at 608-821-3930. We look forward to continuing our successful relationship.

Sincerely,

STEVEN
PETERSON

Digitally signed by
STEVEN PETERSON
Date: 2026.01.09
09:10:26 -06'00'

Steven Peterson
Director, Upper Midwest Water Science Center

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000001863
Agreement #: 26NKJFA108
Project #: NK00LZR
TIN #: 38-1855320

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2025, by the U.S. GEOLOGICAL SURVEY, Upper Midwest Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Hamburg Township party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for the continued operation of the streamgaging station 04172000 on the Huron River near Hamburg, Michigan, herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$2,500 by the party of the first part during the period
October 1, 2025 to September 30, 2026
- (b) \$13,500 by the party of the second part during the period
October 1, 2025 to September 30, 2026
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR

Customer #: 6000001863
Agreement #: 26NKJFA108
Project #: NK00LZR
TIN #: 38-1855320

Item 14.

Water Resource Investigations

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Matthew Komiskey
Center Data Officer
Address: 1 Gifford Pinchot Drive
Madison, WI 53726
Telephone: (608) 821-3930
Fax: (517) 887-8937
Email: mjkomisk@usgs.gov

Customer Technical Point of Contact

Name: Jason Negri
Township Supervisor
Address: Hamburg Township Hall 10405 Merrill
Road
Whitmore Lake, Michigan 48189
Telephone: (810) 231-1000 Ext 202
Fax: (810) 222-1116
Email: jnegri@hamburg.mi.us

USGS Billing Point of Contact

Name: Eric Hanes
Budget Analyst
Address: 5840 Enterprise Drive
Lansing, MI 48911-4107
Telephone: (517) 887-8951
Fax: (517) 887-8937
Email: emhanes@usgs.gov

Customer Billing Point of Contact

Name: Jason Negri
Township Supervisor
Address: Hamburg Township Hall 10405 Merrill
Road
Whitmore Lake, Michigan 48189
Telephone: (810) 231-1000 Ext 202
Fax: (810) 222-1116
Email: jnegri@hamburg.mi.us

U.S. Geological Survey
United States
Department of Interior

Hamburg Township

Signature
STEVEN
By PETERSON
Name: Steven Peterson
Title: Center Director
Digitally signed by STEVEN
PETERSON
Date: 2026.01.09 09:10:56
-06'00'

Signatures
By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

TO: Hamburg Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: January 29, 2026

AGENDA ITEM TOPIC: Parks & Recreation Policies & Procedures – 1st Draft

Number of Supporting Documents: **2 – Draft Policy & Park Layout**

Requested Action

To complete a first reading of the draft copy of the Hamburg Township Park Facility Use Policy and provide input by 2/11/26 in order for the Township Coordinator to provide a finalized version at the 2nd meeting in February for adoption. This policy will then be blended into the updates being made to the Parks & Recreation Policies & Procedures Manual, which will be given to the board in its draft version in early April for a first reading.

Background

There have been discussions over the last several years regarding large events, and our staff's ability to manage them safely with the resources on hand. Language has been included in the policy which allows us to approve events, but limits the number of fields they would be able to use, which effectively cuts down on the number of participants/spectators who would be here at any given time. I believe this is a good compromise in that we would truly just be used for "overflow."

The attached layout reflects the current field usage, sizes, & parking spaces we have in each area of Manly Bennett.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☒

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: N/A

HAMBURG TOWNSHIP PARK FACILITY USE POLICY (Rules & Regulations)

Effective ~~March 5, 2019~~ October 7, 2025 April 7, 2026

1.0 INTENT

To provide for the use, protection, regulation and control of the Hamburg Township ~~p~~Park and recreational facilities, including, but not limited to: Manly Bennett Parks East & West, Merrill Field Disc Golf Course "The Gulch", Winkelhaus Park, ~~the Senior/Community Center~~, the Mike Levine Lakelands Trail & Hamburg Township trailheads (Village, Merrill, and Pettysville), and other areas concerning recreation & leisure activities and to matters related to the use of and conduct on Township ~~property-park~~ park ~~or that~~ which ~~is~~ are under the Township's jurisdiction. For the purposes of this document, the aforementioned facilities shall be referenced as "parklands."

2.0 GENERAL PARK USE POLICIES

There are a number of general use policies to provide guidelines for proper use, protection, regulation, and control of the Hamburg Township ~~Park and recreational facilities~~ parklands. They include:

- Public Use and Hours
- Protection and Preservation of Property and Natural Features
- Protection of Wildlife
- Traffic Control
- Rules Regarding Business, Vending and Concessions
- Rules ~~R~~egarding Alcohol Use
- Responsibilities of larger groups regarding Public Safety

2.1 Public Use and Hours:

Township ~~parks-parklands~~ are open to the public ~~daily-for use by the public~~, consistent with the "Hamburg Township Parks Ordinance-Hamburg Township Code of Ordinances, Chapter 24" and this policy, except during hours as ~~determined-authorized~~ by the Township Board. Hours that a specific Township park or facility is closed shall be conspicuously posted at the park. The Park Administrator or staff may also authorize the temporary closing of a Township park, or portion of that park, to meet specific needs of the Township or for maintenance purposes. Persons sixteen (16) years or younger are not permitted in any Township park between the hours of 10:00 p.m. and 5:00 a.m. unless accompanied by a parent or guardian.

The Township may designate portions of the ~~park-parklands~~ and recreational facilities for specific uses. Certain facilities ~~within the park~~, such as the ball fields, pavilions, ~~basketball-volleyball~~ courts, etc., may be reserved for use by individuals or organizations by permit or agreement with the Township. The organizations granted use through this process are given priority use of the fields, and will provide the Park Administrator a copy of their anticipated schedule prior to their season start. Such uses shall be subject to use fees or deposits as outlined in Park Facility Use Fee Schedule Appendix G-Parklands and Community Center Use Fee Schedule (Appendix B).

Recreational activities by residents and non-organized groups are permitted on Hamburg Township property within their designated areas when not otherwise scheduled by permit or lease. It is recommended that all recreational activities be limited to daylight hours, and that calendar is checked for scheduling conflicts. ~~No use of any sports field will be allowed prior to April 1st of each year without prior approval of the Park Administrator.~~

Formatted: Superscript

2.2 Protection and Preservation of Property and Natural Features:

No person shall injure, deface, disturb, or remove any part of the park or any building, sign, equipment or other property found therein including but not limited to; trees, shrubs, plants, rocks or minerals. Prospecting, metal detecting, and activities similar in nature, are strictly prohibited in all owned and/or operated Hamburg Township Parklands and/or Trails.

All garbage and waste must be deposited in receptacles provided for such purposes. Dumping of garbage, sewage, household refuse, waste or other noxious material on any Hamburg Township property is strictly prohibited. **No glass containers are permitted in the park area parklands.** Persons and organizations utilizing any Township ~~park and recreational facilities~~ parkland shall leave them in condition of good repair and cleanliness. Any damage or unclean conditions shall be immediately reported to the Park Administrator or staff. All events that will produce high volumes of garbage, such as Tournaments and Festivals, are required to provide a dumpster at their expense.

No person shall build any fire ~~upon within any~~ Township parklands property except within receptacles provided and designated by the Township for such purposes. Special approval from the Township Board and Hamburg Township Fire Department is required for any fire outside of designated receptacles, or at any event.

No person shall deposit lighted matches, burning cigars, cigarettes, tobacco paper or other flammable materials within ~~or upon any~~ Township parklands property. Burning material or hot ashes may not be dumped into any trash containers or elsewhere within the boundaries of the Township Park unless such container or locality is marked as a receptacle for such material.

No person shall install a tent ~~on any parkland facility either owned or maintained by Hamburg Township,~~ without express permission from the Township Board. A site plan detailing the proposed location of the tent must be submitted to the Park Administrator or staff for review prior to the event.

2.3 Protection of Wildlife and Pet Care

No person within the confines of the Township parklands ~~and recreational facilities,~~ unless authorized by written permit of the Township Board, shall hunt, pursue with dogs, trap or in any other way molest any wild bird, nest, egg, den or animal found within ~~the Township park-Township property.~~

No persons, except employees or officers of the Township, or those otherwise permitted by law to carry a concealed weapon, shall carry firearms of any description, or air rifle, or slingshot, or bow within the park, or discharge any firearms, fireworks or explosive substances, or air rifle therein without specific permit from the Township.

No person shall bring, drive, lead or carry any dog or other animal or pet which is unleashed, or upon a leash more than six feet in length, upon Township park property. This does not apply to service dogs or to dogs under control of the Township. Persons bringing any animals or pets ~~onto Township Park property into the~~ parklands shall properly clean up after them.

Horses are not permitted on Township property except on areas along the Lakelands Trail so designated, or as otherwise approved by the Township Board. Carriages are not allowed in any ~~owned or operated parklands-Hamburg Township Parks~~ and/or the Mike Levine Lakelands Trail unless otherwise approved by the Township Board.

Any animals used in conjunction with any Park Use shall be approved by the Hamburg Township Board during the Park Use approval process, and shall be caged, fenced in, or similarly restrained and under the complete control of the aApplicant and/or workers at all times.

For safety reasons, pets are not allowed to attend any activity and/or event. Residents are welcome to have

their leashed pets in areas of the park where the activity and/or event is not taking place or in areas intended for passive recreation such as trails or boardwalks. All owners or handlers of a dog or other domestic animal must comply with Chapter 24 of the Hamburg Township Code of Ordinances and violation of the provisions are subject to a municipal civil infraction as outlined in the Ordinance.

Service animals are allowed to attend activities and/or events. They are defined as dogs ~~that~~which are individually trained to do work or perform tasks for people with disabilities. Any service animal required because of a disability must be certified and clearly marked as such. Staff may inquire as to what work or task the service animal has been trained to perform.

~~All owners or handlers of a dog or other domestic animal must comply with the Hamburg Township Domestic Animal Control Ordinance. Violation of the provisions are subject to a municipal civil infraction as outlined in the Ordinance.~~

2.4 Vehicle and Traffic Control:

Except for designated parking areas, or other areas otherwise approved or allowed by Hamburg Township under permit or lease, no motorized vehicles, except for Personal Assistive Mobility Devices (PAMD), will be allowed in the ~~park or parklands facilities.~~

The Township Staff or employees may operate motorized vehicles within the ~~Township Park and/or parkland facilities~~parklands if granted the right to do so by the Township Board or Park Administrator

Motorized wheelchairs, electric scooters or other PAMDs are allowed for those with handicaps that prevent them from using the recreational facilities in any other manner. Township Board approval is required for all other types of Off-Road Motorized and/or Animal Driven Vehicles.

Allowed vehicles will comply with the following:

- Will travel at walk speed only
- Will operate during daytime hours only
- Will display handicap symbol on vehicle
- Will be operated by permitted driver only
- Will allow passengers only as necessary

2.5 Business, Vending and Concessions:

No person or organization shall, within the boundaries of the ~~Township Parks~~parklands, advertise, offer for hire, vend or sell any service, food, beverage, merchandise or other personal property of advertise, carry on or conduct any other business, commercial or fund-raising activity without the written authorization of the Hamburg Township Board, obtained through the Park Use Application process.

All Board authorizations will require, at the minimum, evidence of conformity to State, County and Local ordinances, licenses and permits by the requesting person or organization as well as proof of General and Products Liability Coverage. Cash operations require evidence of proper accounting and internal financial controls which may be audited at the direction of the Township Board of Trustees at its sole discretion, and subject to revocation of Park Use authorization.

The Board of Trustees may contract for services included in this section with qualified licensed contractors through competitive bidding, as outlined in the Hamburg Township Purchasing Policy & ~~Procedures.~~

~~SIGNAGE TO BE ADDED – MUST COMPLY WITH ZONING ORDINANCE~~ Signage for events held on Township owned or operated parklands is addressed in section 2.11.

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2.6 Alcohol:

Alcohol use is strictly prohibited in Parks, Trails or Trailheads owned or operated by Hamburg Township ~~unless specifically authorized in writing by the Township Board.~~

2.7 Parking:

No parking of motor vehicles shall be permitted during the hours of 12:00 a.m. and 5:00 a.m. or as otherwise posted and/or approved by the ~~Township Board~~ Park Administrator.

Parking shall be in designated parking areas only, or those areas otherwise approved by the Township Board through the permit or lease approval process. Vehicles parked in unauthorized parking areas or that have been left overnight ~~on any property owned or maintained by Hamburg Township~~ in any parkland may be ticketed and/or towed at the owner's expense.

2.8 Public Safety:

Applicants may be required to meet with the ~~Clerk~~ Park Administrator and a Public Safety representative to determine what, if any, special precautions need to be taken as relates to the proposed event. Depending on the nature ~~and/or size~~ of the event, Public Safety expenses may be charged at the discretion of the Township Board and the Public Safety Committee. Waivers of these fees may be made by the Township Board as part of the Park Use approval process.

Flying, launching or otherwise operating any type of radio-controlled device, self-propelled rocket, kite or any other device in any area of a Township park that is not specifically designated for its use is strictly prohibited. Flight and radio-controlled related activities are welcome in the Manly Bennett RC Park located in Manly Bennett East Park, southeast of the Baseball Diamonds. Activities of this nature must comply with posted rules and regulations and will be subject to fines and penalties for violation as outlined in ~~Hamburg Township Parks Ordinance~~ Chapter 24 of the Hamburg Township Code Of Ordinances.

Golf practice is strictly prohibited in any area of a Township park that is not specifically designated for its use.

2.9 Inspection Requirements:

No Capital Improvements or changes shall be made to ~~any parkland, or trails-facilities, trails or trailheads owned or operated by Hamburg Township~~, without express permission from the Township Board. All proposed improvements shall be submitted in writing to the Parks Administrator who will forward ~~the Recreation Board's recommendation~~ them to the Township Board. Improvements must comply with all Permit and Building Code requirements and once approved, work must be completed by a licensed contractor or as otherwise approved by the ~~Township Board~~ Park Administrator.

A certificate of insurance including General Liability and Worker's Compensation for the current policy year shall be provided to the Clerk's office for every contractor that is hired to perform any service on Hamburg Township premises and shall carry limits of liability as required by the Township Insurance carrier.

For any event, carnival or fair connecting to or modifying an existing electrical source or service, the Applicant covenants and agrees to utilize a licensed electrical contractor and secure an electrical permit ~~in compliance under Article 525 of the National Electric Code or successor code requirements for any activities conducted by the Applicant, its agents or employees.~~

All outside vendors are required to pass a safety inspection, facilitated by the Hamburg Township Fire Department (HTFD). All events who provide this type of service, must ~~complete~~ submit a Tent Permit Application no less than ~~60 days~~ 2 weeks prior to approved event.

2.10 Restoration, Clean-up & Damage Bond:

Applicant may be required to deposit ~~with the Hamburg Township Clerk~~ a restoration, clean-up and damage bond in the form of cash or certified check payable to Hamburg Township in an amount as outlined in the Park Facility Use Fee Schedule, ~~Appendix C~~, or as determined by the Township Board. The bond shall be returned to the Applicant without interest, within sixty (60) days after the expiration of the requested park use if the Applicant has fully performed the restoration and cleanup of the premises to an "as-is" or better condition as prior to the event as determined by the Township. Should Applicant fail to restore and clean the premises in satisfactory condition, the Township may retain all or a part of the bond. Applicant shall reimburse Hamburg Township for its "out-of-pocket" expenses in excess of the bond amount for items including but not limited to: Labor costs, trash disposal expenses and repair costs to facilities and/or grounds. Township staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All Hamburg Township invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days.

2.11 Parklands Use Permit Sign Policy: (effective 10/5/21)

This policy is intended to allow specific signage ~~associated with the use of Township owned parks as it relates to approved use of Township owned or operated parkland properties~~. The allowed signage will help ~~the Hamburg Township to~~ better meet the needs of the community and public use of the parks systems. The signage will ~~help to better~~ inform people of upcoming events and direct people to the event.

Signage Regulations:

In addition to directional signage, the following signs announcing the approved event are **only allowed with the issuance of a parklands use permit:**

- 1) Temporary freestanding signs:
 - a. On the Township owned/~~operated property-parkland~~ where the event is located:
 - i. One 32 square foot sign; and
 - ii. Four 6 square foot signs, with one side 4' max in length.
 - b. On the Township owned property at M-36 and Merrill Road (parcel 15-23-300-028):
 - i. One 32 square foot sign.
- 2) Signage duration:
 - a. If the event is held on between 1-7 consecutive days the signs may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - b. If the event is conducted over multiple weeks the signs allowed in section 1) a. ii. shall only be allowed the day of the event, all other signs allowed in section 1) may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - c. If the signs are not removed as required by the code the Township may remove the signage.
- 3) Directional signs shall be approved as a part of the Parks Use Permit and pertain only to Township owned or operated Park/Trail property.
- 4) All signs shall be outside of the road right-of-way and at least 10 feet from a paved roadway or driveway.
- 5) The Township shall be authorized to remove any unapproved signage or additional signage placed unrelated to the scheduled event. Violations or abuses of this rule may result in termination or denial of park use.

Sign Application Materials:

The following information shall be submitted with the parklands use permit application:

- 1) Description of the signs including a drawing showing the proposed signs and the sign dimensions; and

2) Map showing the location of the proposed signs within the Township parklands.

3) Any signs planned for the Road-Right-Of-Way must be submitted to the jurisdiction that regulates and oversees those roads.

Road-right-of-way Resources:

Livingston County Road Commission:

<http://www.livingstonroads.org/FAQ/FAQRow.aspx>

State of Michigan (MDot):

https://www.michigan.gov/mdot/0,4616,7-151-9615_11261-147773--,00.html

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2.12 Permitting Process for the Lakelands Trail (within Hamburg)

TBD

2.132 Americans with Disabilities

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Hamburg Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you feel that you, or someone you know, has been discriminated against, or you have a recommendation for increasing accessibility of the Township services, programs and activities, please contact the ADA Coordinator at (810) 222-1124 to discuss these items further, or visit our website for more information:
[https://www.hamburg.mi.us/government/township_clerk/americans_with_disabilities_act_\(ada\)_information_center.php](https://www.hamburg.mi.us/government/township_clerk/americans_with_disabilities_act_(ada)_information_center.php).

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3.0 CATEGORIES OF PARK USE:

Anyone wishing to reserve the use of any park facility including the parks, trails, trailheads, sports fields, picnic areas or the Gazebo at Winkelhaus Park, the parklands shall provide documentation as outlined below. No use is allowed to anyone, other than the permit holder, during Blackout Dates.

For the safety of our residents and visitors, areas that have been reserved by others for sport related activities or special events should be respected. If there is a question about availability, a complete list of all scheduled activities and events is maintained by the Parks Coordinator and is available on the Township website.
 here are four categories of Park user organizations as follows:

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3.1 Park Use Category #1:

Groups of less than 1000, who don't charge fees, including Individual/Family Use/Small Group.

Casual use by an individuals, or family families, and/or small groups is highly encouraged and generally requires no special action or permission. For the safety of our residents and visitors, areas that have been reserved by others for sport related activities or special events should be respected. If there is a question about availability, a complete list of all scheduled activities and events is maintained by the Parks Coordinator. If an individual or family wishes to reserve the use of any park facility, a short form Park Use Application must be submitted to the Parks Coordinator or Clerk for approval. Based on the nature of the event, a long form Park Use Application may be required, and fees and/or deposits, if any, shall be charged as outlined in the Park Facility Use Fee Schedule—Appendix C.—This type of use is handled on a first-come-first-serve basis, only if no other use has been granted priority, and it is approved and scheduled administratively by the Parks Coordinator. A pre-application form must be submitted to the Parks Coordinator or Clerk for review prior to use.

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For the safety of our residents and visitors, areas that have been reserved by others for sport related activities or special events should be respected. If there is a question about availability, a complete list of all scheduled activities and events is maintained by the Parks Coordinator and is available on the Township website.

Outdoor facilities are available for public use during normal park hours. These facilities require no fees, however, donations for maintenance are accepted and appreciated. Donations receipts are available upon request. Outdoor facilities free for casual use include:

- Merrill Field Disc Golf Course AKA "The Gulch"
- Adult Workout Area
- Sand volleyball court
- Outdoor patio behind Senior/Community Center (open to public evenings and weekends)
- Pickleball court (open to public evenings and weekends)

- Hamburg Flyer's Field – Use must be scheduled with Hamburg Flyer's Club
 - Contact: Gene Doncea – E8d68@aol.com.

For Municipal use, such as events hosted by Hamburg Township Hall, Library, Public Safety, Senior/Community Center, and/or their affiliates, a pre-application form must be submitted to the Parks Coordinator or Clerk for review. Should the use require additional information, a long form Park Use Application may be requested. Uses in this category will not be charged, unless the exposure warrants it based on a determination by Public Safety.

Sports groups, in any size, are considered under Category #3.

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3.2 Park Use Category #2:

Groups of over 1000, and/or any size group who does charge fees

For any parkland use not otherwise reserved by permit or agreement, a long form Park Use Application must be submitted to the Parks Coordinator. A complete list of all scheduled activities and events is maintained by the Park Coordinator and is available on the Township website.

All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities. All deposits and/or fees for facility use shall be charged as outlined in the Park Facility Use Fee Schedule – Appendix B. Any waivers or reductions in fees is at the discretion of the Township Board, and must be requested at time of application.

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Should the event exceed 1,000 participants, the Public Safety Committee will set a Hazard Level for Public Safety Fees, and make their recommendation to the Township Board for final approval. For events under 1,000, the hazard level will be Low unless use is determined to have need of Public Safety personnel based on the type of event or past experience with the park user. Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

▲ Non-Profit group use. For any park facility or trail not otherwise reserved by permit or agreement, non-profits may apply for use using the long form Park Use Application. Some groups may be granted priority consideration for their events by the Township, based on a mutually beneficial history they have with the Township. A field use request for the period in question must be submitted to the Clerk's Office and approved by the Board prior to the start of the activity period. At times competing organizations may wish to utilize the same facilities during the same time period. If it is determined that both competing events can be accommodated, both groups will comply with the reporting requirements as required by the Clerk's office.

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. This category includes uses for Organized Sports such as Games, Practices and Tryouts. Fees for this use are outlined in the Park Facility Use Fee Schedule – Appendix C. Anything other than a game, practice or tryout shall require separate Park Use Application and review process and shall be considered a Park Use Category #4.

3.32 Park Use Category #3:

Recognized or Partnering Sports Group Use – Seasonal Rate

▲ If a group provides approved services and/or improvements that are beneficial to the Township parklands and the residents that use them, they may be designated as a Recognized or Partnering group. In the case of the sports fields, these clubs/organizations assist in the maintenance of the fields i.e.: chalking, striping, maintenance repairs, etc. In exchange, some clubs, organizations, and/or groups may be granted priority consideration and/or waiver or reduction of fees for their use of the facilities applied for. Uses under this category require a long form Park Use Application and are intended for Games, Practices and/or Tryouts. A field use request for the period in question must be submitted to the Clerk's Office and approved by the Board prior to the start of the activity period also known as a season.

Partnering Groups will be granted a seasonal flat-rate fee negotiated at time of application, based on type of fields and the maintenance required/expected, and as set by the Township Board. Spring use must be scheduled by 3/31 and fall by 7/1.

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All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities.

Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

~~All deposits and/or fees for facility use shall be charged as outlined in the Park Facility Use Fee Schedule – Appendix B. Any waivers or reductions in fees is at the discretion of the Township Board, and must be requested at time of application.~~

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Anything other than a game, practice or tryout shall require separate Park Use Application, and review process, and shall be considered a Park Use Category #4.

Non-Recognized or Non-Partnering Sports Group Use – Flat Rate per field/2 hours

For any parkland not otherwise reserved by permit or agreement by a recognized or partnering sports group, users may request reservation with a long form Park Use Application. A complete list of all scheduled activities and events is maintained by the Park Coordinator and is available on the Township website.

All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities.

Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

~~All deposits and/or fees for facility use shall be charged as outlined in the Park Facility Use Fee Schedule – Appendix B.~~

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Upon review of the intended use, the Township may re-categorize a user group's application. Anything other than a game, practice or tryout shall require separate Park Use Application, and review process, and shall be considered under Park Use Category #4.

~~Small Group/For-profit Business Use. For any park facility or trail not otherwise reserved by permit or agreement, a small group or for-profit business may request reservation of a park facility, sports field, picnic area, or the gazebo at Winkelhaus Park, and a long form Park Use Application must be submitted to the Parks Administrator for approval. A complete list of all scheduled activities and events is maintained by the Park Administrator. Small groups and for-profit businesses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities. All deposits and/or fees for facility use shall be charged as outlined in the Park Facility Use Fee Schedule – Appendix C.~~

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. This category includes minor uses that would not otherwise be considered under Category #4 – Event Use. Upon review of the intended use, the Township may re-categorize an application submitted as a Category #3 to a Category #4. Fees are outlined in the Park Facility Use Fee Schedule – Appendix C.

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3.45 Park Use Category #4:

Event Use – All Categories of Users

For Municipal use, such as events hosted by Hamburg Township Hall, Library, Public Safety, Senior/Community Center, and for events where the anticipated participants are over 1000, a long form Park Use Application must be submitted to the Parks Coordinator or Clerk for review. Requests for fee waivers must be made in writing at time of application, and approved by the Township Board. The Township may also participate as a co-host for an event held by an approved user. A plan and supportive budget, including costs for extra staffing, will be prepared, reviewed and recommended by the Parks & Recreation Committee to the Hamburg Township Board.

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For a Non-Township sponsored event, the organizing group shall complete and submit a long form Park Use Application and an event map or design layout showing the area of Parkland or Trail where the event will take place. This category of use requires a review by the Parks and Recreation Committee and assignment of hazard level by Public Safety Committee, after which the Park Administrator will forward event plan to the Township Board for approval. Examples of this category might include a one-day festival tournament, or a three-day art event. These sorts of requests must be scheduled and approved by the Township Board no less than 60 days in advance and are subject to availability. Based on the use, the Board reserves the right to charge additional fees based upon the need for services beyond the scope of those routinely performed by Township staff or its vendors.

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Sports fields may be permitted to use by organizations to host soccer games associated with tournaments and league games provided that at no time shall tournament events and league games be permitted at the same time. Tournament permits shall be limited to a maximum number of four (4) designated fields for use at any one time with only 1 game per field. The Township shall designate and mark the playing fields which shall not be changed by the organizations.

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Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

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Event use. The Parks and Recreation Committee may from time to time propose a recreational event or series of events that it believes will be of interest to and beneficial for residents of the community. The Township may also participate as a co-host for an event held by an approved user. A plan and supportive budget, including costs for extra staffing, will be prepared, reviewed and recommended by the Parks & Recreation Committee to the Hamburg Township Board. If the event is approved by the Township Board, a motion will be made detailing a specific budget for that event, referencing the plan as proposed and naming a Township event liaison who will be assigned to work with the Park Administrator to manage the planning and execution of the event. The event liaison will provide status reports, amendments to the plan or budget, as well as an evaluative follow-up report and final cost analysis. All attempts will be made to ensure that the proposed event will not conflict or otherwise hinder an existing event held by Township facilities or neighboring organizations. All revenues and expenditures whether cash or in-kind will be reported to Accounting for tax receipting and timely inclusion in Township financial records. Only Township employees and officials may make purchases pursuant to the Township Purchase Policy & Procedures. The event liaison will work directly with the Purchasing agent to coordinate any necessary purchases to be picked up by staff and distributed to the appropriate parties, and will assist with the preparation of an inventory of the items purchased for recovery after the event.

~~For a Non-Township sponsored event, the organizing group shall complete and submit a long form Park Use Application and an event map or design layout showing the area of Parkland or Trail where the event will take place. This category of use requires review and recommendation by the Parks and Recreation Committee and Public Safety Committee, after which the Park Administrator will forward event plan to the Township Board for approval. . Examples of this category might include a one day tournament, or a three day long art event. These sorts of requests must be scheduled and approved by the Township Board no less than 60 days in advance and are subject to availability. Additional requirements needed for Board approval of these types of request may be set individually by the Board. Upon approval of the Park Use application, deposits and/or fees for field use shall be charged as outlined in Park Facility Use Fee Schedule — Appendix C. Based on the use, the Board reserves the right to charge additional fees based upon the need for the Township to provide Public Safety, grounds maintenance, trash removal, etc. beyond those services routinely performed by the Township in that area of the Park.~~

4.0 REPORTING REQUIREMENTS

The organization shall provide to the Park Administrator the following:

- Insurance and Risk Management Information
- Public Health and Safety Information
- ~~Proof of Non-Profit status, if applicable~~ Plans and receipts for all pre-approved improvements

Each of these is more fully described below.

4.1 Insurance and Risk Management:

There are three levels of risk that will be managed by the Clerk's Office as relates to organizational use of Township property, namely

- ~~1. Organizational indemnification/hold harmless~~
- General Liability and/or Property Insurance, with limits as outlined in the Insurance Requirements Guideline, Appendix B-C.
- ~~2. Special Events coverage and additional indemnifications including, but not limited to, copies of any 3rd party contracts.~~
- ~~3. Special Events coverage and additional indemnifications including, but not limited to, copies of any 3rd party contracts.~~

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It is expected that each organization will meet Township mandated requirements in each of the above areas of Insurance and Risk Management. Property coverage is required for users who store their private property on Township grounds. It is also understood that private property left on the premises is available for use by Township staff and/or other parkland users. Any approved permanent structures become the property of Hamburg Township. It is expected that each organization will meet Township mandated requirements in each of the above areas of Insurance and Risk Management

Also, ~~as regards potential liability claims~~ it is important that the Organization periodically inspect the premises that it has authorization to use, note areas of potential liability and submit a record of that notation to the Park Administrator.

4.2 Public Health and Safety:

Organizations utilizing Township properties ~~need to must~~ have ~~in place~~ policies and procedures relating to the performance of background checks for persons working with program participants. Sports related Organizations need to ~~have in place policies and procedures~~ complying with the Michigan Sports Concussion Law, Act 342 & 343, PA of 2012. The minimal requirements are outlined in Appendix A.

4.3 Proof of Non-Profit Status:

Organizations requesting use at the non-profit rate, ~~may be required to must~~ provide proof of Non-Profit status. The Township Board may also request Proof of tax filings on an annual basis.

5.0 PARK USE FEE STRUCTURE

All fees for use of the Township ~~Park and recreational facilities~~ parklands ~~are will be~~ established by the Township Board, and shall be outlined in the ~~Hamburg Township Park Use Fee Schedule (Appendix B) Administrative Fee Schedule Park Facility Use Fee Schedule, Appendix C.~~ Hamburg Township reserves the right to waive or reduce fees in consideration of contributions of in-kind services, maintenance, repairs and/or Capital Improvements. ~~(will eventually reference the Hamburg Township Administrative Fee Schedule)~~

~~Sports Group Organizations who are granted use of a sports field, must submit a participant roster to the Township Clerk reflecting participant residency which shall include. Roster shall include: Participant's Name, Address, and Township of residence.~~

~~Invoices shall be generated from the participant roster using the rates as outlined in the Park Facility Use Fee Schedule —Appendix C. If rosters are not submitted in a timely manner, Hamburg Township may invoice the user group a flat rate charged based on prior invoices/rosters or estimated participant numbers. Payment is due within 30 days of receipt of the invoice. An organization with delinquent fees shall not be approved for field usage until all past due balances owed the Township are paid in full. (Do we need to add language here that if the fees are waived we track that internally? That is what I do now with Accounting.)~~

Approved Park Users will be responsible for cleaning up after their activities. ~~All papers and trash are to be placed in the proper receptacles. The park facility is to be returned to the same condition it was found following event completion.~~ Approved Park Users shall provide sufficient and competent adult supervision, and be responsible for any damage occurring during their use.

No person or organization shall, within the boundaries of the Township park and/or parkland facilities, advertise, offer for hire, vend or sell any service, food, beverage, merchandise or other personal property or advertise, carry on or conduct any other business, commercial, or fund-raising activity without the written permission of the Hamburg Township Board. If food and/or beverages are approved to be served, the applicant will be responsible for any and all health department permits, approvals, and licenses and must provide copies of such to the ~~Township Clerk~~ Park Administrator prior to the scheduled event.

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Reservations/approvals for any event (sports or special) are not transferable and there is absolutely no sub-letting allowed. If the park facility use rules set forth in this policy are not followed, the use privilege and/or priority status may be revoked.

6.0 SCHEDULING OF ALL RECREATIONAL FACILITIES

The Park Administrator and/or staff ~~is to maintain~~ a master schedule of all facility use including fields, courts, Community Center rooms, etc. in order to reasonably manage their use.

In addition to general scheduling information provided in the ~~pre-application or~~ Park Use ~~Request form~~ Application, the applicant shall provide ~~specific dates and times for which the facility in question is being requested along with supporting required documents such as a current Certificate of Insurance with the Township listed as an additional insured documents. This information shall be provided to the Park Administrator~~ in a time frame determined by the Park Administrator. Failure to provide the required information in the required timeframe may result in a loss of privilege for use of the facility or priority status.

Blackout dates are assigned to areas where a large event is taking place, and it is necessary to limit access to those areas for public safety and welfare. When a blackout date has been assigned, other uses may be limited in those areas. The organizations that has been granted use shall be responsible for the maintenance, repair and any and all liability associated with the use of the fields assigned to them during that period of time. The Parks Coordinator will advise all regular user groups/organizations of pending Blackout dates well in advance of the event, and it is requested that all Blackout dates are respected by both other user groups and residents.

7.0 MERRILL FIELD DISC GOLF COURSE "THE GULCH"

The Merrill Field Disc Golf Course, also known as "The Gulch", is located in Manly Bennett West Park, with the first tee near the Merrill Trailhead parking area. ~~Casual players are welcome daily, dawn until dusk, and the per player fees as outlined in the Park Facility Use Fee Schedule Appendix C, are collected in the supply cabinet located near the entrance. A park use application is not required for Individual/Family casual use.~~

For anything other than individual use of "The Gulch", a Park Use Application is required which includes but is not limited to: Tournaments, Special Events & Regular League Play, in which participant fees are collected by the Organizing party. The organization who wishes to host the event must comply with the Reporting Requirements as outlined in Section 4.0. The organizing party will be responsible to pay the appropriate fees to the Township based on the Park Facility Use Fee Schedule Appendix C, and must submit a participant roster with their payment.

~~Blackout Dates are not available for the Disc Golf Course, unless otherwise approved by the Township Board, and casual players must be allowed access during events.~~

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Appendix A

Background Checks

1. — PURPOSE

To provide a safe environment for all persons, groups or entities utilizing property owned by Hamburg Township.

2. — SCOPE

To identify who shall be required to have a background check and provide the minimum standards for background investigations.

A. — Any adult who provides direction, coaching, counseling, managing or other positions of authority; involved in organized events using the Township park and recreational facilities.

1. — Includes volunteers, paid positions, temporary positions, sporting clinics providers and all Officers/Board Members of organized groups.

B. — Each shall be required to complete a criminal record background check offered by the Michigan State Police; Internet Criminal History Access Tool (ICHAT): www.michigan.gov/ichat

1. — Other criminal background check services that meet or exceed the standards of ICHAT may be accepted by Hamburg Township Clerk after consultation with the Chief of Police.

2. — Each shall have a cursory review of the Michigan Public Sex Offender Registry at the following address: www.mipsor.state.mi.us

3. — GENERAL REQUIREMENTS

Each group or organization shall identify a board member or officer responsible for the reporting requirements;

A. — Required background checks shall be conducted annually, prior to the start of a new season/event, and prior to the addition of an adult at any time amid their season of activity.

B. — Records shall be retained by the organization/group for a period of no less than three (3) years following the completion of their season/year.

C. — Any records shall immediately be made available to the Hamburg Township Clerk upon request.

Michigan Sports Concussion Law, Act 342 & 343 of PA of 2012

1. — PURPOSE

To comply with Act 342 & 343 PA of 2012, Michigan Sports Concussion Law.

2. — SCOPE

A concussion is a brain injury, caused by a blow, bump or jolt to the head that can have serious consequences. It can occur in any sport or recreational activity. Michigan was the 39th U.S. state to enact a law that regulates sports concussions and return to athletic activity. The law went into full effect on June 30th, 2013.

3. — GENERAL REQUIREMENTS

The sports concussion legislation requires all coaches, employees, volunteers, and other adults involved with a youth athletic activity to complete a concussion awareness on-line training program.

(<https://www.cdc.gov/headsup/youthsports/training/index.html> <http://www.cdc.gov/concussion/HeadsUp/Training/index.html>)

The organizing entity must provide educational materials on the signs/symptoms and consequences of concussions to each youth athlete and their parents/guardians and obtain a signed statement

https://www.michigan.gov/documents/mdch/Parentandathleteinfosheet_415328_7.pdf

(http://michigan.gov/documents/mdch/Parentandathleteinfosheet_415328_7.pdf) acknowledging receipt of the information for the organizing entity to keep on record until the child's 18th birthday.

The law also requires immediate removal of an athlete from physical participation in an athletic activity who is suspected of sustaining a concussion. The student athlete must then receive written clearance

https://www.michigan.gov/documents/mdch/Medical_Clearance_to_Return_to_Play_Form_414367_7.pdf

(http://michigan.gov/documents/mdch/Medical_Clearance_to_Return_to_Play_Form_414367_7.pdf) from an appropriate health professional before he or she can return to physical activity.

