
Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, April 02, 2024 at 2:30 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. Senior Center - Monthly Report - March 2024
2. Township Coordinator Report - March 2024
3. Parks & Recreation - Approved Committee Minutes - February 2024
4. Parks & Recreation - Blackout Dates 2024
5. Community Clean Up Event - April 20, 2024 - Event Flyer
6. Bills List 04.02.24 combined
7. 3-19-2024 River Run Subdivision SAD 1st Public Hearing
8. 3-19-2024 Zukey & Redding Drive SAD 1st Public Hearing
9. 3-19-2024 Crystal & Crystal Beach SAD 1st Public Hearing
10. 3-19-2024 Margaret Dr SAD 2nd Public Hearing
11. 3-19-2024 Teahen Meadows Sub SAD 1st Public Hearing
12. 3-19-2024 Board of Trustees Regular Meeting
13. Datanet invoice #29864 payment request

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

14. Accounting & Benefits Coordinator hiring

CURRENT BUSINESS

15. Closed Session for the purpose of discussion attorney-client privileged communication pursuant to MCL 15.268(1)(h)
16. Mailer to utility & tax customers
17. Change in Property Split/Combo Procedure
18. Assessing review post March BOR
19. Finance Control Book - December 2023
20. Parks & Rec - Park Use App - Livingston County Concert Band - Free Concert 6/25/24
21. ACH and EFT Policy

22. Payment of OSSI Fees (Police)

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



March 22, 2024

To: Parks and Rec Committee
 From: Julie Eddings
 Re: Senior Center Director's Report

+February Statistics:

- Monthly Attendance: 2010
- Daily Average: 106
- Number of New Members: 32

Upcoming Closures:

- Friday, March 29 for Good Friday

Correspondence:

- Thank you – John Sanders
- Kroger Community Rewards
- Maureen Kimmel Pampered Chef Donation

New Programming:

- AARP Individual Self Prep Tax Preparation – Tuesdays through April 9
- Livingston County Catholic Charities Home Chore Program Presentation – Wednesday, March 13
- St. Patrick's Day Luncheon – Friday, March 15
- Movie "Wonka" – Friday, March 15
- Plymouth Physical Therapy Specialists Knee Pain Clinic – Tuesday, March 19
- Hamburg Police Department AI Scams – Wednesday, March 20
- Book Club – Thursday, March 21
- Acrylic Flow Paint & Pour Class – Friday, March 22
- Senior Center Bus Trip to Firekeepers – Wednesday, March 27
- Berkshire Hathaway "Age In Place" Real Estate Lunch and Learn – Wednesday, April 10
- Sound Bath with Karen Kline – Friday, April 19
- Harmony in Hartland at the Hartland Performing Arts Center – Thursday, April 25
- Derby Lunch – Friday, April 26
- Plymouth Physical Therapy Specialists Balance Workshop – Tuesday, April 30

Other Information:

- The Rummage Sale will be held May 18, 2024. We will start collecting items on May 1.



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

To: Township Board of Trustees & Parks Committee

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – March 2024

Parks:

We met with Spicer Group to discuss the Bennett Park & Water Trail Access Improvements grant TF22-0107, and have requested a Timeline for the deadline of August 31, 2025. We will be scheduling a joint meeting with our Community Partners to finalize the plans. We also discussed the future need for a Master Design Plan to prepare for future parkland/trail grants as opportunities arise. Concepts for the design still include the “Park Within A Park” idea, and possible future phase to increase ADA access to the Kayak access. Pursuing future grants was discussed.

The Community Clean-Up event is right around the corner, and we are in need of volunteers to help with trail and water trail clean-up this year. Please contact Deby Henneman at dhenneman@hamburg.mi.us or Mike Dolan at mdolan@hamburg.mi.us if you are interested in volunteering. You can also complete one of our interest forms from our website here: https://www.hamburg.mi.us/departments/parks_and_recreation/programs_opportunities/volunteering.php. The event is scheduled for Saturday, April 20, 2024 from 9AM-3PM, with the secure document shredding on site from Noon – 3PM at Township Hall.

Park Use has been updated in the calendar, and I have added the Community Events to the Hamburg website. You can find the upcoming events from our home page under the “See All Events” button.

Our new Community Service Sergeant, Megan Paul, will be our Public Safety contact and will be helping with the coordination of the Park Ranger staffing. I will be providing a list of things that the Rangers could possibly help with as far as getting information out to the public, being present at events, etc. I look forward to working with Sgt. Paul and the Park Ranger staff, I feel they will be a great asset to the Parklands and Trails.

ADA

With the completion of my training, I will be focusing my efforts on completing the inspections for all upgrades that tie in with the ADA Transition Plan, and hope to have the physical inspections done by the end of the year. The transition plan updates will be going out to Department Heads and then to the Township Board for their reference.

Grants:

- The 2022 Trust Fund Grant #TF22-0107 must be completed by August 31, 2025.
- The 2023 Ralph C. Wilson, Jr. – Trail Maintenance Grant #IG-202324346 is still pending.
- The 2023 LEO/MI Community Center Grant has been completed and Hamburg was not among the awardees. For a full list of communities who received funds, please visit:
<https://www.michigan.gov/leo/boards-comms-councils/mcsc/nfr/community-center-grants>

Ordinances

Internal Policy & Procedure for Zoning & General Ordinance updates have been submitted and are awaiting approval.

I will be providing suggested updates to the Administrative Fee Schedule as part of the strategic review process.

Supplement #2 was just codified and all pages in the Code books and on the website have been updated.

Ordinances can be found at:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinances)

Other projects:

- Update Counter “Cheat Sheets” for all Township Coordinator functions
- Organize and Scan all archive files into Docuware System based on Record retention
- Social Media Policy updates have been presented and are awaiting approval
- Property title clarification and re-zoning of parkland property is pending (with Zoning)
- Pickleball Signage to be Ordered – Rules and Regulations
- Flyer’s Field Signage to be Ordered – Rules and Regulations
- Flyer’s Field Safety Signage
- Donation capability/QR codes is pending with Treasury/Accounting



Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, February 20, 2024
3:00 p.m.

1. Call to Order

Dolan called the meeting to order at 3:08 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Michniewicz, Dolan, Muck

Board Members Absent: Auxier, McCabe

Also present: Duane Hoepfner – Building & Grounds Superintendent

Absent: Deby Henneman - Township Coordinator

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Dolan, supported by Michniewicz, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by Dolan, to approve the minutes from the January 23, 2024 Regular Meeting, as presented.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

7. Correspondence

Hamburg Historical Museum newsletter was received and filed.

8. Current Business

A. Deby Henneman has completed her ADA Coordinator Training and is now certified. Congratulations!

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Iron Belle Trail/Lakelands Trail – Supervisor Update

- Huron River free-span Bridge Project – No update.

- Ralph C. Wilson Jr. – Trail Maintenance Grant – Zukey Lake Footbridge – Pending.
2. Park Master Design Plan Concept –Pending.
 3. Bennett Park & Senior Center
 - TF22-0107 Bennett Park & Water Trail Access Improvements – No update.
 - HERO Grant – Intergenerational Play Area Concept – No update.

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – No updates
2. Park Use Fees – No updates

C. Administrative Services

1. Township Coordinator's Report – February 2024 – Report received and filed
2. Senior Center Report – February – Report received and filed
3. Scholarship Request – None
4. Park Use Requests

A. PHBSA Baseball Season 2024 – East Park – 4/1/24 to 7/31/24

Motion by Dolan, supported by Muck, to recommend approval of the PHBSA 2024 Baseball Season application, with the contingency that proof of insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that use will not be allowed during Blackout dates, and that the season schedule be supplied to the Parks Coordinator by 4/1/24.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

B. PHBSA Opening Day 2024 – May 11, 2024

Motion by Michniewicz, supported by Muck, to recommend approval of the PHBSA 2024 Opening Day Event, contingent on a hazard level determination and review being done by Public Safety, that proof of insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that a Tent Permit application be submitted for all food vendors, and that portable toilet and garbage service, if any, be paid for by the applicant.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

C. Jogging for Jakey 5K – West Park/Trail – August 24, 2024

Motion by Dolan, supported by Michniewicz, to recommend approval of the Jogging For Jakey 5K Park Use for Event on August 24, 2024, contingent on a Certificate of Insurance being provided naming Hamburg Township as Additional Insured, that public safety be made aware of the event that all requested information be provided to the Clerk's Department to their satisfaction, and that the Board consider waiver of park fees due to the nature of the event.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

D. Pinckney HS CC Brighton Meet – August 23, 2024

Motion by Muck, supported by Michniewicz, to recommend approval of the PHS Cross Country meet against BHS on August 23, 2024, contingent on a Certificate of Insurance naming Hamburg Township as Additional Insured being provided, that the Clerk Department be provided all requested documents to their satisfaction, and that the Board consider waiver of park fees due to the nature of the event.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

E. Pinckney HS CC Legends Invitational – September 27 & 28, 2024

Motion by Dolan, supported by Michniewicz, to recommend approval of the PHS Cross Country Legends Invitational on September 27 & 28, 2024, contingent on a hazard level determination and review being done by Public Safety, that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that a Tent Permit application be submitted for all food vendors, that portable toilet and garbage service, if any, be paid for by the applicant. and that park fees, if they are to be waived, be done so by motion of the Township Board.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

F. Flyer's RC – 2024 Season

Motion by Muck, supported by Dolan, to recommend approval of the Hamburg Flyer's RC Club 2024 Season Park Use, contingent on a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction and that use will be subject to blackout dates. It is noted that all RC activity is monitored by this group on behalf of the Township and Liability for this activity is covered by their provided Insurance.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

G. Flyers RC – Outdoor Swap Meet – May 18, 2024

Motion by Muck, supported by Dolan, to recommend approval of the Hamburg Flyer's RC Club 2024 Outdoor Swap Meet on May 18, 2024, with suggested waiver of Park Fees due to the nature of the event, and contingent on a Certificate of Insurance naming Hamburg Township as Additional Insured being provided, that the Clerk Department be provided all requested documents to their satisfaction, and that use will be subject to blackout dates.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

H. Flyer's RC – Airshow – August 10, 2024

Motion by Dolan, supported by Michniewicz, to recommend approval of the Hamburg Flyer's RC Club 2024 Airshow on August 10, 2024, with suggested waiver of Park Fees due to the nature of the event, and contingent on a Certificate of Insurance naming Hamburg Township as Additional Insured being provided, that the Clerk Department be provided all requested documents to their satisfaction, and that use will be subject to blackout dates.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

I. Huron 100 Endurance Run – June 8 & 9, 2024

Motion by Muck, supported by Dolan, to recommend approval of the Huron 100 Endurance Run on June 8 & 9, 2024 on the Lakelands Trail and in Areas of Hamburg Township, contingent on the applicant working with the Community Service Sgt and Public Safety, that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be

provided all requested documents to their satisfaction. No fees are charged for events of this nature on the Lakelands Trail.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

J. Livingston Christian Schools – 2024 Season

Motion by Michniewicz, supported by Dolan, to recommend approval of the Livingston Christian Schools 2024 Soccer Season, contingent on receiving a Certificate of Insurance naming Hamburg Township as Additional Insured, that the use be subject to blackout dates, and the Clerk Department being provided all requested documents to their satisfaction.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

D. Special Projects

1. Baseball Dugout Renovation Project – No update
2. Bennett Park & Water Trail Access Improvements – No update
3. Scheduling Software RFP – No update

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – No report

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – No update

G. Risk Management (Insurance/ADA)

1. ADA Compliance in Parklands – Transition plan will be updated and sent out to Dept. Heads

10. Call to the Public

A call was made with no response.

11. Committee Comments

No comments were made.

12. Adjourn Meeting

Motion by Michniewicz, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 3 (Auxier & McCabe Absent)

MOTION CARRIED

Meeting adjourned at 3:42 p.m.

Respectfully submitted,

Mike Dolan
Hamburg Township Clerk



Hamburg Township Parks & Recreation

Item 4.

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Blackout (Bold)/Event activity dates for 2024

Hi-lite has event two areas - No other uses allowed on Blackout Dates unless approved by Township. List is over and above regular use.

East Park

May 11, 2024	PHBSA Opening Day Event – 1,000 Est Participants
June 8-18, 2024	Hamburg Family Fun Fest (HERO) – Setup/Teardown
June 12-16, 2024	Hamburg Family Fun Fest (HERO) – Carnival Dates – 5,000 avg
June 25, 2024	Livingston County Concert Band – Free Concert – 7PM-Dusk
August 23, 2024	CC Meet vs Brighton (PHS) – 100 Est Participants
September 7-18, 2024	Vietnam Memorial Wall (HERO) – Setup/Teardown
September 12-16, 2024	Vietnam Memorial Wall (HERO) – Event Dates – 1,000 avg
September 27-28	CC Legends Invitational (PHS) – 1,000 avg (WP may be used for parking)
September 28-29, 2024	Heritage Vintage Market – 10AM-4PM (on 29th) - 1,500 Est Participants

West Park

April 12-14, 2024	International Border Stars Tournament – 2,500 Total Participants
April 20, 2024	Hamburg Community Clean Up – 9AM-3PM Partial Blackout
May 3-5, 2024	Smartwater Tournament – 750 Total Participants
May 10-12, 2024	MI Jaguar FC Soccer Tournament – 1,000 Total Participants
June 12-18, 2024	Hamburg Family Fun Fest (HERO) – Setup/Teardown
June 14-15, 2024	Hamburg Family Fun Fest (HERO) – Fireworks 5,000 avg
August 16-18, 2024	PowerAde Tournament – 2,500 Total Participants
August 24, 2024	Jogging for Jakey 5K – 7AM-1PM - 75 Total Participants (See trail)
September 7-18, 2024	Vietnam Memorial Wall (HERO) – Setup/Teardown
September 12-16, 2024	Vietnam Memorial Wall (HERO) – Event Dates – 1,000 avg

Lakelands Trail

May 4, 2024	No Minds Left Behind 5K
June 8-9, 2024	Huron 100 Endurance Run Ultramarathon – 100 Total Participants
August 24, 2024	Jogging for Jakey 5K – 7AM-1PM - 75 Total Participants (See WP)

Winkelhaus Park

Memorial Day Annually	Parade in Village of Hamburg
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Projects

- West Park Grant Improvements – Trails around WP, Playground Area and H8 will be under construction
- Huron River Water Access Improvements – Possible temp closure of parts of Merrill Trailhead
- Parking Lot Improvements – Possible temp closure of parts of Merrill Trailhead and WP parking lots

For Complete Park Use Schedule go to:

https://www.hamburg.mi.us/departments/parks_and_recreation/event_calendar_info/parks_events_calendar.php

Got stuff to get rid of? Want to Volunteer? - Join us!

Hamburg Township Clean-up Event

Hamburg Township invites residents to RECYCLE, REDUCE and REUSE!

Saturday, April 20, 2024

9 a.m. to 3 p.m.

Staging location: **Manly Bennett Park West (Disc Golf Entrance)**

Across from: 10405 Merrill Road, Whitmore Lake, MI 48189



PADNOS Recycling: Accepting scrap metal/appliances without freon – **No plastic/glass, No sealed tanks (propane, gas, sealed barrels), No lead acid batteries, TVs or Monitors.**



Monroe's Rubbish: **No construction materials, hazardous or household waste allowed. No liquids or paints.** We will be taking tires, but must be limited to 4 per household.



Compost bin will be available for small branches, yard waste and leaves bagged in paper.



Electr Cycle: On-site Shredding from Noon to 3 p.m. ONLY

Location: Township Hall, 10405 Merrill Rd., Whitmore Lake, MI (Municipal Entrance) -
Drive thru service provided **See attached vendor flyer for shredding service details*

Park/Sports Fields/Trail Clean-up also!

Volunteers Needed! Sign up today!

*Brochures for Livingston County Hazardous Waste will be available
outlining their collection dates for hazardous waste and electronics.*



**Hamburg Township
Parks & Recreation**



Follow us on Facebook, look for Hamburg Parks and Recreation!

Twitter @hamburg_parks for Schedule updates!

Organized by: Hamburg Township Parks & Recreation

For more information: clerk@hamburg.mi.us or (810)222-



ELECTROCYCLE

COMPUTER RECYCLING AND DOCUMENT DESTRUCTION

SHREDDING EVENTS:

Documents should be in boxes or paper bags in the trunk of your vehicle for easier access.
All boxes are returned after we dump documents in the container for shredding.

Accepted:

- Documents in Binders, file folders, and hanging files. Paperclips, binder clips, and staples can stay intact and go through the shredder.
- Accordion style file folders
- Manila Folders/Envelopes
- Thin cardboard envelopes
- Checkbooks
- Spiral-bound notebooks
- Paperback books

Not Accepted:

- Wet, damp, or dried moldy paper
- CDs/DVDs
- Bullets
- Lighters
- Glass
- Any flammable items
- Steel
- Plastic
- Hardcoverd books

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ADVANCAUTO 76647	ADVANCE AUTO PARTS P.O. BOX 404875 ATLANTA GA, 30384-4875	03/25/2024 04/02/2024 / / 04/02/2024	750111 0.0000	GEN N N Y	DPW BRAKE PADS	 90.33 0.00 90.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-932.000	VEHICLE MAINTENANCE	90.33
VENDOR TOTAL:		90.33

03/27/2024 01:33 PM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 2/27		Item 6.
User: MarcyM		EXP CHECK RUN DATES 04/02/2024 - 04/02/2024						
DB: Hamburg		UNJOURNALIZED OPEN						
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK						
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description			
Ref #	Address	CK Run Date	PO	Hold		Gross Amount		
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount		
		Due Date		1099		Net Amount		
ADVANCED02	ADVANCED WATER TREATMENT, INC.	03/21/2024	22532285	GEN	B&G COOLER RENTAL			
76617	PO BOX 339	04/02/2024		N		7.00		
	HAMBURG MI, 48139	/ /	0.0000	N		0.00		
		04/02/2024		N		7.00		
Open								
GL NUMBER		DESCRIPTION			AMOUNT			
101-275.000-752.000		SUPPLIES & SMALL EQUIPMENT			7.00			
ADVANCED02	ADVANCED WATER TREATMENT, INC.	03/21/2024	22536793	GEN	DPW COOLER RENTAL			
76615	PO BOX 339	04/02/2024		N		7.00		
	HAMBURG MI, 48139	/ /	0.0000	N		0.00		
		04/02/2024		N		7.00		
Open								
GL NUMBER		DESCRIPTION			AMOUNT			
590-527.000-752.000		SUPPLIES & SMALL EQUIPMENT			7.00			
ADVANCED02	ADVANCED WATER TREATMENT, INC.	03/21/2024	22542952	GEN	TWP COOLER RENTAL			
76616	PO BOX 339	04/02/2024		N		7.00		
	HAMBURG MI, 48139	/ /	0.0000	N		0.00		
		04/02/2024		N		7.00		
Open								
GL NUMBER		DESCRIPTION			AMOUNT			
101-275.000-752.000		SUPPLIES & SMALL EQUIPMENT			7.00			
ADVANCED02	ADVANCED WATER TREATMENT, INC.	03/21/2024	22544137	GEN	TWP BOTTLED WATER (7)			
76614	PO BOX 339	04/02/2024		N		51.93		
	HAMBURG MI, 48139	/ /	0.0000	N		0.00		
		04/02/2024		N		51.93		
Open								
GL NUMBER		DESCRIPTION			AMOUNT			
101-275.000-752.000		SUPPLIES & SMALL EQUIPMENT			51.93			
VENDOR TOTAL:						72.93		

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
AMERICAN09 76673	AMERICAN UNITED LIFE INSURANCE AMERICAN UNITED LIFE INSURANCE 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	03/26/2024 04/02/2024 / / 04/02/2024	032524 0.0000	GEN N N N	G 00617291-0001-000 04/01-04/30/24	 336.25 0.00 336.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-725.200	LIFE INSURANCE	12.50
101-228.000-725.200	LIFE INSURANCE	8.75
101-215.000-725.200	LIFE INSURANCE	14.37
101-201.000-725.200	LIFE INSURANCE	6.25
590-527.000-725.200	LIFE INSURANCE	45.31
206-000.000-725.200	LIFE INSURANCE	55.00
101-000.000-073.004	LIFE INSURANCE - LIBRARY	25.00
101-171.000-725.200	LIFE INSURANCE	7.03
207-000.000-725.200	LIFE INSURANCE	114.06
208-820.000-725.200	LIFE INSURANCE	6.25
101-265.000-725.200	LIFE INSURANCE	18.60
101-253.000-725.200	LIFE INSURANCE	6.25
208-751.000-725.200	LIFE INSURANCE	4.38
101-262.000-725.200	LIFE INSURANCE	12.50
		336.25

AMERICAN09 76674	AMERICAN UNITED LIFE INSURANCE AMERICAN UNITED LIFE INSURANCE 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	03/26/2024 04/02/2024 / / 04/02/2024	032524 0.0000	GEN N N N	G 00617291-0001-000 04/01-047/30/24	 1,926.53 0.00 1,926.53
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-725.100	LONG/SHORT TERM DISABILITY	68.91
101-228.000-725.100	LONG/SHORT TERM DISABILITY	54.75
101-215.000-725.100	LONG/SHORT TERM DISABILITY	85.00
101-201.000-725.100	LONG/SHORT TERM DISABILITY	3.25
590-527.000-725.100	LONG/SHORT TERM DISABILITY	253.76
206-000.000-725.100	LONG/SHORT TERM DISABILITY	336.30
101-000.000-073.002	DISABILITY - LIBRARY	139.32
101-171.000-725.100	LONG/SHORT TERM DISABILITY	45.75
207-000.000-725.100	LONG/SHORT TERM DISABILITY	703.35
208-820.000-725.100	LONG/SHORT TERM DISABILITY	28.24
101-265.000-725.100	LONG/SHORT TERM DISABILITY	85.24
101-253.000-725.100	LONG/SHORT TERM DISABILITY	34.77

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751.000-725.100	LONG/SHORT TERM DISABILITY					22.24
101-262.000-725.100	LONG/SHORT TERM DISABILITY					65.65
						1,926.53

VENDOR TOTAL:

2,262.78

AMERICANVO 76672	AMERICAN UNITED LIFE INSURANCE COMP 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	03/26/2024 04/02/2024 / / 04/02/2024	032524 0.0000	GEN N N N	G 00617291-0002-000 04/01-04/30/24	654.56 0.00 654.56
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.420	VOL. LIFE INSURANCE	654.56

VENDOR TOTAL:

654.56

BOBMAXFORD 76648	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	03/25/2024 04/02/2024 / / 04/02/2024	276125 20240084 0.0000	GEN N N N	PD 22255 VEH MAINT 20 FORD EXPEDITIO	2,008.88 0.00 2,008.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEHICLE REPAIRS	2,008.88	2,008.88

VENDOR TOTAL:

2,008.88

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C&ECONTR01 76619	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	03/21/2024 04/02/2024 / / 04/02/2024	2927 0.0000	GEN N N N	GRINDER PUMP REPLACEMENT	7395 COWELL 5,139.75 0.00 5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01 76618	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	03/21/2024 04/02/2024 / / 04/02/2024	2928 0.0000	GEN N N N	GRINDER PUMPR REPLACEMENT	8310 ATLAS 5,139.75 0.00 5,139.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01 76678	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	03/26/2024 04/02/2024 / / 04/02/2024	2930 0.0000	GEN N N N	EMERG REPAIR 5754 WOODBINE/GRINDER P	2,549.54 0.00 2,549.54
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	2,549.54

					VENDOR TOTAL:	12,829.04
CMPDIST02	CMP DISTRIBUTORS, INC.	03/26/2024	014284	GEN	PD - MAGPUL MAG1159 INV #014284	
76688	16753 INDUSTRIAL PARKWAY	04/02/2024	20240093	N		132.95
	LANSING MI, 48906	/ /	0.0000	N		0.00
		04/02/2024		N		132.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-752.000	MAGPUL MAG1159	119.95	119.95
207-000.000-752.000	SHIPPING	13.00	13.00
		132.95	132.95

VENDOR TOTAL:					132.95
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COLONIALIF 76675	COLONIAL LIFE PREMIUM PROCESSING P.O. BOX 903 COLUMBIA SC, 29202-0903	03/26/2024 04/02/2024 / / 04/02/2024	43620670314212 0.0000	GEN N N N	E4362067 DED DATES MARCH 14,28	 329.84 0.00 329.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.400	DUE TO COLONIAL LIFE	329.84
VENDOR TOTAL:		329.84

CORRIGAN01 76681	CORRIGAN TOWING 775 N. SECOND STREET BRIGHTON MI, 48116	03/26/2024 04/02/2024 / / 04/02/2024	8036385-IN 0.0000	GEN N N N	DPW ULTRA SYN BLEND DRUM 5W-20	 532.65 0.00 532.65
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-932.000	VEHICLE MAINTENANCE	532.65
VENDOR TOTAL:		532.65

DARTTEAM01 76676	DART TEAM C/O HOWELL FIRE DEPARMENT 1211 W. GRAND RIVER HOWELL MI, 48843	03/26/2024 04/02/2024 / / 04/02/2024	032824 0.0000	GEN N N N	DART CONTRIBUTIONS 03/14/24 & 03/28/24	 135.00 0.00 135.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.200	DUE TO CHARITY CHARITABLE DEDUCTIONS	135.00
VENDOR TOTAL:		135.00

ELECTROCYC 76621	ELECTROCYCLE, INC. 23953 RESEARCH DR. FARMINGTON HILLS MI, 48335	03/21/2024 04/02/2024 / / 04/02/2024	49691 20240075 0.0000	GEN N N N	PD ONSITE DOCUMENT SHREDDING	 190.00 0.00 190.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-967.000	SHREDDING	190.00	190.00

18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:

190.00

GFGINSTRM1	GFG INSTRUMENTATION INC.	03/26/2024	INV-008021	GEN	DPW G450-11420 RECHARGABLE	
76680	1194 OAK VALLEY DR., SUITE 20	04/02/2024		N		1,083.03
	ANN ARBOR MI, 48108	/ /	0.0000	N		0.00
		04/02/2024		Y		1,083.03

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,083.03

VENDOR TOTAL:

1,083.03

EMERGENC06	HOLLAND MOTOR HOMES & BUS CO	03/26/2024	20036	GEN	FD - WIPER MOTOR AVENGER	
76685	DBA EMERGENCY VEHICLES PLUS	04/02/2024	20240090	N		592.18
	670 E. 16TH STREET	/ /	0.0000	N		0.00
	HOLLAND MI, 49423	04/02/2024		Y		592.18

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	WIPER MOTOR AVENGER	558.08	558.08
206-000.000-932.000	FREIGHT	34.10	34.10
		592.18	592.18

VENDOR TOTAL:

592.18

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HRNVLLYGUN 76694	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	03/27/2024 04/02/2024 / / 04/02/2024	1230-0 20240094 0.0000	GEN N N Y	FD - INV #001230-0 UNIFORM ALTERATIO	198.00 0.00 198.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ALTERATIONS - REMOVE PATCHES	90.00	90.00
206-000.000-768.000	ALTERATIONS - SEW ON NEW PATCHES	108.00	108.00
		198.00	198.00

HRNVLLYGUN 76695	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	03/27/2024 04/02/2024 / / 04/02/2024	1231-0 20240095 0.0000	GEN N N Y	FD - UNIFORM ALTERATIONS - CLEMENT	30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ALTERATIONS - CLEMENT	30.00	30.00

HRNVLLYGUN 76691	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	03/27/2024 04/02/2024 / / 04/02/2024	1232-0 20240096 0.0000	GEN N N Y	FD - UNIFORM ALTERATIONS - LUSK	30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ALTERATIONS - LUSK	30.00	30.00

HRNVLLYGUN 76696	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	03/27/2024 04/02/2024 / / 04/02/2024	1235-0 20240097 0.0000	GEN N N Y	FD - UNIFORM EMBROIDERY - MACKENZIE	45.00 0.00 45.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	EMBROIDERY - MACKENZIE	45.00	45.00

HRNVLLYGUN 76697	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	03/27/2024 04/02/2024 / / 04/02/2024	1236-0 20240100 0.0000	GEN N N Y	FD - EMBROIDERY, CARGO PANTS, JOB SH	317.47 0.00 317.47
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Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	EMBROIDERY	67.50	67.50
206-000.000-768.000	BLAUER MEN'S CARGO PANTS	179.98	179.98
206-000.000-768.000	JOB SHIRT LG	69.99	69.99
		317.47	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	03/27/2024	1239-0	GEN	FD - UNIFORM SHIRT/EMBROIDERY - ALLA	
76698	56477 GRAND RIVER AVE.	04/02/2024	20240098	N		148.49
	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		04/02/2024		Y		148.49

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	JOB SHIRT	80.99	80.99
206-000.000-768.000	EMBROIDERY, UNIFORM	67.50	67.50
		148.49	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	03/27/2024	1240-0	GEN	FD - EMBROIDERY, ALTERATIONS, JOB SH	
76699	56477 GRAND RIVER AVE.	04/02/2024	20240099	N		172.49
	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		04/02/2024		Y		172.49

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	EMBROIDERY	67.50	67.50
206-000.000-768.000	ALTERATIONS, PANTS HEMMED	30.00	30.00
206-000.000-768.000	JOB SHIRT LG	74.99	74.99
		172.49	

HRNVLLYGUN	HURON VALLEY GUNS, LLC	03/21/2024	205360	GEN	PD BLAUER CRUCH BOOT-DUFFANY	
76622	56477 GRAND RIVER AVE.	04/02/2024	20240061	N		114.99
	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		04/02/2024		Y		114.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	BLAUER CRUCH BOOT-DUFFANY	114.99	114.99

VENDOR TOTAL: 1,056.44

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
IDEALSHIEL 76649	IDEAL SHIELD 2525 CLARK ST DETROIT MI, 48209-1355	03/25/2024 04/02/2024 / / 04/02/2024	0435609-KIN 0.0000	GEN N N N	DPW PIPE 4" GALVANIZED (4)	 811.00 0.00 811.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	811.00

VENDOR TOTAL:

811.00

IMEGCRP#1 76650	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	03/25/2024 04/02/2024 / / 04/02/2024	23000378.02-1 0.0000	GEN N N Y	PROF SERV 02/01-02/29/24-TWP/FREEDOM	 1,916.00 0.00 1,916.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-946.100	ENGINEERING SERVICES - FREEDOM RIVER	1,916.00

IMEGCRP#1 76651	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	03/25/2024 04/02/2024 / / 04/02/2024	23000378.03-1 0.0000	GEN N N Y	PROF SERV 02/01-02/29/24 TWP/FREEDPM	 9,000.00 0.00 9,000.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-946.100	ENGINEERING SERVICES - FREEDOM RIVER	9,000.00

IMEGCRP#1 76671	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	03/26/2024 04/02/2024 / / 04/02/2024	23001935.00-9 0.0000	GEN N N Y	PLANNING AND ZONING ZANDER FLEX SPAC	 1,024.13 0.00 1,024.13
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.970	ZANDER SITE PLAN	1,024.13

VENDOR TOTAL:

11,94

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
JJJINKLE01 76653	J. J. JINKLEHEIMER & CO. INC. 2705 E. GRAND RIVER AVE. HOWELL MI, 48843	03/25/2024 04/02/2024 / / 04/02/2024	89524 0.0000	GEN N N N	B&G/DPW T SHIRTS	 507.50 0.00 507.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	458.00
101-265.000-768.000	UNIFORMS/ACCESSORIES	49.50
		507.50

