



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 21, 2024 at 7:00 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. 4-25-24 11:00 Board of Trustees Special Meeting Minutes - Attorney Opinion - Closed Session
2. 5-7-24 230 Board of Trustees Regular Meeting Minutes
3. 5-7-24 330 Margaret Drive Area Canal Dredging SAD 2nd Public Hearing Minutes
4. 5-7-24 345 Board of Trustees Special Meeting - Margaret Dr Area Dredging Resolution Minutes
5. Public Safety Monthly Report April 2024
6. Bills Lists 05.21.24
7. Boomers Invoice from February Election Cycle
8. Payment for Senior Center Schematic Drawings

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

9. Employee Handbook Changes - DPW
10. Employee Handbook Changes
11. Draft Budget FY 24/25

CURRENT BUSINESS

12. Audit Agreements FY 23/24
13. Buildings and Grounds Seasonal Hire
14. Parks & Rec - Story Walks in Hamburg - Great Start Livingston - Proposal
15. Sale of Vehicle - MIBid

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT



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Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 07, 2024 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Patricia Hughes

ABSENT

Jason Negri

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Michniewicz, Seconded by Menzies, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

1. Township Coordinator Report - April 2024
2. Parks & Recreation - Approved Minutes - March 26, 2024
3. Senior Center Report - April 2024
4. Parks & Rec - Park Use Request - PYA (Football) - 2024 Season

5. 4-2-24 Hamburg Township Board of Trustees Special Joint Meeting Minutes
6. 4-16-24 River Run Sun SAD 2nd Public Hearing Minutes
7. 4-16-24 Crystal Dr & Crystal Beach Sub SAD 2nd Public Hearing Minutes
8. 4-16-24 Zukey & Redding Dr SAD 2nd Public Hearing Minutes
9. 4-16-24 Teahan Meadows Sub SAD 2nd Public Hearing Minutes
10. 4-16-24 Board of Trustees Regular Meeting Minutes
11. 4-16-24 Board of Trustees Special Strategic Planning Meeting Minutes
12. Parks & Rec - Hamburg Flyer's Field - Updates to Regulations - March 2024
13. Bills List 05.07.24

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Hughes, to approve the agenda, moving all sight plan reviews to be presented before unfinished business and also postpone topic 14, Administrative Fee Schedule to a later meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

CURRENT BUSINESS

14. Request for approval of HPUD amendment Chilson Commons shopping center

Motion by Hohl, Seconded by Hughes, to temporarily suspend the meeting at 3:30 pm to hold the two scheduled SAD public hearing meetings.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

Supervisor Hohl recalled the meeting to order at 3:45 pm.

Motion by Dolan, Seconded by Hughes, to deny any change to the PUD related to the curb cut on M-36.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

Motion by Dolan, Seconded by Hahn to approve the boundary adjustment, as proposed by the applicant.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

15. Final Site Plan Application for General Planned Unit Development (GPUD23-001)
Motion by Hohl, Seconded by Hahn, to approve final site plan application for the general planned unit development 23-001 for the proposed two-phase project. Phase 1 will include a gas station building of 5475 sq ft., attached to a mixed-use retail/residential building as well as a gas station canopy with twelve pumps installed on parcel B. Phase 2 will include 40 for-rent tenant townhomes in eight buildings with between 4-7 units in each building, and a 1400 sq ft community center/office management building on parcel A, with conditions 1-4 inclusive, the

project does meet the site plan reviews standard A-L section 36-73 sub-paragraph 7 of the zoning ordinances as discussed at the April 17, 2024 planning commission meeting, as as presented in the staff report.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

16. Zoning Map Amendment (ZMA) 24-0001

Motion by Hohl, Seconded by Michniewicz, to approve the ZMA 24-0001 to change the zoning of the parcel commonly know as 9300 Hamburg Rd, tax ID 4715-24-103-038 from medium density residential to neighborhood service zoning ordinance section 36-177 as directed, and direct staff to approve it.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

17. Updated Public Safety SOP

Motion by Hohl, Seconded by Hughes, to approve the updated SOP 300-25, as presented in the packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

18. Hamburg Township Fire Department Millage Proposal

Motion by Hohl, Seconded by Menzies, to support the Fire Department Millage Resolution, as presented in the packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

UNFINISHED BUSINESS

19. Proposed Budget FY 24/25

To be discussed at the May 21, 2024 Board of Trustees Special Meeting.

20. Administrative Fee Schedule Update – 24.25 FY - 2nd Reading

Tabled - to be reviewed and discussed at a future meeting.

CURRENT BUSINESS

21. Resolution to Establish 45-Day Special Assessment Pay-Off Schedule

Motion by Hohl, Seconded by Menzies, to establish a 45 day based special assessment payoff schedule as presented in the packet.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

22. Winans Drive - Road Maintenance Contract Bid Results

Motion by Hohl, Seconded by Menzies, to award a two-year contract to Bob Myers Excavating and Big Barney's for the Winan's Drive Road Maintenance SAD.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

23. AT&T Metro Act Right of Way Permit Extension
Motion by Dolan, Seconded by Michniewicz, to approve the Metro Act ROW extension as presented.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes
24. WWTP Licensing Compensation
Motion by Hohl, Seconded by Dolan, to approve the licensing stipends as presented in the memo dated May 1, 2024 to DPW staff who achieve their L1 L2 at \$1000, D License at \$2000, and C License at \$3000, and eliminate and give no further consideration to the 10% increases that have been routinely provided for those licensures in the past.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes
25. DPW Ten Hour Workday
Motion by Dolan, Seconded by Hahn, to authorize the DPW to work a 10 hour workday and direct Michelle in HR to make all the needed changes in our policies to support the presentation to the board in the work study meeting, to be implemented May 20, 2024.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Menzies, Seconded by Hahn, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Hughes

The meeting was adjourned at 5:03 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

MARGARET DRIVE AREA CANAL DREDGING SAD 2ND PUBLIC HEARING

Tuesday, May 07, 2024 at 3:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 3:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Bill Hahn
Chuck Menzies
Cindy Michniewicz
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Jason Negri

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Margaret Drive Canal Dredging SAD - Second Public Hearing
The public hearing was opened at 3:34 pm.
Sharon Wietecha, submitted a letter of opposition.
The public hearing was closed at 3:39 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Menzies, Seconded by Hahn, to adjourn the meeting.

Voting Yea: Hahn, Menzies, Michniewicz, Dolan, Hohl, Hughes

The meeting was adjourned at 3:39 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES SPECIAL MEETING - MARGARET DR AREA DREDGING RESOLUTION

**Tuesday, May 07, 2024 at 3:45 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Supervisor Hohl called the meeting to order at 3:45 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Bill Hahn
Chuck Menzies
Cindy Michniewicz
Mike Dolan
Pat Hohl
Patricia Hughes

ABSENT

Jason Negri

CALL TO THE PUBLIC

A call was made with no response.

APPROVAL OF THE AGENDA

Motion by Menzies, Seconded by Michniewicz, to approve the agenda as presented.

Voting Yea: Hahn, Menzies, Michniewicz, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

1. Margaret Drive Canal Dredging SAD - Resolution #5 to Adopt Assessment Roll
Motion by Hohl, Seconded by Hughes, to approve Resolution #5, confirming the special assessment for the Margaret Drive Canal Dredging project.

Voting Yea: Hahn, Menzies, Michniewicz, Dolan, Hohl, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Dolan, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hahn, Menzies, Michniewicz, Dolan, Hohl, Hughes

The meeting was adjourned at 3:49 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 5.

April, 2024

COMMUNITY INVOLVEMENT

- Sgt. Megan Paul delivered food donations to the Kensington Woods School student food pantry on April 2, 2024.
- The Fire duty crew participated in a Fire Drill at Navigator/Pathfinder Schools on April 3, 2024.
- Capt. Casey Yost participated in “Safe at Home” education for students at Country Elementary on April 9, 2024.
- Sgt. Megan Paul, Officer Sean Hogan and Officer Conan Stoehr participated in a “Community Helpers” preschool visit at Country Elementary on April 10, 2024.
- Sgt. Megan Paul participated in a blood drive at the Pinckney Jazzercise on April 15, 2024.
- The Fire duty crew participated in a “Community Helpers” preschool visit at Country Elementary on April 15, 2024.
- FF Thomas Pawley conducted smoke detector installations for a resident on April 15, 2024.
- The Fire duty crew and Officers Sean Hogan and Conan Stoehr participated in a Fire Drill at Country Elementary School on April 16, 2024.
- Capt. Casey Yost participated in “Safe at Home” education for students at Navigator School on April 16, 2024.
- Sgt. Megan Paul, Deputy Fire Chief Jordan Zernick, Sgt. Anthony Wallace, Sgt. Steve Locke, Sgt. Matthew Duhaime and Park Ranger Annabelle Huck conducted a Township-wide HOA forum at the police station on April 17, 2024.
- Officer Dahne DeBottis participated in a Tornado Drill at Kensington Woods School on April 18, 2024.
- FF Thomas Pawley conducted smoke detector installations for a resident on April 20, 2024.
- FF Thomas Pawley conducted smoke detector installations for a resident on April 22, 2024.
- Capt. Casey Yost participated in “Safe at Home” education for students at Country Elementary on April 23, 2024.
- Sgt. Megan Paul and Officer Joshua Pedersen attended the annual HOA meeting at the Whispering Pines Condominium Association on April 23, 2024.
- FF Thomas Pawley conducted smoke detector installations at two residences on April 29, 2024.
- Director Richard Duffany and Sgt. Megan Paul participated in the children’s Story Time events at the Hamburg Township Library on April 29, 2024.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 5.

PERSONNEL

- Emma Mossing, Emma Arnot, and Abigail Huck were hired as part-time Park Rangers effective April 1, 2024.

COMMUNICATIONS

- Officer Spencer Flavin received a thank you email from a resident on April 17, 2024 for the manner in which he handled a call for service.

TRAINING

POLICE

- Officer Adam Fischhaber participated in Defensive Tactics training in Green Oak Township on April 2, 2024.
- Sgt. Alysha Garbacik attended Livingston County Negotiators training in Howell on April 4, 2024.
- Sgt. Anthony Wallace attended SWAT team training on April 4, 2024.
- Sgt. Daniel Bromley and Officer Jeffrey Finke participated in Defensive Tactics training in Green Oak Township on April 4, 2024.
- Administrative Assistants Danielle Price, Cris Schuster and Karen Castleman attended an Admin. Assistant Conference in Mount Pleasant on April 4, 2024 and April 5, 2024.
- Officer Adam Fischhaber and Officer Dahne DeBottis participated in Drone Team training on April 9, 2024.
- Sgt. Anthony Wallace and Sgt. Steve Locke attended SWAT team training on April 10, 2024.
- Officer Joshua Pedersen attended Emergency Vehicle Operations Instructor School at Oakland Community College April 11, 2024 – April 14, 2024.
- Sgt. Anthony Wallace, Sgt. Alysha Garbacik, Officer Adam Fischhaber, Officer Spencer Flavin, Officer Justin Harvey and Officer Joshua Pedersen participated in Defensive Tactics training in Green Oak Township on April 16, 2024.
- Sgt. Alysha Garbacik attended Livingston County Negotiators training in Howell on April 17, 2024.
- Officer Dahne DeBottis participated in Defensive Tactics training in Green Oak Township on April 18, 2024.
- Sgt. Anthony Wallace attended SWAT team training on April 23, 2024.
- Sgt. Steve Locke attended FTO Supervisor School April 24, 2024 – April 26, 2024.



Hamburg Township Public Safety Department **MONTHLY REPORT**



Item 5.

FIRE

- Sgt. Jess Stewart and Sgt. Timothy Mackenzie attended Fire Officer I training throughout the month of April.
- Department Weekly Training (Week of April 8th): Fire Tools & Equipment.
- Sgt. Scott Flohr participated in Drone Team training on April 9, 2024.
- Sgt. Timothy Begnoche participated in Tech Rescue training on April 11, 2024.
- Department Weekly Training (Week of April 15th): Fire Tools & Equipment.
- Capt. Jase Lawver, Sgt. Jess Stewart, FF Joseph Acuff, FF Jeremy Nordstrand & FF Owen Weinburger held a Training Committee meeting on April 17, 2024.
- FF Dan Hill participated in Dive Team training on April 18, 2024.

POLICE OPERATIONS

MONTHLY ARREST SUMMARY

04/03/24 – 9:35 pm:

A 24-year-old female Fowlerville resident was arrested at M-36 & Pettysville Road on a misdemeanor warrant out of the Brighton Police Department for *Failure to Appear-Operating without Insurance*. Her vehicle was impounded and she was lodged in the Livingston County Jail.

04/07/24 – 4:01 pm:

A 36-year-old male Illinois resident was arrested at Sheldon Road near Humphrey Road on multiple felony warrants out of Illinois for various *Sex Offender Registry Violations*. He was lodged at the Livingston County Jail to await extradition by the Cerro Gordo County Sheriff's Office in Illinois.

04/08/24 – 2:05 pm:

A 46-year-old male Highland Township resident was arrested at Rush Lake Road & Rushview Drive on two misdemeanor warrants out of White Lake Township for *Failure to Appear*. He was turned over to White Lake Township officers.

04/18/24 – 8:03 pm:

A 31-year-old male Howell resident was arrested at M-36 & Professional Center Drive for *Driving While License Suspended*. His vehicle was impounded and he was cited and released.



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 5.

04/21/24 – 3:59 pm:

A 59-year-old male Township resident was arrested at his home for *Felonious Assault*. He was lodged in the Livingston County Jail.

04/23/24 – 10:42 pm:

A 24-year-old male Township resident was arrested at his home on a misdemeanor warrant out of the Livingston County Sheriff's Office for *Failure to Appear-Traffic Offense*. He was lodged in the Livingston County Jail.

04/25/24 – 2:13 pm:

A 46-year-old male Township resident was arrested at M-36 & Kirkland Court on a misdemeanor warrant out of the Pinckney Police Department for *Driving While License Suspended*. His vehicle was impounded and he was lodged in the Livingston County Jail.

04/26/24 – 2:54 am:

An 18-year-old male Township resident was arrested at Cobblestone Creek Drive near McGregor Road for *Fleeing and Eluding*. His vehicle was impounded and he was lodged in the Livingston County Jail.

04/27/24 – 9:29 am:

A 31-year-old male Township resident was arrested at his home for *Assault and Battery*. He was lodged in the Livingston County Jail.

04/28/24 – 7:02 pm:

A 37-year-old female Green Oak Township resident was arrested at M-36 & Lake Crest Drive for *Driving While License Suspended*. Her vehicle was turned over to a licensed driver and she was cited and released.

GENERAL POLICE INFORMATION:

Marine Patrol:

Regular marine patrols ceased for the season. Maintenance and preparation of the patrol boat and jet ski began in April ahead of the start of marine patrols in May.

Lakelands Trail Patrol:

Regular patrols on the Lakelands Trail commenced on April 1, 2024.

Red Barrel:

25 pounds of prescription drugs were removed from the red barrel in front of the police station on April 1, 2024.



Hamburg Township Public Safety Department MONTHLY REPORT



Item 5.

FIRE OPERATIONS

MONTHLY INCIDENT SUMMARY:

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	50
FIRE	79
TOTAL	129

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.33%
Rescue & Emergency Medical Service	50	38.76%
Hazardous Condition (No Fire)	6	4.65%
Service Call	45	34.88%
Good Intent Call	3	2.33%
False Alarm & False Call	22	9.93%
TOTAL	129	100%

April, 2024 Total Runs by District

North West	10	7.75%
North East	23	17.83%
South West	29	22.48%
Southeast	59	45.74%
Mutual Aid	8	6.20%
Totals	129	100.00%
Multiple Calls	32	24.81%



Hamburg Township Public Safety Department *MONTHLY REPORT*



Item 5.

Comparative Statistics - 2023 vs 2024 by Month

	April, 2023	April, 2024	% Change	
Fire	8	3	62.5%	Decrease
Medical	99	50	49.5%	Decrease
Hazardous Condition	1	6	500.0%	Increase
Service	14	45	221.4%	Increase
Good Intent	4	3	25.0%	Decrease
False Alarm / Cancel	27	22	18.5%	Decrease
Totals	153	129	15.7%	Decrease
Mutual Aid	12	8	33.3%	Decrease

FIRE PREVENTION INFORMATION:

Inspections: 6 commercial building inspections were completed during the month of April.

Site Plan Reviews: 4 plan reviews were completed during the month of April.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ADVANCED02 77159	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/13/2024 05/21/2024 / / 05/21/2024	21918201 0.0000	GEN N N N	WWTP BOTTLED WATER (2)	 11.98 0.00 11.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	11.98

ADVANCED02 77160	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/13/2024 05/21/2024 / / 05/21/2024	23963947 0.0000	GEN N N N	DPW BOTTLED WATER (5)	 29.95 0.00 29.95
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	29.95

ADVANCED02 77158	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/13/2024 05/21/2024 / / 05/21/2024	24214985 0.0000	GEN N N N	FD#11 BOTTLED WATER (4)	 23.96 0.00 23.96
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	23.96

ADVANCED02 77155	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/13/2024 05/21/2024 / / 05/21/2024	24216172 0.0000	GEN N N N	FD#12 BOTTLED WATER (4)	 23.96 0.00 23.96
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	23.96

ADVANCED02 77156	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	05/13/2024 05/21/2024 / / 05/21/2024	24218345 0.0000	GEN N N N	WWTP BOTTLED WATER (1)	 5.99 0.00 5.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	5.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/13/2024	24218432	GEN	TWP BOTTLED WATER (4)	
77154	PO BOX 339	05/21/2024		N		23.96
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/21/2024		N		23.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	23.96

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/13/2024	24223922	GEN	B&G BOTTLED WATER (3)	
77153	PO BOX 339	05/21/2024		N		17.97
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/21/2024		N		17.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	17.97

ADVANCED02	ADVANCED WATER TREATMENT, INC.	05/13/2024	24254819	GEN	DPW BOTTLED WATER (2)	
77157	PO BOX 339	05/21/2024		N		11.98
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		05/21/2024		N		11.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	11.98

VENDOR TOTAL:					149.75
AIRGASGR01	AIRGAS USA, LLC	05/13/2024	9500845951	GEN	DPW LEASE RENEWAL 05.01.2024-04.30.2
77178	P.O. BOX 734445	05/21/2024		N	194.20
	CHICAGO IL, 60673-4445	/ /	0.0000	N	0.00
		05/21/2024		N	194.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-801.000	CONTRACTUAL SERVICES	194.20

VENDOR TOTAL:					194.20
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05/16/2024 11:40 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES					Page: 3/26		Item 6.
User: MarcyM		EXP CHECK RUN DATES 05/21/2024 - 05/21/2024							
DB: Hamburg		UNJOURNALIZED OPEN							
BANK CODE: GEN - CHECK TYPE: PAPER CHECK									
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description				
Ref #	Address	CK Run Date	PO	Hold		Gross Amount			
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount			
		Due Date		1099		Net Amount			
ALEXANDE01	ALEXANDER CHEMICAL CORPORATION	05/13/2024	80787	GEN	WWTP ALUMINIUM SULFATE 1LB BULK				
77161	A CARUS COMPANY	05/21/2024		N		5,643.88			
	16932 COLLECTION CENTER DR.								
	CHICAGO IL, 60693	/ /	0.0000	N		0.00			
		05/21/2024		N		5,643.88			
Open									
GL NUMBER		DESCRIPTION			AMOUNT				
590-537.000-753.000		CHEMICALS			5,643.88				
						VENDOR TOTAL:		5,643.88	
ALLSTRALR1	ALLSTAR ALARM, LLC	05/13/2024	393897	GEN	TOTAL CONNECT 06.01-08.31.24				
77162	8345 MAIN ST	05/21/2024		N		138.00			
	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00			
		05/21/2024		Y		138.00			
Open									
GL NUMBER		DESCRIPTION			AMOUNT				
101-265.000-801.000		CONTRACTUAL SERVICES			69.00				
208-820.000-801.000		CONTRACTUAL SERVICES			69.00				
						138.00			
						VENDOR TOTAL:		138.00	
AMAZONCO01	AMAZON CAPITAL SERVICES	05/13/2024	1CP6-JCW4-G6YG	GEN	04.01.24-04.30.24				
77163	P.O BOX 035184	05/21/2024		N		1,935.20			
	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00			
		05/21/2024		N		1,935.20			
Open									
GL NUMBER		DESCRIPTION			AMOUNT				
101-275.000-752.000		SUPPLIES & SMALL EQUIPMENT			465.56				
206-000.000-752.000		SUPPLIES & SMALL EQUIPMENT			129.39				
207-000.000-931.000		EQUIPMENT MAINT/REPAIR			40.29				
207-000.000-752.000		SUPPLIES & SMALL EQUIPMENT			504.73				
207-000.000-756.000		ACCREDITATION EXPENSES			127.46				
208-000.000-239.300		SENIOR CENTER ACTIVITY FUND			425.79				
208-751.000-943.000		TOWNSHIP COMMUNITY EVENTS			241.98				
						1,935.20			
						VENDOR TOTAL:		1,935.20	

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
AMERICAN02 77164	APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO IL, 60677-7007	05/13/2024 05/21/2024 / / 05/21/2024	2503941 0.0000	GEN N N N	CONTRACT 05.05-06.04.24	 144.98 0.00 144.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	144.98
VENDOR TOTAL:		144.98

ATTMOBILIT 77180	AT&T MOBILITY P.O. BOX 6463 CAROL STREAM IL, 60197-6463	05/13/2024 05/21/2024 / / 05/21/2024	287318496818X041 20240204 0.0000	GEN N N N	PD & FD MONTHLY PHONE CHARGES FEB 12	 744.67 0.00 744.67
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	MONTHLY PHONE CHARGES FOR PD	555.06	555.06
206-000.000-853.000	MONTHLY PHONE CHARGES FOR FD	189.61	189.61
		744.67	744.67
VENDOR TOTAL:		744.67	

ATEAMPWRCL 77165	A-TEAM POWER CLEAN LLC 7890 VAN RADEN STREET PINCKNEY MI, 48169	05/13/2024 05/21/2024 / / 05/21/2024	0001 0.0000	GEN N N Y	SOCCER FIELD STRIPING SM(5)/MED(5)/L	 375.00 0.00 375.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-930.020	SPORTS FIELD MAINTENANCE	375.00
VENDOR TOTAL:		375.00

05/16/2024 11:40 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 5/26		Item 6.
User: MarcyM		EXP CHECK RUN DATES 05/21/2024 - 05/21/2024						
DB: Hamburg		UNJOURNALIZED OPEN						
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK						
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description			
Ref #	Address	CK Run Date	PO	Hold			Gross Amount	
	City/State/Zip	Disc. Date	Disc. %	Sep CK			Discount	
		Due Date		1099			Net Amount	
BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	05/16/2024	276878	GEN	PD VEHICLE MAINT 2020 FORD EXPEDITIO			
77241		05/21/2024	20240214	N			495.20	
	2798 E. GRAND RIVER AVE.							
	HOWELL MI, 48843-8545	/ /	0.0000	N			0.00	
		05/21/2024		N			495.20	
Open								
GL NUMBER		DESCRIPTION		AMOUNT		AMT RELIEVED		
206-000.000-932.000		VEHICLE REPAIRS		495.20		495.20		
BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	05/15/2024	277163	GEN	TWP 14 FORD EXPLORER 75193			
77237		05/21/2024		N			175.00	
	2798 E. GRAND RIVER AVE.							
	HOWELL MI, 48843-8545	/ /	0.0000	N			0.00	
		05/21/2024		N			175.00	
Open								
GL NUMBER		DESCRIPTION		AMOUNT				
101-265.000-932.000		VEHICLE MAINTENANCE		175.00				
BOBMAXFORD	BOB MAXEY FORD OF HOWELL, INC.	05/15/2024	277895	GEN	PD VEHICLE MAINT 2020 FORD EXPEDITI			
77235		05/21/2024	20240213	N			861.76	
	2798 E. GRAND RIVER AVE.							
	HOWELL MI, 48843-8545	/ /	0.0000	N			0.00	
		05/21/2024		N			861.76	
Open								
GL NUMBER		DESCRIPTION		AMOUNT		AMT RELIEVED		
206-000.000-932.000		VEHICLE REPAIRS		861.76		861.76		
VENDOR TOTAL:								1,531.96

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MYERSEXC01 77167	BOB MYERS EXCAVATING INC 8111 HAMMEL ROAD BRIGHTON MI, 48116	05/13/2024 05/21/2024 / / 05/21/2024	2022-828 0.0000	GEN N N N	HAMBURG CEMETERY CLEAN UP AND BIN ST	 9,200.00 0.00 9,200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567.000-955.000	SUNDRY	9,200.00

MYERSEXC01 77168	BOB MYERS EXCAVATING INC 8111 HAMMEL ROAD BRIGHTON MI, 48116	05/13/2024 05/21/2024 / / 05/21/2024	2022-854 0.0000	GEN N N N	ISLAND SHORE DR/SCHLENKER GRADE 04/2	 1,780.00 0.00 1,780.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
280-000.000-802.000	ROAD IMPROVEMENT	1,780.00

MYERSEXC01 77169	BOB MYERS EXCAVATING INC 8111 HAMMEL ROAD BRIGHTON MI, 48116	05/13/2024 05/21/2024 / / 05/21/2024	2022-855 0.0000	GEN N N N	RIVERSIDE/CENTURY/LAGOON & RADIAL GR	 6,110.00 0.00 6,110.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
279-000.000-802.000	ROAD IMPROVEMENT	6,110.00

					VENDOR TOTAL:	17,090.00
BOULLION01	BOULLION SALES, INC.	05/13/2024	100-10460	GEN	DPW STIHL CULTIVATOR/POWERSWEEP	
77171	8530 N. TERRITORIAL RD	05/21/2024		N		561.58
	DEXTER MI, 48130	/ /	0.0000	N		0.00
		05/21/2024		N		561.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	561.58

VENDOR TOTAL:					561.58
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BRFIREAUTH 77170	BRIGHTON AREA FIRE AUTHORITY 615 W. GRAND RIVER AVE. BRIGHTON MI, 48116	05/13/2024 05/21/2024 / / 05/21/2024	245 20240198 0.0000	GEN N N N	FD - PULSE POINT ANNUAL LICENSE RENE	 1,000.00 0.00 1,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-958.000	PULSE POINT ANNUAL LICENSE RENEWAL	1,000.00	1,000.00
VENDOR TOTAL:			1,000.00

BMI 77228	BROADCAST MUSIC INC P.O. BOX 630893 CINCINNATI OH, 45263-0893	05/15/2024 05/21/2024 / / 05/21/2024	53589510 0.0000	GEN N N N	SENCTR 05/01/24-04/30/2025	 435.00 0.00 435.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-804.000	SENIOR PROGRAMS	435.00
VENDOR TOTAL:		435.00

CHARTERC01 77173	CHARTER COMMUNICATIONS PO BOX 223085 PITTSBURGH PA, 15251-2085	05/13/2024 05/21/2024 / / 05/21/2024	005447501050124 20240205 0.0000	GEN N N N	PD SPECTRUM CABLE MONTHLY CHARGES 05	 211.11 0.00 211.11
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-853.000	MONTHLY CABLE CHARGES	211.11	211.11
VENDOR TOTAL:			211.11

CITYELEC01 77172	CITY ELECTRIC SUPPLY CO 7041 GRAND RIVER BRIGHTON MI, 48114	05/13/2024 05/21/2024 / / 05/21/2024	CMBRI/002291 0.0000	GEN N N Y	VENDOT BILLED WRONG ACCT-ISSUED CR A	 (329.78) 0.00 (329.78)
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	(329.78)
VENDOR TOTAL:		(329.78)

05/16/2024 11:40 AM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 05/21/2024 - 05/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 8/26

Item 6.

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
COMPLETE01	COMPLETE BATTERY SOURCE, INC.	05/13/2024	428769BRI	GEN	DPW ENERGY POWER 12 V	
77175	6480 GRAND RIVER AVE.	05/21/2024		N		152.60
	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		05/21/2024		N		152.60
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
590-527.000-752.000		SUPPLIES & SMALL EQUIPMENT		152.60		
VENDOR TOTAL:						152.60
CULLIGAN01	CRH OHIO LTD	05/13/2024	889905	GEN	PD WATER EQUIPMENT 05/01-05/31	
77174	D/B/A CULLIGAN OF ANN ARBOR/DETROIT	05/21/2024	20240206	N		52.00
	46902 LIBERTY DRIVE	/ /	0.0000	N		0.00
	WIXOM MI, 48393	05/21/2024		N		52.00
Open						
GL NUMBER		DESCRIPTION		AMOUNT		AMT RELIEVED
206-000.000-801.000		WATER FILTER EQUIPMENT RENTAL		52.00		52.00
VENDOR TOTAL:						52.00
MARIANID	DEBORAH MARIANI	05/15/2024	050924	GEN	TREASURY BANK MILEAGE/MEAL REIMBURSE	
77229		05/21/2024		N		236.97
	,	/ /	0.0000	N		0.00
		05/21/2024		N		236.97
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-253.000-861.000		MILEAGE		207.70		
101-253.000-910.000		PROFESSIONAL DEVELOPMENT		29.27		
						236.97
VENDOR TOTAL:						236.97

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HENNEMAND1 77183	DEBRA HENNEMAN 8898 RUSHVIEW PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	5132024 0.0000	GEN N N N	REIMBURSE MARKERS/CRAYONS	 31.20 0.00 31.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	31.20
VENDOR TOTAL:		31.20

ECONOMIC 77177	ECONOMIC DEVELOPMENT COUNCIL OF LIV 218 E. GRAND RIVER BRIGHTON MI, 48116	05/13/2024 05/21/2024 / / 05/21/2024	1403 0.0000	GEN N N N	MUNICIPAL PARTNERSHIP INVESTMENT 202	 20,604.50 0.00 20,604.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-801.500	ECONOMIC DEVELOPMENT CONSULTANT	20,604.50
VENDOR TOTAL:		20,604.50

ELITEFIRE 77181	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	05/14/2024 05/21/2024 / / 05/21/2024	25950 20240210 0.0000	GEN N N Y	PD FIRE EXTINGUISHERS AND LABOR FOR	 451.00 0.00 451.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	5 LB ABC FIRE EXTINGUISHER	81.00	81.00
207-000.000-932.000	LABOR ON JOB# J38306	370.00	370.00
		451.00	451.00
VENDOR TOTAL:		451.00	

FASTENAL01 77179	FASTENAL COMPANY P.O. BOX 1286 WINONA MN, 55987-1286	05/13/2024 05/21/2024 / / 05/21/2024	MIDE6161516 0.0000	GEN N N Y	4 4/2 T146 (50)/ 5/16 18S/S NYLOCK (321.00 0.00 321.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	321.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:

321.00

HACHCOMP01	HACH COMPANY, AMERICAN SIGMA &	05/14/2024	14021908	GEN	WWTP KTO HQ113/TENSETTE PIPET	
77186	2207 COLLECTIONS CENTER DRIVE	05/21/2024		N		3,377.00
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		05/21/2024		Y		3,377.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	3,377.00

HACHCOMP01	HACH COMPANY, AMERICAN SIGMA &	05/14/2024	14030288	GEN	WWTP LDO PROBE, RUGGED W/10 MM CABLE	
77182	2207 COLLECTIONS CENTER DRIVE	05/21/2024		N		1,387.00
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		05/21/2024		Y		1,387.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,387.00

HACHCOMP01	HACH COMPANY, AMERICAN SIGMA &	05/15/2024	14033035	GEN	WWTP AMONIA/NITRITE/NITRATE/PHOSPHOR	
77224	2207 COLLECTIONS CENTER DRIVE	05/21/2024		N		1,656.10
	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		05/21/2024		Y		1,656.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	1,656.10

VENDOR TOTAL:

6,420.10

HALLAHAN&A	HALLAHAN & ASSOCIATES, PC	05/14/2024	21540	GEN	PROF SERVICE THROUGH 04/30/24 PINCKN	
77184	1750 S TELEGRAPH RD	05/21/2024		N		39.35
	SUITE 202	/ /	0.0000	N		0.00
	BLOOMFIELD HILLS MI, 48302-0179	05/21/2024		N		39.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-955.000	SUNDRY	39.35

VENDOR TOTAL:

3

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HARTLAND01 77240	HARTLAND DEERFIELD CAPITAL RESERVE HARTLAND DEERFIELD CAPITAL RESERVE 3205 HARTLAND ROAD HARTLAND MI, 48353	05/15/2024 05/21/2024 / / 05/21/2024	HTFD050824 20240220 0.0000	GEN N N N	FD - FIRE OFFICER 1 CLASS, MACKENZIE	200.00 0.00 200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	FIRE OFFICER 1 CLASS, MACKENZIE	100.00	100.00
206-000.000-916.000	FIRE OFFICER 1 CLASS, STEWART	100.00	100.00
		200.00	200.00

VENDOR TOTAL:

200.00

USABLUEB01 77220	HD SUPPLY, INC. PO BOX 9004 GURNEE IL, 60031	05/14/2024 05/21/2024 / / 05/21/2024	INV00350037 0.0000	GEN N N N	WWTP PERISTATIC PUMP	184.75 0.00 184.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	184.75

USABLUEB01 77219	HD SUPPLY, INC. PO BOX 9004 GURNEE IL, 60031	05/14/2024 05/21/2024 / / 05/21/2024	INV00354345 0.0000	GEN N N N	DPW GREEN MARKING FLAG "SANITARY" (20	352.40 0.00 352.40
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	352.40

USABLUEB01 77227	HD SUPPLY, INC. PO BOX 9004 GURNEE IL, 60031	05/15/2024 05/21/2024 / / 05/21/2024	INV00364224 0.0000	GEN N N N	TEST TUBE BRUSH	21.99 0.00 21.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	21.99

VENDOR TOTAL:

5526

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HPELECTR01 77185	HP ELECTRIC 7853 THUNDER BAY DR PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	2920 0.0000	GEN N N Y	4' LED LIGHT CONCESSION BASEMENT/SOL	 345.00 0.00 345.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-930.005	MAINTENANCE PARK FACILITIES	345.00
VENDOR TOTAL:		345.00