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**HAMBURG TOWNSHIP
PARK FACILITY USE POLICY
(Rules & Regulations)
Effective XXXX (1/29/26 Presented 1st reading)**

1.0 INTENT

To provide for the use, protection, regulation and control of the Hamburg Township park and recreational facilities, including, but not limited to: Manly Bennett Parks East & West, Merrill Field Disc Golf Course “The Gulch”, Winkelhaus Park, the Senior/Community Center, the Mike Levine Lakelands Trail & Hamburg Township trailheads (Village, Merrill, and Pettysville), and other areas concerning recreation & leisure activities and to matters related to the use of and conduct on Township parks which are under the Township’s jurisdiction. For the purposes of this document, the aforementioned facilities shall be referenced as “parklands.”

2.0 GENERAL PARK USE POLICIES

There are a number of general use policies to provide guidelines for proper use, protection, regulation, and control of the Hamburg Township parklands. They include:

- Public Use and Hours
- Protection and Preservation of Property and Natural Features
- Protection of Wildlife
- Traffic Control
- Rules Regarding Business, Vending and Concessions
- Rules Regarding Alcohol Use
- Responsibilities of larger groups regarding Public Safety

2.1 Public Use and Hours:

Township parklands are open to the public daily, consistent with the “Hamburg Township Code of Ordinances, Chapter 24” and this policy, except during hours as authorized by the Township Board. Hours that a specific Township park or facility is closed shall be conspicuously posted at the park. The Park Administrator or staff may also authorize the temporary closing of a Township park, or portion of that park, to meet specific needs of the Township or for maintenance purposes. Persons sixteen (16) years or younger are not permitted in any Township park between the hours of 10:00 p.m. and 5:00 a.m. unless accompanied by a parent or guardian.

The Township may designate portions of the parklands and recreational facilities for specific uses. Certain facilities, such as the ball fields, pavilions, volleyball courts, etc., may be reserved for use by individuals or organizations by permit or agreement with the Township. The organizations granted use through this process are given priority use of the fields, and will provide the Park Administrator a copy of their anticipated schedule prior to their season start. Such uses shall be subject to use fees or deposits as outlined in Parklands and Community Center Use Fee Schedule (Appendix B).

Recreational activities by residents and non-organized groups are permitted on Hamburg Township property within their designated areas when not otherwise scheduled by permit or lease. It is recommended that all recreational activities be limited to daylight hours, and that calendar is checked for scheduling conflicts. No use of any sports field will be allowed prior to April 1st of each year without prior approval of the Park Administrator.

2.2 Protection and Preservation of Property and Natural Features:

Item 15.

No person shall injure, deface, disturb, or remove any part of the park or any building, sign, equipment or other property found therein including but not limited to; trees, shrubs, plants, rocks or minerals. Prospecting, metal detecting, and activities similar in nature, are strictly prohibited in all owned and/or operated Hamburg Township Parks and/or Trails.

All garbage and waste must be deposited in receptacles provided for such purposes. Dumping of garbage, sewage, household refuse, waste or other noxious material on any Hamburg Township property is strictly prohibited. **No glass containers are permitted in the parklands.** Persons and organizations utilizing any Township parkland shall leave them in condition of good repair and cleanliness. Any damage or unclean conditions shall be immediately reported to the Park Administrator or staff. All events that will produce high volumes of garbage, such as Tournaments and Festivals, are required to provide a dumpster at their expense.

No person shall build any fire within any Township parklands except within receptacles provided and designated by the Township for such purposes. Special approval from the Township Board and Hamburg Township Fire Department is required for any fire outside of designated receptacles, or at any event.

No person shall deposit lighted matches, burning cigars, cigarettes, tobacco paper or other flammable materials within any Township parklands. Burning material or hot ashes may not be dumped into any trash containers or elsewhere within the boundaries of the Township Park unless such container or locality is marked as a receptacle for such material.

No person shall install a tent in any parkland, without express permission from the Township Board. A site plan detailing the proposed location of the tent must be submitted to the Park Administrator or staff for review prior to the event.

2.3 Protection of Wildlife and Pet Care

No person within the confines of the Township parklands, unless authorized by written permit of the Township Board, shall hunt, pursue with dogs, trap or in any other way molest any wild bird, nest, egg, den or animal found within Township property.

No persons, except employees or officers of the Township, or those otherwise permitted by law to carry a concealed weapon, shall carry firearms of any description, or air rifle, or slingshot, or bow within the park, or discharge any firearms, fireworks or explosive substances, or air rifle therein without specific permit from the Township.

No person shall bring, drive, lead or carry any dog or other animal or pet which is unleashed, or upon a leash more than six feet in length, upon Township park property. This does not apply to service dogs or to dogs under control of the Township. Persons bringing any animals or pets into the parklands shall properly clean up after them.

Horses are not permitted on Township property except on areas along the Lakelands Trail so designated, or as otherwise approved by the Township Board. Carriages are not allowed in any parklands and/or the Mike Levine Lakelands Trail unless otherwise approved by the Township Board.

Any animals used in conjunction with any Park Use shall be approved by the Hamburg Township Board during the Park Use approval process, and shall be caged, fenced in, or similarly restrained and under the complete control of the applicant and/or workers at all times.

For safety reasons, pets are not allowed to attend any activity and/or event. Residents are welcome to have their leashed pets in areas of the park where the activity and/or event is not taking place or in areas intended for passive recreation such as trails or boardwalks. All owners or handlers of a dog or other domestic animal

must comply with Chapter 24 of the Hamburg Township Code of Ordinances and violation of the provisions are subject to a municipal civil infraction as outlined in the Ordinance.

Item 15.

Service animals are allowed to attend activities and/or events. They are defined as dogs which are individually trained to do work or perform tasks for people with disabilities. Any service animal required because of a disability must be certified and clearly marked as such. Staff may inquire as to what work or task the service animal has been trained to perform.

2.4 Vehicle and Traffic Control:

Except for designated parking areas, or other areas otherwise approved or allowed by Hamburg Township under permit or lease, no motorized vehicles, except for Personal Assistive Mobility Devices (PAMD), will be allowed in the parklands.

The Township Staff or employees may operate motorized vehicles within the parklands if granted the right to do so by the Township Board or Park Administrator

Motorized wheelchairs, electric scooters or other PAMDs are allowed for those with handicaps that prevent them from using the recreational facilities in any other manner. Township Board approval is required for all other types of Off-Road Motorized and/or Animal Driven Vehicles.

Allowed vehicles will comply with the following:

- Will travel at walk speed only
- Will operate during daytime hours only
- Will display handicap symbol on vehicle
- Will be operated by permitted driver only
- Will allow passengers only as necessary

2.5 Business, Vending and Concessions:

No person or organization shall, within the boundaries of the parklands, advertise, offer for hire, vend or sell any service, food, beverage, merchandise or other personal property of advertise, carry on or conduct any other business, commercial or fund-raising activity without the written authorization of the Hamburg Township Board, obtained through the Park Use Application process.

All Board authorizations will require, at the minimum, evidence of conformity to State, County and Local ordinances, licenses and permits by the requesting person or organization as well as proof of General and Products Liability Coverage. Cash operations require evidence of proper accounting and internal financial controls which may be audited at the direction of the Township Board of Trustees at its sole discretion, and subject to revocation of Park Use authorization.

The Board of Trustees may contract for services included in this section with qualified licensed contractors through competitive bidding, as outlined in the Hamburg Township Purchasing Policy & Procedures.

Signage for events held on Township owned or operated parklands is addressed in section 2.11.

2.6 Alcohol:

Alcohol use is strictly prohibited in Parks, Trails or Trailheads owned or operated by Hamburg Township unless specifically authorized in writing by the Township Board.

2.7 Parking:

No parking of motor vehicles shall be permitted during the hours of 12:00 a.m. and 5:00 a.m. or as otherwise posted and/or approved by the Park Administrator.

Parking shall be in designated parking areas only, or those areas otherwise approved by the Township Board through the permit or lease approval process. Vehicles parked in unauthorized parking areas or that have been left overnight in any parkland may be ticketed and/or towed at the owner's expense.

2.8 Public Safety:

Applicants may be required to meet with the Park Administrator and a Public Safety representative to determine what, if any, special precautions need to be taken as relates to the proposed event. Depending on the nature and/or size of the event, Public Safety expenses may be charged at the discretion of the Township Board and the Public Safety Committee. Waivers of these fees may be made by the Township Board as part of the Park Use approval process.

Flying, launching or otherwise operating any type of radio-controlled device, self-propelled rocket, kite or any other device in any area of a Township park that is not specifically designated for its use is strictly prohibited. Flight and radio-controlled related activities are welcome in the Manly Bennett RC Park located in Manly Bennett East Park, southeast of the Baseball Diamonds. Activities of this nature must comply with posted rules and regulations and will be subject to fines and penalties for violation as outlined in Chapter 24 of the Hamburg Township Code Of Ordinances.

Golf practice is strictly prohibited in any area of a Township park that is not specifically designated for its use.

2.9 Inspection Requirements:

No Capital Improvements or changes shall be made to any parkland, or trails, without express permission from the Township Board. All proposed improvements shall be submitted in writing to the Parks Administrator who will forward them to the Township Board. Improvements must comply with all Permit and Building Code requirements and once approved, work must be completed by a licensed contractor or as otherwise approved by the Park Administrator.

A certificate of insurance including General Liability and Worker's Compensation for the current policy year shall be provided to the Clerk's office for every contractor that is hired to perform any service on Hamburg Township premises and shall carry limits of liability as required by the Township Insurance carrier.

For any event, carnival or fair connecting to or modifying an existing electrical source or service, the Applicant covenants and agrees to utilize a licensed electrical contractor and secure an electrical permit.

All outside vendors are required to pass a safety inspection, facilitated by the Hamburg Township Fire Department (HTFD). All events who provide this type of service, must submit a Tent Permit Application no less than 2 weeks prior to approved event.

2.10 Restoration, Clean-up & Damage Bond:

Item 15.

Applicant may be required to deposit a restoration, clean-up and damage bond in the form of cash or certified check payable to Hamburg Township in an amount as outlined in the Park Facility Use Fee Schedule, or as determined by the Township Board. The bond shall be returned to the Applicant without interest, within sixty (60) days after the expiration of the requested park use if the Applicant has fully performed the restoration and cleanup of the premises to an "as-is" or better condition as prior to the event as determined by the Township. Should Applicant fail to restore and clean the premises in satisfactory condition, the Township may retain all or a part of the bond. Applicant shall reimburse Hamburg Township for its "out-of-pocket" expenses in excess of the bond amount for items including but not limited to: Labor costs, trash disposal expenses and repair costs to facilities and/or grounds. Township staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All Hamburg Township invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days.

2.11 Parklands Use Permit Sign Policy: (effective 10/5/21)

This policy is intended to allow specific signage as it relates to approved use of Township owned or operated parkland properties. The allowed signage will help Hamburg Township better meet the needs of the community and public use of the park systems. The signage will inform people of upcoming events and direct people to the event.

Signage Regulations:

In addition to directional signage, the following signs announcing the approved event are **only allowed with the issuance of a parklands use permit:**

- 1) Temporary freestanding signs:
 - a. On the Township owned/operated parkland where the event is located:
 - i. One 32 square foot sign; and
 - ii. Four 6 square foot signs, with one side 4' max in length.
 - b. On the Township owned property at M-36 and Merrill Road (parcel 15-23-300-028):
 - i. One 32 square foot sign.
- 2) Signage duration:
 - a. If the event is held on between 1-7 consecutive days the signs may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - b. If the event is conducted over multiple weeks the signs allowed in section 1) a. ii. shall only be allowed the day of the event, all other signs allowed in section 1) may be installed 7 days prior to the event and must be removed within 2 days after the last day of the event.
 - c. If the signs are not removed as required by the code the Township may remove the signage.
- 3) Directional signs shall be approved as a part of the Parks Use Permit and pertain only to Township owned or operated Park/Trail property.
- 4) All signs shall be outside of the road right-of-way and at least 10 feet from a paved roadway or driveway.
- 5) The Township shall be authorized to remove any unapproved signage or additional signage placed unrelated to the scheduled event. Violations or abuses of this rule may result in termination or denial of park use.

Sign Application Materials:

The following information shall be submitted with the parklands use permit application:

- 1) Description of the signs including a drawing showing the proposed signs and the sign dimensions;
and
- 2) Map showing the location of the proposed signs within the Township parklands.
- 3) Any signs planned for the Road-Right-Of-Way must be submitted to the jurisdiction that regulates
and oversees those roads.

Road-right-of-way Resources:**Livingston County Road Commission:**

<http://www.livingstonroads.org/FAQ/FAQRow.aspx>

State of Michigan (MDot):

https://www.michigan.gov/mdot/0,4616,7-151-9615_11261-147773--,00.html

2.12 *Permitting Process for the Lakelands Trail (within Hamburg)*

TBD

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Hamburg Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you feel that you, or someone you know, has been discriminated against, or you have a recommendation for increasing accessibility of the Township services, programs and activities, please contact the ADA Coordinator at (810) 222-1124 to discuss these items further, or visit our website for more information:

https://www.hamburg.mi.us/government/township_clerk/americans_with_disabilities_act_ada_information_center.php.

3.0 CATEGORIES OF PARK USE:

Anyone wishing to reserve the use of the parklands shall provide documentation as outlined below. No use is allowed to anyone, other than the permit holder, during Blackout Dates.

For the safety of our residents and visitors, areas that have been reserved by others for sport related activities or special events should be respected. If there is a question about availability, a complete list of all scheduled activities and events is maintained by the Parks Coordinator and is available on the Township website.

3.1 Park Use Category #1:

Groups of less than 1000, who don't charge fees, including Individual/Family Use/Small Group.

Casual use by individuals, families, and/or small groups is highly encouraged and generally requires no special action or permission. This type of use is handled on a first-come-first-serve basis, only if no other use has been granted priority, and it is approved and scheduled administratively by the Parks Coordinator. A pre-application form must be submitted to the Parks Coordinator or Clerk for review prior to use.

For the safety of our residents and visitors, areas that have been reserved by others for sport related activities or special events should be respected. If there is a question about availability, a complete list of all scheduled activities and events is maintained by the Parks Coordinator and is available on the Township website.

Outdoor facilities are available for public use during normal park hours. These facilities require no fees, however, donations for maintenance are accepted and appreciated. Donations receipts are available upon request. Outdoor facilities free for casual use include:

- Merrill Field Disc Golf Course AKA "The Gulch"
- Adult Workout Area
- Sand volleyball court
- Outdoor patio behind Senior/Community Center (open to public evenings and weekends)
- Pickleball court (open to public evenings and weekends)
- Hamburg Flyer's Field – Use must be scheduled with Hamburg Flyer's Club
 - Contact: Gene Doncea – E8d68@aol.com.

For Municipal use, such as events hosted by Hamburg Township Hall, Library, Public Safety, Senior/Community Center, and/or their affiliates, a pre-application form must be submitted to the Parks Coordinator or Clerk for review. Should the use require additional information, a long form Park Use Application may be requested. Uses in this category will not be charged, unless the exposure warrants it based on a determination by Public Safety.

Sports groups, in any size, are considered under Category #3.

3.2 Park Use Category #2:

Groups of over 1000, and/or any size group who does charge fees

For any parkland use not otherwise reserved by permit or agreement, a long form Park Use Application must be submitted to the Parks Coordinator. A complete list of all scheduled activities and events is maintained by the Park Coordinator and is available on the Township website.

All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities. All deposits and/or fees for facility use shall be charged as outlined in the Park Facility Use Fee Schedule – Appendix B. Any waivers or reductions in fees is at the discretion of the Township Board, and must be requested at time of application.

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Should the event exceed 1,000 participants, the Public Safety Committee will set a Hazard Level for Public Safety Fees, and make their recommendation to the Township Board for final approval. For events under 1,000, the hazard level will be Low unless use is determined to have need of Public Safety personnel based on the type of event or past experience with the park user. Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

3.3 Park Use Category #3:

Recognized or Partnering Sports Group Use – Seasonal Rate

If a group provides approved services and/or improvements that are beneficial to the Township parklands and the residents that use them, they may be designated as a Recognized or Partnering group. In the case of the sports fields, these clubs/organizations assist in the maintenance of the fields i.e.: chalking, striping, maintenance repairs, etc. In exchange, some clubs, organizations, and/or groups may be granted priority consideration and/or waiver or reduction of fees for their use of the facilities applied for. Uses under this category require a long form Park Use Application and are intended for Games, Practices and/or Tryouts. A field use request for the period in question must be submitted to the Clerk's Office and approved by the Board prior to the start of the activity period also known as a season.

Partnering Groups will be granted a seasonal flat-rate fee negotiated at time of application, based on type of fields and the maintenance required/expected, and as set by the Township Board. Spring use must be scheduled by 3/31 and fall by 7/1.

All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities.

Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Anything other than a game, practice or tryout shall require separate Park Use Application, and review process, and shall be considered a Park Use Category #4.

Non-Recognized or Non-Partnering Sports Group Use – Flat Rate per field/2 hours

For any parkland not otherwise reserved by permit or agreement by a recognized or partnering sports group, users may request reservation with a long form Park Use Application. A complete list of all scheduled activities and events is maintained by the Park Coordinator and is available on the Township website.

All uses are required to submit proof of General Liability coverage naming Hamburg Township as additional insured as relates to the proposed activities.

Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

Approval of applications submitted less than 60 days prior to an event cannot be guaranteed. Upon review of the intended use, the Township may re-categorize a user group's application. Anything other than a game, practice or tryout shall require separate Park Use Application, and review process, and shall be considered under Park Use Category #4.

3.4 Park Use Category #4:

Event Use – All Categories of Users

For Municipal use, such as events hosted by Hamburg Township Hall, Library, Public Safety, Senior/Community Center, and for events where the anticipated participants are over 1000, a long form Park Use Application must be submitted to the Parks Coordinator or Clerk for review. Requests for fee waivers must be made in writing at time of application, and approved by the Township Board. The Township may also participate as a co-host for an event held by an approved user. A plan and supportive budget, including costs for extra staffing, will be prepared, reviewed and recommended by the Parks & Recreation Committee to the Hamburg Township Board.

For a Non-Township sponsored event, the organizing group shall complete and submit a long form Park Use Application and an event map or design layout showing the area of Parkland or Trail where the event will take place. This category of use requires a review by the Parks and Recreation Committee and assignment of hazard level by Public Safety Committee, after which the Park Administrator will forward event plan to the Township Board for approval. Examples of this category might include a one-day festival, or a three-day art event. These sorts of requests must be scheduled and approved by the Township Board no less than 60 days in advance and are subject to availability. Based on the use, the Board reserves the right to charge additional fees based upon the need for services beyond the scope of those routinely performed by Township staff or its vendors.

Sports fields may be permitted to use by organizations to host soccer games associated with tournaments and league games provided that at no time shall tournament events and league games be permitted at the same time. Tournament permits shall be limited to a maximum number of four (4) designated fields for use at any one time with only 1 game per field. The Township shall designate and mark the playing fields which shall not be changed by the organizations.

All users requesting temporary event signage, for events held in the parklands or on the trails, must provide a sign plan with their Park Use Application which must list number of signs, size of signs, and the specific area they are planned for. For signs outside of the parkland boundaries, such as the ones used in the road-right-of-way, permits must be requested from MDOT, Livingston County Road Commission, or the owner(s) of a private road. See Section 2.11 for more information.

Fees will be charged as outlined in the Hamburg Township Administrative Fee Schedule, or may be waived or amended by the Township Board at their discretion.

4.0 REPORTING REQUIREMENTS

The organization shall provide to the Park Administrator the following:

- Insurance and Risk Management Information
- Public Health and Safety Information
- Plans and receipts for all pre-approved improvements

Each of these is more fully described below.

4.1 Insurance and Risk Management:

There are three levels of risk that will be managed by the Clerk's Office as relates to organizational use of Township property, namely

- Organizational indemnification/hold harmless
- General Liability and/or Property Insurance, with limits as outlined in the Insurance Requirements Guideline, Appendix C.
- Special Events coverage and additional indemnifications including, but not limited to, copies of any 3rd party contracts.

It is expected that each organization will meet Township mandated requirements in each of the above areas of Insurance and Risk Management. Property coverage is required for users who store their private property on Township grounds. It is also understood that private property left on the premises is available for use by Township staff and/or other parkland users. Any approved permanent structures become the property of Hamburg Township.

Also, it is important that the Organization periodically inspect the premises that it has authorization to use, note areas of potential liability and submit a record of that notation to the Park Administrator.

4.2 Public Health and Safety:

Organizations utilizing Township properties must have policies and procedures relating to the performance of background checks for persons working with program participants. Sports related Organizations need to comply with the Michigan Sports Concussion Law, Act 342 & 343, PA of 2012. The minimal requirements are outlined in Appendix A.

4.3 Proof of Non-Profit Status:

Organizations requesting use at the non-profit rate, may be required to provide proof of Non-Profit status. The Township Board may also request Proof of tax filings on an annual basis.

5.0 PARK USE FEE STRUCTURE

All fees for use of the Township parklands are established by the Township Board, and shall be outlined in the Hamburg Township Administrative Fee Schedule. Hamburg Township reserves the right to waive or reduce fees in consideration of contributions of in-kind services, maintenance, repairs and/or Capital Improvements. Approved Park Users will be responsible for cleaning up after their activities. Approved Park Users shall provide sufficient and competent adult supervision, and be responsible for any damage occurring during their use.

No person or organization shall, within the boundaries of the Township park and/or parkland facilities, advertise, offer for hire, vend or sell any service, food, beverage, merchandise or other personal property or advertise, carry or conduct any other business, commercial, or fund-raising activity without the written permission of the Hamburg Township Board.

Township Board. If food and/or beverages are approved to be served, the applicant will be responsible for any health department permits, approvals, and licenses and must provide copies of such to the Park Administrator prior to the scheduled event.

Reservations/approvals for any event (sports or special) are not transferable and there is absolutely no sub-letting allowed. If the park facility use rules set forth in this policy are not followed, the use privilege and/or priority status may be revoked.

6.0 SCHEDULING OF ALL RECREATIONAL FACILITIES

The Park Administrator and/or staff maintains a master schedule of all facility use including fields, courts, Community Center rooms, etc. in order to reasonably manage their use.

In addition to general scheduling information provided in the pre-application or Park Use Application, the applicant shall provide required documents in a time frame determined by the Park Administrator. Failure to provide the required information in the required timeframe may result in a loss of privilege for use of the facility or priority status.

Blackout dates are assigned to areas where a large event is taking place, and it is necessary to limit access to those areas for public safety and welfare. When a blackout date has been assigned, other uses may be limited in those areas. The organization that has been granted use shall be responsible for the maintenance, repair and any and all liability associated with the use of the fields assigned to them during that period of time. The Parks Coordinator will advise all regular user groups/organizations of pending Blackout dates well in advance of the event, and it is requested that all Blackout dates are respected by both other user groups and residents.

PHONE: 810-231-1000
FAX: 810-231-4295



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

To: Planning Commissioners

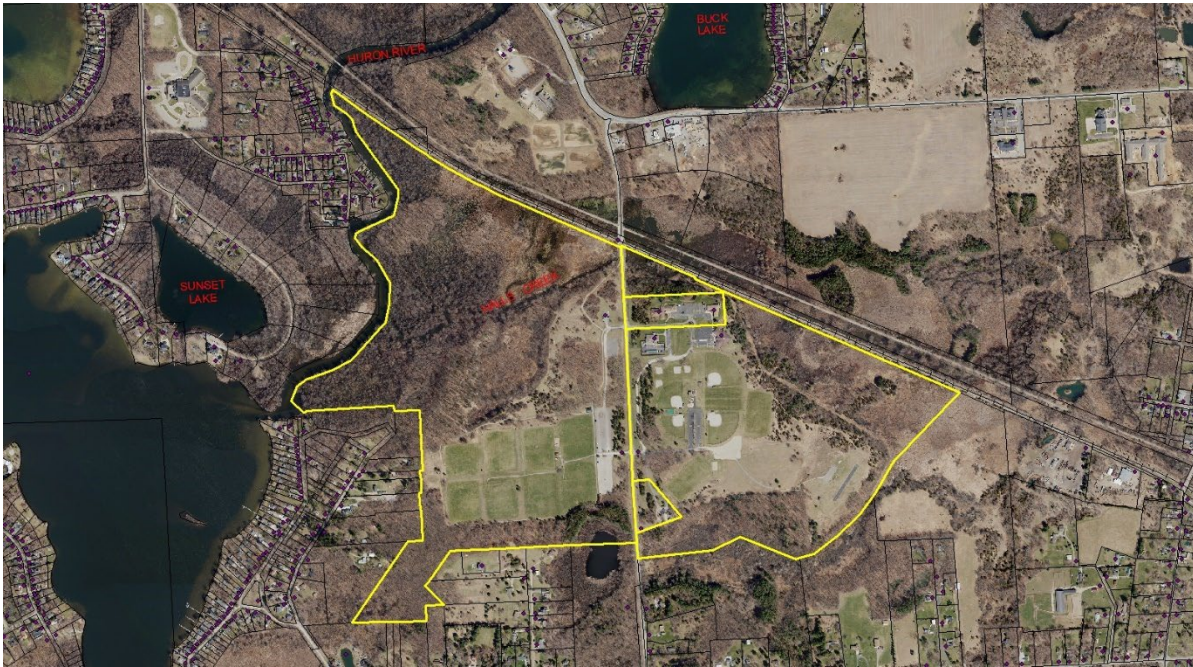
From: David Rohr
Planning and Zoning Director

Date: November 19, 2025

Project address and Description: Zoning Map Amendments PZTA25-0001:

1. Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-028) East, from Medium Density Residential (RA) to Public & Private Recreational Facilities District (PPRF).
2. Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-023) West, from Medium Density Residential (RA)/Natural Rivers (NR)/Waterfront Residential (WFR) to Public & Private Recreational Facilities District (PPRF).

Owner: Hamburg Township

Parcel(s):

The subject sites (4715-26-100-028) East park (114.2 acres) and (4715-26-100-023) West park total (181 acres), located on Merrill Rd. The subject sites are owned by Hamburg Township and currently zoned Medium Density Residential (RA). The [2020 Master Plan](#) subject sites have a Future Land Use Designation of **Private Recreational Facilities District (PPRF)**.

PROJECT DESCRIPTION

Request from the Hamburg Township Parks Department. - See attached memorandum.

The full list of permitted and special uses in the Medium Density Residential (RA) district is as follows:

Sec. 36-169. – Permitted Use Table - Medium Density Residential (RA); See attached.

The full list of permitted and special uses in the **Private Recreational Facilities District (PPRF)** district is as follows:

Sec. 36-169. – Permitted Use Table – Private Recreational Facilities District (PPRF); – See attached.

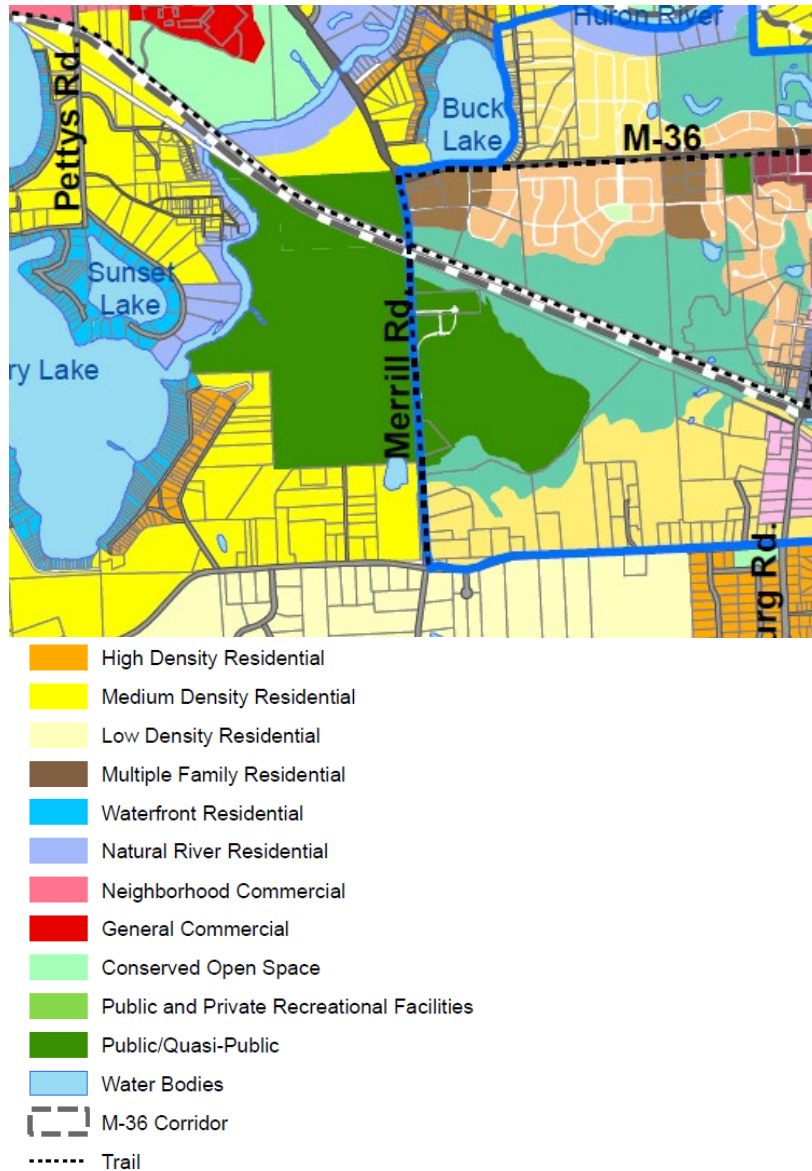
PROJECT ANALYSIS

The Hamburg Township Zoning Ordinance provides for a process, following [Public Act 110 of 2006](#), to change the zoning map but does not provide standards by which a map amendment should be considered. Staff offers the following for consideration by the Planning Commission.

1. The zoning map amendment should be compatible with the goals, policies, and future land use map of the Master Plan.

The 2020 Master Plan envisions the subject sites as Private Recreational Facilities District (PPRF).

Future Land Use Map



Staff finds that the proposed **Private Recreational Facilities District (PPRF)** could further the following goals and objectives of the Master Plan:

Goal 1: *Protect and promote the public health, safety, comfort and general welfare.*

Objective A: *Manage the Land Use, Transportation and Environmental aspects of the Township.*

Objective B: *Create a healthy and safe community.*

Goal 2: *Preserve the natural and historic character of Hamburg Township by accommodating a reasonable amount of development, but ensuring the development is in harmony with the natural features and the unique environmental requirements of the Township.*

Objective A: *Direct future development to areas most suited for that type of development.*

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with all uses permitted in the proposed zoning district compared to uses permitted under current zoning.

This site has been used for public recreation for several decades.

3. If the request is for a specific use, rezoning the land is considered to be more appropriate than amending the list of permitted or special land uses in the current zoning district to allow the use.

Rezoning in this case makes logical sense given the parcels historical use and future land use designation.

4. The parcels can meet the requirements of the proposed zoning district.

Both parcels are conforming and adequately sized to accommodate the current structures and any future utility/site improvements.

Parcel Id 4715-26-100-028 (East park) 114.2 acres

Parcel Id 4715-26-100-023 (West park) 181 acres

RECOMMENDATIONS:

Staff recommends the Planning Commission open the public hearing, take testimony from the applicant and staff as appropriate, discuss, and make a determination on zoning map amendment PZTA25-0004 to change the zoning of the parcel from Medium Density Residential (RA) to **Private Recreational Facilities District (PPRF)**.

Example Approval Motion:

The Planning Commission recommends approval of Zoning Map Amendment **PZTA25-0001** to change the zoning of the parcels commonly known as **TID 4715-26-100-028** and **TID 4715-26-100-023** from Medium Density Residential (RA) to **Private Recreational Facilities District (PPRF)**, (Zoning Ordinance Section 36-164) *for the following reasons* and directs staff to forward the request to Livingston County Planning for review.

Example Denial Motion:

The Planning Commission denies approval of Zoning Map Amendment **PZTA25-0001** to change the zoning of the parcels commonly known as **TID 4715-26-100-028** and **TID 4715-26-100-023** from Medium Density Residential (RA) to **Private Recreational Facilities District (PPRF)**, (Zoning Ordinance Section 36-164) *for the following reasons* and directs staff to forward the request to Livingston County Planning for review.

EXHIBITS:

- Application
- Park Department memo.
- Zoning Ordinance Section 36-169 Permitted Use Table
- Parks and Rec. memo.

DRAFT
LIVINGSTON COUNTY PLANNING COMMISSION
MEETING MINUTES
County Administration Building
304 E. Grand River Avenue
Howell, Michigan
DECEMBER 17, 2025
6:30 p.m.

PLANNING COMMISSION		
COMMISSIONERS PRESENT:	Matt Ikle Bill Call Paul Funk	Margaret Burkholder Kevin Galbraith Chuck Wright
COMMISSIONERS ABSENT:	Dennis Bowdoin	
STAFF PRESENT:	Scott Barb Rob Stanford Martha Haglund Abby Carrigan	
OTHERS PRESENT:	Various members of the public spoke, and names have been attached on the sign in sheet.	

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Ikle at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA:**

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO APPROVE THE **AMENDED AGENDA, DATED DECEMBER 17, 2026, SECONDED BY COMMISSIONER GALBRAITH.**

All in favor, motion passed 6-0

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES:**

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO APPROVE THE MINUTES DATED NOVEMBER 19, 2025, SECONDED BY COMMISSIONER BURKHOLDER.

All in favor, Motion passed 6-0

6. **CALL TO THE PUBLIC:**

Kristen Dennison, Cohoctah Township: Commented on the Draft County Master Plan though the plan contradicts between its goals and projected growth. Stated the data center section needs revisions.

Dan Bonello, Howell Township: Commented on the Draft County Master Plan, had concerns about the secondary growth area on the proposed Future Land Use Map.

Lauren Prebenda, Oceola Township: Commented on the County Draft Master Plan, concerned about secondary growth area along Grand River and Fleming. Stated there should be an Agriculture Preservation Area on the proposed Future Land Use Map.

Breanne Green, Marion Township: Commented on the County Draft Master Plan, thanked the commission on their hard work on the plan. She had concerns about the high-impact data centers use on resources and there needs to be stronger language in the data center section of the draft plan.

Charles Smith, Howell Township: Commented on the County Draft Master Plan, had concerns about the loss of farmland and diminishing of quality of life.

Patricia Murphy, Howell Township: Commented on the County Draft Master Plan, had concerns about the data center in the draft plan, does not think the data center section belongs in the infrastructure categorization.

7. ZONING REVIEWS:

A. PA-02-25: HANDY TOWNSHIP PA 116 FARMLAND AND OPEN SPACE AGREEMENT SECTIONS 19 AND 28 R&D HAMLIN LLC.

Section: Handy Township: Sections 19 & 28

Acreage: 148 Acres

Applicant: R&D Hamlin

Staff Recommendation: Approval. This property complies with criteria established by PA 116 as a farm of 5 acres or more in one ownership, but less than 40 acres, with 51% or more of the land area devoted to an agricultural use and produces more than \$200 per year, per acre.

Public Comment: None

Commissioner Discussion: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER GALBRAITH.

Motion passed: 6-0

B. PA-03-25: HANDY TOWNSHIP PA 116 FARMLAND AND OPEN SPACE AGREEMENT SECTION 31 HAMLIN FARMS LLC

Section: Handy Township: Section 31

Acreage: 51 Acres

Applicant: Hamlin Farms LLC.

Staff Recommendation: Approval. This property complies with criteria established by PA 116 as a farm of 5 acres or more in one ownership, but less than 40 acres, with 51% or more of the land area devoted to an agricultural use and produces more than \$200 per year, per acre.

Public Comment: None

Commissioner Discussion: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER BURKHOLDER TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER GALBRAITH.

Motion passed: 6-0

**C. Z-40-25: HOWELL TOWNSHIP REZONING
RSC REGIONAL SERVICE COMMERCIAL TO (IFZ) INDUSTRIAL FLEX ZONE
SECTION 22.**

Current Zoning: Regional Service Commercial (RSC)

Proposed Zoning: Industrial Flex Zone (IFZ)

Section: 22

Township Recommendation: Action on the proposed rezoning failed at the November 18, 2025, public hearing after a 2-2 tie, with 2 township commissioners abstaining from the vote. Comments for and against the proposed rezoning were heard at the public hearing.

Staff Recommendation: The proposed rezoning from RSC (Regional Service Commercial) to IFZ (Industrial Flex Zone) is consistent with the overall goals and objectives of the 2022 Howell Township Master Plan and the Livingston County Comprehensive Plan. Future development of the parcel should include mitigation efforts due to the nearby residential land uses.

Commissioner Discussion: Commissioner Funk asked about the township planning commission vote.

Public Comments:

Bill McCririe (applicant) spoke on behalf of the proposed rezoning.

Raymond Randall, Howell Township: An adjacent landowner, and is concerned about water management and road maintenance.

Tonya Johnson, Howell Township: An adjacent landowner, concerned about increased cost with road maintenance and increase in impervious surfaces.

Paul Johnson, Howell Township: An adjacent landowner, concerned the project will decrease property values, safety and traffic issues should be considered, also concerned with environmental pollution in the area.

Debbie Mannisto, Howell Township: An adjacent landowner, concerned about lack of transparency from applicants, past traffic issues, road maintenance, and concerned for surrounding landowners.

Matt Hall, Howell Township: An adjacent landowner, concerned about property values, he is opposed to rezoning, concerned about water management.

Charles Smith, Howell Township: Concerned about emergency services and navigation of private road in the development.

Commissioner Action: IT WAS MOVED BY COMMISSIONER BURKHOLDER TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER CALL.