JJJINKLE01 76652	J. J. JINKLEHEIMER & CO. INC. 2705 E. GRAND RIVER AVE. HOWELL MI, 48843	03/25/2024 04/02/2024 / / 04/02/2024	89525 0.0000	GEN N N N	B&G T SHIRTS	 287.50 0.00 287.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-768.000	UNIFORMS/ACCESSORIES	287.50

VENDOR TOTAL:						795.00
MISC REFUN 76620	JOSEPH DETTORE ,	03/21/2024 04/02/2024 / / 04/02/2024	012723 0.0000	GEN N Y N	REFUND FUNDS HELP BY PD-REPLACEMENT	 152.00 0.00 152.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-955.000	SUNDRY	152.00

VENDOR TOTAL:						152.00
KENTCOMMNC 76623	KCI 3901 EAST PARIS AVE. S.E. GRAND RAPIDS MI, 49512	03/21/2024 04/02/2024 / / 04/02/2024	332300-174078 0.0000	GEN N N Y	ASSESSING -CHANGE NOTICES POSTAGE	 1,505.77 0.00 1,505.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-902.200	ASSESSMENT ROLL PREP	1,505.77

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LAKELAND01 76624	LAKELAND ACE HARDWARE, INC. PO BOX 1000 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / / 04/02/2024	10518/1 20240066 0.0000	GEN N N N	FD - LAKELAND INV #10518/1 STA 11 SU	69.99 0.00 69.99

Open

GL NUMBER		DESCRIPTION			AMOUNT	AMT	RELIEVED		
206-000.000-752.000		HDMI SPLITTER			69.99		69.99		
LAKELAND01	LAKELAND ACE	HARDWARE, INC.	03/21/2024	10549/1	GEN	LAKELAND	INV #10549-1	STATION 12	BAY
76625	PO BOX 1000		04/02/2024	20240071	N				9.99
	PINCKNEY MI, 48169		/ /	0.0000	N				0.00
			04/02/2024		N				9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	MENDRHOSE 5/8X3/4	9.99	9.99
		VENDOR TOTAL:	79.98

LIVINGST28 76693	LCGIS 304 E. GRAND RIVER, STE. 101 HOWELL MI, 48843	03/27/2024 04/02/2024 / / 04/02/2024	12943 20240088 0.0000	GEN N N N	FD - OSSI CONNECTION FEES INV 12943	900.00 0.00 900.00
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Open

GL NUMBER		DESCRIPTION		AMOUNT	AMT RELIEVED
206-000.000-933.000		HTFD #12943 OSSI CONNECTION FEES		900.00	900.00
LIVINGST28	LCGIS	03/27/2024	13095	GEN	FD - IT EQUIPMENT INV 13985
76692	304 E. GRAND RIVER, STE. 101	04/02/2024	20240089	N	500.00
	HOWELL MI, 48843	/ /	0.0000	N	0.00
		04/02/2024		N	500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	IT EQUIPMENT INV 13095	500.00	500.00
		VENDOR TOTAL:	1,400.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LIVINGST16 76654	LIVINGSTON CO. DRAIN COMMISSIONER 2300 E. GRAND RIVER SUITE 105 HOWELL MI, 48843-7581	03/25/2024 04/02/2024 / / 04/02/2024	3783 0.0000	GEN N N N	LCDC SERVICES FEB 2024	 3,153.59 0.00 3,153.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	3,153.59

VENDOR TOTAL:

3,153.59

LIVINGST14 76626	LIVINGSTON COUNTY EMS CTC PROGRAM 1911 TOOLEY ROAD HOWELL MI, 48855	03/21/2024 04/02/2024 / / 04/02/2024	2024-EDU009 20240064 0.0000	GEN N N N	FD - CTC PROGRAM BLS PROVIDER ECARDS	 125.00 0.00 125.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	BLS PROVIDER ECARDS	125.00	125.00

VENDOR TOTAL:

125.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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LIVINGST12 76645	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	03/21/2024 04/02/2024 / / 04/02/2024	030124 0.0000	GEN N Y N	SEWER AGREEMENT/EASMENT PURDY	60.00 0.00 60.00
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Open

GL NUMBER 590-538.000-955.000	DESCRIPTION SUNDRY	AMOUNT 60.00
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LIVINGST12 76627	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	03/21/2024 04/02/2024 / / 04/02/2024	03192024 0.0000	GEN N Y N	HOLD HARMLESS AGREEMENT-LENTZ	30.00 0.00 30.00
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Open

GL NUMBER 590-527.000-955.000	DESCRIPTION SUNDRY	AMOUNT 30.00
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LIVINGST12 76646	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	03/21/2024 04/02/2024 / / 04/02/2024	032024 0.0000	GEN N Y N	EASEMENT GRANT FRITZ	30.00 0.00 30.00
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Open

GL NUMBER 590-527.000-955.000	DESCRIPTION SUNDRY	AMOUNT 30.00
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LIVINGST12 76655	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	03/25/2024 04/02/2024 / / 04/02/2024	032224 0.0000	GEN N Y N	SEWER CONNECTION/EASEMENT GRANT MERT	60.00 0.00 60.00
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Open

GL NUMBER 590-538.000-955.000	DESCRIPTION SUNDRY	AMOUNT 60.00
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LIVINGST12 76677	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	03/26/2024 04/02/2024 / / 0.0000	032224 Y	GEN N	EASEMENT GRANT RUBERG FAMILY TRUST	30.00
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		04/02/2024		N		30.00
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GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

VENDOR TOTAL:					210.00
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MEALSWHEEL	LIVINGSTON/WEST OAKLAKD COUNTIES	03/21/2024	20224	GEN	DINNER THEATER 65 MEALS	
76628	MEALS ON WHEELS PROGRAM	04/02/2024		N		520.00
	9525 HIGHLAND ROAD	/ /	0.0000	N		0.00
	HOWELL MI, 48843	04/02/2024		N		520.00

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-804.000	SENIOR PROGRAMS	520.00

VENDOR TOTAL:					520.00
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MISC REFUN	MAGDA SCHAEBERLE	03/21/2024	031324	GEN	REFUND DAMAGE DEPOSIT COMM CTR USE 0	
76641	9993 MEADOWCREST CT.	04/02/2024		N		250.00
	PINCKNEY MI, 48169	/ /	0.0000	Y		0.00
		04/02/2024		N		250.00

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-651.001	SENIOR CENTER RENTALS	250.00

VENDOR TOTAL:					250.00
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B&BTRUCKEQ	MASON DYNAMICS, INC.	03/26/2024	1014	GEN	FD- TANKER 12 REPAIR, BOARD APPROVED	
76687	P.O. BOX 49	04/02/2024	20240083	N		231,872.98
	COMSTOCK PARK MI, 49321	/ /	0.0000	N		0.00
		04/02/2024		N		231,872.98

Open						
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-981.000	T12 REPAIR, 2004 SPARTAN GLADIATOR	231,872.98	231,872.98

VENDOR TOTAL:			231,872.98
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DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 04/02/2024 - 04/02/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 16/27

Item 6.

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
		Due Date		1099		Net Amount
MDHHS	MI DEPT OF HEALTH & HUMAN SERVICES	03/21/2024	00068755	GEN	FD - BLS AGENCY RENEWAL INV	#471006
76631	22 CENTER ST	04/02/2024	20240065	N		275.00
	YPSILANTI MI, 48198	/ /	0.0000	N		0.00
		04/02/2024		N		275.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	APPLICATION FEE	100.00	100.00
206-000.000-958.000	APPLICATION CHARGE FOR EACH VEH	175.00	175.00
		<u>275.00</u>	

VENDOR TOTAL: 275.00

MI ELECTRI	MICHIGAN ELECTRICAL SERVICE, LLC	03/21/2024	6341	GEN	FD - ELECTRICAL WORK AT STATION 11
76633	16452 WHISPERING MEADOWS DRIVE	04/02/2024	20240076	N	374.19
	STOCKBRIDGE MI, 49285	/ /	0.0000	N	0.00
		04/02/2024		Y	374.19

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	SERVICE CALL, LABOR, SUPPLIES	374.19	374.19

VENDOR TOTAL:	374.19
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MICHIGANST 76682	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	03/26/2024 04/02/2024 / / 04/02/2024	32824 0.0000	GEN N N N	CASE #810013564 PAYROLL 03/11-03/24/	450.34 0.00 450.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	450.34

MICHIGANST 76683	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	03/26/2024 04/02/2024 / / 04/02/2024	32824 0.0000	GEN N N N	CASE# 913255499 PAYROLL 03/11-03/24/	139.54 0.00 139.54
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

MICHIGANST 76684	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	03/26/2024 04/02/2024 / / 04/02/2024	32824 0.0000	GEN N N N	CASE# 912854739 PAYROLL 3/11-3/24/24	380.46 0.00 380.46
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

					VENDOR TOTAL:	970.34
MIDTWN COLL	MID-TOWNE COLLISION, INC.	03/21/2024	3023	GEN	PD DEDUCTIBLE FOR REPLACEMENT OF FRO	
76634	1870 DORR RD	04/02/2024	20240068	N		250.00
	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/02/2024		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	DEDUCTIBLE	250.00	250.00

VENDOR TOTAL:				250.00
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MOTOROLA01 76703	MOTOROLA SOLUTIONS INC. 13104 COLLECTIONS CENTER DR CHICAGO IL, 60693	03/27/2024 04/02/2024 / / 04/02/2024	1411056335 0.0000	GEN N N N	PD VIDEOMANAGER EL CLOUD 12/14/23-12	895.00 0.00 895.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-933.000	SOFTWARE MAINTENANCE	895.00

MOTOROLA01 76644	MOTOROLA SOLUTIONS INC. 13104 COLLECTIONS CENTER DR CHICAGO IL, 60693	03/21/2024 04/02/2024 / / 04/02/2024	1411071822 20230129 0.0000	GEN N N N	PD BODYWORN CAMERA EQUIPMENT EV LIBR	195.00 0.00 195.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	VIDEOMANAGER ANNUAL LICENSE	195.00	195.00

MOTOROLA01 76704	MOTOROLA SOLUTIONS INC. 13104 COLLECTIONS CENTER DR CHICAGO IL, 60693	03/27/2024 04/02/2024 / / 04/02/2024	CM1411004246 0.0000	GEN N N N	EVIDENCE LIBRARY CREDIT 09/02/22-09/	(390.00) 0.00 (390.00)
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-933.000	SOFTWARE MAINTENANCE	(390.00)

						VENDOR TOTAL:	700.00
MUNIASOC. 76679	MUNICIPAL ASSOCIATES, LLC 1491 POLARIS PKWY. #220 COLUMBUS OH, 43240	03/26/2024 04/02/2024 / / 04/02/2024	5026 0.0000	GEN N N Y	DPW ARI COMBO AIR VALVE	3,345.65 0.00 3,345.65	

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	3,345.65

VENDOR TOTAL:					3,345.65
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PHOENIXSAF 76686	PHOENIX SAFETY OUTFITTERS, LLC P.O. BOX 20445 UPPER ARLINGTON OH, 43220	03/26/2024 04/02/2024 / / 04/02/2024	SI-143697 20240091 0.0000	GEN N N Y	FD UNIFORM CAP - LUSK	 43.85 0.00 43.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	UNIFORM CAP - PEER	28.00	28.00
206-000.000-768.000	FREIGHT	15.85	15.85
		43.85	43.85

VENDOR TOTAL:

43.85

PINCAUTO01 76635	PINCKNEY AUTO WASH, LLC PO BOX 881 1090 E M-36 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / / 04/02/2024	032024 0.0000	GEN N N Y	AUTO WASHES (54) FEB 24	 324.00 0.00 324.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	252.00
206-000.000-932.000	VEHICLE MAINTENANCE	24.00
590-527.000-932.000	VEHICLE MAINTENANCE	36.00
101-265.000-932.000	VEHICLE MAINTENANCE	12.00
		324.00

VENDOR TOTAL:

324.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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PINCKNEY01 76636	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / 04/02/2024	CHCS377098 20240072 0.0000	GEN N N Y	PD OIL CHANGE FOR 2023 DODGE CHARGER	 24.95 0.00 24.95
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHANGE FOR 2023 DODGE CHARGER	24.95	24.95

PINCKNEY01 76637	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / 04/02/2024	CHCS377486 20240073 0.0000	GEN N N Y	PD 2020 DODGE TRUCK SERVICE 59223	 65.98 0.00 65.98
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	2020 DODGE TRUCK SERVICE	65.98	65.98

PINCKNEY01 76639	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / 04/02/2024	CHCS377978 20240054 0.0000	GEN N N Y	PD OIL CHANGE 2014 TAURUS 26064	 29.95 0.00 29.95
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHANGE	29.95	29.95

PINCKNEY01 76638	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	03/21/2024 04/02/2024 / 04/02/2024	CHCS378006 20240074 0.0000	GEN N N Y	PD 2019 DODGE CHARGER TRANSMISSION S	 1,870.00 0.00 1,870.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	2019 DODGE CHARGER TRANSMISSION SERVICE	1,870.00	1,870.00

PINCKNEY01 76656	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	03/25/2024 04/02/2024 / 	CHCS378096 20240085 0.0000	GEN N N	PD 78922 AUTO REPAIRS 2019 CHARGER	 2,033.06
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		04/02/2024		Y		2,033.06
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	CAR REPAIR CHARGES	2,033.06	2,033.06

PINCKNEY01	PINCKNEY CHRYSLER DODGE JEEP RAM	03/27/2024	CHCS378242	GEN	PD -26909	SERVICE 2019 DODGE CHARGE
76701	PO BOX 109	04/02/2024	20240101	N		29.95
	1295 E-M6					
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		04/02/2024		Y		29.95

Open						
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	19 DODGE CHARGER SERVICE #CHCS378242	29.95	29.95

PINCKNEY01	PINCKNEY CHRYSLER DODGE JEEP RAM	03/27/2024	CHCS378248	GEN	PD 077410-	2024 FORD EXPEDITION SERV
76700	PO BOX 109	04/02/2024	20240102	N		54.95
	1295 E-M6					
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		04/02/2024		Y		54.95

Open						
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	SERVICE, 24 DODGE EXPEDITION #CHCS378248	54.95	54.95

VENDOR TOTAL:					4,108.84
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PORTTOILTS	PORTABLE TOILET SERVICES LLC	03/27/2024	99422	GEN	03/18-04/14/24
76690	4900 MCCARTHY DRIVE	04/02/2024		N	
	MILFORD MI, 48381	/ /	0.0000	N	
		04/02/2024		Y	

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
208-800.000-942.000	PORTABLE TOILETS	1,722.90
208-751.000-942.000	PORTABLE TOILETS	2,594.41
		4,317.31

VENDOR TOTAL:					4,317.31
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
RADARSIGN 76657	RADARSIGN LLC 1220 KENNESTONE CIRCLE SUITE 130 MARLETTA GA, 30066	03/25/2024 04/02/2024 / / 04/02/2024	INV1936 20230085 0.0000	GEN N N Y	PD PORTABLE RADAR SIGN WITH OPTIONS	 4,125.00 0.00 4,125.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	TC-400 BATTERY OPERATED SIGN	2,995.00	2,995.00
207-000.000-967.000	AA099 POLICE FLASH RED/BLUE STROBES	90.00	90.00
207-000.000-967.000	STREETSMART DATA COLLECTION SOFTWARE	275.00	275.00
207-000.000-967.000	ADDITIONAL TC-400 RECHARGEABLE BATTERIES	600.00	600.00
207-000.000-967.000	ADDITIONAL TC-400 BATTERY CHARGER	75.00	75.00
207-000.000-967.000	SHIPPING COST	90.00	90.00
		4,125.00	4,125.00

VENDOR TOTAL:

4,125.00

REDWINGSHO 76658	RED WING BUSINESS ADVANTAGE ACCOUNT P.O. BOX 844329 DALLAS TX, 75284-4329	03/25/2024 04/02/2024 / / 04/02/2024	168652 0.0000	GEN N N N	DPW B. RIDGE BOOT	 224.99 0.00 224.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-768.000	UNIFORMS/ACCESSORIES	224.99
		VENDOR TOTAL: 224.99

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
JOHNSNRO01 76665	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	03/25/2024 04/02/2024 / / 04/03/2024	1081056 0.0000	GEN N N Y	GENERAL MATTERS THROUGH 02/29/24	 932.57 0.00 932.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-826.000	LEGAL FEES	1,003.00
101-101.000-826.000	LEGAL FEES	170.00
101-101.000-826.000	LEGAL FEES	(240.43)
		932.57

JOHNSNRO01 76659	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	03/25/2024 04/02/2024 / / 04/02/2024	1081057 0.0000	GEN N N Y	LABOR & EMPLOYMENT LAW	 396.00 0.00 396.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-826.000	LEGAL FEES	396.00

JOHNSNRO01 76664	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	03/25/2024 04/02/2024 / / 04/02/2024	1081058 0.0000	GEN N N Y	TWP MARY ANN LAMKIN VS HAMBURG TWP B	 85.00 0.00 85.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-826.000	LEGAL FEES	85.00

JOHNSNRO01 76660	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	03/25/2024 04/02/2024 / / 04/02/2024	1081059 0.0000	GEN N N Y	MTT THROUGH 02/29/24	 573.60 0.00 573.60
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-826.000	LEGAL FEES	573.60

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	03/25/2024	1081060	GEN	ORDINANCE ENFORCEMENT MATTERS THROUGH
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03/27/2024 01:33 PM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 04/02/2024 - 04/02/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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Item 6.

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
76661	AMTSBUECHLER, P.C.	04/02/2024		N		476.00
	27555 EXECUTIVE DRIVE, SUITE 250					
	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		04/02/2024		Y		476.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
207-000.000-826.000		LEGAL FEES		476.00		
JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	03/25/2024	1081061	GEN	PLANNING AND ZONING MATTERS THROUGH	
76663	AMTSBUECHLER, P.C.	04/02/2024		N		122.50
	27555 EXECUTIVE DRIVE, SUITE 250					
	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		04/02/2024		Y		122.50
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-702.000-826.000		LEGAL FEES		122.50		
JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	03/25/2024	1081062	GEN	DISTRICT COURT PROSECUTIONS THROUGH	
76662	AMTSBUECHLER, P.C.	04/02/2024		N		140.00
	27555 EXECUTIVE DRIVE, SUITE 250					
	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		04/02/2024		Y		140.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
207-000.000-826.000		LEGAL FEES		140.00		

VENDOR TOTAL:

2,725.67

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SANFORDHDW 76666	SANFORD HARDWARE 346 W. SAGINAW PO BOX 49 SANFORD MI, 48657	03/25/2024 04/02/2024 / / 04/02/2024	249662 20240079 0.0000	GEN N N	PD BUILDING SUPPLIES FOR ACCREDITATI	 74.94 0.00 74.94

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-756.000	BULIDING SUPPLIES	74.94	74.94

SANFORDHDW 76702	SANFORD HARDWARE 346 W. SAGINAW PO BOX 49 SANFORD MI, 48657	03/27/2024 04/02/2024 / / 04/02/2024	249848 20240080 0.0000	GEN N N	PD BUILDING SUPPLIES FOR ACCREDITATI	 368.47 0.00 368.47
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-756.000	BULIDING SUPPLIES	536.35	368.47
207-000.000-756.000	ACCREDITATION EXPENSES	(167.88)	0.00
		368.47	

SANFORDHDW 76668	SANFORD HARDWARE 346 W. SAGINAW PO BOX 49 SANFORD MI, 48657	03/25/2024 04/02/2024 / / 04/02/2024	249943 20240082 0.0000	GEN N N	PD BUILDING SUPPLIES FOR ACCREDITATI	 185.88 0.00 185.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-756.000	BULIDING SUPPLIES	185.88	185.88

VENDOR TOTAL:						629.29
MISC REFUN 76593	SCOTT STALKER 4106 SHOREVIEW LANE WHITMORE LAKE MI, 48189	03/14/2024 04/02/2024 / / 04/02/2024	031324 0.0000	GEN N Y N	ENGINEERING REVIEW ESCROW REFUND EAS	 1,029.00 0.00 1,029.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.982	EAST LN & CORNWELL ACRES SUB RD IMP SAD	1,029.00

03/27/2024 01:33 PM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 04/02/2024 - 04/02/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
VENDOR TOTAL:						1,029.00
STPAULSC01	ST PAULS LUTHERAN CHURCH	03/21/2024	03192024	GEN	ELECTION FACILITY USE FOR PRES PRIMA	
76640	7701 M-36	04/02/2024		N		200.00
	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		04/02/2024		N		200.00
Open						
GL NUMBER	DESCRIPTION			AMOUNT		
101-262.000-955.000	SUNDRY			200.00		
VENDOR TOTAL:						200.00
DEPTAGRICU	STATE OF MICHIGAN	03/21/2024	WLW24-511	GEN	PD-E.C. HEFFRON MET LAB WEIGHTS & ME	
76632	DEPT. OF AGRICULTURE LAB DIVISION	04/02/2024	20240063	N		145.00
	PO BOX 30776	/ /	0.0000	N		0.00
	LANSING MI, 48909-8276	04/02/2024		N		145.00
Open						
GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
207-000.000-967.000	WHEEL LOAD WEIGHER CALIBRATION	145.00	145.00			
VENDOR TOTAL:						145.00
XPEDXPAP01	VERITIV OPERATING COMPANY	03/21/2024	579-75659188	GEN	TWP 40 CARTONS 8 1/2 X 11 MULTIPURPO	
76643	VERITIV - DETROIT	04/02/2024		N		1,664.00
	7472 COLLECTION CENTER DRIVE	/ /	0.0000	N		0.00
	CHICAGO IL, 60693	04/02/2024		Y		1,664.00
Open						
GL NUMBER	DESCRIPTION			AMOUNT		
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT			1,664.00		
VENDOR TOTAL:						1,664.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VERIZONW01 76689	VERIZON WIRELESS PO BOX 15062 ALBANY NY, 12212-5062	03/27/2024 04/02/2024 / / 04/02/2024	985127343-00001 0.0000	GEN N N N	DPW ON CALL PHONE 02/23-03/22/24	 50.62 0.00 50.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-853.000	PHONE/COMM/INTERNET	50.62
VENDOR TOTAL:		50.62

WASTMANAGM 76669	WM CORPORATE SERVICES, INC. AS PAY AGENT P.O. BOX 4648 CAROL STREAM IL, 60197-4648	03/25/2024 04/02/2024 / / 04/02/2024	97475-1389-4 0.0000	GEN N N N	02/01/24-02/29/24	 963.89 0.00 963.89
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-919.000	TRASH DISPOSAL	133.50
208-751.000-919.000	TRASH DISPOSAL	206.10
590-537.000-919.000	TRASH DISPOSAL	145.58
208-820.000-919.000	TRASH DISPOSAL	176.00
206-000.000-919.000	TRASH DISPOSAL	156.81
101-265.000-919.000	TRASH DISPOSAL	145.90
		963.89
VENDOR TOTAL:		963.89

TOTAL - ALL VENDORS:		301,252.70
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03/20/2024 10:13 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
POST DATES 03/20/2024 - 03/20/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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3/20/24
MLD

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
AMAZONCO01 76595	AMAZON CAPITAL SERVICES P.O BOX 035184 SEATTLE WA, 98124-5184	03/20/2024 03/19/2024 / / 03/19/2024	03162024 0.0000	GEN N N N	AMAZON PRIME BUSINESS MEMBERSHIP RE	499.00 0.00 499.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	99.80
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	99.80
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	99.80
208-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	99.80
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	99.80
		499.00

VENDOR TOTAL: 499.00

BOBMAXFORD 76597	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	03/20/2024 03/19/2024 / / 03/19/2024	275949 0.0000	GEN N N N	BG 17 FORD F 350 50068	1,196.10 0.00 1,196.10
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-932.000	VEHICLE MAINTENANCE	1,196.10

VENDOR TOTAL: 1,196.10

CMPDIST02 76598	CMP DISTRIBUTORS, INC. 16753 INDUSTRIAL PARKWAY LANSING MI, 48906	03/20/2024 03/19/2024 / / 03/19/2024	014231 20240062 0.0000	GEN N N N	PD REMOTE RETAINING CLIP	77.20 0.00 77.20
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	REMOTER RETAINING CLIP	4.25	4.25
207-000.000-768.000	BLUE FORCE GEAR PADDED SLING	72.95	72.95
		77.20	77.20

VENDOR TOTAL: 77.20

03/20/2024 10:13 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
POST DATES 03/20/2024 - 03/20/2024

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Item 6.

UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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GRANITBR01 76599	COLDSRING P.O. BOX 71037 CHICAGO IL, 60694-1037	03/20/2024 03/19/2024 / / 03/19/2024	RI 2185432 0.0000	GEN N N Y	NICHE PLAQUE J HACKER	 338.00 0.00 338.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	338.00

VENDOR TOTAL: 338.00

HENNEMAND1 76604	DEBRA HENNEMAN 8898 RUSHVIEW PINCKNEY MI, 48169	03/20/2024 03/19/2024 / / 03/19/2024	030124 0.0000	GEN N N N	PR REIMBURSE MILAGE/MEALS	 215.09 0.00 215.09
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-910.000	PROFESSIONAL DEVELOPMENT	215.09

VENDOR TOTAL: 215.09

ELCTSOURC1 76601	ELECTION SOURCE 4615 DANVERS DRIVE, SE GRAND RAPIDS MI, 49512	03/20/2024 03/19/2024 / / 03/19/2024	24-7898 0.0000	GEN N N N	ELECTION EQUIPMENT TESTING	 10,705.00 0.00 10,705.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	10,705.00

VENDOR TOTAL: 10,705.00

GORDTREE01 76602	GORDON'S LAWN & TREE SERVICE 9945 SPICER ROAD BRIGHTON MI, 48116	03/20/2024 03/19/2024 / / 03/19/2024	031224 0.0000	GEN N N Y	PR REMOVAL OF 12 LG ASPEN TREES	 7,500.00 0.00 7,500.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-930.005	MAINTENANCE PARK FACILITIES	7,500.00

VENDOR TOTAL: 7,500.00

UNJOURNALIZED OPEN

Item 6.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

HALLAHAN&A	HALLAHAN & ASSOCIATES, PC	03/20/2024	21293	GEN	PINCKNEY GOLF GROUP PROF SERV	
76603	1750 S TELEGRAPH RD	03/19/2024		N		334.50
	SUITE 202					
	BLOOMFIELD HILLS MI, 48302-0179	/ /	0.0000	N		0.00
		03/19/2024		N		334.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-955.000	SUNDRY	334.50

VENDOR TOTAL: 334.50

JENDANIELS	JENNIFER DANIELS	03/20/2024	031424	GEN	ELEC. REIMBURSE MILAGE	
76600		03/19/2024		N		88.83
		/ /	0.0000	N		0.00
		03/19/2024		N		88.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-861.000	MILEAGE	88.83

VENDOR TOTAL: 88.83

LEEDSKIM	KIM LEEDS	03/20/2024	031124	GEN	PD TUITION REIMBURSEMENT	
76605	2727 PINCKNEY RD.	03/19/2024		N		2,803.75
	HOWELL MI, 48843	/ /	0.0000	N		0.00
		03/19/2024		N		2,803.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-914.000	TUITION REIMBURSEMENT	2,803.75

VENDOR TOTAL: 2,803.75

LIVCOCLERK	LIVINGSTON COUNTY CLERK	03/20/2024	13078	GEN	FEB 27, 2024 PRES PRIMARY ELECTION	
76606	CIRCUIT COURT CLERK	03/19/2024		N		1,200.00
	204 S. HIGHLANDER WAY, SUITE 4	/ /	0.0000	N		0.00
	HOWELL MI, 48843	03/19/2024		N		1,200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	1,200.00

03/20/2024 10:13 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

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UNJOURNALIZED OPEN

Item 6.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 1,200.00

LIVCTYWILD	LIVINGSTON COUNTY WILDLIFE &	03/20/2024	031923	GEN	ELEC FACILITY USE FEB 27, 2024 PRES	
76607	6060 E M36	03/19/2024		N		200.00
	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		03/19/2024		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-955.000	SUNDRY	200.00

VENDOR TOTAL: 200.00

MOTOROLA01	MOTOROLA SOLUTIONS INC.	03/20/2024	141173545	GEN	PD - EVIDENCE LIBRARY, SOFTWARE MAI	
76608	13108 COLLECTIONS CENTER DRIVE	03/19/2024	20240059	N		195.00
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		03/19/2024		N		195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	EVIDENCE LIBRARY ANNUAL DEVICE LIC & FEE	195.00	195.00

MOTOROLA01	MOTOROLA SOLUTIONS INC.	03/20/2024	8281844244	GEN	PD - MOTOROLA INV #8281844244, INTE	
76610	13108 COLLECTIONS CENTER DRIVE	03/19/2024	20240057	N		10,170.00
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		03/19/2024		N		10,170.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	INTERVIEW ROOM MONITORING SYSTEM	10,170.00	10,170.00

MOTOROLA01	MOTOROLA SOLUTIONS INC.	03/20/2024	8330272993	GEN	OUT OF WARRANTY BODYCAM REPLACEMENT	
76609	13108 COLLECTIONS CENTER DRIVE	03/19/2024	20240067	N		500.00
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		03/19/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	OUT OF WARRANTY BODYCAM REPLACEMENT	500.00	500.00

VENDOR TOTAL: 10,865.00

03/20/2024 10:13 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 5/6	
User: MarcyM		POST DATES 03/20/2024 - 03/20/2024				Item 6.	
DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
HOHLPATRO1	PAT HOHL	03/20/2024	031524	GEN	REIMBURSE MILAGE	184.57	
76611	8207 CHAMBERS	03/19/2024		N		0.00	
	PINCKNEY MI, 48169	/ /	0.0000	N		184.57	
		03/19/2024		N			
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
101-171.000-861.000		MILEAGE		184.57			
						VENDOR TOTAL:	
						184.57	
PINCKNEY02	PINCKNEY COMMUNITY SCHOOLS	03/20/2024	031924	GEN	ELECTION FACILITY USE PRES PRIMARY	200.00	
76612	ATTN: JAN BLODGITT	03/19/2024		N			
	2130 E M-36	/ /	0.0000	N		0.00	
	PINCKNEY MI, 48169	03/19/2024		N		200.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
101-262.000-955.000		SUNDRY		200.00			
						VENDOR TOTAL:	
						200.00	
BANKNYMELL	THE BANK OF NEW YORK MELLON	03/20/2024	252-2618415	GEN	HAMTWPWTP07R AGENT FEE	860.00	
76596	DEBT SERVICE BILLING-DIRECT PAYS	03/19/2024		N			
	P.O. BOX 392005	/ /	0.0000	N		0.00	
	PITTSBURGH PA, 15251-9005	03/19/2024		N		860.00	
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
590-539.000-993.000		AGENT FEES		860.00			
						VENDOR TOTAL:	
						860.00	
WCAASSESSG	WCA ASSESSING LLC	03/20/2024	03152024	GEN	ASSESSMENT SERVICES APRIL 2024	28,346.00	
76613	38110 N. EXECUTIVE #100	03/19/2024		N		0.00	
	WESTLAND MI, 48185	/ /	0.0000	N		28,346.00	
		03/19/2024		Y			
Open							
GL NUMBER		DESCRIPTION		AMOUNT			
101-257.000-801.000		CONTRACTUAL SERVICES		28,346.00			

44

03/20/2024 10:13 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
POST DATES 03/20/2024 - 03/20/2024
UNJOURNALIZED OPEN

Item 6.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK							
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
VENDOR TOTAL:						28,346.00	
TOTAL - ALL VENDORS:						65,613.04	



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

**BOARD OF TRUSTEES SPECIAL MEETING
RIVER RUN SUBDIVISION SAD 1ST PUBLIC HEARING**

**Tuesday, March 19, 2024 at 5:00 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 5:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Chuck Menzies
Cindy Michniewicz
Jason Negri
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Hohl, to approve the agenda as presented.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. River Run Subdivision - Road Improvement SAD First Public Hearing
Supervisor Hohl opened the Public Hearing at 5:03 pm.
Charles Hahn, 9125 Blueridge Drive, expressed his gratuity to the board for their work on this project.
Supervisor closed the Public Hearing at 5:04pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion made by Michniewicz, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting adjourned at 5:05 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES SPECIAL MEETING
ZUKEY & REDDING DRIVE SAD 1ST PUBLIC HEARING
Tuesday, March 19, 2024 at 5:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 5:30pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Chuck Menzies
Cindy Michniewicz
Jason Negri
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Hohl, to approve the agenda as presented.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Zukey & Redding Drive - Road Improvement SAD First Public Hearing
Brittany Campbell read letters of opposition from Ed Wachlarz, 5205 Redding Drive, Joyce Stimmell, 9766 Zukey Drive, and Glen Deline, 5201 Redding Drive.
Supervisor Hohl opened the Public Hearing at 5:36 pm.
No one addressed the board.
Supervisor Hohl closed the Public Hearing at 5:37 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Hughes, Seconded by Negri, to adjourn the meeting.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting adjourned at 5:38 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

**BOARD OF TRUSTEES SPECIAL MEETING
CRYSTAL DR. & CRYSTAL BEACH SUB. SAD 1ST PUBLIC HEARING**

**Tuesday, March 19, 2024 at 6:00 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Chuck Menzies
Cindy Michniewicz
Jason Negri
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Negri to approve the agenda as presented.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Crystal Dr. & Crystal Beach Sub. - Road Improvement SAD First Public Hearing
Brittany Campbell read letters from Dennis Fox, 10355 Half Moon Drive, and Margo Miken 10384 Half Moon Drive to rescind their petition support for the SAD.
Opposition letters read from Beverly & Richard Preblich, 10392 Half Moon Drive, Melissa and Lisa Preddy, 10400 Half Moon Drive, Shelly & Richard Lafferty, 10440 Half Moon Drive and Robert Cortay, 10448 Half Moon Drive.
Supervisor Hohl opened the public hearing at 6:10 pm.
Barbara Cortey, 10448 Half Moon Drive, and Margo Mikan, 10384 Half Moon Drive, is not part of the neighborhood association, and opposed this SAD.
Supervisor Hohl closed the public hearing at 6:16 pm.