HUTSONINC1 77187	HUTSON, INC. 3915 TRACTOR DRIVE HOWELL MI, 48855	05/14/2024 05/21/2024 / / 05/21/2024	10396295 0.0000	GEN N N N	B&G QUICK LOCK PIN/GAGE WHEEL/CARRIA	 141.36 0.00 141.36
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	141.36

HUTSONINC1 77188	HUTSON, INC. 3915 TRACTOR DRIVE HOWELL MI, 48855	05/14/2024 05/21/2024 / / 05/21/2024	10396913 0.0000	GEN N N N	B&G ADJUST OVER CHARGE FLANGE LOCK N	 (51.58) 0.00 (51.58)
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	(51.58)

HUTSONINC1 77189	HUTSON, INC. 3915 TRACTOR DRIVE HOWELL MI, 48855	05/14/2024 05/21/2024 / / 05/21/2024	10402852 0.0000	GEN N N N	B&G ARM	 186.08 0.00 186.08
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	186.08

VENDOR TOTAL:	275.86
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
IMAGEBUSIN 77190	IMAGE BUSINESS SOLUTIONS, INC 28339 BECK RD SUITE F2 WIXOM MI, 48393	05/14/2024 05/21/2024 / / 05/21/2024	260428 0.0000	GEN N N N	PD PRINTER CHARGES 09-05/08/24	 78.33 0.00 78.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	78.33
VENDOR TOTAL:		78.33

ASSUREDPO1 77191	JAYS ASSURED PEST CONTROL LLC P.O. BOX 591 BRIGHTON MI, 48116-0591	05/14/2024 05/21/2024 / / 05/21/2024	5905 0.0000	GEN N N Y	MAY 24 MONTHLY SERVICE	 268.00 0.00 268.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000		32.50
206-000.000-801.000	CONTRACTUAL SERVICES	70.00
206-000.000-801.000	CONTRACTUAL SERVICES	55.00
207-000.000-801.000	CONTRACTUAL SERVICES	78.00
208-820.000-801.000	CONTRACTUAL SERVICES	32.50
		268.00
VENDOR TOTAL:		268.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
KENTCOMMNC 77192	KCI 3901 EAST PARIS AVE. S.E. GRAND RAPIDS MI, 49512	05/14/2024 05/21/2024 / / 05/21/2024	334393 0.0000	GEN N N Y	TWP ACH MAILER LETTER	 2,878.19 0.00 2,878.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-955.000	SUNDRY	1,654.96
590-527.000-955.000	SUNDRY	877.85
590-527.000-955.000	SUNDRY	345.38
		2,878.19

KENTCOMMNC 77193	KCI 3901 EAST PARIS AVE. S.E. GRAND RAPIDS MI, 49512	05/14/2024 05/21/2024 / / 05/21/2024	334954 0.0000	GEN N N Y	UB RST BILLING 05/01/24	 468.43 0.00 468.43
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-851.000	POSTAGE	468.43

VENDOR TOTAL:						3,346.62
LEEDSKIM 77198	KIM LEEDS 2727 PINCKNEY RD. HOWELL MI, 48843	05/14/2024 05/21/2024 / / 05/21/2024	050924 0.0000	GEN N N N	TUITION REIMBURSEMENT CED677 COUNSEL	 2,274.00 0.00 2,274.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-914.000	TUITION REIMBURSEMENT	2,274.00

VENDOR TOTAL:						2,274.00
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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KINGKLEA01 77226	KING KLEANERS 5589 E. M-36 SUITE B3 PINCKNEY MI, 48169	05/15/2024 05/21/2024 / / 05/21/2024	512024 0.0000	GEN N N Y	SEN CTR LAUNDRY	81.25 0.00 81.25
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-000.000-239.300	SENIOR CENTER ACTIVITY FUND	81.25

KINGKLEA01 77194	KING KLEANERS 5589 E. M-36 SUITE B3 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	512024 20240194 0.0000	GEN N N Y	PD DRY CLEANING APRIL 2024	501.00 0.00 501.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.500	UNIFORM CLEANING 2024	501.00	501.00

KINGKLEA01 77195	KING KLEANERS 5589 E. M-36 SUITE B3 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	512024 20240193 0.0000	GEN N N Y	FD - UNIFORM CLEANING APRIL 2024	296.00 0.00 296.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	APRIL 2024 UNIFORM CLEANING	296.00	296.00

VENDOR TOTAL:

878.25

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LAKELAND01 77197	LAKELAND ACE HARDWARE, INC. PO BOX 1000 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	0505 20240200 0.0000	GEN N N N	FD - STATION SUPPLIES INV #10900-1	 27.04 0.00 27.04

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	STATION SUPPLIES #10900-1	27.04	27.04

LAKELAND01 77196	LAKELAND ACE HARDWARE, INC. PO BOX 1000 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	10899/1 20240199 0.0000	GEN N N N	FD - STATION SUPPLIES INV #10899-1	 7.60 0.00 7.60
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-752.000	STATION SUPPLIES INV #10899-1	7.60	7.60

VENDOR TOTAL:					34.64
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LIVINGST12 77199	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	05/14/2024 05/21/2024 / / 05/21/2024	050224 0.0000	GEN N Y N	EASEMENT GRANT SZUBA	 30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

LIVINGST12 77200	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	05/14/2024 05/21/2024 / / 05/21/2024	050624 0.0000	GEN N Y N	EASEMENT GRANT SMITH/HARDY	 60.00 0.00 60.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	60.00

VENDOR TOTAL:					90.00
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05/16/2024 11:40 AM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 05/21/2024 - 05/21/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
LIVINGST02	LIVINGSTON COUNTY TREASURER	05/15/2024	5102024	GEN	BOR/PRE ADJUSMENT	
77231	LIVINGSTON COUNTY COURT HOUSE	05/21/2024		N		50.13
	200 E. GRAND RIVER	/ /	0.0000	N		0.00
	HOWELL MI, 48843-2398	05/21/2024		N		50.13
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-000.000-415.000		CHARGE BACKS/MTT/BOARD OF REVIEW			50.13	
VENDOR TOTAL:						50.13
MICEMETERY	M.A.M.C.INC.	05/15/2024	050924	GEN	MI ASSOC OF CEMETERIES D. HOEPPNER M	
77232	400 S. HARRISON ST.	05/21/2024		N		45.00
	LUDINGTON MI, 49431	/ /	0.0000	N		0.00
		05/21/2024		N		45.00
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-567.000-955.000		SUNDRY			45.00	
MICEMETERY	M.A.M.C.INC.	05/15/2024	592024	GEN	MAMC CONFERENCE REGISTRATION	
77233	400 S. HARRISON ST.	05/21/2024		N		159.00
	LUDINGTON MI, 49431	/ /	0.0000	N		0.00
		05/21/2024		N		159.00
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
101-567.000-955.000		SUNDRY			159.00	
VENDOR TOTAL:						204.00
DOLANMIKE	MICHAEL DOLAN	05/13/2024	51024	GEN	REIMBURSE FRIDGE/SLATE FOR SENIOR CE	
77176	10835 LAKEPOINTE DR	05/21/2024		N		815.13
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		05/21/2024		N		815.13
Open						
GL NUMBER		DESCRIPTION			AMOUNT	
208-000.000-239.000		SENIOR CENTER DONATIONS			772.74	
208-820.000-804.000		SENIOR PROGRAMS			42.39	
						815.13

32

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:

815.13

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	05/14/2024	050924	GEN	CASE# 810013564 PAYROLL 04/22-05/06/	
77201	P.O. BOX 30350	05/21/2024		N		450.34
	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/21/2024		N		450.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	450.34

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	05/14/2024	050924	GEN	CASE# 913255499 PAYROLL 04/22-05/06/	
77202	P.O. BOX 30350	05/21/2024		N		139.54
	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/21/2024		N		139.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

MICHIGANST	MICHIGAN STATE DISBURSEMENT UNIT	05/14/2024	050924	GEN	CASE # 912854739 PAYROLL 04/22-05/06	
77203	P.O. BOX 30350	05/21/2024		N		380.46
	LANSING MI, 48909-7850	/ /	0.0000	Y		0.00
		05/21/2024		N		380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

VENDOR TOTAL:

970.34

MITOWNSH01	MICHIGAN TOWNSHIPS ASSOCIATION	05/16/2024	301130	GEN	CLASSIFIED AD -EMPLOYMENT ACCOUNTING	
77242	P.O. BOX 80078	05/21/2024		N		15.00
	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		05/21/2024		N		15.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-201.000-955.000	SUNDRY	15.00

VENDOR TOTAL:

15.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
GANNETMI01 77223	MICHIGAN.COM 3964 SOLUTIONS CENTER CHICAGO IL, 60677-3009	05/15/2024 05/21/2024 / / 05/21/2024	0006411509 0.0000	GEN N N Y	04/01-04/30/2024	 4,980.00 0.00 4,980.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	330.00
865-000.000-900.000	LEGAL NOTICES/ADVERTISING	960.00
867-000.000-900.000	LEGAL NOTICES/ADVERTISING	960.00
868-000.000-900.000	LEGAL NOTICES/ADVERTISING	840.00
866-000.000-900.000	LEGAL NOTICES/ADVERTISING	1,020.00
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	60.00
864-000.000-900.000	LEGAL NOTICES/ADVERTISING	480.00
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	120.00
101-000.000-279.981	MARGARET DRIVE CANAL DREDGING SAD	210.00
		4,980.00

VENDOR TOTAL: 4,980.00

MOTOROLA01 77236	MOTOROLA SOLUTIONS INC. 13108 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	05/15/2024 05/21/2024 / / 05/21/2024	1411088329 20240216 0.0000	GEN N N N	PD EVIDENCE LIBRARY VISTA ANNUAL DEV	 731.25 0.00 731.25
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	ANNUAL DEVICE LICENSE & SUPPORT FEE	731.25	731.25

VENDOR TOTAL: 731.25

NORTHWES02 77204	NORTHWEST PIPE & SUPPLY, INC. 6430 GRAND RIVER BRIGHTON MI, 48114	05/14/2024 05/21/2024 / / 05/21/2024	52872/53049 0.0000	GEN N N N	6X10 PVC/ 6" PVC/ 1 1/4 BRASS/ 1 1/4	 229.51 0.00 229.51
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	178.94
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	50.57
		229.51

VENDOR TOTAL: 229.51

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

PHOENIXSAF	PHOENIX SAFETY OUTFITTERS, LLC	05/14/2024	SI-145771	GEN	FD - UNIFORM CAP & EMBROIDERY, ACUFF	
77205	P.O. BOX 20445	05/21/2024	20240201	N		43.85
	UPPER ARLINGTON OH, 43220	/ /	0.0000	N		0.00
		05/21/2024		Y		43.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-768.000	ACUFF UNIFORM CAP	43.85	43.85
		VENDOR TOTAL:	43.85

PINCAUTO01	PINCKNEY AUTO WASH, LLC	05/15/2024	512024	GEN	04/01-04/30/2024 (ONE WASH MISSED FO	
77230	PO BOX 881	05/21/2024		N		330.00
	1090 E M-36	/ /	0.0000	N		0.00
	PINCKNEY MI, 48169	05/21/2024		Y		330.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-932.000	VEHICLE MAINTENANCE	24.00
206-000.000-932.000	VEHICLE MAINTENANCE	36.00
207-000.000-932.000	VEHICLE MAINTENANCE	270.00
		<hr/> 330.00
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05/16/2024 11:40 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 05/21/2024 - 05/21/2024
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PINCKNEY01 77206	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	CHCS378850 20240207 0.0000	GEN N N Y	PD 2020 DODGE TRUCK 1500 CLASSIC	59 29.95 0.00 29.95
Open						
GL NUMBER 207-000.000-932.000		DESCRIPTION 2020 DODGE TRUCK OIL CHANGE		AMOUNT 29.95		AMT RELIEVED 29.95
PINCKNEY01 77207	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	CHCS379315 20240211 0.0000	GEN N N Y	PD VEH REPAIRS ON 2021 DURANGO	25747 1,739.47 0.00 1,739.47
Open						
GL NUMBER 207-000.000-932.000		DESCRIPTION 2021 DODGE DURANGO VEH REPAIR		AMOUNT 1,739.47		AMT RELIEVED 1,739.47
VENDOR TOTAL:						1,769.42
PITNEYBO01 77210	PITNEY BOWES GLOBAL FINANCIAL P.O. BOX 981022 BOSTON MA, 02298-1022	05/14/2024 05/21/2024 / / 05/21/2024	3319093832 0.0000	GEN N N Y	LEASE 03/28/24-06/27/24	473.67 0.00 473.67
Open						
GL NUMBER 101-275.000-851.000		DESCRIPTION POSTAGE		AMOUNT 473.67		
VENDOR TOTAL:						473.67

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
RADARSIGN 77211	RADARSIGN LLC 1220 KENNESTONE CIRCLE SUITE 130 MARLETTA GA, 30066	05/14/2024 05/21/2024 / / 05/21/2024	INV2145 20240124 0.0000	GEN N N Y	PD TC-400 MOUNTING BRACKETS	130.00 0.00 130.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-980.000	ADDITIONAL TC-400 UNIVERSAL MOUNTING BKT	100.00	100.00
207-000.000-980.000	SHIPPING	30.00	30.00
		130.00	130.00
VENDOR TOTAL:			130.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
JOHNSNRO01 77212	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	05/14/2024 05/21/2024 / / 05/21/2024	1081234 0.0000	GEN N N Y	GENERAL MATTERS THROUGH MARCH 31	 1,734.00 0.00 1,734.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-826.000	LEGAL FEES	493.00
866-000.000-826.000	LEGAL FEES	374.00
207-000.000-826.000	LEGAL FEES	867.00
		1,734.00

JOHNSNRO01 77213	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	05/14/2024 05/21/2024 / / 05/21/2024	1081235 0.0000	GEN N N Y	LABOR & EMPLOYMENT THROUGH MARCH 31	 558.00 0.00 558.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-826.000	LEGAL FEES	558.00

JOHNSNRO01 77215	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	05/14/2024 05/21/2024 / / 05/21/2024	1081237 0.0000	GEN N N Y	MICHIGAN TAX TRIBUNAL THROUGH MARCH	 1,479.00 0.00 1,479.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
858-000.000-826.000	LEGAL FEES	1,479.00

JOHNSNRO01 77214	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	05/14/2024 05/21/2024 / / 05/21/2024	1081239 0.0000	GEN N N Y	PLANNING AND ZONING THROUGH MARCH 31	 87.50 0.00 87.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-826.000	LEGAL FEES	87.50

JOHNSNRO01	ROSATI, SCHULTZ, JOPPICH &	05/14/2024	1081240	GEN	DISCTRCIT COURT MATTERS THROUGH MARC	
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
77216	AMTSBUECHLER, P.C. 27555 EXECUTIVE DRIVE, SUITE 250 FARMINGTON HILLS MI, 48331	05/21/2024 / / 05/21/2024	 0.0000	N N Y		98.00 0.00 98.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-826.000	LEGAL FEES	98.00
VENDOR TOTAL:		3,956.50

RUTHOLSON1 77217	RUTH OLSON PHOTOGRAPHY, INC. 34215 FORD RD. WESTLAND MI, 48185	05/14/2024 05/21/2024 / / 05/21/2024	INV0024 20240208 0.0000	GEN N N N	PD DEPT COMPOSITE & PHOTOS	 1,378.00 0.00 1,378.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-967.000	COMPOSITE	500.00	500.00
207-000.000-967.000	PHOTO FRAME	375.00	375.00
207-000.000-967.000	8X10 PHOTOS	440.00	440.00
207-000.000-967.000	DIGITAL IMAGES	63.00	63.00
		1,378.00	1,378.00
VENDOR TOTAL:			1,378.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
TOSHIBA 77239	TOSHIBA BUSINESS SOLUTIONS PO BOX 927 BUFFALO NY, 14240-0927	05/15/2024 05/21/2024 / / 05/21/2024	6275720 20240218 0.0000	GEN N N Y	FD - COPIER SERVICES, STA 12 INV #62	56.46 0.00 56.46

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	COPIER SVCS STA 12	56.46	56.46

TOSHIBA 77225	TOSHIBA BUSINESS SOLUTIONS PO BOX 927 BUFFALO NY, 14240-0927	05/15/2024 05/21/2024 / / 05/21/2024	6278575 20240218 0.0000	GEN N N Y	TWP 04/06-05/05/24	107.80 0.00 107.80
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	107.80

TOSHIBA 77238	TOSHIBA BUSINESS SOLUTIONS PO BOX 927 BUFFALO NY, 14240-0927	05/15/2024 05/21/2024 / / 05/21/2024	6278608 20240219 0.0000	GEN N N Y	FD - COPIER SERVICES INV #6278608	10.47 0.00 10.47
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	COPIER SERVICES	10.47	10.47

					VENDOR TOTAL:	174.73
TRUSTHEATN 77218	TRUSTED HEATING & COOLING SOLUTIONS, INC. 4730 E. M-36 PINCKNEY MI, 48169	05/14/2024 05/21/2024 / / 05/21/2024	5979797 0.0000	GEN N N Y	SEN CTR	 232.00 0.00 232.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-930.001	MAINTENANCE COMM CENTER	232.00

VENDOR TOTAL:					232.00
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05/16/2024 11:40 AM		INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES				Page: 26/26	
User: MarcyM		EXP CHECK RUN DATES 05/21/2024 - 05/21/2024				Item 6.	
DB: Hamburg		UNJOURNALIZED OPEN					
		BANK CODE: GEN - CHECK TYPE: PAPER CHECK					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
		Due Date		1099		Net Amount	
VORTEX CAR	VORTEX CAR WASH	05/14/2024	2	GEN	AUTO WASH SELF SERVE 04/01-04/30/24	04/01-04/30/24	
77221	5590 E. M 36	05/21/2024		N		51.00	
	PINCKNEY MI, 48169	/ /	0.0000	N		0.00	
		05/21/2024		Y		51.00	
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
101-265.000-932.000		VEHICLE MAINTENANCE			13.25		
590-527.000-932.000		VEHICLE MAINTENANCE			37.75		
					51.00		
VENDOR TOTAL:						51.00	
WASTMANAGM	WM CORPORATE SERVICES, INC.	05/14/2024	0102256-1389-1	GEN	RUBBISH REMOVAL 04/01-04/30/24	04/01-04/30/24	
77222	AS PAY AGENT	05/21/2024		N		1,150.45	
	P.O. BOX 4648	/ /	0.0000	N		0.00	
	CAROL STREAM IL, 60197-4648	05/21/2024		N		1,150.45	
Open							
GL NUMBER		DESCRIPTION			AMOUNT		
208-751.000-919.000		TRASH DISPOSAL			206.10		
590-537.000-919.000		TRASH DISPOSAL			145.58		
208-820.000-919.000		TRASH DISPOSAL			176.00		
206-000.000-919.000		TRASH DISPOSAL			322.91		
101-265.000-919.000		TRASH DISPOSAL			145.90		
207-000.000-801.000		CONTRACTUAL SERVICES			153.96		
					1,150.45		
VENDOR TOTAL:						1,150.45	
TOTAL - ALL VENDORS:						84,169.09	

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FLAGSTRBNK 77243	FLAGSTAR BANK, FSB CARDMEMBER SERVICES PO BOX 790408 SAINT LOUIS MO, 63179-0408	05/16/2024 05/21/2024 / / 05/21/2024	050324 0.0000	GEN N N Y	04.03.24-05.03.24	 7,983.37 0.00 7,983.37

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-851.000	POSTAGE	30.45
101-201.000-955.000	SUNDRY	264.88
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	(400.00)
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	577.50
101-257.000-955.000	SUNDRY	25.00
206-000.000-768.100	TURN OUT GEAR	97.14
206-000.000-801.000	CONTRACTUAL SERVICES	145.98
206-000.000-916.000	TRAINING	798.00
206-000.000-930.003	MAINTENANCE FIRE HALL	89.00
206-000.000-932.000	VEHICLE MAINTENANCE	29.99
207-000.000-756.000	ACCREDITATION EXPENSES	45.67
207-000.000-916.000	TRAINING	1,497.51
207-000.000-932.000	VEHICLE MAINTENANCE	1,435.80
208-000.000-239.300	SENIOR CENTER ACTIVITY FUND	2,057.27
208-000.000-239.700	SENIOR CENTER LUNCH PROGRAM	502.90
208-751.000-752.000	SUPPLIES & SMALL EQUIPMENT	385.99
208-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	122.92
590-527.000-932.000	VEHICLE MAINTENANCE	277.37
		7,983.37

VENDOR TOTAL:

7,983.37

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PRINTSYS01 77209	PRINTING SYSTEMS, INC. 12005 BEECH DALY ROAD TAYLOR MI, 48180	05/14/2024 05/21/2024 / / 05/21/2024	233003 0.0000	GEN N N N	ELECTIONS DUAL AV APP POSTCARD	 655.38 0.00 655.38
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	655.38

PRINTSYS01 77208	PRINTING SYSTEMS, INC. 12005 BEECH DALY ROAD TAYLOR MI, 48180	05/14/2024 05/21/2024 / / 05/21/2024	233135 0.0000	GEN N N N	ELECTIONS PRECINCT LETTER-SELF MAILE	 1,287.74 0.00 1,287.74
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	1,287.74

					VENDOR TOTAL:	1,943.12
					TOTAL - ALL VENDORS:	9,926.49

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CONSUMER01 77027	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/03/2024 / / 05/03/2024	203856148301 0.0000	GEN N N N	WINANS PUMP 1030 4914 5271 03/08-04/	 21.28 0.00 21.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	21.28

CONSUMER01 77026	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/03/2024 / / 05/03/2024	204657044198 0.0000	GEN N N N	FD#12 1000 3979 7285 03/08-04/08/24	 901.89 0.00 901.89
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-921.000	NATURAL GAS/HEAT	901.89

CONSUMER01 77032	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/06/2024 / / 05/06/2024	205724884518 0.0000	GEN N N N	SEN CTR 1030 4914 0694 03/09-04/09/2	 337.76 0.00 337.76
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-921.000	NATURAL GAS/HEAT	337.76

CONSUMER01 77033	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/06/2024 / / 05/06/2024	205724884519 0.0000	GEN N N N	SHOP 1030 4914 1122 03/09-04/09/24	 58.46 0.00 58.46
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	58.46

CONSUMER01 77030	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/06/2024 / / 05/06/2024	205724884520 0.0000	GEN N N N	REGENCY 1030 4914 1148 03/09-04/09/2	 18.70 0.00 18.70
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		05/06/2024		N		18.70
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GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	18.70

CONSUMER01	CONSUMERS ENERGY	04/25/2024	205724884521	GEN	POLE BARN 1030 4914 1155 03/09-04/09	
77029	PO BOX 740309	05/06/2024		N		198.55
	PAYMENT CENTER					
	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/06/2024		N		198.55

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	198.55

CONSUMER01	CONSUMERS ENERGY	04/25/2024	205724884522	GEN	ENT POLE BARN 1030 4914 1213 03/09-0	
77028	PO BOX 740309	05/06/2024		N		208.92
	PAYMENT CENTER					
	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/06/2024		N		208.92

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-921.000	NATURAL GAS/HEAT	208.92

CONSUMER01	CONSUMERS ENERGY	04/25/2024	205724884524	GEN	TWP 1030 4914 3862 03/09-04/09/24	
77034	PO BOX 740309	05/06/2024		N		572.08
	PAYMENT CENTER					
	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/06/2024		N		572.08

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	NATURAL GAS/HEAT	572.08

CONSUMER01	CONSUMERS ENERGY	04/25/2024	205724884525	GEN	RUSTIC DR 1030 4914 5248 03/09-04/09	
77031	PO BOX 740309	05/06/2024		N		24.75
	PAYMENT CENTER					
	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/06/2024		N		24.75

Open						
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GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
590-527.000-921.000	NATURAL GAS/HEAT					24.75
CONSUMER01 77035	CONSUMERS ENERGY PO BOX 740309 PAYMENT CENTER CINCINNATI OH, 45274-0309	04/25/2024 05/06/2024 / / 05/06/2024	205724884526 0.0000	GEN N N N	WWTP 1030 4914 7939 03/09-04/09/24	 6,898.11 0.00 6,898.11
Open						

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-921.000	NATURAL GAS/HEAT	6,898.11
VENDOR TOTAL:		9,240.50

CRITTERCAT 76870	CRITTER CATCHERS, INC. 3723 THORNVILLE ROAD METAMORA MI, 48455	04/09/2024 05/07/2024 / / 05/07/2024	51665 20240126 0.0000	GEN N N N	FD - PREVENT A MOUSE TREATMENT, FD S	 89.00 0.00 89.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	PREVENT A MOUSE - STATION 11	89.00	89.00
VENDOR TOTAL:			89.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
DTEENRGY01 77124	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/07/2024 05/14/2024 / / 05/14/2024	42924 0.0000	GEN N N N	9200 279 0885 3 SIREN SHEHAN	03/22-0 22.18 0.00 22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01 77125	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/07/2024 05/14/2024 / / 05/14/2024	42924 0.0000	GEN N N N	9200 279 0884 6 SIREN WINANS	03/22-0 22.18 0.00 22.18
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01 77065	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	04/30/2024 05/16/2024 / / 05/16/2024	42924 0.0000	GEN N N N	9100 167 2020 3 SIREN HAMBURG RD	03/ 23.51 0.00 23.51
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	23.51

DTEENRGY01 77128	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/07/2024 05/16/2024 / / 05/16/2024	42924 0.0000	GEN N N N	9100 141 9399 9 WINANS PUMP	03/23-04 232.58 0.00 232.58
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	232.58

DTEENRGY01 77129	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	05/07/2024 05/16/2024 / / 05/16/2024	42924 0.0000	GEN N N N	9100 081 1657 6 HAMBURG RD PUMP	03/2 643.54 0.00 643.54
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	643.54

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

DTEENRGY01	DTE ENERGY	05/07/2024	42924	GEN	9100 086 3063 4 ORE LK PUMP 03/23-04	
77130	PO BOX 740786	05/16/2024		N		534.45
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/16/2024		N		534.45

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	534.45

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 086 3146 7 FD#12 03/23-04/23/24	
77058	PO BOX 740786	05/17/2024		N		1,317.98
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		1,317.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	1,317.98

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 114 5063 2 SIREN S'BERRY LK 03/	
77059	PO BOX 740786	05/17/2024		N		21.99
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		21.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	21.99

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9200 279 0883 8 SIREN 2789 M-36 03/2	
77060	PO BOX 740786	05/17/2024		N		22.18
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.100	SIREN ELECTRIC USAGE	22.18

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9200 279 0878 8 SIREN CHILSON 03/26-	
77061	PO BOX 740786	05/17/2024		N		22.18
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		22.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

206-000.000-920.100	SIREN ELECTRIC USAGE				22.18	
DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9200 279 0879 6 SIREN S'BERRY LK 03/	
77062	PO BOX 740786	05/17/2024		N		22.18
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		22.18

Open

GL NUMBER	DESCRIPTION				AMOUNT	
206-000.000-920.100	SIREN ELECTRIC USAGE				22.18	
DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9200 279 0880 4 SIREN PETTYSVILLE 03	
77063	PO BOX 740786	05/17/2024		N		22.18
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		08/17/2024		N		22.18

Open

GL NUMBER	DESCRIPTION				AMOUNT	
206-000.000-920.100	SIREN ELECTRIC USAGE				22.18	
DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9200 190 0960 3 SIREN CHILSON 03/26-	
77064	PO BOX 740786	05/17/2024		N		21.99
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		21.99

Open

GL NUMBER	DESCRIPTION				AMOUNT	
206-000.000-920.100	SIREN ELECTRIC USAGE				21.99	
DTEENRGY01	DTE ENERGY	05/07/2024	42924	GEN	9100 139 0346 3 B&G 03/26-04/24/24	
77131	PO BOX 740786	05/17/2024		N		188.44
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		188.44

Open

GL NUMBER	DESCRIPTION				AMOUNT	
101-265.000-920.000	ELECTRIC				188.44	
DTEENRGY01	DTE ENERGY	05/07/2024	42924	GEN	9100 086 3167 3 TWP 03/26-04/24/24	
77132	PO BOX 740786	05/17/2024		N		1,306.70
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/17/2024		N		1,306.70

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	1,306.70
DTEENRGY01	DTE ENERGY	05/07/2024 42924 GEN 9100 086 3078 2 WWTP 03/26-04/24/24
77133	PO BOX 740786	05/17/2024 N 9,422.08
	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		05/17/2024 N 9,422.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-920.000	ELECTRIC	9,422.08
DTEENRGY01	DTE ENERGY	05/07/2024 42924 GEN 9100 086 3118 6 CEMETERY 03/26-04/24
77134	PO BOX 740786	05/17/2024 N 17.65
	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		05/17/2024 N 17.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	17.65
DTEENRGY01	DTE ENERGY	05/07/2024 42924 GEN 9200 190 0961 1 STRAWBERRY PUMP 03/2
77135	PO BOX 740786	05/17/2024 N 817.63
	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		05/17/2024 N 817.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	817.63
DTEENRGY01	DTE ENERGY	05/07/2024 42924 GEN 9100 146 5433 9 BOXIDE SYATION 03/26
77136	PO BOX 740786	05/17/2024 N 17.63
	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		05/17/2024 N 17.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	17.63
DTEENRGY01	DTE ENERGY	04/30/2024 42924 GEN 9100 122 7190 4 MERRILL FIELD 03/26-
77066	PO BOX 740786	05/18/2024 N 20.71
	CINCINNATI OH, 45274-0786	/ / 0.0000 N 0.00
		05/18/2024 N 20.71

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-920.000	ELECTRIC	20.71

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 081 1673 3 SOCCER FIELD 03/26-0	
77067	PO BOX 740786	05/18/2024		N		73.64
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2024		N		73.64
Open						

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-920.000	ELECTRIC	73.64

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 081 1689 9 PARKING LOT LTS 03/2	
77068	PO BOX 740786	05/18/2024		N		47.76
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2024		N		47.76
Open						

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-920.000	ELECTRIC	47.76

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 095 9768 3 SEN CTR 03/26-04/24/	
77069	PO BOX 740786	05/18/2024		N		455.69
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2024		N		455.69
Open						

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-920.000	ELECTRIC	455.69

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 086 3133 5 FD#11 03/26-04/24/24	
77070	PO BOX 740786	05/18/2024		N		1,004.29
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/18/2024		N		1,004.29
Open						

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-920.000	ELECTRIC	1,004.29

DTEENRGY01	DTE ENERGY	04/30/2024	42924	GEN	9100 160 2734 4 TUNNEL LTG 03/26-04/	
77071	PO BOX 740786	05/18/2024		N		64.57
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		
		05/18/2024		N		6

05/16/2024 11:42 AM
User: MarcyM
DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 05/01/2024 - 05/31/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: EFT

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Item 6.

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
208-800.000-920.000	ELECTRIC	64.57

DTEENRGY01
77072

DTE ENERGY
PO BOX 740786
CINCINNATI OH, 45274-0786

04/30/2024
05/18/2024
/ /
05/18/2024

42924

0.0000

GEN
N
N
N

9100 160 2711 2 PD 3/26-4/24/24

1,330.14
0.00
1,330.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-920.000	ELECTRIC	1,330.14

DTEENRGY01
77138

DTE ENERGY
PO BOX 740786
CINCINNATI OH, 45274-0786

05/07/2024
05/21/2024
/ /
05/21/2024

50224

0.0000

GEN
N
N
N

9100 114 4947 7 CORDLEY LK PUMP 03/2

33.62
0.00
33.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	33.62

DTEENRGY01
77139

DTE ENERGY
PO BOX 740786
CINCINNATI OH, 45274-0786

05/07/2024
05/21/2024
/ /
05/21/2024

50224

0.0000

GEN
N
N
N

9100 160 2723 7 RUSTIC PUMP03/28-04/

263.01
0.00
263.01

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-920.000	ELECTRIC	263.01

VENDOR TOTAL:

17,992.68

05/16/2024 11:42 AM

User: MarcyM

DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

EXP CHECK RUN DATES 05/01/2024 - 05/31/2024

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: EFT

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
DETROITE02	DTE ENERGY - STREET LIGHTS	04/25/2024	040824	GEN	9100 4056 2340 STREET LIGHTS	03/01-0
77039	PO BOX 740786	05/10/2024		N		1,665.36
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/10/2024		N		1,665.36
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-448.000-926.000		STREET LIGHTING		1,665.36		
DETROITE02	DTE ENERGY - STREET LIGHTS	05/07/2024	40824	GEN	9100 4056 2340 STREET LTS	03/01-03/3
77137	PO BOX 740786	05/10/2024		N		1,665.36
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/10/2024		N		1,665.36
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-448.000-926.000		STREET LIGHTING		1,665.36		
DETROITE02	DTE ENERGY - STREET LIGHTS	05/07/2024	42924	GEN	9100 086 3102 0 PARKING LOT	LTS 03/2
77126	PO BOX 740786	05/16/2024		N		154.51
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/16/2024		N		154.51
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-448.000-926.000		STREET LIGHTING		154.51		
DETROITE02	DTE ENERGY - STREET LIGHTS	05/07/2024	42924	GEN	9100 167 2011 2 UNIT LTG	03/23-04/23/
77127	PO BOX 740786	05/16/2024		N		199.02
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/16/2024		N		199.02
Open						
GL NUMBER		DESCRIPTION		AMOUNT		
101-448.000-926.000		STREET LIGHTING		199.02		

VENDOR TOTAL:

3,684.25

05/16/2024 11:42 AM

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES

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User: MarcyM

EXP CHECK RUN DATES 05/01/2024 - 05/31/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 6.