Motion passed: 4-2

COMMISSIONERS FUNK AND GALBRAITH OPPOSED

D. Z-41-25: HOWELL TOWNSHIP REZONING
AR AGRICULTURAL RESIDENTIAL TO (IFZ) INDUSTRIAL FLEX ZONE
SECTION 22.

Current Zoning: Agricultural Residential (AR)
Proposed Zoning: Industrial Flex Zone (IFZ)
Section: 22

Township Recommendation: Action on the proposed rezoning failed at the November 18, 2025, public hearing after a 2-2 tie, with 2 township commissioners abstaining from the vote. Comments for and against the proposed rezoning were heard at the public hearing.

Staff Recommendation: The proposed rezoning from AR (Agricultural Residential) to IFZ (Industrial Flex Zone) is consistent with the overall goals and objectives of the 2022 Howell Township Master Plan and the Livingston County Comprehensive Plan. Howell Township should consider mitigating any potential land use conflicts of the proposed rezoning with the nearby residential land uses when development of the parcel is implemented.

Commissioner Discussion: Commissioner Funk asked about uses in the Agricultural district and Industrial Flex Zone.

Public Comments:

Mark Mastisto, Howell Township: An adjacent landowner, concerned about water management, concerned about the intended use of the property. He would prefer houses on the lot and is opposed to the rezoning.

Charles Smith, Howell Township: Had a question about the rezoning process.

Debbie Mannisto, Howell Township: An adjacent landowner, concerned about property values and transparency of the project, homeowners should be involved in rezoning process. She is opposed to the rezoning.

Ellen Swartz, Howell Township: An adjacent landowner, concerned about neighbor investment and their property values, light pollution and size of development.

Matt Hall, Howell Township: An adjacent landowner, concerned about destruction of rural neighborhood character, Does not believe this area is suited for industrial or residential buildings.

Kristen Dennison, Conway Township: Surrounding uses should be evaluated in the rezonings, concerned about neighborhood character and spot zoning, questioned the intended use.

Commissioner Action: IT WAS MOVED BY COMMISSIONER BURKHOLDER TO
RECOMMEND APPROVAL, SECONDED BY COMMISSIONER CALL.

Motion passed: 4-2

COMMISSIONERS FUNK AND GALBRAITH OPPOSED

E. Z-42-25: BRIGHTON CHARTER TOWNSHIP REZONING
R-2 RESIDENTIAL SINGLE FAMILY TO (RPUD) RESIDENTIAL PLANNED UNIT
DEVELOPMENT
SECTION 12.

Current Zoning: Residential Single Family (R-2)
Proposed Zoning: Residential Planned Unit Development (RPUD)
Section: 12

Township Recommendation: Approval. The Brighton Charter Township Planning Commission recommended Approval of this rezoning at its November 10, 2025, Regular Planning Commission Meeting. From the draft PC minutes provided for the November 10th PC meeting, there were a number of public comments noted regarding this proposed rezoning.

Staff Recommendation: Disapproval/ Denial As proposed, this rezoning to PUD does not enhance the quality of development to a satisfactory level of difference as compared to the current zoning designation, which should always be the result when utilizing this planning tool, as intended by the township PUD Ordinance.

Several deficiencies have been identified as to the areas of concern with the proposed rezoning, mainly focusing on the long-term viability and protection of the key existing natural feature associated with this development, that being the quality of the waters of Woodland Lake.

It is suggested and encouraged that the township reconsider the approval of this rezoning as proposed, and in turn, continue to with the applicant to revise the proposed development plan in a manner that both satisfies both the intended nature of the underlying zoning district (R-2) which is intended to provide predominantly for low-density, single family detached dwellings along with better alignment with the Charter Township's Future Land Use designation of Low-Density Residential development, while incorporating an improved site plan design which allows for more shoreline protection along Woodland Lake (greater buffering) and which significantly reduces impervious surface areas within the development to a level that does not contribute further to the degradation of Woodland Lake. As proposed, the level of planned impervious surface associated with the development counterbalances and nearly completely nullifies the expected beneficial result of any planned open space/natural feature set asides.

Commissioner Discussion: Commissioner Funk questioned the turnaround for emergency access that must service the neighborhood and requests fewer houses due to it being too intense.

Public Comments: Brent Lavanway and Mitch Harris (applicants) presented on the project.

Residents of Woodland Lake spoke in opposition to the project.

Katie Tierney: Concerned about wetlands and density of the project. Also, talked about declining water quality and lack of transparency from applicant.

Dean Guard: Has been HOA president for 31 years. Spoke about declining water quality and that he is not opposed to development but wants it limited to 16 houses like the 1990s plot

Kevin Holloway: Similar projects have been denied in the past. Concerned with traffic and lot sizes.

Kenneth Waite: Spoke about the woodland lake petition against the project-86% of residents opposed. Concerned about traffic and road conditions.

Jane Waite: Concerned about the changing character of the area.

Cheryl Wasilesnki: Concerned about the compliance with the land division act and density of the project. Questioned the water quality reports and she would like to see more drainage studies performed.

Tim Fuller: Concerned about buildability of the project and compatibility with neighborhood.

Russ Hartman: Concerned about storm water discharge.

Cheryl Guard: Concerned about density; there should only be 16 REUs on the site (Residential Equivalent Units)

Lori Hayden: Concerned with water quality, emphasized regional environmental significance, also concerned with impervious surface drainage.

Doug Taylor: Project needs to be compliant with Land Division Act. He is concerned about water quality and storm water management. Environmental concerns with density of project.

Gary Miller: Concerned about water quality especially during the construction process. How will they mitigate wetland disturbance and runoff?

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND DISAPPROVAL, SECONDED BY COMMISSIONER BURKHOLDER.

**Motion passed: 5-1,
COMMISSER IKLE OPPOSED**

**F. Z-43-25: TYRONE TOWNSHIP TEXT AMENDMENTS
SECTION 21.55 MEDICAL MARIJUANA CAREGIVER OPERATIONS**

The Tyrone Township Planning Commission proposes to revise Section 21.55 Medical Marijuana Caregiver Operations of the township zoning ordinance.

Township Recommendation: Approval. The Tyrone Township Planning Commission heard public comment and recommended Approval of these zoning amendments at its November 11, 2025, Planning Commission Public Hearing.

Staff Recommendation: Disapproval. As noted, the proposed amendments have been thoroughly vetted by township special legal counsel. However, as highlighted in Staff's review, there are several provisions that warrant serious reexamination by the township before any formal approval by the Township Board. There are many questionable provisions that have been found to be largely inconsistent with the guidelines for regulating Medical Marijuana Caregiver Operations as set forth in the State of Michigan Cannabis Regulatory Agency (CRA) Municipal Guide and the Michigan Medical Marihuana Act, Initiated Law 1 of 2008, MCL 333.26421 et seq., as amended, as well as foundational State of Michigan case law as cited in the review, including DeRuiter v. Byron Twp (2020) and Ter Beek v. Wyoming (2014).

Commissioner Discussion: Commissioner Burkholder praised staff work on the ordinance review.

Public Comments: None.

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND DISAPPROVAL, SECONDED BY COMMISSIONER WRIGHT.

Motion passed: 6-0

**G. Z-44-25: HAMBURG TOWNSHIP REZONING
(RA) MEDIUM DENSITY RESIDENTIAL TO (PPRF) PUBLIC & PRIVATE RECREATIONAL
FACILITIES DISTRICT
SECTION 22.**

Current Zoning: Medium Density Residential (RA)

Proposed Zoning: Public & Private Recreational Facilities District (PPRF)

Section: 26

Township Recommendation: Approval. The Hamburg Township Planning Commission recommended approval at their November 19, 2025, meeting. There were no public comments.

Staff Recommendation: Approval. The rezoning has been thoroughly reviewed. The proposed rezoning from Single Family Medium-Density Residential to Public & Private Recreational Facilities District is consistent with Hamburg Township Master Plan.

Commissioner Discussion: Commissioner Funk asked if we were part of the Township's grant process for these parcels.

Public Comments: None.

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER GALBRAITH.

Motion passed 6-0

H. Z-45-25: CONWAY TOWNSHIP TEXT AMENDMENTS
SECTION 6.23 AIRPORTS: CAMPING AS AN ACCESSORY USE

The Conway Township Planning Commission proposes to add a new subsection to **Article 6 General and Supplementary Regulations, Section 6.23 Airport, Heliports and Related Uses, as Subsection (E) Accessory Uses**, which pertains to the regulation of short-term airport camping of the township zoning ordinance.

Township Recommendation: Approval. The Tyrone Township Planning Commission heard public comment and recommended Approval of these zoning amendments at its November 11, 2025, Planning Commission Public Hearing.

Staff Recommendation: Approval with Conditions. regulatory control over aviation-related camping activities. It checks the necessary boxes related to ensuring public health, welfare and safety concerns.

However, as an alternative and for sake of consistency with the current organizational format of the township ordinance, it would be recommended that the township:

1) Allow “Aviation-Related Camping” as an accessory use in the Industrial District, to the permitted use of Airports, heliports, and related uses in this district (refer to Section 6.23), as well as a special use as proposed.

In addition, as a condition for County Planning Commission approval, and directly related to the special use aspect specifically:

2) Relocate this language within Article 13, “Special Land Uses”, Section 13.10 “Site Design Conditions” as a newly added use within this Section (Listed as Subitem “U” in this section).

Thus, not only does this require the potential applicant (in this case the airport/heliport owner/operator, rather than an individual pilot and their associates, as this text could be misinterpreted to mean as proposed) to comply with all provisions of Article 13 (most specifically Section 13.05 “Required Planning Standards and Findings” and Site Plan Review Standards of Article 14, which is required of all special uses), as well as providing the township the opportunity to regulate this unique and special land use activity with consistency as it does so with other unique and special land use activities currently listed in this section, such as “Ag Service Establishments”, “Bed and Breakfast Homestays”, “Home Occupations”, “Child Care Centers”, and “Commercial Recreation”, among others.

This would be a much more logical location for this language and would be more consistent with the process of special use application, review, and decision making in accordance with the current organizational format of the entire township zoning ordinance.

Commissioner Discussion: None.

Public Comments: None.

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND APPROVAL WITH CONDITIONS, SECONDED BY COMMISSIONER BURKHOLDER.

Motion passed: 6-0

I. Z-46-25: MARION TOWNSHIP TEXT AMENDMENTS VARIOUS SECTIONS PRIVATE ROADS

The Tyrone Township Planning Commission proposes to revise the above referenced sections of the township zoning ordinance, regarding private roads, special use permits and special land uses.

Township Recommendation: Approval. The Marion Township Planning Commission heard public comment and recommended Approval of these zoning amendments at its November 25, 2025, Planning Commission Public Hearing.

Staff Recommendation: Approval with Conditions.

There are a number of key elements highlighted in the review that need to be fully addressed before the township Board considers final approval. In general, the proposed amendments appear to be reasonable and appropriate. Staff has reviewed the draft standards and confirms the following:

- Requirements align with LCRC and AASHTO best practices.
- The section provides clear applicability rules, reducing interpretation disputes.
- Emergency access requirements are strengthened.
- Drainage, slope, and structural requirements reflect current engineering practice.

In particular, it appears that the newly proposed Section 6.20 Private Roads amendments are consistent with the Livingston County Road Commission (LCRC) private road standards, where applicable. Livingston County Road Commission (LCRC) private road standards focus on safety, emergency access, and proper identification, requiring specific sign posts at intersections with public roads, reflective lettering, and adherence to county-wide address/naming policies. While LCRC sets rules for signs and intersections, local townships (are permitted to develop their own individual specific construction standards (width, drainage, etc.) and maintenance agreements, as private roads usually aren't accepted into public maintenance. Staff would encourage the township to consider implementing all suggested recommendations prior to final approval by the Township Board. Additionally, if this hasn't occurred already, Staff would encourage and recommend that the township provide these amendments to the Township Engineer for their review and recommendation prior to final approval by the Township Board.

Commissioner Discussion: None.

Public Comments: Jim Anderson Marion Twp Planning Commission: Spoke on the background of the proposed amendments and commended staff on the thorough review.

Public Comments: None.

Commissioner Action: IT WAS MOVED BY COMMISSIONER BURKHOLDER TO RECOMMEND APPROVAL WITH CONDITIONS, SECONDED BY COMMISSIONER GALBRAITH.

Motion passed: 6-0

8. OLD BUSINESS:

9. NEW BUSINESS:

- A.** Department Presentation: Recognition of Principal Planner, Rob Stanford for 25 years working with at Livingston County and has been instrumental numerous planning initiatives and is an outstanding Planning Professional.

10. REPORTS:

- 11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:** Laura Prebenda and Breanne Green spoke about data centers and would like to meet with staff regarding the Draft 2026 Master Plan.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 10:02 PM, SECONDED BY COMMISSIONER BURKOLDER.

Motion passed: 6-0

DRAFT

Livingston County Planning Commission: SIGN-IN

Please note that signing this attendance sheet is strictly voluntary, but you may be asked to identify yourself should you desire to speak at the meeting.



Item 16.

Name	Township/City/Village	Agenda Item of Interest
Aoby Harvey	Howell	
Tim Agnew	Brighton Twp.	
GARY MITTER SR	Brighton Twp.	
Breanne Green	Marion Twp	
Tim Anderson	Marion Twp	
Rodney Bower	Howell Twp	
Andre Torfeh	Brighton Twp	
Donna McMill	Howell Twp	
Sandra Martwick	Howell Twp	
Denie Percola	Howell Twp	
Paul Johnson	Howell Twp	
Connie Johnson	Howell Twp	
Tony Laubach	Brighton Twp	
Vaylene Laubach	Brighton Twp	
Tim Fuller	" "	
CHARLES SMITH	Howell Twp	
Lorie Hayden	Bright Twp	
Ely Melle	Howell Twp	

Livingston County Planning Commission: SIGN-IN

Please note that signing this attendance sheet is strictly voluntary, but you may be asked to identify yourself should you desire to speak at the meeting.



Item 16.

Name	Township/City/Village	Agenda Item of Interest
DARLENE ADAS	HOWELL/HOWELL	
Pam Adas	Howell	NO DATA centers
Bill McGinley	Brighton	
Kenneth White	Brighton	REZONING OF R-2 TO PUD
Kristin Dennison	Cohoctah	public comment
Katie Terry	Brighton	REZONING OF R-2 TO PUD
Jonel Wasjenski	Brighton	11
Cheryl Wasjenski	Brighton	11
DAN BONELLO	HOWELL	REZONING MASTER PLAN
Janice Bonello	Howell	proposed rezoning of master plan
CHRIS WETZEL	Howell	Master Plan
Tim Borel	Howell Twp	-
Eric Heard	Brighton Twp	PUD WOOD LAKE
Dean Guard	Brighton Twp	PUD woodland lake
Cheryl Guard	11	11
Brent LeVanway	Boss Eng.	Woodland Lk PUD
Kevin Holloway	Brighton Twp	PUD
Bruce Pawelson	MARSH	11
Lauren Prebenda	Occola Township	Master Plan Feedback

Livingston County Planning Commission: SIGN-IN

Please note that signing this attendance sheet is strictly voluntary, but you may be asked to identify yourself should you desire to speak at the meeting.



Item 16.

Name	Township/City/Village	Agenda Item of Interest
Lynn Harmon	BRIGHTON	2-42-25
Lynn Romain	Howell Twp	Howell Twp Masterplan
Beth O'Neil	Brighton Twp	development near Woodland lake
Allen Romain	Howell Twp	MASTER PLAN
Dawn Backstrom	Conchock trip	Master plan - Rezoning
Edmund Backstrom	" "	Master Plan
Lisa Kozakiewicz	Conchock	rezoning
PATRICIA MURPHY	OCEOLA	Rezoning
MELINDA BERNARD	BRIGHTON	Rezoning - Harris
REGINALD FAUSEN	BRIGHTON	REZONE
Noelle Vieau	BRIGHTON	Woodland LK Development
Pam Pratt	Brighton	Woodland Lake

Please note that signing this attendance sheet is strictly voluntary, but you may be asked to identify yourself should you desire to speak at the meeting.

[illegible]



Livingston County Department of Planning

December 18, 2025

Scott Barb
AICP, PEM
Planning Director

Robert A. Stanford
AICP, PEM
Principal Planner

Martha Haglund
AICP
Principal Planner

Abby Carrigan
Planning Intern

Hamburg Township Board of Trustees
C/O, Mike Dolar, Township Clerk
10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139

Re: Z-44-26 Township Parkland Rezoning from Medium Density Residential (RA), Natural River (NR), and Waterfront Residential (WR) to Public & Private Recreational Facilities (PPRF)

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, December 17, 2025 and reviewed the zoning case referenced above on parcel numbers (4715-26-100-028) & (4715-26-100-023). The County Planning Commissioners made the following recommendation:

Z-44-25 Approval: The proposed zoning map amendment in Hamburg Township is appropriate and consistent with the Township Master Plan and compatible with surrounding land uses.

Sincerely,

A handwritten signature in blue ink that reads "Martha Haglund".

Martha Haglund

Enclosures

C: Jeff Muck, Planning Commission Chair
David Rohr, Township Planner and Zoning Administrator

Agendas, Minutes & Meeting Packets are available at:
<https://milivcounty.gov/planning/commission/>

Department Information

Administration Building
304 E. Grand River Ave.
Suite 206

•
(517) 546-7555
Fax (517) 552-2347

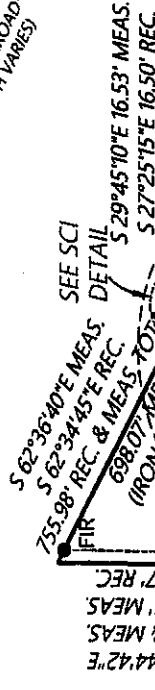
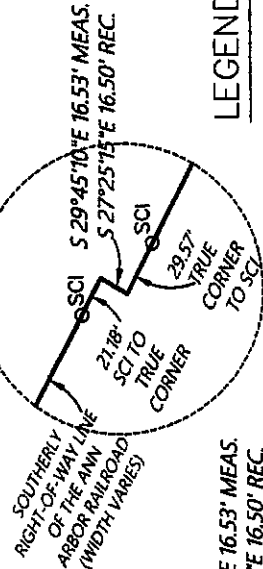
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Web Site
[Milivcounty.com/planning](https://milivcounty.com/planning)

CERTIFICATE OF SURVEY

Prepared For: HAMBURG TOWNSHIP
Legal Descriptions:
(SEE SHEET 6 OF 6)

DETAIL OF
PARCEL F

SCI DETAIL
SCALE 1" = 100'



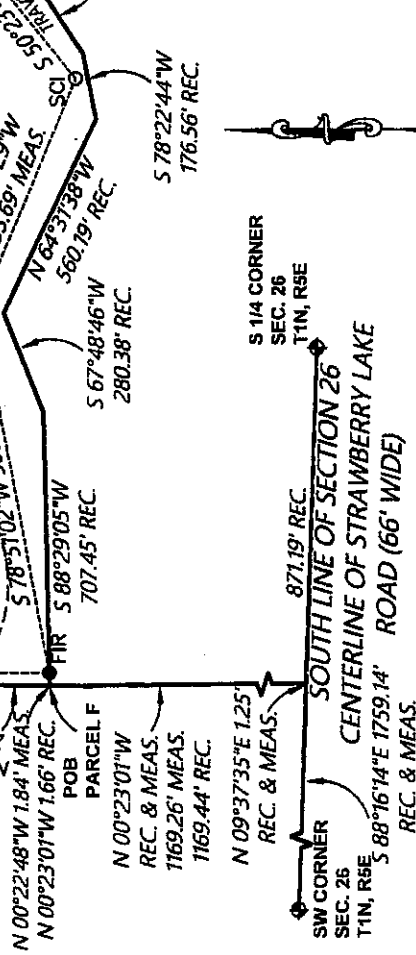
- LEGEND
- -- IRON SET
 - -- IRON FOUND
 - MEAS. -- MEASURED
 - REC. -- RECORDED
 - FCI -- FOUND CAPPED IRON
 - FIR -- FOUND IRON ROD
 - FIP -- FOUND IRON PIPE
 - SCI -- SET CAPPED IRON

CENTERLINE OF
MERRILL ROAD
(66' WIDE)

SEE DETAIL
(SHEET 2 OF 3)

PARCEL F
114.2 ACRES

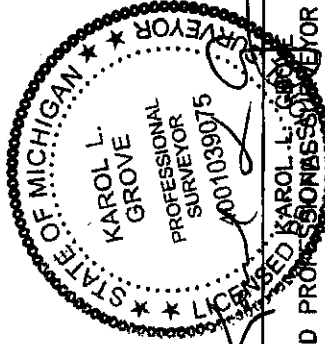
SEE DETAIL
(SHEET 3 OF 3)



NOTES:
NO RECENT TITILEWORK WAS SUPPLIED,
THEREFORE ALL EASEMENTS OF RECORD
MAY NOT BE SHOWN.

JUL 16 2025

I hereby certify that I have surveyed the Hamburg Township described on April 3, 2025, and that the relative positional precision of each corner is within limits accepted by the practice of Michigan Professional Surveyors, and that all of the requirements of Act No. 132, P.A. 1970 (as amended) have been complied with.



ALPINE
Land Surveying, Inc.

376 BEECH FARM CIRCLE SUITE # 1293
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

FIELD: KG DATE: 04-03-2025
DRAWN: DJS JOB NO: 24-6720
CHECKED: KG SHEET: 1 OF 6
REVISED:

LICENSED PROFESSIONAL SURVEYOR #4001039075

Item 16.

CERTIFICATE OF SURVEY

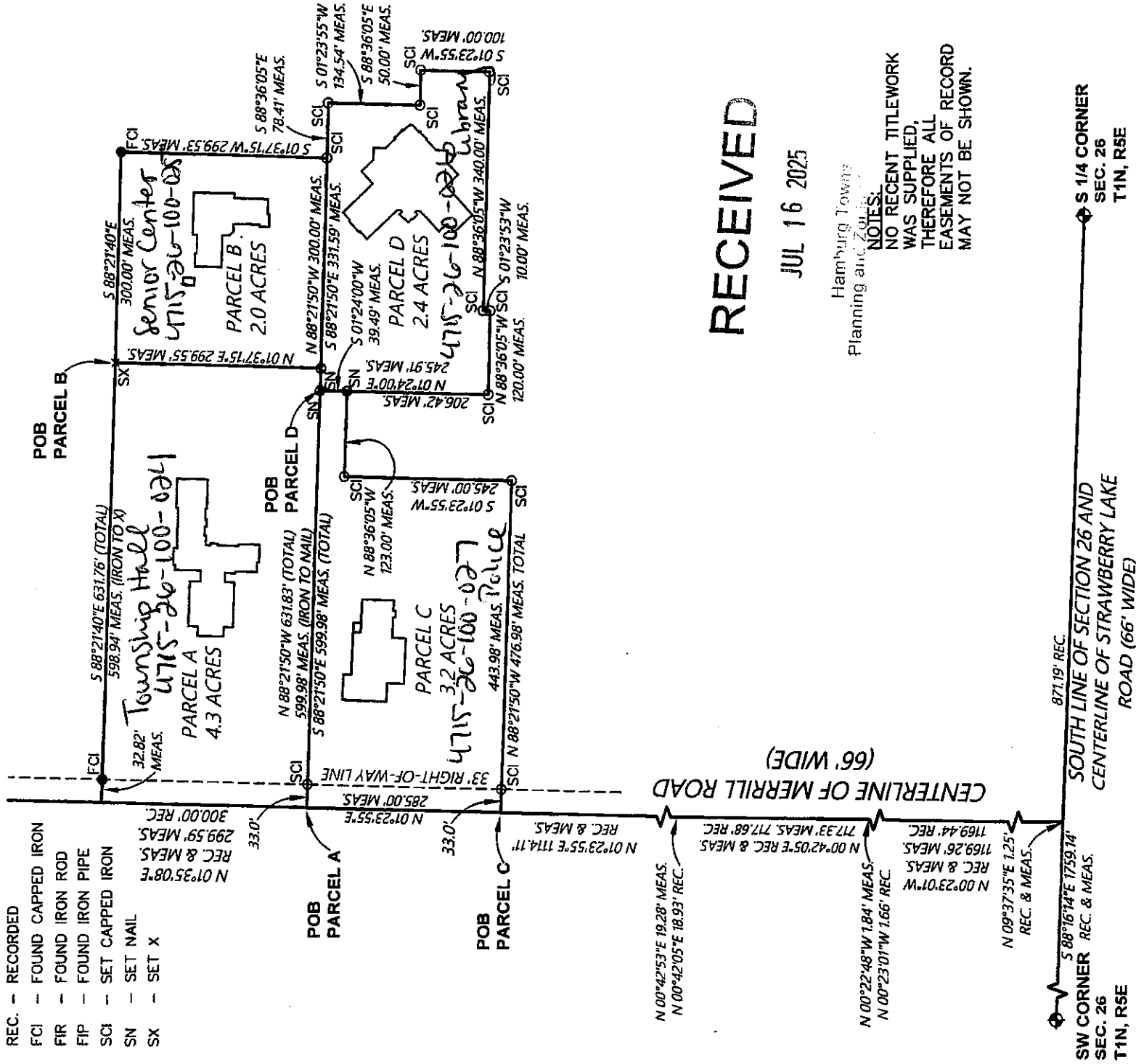
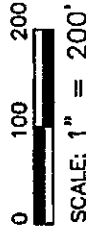
Prepared For: HAMBURG TOWNSHIP

Legal Descriptions:
(SEE SHEET 5 OF 6)

LEGEND

- - IRON SET
- ⊗ - SET NAIL
- x - SET X
- - IRON FOUND
- MEAS. - MEASURED
- REC. - RECORDED
- FCI - FOUND CAPPED IRON
- FIR - FOUND IRON ROD
- FIP - FOUND IRON PIPE
- SCI - SET CAPPED IRON
- SN - SET NAIL
- SX - SET X

DETAIL OF
PARCELS
A THROUGH D



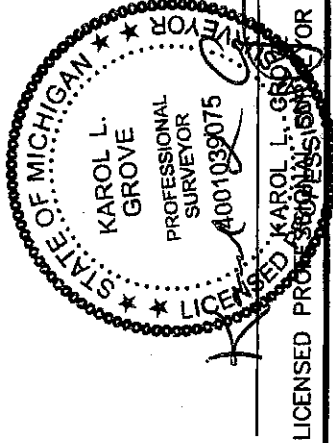
RECEIVED

JUL 16 2025

Hamburg Township
Planning and Zoning

NOTES:
NO RECENT TITLEWORK
WAS SUPPLIED,
THEREFORE ALL
EASEMENTS OF RECORD
MAY NOT BE SHOWN.

I hereby certify that I have surveyed the land herein platted and described on April 3, 2025, and that the relative positional precision of each corner is within limits accepted by the practice for Michigan Professional Surveyors, and that all of the requirements of Act No. 132, P.A. 1970 (as amended) have been complied with.



ALPINE
Land Surveying, Inc.

376 BEECH FARM CIRCLE SUITE # 1283
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

FIELD:	KG	DATE:	04-03-2025
DRAWN:	DJS	JOB NO:	24-6720
CHECKED:	KG	SHEET:	2 OF 6
REVISED:			

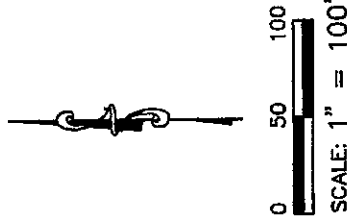
LICENSED PROFESSIONAL SURVEYOR #4001039075

CERTIFICATE OF SURVEY

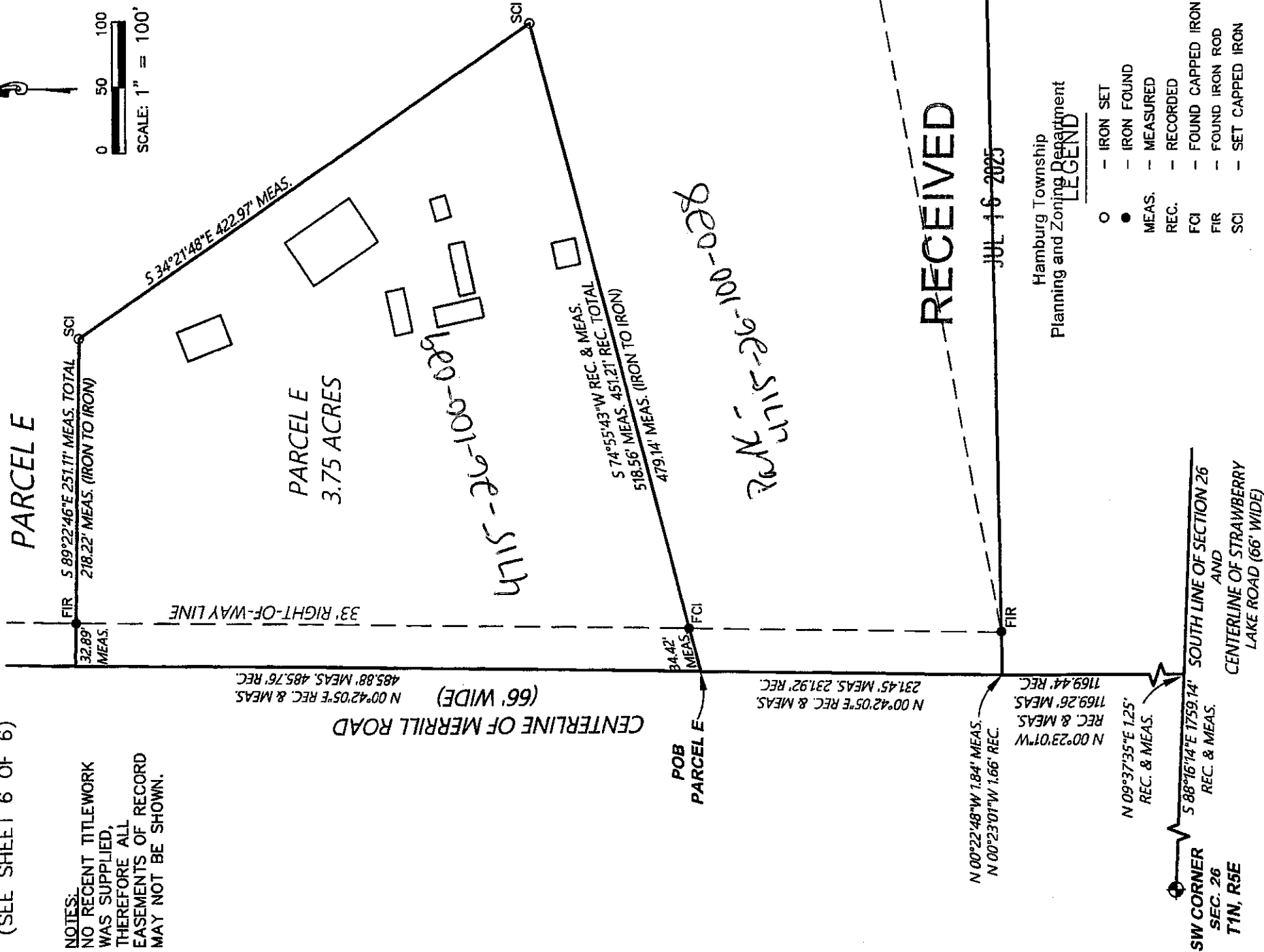
Prepared For: HAMBURG TOWNSHIP

Legal Description:
(SEE SHEET 6 OF 6)

NOTES:
NO RECENT TITLEWORK
WAS SUPPLIED,
THEREFORE ALL
EASEMENTS OF RECORD
MAY NOT BE SHOWN.



DETAIL OF
PARCELE



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376 BEECH FARM CIRCLE SUITE # 1293
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

ALPINE
Land Surveying, Inc.

FIELD:	KG	DATE:	04-03-2025
DRAWN:	DJS	JOB NO:	24-6720
CHECKED:	KG	SHEET:	3 OF 6
REVISED:			

LICENSED PROFESSIONAL SURVEYOR #4001039075

CERTIFICATE OF SURVEY

Prepared For: HAMBURG TOWNSHIP

PARENT TRACT LEGAL DESCRIPTIONS:

PARCEL ID: 15-26-100-015

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence N 09°00'00" E, 1.25 feet along the centerline of said Merrill Road; thence continuing along said centerline the following 3 courses: N 00°23'00" W, 1171.10 feet and N 00°42'00" E, 736.61 feet and N 01°00'00" E, 1399.11 feet; thence S 88°00'00" E, 631.57 feet to the POINT OF BEGINNING; thence N 01°00'00" E, 300.00 feet; thence S 88°00'00" E, 300.00 feet; thence S 01°00'00" W, 300.00 feet; thence N 88°00'00" W, 300 feet; to the POINT OF BEGINNING; as per Livingston County records. Containing 2.07 Acres of land. 17, T

PARCEL ID: 15-26-100-016

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 2 courses: N 09°00'00" E, 1.25 feet and N 00°23'00" W, 1171.10 feet; thence N 00°42'00" E, 231.92 feet to the POINT OF BEGINNING; thence N 00°42'00" E, 485.76 feet; thence S 89°00'00" E, 157.34 feet; thence S 36°00'00" E, 456.64 feet; thence S 74°00'00" W, 451.21 feet to the POINT OF BEGINNING; as per Livingston County records. Containing 3.08 Acres of land.

PARCEL ID: 15-26-100-017

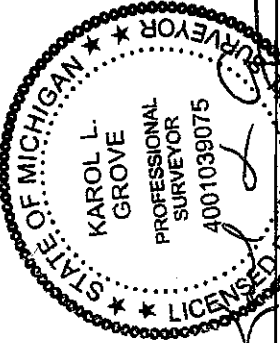
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RECEIVED

JUL 16 2025

Hamburg Township
Planning and Zoning Department

I hereby certify that I have surveyed the land herein platted and described on April 3, 2025, and that the relative positional precision of each corner is within limits accepted by the practice for Michigan Professional Surveyors, and that all of the requirements of Act No. 132, P.A. 1970 (as amended) have been complied with.



LICENSED PROFESSIONAL SURVEYOR #4001039075

376 BEECH FARM CIRCLE SUITE # 1293
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

ALPINE
Land Surveying, Inc.

FIELD:	KG	DATE:	04-03-2025
DRAWN:	DJS	JOB NO:	24-6720
CHECKED:	KG	SHEET:	4 OF 6
REVISED:			

CERTIFICATE OF SURVEY

Prepared For: HAMBURG TOWNSHIP

New Legal Descriptions

Legal Description: PARCEL A: -4715-26-100-024

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 6 courses: N 09°37'35" E, 1.25 feet and, N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) and, N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 717.33 feet (recorded as 717.68 feet) and, N 00°42'53" E, 19.28 feet (recorded as N 00°42'05" E, 18.93 feet) and, N 01°23'55" E, 1399.11 feet to the POINT OF BEGINNING; thence continuing along the centerline of said Merrill Road N 01°35'08" E, 299.59 feet (recorded as 300.00 feet); thence S 88°21'40" E, 631.76 feet; thence S 01°37'15" W, 299.55 feet; thence N 88°21'50" W, 631.83 feet to the POINT OF BEGINNING. Containing 4.3 Acres of land and subject to all the easements and encumbrances of record.

Legal Description: PARCEL B: -4715-26-100-025

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 7 courses: N 09°37'35" E, 1.25 feet and, N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) and, N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 717.33 feet (recorded as 717.68 feet) and, N 00°42'53" E, 19.28 feet (recorded as N 00°42'05" E, 18.93 feet) and, N 01°23'55" E, 1399.11 feet and, N 01°35'08" E, 299.59 feet (recorded as 300.00 feet); thence S 88°21'40" E, 631.76 feet to the POINT OF BEGINNING; thence continuing S 88°21'40" E, 300.00 feet; thence S 01°37'15" W, 299.53 feet; thence N 88°21'50" W, 300.00 feet; thence N 01°37'15" E, 299.55 feet to the POINT OF BEGINNING. Containing 2.0 Acres of land and subject to all the easements and encumbrances of record.

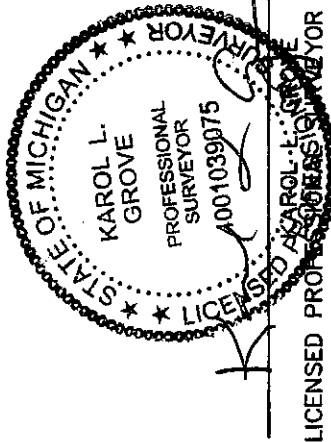
Legal Description: PARCEL C: -4715-26-100-027

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 6 courses: N 09°37'35" E, 1.25 feet and, N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) and, N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 717.33 feet (recorded as 717.68 feet) and, N 00°42'53" E, 19.28 feet (recorded as N 00°42'05" E, 18.93 feet) and, N 01°23'55" E, 1114.11 feet to the POINT OF BEGINNING; thence continuing along the centerline of said Merrill Road N 01°23'55" E, 285.00 feet; thence S 88°21'50" E, 599.98 feet; thence S 01°24'00" W, 39.49 feet; thence N 88°36'05" W, 123.00 feet; thence S 01°23'55" W, 245.00 feet; thence N 88°21'50" W, 476.98 feet to the POINT OF BEGINNING. Containing 3.2 Acres of land and subject to all the easements and encumbrances of record.