CALL TO THE PUBLIC

A call was made to the public.

Barbara Cortey, 10448 Half Moon Drive, wanted to know if this SAD was in connection with the association.

Brittany Campbell stated it was not.

James Flemmer, 2983 Harding Street, spoke in support with the SAD.

Martha Walton, 10448 Half Moon Drive, said she was not included in original petition.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting adjourned at 6:28 pm.

Respectfully submitted,



Jennifer Daniels

Recording Secretary



Mike Dolan

Township Clerk



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

**BOARD OF TRUSTEES SPECIAL MEETING
MARGARET DRIVE SAD 2ND PUBLIC HEARING**

**Tuesday, March 19, 2024 at 6:30 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 6:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Chuck Menzies
Cindy Michniewicz
Jason Negri
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Hughes, Seconded by Michniewicz, to approve the agenda as presented.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Margaret Drive - Road Improvement SAD Second Public Hearing
Supervisor Hohl opened the Public Hearing at 6:33 pm.
No one was in attendance.
Supervisor Hohl closed the Public Hearing at 6:33 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting was adjourned at 6:34 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

**BOARD OF TRUSTEES SPECIAL MEETING
TEAHEN MEADOWS SUBDIVISION SAD 1ST PUBLIC HEARING**

**Tuesday, March 19, 2024 at 6:45 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 6:45pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Chuck Menzies
Cindy Michniewicz
Jason Negri
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Negri, Seconded by Menzies, to approve the agenda as presented.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Teahen Meadows Subdivision - Road Improvement SAD First Public Hearing
Supervisor Hohl opened the Public Hearing at 6:47 pm.
All in attendance decline to address the Board.
Supervisor Hohl closed the Public Hearing at 6:47 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Hughes, to adjourn the meeting.

Voting Yea: Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting adjourned at 6:49 pm.

Respectfully submitted,



Jennnifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 19, 2024 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Seconded by Negri, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. 03-05-2024 Board of Trustees Work Study Special Meeting Minutes
2. 03-05-2024 Board of Trustees Regular Meeting Minutes
3. Bills List 03.19.24
4. Parks & Rec - 2024 Blackout List - Updated 3/8/24
5. 2024 Community Clean Up Event - Event Flyer

6. Public Safety Monthly Report February, 2023
7. Approved MUC Minutes - February 14, 2024
8. DPW Monthly Report - February 2024
9. Engineering Escrow Refund Request-03.19.24

APPROVAL OF THE AGENDA

Motion by Negri, Seconded by Michniewicz, to approve the agenda, removing the duplicate River Run action item #15, and and the addition and insertion of hiring a new position as the first item for unfinished business.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

10. Accounting/Benefits Coordinator New Hire

Motion by Hohl, Seconded by Negri, to proceed with hiring the individual as presented & brought forward by Michelle Delancey to fill the payroll position at Grade 7, Step 3, up to Step 5 for negotiation, pending completion of all appropriate pre-employment physicals, drug testing, and other policies and procedures associated with a new hire.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. River Run Subdivision - Road Improvement SAD Resolutions #3 & #4

Motion by Dolan, Seconded by Menzies, to approve River Run Subdivision Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Dolan, Seconded by Menzies, to approve River Run Subdivision Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. Zukey & Redding Drive - Road Improvement SAD Resolutions #3 & #4

Motion by Negri, Seconded by Michniewicz, to approve Zukey & Redding Drive Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Hughes, to approve Zukey & Redding Drive Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. Crystal Dr. & Crystal Beach Sub. - Road Improvement SAD Resolutions #3 & #4

Motion by Negri, Seconded by Michniewicz, to approve Crystal Dr. & Crystal Beach Sub Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Menzies, to approve Crystal Dr. & Crystal Beach Sub Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

14. Teahen Meadows Subdivision - Road Improvement SAD Resolutions #3 & #4
Motion by Negri, Seconded by Michniewicz, to approve Teahen Meadows Subdivision Road Improvement SAD Resolution #3.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
Motion by Dolan, Seconded by Michniewicz, to approve Teahen Meadows Subdivision Road Improvement SAD Resolution #4.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
15. Margaret Drive - Road Improvement SAD Resolution #5
Motion by Negri, Seconded by Menzies, to approve Margaret Drive Road Improvement SAD Resolution #5.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

16. New Opioid Case - Endo International. Opt-in Resolution
Motion by Negri, Seconded by Michniewicz, to accept opting into the Resolution for the National Opioid Litigation settlements with CVS, Walmart, Teeva & Allegan, with McKenzie & Co. as the Defendant.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
17. 2024 Huron River Weed Harvest
Motion by Negri, Seconded by Menzies, to accept the bid from PLM Lake & Land Management Corp. dated March 11, 2024, and direct the supervisor to sign the contract engaging them for the Huron River Harvesting.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
18. Parks & Rec - Park Use - Huron 100 Races Ultramarathon - June 8 & 9, 2024
Motion by Dolan, Seconded by Hughes to approve the park use application for the Huron 100 Races Ultramarathon held June 8 & 9, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
19. Parks & Rec - Park Use - PHS Cross Country - Legends CC Invitational - September 27 & 28, 2024
Motion by Dolan, Seconded by Michniewicz, to approve the park use application for the PHS Cross Country - Legends CC Invitational held September 27 & 28, 2024 to include the requested actions of Deby Henneman's memo dated March 6, 2024. All park use and public safety fees waived.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
20. Parks & Rec - Park Use - International Border Stars Tourney - April 12-14, 2024
Motion by Dolan, Seconded by Hughes, to approve the park use application for the International Border Stars Tourney held on April 12-14, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024.
 Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

21. Parks & Rec - Park Use - PHBSA Opening Day - May 11, 2024
Motion by Dolan, Seconded by Hughes, to approve the park use application for the PHBSA Opening Day held on May 11, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024. All park use and public safety fees waived.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
22. WOW Local Video Service Agreement
Motion by Negri, Seconded by Michniewicz, to authorize the Clerk to sign the uniform agreement with WOW, as presented in the packet.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Hamburg Township Clean-up Event is Saturday April 20, 2024, 9:00 am to 3:00 pm.

There is a statewide tornado drill planned for March 20, 2024.

Radon test kits are available free of charge, at the Township Office.

Please be aware that it is tick season. Livingston County has had documented cases of lyme disease.

ADJOURNMENT

Motion by Menzies, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 7:33 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk

101.101.000.980.000
Dariusz Nisenbaum

Item 13.

PO
20240047



DATANET | BOX 700744 | PLYMOUTH MI 48170
Bob Gutkowski 734-367-9000

INVOICE

#29864

Hamburg Township 10405 Merrill Road Whitmore Lake Michigan 48189 United States	Site Reference	Hamburg Twp Police Dept PD Card Access - remaining amount	Invoice Date Due Date	06 March 2024 05 April 2024
---	-------------------------------------	--	--	--------------------------------

ATTN: Dariusz Nisenbaum Hamburg Township PD: 17 access controllers with 19 card readers:

Quotation to provide & install 17 new access controllers with 19 card readers within the PD building as listed below. Doors with existing strikes shall be re-utilized. System is quoted with iCLASS readers and cards for added security. Mobile Smart Phones can also be used as credentials.

Reader List:

- | | | | |
|----------------------|----------------------------|--------------------------|----------------------|
| 1) Ext East Gate | 6) Int door to Squad Rm | 11) Int door dbl garage | 16) Ext Armory |
| 2) Ext SE Door | 7) Int door to MDF | 12) Int between garage | 17) Dual read |
| 3) Int Lobby E | 8) Int Hall to Garage | 13) Int to Property Proc | 18) Dual read |
| 4) Int Lobby W | 9) Int door Ammo | 14) Int to Evidence Rm | 19) Sally Garage out |
| 5) Int Hall to Sally | 10) Int door Single Garage | 15) Int Armory | |

Description	Quantity	Unit Price	Amount
Remaining portion of approved project Quote #44957	1	20,765.69	20,765.69

Subtotal 20,765.69

Total USD 20,765.69

Terms: NET 30 DAYS

***** Please remit all payments to: *****

DATANET (VEL INC. dba DATANET)
PO BOX 700744
PLYMOUTH, MI 48170

*** Thank You for your business ***

GL CODE _____
APPROVED _____

ENTERED _____
DUE DATE _____



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us
RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 13.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: August 31, 2023
RE: Agenda Item Topic: **Purchase of Police Station Furnishings/Accessories**
General Ledger #: **101-101.000-980.000**
Number of Supporting Documents: **8**
NEW/OLD BUSINESS: **XXX** New Business
_____ Old Business – Previous Agenda #:

Requested Board Action

- Motion to approve the purchase of the police station office/training room furnishings from Smart Business Source of Troy, MI, as outlined in their quote, for the total cost of \$31,495.00.
- Motion to approve the purchase and installation of an access control system for the police station from DataNet of Plymouth, MI for a total cost of \$30,993.56.
- Motion to approve the purchase and installation of 6 new security cameras and accessories from DataNet of Plymouth, MI, as outlined in their quote, for a total cost of \$10,750.79.
- Motion to approve the hiring of DataNet of Plymouth, MI to provide and install data drops and low voltage cabling/outlets in the police building expansion, as outlined in their quote, at a total cost of \$9,589.82.
- Motion to approve the purchase and installation of electric window blinds in the training from State Street Blinds and Design of Brighton, as outlined in their quote, for a total cost of \$9,209.19.
- Motion to approve the purchase and installation of window blinds in the new office from State Street Blinds and Design of Brighton, as outlined in their quote, for a total cost of \$1,217.57.
- Motion to approve the purchase of two (2) 85-inch televisions and wall mount systems for the training room from Amazon at a total cost of \$3,254.88.

Background Information

As the Board is aware, the police station expansion project has commenced. At this time, I am requesting authorization to order the furnishings and other accessories for the additional areas of the station which includes the following:

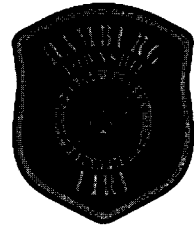


Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 13.

- Training room tables/chairs, office desks, office chairs and podium.
- An access control system.
- Additional security cameras.
- Installation of additional data and electrical cabling/outlets.
- Installation of electric window blinds in the training room.
- Installation of window blinds in the new offices.
- Two televisions for the training room.

It is my understanding from previous discussions of the Board that the furnishings/accessories for the police station expansion are going to be paid using American Rescue Plan Act (ARPA) funds. As such, I have included all items needed including those purchases that don't specifically require Township Board approval (i.e., less than \$10,000).

Office/Training Room Furnishings

The new offices and training room require the purchase of tables/chairs, office desks, office chairs and a podium, as outlined in the attached quote. All of the aforementioned furnishings can be obtained through Smart Business Source of Troy, MI under Omnia Contract pricing (contract #R191804 and #R191819) providing the lowest price available. (Note: Omnia is a national public sector purchasing program that secures the lowest prices for government entities). As outlined in their quote, the cost of these furnishing is \$31,495.00.

Access Control System

The new areas of the police building will require the installation of an access control system. Our current keypad access control system is obsolete, ineffective and cannot be expanded. The system is also beginning to fail and would have to be replaced whether we commenced with the current building expansion or not. In addition, the current system is not tied into our property room for access.

As such, a completely new system is needed. A proximity card permission-based system is the best option to comply with building access and security best practices. Three vendors were contacted and two submitted quotes:

Absolute Security & Investigations of Pontiac, MI: **\$49,026.74.**

DataNet of Plymouth, MI: **\$30,993.56.**

D&B Electric Co of Clinton Twp, MI: Declined to bid.

Both Absolute Security & Investigations and DataNet proposals provided competitive quotes and both met our specifications. It is my recommendation that the Board approve DataNet to provide



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 13.

the access and control system and installation as they were the lowest bidder and have a proven track record of providing quality service to the Township for over 10 years.

Security Cameras

The additional areas of the police station (training room, offices, armory) require that addition of 6 security cameras to provide adequate coverage. Our current security camera system is operated and maintained by DataNet as previously approved by the Board. It is my recommendation that we continue with DataNet providing this service and install the 6 new cameras, as outlined in their quote, at a cost of \$10,750.79.

Data and Electrical Work

The new training room and offices require the installation of data drops and low voltage cabling/outlets which were not included in the contractor's proposal. DataNet can perform this work at a cost of \$9,589.82. As indicated previously, we have worked with DataNet for over ten years and have found them to be reliable and they have worked with other departments of the Township to perform similar jobs. I.T. Director Tony Randazzo was contacted and he recommended the use of DataNet for this project.

Window Blinds

The windows in the training room are 17 feet above the floor and are not accessible for manual use. Three sets of electric blinds are needed to cover all the windows in the training room and can be purchased and installed from State Street Blinds and Design of Brighton, MI at a cost of \$9,209.19

Manual window blinds for the three new offices can be purchased and installed from State Street Blinds and Design of Brighton, MI at a cost of \$1,217.57.

Televisions

By definition, the training room will be utilized extensively for training and other meetings which often require the use of audio/video presentations. Two (2) televisions of appropriate size and specifications, with wall mounts, can be obtained through Amazon at a total cost of \$3,254.88.

Respectfully,

Chief Richard Duffany
Director of Public Safety



DATANET | BOX 700744 | PLYMOUTH MI 48170
Bob Gutkowski 734-367-9000

INVOICE

#29864

Hamburg Township	Site	Hamburg Twp Police	Invoice Date	06 March 2024
10405 Merrill Road		Dept	Due Date	05 April 2024
Whitmore Lake	Reference	PD Card Access -		
Michigan		remaining amount		
48189				
United States				

ATTN: Dariusz Nisenbaum Hamburg Township PD: 17 access controllers with 19 card readers:

Quotation to provide & install 17 new access controllers with 19 card readers within the PD building as listed below. Doors with existing strikes shall be re-utilized. System is quoted with iCLASS readers and cards for added security. Mobile Smart Phones can also be used as credentials.

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| 2) Ext SE Door | 7) Int door to MDF | 12) Int between garage | 17) Dual read |
| 3) Int Lobby E | 8) Int Hall to Garage | 13) Int to Property Proc | 18) Dual read |
| 4) Int Lobby W | 9) Int door Ammo | 14) Int to Evidence Rm | 19) Sally Garage out |
| 5) Int Hall to Sally | 10) Int door Single Garage | 15) Int Armory | |

Description	Quantity	Unit Price	Amount
Remaining portion of approved project Quote #44957	1	20,765.69	20,765.69

Subtotal 20,765.69

Total USD 20,765.69

Terms: NET 30 DAYS

******* Please remit all payments to: *******

DATANET (VEL INC. dba DATANET)
PO BOX 700744
PLYMOUTH, MI 48170

***** Thank You for your business *****

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: March 27, 2024

AGENDA ITEM TOPIC: Mailer to utility & tax customers

Number of Supporting Documents: **01**

Requested Action

- Motion to approve the printing and mailing of the *eBill Program (EBP) and Automatic Payment Program (APP)* application, at a cost not to exceed \$8,500. Motion to approve the budget amendments as follows: increase 101-253.000-955.000 in the amount of \$6,000 and increase 590-527.000-955.000 in the amount of \$2,500.

Background

Included in the Accounting department's FY 23/24 goals and objectives we requested to implement paperless sewer bills and to research the opportunity of ACH bill payments. In collaboration with the Treasurers department and IT we would like to implement an eBill Program (EBP) and Automatic Payment Program (APP) for sewer and tax bills. The attached 2-sided application will be mailed to all Hamburg Township sewer customers and taxpayers. The application has been reviewed and approved by our attorney.



10405 Merrill
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Item 16.

Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

To enroll ONLY in the eBill Program (EBP) for Water/Sewer Bills, and/or Property Tax Bills please complete the application below and agree to the Terms and Conditions.

Important Program Information:

- Complete an application for each water/sewer account, and/or property tax parcel that you want to enroll in the eBill Program (EBP)
- All the information below is required.
- Completed applications must be received by the Township **by May 1, 2024**

Apply the information below to the following: ☐ Property Tax bills ☐ Water/Sewer Utility bills

First name (please print)

Last name (please print)

Email address

Phone number

Property/service address (street & city)

Parcel ID number

eBill Program (EBP) Terms and Conditions

Please read and acknowledge this important information regarding the eBill Program (EBP). Please note that by completing this enrollment form, you understand that you also are choosing to no longer receive a Hamburg Township water/sewer utility and/or property tax bill by mail. After your registration, you will only receive bills electronically. You have the right to withdraw your consent at any time at no cost to you by choosing to withdraw from the EBP. To withdraw from the EBP or to modify your information a written request must be submitted to the Accounting Department at least 14 days prior to the next due date. To ensure that we can provide you with accurate billing information, you must update us with any change in your information. If the Township e-mails your statement to the address you provide, and you fail to receive the e-mail/statement, you are still responsible for all charges on the account by its due date. All your electronic bill statements provided to you in electronic form can be printed or saved electronically to your computer for your records. If you use spam filters for your e-mails, please add **ubhamburgtwp@hamburg.mi.us** and **htreasury@hamburg.mi.us** to your approved senders list.

Agreement To Terms & Conditions

I have read and agree to the Terms and Conditions above. I authorize the Township to send water/sewer utility and/or property tax bills for the account listed on the reverse side to my e-mail address.

Authorized Signature

Date

Mail completed application and approved terms and conditions with a voided check, if applicable, to:
Hamburg Township, Attn: Accounting/Tax, PO Box 157, Hamburg, MI, 48139
Please retain a copy of your completed form for your records. Questions call (810)222-1137
For additional applications please visit www.hamburg.mi.us

Important Program Information:

- Complete an application for each water/sewer account, and/or property tax parcel that you want to enroll in the Automatic Payment Program (APP)
- Please do not use any other method of payment while enrolled in this program.
- All the information below is required.
- Completed applications along with a voided check must be received by the Township **by May 1, 2024**
- Contact the Township for withdrawal dates at 810-222-1137

Apply the information below to the following: ☐ Property Tax bills ☐ Water/Sewer Utility bills

First name (please print)

Last name (please print)

Email address

Phone number

Property/service address (street & city)

Parcel ID number

Water/Sewer utility account number

Bank name

Account type: ☐ Checking ☐ Savings

Bank routing number

Bank account number

Automatic Payment Program (APP) Terms and Conditions

Please read and acknowledge this important information regarding the Automatic Payment Program (APP). You have the right to withdraw your consent at any time at no cost to you by choosing to withdraw from the APP. To withdraw from the APP or to modify your information a written request must be submitted to the Accounting Department at least 14 days prior to the next due date. To ensure that we can provide you with accurate billing information, you must update us with any change in your information. It is your responsibility to ensure sufficient funds are available to complete any APP payment. If the due date falls on a weekend or holiday, the APP withdrawal will occur on the next business day. You will be charged a returned item fee if funds are not available at the time of the APP payment. If your financial institution rejects the transaction for any reason, your payment will not be applied to your account. If payment is received after the due date, penalties will apply.

Agreement To Terms & Conditions

I have read and agree to the Terms and Conditions above. I authorize the Township to debit the bank account I have designated for water/sewer, and/or property tax payments for the property listed on the reverse side.

Authorized Signature

Date

Mail completed application and approved terms and conditions with a voided check, if applicable, to:
Hamburg Township, Attn: Accounting/Tax, PO Box 157, Hamburg, MI, 48139
Please retain a copy of your completed form for your records. Questions call (810)222-1137
For additional applications please visit www.hamburg.mi.us

TO: Hamburg Board of Trustees

FROM: Pat Hohl

DATE: March 27, 2024

AGENDA ITEM TOPIC: Change in Property Split/Combo Procedure

Number of Supporting Documents: **02**

Requested Action

Please review and approve the requested change in the Property Split/Combo Procedure as requested for the reasons outlined in the Memo from Holly Cozza.

MEMORANDUM

To: Pat Hohl, Township Supervisor
From: Holly Cozza, Assessor
Date: March 18, 2024
Subject: Change in Property Splits and Combinations Procedures

Attached, is the proposed change to the Property Splits and Combinations Procedures. The revision pertains specifically to parcels in a SAD that have not been combined prior to the creation of the SAD. The change is to include the following:

Any property owner who wishes to combine parcel(s) located in a Special Assessment District must be combined prior to the first Public Hearing. If approved, the amount of the special assessment will be applied to the primary parcel for the current year and then transferred over to the newly created parcel(s) the following year.

The reason the policy was changed, making all new parcels active in the following year, versus mid year, was for better administration of the department(s) and alleviates many issues discovered in balancing assessment and tax rolls. Furthermore, this process would be similar to the vast majority of other jurisdictions within the County.

APPLYING FOR A SPLIT/COMBINATION

To apply for a split or combination you will need:

1. A completed request form and application from the Zoning Department
2. The correct parcel numbers involved.
3. The signatures of all persons who own properties involved in the split/combination.
4. The correct mailing address(es) of all concerned parties.
5. Legal descriptions for all parcels involved. The legal descriptions must describe the parcels created, without exceptions.
6. Proof that all taxes are paid on parcels involved in the split or combination. If the Treasurer's office has committed the next tax cycle to the county, those taxes will also be required to be paid before the new parcel identification numbers are released.
7. If your parcel(s) is/are located in a special assessment district and you are applying after September 1 of the year, you will be required to pay the December tax special assessment on the number of parcels that appeared on the March assessment roll for the current year. The following December tax bill will reflect the correct special assessment.
9. Please be aware if you are applying for a split/combination in the months of February and/or March the newly created parcel(s) will be effective on the following years assessment and tax roll. The parcel(s) are approved, but not reflected on the current year's assessment or tax roll.
10. Any property owner who wishes to combine parcel(s) located in a Special Assessment District must be combined prior to the first Public Hearing. If approved, the amount of the special assessment will be applied to the primary parcel for the current year and then transferred over to the newly created parcel(s) the following year
11. We do not guarantee parcels are buildable.
12. You may want to inform your mortgage company that you are making a change to a mortgaged parcel, if that is the case.
14. Your request will be reviewed by the Zoning Department, Treasurer, Utilities Coordinator, Utility Billing Clerk, Supervisor and Assessor.
15. Upon completion of the split/combination you will be sent an approval letter with the new parcel(s) that will become effective for the following year.
16. The new parcels, because of a split or combination, will be initiated for the following tax and assessment year.

TO: Hamburg Board of Trustees

FROM: Pat Hohl

DATE: March 27, 2024

AGENDA ITEM TOPIC: Assessing review post March BOR

Number of Supporting Documents: **02**

Requested Action

Please review the attached assessing reports. Holly Cozza will present a short explanation of our assessing report, post March 2024 BOR. No action required or requested.

Background

Type Here.

NOT A REQUIRED STATE REPORT

2024

03/19/2024 11:
Db: Hamburg Twp 2024

This report will not crossfoot

L-4022-TAXABLE

COUNTY LIVINGSTON

CITY OR TOWNSHIP HAMBURG TOWNSHIP

REAL PROPERTY		2023 Board of Review	Losses	(+ / -) Adjustment	Additions	2024 Board of Review
Count						
101 Agricultural	5	717,095	0	35,853	0	752,948
201 Commercial	132	34,704,144	0	2,044,555	2,579,366	39,237,965
301 Industrial	27	5,211,121	131,653	437,861	0	5,517,329
401 Residential	10,275	1,249,581,714	812,007	79,758,355	16,047,083	1,340,522,108
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	0	0	0	0	0	0
800 TOTAL REAL	10,439	1,290,214,074	943,660	82,276,624	18,626,449	1,386,030,350
PERSONAL PROPERTY		2023 Board of Review	Losses	(+ / -) Adjustment	Additions	2024 Board of Review
Count						
151 Agricultural	0	0	0	0	0	0
251 Commercial	205	4,249,060	218,420	-513,380	1,677,980	5,195,240
351 Industrial	9	109,950	1,550	-5,820	6,600	109,180
451 Residential	0	0	0	0	0	0
551 Utility	8	22,624,080	242,460	-503,670	1,540,130	23,418,080
850 TOTAL PERSONAL	222	26,983,090	462,430	-1,022,870	3,224,710	28,722,500
TOTAL REAL & PERSONAL	10,661	1,317,197,164	1,406,090	81,253,754	21,851,159	1,414,752,850
TOTAL TAX EXEMPT	92					

VALUES AS OF / / (With Winter PRE)	S.E.V.	Taxable	PRE Tax	Non-PRE Tax
Total Original Values (Real)	1,742,153,784	1,290,214,074	1,129,588,171	160,625,903
Total Adjustments (Real)	-2,175,690	-1,736,138	5,776,919	-7,513,057
Final Values (Real)	1,739,978,094	1,288,477,936	1,135,365,090	153,112,846
Total Original Values (Personal)	26,983,090	26,983,090	4,359,010	22,624,080
Total Adjustments (Personal)	0	0	0	0
Final Values (Personal)	26,983,090	26,983,090	4,359,010	22,624,080
Total Original Values (Real & Pers.)	1,769,136,874	1,317,197,164	1,133,947,181	183,249,983
Total Adjustments (Real & Pers)	-2,175,690	-1,736,138	5,776,919	-7,513,057
Final Values (Real & Pers.)	1,766,961,184	1,315,461,026	1,139,724,100	175,736,926
(Without Winter PRE)				
Total Original Values (Real)	1,742,153,784	1,290,214,074	1,129,588,171	160,625,903
Total Adjustments (Real)	-2,175,690	-1,736,138	2,560,551	-4,296,689
Final Values (Real)	1,739,978,094	1,288,477,936	1,132,148,722	156,329,214
Total Original Values (Personal)	26,983,090	26,983,090	4,359,010	22,624,080
Total Adjustments (Personal)	0	0	0	0
Final Values (Personal)	26,983,090	26,983,090	4,359,010	22,624,080
Total Original Values (Real & Pers.)	1,769,136,874	1,317,197,164	1,133,947,181	183,249,983
Total Adjustments (Real & Pers)	-2,175,690	-1,736,138	2,560,551	-4,296,689
Final Values (Real & Pers.)	1,766,961,184	1,315,461,026	1,136,507,732	178,953,294

The Special Population for this Report is 'Ad Valorem Parcels'

Population: All Records
<<<<< Current Assessed Values >>>>>

Totals for School District: 47010 BRIGHTON AREA SCHOOLS									
Property Class	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
Commercial	5	3,240,990	4,209,950	4,209,950	0	968,960	0	0	0
Residential	1576	285,951,600	314,291,210	314,242,630	1,230,060	25,683,660	3,837,430	2,159,135	15,848
Com. Personal	3	0	0	0	0	0	0	0	0
Util. Personal	2	2,040,070	2,122,450	2,122,450	0	0	82,380	175,730	29,370
Exempt	13	0	0	0	0	0	0	0	0
All: 47010	1599	291,232,660	320,623,610	320,575,030	1,230,060	26,652,620	3,919,810	2,334,865	45,218
Totals for School District: 47080 PINCKNEY COMMUNITY SCHOOLS									
Property Class	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
Agricultural	4	1,252,080	1,407,020	1,407,020	0	154,940	0	0	0
Commercial	127	50,492,710	66,398,710	66,398,710	445,380	12,847,600	3,503,780	2,579,366	0
Industrial	27	8,211,300	9,238,050	9,238,050	173,290	1,200,040	0	0	131,653
Residential	8083	1,278,390,244	1,417,705,060	1,416,849,230	5,387,270	125,442,969	18,403,287	11,250,594	680,367
Com. Personal	200	4,249,060	5,195,240	5,195,240	257,050	0	1,203,230	1,677,980	218,420
Ind. Personal	9	109,950	109,180	109,180	770	0	0	6,600	1,550
Util. Personal	4	19,343,700	19,925,800	19,925,800	3,790	0	585,890	1,182,450	196,510
Exempt	77	0	0	0	0	0	0	0	0
All: 47080	8531	1,362,049,044	1,519,979,060	1,519,123,230	6,267,550	139,645,549	23,696,187	16,696,990	1,228,500
Totals for School District: 81050 DEXTER COMMUNITY SCHOOL DIST									
Property Class	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
Agricultural	1	625,330	683,580	683,580	0	58,250	0	0	0
Residential	616	113,989,530	122,853,510	122,825,560	326,790	6,226,340	2,936,480	2,637,354	115,792
Com. Personal	2	0	0	0	0	0	0	0	0
Util. Personal	2	1,240,310	1,369,830	1,369,830	0	0	129,520	181,950	16,580
All: 81050	621	115,855,170	124,906,920	124,878,970	326,790	6,284,590	3,066,000	2,819,304	132,372
Totals for Property Class: Agricultural By School District									
School District	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
47080	4	1,252,080	1,407,020	1,407,020	0	154,940	0	0	0
81050	1	625,330	683,580	683,580	0	58,250	0	0	0
All: Agricultural	5	1,877,410	2,090,600	2,090,600	0	213,190	0	0	0
Totals for Property Class: Commercial By School District									
School District	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
47010	5	3,240,990	4,209,950	4,209,950	0	968,960	0	0	0
47080	127	50,492,710	66,398,710	66,398,710	445,380	12,847,600	3,503,780	2,579,366	0
All: Commercial	132	53,733,700	70,608,660	70,608,660	445,380	13,816,560	3,503,780	2,579,366	0
Totals for Property Class: Industrial By School District									
School District	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
47080	27	8,211,300	9,238,050	9,238,050	173,290	1,200,040	0	0	131,653
All: Industrial	27	8,211,300	9,238,050	9,238,050	173,290	1,200,040	0	0	131,653
Totals for Property Class: Residential By School District									
School District	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
47010	1576	285,951,600	314,291,210	314,242,630	1,230,060	25,683,660	3,837,430	2,159,135	15,848
47080	8083	1,278,390,244	1,417,705,060	1,416,849,230	5,387,270	125,442,969	18,403,287	11,250,594	680,367
81050	616	113,989,530	122,853,510	122,825,560	326,790	6,226,340	2,936,480	2,637,354	115,792
All: Residential	10275	1,678,331,374	1,854,849,780	1,853,917,420	6,944,120	157,352,969	25,177,197	16,047,083	812,007
Totals for Property Class: Com. Personal By School District									
School District	Count	2023 Asmt	2024 Asmt	B.O.R	Loss	+/- Adj.	New	Additions	Losses
47010	3	0	0	0	0	0	0	0	0
47080	200	4,249,060	5,195,240	5,195,240	257,050	0	1,203,230	1,677,980	218,420
81050	2	0	0	0	0	0	0	0	0
All: Com. Personal	205	4,249,060	5,195,240	5,195,240	257,050	0	1,203,230	1,677,980	218,420