BANK CODE: GEN - CHECK TYPE: EFT

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
MERS000001	MUNICIPAL EMPLOYEE'S RETIRE-	04/30/2024	00154680-4	GEN	2024-4	
77074	1134 MUNICIPAL WAY	05/30/2024		N		41,396.48
	LANSING MI, 48917	/ /	0.0000	N		0.00
		05/30/2024		N		41,396.48
Open						
GL NUMBER	DESCRIPTION				AMOUNT	
101-000.000-231.800	MUNICIPAL EMPLOYEES RETIREMENT				10,553.91	
207-000.000-716.000	DEFINED CONTRIBUTION				30,842.57	
					41,396.48	
VENDOR TOTAL:						41,396.48
TELNETWORL	TELNET WORLDWIDE	04/30/2024	54110	GEN	04/15-05/14/24	
77075	8020 SOLUTIONS CENTER	05/05/2024		N		400.50
	CHICAGO IL, 60677-8000	/ /	0.0000	N		0.00
		05/05/2024		N		400.50
Open						
GL NUMBER	DESCRIPTION				AMOUNT	
590-537.000-853.000	PHONE/COMM/INTERNET				11.54	
101-275.000-853.000	PHONE/COMM/INTERNET				131.56	
206-000.000-853.000	PHONE/COMM/INTERNET				114.40	
207-000.000-853.000	PHONE/COMM/INTERNET				125.84	
208-820.000-853.000	PHONE/COMM/INTERNET				17.16	
					400.50	
VENDOR TOTAL:						400.50
TOTAL - ALL VENDORS:						72,803.41

ELECTION ORDERS

DATE	FOOD	PRICE
02-17		
	BAG OF WEDGES	\$16.99
	16 TENDERS	\$31.99
	L- DELUXE PIZZA	\$20.99
2-18-24		
	3 OVEN BAKES SUBS	\$26.97
	S – 1 TOPPING PIZZA	\$10.74
	S- ANTIPASTO SALAD	\$8.99
2-19-24		
	2 OVEN BAKED SUBS	\$17.98
	2 LARGE GREEK SALADS	\$21.98
	LARGE CHEF SALAD	\$10.99
	LARGE ANTIPASTO SALAD	\$10.99
	1 – TATER TOTS	\$5.99
2-20-24		
	S – 2 TOPPING PIZZA	\$12.99
	1 – TATER TOTS	\$5.99
	1 – TURKEY SUB	\$8.99
	SMALL GRILLED CHICKEN SALAD	\$10.99
	2 – SMALL ANTIPASTO SALADS	\$17.98
2-21-24		
	PIZZA CALZONE	\$12.99
	TURKEY SUB	\$8.99
	4 TENDERS W/ BISCUIT	\$8.99
	2 CATFISH W/ BISCUIT	\$9.99
	SMALL GREEK SALAD	\$8.99
	SMALL ANTIPASTO SALAD	\$8.99
	SMALL GLUTEN FREE SPECIALTY	\$15.99

	CHICKEN CALZONE	\$12.99
2-22-24		
	L – MEAT LOVERS PIZZA	\$20.99
	M- PEPPERONNI	\$10.99
	SMALL GREEK SALAD	\$8.99
	SMALL POTATO WEDGE	\$2.99
	ITALIAN CALZONE	\$12.99
	SMALL BOOMER BREAD	\$5.99
	SMALL ANTIPASTO SALAD	\$8.99
2-23-24		
	2 – SMALL GREEK SALADS	\$17.98
	2 – LARGE GREEK SALADS	\$17.98
	CHICKEN SUB	\$8.99
	CORNDOG	\$1.99
	PEPPERONNI ROLL	\$4.29
2-24-24		
	ITALIAN CALZONE	\$12.99
	TATER TOTS	\$5.99
	4 TENDERS W/ BISCUIT	\$8.99
	MOZZARELLA STIXS	\$5.99
	ITALIAN SUB	\$8.99
	HAM & CHEESE CALZONE	\$12.99
	STEAK SUB	\$10.99
	SMALL CHICKEN PARMESAN	\$15.99
	SMALL GREEK SALAD	\$8.99
	1 COOKIE	\$2.25
2-25-24		
	SMALL BBQ CHICKEN PIZZA	\$15.99
	MEDIUM 2 TOPPING PIZZA	\$10.99
	PIZZA CALZONE	\$12.99
	4 OVEN BAKES SUBS	\$35.96
2-26-24		
	LARGE 4 TOPPING PIZZA	\$20.99
	PEPPERONNI ROLL	\$4.29

ELCTION DAY 2-27-24		
	10 LARGE PEPPERONNI PIZZAS	\$119.95
	8 LARGE HAM & PINEAPPLE	\$111.96
	LARGE BBQ PIZZA	\$20.99
	LARGE HAWAIN PIZZA	\$20.99
	2 – SMALL BAGS OF ICE	\$5.00
	4 COOKIES	\$9.00
	2LB SAUSAGE & PEPPERS	\$13.98
	2 – TATER TOTS	\$11.98
	LARGE DELUXE PIZZA	\$20.99
BOARD OF REVIEW 3-11-24	PER PAT HOHL	
	2- 2LITERS POP	\$7.00
	12 TENDERS	\$23.99
	2 - LARGE FRIES	\$7.98
	LARGE VEGGIE SALAD	\$10.99
	GRAND TOTAL	\$1032.79



PUCCI + VOLLMAR
ARCHITECTS, PC
ARCHITECTURE + DESIGN + PLANNING

Item 8.

INVOICE FOR PROFESSIONAL SERVICES

Date: May 9, 2024

sent via email

To: Patrick Hohl, Township Supervisor
Hamburg Township
10405 Merrill Rd.,
P.O. Box 157
Hamburg, MI 48139

Invoice #: 2410-1

Project: Architectural Services For
Hamburg Twp. Senior Center Addition

Description of work performed:

Phase One – Schematic Drawings = \$3,000.00

Total amount due this billing = \$3,000.00

Terms: Due upon receipt

Please make check payable to: Pucci + Vollmar Architects, PC

508 East Grand River Avenue, Suite 100B, Brighton, MI 48116-1566
Phone (810) 225-2930 ~ www.pv-architects.com

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: May 15, 2024

AGENDA ITEM TOPIC: Employee Handbook Changes - DPW

Number of Supporting Documents: **01**

Requested Action

- Motion to approve the Employee Handbook changes as presented, effective May 21, 2024.

Background

- Pursuant to the May 7, 2024, motions to implement a certification incentive and ten (10) hour workdays.

3.0 HOURS OF WORK

The Township offices are open Monday through Friday, 8:00 a.m. to 5:00 p.m. **The Department of Public Works is open Monday through Friday, 6:30 a.m. to 4:30 p.m.** The Department head is responsible to assure that their department is appropriately staffed during the hours of operation.

3.4 Overtime, Compensatory and Call Back Time

A. Non-exempt Employees

Non-exempt full-time employees who work in excess of forty hours (40) in a week or twenty-hour (24) shift will be compensated at one and one half their hourly rate. A twenty-four (24) hour shift (full-time) employee will receive three (3) hours per week in overtime to follow the Fair Labor Standard Act (FLSA). In lieu of overtime pay, an employee can request compensatory time off, at the rate of one and one-half hours for each hour of overtime worked. Compensatory time in lieu of overtime pay must be approved by the employee's Department Head. Compensatory leave time banks cannot exceed forty (40) hours for an eight (8) **to ten (10)** hour employee and fifty-three (53) hours for a twenty-four (24) hour employee. If an employee is at a conference, no overtime will be earned.

3.5 Holiday Pay

If a full-time eight (8) **to ten (10)** hour employee is required to work on a designated holiday (see 4.1 Holidays), the employee shall receive a day's pay plus additional pay at two times their rate of pay for the hours worked.

4.1 Holidays

Full time employees will receive compensation for the holiday based on the number of hours regularly scheduled to work on that day, a maximum of **eight (8) ten (10)**.

4.20 Certification Incentive

Department of Public Works employees will receive a lump sum payment each year made with the first pay in December for a certification bonus. This bonus will be cumulative based on the certifications held as of November 15th as follows:

L1 and L2: \$1,000

Class D: \$2,000

Class C: \$3,000

TO: Board of Trustees

FROM: Mike Dolan, Clerk
Michelle DeLancey, Director of Accounting & HR

DATE: May 15, 2024

AGENDA ITEM TOPIC: Employee Handbook Changes

Number of Supporting Documents: **01**

Requested Action

- Motion to approve the Employee Handbook changes as presented, effective June 3, 2024.

0.00 DEFINITIONS

Full Time Employee: Those employees who are authorized ~~and regularly scheduled~~ to work a minimum of ~~40 or more~~ 36 hours per week and are not a temporary employee.

Part-Time Employees: ~~Those employees who are authorized to work less than 40 hours per week and are not a temporary employee.~~ Those employees that do not meet the definition of full-time employee, temporary/seasonal employee, or intern employee/volunteer.

3.0 Hours of Work

The Township offices are open Monday through ~~Thursday Friday, 8:00 a.m. to 5:00 p.m.~~ 7:30 a.m. to 5:30 p.m. The Department of Public Works is open Monday through Friday, 6:30 a.m. to 4:30 p.m. The Department head is responsible to assure that their department is appropriately staffed during the hours of operation.

3.2 Adverse Weather Policy

Hamburg Township regular business hours are Monday through ~~Thursday Friday, 8:00 a.m. to 5:00 p.m.~~ 7:30 a.m. to 5:30 p.m. Should severe weather (snow and/or ice) arise during regular business hours, the Supervisor or the Clerk in the absence of the Supervisor after consultation with the Police Chief, the Fire Chief and the D.P.W. Administrator will determine the necessity to close the Township offices and dismiss employees for the remainder of the day. Essential Services Personnel are not dismissed for inclement weather.

Should severe weather present itself prior to ~~8:00 a.m.~~ 7:30 a.m. on a weekday, the D.P.W. Administrator will communicate with the Supervisor or the Clerk in the absence of the Supervisor, of unsafe road conditions that would warrant closing the Township offices by 6:00 am. The Supervisor and/or Clerk will make the decision to close the office for the day based upon information provided by the D.P.W. Administrator, Police Chief, and Fire Chief. The Supervisor or Clerk will activate a notification "BLAST" on the Township phone system notifying employees, and the general public who call the Township, that the Township offices are closed. This "BLAST" will be in place by 6:30 a.m.

3.3 Recording of Hours

All full-time employees are expected to work ~~forty (40)~~ thirty-six (36) hours a week or a twenty-four (24) hour shift. If an employee works less than a full shift, they must use PTO (Vacation, Personal/Sick, or Compensation) time to make up the time missed on the timesheet. The Township will allow flex time contained within a single pay period as authorized by the Department Head.

4.1 Holidays

All full-time employees shall be granted time off with pay on the following days, subject to the provisions below:

New Year's Day	Independence Day	Day after Thanksgiving
Martin Luther King Jr. Day	Labor Day	Christmas Eve Day
President's Day	Veteran's Day	Christmas Day
Good Friday	Thanksgiving Day	New Year's Eve Day
Memorial Day		

The Township Hall, Senior Center and Building & Grounds will be closed Christmas Eve Day through New Year's Day and employees will receive two (2) additional holidays. The Department of Public Works employees will receive two (2) floating holidays, and Public Safety employees will receive three (3) floating holidays. Full-time employees will receive compensation for the holiday based on the number of hours regularly scheduled to work on that day, a maximum of ten (10).

Permanent part-time (non-seasonal) employees ~~hired prior to July 17, 2012, with an anniversary of five (5) years or more, and who worked at least an average of twenty (20) hours per week in the previous calendar year, will receive compensation at their regular rate of pay based on four (4) a maximum of eight (8) hours if it is a for full-day holidays that fall on their scheduled workday. Workdays that fall on a designated holiday will not be made up without prior Department Head approval.~~

~~All permanent part-time (non-seasonal) or temporary part-time employees hired after July 17, 2012, shall not qualify for paid holiday time off.~~

4.2 Vacation

All full-time employees shall be granted vacation time according to the following schedule and provisions based on years of credited service as of their anniversary date each year:

	Thirty-six (36) to forty (40) Hour Work Schedule	Fifty-three (53) Hour Work Schedule
Upon Hire	40 vacation hours	40 vacation hours
On one-year anniversary	80 vacation hours (10 days)	72 vacation hours
On two-year anniversary	120 vacation hours (15 days)	120 vacation hours
On three-year anniversary	140 vacation hours (17.5 days)	144 vacation hours
On eight-year anniversary	160 vacation hours (20 days)	168 vacation hours
On fifteen-year anniversary	180 vacation hours (22.5 days)	180 vacation hours
On twenty-year anniversary	200 vacation hours (25 days)	204 vacation hours

4.3 Sick/Personal Time

~~Thirty-six (36) to forty-hour (40) employees are awarded eight (8) hours of sick/personal time off, and Fifty-three-hour (53) employees are awarded twelve (12) hours of sick/personal time off on the last day of the month. Sick/personal time off is not pro-rated if an employee's termination date is before the last day of the month. While on sick personal leave, an employee will be deemed to be on continued employment for computing other benefits of employment.~~



DRAFT PROPOSED BUDGET 2024-2025

TOWNSHIP BOARD

Township Supervisor	Patrick Hohl
Township Clerk	Mike Dolan
Township Treasurer	Jason Negri
Township Trustee	Chuck Menzies
Township Trustee	Patricia Hughes
Township Trustee	Bill Hahn
Township Trustee	Cindy Michniewicz

Financial Information

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General Fund Proposed Budget

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**Hamburg Township
Fiscal Year 2024-25 Annual Budget
History of Taxable Values**

Item 11.

Property Taxes:

Property taxes are expressed in terms of millage with one mill being equal to \$1.00 per thousand dollars of taxable value. Assessing records maintain two values for each property in the Township. Prior to Proposal A, all property was taxed based on the State Equalized Value (S.E.V.), which represents 50% of the true cash value. Proposal A limits the increase in value attributed to market changes to the lesser of 5% or the Inflation Rate Multiplier (previously referred to as Consumer Price Index). The one exception refers to properties that change ownership, which brings the taxable value equal to the S.E.V.

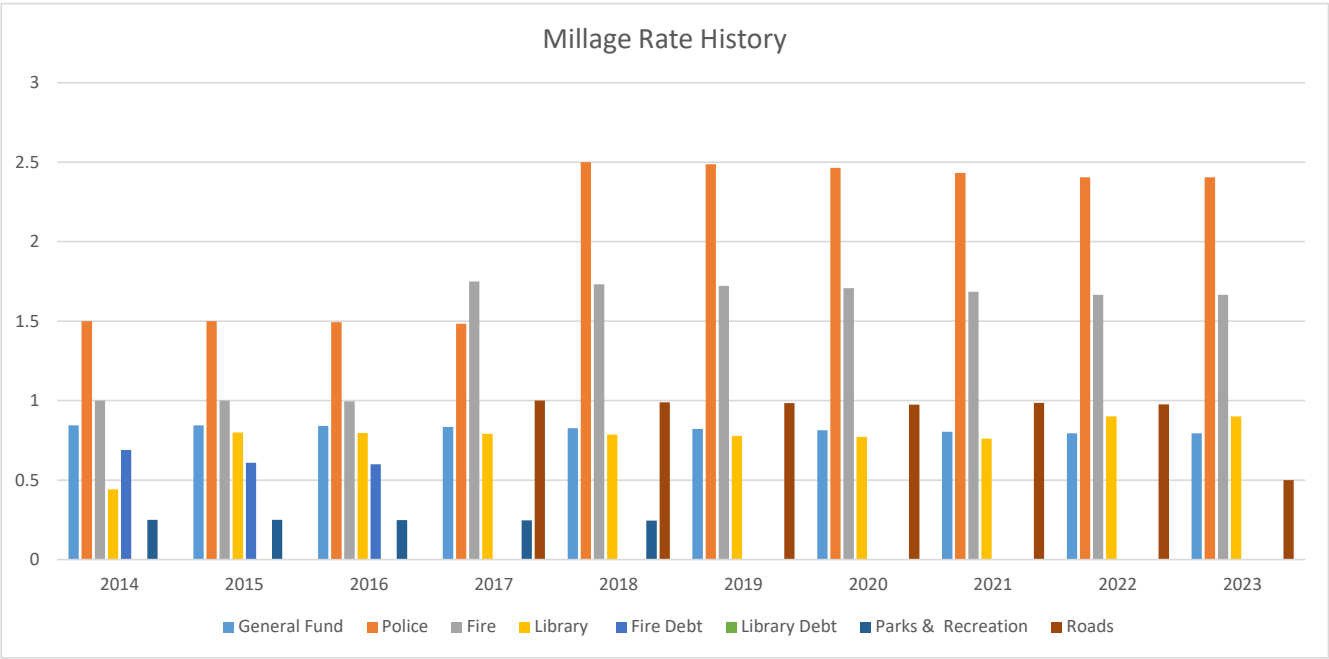
The following shows the history of taxable values of prior years.

Tax Year	Taxable Value
2015	\$ 948,085,112
2016	\$ 967,818,734
2017	\$ 997,810,022
2018	\$ 1,055,544,188
2019	\$ 1,061,210,928
2020	\$ 1,123,880,169
2021	\$ 1,171,442,304
2022	\$ 1,235,111,138
2023	\$ 1,317,197,164
2024	\$ 1,414,752,850



Hamburg Township
Fiscal Year 2024-2025 Annual Budget
Millage Rate History
Acutal from Fical Year 2014 - 2023

Fiscal Year	General Fund	Police	Fire	Library	Fire Debt	Library Debt	Parks & Recreation	Roads
2014	0.8442	1.5000	1.0000	0.4418	0.6904		0.2500	
2015	0.8442	1.5000	1.0000	0.8000	0.6100		0.2500	
2016	0.8405	1.4935	0.9957	0.7965	0.6000		0.2489	
2017	0.8349	1.4836	1.7500	0.7912			0.2472	1.0000
2018	0.8262	2.5000	1.7318	0.7859			0.2445	0.9896
2019	0.8217	2.4867	1.7226	0.7787				0.9843
2020	0.8143	2.4645	1.7072	0.7717				0.9755
2021	0.8034	2.4317	1.6844	0.7614				0.9867
2022	0.7948	2.4056	1.6663	0.9000				0.9761
2023	0.7948	2.4056	1.6663	0.9000				0.5000



** Fire Millage voted in August of 2016
** Road Millage voted in August of 2016
** Police millage voted in August 2018

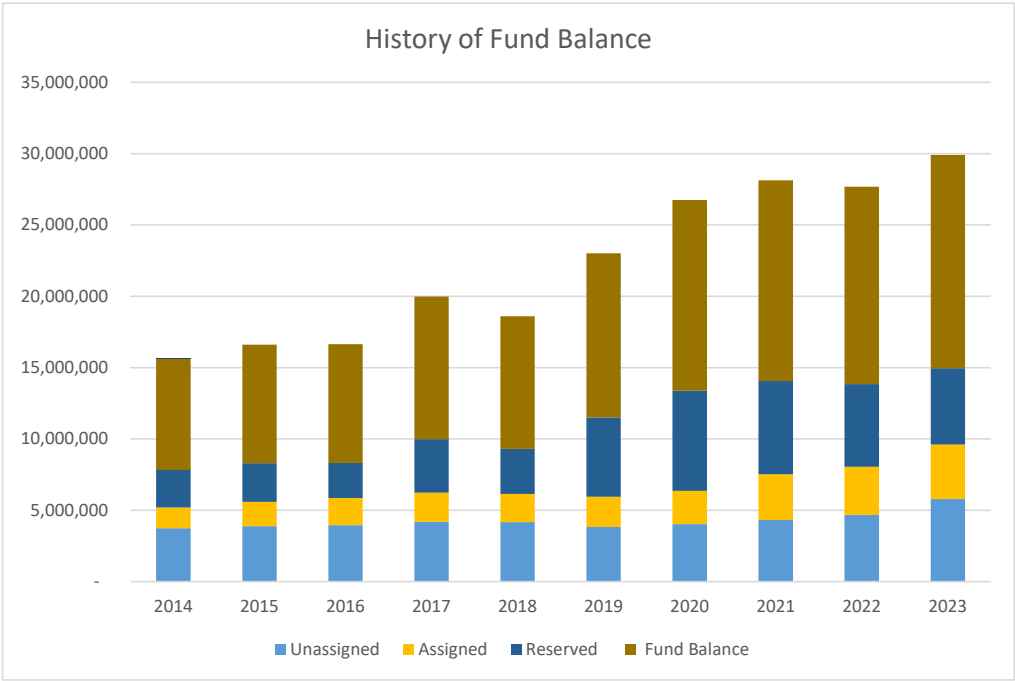
Hamburg Township
Fiscal Year 2024-25 Annual Budget
History of Fund Balance

Year End	Unreserved Unassigned	Designated Assigned	Restricted Reserved	Total Fund Balance
2014	3,741,357	1,459,918	2,626,759	7,828,034
2015	3,889,089	1,706,751	2,712,022	8,307,862
2016	3,957,943	1,909,150	2,451,521	8,318,614
2017	4,187,873	2,054,559	3,749,157	9,991,589
2018	4,173,323	1,968,604	3,158,128	9,300,055
2019	3,837,996	2,117,364	5,550,531	11,505,891
2020	4,027,984	2,325,398	7,020,424	13,373,806
2021	4,322,432	3,203,356	6,538,932	14,064,720
2022	4,669,597	3,378,369	5,793,619	13,841,585
2023	5,786,063	3,832,496	5,334,355	14,952,914

Restricted/Reserved: Prepaid, Long term receiveables, Roads, Police, Fire, Debt service, Parks & Recreation, Cemetery, SAD maint.

Unreserved/Unassigned: General Fund

Assigned: Library, Building Maintenance, Equipment, Vehicles, Flood Prevention



**HAMBURG TOWNSHIP
DEBT PAYMENT SCHEDULE
FISCAL YEAR 2024-2025**

Item 11.

DEBT ISSUE		INTEREST DUE DATE	PRIN & INTEREST DUE DATE	ADMIN FEE DUE DATE	AMOUNT DUE	principal	interest	PRINCIPAL OUTSTANDING FY 2024-25	Terms
\$1,1730,000 Bond Sale	12 REFUNDING (2002 WATER)			10/1/2024	200			720,000	10/1/2031
	12 REFUNDING (2002 WATER)	4/1/2025			11,900		11,900		
	12 REFUNDING (2002 WATER)		10/1/2024		113,400	100,000	13,400		
\$1,455,000 Bond Sale	2008 WATER SYS PROJ	10/1/2024			10,625		10,625	325,000	4/1/2028
	2008 WATER SYS PROJ		4/1/2025		-				
	2008 WATER SYS PROJ				110,625	100,000	10,625		
5308-01 Project MFA	2009 ORE LAKE SRF		10/1/2024		75,240	70,000	5,240	349,202	10/1/2029
	2009 ORE LAKE SRF	4/1/2025			4,365	-	4,365		
\$445,000 SAD Bond Sale	2010 IND/DOWNING	10/1/2024			3,400		3,400	100,000	4/1/2030
	2010 IND/DOWNING		4/1/2025		23,400	20,000	3,400		
5301-01 Project MFA	2010 WWTP IMP		10/1/2024		191,625	175,000	16,625	1,155,000	10/1/2030
	2010 WWTP IMP	4/1/2024			14,438		14,438		
\$4,590,000 Bond Sale	2007 WWTP REFUNDING		7/1/2024		298,305	280,000	18,305	595,000	7/1/2026
	2007 WWTP REFUNDING	1/1/2025			12,495	-	12,495		
	2007 WWTP REFUNDING			5/2/2025	860				
\$3,315,000 Bond Sale	Special Assessments	10/1/2024			11,335		11,335	1,720,000	4/1/2030
			4/1/2025		351,335	340,000	11,335		
					1,233,548	1,085,000	147,488	4,964,202	
							1,232,488		Including yearly fees

**HAMBURG TOWNSHIP
PROJECTED FUND BALANCE
FY 2024-2025**

Item 11.

FUND	FUND BALANCE DESCRIPTION	AUDITED FY 22/23	CURRENT FY 23/24	PROPOSED FY 24/25	INCREASE (DECREASE)
GENERAL FUND					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	5,786,063	6,536,292	6,224,944	(311,348)
	PROJECTED NONSPENDABLE FUND BALANCE	168,586	113,663	113,663	-
	PROJECTED RESTRICTED FUND BAL FOR WATER RECEIVABLE	459,648	459,648	459,648	-
	PROJECTED DESIGNATED FUND BALANCE FOR TWP BLDGS	77,253	7,253	70,000	62,747
	PROJECTED DESIGNATED FUND BALANCE FOR SENIORS, PARKS & TRAILS	439,399	-	-	-
	PROJECTED DESIGNATED FUND BALANCE FOR ELECTION EQUIP	-	10,000	10,000	-
	PROJECTED DESIGNATED FUND BALANCE FOR EQUIP/VEHICLES	286,525	197,525	200,000	2,475
	PROJECTED DESIGNATED FUND BALANCE FOR ARPA ACT	-	-	-	-
	PROJECTED DESIGNATED FUND BALANCE FOR SOFTWARE REPLACEMENT	45,450	47,950	47,950	-
	PROJECTED DESIGNATED FUND BALANCE FOR WEED HARVESTING	22,300	22,300	22,300	-
	TOTAL PROJECTED FUND BALANCE - GENERAL FUND	7,285,220	7,394,631	7,148,505	(246,126)
ROAD IMPROVEMENT FUND					
	ENDING PROJECTED FUND BALANCE FOR ROAD IMPROVEMENT FUND	1,220,348	1,173,836	1,142,255	(31,581)
FIRE DEPARTMENT					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	1,158,449	410,128	410,121	(7)
	PROJECTED NONSPENDABLE FUND BALANCE	43,138	46,779	46,779	-
	PROJECTED ENDING FUND BALANCE - SCBA	-	-	-	-
	PROJECTED ENDING FUND BALANCE - EQUIP/VEHICLE PURCHASE	-	-	-	-
	TOTAL PROJECTED FUND BALANCE - FIRE FUND	1,201,587	456,907	456,900	(7)

**HAMBURG TOWNSHIP
PROJECTED FUND BALANCE
FY 2024-2025**

Item 11.

FUND	FUND BALANCE DESCRIPTION	AUDITED FY 22/23	CURRENT FY 23/24	PROPOSED FY 24/25	INCREASE (DECREASE)
POLICE DEPARTMENT					
	PROJECTED ENDING FUND BALANCE - UNDESIGNATED	282,719	1,812	188,531	186,719
	PROJECTED NONSPENDABLE FUND BALANCE	58,930	-	-	-
	PROJECTED ENDING FUND BALANCE - LEAVE TIME	20,742	-	-	-
	PROJECTED ENDING FUND BALANCE - BLDG MAINT	25,000	-	-	-
	PROJECTED ENDING FUND BALANCE - VEHICLE PURCHASE	-	-	-	-
	PROJECTED TOTAL FUND BALANCE - POLICE FUND	387,391	1,812	188,531	186,719
SEWER FUND					
	PROJECTED ENDING FUND BALANCE - SEWER FUND	28,254,798	28,154,382	28,156,051	1,669
	PROJECTED DESIGNATED FOR GRINDER PUMPS	-	-	-	-
	PROJECTED DESIGNATED FOR VEHICLES	-	-	-	-
	PROJECTED TOTAL FUND BALANCE - SEWER	28,254,798	28,154,382	28,156,051	1,669

**HAMBURG TOWNSHIP
FISCAL YEAR 2024-2025
PROPOSED BUDGET**

Item 11.

FUND	DEPARTMENT	DEPARTMENT NUMBER	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 PROJECTED YEAR END	2024-25 REQUESTED BUDGET
GENERAL FUND 101						
	TOTAL ESTIMATED REVENUE	101-000	5,373,112	6,728,640	6,735,348	4,839,974
	Township Board	101-101	295,955	1,442,339	1,451,050	147,580
	Township Supervisor	101-171	133,827	138,075	133,603	173,025
	Accounting	101-201	346,925	337,400	331,400	365,750
	Clerk's Department	101-215	259,392	277,245	275,223	282,645
	Tech/Utilities Services	101-228	203,213	151,195	151,195	160,135
	Computer/Cable	101-229	98,144	131,320	137,320	157,230
	Board of Review	101-247	1,603	3,814	3,814	3,814
	Treasurer	101-253	269,793	230,460	231,073	241,288
	Assessing	101-257	329,661	337,000	337,984	361,500
	Elections	101-262	294,844	421,025	429,033	443,500
	Township Building	101-265	579,121	655,870	658,870	459,208
	Other Expenses	101-275	633,918	1,038,546	1,043,146	679,065
	Public Safety	101-345	770	1,120	1,120	1,120
	Street Lighting	101-448	14,942	17,500	17,500	17,500
	Cemetery	101-567	54,406	63,029	63,029	106,500
	Planning Commission	101-701	4,709	8,070	8,070	9,920
	Zoning	101-702	248,046	276,090	277,490	286,270
	Lakes, Rivers, & Streams	101-703	56,100	25,000	25,001	25,000
	Recreation Board	101-751	364,760	620,480	623,459	676,900
	Lakeland Trail	101-800	204,637	98,550	98,550	100,550
	Senior Center	101-820	208,612	320,446	328,008	387,600
	TOTAL ESTIMATED APPROPRIATIONS		4,603,377	6,594,574	6,625,938	5,086,100
	NET OF REVENUES/APPROPRIATIONS - FUND 101		803,649	134,066	109,410	(246,126)
ROAD FUND 204						
	TOTAL ESTIMATED REVENUE		1,234,993	676,099	677,328	711,319
	TOTAL ESTIMATED APPROPRIATIONS		1,320,900	723,840	723,840	742,900
	NET OF REVENUES/APPROPRIATIONS - FUND 204		(83,327)	(47,741)	(46,512)	(31,581)
FIRE FUND 206						
	TOTAL ESTIMATED REVENUE		1,996,782	2,088,665	2,087,858	2,214,646
	TOTAL ESTIMATED APPROPRIATIONS		1,913,636	2,495,950	2,495,950	2,651,500
	NET OF REVENUES/APPROPRIATIONS - FUND 206		83,146	(407,285)	(408,092)	(436,854)
POLICE FUND 207						
	TOTAL ESTIMATED REVENUE		2,103,135	2,219,846	2,212,198	3,194,844
	TOTAL ESTIMATED APPROPRIATIONS		2,478,495	2,853,800	2,956,878	3,194,850
	NET OF REVENUES/APPROPRIATIONS - FUND 207		(375,360)	(633,954)	(744,680)	(6)
SEWER FUND 590						
	Operating & Maintenance Revenues	590-527	2,361,905	1,858,252	1,871,252	1,861,869
	Waste Water Treatment Plant Revenues	590-537	92,734	85,600	105,100	106,000
	Capital Improvement Revenues	590-538	595,071	716,900	636,348	387,750
	SAD/Debt Revenues	590-539	666,177	749,468	756,968	662,000
	Water Revenues	590-540	55,413	38,100	53,100	57,000
	TOTAL ESTIMATED REVENUE		3,771,300	3,448,320	3,422,768	3,074,619
	Operating & Maintenance Expenditures	590-527	2,790,758	1,990,220	2,120,874	1,988,900
	Waste Water Treatment Plant Expenditures	590-537	306,896	591,350	640,850	365,350
	Capital Improvement Expenditures	590-538	58,880	60,200	60,200	61,000
	SAD/Debt Expenditures	590-539	110,945	656,200	656,200	602,700
	Water Expenditures	590-540	43,386	40,000	45,060	55,000
	TOTAL ESTIMATED APPROPRIATIONS		3,310,865	3,337,970	3,523,184	3,072,950
	NET OF REVENUES/APPROPRIATIONS - FUND 590		479,130	110,350	(100,416)	1,669

HAMBURG TOWNSHIP
GENERAL FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	990,990	1,051,545	1,062,724	1,115,860	1,171,653	1,230,236	1,291,748	1,356,335	1,424,152	1,495,359	1,570,127	1,648,634
PROP TAX ADMIN FEE	374,954	393,480	395,000	414,750	435,488	457,262	480,125	504,131	529,338	555,805	583,595	612,775
STATE SHARED REVENUE	2,370,008	2,421,991	2,470,000	2,519,400	2,569,788	2,621,184	2,673,607	2,727,080	2,781,621	2,837,254	2,893,999	2,951,879
CABLE FRANCHISE FEE	332,971	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
ADMIN FEE FROM SEWER FUND	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
INTEREST REVENUE	230,766	185,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000
ALL OTHER	958,423	2,218,332	227,250	231,795	236,431	241,160	245,983	250,902	255,920	261,039	266,260	271,585
TOTAL REVENUES & TRANSFERS	5,373,112	6,735,348	4,839,974	4,966,805	5,098,360	5,234,841	5,376,463	5,523,448	5,676,031	5,834,456	5,998,981	6,169,872
EXPENDITURES:												
SALARIES AND WAGES	1,500,871	1,507,000	1,721,583	1,692,162	1,776,770	1,865,609	2,074,389	2,062,609	2,165,739	2,274,026	2,503,227	2,512,889
HEALTH INSURANCE	297,790	307,200	316,800	332,640	349,272	366,736	385,072	404,326	424,542	445,769	468,058	491,461
RETIREMENT	117,780	136,400	155,400	163,170	171,329	179,895	188,890	198,334	208,251	218,663	229,597	241,076
FICA	115,213	110,750	131,029	129,450	135,923	142,719	158,691	157,790	165,679	173,963	191,497	192,236
OTHER PERSONNEL COSTS	8,308	13,700	150,565	153,576	156,648	159,781	162,976	166,236	169,561	172,952	176,411	179,939
OTHER OPERATING COSTS	2,296,748	1,540,267	2,360,723	2,478,759	2,602,697	2,732,832	2,869,474	3,012,947	3,163,595	3,321,774	3,487,863	3,662,256
TRANSFER TO POLICE OPERATING	-	-	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER TO PARKS - OPERATING	266,667	595,831	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,603,377	\$ 6,625,938	\$ 5,086,100	\$ 5,199,758	\$ 5,442,639	\$ 5,447,571	\$ 5,839,492	\$ 6,002,242	\$ 6,297,367	\$ 6,607,148	\$ 7,056,653	\$ 7,279,857
OPERATING SURPLUS (SHORTFALL)	\$ 803,649	\$ 109,410	\$ (246,126)	\$ (232,953)	\$ (344,279)	\$ (212,730)	\$ (463,029)	\$ (478,793)	\$ (621,335)	\$ (772,692)	\$ (1,057,672)	\$ (1,109,985)
FUND BALANCE - BEGINNING OF YEAR	\$ 6,481,571	\$ 7,285,220	\$ 7,394,630	\$ 7,148,504	\$ 6,915,551	\$ 6,571,272	\$ 6,358,542	\$ 5,895,512	\$ 5,416,719	\$ 4,795,384	\$ 4,022,692	\$ 2,965,020
FUND BALANCE - END OF YEAR	\$ 7,285,220	\$ 7,394,630	\$ 7,148,504	\$ 6,915,551	\$ 6,571,272	\$ 6,358,542	\$ 5,895,512	\$ 5,416,719	\$ 4,795,384	\$ 4,022,692	\$ 2,965,020	\$ 1,855,035
FUND BALANCE RESERVED FOR WATER RECEIVABLE***	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648	459,648
OTHER DESIGNATED FUND BALANCE **	564,430	564,470	564,510	564,550	564,590	564,630	564,670	564,710	564,750	564,790	564,830	564,870
UNDESIGNATED FUND BALANCE	\$ 6,261,142	\$ 6,370,512	\$ 6,124,346	\$ 5,891,353	\$ 5,547,034	\$ 5,334,264	\$ 4,871,194	\$ 4,392,361	\$ 3,770,986	\$ 2,998,254	\$ 1,940,542	\$ 830,517