Legal Description: PARCEL D: -4715-26-100-026

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 6 courses: N 09°37'35" E, 1.25 feet and, N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) and, N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 717.33 feet (recorded as 717.68 feet) and, N 00°42'53" E, 19.28 feet (recorded as N 00°42'05" E, 18.93 feet) and, N 01°23'55" E, 1399.11 feet; thence S 88°21'50" E, 599.98 feet to the POINT OF BEGINNING; thence S 88°21'50" E, 331.59 feet; thence S 88°36'05" E, 78.41 feet; thence S 01°23'55" W, 134.54 feet; thence S 88°36'05" E, 50.00 feet; thence S 01°23'55" W, 100.00 feet; thence N 88°36'05" W, 340.00 feet; thence S 01°23'53" W, 10.00 feet; thence N 88°36'05" W, 120.00 feet; thence N 01°24'00" E, 245.91 feet to the POINT OF BEGINNING. Containing 4.3 Acres of land and subject to all the easements and encumbrances of record.

I hereby certify that I have surveyed the land herein platted and described on April 3, 2025, and that the plat is a true and correct representation of the land as surveyed and that all of the requirements of Act No. 132, P.A. 1970 (as amended) have been complied with.



LICENSED PROFESSIONAL SURVEYOR #4001039075

ALPINE
Land Surveying, Inc.

376 BEECH FARM CIRCLE SUITE # 1293
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

FIELD:	KG	DATE:	04-03-2025
DRAWN:	DJS	JOB NO:	24-6720
CHECKED:	KG	SHEET:	5 OF 6
REVISED:			

Item 16.

CERTIFICATE OF SURVEY

Prepared For: HAMBURG TOWNSHIP

Legal Description: PARCEL E: 4715-26-100-029

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 4 courses: N 09°37'35" E, 1.25 feet and N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) and, N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 231.45 feet (recorded as 231.92 feet) to the POINT OF BEGINNING; thence continuing N 00°42'05" E, 485.88 feet along the said centerline of Merrill Road; thence S 89°22'46" E, 251.11 feet; thence S 34°21'48" E, 422.97 feet; thence S 74°55'43" W, 518.56 feet to the POINT OF BEGINNING. Containing 3.75 Acres of land and subject to all the easements and encumbrances of record.

Legal Description: PARCEL F: 4715-26-100-028

A part of Section 26, Town 1 North, Range 5 East, Hamburg Township, Livingston County, Michigan, being more particularly described as: Commencing at the Southwest corner of Section 26, Town 1 North, Range 5 East; thence S 88°16'14" E, 1759.14 feet along South Line of said Section 26 and the centerline of Strawberry Lake Road (66 feet wide) to the centerline of Merrill Road (66 feet wide); thence along the centerline of said Merrill Road the following 2 courses: N 09°37'35" E, 1.25 feet and N 00°23'01" W, 1169.26 feet (recorded as 1169.44 feet) to the POINT OF BEGINNING; thence continuing along said centerline of Merrill Road the following 2 courses: N 00°22'48" W, 1.84 feet (recorded as N 00°23'01" W, 1.66 feet) and, N 00°42'05" E, 231.45 feet (recorded as 231.92 feet); thence N 74°55'43" E, 518.56 feet; thence N 34°21'48" W, 422.97 feet; thence N 89°22'46" W, 251.11 feet to the said centerline of Merrill Road; thence continuing along said centerline of Merrill Road the following 2 courses: N 00°42'53" E, 19.28 feet (recorded as N 00°42'05" E, 18.93 feet); thence N 01°23'55" E, 1114.11 feet; thence S 88°21'50" E, 476.98 feet; thence N 01°23'55" E, 245.00 feet; thence S 88°36'05" E, 123.00 feet; thence S 01°24'00" W, 206.42 feet; thence S 88°36'05" E, 120.00 feet; thence N 01°23'53" E, 10.00 feet; thence S 88°36'05" E, 340.00 feet; thence N 01°23'55" E, 100.00 feet; thence N 88°36'05" W, 50.00 feet; thence N 01°23'55" E, 134.54 feet; thence N 88°36'05" W, 78.41 feet; thence N 01°37'15" E, 299.53 feet; thence N 88°21'40" W, 931.76 feet to the said centerline of Merrill Road; thence continuing along said centerline of Merrill Road, N 01°44'42" E, 481.44 feet (recorded as 481.47 feet) to the Southerly Right-of-Way Line of the Ann Arbor Railroad (width varies); thence along said Southerly Right-of-Way Line the following 3 courses: S 62°36'40" E (recorded as S 62°34'45" E), 755.98 feet and, S 29°45'10" E, 16.53 feet (recorded as S 27°25'15" E, 16.50 feet) and, S 62°34'45" E, 2689.10 feet; thence S 48°22'07" W, 896.95 feet; thence S 32°45'46" W, 278.92 feet; thence S 37°26'22" W, 87.68 feet; thence S 40°41'28" W, 229.15 feet; thence S 52°13'41" W, 291.96 feet; thence S 56°09'08" W, 260.33 feet; thence S 78°22'44" W, 176.56 feet; thence N 64°31'38" W, 560.19 feet; thence S 67°48'46" W, 280.38 feet; thence S 88°29'05" W, 707.45 feet to the centerline of Merrill Road and the POINT OF BEGINNING. Containing 114.2 Acres of land and subject to all the easements and encumbrances of record.

WITNESSES:

SOUTHWEST CORNER, SECTION 26

T1N-R5E

FND REMON DISC 1.5' DEEP 5' SOUTH OF SOUTH EDGE ASPHALT PAVEMENT STRAWBERRY LAKE ROAD

S 70° W, 36.90' FND SPIKE ON THE NORTH SIDE POWER POLE

N 55° W, 77.72' FND SPIKE ON THE SOUTH SIDE 30" LOCUST

S 16° E, 71.20' NE CORNER HOUSE #5980

N 20° W, 40.13' FND SURVEY IRON PIPE

SOUTH 1/4 CORNER, SECTION 26

T1N-R5E

FND REMON DISC IN WEST BASE 36' OAK

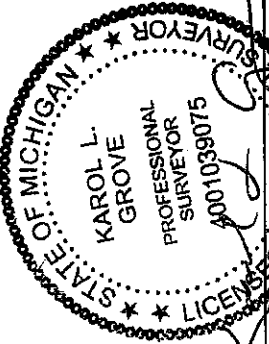
S 13° E, 21.43' SET NAIL & TAG #39075 ON THE WEST SIDE OF 18" OAK

N 4° E, 1.42' SET NAIL & TAG #39075 ON THE NORTHWEST SIDE OF 36" OAK

S 70° E, 27.85' SET NAIL & TAG #39075 ON THE SOUTH SIDE OF 24" OAK

N 89° W, 46.76' SET NAIL & TAG #39075 ON SOUTH SIDE 18" HICKORY

I hereby certify that I have surveyed the land herein platted and described on April 3, 2025, and that the relative positional precision of each corner is within limits accepted by the practice for Michigan Professional Surveyors, and that all of the requirements of Act No. 132, P.A. 1970 (as amended) have been complied with.



LICENSED PROFESSIONAL SURVEYOR #4001039075

RECEIVED

JUL 16 2025

Hamburg Township
Planning and Zoning Department

376 BEECH FARM CIRCLE SUITE # 1293
HIGHLAND, MICHIGAN, 48357
PHONE: 810-207-8050

ALPINE
Land Surveying, Inc.

FIELD:	KG	DATE:	04-03-2025
DRAWN:	DJS	JOB NO:	24-6720
CHECKED:	KG	SHEET:	6 OF 6
REVISED:			

TO: Board of Trustees

FROM: David Rohr, Planning & Zoning Director

DATE: February 3, 2026

AGENDA ITEM TOPIC: Zoning Map Amendments **PZTA 25-0001**

Number of Supporting Documents: **7**

Requested Action

Zoning Map Amendments PZTA25-0001:

1. Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-028) East, from Medium Density Residential (RA) to Public & Private Recreational Facilities District (PPRF).
2. Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-023) West, from Medium Density Residential (RA)/Natural Rivers (NR)/Waterfront Residential (WFR) to Public & Private Recreational Facilities District (PPRF).

Background

In the 1980s, Hamburg Township was the recipient of some grant funding through the MDNR and as part of the process agreed to retain the land as parkland in perpetuity. At the time, the parcel was used as a whole for the agreement. In 1986 the Township Hall and Senior Center was built, and then in 2001 the Police Station and Library. When a later grant was applied for, it was realized that these buildings were built on parcels which the Township had agreed to retain as parkland, and a mitigation process was started.

In late 2008, the Township Board agreed to purchase property which the MDNR agreed would be of the same value, and in early 2011 that mitigation process was completed. That parcel was developed into the Village Trailhead and was also awarded funds in 2013 under the MDNR Trust Fund grant process and should also be labeled as parkland.

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☒

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Zoning Department, Planning Commission & Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: September 11, 2025

AGENDA ITEM TOPIC: Zoning Map Amendment Request for Manly Bennett Parklands from RA to PPRF

Number of Supporting Documents: 6

Requested Action

To approve Zoning Map Amendment for both Manly Bennett Parkland parcels, 15-26-100-028 (East Park) and 15-26-100-023 (West Park), from its current zoning of RA to PPRF - Public & Private Recreational Facility District, as grants secured through the MDNR Trust Fund, and pursuant to the written Agreement(s) signed by the Township, require that the parcels remain parkland in perpetuity.

Background

In the 1980s, Hamburg Township was the recipient of some grant funding through the MDNR and as part of the process agreed to retain the land as parkland in perpetuity. At the time, the parcel was used as a whole for the agreement. In 1986 the Township Hall and Senior Center was built, and then in 2001 the Police Station and Library. When a later grant was applied for, it was realized that these buildings were built on parcels which the Township had agreed to retain as parkland, and a mitigation process was started.

In late 2008, the Township Board agreed to purchase property which the MDNR agreed would be of the same value, and in early 2011 that mitigation process was completed. That parcel was developed into the Village Trailhead and was also awarded funds in 2013 under the MDNR Trust Fund grant process and should also be labeled as parkland.

In early 2022 when preparing for the West Park Trust Fund grant #TF22-0107, I needed to secure documents confirming the boundaries for both East and West Park. It was at that time that I uncovered that the lot splits intended for the municipal buildings were drawn up but never completed. It was discussed that it would be in the best interest of the Township to have the parcels clearly defined for future grants. In late 2023, the boundaries for West Park needed to be clarified, and the attached map was added to the funding agreement. In early 2024 Alpine Land Surveying was hired to complete a survey. That survey has now been completed, so the final step is to have the parkland re-categorized into a Zoning type that preserves the future parkland as intended, and allows the municipal buildings more flexibility with use of their specific parcels.

Because parklands have different needs for signage, rules & regulations, and use, having a PPRF designation makes sense for our Township and the growing need for municipal parkland. MDNR has reviewed and approved this request.

FAX 810-231-4295
PHONE 810-231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

HAMBURG TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
HAMBURG TOWNSHIP HALL BOARD ROOM
MONDAY, NOVEMBER 17, 2008
6:00 P.M.

1. Call to Order

Supervisor Pine called the meeting to order at 6:02 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Hohl, Menzies, Hardesty, Pine, Balon-Vaughn, Bitondo

Absent: Majoros

Also Present: John Drury, Township Attorney, Angela Rabb, Director of Accounting

4. CALL TO THE PUBLIC

Call was made with no response.

5. Approval of the Agenda

Motion by Balon-Vaughn, supported by Menzies to approve the Agenda as presented.

Voice Vote: AYES: 6 NAYS: 0 ABSENT: 1 (Majoros) MOTION CARRIED.

6. Old Business

03042.017C Parkland Conversion / MDNR

Balon-Vaughn presented the Board with a proposal from Livingston Community Bank for the loan necessary for the Township to purchase property from Joe Vallerdita as negotiated. The proposal from Livingston Community Bank quotes an interest rate of 4.65%, fixed rate for 5 years, and an amortization table for 10 years with a balloon payment at the end of 5 years.

John Drury reported that Jim Keifer, Bond Counsel, has reviewed and given his approval for this type of loan and provided the Township with the Resolution for the Installment Purchase Agreement.

Hardesty moved the Resolution, supported by Bitondo to authorize the Installment Purchase Agreement as submitted by Jim Keifer, Bond Counsel.

MOTION & SUPPORT WITHDRAWN.

Hohl confirmed with John Drury that, statutorily, a budget amendment must be approved before the Resolution to spend money can be approved.

Motion by Hardesty, supported by Bitondo to approve a budget amendment in the amount of \$24,704.21 from the General Fund 101 to the Capital Projects Fund 401.

Voice Vote: AYES: 6 NAYS: 0 ABSENT: 1 (Majoros) MOTION CARRIED.

Motion by Hardesty, supported by Bitondo to allow Balon-Vaughn to abstain from voting on the Resolution to approve the Installment Purchase Agreement by virtue of her position on the Board of Directors of Livingston Community Bank.

Voice Vote: AYES: 6 NAYS: 0 ABSENT: 1 (Majoros) MOTION CARRIED.

Hardesty moved the Resolution, supported by Bitondo to approve the Installment Purchase Agreement as prepared by Jim Keifer, Bond Counsel.

Roll Call Vote: Hohl – Y, Menzies – Y, Hardesty – Y, Pine – Y, Balon-Vaughn – ABSTAIN,
 Bitondo – Y, Majoros – Absent RESOLUTION PASSED.

Attorney John Drury explained the reason for this land purchase. He stated that when Township Hall Complex was constructed, the Township inadvertently built on an area designated as parkland by the MDNR. Sometime later, when the Township was submitting applications for MDNR grant funds, we were notified that there was a problem. In order to rectify this, the MDNR mandated that the Township purchase land at another location in the Township comparable in acreage and value.

Since that time, the Township has been working to find the solution but until this point, could not find property that matched the criteria set by the MDNR. Finally, the opportunity arose to purchase Mr. Vallerdita's property, and while we're still waiting for final approval from MDNR, Mr. Drury is confident that this purchase will meet the criteria and allow the Township to close the books on this issue.

11082.004 Employee Salary Rates 2008-2009 FY

Pine began the discussion by stating for the record, the following:

"I don't think that we can measure performance objectively without having performance objectives in place and none have been established for our employees. The proposal that came out from the Personnel Committee was based on subjective criteria."

"I feel there's no great urgency to provide pay increases at this time with all the recent layoffs that have been announced in the private sector and the impending bankruptcy of GM before year-end, I don't think there's a lot of upward pressure on competitive pay however it's the next board that needs to balance the budget in the next four years and I think they should have the chance to weigh in on compensation. I value our workforce very highly, we have some hard workers, we have some extremely talented individuals in our workforce and they deserve compensation for what they're doing. However, with this being the very end of this Board and the next Board having financial issues and financial challenges, I'm of the opinion that the next Board ought to get into this quickly."

Hardesty's responded stating that 3 years ago, time and money were spent to complete a compensation study, which this Board approved, with a three-year roll out plan. Year one of the three year plan was adopted, but subsequent years have not followed the plan.

Further, she stated that her proposal incorporated the recommendations made by the Personnel Committee and that there is money in the General Fund to move forward with these recommendations as the health insurance premiums increased by 4%, but 15% was budgeted in each department.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT
LANSING

Item 16.



January 26, 2011

Nelson ✓
Haymon
CRSO
Elected

Mr. Bob Anderson
U.S. Department of the Interior
National Park Service – Midwest Region
601 Riverfront Drive
Omaha, NE 68102-2571

Dear Mr. Anderson:

SUBJECT: Formal Conversion Proposal for Hamburg Township (Livingston
County)
Manly W. Bennett Memorial Park (Merrill Field)
Land and Water Conservation Fund Grants 26-01104B and 26-01274

The Department of Natural Resources and Environment (DNRE), Grants Management requests the National Park Service's review and approval of the formal conversion proposal for Hamburg Township, Livingston County. Hamburg Township has worked diligently to complete the conversion proposal for Manly W. Bennett Memorial Park.

In 1980, Hamburg Township received a development grant (26-01104B) in the amount of \$25,044.83 for a concession/restroom building with water, sewage disposal and electricity, site restoration and landscaping, parking area and a LWCF sign. In 1983, the township received another development grant (26-01274) in the amount of \$29,133 for landscaping, entrance signs, road and parking lot improvements, play structure asphalt walkway, litter barrels, bleachers, service gate and a LWCF sign.

In 1986, the township hall and senior center was constructed, and in 2001 the police station and library was constructed within the 6(f)3 boundaries of the above-referenced LWCF grants. The proposed conversion proposal would delete these four municipal buildings (12.01 acres) from the project boundaries and the proposed mitigation parcel, railroad corridor (7.41 acres), would replace the land lost due to the conversion. Appraisals were conducted on both parcels of land, and it was determined that the mitigation parcel's fair market value exceeded the value of the converted property.

Mr. Bob Anderson
Page 2
January 26, 2011

The DNRE supports the proposed mitigation parcel of land which connects two segments of the existing Lakeland Recreation Trail. It is the DNRE's belief that this mitigation parcel would be a great benefit for the public in southeast Michigan.

If you have any questions regarding this formal conversion proposal, please contact Ms. Shamika Askew-Storay at 517-241-3128 or askews2@michigan.gov. If you wish to contact us in writing, our address is: **Grants Management, Department of Natural Resources and Environment, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,



Steven J. DeBrabander, Manager
Grants Management
517-241-3687
debrabanders@michigan.gov

SD:lh

cc: Mr. Jim Krejci, National Park Service
[REDACTED]
Mr. Walter Bolt, Mannik & Smith Group, Inc.
Mr. John Drury, Kizer Law Firm, P.C.
Mr. John Cherry, DNRE
Ms. Shamika T. Askew-Storay, DNRE

RESOLUTION

AMENDMENTS – MITIGATION of LOST PARKLANDS LAND and WATER CONSERVATION FUND PROJECT AGREEMENT 26-01104B and 26-01274, AMENDMENT No. 1 RECREATION BOND FUND PROGRAM PROJECT AGREEMENT BF89-092, AMENDMENT No. 5

At a regular meeting of the Board of Trustees of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on March 22, 2011, beginning at 10:00 a.m., there were:

PRESENT: Carlson, Hahn, Hohl, Menzies, Neilson, Semprevivo

ABSENT: Dolan

and the following preamble and resolution were moved for adoption by Carlson supported by Neilson:

WHEREAS, all requirements for the mitigation of Lost Parklands associated with Project 26-01104B, 26-01274, and BF89-092 have been fully resolved to the satisfaction of the Michigan Department of Natural Resources and Environment, and

WHEREAS, amendments to the original Project Agreements are necessary to properly amend the legal description and boundary maps that have resulted from this conversion.

NOW THEREFORE BE IT RESOLVED, that the Hamburg Township board of Trustees hereby directs Hamburg Township Supervisor, Patrick Hohl, to sign copies of amendments to Projects, 26-01101B, 26-01274, and BF89-092 as provided on March 4, 2011 by The Michigan Department of Natural Resources and Environment.

Upon a roll call vote of the Board, the following voted:

AYES: Carlson, Hahn, Hohl, Menzies, Neilson, Semprevivo

NAYS: None

ABSENT: Dolan

Resolution Declared: Adopted

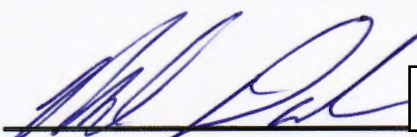
CERTIFICATION

I, James A Neilson, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained throughout; (2) the original of such resolution is on file in the Clerk's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

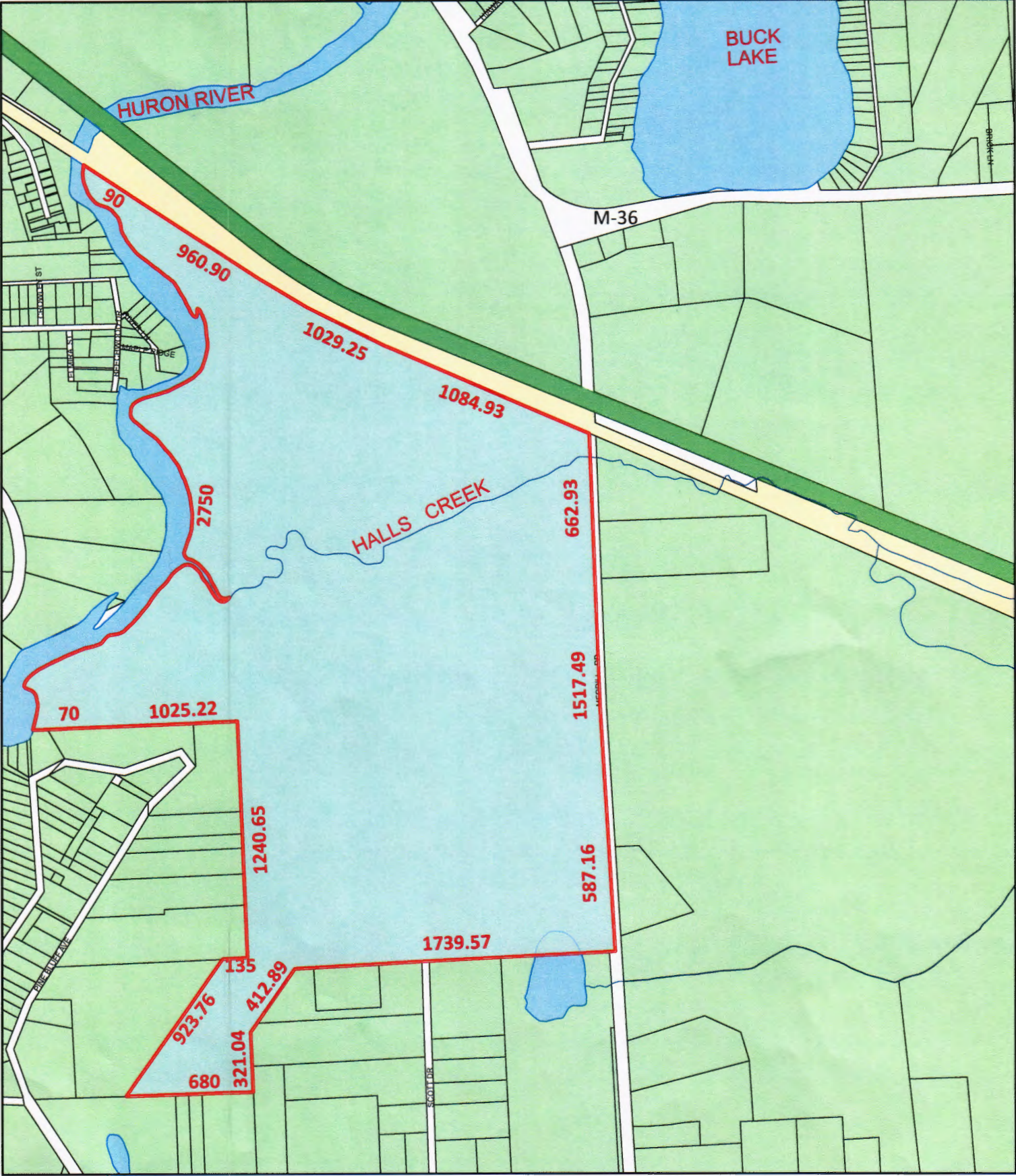


James A. Neilson
Hamburg Township Clerk

HAMBURG TOWNSHIP WEST PARK

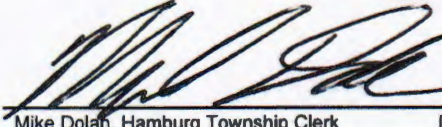


Mike Dolan, Hamburg Township Clerk-10/3/23

Item 16.



0 500 1,000 2,000 Feet

PROJECT BOUNDARY MAP
TF22-0107
BENNETT PARK RENOVATIONS & WATER TRAIL ACCESS IMPROVEMENTS


Mike Dolan, Hamburg Township Clerk
Item 16. 3
Date 





Alpine Land Surveying
Your Flood Zone Expert

376 Beech Farm Circle, Suite 1293, Highland, MI 48357

Phone: 810-207-8050

April 24, 2024

Patrick Hohl
Township Supervisor
10405 Merrill Road
Hamburg, MI 48139

Re: Parcel Split for 6 Parcels / PA 132

Mr. Hohl:

We are sending this letter to confirm the costs associated with completing a Parcel Split resulting in 6 parcels for the property's located at 10405 Merrill Road, Hamburg, MI (Current Parcel #'s 4715-26-100-017, 4715-26-100-016, and 4715-26-100-15).

PROJECT DESCRIPTION / SCOPE OF SERVICES:

STEP 1: We will complete a Preliminary Drawing which will illustrate the 6 newly proposed parcels, together with existing structures. = \$5000

STEP 2: Once the Preliminary Drawing is approved, we will move forward with your final PA132 Parcel Split Drawing. This will include setting irons and writing new legal descriptions for the 6 new parcels = \$5280

Total cost to complete project - \$10,280

FEES / PAYMENT / TIMEFRAME:

The Preliminary Drawing should take approximately 6 – 8 weeks to complete, provided there are no unforeseen problems. If you would like me to proceed with scheduling, please sign and date a copy of this letter and return it to our office, along with a check in the amount of \$5000 (cost of STEP 1). The balance will be due when the final drawing is complete and ready for delivery.

Please feel free to contact me if you have any additional questions or concerns.

Sincerely,

Karol L. Grove
Professional Land Surveyor #39075

I hereby accept the terms as described above and would like you to proceed with the work as described.

Name

5-10-24

Date

From: [Campbell, Erin \(DNR\)](#)
To: [Deby Henneman](#)
Cc: [Dietz, Kelsey \(DNR\)](#); [Dennison, Charles \(DNR\)](#); [Hegdal, Sage \(DNR\)](#)
Subject: RE: Zoning Map Amendment & Historical Mitigation - Manly Bennett Park - Hamburg Township - Request for Review and Support
Date: Friday, September 5, 2025 9:31:36 AM

Hello Deby,

Your email made its way to us (Kelsey and I) in the DNR recreation grants section. Thank you for your patience while we sorted through the historical files to be sure of the history (conversion) and current encumbrances at Manly Bennet Park (and West Park).

We appreciate you checking with us on the zoning changes proposed for the encumbered parkland as part the effort to split off the previously converted parcels. We don't typically provide formal approval or comment on local zoning issues. In this case, you could use this email as documentation that we are in support of the proposed zoning changes. Property that is grant-assisted and encumbered in perpetuity should be zoned as some type of public parkland as a best practice. We are in support of the zooming changing from RA (Residential) to PPRF (Public & Private Recreational Facility District).

Please let us know if you have any additional questions or comments regarding the encumbrances, we value the open communication.

Thank you,

Erin Campbell
 Compliance and Stewardship Specialist
 Grants Management Section
 Michigan Department of Natural Resources
 Call/text: 269.300.9698 - CampbellE6@Michigan.gov

From: Deby Henneman <dhenneman@hamburg.mi.us>
Sent: Tuesday, August 5, 2025 12:50 PM
To: Dennison, Charles (DNR) <DennisonC@michigan.gov>; Hegdal, Sage (DNR) <HegdalS@michigan.gov>
Subject: Zoning Map Amendment & Historical Mitigation - Manly Bennett Park - Hamburg Township - Request for Review and Support
Importance: High

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hi Chuck & Sage:

Hope this message finds you both well! I wasn't sure who this would go to, so thought I would start with you both and figured you could let me know who should get included.

We had received some funding in the 1980s for the parks and in the 1990s we built the Municipal buildings on those parcels. When we applied for another grant in the 2000s is when the error was realized. We went through the Mitigation process to “replace” the park property used for the Municipal complex and purchased the Village Trailhead parcel in 2011. It has since been developed with a Trust Fund grant. When I started pursuing grants for Manly Bennett, it was realized that the work was done to split the parcels and was approved by the DNR when property values were compared, but had never been finalized. That work has been completed and I am attaching the survey with the new parcels giving each of the 4 buildings their own ID.

I am now working with the Zoning Department to get the park parcels rezoned from RA (Residential) to PPRF (Public & Private Recreational Facility District) to further secure these parcels as parkland in perpetuity, and to allow us a little more flexibility with the zoning requirements as relates signage, use, etc. I just wanted to pass this information along to the MDNR to receive their blessing on this Map Amendment request, and to provide the updated Survey information for what is known as Manly Bennett Park East. My next request for a Map Amendment will be the Village Trailhead parcel, as well as the parcel known as Manly Bennett Park West, which should also be PPRF moving forward.

I am attaching my memo and supporting docs, as well as the Zoning Administrator’s memo to the Planning Commissioners and a copy of the Survey. If you could please forward a letter in support of these requested changes for my file, I would appreciate it. If you need further information, or have any questions, please don’t hesitate to reach out.

Thank you so much!

Best,

Deby Henneman, ADAC
Hamburg Township Coordinator
Parks, ADA, Grants, Ordinances
(810) 222-1124
dhenneman@hamburg.mi.us

Please note: The Hamburg Township Offices are closed on Fridays



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

PLANNING COMMISSION MEETING

Wednesday, November 19 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Commissioner Muck called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD:

1) **PRESENT:**

John Hamlin
Patricia Hughes
Victor Leabu Jr
Deborah Mariani
Jeff Muck, Chair
Joyce Priebe

2) **ABSENT:**

Ron Muir, Vice Chair

APPROVAL OF MEETING AGENDA for tonight.

Approval Motion made by Commissioner Priebe, seconded by Commissioner Mariani, to approve the agenda as amended by Commissioner Leabu.

Voice Vote: Ayes (6); Absent (1) Commissioner Muir

VOTE: MOTION CARRIED

APPROVAL OF THE MEETING MINUTES

Approval Motion made by Commissioner Priebe, seconded by Commissioner Hamlin, to approve September 17, 2025, Planning Commission Meeting Minutes with corrections as noted by Commissioner Muir.

Voice Vote: Ayes (6); Absent (1) Commissioner Muir

VOTE: MOTION CARRIED

CALL TO THE PUBLIC-

1. Brenda Vibbart located at 10564 Hall Rd came up to the podium to discuss the transition of the approval of putting up a fence to block her view to the Crossing at Lakelands Trail. She is requesting that some kind of quality fence be put up between this community development and her residence. She left the podium.

Chair Muck closed the meeting since there were no other residents to comment at the meeting.

OLD BUSINESS

None

NEW BUSINESS

1. PMSP 25-0001 Site Plan Amendment (The Crossing at Lakelands Trail).

Chair Muck stated that the applicant is present to discuss some minor modifications to the originally approved site plan. There are some reduced reductions in density. Muck invited David Rohr to present his staff report to the commissioners.

David said that this is an amendment to the original site plan that was approved at the Planning Commission Meeting in October of 2024. The original site plan project received an extension last month from the PC and the Township Board. The applicant provided documentation that is affecting one area of the site plan in particular. They are proposing to remove one building, reducing the number of units from 208 to 192. They will be building some smaller structures in that area that will become covered parking and storage units for residents who rent here. The developer had a market study done that showed that such an amenity change would attract renters to the new community development. This is a minor project modification and everything else will essential stay the same. The proposal does reduce the density of this development while increasing the open space by .34. We have the updated traffic study and the comments back from the engineer. The fire department is still reviewing the modified site plan and will be sending in their last comments soon. Their indication was that the overall flow of the project hadn't changed. They don't anticipate any major issues with these changes. Staff support this modification.

Chair Muck commented on this amendment by saying he was pleasantly surprised when he reviewed the plans. He said it was the first time in his career of seeing a developer reduce their density without being directed to do so. He said it was a great change to add covered parking. He said he was fully in favor of the amendment. Chair Muck then turned the meeting over to the other commissioners for comments and questions.

Commissioner Leabu asked the developer if the architecture plans were changed from the original approved site plan since they were included in this modification documentation. Bob Langan from Elevate came up to the podium to address Leabu's questions. Langan said that nothing has changed regarding the architecture, the layout or other details. Langan said the only changes were the removing of one building, adding garages, and the changes to the traffic. Langan said that he included the architecture designs as a reminder of what they should expect with the new smaller garages and storage units.

Commissioner Priebe asked Langan about the fence. Langan said that there were no changes to the fence. He stated that all their past conversations with the residents and PC commissioners were done in good faith. He said we propose something and then we get feedback, and then we make the changes requested. We have had many fence iteration discussions over the past few years. At some point, we agreed on the location and composition of the fence. Unless there is something that requires me to change our agreement of the fence, then I will not change it. Commissioner Priebe asked where they were regarding this fence. Langan said it was proposed to be a 6 ft high wooden fence along the borders of the property where the apartment community abuts residential. Commissioner Leabu agreed. Langan continued to state that even though some of the residential properties were zoned as industrially, their company would still plan on installing the wooden fence along those parcels if they are used as residential. Initially the site plan didn't show a fence along the industrial zone properties since the ordinance does not require fencing along industrial-zoned properties. Much land located along Hall Road is zoned as industrial. Again, Langan said that is how he remembered the fence discussion and this was done in good faith. Commissioner Priebe said she appreciated him working with the PC board on this issue. She said she wanted to make sure that the PC members, residents, and Langan were on the same page regarding the fence modifications.

Commissioner Hamlin asked Langan if there have always been two phases for this project. Langan said yes, there have always been two phases for this community development. He said it has never been discussed at a public meeting before. Hamlin asked how much time would elapse between phase one and phase two. Langan said when he submitted for financing, the financiers expect certain milestones to be completed, such as leasing, before they would issue further funding for the second phase. Langan said hopefully phase two should start on the heels of phase one. Langan said that is his hope, but nothing is guaranteed. David stated that the phasing would be included in the development agreement, which the developer still needs to finalize with the township. David said that the agreement will include these milestones and the time frames for the two phases.

Commissioner Mariani asked how the two garage storage units will be used by the residents. Langan said they can't give everyone a garage and a storage unit. He said not everyone will want one of those units, so that will be a challenge. There will be 28 garage units available. He said he can't remember how many storage units will be available. If a lot of people want these garages and storage units then we are going to come back to the PC and ask to modify phase two. The garage and storage units would be based on availability to new renters. It would be an extra additional expense to the renter each month. If none of these units are rented, then they will be vacant. Commissioner Mariani said she couldn't imagine that. Langan said they were quite surprised when they received their market study update back. Their analyst said that this kind of amenity was necessary for rentals of this type. Mariani asked if Langan had these garage and storage units at his South Lyon community. He said the first phase

development did not have them. He said they added them to the second phase. Mariani mentioned that elderly people will want a garage to keep the snow and ice off their cars. Langan said that elders who sell their homes and move into a rental unit will have stuff to store. Younger folks who are starting out might get engaged and will start collecting stuff for store.

Trustee Hughes said that she thought this addition was an excellent change. Hughes applauded him for making this amendment. Langan said they had considered making carports instead of garages, but they felt they would be too ugly to build. Commissioner Leabu asked Langan where the phasing was mentioned in the site plan. Commissioner Hughes said it was on page 19 in red. Chair Muck asked if anyone else had any further questions or comments. Langan said that the branding would be called Paxton, not the Crossings. There are too many “crossings” out there.

Approval Motion made by Commissioner Priebe, seconded by Commissioner Hamlin, to recommend approval by the Township Board of PMSP 25-0001 Amendment to the final site plan for the Crossings at Lakelands Trail since it follows the Hamburg Township Ordinance.

Voice Vote: Ayes (6); Absent (1) Commissioner Muir

VOTE: MOTION CARRIED

2. Rezoning PZTA 25-0001 requiring a public hearing meeting.

Chair Muck opened the public hearing for this item. Since no one was present in the audience to give a comment, he closed the public hearing. Muck stated that this item was requested by the parks committee that he serves on. He said that the item was clear and straight forward, which was in need of some bookkeeping and boundary adjustment cleanup for the parks. Rezoning will allow the township to apply for MDNR trust fund grants to assist with some future projects.

He invited David Rohr to briefly address the commissioners. David said that this rezoning was supposed to have happened twenty years ago. It simply slipped through the cracks. The township had this whole area rezoned so the Public Works buildings were in compliance. We separated the township hall, the library, the police station, and the senior center from the parkland. Chair Muck clarified that we need to comply with our own zoning and that of the state otherwise it will reduce your scoring for any potential grants. With noncompliance, it becomes difficult to attain those grants. This is a necessary process to make these corrections. David clarified that they are seeking a recommendation to the Livingston County Planning Commission for review, and to the township board in January 2026 for their final approval.

Commissioner Hamlin asked if the smaller parcels were being rezoned. David clarified that they would remain as RA (residential) since they are too small to meet the parks zoning requirements (Public and Private Recreational Facilities District). Only the two larger parcels were being rezoned.

Trustee Hughes asked David how far the land behind the Senior Center extends to the next parcel. David said he didn't know the exact square footage of the area behind the Senior Center. She asked what does the township parcel border at the rear. Commissioner Leabu said it was industrial zoned land. Commissioner Hamlin showed Hughes that it was abutting the railroad tracks in there. Hughes said that there has been conversation that the senior center needs to be expanded. David confirmed that the center has room enough on its own township parcel to expand or rebuild if needed.

Parcel(s):



Approval Motion made by Commissioner Hamlin, seconded by Commissioner Priebe, the planning commission recommends approval of zoning map amendment PZTA 25-0001 to change the zoning of the parcels commonly known as TID# 4715-26-100-028 & 4715-26-100-023 from medium density residential to Public and Private Recreational Facilities District to the Township Board. We approve this change because it would make the parcels conform with their use. We direct staff to forward this request to the Livingston County Planning Commission for review.

Voice Vote: Ayes (6); Absent (1) Commissioner Muir

VOTE: MOTION CARRIED

3. Brief Discussion on Short Term Rental by Member Leabu

Chair Muck reminded Commissioner Leabu that he was going to lead a short discussion on short-term rentals. Leabu said he was going to give a small report and then he would like some comments from the board members afterwards regarding short-term rentals.