<<<<< S.E.V., Taxable and Capped Values >>>>>

Totals for School District: 47010 BRIGHTON AREA SCHOOLS											
Property Class	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
Commercial	5	3,240,990	3,240,990	4,209,950	1,370,991	1,370,991	1,439,539	1,439,539	1,439,539	1,439,539	
Residential	1576	285,951,600	285,831,670	314,242,630	213,922,996	213,850,376	229,147,011	229,106,410	226,809,539	226,809,539	
Com. Personal	3	0	0	0	0	0	0	0	0	0	
Util. Personal	2	2,040,070	2,040,070	2,122,450	2,040,070	2,040,070	2,122,450	2,122,450	2,122,450	2,122,450	
Exempt	13	0	0	0	0	0	0	0	0	0	
All: 47010	1599	291,232,660	291,112,730	320,575,030	217,334,057	217,261,437	232,709,000	232,668,399	230,371,528	230,371,528	
Totals for School District: 47080 PINCKNEY COMMUNITY SCHOOLS											
Property Class	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
Agricultural	4	1,252,080	1,252,080	1,407,020	427,004	427,004	448,353	448,353	448,353	448,353	
Commercial	127	50,492,710	50,492,710	66,398,710	33,333,153	33,333,153	37,798,426	37,798,426	37,781,963	37,781,963	
Industrial	27	8,211,300	8,211,300	9,238,050	5,211,121	5,211,121	5,517,329	5,517,329	5,333,425	5,333,425	
Residential	8083	1,278,390,244	1,276,374,614	1,416,849,230	948,597,533	946,974,145	1,016,972,332	1,016,326,754	1,006,340,289	1,006,340,289	
Com. Personal	200	4,249,060	4,249,060	5,195,240	4,249,060	4,249,060	5,195,240	5,195,240	5,195,240	5,195,240	
Ind. Personal	9	109,950	109,950	109,180	109,950	109,950	109,180	109,180	109,180	109,180	
Util. Personal	4	19,343,700	19,343,700	19,925,800	19,343,700	19,343,700	19,925,800	19,925,800	19,925,800	19,925,800	
Exempt	77	0	0	0	0	0	0	0	0	0	
All: 47080	8531	1,362,049,044	1,360,033,414	1,519,123,230	1,011,271,521	1,009,648,133	1,085,966,660	1,085,321,082	1,075,134,250	1,075,134,250	
Totals for School District: 81050 DEXTER COMMUNITY SCHOOL DIST											
Property Class	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
Agricultural	1	625,330	625,330	683,580	290,091	290,091	304,595	304,595	304,595	304,595	
Residential	616	113,989,530	113,949,400	122,825,560	87,061,185	87,021,055	95,116,894	95,088,944	93,929,752	93,929,752	
Com. Personal	2	0	0	0	0	0	0	0	0	0	
Util. Personal	2	1,240,310	1,240,310	1,369,830	1,240,310	1,240,310	1,369,830	1,369,830	1,369,830	1,369,830	
All: 81050	621	115,855,170	115,815,040	124,878,970	88,591,586	88,551,456	96,791,319	96,763,369	95,604,177	95,604,177	
Totals for Property Class: Agricultural By School District											
School District	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
47080	4	1,252,080	1,252,080	1,407,020	427,004	427,004	448,353	448,353	448,353	448,353	
81050	1	625,330	625,330	683,580	290,091	290,091	304,595	304,595	304,595	304,595	
All: Agricultural	5	1,877,410	1,877,410	2,090,600	717,095	717,095	752,948	752,948	752,948	752,948	
Totals for Property Class: Commercial By School District											
School District	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
47010	5	3,240,990	3,240,990	4,209,950	1,370,991	1,370,991	1,439,539	1,439,539	1,439,539	1,439,539	
47080	127	50,492,710	50,492,710	66,398,710	33,333,153	33,333,153	37,798,426	37,798,426	37,781,963	37,781,963	
All: Commercial	132	53,733,700	53,733,700	70,608,660	34,704,144	34,704,144	39,237,965	39,237,965	39,221,502	39,221,502	
Totals for Property Class: Industrial By School District											
School District	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
47080	27	8,211,300	8,211,300	9,238,050	5,211,121	5,211,121	5,517,329	5,517,329	5,333,425	5,333,425	
All: Industrial	27	8,211,300	8,211,300	9,238,050	5,211,121	5,211,121	5,517,329	5,517,329	5,333,425	5,333,425	
Totals for Property Class: Residential By School District											
School District	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
47010	1576	285,951,600	285,831,670	314,242,630	213,922,996	213,850,376	229,147,011	229,106,410	226,809,539	226,809,539	
47080	8083	1,278,390,244	1,276,374,614	1,416,849,230	948,597,533	946,974,145	1,016,972,332	1,016,326,754	1,006,340,289	1,006,340,289	
81050	616	113,989,530	113,949,400	122,825,560	87,061,185	87,021,055	95,116,894	95,088,944	93,929,752	93,929,752	
All: Residential	10275	1,678,331,374	1,676,155,684	1,853,917,420	1,249,581,714	1,247,845,576	1,341,236,237	1,340,522,108	1,327,079,580	1,327,079,580	
Totals for Property Class: Com. Personal By School District											
School District	Count	2023 SEV	Fin SEV	2024 SEV	2023 Tax	Fin Tax	2024 Tax	BOR Tax	2024 Cap	2024 MCAP	
47010	3	0	0	0	0	0	0	0	0	0	
47080	200	4,249,060	4,249,060	5,195,240	4,249,060	4,249,060	5,195,240	5,195,240	5,195,240	5,195,240	
81050	2	0	0	0	0	0	0	0	0	0	
All: Com. Personal	205	4,249,060	4,249,060	5,195,240	4,249,060	4,249,060	5,195,240	5,195,240	5,195,240	5,195,240	

<<<<< S.E.V., Taxable and Capped Values >>>>>

Totals for Property Class: Ind. Personal																	
School District		Count		2023 SEV		Fin SEV		2023 Tax		Fin Tax		2024 Tax		BOR Tax		2024 MCAP	
47080		9		109,950		109,950		109,950		109,950		109,180		109,180		109,180	
All: Ind. Personal		9		109,950		109,950		109,950		109,950		109,180		109,180		109,180	
Totals for Property Class: Util. Personal																	
School District		Count		2023 SEV		Fin SEV		2023 Tax		Fin Tax		2024 Tax		BOR Tax		2024 MCAP	
47010		2		2,040,070		2,040,070		2,040,070		2,040,070		2,122,450		2,122,450		2,122,450	
47080		4		19,343,700		19,343,700		19,925,800		19,343,700		19,925,800		19,925,800		19,925,800	
81050		2		1,240,310		1,240,310		1,240,310		1,240,310		1,369,830		1,369,830		1,369,830	
All: Util. Personal		8		22,624,080		22,624,080		22,624,080		22,624,080		23,418,080		23,418,080		23,418,080	
Totals for Property Class: Exempt																	
School District		Count		2023 SEV		Fin SEV		2023 Tax		Fin Tax		2024 Tax		BOR Tax		2024 MCAP	
47010		13		0		0		0		0		0		0		0	
47080		77		0		0		0		0		0		0		0	
All: Exempt		90		0		0		0		0		0		0		0	
Totals																	
Count		2023 SEV		Fin SEV		2023 Tax		Fin Tax		2024 Tax		BOR Tax		2024 MCAP			
Real		10,439		1,742,153,784		1,739,978,094		1,290,214,074		1,288,477,936		1,386,744,479		1,372,387,455		1,372,387,455	
Personal		222		26,983,090		26,983,090		26,983,090		26,983,090		28,722,500		28,722,500		28,722,500	
Real & Personal		10,661		1,769,136,874		1,766,961,184		1,317,197,164		1,315,461,026		1,415,466,979		1,414,752,850		1,401,109,955	
Exempt		90		0		0		0		0		0		0		0	

Totals for School District: 47010 BRIGHTON AREA SCHOOLS													
Property Class	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
Commercial	0	0	3,240,990	0	3,240,990	0	3,240,990	0	4,209,950	0	290,364,110	0	23,878,520
Residential	1288	264,153,730	21,797,870	265,074,440	20,757,230	264,702,280	21,129,390	290,364,110	23,878,520	290,364,110	290,364,110	290,364,110	23,878,520
Com. Personal	3	0	0	0	0	0	0	0	0	0	0	0	0
Util. Personal	0	0	2,040,070	0	2,040,070	0	2,040,070	0	2,122,450	0	2,040,070	0	2,122,450
All: 47010	1,291	264,153,730	27,078,930	265,074,440	26,038,290	264,702,280	26,410,450	290,364,110	30,210,920	290,364,110	290,364,110	290,364,110	30,210,920
Totals for School District: 47080 PINCKNEY COMMUNITY SCHOOLS													
Property Class	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
Agricultural	4	1,252,080	0	1,252,080	0	1,252,080	0	1,407,020	0	1,407,020	0	1,407,020	0
Commercial	2	174,235	50,318,475	174,235	50,318,475	174,235	50,318,475	213,543	66,185,167	213,543	213,543	213,543	66,185,167
Industrial	1	162,270	8,049,030	162,270	8,049,030	162,270	8,049,030	165,500	9,072,550	165,500	165,500	165,500	9,072,550
Residential	6546	1,143,017,877	135,372,367	1,147,963,657	128,410,957	1,144,795,097	131,579,517	1,269,534,217	147,315,013	1,269,534,217	1,269,534,217	1,269,534,217	147,315,013
Com. Personal	200	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0	5,195,240	0	5,195,240	0
Ind. Personal	9	109,950	0	109,950	0	109,950	0	109,180	0	109,180	0	109,180	0
Util. Personal	0	0	19,343,700	0	19,343,700	0	19,343,700	0	19,925,800	0	19,343,700	0	19,925,800
Exempt	1	0	0	0	0	0	0	0	0	0	0	0	0
All: 47080	6,763	1,148,965,472	213,083,572	1,153,911,252	206,122,162	1,150,742,692	209,290,722	1,276,624,700	242,498,530	1,276,624,700	1,276,624,700	1,276,624,700	242,498,530
Totals for School District: 81050 DEXTER COMMUNITY SCHOOL DIST													
Property Class	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
Agricultural	1	625,330	0	625,330	0	625,330	0	683,580	0	683,580	0	683,580	0
Residential	496	101,643,960	12,345,570	102,181,530	11,767,870	101,865,490	12,083,910	109,876,320	12,949,240	109,876,320	109,876,320	109,876,320	12,949,240
Com. Personal	2	0	0	0	0	0	0	0	0	0	0	0	0
Util. Personal	0	0	1,240,310	0	1,240,310	0	1,240,310	0	1,369,830	0	1,240,310	0	1,369,830
All: 81050	499	102,269,290	13,585,880	102,806,860	13,008,180	102,490,820	13,324,220	110,559,900	14,319,070	110,559,900	110,559,900	110,559,900	14,319,070
Totals for Property Class: Agricultural By School District													
School District	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
47080	4	1,252,080	0	1,252,080	0	1,252,080	0	1,407,020	0	1,407,020	0	1,407,020	0
81050	1	625,330	0	625,330	0	625,330	0	683,580	0	683,580	0	683,580	0
All: Agricultural	5	1,877,410	0	1,877,410	0	1,877,410	0	2,090,600	0	2,090,600	0	2,090,600	0
Totals for Property Class: Commercial By School District													
School District	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
47010	0	0	3,240,990	0	3,240,990	0	3,240,990	0	4,209,950	0	3,240,990	0	4,209,950
47080	2	174,235	50,318,475	174,235	50,318,475	174,235	50,318,475	213,543	66,185,167	213,543	213,543	213,543	66,185,167
All: Commercial	2	174,235	53,559,465	174,235	53,559,465	174,235	53,559,465	213,543	70,395,117	213,543	213,543	213,543	70,395,117
Totals for Property Class: Industrial By School District													
School District	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
47080	1	162,270	8,049,030	162,270	8,049,030	162,270	8,049,030	165,500	9,072,550	165,500	165,500	165,500	9,072,550
All: Industrial	1	162,270	8,049,030	162,270	8,049,030	162,270	8,049,030	165,500	9,072,550	165,500	165,500	165,500	9,072,550
Totals for Property Class: Residential By School District													
School District	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
47010	1288	264,153,730	21,797,870	265,074,440	20,757,230	264,702,280	21,129,390	290,364,110	23,878,520	290,364,110	290,364,110	290,364,110	23,878,520
47080	6546	1,143,017,877	135,372,367	1,147,963,657	128,410,957	1,144,795,097	131,579,517	1,269,534,217	147,315,013	1,269,534,217	1,269,534,217	1,269,534,217	147,315,013
81050	496	101,643,960	12,345,570	102,181,530	11,767,870	101,865,490	12,083,910	109,876,320	12,949,240	109,876,320	109,876,320	109,876,320	12,949,240
All: Residential	8330	1,508,815,567	169,515,807	1,515,219,627	160,936,057	1,511,362,867	164,792,817	1,669,774,647	184,142,773	1,669,774,647	1,669,774,647	1,669,774,647	184,142,773
Totals for Property Class: Com. Personal By School District													
School District	Count	2023 ORIG	2023 ORIG	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG	2024 ORIG	2024 ORIG
47010	0	0	2,040,070	0	2,040,070	0	2,040,070	0	2,122,450	0	2,040,070	0	2,122,450
47080	2	174,235	50,318,475	174,235	50,318,475	174,235	50,318,475	213,543	66,185,167	213,543	213,543	213,543	66,185,167
All: Commercial	2	174,235	53,559,465	174,235	53,559,465	174,235	53,559,465	213,543	70,395,117	213,543	213,543	213,543	70,395,117

The Special Population for this Report is 'Ad Valorem Parcels'
Population: All Records

<<<<< PRE/MBT Percentage Times S.E.V. >>>>>

School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47010	3	0	0	0	0	0	0	0	0
47080	200	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0
81050	2	0	0	0	0	0	0	0	0
All: Com. Personal	205	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0
Totals for Property Class: Ind. Personal By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47080	9	109,950	0	109,950	0	109,950	0	109,180	0
All: Ind. Personal	9	109,950	0	109,950	0	109,950	0	109,180	0
Totals for Property Class: Util. Personal By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47010	0	0	2,040,070	0	2,040,070	0	2,040,070	0	2,122,450
47080	0	0	19,343,700	0	19,343,700	0	19,343,700	0	19,925,800
81050	0	0	1,240,310	0	1,240,310	0	1,240,310	0	1,369,830
All: Util. Personal	0	0	22,624,080	0	22,624,080	0	22,624,080	0	23,418,080
Totals for Property Class: Exempt By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47080	1	0	0	0	0	0	0	0	0
All: Exempt	1	0	0	0	0	0	0	0	0
Totals									
Real	8,338	1,511,029,482	231,124,302	1,517,433,542	222,544,552	1,513,576,782	226,401,312	1,672,244,290	263,610,440
Personal	214	4,359,010	22,624,080	4,359,010	22,624,080	4,359,010	22,624,080	5,304,420	23,418,080
Real & Personal	8,552	1,515,388,492	253,748,382	1,521,792,552	245,168,632	1,517,935,792	249,025,392	1,677,548,710	287,028,520
Exempt	1	0	0	0	0	0	0	0	0

<<<<< PRE/MBT Percentage Times Taxable >>>>>

Totals for School District: 47010 BRIGHTON AREA SCHOOLS											
Property Class	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
Commercial	0	0	1,370,991	0	1,370,991	0	1,370,991	0	1,439,539	0	1,439,539
Residential	1288	198,482,326	15,440,670	199,449,424	14,400,952	199,077,264	14,773,112	212,343,099	16,763,311	0	16,763,311
Com. Personal	3	0	0	0	0	0	0	0	0	0	0
Util. Personal	0	0	2,040,070	0	2,040,070	0	2,040,070	0	2,122,450	0	2,122,450
All: 47010	1291	198,482,326	18,851,731	199,449,424	17,812,013	199,077,264	18,184,173	212,343,099	20,325,300	0	20,325,300
Totals for School District: 47080 PINCKNEY COMMUNITY SCHOOLS											
Property Class	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
Agricultural	4	427,004	0	427,004	0	427,004	0	448,353	0	0	0
Commercial	2	116,210	33,216,943	116,210	33,216,943	116,210	33,216,943	122,019	37,676,407	0	37,676,407
Industrial	1	48,185	5,162,936	48,185	5,162,936	48,185	5,162,936	185,500	5,351,829	0	5,351,829
Residential	6546	851,453,563	97,143,970	855,737,348	91,236,797	853,197,646	93,776,499	913,524,499	102,802,255	0	102,802,255
Com. Personal	200	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0	0	0
Ind. Personal	9	109,950	0	109,950	0	109,950	0	109,180	0	0	0
Util. Personal	0	0	19,343,700	0	19,343,700	0	19,343,700	0	19,925,800	0	19,925,800
Exempt	1	0	0	0	0	0	0	0	0	0	0
All: 47080	6763	856,403,972	154,867,549	860,687,757	148,960,376	858,148,055	151,500,078	919,564,791	165,756,291	0	165,756,291
Totals for School District: 81050 DEXTER COMMUNITY SCHOOL DIST											
Property Class	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
Agricultural	1	290,091	0	290,091	0	290,091	0	304,595	0	0	0
Residential	496	78,770,792	8,290,393	79,296,828	7,724,227	78,992,322	8,028,733	86,133,930	8,955,014	0	8,955,014
Com. Personal	2	0	0	0	0	0	0	0	0	0	0
Util. Personal	0	0	1,240,310	0	1,240,310	0	1,240,310	0	1,369,830	0	1,369,830
All: 81050	499	79,060,883	9,530,703	79,586,919	8,964,537	79,282,413	9,269,043	86,438,525	10,324,844	0	10,324,844
Totals for Property Class: Agricultural By School District											
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
47080	4	427,004	0	427,004	0	427,004	0	448,353	0	0	0
81050	1	290,091	0	290,091	0	290,091	0	304,595	0	0	0
All: Agricultural	5	717,095	0	717,095	0	717,095	0	752,948	0	0	0
Totals for Property Class: Commercial By School District											
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
47010	0	0	1,370,991	0	1,370,991	0	1,370,991	0	1,439,539	0	1,439,539
47080	2	116,210	33,216,943	116,210	33,216,943	116,210	33,216,943	122,019	37,676,407	0	37,676,407
All: Commercial	2	116,210	34,587,934	116,210	34,587,934	116,210	34,587,934	122,019	39,115,946	0	39,115,946
Totals for Property Class: Industrial By School District											
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
47080	1	48,185	5,162,936	48,185	5,162,936	48,185	5,162,936	165,500	5,351,829	0	5,351,829
All: Industrial	1	48,185	5,162,936	48,185	5,162,936	48,185	5,162,936	165,500	5,351,829	0	5,351,829
Totals for Property Class: Residential By School District											
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE	2024 ORIG	2024 ORIG
47010	1288	198,482,326	15,440,670	199,449,424	14,400,952	199,077,264	14,773,112	212,343,099	16,763,311	0	16,763,311
47080	6546	851,453,563	97,143,970	855,737,348	91,236,797	853,197,646	93,776,499	913,524,499	102,802,255	0	102,802,255
81050	496	78,770,792	8,290,393	79,296,828	7,724,227	78,992,322	8,028,733	86,133,930	8,955,014	0	8,955,014
All: Residential	8330	1,128,706,681	120,875,033	1,134,483,600	113,361,976	1,131,267,232	116,578,344	1,212,001,528	128,520,580	0	128,520,580
\$ for Property Class: Com. Personal By School District											

AD VALOREM
The Special Population for this Report is 'Ad Valorem Parcels'
Population: All Records

School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47010	3	0	0	0	0	0	0	0	0
47080	200	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0
81050	2	0	0	0	0	0	0	0	0
All: Com. Personal	205	4,249,060	0	4,249,060	0	4,249,060	0	5,195,240	0
Totals for Property Class: Ind. Personal By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47080	9	109,950	0	109,950	0	109,950	0	109,180	0
All: Ind. Personal	9	109,950	0	109,950	0	109,950	0	109,180	0
Totals for Property Class: Util. Personal By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47010	0	0	2,040,070	0	2,040,070	0	2,040,070	0	2,122,450
47080	0	0	19,343,700	0	19,343,700	0	19,343,700	0	19,925,800
81050	0	0	1,240,310	0	1,240,310	0	1,240,310	0	1,369,830
All: Util. Personal	0	0	22,624,080	0	22,624,080	0	22,624,080	0	23,418,080
Totals for Property Class: Exempt By School District									
School District	Count	2023 ORIG PRE	2023 ORIG Non-PRE	Final PRE	Final Non-PRE	W/O Winter PRE	W/O Winter Non-PRE	2024 ORIG PRE	2024 ORIG Non-PRE
47080	1	0	0	0	0	0	0	0	0
All: Exempt	1	0	0	0	0	0	0	0	0
Totals									
Real	8,338	1,129,588,171	160,625,903	1,135,365,090	153,112,846	1,132,148,722	156,329,214	1,213,041,995	172,988,355
Personal	214	4,359,010	22,624,080	4,359,010	22,624,080	4,359,010	22,624,080	5,304,420	23,418,080
Real & Personal	8,552	1,133,947,181	183,249,983	1,139,724,100	175,736,926	1,136,507,732	178,953,294	1,218,346,415	196,406,435
Exempt	1	0	0	0	0	0	0	0	0

HAMBURG TOWNSHIP FINANCE CONTROL BOOK



PERIOD ENDING December 31, 2023

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TAB 1

BUDGET AND FINANCIAL STATUS SUMMARY:

Fiscal Year 2023/2024

The Budget v. Actual report reflects transactions through December 2023 and includes General, Roads, Fire, Police, Parks and Sewer Funds. All departments and funds are at or under budget as of December 31, 2023, considering the timing issues related to the Township's revenues and expenditures.

Timing of Revenues: Township tax collections for general fund, police fund and fire fund start on December 1, 2023 and run through February 29, 2024. **Revenues are posted to the general ledger in December when they are billed.** State shared revenue payments are bi-monthly and start on October 31, 2023. The last revenue sharing payment for FY 22/23 will be paid on October 31, 2024.

This tab also includes a Cash Summary by Account report which states the balance in each general ledger cash account as of December 31, 2023.

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAX	1,048,888.00	1,048,886.59	1,048,886.59	1.41	100.00
101-000.000-412.000	DELINQUENT PP TAX	2,500.00	0.00	0.00	2,500.00	0.00
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	2,000.00	(691.78)	(353.61)	2,691.78	(34.59)
101-000.000-434.000	TRAILER PARK TAX FEES	2,200.00	994.00	166.50	1,206.00	45.18
101-000.000-447.000	PROPERTY TAX ADMIN FEE	393,480.00	393,479.01	265,410.22	0.99	100.00
101-000.000-448.000	SET COLLECTION FEE	27,000.00	26,164.00	0.00	836.00	96.90
101-000.000-477.000	FRANCHISE FEE - CABLE	350,000.00	83,132.66	700.00	266,867.34	23.75
101-000.000-478.000	SPECIAL USE PERMITS	750.00	0.00	0.00	750.00	0.00
101-000.000-479.000	LAND USE PERMITS	26,100.00	24,015.00	1,850.00	2,085.00	92.01
101-000.000-485.000	DOG LICENSES	300.00	127.50	19.50	172.50	42.50
101-000.000-528.000	OTHER FEDERAL GRANTS	1,278,000.00	580,470.12	0.00	697,529.88	45.42
101-000.000-540.000	STATE GRANTS	12,000.00	12,000.00	0.00	0.00	100.00
101-000.000-574.000	STATE SHARED REVENUES	2,421,991.00	441,916.00	0.00	1,980,075.00	18.25
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	12,000.00	11,859.86	0.00	140.14	98.83
101-000.000-606.000	FOIA REQUESTS	500.00	20.42	0.00	479.58	4.08
101-000.000-607.000	NON-TAX ADMIN FEE	5,000.00	2,600.00	0.00	2,400.00	52.00
101-000.000-636.000	COPIES/MAPS	50.00	40.00	12.50	10.00	80.00
101-000.000-643.000	SALE OF CEMETERY LOTS	17,000.00	16,900.00	0.00	100.00	99.41
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE	11,000.00	7,129.40	0.00	3,870.60	64.81
101-000.000-645.000	MAUS SALES REVENUE	6,500.00	587.00	0.00	5,913.00	9.03
101-000.000-659.000	RETURNED CHECK FEE	100.00	24.00	0.00	76.00	24.00
101-000.000-664.000	INTEREST REVENUE	185,000.00	124,804.38	42,416.77	60,195.62	67.46
101-000.000-667.000	RENTAL INCOME	4,200.00	2,100.00	0.00	2,100.00	50.00
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	15,000.00	10,500.00	1,500.00	4,500.00	70.00
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	66,000.00	65,165.23	0.00	834.77	98.74
101-000.000-677.000	SUNDRY	50.00	100.00	0.00	(50.00)	200.00
101-000.000-685.003	OPIOID SETTLEMENT	4,900.00	4,903.81	0.00	(3.81)	100.08
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000.00	57,500.04	9,583.34	57,499.96	50.00
101-000.000-699.999	APPROPRIATION FROM SURPLUS	590.00	0.00	0.00	590.00	0.00
Total Dept 000.000		6,008,099.00	2,914,727.24	1,370,191.81	3,093,371.76	48.51
Dept 702.000 - PLANNING AND ZONING						
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	800.00	600.00	0.00	200.00	75.00
101-702.000-615.000	REZONING FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-702.000-617.000	SITE PLAN FEES	13,000.00	2,743.37	0.00	10,256.63	21.10
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	6,000.00	2,250.00	1,150.00	3,750.00	37.50
Total Dept 702.000 - PLANNING AND ZONING		20,800.00	5,593.37	1,150.00	15,206.63	26.89
TOTAL REVENUES		6,028,899.00	2,920,320.61	1,371,341.81	3,108,578.39	48.44
Expenditures						
Dept 101.000 - Township Board						
101-101.000-703.100	TRUSTEES SALARIES	31,780.00	15,133.44	2,522.24	16,646.56	47.62
101-101.000-704.100	PER DIEM	8,840.00	3,120.00	780.00	5,720.00	35.29
101-101.000-709.000	TOWNSHIP FICA	3,107.00	1,396.33	252.65	1,710.67	44.04
101-101.000-716.000	DEFINED CONTRIBUTION	4,062.00	2,055.94	350.74	2,006.06	
101-101.000-801.500	ECONOMIC DEVELOPMENT CONSULTANT	20,300.00	10,358.86	0.00	9,941.14	
101-101.000-826.000	LEGAL FEES	30,000.00	3,913.18	0.00	26,086.82	13.04

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	9,500.00	2,528.00	280.00	6,972.00	26.61
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	250.00	0.00	0.00	250.00	0.00
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	31,500.00	7,180.00	6,400.00	24,320.00	22.79
101-101.000-955.000	SUNDRY	6,500.00	600.00	600.00	5,900.00	9.23
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	18,500.00	14,372.12	0.00	4,127.88	77.69
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,278,000.00	860,919.07	278,990.95	417,080.93	67.36
Total Dept 101.000 - Township Board		1,442,339.00	921,576.94	290,176.58	520,762.06	63.89
Dept 171.000 - Township Supervisor						
101-171.000-702.000	FULL-TIME EMPLOYEE SALARIES	10,300.00	4,725.11	771.06	5,574.89	45.87
101-171.000-703.200	ELECTED OFFICIALS SALARIES	84,475.00	37,132.08	6,188.68	47,342.92	43.96
101-171.000-709.000	TOWNSHIP FICA	7,300.00	3,222.97	535.93	4,077.03	44.15
101-171.000-716.000	DEFINED CONTRIBUTION	12,400.00	5,891.37	904.75	6,508.63	47.51
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	21,800.00	11,807.54	1,713.62	9,992.46	54.16
101-171.000-725.100	LONG/SHORT TERM DISABILITY	600.00	280.97	0.00	319.03	46.83
101-171.000-725.200	LIFE INSURANCE	100.00	35.71	0.00	64.29	35.71
101-171.000-853.000	PHONE/COMM/INTERNET	600.00	300.00	50.00	300.00	50.00
101-171.000-861.000	MILEAGE	500.00	465.63	0.00	34.37	93.13
Total Dept 171.000 - Township Supervisor		138,075.00	63,861.38	10,164.04	74,213.62	46.25
Dept 201.000 - ACCOUNTING						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	205,500.00	94,814.44	15,802.40	110,685.56	46.14
101-201.000-709.000	TOWNSHIP FICA	15,700.00	7,276.16	1,212.71	8,423.84	46.34
101-201.000-716.000	DEFINED CONTRIBUTION	27,000.00	13,294.79	2,054.32	13,705.21	49.24
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	68,600.00	40,138.23	5,828.79	28,461.77	58.51
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,400.00	604.71	0.00	795.29	43.19
101-201.000-725.200	LIFE INSURANCE	350.00	95.25	0.00	254.75	27.21
101-201.000-853.000	PHONE/COMM/INTERNET	600.00	300.00	50.00	300.00	50.00
101-201.000-861.000	MILEAGE	1,500.00	293.44	0.00	1,206.56	19.56
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	8,500.00	914.43	213.12	7,585.57	10.76
101-201.000-914.000	TUITION REIMBURSEMENT	6,000.00	0.00	0.00	6,000.00	0.00
101-201.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	448.45	130.00	1,551.55	22.42
Total Dept 201.000 - ACCOUNTING		337,400.00	158,179.90	25,291.34	179,220.10	46.88
Dept 215.000 - CLERK'S OFFICE						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	81,000.00	35,634.45	5,965.88	45,365.55	43.99
101-215.000-703.200	ELECTED OFFICIALS SALARIES	84,475.00	37,132.08	6,188.68	47,342.92	43.96
101-215.000-709.000	TOWNSHIP FICA	13,250.00	5,848.01	1,016.17	7,401.99	44.14
101-215.000-713.000	OVERTIME	7,500.00	3,384.32	1,076.51	4,115.68	45.12
101-215.000-716.000	DEFINED CONTRIBUTION	22,300.00	10,530.27	1,710.58	11,769.73	47.22
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	47,200.00	25,207.71	3,563.30	21,992.29	53.41
101-215.000-725.100	LONG/SHORT TERM DISABILITY	1,100.00	388.42	0.00	711.58	35.31
101-215.000-725.200	LIFE INSURANCE	200.00	59.88	0.00	140.12	29.94
101-215.000-853.000	PHONE/COMM/INTERNET	1,020.00	510.00	85.00	510.00	50.00
101-215.000-861.000	MILEAGE	1,200.00	47.77	0.00	1,152.23	
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	7,000.00	3,797.79	0.00	3,202.21	
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	1,000.00	0.00	0.00	1,000.00	