** Committed Fund Balances, Assets held for resale, prepaids

*** Long-term receivable

Board Resolution FB 125% of operating expenses difference	5,754,221	8,282,423	6,357,625	6,499,698	6,803,298	6,809,464	7,299,365	7,502,802	7,871,708	8,258,935	8,820,816	9,099,822
	\$ 1,530,998	\$ (887,793)	\$ 790,879	\$ 415,853	\$ (232,026)	\$ (450,922)	\$ (1,403,853)	\$ (2,086,083)	\$ (3,076,324)	\$ (4,236,243)	\$ (5,855,796)	\$ (7,244,787)

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
101-000.000-402.000	CURRENT PROPERTY TAX	984,167	1,048,888	1,048,887	1,048,887	1,057,624
101-000.000-412.000	DELINQUENT PP TAX	6,222	2,500	3,065	3,065	3,100
101-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	601	2,000	(407)	(407)	2,000
101-000.000-434.000	TRAILER PARK TAX FEES	1,996	2,200	1,498	2,200	1,500
101-000.000-447.000	PROPERTY TAX ADMIN FEE	374,954	393,480	393,480	393,480	395,000
101-000.000-448.000	SET COLLECTION FEE	26,264	27,000	26,164	27,000	27,000
101-000.000-477.000	FRANCHISE FEE - CABLE	332,971	350,000	159,745	350,000	350,000
101-000.000-478.000	SPECIAL USE PERMITS	750	750	-	750	750
101-000.000-479.000	LAND USE PERMITS	24,885	26,100	30,035	30,035	28,000
101-000.000-485.000	DOG LICENSES	290	300	179	300	250
101-000.000-501.000	FEDERAL GRANT REVENUE	-	-	-	-	-
101-000.000-528.000	OTHER FEDERAL GRANTS	333,809	1,278,000	1,277,324	1,277,324	-
101-000.000-540.000	STATE GRANTS	-	12,000	12,000	12,000	-
101-000.000-574.000	STATE SHARED REVENUES	2,370,008	2,421,991	1,266,431	2,421,991	2,470,000
101-000.000-577.000	STATE ROW MAINTENANCE FEE-CABLE	10,442	12,000	11,860	12,000	12,000
101-000.000-606.000	FOIA REQUESTS	1,067	500	59	500	500
101-000.000-607.000	NON-TAX ADMIN FEE	9,681	5,000	2,600	5,000	3,000
101-000.000-631.000	SCHOOL ELECTION CHARGES	-	-	-	-	-
101-000.000-636.000	COPIES/MAPS	63	50	54	54	50
101-000.000-643.000	SALE OF CEMETERY LOTS	9,500	17,000	21,400	21,400	15,000
101-000.000-643.001	CEMETERY SERVICES OPEN/CLOSE	14,129	11,000	9,979	11,000	10,000
101-000.000-645.000	MAUS SALES REVENUE	13,965	6,500	587	6,500	1,000
101-000.000-651.000	PARKS & RECREATION FEES	20,899	15,000	15,516	15,516	15,000
101-000.000-651.001	SENIOR CENTER RENTALS	4,555	3,000	3,210	3,210	3,000
101-000.000-657.000	ORDINANCE FINES	-	-	-	-	-
101-000.000-659.000	RETURNED CHECK FEE	72	100	108	108	100
101-000.000-664.000	INTEREST REVENUE	230,766	185,000	124,804	185,000	220,000
101-000.000-665.010	INTEREST REVENUE MAUS INSTALL AGREEMENT	-	-	-	-	-
101-000.000-667.000	RENTAL INCOME	25,000	4,200	2,800	4,200	2,200
101-000.000-671.000	OTHER REVENUE - CONTRACT SERVICE	18,000	15,000	12,000	15,000	15,000
101-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	125,609	69,000	69,000	69,000	-
101-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	10,483	66,000	65,165	66,000	65,000
101-000.000-677.000	SUNDRY	28	50	200	200	200
101-000.000-685.003	OPIOID SETTLEMENT	-	4,900	4,904	4,904	
101-000.000-699.590	FROM SEWER ENTERPRISE	115,000	115,000	95,833	115,000	117,750

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
101-702.000-613.000	LAND DIVISION/COMBINATION FEES	600	800	800	800	700
101-702.000-615.000	REZONING FEES	1,000	1,000	1,000	1,000	1,000
101-702.000-616.000	ADDRESS SIGN FEE	-	-	-	-	-
101-702.000-617.000	SITE PLAN FEES	16,579	13,000	2,743	13,000	3,000
101-702.000-618.000	ZONING BOARD OF APPEALS APPLIC	9,550	6,000	3,800	6,000	4,000
101-000.000-664.000	INTEREST REVENUE	12,540	17,500	14,828	17,500	19,000
101-000.000-699.101	TRANSFER IN 101-OPERATIONS	266,667	595,831	496,526	595,831	-
	TOTAL ESTIMATED REVENUE	5,373,112	6,728,640	5,178,175	6,735,348	4,839,974
ESTIMATED APPROPRIATIONS						
Dept 101.000 - Township Board						
101-101.000-703.100	TRUSTEES SALARIES	30,267	31,780	22,700	30,267	31,780
101-101.000-704.100	PER DIEM	6,305	8,840	4,225	8,840	8,840
101-101.000-709.000	TOWNSHIP FICA	2,798	3,107	2,060	3,107	3,110
101-101.000-716.000	DEFINED CONTRIBUTION	4,001	4,062	2,677	4,062	4,100
101-101.000-801.500	ECONOMIC DEVELOPMENT CONSULTANT	10,246	20,300	10,359	20,300	10,000
101-101.000-826.000	LEGAL FEES	25,636	30,000	9,290	30,000	15,000
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	5,675	9,500	3,608	9,500	4,500
101-101.000-910.000	PROFESSIONAL DEVELOPMENT	-	250	-	250	250
101-101.000-946.000	ENGINEERING/PROFESSIONAL SERV	25,384	31,500	23,838	31,500	24,000
101-101.000-955.000	SUNDRY	2,563	6,500	(696)	6,500	2,500
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	12,267	18,500	18,242	18,500	18,500
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	170,812	1,278,000	1,288,224	1,288,224	25,000
	Totals - Township Board	295,955	1,442,339	1,384,527	1,451,050	147,580
Dept 171.000 - Township Supervisor						
101-171.000-702.000	FULL-TIME EMPLOYEE SALARIES	12,492	10,300	7,512	10,300	11,100
101-171.000-703.200	ELECTED OFFICIALS SALARIES	80,762	84,475	58,792	80,453	84,475
101-171.000-709.000	TOWNSHIP FICA	7,193	7,300	5,104	7,300	7,400
101-171.000-716.000	DEFINED CONTRIBUTION	11,574	12,400	8,162	11,800	12,500
101-171.000-718.000	HEALTH/DENTAL/VISION INSURANCE	20,548	21,800	15,235	21,800	10,600
101-171.000-725.100	LONG/SHORT TERM DISABILITY	555	600	418	600	600
101-171.000-725.200	LIFE INSURANCE	102	100	57	100	100
101-171.000-853.000	PHONE/COMM/INTERNET	600	600	450	600	600
101-171.000-861.000	MILEAGE	-	500	650	650	650
101-171.000-967.000	SPECIAL PROJECTS	-	-	-	-	476
	Totals - Township Supervisor	133,827	138,075	96,380	133,603	173,025

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
Dept 201.000 - Accounting						
101-201.000-702.000	FULL-TIME EMPLOYEE SALARIES	250,348	205,500	142,394	205,500	235,000
101-201.000-709.000	TOWNSHIP FICA	19,440	15,700	10,927	15,700	18,000
101-201.000-712.000	PAY IN LIEU OF MEDICAL INS	4,500	-	-	-	-
101-201.000-713.000	OVERTIME	17	-	-	-	500
101-201.000-716.000	DEFINED CONTRIBUTION	32,395	27,000	18,039	27,000	30,500
101-201.000-718.000	HEALTH/DENTAL/VISION INSURANCE	35,033	68,600	51,796	68,600	68,500
101-201.000-725.100	LONG/SHORT TERM DISABILITY	1,307	1,400	898	1,400	1,300
101-201.000-725.200	LIFE INSURANCE	274	350	152	350	250
101-201.000-853.000	PHONE/COMM/INTERNET	150	600	450	600	600
101-201.000-861.000	MILEAGE	438	1,500	293	1,500	1,500
101-201.000-910.000	PROFESSIONAL DEVELOPMENT	1,719	8,500	4,264	8,500	8,500
101-201.000-914.000	TUITION REIMBURSEMENT	-	6,000	-	-	-
101-201.000-955.000	SUNDRY	120	250	19	250	100
101-201.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,184	2,000	673	2,000	1,000
	Totals - Accounting	346,925	337,400	229,907	331,400	365,750
Dept 215.000 - Clerk's Department						
101-215.000-702.000	FULL-TIME EMPLOYEE SALARIES	73,117	81,000	59,559	81,000	86,000
101-215.000-703.200	ELECTED OFFICIALS SALARIES	80,762	84,475	58,792	80,453	84,475
101-215.000-709.000	TOWNSHIP FICA	12,428	13,250	9,753	13,250	13,600
101-215.000-712.000	PAY IN LIEU OF MEDICAL INS	-	-	-	-	750
101-215.000-713.000	OVERTIME	7,508	7,500	8,702	9,500	6,000
101-215.000-716.000	DEFINED CONTRIBUTION	21,004	22,300	15,641	22,300	23,000
101-215.000-718.000	HEALTH/DENTAL/VISION INSURANCE	47,874	47,200	32,334	47,200	45,000
101-215.000-725.100	LONG/SHORT TERM DISABILITY	900	1,100	724	1,100	1,100
101-215.000-725.200	LIFE INSURANCE	186	200	104	200	200
101-215.000-853.000	PHONE/COMM/INTERNET	1,020	1,020	765	1,020	1,020
101-215.000-861.000	MILEAGE	317	1,200	77	1,200	1,500
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	6,083	7,000	4,248	7,000	7,000
101-215.000-914.000	TUITION REIMBURSEMENT	-	-	-	-	2,000
101-215.000-931.000	EQUIPMENT MAINT/REPAIR	38	1,000	-	1,000	1,000
101-215.000-955.000	SUNDRY	2,210	2,000	1,189	2,000	3,000
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	944	2,000	1,569	2,000	2,000
101-215.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	5,000	6,000	-	6,000	77
	Totals - Clerk's Department	259,392	277,245	193,458	275,223	282,645

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
Dept 228.000 - Technical/Utilities						
101-228.000-702.000	FULL-TIME EMPLOYEE SALARIES	140,514	112,250	82,777	112,250	120,700
101-228.000-702.500	LEAVE TIME PAYOUT	1,336	850	821	850	900
101-228.000-704.000	PART-TIME EMPLOYEE SALARIES	11,310	-	-	-	-
101-228.000-709.000	TOWNSHIP FICA	11,945	8,700	6,591	8,700	9,400
101-228.000-712.000	PAY IN LIEU OF MEDICAL INS	3,000	3,000	2,250	3,000	3,000
101-228.000-713.000	OVERTIME	82	250	-	250	100
101-228.000-716.000	DEFINED CONTRIBUTION	16,594	14,000	9,449	14,000	14,400
101-228.000-718.000	HEALTH/DENTAL/VISION INSURANCE	17,173	9,900	6,906	9,900	9,900
101-228.000-725.100	LONG/SHORT TERM DISABILITY	838	700	528	700	700
101-228.000-725.200	LIFE INSURANCE	154	125	74	125	115
101-228.000-853.000	PHONE/COMM/INTERNET	-	420	315	420	420
101-228.000-861.000	MILEAGE	214	500	-	500	250
101-228.000-910.000	PROFESSIONAL DEVELOPMENT	-	500	-	500	250
101-228.000-955.000	SUNDRY	55	-	-	-	-
	Totals - Technical/Utilities	203,213	151,195	109,712	151,195	160,135
Dept 229.000 - Computer/Cable						
101-229.000-704.000	PART-TIME EMPLOYEE SALARIES	186	2,200	1,307	2,200	2,300
101-229.000-709.000	TOWNSHIP FICA	14	170	100	170	180
101-229.000-853.000	PHONE/COMM/INTERNET	3,801	-	-	-	-
101-229.000-933.000	SOFTWARE MAINTENANCE	74,468	120,000	125,707	126,000	130,000
101-229.000-946.000	ENGINEERING SERVICES	135	2,700	375	2,700	2,500
101-229.000-955.000	SUNDRY	22	250	-	250	250
101-229.000-980.000	CAPITAL EQUIPMENT	19,517	6,000	5,401	6,000	22,000
101-229.000-980.500	RESERVE FOR CABLE TV EQUIP PURCHASE	-	-	-	-	-
	Totals - Computer/Cable	98,144	131,320	132,891	137,320	157,230
Dept 247.000 - Board of Review						
101-247.000-704.100	PER DIEM	1,105	2,800	1,105	2,800	2,800
101-247.000-709.000	TOWNSHIP FICA	85	214	85	214	214
101-247.000-900.000	LEGAL NOTICES/ADVERTISING	315	500	140	500	500
101-247.000-955.000	SUNDRY	99	300	287	300	300
	Totals - Board of Review	1,603	3,814	1,617	3,814	3,814

HAMBURG TOWNSHIP GENERAL FUND
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Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
Dept 253.000 - Treasurer						
101-253.000-702.000	FULL-TIME EMPLOYEE SALARIES	73,751	64,472	47,895	64,472	67,700
101-253.000-703.200	ELECTED OFFICIALS SALARIES	41,573	42,238	29,396	40,226	42,238
101-253.000-704.000	PART-TIME EMPLOYEE SALARIES	58,302	43,800	42,586	43,800	51,200
101-253.000-709.000	TOWNSHIP FICA	13,331	11,600	9,939	11,600	12,400
101-253.000-712.000	PAY IN LIEU OF MEDICAL INS	250	3,000	2,250	3,000	3,000
101-253.000-713.000	OVERTIME	236	5,400	7,267	8,000	4,000
101-253.000-716.000	DEFINED CONTRIBUTION	13,037	12,600	8,026	12,600	13,000
101-253.000-718.000	HEALTH/DENTAL/VISION INSURANCE	44,872	24,800	15,521	24,800	24,800
101-253.000-725.100	LONG/SHORT TERM DISABILITY	437	480	342	480	480
101-253.000-725.200	LIFE INSURANCE	97	150	51	150	150
101-253.000-851.000	POSTAGE	15,493	10,900	10,925	10,925	11,000
101-253.000-853.000	PHONE/COMM/INTERNET	970	1,020	765	1,020	1,020
101-253.000-861.000	MILEAGE	1,123	950	489	950	950
101-253.000-902.100	TAX ROLL PREP/TAX BILL PREP	2,090	4,750	-	4,750	4,900
101-253.000-910.000	PROFESSIONAL DEVELOPMENT	248	1,100	1,091	1,100	1,200
101-253.000-916.000	TRAINING	3,054	2,250	69	2,250	1,500
101-253.000-955.000	SUNDRY	236	200	56	200	1,000
101-253.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	692	750	145	750	750
101-253.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	-	-	-	-
	Totals - Treasurer	269,793	230,460	176,813	231,073	241,288
Dept 257.000 - Assessing						
101-257.000-801.000	CONTRACTUAL SERVICES	323,924	330,500	280,189	330,500	354,000
101-257.000-902.200	ASSESSMENT ROLL PREP	5,737	6,500	4,988	6,500	6,500
101-257.000-955.000	SUNDRY	-	-	984	984	1,000
	Totals - Assessing	329,661	337,000	286,161	337,984	361,500

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ESTIMATED APPROPRIATIONS						
Dept 262.000 - Elections						
101-262.000-702.000	FULL-TIME EMPLOYEE SALARIES	100,925	111,100	78,593	111,100	119,000
101-262.000-707.000	TEMPORARY EMPLOYEES	66,784	100,000	44,978	100,000	110,000
101-262.000-709.000	TOWNSHIP FICA	10,304	18,250	8,622	18,250	18,000
101-262.000-712.000	PAY IN LIEU OF MEDICAL INS	-	-	-	-	2,250
101-262.000-713.000	OVERTIME	9,954	25,000	15,382	25,000	30,000
101-262.000-716.000	DEFINED CONTRIBUTION	14,264	18,000	10,665	18,000	16,200
101-262.000-718.000	HEALTH/DENTAL/VISION INSURANCE	42,069	36,900	23,573	36,900	31,000
101-262.000-725.100	LONG/SHORT TERM DISABILITY	644	725	520	725	800
101-262.000-725.200	LIFE INSURANCE	172	250	93	250	250
101-262.000-752.001	SUPPLIES FOR ELECTIONS	20,969	47,000	53,230	53,230	60,000
101-262.000-861.000	MILEAGE	361	4,000	457	4,000	1,000
101-262.000-900.000	LEGAL NOTICES/ADVERTISING	210	13,000	80	13,000	2,000
101-262.000-910.000	PROFESSIONAL DEVELOPMENT	3,892	11,800	13,578	13,578	7,000
101-262.000-931.000	EQUIPMENT MAINT/REPAIR	7,838	10,000	8,984	10,000	10,000
101-262.000-955.000	SUNDRY	12,928	15,000	807	15,000	15,000
101-262.000-980.000	OFFICE EQUIP & FURNITURE	3,531	5,000	-	5,000	16,000
101-262.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	-	5,000	-	5,000	5,000
Totals - Elections		294,844	421,025	259,564	429,033	443,500
Dept 265.000 - Township Buildings						
101-265.000-702.000	FULL-TIME EMPLOYEE SALARIES	74,179	93,300	73,090	93,300	117,900
101-265.000-702.500	LEAVE TIME PAYOUT	-	250	205	250	225
101-265.000-704.000	PART-TIME EMPLOYEE SALARIES	77,381	94,250	60,605	94,250	100,700
101-265.000-709.000	TOWNSHIP FICA	13,590	17,000	11,207	17,000	17,100
101-265.000-713.000	OVERTIME	5,403	3,500	2,581	3,500	3,500
101-265.000-716.000	DEFINED CONTRIBUTION	12,139	10,500	9,029	10,500	10,700
101-265.000-718.000	HEALTH/DENTAL/VISION INSURANCE	31,314	29,500	24,960	29,500	29,500
101-265.000-725.100	LONG/SHORT TERM DISABILITY	659	750	724	750	750
101-265.000-725.200	LIFE INSURANCE	182	200	144	200	160
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	8,655	7,000	5,824	7,000	9,000
101-265.000-758.000	DIESEL FUEL	3,424	4,000	2,096	4,000	4,000
101-265.000-759.000	VEHICLE FUEL	8,110	8,000	5,157	8,000	8,000
101-265.000-768.000	UNIFORMS/ACCESSORIES	3,370	2,500	899	2,500	2,000
101-265.000-801.000	CONTRACTUAL SERVICES	1,896	2,000	1,507	2,000	2,000
101-265.000-853.000	PHONE/COMM/INTERNET	385	420	315	420	80
101-265.000-861.000	MILEAGE	-	250	-	250	250

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ESTIMATED APPROPRIATIONS						
101-265.000-910.000	PROFESSIONAL DEVELOPMENT	841	750	(1,246)	750	1,000
101-265.000-917.000	SEWER USAGE	3,359	4,500	3,471	4,500	4,703
101-265.000-919.000	TRASH DISPOSAL	1,549	1,700	919	1,700	1,800
101-265.000-920.000	ELECTRIC	18,584	21,000	12,007	21,000	20,000
101-265.000-921.000	NATURAL GAS/HEAT	5,923	6,000	3,232	6,000	6,000
101-265.000-930.000	MAINTENANCE TWP HALL	13,342	13,000	14,810	16,000	12,000
101-265.000-930.003	MAINTENANCE FIRE HALL	-	25,000	25,000	25,000	-
101-265.000-930.004	MAINTENANCE DPW GARAGE/OLD PACKR	5,525	1,000	-	1,000	2,000
101-265.000-930.008	MAINTENANCE LIBRARY	1,060	1,500	1,138	1,500	1,500
101-265.000-930.020	MAINTENANCE - FERTILIZER	1,269	1,500	544	1,500	1,500
101-265.000-931.000	EQUIPMENT MAINT/REPAIR	8,368	10,500	9,316	10,500	10,000
101-265.000-932.000	VEHICLE MAINTENANCE	11,689	10,500	9,866	10,500	12,000
101-265.000-955.000	SUNDRY	1,232	500	235	500	500
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	55,393	280,000	279,911	280,000	75,000
101-265.000-980.100	ARPA FUNDS STORAGE FACILITY	162,998	-	-	-	-
101-265.000-981.000	CAPITAL EXPENSE - VEHICLE	47,303	-	-	-	-
101-265.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	5,000	-	5,000	5,000
Totals - Township Buildings		579,121	655,870	557,544	658,870	459,208
Dept 275.000 - Other Expenses						
101-275.000-704.200	PORTAGE/BASE LAKES GROSS WAGES	500	1,500	600	1,500	1,500
101-275.000-708.000	UNEMPLOYMENT COMPENSATION	470	1,800	1,641	1,800	6,000
101-275.000-709.000	TOWNSHIP FICA	39	115	46	115	115
101-275.000-718.500	HEALTH CARE REIMBURSEMENT	79,823	80,000	47,125	80,000	85,000
101-275.000-727.000	WORKERS' COMPENSATION	4,084	10,000	9,416	10,000	12,500
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	23,102	22,000	20,789	22,000	22,000
101-275.000-759.000	VEHICLE FUEL	-	1,800	1,346	1,800	2,250
101-275.000-801.000	CONTRACTUAL SERVICES	7,029	12,500	-	12,500	12,500
101-275.000-840.000	LIABILITY/CASUALTY INSURANCE	22,010	30,000	28,314	30,000	30,000
101-275.000-851.000	POSTAGE	11,269	15,000	12,080	15,000	16,000
101-275.000-853.000	PHONE/COMM/INTERNET	3,595	7,500	5,807	7,500	7,800
101-275.000-910.000	PROFESSIONAL DEVELOPMENT	3,681	2,200	-	2,200	2,200
101-275.000-931.000	EQUIPMENT MAINT/REPAIR	1,475	4,000	3,794	4,000	4,500
101-275.000-946.000	ENGINEERING SERVICES	300	3,500	-	3,500	3,500
101-275.000-953.000	PAYROLL PROCESSING	16,843	18,000	4,793	18,000	
101-275.000-954.000	AUDIT	29,640	47,700	47,695	47,700	4
101-275.000-955.000	SUNDRY	6,774	7,000	10,168	11,500	12,000

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ESTIMATED APPROPRIATIONS						
101-275.000-957.207	TRANSFER OUT - POLICE FUND	-	-	-	-	250,000
101-275.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,519	2,000	248	2,000	2,000
101-275.000-960.000	FOIA EXPENSES	98	100	115	200	200
101-275.000-980.000	OFFICE EQUIP & FURNITURE	-	22,000	799	22,000	7,000
101-275.000-995.208	TRANSFER OUT RECREATION FUND	266,667	595,831	496,526	595,831	-
101-275.000-995.591	TRANSFER OUT WATER FUND	154,000	154,000	128,333	154,000	154,000
	Totals - Other Expenses	633,918	1,038,546	819,635	1,043,146	679,065
 Dept 345.000 - Public Safety (Police & Fire)						
101-345.000-704.100	PER DIEM	715	1,040	650	1,040	1,040
101-345.000-709.000	TOWNSHIP FICA	55	80	50	80	80
	Totals - Public Safety (Police & Fire)	770	1,120	700	1,120	1,120
 Dept 448.000 - Street Lighting						
101-448.000-926.000	STREET LIGHTING	14,942	17,500	10,851	17,500	17,500
	Totals - Street Lighting	14,942	17,500	10,851	17,500	17,500
 Dept 567.000 - Cemetery						
101-567.000-704.000	PART-TIME EMPLOYEE SALARIES	17,780	18,000	12,385	18,000	18,000
101-567.000-709.000	TOWNSHIP FICA	1,387	1,409	964	1,409	1,500
101-567.000-801.000	CONTRACTUAL SERVICES	25,550	31,200	28,920	31,200	35,000
101-567.000-853.000	PHONE/COMM/INTERNET	420	420	245	420	-
101-567.000-930.000	MAINTENANCE	-	-	-	-	15,000
101-567.000-931.000	EQUIPMENT MAINT/REPAIR	1,696	4,000	1,139	4,000	-
101-567.000-949.500	MAUSOLEUM MARKETING EXPENSE	-	-	-	-	1,000
101-567.000-955.000	SUNDRY	7,573	7,000	5,678	7,000	10,000
101-567.000-980.000	OFFICE EQUIP & FURNITURE	-	1,000	-	1,000	1,000
101-567.000-980.001	CAPITAL EQUIPMENT/CAPITAL IMP					25,000
	Totals - Cemetery	54,406	63,029	49,331	63,029	106,500

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ESTIMATED APPROPRIATIONS						
Dept 701.000 - Planning Commission						
101-701.000-704.000	PART-TIME EMPLOYEE SALARIES	470	-	-	-	-
101-701.000-704.100	PER DIEM	3,305	5,640	1,555	5,640	5,640
101-701.000-709.000	TOWNSHIP FICA	289	430	139	430	430
101-701.000-752.000	SUPPLIES & SMALL EQUIPMENT	-	-	-	-	1,600
101-701.000-826.000	LEGAL FEES	-	1,000	-	1,000	1,000
101-701.000-900.000	LEGAL NOTICES/ADVERTISING	645	500	350	500	750
101-701.000-910.000	PROFESSIONAL DEVELOPMENT	-	500	-	500	500
	Totals - Planning Commission	4,709	8,070	2,044	8,070	9,920
Dept 702.000 - Planning & Zoning						
101-702.000-702.000	FULL-TIME EMPLOYEE SALARIES	116,599	138,600	107,063	138,600	142,500
101-702.000-704.000	PART-TIME EMPLOYEE SALARIES	39,309	31,500	18,966	31,500	33,000
101-702.000-704.100	PER DIEM	3,415	4,020	1,480	4,020	4,020
101-702.000-709.000	TOWNSHIP FICA	13,345	13,400	9,812	13,400	14,000
101-702.000-712.000	PAY IN LIEU OF MEDICAL INS	750	-	-	-	-
101-702.000-713.000	OVERTIME	527	-	-	-	-
101-702.000-716.000	DEFINED CONTRIBUTION	14,045	15,500	11,813	15,500	16,000
101-702.000-718.000	HEALTH/DENTAL/VISION INSURANCE	35,253	44,000	25,810	44,000	44,000
101-702.000-725.100	LONG/SHORT TERM DISABILITY	710	880	658	880	880
101-702.000-725.200	LIFE INSURANCE	169	170	109	170	170
101-702.000-826.000	LEGAL FEES	14,870	10,000	1,751	10,000	10,000
101-702.000-853.000	PHONE/COMM/INTERNET	1,005	1,020	765	1,020	1,200
101-702.000-861.000	MILEAGE	148	200	-	200	200
101-702.000-900.000	LEGAL NOTICES/ADVERTISING	2,370	2,000	2,490	3,400	3,500
101-702.000-910.000	PROFESSIONAL DEVELOPMENT	1,049	2,500	70	2,500	2,500
101-702.000-914.000	TUITION REIMBURSEMENT	3,001	6,000	4,063	6,000	6,000
101-702.000-946.000	ENGINEERING SERVICES	-	3,000		3,000	3,000
101-702.000-951.000	STORM WATER DISCHARGE	500	500	500	500	500
101-702.000-955.000	SUNDRY	569	300	266	300	300
101-702.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	413	2,500	-	2,500	2,500
101-702.000-981.500	RESERVE FOR VEHICLE PURCHASE	-	-	-	-	2,000
	Totals - Planning & Zoning	248,046	276,090	185,614	277,490	286,270

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ESTIMATED APPROPRIATIONS						
Dept 703.000 - Lakes, Rivers & Streams						
101-703.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	-				
101-703.000-967.000	SPECIAL PROJECTS	56,100	25,000	25,001	25,001	25,000
	Totals - Lakes, Rivers & Streams	56,100	25,000	25,001	25,001	25,000
Dept 751.000 - Recreation Board						
101-751.000-702.000	FULL-TIME EMPLOYEE SALARIES	37,436	42,200	30,815	42,200	45,500
101-751.000-704.000	PART-TIME EMPLOYEE SALARIES	7,914	7,180	6,484	8,500	22,200
101-751.000-704.100	PER DIEM	2,871	3,900	975	3,900	4,000
101-751.000-709.000	TOWNSHIP FICA	3,605	3,900	2,928	3,900	5,500
101-751.000-713.000	OVERTIME	66	-	-	-	-
101-751.000-716.000	DEFINED CONTRIBUTION	4,875	5,500	3,709	5,500	6,000
101-751.000-718.000	HEALTH/DENTAL/VISION INSURANCE	17,836	17,300	12,086	17,300	18,500
101-751.000-725.100	LONG/SHORT TERM DISABILITY	290	280	211	280	300
101-751.000-725.200	LIFE INSURANCE	75	100	55	100	150
101-751.000-727.000	WORKERS' COMPENSATION	451	920	914	914	2,000
101-751.000-752.000	SUPPLIES & SMALL EQUIPMENT	3,527	3,600	978	3,600	4,000
101-751.000-758.000	DIESEL FUEL	2,233	2,000	1,513	2,000	-
101-751.000-809.000	JANITORIAL SERVICES	325	-	-	-	-
101-751.000-826.000	LEGAL FEES	153	500	34	500	-
101-751.000-840.000	LIABILITY/CASUALTY INSURANCE	(114)	900	865	865	1,000
101-751.000-900.000	LEGAL NOTICES/ADVERTISING	479	500	-	500	-
101-751.000-900.100	PRINTING	-	1,500	-	1,500	1,000
101-751.000-910.000	PROFESSIONAL DEVELOPMENT	1,083	2,500	1,454	2,500	2,500
101-751.000-917.000	SEWER USAGE	467	650	482	650	-
101-751.000-919.000	TRASH DISPOSAL	1,966	2,200	1,466	2,200	-
101-751.000-920.000	ELECTRIC	2,727	2,500	3,139	4,200	-
101-751.000-921.000	NATURAL GAS/HEAT	56	100	-	100	-
101-751.000-930.005	MAINTENANCE PARK FACILITIES	21,691	100,000	17,205	100,000	25,000
101-751.000-930.015	RESERVE FOR PARKS MAINTENANCE	835	4,500	4,500	4,500	-
101-751.000-930.020	SPORTS FIELD MAINTENANCE	15,838	15,000	12,573	15,000	15,000
101-751.000-930.200	PLAYGROUND MAINTENANCE & REPAIR	129,568	5,000	-	5,000	-
101-751.000-930.300	PLAYGROUND & ADULT WORKOUT RESERVE	610	1,000	-	1,000	-
101-751.000-942.000	PORTABLE TOILETS	17,038	30,000	15,573	30,000	30,000
101-751.000-943.000	TOWNSHIP COMMUNITY EVENTS	3,291	7,500	400	7,500	7,500
101-751.000-946.000	ENGINEERING & PLANNING SERVICES	14,376	20,000	-	20,000	84
101-751.000-955.000	SUNDRY	795	2,000	-	2,000	2,000

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ESTIMATED APPROPRIATIONS						
101-751.000-955.278	EVERY CHILD SHALL PLAY SCHOLARSHIP	-	500	375	500	500
101-751.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	500	750	95	750	750
101-751.000-967.600	WINKELHAUS PARK	477	1,000	-	1,000	1,000
101-751.000-967.700	SPECIAL PROJECTS - PARKING LOTS	-	-	-	-	190,000
101-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	37,644	50,000	5,186	50,000	50,000
101-751.000-975.300	GRANT MATCH	-	260,000	-	260,000	205,000
101-751.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,000	25,000	-	25,000	37,500
101-751.000-980.500	RESERVE FOR EQUIPMENT PURCHASE	13,776	-	-	-	-
	Totals - Recreation Board	364,760	620,480	124,014	623,459	676,900
Dept 800.000 - Lakeland Trail						
101-800.000-826.000	LEGAL FEES	-	500	-	500	500
101-800.000-840.000	LIABILITY/CASUALTY INSURANCE	201	250	167	250	250
101-800.000-920.000	ELECTRIC	221	300	89	300	300
101-800.000-938.000	LAKELAND TRAIL MAINTENANCE	22,027	50,000	1,445	50,000	50,000
101-800.000-938.500	LL TRAIL RAILROAD MAINT FEE	1,000	1,000	1,000	1,000	1,000
101-800.000-942.000	PORTABLE TOILETS	10,824	22,000	17,216	22,000	24,000
101-800.000-946.000	ENGINEERING SERVICES	9,532	-	-	-	-
101-800.000-955.000	SUNDRY	500	500	-	500	500
101-800.000-975.300	GRANT MATCH	160,331	20,000	-	20,000	20,000
101-800.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	4,000	-	4,000	4,000
	Totals - Lakeland Trail	204,637	98,550	19,918	98,550	100,550
Dept 820.000 - Senior Center						
101-820.000-702.000	FULL-TIME EMPLOYEE SALARIES	49,882	61,365	46,132	61,365	66,000
101-820.000-702.500	LEAVE TIME PAYOUT	-	-	-	-	-
101-820.000-704.000	PART-TIME EMPLOYEE SALARIES	41,107	52,500	39,220	52,500	56,500
101-820.000-709.000	TOWNSHIP FICA	7,144	8,800	6,564	8,800	10,000
101-820.000-713.000	OVERTIME	287	250	-	250	250
101-820.000-716.000	DEFINED CONTRIBUTION	6,522	8,100	5,614	8,100	9,000
101-820.000-718.000	HEALTH/DENTAL/VISION INSURANCE	20,565	24,700	17,265	24,700	26,000
101-820.000-725.100	LONG/SHORT TERM DISABILITY	325	350	260	350	400
101-820.000-725.200	LIFE INSURANCE	88	81	37	81	100
101-820.000-727.000	WORKERS' COMPENSATION	-	-	-	-	-
101-820.000-752.000	SUPPLIES & SMALL EQUIPMENT	4,522	6,000	5,268	7,000	7,000
101-820.000-801.000	CONTRACTUAL SERVICES	18,301	22,000	16,405	22,000	22,000
101-820.000-804.000	SENIOR PROGRAMS	7,136	9,000	7,462	9,000	9,000