Leabu said we have short-term rentals, and we have plenty of them. None of what I state here reflects on David. Leabu said our ordinance says you can do this. We were a little hesitant because we did not know what the courts were going to do a few years ago. The Supreme and Michigan courts have upheld that you can ban short term rentals in residential zoned areas. I am bringing this up because someone has a million dollars invested in a house on Winans Lake. To our surprise, why would someone do an Airbnb on a lake with no motors? Apparently, we missed that. We have some rules and that is not for tonight's discussion but one thing that came up in our ordinance, is that the structure is supposed to meet the size of the lot of its district. David corrected Leabu, saying that the parcel doesn't need to conform to the zoned district, but that the structure needs to conform to the setbacks of the district it is zoned in. Leabu said they had done a study when Leslie was here. There are about 4,000 waterfront residential lots but we could only find 8 that met this requirement. Leabu continued to state that they tried to change the setback requirement on a 60 ft wide lot, so that one side could be 5 ft and the other 10 ft. Commissioner Priebe helped him complete this statement. Leabu continued that someone is doing a 5-bedroom Airbnb with a rec room in the garage and a sauna at the lake. The neighbors are not thrilled with this Airbnb investment. Is that an issue? Maybe not.

Leabu continued that many master deeds do stipulate that you can't rent anything for less than a year. This puts David our Zoning Administrator, into a tough situation. Leabu said when he owned Riverdale back in 1955, almost every HOA has a clause, legal or not, that you can't rent the home for less than a year. If I come in to pull an Airbnb land use permit, and the lot conforms, the township will issue a land use permit without checking to see if the homeowner's association allows it. Winas Lake is cleaning up their rules because Lakeland Golf & Country Club owns the lake. They are upset about this issue. We are going to make it crystal clear and ready to go to court if someone else comes. I want to make sure we don't rent homes as an Airbnb. Leabu said he is not trying to take away people's rights. We don't want to be in the business of causing lawsuits. If a homeowner's association says no Airbnb's, then what? I am seeing firsthand what is happening. Everyone is saying Victor, you are on the Planning Commission. Do something about it. Does anyone have any thoughts? I am just curious as to what they are.

Commissioner Hamlin asked Leabu what he was asking for. Commissioner Leabu said that Jason told him to go to the Planning Commission to see what they think. Leabu asked if we want to keep Airbnb's legal. We need to think about this issue since we can prevent the operation of them.

Leabu asked, "Do we want them to stay the same as they are currently. We don't want to create more work for the planning department. Do we want to require them to be under a special use permit? The Lakeland Golf & Country Club is very sophisticated, so they look at Airbnb's as a commercial operation on a private lake. We are a little different. We have had people wanting to give little fishing companies an opportunity to take you to Winas Lake. Do we want the township to get involved in it, not with lawsuits and homeowners, but do they have to prove that there isn't any deed restriction on the property, that makes short-term rentals illegal? If the township just gives a land use permit, then it means that the homeowners association must go to civil court.

Trustee Hughs said if the ordinance said that the homeowner association rules supersede the township ordinance, is that in theory what you're saying? Commissioner Priebe said they don't. Trustee Hughes asked if our ordinance could state that the homeowner must abide by their home association's rules when applying for land use. Leabu continued that every subdivision that he has lived in has stated in their master deed, no accessory dwelling units. Just because it is legal in the township, doesn't mean I

can get a land use permit to build an accessory structure if my homeowner's association says no. If the township issues a land use permit, they will be setting up a lawsuit. Extrapolate that to Airbnb's. Leabu said he knew about Portage Lake and other motorized lakes, with private equity companies buying stuff. A millionaire guy who is doing a 1031 that's an exchange of some other rental property. He blows into town. Maybe he knows something that we don't know. I didn't know about this issue until I was confronted with it in my own community.

Commissioner Priebe stated that the township can't enforce deed restrictions. She said that it is a civil suit, and the township must issue a land use if they meet the township ordinance requirements. Priebe said she had a friend who lived on Wide Valley. We had an assisted living place operating there, and he asked why they can do that. We had a law in the deed restrictions that stated no operation of a business there. Priebe said that assisted living places are regulated by the state. We can have some input, but you are not going to win. Well, he of course took them to court anyway and he lost. This was a couple of years ago, and he died recently. Commissioner Hamlin asked if there was a deed restriction against that use. She said yes, but he had lost the court case anyway. The operation was state regulated, and the business had already been operating. And he did not win.

Chair Muck said he would be more comfortable having the opinion from our township attorney on short-term rentals. This guy already has his house built and has his land use permit. Muck said he is in favor of adding more restrictions to the ordinance regarding short-term rentals. I want to make sure it is approved by the township attorney first. We don't want to get the township into some other trouble by trying to add stuff after the fact. Now other areas are changing since we have passed the short-term ordinance. Muck asked David if it has been 2-3 years since we passed and published this STR ordinance. David said yes. And now we have different court rulings, and I believe there is something else being challenged again.

Commissioner Priebe said she would not like to see the township get involved in enforcing deed restrictions on all the subdivisions in the township. Priebe said she would totally be against that. Commissioner Leabu asked David what would happen if he came in to build an accessory dwelling unit. Would David issue a land use permit and if it is against the home association deed restrictions, then they would have to take me to civil court. David said yes. Commissioner Leabu said we have a lot of lake lots in Hamburg Township. Are there unintended consequences here? If the township doesn't want to get into judging homeowners associations, then maybe we should be more cautious.

Commissioner Hamlin said he was the Zoning Administrator for Ann Arbor Township for several years. If someone wanted to build a deck or an addition, and they were in a homeowner's association, the applicant would need to get a simple document from the HOA board. It is the applicant's responsibility to get that document & turn it in with their land use application. The board stamped the drawing showing they approved of this project before I could issue the land use permit.

Chair Muck asked David if we have many HOA's in Hamburg. Everyone said each subdivision has a HOA. Commissioner Leabu said Winas Lake has five different development sections under one umbrella. You are supposed to prime your house, paint it with two coats, and then repaint it every three years. There were some racist deed restrictions that are no longer legal. David clarified there is a difference between a deed restriction and a home association bylaw. When encumbrance is on the land and deed restrictions are much more common along lakes, some people do bring in a stamp from their

homeowner's association. Some people come to our department, and they don't even know if their homeowner's association is active, let alone what their bylaws are. Many times, they comply with our zoning ordinance, and they comply with any FEMA floodplain standards, and any other thing that we administer. Then we will offer them a land use permit administratively. The mobile home park is very strict about what they allow and who they allow to do work on the mobile homes. They require us to get a management authorization letter to approve those projects in their community.

Commissioner Priebe said that the neighbors across her street do Airbnb's constantly, and they haven't had any problems yet. Commissioner Mariani asked Leabu what is it that this new owner is doing. He stated that the new owner hasn't started renting out this home yet. One of the neighbors is in the CIA so there will be cameras going all the time. The nature of Winas Lake is that it is not connected to any other water system. We don't have zebra mussels. You must have your boat registered to launch it on Winas Lake. The Lakeland Golf & Country Club is concerned that this millionaire will have many boats. What if he invites eight people over and they bring their blow-up paddle boats. We have kept zebra mussels out of this lake. It is a good private fishing lake. There are strict rules. When staying at Airbnb's, which Leabu says he has many times, you can't talk to a human if you want to. You get a code, and you never see anybody onsite. We are worried that innocent people will not know the rules of Winas Lake. You can have the rules posted inside the home unit, but they will not be enforceable by the homeowner since they are not onsite. It is not the township's responsibility to enforce the lake association rules. The lake association will enforce the rules themselves.

Chair Muck recommended that we should seek the township attorney's review of our current ordinances related to Airbnb's and short-term rentals since it has been a couple of years. See if there's any recommended changes, based on the changes with the state and Supreme Court rulings. David, you may want to have a conversation with Beth regarding what you are hearing from Victor here to see if that changes our ordinance as well. It can't hurt to have an overview of everything we did previously. Commissioner Hamlin asked if Jason asked David to bring these issues to our PC's attention. Leabu said no, it was because Victor had been complaining to Jason, that Jason had asked Leabu to talk to the PC members about their thoughts. Commissioner Hamlin asked Victor if he could write up some clear suggestions and give them to David so he could take them to Beth for consultation. Leabu said this is one issue that they are seeing on Winas Lake since it is commercial use. Is it unfair to require short-term rentals and Airbnb's to be approved through a special use permit process?

Trustee Hughes said she look at this month MTA regarding recent legislative bills that have been passed by the state. I don't remember if I seen anything on short-term rentals. She stated she saw something on fireworks. She said things can get introduced but might not get passed. Commissioner Mariani asked David if there is a duration given for short term rentals. David said that each STR land use permit must be renewed annually, on February 1.

Chair Muck said the good part is that we can come back with some communication to the HOAs of where the township stands regarding our STR ordinance. They have information to change their own HOA rules. Muck stated that he felt this might help the HOA and the township to exist on the same page regarding what is allowed and not allowed regarding Airbnb's. When we issued this short-term rental ordinance, it wasn't clear if we could ban them or not. It would be good to seek an attorney's opinion now to see if we could change the ordinance and ban these short-term rentals. Chair Muck told Victor to

tell Jason that we will be spending township money on the attorney's advice. Victor said that isn't what Jason wants to hear that. Muck said to put it on all of them.

Trustee Hughes asked David where the bylaws and master deed restrictions for the HOAs could be found. David said all current PUD open space communities must file their master deeds with the Livingston County Register of Deeds. By laws get approved from the HOA board and recorded. A lot of times with older associations, many people don't even know what is in the bylaws because the HOA is not operational anymore. Bylaws get updated internally with the homeowners of the subdivision. These are the same people that always expect us to have a survey on file for their property. We only have a survey if the homeowner provided us with a survey in the past.

Commissioner Priebe said that many of these subdivisions, especially older ones, don't have a HOA board anymore. No one knows where to even send that notice. Priebe said she would see that as a problem.

ZONING ADMINISTRATOR'S REPORT

1. Village Center Master Plan working group-

John Hamlin, Victor Leabu, Craig Masserant, Jason Negri, and David are the members of that working group. We have met several times, with a few meetings of just Victor and David to go over the fine details. We have reviewed many maps which included the future land use map, while considering what the current zoning map consists of. We considered some of the different projects that are going on in the area. We looked closely at the Village Core. With a group consensus, that at this time, we decided that no formal changes are recommended to the Village Center Master Plan. David said he is not against reviewing this plan on an annual basis to see what is going on, and see what developments transpire over time and what has been completed. Currently, the township is in a good position with our zoning since it has been consistent for more than two decades. Our future land use plan for that area still gives us some flexibility and some options for the future, should different developments come in that we haven't been seeing.

Commissioner Hamlin asked if the sub zoning in the Village Center Master Plan could be enforced. David said we only have two zoning classifications currently, which are enforceable, which are Village Residential and Village Center. David clarified the future land use map shows possible ways that the VC could be developed in the future. The township has not moved in the direction of codifying all these different sub zoning districts in the VCMP. Trustee Hughes asked a question regarding the fence and the Haskins property. It is currently zoned industrial. If something residential was proposed on this parcel in the future, then they would need to petition the township to rezone this parcel to residential use. She stated that it is a good idea not to officially change the east side maps to allow us more flexibility.

Commissioner Mariani asked if the Village Center Plan would be absorbed into the general Hamburg Township Master Plan. David said that the VC plan is a part of the Master Plan, it is just a small area plan. David said he isn't sure if there is a concise way to completely absorbed the VC into the Township Master Plan due to its historically, geographically and zoning which is different from the overall master plan.

2. No December Agenda Items for next month.

3. We had a preliminary meeting with Whitewater Car Wash several weeks ago.

Victor and Patricia were there. They were looking at doing a PC submittal in mid- or late December but with the holidays and everything, we will not hear from them until February. It is being proposed on Lot 10 internally in the Kroger plaza. David said they were very professional and on top of everything.

ADJOURNMENT

Approval motion made by Trustee Hughes, seconded by Commissioner Hamlin, for adjournment at 7:56pm.

Voice Vote: Ayes (6); Absent (1) Commissioner Muir

VOTE: MOTION CARRIED

Respectfully submitted,

Lisa Perschke

Planning/Zoning Coordinator & Recording Secretary

David Rohr

Planning & Zoning Director

The minutes were approved as presented/corrected: _____

Commissioner Jeff Muck, Chairperson

Hamburg Township

Planning Commission Zoning Board of Appeals Planning & Zoning Department



2025 Annual Report

Prepared by: Planning & Zoning Department Staff
January 30, 2025

Introduction

Planning Commission

- **Purpose**
- **Members**
- **Meetings**

Zoning Board of Appeals

- **Purpose**
- **Members**
- **Meetings**

Planning & Zoning Department

- **Staff**
- **Land Use Permits**
- **Floodplain Activity**
- **CRS Activity**
- **FEMA Activity**
- **M54 Activity**
- **Land Splits, Combos, etc.**
- **Code Enforcement**

Planning Commission

Purpose

The Hamburg Township Planning Commission reviews and approves site plans, special use permits, planned unit developments, zoning text and map amendments, and master plans. The Planning Commission advises the Township Board concerning site plans, zoning text and map amendments, and the Master Plan.

Members

Chair: Jeff Muck

Township Board Representative: Patricia Hughes

ZBA Representative: Joyce Priebe

Member: Ron Muir

Member: John Hamlin

Member: Victor Leabu

Member: Deborah Mariani

2025 PC Meetings

<u>PC Case Number</u>	<u>Applicant/Parcel ID/Address</u>	<u>Project Description Considered</u>	<u>Result / Status</u>
January 15, 2025 – No Meeting			
February 19, 2025			
		Parliamentary procedures discussion	Discussion
		Master Plan- five-year review discussion	Discussion
March 19, 2025			
	Five Year Master Plan Review	The Michigan Planning Enabling Act (MCL 125.3845(2)) requires each community to review its master plan every five years to determine if it needs to be amended.	No amendments recommended
April 16, 2025 – No Meeting			
May 21, 2025			
	Conceptual Review E. M-36 PUD	The proposed project will utilize the General Planned Unit Development (GPUD) regulations (Section 36- 439). The project location is zoned Village Commercial (VC). The proposed project includes a mix of duplexes (12 units), multi-family (48 units), and single-family homes (69 units). Overall density will be 129 unit/39.45 acres = 3.3 units/acre. Access to the parcel will be provided by two ingress/egress easements off of M-36. The parcel has extensive wetlands on the south side which will remain as open space. A possible connection to the lakelands trail may also be possible.	No formal action taken

		Village Center Master Plan – Five-year review	
June 18, 2025 – No Meeting			
July 16, 2025			
	Five Year Village Center Master Plan Review	The Michigan Planning Enabling Act (MCL 125.3845(2)) requires each community to review its master plan every five years to determine if it needs to be amended.	Discussion
August 20, 2025			
	Election	Election of Planning Commission Chair and Vice-Chair.	
<u>SPA23-0001</u>	7749 E. M-36	The proposed facade modifications affecting the eastern facade. The proposed changes include: • New awnings over all entrance doors. • Removal of awnings over garage doors and painting doors a darker color	Approved
	Five Year Village Center Master Plan Review	The Michigan Planning Enabling Act (MCL 125.3845(2)) requires each community to review its master plan every five years to determine if it needs to be amended.	Establish working group
September 17, 2025			
<u>PPAM24-0001</u>	10564 Learning Lane	Request to extend site plan approval for GPUD 24-0001 (Crossing at Lakelands Trail) for one year.	Recommend Extension
October 15, 2025 – No Meeting			
November 19, 2025			
<u>PMSP25-0001</u>	10564 Learning Lane	PMSP25-0001 Site Plan Amendment (The Crossing at Lakelands Trail)	Recommended Approval
<u>PZTA25-0001</u>	Zoning Amendment	Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-028) East, from Medium Density Residential (RA) to Public & Private Recreational Facilities District (PPRF). Change the zoning of the parcel commonly known as 10405 Merrill Rd. (TID 4715-26-100-023) West, from Medium Density Residential (RA)/Natural Rivers (NR)/Waterfront Residential (WFR) to Public & Private Recreational Facilities District (PPRF).	Recommended Approval

	Five Year Village Center Master Plan Review	Village Center Master Plan Working Group review and recommendation.	No amendments recommended
December 18, 2025 – No Meeting			

Zoning Board of Appeals

Purpose

Variance approval from the Zoning Board of Appeals is necessary when a proposed project does not comply with the bulk and setback standards of the ordinance. The ZBA may also issue interpretations of the Zoning Ordinance and hear appeals of the activities of the Zoning Administrator. Below is a summary of the variance process:

1. The variance or ordinance interpretation application and project plans are submitted to the Planning and Zoning Department at least four weeks prior to the ZBA hearing.
2. After review to ensure the application is complete, staff prepares legal notices that are mailed to adjoining property owners and occupants within 300 feet of the subject site; legal notice is published in the Press and Argus. Legal notice must be made 15 days prior to the hearing.
3. Staff prepare the report and exhibits. The staff report packet is published 7 days prior to the hearing; board members and applicants receive the packet via email.
4. Staff prepare the meeting room and attends the board meeting.
5. After hearing, staff prepares memorialization of findings for board approval at next hearing.

Members

Chair/PC Representative: Joyce Priebe

Township Board Representative: Jason Negri

Member: Brian Ignatowski

Member: Bill Rill

Member: Ben Russell

Meetings

The number of variance applications per year has fluctuated based on multiple factors such as the health of the economy, the constrained size of waterfront lots available for residential construction, code enforcement activity, and staff working with homeowners to design a project that would comply with the ordinance.

2025 ZBA Meetings

<u>ZBA Case Number</u>	<u>Owner/Applicant/Parcel ID/Address</u>	<u>Project Description/Variance Requested/Appeal</u>	<u>Result / Status</u>
January 8, 2025 - No Meeting			
February 12, 2025 - No Meeting			
<u>ZBA 25-0001</u>	11347 Pleasant View Dr.	Variance application to permit the construction of a rear yard addition. Applicant requests a variance from the required side setback, per Section 36-171(D).	Granted
March 12, 2025			

<u>ZBA 25-0002</u>	6508 Backshore Dr.	Variance application to permit the construction of a new single-family house. Variance requests include: <ul style="list-style-type: none"> Side yard setback, per section 36-171(D) Rear yard setback, per section 36-171(D) Front yard setback, per section 36-171(D) 	Granted
April 9, 2025 - No Meeting			
May 14, 2025			
<u>ZBA 25-003</u>	9995 Riverview Dr.	Variance application to permit the construction of an addition to existing house. Variance requests include: <ul style="list-style-type: none"> Natural Rivers District setback, per section 36-172.1(c)2 	Granted
<u>ZBA 25-0004</u>	9676 Zukey Dr.	Variance application to permit the construction of an addition to an existing detached garage. Variance requests include: <ul style="list-style-type: none"> Accessory structure front setback, per section 36-215(3). Accessory structure height, per section 36-215(9). 	Granted
June 11, 2025			
<u>ZBA 24-0005</u>	11519 West Lane	Variance application to permit the construction of a new single-family home. Variance request: <ul style="list-style-type: none"> Front setback of 12.5 feet, instead of 25 feet, per section 36-171. (D) 	Granted
July 9, 2025			
<u>ZBA 25-0006</u>	8932 Rushside Dr.	Variance application to permit the expansion of the existing sunroom. Variance request: <ul style="list-style-type: none"> High-water mark setback per section 36-171(4) 	Granted
August 13, 2025 - No Meeting			
September 10, 2025			
<u>ZBA 25-0007</u>	5844 Fernlands Ave.	Variance application to permit construction of a new single-family home. Variance requests: <ul style="list-style-type: none"> Front setback, per section 36-171(E) Rear setback, per section 36-171(E) 	Granted
<u>ZBA25- 0008</u>	9217 Riverside Dr.	Variance application to permit the expansion of the front entry. Variance request: <ul style="list-style-type: none"> Front setback, per section 36-171(E) 	Granted
October 8, 2025 - No Meeting			
November 12, 2025			

<u>ZBA</u> <u>25-0009</u>	3168 Nisbet	Variance application to permit construction of a new deck on rear of house. Variance requests: <ul style="list-style-type: none"> • Ordinary High-Water Mark setback, per section 36-171(D)(*4) • Side setback, per section 36-171(D)Side 	Granted
December 10, 2025 - No Meeting			

The table below illustrates the number of cases the ZBA has heard in previous years.

<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
21	12	19	11	9

Planning & Zoning Department

Staff

Planning & Zoning Director: David Rohr

Zoning Coordinator: Lisa Perschke

Code Enforcement Officer / Permit Tech.: Ted Michowski

Land Use Permits

Land use permits are issued by the Township Zoning Department to certify that a project or use meets the standards of the Zoning Ordinance. Land use permits are required for the following projects, including, but not limited to: the erection of a new building, accessory structure or the alteration of an existing structure (i.e.: house, garage, shed, deck, fence, interior remodel, patio, gazebo, porch, pool, generator, etc.), the excavation, alteration or filling of land, a new use or change in use of land or an existing building, home occupations, seasonal sales, and signs. The replacement of a door, window, siding, roof, and gutter work requires a land use permit waiver.

When an applicant applies for a land use permit, the following process is followed:

1. A completed land use permit application is submitted to the Planning and Zoning Department (either in person, or via email or mail), along with three copies of project construction plans and three copies of the site plan. The site plan must accurately show property boundaries, location of grinder pump, well, septic field, and all existing and proposed improvements. The site and project footprint must be staked prior to the submittal of the land use permit.
2. After the application is reviewed for completeness, zoning staff conduct a site inspection, if necessary, depending on the project, to verify the information on the plans. (Repairs, such as siding, windows, and roofs, do not require an inspection prior to issuing the land use permit waiver).
3. The land use permit must be approved by Treasury and Utilities Departments prior to the Zoning Department issuing the permit. Once the permit is approved and issued, the applicant is contacted to pay for and pick-up the approved plans and permit.
4. If required, the applicant files for permits from the Livingston County Building Department.
5. Upon project completion, the applicant must contact the Planning and Zoning Department for a final inspection. Staff will visit the site to verify that the project appears to be built to plan and that all final zoning compliance requirements, such as final grading, removal of construction debris, or drainage management, are complete. Once the inspection is complete, staff contact the building department to inform them that the final zoning inspection has been approved.

2025 Land Use Permits

Hamburg Township issued 668 land use permits in 2025. The following table shows how many permits were issued per month by permit type.

Category	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Issued
Accessory Dwelling Unit													0
Addition		1	2	2	1	2	3		2	1	4	1	19
Alteration, Interior Remodel	2	2	2	2	5	4	3	2	4	6	2	2	36
Bed and Breakfast													0
Change of Use				1		1				2			4
Commercial New Construction	1	1	1										3
Commercial Tenant Improvement													0
Deck	1	1	2	9	8	5	3	3	4	5	4	2	47
Demolition													9
Fence		1	4	4	2	6	1	3	4	1	2	3	31
Garage			1	3	1	3	3		1	1			13
Grading													0
Home		1	4	1		2	2	2	2	4		1	19
Home Occupation				1									1
Mechanical Equipment	7		4	6	5	3	11	10	11	6	5	2	70
Mobile Home													0
Multi-family													0
Other	1	1	4	4	8	2	2	1	2			3	28
Patio						1		1	1	1			4
Pole Barn	1			3	1	4	2		1	1	1		14
Pool, above ground				2		1				1			4
Pool, inground					2	1				1			4
Porch	2					1	1				1		5
Repair, Reroof, Windows	16	10	34	42	36	34	29	31	19	20	19	10	300
Seasonal Sales						1			1			1	3
Seawall						1				1			2
Shed			1	4	4	1	3	2	3	3	1		22
Short Term Rentals	5		1	4	1						1		12
Sign		1		1	1	1				1	1		6
Solar Panels		1			3	1		2		2	1		10
Temporary Building or Use									1				1
Wireless Communication Facilities		1											1
TOTALS:	37	21	62	92	78	74	64	58	58	57	42	25	668

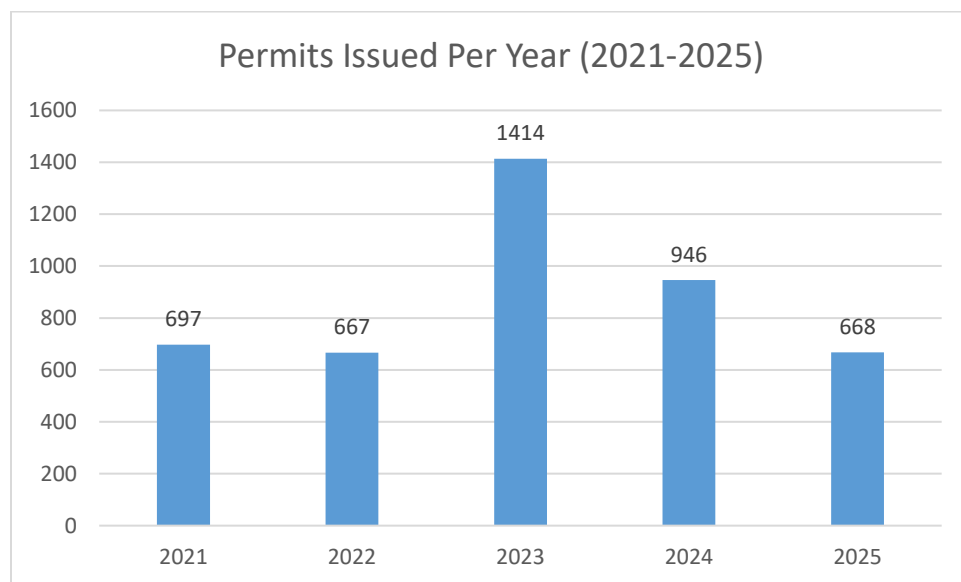
Land Use Permits Issued per Year:

2025

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
37	21	62	92	78	74	64	58	58	57	42	25	668

2024

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
50	57	99	92	103	110	107	84	81	70	56	37	946



From 2024 to 2025 there was a 29% decrease in the number of total land use permits issued (decrease of 278 permits). The decrease in the number of permits issued came after a historic two-year increase. Staff encountered no significant operational disruptions and anticipate a similar number of permits in 2026.

Code Enforcement

Ted Michowski, Code Enforcement Officer 2025 New Code Enforcement Complaints

Type	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Accessory Structure													
Animals		1	1	1			1		1			1	6
Blight		1	2	2	2		7		6	4	2	3	29
Building no Permit	1			1			2	1	3	2	1		11
Business – not permitted			2						1				3
Grading – no permit						2			1				3
Commercial vehicles – not permitted			1					1					2
EGLE Permit required							1						1
Dumping					1			1					2
Fence Violation									1				1
General Nuisance				8					1		1	1	11
Illegal Storage													0
Illegal Temp. Structure						1							1
Illegal Yard Sale													0
Lighting Violation				1					1			2	4
Other				2		1	1			1	3		8
Outside Storage					1				1				2
Seawall Permit Req.								1					1
Sign Violation				1									1
Structure in ROW													0
Tall Grass/Weeds					1	1		2	2				6
Temporary Structure									1				1
Unlicensed Inoperable Vehicle		1		1			2		2	2	2	2	12
Unsafe Structure								1					1
Total													105

Code Enforcement

The position of Code Enforcement is much more labor intensive requiring multiple trips to the subject property, inspect/confirm, take photographs, meet with the property owners, meet with neighbors, post notices/send letters, if necessary, prepare violations and lastly, when necessary, court appearance. The existing policy in Planning & Zoning is complaint based, meaning I respond when a resident/passers-by feels aggrieved. There are complaint forms at the front desk, or we take phone complaints, and many are also received through emails. We also accept and investigate anonymous complaints. There are two exceptions to the complaint required code enforcement action: building without a permit and activity in the wetlands. I will investigate buildings without permits because unpermitted construction could constitute a danger to public safety and welfare and is more expensive for the property owner to correct after-the-fact. Unpermitted activity in the wetlands not only could constitute a drainage or flooding hazard for adjacent properties but is also extremely expensive to remediate after-the-fact if the activity does constitute a violation of local and state laws.

Issuing violations is a last resort as residents are given a minimum of three warnings before a violation is written. Please note that each progressive step necessitates a separate trip to the property to check on compliance. Typically, residents eventually conform to the ordinance after a letter or meeting. Some are closed quickly with an educational meeting related to the ordinance and why it is in place and the impact it has on one's quality of life. Pursuing frequent violators is expensive if we must engage our township attorney to begin court proceedings. Code enforcement works with the property owner to comply, which results in a more positive outcome for the owner and the township.

We must remember that the complainant is also typically a township resident. Many times, a resident/complainant does not like the lifestyle of their neighbor and wants to impose their life's standard on the neighbor. This is where diplomacy is important. Acknowledging the frustration of the complainant, while educating them about the ordinance and the limits of my enforcement arm. Some complaints simply are not enforceable.

A Code Enforcement Officer is a mediator. Think about how many times a typical resident has some sort of interaction with a township representative. Each of us can articulate in every detail about our last interaction with a police officer, fire marshal, zoning official, building inspector. They do not occur very often and should have a positive impact on the residents. For the complainant, it was important enough to take time out of their day to file a complaint, even though it may appear very petty at times. For the violator, you may be asking them to remove or dispose of their personal property, rearrange their yard which may be conceived as violating their personal space.

Code Enforcement Process

- 1) Received Code Compliance Request Form via in person, written, phone or email.
- 2) Create a code enforcement file in BS&A where it is assigned a number. Visit the site, speak with homeowner, (if they answer the door), verify a code violation, and take pictures. Return to the office and write a warning letter, file scan letter and update BS&A file. Typically, a resident is given 14 days to rectify the violation.
- 3) Revisit site after 14 days have passed. If the violation still exists, more pictures may be warranted, another attempt to speak with the resident, a second notice is prepared and mailed, and the computer is updated.
- 4) Revisit site again to see if the violation still exists, more pictures may be warranted, another attempt to speak with the resident.
- 5) Revisit the site after the time has passed. If the conditions have not improved or worsened a third and final letter is prepared. This letter is sent as certified mail with return receipt or hand delivered. The letter clearly indicates this is the **final** warning.

- 6) After the time period has elapsed, a civil infraction violation is prepared as an E-ticket. If personal service cannot be made a copy is mailed first-class mail and an additional copy is posted on the property per the Civil Infraction Ordinance #71.
- 7) Once the court appearance date has passed and the property owner has not addressed the initial violation the ordinance does provide for another violation to be written. The second violation assesses the fine at twice the listed amount in the ordinance.
- 8) Prior to any court proceeding, another pass is made by the location in question where pictures are taken depicting the condition of the property.

(These are recommended steps. Each complaint is handled in the best interest of all individuals involved.)

2025 Goals

1. Prioritize blighted properties.
2. Continuing to familiarize myself with the Zoning Ordinances.
3. Assist each resident, make every home or business a little better for each of their neighbors in Hamburg Township.

Land Divisions, Boundary Adjustments, and Combinations

In 2024, staff processed applications for 13 applications. However, there are some applications that are still pending, either for incorrect legal descriptions, surveys required, or for delinquent taxes. There was an increase in the number of land divisions processed due to the splitting of several larger parcels.

	<u>2025</u>	<u>2024</u>	<u>2023</u>
<u>Lot Combinations</u>	5	8	7
<u>Land Divisions</u>	1	3	0
<u>Boundary Adjustments</u>	0	2	5

This is the process for applying for a land division, combination, or boundary adjustment:

1. An application for a division, combination, or adjustment is submitted to the Planning and Zoning Department.
2. Planning staff review the application to ensure that it complies with G.O. 95A and the Land Division Act (for land divisions).
3. Planning staff distributes the application materials to the Assessing, Utilities, Treasury, and Accounting Departments.
4. Once the departments have signed off on the application, planning staff gives the approved application to the Assessing Department for processing, which includes assignment of a property identification number and preparation of final paperwork.
5. The Assessing Department staff sends an approval letter and necessary paperwork to the applicant.

Floodplain Activity

The flood-inundation study and maps, prepared in cooperation with U.S. Army Corps of Engineers, Hamburg Township and Green Oak Township, have been released to Hamburg Township. According to the USGS website “Digital flood-inundation maps for an 8-mile (mi) reach of the Huron River near Hamburg, Michigan (station number 04172000), from downstream of Rickett Road to Strawberry Lake, were created by the U.S. Geological Survey (USGS), in cooperation with Green Oak and Hamburg Townships, Michigan, and the U.S. Army Corps of Engineers. The flood-inundation maps also include a 1.16-mi reach of the Ore Lake Tributary until it joins the Huron River, approximately 2.22 mi downstream of Rickett Road. The flood-inundation maps, which can be accessed through the USGS Flood Inundation Mapping Science website at http://water.usgs.gov/osw/flood_inundation/, depict estimates of the areal extent and depth of flooding corresponding to selected water levels (stages) at the USGS stream gage on the Huron River near Hamburg, Michigan (station number 04172000). Near real-time stages at this stream gage may be obtained on the Internet from the USGS National Water Information System at <http://waterdata.usgs.gov/> or the National Weather Service (NWS) Advanced Hydrologic Prediction Service at <http://water.weather.gov/ahps/>. The NWS Advanced Hydrologic Prediction Service also provides forecasted flood hydrographs at this website.”

When property owners ask the township whether or not a property is in the floodplain, typically what they want to know is whether they will be required to purchase flood insurance. Flood insurance is required for structures in the floodplain that carry a federally back mortgage. However, for insurance requirements for these mortgages, FEMA cares only about the floodplain they have identified--the special flood hazard area (SFHA). FEMA defines the SFHA as that area that will be inundated by a flood event having a one percent chance of being equaled or exceeded in any given year; this area is commonly referred to as the 100-year flood or the base flood.

FEMA’s Flood Insurance Rate Maps (FIRM) and the Flood Insurance Study (FIS) identify the 100-year flood zones and the base flood elevations for the flood zones. FEMA defines the base flood elevation (BFE) as “the computed elevation to which floodwater is anticipated to rise during the base flood. Base Flood Elevations (BFEs) are shown on Flood Insurance Rate Maps (FIRMs) and on the flood profiles. The BFE is the regulatory requirement for the elevation or floodproofing of structures. The relationship between the BFE and a structure's elevation determines the flood insurance premium.”

FEMA adopted the SFHA maps, or the 100-year flood zone maps, for Hamburg Township in 2008; the 2008 maps replaced maps that were originally adopted in 1986. The township relies heavily on the FIRM and the FIS to determine the BFE and if further floodplain information is required by the property owner. The scale of FEMA’s maps is 1:1,000, making using the maps at the parcel level nearly impossible. When there is a question as to whether or not the structure or property is within the SFHA, staff asks for a topographical survey. A topographical survey shows the elevations of the existing structure, the lowest adjacent grades to the structure, the finished floor elevation, and most importantly, the limit of the BFE. If it clear from the FEMA map that the structure is located in the SFHA, we require that an elevation certificate be submitted. The elevation certificate is a FEMA document that is filled out by a surveyor or engineer and provides critical information about the structure’s location in or out of the floodplain.

Michigan Residential Building Code regulates floodplains based on elevations and not the SFHA and requires that a home in the floodplain be elevated at least one foot above the BFE; this elevation is called one-foot freeboard. The one-foot freeboard requirement applies to new construction as well as lateral additions to existing homes. (An accessory structure, because it has a different insurance rating than a home, has different elevation requirements.)

There is only one way to determine if a structure is truly in the floodplain based on elevations and that requires a topographical survey. Once the determination has been made that the structure is in the floodplain—whether by

the mapped SFHA or by elevation, an elevation certificate is required at three points during the construction process: prior to receiving a land use permit; when the foundation is installed and prior to vertical construction; and prior to final certificate of occupancy.

Hamburg Township property owners are able to purchase flood insurance policies because we participate in the National Flood Insurance Program (NFIP). The NFIP underwrites flood insurance coverage only in communities that adopt and enforce floodplain management regulations through an ordinance that meets or exceeds NFIP criteria. Because we participate in the NFIP, it is essential that the township enforce our floodplain ordinance for every property in the SFHA.

Our ordinance mirrors the Michigan building requirement that all substantial improvements of residential structures shall have the lowest floor elevated at least one foot above the BFE. FEMA defines a substantial improvement as any improvement of a structure, the cost of which exceeds 50 percent of the market value of the structure prior to commencement of the improvement.

CRS Activity

The township voluntarily participates in NFIP's Community Rating System. CRS is an incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements. Because of our participation in the CRS and because we undertake additional regulatory activities, such as the one-foot freeboard requirement, Hamburg Township property owners are able to purchase flood insurance at a discounted premium rate. Every part of our participation in the CRS program is administrative; residents do not know that we undertake these activities on their behalf to reduce their flood insurance premiums.

The township earns points for various administrative activities, such as sending floodplain informational letters to lenders, realtors, and insurers; sending informational letters to homeowners in the repetitive loss areas of the township; maintaining elevation certificates for every project in the SFHA; updating our flood maps; and ensuring that projects in the SFHA are properly permitted. Changes to the 2021 and 2023 CRS User Manual reduced the number of points Hamburg had received in the previous certification cycle, moving the Township from class eight to class nine. As a class nine CRS community homeowners receive a five percent discount on flood insurance premiums.

MS4 Activity

“The goal of the Municipal Separate Storm Sewer System (MS4) program is to reduce the discharge of pollutants to surface waters of the State. An MS4 is a system of drainage (including roads, storm drains, pipes, and ditches, etc.) that is not a combined sewer or part of a sewage treatment plant. During wet weather, pollutants are transported through MS4s to local water bodies.”