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-215.000-955.000	SUNDRY	2,000.00	1,065.06	151.00	934.94	53.25
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	1,368.98	165.00	631.02	68.45
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 215.000 - CLERK'S OFFICE		277,245.00	124,974.74	19,922.12	152,270.26	45.08
Dept 228.000 - TECHNICAL/UTILITIES SERVICES						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	112,250.00	51,761.40	8,626.90	60,488.60	46.11
101-228.000-702.500	LEAVE TIME PAYOUT	850.00	821.44	0.00	28.56	96.64
101-228.000-709.000	TOWNSHIP FICA	8,700.00	4,153.41	681.75	4,546.59	47.74
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,500.00	250.00	1,500.00	50.00
101-228.000-713.000	OVERTIME	250.00	0.00	0.00	250.00	0.00
101-228.000-716.000	DEFINED CONTRIBUTION	14,000.00	6,809.21	1,022.90	7,190.79	48.64
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	9,900.00	9,365.61	1,360.05	534.39	94.60
101-228.000-725.100	LONG/SHORT TERM DISABILITY	700.00	354.83	0.00	345.17	50.69
101-228.000-725.200	LIFE INSURANCE	125.00	46.93	0.00	78.07	37.54
101-228.000-853.000	PHONE/COMM/INTERNET	420.00	210.00	35.00	210.00	50.00
101-228.000-861.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 228.000 - TECHNICAL/UTILITIES SERVICES		151,195.00	75,022.83	11,976.60	76,172.17	49.62
Dept 229.000 - COMPUTER/CABLE						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	2,200.00	762.12	127.02	1,437.88	34.64
101-229.000-709.000	TOWNSHIP FICA	170.00	58.30	9.71	111.70	34.29
101-229.000-933.000	SOFTWARE MAINTENANCE	120,000.00	100,979.27	5,610.00	19,020.73	84.15
101-229.000-946.000	ENGINEERING SERVICES	2,700.00	375.00	0.00	2,325.00	13.89
101-229.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
101-229.000-980.000	CAPITAL EQUIPMENT	6,000.00	3,785.00	0.00	2,215.00	63.08
Total Dept 229.000 - COMPUTER/CABLE		131,320.00	105,959.69	5,746.73	25,360.31	80.69
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	2,800.00	325.00	195.00	2,475.00	11.61
101-247.000-709.000	TOWNSHIP FICA	214.00	24.87	14.92	189.13	11.62
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	60.00	0.00	440.00	12.00
101-247.000-955.000	SUNDRY	300.00	282.43	234.50	17.57	94.14
Total Dept 247.000 - Board of Review		3,814.00	692.30	444.42	3,121.70	18.15
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	64,472.00	30,380.31	5,270.00	34,091.69	47.12
101-253.000-703.200	ELECTED OFFICIALS SALARIES	42,238.00	18,566.04	3,094.34	23,671.96	43.96
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	43,800.00	26,264.32	4,050.72	17,535.68	59.96
101-253.000-709.000	TOWNSHIP FICA	11,600.00	6,237.18	973.59	5,362.82	53.77
101-253.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,500.00	250.00	1,500.00	50.00
101-253.000-713.000	OVERTIME	5,400.00	4,461.91	0.00	938.09	
101-253.000-716.000	DEFINED CONTRIBUTION	12,600.00	5,727.74	836.44	6,872.26	
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	24,800.00	11,634.79	1,942.93	13,165.21	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-253.000-725.100	LONG/SHORT TERM DISABILITY	480.00	237.80	0.00	242.20	49.54
101-253.000-725.200	LIFE INSURANCE	150.00	31.75	0.00	118.25	21.17
101-253.000-851.000	POSTAGE	10,900.00	10,924.63	3,332.85	(24.63)	100.23
101-253.000-853.000	PHONE/COMM/INTERNET	1,020.00	510.00	85.00	510.00	50.00
101-253.000-861.000	MILEAGE	950.00	488.77	129.04	461.23	51.45
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	4,750.00	0.00	0.00	4,750.00	0.00
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	1,100.00	1,091.22	0.00	8.78	99.20
101-253.000-916.000	TRAINING	2,250.00	69.00	0.00	2,181.00	3.07
101-253.000-955.000	SUNDRY	200.00	912.35	0.00	(712.35)	456.18
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	134.57	0.00	615.43	17.94
101-253.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	0.00	798.83	798.83	(798.83)	100.00
Total Dept 253.000 - Treasurer		230,460.00	119,971.21	20,763.74	110,488.79	52.06
Dept 257.000 - Assessing						
101-257.000-752.000	SUPPLIES & SMALL EQUIPMENT	0.00	283.00	0.00	(283.00)	100.00
101-257.000-759.000	VEHICLE FUEL	0.00	124.00	0.00	(124.00)	100.00
101-257.000-801.000	CONTRACTUAL SERVICES	330,500.00	195,151.25	28,346.00	135,348.75	59.05
101-257.000-902.200	ASSESSMENT ROLL PREP	6,500.00	17.69	0.00	6,482.31	0.27
Total Dept 257.000 - Assessing		337,000.00	195,575.94	28,346.00	141,424.06	58.03
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	111,100.00	46,162.71	7,440.92	64,937.29	41.55
101-262.000-707.000	TEMPORARY EMPLOYEES	100,000.00	3,089.00	1,634.00	96,911.00	3.09
101-262.000-709.000	TOWNSHIP FICA	18,250.00	4,029.13	779.15	14,220.87	22.08
101-262.000-713.000	OVERTIME	25,000.00	3,418.19	1,110.53	21,581.81	13.67
101-262.000-716.000	DEFINED CONTRIBUTION	18,000.00	6,614.79	1,083.43	11,385.21	36.75
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	36,900.00	18,715.44	2,428.66	18,184.56	50.72
101-262.000-725.100	LONG/SHORT TERM DISABILITY	725.00	322.64	0.00	402.36	44.50
101-262.000-725.200	LIFE INSURANCE	250.00	51.12	0.00	198.88	20.45
101-262.000-752.001	SUPPLIES FOR ELECTIONS	47,000.00	8,630.52	377.13	38,369.48	18.36
101-262.000-861.000	MILEAGE	4,000.00	139.58	0.00	3,860.42	3.49
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	13,000.00	0.00	0.00	13,000.00	0.00
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	11,800.00	11,742.32	0.00	57.68	99.51
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	10,000.00	7,784.12	7,704.00	2,215.88	77.84
101-262.000-955.000	SUNDRY	15,000.00	0.00	0.00	15,000.00	0.00
101-262.000-980.000	OFFICE EQUIP & FURNITURE	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 262.000 - Elections		421,025.00	110,699.56	22,557.82	310,325.44	26.29
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	93,300.00	42,987.96	7,439.87	50,312.04	46.07
101-265.000-702.500	LEAVE TIME PAYOUT	250.00	205.36	0.00	44.64	82.14
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	94,250.00	48,015.70	5,701.31	46,234.30	50.95
101-265.000-709.000	TOWNSHIP FICA	17,000.00	7,708.18	1,148.59	9,291.82	45.34
101-265.000-713.000	OVERTIME	3,500.00	945.01	438.37	2,554.99	
101-265.000-716.000	DEFINED CONTRIBUTION	10,500.00	6,335.11	992.60	4,164.89	
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	29,500.00	19,108.78	2,774.62	10,391.22	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-265.000-725.100	LONG/SHORT TERM DISABILITY	750.00	467.89	0.00	282.11	62.39
101-265.000-725.200	LIFE INSURANCE	200.00	87.73	0.00	112.27	43.87
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	7,000.00	4,115.57	619.76	2,884.43	58.79
101-265.000-758.000	DIESEL FUEL	4,000.00	1,513.46	0.00	2,486.54	37.84
101-265.000-759.000	VEHICLE FUEL	8,000.00	4,292.51	461.63	3,707.49	53.66
101-265.000-768.000	UNIFORMS/ACCESSORIES	2,500.00	898.90	406.92	1,601.10	35.96
101-265.000-801.000	CONTRACTUAL SERVICES	2,000.00	408.00	60.00	1,592.00	20.40
101-265.000-853.000	PHONE/COMM/INTERNET	420.00	210.00	35.00	210.00	50.00
101-265.000-861.000	MILEAGE	250.00	0.00	0.00	250.00	0.00
101-265.000-910.000	PROFESSIONAL DEVELOPMENT	750.00	(1,246.44)	45.24	1,996.44	(166.19)
101-265.000-917.000	SEWER USAGE	4,500.00	2,295.36	0.00	2,204.64	51.01
101-265.000-919.000	TRASH DISPOSAL	1,700.00	627.65	0.00	1,072.35	36.92
101-265.000-920.000	ELECTRIC	21,000.00	8,293.39	1,367.04	12,706.61	39.49
101-265.000-921.000	NATURAL GAS/HEAT	6,000.00	1,121.93	0.00	4,878.07	18.70
101-265.000-930.000	MAINTENANCE TWP HALL	13,000.00	9,476.60	1,093.25	3,523.40	72.90
101-265.000-930.003	MAINTENANCE FIRE HALL	25,000.00	25,000.00	25,000.00	0.00	100.00
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	1,000.00	0.00	0.00	1,000.00	0.00
101-265.000-930.008	MAINTENANCE LIBRARY	1,500.00	574.94	316.35	925.06	38.33
101-265.000-930.020	MAINTENANCE - FERTILIZER	1,500.00	543.78	0.00	956.22	36.25
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	10,500.00	7,537.88	196.45	2,962.12	71.79
101-265.000-932.000	VEHICLE MAINTENANCE	10,500.00	4,446.67	810.71	6,053.33	42.35
101-265.000-955.000	SUNDRY	500.00	178.32	43.32	321.68	35.66
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	280,000.00	236,551.74	0.00	43,448.26	84.48
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265.000 - Township Buildings		655,870.00	432,701.98	48,951.03	223,168.02	65.97
Dept 275.000 - OTHER EXPENSES						
101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	1,500.00	0.00	0.00	1,500.00	0.00
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	1,800.00	1,640.78	0.00	159.22	91.15
101-275.000-709.000	TOWNSHIP FICA	115.00	(0.01)	(0.02)	115.01	(0.01)
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	80,000.00	46,757.78	10,832.39	33,242.22	58.45
101-275.000-727.000	WORKERS' COMPENSATION	10,000.00	9,416.47	0.00	583.53	94.16
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	22,000.00	10,971.09	1,978.27	11,028.91	49.87
101-275.000-759.000	VEHICLE FUEL	1,800.00	277.38	109.36	1,522.62	15.41
101-275.000-801.000	CONTRACTUAL SERVICES	12,500.00	0.00	0.00	12,500.00	0.00
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	30,000.00	28,313.86	17,217.63	1,686.14	94.38
101-275.000-851.000	POSTAGE	15,000.00	6,605.94	0.00	8,394.06	44.04
101-275.000-853.000	PHONE/COMM/INTERNET	7,500.00	4,576.97	466.16	2,923.03	61.03
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	2,200.00	0.00	0.00	2,200.00	0.00
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
101-275.000-946.000	ENGINEERING SERVICES	3,500.00	0.00	0.00	3,500.00	0.00
101-275.000-953.000	PAYROLL PROCESSING	18,000.00	4,792.58	349.74	13,207.42	26.63
101-275.000-954.000	AUDIT	47,700.00	46,695.00	6,070.00	1,005.00	97.89
101-275.000-955.000	SUNDRY	7,000.00	6,169.93	926.67	830.07	88.14
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,000.00	148.60	(353.02)	1,851.40	7.43
101-275.000-960.000	FOIA EXPENSES	100.00	38.06	0.00	61.94	38.06
101-275.000-980.000	OFFICE EQUIP & FURNITURE	22,000.00	0.00	0.00	22,000.00	0.00
101-275.000-995.208	TRANSFER OUT RECREATION FUND	595,831.00	297,915.48	49,652.58	297,915.52	50.00
101-275.000-995.591	TRANSFER OUT WATER FUND	154,000.00	77,000.04	12,833.34	76,999.96	50.00
Total Dept 275.000 - OTHER EXPENSES		1,038,546.00	541,319.95	100,083.10	497,226.05	52.12

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.100	PER DIEM	1,040.00	455.00	65.00	585.00	43.75
101-345.000-709.000	TOWNSHIP FICA	80.00	34.76	4.97	45.24	43.45
Total Dept 345.000 - Public Safety (Police & Fire)		1,120.00	489.76	69.97	630.24	43.73
Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	17,500.00	7,332.57	1,517.89	10,167.43	41.90
Total Dept 448.000 - Street Lighting		17,500.00	7,332.57	1,517.89	10,167.43	41.90
Dept 567.000 - CEMETERY						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	18,000.00	7,885.08	964.18	10,114.92	43.81
101-567.000-709.000	TOWNSHIP FICA	1,409.00	618.54	76.43	790.46	43.90
101-567.000-801.000	CONTRACTUAL SERVICES	31,200.00	26,220.00	0.00	4,980.00	84.04
101-567.000-853.000	PHONE/COMM/INTERNET	420.00	210.00	35.00	210.00	50.00
101-567.000-931.000	EQUIPMENT MAINT/REPAIR	4,000.00	1,138.87	1,138.87	2,861.13	28.47
101-567.000-955.000	SUNDRY	7,000.00	4,981.20	0.00	2,018.80	71.16
101-567.000-980.000	OFFICE EQUIP & FURNITURE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 567.000 - CEMETERY		63,029.00	41,053.69	2,214.48	21,975.31	65.13
Dept 701.000 - Planning Commission						
101-701.000-704.100	PER DIEM	5,640.00	340.00	0.00	5,300.00	6.03
101-701.000-709.000	TOWNSHIP FICA	430.00	25.99	0.00	404.01	6.04
101-701.000-826.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	350.00	140.00	150.00	70.00
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 701.000 - Planning Commission		8,070.00	715.99	140.00	7,354.01	8.87
Dept 702.000 - PLANNING AND ZONING						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	138,600.00	69,747.88	10,661.51	68,852.12	50.32
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	31,500.00	12,887.05	2,126.87	18,612.95	40.91
101-702.000-704.100	PER DIEM	4,020.00	940.00	0.00	3,080.00	23.38
101-702.000-709.000	TOWNSHIP FICA	13,400.00	6,426.80	982.86	6,973.20	47.96
101-702.000-716.000	DEFINED CONTRIBUTION	15,500.00	8,833.10	1,247.30	6,666.90	56.99
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	44,000.00	20,641.27	2,584.22	23,358.73	46.91
101-702.000-725.100	LONG/SHORT TERM DISABILITY	880.00	450.89	0.00	429.11	51.24
101-702.000-725.200	LIFE INSURANCE	170.00	71.37	0.00	98.63	41.98
101-702.000-759.000	VEHICLE FUEL	0.00	670.88	103.32	(670.88)	100.00
101-702.000-826.000	LEGAL FEES	10,000.00	1,663.00	0.00	8,337.00	16.63
101-702.000-853.000	PHONE/COMM/INTERNET	1,020.00	510.00	85.00	510.00	50.00
101-702.000-861.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	2,000.00	1,620.00	0.00	380.00	81.00
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	2,500.00	0.00
101-702.000-914.000	TUITION REIMBURSEMENT	6,000.00	4,062.99	4,062.99	1,937.01	
101-702.000-946.000	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	
101-702.000-951.000	STORM WATER DISCHARGE	500.00	0.00	0.00	500.00	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-702.000-955.000	SUNDRY	300.00	265.79	0.00	34.21	88.60
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 702.000 - PLANNING AND ZONING		276,090.00	128,791.02	21,854.07	147,298.98	46.65
Dept 703.000 - LAKES, RIVERS & STREAMS						
101-703.000-967.000	SPECIAL PROJECTS	25,000.00	12,501.12	0.00	12,498.88	50.00
Total Dept 703.000 - LAKES, RIVERS & STREAMS		25,000.00	12,501.12	0.00	12,498.88	50.00
TOTAL EXPENDITURES		5,555,098.00	3,041,420.57	610,219.93	2,513,677.43	54.75
Fund 101 - General Fund:						
TOTAL REVENUES		6,028,899.00	2,920,320.61	1,371,341.81	3,108,578.39	48.44
TOTAL EXPENDITURES		5,555,098.00	3,041,420.57	610,219.93	2,513,677.43	54.75
NET OF REVENUES & EXPENDITURES		473,801.00	(121,099.96)	761,121.88	594,900.96	25.56
Fund 204 - Road Fund						
Revenues						
Dept 000.000						
204-000.000-402.000	CURRENT PROPERTY TAX	658,599.00	659,828.14	659,828.14	(1,229.14)	100.19
204-000.000-412.000	DELINQUENT PP TAX	4,000.00	0.00	0.00	4,000.00	0.00
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	0.00	(111.50)	0.00	111.50	100.00
204-000.000-664.000	INTEREST REVENUE	13,500.00	10,950.54	3,398.85	2,549.46	81.12
204-000.000-699.999	APPROPRIATION FROM SURPLUS	83,440.00	0.00	0.00	83,440.00	0.00
Total Dept 000.000		759,539.00	670,667.18	663,226.99	88,871.82	88.30
TOTAL REVENUES		759,539.00	670,667.18	663,226.99	88,871.82	88.30
Expenditures						
Dept 000.000						
204-000.000-801.000	CONTRACTUAL SERVICES	2,840.00	2,840.00	1,020.00	0.00	100.00
204-000.000-802.000	ROAD IMPROVEMENT	631,000.00	577,550.89	0.00	53,449.11	91.53
204-000.000-805.000	CHLORIDING	90,000.00	29,916.83	0.00	60,083.17	33.24
Total Dept 000.000		723,840.00	610,307.72	1,020.00	113,532.28	84.32
TOTAL EXPENDITURES		723,840.00	610,307.72	1,020.00	113,532.28	84.32
Fund 204 - Road Fund:						
TOTAL REVENUES		759,539.00	670,667.18	663,226.99	88,871.82	91
TOTAL EXPENDITURES		723,840.00	610,307.72	1,020.00	113,532.28	

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 204 - Road Fund						
NET OF REVENUES & EXPENDITURES		35,699.00	60,359.46	662,206.99	(24,660.46)	169.08
Fund 206 - Fire Fund						
Revenues						
Dept 000.000						
206-000.000-402.000	CURRENT PROPERTY TAX	2,199,046.00	2,199,046.10	2,199,046.10	(0.10)	100.00
206-000.000-412.000	DELINQUENT PP TAX	100.00	0.00	0.00	100.00	0.00
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(500.00)	(190.37)	0.00	(309.63)	38.07
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	5,000.00	0.00	0.00	5,000.00	0.00
206-000.000-628.000	FIRE INSPECTION FEES	100.00	50.00	0.00	50.00	50.00
206-000.000-636.000	COPIES/MAPS	50.00	5.00	0.00	45.00	10.00
206-000.000-664.000	INTEREST REVENUE	11,000.00	1,418.88	0.00	9,581.12	12.90
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	50.00	0.00	2,450.00	2.00
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	1,500.00	0.00	0.00	1,500.00	0.00
206-000.000-677.000	SUNDRY	1,050.00	1,023.00	0.00	27.00	97.43
206-000.000-699.999	APPROPRIATION FROM SURPLUS	197,100.00	0.00	0.00	197,100.00	0.00
Total Dept 000.000		2,416,946.00	2,201,402.61	2,199,046.10	215,543.39	91.08
TOTAL REVENUES		2,416,946.00	2,201,402.61	2,199,046.10	215,543.39	91.08
Expenditures						
Dept 000.000						
206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	536,000.00	259,891.21	52,459.30	276,108.79	48.49
206-000.000-702.500	LEAVE TIME PAYOUT	4,750.00	2,756.00	0.00	1,994.00	58.02
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	38,500.00	19,671.78	2,623.64	18,828.22	51.10
206-000.000-704.500	PART TIME FIRE FIGHTERS	597,500.00	342,379.09	47,280.59	255,120.91	57.30
206-000.000-709.000	TOWNSHIP FICA	103,000.00	55,235.70	10,702.99	47,764.30	53.63
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,200.00	1,800.00	250.00	2,400.00	42.86
206-000.000-713.000	OVERTIME	150,000.00	75,334.09	18,462.09	74,665.91	50.22
206-000.000-714.000	LONGEVITY PAY	18,600.00	18,523.41	18,523.41	76.59	99.59
206-000.000-716.000	DEFINED CONTRIBUTION	78,000.00	40,844.18	7,588.97	37,155.82	52.36
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	125,500.00	68,211.51	9,904.23	57,288.49	54.35
206-000.000-725.100	LONG/SHORT TERM DISABILITY	7,700.00	6,299.22	0.00	1,400.78	81.81
206-000.000-725.200	LIFE INSURANCE	600.00	265.44	0.00	334.56	44.24
206-000.000-727.000	WORKERS' COMPENSATION	40,700.00	40,634.22	0.00	65.78	99.84
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	30,000.00	15,973.60	1,586.24	14,026.40	53.25
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	25,000.00	9,860.20	0.00	15,139.80	39.44
206-000.000-758.000	DIESEL FUEL	550.00	365.16	0.00	184.84	66.39
206-000.000-759.000	VEHICLE FUEL	30,000.00	19,822.63	3,172.85	10,177.37	66.08
206-000.000-768.000	UNIFORMS/ACCESSORIES	15,200.00	11,521.06	924.91	3,678.94	75.80
206-000.000-768.100	TURN OUT GEAR	45,000.00	35,532.33	(468.37)	9,467.67	78.96
206-000.000-801.000	CONTRACTUAL SERVICES	35,000.00	20,698.43	1,896.47	14,301.57	59.14
206-000.000-826.000	LEGAL FEES	8,000.00	544.00	0.00	7,456.00	6.80
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	50,200.00	50,201.39	31,588.96	(1.39)	100.00
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	28,000.00	16,667.78	15,542.78	11,332.22	59.53
206-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	6,009.31	440.00	8,990.69	40.06
206-000.000-870.000	HAZMAT YEARLY DUES	4,000.00	0.00	0.00	4,000.00	0.00
206-000.000-914.000	TUITION REIMBURSEMENT	30,000.00	0.00	0.00	30,000.00	0.00
206-000.000-916.000	TRAINING	30,000.00	18,208.58	60.30	11,791.42	60.78
206-000.000-916.500	FIRE PREVENTION	7,500.00	1,861.85	0.00	5,638.15	0.00
206-000.000-917.000	SEWER USAGE	2,600.00	1,275.20	0.00	1,324.80	0.00
206-000.000-918.000	WATER USAGE	4,200.00	3,240.00	0.00	960.00	77.14

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 206 - Fire Fund						
Expenditures						
206-000.000-919.000	TRASH DISPOSAL	3,500.00	1,914.62	421.73	1,585.38	54.70
206-000.000-920.000	ELECTRIC	40,000.00	14,649.00	104.92	25,351.00	36.62
206-000.000-920.100	SIREN ELECTRIC USAGE	2,000.00	983.43	302.48	1,016.57	49.17
206-000.000-921.000	NATURAL GAS/HEAT	10,000.00	2,110.18	2,110.18	7,889.82	21.10
206-000.000-930.003	MAINTENANCE FIRE HALL	245,500.00	231,731.61	(14,305.46)	13,768.39	94.39
206-000.000-930.020	MAINTENANCE - FERTILIZER	2,500.00	840.00	0.00	1,660.00	33.60
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	14,000.00	(8,771.25)	(22,958.04)	22,771.25	(62.65)
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	4,000.00	1,322.23	1,322.23	2,677.77	33.06
206-000.000-932.000	VEHICLE MAINTENANCE	77,500.00	20,625.89	620.61	56,874.11	26.61
206-000.000-933.000	SOFTWARE MAINTENANCE	5,000.00	2,767.50	(7,540.00)	2,232.50	55.35
206-000.000-955.000	SUNDRY	3,000.00	313.46	0.00	2,686.54	10.45
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	10,000.00	6,325.94	145.00	3,674.06	63.26
206-000.000-967.000	SPECIAL PROJECTS	166,000.00	222,848.44	151,114.50	(56,848.44)	134.25
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	160,500.00	34,028.39	0.00	126,471.61	21.20
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	45,000.00	37,648.45	0.00	7,351.55	83.66
Total Dept 000.000		2,853,800.00	1,712,965.26	333,877.51	1,140,834.74	60.02
TOTAL EXPENDITURES		2,853,800.00	1,712,965.26	333,877.51	1,140,834.74	60.02
Fund 206 - Fire Fund:						
TOTAL REVENUES		2,416,946.00	2,201,402.61	2,199,046.10	215,543.39	91.08
TOTAL EXPENDITURES		2,853,800.00	1,712,965.26	333,877.51	1,140,834.74	60.02
NET OF REVENUES & EXPENDITURES		(436,854.00)	488,437.35	1,865,168.59	(925,291.35)	111.81
Fund 207 - Police Fund						
Revenues						
Dept 000.000						
207-000.000-402.000	CURRENT PROPERTY TAX	3,168,649.00	3,174,734.51	3,174,734.51	(6,085.51)	100.19
207-000.000-412.000	DELINQUENT PP TAX	100.00	0.00	0.00	100.00	0.00
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(500.00)	(274.81)	0.00	(225.19)	54.96
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	6,500.00	0.00	0.00	6,500.00	0.00
207-000.000-480.000	LIQUOR LICENSE FEES	9,700.00	9,365.95	0.00	334.05	96.56
207-000.000-481.000	SOLICITATION FEES	100.00	50.00	0.00	50.00	50.00
207-000.000-501.000	FEDERAL GRANT REVENUE	2,500.00	0.00	0.00	2,500.00	0.00
207-000.000-628.100	INSPECTION FEES	7,000.00	6,800.00	0.00	200.00	97.14
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	200.00	127.00	0.00	73.00	63.50
207-000.000-629.100	BREATHALIZER TEST REQUIRED	110.00	110.00	5.00	0.00	100.00
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	200.00	100.00	0.00	100.00	50.00
207-000.000-636.000	COPIES/MAPS	1,000.00	517.00	60.00	483.00	51.70
207-000.000-657.000	ORDINANCE FINES	10,000.00	5,043.94	819.39	4,956.06	50.44
207-000.000-664.000	INTEREST REVENUE	3,000.00	(2,372.09)	0.00	5,372.09	(79.07)
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	2,500.00	0.00	0.00	2,500.00	0.00
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	10,000.00	9,675.00	0.00	325.00	96.75
207-000.000-676.200	OVERTIME REIMB - OTHER	2,500.00	0.00	0.00	2,500.00	0.00
207-000.000-677.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
207-000.000-678.000	PA302 TRAINING REIMB	1,100.00	(559.11)	(559.11)	1,659.11	(50.82)
207-000.000-693.000	SALE OF FIXED ASSETS	32,300.00	32,300.00	0.00	0.00	100.00
207-000.000-699.999	APPROPRIATION FROM SURPLUS	3,990.00	0.00	0.00	3,990.00	0.00

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Item 19.