HAMBURG TOWNSHIP GENERAL FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
101-820.000-840.000	LIABILITY/CASUALTY INSURANCE	2,661	2,700	2,512	2,512	2,500
101-820.000-853.000	PHONE/COMM/INTERNET	4,172	4,100	2,986	4,100	4,100
101-820.000-860.000	TRANSPORTATION	1,736	-	-	-	-
101-820.000-900.200	NEWSLETTER/PUBLICATIONS	-	1,000	126	1,000	6,000
101-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	-	-	-	-	80,000
101-820.000-910.000	PROFESSIONAL DEVELOPMENT	-	1,000	75	1,000	1,000
101-820.000-917.000	SEWER USAGE	1,316	1,750	1,360	1,750	1,750
101-820.000-919.000	TRASH DISPOSAL	1,920	2,000	1,408	2,000	2,000
101-820.000-920.000	ELECTRIC	4,860	4,500	3,762	4,500	4,500
101-820.000-921.000	NATURAL GAS/HEAT	3,175	3,000	1,000	3,000	3,000
101-820.000-930.001	MAINTENANCE COMM CENTER	9,034	55,500	54,874	55,500	10,000
101-820.000-930.020	MAINTENANCE - FERTILIZER	272	500	272	500	500
101-820.000-931.000	EQUIPMENT MAINT/REPAIR	1,062	7,000	6,397	7,000	7,000
101-820.000-937.000	IMPROVEMENTS	1,995	2,000	-	2,000	15,000
101-820.000-955.000	SUNDRY	276	1,000	367	1,000	1,000
101-820.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	117	750	874	1,000	1,000
101-820.000-975.300	GRANT MATCH	-	7,000	6,652	7,000	20,000
101-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	20,139	33,500	38,063	40,000	20,000
Totals - Senior Center		208,612	320,446	264,954	328,008	387,600
TOTAL ESTIMATED APPROPRIATIONS						
		4,603,377	6,594,574	4,930,635	6,625,938	5,086,100
NET OF REVENUES/APPROPRIATIONS - FUND 101		803,649	134,066	247,540	109,410	(246,126)
BEGINNING FUND BALANCE		6,481,571	7,285,220	7,285,220	7,285,220	7,394,631
ENDING FUND BALANCE		7,285,220	7,419,286	7,532,761	7,394,631	7,148,505

HAMBURG TOWNSHIP
ROAD FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
Property Tax Revenue	1,209,476	663,828	696,319	731,135	767,692	806,076	846,380	888,699	933,134	979,791	1,028,780	1,080,219
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	25,517	13,500	15,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Total Revenue	1,234,993	677,328	711,319	734,135	770,692	809,076	849,380	891,699	936,134	982,791	1,031,780	1,083,219
 Expenditures	 1,320,900	 723,840	 742,900	 660,000	 660,000	 660,000	 660,000	 660,000	 660,000	 660,000	 660,000	 660,000
Excess of Revenue Over (Under) Expenditures	(83,327)	(46,512)	(31,581)	74,135	110,692	149,076	189,380	231,699	276,134	322,791	371,780	423,219
 Beginning Fund Balance	 1,303,675	 1,220,348	 1,173,836	 1,173,836	 1,142,255	 1,247,971	 1,252,947	 1,397,047	 1,442,327	 1,628,746	 1,718,461	 1,951,537
Ending Fund Balance	\$ 1,220,348	\$ 1,173,836	\$ 1,142,255	\$ 1,247,971	\$ 1,252,947	\$ 1,397,047	\$ 1,442,327	\$ 1,628,746	\$ 1,718,461	\$ 1,951,537	\$ 2,090,241	\$ 2,374,756

Millage voted November 2016
Levied on December 1 collected through February 28

Millage renewal December of 20 for levy on 12/1/21

HAMBURG TOWNSHIP ROAD FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
204-000.000-402.000	CURRENT PROPERTY TAX	1,207,338	658,599	659,828	659,828	692,819
204-000.000-412.000	DELINQUENT PP TAX	2,359	4,000	3,697	4,000	3,500
204-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(221)	-	(201)	-	-
204-000.000-664.000	INTEREST REVENUE	25,517	13,500	10,951	13,500	15,000
204-000.000-699.101	TRANSFER IN 101-OPERATIONS	-	-	-	-	-
204-000.000-699.373	TRANS IN FROM HURON RIVER	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	1,234,993	676,099	674,274	677,328	711,319
ESTIMATED APPROPRIATIONS						
204-000.000-801.000	CONTRACTUAL SERVICES	2,407	2,840	2,840	2,840	2,900
204-000.000-802.000	ROAD IMPROVEMENT	1,275,710	631,000	577,551	631,000	650,000
204-000.000-805.000	CHLORIDING	42,783	90,000	29,917	90,000	90,000
	TOTAL ESTIMATED APPROPRIATIONS	1,320,900	723,840	610,308	723,840	742,900
NET OF REVENUES/APPROPRIATIONS - FUND 204		(83,327)	(47,741)	63,967	(46,512)	(31,581)
BEGINNING FUND BALANCE		1,303,675	1,220,348	1,220,348	1,220,348	1,173,836
ENDING FUND BALANCE		1,220,348	1,172,607	1,284,314	1,173,836	1,142,255

HAMBURG TOWNSHIP
FIRE FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	2,065,774	2,205,498	3,189,694	3,349,179	3,516,638	3,692,469	3,877,093	4,070,948	4,274,495	4,488,220	4,712,631	4,948,262
TRANSFER IN FROM GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	37,361	6,700	5,150	5,253	5,358	5,465	5,575	5,686	5,800	5,916	6,034	6,155
TOTAL REVENUES & TRANSFERS	\$ 2,103,135	\$ 2,212,198	\$ 3,194,844	\$ 3,354,432	\$ 3,521,996	\$ 3,697,935	\$ 3,882,668	\$ 4,076,634	\$ 4,280,295	\$ 4,494,135	\$ 4,718,665	\$ 4,954,417
EXPENDITURES:												
SALARIES AND WAGES	1,323,183	1,447,850	1,707,500	1,792,875	1,882,519	1,976,645	2,075,477	2,179,251	2,288,213	2,402,624	2,522,755	2,648,893
HEALTH INSURANCE	119,048	129,700	273,000	286,650	300,983	316,032	331,833	348,425	365,846	384,138	403,345	423,513
RETIREMENT	69,992	78,000	140,000	147,000	154,350	162,068	170,171	178,679	187,613	196,994	206,844	217,186
FICA	101,767	114,000	131,000	137,155	144,013	151,213	158,774	166,713	175,048	183,801	192,991	202,640
OTHER PERSONNEL COSTS	23,562	48,934	61,100	62,322	63,568	63,568	64,840	66,137	67,459	68,809	70,185	71,588
OTHER OPERATING COSTS	546,005	930,585	738,250	290,000	304,500	319,725	335,711	352,497	370,122	388,628	408,059	428,462
OTHER CAPITAL EQUIPMENT PURCHASES	201,310	162,809	119,000	129,000	129,500	55,000	200,000	80,500	150,500	80,500	355,000	55,500
CAPITAL PURCHASES FOR APPARATUS	93,628	45,000	25,000	98,000	750,000	130,000	70,000			800,000	80,000	-
TOTAL EXPENDITURES	\$ 2,478,495	\$ 2,956,878	\$ 3,194,850	\$ 2,943,002	\$ 3,729,432	\$ 3,174,251	\$ 3,406,806	\$ 3,372,201	\$ 3,604,802	\$ 4,505,493	\$ 4,239,179	\$ 4,047,782
OPERATING SURPLUS (SHORTFALL)	\$ (375,361)	\$ (744,681)	\$ (5)	\$ 411,429	\$ (207,438)	\$ 523,683	\$ 475,860	\$ 704,431	\$ 675,492	\$ (11,359)	\$ 479,485	\$ 906,634
FUND BALANCE - BEGINNING OF YEAR	\$ 1,576,947	\$ 1,201,586	\$ 456,905	\$ 456,900	\$ 868,329	\$ 660,891	\$ 1,184,575	\$ 1,660,435	\$ 2,364,867	\$ 3,040,358	\$ 3,028,999	\$ 3,508,484
FUND BALANCE - END OF YEAR	1,201,586	456,905	456,900	868,329	660,891	1,184,575	1,660,435	2,364,867	3,040,358	3,028,999	3,508,484	4,415,118
OTHER DESIGNATED FUND BALANCE **	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022	29,022
UNDESIGNATED FUND BALANCE	\$ 1,172,564	\$ 427,883	\$ 427,878	\$ 839,307	\$ 631,869	\$ 1,155,553	\$ 1,631,413	\$ 2,335,844	\$ 3,011,334	\$ 2,999,974	\$ 3,479,458	\$ 4,386,091
Board Resolution FB 25% of operating expense	619,624	739,220	798,713	735,750	932,358	793,563	851,702	843,050	901,201	1,126,373	1,059,795	1,011,946
Difference	581,963	(282,314)	(341,812)	132,579	(271,467)	391,012	808,734	1,521,816	2,139,158	1,902,626	2,448,689	3,403,172

** Committed Fund Balances, Assets held for resale, prepaid

*** Millage expires in 12/2025

**HAMBURG TOWNSHIP
FIRE DEPARTMENT
10-YEAR CAPITAL BUDGET**

Capital Asset		FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34
Apparatus	Engine 1 (2040)										
	Engine 11 (2040)										
	Tanker 11 (2027)			\$750,000							
	Brush 11 (2028)					\$70,000					
	Utility 11 (2032)									\$80,000	
	Engine 12 (2031)								\$800,000		
	Tanker 12 (2033)										
	Brush 12 (2035)										
	Utility 12 (2030)					\$70,000					
	Chief 1 Vehicle(2027)				\$60,000						
	DC 102 Vehicle (2026)		\$80,000								
	Captain 10 Vehicle (2027)				\$70,000						
	Mule (2026)		\$18,000								
	Boat										
SCBA	Air-Packs (2033)									\$300,000	
	Fill Station - Station 11 (2040)										
Technology	Apparatus Computers	\$25,000	\$25,000	\$25,000			\$25,000	\$25,000	\$25,000		
	Mobile Radios (2033)										
	Portable Prep Radios	\$20,000									
	Station Cameras/Serves					\$15,000					
	Station Computers/Software	\$3,500	\$3,500	\$4,000	\$4,000	\$4,000	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
Equipment	Fire House	\$5,500	\$5,500	\$5,500	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
	Turn-Out Gear	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Turn-Out Gear Extractor and Dryer (2040)										
	Thermal Imaging Cameras (2028)					\$60,000					
	Drone	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Eng 12 Extrication Equipment (2031)							\$50,000			
	Replace Eng 11 Extrication set (2036)										
	LUCAS Device E12 (2035)	\$20,000									
	AED's (2031)							\$20,000			
	In -Cab Radio Communications										
	Ice Water Rescue Equipment										
Community	Dry Hydrant System		\$50,000	\$50,000							
Capital - Equipment		\$119,000	\$129,000	\$129,500	\$55,000	\$130,000	\$80,500	\$150,500	\$80,500	\$355,500	\$55,500
Capital - Apparatus		\$0	\$98,000	\$750,000	\$130,000	\$140,000	\$0	\$0	\$800,000	\$80,000	\$0
TOTAL COST PER YEAR		\$119,000	\$227,000	\$879,500	\$185,000	\$270,000	\$80,500	\$150,500	\$880,500	\$435,500	\$55,500

HAMBURG TOWNSHIP FIRE FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
206-000.000-402.000	CURRENT PROPERTY TAX	2,061,079	2,199,046	2,199,046	2,199,046	3,183,194
206-000.000-412.000	DELINQUENT PP TAX	619	100	1	100	100
206-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(381)	(500)	(343)	(500)	(500)
206-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	4,457	5,000	6,852	6,852	6,900
206-000.000-628.000	FIRE INSPECTION FEES	300	100	100	100	100
206-000.000-636.000	COPIES/MAPS	(419)	50	10	50	50
206-000.000-664.000	INTEREST REVENUE	35,725	11,000	1,419	1,500	2,000
206-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	-	2,500	150	2,500	1,000
206-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	1,250	1,500	-	1,500	1,000
206-000.000-677.000	SUNDRY	505	1,050	1,023	1,050	1,000
	TOTAL ESTIMATED REVENUES	2,103,135	2,219,846	2,208,258	2,212,198	3,194,844
ESTIMATED APPROPRIATIONS						
206-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	482,226	536,000	404,613	536,000	960,000
206-000.000-702.500	LEAVE TIME PAYOUT	2,561	4,750	2,756	4,750	5,000
206-000.000-704.000	PART-TIME EMPLOYEE SALARIES	36,786	38,500	29,260	38,500	50,000
206-000.000-704.500	PART TIME FIRE FIGHTERS	619,915	597,500	527,806	680,000	489,000
206-000.000-709.000	TOWNSHIP FICA	101,767	103,000	85,213	114,000	131,000
206-000.000-712.000	PAY IN LIEU OF MEDICAL INS	4,200	4,200	2,550	4,200	4,200
206-000.000-713.000	OVERTIME	170,136	150,000	125,809	170,000	190,000
206-000.000-714.000	LONGEVITY PAY	11,559	18,600	18,523	18,600	13,500
206-000.000-716.000	DEFINED CONTRIBUTION	69,992	78,000	55,331	78,000	140,000
206-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	114,848	125,500	88,020	125,500	273,000
206-000.000-725.100	LONG/SHORT TERM DISABILITY	7,182	7,700	7,320	7,700	10,000
206-000.000-725.200	LIFE INSURANCE	550	600	434	600	1,100
206-000.000-727.000	WORKERS' COMPENSATION	15,830	40,700	40,634	40,634	50,000
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	21,334	30,000	20,308	30,000	30,000
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	27,823	25,000	17,683	25,000	25,000
206-000.000-758.000	DIESEL FUEL	377	550	365	550	750
206-000.000-759.000	VEHICLE FUEL	36,576	30,000	25,165	33,500	38,000

HAMBURG TOWNSHIP FIRE FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
206-000.000-768.000	UNIFORMS/ACCESSORIES	25,734	15,200	15,299	20,000	20,000
206-000.000-768.100	TURN OUT GEAR	46,083	45,000	38,567	50,000	40,000
206-000.000-801.000	CONTRACTUAL SERVICES	27,017	35,000	22,896	35,000	30,000
206-000.000-826.000	LEGAL FEES	745	8,000	1,405	8,000	8,000
206-000.000-840.000	LIABILITY/CASUALTY INSURANCE	38,656	50,200	50,201	50,201	51,000
206-000.000-843.100	EMPLOYEE PHYSICALS/VACCINATION	24,170	28,000	19,868	28,000	30,000
206-000.000-853.000	PHONE/COMM/INTERNET	8,508	15,000	7,676	15,000	12,000
206-000.000-870.000	HAZMAT YEARLY DUES	3,000	4,000	-	4,000	4,500
206-000.000-914.000	TUITION REIMBURSEMENT	-	30,000	-	-	30,000
206-000.000-916.000	TRAINING	24,807	30,000	22,648	30,000	30,000
206-000.000-916.500	FIRE PREVENTION	2,496	7,500	1,862	7,500	7,500
206-000.000-917.000	SEWER USAGE	1,866	2,600	1,928	2,600	2,600
206-000.000-918.000	WATER USAGE	1,376	4,200	3,716	4,200	4,200
206-000.000-919.000	TRASH DISPOSAL	3,808	3,500	2,493	3,500	3,500
206-000.000-920.000	ELECTRIC	43,289	40,000	21,164	40,000	40,000
206-000.000-920.100	SIREN ELECTRIC USAGE	1,681	2,000	1,223	2,000	2,000
206-000.000-921.000	NATURAL GAS/HEAT	-	10,000	5,699	10,000	10,000
206-000.000-930.003	MAINTENANCE FIRE HALL	124,223	245,500	235,318	245,500	65,000
206-000.000-930.020	MAINTENANCE - FERTILIZER	1,510	2,500	840	2,500	2,500
206-000.000-931.000	EQUIPMENT MAINT/REPAIR	17,638	14,000	(5,289)	14,000	25,000
206-000.000-931.100	EMERGENCY SIREN MAINTENANCE/REPAIRS	767	4,000	1,322	4,000	4,000
206-000.000-932.000	VEHICLE MAINTENANCE	43,497	77,500	32,231	77,500	75,000
206-000.000-933.000	SOFTWARE MAINTENANCE	5,793	5,000	4,184	5,000	5,000
206-000.000-955.000	SUNDRY	1,888	3,000	322	3,000	3,500
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	7,021	10,000	6,681	10,000	10,000
206-000.000-967.000	SPECIAL PROJECTS	4,325	166,000	170,034	170,034	125,000
206-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	201,310	160,500	162,809	162,809	119,000
206-000.000-981.000	CAPITAL EXPENSE - VEHICLE	93,628	45,000	37,648	45,000	25,000
TOTAL ESTIMATED APPROPRIATIONS		2,478,495	2,853,800	2,314,535	2,956,878	3,194,850
NET OF REVENUES/APPROPRIATIONS - FUND 206		(375,360)	(633,954)	(106,277)	(744,680)	(6)
BEGINNING FUND BALANCE		1,576,947	1,201,587	1,201,587	1,201,587	456,907
ENDING FUND BALANCE		1,201,587	567,633	1,095,309	456,907	456,900

HAMBURG TOWNSHIP
POLICE FUND FINANCIAL PROJECTION

Item 11.

	ACTUAL FY 2022/23	PROJECTED FY 2023/24	PROJECTED FY 2024/25	PROJECTED FY 2025/26	PROJECTED FY 2026/27	PROJECTED FY 2027/28	PROJECTED FY 2028/29	PROJECTED FY 2029/30	PROJECTED FY 2030/31	PROJECTED FY 2031/32	PROJECTED FY 2032/33	PROJECTED FY 2033/34
REVENUES:												
PROPERTY TAXES	2,976,999	3,184,228	3,390,859	3,560,402	3,738,422	3,925,343	4,121,610	4,327,691	4,544,075	4,771,279	5,009,843	5,260,335
TRANSFER FROM GENERAL FUND - OPERATING	-	-	250,000	250,000	250,000	-	-	-	-	-	-	-
TRANSFER FROM FORFEITURE	-	-	-	-	-	-	-	-	-	-	-	-
TRANS FROM G/F - BLDG DEBT	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER	67,805	78,027	105,110	107,212	109,356	111,544	113,774	116,050	118,371	120,738	123,153	125,616
TOTAL REVENUES & TRANSFERS	\$ 3,044,804	\$ 3,262,255	\$ 3,745,969	\$ 3,917,614	\$ 4,097,778	\$ 4,036,887	\$ 4,235,385	\$ 4,443,741	\$ 4,662,446	\$ 4,892,017	\$ 5,132,996	\$ 5,385,951
EXPENDITURES:												
SALARIES AND WAGES	1,893,204	1,908,000	1,962,000	2,082,137	2,144,601	2,208,939	2,275,207	2,343,463	2,413,767	2,486,180	2,560,766	2,637,589
HEALTH INSURANCE	297,381	324,800	349,550	392,795	412,434	433,056	454,709	477,444	501,316	526,382	552,701	580,336
RETIREMENT	374,704	375,000	405,000	419,987	432,586	445,564	458,931	472,699	486,880	501,486	516,531	532,026
RETIREE HEALTH CARE	104,000	104,000	104,000	104,000	104,000	104,000	104,000	104,001	104,002	104,003	104,004	104,005
FICA	147,301	150,000	154,000	159,283	164,062	168,984	174,053	179,275	184,653	190,193	195,899	201,776
OTHER PERSONNEL COSTS	48,470	64,640	68,500	70,351	71,758	73,194	74,658	76,151	77,674	79,227	80,812	82,428
OTHER OPERATING COSTS	530,092	486,203	459,050	472,822	487,006	501,616	516,665	532,165	548,130	564,574	581,511	598,956
OTHER CAPITAL EQUIPMENT PURCHASES	-	73,500	57,150	74,500	82,500	82,500	57,500	57,500	72,500	82,500	72,500	57,500
OTHER CAPITAL VEHICLE PURCHASES	-	161,691	-	180,000	190,000	195,000	195,000	195,000	180,000	255,000	195,000	195,000
TOTAL EXPENDITURES	\$ 3,395,152	\$ 3,647,834	\$ 3,559,250	\$ 3,955,874	\$ 4,088,948	\$ 4,212,852	\$ 4,310,722	\$ 4,437,697	\$ 4,568,922	\$ 4,789,545	\$ 4,859,723	\$ 4,989,616
OPERATING SURPLUS (SHORTFALL)	\$ (349,922)	\$ (385,579)	\$ 186,719	\$ (38,260)	\$ 8,831	\$ (175,966)	\$ (75,337)	\$ 6,043	\$ 93,525	\$ 102,473	\$ 273,274	\$ 396,335
FUND BALANCE - BEGINNING OF YEAR	\$ 737,313	\$ 387,391	\$ 1,812	\$ 1,812	\$ 188,531	\$ (36,448)	\$ 197,362	\$ (212,414)	\$ 122,024	\$ (206,371)	\$ 215,549	\$ (103,898)
FUND BALANCE - END OF YEAR	\$ 387,391	\$ 1,812	\$ 188,531	\$ (36,448)	\$ 197,362	\$ (212,414)	\$ 122,024	\$ (206,371)	\$ 215,549	\$ (103,898)	\$ 488,822	\$ 292,438
FB DESIGNATED FOR VEHICLES	-	-	-	-	-	-	-	-	-	-	-	-
FB DESIGNATED FOR LEAVE TIME P/O	25,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
FB DESIGNATED FOR BLDG MAINT	-	-	-	-	-	-	-	-	-	-	-	-
OTHER DESIGNATED FUND BALANCE **	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
UNDESIGNATED FUND BALANCE	\$ 337,391	\$ (48,188)	\$ 138,531	\$ (76,448)	\$ 157,362	\$ (252,414)	\$ 82,024	\$ (246,371)	\$ 175,549	\$ (143,898)	\$ 448,822	\$ 252,438

** Committed Fund Balances, Assets held for resale, prepaid

Board Resolution FB 25% of operating expenses	848,788	911,959	889,813	988,969	1,022,237	1,053,213	1,077,681	1,109,424	1,142,230	1,197,386	1,214,931	1,247,404
Difference	\$ (461,397)	\$ (910,147)	\$ (701,282)	\$ (1,025,417)	\$ (824,875)	\$ (1,265,627)	\$ (955,656)	\$ (1,315,795)	\$ (926,682)	\$ (1,301,284)	\$ (726,108)	\$ (954,966)

**HAMBURG TOWNSHIP
POLICE DEPARTMENT
10-YEAR CAPITAL BUDGET**

Item 11.

Capital Asset		FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34
Vehicles	Patrol #7001					\$65,000				\$65,000	
	Patrol #7002			\$65,000				\$65,000			
	Patrol #7003						\$65,000				\$65,000
	Patrol #7004		\$65,000				\$65,000				\$65,000
	Patrol #7005					\$65,000				\$65,000	
	Patrol #7006		\$65,000				\$65,000				\$65,000
	Patrol #7007					\$65,000				\$65,000	
	Patrol #7008				\$65,000				\$65,000		
	Patrol #7009				\$65,000				\$65,000		
	Patrol #7010				\$65,000				\$65,000		
	Chief Vehicle			\$60,000					\$60,000		
	Admin Vehicle		\$50,000					\$50,000			
	LAWNET			\$65,000				\$65,000			
Technology	Watchguard Server			\$25,000					\$25,000		
	Police dept. server				\$10,000					\$15,000	
	Body cameras	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
	In-car video systems	\$7,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
	In-car laptops	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
	In-car mobile radios	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
	Portable prep radios	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
	Station camera system		\$10,000					\$15,000			
	Redaction system				\$15,000						
	Computer workstations	\$5,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Equipment	Vests	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Patrol rifles										
	Handguns		\$7,000								
	TASERs	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Police Building	Parking lot										
	Garage bay doors										
	Roof										
	Heating/Cooling										
Capital - Vehicle		\$0	\$180,000	\$190,000	\$195,000	\$195,000	\$195,000	\$180,000	\$255,000	\$195,000	\$195,000
Capital - Equipment		\$52,500	\$74,500	\$82,500	\$82,500	\$57,500	\$57,500	\$72,500	\$82,500	\$72,500	\$57,500
TOTAL PER YEAR		\$52,500	\$254,500	\$272,500	\$277,500	\$252,500	\$252,500	\$252,500	\$337,500	\$267,500	\$257,500

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
207-000.000-402.000	CURRENT PROPERTY TAX	2,975,555	3,168,649	3,174,735	3,174,735	3,381,259
207-000.000-412.000	DELINQUENT PP TAX	894	100	1	100	100
207-000.000-415.000	CHARGE BACKS/MTT/BOARD OF REVIEW	(550)	(500)	(495)	(500)	(500)
207-000.000-441.000	PERS PROPERTY TAX REIMB - STATE OF MI	6,434	6,500	9,893	9,893	10,000
207-000.000-480.000	LIQUOR LICENSE FEES	9,682	9,700	9,407	9,700	9,500
207-000.000-481.000	SOLICITATION FEES	180	100	70	100	100
207-000.000-501.000	FEDERAL GRANT REVENUE	-	2,500	-	2,500	-
207-000.000-628.100	INSPECTION FEES	2,400	7,000	6,800	7,000	7,000
207-000.000-629.000	GUN PERM/FINGERPRINTS/VIN INSP	245	200	137	200	200
207-000.000-629.100	BREATHALIZER TEST REQUIRED	35	110	110	110	110
207-000.000-630.200	SALVAGE VEHICLE INSPECTION	100	200	300	300	200
207-000.000-636.000	COPIES/MAPS	1,320	1,000	1,123	1,123	1,000
207-000.000-657.000	ORDINANCE FINES	10,838	10,000	8,180	10,000	9,000
207-000.000-664.000	INTEREST REVENUE	13,007	3,000	-	-	-
207-000.000-674.000	CONTRIBUTIONS/DONATIONS/GRANTS	922	2,500	-	2,500	32,500
207-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	2,563	10,000	9,975	10,000	10,000
207-000.000-676.200	OVERTIME REIMB - OTHER	1,099	2,500	-	2,500	-
207-000.000-677.000	SUNDRY	1,654	250	-	250	-
207-000.000-678.000	PA302 TRAINING REIMB	-	1,100	(556)	(556)	500
207-000.000-693.000	SALE OF FIXED ASSETS	18,426	32,300	32,300	32,300	35,000
	TRANSFER IN - GENERAL FUND					250,000
	TOTAL ESTIMATED REVENUES	3,044,804	3,257,209	3,251,979	3,262,255	3,745,969

ESTIMATED APPROPRIATIONS

207-000.000-702.000	FULL-TIME EMPLOYEE SALARIES	1,693,141	1,567,000	1,334,681	1,686,500	1,720,000
207-000.000-702.500	LEAVE TIME PAYOUT	1,908	5,000	2,054	5,000	5,200
207-000.000-704.000	PART-TIME EMPLOYEE SALARIES	30,611	34,000	26,214	34,000	44,800
207-000.000-706.000	HOLIDAY PAY	80,718	89,500	70,319	89,500	94,000
207-000.000-709.000	TOWNSHIP FICA	147,301	140,000	116,878	150,000	154,000
207-000.000-712.000	PAY IN LIEU OF MEDICAL INS	7,300	4,800	2,700	4,800	4,800
207-000.000-713.000	OVERTIME	86,826	80,000	72,536	93,000	98,000
207-000.000-716.000	DEFINED CONTRIBUTION	374,704	375,000	236,006	375,000	405,000
207-000.000-718.000	HEALTH/DENTAL/VISION INSURANCE	290,081	331,800	227,394	320,000	344,750
207-000.000-725.100	LONG/SHORT TERM DISABILITY	8,772	9,500	5,950	9,500	9,800

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
207-000.000-725.200	LIFE INSURANCE	1,604	1,500	829	1,500	1,600
207-000.000-726.500	EQUIPMENT ALLOWANCE	11,200	11,200	11,200	11,200	12,600
207-000.000-727.000	WORKERS' COMPENSATION	14,894	29,000	28,940	28,940	30,000
207-000.000-730.000	RETIREE HEALTH INSURANCE	104,000	104,000	104,000	104,000	104,000
207-000.000-731.000	EDUCATION INCENTIVE BONUS	12,000	13,500	12,500	13,500	14,500
207-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	11,982	13,000	16,060	20,000	15,000
207-000.000-752.100	AMMUNITION	8,498	10,000	7,839	10,000	10,000
207-000.000-756.000	ACCREDITATION EXPENSES	5,696	25,000	11,177	25,000	8,500
207-000.000-758.000	DIESEL FUEL	101	250	-	250	250
207-000.000-759.000	VEHICLE FUEL	58,856	55,000	40,497	55,000	55,000
207-000.000-768.000	UNIFORMS/ACCESSORIES	17,023	15,000	12,628	15,000	17,000
207-000.000-768.500	UNIFORM CLEANING	4,116	4,500	4,009	5,500	5,000
207-000.000-801.000	CONTRACTUAL SERVICES	8,476	12,000	10,149	12,000	12,000
207-000.000-807.000	SWAT TEAM EXPENSES	6,080	9,000	8,960	11,000	7,500
207-000.000-807.001	CODE ENFORCEMENT EXPENSES	891	1,000	-	1,000	1,000
207-000.000-809.000	JANITORIAL SERVICES	10,732	11,000	2,405	11,000	11,600
207-000.000-826.000	LEGAL FEES	11,549	10,000	6,363	10,000	10,000
207-000.000-840.000	LIABILITY/CASUALTY INSURANCE	101,194	125,500	106,353	106,353	115,000
207-000.000-851.000	POSTAGE	48	200	-	200	200
207-000.000-853.000	PHONE/COMM/INTERNET	11,780	15,000	9,865	15,000	15,000
207-000.000-914.000	TUITION REIMBURSEMENT	11,999	12,000	10,303	12,000	12,000
207-000.000-916.000	TRAINING	17,370	16,500	15,133	16,500	16,000
207-000.000-917.000	SEWER USAGE	2,612	3,700	2,700	3,700	3,500
207-000.000-920.000	ELECTRIC	12,576	15,000	10,347	15,000	15,000
207-000.000-921.000	NATURAL GAS/HEAT	3,126	3,500	1,466	3,500	3,000
207-000.000-930.002	MAINTENANCE POLICE BUILDING	10,570	12,000	11,322	12,000	12,000
207-000.000-930.020	MAINTENANCE - FERTILIZER	417	500	272	500	500
207-000.000-931.000	EQUIPMENT MAINT/REPAIR	3,210	2,000	1,477	2,000	2,000
207-000.000-932.000	VEHICLE MAINTENANCE	51,679	55,000	55,572	60,000	55,000
207-000.000-933.000	SOFTWARE MAINTENANCE	27,065	24,000	26,784	30,000	25,000
207-000.000-933.300	LAW ENFORCEMENT INFO NETWORK	3,686	6,000	3,332	6,000	5,000
207-000.000-955.000	SUNDRY	2,252	3,000	816	3,000	2,500
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	1,781	4,700	4,454	4,700	4,500
207-000.000-967.000	SPECIAL PROJECTS	15,098	20,000	17,061	20,000	20,000

HAMBURG TOWNSHIP POLICE FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	57,047	73,500	46,839	73,500	57,150
207-000.000-981.000	CAPITAL EXPENSE - VEHICLE	52,583	110,000	161,691	161,691	-
	TOTAL ESTIMATED APPROPRIATIONS	3,395,152	3,463,650	2,858,072	3,647,834	3,559,250
NET OF REVENUES/APPROPRIATIONS - FUND 207		(349,922)	(206,441)	393,907	(385,579)	186,719
BEGINNING FUND BALANCE		737,313	387,391	387,391	387,391	1,812
ENDING FUND BALANCE		387,391	180,950	781,297	1,812	188,531