Hamburg Township operates three discharge points and is in the process of updating the Township MS4 permit. The Township has been operating on an extended MS4 permit since 2015. The Planning department is coordinating with the Township Supervisor, Utilities department, Livingston County Drain Commission, and the Huron River Watership Council to submit an updated MS4 permit application. Staff from the Department of Environment, Great Lakes, and Energy (EGLE) will be at the Township in mid-February for an application review.

Staff Training & Professional Activities of 2025

The planning department attended the following training and continues to be involved in the following professional activities:

- February -March 2025: MSUE ZBA online certificate.
- Master Citizen Planner 2025 Recertification
- December 2025: FEMA floodplain training.
- Planning and Zoning Essentials (MAP training)

TO: Hamburg Township Board

FROM: Alex Wilkinson, Assessor

DATE: 1/21/26

AGENDA ITEM TOPIC: Board of Review Alternate Member Appointment

Number of Supporting Documents: **0**

Requested Action

- A motion to appoint Jay Grusin and Patrick O'Brien as the Hamburg Township Board of Review alternate members for a two-year term.

Background

Fiscal Considerations

Does the agenda item require the expenditure of funds? Yes ☐ No ☒

Are funds budgeted? Yes ☐ No ☒

Fiscal year affected: Choose an item.

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: _____

HAMBURG TOWNSHIP

FINANCE CONTROL

BOOK



PERIOD ENDING OCT 31, 2025

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TAB 1

BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2025/2026

The Budget v. Actual report reflects transactions through October 2025 and includes General, Roads, Fire, Police, and Sewer Funds. All departments and funds are at or under budget as of October 31, 2025, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2025, and run through February 28, 2026. Revenues are posted to the general ledger in December when they are billed. State shared revenue payments are bi-monthly and start on October 31, 2025. The last revenue sharing payment for FY 25/26 will be paid on October 31, 2026.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account as of October 31, 2025.

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAX	1,158,544.00	0.00	0.00	1,158,544.00	0.00
101-000.000-412.000	DELINQUENT PP TAX	200.00	0.00	0.00	200.00	0.00
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	2,500.00	(257.55)	(357.72)	2,757.55	(10.30)
101-000.000-434.000	TRAILER PARK TAX FEES	1,500.00	684.00	171.00	816.00	45.60
101-000.000-447.000	PROPERTY TAX ADMIN FEE	414,750.00	142,247.61	3,935.32	272,502.39	34.30
101-000.000-448.000	SET COLLECTION FEE	27,100.00	26,348.50	0.00	751.50	97.23
101-000.000-477.000	FRANCHISE FEE - CABLE	307,000.00	2,277.37	2,277.37	304,722.63	0.74
101-000.000-479.000	LAND USE PERMITS	20,000.00	8,360.00	2,030.00	11,640.00	41.80
101-000.000-485.000	DOG LICENSES	250.00	81.00	16.50	169.00	32.40
101-000.000-540.000	STATE GRANTS	34,550.00	34,550.00	0.00	0.00	100.00
101-000.000-569.000	OTHER STATE GRANTS	1,600.00	1,618.22	0.00	(18.22)	101.14
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	6,108.00	0.00	0.00	6,108.00	0.00
101-000.000-574.000	STATE SHARED REVENUES	2,417,520.00	64.50	0.00	2,417,455.50	0.00
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	12,000.00	0.00	0.00	12,000.00	0.00
101-000.000-606.000	FOIA REQUESTS	500.00	364.43	187.17	135.57	72.89
101-000.000-607.000	NON-TAX ADMIN FEE	3,000.00	3,375.00	0.00	(375.00)	112.50
101-000.000-631.000	SCHOOL ELECTION CHARGES	95,000.00	4,500.75	0.00	90,499.25	4.74
101-000.000-636.000	COPIES/MAPS	25.00	37.50	0.00	(12.50)	150.00
101-000.000-643.000	SALE OF CEMETERY LOTS	15,000.00	4,187.40	1,684.80	10,812.60	27.92
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE/INTERMENT	10,000.00	3,900.00	300.00	6,100.00	39.00
101-000.000-645.000	MAUS SALES REVENUE	1,000.00	369.00	0.00	631.00	36.90
101-000.000-645.001	MAUS SERVICES NICHE/CRYPT	500.00	400.00	0.00	100.00	80.00
101-000.000-659.000	RETURNED CHECK FEE	100.00	48.00	0.00	52.00	48.00
101-000.000-664.000	INTEREST REVENUE	180,000.00	74,347.06	18,473.63	105,652.94	41.30
101-000.000-667.000	RENTAL INCOME	2,200.00	2,970.52	742.63	(770.52)	135.02
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	15,000.00	7,325.00	3,500.00	7,675.00	48.83
101-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	6,200.00	6,208.91	0.00	(8.91)	100.14
101-000.000-674.200	CHRISTMAS IN THE VILLAGE DONATIONS	1,500.00	5,950.00	4,450.00	(4,450.00)	396.67
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	65,000.00	11,420.75	11,006.42	53,579.25	17.57
101-000.000-677.000	SUNDRY	100.00	0.00	0.00	100.00	0.00
101-000.000-685.003	OPIOID SETTLEMENT	11,600.00	11,579.33	0.00	20.67	99.82
101-000.000-699.206	TRANSFER IN 206-OPERATIONS	141,223.00	47,074.36	11,768.59	94,148.64	33.33
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000.00	38,333.36	9,583.34	76,666.64	33.33
101-000.000-699.999	APPROPRIATION FROM SURPLUS	100,537.00	0.00	0.00	100,537.00	0.00
Total Dept 000.000		5,167,107.00	438,365.02	69,769.05	4,728,741.98	8.48
Dept 702.000 - PLANNING AND ZONING						
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	800.00	0.00	0.00	800.00	0.00
101-702.000-615.000	REZONING FEES	500.00	0.00	0.00	500.00	0.00
101-702.000-617.000	SITE PLAN FEES	1,000.00	(280.00)	(280.00)	1,280.00	(28.00)
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	4,000.00	1,500.00	500.00	2,500.00	37.50
Total Dept 702.000 - PLANNING AND ZONING		6,300.00	1,220.00	220.00	5,080.00	19.37
Dept 751.000 - Recreation Board						
101-751.000-651.000	PARKS & RECREATION FEES	30,000.00	12,293.58	2,571.01	17,706.42	40.98
101-751.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	54,000.00	0.00	0.00	54,000.00	
101-751.000-676.000	REIMBURSEMENTS & COST RECOVERY	0.00	309.82	0.00	(309.82)	

PERIOD ENDING 10/31/2025

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Total Dept 751.000 - Recreation Board		84,000.00	12,603.40	2,571.01	71,396.60	15.00
Dept 800.000 - LAKELAND TRAIL						
101-800.000-674.000 CONTRIBUTIONS/DONATIONS/GRANTS		10,000.00	10,000.00	0.00	0.00	100.00
Total Dept 800.000 - LAKELAND TRAIL		10,000.00	10,000.00	0.00	0.00	100.00
Dept 820.000 - SENIOR CENTER						
101-820.000-651.001 SENIOR CENTER RENTALS		3,500.00	2,530.00	150.00	970.00	72.29
101-820.000-674.000 CONTRIBUTIONS/DONATIONS/GRANTS		400.00	0.00	0.00	400.00	0.00
Total Dept 820.000 - SENIOR CENTER		3,900.00	2,530.00	150.00	1,370.00	64.87
TOTAL REVENUES		5,271,307.00	464,718.42	72,710.06	4,806,588.58	8.82
Expenditures						
Dept 101.000 - Township Board						
101-101.000-703.100 TRUSTEES SALARIES		33,210.00	9,083.96	2,767.52	24,126.04	27.35
101-101.000-704.100 PER DIEM		9,360.00	2,015.00	260.00	7,345.00	21.53
101-101.000-704.200 PER DIEM - UNION NEGOT COMM		0.00	780.00	780.00	(780.00)	100.00
101-101.000-709.000 TOWNSHIP FICA		3,260.00	908.77	291.30	2,351.23	27.88
101-101.000-716.000 DEFINED CONTRIBUTION		4,260.00	1,505.54	387.26	2,754.46	35.34
101-101.000-826.000 LEGAL FEES		15,000.00	18,444.20	4,647.00	(3,444.20)	122.96
101-101.000-900.000 LEGAL NOTICES/ADVERTISING		4,500.00	1,814.47	416.60	2,685.53	40.32
101-101.000-910.000 PROFESSIONAL DEVELOPMENT		300.00	299.20	299.20	0.80	99.73
101-101.000-946.000 ENGINEERING/PROFESSIONAL SERV		24,000.00	6,492.64	0.00	17,507.36	27.05
101-101.000-955.000 SUNDRY		2,000.00	2,700.00	0.00	(700.00)	135.00
101-101.000-958.000 DUES/SUBSCRIP/RECERTIFICATION		15,000.00	3,349.64	0.00	11,650.36	22.33
101-101.000-980.000 CAPITAL EQUIPMENT/CAPITAL IMP		97,587.00	46,098.00	37,587.00	51,489.00	47.24
Total Dept 101.000 - Township Board		208,477.00	93,491.42	47,435.88	114,985.58	44.84
Dept 171.000 - Township Supervisor						
101-171.000-702.000 FULL-TIME EMPLOYEE SALARIES		11,565.00	3,516.42	889.40	8,048.58	30.41
101-171.000-703.200 ELECTED OFFICIALS SALARIES		88,277.00	26,940.79	6,790.54	61,336.21	30.52
101-171.000-709.000 TOWNSHIP FICA		7,640.00	2,282.95	577.88	5,357.05	29.88
101-171.000-716.000 DEFINED CONTRIBUTION		12,980.00	2,843.10	930.48	10,136.90	21.90
101-171.000-718.000 HEALTH/DENTAL/VISION INSURANCE		13,400.00	10,650.88	1,818.98	2,749.12	79.48
101-171.000-725.100 LONG/SHORT TERM DISABILITY		600.00	67.57	5.49	532.43	11.26
101-171.000-725.200 LIFE INSURANCE		100.00	10.15	0.78	89.85	10.15
101-171.000-853.000 PHONE/COMM/INTERNET		600.00	0.00	0.00	600.00	0.00
101-171.000-861.000 MILEAGE		650.00	189.28	189.28	460.72	29.12
101-171.000-910.000 PROFESSIONAL DEVELOPMENT		0.00	426.67	426.67	(426.67)	100.00
101-171.000-955.000 SUNDRY		0.00	38.60	0.00	(38.60)	100.00
101-171.000-967.000 SPECIAL PROJECTS		22,100.00	0.00	0.00	22,100.00	0.00
Total Dept 171.000 - Township Supervisor		157,912.00	46,966.41	11,629.50	110,945.59	

Dept 201.000 - ACCOUNTING

PERIOD ENDING 10/31/2025

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	239,900.00	72,444.55	18,452.80	167,455.45	30.20
101-201.000-709.000	TOWNSHIP FICA	18,200.00	5,449.76	1,392.36	12,750.24	29.94
101-201.000-713.000	OVERTIME	1,000.00	201.39	0.00	798.61	20.14
101-201.000-716.000	DEFINED CONTRIBUTION	30,660.00	1,394.16	2,343.10	29,265.84	4.55
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	93,800.00	34,334.55	6,108.93	59,465.45	36.60
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,400.00	579.31	119.23	820.69	41.38
101-201.000-725.200	LIFE INSURANCE	250.00	93.75	18.75	156.25	37.50
101-201.000-853.000	PHONE/COMM/INTERNET	600.00	260.00	70.00	340.00	43.33
101-201.000-861.000	MILEAGE	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	8,500.00	1,031.60	1,031.60	7,468.40	12.14
101-201.000-955.000	SUNDRY	750.00	0.00	0.00	750.00	0.00
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	66.07	0.00	933.93	6.61
Total Dept 201.000 - ACCOUNTING		397,560.00	115,855.14	29,536.77	281,704.86	29.14
Dept 215.000 - CLERK'S OFFICE						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	91,870.00	24,556.94	5,879.12	67,313.06	26.73
101-215.000-702.500	LEAVE TIME PAYOUT	0.00	407.22	0.00	(407.22)	100.00
101-215.000-703.200	ELECTED OFFICIALS SALARIES	88,277.00	26,737.69	6,790.54	61,539.31	30.29
101-215.000-709.000	TOWNSHIP FICA	14,200.00	3,929.86	991.21	10,270.14	27.68
101-215.000-712.000	PAY IN LIEU OF MEDICAL INS	750.00	62.52	0.00	687.48	8.34
101-215.000-713.000	OVERTIME	6,000.00	241.92	394.24	5,758.08	4.03
101-215.000-716.000	DEFINED CONTRIBUTION	24,200.00	8,070.48	1,698.29	16,129.52	33.35
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	57,400.00	20,309.57	3,032.35	37,090.43	35.38
101-215.000-725.100	LONG/SHORT TERM DISABILITY	1,100.00	415.85	83.75	684.15	37.80
101-215.000-725.200	LIFE INSURANCE	200.00	65.61	12.81	134.39	32.81
101-215.000-853.000	PHONE/COMM/INTERNET	1,020.00	400.00	105.00	620.00	39.22
101-215.000-861.000	MILEAGE	0.00	476.89	186.52	(476.89)	100.00
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	7,000.00	1,465.92	691.92	5,534.08	20.94
101-215.000-914.000	TUITION REIMBURSEMENT	4,000.00	0.00	0.00	4,000.00	0.00
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-955.000	SUNDRY	3,000.00	360.14	0.00	2,639.86	12.00
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	578.68	0.00	1,421.32	28.93
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	14,000.00	4,361.16	0.00	9,638.84	31.15
Total Dept 215.000 - CLERK'S OFFICE		316,017.00	92,440.45	19,865.75	223,576.55	29.25
Dept 228.000 - TECHNICAL/UTILITIES SERVICES						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	129,300.00	38,189.34	10,077.80	91,110.66	29.54
101-228.000-702.500	LEAVE TIME PAYOUT	955.00	947.04	0.00	7.96	99.17
101-228.000-709.000	TOWNSHIP FICA	10,200.00	3,063.95	789.23	7,136.05	30.04
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,000.00	250.00	2,000.00	33.33
101-228.000-713.000	OVERTIME	100.00	0.00	0.00	100.00	0.00
101-228.000-716.000	DEFINED CONTRIBUTION	15,450.00	5,555.01	1,228.97	9,894.99	35.95
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	12,500.00	4,426.42	662.99	8,073.58	35.41
101-228.000-725.100	LONG/SHORT TERM DISABILITY	725.00	293.61	59.45	431.39	40.50
101-228.000-725.200	LIFE INSURANCE	115.00	43.75	8.75	71.25	38.04
101-228.000-853.000	PHONE/COMM/INTERNET	420.00	140.00	35.00	280.00	33.33
101-228.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	250.00	197.00	197.00	53.00	100.00

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Item 20.

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 228.000 - TECHNICAL/UTILITIES SERVICES		173,215.00	53,856.12	13,309.19	119,358.88	31.09
Dept 229.000 - COMPUTER/CABLE						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	2,400.00	524.04	47.64	1,875.96	21.84
101-229.000-709.000	TOWNSHIP FICA	190.00	40.09	3.66	149.91	21.10
101-229.000-933.000	SOFTWARE MAINTENANCE	115,000.00	71,158.77	7,245.31	43,841.23	61.88
101-229.000-946.000	ENGINEERING SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
101-229.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
101-229.000-980.000	CAPITAL EQUIPMENT	20,000.00	4,168.89	0.00	15,831.11	20.84
101-229.000-980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	2,500.00	2,500.00	0.00	0.00	100.00
Total Dept 229.000 - COMPUTER/CABLE		142,840.00	78,391.79	7,296.61	64,448.21	54.88
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	2,800.00	195.00	195.00	2,605.00	6.96
101-247.000-709.000	TOWNSHIP FICA	214.00	14.92	14.92	199.08	6.97
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	0.00	0.00	500.00	0.00
101-247.000-955.000	SUNDRY	300.00	0.00	0.00	300.00	0.00
Total Dept 247.000 - Board of Review		3,814.00	209.92	209.92	3,604.08	5.50
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	78,090.00	30,625.51	5,153.35	47,464.49	39.22
101-253.000-703.200	ELECTED OFFICIALS SALARIES	44,139.00	26,534.59	6,790.54	17,604.41	60.12
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	63,900.00	5,047.34	2,186.87	58,852.66	7.90
101-253.000-709.000	TOWNSHIP FICA	14,600.00	4,933.72	1,129.52	9,666.28	33.79
101-253.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,750.00	500.00	1,250.00	58.33
101-253.000-713.000	OVERTIME	2,000.00	0.00	0.00	2,000.00	0.00
101-253.000-716.000	DEFINED CONTRIBUTION	14,825.00	7,826.71	1,617.71	6,998.29	52.79
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,300.00	2,242.23	0.00	29,057.77	7.16
101-253.000-725.100	LONG/SHORT TERM DISABILITY	480.00	350.95	81.53	129.05	73.11
101-253.000-725.200	LIFE INSURANCE	81.00	56.25	12.50	24.75	69.44
101-253.000-851.000	POSTAGE	11,000.00	5,849.35	5,849.35	5,150.65	53.18
101-253.000-853.000	PHONE/COMM/INTERNET	1,020.00	540.00	135.00	480.00	52.94
101-253.000-861.000	MILEAGE	950.00	77.91	77.91	872.09	8.20
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	6,000.00	0.00	0.00	6,000.00	0.00
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	1,200.00	0.00
101-253.000-916.000	TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-253.000-955.000	SUNDRY	3,000.00	2,002.39	29.00	997.61	66.75
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	214.12	10.00	535.88	28.55
Total Dept 253.000 - Treasurer		277,835.00	88,051.07	23,573.28	189,783.93	31.69
Dept 257.000 - Assessing						
101-257.000-801.000	CONTRACTUAL SERVICES	276,600.00	93,352.50	0.00	183,247.50	33.75
101-257.000-902.200	ASSESSMENT ROLL PREP	6,500.00	13.43	13.43	6,486.57	0.21
101-257.000-955.000	SUNDRY	1,000.00	73.83	0.00	926.17	7.38
Total Dept 257.000 - Assessing		284,100.00	93,439.76	13.43	190,660.24	195

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Fund 101 - General Fund						
Expenditures						
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	128,980.00	30,026.33	6,777.82	98,953.67	23.28
101-262.000-702.500	LEAVE TIME PAYOUT	0.00	1,221.63	0.00	(1,221.63)	100.00
101-262.000-707.000	TEMPORARY EMPLOYEES	105,000.00	0.00	0.00	105,000.00	0.00
101-262.000-709.000	TOWNSHIP FICA	18,200.00	2,392.74	537.62	15,807.26	13.15
101-262.000-712.000	PAY IN LIEU OF MEDICAL INS	2,250.00	187.48	0.00	2,062.52	8.33
101-262.000-713.000	OVERTIME	5,000.00	546.53	394.21	4,453.47	10.93
101-262.000-716.000	DEFINED CONTRIBUTION	17,420.00	5,794.38	932.39	11,625.62	33.26
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	39,100.00	13,832.49	2,071.85	25,267.51	35.38
101-262.000-725.100	LONG/SHORT TERM DISABILITY	810.00	248.82	46.96	561.18	30.72
101-262.000-725.200	LIFE INSURANCE	170.00	43.74	7.81	126.26	25.73
101-262.000-752.001	SUPPLIES FOR ELECTIONS	20,000.00	1,236.00	0.00	18,764.00	6.18
101-262.000-851.000	POSTAGE	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-861.000	MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	2,000.00	84.90	84.90	1,915.10	4.25
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	7,700.00	9,630.00	0.00	(1,930.00)	125.06
101-262.000-955.000	SUNDRY	10,000.00	658.00	0.00	9,342.00	6.58
101-262.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 262.000 - Elections		377,630.00	70,903.04	10,853.56	306,726.96	18.78
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	105,710.00	33,302.91	6,426.68	72,407.09	31.50
101-265.000-702.500	LEAVE TIME PAYOUT	250.00	236.75	0.00	13.25	94.70
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	109,900.00	43,340.48	11,181.40	66,559.52	39.44
101-265.000-709.000	TOWNSHIP FICA	18,100.00	6,508.00	1,677.49	11,592.00	35.96
101-265.000-713.000	OVERTIME	3,500.00	2,597.29	1,274.54	902.71	74.21
101-265.000-716.000	DEFINED CONTRIBUTION	13,530.00	5,507.37	1,250.03	8,022.63	40.70
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	45,200.00	15,618.94	2,012.35	29,581.06	34.56
101-265.000-725.100	LONG/SHORT TERM DISABILITY	750.00	322.62	67.00	427.38	43.02
101-265.000-725.200	LIFE INSURANCE	160.00	61.75	12.35	98.25	38.59
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	5,000.00	2,096.88	546.91	2,903.12	41.94
101-265.000-758.000	DIESEL FUEL	3,500.00	785.88	0.00	2,714.12	22.45
101-265.000-759.000	VEHICLE FUEL	5,000.00	2,437.66	513.16	2,562.34	48.75
101-265.000-768.000	UNIFORMS/ACCESSORIES	2,500.00	418.92	418.92	2,081.08	16.76
101-265.000-801.000	CONTRACTUAL SERVICES	2,000.00	259.25	36.00	1,740.75	12.96
101-265.000-853.000	PHONE/COMM/INTERNET	420.00	140.00	35.00	280.00	33.33
101-265.000-861.000	MILEAGE	250.00	0.00	0.00	250.00	0.00
101-265.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-265.000-917.000	SEWER USAGE	4,825.00	1,231.20	1,231.20	3,593.80	25.52
101-265.000-919.000	TRASH DISPOSAL	1,300.00	270.65	90.47	1,029.35	20.82
101-265.000-920.000	ELECTRIC	20,000.00	4,136.84	182.77	15,863.16	20.68
101-265.000-921.000	NATURAL GAS/HEAT	7,000.00	274.94	104.80	6,725.06	3.93
101-265.000-930.000	MAINTENANCE TWP HALL	17,500.00	4,040.07	2,462.57	13,459.93	23.09
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	2,000.00	58.90	0.00	1,941.10	2.95
101-265.000-930.008	MAINTENANCE LIBRARY	4,000.00	773.51	605.18	3,226.49	19.34
101-265.000-930.014	RESERVE FOR TWP BLDGS	100,000.00	100,000.00	0.00	0.00	100.00
101-265.000-930.020	MAINTENANCE - FERTILIZER	1,500.00	543.78	0.00	956.22	
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	12,000.00	4,448.56	2,497.50	7,551.44	
101-265.000-932.000	VEHICLE MAINTENANCE	7,500.00	4,952.75	137.12	2,547.25	

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Fund 101 - General Fund						
Expenditures						
101-265.000-955.000	SUNDRY	250.00	288.00	0.00	(38.00)	115.20
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	50,000.00	12,840.00	0.00	37,160.00	25.68
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 265.000 - Township Buildings		549,645.00	252,493.90	32,763.44	297,151.10	45.94
Dept 275.000 - OTHER EXPENSES						
101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	1,500.00	925.00	0.00	575.00	61.67
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	8,000.00	4,704.09	4,521.00	3,295.91	58.80
101-275.000-709.000	TOWNSHIP FICA	120.00	45.90	0.00	74.10	38.25
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	90,000.00	120,724.15	83,259.98	(30,724.15)	134.14
101-275.000-727.000	WORKERS' COMPENSATION	16,900.00	16,863.63	0.00	36.37	99.78
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	35,000.00	8,093.07	1,875.96	26,906.93	23.12
101-275.000-759.000	VEHICLE FUEL	2,500.00	554.26	111.92	1,945.74	22.17
101-275.000-801.000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	34,000.00	30,386.14	0.00	3,613.86	89.37
101-275.000-851.000	POSTAGE	16,000.00	780.45	0.00	15,219.55	4.88
101-275.000-853.000	PHONE/COMM/INTERNET	8,000.00	5,999.81	1,999.69	2,000.19	75.00
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
101-275.000-932.000	VEHICLE MAINTENANCE	100.00	6.00	0.00	94.00	6.00
101-275.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-275.000-954.000	AUDIT	30,000.00	24,106.96	11,506.96	5,893.04	80.36
101-275.000-955.000	SUNDRY	12,000.00	2,234.02	1,063.00	9,765.98	18.62
101-275.000-957.000	Transfers Out	0.00	(16,200.00)	0.00	16,200.00	100.00
101-275.000-957.207	TRANSFER OUT - POLICE OPERATIO	270,000.00	90,000.00	22,500.00	180,000.00	33.33
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	2,622.37	57.48	(622.37)	131.12
101-275.000-960.000	FOIA EXPENSES	200.00	196.03	39.92	3.97	98.02
101-275.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 275.000 - OTHER EXPENSES		550,320.00	292,041.88	126,935.91	258,278.12	53.07
Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.100	PER DIEM	1,040.00	260.00	0.00	780.00	25.00
101-345.000-709.000	TOWNSHIP FICA	80.00	19.89	0.00	60.11	24.86
Total Dept 345.000 - Public Safety (Police & Fire)		1,120.00	279.89	0.00	840.11	24.99
Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	17,500.00	6,479.94	3,243.60	11,020.06	37.03
Total Dept 448.000 - Street Lighting		17,500.00	6,479.94	3,243.60	11,020.06	37.03
Dept 567.000 - CEMETERY						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	13,040.00	4,912.32	1,103.08	8,127.68	37.67
101-567.000-704.200	PART-TIME EMPLOYEE WAGES	6,000.00	0.00	0.00	6,000.00	0.00
101-567.000-704.300	PART-TIME EMPLOYEE STIPENDS	6,000.00	1,400.00	0.00	4,600.00	
101-567.000-709.000	TOWNSHIP FICA	1,000.00	475.00	83.03	525.00	
101-567.000-716.000	DEFINED CONTRIBUTION	1,305.00	0.00	0.00	1,305.00	

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Fund 101 - General Fund						
Expenditures						
101-567.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	175.70	0.00	(175.70)	100.00
101-567.000-801.000	CONTRACTUAL SERVICES	42,000.00	23,378.00	8,720.00	18,622.00	55.66
101-567.000-861.000	MILEAGE	0.00	319.20	0.00	(319.20)	100.00
101-567.000-930.000	MAINTENANCE	15,000.00	788.13	0.00	14,211.87	5.25
101-567.000-933.000	SOFTWARE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-567.000-955.000	SUNDRY	10,000.00	2,167.55	0.00	7,832.45	21.68
101-567.000-980.000	OFFICE EQUIP & FURNITURE	1,000.00	0.00	0.00	1,000.00	0.00
101-567.000-980.001	CAPITAL EQUIPMENT/CAPITAL IMP	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 567.000 - CEMETERY		123,345.00	33,615.90	9,906.11	89,729.10	27.25
Dept 701.000 - Planning Commission						
101-701.000-704.100	PER DIEM	5,640.00	1,020.00	0.00	4,620.00	18.09
101-701.000-709.000	TOWNSHIP FICA	430.00	78.01	0.00	351.99	18.14
101-701.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,600.00	0.00	0.00	1,600.00	0.00
101-701.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	750.00	0.00	0.00	750.00	0.00
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 701.000 - Planning Commission		10,420.00	1,098.01	0.00	9,321.99	10.54
Dept 702.000 - PLANNING AND ZONING						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	159,790.00	50,261.07	12,290.76	109,528.93	31.45
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	34,460.00	5,604.84	1,021.57	28,855.16	16.26
101-702.000-704.100	PER DIEM	4,020.00	670.00	0.00	3,350.00	16.67
101-702.000-709.000	TOWNSHIP FICA	15,100.00	4,293.61	1,013.14	10,806.39	28.43
101-702.000-716.000	DEFINED CONTRIBUTION	17,660.00	6,246.63	1,357.96	11,413.37	35.37
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	41,600.00	14,721.52	2,203.03	26,878.48	35.39
101-702.000-725.100	LONG/SHORT TERM DISABILITY	880.00	374.16	77.50	505.84	42.52
101-702.000-725.200	LIFE INSURANCE	170.00	62.50	12.50	107.50	36.76
101-702.000-826.000	LEGAL FEES	10,000.00	816.00	595.00	9,184.00	8.16
101-702.000-853.000	PHONE/COMM/INTERNET	1,020.00	340.00	85.00	680.00	33.33
101-702.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	3,500.00	204.70	0.00	3,295.30	5.85
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-702.000-914.000	TUITION REIMBURSEMENT	6,000.00	0.00	0.00	6,000.00	0.00
101-702.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-702.000-951.000	STORM WATER DISCHARGE	500.00	0.00	0.00	500.00	0.00
101-702.000-955.000	SUNDRY	300.00	5.98	0.00	294.02	1.99
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,500.00	0.00	0.00	2,500.00	0.00
101-702.000-981.500	RESERVE FOR VEHICLE PURCHASE	2,500.00	2,500.00	0.00	0.00	100.00
Total Dept 702.000 - PLANNING AND ZONING		305,700.00	86,101.01	18,656.46	219,598.99	28.17
Dept 703.000 - LAKES, RIVERS & STREAMS						
101-703.000-967.000	SPECIAL PROJECTS	25,000.00	20,161.75	0.00	4,838.25	80.65
Total Dept 703.000 - LAKES, RIVERS & STREAMS		25,000.00	20,161.75	0.00	4,838.25	

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Fund 101 - General Fund						
Expenditures						
Dept 751.000 - Recreation Board						
101-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	48,650.00	13,307.16	3,414.52	35,342.84	27.35
101-751.000-704.000	PART-TIME EMPLOYEE SALARIES	25,150.00	6,562.35	1,135.63	18,587.65	26.09
101-751.000-704.100	PER DIEM	3,900.00	195.00	195.00	3,705.00	5.00
101-751.000-709.000	TOWNSHIP FICA	5,900.00	1,504.71	356.82	4,395.29	25.50
101-751.000-716.000	DEFINED CONTRIBUTION	6,325.00	1,959.82	443.88	4,365.18	30.99
101-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	21,900.00	7,746.21	1,160.23	14,153.79	35.37
101-751.000-725.100	LONG/SHORT TERM DISABILITY	300.00	127.52	26.56	172.48	42.51
101-751.000-725.200	LIFE INSURANCE	60.00	21.90	4.38	38.10	36.50
101-751.000-758.000	DIESEL FUEL	0.00	785.87	0.00	(785.87)	100.00
101-751.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-751.000-917.000	SEWER USAGE	0.00	171.00	171.00	(171.00)	100.00
101-751.000-919.000	TRASH DISPOSAL	0.00	1,073.08	143.83	(1,073.08)	100.00
101-751.000-920.000	ELECTRIC	0.00	1,723.15	0.00	(1,723.15)	100.00
101-751.000-930.005	MAINTENANCE PARK FACILITIES	25,000.00	15,368.18	7,009.00	9,631.82	61.47
101-751.000-930.020	SPORTS FIELD MAINTENANCE	22,600.00	24,249.33	1,699.00	(1,649.33)	107.30
101-751.000-930.200	PLAYGROUND MAINTENANCE & REPAIR	0.00	310.00	0.00	(310.00)	100.00
101-751.000-942.000	PORTABLE TOILETS	30,000.00	13,114.46	3,682.34	16,885.54	43.71
101-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	12,000.00	49.67	0.00	11,950.33	0.41
101-751.000-943.001	CHRISTMAS IN THE VILLAGE	0.00	425.00	425.00	(425.00)	100.00
101-751.000-955.000	SUNDRY	2,000.00	1,512.76	527.93	487.24	75.64
101-751.000-967.600	WINKELHAUS PARK	1,000.00	0.00	0.00	1,000.00	0.00
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	50,000.00	19,572.32	3,000.00	30,427.68	39.14
101-751.000-975.300	GRANT MATCH	205,000.00	21,114.25	0.00	183,885.75	10.30
101-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	37,500.00	9,500.00	9,500.00	28,000.00	25.33
Total Dept 751.000 - Recreation Board		499,785.00	140,393.74	32,895.12	359,391.26	28.09
Dept 800.000 - LAKELAND TRAIL						
101-800.000-920.000	ELECTRIC	0.00	38.84	0.00	(38.84)	100.00
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	0.00	6,633.67	2,792.94	(6,633.67)	100.00
101-800.000-942.000	PORTABLE TOILETS	24,000.00	6,807.84	1,701.96	17,192.16	28.37
101-800.000-975.300	GRANT MATCH	75,000.00	0.00	0.00	75,000.00	0.00
101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	10,000.00	1,664.20	0.00	8,335.80	16.64
Total Dept 800.000 - LAKELAND TRAIL		109,000.00	15,144.55	4,494.90	93,855.45	13.89
Dept 820.000 - SENIOR CENTER						
101-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	74,070.00	22,505.52	5,697.60	51,564.48	30.38
101-820.000-704.000	PART-TIME EMPLOYEE SALARIES	60,450.00	20,611.81	5,313.70	39,838.19	34.10
101-820.000-709.000	TOWNSHIP FICA	10,300.00	3,270.63	837.35	7,029.37	31.75
101-820.000-713.000	OVERTIME	250.00	0.00	0.00	250.00	0.00
101-820.000-716.000	DEFINED CONTRIBUTION	9,700.00	3,299.32	740.68	6,400.68	34.01
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,300.00	11,066.02	1,657.48	20,233.98	35.35
101-820.000-725.100	LONG/SHORT TERM DISABILITY	450.00	188.87	39.13	261.13	41.97
101-820.000-725.200	LIFE INSURANCE	81.00	31.25	6.25	49.75	38.58
101-820.000-801.000	CONTRACTUAL SERVICES	24,000.00	2,923.06	2,106.00	21,076.94	12.18
101-820.000-804.000	SENIOR PROGRAMS	9,000.00	1,715.86	752.05	7,284.14	19.07
101-820.000-853.000	PHONE/COMM/INTERNET	4,100.00	1,491.32	314.25	2,608.68	
101-820.000-860.000	TRANSPORTATION	2,100.00	2,070.00	0.00	30.00	
101-820.000-900.200	NEWSLETTER/PUBLICATIONS	6,000.00	954.16	209.42	5,045.84	

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-820.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-820.000-917.000	SEWER USAGE	1,750.00	482.22	482.22	1,267.78	27.56
101-820.000-919.000	TRASH DISPOSAL	2,000.00	390.83	130.53	1,609.17	19.54
101-820.000-920.000	ELECTRIC	4,500.00	2,238.70	572.59	2,261.30	49.75
101-820.000-921.000	NATURAL GAS/HEAT	3,000.00	80.49	0.00	2,919.51	2.68
101-820.000-930.001	MAINTENANCE COMM CENTER	10,000.00	2,703.81	1,557.95	7,296.19	27.04
101-820.000-930.020	MAINTENACE - FERTILIZER	500.00	271.86	0.00	228.14	54.37
101-820.000-931.000	EQUIPMENT MAINT/REPAIR	7,000.00	0.00	0.00	7,000.00	0.00
101-820.000-937.000	IMPROVEMENTS	26,000.00	16,457.52	0.00	9,542.48	63.30
101-820.000-955.000	SUNDRY	1,000.00	406.22	100.27	593.78	40.62
101-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,000.00	406.43	0.00	593.57	40.64
101-820.000-975.300	GRANT MATCH	20,000.00	0.00	0.00	20,000.00	0.00
101-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 820.000 - SENIOR CENTER		409,551.00	93,565.90	20,517.47	315,985.10	22.85
TOTAL EXPENDITURES		4,940,786.00	1,674,981.59	413,136.90	3,265,804.41	33.90
Fund 101 - General Fund:						
TOTAL REVENUES		5,271,307.00	464,718.42	72,710.06	4,806,588.58	8.82
TOTAL EXPENDITURES		4,940,786.00	1,674,981.59	413,136.90	3,265,804.41	33.90
NET OF REVENUES & EXPENDITURES		330,521.00	(1,210,263.17)	(340,426.84)	1,540,784.17	366.17

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
204-000.000-402.000	CURRENT PROPERTY TAX	717,072.00	0.00	0.00	717,072.00	0.00
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(252.23)	(252.23)	252.23	100.00
204-000.000-569.000	OTHER STATE GRANTS	0.00	454.57	0.00	(454.57)	100.00
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,800.00	0.00	0.00	1,800.00	0.00
204-000.000-664.000	INTEREST REVENUE	25,000.00	15,787.04	4,575.93	9,212.96	63.15
Total Dept 000.000		743,872.00	15,989.38	4,323.70	727,882.62	2.15
TOTAL REVENUES		743,872.00	15,989.38	4,323.70	727,882.62	2.15
Expenditures						
Dept 000.000						
204-000.000-801.000	CONTRACTUAL SERVICES	3,000.00	2,807.25	1,607.25	192.75	93.58
204-000.000-802.000	ROAD IMPROVEMENT	650,000.00	0.00	0.00	650,000.00	0.00
204-000.000-805.000	CHLORIDING	90,000.00	21,505.86	0.00	68,494.14	23.90
Total Dept 000.000		743,000.00	24,313.11	1,607.25	718,686.89	3.27
TOTAL EXPENDITURES		743,000.00	24,313.11	1,607.25	718,686.89	3.27
Fund 204 - Road Fund:						
TOTAL REVENUES		743,872.00	15,989.38	4,323.70	727,882.62	2.15
TOTAL EXPENDITURES		743,000.00	24,313.11	1,607.25	718,686.89	3.27
NET OF REVENUES & EXPENDITURES		872.00	(8,323.73)	2,716.45	9,195.73	954.56

