



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Wednesday, November 05, 2025 at 3:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

ROLL CALL OF THE COMMITTEE

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES

1. Unapproved Minutes

CALL TO THE PUBLIC

UNFINISHED BUSINESS

CURRENT BUSINESS

2. Christmas in the Village
3. Park Ranger Program

ADDITIONAL COMMENTS

ADJOURNMENT



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401
EMAIL: HATP@hamburg.mi.us
RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 1.

Wednesday, August 06, 2025 at 3:00 PM
Hamburg Township Hall Board Room

UNAPPROVED MINUTES

CALL TO ORDER

The meeting was called to order at 2:59 p.m.

ROLL CALL OF THE COMMITTEE

Present - Chuck Menzies, Patricia Hughes, Jason Negri

Also Present - Duffany, Nisenbaum, Duhaime, Newton, and Karyn Centofanti

APPROVAL OF THE AGENDA

Motion by Negri, seconded by Hughes to approve the agenda as presented.

Voting Yea: Negri, Menzies, Hughes

APPROVAL OF MINUTES

Motion by Negri, seconded by Menzies, to approve the July 2, 2025 meeting minutes as presented.

Voting Yea: Negri, Menzies, Hughes

CALL TO THE PUBLIC

N/A

GENERAL TOPICS

N/A



Hamburg Township Public Safety Department

PO BOX 157 • HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 • FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 1.

UNFINISHED BUSINESS

1. Fireworks Ordinance

Motion by Negri, seconded by Hughes, to forward to the Board and recommend adoption of the Draft coordinates 2025.G.003, regarding fireworks as presented at the Public Service Committee meeting with the following changes with what was presented:

Change #1 – Section 22-138 will be rewritten to articulate as positive language, saying when fireworks will be allowed, not when they will not be allowed. We will remove Section 5 and leave only what the State requires as Sections 1-4.

Change #2 – Section 22-140(b) to end the clause after ... “Township Board of Trustees.” We are removing the reference “if either one of the following are applicable,” and the two following references because of the change proposed to the previous section, make them inapplicable.

Voting Yea: Negri, Menzies, Hughes

CURRENT BUSINESS

N/A

ADDITIONAL COMMENTS

N/A

ADJOURNMENT

Motion was made by Menzies, seconded by Hughes, to adjourn the meeting at 3:50 p.m.

Voting Yea: Negri, Menzies, Hughes

Respectfully Submitted,

Karen Castleman



Hamburg Township Parks & Recreation

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)222-1124
www.hamburg.mi.us

Item 2.

Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, September 30, 2025
3:30 p.m.

1. Call to Order

Muck called the meeting to order at 3:36 p.m.

Motion by Michniewicz, supported by McCabe, to have Muck run the meeting in Dolan's absence.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, McCabe, Michniewicz

Board Members Absent: Dolan, Miller

Also present: Township Coordinator Deby Henneman, Building & Grounds Duane Hoeppner

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Michniewicz, supported by Muck, to approve the agenda as presented.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by McCabe, to approve the minutes from the July 22, 2025 Regular Meeting, updating Adjournment motion to reflect Muck in lieu of Miller.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

7. Correspondence

None

8. New Business

None

9. Old Business

A. Parks & Recreation Master Plan/Pending Grants/Supervisor Report

1. Pending Grants

- MDNR Lakelands Trail Maintenance Grant – Payment received/Grant Closed
- MDNR Wind Turbine Art Amenity Project – Project Complete/Grant Closed
- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
 - Construction schedule to be amended

Hoepfner reported that kayak launch construction has been delayed as manufacturing of the launch is backlogged. He stated the asphalt will be installed once the launch installation takes place. He also mentioned there is a blockage upstream that is causing issues with water flow. The block seems to be inside a culvert running beneath the railroad tracks.

McCabe asked about the downed trees on the river side and if there was anything being done.

Hoepfner stated Momentum has been hired to clear the damage done on the Boardwalk, and will be clearing the entrance as well. He stated the boardwalk pricing came in at around \$12,000 and Clerk Dolan is checking into insurance claim. Currently in a holding pattern.

McCabe asked about the trail around the soccer fields.

Hoepfner stated the trail has been completed, but there is some finish work that still needs to be done. He will contact the contractor for update.

- Zukey Footbridge – Pending Scores

Hoepfner reported that estimated costs for the bridge replacement have been obtained by L.J. Construction which seem to be in line with the amounts estimated in the grant application.

- Village Trailhead Improvements – Pending Scores

2. Park Master Design Plan Concept – No update

B. Township Park Use Policy/Fee/Procedures

1. Park Use Policy updates – Pending
2. Park Use Fees – Pending

C. Administrative Services

1. Township Coordinator's Report – September 2025 – Received and filed
2. Senior Center Report – September 2025 – Received and filed
3. Community Resource Officer Report – No report given

Muck requested update on most recent Tournament.

Hoepfner stated H8 was used for parking which worked well.

Motion by Muck, supported by Michniewicz, to request a recap of the Park Ranger activities/stats including public interactions, reporting of maintenance concerns, and supporting Park functions/events, for the past 3 years of activity. A monthly report should also be considered.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

4. Scholarship Request – East MI Panthers – 2 participants

Motion by Michniewicz, supported by McCabe, to approve the Every Child Shall Play Scholarship request for 2 participants at \$150 each for a total of \$300 for the East MI Panthers user group.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

5. Park Use Requests

None

D. Special Projects

1. Iron Belle Trail/Lakelands Trail Projects

- Enclosure for Portable Toilets (all Trailheads) – Clerk getting bids
- Eagle Scout Project – Lakelands Trail Interpretive Signage Project – Kashian – Complete
- Eagle Scout Project – Lakelands Trail Scout Respite – Cox – Complete

2. Manly Bennett Park

- Boardwalk Repairs – Boardwalk has been shut down due to damage by a fallen tree. Quotes received and pending Clerk action.
- West Park Field Repairs – H3 – Field remains unusable/swampy. Low priority until use is solidified.
- Great Start Livingston Story Walk in West Park – Pending – funding has been eliminated
- Intergenerational Play Area – TBD
- Disc Golf – Requires maintenance of all Tee Posts, Decorative Tee Fencing, and Entrance Sign.

3. Other

- Wind Turbine Amenity Ribbon Cutting – Complete
- Sensory & Interpretive Garden Projects – Part of TF22-0107 (Adopted by Hamburg Garden Club)
- StoryWalk Gardens Village Trailhead – TBD (Adopted by Powers Flowers)

E. Sponsorships/Volunteerism

1. Amenities and Beautification Committee – Looking for Volunteers!

F. Signage and Community Awareness

1. Wayfinding & Safety Signage – Signage has been ordered. Installation in progress.

G. Risk Management/Public Safety (Insurance/ADA)

1. ADA Compliance in Parklands – Transition Plan updates/inspections as time allows

10. Call to the Public

A call was made with no response.

11. Committee Comments

None

12. Adjourn Meeting

Motion by Michniewicz, supported by McCabe, to adjourn the meeting.

VOICE VOTE: Ayes: 3 (Absent: Dolan, Miller)

MOTION CARRIED

Meeting adjourned at 4:30 p.m.

Respectfully submitted,

Deby Henneman, ADAC
Township Coordinator
Parks, ADA, Grants, Ordinances