HAMBURG TOWNSHIP SEWER FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 527.000 - Sewer Operating						
590-527.000-501.000	FEDERAL GRANT REVENUE	635,429	-	-	-	-
590-527.000-653.000	O&M USAGE FEES	1,603,602	1,743,552	1,170,508	1,743,552	1,755,552
590-527.000-653.001	O&M LATE PENALTY	29,248	25,000	6,789	25,000	10,000
590-527.000-653.002	ADMIN FEE FOR DELINQ ON TAXES	22,341	22,700	22,432	22,700	22,700
590-527.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	20,260	14,000	8,405	14,000	16,000
590-527.000-667.000	RENTAL INCOME	19,933	18,500	13,610	18,500	21,017
590-527.000-676.000	REIMBURSEMENTS & COST RECOVERY	28,642	32,000	34,251	45,000	36,000
590-527.000-677.000	SUNDRY	2,450	2,500	300	2,500	600
	Totals - Sewer Operating	2,361,905	1,858,252	1,256,295	1,871,252	1,861,869
Dept 537.000						
590-537.000-637.300	PORTAGE MONTHLY SEWER OP	82,929	75,600	53,221	75,600	82,000
590-537.000-637.400	PORTAGE ADD'L FEES	9,805	10,000	22,129	29,500	24,000
	Totals - 537.000	92,734	85,600	75,351	105,100	106,000
Dept 538.000						
590-538.000-607.000	NON-TAX ADMIN FEE	8,512	5,000	3,800	5,000	5,000
590-538.000-620.200	GRINDER PUMP INSTALLATION	55,433	250,000	69,167	100,000	50,000
590-538.000-626.000	Reinsp/inspection/easement/lgl	250	400	-	400	250
590-538.000-640.000	APPLICATION FEES - SEWERS	5,000	5,000	4,000	5,000	5,000
590-538.000-642.100	TAP FEE	340,875	263,000	199,250	263,000	187,500
590-538.000-644.100	MAIN LINE EXTENSION	9,809	58,000	147,948	147,948	20,000
590-538.000-646.200	GRINDER PUMP PURCHASE	111,620	102,000	46,260	65,000	65,000
590-538.000-646.300	REVENUE SALE OF GRINDER PUMPS	5,140	5,000	-	5,000	-
590-538.000-664.002	INTEREST REVENUE - CAPITAL ACCTS	58,433	28,500	33,514	45,000	55,000
	Totals - 538.000	595,071	716,900	503,938	636,348	387,750
Dept 539.000						
590-539.000-472.000	SPECIAL ASSESSMENT REVENUE	2,216	100,000	1,526	100,000	1,500
590-539.000-654.000	WWTP DEBT FEE	596,160	607,968	407,959	607,968	612,000
590-539.000-654.001	WWTP DEBT LATE PENALTY	11,485	12,000	2,465	12,000	3,500
590-539.000-664.003	INTEREST REVENUE SAD'S & OTHER	56,317	29,500	27,287	37,000	45,000
	Totals - 539.000	666,177	749,468	439,236	756,968	662,000

HAMBURG TOWNSHIP SEWER FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 540.000						
590-540.000-620.100	WATER METER INSTALLATION	100	300	100	300	300
590-540.000-637.500	WATER CONNECTION ADM FEE	700	2,100	700	2,100	1,000
590-540.000-654.500	WATER CHARGE O&M	53,880	35,000	38,497	50,000	55,000
590-540.000-654.501	WATER CHARGE PENALTY (10%)	740	500	160	500	500
590-540.000-664.001	INTEREST REVENUE - O&M ACCOUNTS	(7)	200	(76)	200	200
	Totals - 540.000	55,413	38,100	39,381	53,100	57,000
TOTAL ESTIMATED REVENUES						
		3,771,300	3,448,320	2,314,201	3,422,768	3,074,619
ESTIMATED APPROPRIATIONS						
Dept 527.000 - Sewer Operating						
590-527.000-702.000	FULL-TIME EMPLOYEE SALARIES	488,056	540,500	393,314	540,500	584,000
590-527.000-702.500	LEAVE TIME PAYOUT	573	2,600	2,570	2,600	2,900
590-527.000-704.000	PART-TIME EMPLOYEE SALARIES	18,400	23,000	10,316	23,000	26,000
590-527.000-704.100	PER DIEM	1,430	1,800	650	1,800	1,800
590-527.000-709.000	TOWNSHIP FICA	42,239	49,000	34,994	49,000	53,000
590-527.000-712.000	PAY IN LIEU OF MEDICAL INS	250	3,000	2,250	3,000	3,000
590-527.000-713.000	OVERTIME	48,224	47,500	36,379	47,500	51,000
590-527.000-716.000	DEFINED CONTRIBUTION	59,809	62,000	46,420	62,000	66,400
590-527.000-718.000	HEALTH/DENTAL/VISION INSURANCE	95,572	118,800	78,097	118,800	111,000
590-527.000-725.100	LONG/SHORT TERM DISABILITY	2,872	3,400	2,297	3,400	3,500
590-527.000-725.200	LIFE INSURANCE	686	670	369	670	700
590-527.000-727.000	WORKERS' COMPENSATION	2,034	4,250	4,220	4,250	4,500
590-527.000-728.000	ON-CALL COMPENSATION	0	23,000	10,470	23,000	23,000
590-527.000-751.100	GRINDER PUMP PARTS	290,257	325,000	279,249	325,000	350,000
590-527.000-751.200	GRINDER PUMP CORES	129,600	-	-	-	-
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	24,090	25,000	27,420	35,000	30,000
590-527.000-758.000	DIESEL FUEL	1,474	2,000	1,127	2,000	2,000
590-527.000-759.000	VEHICLE FUEL	13,734	15,000	9,179	15,000	15,000
590-527.000-768.000	UNIFORMS/ACCESSORIES	9,625	5,000	2,665	5,000	4,000
590-527.000-801.000	CONTRACTUAL SERVICES	15,288	14,500	14,320	14,500	15,000
590-527.000-826.000	LEGAL FEES	5,944	5,000	391	5,000	1,000
590-527.000-840.000	LIABILITY/CASUALTY INSURANCE	8,390	28,500	28,454	28,454	30,000
590-527.000-843.000	MISC MEDICAL EXPENSES	1,000	2,500	1,203	2,500	2,000
590-527.000-851.000	POSTAGE	11,927	8,000	5,725	8,000	8,500
590-527.000-853.000	PHONE/COMM/INTERNET	9,243	13,000	10,697	13,000	14,000

HAMBURG TOWNSHIP SEWER FUND
Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
590-527.000-861.000	MILEAGE	337	500	-	500	250
590-527.000-900.000	LEGAL NOTICES/ADVERTISING	180	500	170	500	500
590-527.000-910.000	PROFESSIONAL DEVELOPMENT	5,079	6,000	2,480	6,000	3,500
590-527.000-917.500	TREATMENT EXPENSE	84,729	125,000	100,646	125,000	140,000
590-527.000-920.000	ELECTRIC	24,725	27,000	14,877	27,000	23,000
590-527.000-921.000	NATURAL GAS/HEAT	3,787	4,000	1,651	4,000	3,000
590-527.000-930.006	BLDG MAINT-ENT @ LRG(RENTAL HOME)	2,450	12,400	12,400	12,400	-
590-527.000-930.010	SEWER MAINTENANCE GARAGE	866	2,000	1,885	2,000	2,500
590-527.000-930.011	ENTERPRISE POLE BARN(ORIGINAL)	4,689	1,000	-	1,000	1,000
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	1,606	2,500	2,053	2,500	3,000
590-527.000-932.000	VEHICLE MAINTENANCE	5,002	8,000	7,321	8,000	7,500
590-527.000-933.000	SOFTWARE MAINTENANCE	966	2,000	823	2,000	1,250
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	229,570	150,000	154,304	165,000	100,000
590-527.000-934.200	GRINDER PUMP REPLACEMENT	81,069	186,000	258,473	270,000	205,600
590-527.000-946.000	ENGINEERING SERVICES	(8,260)	5,000	-	5,000	2,000
590-527.000-955.000	SUNDRY	1,461	2,800	3,306	4,000	2,500
590-527.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	2,909	2,500	4,228	5,500	3,500
590-527.000-968.000	DEPRECIATION	1,006,343	-	-	-	-
590-527.000-969.003	AMORT EXP OF BOND DISCOUNT	9,347	-	-	-	-
590-527.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	(639,744)	2,500	18,526	20,000	30,000
590-527.000-980.017	CAPITAL IMPROVEMENTS-SEWER LOOP (ARPA)	635,429	-	-	-	-
590-527.000-981.000	CAPITAL EXPENSE - VEHICLE	-	70,000	67,588	70,000	-
590-527.000-999.101	TRANSFER OUT GENERAL FUND	57,500	57,500	47,917	57,500	57,500
	Totals - SEWER OPERATING	2,790,758	1,990,220	1,701,423	2,120,874	1,988,900
Dept 537.000						
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	16,778	20,000	18,005	22,000	22,500
590-537.000-753.000	CHEMICALS	45,403	50,000	33,226	50,000	40,000
590-537.000-758.000	DIESEL FUEL	969	1,000	831	1,000	1,500
590-537.000-853.000	PHONE/COMM/INTERNET	292	300	239	300	300
590-537.000-917.600	SLUDGE REMOVAL EXPENSE WWTP	57,452	60,000	76,455	90,000	80,000
590-537.000-919.000	TRASH DISPOSAL	1,389	1,500	1,035	1,500	1,800
590-537.000-920.000	ELECTRIC	70,924	78,000	57,025	78,000	85,500
590-537.000-921.000	NATURAL GAS/HEAT	35,401	30,000	451	30,000	30,000
590-537.000-930.007	BUILDING MAINTENANCE - WWTP	913	3,800	3,721	3,800	2,500
590-537.000-931.000	EQUIPMENT MAINT/REPAIR	7,587	13,000	13,324	16,000	12,000
590-537.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	32,352	54,500	54,386	65,000	50,000

HAMBURG TOWNSHIP SEWER FUND
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Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED APPROPRIATIONS						
590-537.000-946.000	ENGINEERING SERVICES	6,440	2,000	-	2,000	3,000
590-537.000-952.000	LAB ANALYSIS - WWTP	12,879	13,000	10,695	13,000	13,000
590-537.000-952.100	LAB ANALYSIS FEES - PORTAGE	10,739	10,000	10,343	14,000	13,000
590-537.000-955.000	SUNDRY	-	250	-	250	250
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	5,285	9,000	8,956	9,000	10,000
590-537.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	2,094	245,000	240,967	245,000	-
	Totals - 537.000	306,896	591,350	529,659	640,850	365,350
Dept 538.000						
590-538.000-946.000	ENGINEERING SERVICES	-	1,700	1,700	1,700	2,500
590-538.000-955.000	SUNDRY	1,380	1,000	540	1,000	1,000
590-538.000-999.101	TRANSFER OUT G/F ADMIN FEE	57,500	57,500	47,917	57,500	57,500
	Totals - 538.000	58,880	60,200	50,157	60,200	61,000
Dept 539.000						
590-539.000-991.000	DEBT SERVICE - PRINCIPAL	-	525,000	3,631	525,000	530,000
590-539.000-992.000	INTEREST EXPENSE	110,195	130,000	90,423	130,000	71,500
590-539.000-993.000	AGENT FEES	750	1,200	860	1,200	1,200
	Totals - 539.000	110,945	656,200	94,914	656,200	602,700
Dept 540.000						
590-540.000-917.900	WATER PURCHASE CITY OF BRIGHTON	43,386	40,000	45,060	45,060	55,000
	Totals - 540.000	43,386	40,000	45,060	45,060	55,000
	TOTAL ESTIMATED APPROPRIATIONS	3,310,865	3,337,970	2,421,212	3,523,184	3,072,950
NET OF REVENUES/APPROPRIATIONS - FUND 590		479,130	110,350	(107,011)	(100,416)	1,669
BEGINNING FUND BALANCE		27,775,668	28,254,798	28,254,798	28,254,798	28,154,382
ENDING FUND BALANCE		28,254,798	28,365,148	28,147,787	28,154,382	28,156,051

HAMBURG TOWNSHIP WATER DEBT SERVICE FUND

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ESTIMATED REVENUES						
591-000.000-472.000	SPECIAL ASSESSMENT REVENUE	83,497	85,000	75,986	85,000	85,000
591-000.000-654.503	LCWA-WATER CONNECTION FEES	520,000	20,000	-	20,000	20,000
591-000.000-664.000	INTEREST REVENUE	25,387	9,675	14,024	28,000	30,000
591-000.000-664.020	INTEREST REVENUE LCWA	-	-	-	-	-
591-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	-	-	-	-	-
591-000.000-677.000	SUNDRY	-	-	65,000	65,000	65,000
591-000.000-699.101	TRANSFER IN GENERAL CAPITAL	154,000	154,000	141,167	154,000	154,000
591-000.000-699.999	APPROPRIATION FROM SURPLUS	-	-	-	-	-
	TOTAL ESTIMATED REVENUES	782,884	268,675	296,176	352,000	354,000
ESTIMATED APPROPRIATIONS						
591-000.000-826.000	LEGAL FEES	-	-	-	-	-
591-000.000-991.000	DEBT SERVICE - PRINCIPAL	200,000	200,000	200,000	200,000	200,000
591-000.000-992.000	INTEREST EXPENSE	62,550	54,050	54,550	54,550	46,550
591-000.000-992.001	INTEREST EXPENSE ON INTERFUND NOTE	-	-	-	-	-
591-000.000-993.000	AGENT FEES	950	1,700	1,025	1,700	1,700
	TOTAL ESTIMATED APPROPRIATIONS	263,500	255,750	255,575	256,250	248,250
NET OF REVENUES/APPROPRIATIONS - FUND 591		519,384	12,925	40,601	95,750	105,750
BEGINNING FUND BALANCE		66,806	586,191	586,191	586,191	586,191
ENDING FUND BALANCE		586,190	599,116	626,793	681,941	691,941

HAMBURG TOWNSHIP

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Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
Fund 151 - CEMETERY TRUST FUND						
ESTIMATED REVENUES						
151-000.000-664.000	INTEREST REVENUE	154	-	147	147	-
	TOTAL ESTIMATED REVENUES	154	-	147	147	-
NET OF REVENUES/APPROPRIATIONS - FUND 151						
		154	-	147	147	-
	BEGINNING FUND BALANCE	7,672	7,826	7,826	7,826	7,973
	ENDING FUND BALANCE	7,826	7,826	7,974	7,973	7,973
Fund 211 - ACT 302 TRAINING FUND						
ESTIMATED REVENUES						
211-000.000-664.000	INTEREST REVENUE	2	-	-	-	-
211-000.000-678.000	PA302 TRAINING REIMB	820	-	3,271	3,271	-
	TOTAL ESTIMATED REVENUES	822	-	3,271	3,271	-
ESTIMATED APPROPRIATIONS						
211-000.000-916.000	TRAINING	395	-	1,300	1,300	-
	TOTAL ESTIMATED APPROPRIATIONS	395	-	1,300	1,300	-
NET OF REVENUES/APPROPRIATIONS - FUND 211						
		427	-	1,971	1,971	-
	BEGINNING FUND BALANCE	1,051	1,479	1,479	1,479	3,450
	ENDING FUND BALANCE	1,478	1,479	3,450	3,450	3,450
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
ESTIMATED REVENUES						
243-000.000-664.000	INTEREST REVENUE	65	-	45	45	-
243-000.000-676.000	REIMBURSEMENTS & COST RECOVERY	36,996	-	-	-	-
	TOTAL ESTIMATED REVENUES	37,061	-	45	45	-
ESTIMATED APPROPRIATIONS						
243-000.000-801.000	CONTRACTUAL SERVICES	39,757	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	39,757	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 243						
		(2,696)	-	45	45	-
	BEGINNING FUND BALANCE	6,513	3,816	3,816	3,816	3,861
	ENDING FUND BALANCE	3,817	3,816	3,862	3,861	3,861

HAMBURG TOWNSHIP

Proposed Budget Fiscal Year 2024-2025

Item 11.

GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
Fund 245 - PUBLIC/CAPITAL IMPROVEMENTS						
ESTIMATED REVENUES						
245-000.000-664.000	INTEREST REVENUE	29	-	-	-	-
	TOTAL ESTIMATED REVENUES	29	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 245						
		29	-	-	-	-
	BEGINNING FUND BALANCE	11,598	11,626	11,626	11,626	11,626
	ENDING FUND BALANCE	11,627	11,626	11,626	11,626	11,626
Fund 252 - HAMBURG TWP AQUATIC WEED CONTROL SAD						
ESTIMATED REVENUES						
252-000.000-472.000	SPECIAL ASSESSMENT REVENUE	143,470	-	143,372	143,372	-
252-000.000-664.000	INTEREST REVENUE	2,644	-	1,226	2,400	-
	TOTAL ESTIMATED REVENUES	146,114	-	144,598	145,772	-
ESTIMATED APPROPRIATIONS						
252-000.000-803.000	AQUATIC WEED CONTROL	13,355	-	40,750	40,750	-
252-000.000-947.000	SAD ADMINISTRATION	900	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	14,255	-	40,750	40,750	-
NET OF REVENUES/APPROPRIATIONS - FUND 252						
		131,859	-	103,848	105,022	-
	BEGINNING FUND BALANCE	-	131,858	131,858	131,858	236,880
	ENDING FUND BALANCE	131,859	131,858	235,706	236,880	236,880
Fund 265 - DRUG ENFORCEMENT FUND						
ESTIMATED REVENUES						
265-000.000-664.103	INTEREST REVENUE - FED'L ACCTS	108	-	79	79	-
	TOTAL ESTIMATED REVENUES	108	-	79	79	-
NET OF REVENUES/APPROPRIATIONS - FUND 265						
		108	-	79	79	-
	BEGINNING FUND BALANCE	3,683	3,791	3,791	3,791	3,870
	ENDING FUND BALANCE	3,791	3,791	3,870	3,870	3,870

HAMBURG TOWNSHIP

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Fund 272 - RUSTIC/LAKE POINTE ROAD SAD						
ESTIMATED REVENUES						
272-000.000-472.000	SPECIAL ASSESSMENT REVENUE	7,568	-	4,211	4,211	-
272-000.000-664.000	INTEREST REVENUE	62	-	36	72	-
	TOTAL ESTIMATED REVENUES	7,630	-	4,247	4,283	-
ESTIMATED APPROPRIATIONS						
272-000.000-802.000	ROAD IMPROVEMENT	4,158	-	2,259	2,259	-
272-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	4,258	-	2,359	2,359	-
NET OF REVENUES/APPROPRIATIONS - FUND 272		3,372	-	1,888	1,924	-
BEGINNING FUND BALANCE		653	4,024	4,024	4,024	5,948
ENDING FUND BALANCE		4,025	4,024	5,912	5,948	5,948
Fund 273 - SCOTT DRIVE ROAD SAD						
ESTIMATED REVENUES						
273-000.000-472.000	SPECIAL ASSESSMENT REVENUE	4,197	-	2,590	2,590	-
	TOTAL ESTIMATED REVENUES	4,197	-	2,590	2,590	-
ESTIMATED APPROPRIATIONS						
273-000.000-802.000	ROAD IMPROVEMENT	2,490	-	3,232	3,232	-
273-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	2,590	-	3,332	3,332	-
NET OF REVENUES/APPROPRIATIONS - FUND 273		1,607	-	(742)	(742)	-
BEGINNING FUND BALANCE		148	1,755	1,755	1,755	1,013
ENDING FUND BALANCE		1,755	1,755	1,013	1,013	1,013

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Fund 274 - CRYSTAL DRIVE/BEACH RD MAINT						
ESTIMATED REVENUES						
274-000.000-472.000	SPECIAL ASSESSMENT REVENUE	6,055	-	4,800	4,800	-
	TOTAL ESTIMATED REVENUES	6,055	-	4,800	4,800	-
ESTIMATED APPROPRIATIONS						
274-000.000-802.000	ROAD IMPROVEMENT	4,380	-	1,125	1,125	-
274-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
	TOTAL ESTIMATED APPROPRIATIONS	4,580	-	1,325	1,325	-
NET OF REVENUES/APPROPRIATIONS - FUND 274		1,475	-	3,475	3,475	-
BEGINNING FUND BALANCE		270	1,745	1,745	1,745	5,220
ENDING FUND BALANCE		1,745	1,745	5,220	5,220	5,220
Fund 275 - NORENE CT/PEARY DR SAD - RD MN						
ESTIMATED REVENUES						
275-000.000-472.000	SPECIAL ASSESSMENT REVENUE	2,578	-	1,987	1,987	-
275-000.000-664.000	INTEREST REVENUE	49	-	61	120	-
	TOTAL ESTIMATED REVENUES	2,627	-	2,048	2,107	-
ESTIMATED APPROPRIATIONS						
275-000.000-802.000	ROAD IMPROVEMENT	1,260	-	2,080	2,080	-
275-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	1,360	-	2,180	2,180	-
NET OF REVENUES/APPROPRIATIONS - FUND 275		1,267	-	(132)	(73)	-
BEGINNING FUND BALANCE		3,158	4,426	4,426	4,426	4,353
ENDING FUND BALANCE		4,425	4,426	4,294	4,353	4,353

HAMBURG TOWNSHIP

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Fund 276 - COMMUNITY DR SAD - ROAD MAINT						
ESTIMATED REVENUES						
276-000.000-472.000	SPECIAL ASSESSMENT REVENUE	4,523	-	2,953	2,953	-
276-000.000-664.000	INTEREST REVENUE	34	-	10	20	-
	TOTAL ESTIMATED REVENUES	4,557	-	2,963	2,973	-
ESTIMATED APPROPRIATIONS						
276-000.000-802.000	ROAD IMPROVEMENT	2,875	-	2,645	2,645	-
276-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	2,975	-	2,745	2,745	-
NET OF REVENUES/APPROPRIATIONS - FUND 276		1,582	-	218	228	-
BEGINNING FUND BALANCE		1,730	3,313	3,313	3,313	3,541
ENDING FUND BALANCE		3,312	3,313	3,531	3,541	3,541
Fund 277 - EDGELAKE/BURTON DRIVE SAD						
ESTIMATED REVENUES						
277-000.000-472.000	SPECIAL ASSESSMENT REVENUE	1,680	-	843	843	-
	TOTAL ESTIMATED REVENUES	1,680	-	843	843	-
ESTIMATED APPROPRIATIONS						
277-000.000-802.000	ROAD IMPROVEMENT	555	-	390	390	-
277-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
	TOTAL ESTIMATED APPROPRIATIONS	755	-	590	590	-
NET OF REVENUES/APPROPRIATIONS - FUND 277		925	-	253	253	-
BEGINNING FUND BALANCE		168	1,093	1,093	1,093	1,346
ENDING FUND BALANCE		1,093	1,093	1,346	1,346	1,346

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Fund 278 - DOWNING DRIVE SAD						
ESTIMATED REVENUES						
278-000.000-472.000	SPECIAL ASSESSMENT REVENUE	701	-	340	340	-
278-000.000-664.000	INTEREST REVENUE	-	-	12	24	-
	TOTAL ESTIMATED REVENUES	701	-	352	364	-
ESTIMATED APPROPRIATIONS						
278-000.000-802.000	ROAD IMPROVEMENT	190	-	190	190	-
278-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	340	-	340	340	-
NET OF REVENUES/APPROPRIATIONS - FUND 278		361	-	12	24	-
BEGINNING FUND BALANCE		2,159	2,520	2,520	2,520	2,544
ENDING FUND BALANCE		2,520	2,520	2,532	2,544	2,544
Fund 279 - RIVERSIDE/CENTURY/LAGOON SAD						
ESTIMATED REVENUES						
279-000.000-472.000	SPECIAL ASSESSMENT REVENUE	35,380	-	24,504	24,504	-
279-000.000-664.000	INTEREST REVENUE	349	-	202	400	-
	TOTAL ESTIMATED REVENUES	35,729	-	24,706	24,904	-
ESTIMATED APPROPRIATIONS						
279-000.000-802.000	ROAD IMPROVEMENT	21,990	-	31,805	31,805	-
279-000.000-947.000	SAD ADMINISTRATION	700	-	700	700	-
	TOTAL ESTIMATED APPROPRIATIONS	22,690	-	32,505	32,505	-
NET OF REVENUES/APPROPRIATIONS - FUND 279		13,039	-	(7,799)	(7,601)	-
BEGINNING FUND BALANCE		6,842	19,880	19,880	19,880	12,279
ENDING FUND BALANCE		19,881	19,880	12,081	12,279	12,279

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Fund 280 - ISLAND SHORE/SCHLENKER SAD						
ESTIMATED REVENUES						
280-000.000-472.000	SPECIAL ASSESSMENT REVENUE	7,845	-	11,001	11,001	-
280-000.000-664.000	INTEREST REVENUE	57	-	-	-	-
	TOTAL ESTIMATED REVENUES	7,902	-	11,001	11,001	-
ESTIMATED APPROPRIATIONS						
280-000.000-802.000	ROAD IMPROVEMENT	8,865	-	8,955	8,955	-
280-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	9,015	-	9,105	9,105	-
NET OF REVENUES/APPROPRIATIONS - FUND 280		(1,113)	-	1,896	1,896	-
BEGINNING FUND BALANCE		4,772	3,659	3,659	3,659	5,555
ENDING FUND BALANCE		3,659	3,659	5,555	5,555	5,555
Fund 281 - CAMPBELL DRIVE SAD						
ESTIMATED REVENUES						
281-000.000-472.000	SPECIAL ASSESSMENT REVENUE	2,724	-	4,132	4,132	-
281-000.000-664.000	INTEREST REVENUE	36	-	-	-	-
	TOTAL ESTIMATED REVENUES	2,760	-	4,132	4,132	-
ESTIMATED APPROPRIATIONS						
281-000.000-802.000	ROAD IMPROVEMENT	2,570	-	3,735	3,735	-
281-000.000-947.000	SAD ADMINISTRATION	100	-	100	100	-
	TOTAL ESTIMATED APPROPRIATIONS	2,670	-	3,835	3,835	-
NET OF REVENUES/APPROPRIATIONS - FUND 281		90	-	297	297	-
BEGINNING FUND BALANCE		3,381	3,471	3,471	3,471	3,768
ENDING FUND BALANCE		3,471	3,471	3,768	3,768	3,768

HAMBURG TOWNSHIP
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GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
Fund 282 - MUMFORD PARK LIGHTING SAD						
ESTIMATED REVENUES						
282-000.000-472.000	SPECIAL ASSESSMENT REVENUE	1,812	-	1,755	1,755	-
	TOTAL ESTIMATED REVENUES	1,812	-	1,755	1,755	-
ESTIMATED APPROPRIATIONS						
282-000.000-926.000	STREET LIGHTING	1,555	-	969	969	-
282-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
	TOTAL ESTIMATED APPROPRIATIONS	1,755	-	1,169	1,169	-
NET OF REVENUES/APPROPRIATIONS - FUND 282		57	-	586	586	-
BEGINNING FUND BALANCE		58	115	115	115	701
ENDING FUND BALANCE		115	115	701	701	701
Fund 283 - KINGSTON DRIVE MAINTENANCE SAD						
ESTIMATED REVENUES						
283-000.000-472.000	SPECIAL ASSESSMENT REVENUE	15,887	-	13,592	13,592	-
283-000.000-664.000	INTEREST REVENUE	152	-	52	100	-
	TOTAL ESTIMATED REVENUES	16,039	-	13,645	13,692	-
ESTIMATED APPROPRIATIONS						
283-000.000-802.000	ROAD IMPROVEMENT	12,630	-	6,400	6,400	-
283-000.000-900.000	LEGAL NOTICES/ADVERTISING	3,240	-	-	-	-
283-000.000-947.000	SAD ADMINISTRATION	600	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	16,470	-	6,550	6,550	-
NET OF REVENUES/APPROPRIATIONS - FUND 283		(431)	-	7,095	7,142	-
BEGINNING FUND BALANCE		6,993	6,562	6,562	6,562	13,704
ENDING FUND BALANCE		6,562	6,562	13,657	13,704	13,704

HAMBURG TOWNSHIP
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GL NUMBER	DESCRIPTION	2022-23 AUDITED YEAR END	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET
Fund 284 - WINANS DRIVE SAD						
ESTIMATED REVENUES						
284-000.000-472.000	SPECIAL ASSESSMENT REVENUE	10,502	-	7,107	7,107	-
284-000.000-664.000	INTEREST REVENUE	91	-	51	100	-
	TOTAL ESTIMATED REVENUES	10,593	-	7,158	7,207	-
ESTIMATED APPROPRIATIONS						
284-000.000-802.000	ROAD IMPROVEMENT	6,975	-	6,130	6,130	-
284-000.000-947.000	SAD ADMINISTRATION	200	-	200	200	-
	TOTAL ESTIMATED APPROPRIATIONS	7,175	-	6,330	6,330	-
NET OF REVENUES/APPROPRIATIONS - FUND 284		3,418	-	828	877	-
BEGINNING FUND BALANCE		2,968	6,386	6,386	6,386	7,263
ENDING FUND BALANCE		6,386	6,386	7,214	7,263	7,263
Fund 285 - STRAWBERRY INDIANOLA IMP SAD (3129)						
ESTIMATED REVENUES						
285-000.000-472.000	SPECIAL ASSESSMENT REVENUE	24,858	-	20,955	20,955	-
285-000.000-664.000	INTEREST REVENUE	2,339	-	2,064	4,100	-
	TOTAL ESTIMATED REVENUES	27,197	-	23,019	25,055	-
ESTIMATED APPROPRIATIONS						
285-000.000-991.000	DEBT SERVICE - PRINCIPAL	21,250	-	3,448	3,448	-
285-000.000-992.000	INTEREST EXPENSE	8,011	-	24,698	24,698	-
	TOTAL ESTIMATED APPROPRIATIONS	29,261	-	28,146	28,146	-
NET OF REVENUES/APPROPRIATIONS - FUND 285		(2,064)	-	(5,127)	(3,091)	-
BEGINNING FUND BALANCE		107,983	105,919	105,919	105,919	102,828
ENDING FUND BALANCE		105,919	105,919	100,792	102,828	102,828

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Fund 286 - SHAN-GRI-LA AQUATIC WEED CONTROL						
ESTIMATED REVENUES						
286-000.000-472.000	SPECIAL ASSESSMENT REVENUE	4,238	-	4,273	4,273	-
286-000.000-664.000	INTEREST REVENUE	24	-	-	-	-
	TOTAL ESTIMATED REVENUES	4,262	-	4,273	4,273	-
ESTIMATED APPROPRIATIONS						
286-000.000-803.000	AQUATIC WEED CONTROL	4,070	-	459	459	-
286-000.000-947.000	SAD ADMINISTRATION	150	-	150	150	-
	TOTAL ESTIMATED APPROPRIATIONS	4,220	-	609	609	-
NET OF REVENUES/APPROPRIATIONS - FUND 286		42	-	3,664	3,664	-
BEGINNING FUND BALANCE		404	446	446	446	4,110
ENDING FUND BALANCE		446	446	4,110	4,110	4,110
Fund 287 - DOWNING DR ROAD IMP SAD						
ESTIMATED REVENUES						
287-000.000-664.000	INTEREST REVENUE	609	-	512	1,000	-
	TOTAL ESTIMATED REVENUES	609	-	512	1,000	-
ESTIMATED APPROPRIATIONS						
287-000.000-991.000	DEBT SERVICE - PRINCIPAL	2,975	-	483	483	-
287-000.000-992.000	INTEREST EXPENSE	1,122	-	3,458	3,458	-
	TOTAL ESTIMATED APPROPRIATIONS	4,097	-	3,940	3,941	-
NET OF REVENUES/APPROPRIATIONS - FUND 287		(3,488)	-	(3,428)	(2,941)	-
BEGINNING FUND BALANCE		29,994	26,506	26,506	26,506	23,565
ENDING FUND BALANCE		26,506	26,506	23,078	23,565	23,565

HAMBURG TOWNSHIP

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Fund 302 - TWP FIRE STN CAP IMP DEBT SER						
ESTIMATED REVENUES						
302-000.000-664.000	INTEREST REVENUE	2,098	-	1,790	3,600	-
	TOTAL ESTIMATED REVENUES	2,098	-	1,790	3,600	-
ESTIMATED APPROPRIATIONS						
302-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	25,974	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	25,974	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 302		(23,876)	-	1,790	3,600	-
BEGINNING FUND BALANCE		115,382	91,507	91,507	91,507	95,107
ENDING FUND BALANCE		91,506	91,507	93,297	95,107	95,107
Fund 375 - MUMFORD DREDGING DEBT RETIREMENT						
ESTIMATED REVENUES						
375-000.000-472.000	SPECIAL ASSESSMENT REVENUE	2,702	-	-	-	-
375-000.000-664.000	INTEREST REVENUE	267	-	42	42	-
	TOTAL ESTIMATED REVENUES	2,969	-	42	42	-
ESTIMATED APPROPRIATIONS						
375-000.000-991.000	DEBT SERVICE - PRINCIPAL	3,465	-	-	-	-
375-000.000-992.000	INTEREST EXPENSE	104	-	-	-	-
	TOTAL ESTIMATED APPROPRIATIONS	3,569	-	-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 375		(600)	-	42	42	-
BEGINNING FUND BALANCE		6,063	5,463	5,463	5,463	5,505
ENDING FUND BALANCE		5,463	5,463	5,505	5,505	5,505

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Fund 854 - 2020-ROAD SAD FUND						
ESTIMATED REVENUES						
854-000.000-664.000	INTEREST REVENUE	31,030	-	17,382	17,382	-
854-000.000-672.001	SAD REV - ARROWHEAD SUD (PUBLIC)	159,770	-	111,986	111,986	-
854-000.000-672.002	SAD REV-BOB WHITE BEACH (PRIVATE)	14,446	-	14,174	14,174	-
854-000.000-672.003	SAD REV - DOWNING DRIVE (PRIVATE)	8,528	-	8,368	8,368	-
854-000.000-672.004	SAD REV-EDGELAKE/BURTON DR (PRIVATE)	21,872	-	21,462	21,462	-
854-000.000-672.005	SAD REV FAR RAVINE/WOODWIND CT (PUBLIC)	20,682	-	15,061	15,061	-
854-000.000-672.006	SAD REV - LAWRENCE CT (PUBLIC)	20,006	-	19,630	19,630	-
854-000.000-672.007	SAD REV - LOUIS LANE (PUBLIC)	18,338	-	17,994	17,994	-
854-000.000-672.008	SAD REV-ONEIDA WAY (PRIVATE)	6,929	-	6,799	6,799	-
854-000.000-672.009	SAD REV - SHADOW WOODS SUB(PUBLIC)	31,711	-	25,800	25,800	-
854-000.000-672.010	SAD REV - TAMARACK DR NORTH (PUBLIC)	14,865	-	11,601	11,601	-
854-000.000-672.011	SAD REV - TAMARACK LAKE SUB (PUBLIC)	31,554	-	30,961	30,961	-
854-000.000-672.012	SAD REV- TARA GLEN 1 & 2 SUBS (PUBLIC)	48,046	-	46,407	46,407	-
854-000.000-672.013	SAD REV-TOWERING PINES SUB (PUBLIC)	17,783	-	17,449	17,449	-
	TOTAL ESTIMATED REVENUES	445,560	-	365,075	365,075	-
ESTIMATED APPROPRIATIONS						
854-000.000-802.000	ROAD IMPROVEMENT	220	-	(220)	(220)	-
854-000.000-991.000	DEBT SERVICE - PRINCIPAL	336,495	-	336,495	336,495	-
854-000.000-992.000	INTEREST EXPENSE	29,168	-	25,801	25,801	-
854-000.000-993.000	AGENT FEES	500	-	500	500	-
	TOTAL ESTIMATED APPROPRIATIONS	366,383	-	362,576	362,576	-
NET OF REVENUES/APPROPRIATIONS - FUND 854		79,177	-	2,499	2,499	-
BEGINNING FUND BALANCE		1,090,066	1,169,244	1,169,244	1,169,244	1,171,743
ENDING FUND BALANCE		1,169,243	1,169,244	1,171,743	1,171,743	1,171,743
Fund 855 - BOB WHITE BEACH NORTH RD IM SAD						
ESTIMATED APPROPRIATIONS						
855-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	2,160	2,160	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	2,160	2,160	-
NET OF REVENUES/APPROPRIATIONS - FUND 855		-	-	(2,160)	(2,160)	-
BEGINNING FUND BALANCE		-	-	-	-	(2,160)
ENDING FUND BALANCE		-	-	(2,160)	(2,160)	(2,160)