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
206-000.000-402.000	CURRENT PROPERTY TAX	3,303,000.00	0.00	0.00	3,303,000.00	0.00
206-000.000-412.000	DELINQUENT PP TAX	15.00	0.00	0.00	15.00	0.00
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,000.00)	(1,135.08)	(1,135.08)	135.08	113.51
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	3,500.00	0.00	0.00	3,500.00	0.00
206-000.000-569.000	OTHER STATE GRANTS	1,500.00	1,514.91	0.00	(14.91)	100.99
206-000.000-628.000	FIRE INSPECTION FEES	1,600.00	1,520.00	0.00	80.00	95.00
206-000.000-636.000	COPIES/MAPS	50.00	0.00	0.00	50.00	0.00
206-000.000-664.000	INTEREST REVENUE	2,000.00	(996.30)	0.00	2,996.30	(49.82)
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	1,000.00	638.50	0.00	361.50	63.85
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	3,000.00	0.00	0.00	3,000.00	0.00
206-000.000-677.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
206-000.000-699.999	APPROPRIATION FROM SURPLUS	16,000.00	0.00	0.00	16,000.00	0.00
Total Dept 000.000		3,331,165.00	1,542.03	(1,135.08)	3,329,622.97	0.05
TOTAL REVENUES		3,331,165.00	1,542.03	(1,135.08)	3,329,622.97	0.05
Expenditures						
Dept 000.000						
206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,031,200.00	323,386.08	75,970.59	707,813.92	31.36
206-000.000-702.500	LEAVE TIME PAYOUT	5,300.00	1,956.80	0.00	3,343.20	36.92
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	21,100.00	15,815.29	3,751.09	5,284.71	74.95
206-000.000-704.500	PART TIME FIRE FIGHTERS	484,000.00	210,234.68	50,397.80	273,765.32	43.44
206-000.000-709.000	TOWNSHIP FICA	133,600.00	46,587.17	10,744.69	87,012.83	34.87
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	9,450.00	1,399.98	349.99	8,050.02	14.81
206-000.000-713.000	OVERTIME	176,000.00	55,718.88	9,701.53	120,281.12	31.66
206-000.000-714.000	LONGEVITY PAY	14,000.00	0.00	0.00	14,000.00	0.00
206-000.000-716.000	DEFINED CONTRIBUTION	146,000.00	32,986.02	7,010.03	113,013.98	22.59
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	332,300.00	129,992.65	25,114.88	202,307.35	39.12
206-000.000-725.100	LONG/SHORT TERM DISABILITY	10,900.00	2,802.44	561.31	8,097.56	25.71
206-000.000-725.200	LIFE INSURANCE	1,100.00	466.87	92.50	633.13	42.44
206-000.000-727.000	WORKERS' COMPENSATION	51,000.00	50,786.99	0.00	213.01	99.58
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	30,000.00	7,130.97	1,974.63	22,869.03	23.77
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	25,000.00	7,921.72	(203.07)	17,078.28	31.69
206-000.000-758.000	DIESEL FUEL	750.00	181.00	0.00	569.00	24.13
206-000.000-759.000	VEHICLE FUEL	40,000.00	7,218.63	2,434.13	32,781.37	18.05
206-000.000-768.000	UNIFORMS/ACCESSORIES	30,000.00	5,784.60	1,443.25	24,215.40	19.28
206-000.000-768.100	TURN OUT GEAR	40,000.00	22,792.66	22,792.66	17,207.34	56.98
206-000.000-801.000	CONTRACTUAL SERVICES	23,000.00	21,319.56	2,918.03	1,680.44	92.69
206-000.000-826.000	LEGAL FEES	10,000.00	0.00	0.00	10,000.00	0.00
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	55,000.00	28,464.94	0.00	26,535.06	51.75
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	30,000.00	2,852.00	354.00	27,148.00	9.51
206-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	3,747.48	753.51	11,252.52	24.98
206-000.000-870.000	HAZMAT YEARLY DUES	4,500.00	0.00	0.00	4,500.00	0.00
206-000.000-914.000	TUITION REIMBURSEMENT	27,000.00	2,691.78	1,389.78	24,308.22	9.97
206-000.000-916.000	TRAINING	30,000.00	11,526.34	1,229.72	18,473.66	38.42
206-000.000-916.500	FIRE PREVENTION	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-917.000	SEWER USAGE	3,000.00	684.00	684.00	2,316.00	22.80
206-000.000-918.000	WATER USAGE	5,000.00	2,042.00	2,042.00	2,958.00	
206-000.000-919.000	TRASH DISPOSAL	3,500.00	635.59	212.37	2,864.41	
206-000.000-920.000	ELECTRIC	40,000.00	10,205.97	1,437.44	29,794.03	25.51

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 206 - Fire Fund						
Expenditures						
206-000.000-920.100	SIREN ELECTRIC USAGE	2,000.00	850.17	199.10	1,149.83	42.51
206-000.000-921.000	NATURAL GAS/HEAT	10,000.00	557.20	112.89	9,442.80	5.57
206-000.000-930.003	MAINTENANCE FIRE HALL	65,000.00	55,498.36	11,690.00	9,501.64	85.38
206-000.000-930.020	MAINTENANCE - FERTILIZER	2,500.00	840.00	0.00	1,660.00	33.60
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	25,000.00	14,818.74	9,416.50	10,181.26	59.27
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-932.000	VEHICLE MAINTENANCE	75,000.00	39,231.90	19,199.15	35,768.10	52.31
206-000.000-933.000	SOFTWARE MAINTENANCE	7,500.00	9,149.52	851.14	(1,649.52)	121.99
206-000.000-955.000	SUNDRY	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-957.000	TRANSFER OUT	141,223.00	47,074.36	11,768.59	94,148.64	33.33
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	15,000.00	10,262.34	310.00	4,737.66	68.42
206-000.000-967.000	SPECIAL PROJECTS	48,500.00	21,283.48	0.00	27,216.52	43.88
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	4,942.65	892.65	(4,942.65)	100.00
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	75,000.00	52,653.00	52,653.00	22,347.00	70.20
Total Dept 000.000		3,309,423.00	1,264,494.81	330,249.88	2,044,928.19	38.21
TOTAL EXPENDITURES		3,309,423.00	1,264,494.81	330,249.88	2,044,928.19	38.21
Fund 206 - Fire Fund:						
TOTAL REVENUES		3,331,165.00	1,542.03	(1,135.08)	3,329,622.97	0.05
TOTAL EXPENDITURES		3,309,423.00	1,264,494.81	330,249.88	2,044,928.19	38.21
NET OF REVENUES & EXPENDITURES		21,742.00	(1,262,952.78)	(331,384.96)	1,284,694.78	5,808.82

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
207-000.000-402.000	CURRENT PROPERTY TAX	3,506,000.00	0.00	0.00	3,506,000.00	0.00
207-000.000-412.000	DELINQUENT PP TAX	100.00	0.00	0.00	100.00	0.00
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(1,000.00)	(1,204.96)	(1,204.96)	204.96	120.50
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	0.00	0.00	5,000.00	0.00
207-000.000-480.000	LIQUOR LICENSE FEES	8,500.00	6,153.40	0.00	2,346.60	72.39
207-000.000-481.000	SOLICITATION FEES	500.00	760.00	0.00	(260.00)	152.00
207-000.000-569.000	OTHER STATE GRANTS	2,200.00	2,187.05	0.00	12.95	99.41
207-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	8,800.00	0.00	0.00	8,800.00	0.00
207-000.000-628.100	INSPECTION FEES	16,000.00	15,939.40	0.00	60.60	99.62
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	300.00	20.00	10.00	280.00	6.67
207-000.000-629.100	BREATHALIZER TEST REQUIRED	110.00	0.00	0.00	110.00	0.00
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	300.00	0.00	0.00	300.00	0.00
207-000.000-636.000	COPIES/MAPS	1,000.00	155.00	35.00	845.00	15.50
207-000.000-657.000	ORDINANCE FINES	10,000.00	3,967.01	1,040.50	6,032.99	39.67
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	20,000.00	0.00	0.00	20,000.00	0.00
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	10,000.00	4,287.83	(442.02)	5,712.17	42.88
207-000.000-677.000	SUNDRY	0.00	135.45	135.45	(135.45)	100.00
207-000.000-693.000	SALE OF FIXED ASSETS	20,000.00	13,250.69	884.04	6,749.31	66.25
207-000.000-699.101	TRANSFER IN 101-OPERATIONS	270,000.00	90,000.00	22,500.00	180,000.00	33.33
207-000.000-699.999	APPROPRIATION FROM SURPLUS	9,800.00	0.00	0.00	9,800.00	0.00
Total Dept 000.000		3,887,610.00	135,650.87	22,958.01	3,751,959.13	3.49
TOTAL REVENUES		3,887,610.00	135,650.87	22,958.01	3,751,959.13	3.49
Expenditures						
Dept 000.000						
207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,842,500.00	669,287.52	194,783.19	1,173,212.48	36.32
207-000.000-702.500	LEAVE TIME PAYOUT	5,500.00	1,647.60	(720.00)	3,852.40	29.96
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	37,700.00	14,225.59	3,347.39	23,474.41	37.73
207-000.000-706.000	HOLIDAY PAY	100,000.00	17,261.63	558.60	82,738.37	17.26
207-000.000-709.000	TOWNSHIP FICA	164,700.00	59,569.84	16,142.73	105,130.16	36.17
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	5,550.00	1,600.02	400.01	3,949.98	28.83
207-000.000-713.000	OVERTIME	126,000.00	66,638.77	12,796.34	59,361.23	52.89
207-000.000-716.000	DEFINED CONTRIBUTION	420,500.00	182,282.64	45,202.25	238,217.36	43.35
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	423,200.00	180,901.58	42,935.06	242,298.42	42.75
207-000.000-725.100	LONG/SHORT TERM DISABILITY	10,300.00	3,289.22	595.58	7,010.78	31.93
207-000.000-725.200	LIFE INSURANCE	1,700.00	526.55	96.56	1,173.45	30.97
207-000.000-726.500	EQUIPMENT ALLOWANCE	12,600.00	11,900.00	0.00	700.00	94.44
207-000.000-727.000	WORKERS' COMPENSATION	47,000.00	46,729.69	0.00	270.31	99.42
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000.00	110,500.00	0.00	(6,500.00)	106.25
207-000.000-731.000	EDUCATION INCENTIVE BONUS	13,500.00	0.00	0.00	13,500.00	0.00
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	15,000.00	4,185.08	803.30	10,814.92	27.90
207-000.000-752.100	AMMUNITION	10,000.00	0.00	0.00	10,000.00	0.00
207-000.000-756.000	ACCREDITATION EXPENSES	10,000.00	11,302.94	0.00	(1,302.94)	113.03
207-000.000-758.000	DIESEL FUEL	250.00	0.00	0.00	250.00	0.00
207-000.000-759.000	VEHICLE FUEL	50,000.00	12,447.07	4,367.35	37,552.93	24.89
207-000.000-768.000	UNIFORMS/ACCESSORIES	15,000.00	3,768.22	889.89	11,231.78	25.12
207-000.000-768.500	UNIFORM CLEANING	5,000.00	860.50	259.50	4,139.50	
207-000.000-801.000	CONTRACTUAL SERVICES	12,000.00	8,503.30	3,266.72	3,496.70	
207-000.000-807.000	SWAT TEAM EXPENSES	5,000.00	465.00	0.00	4,535.00	9.50

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Expenditures						
207-000.000-809.000	JANITORIAL SERVICES	12,400.00	3,703.02	931.71	8,696.98	29.86
207-000.000-826.000	LEGAL FEES	7,500.00	734.00	636.00	6,766.00	9.79
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	107,000.00	56,714.87	0.00	50,285.13	53.00
207-000.000-851.000	POSTAGE	100.00	1.56	1.56	98.44	1.56
207-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	6,155.52	837.15	8,844.48	41.04
207-000.000-914.000	TUITION REIMBURSEMENT	12,000.00	5,070.79	1,389.79	6,929.21	42.26
207-000.000-916.000	TRAINING	14,000.00	7,247.41	1,262.08	6,752.59	51.77
207-000.000-917.000	SEWER USAGE	0.00	1,214.10	1,214.10	(1,214.10)	100.00
207-000.000-920.000	ELECTRIC	15,000.00	4,981.38	0.00	10,018.62	33.21
207-000.000-921.000	NATURAL GAS/HEAT	3,000.00	197.30	55.66	2,802.70	6.58
207-000.000-930.002	MAINTENANCE POLICE BUILDING	10,000.00	6,127.01	3,262.83	3,872.99	61.27
207-000.000-930.020	MAINTENANCE - FERTILIZER	250.00	271.86	0.00	(21.86)	108.74
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
207-000.000-932.000	VEHICLE MAINTENANCE	55,000.00	27,017.55	9,502.95	27,982.45	49.12
207-000.000-933.000	SOFTWARE MAINTENANCE	25,000.00	26,514.12	403.85	(1,514.12)	106.06
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	5,000.00	2,173.59	550.00	2,826.41	43.47
207-000.000-955.000	SUNDRY	2,000.00	172.00	0.00	1,828.00	8.60
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,000.00	1,297.42	349.43	1,702.58	43.25
207-000.000-967.000	SPECIAL PROJECTS	20,000.00	7,075.54	86.46	12,924.46	35.38
207-000.000-967.100	FEDERAL GRANT EXPENDITURES	0.00	1,468.38	0.00	(1,468.38)	100.00
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	71,500.00	19,027.16	598.77	52,472.84	26.61
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	78,000.00	61,292.69	8,817.04	16,707.31	78.58
Total Dept 000.000		3,894,750.00	1,646,350.03	355,623.85	2,248,399.97	42.27
TOTAL EXPENDITURES		3,894,750.00	1,646,350.03	355,623.85	2,248,399.97	42.27
Fund 207 - Police Fund:						
TOTAL REVENUES		3,887,610.00	135,650.87	22,958.01	3,751,959.13	3.49
TOTAL EXPENDITURES		3,894,750.00	1,646,350.03	355,623.85	2,248,399.97	42.27
NET OF REVENUES & EXPENDITURES		(7,140.00)	(1,510,699.16)	(332,665.84)	1,503,559.16	1158.25

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 527.000 - SEWER OPERATING						
590-527.000-653.000	O&M USAGE FEES	1,888,032.00	461,865.79	127,935.16	1,426,166.21	24.46
590-527.000-653.001	O&M LATE PENALTY	10,000.00	3,230.00	0.00	6,770.00	32.30
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	25,100.00	25,077.09	0.00	22.91	99.91
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	18,000.00	969.34	156.19	17,030.66	5.39
590-527.000-667.000	RENTAL INCOME	21,017.00	8,878.99	1,813.69	12,138.01	42.25
590-527.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	70,000.00	22,568.12	0.00	47,431.88	32.24
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	36,000.00	17,257.39	4,166.07	18,742.61	47.94
590-527.000-677.000	SUNDRY	250.00	100.00	0.00	150.00	40.00
590-527.000-699.999	APPROPRIATION FROM SURPLUS	(100.00)	0.00	0.00	(100.00)	0.00
Total Dept 527.000 - SEWER OPERATING		2,068,299.00	539,946.72	134,071.11	1,528,352.28	26.11
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	84,460.00	35,117.59	14,129.34	49,342.41	41.58
590-537.000-637.400	PORTAGE ADD'L FEES	24,000.00	12,790.40	6,836.63	11,209.60	53.29
Total Dept 537.000		108,460.00	47,907.99	20,965.97	60,552.01	44.17
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	5,000.00	3,200.00	1,200.00	1,800.00	64.00
590-538.000-620.200	GRINDER PUMP INSTALLATION	50,000.00	38,756.30	7,563.60	11,243.70	77.51
590-538.000-626.000	Reinsp/inspection/easement/lgl	250.00	0.00	0.00	250.00	0.00
590-538.000-640.000	APPLICATION FEES - SEWERS	5,000.00	1,800.00	600.00	3,200.00	36.00
590-538.000-642.100	TAP FEE	125,000.00	45,975.00	8,475.00	79,025.00	36.78
590-538.000-644.100	MAIN LINE EXTENSION	26,000.00	16,525.40	0.00	9,474.60	63.56
590-538.000-646.200	GRINDER PUMP PURCHASE	50,000.00	61,733.00	17,370.00	(11,733.00)	123.47
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	60,000.00	22,498.59	6,216.67	37,501.41	37.50
Total Dept 538.000		321,250.00	190,488.29	41,425.27	130,761.71	59.30
Dept 539.000						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
590-539.000-654.000	WWTP DEBT FEE	618,799.00	151,833.29	41,949.59	466,965.71	24.54
590-539.000-654.001	WWTP DEBT LATE PENALTY	3,500.00	0.00	0.00	3,500.00	0.00
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	50,000.00	13,393.81	3,813.08	36,606.19	26.79
Total Dept 539.000		673,799.00	165,227.10	45,762.67	508,571.90	24.52
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	150.00	200.00	200.00	(50.00)	133.33
590-540.000-637.500	WATER CONNECTION ADM FEE	1,000.00	1,400.00	1,400.00	(400.00)	140.00
590-540.000-654.500	WATER CHARGE O&M	63,800.00	33,245.54	7.06	30,554.46	52.11
590-540.000-654.501	WATER CHARGE PENALTY (10%)	200.00	0.00	0.00	200.00	0.00
Total Dept 540.000		65,150.00	34,845.54	1,607.06	30,304.46	53.49
TOTAL REVENUES		3,236,958.00	978,415.64	243,832.08	2,258,542.36	206

PERIOD ENDING 10/31/2025

Item 20.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
Dept 527.000 - SEWER OPERATING						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	624,900.00	186,512.71	48,101.79	438,387.29	29.85
590-527.000-702.500	LEAVE TIME PAYOUT	3,050.00	3,039.81	0.00	10.19	99.67
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	31,500.00	14,772.75	4,605.97	16,727.25	46.90
590-527.000-704.100	PER DIEM	1,800.00	260.00	65.00	1,540.00	14.44
590-527.000-709.000	TOWNSHIP FICA	55,400.00	17,020.14	4,329.53	38,379.86	30.72
590-527.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,000.00	250.00	2,000.00	33.33
590-527.000-713.000	OVERTIME	40,000.00	11,988.01	2,295.40	28,011.99	29.97
590-527.000-716.000	DEFINED CONTRIBUTION	75,500.00	25,765.60	5,790.51	49,734.40	34.13
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	141,500.00	55,424.20	8,656.49	86,075.80	39.17
590-527.000-725.100	LONG/SHORT TERM DISABILITY	3,625.00	1,546.07	319.20	2,078.93	42.65
590-527.000-725.200	LIFE INSURANCE	700.00	257.80	51.56	442.20	36.83
590-527.000-727.000	WORKERS' COMPENSATION	6,500.00	6,500.69	0.00	(0.69)	100.01
590-527.000-728.000	ON-CALL COMPENSATION	22,000.00	6,300.00	1,540.00	15,700.00	28.64
590-527.000-734.000	CERTIFICATION INCENTIVE BONUS	3,000.00	0.00	0.00	3,000.00	0.00
590-527.000-751.100	GRINDER PUMP PARTS	300,000.00	232,387.09	111,301.42	67,612.91	77.46
590-527.000-751.200	GRINDER PUMP CORES	87,000.00	18,253.66	0.00	68,746.34	20.98
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	30,000.00	10,775.01	4,310.73	19,224.99	35.92
590-527.000-758.000	DIESEL FUEL	1,500.00	0.00	0.00	1,500.00	0.00
590-527.000-759.000	VEHICLE FUEL	12,000.00	3,306.07	764.69	8,693.93	27.55
590-527.000-768.000	UNIFORMS/ACCESSORIES	5,000.00	2,407.30	1,004.87	2,592.70	48.15
590-527.000-801.000	CONTRACTUAL SERVICES	18,000.00	12,787.53	7,787.53	5,212.47	71.04
590-527.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	30,000.00	13,110.38	0.00	16,889.62	43.70
590-527.000-843.000	MISC MEDICAL EXPENSES	2,000.00	858.00	0.00	1,142.00	42.90
590-527.000-851.000	POSTAGE	10,000.00	4,345.30	448.54	5,654.70	43.45
590-527.000-853.000	PHONE/COMM/INTERNET	14,000.00	5,349.53	1,130.39	8,650.47	38.21
590-527.000-861.000	MILEAGE	250.00	0.00	0.00	250.00	0.00
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	169.80	84.90	330.20	33.96
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00
590-527.000-917.500	TREATMENT EXPENSE	175,000.00	40,729.79	40,729.79	134,270.21	23.27
590-527.000-920.000	ELECTRIC	28,000.00	8,286.33	1,492.12	19,713.67	29.59
590-527.000-921.000	NATURAL GAS/HEAT	3,000.00	423.94	98.62	2,576.06	14.13
590-527.000-930.010	SEWER MAINTENANCE GARAGE	2,500.00	0.00	0.00	2,500.00	0.00
590-527.000-930.011	ENTERPRISE POLE BARN(ORIGINAL)	2,500.00	0.00	0.00	2,500.00	0.00
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	2,500.00	3,590.91	1,867.10	(1,090.91)	143.64
590-527.000-932.000	VEHICLE MAINTENANCE	7,500.00	2,306.64	1,983.04	5,193.36	30.76
590-527.000-933.000	SOFTWARE MAINTENANCE	2,000.00	1,784.03	168.70	215.97	89.20
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	125,000.00	19,354.74	0.00	105,645.26	15.48
590-527.000-934.200	GRINDER PUMP REPLACEMENT	81,000.00	78,770.18	10,794.00	2,229.82	97.25
590-527.000-946.000	ENGINEERING SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-527.000-952.200	PFAS	35,000.00	5,670.00	3,780.00	29,330.00	16.20
590-527.000-955.000	SUNDRY	1,500.00	188.51	0.00	1,311.49	12.57
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,500.00	1,380.15	0.00	2,119.85	39.43
590-527.000-968.000	DEPRECIATION	0.00	149.97	149.97	(149.97)	100.00
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000.00	9,594.76	0.00	10,405.24	47.97
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	130,000.00	0.00	0.00	130,000.00	0.00
590-527.000-981.500	RESERVE FOR VEHICLE PURCHASE	10,000.00	10,000.00	0.00	0.00	100.00
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500.00	19,166.68	4,791.67	38,333.32	33.33

Total Dept 527.000 - SEWER OPERATING

2,213,225.00

835,534.08

268,693.53

1,377,690.92

Dept 537.000

207

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	20,000.00	9,024.84	1,758.93	10,975.16	45.12
590-537.000-753.000	CHEMICALS	43,000.00	16,139.50	9,916.00	26,860.50	37.53
590-537.000-758.000	DIESEL FUEL	1,000.00	0.00	0.00	1,000.00	0.00
590-537.000-853.000	PHONE/COMM/INTERNET	300.00	95.49	20.19	204.51	31.83
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	100,000.00	30,541.50	0.00	69,458.50	30.54
590-537.000-919.000	TRASH DISPOSAL	1,500.00	270.65	90.47	1,229.35	18.04
590-537.000-920.000	ELECTRIC	88,000.00	21,313.64	0.00	66,686.36	24.22
590-537.000-921.000	NATURAL GAS/HEAT	35,000.00	75.53	19.73	34,924.47	0.22
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	2,000.00	3,119.00	3,119.00	(1,119.00)	155.95
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	15,000.00	3,972.25	0.00	11,027.75	26.48
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	40,000.00	2,746.00	630.00	37,254.00	6.87
590-537.000-946.000	ENGINEERING SERVICES	30,000.00	0.00	0.00	30,000.00	0.00
590-537.000-952.000	LAB ANALYSIS - WWTP	14,000.00	5,563.00	720.00	8,437.00	39.74
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	14,000.00	4,255.00	544.00	9,745.00	30.39
590-537.000-952.200	PFAS	35,000.00	21,000.00	0.00	14,000.00	60.00
590-537.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	10,000.00	0.00	0.00	10,000.00	0.00
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	4,195.00	0.00	(4,195.00)	100.00
Total Dept 537.000		449,050.00	122,311.40	16,818.32	326,738.60	27.24
Dept 538.000						
590-538.000-946.100	ENGINEERING SERVICES - FREEDOM RIVER	7,500.00	292.50	0.00	7,207.50	3.90
590-538.000-955.000	SUNDRY	1,000.00	480.00	180.00	520.00	48.00
590-538.000-964.000	REIMBURSEMENTS/REFUNDS	0.00	473.00	473.00	(473.00)	100.00
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500.00	19,166.68	4,791.67	38,333.32	33.33
Total Dept 538.000		66,000.00	20,412.18	5,444.67	45,587.82	30.93
Dept 539.000						
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	549,125.00	0.00	0.00	549,125.00	0.00
590-539.000-992.000	INTEREST EXPENSE	47,247.00	31,486.00	0.00	15,761.00	66.64
590-539.000-993.000	AGENT FEES	1,200.00	718.24	0.00	481.76	59.85
Total Dept 539.000		597,572.00	32,204.24	0.00	565,367.76	5.39
Dept 540.000						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	58,000.00	33,134.40	33,134.40	24,865.60	57.13
Total Dept 540.000		58,000.00	33,134.40	33,134.40	24,865.60	57.13
TOTAL EXPENDITURES		3,383,847.00	1,043,596.30	324,090.92	2,340,250.70	30.84
Fund 590 - SEWER FUND:						
TOTAL REVENUES		3,236,958.00	978,415.64	243,832.08	2,258,542.36	
TOTAL EXPENDITURES		3,383,847.00	1,043,596.30	324,090.92	2,340,250.70	
NET OF REVENUES & EXPENDITURES		(146,889.00)	(65,180.66)	(80,258.84)	(81,708.34)	

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	10/31/2025	MONTH 10/31/2025	BALANCE	USED

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	ACTIVITY FOR MONTH 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	85,000.00	0.00	0.00	85,000.00	0.00
591-000.000-654.503	LCWA-WATER CONNECTION FEES	10,000.00	0.00	0.00	10,000.00	0.00
591-000.000-664.000	INTEREST REVENUE	33,000.00	9,996.44	2,772.97	23,003.56	30.29
591-000.000-677.000	SUNDRY	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000.000		158,000.00	9,996.44	2,772.97	148,003.56	6.33
TOTAL REVENUES		158,000.00	9,996.44	2,772.97	148,003.56	6.33
Expenditures						
Dept 000.000						
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	195,000.00	95,000.00	0.00	100,000.00	48.72
591-000.000-992.000	INTEREST EXPENSE	40,050.00	20,025.00	0.00	20,025.00	50.00
591-000.000-993.000	AGENT FEES	1,500.00	275.00	0.00	1,225.00	18.33
Total Dept 000.000		236,550.00	115,300.00	0.00	121,250.00	48.74
TOTAL EXPENDITURES		236,550.00	115,300.00	0.00	121,250.00	48.74
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES		158,000.00	9,996.44	2,772.97	148,003.56	6.33
TOTAL EXPENDITURES		236,550.00	115,300.00	0.00	121,250.00	48.74
NET OF REVENUES & EXPENDITURES		(78,550.00)	(105,303.56)	2,772.97	26,753.56	134.06
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		16,628,912.00	1,606,312.78	345,461.74	15,022,599.22	9.66
TOTAL EXPENDITURES - ALL FUNDS		16,508,356.00	5,769,035.84	1,424,708.80	10,739,320.16	34.95
NET OF REVENUES & EXPENDITURES		120,556.00	(4,162,723.06)	(1,079,247.06)	4,283,279.06	3,452.94

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 10/01/2025 TO 10/31/2025
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
Fund 101	General Fund				
002.000	CASH/SAVINGS	7,612,915.96	223,263.31	887,879.12	6,948,300.15
002.100	ARPA FUNDING	6,109.34	0.00	0.00	6,109.34
002.179	TPA HEALTH CARE REIMB	3,688.79	85,752.92	84,723.94	4,717.77
002.200	ESCROW PERFORMANCE BONDS	122,267.25	0.00	797.50	121,469.75
002.279	ZONING REVIEW ESCROW	83,633.48	212.80	448.00	83,398.28
002.701	CASH 701 FUND	0.00	0.00	0.00	0.00
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
008.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	49,422.46	0.00	0.00	49,422.46
008.004	HAYCRK/CHAMBERSRDENGESCROW	0.00	0.00	0.00	0.00
	General Fund	7,878,787.28	309,229.03	973,848.56	7,214,167.75
Fund 151	CEMETERY TRUST FUND				
003.005	RESTRICTED CEMETERY TRUST	8,578.60	21.95	0.00	8,600.55
Fund 204	Road Fund				
002.000	CASH/SAVINGS	1,789,790.23	4,575.93	1,029.37	1,793,336.79
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	(333,915.22)	0.00	338,478.86	(672,394.08)
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	(333,615.22)	0.00	338,478.86	(672,094.08)
Fund 207	Police Fund				
002.000	CASH/SAVINGS	(1,124,087.02)	23,720.95	363,567.90	(1,463,933.97)
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	(1,123,887.02)	23,720.95	363,567.90	(1,463,733.97)
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	3,740.53	3,581.88	0.00	7,322.41
Fund 213	PA1 TRAINING				
002.000	CASH/SAVINGS	5,178.49	13.25	0.00	5,191.74
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	4,128.41	10.56	0.00	4,138.97
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 252	HAMBURG TWP AQUATIC WEED CONTROL SAD				
002.000	CASH/SAVINGS	102,612.72	253.07	3,687.50	99,178.29
Fund 253	ORE LAKE AQUATIC WEED SAD				
002.000	CASH/SAVINGS	(1,505.00)	0.00	0.00	(1,505.00)
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,873.52	10.79	0.00	2,884.31
002.003	FEDERAL FORFEITURE FUNDS	1,083.60	0.00	0.00	1,083.60
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	4,099.35	10.79	0.00	4,110.14
Fund 272	Rustic/Lake Pointe Road SAD				
002.000	CASH/SAVINGS	3,616.13	0.00	0.00	3,616.13
Fund 273	Scott Drive ROAD SAD				
002.000	CASH/SAVINGS	775.36	0.00	650.00	125.36
Fund 274	Crystal Drive/Beach Rd Maint				
002.000	CASH/SAVINGS	2,269.52	0.00	0.00	2,269.52

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 10/01/2025 TO 10/31/2025
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
Fund 275 002.000	Norene Ct/Pearry Dr SAD - Rd Mn CASH/SAVINGS	4,430.99	11.34	0.00	4,442.33
Fund 276 002.000	Community Dr SAD - Road Maint CASH/SAVINGS	1,263.65	0.00	0.00	1,263.65
Fund 277 002.000	Edgelake/Burton Drive SAD CASH/SAVINGS	561.00	0.00	0.00	561.00
Fund 278 002.000	Downing Drive SAD CASH/SAVINGS	2,625.82	0.00	0.00	2,625.82
Fund 279 002.000	Riverside/Century/Lagoon SAD CASH/SAVINGS	1,621.59	0.00	0.00	1,621.59
Fund 280 002.000	Island Shore/Schlenker SAD CASH/SAVINGS	(2,578.30)	0.00	1,850.00	(4,428.30)
Fund 281 002.000	Campbell Drive SAD CASH/SAVINGS	2,874.43	0.00	575.00	2,299.43
Fund 282 002.000	Mumford Park Lighting SAD CASH/SAVINGS	(386.88)	0.00	158.91	(545.79)
Fund 283 002.000	KINGSTON DRIVE MAINTENANCE SAD CASH/SAVINGS	2,853.57	0.00	0.00	2,853.57
Fund 284 002.000	Winans Drive SAD CASH/SAVINGS	407.14	0.00	0.00	407.14
Fund 285 002.000 003.497	STRAWBERRY INDIANOLA IMP SAD (3129) CASH/SAVINGS S'BERRY INDIANOLA DEBT CASH	(7,888.58) 114,016.28	0.00 271.49	0.00 0.00	(7,888.58) 114,287.77
	STRAWBERRY INDIANOLA IMP SAD (3129)	106,127.70	271.49	0.00	106,399.19
Fund 286 002.000	SHAN-GRI-LA AQUATIC WEED CONTROL CASH/SAVINGS	(155.07)	0.00	1,995.00	(2,150.07)
Fund 287 002.000 003.499	DOWNING DR ROAD IMP SAD CASH/SAVINGS DOWNING DEBT CASH	(7,471.71) 28,789.35	0.00 54.53	0.00 0.00	(7,471.71) 28,843.88
	DOWNING DR ROAD IMP SAD	21,317.64	54.53	0.00	21,372.17
Fund 302 002.000 002.302	Twp FIRE STN Cap Imp Debt Ser CASH/SAVINGS CASH	0.00 100,427.70	0.00 256.91	0.00 0.00	0.00 100,684.61
	Twp FIRE STN Cap Imp Debt Ser	100,427.70	256.91	0.00	100,684.61
Fund 375 002.000 003.908	Mumford Dredging Debt Retirement CASH/SAVINGS 2004 BOND DEBT	0.00 3,819.12	0.00 0.00	0.00 0.00	0.00 3,819.12
	Mumford Dredging Debt Retirement	3,819.12	0.00	0.00	3,819.12
Fund 590 002.000 002.002 002.008 002.590 003.590 003.912 003.918 005.465 006.465	SEWER FUND CASH/SAVINGS WATER RECEIPTS FROM BILLS CASH - INFRASTRUCTURE DEPOSIT SAVINGS - O&M SAVINGS - CAP ACTIVITY-ENTERPRS MIDLAND SEWER CONTRACT SAD DEBT NIMS CONTRACT SAD SEWER CONNECTION WWTP BOND RESERVE WWTP PRINCIPAL/INTER REDEMPTN	(14,502.91) 53,372.10 0.00 (2,643.99) 847,870.20 (89.13) 371.50 523,804.17 893,399.67	281,282.95 23,986.45 0.00 255,090.15 37,428.81 0.00 0.95 1,339.97 79,738.44	266,780.04 33,134.78 0.00 235,457.27 15,183.70 0.00 0.00 0.00 3,910.83	0.00 44,223.77 0.00 16,988.89 870,115.31 (89.13) 372.45 525,141.12 969,212.12

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 10/01/2025 TO 10/31/2025
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,561,870.42	3,995.51	0.00	1,565,865.93
	SEWER FUND	3,863,452.03	682,863.23	554,466.62	3,991,848.64
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	538,947.07	1,378.71	0.00	540,325.78
003.907	WATER SYSTEM DEBT (Well)	4,051.73	10.36	0.00	4,062.09
003.910	M36 CORRIDOR WATER DISTRICT DEBT	540,975.32	1,383.90	0.00	542,359.22
	WATER DEBT SERVICE FUND	1,083,974.12	2,772.97	0.00	1,086,747.09
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	259,167.89	208,140.83	412,840.19	54,468.53
Fund 805	SPECIAL ASSESSMENT CAPITAL PROJECT FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 811	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	399,812.45	3,300.98	0.00	403,113.43
002.854	2020 SAD ROAD IMPROVE	887,846.89	2,716.21	0.00	890,563.10
	2020-ROAD SAD FUND	1,287,659.34	6,017.19	0.00	1,293,676.53
Fund 855	BOB WHITE BEACH NORTH RD IM SAD 3195				
002.000	CASH/SAVINGS	10,839.21	27.73	0.00	10,866.94
Fund 856	FOREST CREEK COURT RD IM SAD 3224				
002.000	CASH/SAVINGS	36,767.81	94.06	0.00	36,861.87
Fund 857	HILLSIDE LAKES DRIVE ROAD IMP SA (3169)				
002.000	CASH/SAVINGS	22,953.71	58.72	0.00	23,012.43
Fund 858	FOX POINTE BEACH SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	22,041.95	55.73	255.00	21,842.68
Fund 860	SHAN-GRI-LA SUBDIVISION RD IM SAD 3270				
002.000	CASH/SAVINGS	515,295.25	6,913.34	0.00	522,208.59
Fund 863	ORCHARD VILLAGE SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	30,321.50	73.47	1,600.00	28,794.97
Fund 864	MARGARET DRIVE RD IM SAD 3249				
002.000	CASH/SAVINGS	93,402.65	238.94	0.00	93,641.59
Fund 865	RIVER RUN SUBDIVISION RD IM SAD 3262				
002.000	CASH/SAVINGS	15,033.62	38.46	0.00	15,072.08
Fund 866	CRYSTAL DR & BEACH SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	75,400.85	192.89	0.00	75,593.74
Fund 867	ZUKEY & REDDING DRIVE RD IM SAD 3302				
002.000	CASH/SAVINGS	390,229.10	93.03	353,862.65	36,459.48
Fund 868	TEAHEN MEADOWS SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	17,185.12	43.96	0.00	17,229.08
Fund 869	MARGARET DR AREA CANAL DREDGING SAD 110				
002.000	CASH/SAVINGS	106,701.33	272.96	0.00	106,974.29
Fund 870	BUHL DRIVE RD IM SAD				
002.000	CASH/SAVINGS	(16,166.88)	0.00	0.00	(16,166.88)
	TOTAL - ALL FUNDS	16,404,038.08	1,249,909.19	3,008,865.56	14,645,000.00

TAB 2

CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for October 2025.

The funds included in the pooled cash flow are general, fire, police, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedule for fiscal year 2025-2026.

The cash flow analysis and the debt payment schedule assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

**HAMBURG TOWNSHIP
DEBT PAYMENT SCHEDULE
FISCAL YEAR 2025-2026**

Item 20.