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Revenues						
Total Dept 000.000		3,261,199.00	3,235,617.39	3,175,059.79	25,581.61	99.22
TOTAL REVENUES		3,261,199.00	3,235,617.39	3,175,059.79	25,581.61	99.22
Expenditures						
Dept 000.000						
207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,567,000.00	882,426.57	130,465.38	684,573.43	56.31
207-000.000-702.500	LEAVE TIME PAYOUT	5,000.00	2,053.60	0.00	2,946.40	41.07
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	34,000.00	17,661.69	2,365.08	16,338.31	51.95
207-000.000-706.000	HOLIDAY PAY	89,500.00	35,085.02	19,337.22	54,414.98	39.20
207-000.000-709.000	TOWNSHIP FICA	140,000.00	77,394.24	12,956.45	62,605.76	55.28
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,800.00	1,950.00	250.00	2,850.00	40.63
207-000.000-713.000	OVERTIME	80,000.00	50,873.32	5,249.31	29,126.68	63.59
207-000.000-716.000	DEFINED CONTRIBUTION	375,000.00	168,782.91	33,091.02	206,217.09	45.01
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	331,800.00	176,864.94	26,836.76	154,935.06	53.30
207-000.000-725.100	LONG/SHORT TERM DISABILITY	9,500.00	4,140.55	0.00	5,359.45	43.58
207-000.000-725.200	LIFE INSURANCE	1,500.00	542.59	0.00	957.41	36.17
207-000.000-726.500	EQUIPMENT ALLOWANCE	11,200.00	11,200.00	0.00	0.00	100.00
207-000.000-727.000	WORKERS' COMPENSATION	29,000.00	28,939.54	0.00	60.46	99.79
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000.00	104,000.00	0.00	0.00	100.00
207-000.000-731.000	EDUCATION INCENTIVE BONUS	13,500.00	12,500.00	12,500.00	1,000.00	92.59
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	13,000.00	9,671.11	1,142.32	3,328.89	74.39
207-000.000-752.100	AMMUNITION	10,000.00	5,019.16	0.00	4,980.84	50.19
207-000.000-756.000	ACCREDITATION EXPENSES	25,000.00	6,287.99	25.00	18,712.01	25.15
207-000.000-758.000	DIESEL FUEL	250.00	0.00	0.00	250.00	0.00
207-000.000-759.000	VEHICLE FUEL	55,000.00	31,239.64	4,949.19	23,760.36	56.80
207-000.000-768.000	UNIFORMS/ACCESSORIES	15,000.00	5,486.75	50.00	9,513.25	36.58
207-000.000-768.500	UNIFORM CLEANING	4,500.00	2,795.50	333.00	1,704.50	62.12
207-000.000-801.000	CONTRACTUAL SERVICES	12,000.00	8,143.73	2,339.33	3,856.27	67.86
207-000.000-807.000	SWAT TEAM EXPENSES	9,000.00	8,887.80	(180.00)	112.20	98.75
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
207-000.000-809.000	JANITORIAL SERVICES	11,000.00	2,404.68	0.00	8,595.32	21.86
207-000.000-826.000	LEGAL FEES	10,000.00	4,798.00	0.00	5,202.00	47.98
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	125,500.00	106,353.36	66,987.57	19,146.64	84.74
207-000.000-851.000	POSTAGE	200.00	0.00	0.00	200.00	0.00
207-000.000-853.000	PHONE/COMM/INTERNET	15,000.00	6,778.90	480.07	8,221.10	45.19
207-000.000-914.000	TUITION REIMBURSEMENT	12,000.00	7,499.00	3,000.00	4,501.00	62.49
207-000.000-916.000	TRAINING	16,500.00	10,723.56	1,145.00	5,776.44	64.99
207-000.000-917.000	SEWER USAGE	3,700.00	1,785.28	0.00	1,914.72	48.25
207-000.000-920.000	ELECTRIC	15,000.00	7,357.97	1,140.46	7,642.03	49.05
207-000.000-921.000	NATURAL GAS/HEAT	3,500.00	514.41	0.00	2,985.59	14.70
207-000.000-930.002	MAINTENANCE POLICE BUILDING	12,000.00	6,461.05	908.35	5,538.95	53.84
207-000.000-930.020	MAINTENANCE - FERTILIZER	500.00	271.86	0.00	228.14	54.37
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	2,000.00	369.52	369.52	1,630.48	18.48
207-000.000-932.000	VEHICLE MAINTENANCE	55,000.00	42,724.90	5,621.41	12,275.10	77.68
207-000.000-933.000	SOFTWARE MAINTENANCE	24,000.00	21,769.46	0.00	2,230.54	90.71
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	6,000.00	3,331.51	387.00	2,668.49	55.53
207-000.000-955.000	SUNDRY	3,000.00	750.00	0.00	2,250.00	25.00
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	4,700.00	819.56	151.00	3,880.44	17.44
207-000.000-967.000	SPECIAL PROJECTS	20,000.00	13,962.24	0.00	6,037.76	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	73,500.00	29,207.15	12,601.12	44,292.85	
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	110,000.00	161,691.10	0.00	(51,691.10)	

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 12/31/2023
% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 207 - Police Fund						
Expenditures						
Total Dept 000.000		3,463,650.00	2,081,520.16	344,501.56	1,382,129.84	60.10
TOTAL EXPENDITURES		3,463,650.00	2,081,520.16	344,501.56	1,382,129.84	60.10
Fund 207 - Police Fund:						
TOTAL REVENUES		3,261,199.00	3,235,617.39	3,175,059.79	25,581.61	99.22
TOTAL EXPENDITURES		3,463,650.00	2,081,520.16	344,501.56	1,382,129.84	60.10
NET OF REVENUES & EXPENDITURES		(202,451.00)	1,154,097.23	2,830,558.23	(1,356,548.23)	570.06
Fund 208 - SENIORS, PARKS, LL TRAIL						
Revenues						
Dept 000.000						
208-000.000-664.000	INTEREST REVENUE	17,500.00	14,827.84	3,043.41	2,672.16	84.73
208-000.000-699.101	TRANSFER IN 101-OPERATIONS	595,831.00	297,915.48	49,652.58	297,915.52	50.00
208-000.000-699.999	APPROPRIATION FROM SURPLUS	23,220.00	0.00	0.00	23,220.00	0.00
Total Dept 000.000		636,551.00	312,743.32	52,695.99	323,807.68	49.13
Dept 751.000 - Recreation Board						
208-751.000-651.000	PARKS & RECREATION FEES	15,000.00	12,211.10	158.87	2,788.90	81.41
Total Dept 751.000 - Recreation Board		15,000.00	12,211.10	158.87	2,788.90	81.41
Dept 820.000 - SENIOR CENTER						
208-820.000-651.001	SENIOR CENTER RENTALS	3,000.00	2,280.00	210.00	720.00	76.00
208-820.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	69,000.00	0.00	0.00	69,000.00	0.00
Total Dept 820.000 - SENIOR CENTER		72,000.00	2,280.00	210.00	69,720.00	3.17
TOTAL REVENUES		723,551.00	327,234.42	53,064.86	396,316.58	45.23
Expenditures						
Dept 751.000 - Recreation Board						
208-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	42,200.00	19,454.47	3,245.73	22,745.53	46.10
208-751.000-704.000	PART-TIME EMPLOYEE SALARIES	7,180.00	6,483.56	0.00	696.44	90.30
208-751.000-704.100	PER DIEM	3,900.00	650.00	195.00	3,250.00	16.67
208-751.000-709.000	TOWNSHIP FICA	3,900.00	2,034.12	263.19	1,865.88	52.16
208-751.000-716.000	DEFINED CONTRIBUTION	5,500.00	2,653.72	421.94	2,846.28	48.25
208-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	17,300.00	9,365.61	1,360.05	7,934.39	54.14
208-751.000-725.100	LONG/SHORT TERM DISABILITY	280.00	248.76	0.00	31.24	88.84
208-751.000-725.200	LIFE INSURANCE	100.00	36.48	0.00	63.52	36.48
208-751.000-727.000	WORKERS' COMPENSATION	920.00	914.19	0.00	5.81	99.37
208-751.000-752.000	SUPPLIES & SMALL EQUIPMENT	3,600.00	977.68	0.00	2,622.32	27.16
208-751.000-758.000	DIESEL FUEL	2,000.00	1,513.48	0.00	486.52	23.16
208-751.000-826.000	LEGAL FEES	500.00	34.00	0.00	466.00	9.20
208-751.000-840.000	LIABILITY/CASUALTY INSURANCE	900.00	865.47	541.25	34.53	96.16

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Item 19.

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
208-751.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	0.00	0.00	500.00	0.00
208-751.000-900.100	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
208-751.000-910.000	PROFESSIONAL DEVELOPMENT	2,500.00	594.05	274.05	1,905.95	23.76
208-751.000-917.000	SEWER USAGE	650.00	318.80	0.00	331.20	49.05
208-751.000-919.000	TRASH DISPOSAL	2,200.00	1,099.20	183.20	1,100.80	49.96
208-751.000-920.000	ELECTRIC	2,500.00	2,774.45	163.60	(274.45)	110.98
208-751.000-921.000	NATURAL GAS/HEAT	100.00	0.00	0.00	100.00	0.00
208-751.000-930.005	MAINTENANCE PARK FACILITIES	100,000.00	9,663.44	504.58	90,336.56	9.66
208-751.000-930.015	RESERVE FOR PARKS MAINTENANCE	4,500.00	4,500.00	0.00	0.00	100.00
208-751.000-930.020	SPORTS FIELD MAINTENANCE	15,000.00	12,572.50	0.00	2,427.50	83.82
208-751.000-930.200	PLAYGROUND MAINTENANCE & REPAIR	5,000.00	0.00	0.00	5,000.00	0.00
208-751.000-930.300	PLAYGROUND & ADULT WORKOUT RESERVE	1,000.00	0.00	0.00	1,000.00	0.00
208-751.000-942.000	PORTABLE TOILETS	30,000.00	14,178.97	316.20	15,821.03	47.26
208-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	7,500.00	400.00	0.00	7,100.00	5.33
208-751.000-946.000	ENGINEERING & PLANNING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
208-751.000-955.000	SUNDRY	2,000.00	0.00	0.00	2,000.00	0.00
208-751.000-955.278	EVERY CHILD SHALL PLAY SCHOLARSHIP	500.00	375.00	0.00	125.00	75.00
208-751.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	0.00	0.00	750.00	0.00
208-751.000-967.600	WINKELHAUS PARK	1,000.00	0.00	0.00	1,000.00	0.00
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	50,000.00	2,125.02	0.00	47,874.98	4.25
208-751.000-975.300	GRANT MATCH	260,000.00	0.00	0.00	260,000.00	0.00
208-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 751.000 - Recreation Board		620,480.00	93,832.97	7,468.79	526,647.03	15.12
Dept 800.000 - LAKELAND TRAIL						
208-800.000-826.000	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
208-800.000-840.000	LIABILITY/CASUALTY INSURANCE	250.00	167.32	106.51	82.68	66.93
208-800.000-920.000	ELECTRIC	300.00	89.15	0.00	210.85	29.72
208-800.000-938.000	LAKELAND TRAIL MAINTENANCE	50,000.00	889.66	0.00	49,110.34	1.78
208-800.000-938.500	LL TRAIL RAILROAD MAINT FEE	1,000.00	0.00	0.00	1,000.00	0.00
208-800.000-942.000	PORTABLE TOILETS	22,000.00	12,007.36	1,862.16	9,992.64	54.58
208-800.000-955.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
208-800.000-975.300	GRANT MATCH	20,000.00	0.00	0.00	20,000.00	0.00
208-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 800.000 - LAKELAND TRAIL		98,550.00	13,153.49	1,968.67	85,396.51	13.35
Dept 820.000 - SENIOR CENTER						
208-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	61,365.00	29,136.00	4,856.00	32,229.00	47.48
208-820.000-704.000	PART-TIME EMPLOYEE SALARIES	52,500.00	25,876.34	4,270.49	26,623.66	49.29
208-820.000-709.000	TOWNSHIP FICA	8,800.00	4,231.39	702.01	4,568.61	48.08
208-820.000-713.000	OVERTIME	250.00	0.00	0.00	250.00	0.00
208-820.000-716.000	DEFINED CONTRIBUTION	8,100.00	4,036.14	631.28	4,063.86	49.83
208-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	24,700.00	13,379.41	1,942.93	11,320.59	54.17
208-820.000-725.100	LONG/SHORT TERM DISABILITY	350.00	151.19	0.00	198.81	43.20
208-820.000-725.200	LIFE INSURANCE	81.00	24.27	0.00	56.73	29.96
208-820.000-752.000	SUPPLIES & SMALL EQUIPMENT	6,000.00	3,473.30	79.89	2,526.70	57.89
208-820.000-801.000	CONTRACTUAL SERVICES	22,000.00	12,925.00	3,508.00	9,075.00	58.75
208-820.000-804.000	SENIOR PROGRAMS	9,000.00	5,260.27	290.02	3,739.73	
208-820.000-840.000	LIABILITY/CASUALTY INSURANCE	2,700.00	2,512.34	1,564.59	187.66	
208-820.000-853.000	PHONE/COMM/INTERNET	4,100.00	2,266.57	68.00	1,833.43	

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Fund 208 - SENIORS, PARKS, LL TRAIL						
Expenditures						
208-820.000-900.200	NEWSLETTER/PUBLICATIONS	1,000.00	126.00	0.00	874.00	12.60
208-820.000-910.000	PROFESSIONAL DEVELOPMENT	1,000.00	75.00	0.00	925.00	7.50
208-820.000-917.000	SEWER USAGE	1,750.00	899.01	0.00	850.99	51.37
208-820.000-919.000	TRASH DISPOSAL	2,000.00	1,056.00	176.00	944.00	52.80
208-820.000-920.000	ELECTRIC	4,500.00	2,824.26	390.65	1,675.74	62.76
208-820.000-921.000	NATURAL GAS/HEAT	3,000.00	246.58	0.00	2,753.42	8.22
208-820.000-930.001	MAINTENANCE COMM CENTER	55,500.00	53,168.85	316.35	2,331.15	95.80
208-820.000-930.020	MAINTENANCE - FERTILIZER	500.00	271.86	0.00	228.14	54.37
208-820.000-931.000	EQUIPMENT MAINT/REPAIR	7,000.00	33.43	0.00	6,966.57	0.48
208-820.000-937.000	IMPROVEMENTS	2,000.00	0.00	0.00	2,000.00	0.00
208-820.000-955.000	SUNDRY	1,000.00	344.02	0.00	655.98	34.40
208-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	750.00	724.04	149.90	25.96	96.54
208-820.000-975.300	GRANT MATCH	7,000.00	6,651.50	0.00	348.50	95.02
208-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	33,500.00	32,525.89	6,297.32	974.11	97.09
Total Dept 820.000 - SENIOR CENTER		320,446.00	202,218.66	25,243.43	118,227.34	63.11
TOTAL EXPENDITURES		1,039,476.00	309,205.12	34,680.89	730,270.88	29.75
Fund 208 - SENIORS, PARKS, LL TRAIL:						
TOTAL REVENUES		723,551.00	327,234.42	53,064.86	396,316.58	45.23
TOTAL EXPENDITURES		1,039,476.00	309,205.12	34,680.89	730,270.88	29.75
NET OF REVENUES & EXPENDITURES		(315,925.00)	18,029.30	18,383.97	(333,954.30)	5.71
Fund 590 - SEWER FUND						
Revenues						
Dept 527.000 - SEWER OPERATING						
590-527.000-653.000	O&M USAGE FEES	1,743,552.00	737,726.47	251,336.82	1,005,825.53	42.31
590-527.000-653.001	O&M LATE PENALTY	25,000.00	4,405.69	1,029.43	20,594.31	17.62
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	22,700.00	22,431.92	0.00	268.08	98.82
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	14,000.00	8,405.06	1,483.69	5,594.94	60.04
590-527.000-667.000	RENTAL INCOME	18,500.00	10,173.97	1,717.91	8,326.03	54.99
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	32,000.00	32,962.52	1,262.80	(962.52)	103.01
590-527.000-677.000	SUNDRY	2,500.00	300.00	150.00	2,200.00	12.00
590-527.000-699.999	APPROPRIATION FROM SURPLUS	350,300.00	0.00	0.00	350,300.00	0.00
Total Dept 527.000 - SEWER OPERATING		2,208,552.00	816,405.63	256,980.65	1,392,146.37	36.97
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	75,600.00	46,568.76	6,652.68	29,031.24	61.60
590-537.000-637.400	PORTAGE ADD'L FEES	10,000.00	19,081.27	3,656.35	(9,081.27)	190.81
Total Dept 537.000		85,600.00	65,650.03	10,309.03	19,949.97	76.69
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	5,000.00	3,200.00	0.00	1,800.00	
590-538.000-620.200	GRINDER PUMP INSTALLATION	250,000.00	66,385.22	0.00	183,614.78	
590-538.000-626.000	Reinsp/inspection/easement/lgl	400.00	0.00	0.00	400.00	

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Fund 590 - SEWER FUND						
Revenues						
590-538.000-640.000	APPLICATION FEES - SEWERS	5,000.00	3,800.00	1,000.00	1,200.00	76.00
590-538.000-642.100	TAP FEE	263,000.00	60,250.00	0.00	202,750.00	22.91
590-538.000-644.100	MAIN LINE EXTENSION	58,000.00	0.00	0.00	58,000.00	0.00
590-538.000-646.200	GRINDER PUMP PURCHASE	102,000.00	41,120.00	0.00	60,880.00	40.31
590-538.000-646.300	REVENUE SALE OF GRINDER PUMPS	5,000.00	0.00	0.00	5,000.00	0.00
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	28,500.00	33,514.34	11,722.67	(5,014.34)	117.59
Total Dept 538.000		716,900.00	208,269.56	12,722.67	508,630.44	29.05
Dept 539.000						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	100,000.00	1,525.89	1,525.89	98,474.11	1.53
590-539.000-654.000	WWTP DEBT FEE	607,968.00	258,007.39	87,611.91	349,960.61	42.44
590-539.000-654.001	WWTP DEBT LATE PENALTY	12,000.00	1,618.76	365.74	10,381.24	13.49
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	29,500.00	27,286.57	9,846.93	2,213.43	92.50
Total Dept 539.000		749,468.00	288,438.61	99,350.47	461,029.39	38.49
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	300.00	100.00	0.00	200.00	33.33
590-540.000-637.500	WATER CONNECTION ADM FEE	2,100.00	700.00	0.00	1,400.00	33.33
590-540.000-654.500	WATER CHARGE O&M	35,000.00	31,614.96	9,234.00	3,385.04	90.33
590-540.000-654.501	WATER CHARGE PENALTY (10%)	500.00	139.49	0.00	360.51	27.90
590-540.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	200.00	(76.41)	0.00	276.41	(38.21)
Total Dept 540.000		38,100.00	32,478.04	9,234.00	5,621.96	85.24
TOTAL REVENUES		3,798,620.00	1,411,241.87	388,596.82	2,387,378.13	37.15
Expenditures						
Dept 527.000 - SEWER OPERATING						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	540,500.00	253,705.86	41,461.56	286,794.14	46.94
590-527.000-702.500	LEAVE TIME PAYOUT	2,600.00	2,570.00	0.00	30.00	98.85
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	23,000.00	5,919.64	165.54	17,080.36	25.74
590-527.000-704.100	PER DIEM	1,800.00	455.00	0.00	1,345.00	25.28
590-527.000-709.000	TOWNSHIP FICA	49,000.00	22,768.92	3,645.17	26,231.08	46.47
590-527.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000.00	1,500.00	250.00	1,500.00	50.00
590-527.000-713.000	OVERTIME	47,500.00	27,384.12	3,922.17	20,115.88	57.65
590-527.000-716.000	DEFINED CONTRIBUTION	62,000.00	34,243.21	5,178.64	27,756.79	55.23
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	118,800.00	57,847.68	8,397.90	60,952.32	48.69
590-527.000-725.100	LONG/SHORT TERM DISABILITY	3,400.00	1,574.61	0.00	1,825.39	46.31
590-527.000-725.200	LIFE INSURANCE	670.00	234.45	0.00	435.55	34.99
590-527.000-727.000	WORKERS' COMPENSATION	4,250.00	4,219.59	0.00	30.41	99.28
590-527.000-728.000	ON-CALL COMPENSATION	23,000.00	5,040.00	1,680.00	17,960.00	21.91
590-527.000-751.100	GRINDER PUMP PARTS	325,000.00	204,266.58	5,018.00	120,733.42	62.85
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	25,000.00	19,551.39	2,521.69	5,448.61	78.21
590-527.000-758.000	DIESEL FUEL	2,000.00	638.74	0.00	1,361.26	31.94
590-527.000-759.000	VEHICLE FUEL	15,000.00	7,728.31	949.26	7,271.69	51.52
590-527.000-768.000	UNIFORMS/ACCESSORIES	5,000.00	2,440.63	0.00	2,559.37	
590-527.000-801.000	CONTRACTUAL SERVICES	14,500.00	14,220.00	1,050.00	280.00	
590-527.000-826.000	LEGAL FEES	5,000.00	391.00	0.00	4,609.00	7.82

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Fund 590 - SEWER FUND						
Expenditures						
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	28,500.00	28,453.98	14,226.99	46.02	99.84
590-527.000-843.000	MISC MEDICAL EXPENSES	2,500.00	1,203.22	791.54	1,296.78	48.13
590-527.000-851.000	POSTAGE	8,000.00	4,955.83	15.19	3,044.17	61.95
590-527.000-853.000	PHONE/COMM/INTERNET	13,000.00	3,677.10	325.62	9,322.90	28.29
590-527.000-861.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	500.00	170.00	0.00	330.00	34.00
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	6,000.00	465.00	265.00	5,535.00	7.75
590-527.000-917.500	TREATMENT EXPENSE	125,000.00	66,300.18	0.00	58,699.82	53.04
590-527.000-920.000	ELECTRIC	27,000.00	10,183.54	1,977.33	16,816.46	37.72
590-527.000-921.000	NATURAL GAS/HEAT	4,000.00	945.19	21.16	3,054.81	23.63
590-527.000-930.006	BLDG MAINT-ENT @ LRG(RENTAL HOME)	12,400.00	12,400.00	12,400.00	0.00	100.00
590-527.000-930.010	SEWER MAINTENANCE GARAGE	2,000.00	1,884.97	0.00	115.03	94.25
590-527.000-930.011	ENTERPRISE POLE BARN(ORIGINAL)	1,000.00	0.00	0.00	1,000.00	0.00
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	2,500.00	1,502.59	0.00	997.41	60.10
590-527.000-932.000	VEHICLE MAINTENANCE	8,000.00	4,092.64	1,326.57	3,907.36	51.16
590-527.000-933.000	SOFTWARE MAINTENANCE	2,000.00	822.94	0.00	1,177.06	41.15
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	150,000.00	147,709.70	22,358.00	2,290.30	98.47
590-527.000-934.200	GRINDER PUMP REPLACEMENT	186,000.00	150,977.75	10,279.50	35,022.25	81.17
590-527.000-946.000	ENGINEERING SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-527.000-955.000	SUNDRY	2,800.00	2,602.29	330.00	197.71	92.94
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,500.00	1,114.64	0.00	1,385.36	44.59
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	2,500.00	0.00	0.00	2,500.00	0.00
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	70,000.00	0.00	0.00	70,000.00	0.00
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500.00	28,750.02	4,791.67	28,749.98	50.00
Total Dept 527.000 - SEWER OPERATING		1,990,220.00	1,134,911.31	143,348.50	855,308.69	57.02
Dept 537.000						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	20,000.00	12,643.99	1,469.88	7,356.01	63.22
590-537.000-753.000	CHEMICALS	50,000.00	24,567.04	12,759.04	25,432.96	49.13
590-537.000-758.000	DIESEL FUEL	1,000.00	830.55	0.00	169.45	83.06
590-537.000-853.000	PHONE/COMM/INTERNET	300.00	216.99	12.00	83.01	72.33
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	60,000.00	37,306.50	0.00	22,693.50	62.18
590-537.000-919.000	TRASH DISPOSAL	1,500.00	776.40	129.40	723.60	51.76
590-537.000-920.000	ELECTRIC	78,000.00	38,761.52	6,920.23	39,238.48	49.69
590-537.000-921.000	NATURAL GAS/HEAT	30,000.00	451.21	0.00	29,548.79	1.50
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	3,800.00	3,720.55	0.00	79.45	97.91
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	13,000.00	12,776.82	2,884.00	223.18	98.28
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	54,500.00	54,386.47	499.77	113.53	99.79
590-537.000-946.000	ENGINEERING SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
590-537.000-952.000	LAB ANALYSIS - WWTP	13,000.00	7,620.00	1,910.00	5,380.00	58.62
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	10,000.00	7,094.00	2,028.00	2,906.00	70.94
590-537.000-955.000	SUNDRY	250.00	0.00	0.00	250.00	0.00
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	9,000.00	1,455.58	1,455.58	7,544.42	16.17
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	245,000.00	157,794.00	57,550.00	87,206.00	64.41
Total Dept 537.000		591,350.00	360,401.62	87,617.90	230,948.38	60.95
Dept 538.000						
590-538.000-946.000	ENGINEERING SERVICES	1,700.00	950.00	0.00	750.00	
590-538.000-955.000	SUNDRY	1,000.00	480.00	0.00	520.00	
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500.00	28,750.02	4,791.67	28,749.98	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
Total Dept 538.000		60,200.00	30,180.02	4,791.67	30,019.98	50.13
Dept 539.000						
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	525,000.00	0.00	0.00	525,000.00	0.00
590-539.000-992.000	INTEREST EXPENSE	130,000.00	67,648.91	0.00	62,351.09	52.04
590-539.000-993.000	AGENT FEES	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 539.000		656,200.00	67,648.91	0.00	588,551.09	10.31
Dept 540.000						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	40,000.00	35,015.52	0.00	4,984.48	87.54
Total Dept 540.000		40,000.00	35,015.52	0.00	4,984.48	87.54
TOTAL EXPENDITURES		3,337,970.00	1,628,157.38	235,758.07	1,709,812.62	48.78
Fund 590 - SEWER FUND:						
TOTAL REVENUES		3,798,620.00	1,411,241.87	388,596.82	2,387,378.13	37.15
TOTAL EXPENDITURES		3,337,970.00	1,628,157.38	235,758.07	1,709,812.62	48.78
NET OF REVENUES & EXPENDITURES		460,650.00	(216,915.51)	152,838.75	677,565.51	47.09
Fund 591 - WATER DEBT SERVICE FUND						
Revenues						
Dept 000.000						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	85,000.00	73,593.33	73,593.33	11,406.67	86.58
591-000.000-654.503	LCWA-WATER CONNECTION FEES	20,000.00	0.00	0.00	20,000.00	0.00
591-000.000-664.000	INTEREST REVENUE	9,675.00	14,023.85	5,329.85	(4,348.85)	144.95
591-000.000-677.000	SUNDRY	0.00	65,000.00	65,000.00	(65,000.00)	100.00
591-000.000-699.101	TRANSFER IN GENERAL CAPITAL	154,000.00	77,000.04	12,833.34	76,999.96	50.00
Total Dept 000.000		268,675.00	229,617.22	156,756.52	39,057.78	85.46
TOTAL REVENUES		268,675.00	229,617.22	156,756.52	39,057.78	85.46
Expenditures						
Dept 000.000						
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	200,000.00	100,000.00	0.00	100,000.00	50.00
591-000.000-992.000	INTEREST EXPENSE	54,050.00	28,025.00	0.00	26,025.00	51.85
591-000.000-993.000	AGENT FEES	1,700.00	200.00	0.00	1,500.00	11.76
Total Dept 000.000		255,750.00	128,225.00	0.00	127,525.00	50.14
TOTAL EXPENDITURES		255,750.00	128,225.00	0.00	127,525.00	100

REVENUE AND EXPENDITURE REPORT FOR HAMBURG TWP
PERIOD ENDING 12/31/2023
% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER DEBT SERVICE FUND						
Fund 591 - WATER DEBT SERVICE FUND:						
TOTAL REVENUES		268,675.00	229,617.22	156,756.52	39,057.78	85.46
TOTAL EXPENDITURES		255,750.00	128,225.00	0.00	127,525.00	50.14
NET OF REVENUES & EXPENDITURES		12,925.00	101,392.22	156,756.52	(88,467.22)	784.47
TOTAL REVENUES - ALL FUNDS		17,257,429.00	10,996,101.30	8,007,092.89	6,261,327.70	63.72
TOTAL EXPENDITURES - ALL FUNDS		17,229,584.00	9,511,801.21	1,560,057.96	7,717,782.79	55.21
NET OF REVENUES & EXPENDITURES		27,845.00	1,484,300.09	6,447,034.93	(1,456,455.09)	5,330.58

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 12/01/2023 TO 12/31/2023
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101	General Fund				
002.000	CASH/SAVINGS	4,182,962.14	297,215.49	534,410.22	3,945,767.41
002.100	ARPA FUNDING	2,285,711.74	0.00	0.00	2,285,711.74
002.179	TPA HEALTH CARE REIMB	3,826.48	9,000.00	10,832.39	1,994.09
002.200	ESCROW PERFORMANCE BONDS	125,670.75	0.00	0.00	125,670.75
002.279	ZONING REVIEW ESCROW	106,540.38	519.68	1,850.87	105,209.19
002.701	CASH 701 FUND	0.00	0.00	0.00	0.00
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.100	SENIOR CENTER PETTY CASH	300.00	0.00	0.00	300.00
008.000	CHANGE ACCOUNT	250.00	0.00	0.00	250.00
008.003	HAYCRK/CHAMBERSRDCONSTESCROW	42,980.39	0.00	0.00	42,980.39
008.004	HAYCRK/CHAMBERSRDENGESCROW	27,339.00	0.00	0.00	27,339.00
	General Fund	6,775,780.88	306,735.17	547,093.48	6,535,422.57
Fund 151	CEMETERY TRUST FUND				
003.005	RESTRICTED CEMETERY TRUST	7,934.25	39.39	0.00	7,973.64
Fund 204	Road Fund				
002.000	CASH/SAVINGS	618,500.87	70,620.68	1,020.00	688,101.55
Fund 206	Fire Fund				
002.000	CASH/SAVINGS	(107,473.35)	283,732.12	420,572.92	(244,314.15)
004.000	PETTY CASH	300.00	0.00	0.00	300.00
	Fire Fund	(107,173.35)	283,732.12	420,572.92	(244,014.15)
Fund 207	Police Fund				
002.000	CASH/SAVINGS	(1,288,247.94)	324,321.43	266,702.97	(1,230,629.48)
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	Police Fund	(1,288,047.94)	324,321.43	266,702.97	(1,230,429.48)
Fund 208	SENIORS, PARKS, LL TRAIL				
002.000	CASH/SAVINGS	596,429.46	55,957.74	36,244.73	616,142.47
Fund 211	Act 302 Training Fund				
002.000	CASH/SAVINGS	803.79	559.11	625.00	737.90
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
002.000	CASH/SAVINGS	3,842.74	19.08	0.00	3,861.82
Fund 245	Public/Capital Improvements				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 252	HAMBURG TWP AQUATIC WEED CONTROL SAD				
002.000	CASH/SAVINGS	93,927.84	466.26	0.00	94,394.10
Fund 265	Drug Enforcement Fund				
002.000	CASH/SAVINGS	2,734.12	13.59	0.00	2,747.71
002.003	FEDERAL FORFEITURE FUNDS	980.13	0.00	0.00	980.13
002.005	STATE FORFEITURE FUNDS	142.23	0.00	0.00	142.23
	Drug Enforcement Fund	3,856.48	13.59	0.00	3,870.07
Fund 272	Rustic/Lake Pointe Road SAD				
002.000	CASH/SAVINGS	2,973.60	12.65	425.00	2,561.25
Fund 273	Scott Drive ROAD SAD				
002.000	CASH/SAVINGS	514.92	0.00	300.00	214.92
Fund 274	Crystal Drive/Beach Rd Maint				
002.000	CASH/SAVINGS	1,995.00	0.00	0.00	1,995.00
Fund 275	Norene Ct/Peary Dr SAD - Rd Mn				
002.000	CASH/SAVINGS	4,490.28	20.18	425.00	4,045.10

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
FROM 12/01/2023 TO 12/31/2023
FUND: ALL FUNDS
CASH ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 276 002.000	Community Dr SAD - Road Maint CASH/SAVINGS	2,292.97	10.02	275.00	2,027.99
Fund 277 002.000	Edgelake/Burton Drive SAD CASH/SAVINGS	966.77	0.00	0.00	966.77
Fund 278 002.000	Downing Drive SAD CASH/SAVINGS	2,391.93	11.87	0.00	2,403.80
Fund 279 002.000	Riverside/Century/Lagoon SAD CASH/SAVINGS	8,678.68	35.98	1,430.00	7,284.66
Fund 280 002.000	Island Shore/Schlenker SAD CASH/SAVINGS	(1,026.98)	0.00	700.00	(1,726.98)
Fund 281 002.000	Campbell Drive SAD CASH/SAVINGS	2,114.04	0.00	300.00	1,814.04
Fund 282 002.000	Mumford Park Lighting SAD CASH/SAVINGS	(327.56)	0.00	132.29	(459.85)
Fund 283 002.000	KINGSTON DRIVE MAINTENANCE SAD CASH/SAVINGS	3,092.00	10.14	1,050.00	2,052.14
Fund 284 002.000	Winans Drive SAD CASH/SAVINGS	2,553.09	10.69	400.00	2,163.78
Fund 285 002.000 003.497	STRAWBERRY INDIANOLA IMP SAD (3129) CASH/SAVINGS S'BERRY INDIANOLA DEBT CASH	2,627.81 105,709.77	0.00 537.79	0.00 0.00	2,627.81 106,247.56
	STRAWBERRY INDIANOLA IMP SAD (3129)	108,337.58	537.79	0.00	108,875.37
Fund 286 002.000	SHAN-GRI-LA AQUATIC WEED CONTROL CASH/SAVINGS	882.57	0.00	0.00	882.57
Fund 287 002.000 003.499	DOWNING DR ROAD IMP SAD CASH/SAVINGS DOWNING DEBT CASH	(482.69) 26,974.69	0.00 131.51	0.00 0.00	(482.69) 27,106.20
	DOWNING DR ROAD IMP SAD	26,492.00	131.51	0.00	26,623.51
Fund 302 002.000 002.302	Twp FIRE STN Cap Imp Debt Ser CASH/SAVINGS CASH	0.00 92,836.04	0.00 460.84	0.00 0.00	0.00 93,296.88
	Twp FIRE STN Cap Imp Debt Ser	92,836.04	460.84	0.00	93,296.88
Fund 375 002.000 003.908	Mumford Dredging Debt Retirement CASH/SAVINGS 2004 BOND DEBT	0.00 3,573.00	0.00 17.74	0.00 0.00	0.00 3,590.74
	Mumford Dredging Debt Retirement	3,573.00	17.74	0.00	3,590.74
Fund 590 002.000 002.002 002.008 002.590 002.908 003.590 003.905 003.906 003.908 003.912 003.918 005.465	SEWER FUND CASH/SAVINGS WATER RECEIPTS FROM BILLS CASH - INFRASTRUCTURE DEPOSIT SAVINGS - O&M 2004 BOND SERIES CONSTRUCTION SAVINGS - CAP ACTIVITY-ENTERPRS 98 CONTRACT SAD'S RESTRICTED 01 CSAD'S/MA/TOW/GALL-WHT/BCK 2004 BOND DEBT MIDLAND SEWER CONTRACT SAD DEBT NIMS CONTRACT SAD SEWER CONNECTION WWTP BOND RESERVE	0.00 54,498.85 0.00 466,625.13 0.00 916,740.53 0.00 867,385.17 86,595.39 0.00 0.00 484,208.03	417,014.28 2,336.57 0.00 117,281.29 0.00 5,555.65 0.00 4,305.69 429.86 0.00 0.00 2,403.60	417,014.28 0.00 0.00 340,367.05 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 56,835.42 0.00 243,539.37 0.00 922,296.18 0.00 871,690.86 87,025.25 0.00 0.00 486,6

CASH SUMMARY BY ACCOUNT FOR HAMBURG TWP
 FROM 12/01/2023 TO 12/31/2023
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
006.465	WWTP PRINCIPAL/INTER REDEMPTN	541,395.03	12,828.15	6,029.83	548,193.35
006.590	EQUIPMENT RESERVE - ENTERPRISE	1,443,803.28	7,167.02	0.00	1,450,970.30
	SEWER FUND	4,861,251.41	569,322.11	763,411.16	4,667,162.36
Fund 591	WATER DEBT SERVICE FUND				
002.000	CASH/SAVINGS	630,687.25	81,350.42	0.00	712,037.67
003.907	WATER SYSTEM DEBT (Well)	3,783.01	18.78	0.00	3,801.79
003.910	M36 CORRIDOR WATER DISTRICT DEBT	361,400.57	1,793.99	0.00	363,194.56
	WATER DEBT SERVICE FUND	995,870.83	83,163.19	0.00	1,079,034.02
Fund 703	Winter Tax Collection Fund				
002.000	CASH/SAVINGS	(49,568.98)	4,822,491.76	2,656,558.79	2,116,363.99
Fund 805	SPECIAL ASSESSMENT CAPITAL PROJECT FUND				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 811	PETTYS ROAD REHAB DISTRICT				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 854	2020-ROAD SAD FUND				
002.000	CASH/SAVINGS	357,816.25	6,032.90	0.00	363,849.15
002.854	2020 SAD ROAD IMPROVE	857,517.29	0.00	0.00	857,517.29
	2020-ROAD SAD FUND	1,215,333.54	6,032.90	0.00	1,221,366.44
Fund 855	BOB WHITE BEACH NORTH RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	1,140.00	(1,140.00)
Fund 856	FOREST CREEK COURT RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 857	HILLSIDE LAKES DRIVE ROAD IMP SA (3169)				
002.000	CASH/SAVINGS	12,903.81	64.05	0.00	12,967.86
Fund 858	FOX POINTE BEACH SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
Fund 860	SHAN-GRI-LA SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	1,140.00	(1,140.00)
Fund 863	ORCHARD VILLAGE SUBDIVISION RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	1,140.00	(1,140.00)
Fund 864	MARGARET DRIVE RD IM SAD				
002.000	CASH/SAVINGS	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	14,004,475.56	6,524,797.99	4,701,086.34	15,828,187.21

TAB 2

CASH FLOW ANALYSIS/DEBT PAYMENT SCHEDULES

The cash flow analysis is included in tab 2. The cash flow analysis has actual cash flows for December 2023.