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Fund 856 - FOREST CREEK COURT RD IM SAD						
ESTIMATED APPROPRIATIONS						
856-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	1,980	1,980	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	1,980	1,980	-
NET OF REVENUES/APPROPRIATIONS - FUND 856						
		-	-	(1,980)	(1,980)	-
	BEGINNING FUND BALANCE	-	-	-	-	(1,980)
	ENDING FUND BALANCE	-	-	(1,980)	(1,980)	(1,980)
Fund 857 - HILLSIDE LAKES DRIVE ROAD IMP SA (3169)						
ESTIMATED REVENUES						
857-000.000-472.000	SPECIAL ASSESSMENT REVENUE	20,390	-	18,744	18,744	-
857-000.000-664.000	INTEREST REVENUE	282	-	239	480	-
	TOTAL ESTIMATED REVENUES	20,672	-	18,983	19,224	-
ESTIMATED APPROPRIATIONS						
857-000.000-802.000	ROAD IMPROVEMENT	17,737	-	17,521	17,521	-
	TOTAL ESTIMATED APPROPRIATIONS	17,737	-	17,521	17,521	-
NET OF REVENUES/APPROPRIATIONS - FUND 857						
		2,935	-	1,462	1,703	-
	BEGINNING FUND BALANCE	(19,757)	(16,822)	(16,822)	(16,822)	(15,119)
	ENDING FUND BALANCE	(16,822)	(16,822)	(15,360)	(15,119)	(15,119)
Fund 858 - FOX POINTE BEACH SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
858-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	2,220	2,220	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	2,220	2,220	-
NET OF REVENUES/APPROPRIATIONS - FUND 858						
		-	-	(2,220)	(2,220)	-
	BEGINNING FUND BALANCE	-	-	-	-	(2,220)
	ENDING FUND BALANCE	-	-	(2,220)	(2,220)	(2,220)
Fund 860 - SHAN-GRI-LA SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
860-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	2,290	2,290	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	2,290	2,290	-
NET OF REVENUES/APPROPRIATIONS - FUND 860						
		-	-	(2,290)	(2,290)	-
	BEGINNING FUND BALANCE	-	-	-	-	(2,290)
	ENDING FUND BALANCE	-	-	(2,290)	(2,290)	(2,290)

HAMBURG TOWNSHIP

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Fund 863 - ORCHARD VILLAGE SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
863-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	2,170	2,170	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	2,170	2,170	-
NET OF REVENUES/APPROPRIATIONS - FUND 863						
		-	-	(2,170)	(2,170)	-
	BEGINNING FUND BALANCE	-	-	-	-	(2,170)
	ENDING FUND BALANCE	-	-	(2,170)	(2,170)	(2,170)
Fund 864 - MARGARET DRIVE RD IM SAD						
ESTIMATED APPROPRIATIONS						
864-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	1,920	1,920	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	1,920	1,920	-
NET OF REVENUES/APPROPRIATIONS - FUND 864						
		-	-	(1,920)	(1,920)	-
	BEGINNING FUND BALANCE	-	-	-	-	(1,920)
	ENDING FUND BALANCE	-	-	(1,920)	(1,920)	(1,920)
Fund 865 - RIVER RUN SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
865-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	960	960	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	960	960	-
NET OF REVENUES/APPROPRIATIONS - FUND 865						
		-	-	(960)	(960)	-
	BEGINNING FUND BALANCE	-	-	-	-	(960)
	ENDING FUND BALANCE	-	-	(960)	(960)	(960)
Fund 866 - CRYSTAL DR & BEACH SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
866-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	1,170	1,170	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	1,170	1,170	-
NET OF REVENUES/APPROPRIATIONS - FUND 866						
		-	-	(1,170)	(1,170)	-
	BEGINNING FUND BALANCE	-	-	-	-	(1,170)
	ENDING FUND BALANCE	-	-	(1,170)	(1,170)	(1,170)

HAMBURG TOWNSHIP

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Fund 867 - ZUKEY & REDDING DRIVE RD IM SAD						
ESTIMATED APPROPRIATIONS						
867-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	960	960	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	960	960	-
NET OF REVENUES/APPROPRIATIONS - FUND 867						
	BEGINNING FUND BALANCE	-	-	(960)	(960)	-
	ENDING FUND BALANCE	-	-	(960)	(960)	(960)
Fund 868 - TEAHEN MEADOWS SUBDIVISION RD IM SAD						
ESTIMATED APPROPRIATIONS						
868-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	960	960	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	960	960	-
NET OF REVENUES/APPROPRIATIONS - FUND 868						
	BEGINNING FUND BALANCE	-	-	(960)	(960)	-
	ENDING FUND BALANCE	-	-	(960)	(960)	(960)
Fund 869 - MARGARET DR AREA CANAL DREDGING SAD						
ESTIMATED APPROPRIATIONS						
869-000.000-900.000	LEGAL NOTICES/ADVERTISING	-	-	960	960	-
	TOTAL ESTIMATED APPROPRIATIONS	-	-	960	960	-
NET OF REVENUES/APPROPRIATIONS - FUND 869						
	BEGINNING FUND BALANCE	-	-	(960)	(960)	-
	ENDING FUND BALANCE	-	-	(960)	(960)	(960)



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Board of Trustees

FROM: Michelle DeLancey, Director of Accounting & HR

DATE: May 17, 2024

AGENDA ITEM TOPIC: Audit Agreements FY 23/24

Number of Supporting Documents: **02**

Requested Action

- Motion to authorize the Supervisor to sign the Plante Moran Municipal Audit Non-GAO and Examination Engagement and GAO Standards agreements as presented.

May 16, 2024

Pat Hohl, Supervisor
Township of Hamburg
10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139

Dear Pat:

Thank you for selecting Plante & Moran, PLLC ("PM") to assist you. We are sending this letter and the accompanying Professional Services Agreement, the terms of which are incorporated into this engagement letter, to confirm the nature, limitations, and terms of the services we will provide to Township of Hamburg ("Hamburg" or the "Client").

Scope of Services

We will audit Hamburg's financial statements as of and for the year ended June 30, 2024.

In connection with our audit engagement, we will assist you in drafting your financial statements, and related notes. This assistance is considered a non-audit service; you agree to the contemporaneous provision of these audit and non-audit services.

Martin Olejnik is the engagement partner for the services specified in this letter and is responsible for supervising PM's services performed as part of this engagement.

If you determine that you need additional services, including accounting, consulting, or tax assistance, PM may be available to provide them under the terms of separate engagement letters and for additional fees.

Timing of Services

We expect to begin the audit in September 2024 with final delivery and presentation to the Township Board in November 2024.

Fees and Payment Terms

Our fee for this engagement will be based on the value of the services provided, which is primarily a function of the time that PM staff expend at our current hourly rates. We estimate that our fee for this engagement will not exceed the following:

General Fund	\$29,030
Police Special Revenue Fund	\$6,110
Fire Special Revenue Fund	\$6,110
Road Fund	\$3,060
Sewer Fund	\$16,815

May 16, 2024

The fee estimate above does not include the analysis and testing associated with the implementation of any new standards effective for the reporting period ended June 30, 2024.

Invoices for audit services, other services, and out-of-pocket costs will be rendered as services are provided and are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC



Martin J. Olejnik, CPA
Partner

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement (collectively, "Agreement"), which set forth the entire agreement between Township of Hamburg and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Township of Hamburg

Pat Hohl

Date

Supervisor
Title

Professional Services Agreement – Audit Services Addendum to Plante & Moran, PLLC Engagement Letter

The terms of this Professional Services Agreement are incorporated into the accompanying engagement letter, (collectively, the Professional Services Agreement and the accompanying engagement letter are referred to herein as “Agreement”) for audit services dated May 16, 2024 between Plante & Moran, PLLC (referred to herein and in such letter as “PM”) and Township of Hamburg (referred to as “Client”). Any work performed in connection with the engagement before the date of this letter will also be governed by the terms and conditions of this Agreement.

1. **Financial Statements** – The financial statements of Client being audited by PM are to be presented in accordance with accounting principles generally accepted in the United States of America (GAAP).

PM has determined, based on representations Client has made to PM, that the applicable independence rules for the services contemplated hereunder are those specified by the American Institute of Public Accountants (AICPA) Code of Professional Conduct. Client represents and warrants that it agrees with that determination.

2. **Management Responsibilities** – Client management is responsible for the preparation and fair presentation of these financial statements in accordance with the applicable financial reporting framework, including compliance with the requirements of accounting principles generally accepted in the United States of America and the completeness and accuracy of the information presented and disclosed therein. Management is also responsible for the capability and integrity of Client personnel responsible for Client’s underlying accounting and financial records.

Client personnel will provide PM, in a timely and orderly manner, with access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and additional information that PM may request from management for the purpose of the audit.

This includes providing assistance and information PM requests during the course of its audit, including retrieval of records and preparation of schedules, analyses of accounts, and confirmations. A written request for information to be provided will be submitted under separate cover and supplemented by additional written and oral requests as necessary during the course of PM’s audit. In addition, Client will provide PM with all information in its possession that has a material impact on any material transaction and that information will be complete, truthful, and accurate. Client will allow PM unrestricted access to personnel within Client from whom PM determines it necessary to obtain audit evidence.

Client represents and warrants that any and all information that it transmits, or otherwise makes available, to PM will be done so in full compliance with all applicable federal, state, local, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, as may be amended from time to time (collectively, “Data Privacy Laws”). Client shall not disclose personal data of data subjects (“Personal Data”) who are entitled to certain rights and protections afforded by Data Privacy Laws to PM without prior notification to PM. Client shall make reasonable efforts to limit the disclosure of Personal Data to PM to the minimum necessary to accomplish the intended purpose of the disclosure to PM.

Management is responsible for making all management decisions and performing all management functions relating to the financial statements, supplementary financial information, and related notes and for accepting full responsibility for such decisions, even if PM provides advice as to the application of accounting principles or assists in drafting the financial statements, supplementary financial information, and related notes. Client has designated Pat Hohl to oversee financial statement related services PM provides. Management will be required to acknowledge in the management representation letter that it has reviewed and approved the financial statements, supplementary financial information, and related notes prior to their issuance and have accepted responsibility for the adequacy of the financial statements.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing PM about all known or suspected fraud affecting Client involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Management’s responsibilities include informing PM of its knowledge of any allegations of fraud or suspected fraud affecting Client received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

Management is responsible for providing PM with complete, accurate, and timely information that could bear on PM’s independence under applicable professional standards, including, but not limited to, information and representations regarding affiliates of Client, business or personal relationships between Client and PM, and business, personal and employment relationships between those in a financial reporting oversight role, including

members of governance, and PM (collectively, Independence Information). Client represents and warrants (a) that it has provided PM any and all Independence Information existing as of the date of this Agreement; (b) that such Independence Information is accurate and complete as of the date of this Agreement; (c) that it will notify PM of any changes to Independence Information that has been provided as of the date of this Agreement; and (d) that, after the date of this Agreement, it will provide any new Independence Information to PM as soon as it becomes known to Client.

3. **Objective of an Audit of Financial Statements** – The objective of PM's audit is the expression of an opinion on the Client's financial statements specified in the accompanying engagement letter. PM offers no guarantee, express or implied, that its opinion will be unmodified or that it will be able to form an opinion about these financial statements in the event that Client's internal controls or accounting and financial records prove to be unreliable or otherwise not auditable. If PM's opinion is to be modified, PM will discuss the reasons with Client management in advance of the issuance of its audit report. If, for any reason, PM is prevented from completing its audit or is unable to form an opinion on these financial statements, PM may terminate the engagement and decline to issue a report.
4. **Supplementary Information** – In any document that contains supplementary information to the basic financial statements that indicates that the auditor has reported on such supplementary information, management agrees to include the auditor's report on that supplementary information. In addition, management agrees to present the supplementary information with the audited financial statements or to make the audited financial statements readily available no later than the date of issuance by Client of the supplementary information and the auditor's report thereon.
5. **Internal Controls** – Client is responsible for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including controls established for the purpose of preventing or detecting errors in financial reporting, preventing fraud or misappropriation of assets, and identifying and complying with applicable laws and regulations. PM, in making its risk assessments, will consider internal control relevant to Client's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. PM's audit will not be designed to provide assurance on the design or operating effectiveness of Client's internal controls or to identify all conditions that represent significant deficiencies in those internal controls. PM will communicate all significant deficiencies and material weaknesses in internal controls relevant to the audit of the financial statements, instances of fraud, or misappropriation of assets that come to PM's attention.
6. **Audit Procedures and Limitations** – PM's audit will be conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and will include examination, on a test basis, of evidence supporting the amounts and disclosures in the Client financial statements specified in this engagement letter. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. An audit in accordance with GAAS involves judgment about the number of transactions to be tested and the overall approach to testing in each area. As a result, PM's audit can only be designed to provide reasonable rather than absolute assurance that these financial statements are free from material misstatement. In addition, an audit in accordance with GAAS is not designed to detect errors or fraud that are immaterial to the financial statements. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected always exists, even in an audit properly planned and performed in accordance with GAAS. In recognition of these limitations, Client acknowledges that PM's audit cannot guarantee that all instances of error or fraud will be identified.
7. **Auditor Communications** – PM is obligated to communicate certain matters related to the audit to those responsible for governance of Client, including instances of error or fraud and significant deficiencies and material weaknesses in internal control that PM identifies during its audit. PM will communicate these matters to the members of Client's governing board, and Client acknowledges and agrees that communication in this manner is sufficient for Client's purposes.
8. **Communication to Group Auditor** – In instances where PM has been engaged as a component auditor for the purposes of a Group Audit, the terms of the engagement may include communication of certain matters related to the audit to the Group Auditor. Client permits such communication. PM will discuss matters being communicated with those responsible for governance of Client.
9. **Accounting and Financial Records** – Client agrees that it is responsible for providing PM with accounting and financial records that are closed, complete, accurate, and in conformity with the requirements of GAAP, for providing schedules and analyses of accounts that PM requests, and for making all Client financial records and related information available to PM for purposes of PM's audit, whether obtained from within or outside of the general ledger and subsidiary ledgers. Where PM has provided estimates of the timing of its work and completion of PM's engagement and issuance of PM's report, those estimates are dependent on Client providing PM with all such accounting and financial records, schedules, and analyses on the date PM's work commences. PM will

assess the condition of Client's accounting and financial records, schedules, and analyses of accounts prior to commencing its work. In the event that such records, schedules, and analyses are not closed, complete, accurate, or in conformity with GAAP, PM may have to reschedule its work, including the dates on which PM expects to complete its on-site procedures and issue its audit report.

In any circumstance where PM's work is rescheduled due to Client's failure to provide information as described in the preceding paragraph, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of the audit work or issuance of its audit report. Because rescheduling audit work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for the additional time PM incurs as a result of rescheduling its work. These fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

- 10. Audit Adjustments** – PM will recommend adjustments to Client's accounting records that PM believes are appropriate. Client management is responsible for adjusting Client accounting records and financial statements to correct material misstatements and for affirming to PM in writing that the effects of any unrecorded adjustments identified during PM's audit are immaterial, both individually and in the aggregate, to the Client's financial statements specified in this Agreement.

- 11. Management Representations** – Client is responsible for the financial statements being audited and the implicit and explicit representations and assertions regarding the recognition, measurement, presentation, and disclosure of information therein. During the course of the audit, PM will request information and explanations from Client officers, management, and other personnel regarding accounting and financial matters, including information regarding internal controls, operations, future plans, and the nature and purpose of specific transactions. PM will also require that management make certain representations to PM in writing as a precondition to issuance of PM's report.

PM's audit procedures will be significantly affected by the representations and assertions PM receives from management and, accordingly, false representations could cause material error or fraud to go undetected by PM's procedures. Accordingly, Client acknowledges and agrees that it will instruct each person providing information, explanations, or representations to an auditor to provide true and complete information, to the best of his or her knowledge and belief. It is also agreed that any deliberate misrepresentation by any director, officer, or member of management, or any other person acting under the direction thereof ("Client Personnel"), intended to influence, coerce, manipulate, or mislead PM in the conduct of its audit of the financial statements will be considered a material breach of this Agreement. In addition, as a condition of its audit engagement, Client agrees to indemnify and hold PM and its partners, affiliates, and employees harmless from any and all claims, including associated attorneys' fees and costs, based on PM's failure to detect material misstatements in Client's financial statements resulting in whole or in part from deliberate false or misleading representations, whether oral or written, made to PM by Client Personnel. This indemnity will be inoperative only if, and to the extent that, a court having competent jurisdiction has determined that PM failed to conduct its audit in accordance with generally accepted auditing standards and such failure resulted in PM not determining such misrepresentation by Client Personnel was false.

- 12. Use of Report** – PM's report on the financial statements must be associated only with the financial statements that were the subject of PM's audit engagement. Client may make copies of the audit report, but only if the entire financial statements (including related footnotes and supplemental information, as appropriate) are reproduced and distributed with that report. Client agrees not to reproduce or associate PM's audit report with any other financial statements, or portions thereof, that are not the subject of this engagement.

If PM's report on the financial statements being audited is to be published in any manner or if Client intends to make reference to PM in a publication of any type, Client agrees to submit proofs of the publication to PM for review prior to such publication and cooperate with PM in PM's performance of any additional audit procedures PM deems necessary in the circumstances, the nature and extent of which will be at PM's sole discretion. Client acknowledges and agrees that additional fees for such work will be determined in accordance with the Fee Adjustments provision of this Agreement. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on Client's Internet website, Client understands that electronic sites are a means to distribute information and, therefore, PM is not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

- 13. Securities Offerings** – PM's audit does not contemplate, and does not include, any services in connection with any offering of securities, whether registered or exempt from registration. In the event Client elects to incorporate or make reference to PM's report in connection with any offering of debt or equity securities and requests PM's consent to such incorporation or reference, Client understands that additional procedures will need to be performed. In the event PM agrees in writing to perform such additional procedures, the nature and extent of which will be at PM's sole discretion, it is agreed and acknowledged that PM's performance of such additional procedures will be subject to all of the terms and conditions of this Agreement. Additional fees for such work will be determined based on the actual time that PM staff expend at current hourly rates, plus all reasonable and necessary travel

and out-of-pocket costs incurred, and that payment for all such additional fees will be made in accordance with the payment terms provided in this Agreement.

If Client incorporates or makes reference to PM's report in connection with any offering of debt or equity securities without obtaining consent from PM as described above, Client agrees to include the following provision in the offering document:

Plante & Moran, PLLC, our independent auditor, has not performed or been engaged to perform any services in connection with the offering of securities. Nor has Plante & Moran, PLLC performed or been engaged to perform any procedures on the financial statements of Client since the date of the Plante & Moran, PLLC report included herein. Plante & Moran, PLLC also has not performed any procedures relating to this offering document.

- 14. Tax Return Preparation** – This engagement does not include preparation of any tax returns or filings. If Client requires tax services, including tax consulting or preparation of tax returns, those services will be detailed in a separate engagement letter.
- 15. Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to Client's confidential, proprietary information, including, but not limited to, information regarding general ledger balances, financial transactions, trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Client. PM will comply with all applicable ethical standards, laws, and regulations as to the retention, protection, use and distribution of such confidential client information. Except to the extent set forth herein, PM will not disclose such information to any third party without the prior written consent of Client.

In the interest of facilitating PM's services to Client, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Client recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Client and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this Agreement. In the event that a request for any confidential information or workpapers covered by this Agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Client in a timely manner of such request and to cooperate with Client should Client attempt, at Client's cost, to limit such access. This provision will survive the termination of this Agreement. PM's efforts in complying with such requests will be deemed billable to Client as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

Both Client and PM acknowledge that upon completion of the audit PM is required to send an electronic copy of Client's financial report, PM's official letter of comments and recommendations, and auditing procedures report directly to the State of Michigan pursuant to Michigan Department of Treasury Regulations. Client authorizes and directs PM to provide such information and disclosure of such information shall not constitute a breach of the provisions of this Agreement.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon Client's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. Client acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

- 16. Data Access Management and Consent** – PM has operations both in and outside the United States and may, from time to time and at its reasonable discretion, use third-party service providers both in and outside the United

States in support of its operations and the services for Client (individually and collectively “Third-Party Provider(s)”). Third-Party Providers may include, for example and without limitation, PM’s international affiliates that support PM’s domestic operations, cloud service providers that support PM’s infrastructure in general, or independent contractors that serve to supplement a particular engagement team’s services for specific engagements. In such circumstances, PM will be solely responsible for the provision of any services by such Third-Party Providers and, where such Third-Party Providers’ services involve the accessing or processing of Client data, PM will require Third-Party Providers to maintain the confidentiality of any such data and not use such data for any purpose unrelated to assisting with PM’s services for Client. In turn, Client, by its duly authorized signature on the accompanying engagement letter, consents to PM disclosing or otherwise allowing access to Client’s data to such Third-Party Providers for such purposes. Client further acknowledges that, from time to time, PM representatives may have occasion to access Client data from outside the United States, for example and without limitation, when such PM representative(s) reside in or travel to another country. In such instances, PM agrees to use data access and storage protocols designed to reasonably safeguard data and Client consents to PM accessing Client data from outside of the United States under such circumstances.

17. Fee Quotes – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees (“Fee Quotes”), these Fee Quotes are based on information provided by Client regarding the nature and condition of its accounting, financial, and tax records; the nature and character of transactions reflected in those records; and the design and operating effectiveness of its internal controls. Client acknowledges that the following circumstances may result in an increase in fees:

- Client’s failure to prepare for the audit as evidenced by accounts and records that have not been subject to normal year-end closing and reconciliation procedures;
- Client’s failure to complete the audit preparation work by the applicable due dates;
- Significant unanticipated or undisclosed transactions, audit issues, or other such unforeseeable circumstances;
- Delays by Client causing scheduling changes or disruption of fieldwork;
- After audit or post fieldwork circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the audit;
- Issues with the prior audit firm, prior year account balances, or report disclosures that impact the current year engagement;
- An excessive number of audit adjustments.

PM will use best efforts to advise Client in the event these circumstances occur; however, it is acknowledged that the exact impact on the Fee Quotes may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

18. Payment Terms – PM’s invoices for professional services are due upon receipt unless otherwise specified in the engagement letter. In the event any of PM’s invoices are not paid in accordance with the terms of this Agreement, PM may elect, at PM’s sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM’s services or issuance of PM’s report upon resumption of PM’s work, whether imposed by agreement or by law. Client agrees that in the event PM stops work or terminates this Agreement as a result of Client’s failure to pay fees on a timely basis for services rendered by PM as provided in this Agreement, or if PM terminates this Agreement for any other reason, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.

19. Fee Adjustments – Any fee adjustments for reasons described in this Agreement will be determined based on the actual time expended by PM staff at PM’s current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and included as an adjustment to PM’s invoices related to this engagement. Client acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this Agreement.

20. Conditions of PM Visit to Client Facilities – Client agrees that some or all of PM’s services may be provided remotely. In order to facilitate the provision of services remotely, Client agrees to provide documentation and other information reasonably required by PM for PM’s performance of the engaged services electronically to the extent possible throughout the course of the engagement. In the event in-person visits to Client’s facility(ies) are requested by Client or otherwise determined by PM to be necessary for the performance of the engaged services, Client agrees, upon PM’s request, to provide to PM Client’s policies and procedures that Client has implemented relating to workplace safety and the prevention of the transmission of disease at its facility(ies). In addition, Client

affirms that it is in compliance with applicable Centers for Disease Control and Prevention and OSHA guidance pertaining to the prevention of the transmission of disease (collectively, “Applicable Preventative Guidance”) and agrees that it shall continue to comply with Applicable Preventative Guidance throughout any in-person visits by PM to Client’s facility(ies). Notwithstanding the foregoing, PM reserves the right to suspend or refrain from any in-person visit by PM to Client’s facility(ies) or impose further conditions on any such in-person visit if and as PM deems necessary. Client agrees and acknowledges that any determination by PM to visit Client’s facility(ies) is not and shall not be construed to be or relied on by Client as a determination by PM of Client’s compliance with Applicable Preventative Guidance.

- 21. Release for Biological Agent Liability** – Client acknowledges that there is an inherent risk of exposure to infectious diseases associated with any in-person interaction or in-person visit to property. Accordingly, Client, for itself and its successors and assigns, hereby releases PM and each of PM’s officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third-party service providers (collectively, “PM Persons”) from any and all claims or causes of action that the Client has, or hereafter may or shall have, against any of them in connection with, related to, or arising out of infectious diseases or the transmission thereof associated with a visit by one or more of the PM Persons to any Client facility(ies) or other in-person interaction with Client personnel.
- 22. Exclusion of Certain Damages** – In no event shall either party be liable to the other, whether a claim be in tort, contract, or otherwise, for any indirect, consequential, punitive, exemplary, lost profits, or similar damages in claims relating to PM’s services provided under this engagement.
- 23. Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Client but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Client agrees to compensate PM for the affected PM staff’s time at such staff’s current hourly rates, and to reimburse PM for all of PM’s out-of-pocket costs incurred associated with PM’s response unless otherwise reimbursed by a third party.
- 24. Subsequent Discovery of Facts** – After the date of PM’s report on the financial statements, PM has no obligation to make any further or continuing inquiry or perform any other auditing procedures with respect to the audited financial statements covered by PM’s report, unless new information that may affect the report comes to PM’s attention. If PM becomes aware of information that relates to these financial statements but was not known to PM at the date of its report, and that is of such a nature and from such a source that PM would have investigated it had it come to PM’s attention during the course of the audit, PM will, as soon as practicable, undertake to determine whether the information is reliable and whether the facts existed at the date of PM’s report. In this connection, PM will discuss the matter with Client and request cooperation in whatever investigation and modification of the financial statements that may be necessary. Additional fees for such work will be determined based on the actual time that PM staff expend at PM’s current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and Client acknowledges and agrees that payment for all such additional fees will be made in accordance with the payment terms provided in this Agreement.
- 25. Termination of Engagement** – This engagement may be terminated by either party upon written notice. Upon notification of termination of this engagement, PM will cease providing services under the engagement. Client shall compensate PM for all time expended and reimburse PM for all out-of-pocket expenditures incurred by PM through the date of termination of this engagement.
- 26. Entire Agreement** – This Agreement is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this Agreement supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this Agreement will only become effective if evidenced by a written amendment to this Agreement, signed by all of the parties.
- 27. Severability** – If any provision of this Agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
- 28. Force Majeure** – Neither party shall be deemed to be in breach of this Agreement as a result of any delays or nonperformance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war, other violence, epidemic, pandemic or other public health emergency or government mandated shut down (each individually a “Force Majeure Event”). A Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.

- 29. Electronic Signatures** – The parties intend that any electronic signature shall be given full legal effect as if it were a handwritten signature.
- 30. Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this Agreement, or any dispute arising from or relating to this Agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Audit Services

May 16, 2024

Pat Hohl, Supervisor
Township of Hamburg
10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139

Dear Pat:

Thank you for selecting Plante & Moran, PLLC ("PM") to assist you. We are sending this letter and the accompanying Professional Services Agreement, the terms of which are incorporated into this engagement letter, to confirm the nature, limitations, and terms of the services we will provide to Township of Hamburg ("Hamburg" or the "Client").

Scope of Services

We will examine the compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the specified requirements) as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds" of the CSLFRF section of the 2024 OMB *Compliance Supplement* (referred herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during fiscal year ended June 30, 2024.

Additionally, in connection with our examination engagement, we will assist you in drafting your Data Collection form. This assistance is considered a non-audit service; you agree to the contemporaneous provision of these audit and non-audit services.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and *Government Auditing Standards*. Accordingly, it will include tests of Hamburg's records and other procedures we consider necessary to enable us to express an opinion on compliance with the aforementioned specified requirements during Hamburg's fiscal year ended June 30, 2024.

Martin Olejnik is the engagement partner for the services specified in this letter and is responsible for supervising PM's services performed as part of this engagement.

If you determine that you need additional services, including accounting, consulting, or tax assistance, PM may be available to provide them under the terms of separate engagement letters and for additional fees.

Timing of Services

We expect to begin fieldwork for this engagement in September 2024 with final delivery and presentation to the Township Board in November 2024.

May 16, 2024

Fees and Payment Terms

Our fee for this engagement, subject to the terms and conditions of the accompanying Professional Services Agreement, will range from \$12,750 to \$16,750 to test ARPA.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC



Martin J. Olejnik, CPA
Partner

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement (collectively, "Agreement"), which set forth the entire agreement between Township of Hamburg and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Township of Hamburg

Pat Hohl

Date

Supervisor
Title

Professional Services Agreement – Attestation Examination Services Addendum to Plante & Moran, PLLC Engagement Letter

The terms of this Professional Services Agreement are incorporated into the accompanying engagement letter, (collectively, the Professional Services Agreement and the accompanying engagement letter are referred to herein as “Agreement”) for attestation examination services dated May 16, 2024 between Plante & Moran, PLLC (referred to herein and in such letter as “PM”) and Township of Hamburg (referred to as “Client”). Any work performed in connection with the engagement before the date of this letter will also be governed by the terms and conditions of this Agreement.

1. **Objective of Attestation Engagement** – The objective of PM's attestation examination engagement is the expression of an opinion on whether Client's compliance with the aforementioned specified requirements is fairly stated in all material respects. PM offers no guarantee, expressed or implied, that PM's opinion will be unqualified or that PM will be able to form an opinion about Client's compliance with the specified requirements in the event that Client's internal controls or relevant accounting records prove to be unreliable or otherwise not suitable to provide support for PM's examination. If PM's opinion is to be other than unqualified, PM will discuss the reasons with Client management in advance of the issuance of its report. If, for any reason, PM is prevented from completing its attestation engagement or is unable to form an opinion on Client's assertion, PM may terminate the engagement and decline to issue a report.

PM has determined, based on representations Client has made to PM, that the applicable independence rules for the services contemplated hereunder are those specified by the American Institute of Public Accountants (AICPA) Code of Professional Conduct as well as those specified by the Government Accountability Office within the Government Auditing Standards. Client represents and warrants that it agrees with that determination.

2. **Management Responsibilities** – Client is responsible for the compliance with the specified requirements. Management is responsible for making all management decisions and performing all management functions relating to compliance with the specified requirements. Management is also responsible for the capability and integrity of Client personnel responsible for Client's underlying accounting and other financial records.

Client personnel will provide us, in a timely and orderly manner, with assistance and information PM requests during the course of PM's examination procedures, including retrieval of records and supporting documentation. A written request for information to be provided will be submitted under separate cover and supplemented by additional written and verbal requests as necessary during the course of PM's examination. In addition, Client will provide us with all information in its possession that has a significant impact on Client's assertion and that information will be complete, truthful, and accurate. Client will allow PM unrestricted access to personnel within the company from whom PM determines it necessary to obtain examination evidence. In the event that information requested is not to be available in a timely manner, PM may reschedule its work, including the dates on which PM expects to complete its on-site procedures and issue its examination report.

Client represents and warrants that any and all information that it transmits, or otherwise makes available, to PM will be done so in full compliance with all applicable federal, state, local, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, as may be amended from time to time (collectively, “Data Privacy Laws”). Client shall not disclose personal data of data subjects (“Personal Data”) who are entitled to certain rights and protections afforded by Data Privacy Laws to PM without prior notification to PM. Client shall make reasonable efforts to limit the disclosure of Personal Data to PM to the minimum necessary to accomplish the intended purpose of the disclosure to PM.

Management is responsible for the design, implementation, and maintenance of internal controls relevant to the assertion, including controls established for the purpose of preventing or detecting errors in reporting, preventing fraud or misappropriation of assets, and identifying and complying with applicable laws and regulations. PM, in making its risk assessments, will consider internal control relevant to Client's assertions in order to design examination procedures that are appropriate in the circumstances. PM's examination will not be designed to provide assurance on the design or operating effectiveness of Client's internal controls or to identify all conditions that represent significant deficiencies in those internal controls. However, PM will communicate internal control deficiencies relevant to the assertion or subject matter examined that come to PM's attention during the engagement.

Management is responsible for providing PM with complete, accurate, and timely information that could bear on PM's independence under applicable professional standards, including, but not limited to, information and representations regarding affiliates of Client, business or personal relationships between Client and PM, and business, personal and employment relationships between those in a financial reporting oversight role, including members of governance, and PM (collectively, Independence Information). Client represents and warrants (a) that it has provided PM any and all Independence Information existing as of the date of this Agreement; (b) that such Independence Information is accurate and complete as of the date of this Agreement; (c) that it will notify PM of any changes to Independence Information that has been provided as of the date of this Agreement; and (d) that,

after the date of this Agreement, it will provide any new Independence Information to PM as soon as it becomes known to Client.