DEBT ISSUE		INTEREST DUE DATE	PRIN & INTEREST DUE DATE	ADMIN FEE DUE DATE	AMOUNT DUE	PRINCIPAL	INTEREST	PRINCIPAL OUTSTANDING FY 2025-26	TERMS
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)	4/1/2026		10/1/2025	200			625,000	10/1/2031
					10,475		10,475		
				10/1/2025	106,900	95,000	11,900		
\$2,090,000 Bond Sale	SPECIAL ASSESSMENTS		4/1/2026		243,150	170,000	73,150	1,920,000	10/1/2034
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2025			8,125		8,125	225,000	4/1/2028
					-				
				4/1/2026	108,125	100,000	8,125		
5308-01 Project MFA	2009 ORE LAKE SRF	10/1/2025			74,365	70,000	4,365	279,202	10/1/2029
			4/1/2026		3,490	-	3,490		
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2025			2,875		2,875	80,000	4/1/2030
				4/1/2026	22,875	20,000	2,875		
5301-01 Project MFA	2010 WWTP IMP	10/1/2025			194,438	180,000	14,438	975,000	10/1/2030
			4/1/2026		12,188		12,188		
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	7/1/2025			312,495	300,000	12,495	295,000	7/1/2026
			1/1/2026		6,195	-	6,195		
				5/2/2026	860				
\$3,315,000 Bond Sale	SPECIAL ASSESSMENTS	10/1/2025			9,635		9,635	1,380,000	4/1/2030
				4/1/2026	349,635	340,000	9,635		
					1,466,025	1,275,000	189,965	5,779,202	

**HAMBURG TOWNSHIP
POOLED CASH
FY 24/25**

Item 20.

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	-	-	-	-	-	421,623	4,576,713	2,826,300	89,106	-	372,945	-	8,286,687
STATE REVENUE SHARING	-	-	409,067	-	426,976	-	383,091	-	408,823	-	391,743	422,998	2,442,698
CABLE FRANCHISE FEES	-	63,436	-	-	69,621	-	-	70,402	-	-	64,945	-	268,404
INTEREST EARNINGS	54,178	62,848	64,535	42,754	41,813	41,960	65,244	88,737	76,426	50,728	68,479	71,215	728,918
PROPERTY TAX ADMIN FEES	8,905	13,293	116,114	3,935	-	18,098	151,282	104,077	7,855	-	11,470	-	435,030
OTHER CASH RECEIPTS	142,929	89,704	441,387	-	169,379	-	461,559	319,006	-	174,931	2,540,443	461,277	4,800,613
UTILITY BILL RECEIPTS	240,293	179,031	92,498	323,066	119,165	41,177	209,827	129,660	38,770	204,115	153,916	45,965	1,777,483
NEW SEWER HOOKUPS	32,793	59,150	34,048	33,634	47,182	-	49,455	22,349	13,690	27,380	13,690	17,629	350,999
MMRMA LIAB INS EXCESS DIST	-	31,776	-	-	-	-	-	-	-	-	-	-	31,776
FROM FORFEITURE - BUDGETED	-	-	-	-	-	-	-	-	-	-	-	-	-
SAD PAYOFFS	9,818	5,715	-	8,297	3,797	7,535	9,443	-	-	-	18,672	10,682	73,961
ANNUAL SAD ON TAX BILLS	-	-	-	-	-	40,002	596,280	294,468	41,937	-	-	-	972,687
Total Cash Inflows	\$488,916	\$504,953	\$1,157,649	\$411,687	\$877,933	\$570,396	\$6,502,893	\$3,854,998	\$676,608	\$457,154	\$3,636,303	\$1,029,766	\$20,169,255

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	829,351	550,680	692,223	681,519	553,721	613,659	786,560	497,866	481,583	539,227	527,691	526,838	\$7,280,919
BENEFITS	335,768	223,340	255,014	209,923	208,389	205,808	198,702	233,243	199,548	201,642	331,068	257,459	\$2,859,904
AUDIT	-	-	23,800	27,564	14,340	14,810	-	-	-	-	-	-	\$80,514
LIABILITY/CASUALTY INSURANCE	-	-	-	-	-	139,997	-	-	-	-	-	-	\$139,997
UTILITIES	4,602	26,729	33,897	10,698	7,809	27,796	51,681	18,235	39,518	41,395	37,066	44,192	\$343,620
DUST CONTROL	20,719	16,508	14,699	-	2,000	-	-	6,445	7,780	17,785	-	-	\$85,936
TREATMENT/SLUDGE HAUL EXP	-	30,542	-	-	-	24,613	-	-	-	-	-	-	\$55,155
OTHER EXPENDITURES	247,672	636,983	265,666	825,510	247,834	190,960	334,883	351,819	306,631	223,222	355,735	507,532	\$4,494,447
FUEL	1,614	8,158	7,846	8,191	3,982	6,018	8,211	8,487	6,870	7,217	11,272	14,435	\$92,301
VEHICLE PURCHASE	-	38,782	-	90,240	-	-	-	-	-	-	-	-	\$129,022
GRINDER PARTS/PUMP MAINT	50,244	32,877	24,030	101,306	46,345	-	34,100	29,754	70,706	-	51,004	-	\$440,366
CAPITAL EQUIPMENT & IMPROVEMENTS	23,787	20,035	16,423	10,991	67,677	52,526	493,862	15,945	9,254	24,012	16,981	1,141	\$752,636
ROAD IMPROVEMENTS	1,185,236	769,485	-	-	-	4,565	7,471	-	-	-	16,370	97,480	\$0
DEBT	-	118,086	-	-	12,495	-	-	146,025	347,713	-	312,495	500	\$937,313
Total Cash Outflows	\$2,698,994	\$2,472,204	\$1,480,208	\$1,965,944	\$1,164,592	\$1,280,752	\$1,915,470	\$1,307,818	\$1,469,604	\$1,054,501	\$1,659,682	\$1,449,579	\$19,919,346

SUMMARY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
Net Cash Flow	(\$2,210,077)	(\$1,967,251)	(\$322,559)	(\$1,554,257)	(\$286,659)	(\$710,356)	\$4,587,423	\$2,547,180	(\$792,996)	(\$597,347)	\$1,976,621	(\$419,813)	\$249,910
Beginning cash balance	\$20,644,757	18,434,680	16,467,429	16,144,870	14,590,613	14,303,954	13,593,599	18,181,022	20,728,202	19,935,206	19,337,859	21,314,480	\$20,644,757
Cumulative Net Cash Flow	\$18,434,680	\$16,467,429	\$16,144,870	\$14,590,613	\$14,303,954	\$13,593,599	\$18,181,022	\$20,728,202	\$19,935,206	\$19,337,859	\$21,314,480	\$20,894,667	\$20,894,667
	18,434,680	16,467,429	16,144,870	14,590,613	14,054,045	13,343,689	17,931,112	20,478,292	19,685,296	19,087,949	21,064,570	20,644,757	
	-	-	-	-	249,909.95	249,909.95	249,909.95	249,909.95	249,909.95	249,909.95	249,909.95	249,909.95	

POOLED CASH:

GENERAL(101), FIRE(206), POLICE(207), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Joanna Hardesty, Patricia Hughes, Chuck Menzies, Nick Miller

TAB 3

PROPERTY TAXES:

Fiscal Year 2025/26:

The 2025/26 tax collection cycle begins July 1, 2025 and ends February 28, 2026. All unpaid tax bills on March 3, 2026 will be turned over delinquent to the Livingston County Treasurer for further collection efforts. Hamburg Township will no longer be able to collect payments on those tax bills turned over. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

Monthly Investment Report 10/1/2025									
	BANK	TOTAL BAL		BALANCE VERIFICATION DATE					
	ChoiceOne Bank	\$4,202,696.96		11/12/2025					
	CIBC	\$2,259,460.86		11/12/2025					
	FLAGSTAR	\$3,624,336.75		11/12/2025					
	MICHIGAN CLASS	\$3,608,960.00		11/12/2025					
	MICHIGAN STATE UNIVERSITY	\$276,669.23		11/12/2025					
	OLD NATIONAL	\$528,726.74		11/12/2025					
	PFM/GOV MIC	\$1,097,350.90		11/12/2025					
	TOTAL	\$15,598,201.44							
ChoiceOne Bank									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	IntraFi Cash Service	Cash Sweep Account		3/17/2025	n/a	3.40%	\$4,190,579.12	\$12,117.84	\$4,202,696.96
	BANK TOTAL						\$4,190,579.12	\$12,117.84	\$4,202,696.96
CIBC									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
		American Nat'l Bank & Trust	CD 52 Week	8/21/2025	8/20/2026	4.00%	\$237,564.96	\$808.40	\$238,373.36
		First Citizens Bank & Trust	CD 52 Week	8/21/2025	8/20/2026	4.00%	\$14,646.01	\$49.87	\$14,705.88
		Western Alliance Bank	CD 52 Week	8/21/2025	8/20/2026	4.00%	\$24,271.34	\$82.59	\$24,353.92
		First Carolina Bank	CD 52 Week	5/22/2025	5/21/2026	4.00%	\$239,945.82	\$816.50	\$240,762.32
		Wallis Bank	CD 52 Week	5/22/2025	5/21/2026	4.00%	\$79,818.15	\$271.61	\$80,089.76
		Washington Federal Bank	CD 52 Week	5/22/2025	5/21/2026	4.00%	\$239,945.82	\$816.50	\$240,762.32
		Amarillo Nat'l Bank	CDAR-26 WEEK	9/25/2026	3/26/2026	4.00%	\$32,534.23	\$110.71	\$32,644.94
		Cornerstone Capital Bank, SSB	CDAR-26 WEEK	9/25/2026	3/26/2026	4.00%	\$242,659.50	\$825.73	\$243,485.23
		Amarillo Nat'l Bank	CDAR-26 WEEK	9/25/2025	3/26/2026	4.00%	\$210,125.26	\$715.02	\$210,840.28
		First Bank	CDAR-26 WEEK	9/25/2025	3/26/2026	4.00%	\$115,821.35	\$394.12	\$116,215.47
		Security Bank	CDAR-26 WEEK	9/25/2025	3/26/2026	4.00%	\$242,659.50	\$825.73	\$243,485.23
		Bank of China	CDAR-52 Week	8/28/2025	8/27/2026	4.00%	\$237,382.80	\$807.78	\$238,190.58
		Main Street Bank	CDAR-52 Week	8/28/2025	8/27/2026	4.00%	\$23,518.69	\$80.03	\$23,598.72
		Androscoggin Savings Bank cert 17751	CDAR-52 Week	7/10/2025	7/9/2026	4.00%	\$230,140.68	\$783.13	\$230,923.81
		Banterra Bank cert 17514	CDAR-52 Week	7/10/2025	7/9/2026	4.00%	\$80,754.25	\$274.79	\$81,029.04
							\$2,251,788.36	\$7,662.51	\$2,259,460.86

**interest payment does not affect the montly current balance; funds hit the pooled account

Flagstar									
		INV NAME	INVESTMENT TYPE / TERM	INV/RENEW	MATURITY	INT RATE	PRIOR BALANCE	INT EARNED	CURRENT BAL
		CD		9/4/2025	5/29/2026	4.30%			\$159,571.25
		CD		8/28/2025	5/22/2026	4.25%			\$62,185.90
	CDAR 2	Western Alliance Bank	CDAR-52 WEEK	8/7/2025	8/6/2026	3.93%			\$212,337.46
	CDAR 1	Live Oak Banking Co	CDAR-52 WEEK	8/14/2025	8/13/2026	3.93%			\$45,763.39
		CD TERMS 301 Days	CD-301 days	6/23/2025	4/20/2026	4.32%			\$27,441.67
	POOLED	checking account				1.97%	\$632,411.34	\$1,021.29	\$980,456.50
	PAYROLL	checking account				0.45%	\$7.31	\$13.21	\$13.21
	DISBURSEMENT	checking account				0.45%	\$1.26	\$0.00	\$1.26
	HEALTH REIMBURSEMENT	reimbursement account				0.45%	\$10,621.08	\$6.08	\$5,295.85
	FEDERAL DRUG	savings account				3.40%	\$4,110.14	\$10.79	\$4,099.35
	POOLED SAVINGS ACCOUNT	savings account				3.10%	\$2,149,168.71	\$5,599.90	\$2,127,170.91
	BANK TOTAL						\$2,796,319.84	\$6,651.27	\$3,624,336.75

No statement - Int due at maturity

No statement - Int due at maturity

No statement - Int due at maturity

Michigan Class									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	POOLED	CASH		MONEY MKT		4.20%	\$ 4,757,609.09	\$ 14,539.26	\$ 3,608,960.00 *
	BANK TOTAL							\$ 14,539.26	\$ 3,608,960.00

Michigan State University Federal Credit Union									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Gen Acct - Business Spartan Saver-05	Savings account					\$5.00		\$5.00 *
		CD-6 MONTHS		8/21/2025	2/21/2026	4.07%	\$275,710.48	\$953.75	\$276,664.23 *
									\$276,669.23

Old National									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Access Business Banking	Required checking account					\$0.00		\$106.69 *
	CD	CD-5 months		9/2/2025	2/1/2026	4.10%		\$1,743.03	\$528,620.05
									\$528,726.74

PFM/GovMIC									
	ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	CURRENT BAL
	Hamburg Township/GovMIC						\$149.59	\$0.53	\$150.12 *
	POOLED	MILAF TERM - 270 DAYS		9/4/2025	4/2/2026	4.05%	\$1,085,398.19		\$1,097,200.78
							\$1,085,547.78	\$0.53	\$1,097,350.90

Est - INT DUE AT MATURITY

Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Joanna Hardesty, Patricia Hughes, Chuck Menzies, Nick Miller

TAB 4

MONTHLY BANK AND INVESTMENT REPORT:

Fiscal Year 2025/26

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 28 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.

**Hamburg Township
Approved Financial Institutions
Revised 06/23/2023**

Item 20.

**Ann Arbor State Bank
125 W. William St.
Ann Arbor, MI 48104**

**Level One
32991 Hamilton Ct
Farmington Hills, MI 48334**

**Brighton Commerce Bank
8700 No. Second Street
Brighton, MI 48116**

**Michigan Class
3135 S. State Street, Suite 108
Ann Arbor, MI 48108**

**CIBC
34901 Woodward Avenue
Suite 200
Birmingham, MI 48009**

**MSU Federal Credit Union
3777 West Rd
East Lansing MI 48823**

**Comerica Bank
Municipalities Group
PO Box 75000
Detroit, MI 48226**

**Old National Bank
205 W. Grand River Ave
Suite 102
Brighton, MI 48116**

**Consumers Credit Union
7200 Elm Valley Drive
Kalamazoo, MI 49009**

**PFM Asset Management
535 Griswold Street, Suite 550 I
Detroit, MI. 48226**

**Fifth Third Bank
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075**

**PNC
5290 W. Pierson Rd
Flushing, MI 48433**

**First National Bank
101 East Grand River
Howell, MI 48843**

**Robert W. Baird & Co.
4017 Hillsboro Pike
Suite 403
Nashville, TN 37215**

**Flagstar Bank
Public Funds Group
5151 Corporate Drive
Troy, MI 48098**

**The State Bank
175 N Leroy St.
P.O. Box 725
Fenton, MI 48430-0725**

**Horizon Bank
2555 Crooks Road
Suite 100
Troy, MI 48084**

**Huntington Bank
801 W. Big Beaver Rd.
Troy, MI 48084**

**JP Morgan Chase
Municipal Banking Group
620 S. Capitol Ave
Lansing, MI 48933**

**Independent Bank
201 W. Big Beaver Rd.
Suite 125
Troy, MI 48084**

**V DRIVE: TREASURY / Approved Financial
Institutions and Bank Sheets /Approved
Financial institutions revised 06-23-23**

Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jenna Daniels **Trustees** Joanna Hardesty, Patricia Hughes, Chuck Menzies, Nick Miller

TAB 5

FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2024.

HAMBURG TOWNSHIP
GENERAL FUND FINANCIAL PROJECTION

Item 20.

	ACTUAL FY 2022/23	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	990,990	1,051,479	1,111,708	1,167,293	1,225,658	1,286,941	1,351,288	1,418,852	1,489,795	1,564,284	1,642,499	1,724,624
PROP TAX ADMIN FEE	374,954	396,396	395,000	414,750	435,488	457,262	480,125	504,131	529,338	555,805	583,595	612,775
STATE SHARED REVENUE	2,370,008	2,459,971	2,270,728	2,316,143	2,362,465	2,409,715	2,457,909	2,507,067	2,557,209	2,608,353	2,660,520	2,713,730
CABLE FRANCHISE FEE	332,971	303,945	303,945	303,945	303,945	303,945	303,945	303,945	303,945	303,945	303,945	303,945
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	230,766	388,845	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000
ALL OTHER	958,423	1,665,507	289,205	294,989	300,889	306,907	313,045	319,306	325,692	332,206	338,850	345,627
TOTAL REVENUES & TRANSFERS	5,373,112	6,381,143	4,660,586	4,787,120	4,918,445	5,054,769	5,196,312	5,343,301	5,495,978	5,654,593	5,819,408	5,990,700
EXPENDITURES:												
SALARIES AND WAGES	1,500,871	1,503,723	1,721,583	1,692,162	1,776,770	1,865,609	2,074,389	2,062,609	2,165,739	2,274,026	2,503,227	2,512,889
HEALTH INSURANCE	297,790	290,945	316,800	332,640	349,272	366,736	385,072	404,326	424,542	445,769	468,058	491,461
RETIREMENT	117,780	145,685	155,400	163,170	171,329	179,895	188,890	198,334	208,251	218,663	229,597	241,076
FICA	115,213	115,450	131,029	129,450	135,923	142,719	158,691	157,790	165,679	173,963	191,497	192,236
OTHER PERSONNEL COSTS	140,545	152,489	150,565	153,576	156,648	159,781	162,976	166,236	169,561	172,952	176,411	179,939
OTHER OPERATING COSTS	2,164,511	3,055,988	2,388,923	2,508,369	2,633,788	2,765,477	2,903,751	3,048,938	3,201,385	3,361,455	3,529,527	3,706,004
TRANSFER TO POLICE OPERATING	-	167,161	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER TO WATER DEBT - OPERATING	-	154,000	-	-	-	-	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	266,667	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,603,377	\$ 5,585,440	\$ 5,114,300	\$ 5,229,368	\$ 5,473,729	\$ 5,480,216	\$ 5,873,769	\$ 6,038,233	\$ 6,335,157	\$ 6,646,828	\$ 7,098,317	\$ 7,323,605
OPERATING SURPLUS (SHORTFALL)	\$ 803,649	\$ 795,703	\$ (453,714)	\$ (442,248)	\$ (555,284)	\$ (425,447)	\$ (677,458)	\$ (694,931)	\$ (839,179)	\$ (992,236)	\$ (1,278,909)	\$ (1,332,904)
FUND BALANCE - BEGINNING OF YEAR	\$ 6,481,571	\$ 7,285,224	\$ 8,080,927	\$ 7,627,213	\$ 7,184,965	\$ 6,629,680	\$ 6,204,233	\$ 5,526,776	\$ 4,831,845	\$ 3,992,666	\$ 3,000,430	\$ 1,721,521
FUND BALANCE - END OF YEAR	\$ 7,285,224	\$ 8,080,927	\$ 7,627,213	\$ 7,184,965	\$ 6,629,680	\$ 6,204,233	\$ 5,526,776	\$ 4,831,845	\$ 3,992,666	\$ 3,000,430	\$ 1,721,521	\$ 388,617
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	564,430	564,470	564,510	564,550	564,590	564,630	564,670	564,710	564,750	564,790	564,830	564,870
UNDESIGNATED FUND BALANCE	\$ 6,261,146	\$ 7,056,809	\$ 6,603,055	\$ 6,160,767	\$ 5,605,442	\$ 5,179,955	\$ 4,502,458	\$ 3,807,487	\$ 2,968,268	\$ 1,975,992	\$ 697,043	\$ (635,901)

** Committed Fund Balances, Assets held for resale, prepaids

*** Long-term receivable

Board Resolution FB 125% of operating expenses difference	5,754,221	6,981,800	6,392,875	6,536,710	6,842,161	6,850,270	7,342,212	7,547,791	7,918,947	8,308,535	8,872,896	9,154,506
	\$ 1,531,002	\$ 1,099,127	\$ 1,234,338	\$ 648,255	\$ (212,481)	\$ (646,037)	\$ (1,815,436)	\$ (2,715,946)	\$ (3,926,281)	\$ (5,308,105)	\$ (7,151,375)	\$ (8,765,889)

HAMBURG TOWNSHIP
ROAD FUND FINANCIAL PROJECTION

Item 20.

	ACTUAL FY 2022/23	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
Property Tax Revenue	1,209,476	663,488	1,365,850	1,434,143	1,505,850	1,581,142	1,660,199	1,743,209	1,830,370	1,921,888	2,017,983	2,118,882
Other Revenue	-	3,696	-	-	-	-	-	-	-	-	-	-
Interest Income	25,517	50,807	15,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Total Revenue	1,234,993	717,991	1,380,850	1,437,143	1,508,850	1,584,142	1,663,199	1,746,209	1,833,370	1,924,888	2,020,983	2,121,882
Expenditures	1,320,900	623,720	742,900	660,000	660,000	660,000	660,000	660,000	660,000	660,000	660,000	660,000
Excess of Revenue Over (Under) Expenditures	(83,327)	94,271	637,950	777,143	848,850	924,142	1,003,199	1,086,209	1,173,370	1,264,888	1,360,983	1,461,882
Beginning Fund Balance	1,303,675	1,220,348	1,314,619	1,314,619	1,952,569	2,091,762	2,801,419	3,015,904	3,804,618	4,102,113	4,977,987	5,367,001
Ending Fund Balance	\$ 1,220,348	\$ 1,314,619	\$ 1,952,569	\$ 2,091,762	\$ 2,801,419	\$ 3,015,904	\$ 3,804,618	\$ 4,102,113	\$ 4,977,987	\$ 5,367,001	\$ 6,338,970	\$ 6,828,883

Millage voted November 2016
Levied on December 1 collected through February 28

Millage renewal December of 20 for levy on 12/1/21

HAMBURG TOWNSHIP
FIRE FUND FINANCIAL PROJECTION

Item 20.

	ACTUAL FY 2022/23	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	2,065,774	2,198,724	3,169,524	3,328,000	3,494,400	3,669,120	3,852,576	4,045,205	4,247,465	4,459,839	4,682,831	4,916,972
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	37,361	79,909	5,150	5,253	5,358	5,465	5,574	5,686	5,800	5,916	6,034	6,155
TOTAL REVENUES & TRANSFERS	\$ 2,103,135	\$ 2,278,633	\$ 3,174,674	\$ 3,333,253	\$ 3,499,758	\$ 3,674,585	\$ 3,858,151	\$ 4,050,891	\$ 4,253,265	\$ 4,465,754	\$ 4,688,865	\$ 4,923,127
EXPENDITURES:												
SALARIES AND WAGES	1,323,183	1,486,702	1,714,500	1,800,225	1,890,236	1,984,748	2,083,985	2,188,185	2,297,594	2,412,474	2,533,097	2,659,752
HEALTH INSURANCE	119,048	117,733	277,200	291,060	305,613	320,894	336,938	353,785	371,475	390,048	409,551	430,028
RETIREMENT	69,992	78,461	140,000	147,000	154,350	162,068	170,171	178,679	187,613	196,994	206,844	217,186
FICA	101,767	114,313	132,000	137,717	144,603	151,833	159,425	167,396	175,766	184,554	193,782	203,471
OTHER PERSONNEL COSTS	23,562	103,362	61,100	62,322	63,568	63,568	64,840	66,137	67,459	68,809	70,185	71,588
OTHER OPERATING COSTS	546,005	797,862	735,850	290,000	304,500	319,725	335,711	352,497	370,122	388,628	408,059	428,462
OTHER CAPITAL EQUIPMENT PURCHASES	201,310	159,446	119,000	129,000	129,500	55,000	200,000	80,500	150,500	80,500	355,000	55,500
CAPITAL PURCHASES FOR APPARATUS	93,628	274,421	25,000	98,000	750,000	130,000	70,000			800,000	80,000	-
TOTAL EXPENDITURES	\$ 2,478,495	\$ 3,132,300	\$ 3,204,650	\$ 2,955,324	\$ 3,742,371	\$ 3,187,836	\$ 3,421,071	\$ 3,387,179	\$ 3,620,529	\$ 4,522,006	\$ 4,256,518	\$ 4,065,988
OPERATING SURPLUS (SHORTFALL)	\$ (375,361)	\$ (853,668)	\$ (29,975)	\$ 377,928	\$ (242,613)	\$ 486,749	\$ 437,079	\$ 663,711	\$ 632,735	\$ (56,253)	\$ 432,346	\$ 857,138
FUND BALANCE - BEGINNING OF YEAR	\$ 1,576,947	\$ 1,201,586	\$ 347,920	\$ 317,945	\$ 695,873	\$ 453,260	\$ 940,008	\$ 1,377,088	\$ 2,040,799	\$ 2,673,534	\$ 2,617,281	\$ 3,049,627
FUND BALANCE - END OF YEAR	1,201,586	347,920	317,945	695,873	453,260	940,008	1,377,088	2,040,799	2,673,534	2,617,281	3,049,627	3,906,765
OTHER DESIGNATED FUND BALANCE **	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022
UNDESIGNATED FUND BALANCE	\$ 1,172,564	\$ 318,898	\$ 288,923	\$ 666,851	\$ 424,238	\$ 910,986	\$ 1,348,066	\$ 2,011,776	\$ 2,644,510	\$ 2,588,256	\$ 3,020,601	\$ 3,877,738
Board Resolution FB 25% of operating expense	619,624	783,075	801,163	738,831	935,593	796,959	855,268	846,795	905,132	1,130,502	1,064,129	1,016,497
Difference	581,963	(435,155)	(483,217)	(42,958)	(482,333)	143,050	521,820	1,194,004	1,768,402	1,486,779	1,985,498	2,890,268

** Committed Fund Balances, Assets held for resale, prepaid

*** Millage expires in 12/2025

HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION

Item 20.

	ACTUAL FY 2022/23	ACTUAL FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	2,976,999	3,174,270	3,367,326	3,535,692	3,712,477	3,898,101	4,093,006	4,297,656	4,512,539	4,738,166	4,975,074	5,223,828
TRANSFER FROM GENERAL FUND - OPERATING	-	167,161	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	67,805	103,911	105,110	107,212	109,357	111,544	113,775	116,050	118,371	120,739	123,153	125,616
TOTAL REVENUES & TRANSFERS	\$ 3,044,804	\$ 3,445,342	\$ 3,722,436	\$ 3,892,904	\$ 4,071,833	\$ 4,009,644	\$ 4,206,780	\$ 4,413,706	\$ 4,630,910	\$ 4,858,904	\$ 5,098,227	\$ 5,349,444
EXPENDITURES:												
SALARIES AND WAGES	1,893,204	2,028,520	1,968,400	2,088,729	2,151,391	2,215,932	2,282,410	2,350,883	2,421,409	2,494,051	2,568,873	2,645,939
HEALTH INSURANCE	297,381	300,493	344,750	387,755	407,142	427,499	448,874	471,318	494,884	519,628	545,610	572,890
RETIREMENT	374,704	368,765	405,000	419,987	432,586	445,564	458,931	472,699	486,880	501,486	516,531	532,026
RETIREE HEALTH CARE	104,000	104,000	104,000	104,000	104,000	104,000	104,000	104,001	104,002	104,003	104,004	104,005
FICA	147,301	156,880	154,000	159,788	164,581	169,519	174,604	179,843	185,238	190,795	196,519	202,414
OTHER PERSONNEL COSTS	48,470	149,190	193,500	197,851	201,808	205,845	209,962	214,161	218,444	222,813	227,269	231,814
OTHER OPERATING COSTS	530,092	437,788	338,550	348,707	359,168	369,943	381,041	392,472	404,246	416,374	428,865	441,731
OTHER CAPITAL EQUIPMENT PURCHASES	-	56,305	57,150	74,500	82,500	82,500	57,500	57,500	72,500	82,500	72,500	57,500
OTHER CAPITAL VEHICLE PURCHASES	-	161,691	-	180,000	190,000	195,000	195,000	195,000	180,000	255,000	195,000	195,000
TOTAL EXPENDITURES	\$ 3,395,152	\$ 3,763,632	\$ 3,565,350	\$ 3,961,316	\$ 4,093,177	\$ 4,215,802	\$ 4,312,322	\$ 4,437,876	\$ 4,567,603	\$ 4,786,650	\$ 4,855,170	\$ 4,983,320
OPERATING SURPLUS (SHORTFALL)	\$ (349,922)	\$ (318,290)	\$ 157,086	\$ (68,411)	\$ (21,343)	\$ (206,157)	\$ (105,542)	\$ (24,170)	\$ 63,307	\$ 72,254	\$ 243,057	\$ 366,124
FUND BALANCE - BEGINNING OF YEAR	\$ 737,313	\$ 387,391	\$ 69,101	\$ 69,101	\$ 226,187	\$ 690	\$ 204,844	\$ (205,467)	\$ 99,302	\$ (229,637)	\$ 162,609	\$ (157,383)
FUND BALANCE - END OF YEAR	\$ 387,391	\$ 69,101	\$ 226,187	\$ 690	\$ 204,844	\$ (205,467)	\$ 99,302	\$ (229,637)	\$ 162,609	\$ (157,383)	\$ 405,666	\$ 208,740
FB DESIGNATED FOR VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	25,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	-	-	-	-	-	-	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 337,391	\$ 19,101	\$ 176,187	\$ (39,310)	\$ 164,844	\$ (245,467)	\$ 59,302	\$ (269,637)	\$ 122,609	\$ (197,383)	\$ 365,666	\$ 168,740

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	848,788	940,908	891,338	990,329	1,023,294	1,053,950	1,078,081	1,109,469	1,141,901	1,196,663	1,213,792	1,245,830
Difference	\$ (461,397)	\$ (871,807)	\$ (665,151)	\$ (989,639)	\$ (818,450)	\$ (1,259,418)	\$ (978,779)	\$ (1,339,106)	\$ (979,292)	\$ (1,354,046)	\$ (808,127)	\$ (1,037,090)

PRESS RELEASE



Contact: Audrey Martini (517.719.4737) martini@msu.edu

For Immediate Release

January 26, 2026

LOCAL DAR CHAPTER HOSTS AMERICAN REVOLUTION EXPERIENCE TRAVELING EXHIBIT AT HAMBURG TOWNSHIP LIBRARY

Innovative Revolutionary War Exhibition is Collaborative Project of the American Battlefield Trust and the National Society Daughters of the American Revolution

Livingston County, Michigan — The Philip Livingston Chapter is excited to announce the opening of the ***American Revolution Experience*** at Hamburg Township Library beginning February 9, 2026. The innovative pop-up exhibition includes display panels and interactive digital kiosks that use storytelling, illustration, technology, unique artifacts and primary accounts to connect modern audiences with the people and places that shaped the birth of our nation. Created through a collaboration between the American Battlefield Trust and the National Society Daughters of the American Revolution, the exhibit is also made possible by generous matching funds from the National Park Service's American Battlefield Protection Program battlefield interpretation grants.

The exhibit will run from February 9 - 14 at the Hamburg Township Library, 10411 Merrill Rd., Hamburg, MI. The exhibit hours are Monday-Thursday from 9-8 pm; Friday 12-6 pm; and Saturday 9-3 pm.

The *American Revolution Experience* launched online in its first digital-only iteration during the summer of 2022 to rapid acclaim and received a Bronze Award in the Education, Art, & Culture division of the second annual Anthem Awards, an initiative of the Webby Awards celebrating purpose and mission-driven work. It was also a finalist in the "People's Choice" category of the Webby themselves. "The American Revolution would not have happened without the decisions, sacrifices, and valor of ordinary people," said DAR Past President General Pamela Rouse Wright. "DAR is honored to

have collaborated with the American Battlefield Trust on this initiative to highlight some of our Patriots and their roles in the founding of this great country. We are thrilled for people in communities across the country to learn more about these individuals.”

The traveling exhibit includes 12 panels highlighting thematic connections between profiled individuals and three interactive kiosks that connect to the full digital biographies, provide documentary context on the Revolutionary War and offer information on how to visit the places tied to these individuals today. Both online and on-site, the *American Revolution Experience* features custom illustrations by South Carolina-based artist Dale Watson. The exhibit also draws from documents and objects in DAR’s collection, as well as the Trust’s industry leading digital interpretation resources. “Independence may have been declared in Philadelphia by the Declaration’s 56 signers, but it was hard-won on the battlefields we protect by the thousands of Patriot soldiers from whom today’s Daughters trace descent,” said Trust President David Duncan. “Together, our organizations bear witness to the fact that we are not so far removed from those impactful events, that there are meaningful ways to bridge those 250 years.”

The *American Revolution Experience* invites visitors to consider the choice faced by members of the revolutionary generation as tensions mounted in the 1770s: Would these ordinary citizens risk their lives and livelihoods in pursuit of liberty? Or would they remain loyal subjects of the British crown, coming into conflict with neighbors and family? The exhibit surfaces diverse viewpoints and experiences, touching on the journeys — both literal and figurative — of Patriots and Loyalists, men and women, Black and Native populations and even international allies. Rather than focusing only on generals and famous statesmen, it introduces audiences to drummer boys, military mapmakers and other ordinary people who were impacted by global events.

About the Organizations

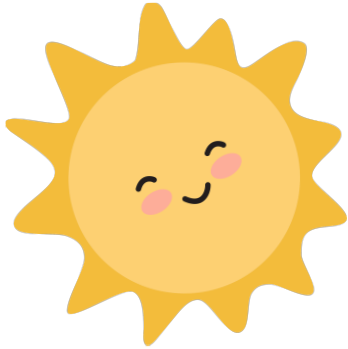
From a grassroots organization started by historians nearly 40 years ago, the **American Battlefield Trust** has grown into one of the most successful land preservation and education organizations in the nation. The Trust has protected almost 60,000 acres associated with the Revolutionary War, War of 1812 and Civil War, representing 160 sites in 25 states from Massachusetts to New Mexico. Its 350,000 members and supporters believe in the power of place and the continued relevance of our shared history to modern American society. Learn more at www.battlefields.org.

The **National Society Daughters of the American Revolution** was founded in 1890 to promote historic preservation, education, and patriotism. Its members are descended from the patriots who won American independence during the Revolutionary War. With nearly 190,000 members in approximately 3,000 chapters worldwide, DAR is one of the worlds largest and most active service organizations. Learn more at www.dar.org or at www.livingston.michdar.net

Got stuff to get rid of? Want to Volunteer? **Join** Item 22.

Hamburg Township invites its residents to RECYCLE, REDUCE and REUSE!

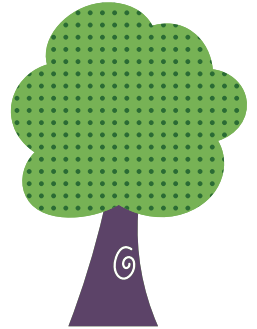
Hamburg Township Clean-up Event



Saturday, April 11, 2026

9 a.m. to 3 p.m.

(Shredding is 9 a.m. to Noon)



Staging location: **Manly Bennett Park West (Disc Golf Entrance)**

Across from: **10405 Merrill Road, Whitmore Lake, MI 48189**

PADNOS Recycling: Accepting scrap metal/appliances/metal pieces
No plastic/glass, No sealed tanks (propane, gas, sealed barrels),
No lead acid batteries, TVs or Monitors.

Monroe's Rubbish: No construction materials, hazardous or household waste allowed. No liquids or paints. We will be taking tires, but must be limited to 4 per household. Rims are acceptable for recycling.

Compost bin: Will be available for small branches, yard waste and leaves.
Please bag your yard waste in paper bags.

ElectroCycle: On-site Shredding from 9 to Noon ONLY



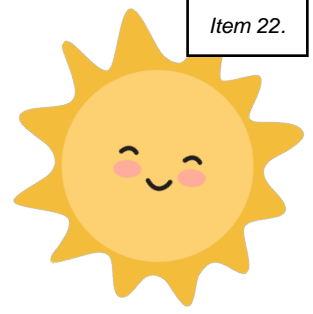
Hamburg Township
Parks & Recreation

Follow us on Facebook, look for
Hamburg Parks and Recreation for updates!

For more information: clerk@hamburg.mi.us or (810)222-1124
or head to our website www.hamburg.mi.us



Clean-up Event Info Sheet



Metal recycling:

Steel – items like appliances, bed frames, furnaces, tractors
Cast Iron – sinks, tubs, brake drums, and rotors
Copper – items like wire, cable, tubing, radiators
Aluminum – items like lawn furniture, radiators
Electronics – items like laptops, PCs, memory, RAM, chips
Stainless Steel
Car Batteries
Zinc

*Brochures for Livingston County
Hazardous Waste will be available
outlining their collection dates for
hazardous waste and electronics.*

Paper Shredding:

Documents should be in boxes or paper bags in the trunk of your vehicle for easier access. All boxes are returned after we dump documents in the container for shredding.

Accepted:

- Documents in Binders, file folders, and hanging files. Paperclips, binder clips, and staples can stay intact and go through the shredder.
- Accordion style file folders and Manila Folders/Envelopes
- Thin cardboard envelopes
- Checkbooks
- Spiral-bound notebooks
- Paperback books

Not Accepted:

- Wet, damp, or dried moldy paper
- CDs/DVDs
- Lighters, Glass, Any flammable items
- Steel, Plastic
- Hardcoverd books

Tires:

- 4 per household - Rims are acceptable



**Park/Sports Fields/Trail Clean-up also!
Volunteers Needed! Sign up today!**