The funds included in the pooled cash flow are general, fire, police, parks, public capital improvements and sewer operations and maintenance, WWTP debt accounts, cemetery, sewer equipment reserve, road maintenance SADs, performance bonds, SAD debt and escrows.

Tab 2 also includes a debt payment schedules for fiscal year 2023-2024.

The cash flow analysis and the debt payment schedules assist the Treasurer's staff in determining maturity dates on future investments by determining cash needs for each month.

**HAMBURG TOWNSHIP
POOLED CASH
FY 23/24**

Item 19.

CASH INFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
PROPERTY TAXES	-	-	-	-	-	748,426	668,380	1,295,247	1,261,575	-	368,997	2,825	4,345,450
STATE REVENUE SHARING	-	374,431	-	11,860	441,916	-	-	403,326	-	353,631	-	394,994	1,980,158
CABLE FRANCHISE FEES	-	76,680	-	-	73,369	-	-	81,106	-	-	77,436	-	308,591
INTEREST EARNINGS	59,611	74,203	64,829	35,521	32,780	85,137	42,056	27,075	38,828	60,672	62,242	70,644	653,599
PROPERTY TAX ADMIN FEES	-	15,041	101,678	2,250	-	-	-	-	-	-	-	-	118,968
OTHER CASH RECEIPTS	408,481	460,856	-	75,604	278,398	383,598	1,581,946	219,888	262,475	63,249	326,711	153,812	4,215,019
UTILITY BILL RECEIPTS	233,813	173,299	11,447	249,706	155,998	19,944	229,990	151,922	34,945	207,693	192,616	16,572	1,677,946
NEW SEWER HOOKUPS	35,208	44,199	64,453	6,408	-	-	39,720	-	-	52,760	54,659	35,886	333,294
MMRMA LIAB INS EXCESS DIST	-	57,115	-	-	-	-	-	-	-	-	-	-	57,115
FROM FORFEITURE - BUDGETED	-	-	-	-	-	-	-	-	-	-	-	-	-
SAD PAYOFFS	13,394	-	-	994	-	-	-	-	-	-	-	7,954	22,342
ANNUAL SAD ON TAX BILLS	-	-	-	-	-	-	-	-	186,390	-	-	-	186,390
Total Cash Inflows	\$750,507	\$1,275,824	\$242,407	\$382,343	\$982,462	\$1,237,105	\$2,562,092	\$2,178,564	\$1,784,213	\$738,006	\$1,082,662	\$682,687	\$13,898,871

347,891

CASH OUTFLOWS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
MONTHLY PAYROLL	576,215	699,619	467,495	402,177	448,933	507,705	434,873	416,875	648,881	470,099	428,526	449,376	\$5,950,774
BENEFITS	265,037	190,877	163,273	139,478	197,096	174,547	151,743	171,942	199,710	170,900	170,001	162,528	\$2,157,131
AUDIT	-	8,000	21,320	22,835	10,400	10,995	-	-	-	-	-	-	\$73,550
LIABILITY/CASUALTY INSURANCE	132,234	-	-	-	-	132,234	-	-	-	-	-	-	\$264,467
UTILITIES	20,907	23,452	16,169	18,280	18,752	17,284	48,347	24,719	68,981	11,274	38,005	9,998	\$316,166
DUST CONTROL	18,225	10,052	23,933	9,300	1,000	-	5,255	2,690	1,190	16,395	1,399	27,984	\$117,424
TREATMENT/SLUDGE HAUL EXP	-	-	-	37,307	-	-	63,505	13,482	-	-	21,038	-	\$135,331
OTHER EXPENDITURES	435,521	385,725	199,154	592,872	438,064	365,560	324,127	276,036	284,128	156,435	345,855	273,193	\$4,076,669
FUEL	10,166	9,333	13,063	10,739	10,347	9,746	9,894	8,927	9,525	9,376	9,389	10,825	\$121,329
VEHICLE PURCHASE	-	-	71,754	-	-	-	-	-	-	-	-	91,448	\$163,202
GRINDER PARTS/PUMP MAINT	29,016	33,251	35,909	96,431	73,500	5,018	15,398	45,386	1,053	4,212	58,313	49,971	\$447,458
CAPITAL EQUIPMENT & IMPROVEMENTS	26,664	66,602	138,593	270,833	567,604	356,238	247,886	15,481	88,453	73,825	946	186,621	\$2,039,748
ROAD IMPROVEMENTS	-	205,774	-	371,777	-	-	-	-	-	-	4,590	-	\$0
DEBT	-	410,056	-	-	-	-	-	-	749,716	-	309,219	17,737	\$1,486,727
Total Cash Outflows	\$1,513,984	\$2,042,741	\$1,297,272	\$1,972,027	\$1,765,697	\$1,579,326	\$1,301,028	\$975,538	\$2,051,637	\$912,517	\$1,387,279	\$1,279,680	\$18,078,725

SUMMARY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Total for All Periods
Net Cash Flow	(\$763,477)	(\$766,917)	(\$1,054,864)	(\$1,589,684)	(\$783,235)	(\$342,221)	\$1,261,064	\$1,203,026	(\$267,424)	(\$174,512)	(\$304,618)	(\$596,993)	(\$4,179,854)
Beginning cash balance	\$19,012,222	18,248,745	17,481,828	16,426,964	14,837,279	14,054,045	13,711,823	14,972,888	16,175,914	15,908,490	15,733,978	15,429,361	\$19,012,222
Cumulative Net Cash Flow	\$18,248,745	\$17,481,828	\$16,426,964	\$14,837,279	\$14,054,045	\$13,711,823	\$14,972,888	\$16,175,914	\$15,908,490	\$15,733,978	\$15,429,361	\$14,832,368	\$14,832,368
	18,248,745	17,481,828	16,426,964	14,837,279	14,054,045	13,711,823	19,098,107	20,301,133	20,033,709	19,859,197	19,554,580	18,957,587	
	-	-	-	-	-	-	(4,125,219)	(4,125,219)	(4,125,220)	(4,125,219)	(4,125,219)	(4,125,219)	

POOLED CASH:

GENERAL(101), FIRE(206), POLICE(207), REC(208), ACT 302(211), PUBLIC CAP IMP(245), SEWER O&M, ROAD MAINT SAD, CEMETERY, EQUIPMENT RESERVE, ESCROW, DEBT ACCOUNTS

**HAMBURG TOWNSHIP
DEBT PAYMENT SCHEDULE
FISCAL YEAR 2023-24**

Item 19.

		PRIN &			PRINCIPAL				
DEBT		INTEREST	INTEREST	ADMIN FEE	AMOUNT	OUTSTANDING			
ISSUE		DUE DATE	DUE DATE	DUE DATE	DUE	principal	interest	FY 2023-24	Terms
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			4/1/2024				820,000	10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2024			13,400		13,400		
	12 REFUNDING (2002 WATER)		10/1/2023		114,900	100,000	14,900		
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2023			13,125		13,125	525,000	4/1/2028
	2008 WATER SYS PROJ			4/1/2024	-				
	2008 WATER SYS PROJ		4/1/2024		115,625	100,000	15,625		
5308-01 Project MFA	2009 ORE LAKE SRF	4/1/2024			5,240		5,240	419,202	10/1/2029
	2009 ORE LAKE SRF		10/1/2023		76,115	70,000	6,115		
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2023			4,056		4,056	120,000	4/1/2030
	2010 IND/DOWNING	4/1/2024			29,056	25,000	4,056		
5301-01 Project MFA	2010 WWTP IMP		10/1/2023		188,750	170,000	18,750	1,330,000	10/1/2030
	2010 WWTP IMP	4/1/2024			16,625		16,625		
\$4,590,000 Bond Sale	2007 WWTP REFUNDING	7/1/2023			309,219	285,000	24,219	875,000	7/1/2026
	2007 WWTP REFUNDING		1/1/2024		12,495	-	12,495		
\$3,315,000 Bond Sale	Special Assessments	10/1/2023			30,900		30,900	2,060,000	4/1/2030
			4/1/2024		376,000	340,000	36,000		
					1,305,506	1,090,000	215,506	6,149,202	
							1,305,506		Including yearly fees



10405 Merrill Road ♦ P.O. Box 157
 Hamburg, MI 48139
 Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TAB 3

PROPERTY TAXES:

Fiscal Year 2023/24:

The 2023/24 tax collection cycle began July 1, 2023 and will end February 29, 2024. All unpaid tax bills on March 1, 2024 will be turned over delinquent to the Livingston County Treasurer for further collection efforts. Hamburg Township will no longer be able to collect payments on those tax bills turned over. Any unpaid tax bills must be paid directly to the Livingston County Treasurer.

The first section of Tab 3 contains a 10-year comparison table of the following information: 1) taxable values for all properties in Hamburg Township; 2) taxes billed on all properties; and, 3) the percentage of delinquent tax bills sent to Livingston County.

Section 2 of Tab 3 is a chart of the past 10 years of annual budgeted millage rate.

Section 3 of Tab 3 is a table that shows the millage rates for each taxing entity for which the township collects taxes. These entities are Hamburg Township, Hamburg Township Library, Livingston County, Pinckney, Brighton, and Dexter Schools, Livingston and Washtenaw County Intermediate School Districts, and Dexter Library.

Hamburg Township
Fiscal Year 2023-24 Annual Budget
History of Taxable Values

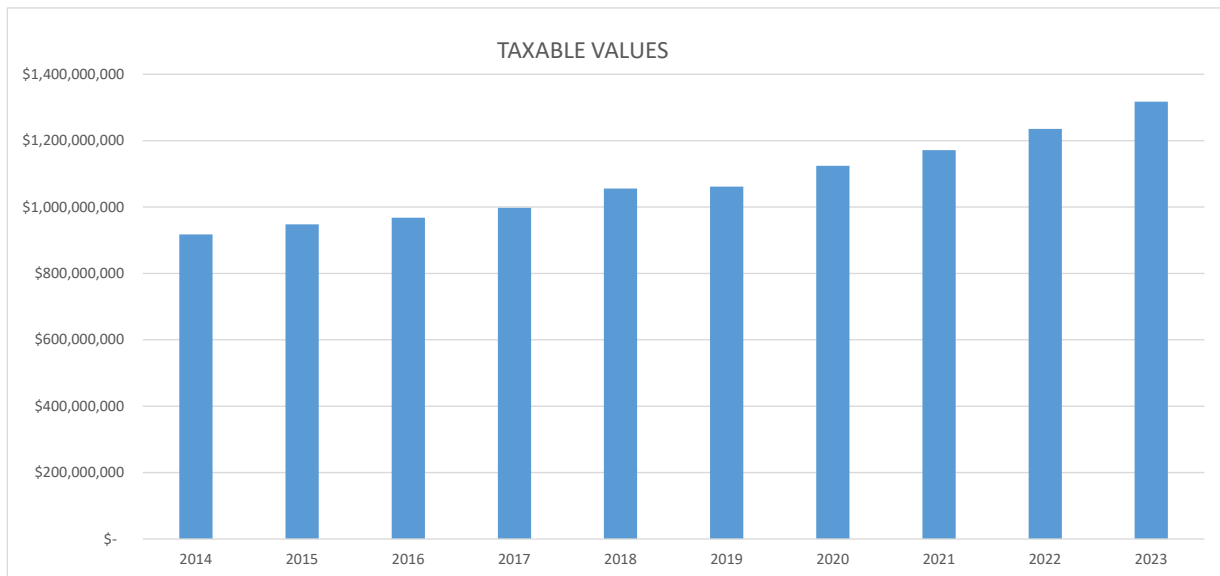
Item 19.

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable value. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of the true cash value. Proposal A limits the increase in value attributed to market changes to the lesser of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value equal to the S.E.V.

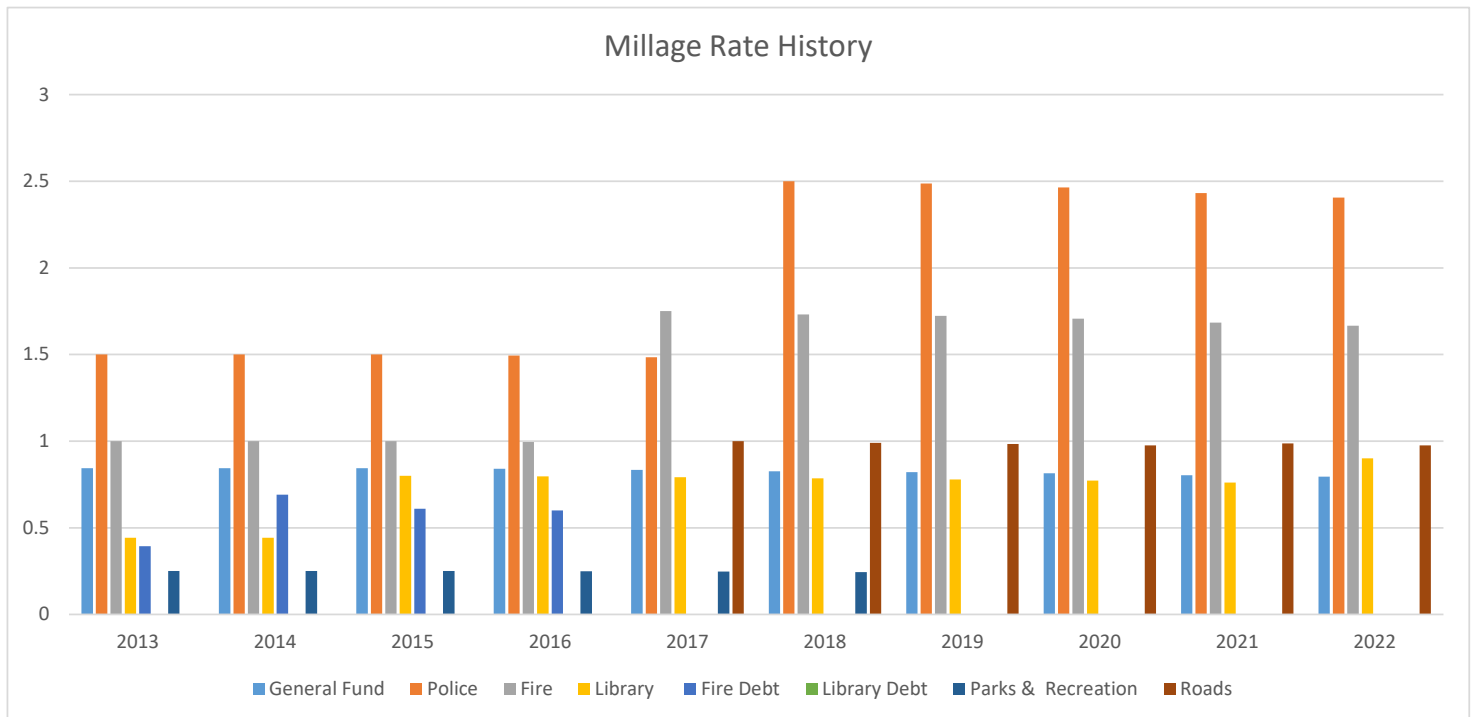
The following shows the history of taxable values of prior years.

Tax Year	Taxable Value
2014	\$ 917,520,530
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138
2023	\$ 1,317,197,164



Hamburg Township
Fiscal Year 2023-2024 Annual Budget
Millage Rate History
Actual from Fiscal Year 2013 - 2022

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2013	0.8442	1.5000	1.0000	0.4418	0.3932		0.2500	
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.0000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.8143	2.4645	1.7072	0.7717				0.9755
2021	0.8034	2.4317	1.6844	0.7614				0.9867
2022	0.7948	2.4056	1.6663	0.9000				0.9761



** Fire Millage voted in August of 2016

** Road Millage voted in August of 2016

** Police millage voted in August 2018

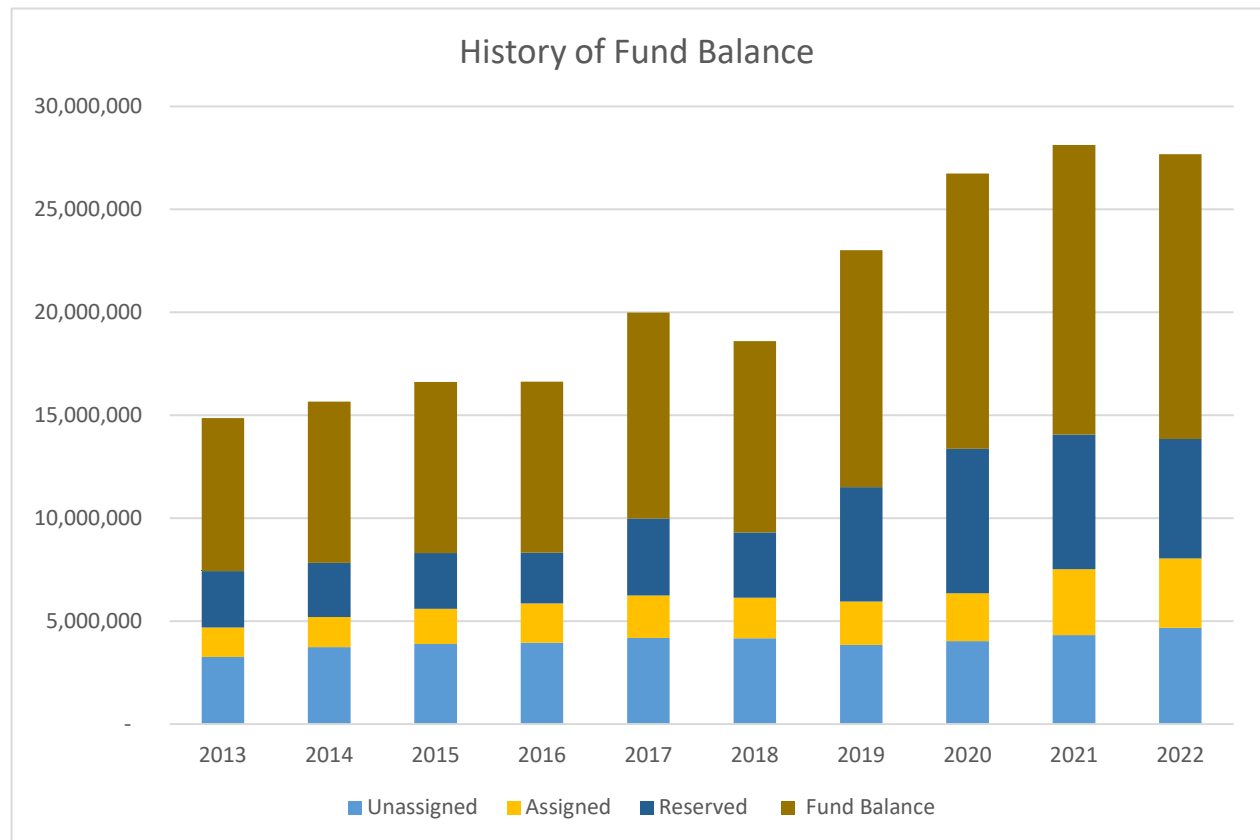
Hamburg Township
Fiscal Year 2023-24 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2013	3,256,455	1,430,998	2,743,028	7,430,481
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	3,203,356	6,538,932	14,064,720
2022	4,669,597	3,378,369	5,793,619	13,841,585

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation, Cemetery, SAD maint.

Unreserved/Unassigned: General Fund

Assigned: Library, Building Maintenance, Equipment, Vehicles, Flood Prevention





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TAB 4

MONTHLY BANK AND INVESTMENT REPORT:

Fiscal Year 2023/24:

The information in this tab includes:

- 1) Name of financial institution in which Hamburg Township has money deposited/invested
- 2) Type of account
- 3) Amount in account
- 4) Interest rate
- 5) Maturity rate of investment, if applicable.

The Township invests cash not needed for immediate purchases into various investments such as certificates of deposit. The maturity dates on CDs are “laddered” so that one or more matures in order to meet projected cash flow needs. The laddering strategy ensures that funds are invested for optimal earnings while keeping funds available for day-to-day expenses and for debt service payments.

Property tax collection season is from July 1 through February 29 of the following year. The Township is the collection point for township, school and county millages. During tax collection season, much of the cash in the pooled account is waiting for distribution to taxing entities outside of the township.

Other cash balances in the pooled account and in investments are restricted for future debt service payments for bonds used to finance special assessment districts.

Monthly Report 12/31/2023			
BANK	TOTAL BAL		BALANCE VERIFICATION DATE
CIBC	\$1,810,821.13		12/31/2023
CONSUMERS CREDIT UNION	\$0.00		12/31/2023
FLAGSTAR	\$5,452,352.79		12/31/2023
FIFTH THIRD BANK	\$592,013.23		12/31/2023
HILLTOP SECURITIES	\$448,046.03		12/31/2023
HORTZON	\$750,000.00		12/31/2023
INDEPENDENT BANK	\$0.00		12/31/2023
MICHIGAN CLASS	\$2,199,403.64		12/31/2023
MICHIGAN STATE UNIVERSITY	\$464,577.92		12/31/2023
PFM/GOV MIC	\$1,028,342.89		12/31/2023
RW BAIRD	\$1,250,000.00		12/31/2023
THE STATE BANK	\$3,154,026.12		12/31/2023
TOTAL	\$17,149,583.75		

X

CIBC 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
POOLED	EAGLE BANK-CDAR	CDAR	8/24/2023	8/22/2024	5.25%	\$238,877.21	\$1,067.46		\$239,944.67
POOLED	SECURITY FIRST BANK- CDAR	CDAR	8/24/2023	8/22/2024	5.25%	\$14,707.93	\$65.72		\$14,773.65
POOLED	First Business Bank - CDAR	CDAR	9/28/2023	9/26/2024	5.25%	\$14,634.09	\$65.39		\$14,699.48
POOLED	River City Bank - CDAR	CDAR	9/28/2023	9/26/2024	5.25%	\$237,677.75	\$1,062.07		\$238,739.82
POOLED	CD		5/24/2023	5/23/2024	4.90%	\$500,000.00			\$500,000.00
POOLED	CD		6/30/2023	12/27/2023	5.15%	\$510,663.20	\$13,149.58		\$0.00
POOLED	CD		7/12/2023	7/11/2024	5.25%	\$278,560.78			\$278,560.78
POOLED	AMERICAN NATIONAL BANK & TRUST -CDAR		12/28/2023	12/26/2024	5.05%	\$46,195.92	\$25.57		\$46,221.49
POOLED	CALPRIVATE BANK-CDAR		12/28/2023	12/26/2024	5.05%	\$235,500.00	\$130.36		\$235,630.36
POOLED	CATHAY BANK-CDAR		12/28/2023	12/26/2024	5.05%	\$235,500.00	\$130.36		\$235,630.36
POOLED	LIBERTY NATIONAL BANK-CDAR		12/28/2023	12/26/2024	5.05%	\$6,616.86	\$3.66		\$6,620.52
							\$15,410.22		\$1,810,821.13

Consumers Credit Union 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
POOLED	Savings Account				0.10%	\$25.68	\$0.00		\$0.00
POOLED	CD		6/28/2023	12/28/2023	5.00%	\$260,365.77	\$1,046.24		\$0.00
BANK TOTAL							\$1,046.24		\$0.00

**interest payment does not affect the montly current balance; funds hit the pooled account

Flagstar CDARS CD's									
12/31/2023									
INVESTMENT TYPE / TERM									
	INV NAME		INV/RENEW	MATURITY	INT RATE	PRIOR BALANCE	INT EARNED		CURRENT BAL
2004 SAD CONSTRUCTION	First-Citizens Bank & Trust Company	CDAR-52 WEEK	8/10/2023	8/8/2024	4.81%	\$193,511.07			\$193,511.07
HEY CREEK CONSTRUCTION	American National Bank & Trust	CDAR-52 WEEK	8/17/2023	8/15/2024	4.81%	\$41,705.89			\$41,705.89
HEY CREEK ENGINEERING	CD	CD-12 MONTHS	8/21/2023	8/21/2024	5.08%	\$28,613.50			\$28,613.50
2004 SAD CONSTRUCTION	CD	CD-12 MONTHS	8/22/2023	8/22/2024	5.08%	\$59,390.59			\$59,390.59
POOLED	CD	CD-12 MONTHS	8/22/2023	8/22/2024	5.08%	\$56,201.71			\$56,201.71
2004 SAD CONSTRUCTION	BANKERS TRSUT COMPANY		7/27/2023	1/25/2024	4.68%	\$85,403.14			\$85,403.14
2004 SAD CONSTRUCTION	POPULAR BANK		7/27/2023	1/25/2024	4.79%	\$242,500.00			\$242,500.00
POOLED	CD TERMS 269 Days		5/9/2023	2/2/2024	4.74%	\$24,513.59			\$24,513.59
POOLED	CD TERM 269 DAYS		0714/2023	4/8/2024	4.94%	\$55,879.99			\$0.00
POOLED	checking account				2.00%	\$607,115.59	\$1,853.82		\$4,711,152.46
PAYROLL	checking account				1.05%				\$0.00
DISBURSEMENT	checking account				1.05%				\$0.00
HEALTH REIMBURSEMENT	reimbursement account				1.05%	\$7,526.21	\$6.95		\$5,490.77
FEDERAL DRUG	savings account				4.15%	\$3,856.48	\$13.59		\$3,870.07
							\$1,874.36		\$5,452,352.79

FIFTH THIRD BANK									
12/31/2023									
ACCOUNT NAME	INV TYPE		INT/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	FEE	CURRENT BAL
Federal Home Loan BA SER AD-8024	Bond	3130AX6A1	9/22/2023	3/18/2025	5.55%	\$300,000.00			\$300,000.00
United States Treas	Treasury Bill	912797HG5	10/26/2023	4/25/2024	5.50%	\$292,013.23			\$292,013.23
									\$592,013.23

HILLTOP SECURITIES									
12/31/2023									
ACCOUNT NAME	INV TYPE		INT/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	FEE	CURRENT BAL
Federal Home Loan Mtg Corp	Bond	3134GY3S9	9/22/2023	11/22/2024	5.43%	\$250,000.00			\$250,000.00
Ypsilanti MI School Dist Gen Obligation	Bond	987864PS8	10/25/2023	5/1/2024	5.65%	\$198,046.03			\$198,046.03
									\$448,046.03

Horizon Bank 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
POOLED	CD		9/26/2023	6/26/2024	5.14%	\$250,000.00			\$250,000.00
POOLED	CD		3/28/2023	3/28/2024	5.00%	\$500,000.00			\$500,000.00
POOLED	CD		6/25/2023	12/25/2023	5.07%	\$257,495.97	\$6,459.56		\$0.00
POOLED	CD- 6 MONTHS		6/27/2023	12/27/2023	5.07%	\$515,751.96	\$12,938.19		\$0.00
							\$19,397.75		\$750,000.00

Independent Bank 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
POOLED	CD		12/28/2022	12/23/2023	4.15%	\$500,000.00	\$20,750.00		\$0.00
BANK TOTAL									\$0.00

Michigan Class 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE		INT EARNED		CURRENT BAL
POOLED	CASH		MONEY MKT				\$ 8,576.04		\$ 2,199,403.64
BANK TOTAL							\$ 8,576.04		\$ 2,199,403.64

Michigan State University Federal Credit Union 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED	FEE	CURRENT BAL
Gen Acct - Business Spartan Saver-05	Savings account					\$6.10			\$6.10
POOLED	CD-13 MONTH		5/30/2023	6/30/2024	4.53%	\$206,634.80	\$2,365.75		\$209,000.55
POOLED	CD-13 month		7/21/2023	8/21/2024	4.92%	\$252,431.10	\$3,140.17		\$255,571.27
							\$5,505.92		\$464,577.92

PFM/GovMIC 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
Hamburg Township/GovMIC					5.45%	\$28,210.64	\$132.25		\$28,342.89
POOLED	MILAF TERM - 270 DAYS		8/16/2023	5/10/2024	5.77%	\$1,000,000.00			\$1,000,000.00
							\$132.25		\$1,028,342.89

Robert Baird & Co. 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
POOLED	government AGY BOND/FEDL FARM CREDIT BANK		4/19/2022	4/18/2024	2.62%	\$250,000.00			\$250,000.00
POOLED	government AGY BOND /FEDL NATL MTG ASSN		6/5/2023	5/22/2025	5.28%	\$500,000.00			\$500,000.00
POOLED	government AGY BOND/FEDL HOME LOAN BANK		7/28/2023	1/24/2025	5.61%	\$500,000.00			\$500,000.00
									\$1,250,000.00

The State Bank 12/31/2023									
ACCOUNT NAME	INV TYPE		INV/RENEW	MATURITY	INT RATE	PRIOR BAL	INT EARNED		CURRENT BAL
MONEY MARKET	MONEY MARKET				3.07%	\$0.00			\$0.00
ICS Promo DDA Acct	INSURED CASH SWEEP				4.40%	\$3,142,262.38	\$ 11,763.74		\$3,154,026.12
BANK TOTAL									\$3,154,026.12

**Hamburg Township
Approved Financial Institutions
Revised 11/17/2022**

Item 19.

**Ann Arbor State Bank
125 W. William St.
Ann Arbor, MI 48104**

**Brighton Commerce Bank
8700 No. Second Street
Brighton, MI 48116**

**CIBC
34901 Woodward Avenue
Suite 200
Birmingham, MI 48009**

**Comerica Bank
Municipalities Group
PO Box 75000
Detroit, MI 48226**

**Fifth Third Bank
Public Funds Banking
1000 Town Center, Suite 1400
Southfield, MI 48075**

**First National Bank
101 East Grand River
Howell, MI 48843**

**Flagstar Bank
Public Funds Group
5151 Corporate Drive
Troy, MI 48098**

**Huntington Bank
801 W. Big Beaver Rd.
Troy, MI 48084**

**JP Morgan Chase
Municipal Banking Group
620 S. Capitol Ave
Lansing, MI 48933**

**Level One
32991 Hamilton Ct
Farmington Hills, MI 48334**

**Michigan Class
3135 S. State Street, Suite 108
Ann Arbor, MI 48108**

**Old National Bank
205 W. Grand River Ave
Suite 102
Brighton, MI 48116**

**Horizon Bank
2555 Crooks Road
Suite 100
Troy, MI 48084**

**Robert W. Baird & Co.
4017 Hillsboro Pike
Suite 403
Nashville, TN 37215**

**The State Bank
175 N Leroy St.
P.O. Box 725
Fenton, MI 48430-0725**

**PNC
5290 W. Pierson Rd
Flushing, MI 48433**

**Independent Bank
201 W. Big Beaver Rd.
Suite 125
Troy, MI 48084**

**MSU Federal Credit Union
3777 West Rd
East Lansing MI 48823**

**PFM Asset Management
535 Griswold Street, Suite 550 I
Detroit, MI. 48226**

**Consumers Credit Union
7200 Elm Valley Drive
Kalamazoo, MI 49009**

TAB 5

FIVE-YEAR FORECAST

Tab 5 is the five-year forecast for the Township, which was updated in June 2023.

**HAMBURG TOWNSHIP
GENERAL FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGETED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	885,813	921,075	943,992	981,700	1,046,908	1,067,846	1,089,203	1,110,987	1,133,207	1,155,871
PROP TAX ADMIN FEE	338,157	351,112	492,124	495,000	380,000	387,600	395,352	403,259	411,324	419,551
STATE SHARED REVENUE	1,889,284	2,227,926	2,367,409	2,276,972	2,421,991	2,470,431	2,519,839	2,570,236	2,621,641	2,674,074
CABLE FRANCHISE FEE	345,266	336,447	341,152	341,152	350,000	350,000	350,000	350,000	350,000	350,000
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	88,591	3,032	20,182	20,000	165,000	20,000	20,000	20,000	20,000	20,000
ALL OTHER	278,791	158,902	24,443	1,423,706	141,050	275,000	277,750	280,528	283,333	286,166
TOTAL REVENUES & TRANSFERS	3,940,902	4,113,494	4,304,302	5,653,530	4,619,949	4,685,877	4,767,145	4,850,010	4,934,505	5,020,662
EXPENDITURES:										
SALARIES AND WAGES	1,564,477	1,619,670	1,467,510	1,500,871	1,407,600	1,477,980	1,551,879	1,629,473	1,710,947	1,796,494
HEALTH INSURANCE	286,945	328,193	277,392	297,790	307,200	328,704	351,713	376,333	402,677	430,864
RETIREMENT	141,274	243,389	121,916	117,780	136,400	143,220	150,381	157,900	165,795	174,085
FICA	121,920	125,187	110,624	115,213	110,750	113,065	118,719	124,655	130,887	137,432
OTHER PERSONNEL COSTS	7,829	7,986	8,145	8,308	13,700	13,974	14,253	14,539	14,829	15,126
OTHER OPERATING COSTS	852,536	777,014	1,144,441	3,530,642	1,639,667	1,721,651	1,807,733	1,898,120	1,993,026	2,092,677
TRANSFER TO POLICE OPERATING	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	450,363	423,120	515,868	400,000	595,831	420,000	420,000	420,000	420,000	420,000
TOTAL EXPENDITURES	\$ 3,697,345	\$ 3,796,558	\$ 3,917,896	\$ 5,970,604	\$ 4,211,148	\$ 4,218,594	\$ 4,414,679	\$ 4,621,019	\$ 4,838,161	\$ 5,066,678
OPERATING SURPLUS (SHORTFALL)	\$ 243,558	\$ 316,936	\$ 386,406	\$ (317,074)	\$ 408,801	\$ 467,283	\$ 352,466	\$ 228,991	\$ 96,344	\$ (46,016)
FUND BALANCE - BEGINNING OF YEAR	\$ 4,746,737	\$ 4,990,295	\$ 5,307,229	\$ 5,693,635	\$ 5,450,743	\$ 5,859,544	\$ 6,326,827	\$ 6,679,293	\$ 6,908,284	\$ 7,004,628
FUND BALANCE - END OF YEAR	\$ 4,990,295	\$ 5,307,231	\$ 5,693,635	\$ 5,376,560	\$ 5,859,544	\$ 6,326,827	\$ 6,679,293	\$ 6,908,284	\$ 7,004,628	\$ 6,958,613
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	502,661	502,701	564,390	564,430	564,470	564,510	564,550	564,590	564,630	564,670
UNDESIGNATED FUND BALANCE	\$ 4,027,986	\$ 4,344,882	\$ 4,669,597	\$ 4,352,482	\$ 4,835,426	\$ 5,302,669	\$ 5,655,095	\$ 5,884,046	\$ 5,980,350	\$ 5,934,295

** Committed Fund Balances, Assets held for resale, prepaids

*** Long-term receivable

Board Resolution FB 125% of operating expenses difference	4,621,681	4,745,698	4,897,370	7,463,256	5,263,935	5,273,243	5,518,349	5,776,274	6,047,701	6,333,347
	\$ 368,614	\$ 561,533	\$ 796,265	\$ (2,086,695)	\$ 595,609	\$ 1,053,584	\$ 1,160,945	\$ 1,132,010	\$ 956,927	\$ 625,266

**HAMBURG TOWNSHIP
ROAD FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
Property Tax Revenue	1,064,198	1,097,404	1,163,891	1,209,591	658,599	678,357	698,707	719,668	741,259	763,496
Other Revenue	-	-	-	-	4,000	-	-	-	-	-
Interest Income	31,357	5,977	3,075	3,000	6,500	4,000	3,000	3,000	3,000	3,000
Total Revenue	1,095,555	1,103,381	1,166,966	1,212,591	669,099	682,357	701,707	722,668	744,259	766,496
Expenditures	164,498	1,342,242	1,628,416	1,359,400	633,400	660,000	660,000	660,000	660,000	660,000
Excess of Revenue Over (Under) Expenditures	931,056	(238,861)	(461,450)	(146,809)	35,699	22,357	41,707	62,668	84,259	106,496
Beginning Fund Balance	1,072,920	2,003,986	1,765,125	1,303,675	1,166,146	1,201,845	1,201,845	1,224,201	1,243,552	1,286,870
Ending Fund Balance	<u>\$ 2,003,976</u>	<u>\$ 1,765,125</u>	<u>\$ 1,303,675</u>	<u>\$ 1,156,866</u>	<u>\$ 1,201,845</u>	<u>\$ 1,224,201</u>	<u>\$ 1,243,552</u>	<u>\$ 1,286,870</u>	<u>\$ 1,327,810</u>	<u>\$ 1,393,366</u>

Millage voted November 2016 Millage expires in 2020
Levied on December 1 collected through February 28

**HAMBURG TOWNSHIP
FIRE FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28
REVENUES:									
PROPERTY TAXES	1,862,464	1,920,387	1,976,373	2,058,065	2,194,846	2,238,743	2,283,517	2,329,188	2,375,772
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-
ALL OTHER	42,346	217,083	20,408	9,150	19,800	19,998	20,198	20,400	20,604
TOTAL REVENUES & TRANSFERS	\$ 1,904,810	\$ 2,137,470	\$ 1,996,781	\$ 2,067,215	\$ 2,214,646	\$ 2,258,741	\$ 2,303,716	\$ 2,349,588	\$ 2,396,376
EXPENDITURES:									
SALARIES AND WAGES	900,975	908,157	1,066,164	1,125,664	1,326,750	1,393,088	1,462,742	1,535,879	1,612,673
HEALTH INSURANCE	74,565	70,966	98,882	123,398	125,500	134,285	143,685	153,743	164,505
RETIREMENT	36,950	39,818	46,941	58,100	78,000	81,900	85,995	90,295	94,809
FICA	69,521	70,178	86,576	86,113	103,000	106,571	111,900	117,495	123,369
OTHER PERSONNEL COSTS	63,003	64,263	81,642	107,648	25,700	26,214	26,738	27,273	27,273
OTHER OPERATING COSTS	259,180	338,472	246,430	272,328	815,050	855,803	898,593	943,522	990,698
OTHER CAPITAL EQUIPMENT PURCHASES	108,396	205,782	250,000	183,500	132,500	73,500	123,500	53,500	54,000
CAPITAL PURCHASES FOR APPARATUS	51,434	1,155,054	37,000	230,000	45,000	-	18,000	830,000	130,000
TOTAL EXPENDITURES	\$ 1,584,025	\$ 2,852,690	\$ 1,913,635	\$ 2,186,751	\$ 2,651,500	\$ 2,671,360	\$ 2,871,152	\$ 3,751,707	\$ 3,197,328
OPERATING SURPLUS (SHORTFALL)	\$ 320,784	\$ (715,221)	\$ 83,145	\$ (119,537)	\$ (436,855)	\$ (412,620)	\$ (567,438)	\$ (1,402,120)	\$ (800,953)
FUND BALANCE - BEGINNING OF YEAR	\$ 1,888,242	\$ 2,209,026	\$ 1,493,805	\$ 1,576,947	\$ 1,168,855	\$ 732,000	\$ 319,380	\$ (248,058)	\$ (1,650,178)
FUND BALANCE - END OF YEAR	2,209,026	1,493,805	1,576,947	1,457,410	732,000	319,380	(248,058)	(1,650,178)	(2,451,131)
OTHER DESIGNATED FUND BALANCE **	46,779	46,779	29,022	29,022	29,022	29,022	29,022	29,022	29,022
UNDESIGNATED FUND BALANCE	\$ 1,526,355	\$ 1,447,026	\$ 1,547,925	\$ 1,428,388	\$ 702,978	\$ 290,358	\$ (277,080)	\$ (1,679,200)	\$ (2,480,153)
Board Resolution FB 25% of operating expense	396,006	713,172	478,409	546,688	662,875	667,840	717,788	937,927	799,332
Difference	1,813,020	780,633	1,098,539	910,722	69,125	(348,460)	(965,846)	(2,588,104)	(3,250,463)

** Committed Fund Balances, Assets held for resale, prepaid

*** Millage expires in 12/2025

**HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION**

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGETED FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	\$ 2,691,489	2,772,279	2,853,227	2,971,200	3,168,649	3,232,022	3,296,663	3,362,596	3,429,848	3,498,445
TRANSFER FROM GENERAL FUND - OPERATING	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-	-	-
ALL OTHER	96,201	240,633	130,233	41,750	62,150	62,771	63,399	64,033	64,673	65,320
TOTAL REVENUES & TRANSFERS	\$ 3,037,690	\$ 3,262,912	\$ 3,233,460	\$ 3,012,950	\$ 3,230,799	\$ 3,294,793	\$ 3,360,062	\$ 3,426,629	\$ 3,494,521	\$ 3,563,765
EXPENDITURES:										
SALARIES AND WAGES	1,612,755	1,713,028	1,665,011	1,761,614	1,775,500	1,828,765	1,883,628	1,940,137	1,978,940	2,018,518
HEALTH INSURANCE	256,979	262,479	277,051	279,195	331,800	374,768	401,002	429,072	459,107	491,245
RETIREMENT	268,370	284,153	277,051	351,817	375,000	386,250	397,838	409,773	417,968	426,327
RETIREE HEALTH CARE	82,500	88,000	104,000	104,000	104,000	104,000	104,000	104,000	104,000	104,000
FICA	124,227	131,944	127,737	134,590	140,000	139,901	144,098	148,420	151,389	154,417
OTHER PERSONNEL COSTS	48,998	49,977	58,846	60,468	40,500	41,310	42,136	42,979	43,839	44,715
OTHER OPERATING COSTS	669,106	847,028	870,940	524,298	494,950	519,698	545,682	572,966	601,615	631,696
OTHER CAPITAL EQUIPMENT PURCHASES	-	-	-	-	61,500	96,000	56,000	64,000	64,000	39,000
OTHER CAPITAL VEHICLE PURCHASES	-	-	-	-	110,000	50,000	150,000	100,000	100,000	110,000
TOTAL EXPENDITURES	\$ 3,062,935	\$ 3,376,608	\$ 3,380,636	\$ 3,215,982	\$ 3,433,250	\$ 3,540,691	\$ 3,724,383	\$ 3,811,347	\$ 3,920,857	\$ 4,019,918
OPERATING SURPLUS (SHORTFALL)	\$ (25,244)	\$ (113,696)	\$ (147,176)	\$ (203,032)	\$ (202,451)	\$ (245,898)	\$ (364,322)	\$ (384,718)	\$ (426,336)	\$ (456,153)
FUND BALANCE - BEGINNING OF YEAR	\$ 1,023,438	\$ 998,193	\$ 884,498	\$ 737,322	\$ 488,268	\$ 285,817	\$ 285,817	\$ 39,919	\$ (78,505)	\$ (344,799)
FUND BALANCE - END OF YEAR	\$ 998,193	\$ 884,498	\$ 737,322	\$ 534,290	\$ 285,817	\$ 39,919	\$ (78,505)	\$ (344,799)	\$ (504,840)	\$ (800,952)
FB DESIGNATED FOR VEHICLES	20,000	20,000	-	-	-	-	-	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	20,000	20,000	20,742	25,000	30,000	30,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	25,000	25,000	25,000	-	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 20,000	\$ 20,000	\$ 54,591	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 913,193	\$ 799,498	\$ 636,989	\$ 484,290	\$ 235,817	\$ (10,081)	\$ (118,505)	\$ (384,799)	\$ (544,840)	\$ (840,952)

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	765,734	844,152	845,159	803,996	858,313	885,173	931,096	952,837	980,214	1,004,979
Difference	\$ 232,460	\$ 40,346	\$ (107,837)	\$ (269,706)	\$ (572,496)	\$ (845,253)	\$ (1,009,601)	\$ (1,297,636)	\$ (1,485,055)	\$ (1,805,931)

HAMBURG TOWNSHIP
REC FUND FINANCIAL PROJECTION

	ACTUAL FY 2019/20	ACTUAL FY 2020/21	ACTUAL FY 2021/22	BUDGET FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29
REVENUES:										
PROPERTY TAXES	-	-	-	-	-	-	-	-	-	-
ALL OTHER	22,283	20,984	67,976	17,000	30,500	30,805	31,113	31,425	31,739	32,056
TRANSFER IN FROM GENERAL FUND	450,363	423,120	429,890	400,000	595,831	-	-	-	-	-
TOTAL REVENUES & TRANSFERS	\$ 472,646	\$ 444,104	\$ 497,866	\$ 417,000	\$ 626,331	\$ 30,805	\$ 31,113	\$ 31,425	\$ 31,739	\$ 32,056
EXPENDITURES:										
SALARIES AND WAGES	106,602	102,012	107,283	106,658	164,895	173,140	181,797	190,887	200,431	210,452
HEALTH INSURANCE	35,636	34,125	38,182	43,131	42,000	44,940	48,086	51,452	55,053	58,907
RETIREMENT	10,046	10,124	9,104	10,085	13,600	14,280	14,994	15,744	16,531	17,357
FICA	8,210	7,863	7,928	10,600	12,700	13,245	13,907	14,603	15,333	16,100
OTHER PERSONNEL COSTS	1,789	1,825	1,861	1,898	811	827	844	861	878	895
OTHER OPERATING COSTS	153,178	224,381	227,079	436,713	708,250	743,663	780,846	819,888	860,882	903,926
TOTAL EXPENDITURES	\$ 315,460	\$ 380,330	\$ 391,437	\$ 609,085	\$ 942,256	\$ 990,095	\$ 1,040,473	\$ 1,093,433	\$ 1,149,108	\$ 1,207,638
OPERATING SURPLUS (SHORTFALL)	\$ 157,186	\$ 63,774	\$ 106,429	\$ (192,085)	\$ (315,925)	\$ (959,289)	\$ (1,009,360)	\$ (1,062,009)	\$ (1,117,370)	\$ (1,175,582)
FUND BALANCE - BEGINNING OF YEAR	\$ 605,418	\$ 762,604	\$ 826,378	\$ 932,807	\$ 315,925	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE - END OF YEAR	\$ 762,604	\$ 826,378	\$ 932,807	\$ 740,722	\$ -	\$ (959,289)	\$ (1,009,360)	\$ (1,062,009)	\$ (1,117,370)	\$ (1,175,582)
FB DESIGNATED FOR PARKS MAINTENANCE	54,283	54,283	54,283	54,283	-	-	-	-	-	-
FB DESIGNATED FOR LL TRAIL MAINT	187,250	217,250	237,250	237,250	-	-	-	-	-	-
FB DESIGNATED FOR SR CTR MAINT	70,000	70,000	50,000	50,000	-	-	-	-	-	-
FB DESIGNATED FOR EQUIPMENT	140,000	160,000	160,000	160,000	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	-	-	-	-	-	-	-	-	-	-
UNDESIGNATED FUND BALANCE	\$ 311,071	\$ 324,845	\$ 431,274	\$ 239,189	\$ -	\$ (959,289)	\$ (1,009,360)	\$ (1,062,009)	\$ (1,117,370)	\$ (1,175,582)

** Committed Fund Balances, Assets held for resale, prepaids

TO: Hamburg Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: March 27, 2024

AGENDA ITEM TOPIC: Parks & Rec – Livingston County Concert Band - 2024 Community Concert

Number of Supporting Documents: **1 Application & COI**

Requested Action

Approval of the Park Use request for the Livingston County Concert Band Summer Series Event to be held on June 25, 2024 as outlined in their application dated February 23, 2024, contingent upon on all required paperwork being submitted to the satisfaction of the Clerk's office, and that fees be waived due to the nature of the event.

Background

The Livingston County Concert Band would like to return to Manly Bennett for their free Outdoor Concert on June 25, 2024. Concert will be at 7 PM, with a 6PM setup, and will end at dusk. There is no charge for the public to attend this event, but donations are welcome.

- This use won't require a review by the Public Safety Committee
- This use will cause the need for a BLACKOUT DATE – June 25, 2024 (East Park/evening only)
- Park Fees for this user are suggested at 0
- The concert takes place near the concession stand in East Park

Attachments

- Park Use Application with current Certificate of Insurance

Park Committee Motion

Motion was made at the 3/26/24 Parks & Recreation Committee meeting to approve the Park Use Request for the Livingston County Concert Band Summer Series Concert, to be held in Manly Bennett Park on June 25, 2024.



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-015
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Hamburg Township Manly Bennett Park
Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): Livingston County Concert Band
Name of Event: Free outdoor concert
Type of Event: free outdoor concert Park Use Category #: Select One
Applicant Name: Laura Hogan - LCCB Board President
Date(s) of Event: June 25, 2024 Time(s) of Event: 7pm-dusk (set up 6pm)
Applicant Address: P.O. Box 774 Suite or Apt #: _____
Applicant City: Howell State: MI Zip: 48844
Contact Person (present during use): Laura Hogan
Contact's Affiliation with Applicant: LCCB Board President
Contact's Phone: 248-310-9241 Contact's E-Mail: livingstoncountyconcertband
@gmail.com
Event Co-applicant, if any: _____
All Co-applicants must also sign all applications and waivers.
Co-applicant relationship to Applicant: _____
Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: Northland Insurance
Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.
Policy #: A490494 Expiration Date: 9/1/24
Limit of General Liability: see attached Occurrence _____ Aggregate _____
Umbrella Coverage Limit (if any): _____ Occurrence _____ Aggregate _____

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: Band performs free outdoor concerts on Tuesday evenings throughout Livingston County during the summer months. We play popular tunes, marches, light summer music.

Total Number of participants/spectators/guests anticipated during event: band - 70 audience?

Average of participants/spectators/guests anticipated at any given time: Same

Site of Proposed Event; include all areas of the parklands that will be used: Manly W. Bennett Park - near concession stand

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: NA

Number of Volunteers: NA Are Volunteers trained?: NA
Please attach copy of Volunteer Handbook if applicable

Will tents be used?: NA If so, please indicate locations: NA

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: No

Parking fee charged? If so, how much: No Valet service available? No

Will Food/Beverages be served? If so, types of food and name of persons serving: NA

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: Audience members may bring pets

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: NA

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: Some band members will need to drop off large instruments close to set up
Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: NO

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: NA

Other information regarding your event that you feel may be helpful: we bring our own chairs, stands, sound equipment. we

Organized Sports and/or Sporting Events:

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

NA

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: _____

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: _____

Applicant's Signature: Laura J Hogan Date: 2/23/24

Co- applicant's Signature: _____ Date: _____

Parks Coordinator: [Signature] Date: 3/13/24

For office use only

Comments: _____

Meeting Approval Dates: 3/22/24 Parks & Recreation N/A Public Safety _____ Township Board

Application has been (Circle one) ☒ Approved ☐ Denied

Hamburg Township Representative: _____



LIVICOU-38

DBRZU Item 20.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hartland Insurance Agency, Inc. PO Box 129 Hartland, MI 48353	CONTACT NAME: Deanna Brzuchowski		
	PHONE (A/C, No, Ext): (810) 632-5161 224	FAX (A/C, No):	
	E-MAIL ADDRESS: Deanna@hartlandinsurance.com		
INSURED Livingston County Concert Band 987 Oak Creek Drive South Lyon, MI 48178	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Specialty Ins a Division of West Bend Mutual Ins Company		15350
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			A490494	9/1/2023	9/1/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
								\$
								\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Hamburg Township
10405 Merrill road
Hamburg, MI 48139

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Deanna Brzuchowski

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: March 27, 2024

AGENDA ITEM TOPIC: ACH and EFT Policy

Number of Supporting Documents: **01**

Requested Action

- Motion to approve the adoption of and resolution for the *Automated Clearing House (ACH) Arrangements and Electronic Funds Transfer (EFT) Policy*, and to place the policy in the Administrative Policies and Procedures Manual as section 4.15

Background

The Accounting department strives to streamline processes, minimize waste and inefficiencies. In continuing the process, we would like to implement an *Automated Clearing House (ACH) Arrangements and Electronic Funds Transfer (EFT) Policy*. The policy has been reviewed and approved by our attorney.

Automated Clearing House (ACH) Arrangements and Electronic Funds Transfer (EFT) Policy

PURPOSE:

The following policy shall govern the use of Automated Clearing House (ACH) and Electronic Funds Transfer (EFT) arrangements for Hamburg Township.

DEFINITIONS:

- “Automated clearing house” or “ACH” means a national and governmental organization that has authority to process electronic payments, including, but not limited to, the national automated clearing house association and the federal reserve system.
- An “ACH arrangement” means the agreement between the originator of the ACH transaction and the receiver of an ACH transaction.
- An “ACH transaction” means an electronic payment, debit, or credit transfer processed through an automated clearinghouse.
- An “ACH policy” means the procedures and internal controls as determined under this written policy developed and adopted by the Hamburg Township Board of Trustees.
- The “Electronic transactions officer” or “ETO” means the person designated under the Electronic Funds Transactions Act, Public Act 738 of 2002, as set forth in MCL 124.301, et seq., by the Township.

AUTHORITY:

- The Township Treasurer, is designated by the Act as the Township’s ETO and may enter into an ACH arrangement as provided by the Act.

GUIDELINES:

- The Township shall not be a party to an ACH arrangement unless the Hamburg Township Board has adopted a resolution to authorize electronic transactions and the Hamburg Township Director of Accounting has presented a written ACH policy to the township board.
- An ACH arrangement under PA 738 of 2002 is not subject to the Revised Municipal Finance Act, Public Act 34 of 2001 (MCL 141.2101, et seq.), or to provisions of law or charter concerning the issuance of debt by a local unit.
- Responsibility for ACH Agreements. The Hamburg Township Director of Accounting is responsible for Hamburg Township’s ACH agreements, including payment approval, accounting, reporting, and generally for overseeing compliance with the ACH policy.
- The Accounting Specialist shall submit to the board documentation detailing the goods or services purchased, the cost of the goods or services, the date of the payment, and the department levels serviced by each payment of public funds made by electronic transfer.

This report may be contained in the Townships electronic general ledger software system or in a separate report to the Township board.

**INTERNAL ACCOUNTING CONTROLS TO MONITOR USE OF ACH TRANSATION
MADE BY TOWNSHIP:**

The following system of internal accounting controls will be used to monitor the use of ACH transactions made by Hamburg Township:

1. The Accounting Specialist shall prepare a list of vendors authorized to be paid by ACH transaction and provide that list to the Hamburg Township Board of Trustees.
2. The Accounting Specialist initiates the transaction upon receipt of an invoice included on the authorized ACH list approved by the appropriate township official. ACH invoices must be approved before payment.
3. The Accounting Specialist presents a report of ACH bills for payment to the township board for approval. The board approves all transactions prior to disbursement. [If the township board has established a policy identifying specific payments that have pre-approved authorization (monthly utility bills, payroll etc.), it must post-audit those payments and confirm their disbursement at the next board meeting following their disbursement. Include in the ACH policy the list of specific types of payments pre-authorized for post approval by the board.]
4. Following board approval, the Treasurer and Clerk, or their designees, sign the report of ACH bills, the Accounting Specialist initiates the electronic transaction with the vendor, and the Director of Accounting reviews and approves the transfer of funds.
5. The Director of Accounting shall retain all ACH transaction documents for audit purposes.
6. The Director of Accounting shall retain all invoices for audit purposes.
7. Vendors will be contacted with their phone number on file for any ACH setups or ACH changes to verify the information before any changes are made.

WHEREAS, Electronic payments of public funds are required for some federally mandated transactions of public funds, and electronic payments have become a commonly accepted practice by banks and other financial institutions, and

WHEREAS, Public Act 738 of 2002, effective December 30, 2002, authorizes townships to make electronic transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and

WHEREAS, PA 738 authorizes the designated ETO to enter into an ACH arrangement for a national and governmental organization that has authority to process electronic payments (ACH), including, but not limited to, the national automated clearing house association and the federal reserve system, and

WHEREAS, The Hamburg Township Board deems that it is in the best interest of the township to make certain township financial transactions by electronic payments as described in PA 738.

WHEREAS, the resolution adopted on April 2, 2024 by the Hamburg Township Board of Trustees authorizing use of “Automated Clearing House (ACH) Arrangements and Electronic Transactions of Funds” will supersede any resolution previously submitted;

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Hamburg Township Board authorizes the Township to utilize electronic transactions in compliance with the written procedures and internal controls developed and adopted by the Treasurer as the Township’s ACH policy and presented to the Township Board on April 2, 2024, and to authorize the Director of Accounting and Accounting Department to carry out the policy.



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 22.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: March 28, 2024
RE: Agenda Item Topic: **Payment of OSSI Fees (Police)**
General Ledger #: 207-000.000-933.000
Number of Supporting Documents: 1
NEW/OLD BUSINESS: **XXX** New Business
_____ Old Business – Previous Agenda #:

Requested Action

- Motion to approve the payment of \$22,154.24 to the Livingston County Information Technology Department for the 2024 OSSI software maintenance fee, capital equipment fee and 3-month connection fee for Police CAD/RMS systems.

Background

Hamburg Township Police utilizes the countywide dispatching services provided by Livingston County Central Dispatch. As a member of this consortium, we use the county-designated computer software (OSSI software) for our Computer Aided Dispatch (CAD) system and our Records Management System (RMS). For the 2024 calendar year, the OSSI software maintenance fee for our agency is \$20,754.24.82, the annual capital equipment fee is \$500.00 and the 3-month connection fee (for April, May and June of 2024) is \$900.00 for a total of \$22,154.24.

Budget Impact

Since this invoice covers the calendar year of 2024 the maintenance fee and annual capital equipment fee will be split be the FY 23/24 and FY 24/25 budgets. These OSSI fees have been included in the adopted FY 23/24 police budget and are included in the proposed FY 24/25 police budget.

Respectfully,

Chief Richard Duffany
Director of Public Safety



LIVINGSTON COUNTY INFORMATION TECHNOLOGY
304 E GRAND RIVER, HOWELL MI 48843

PO# 2024
GL Code 207000000 933 000
Approved _____

HAMBURG TWP POLICE DEPARTMENT
PO BOX 157
HAMBURG, MI 48139

Entered _____
Due Date _____

Item 22.
REMIT PORTION

Invoice Date	03/12/2024
Invoice Number	13096
Customer Number	451
Amount Paid	\$0.00
Due Date	04/11/2024
Invoice Total Due	\$22,154.24

2ND QUARTER OSSI FEE (APR-JUNE) 3 X
\$300=\$900
CAPITAL EQUIPMENT YEARLY FEE -\$500
CENTRAL SQUARE YEARLY MAINT FEE -
\$20,754.24

✂ DETACH AND RETURN THE PORTION ABOVE WITH YOUR PAYMENT ✂

Remit Payment to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY, 304 E GRAND RIVER, HOWELL, MI 48843

INVOICE
Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
HAMBURG TWP POLICE DEPARTMENT	03/12/2024	13096	\$0.00	04/11/2024	\$22,154.24

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
IT EQUIPMENT	1.00	\$500.00	EACH	\$500.00	\$0.00	\$0.00	\$500.00
OSSI CONNECTION FEES	1.00	\$900.00	EACH	\$900.00	\$0.00	\$0.00	\$900.00
OSSI SOFTWARE MAINTENANCE FEE	1.00	\$20,754.24	EACH	\$20,754.24	\$0.00	\$0.00	\$20,754.24

Please include Invoice Number on your check. Make Checks Payable to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY 304 E GRAND RIVER HOWELL, MI 48843	Invoice Total:	\$22,154.24
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