3. **Examination Procedures and Limitations** – PM's examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and *Government Auditing Standards* issued by the Comptroller General of the United States, and will include examination, on a test basis, of evidence supporting the assertion. An examination in accordance with AICPA standards involves judgment about the nature and extent of procedures to perform and the overall approach to testing. As a result, PM's examination can only be designed to provide reasonable rather than absolute assurance about the assertion. Client acknowledges and agrees that the nature and extent of the examination services PM will provide, as outlined in this Agreement, are sufficient for Client's purposes.

In addition, an examination in accordance with the above referenced standards is not designed to detect errors, fraud, or noncompliance with laws or regulations that are immaterial. Because of the inherent limitations of an examination, together with the inherent limitations of internal control, an unavoidable risk that some material fraud or noncompliance may not be detected always exists, even in an examination properly planned and performed in accordance with the standards noted above. Client acknowledges that PM's examination cannot guarantee that all instances of error, fraud, or noncompliance will be identified and there is little likelihood of detecting fraud in any area outside the limited scope of the examination. However, PM will inform the appropriate level of management of any evidence or information that comes to PM's attention during the performance of the engagement that indicates fraud or noncompliance with laws and regulations may have occurred.

4. **Examination Records** – Client agrees that it is responsible for providing all information needed to perform the examination and that such information requested by PM will be complete and accurate. Where PM has provided estimates of the timing of its work and completion of PM's engagement and issuance of PM's report, those estimates are dependent on Client providing PM with all information on the date PM's work commences. In the event that such information is not complete or accurate, PM may have to reschedule its work, including the dates on which PM expects to complete its on-site procedures and issue its examination report.

In any circumstance where PM's work is rescheduled due to Client's failure to provide information as described in the preceding paragraph, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of the examination or issuance of its examination report. Because rescheduling examination work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for the additional time PM incurs as a result of rescheduling its work. These fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

5. **Internal Controls** – Client is responsible for the design, implementation, and maintenance of internal controls relevant to the subject matter of the examination and for fair presentation of the subject matter that is free from material misstatement, whether due to fraud or error, including controls established for the purpose of preventing or detecting errors in the subject matter, preventing fraud or misappropriation of assets, and identifying and complying with applicable laws and regulations. PM, in making its risk assessments, will consider internal control relevant to the subject matter of the examination in order to design examination procedures that are appropriate in the circumstances. PM's examination will not be designed to provide assurance on the design or operating effectiveness of Client's internal controls over the subject matter or to identify all conditions that represent significant deficiencies in those internal controls. PM will communicate all significant deficiencies and material weaknesses in internal controls relevant to the subject matter of the examination, and instances of fraud, or misappropriation of assets that come to PM's attention.

6. **Government Auditing Standards** – Under *Government Auditing Standards*, PM will make some assessments of Client's compliance with laws, regulations, and contract provisions. While those assessments will not be sufficient to identify all noncompliance with applicable laws, regulations, and contract provisions, PM will communicate all noncompliance conditions that come to PM's attention.

In accordance with *Government Auditing Standards*, a copy of PM's most recent peer review report is included as an attachment to this Agreement.

Under *Government Auditing Standards* PM is obligated to communicate instances of fraud, noncompliance or abuse that is material to the financial statements to those responsible for governance of Client. In certain situations, *Government Auditing Standards* require disclosure of instances of known or likely fraud, noncompliance, or abuse directly to applicable governmental agencies. If such acts are detected during PM's audit, PM will make required disclosures regarding these acts to applicable government agencies.

Management is responsible for corrective action on audit findings, including preparation of a schedule of prior audit findings and corrective action plans, if necessary.

7. **Management Representations** – During the course of PM's examination, PM will request information and explanations from Client management regarding matters specific to the assertion. PM will also require that management make certain representations to us in writing as a precondition to issuance of PM's report.

PM's procedures will be significantly affected by the information and explanations PM receives from management and, accordingly, false representations could cause material misstatements or material noncompliance to go undetected by PM's procedures. Accordingly, Client acknowledges and agrees that it will instruct each person providing information, explanations, or representations to a PM staff member to provide true and complete information, to the best of his or her knowledge and belief. It is also agreed that any deliberate misrepresentation by any director, officer or member of management, or any other person acting under the direction thereof ("Client Personnel"), intended to influence, coerce, manipulate, or mislead PM in the conduct of its procedures will be considered a material breach of this Agreement. In addition, as a condition of its examination engagement, Client agrees to indemnify and hold PM and its partners, affiliates, and employees harmless from any and all claims, including associated attorneys' fees and costs, based on PM's failure to detect material misstatements in Client assertion resulting in whole or in part from deliberate false or misleading representations, whether oral or written, made to PM by Client Personnel. This indemnity will be inoperative only if, and to the extent that, a court having competent jurisdiction has determined that PM failed to conduct its examination in accordance with attestation standards and such failure resulted in PM not determining such misrepresentation by Client Personnel was false.

8. **Use of Report** – PM's examination report must be associated only with the subject matter or assertion that was the subject of PM's examination engagement. Client agrees not to reproduce or associate PM's examination report with any other information that is not the subject of this engagement.

If PM's examination report is to be published in any manner or if Client intends to make reference to PM in a publication of any type, Client agrees to submit proofs of the publication to PM for review and approval prior to such publication.

9. **Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to Client's confidential, proprietary information, including, but not limited to, information regarding general ledger balances, financial transactions, trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Client. PM will comply with all applicable ethical standards, laws, and regulations as to the retention, protection, use and distribution of such confidential client information. Except to the extent set forth herein, PM will not disclose such information to any third party without the prior written consent of Client.

In the interest of facilitating PM's services to Client, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic method. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Client recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Client and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Further, in compliance with *Government Auditing Standards*, PM's working papers will be made available to applicable regulators at PM's office during normal business hours during our examination and for a period of three years after the issuance of the report. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this Agreement. In the event that a request for any confidential information or workpapers covered by this Agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Client in a timely manner of such request and to cooperate with Client should Client attempt, at Client's cost, to limit such access. This provision will survive the termination of this Agreement. PM's efforts in complying with such requests will be deemed billable to Client as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon Client's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request

independently. Client acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

- 10. Data Access Management and Consent** – PM has operations both in and outside the United States and may, from time to time and at its reasonable discretion, use third-party service providers both in and outside the United States in support of its operations and the services for Client (individually and collectively "Third-Party Provider(s)"). Third-Party Providers may include, for example and without limitation, PM's international affiliates that support PM's domestic operations, cloud service providers that support PM's infrastructure in general, or independent contractors that serve to supplement a particular engagement team's services for specific engagements. In such circumstances, PM will be solely responsible for the provision of any services by such Third-Party Providers and, where such Third-Party Providers' services involve the accessing or processing of Client data, PM will require Third-Party Providers to maintain the confidentiality of any such data and not use such data for any purpose unrelated to assisting with PM's services for Client. In turn, Client, by its duly authorized signature on the accompanying engagement letter, consents to PM disclosing or otherwise allowing access to Client's data to such Third-Party Providers for such purposes. Client further acknowledges that, from time to time, PM representatives may have occasion to access Client data from outside the United States, for example and without limitation, when such PM representative(s) reside in or travel to another country. In such instances, PM agrees to use data access and storage protocols designed to reasonably safeguard data and Client consents to PM accessing Client data from outside of the United States under such circumstances.

Client consents to the disclosure and use of tax return information (as defined at Treas. Reg. section 301.7216-1(b)(3)) to Third-Party Providers (a term which also includes PM's international affiliates and PM partners and employees not involved in preparing Client's tax return) for purposes which include preparing tax returns and providing other tax services, and providing accounting, assurance, and financial services. This consent authorizes the disclosure of all information contained within a return; Client may request a more limited disclosure of tax return information. Client agrees that such consent shall remain effective until the termination of the relationship between Client and PM, unless otherwise revoked in writing.

- 11. Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on information provided by Client regarding the nature and condition of its accounting, financial and customer records, the nature and character of transactions reflected in those records, the design and operating effectiveness of its internal controls, and the planned assistance to be received as described under "Management's Responsibilities" above. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from those estimates, or if requested information is not provided in an accurate and timely manner, PM's estimated fees will be adjusted for the additional time PM incurs as a result.

PM will use best efforts to advise Client in the event these circumstances occur; however, it is acknowledged that the exact impact on the Fee Quotes may not be determinable until the conclusion of the engagement. Such fee adjustments will be in accordance with the Fee Adjustments provision of this Agreement.

- 12. Payment Terms** – PM invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this Agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, expressed or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's services or issuance of PM's report upon resumption of PM's work, whether imposed by agreement or by law. Client agrees that in the event PM stops work or terminates this Agreement as a result of Client's failure to pay fees on a timely basis for services rendered by PM as provided in this Agreement, or if PM terminates this Agreement for any other reason, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
- 13. Fee Adjustments** – Any fee adjustments for reasons described in this Agreement will be determined based on the actual time expended by PM staff at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred and included as an adjustment to PM's invoices related to this engagement. Client acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this Agreement.
- 14. Beneficial Ownership Reporting** – Beginning January 1, 2024, the Corporate Transparency Act ("CTA") requires certain companies to provide specified information related to beneficial ownership to FinCEN, a bureau of the United States Department of Treasury. Failure to comply with the beneficial ownership reporting requirements established by the CTA may be punishable by civil fines and criminal penalties.

PM's services shall not consist of the provision of advice regarding the CTA and its beneficial ownership reporting requirements or any similar reporting requirements, or the preparation and/or the submission of beneficial ownership reports. PM recommends that any Client requiring such services should contact Client's legal counsel.

15. **Conditions of PM Visit to Client Facilities** – Client agrees that some or all of PM's services may be provided remotely. In order to facilitate the provision of services remotely, Client agrees to provide documentation and other information reasonably required by PM for PM's performance of the engaged services electronically to the extent possible throughout the course of the engagement. In the event in-person visits to Client's facility(ies) are requested by Client or otherwise determined by PM to be necessary for the performance of the engaged services, Client agrees, upon PM's request, to provide to PM Client's policies and procedures that Client has implemented relating to workplace safety and the prevention of the transmission of disease at its facility(ies). In addition, Client affirms that it is in compliance with applicable Centers for Disease Control and Prevention and OSHA guidance pertaining to the prevention of the transmission of disease (collectively, "Applicable Preventative Guidance") and agrees that it shall continue to comply with Applicable Preventative Guidance throughout any in-person visits by PM to Client's facility(ies). Notwithstanding the foregoing, PM reserves the right to suspend or refrain from any in-person visit by PM to Client's facility(ies) or impose further conditions on any such in-person visit if and as PM deems necessary. Client agrees and acknowledges that any determination by PM to visit Client's facility(ies) is not and shall not be construed to be or relied on by Client as a determination by PM of Client's compliance with Applicable Preventative Guidance.
16. **Release for Biological Agent Liability** – Client acknowledges that there is an inherent risk of exposure to infectious diseases associated with any in-person interaction or in-person visit to property. Accordingly, Client, for itself and its successors and assigns, hereby releases PM and each of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third-party service providers (collectively, "PM Persons") from any and all claims or causes of action that the Client has, or hereafter may or shall have, against any of them in connection with, related to, or arising out of other infectious diseases or the transmission thereof associated with a visit by one or more of the PM Persons to any Client facility(ies) or other in-person interaction with Client personnel.
17. **Exclusion of Certain Damages** – In no event shall either party be liable to the other, whether a claim be in tort, contract, or otherwise, for any indirect, consequential, punitive, exemplary, lost profits, or similar damages in claims relating to PM's services provided under this engagement.
18. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Client but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Client agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.
19. **Subsequent Discovery of Facts** – After the date of PM's examination report, PM has no obligation to make any further or continuing inquiry or perform any other examination procedures with respect to the matters covered by PM's examination report, unless new information which may affect the examination report comes to PM's attention. If PM becomes aware of information that relates to Client's assertion but was not known to us at the date of PM's examination report, and that is of such a nature and from such a source that PM would have investigated it had it come to PM's attention during the course of PM's examination, PM will, as soon as practicable, undertake to determine whether the information is reliable and whether the facts existed at the date of PM's examination report. In this connection, PM will discuss the matter with Client and request cooperation in whatever investigation and modification of the examination report that may be necessary. Additional fees for such work will be determined based on the actual time that PM staff expend at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and Client acknowledge and agree that payment for all such additional fees will be made in accordance with the payment terms provided in this Agreement.
20. **Termination of Engagement** – This engagement may be terminated by either party upon written notice. Upon notification of termination of this engagement, PM will cease providing services under the engagement. Client shall compensate PM for all time expended and reimburse PM for all out-of-pocket expenditures incurred by PM through the date of termination of this engagement.
21. **Entire Agreement** – This Agreement is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this Agreement supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this Agreement will only become effective if evidenced by a written amendment to this Agreement, signed by all of the parties.
22. **Severability** – If any provision of this Agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.

- 23. Force Majeure** – Neither party shall be deemed to be in breach of this Agreement as a result of any delays or nonperformance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war, other violence, epidemic, pandemic or other public health emergency or government mandated shut down (each individually a “Force Majeure Event”). A Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.
- 24. Electronic Signatures** – The parties intend that any electronic signature shall be given full legal effect as if it were a handwritten signature.
- 25. Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this Agreement, or any dispute arising from or relating to this Agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Attestation Services



8550 United Plaza Blvd., Ste. 1001 — Baton Rouge, LA 70809
225-922-4600 Phone — 225-922-4611 Fax — pncpa.com

A Professional Accounting Corporation

Report on the Firm's System of Quality Control

December 16, 2022

To the Partners of
Plante & Moran, PLLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC (the firm) applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended June 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; an audit performed under FDICIA; and examinations of service organizations (SOC 1 and SOC 2 engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended June 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Plante & Moran, PLLC has received a peer review rating of *pass*.

Postlethwaite & Netterville

Postlethwaite & Netterville, APAC
Baton Rouge, Louisiana



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

05/16/24

To: Hamburg Township Board
From: Tony Randazzo & Duane Hoeppner

Re: Buildings and Grounds Seasonal Worker

We seek approval from the Board to hire an additional part-time seasonal worker to replace one of our employees who suffered an unfortunate injury and will be off work for an undetermined amount of time. We have already interviewed a prospective candidate for the position and believe he will be a good fit. This candidate can only work till the end of August, which should align well with our timeline. The new employee will be brought in at Grade 1, Step 5 on the pay scale, which equates to \$18.38 per hour. Of course, this will be conditional upon successful completion of all pre-employment prerequisites. Assuming these are met, we would like to start the new employee on 05/22/24.

TO: Hamburg Township Board of Trustees

FROM: Deby Henneman, Township Coordinator

DATE: May 16, 2024

AGENDA ITEM TOPIC: Story Walks on The Mike Levine Lakelands Trail & in Manly Bennett Park
Locations Proposed: Village Trailhead & included as a feature in
Manly Bennett Park West Improvements Project #TF22-0107
Number of Supporting Documents: **Proposal and Presentation Slides**

Requested Action

Motion to direct Township Coordinator to work with the Great Start Livingston, Women United (Livingston County United Way), and Building & Grounds staff to coordinate and install Two (2) permanent Story Walk systems at locations to be finalized administratively, but which are currently proposed for the Village Trailhead (2024) in Hamburg and in Manly Bennett Park – West (2025). A budget at a cost not to exceed \$20,000 is requested in order to install ADA compliant pathways in both the Village Trailhead and West Park based on conceptual plans provided.

The story boards are a donation; however, some staffing costs and a small amount of materials should be anticipated for the story boards, as well as funding for auxiliary pathways leading from/to other paved surfaces such as the Mike Levine Lakelands Trail or the paved paths in Manly Bennett West. The proposed pathways are not currently covered under the grant funding provided under the Trust Fund grant.

Background

In early 2023, when preparing for the Spark Grant application for the trailhead restroom project, we were approached by Livingston County United Way to gauge interest in a story walk in our park system. A conceptual drawing (attached) was created for the Village Trailhead which included the proposed story walk, and since we have been approached by Great Start Livingston with a proposed 2nd story walk. The second location in Manly Bennett Park was suggested to be included in the “Park within a Park” concept being worked on for the MDNR Grant, which is due to be complete by summer 2025. A draft concept of the plan has been included in the packet.

The story walk panels will be permanently installed with the help of our staff, and maintained by the donor groups. The Park and Recreation Committee is in full support of this project, as is the Hamburg Community Library.

A sample Memorandum of Understanding has been attached for reference.

Motion by Parks & Recreation made at their 4/30/24 Meeting:

Motion by Muck, supported by Auxier, to support the concept/vision of a Story Walk at the Village Trailhead, and to request that the Park Coordinator speak to the donor to gauge the feasibility of installing the 2nd reading trail in Manly Bennett Park – West, to be incorporated in the “Park within a Park” project and to confirm the Memorandum of Understanding language prior to presenting final proposal to the board.

VOICE VOTE: Ayes: 5

MOTION CARRIED

StoryWalk®

Great Start Livingston is offering the opportunity to gift a StoryWalk to parks and trails in Livingston County. This project aims to enhance literacy and physical activity among families in Livingston County. This initiative, funded by the State of Michigan, is a response to support literacy in our county.

Project Objective:

Increase access to books and literacy materials for children and families.

Proposed Solution:

Implement StoryWalks throughout Livingston County.

Plan of Action:

Create partnerships, establish process, set installation dates, and promote the project. Each StoryWalk will have 16 free standing permanent display posts.

- Families will be encouraged to explore the StoryWalks and local area while reading the story.
- Local park and Great Start Livingston will determine schedule for StoryWalk and can select books based on inventory available from Great Start Livingston.
 - Once installation happens, Great Start Livingston will include location on StoryWalk page of Great Start Livingston website.
- Volunteers will help with the placement and removal of the story panels.
- Great Start Livingston will help promote the StoryWalks to Livingston County families.

Expectations:

- Local park / trail - Accept the StoryWalk gift, Provide a path no more than 1/2 mile long, Determine layout of StoryWalk path of 16 posts, Install display equipment.
- Great Start Livingston - Fund project (StoryWalk panels and display equipment), Work with local park / trail and Volunteers to install and remove panels, Provide an inventory of StoryWalk books.

Funding Sources:

The project is funded by Great Start Livingston through a grant from the Michigan Department of Lifelong Education, Advancement, and Potential.

Questions: Contact RobinSchutz@LivingstonESA.org





Great Start Livingston would like to gift two StoryWalks to Hamburg Township.

A StoryWalk is a literacy-boosting project which places an illustrated children's book, taken apart and displayed spread-by-spread, along a walking route. The StoryWalk also encourages physical activity. Families will enjoy various parks throughout the community and will find various activities you can do as you move from page to page.

A StoryWalk includes 16 posts with display frames which are installed in the ground. The posts are permanent. The frame allows us to switch out books as needed and determined by the host location. Each panel will be a couple pages from a children's story book with an activity below. The 16 panels will be one complete children's book.

Great Start Livingston will purchase the equipment, maintain a StoryWalk book panel library, help with the changing of the book panels and provide replacement equipment if needed.

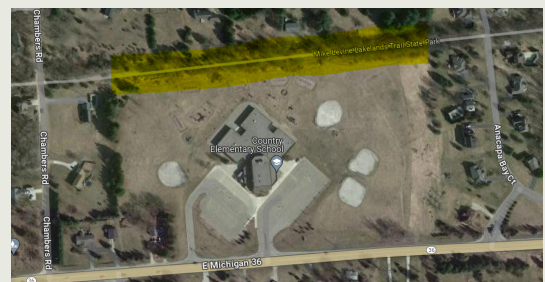
We need an accessible path approximately 1/2 mile or less in length to accommodate the 16 posts, spaced approximately 100 feet apart. This can be adjusted based on the space available.

Options:

Village Trailhead - either direction



Lakeland Trail behind Country Elementary



The StoryWalks will be found on the GreatStartLivingston.org/storywalk page. We will promote the StoryWalks in Livingston County and encourage families to take advantage of our local parks/trails and StoryWalks.



BUILDING
COMMUNITY
CONNECTIONS
— THAT —
SUPPORT
FAMILIES
— OF —
YOUNG CHILDREN



Livingston County

Cradle to Kindergarten



SOCIAL EMOTIONAL WELL-BEING ➤

PHYSICAL WELL-BEING ➤

EARLY LANGUAGE AND LITERACY DEVELOPMENT ➤

KINDERGARTEN
READINESS ★★



Item 14.

RobinSchutz@LivingstonESA.org

GreatStartLivingston.org

Storywalks and Park Signs



Why

- Opportunity to bring literacy and physical activity to families in Livingston County.
- Received additional funding from State of Michigan to support literacy - expand the access to books and literacy materials for children and families in Livingston County.
- 55.7% of 3rd graders who are proficient in reading in Livingston County.

Suggestions

- Storywalk
 - Permanent Structure in ground
 - Window displays in downtowns
- Talking is Teaching park signs



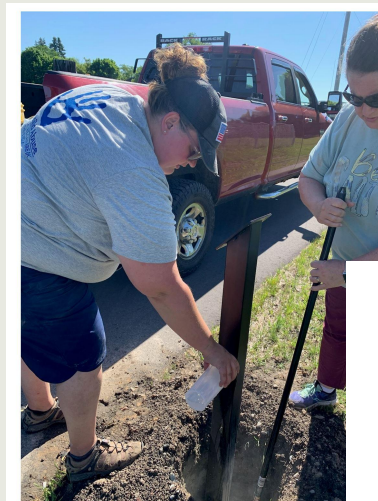
Process

- Have Funding/Quotes on Materials
- Create Partnerships
- Establish MOUs
- Determine Installation Process
- Determine logos needed and print
- Order Storywalk/Panels
- Determine book(s) & order
 - Book or printed display
- Set Date for Installation, Publicize for Volunteers and Promotion
- Print Flyers and Promote



Memorandum of Understanding (MOUs)

- Who will accept the gift?
- Who will install?
- Who will mow, provide upkeep?
- Who will accept delivery?
 - 500# freight box (Storywalk)
- Who will switch out the books?
- What else?



Storywalk Supplies/Vendors (Permanent Structure):

Funding Source Great Start Livingston

Storywalk	Barking Dog Exhibits	~ \$5,000
Storywalk Panels	Curious City	~ \$600
Books (2 - 3 copies)	Amazon	\$5 - \$20 / book
Lamination	LESA	\$0.25/foot ~\$10 / storywalk
Foam core backer for pages	Amazon	~ \$2.50 each
Quikrete	Hardware store (½ bag/post = 8 bags total)	\$5 - \$7 / bag = \$40 - \$56 / storywalk
Book Carrying Case	Amazon	\$13.99 for set of 3

Installation of Storywalk

- It is recommended frames be about 40 paces apart between pages.
- The trail in its entirety should only be a 1/2 mile or less for little ones.
 - Frames can be straight or at a 45 degree angle. It needs to be eye level for young children.
 - Angled is recommended for switching out books and for adults to help with reading.
 - [Instructions for installing the Barking Dog aluminum posts.](#)



Storywalk Supplies/Vendors (Window Display):

Funding Source Great Start Livingston

Storywalk Panels	Curious City	~ \$600
Books (2 - 3 copies)	Amazon	\$5 - \$20 / book
Foam core backer for pages	Amazon	~ \$2.50 each
Lamination	LESA	\$0.25/foot ~\$10 / storywalk
Command Velcro	Amazon	
Book Carrying Case	Amazon	\$13.99 for set of 3

Park Signs Supplies/Vendors:

Funding Source Great Start Livingston

Talking is Teaching Panel - <u>Community Campaign:</u> <u>"Talking is Teaching"</u>	<u>Penchura</u> - Brighton, MI <u>Too Small to Fail Panels</u>	~ \$3,600 with freight
Quikrete	Hardware store (½ bag/post = 2 bag total)	\$5 - \$7 / bag = \$10 - \$14 / sign



Questions and Feedback

- What else might you need to know?
- What next steps can we take?



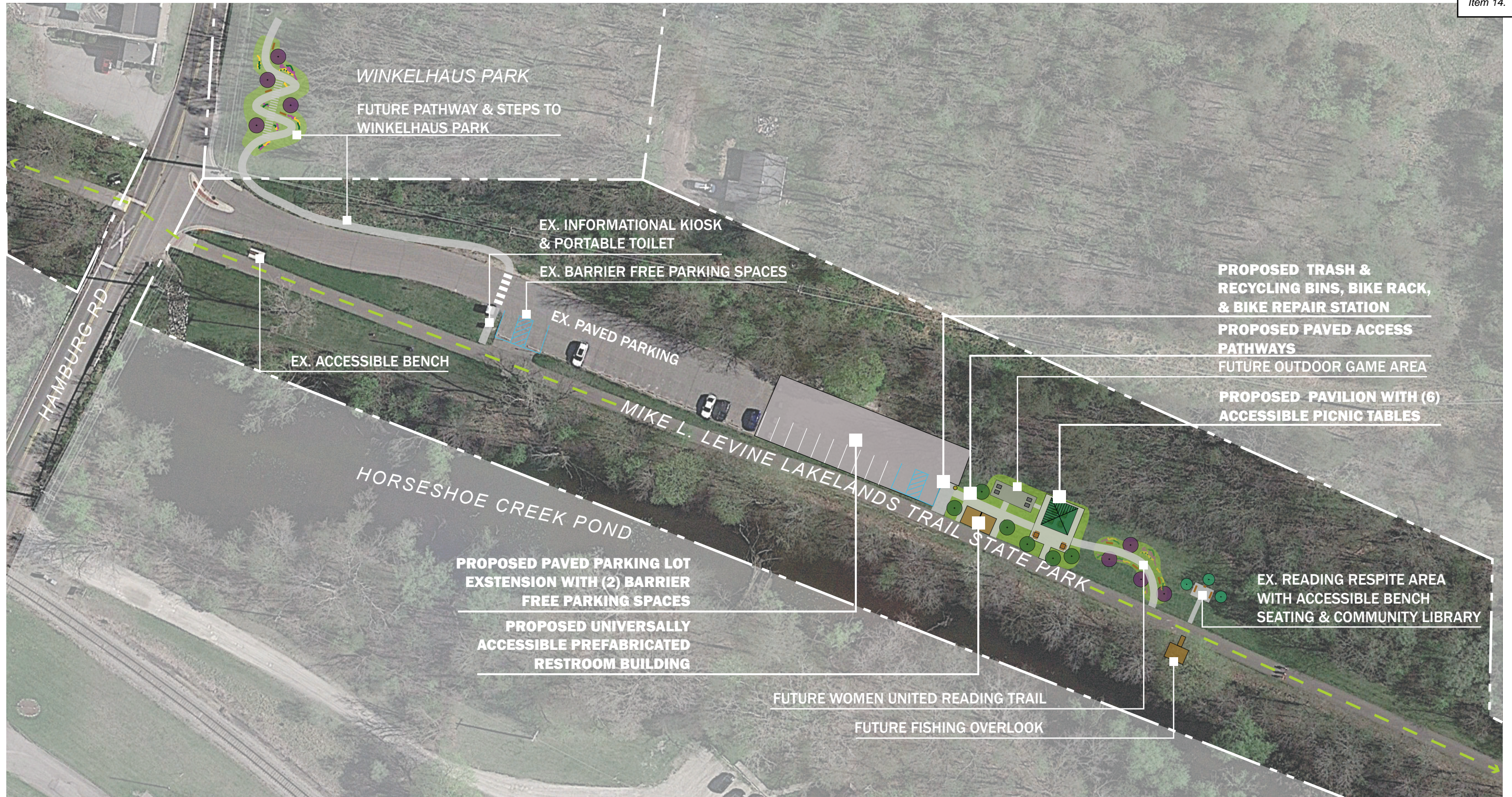
Thank you!

**Robin Schutz, Coordinator
Great Start Livingston
517-540-6829**

RobinSchutz@LivingstonESA.org



**Cradle to
Kindergarten**



CONCEPTUAL PLAN FOR VILLAGE TRAILHEAD

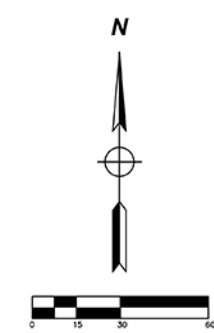
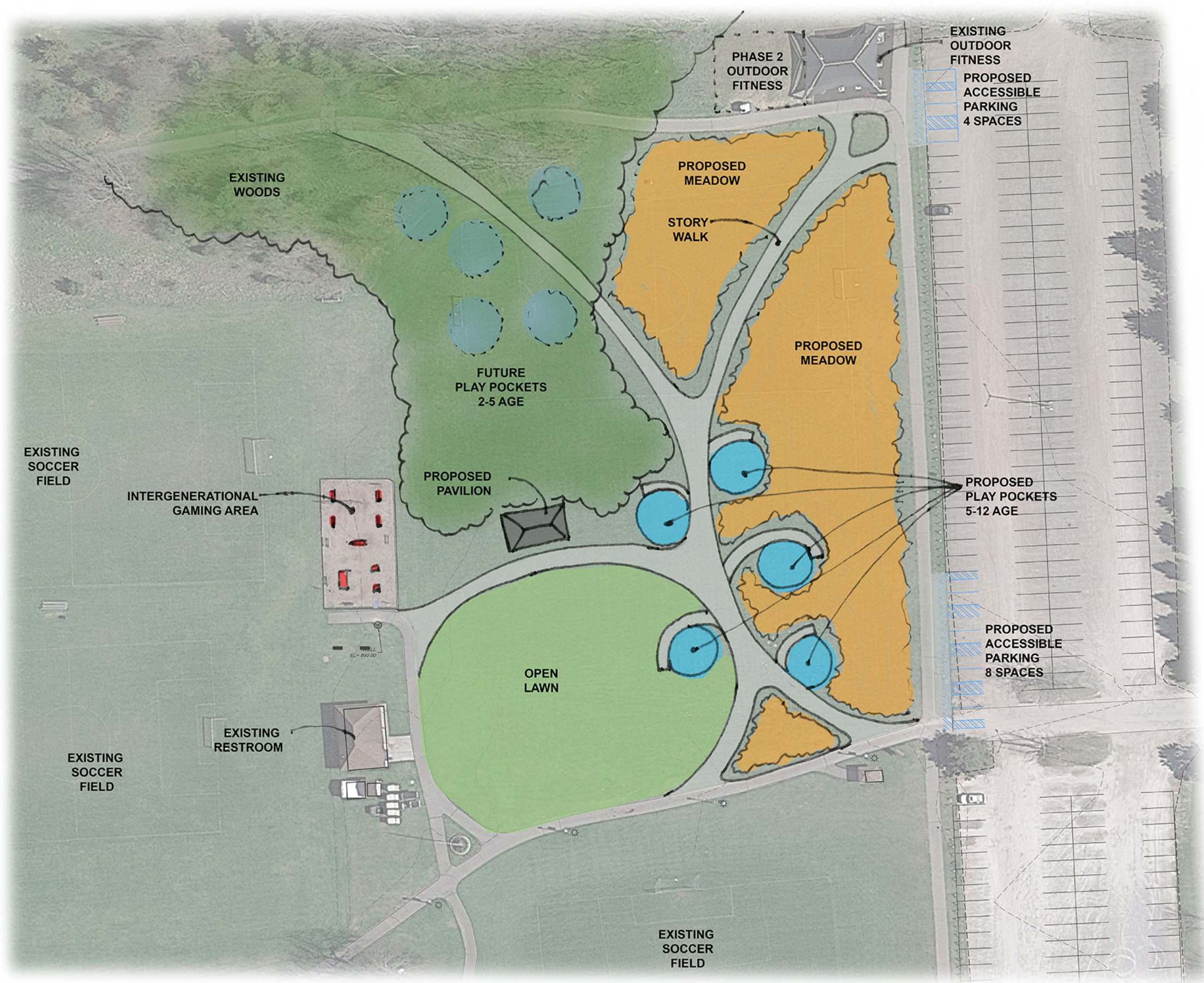
MIKE LEVINE LAKELANDS TRAIL STATE PARK TRAILHEAD IMPROVEMENTS

HAMBURG TOWNSHIP, MICHIGAN

100'



PROJECT: 133829SG2023
FILE: B-5406
DATE: JUNE 2023



JOB # 133809SG2023

MANLY W BENNETT MEMORIAL PARK

MAY 2024



MEMORANDUM OF UNDERSTANDING (MOU) between
 Oceola Township, MI
 and
 Oceola Community Center / Howell Area Parks and Recreation Authority (HAPRA)
 and
 Great Start Livingston, Great Start Collaborative /
 Livingston Educational Service Agency

This is an agreement between "Party A", Oceola Township, and
 "Party B", The Oceola Community Center / HAPRA, and
 "Party C", The Livingston GSC.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to installation and on-going maintenance of a permanent children's StoryWalk along the path between the Oceola Township and HAPRA buildings.

In particular, this MOU is intended to:

- Establish each party's responsibility
- Establish purchase of materials
- Establish installation of Story Walk
- Establish upkeep of Story Walk

II. BACKGROUND

The Oceola Township and HAPRA have a path throughout their back property just west of Latson Road. The path loops around and connects to an area in between both buildings. [See attached map.](#)

HAPRA has regular community events and activities for families.

The Livingston GSC was awarded a literacy grant to improve access to literacy materials for children birth to age 5.

Great Start Livingston met with HAPRA to discuss the opportunity of a StoryWalk on the Oceola Township and the HAPRA grounds.

Great Start Livingston presented the StoryWalk opportunity to the Oceola Township Board.



III. Oceola Township and HAPRA RESPONSIBILITIES UNDER THIS MOU

Oceola Township and HAPRA shall undertake the following activities:

- Take delivery of aluminum StoryWalk materials, posts, and frames and store until weather conditions allow installation.
- Approve installation of concrete bases and aluminum posts of StoryWalk along approved locations along the determined path.
- Conduct installation of StoryWalk.
- Provide on-going landscaping and grounds upkeep.
- Notify if StoryWalk has been damaged or wear and tear occurs (16 post/frames will be purchased by GSC and extra 2 post/frames will be stored by the Oceola Community Center to be used for replacement parts).
- Promote the StoryWalk to the community.

IV. The Livingston GSC RESPONSIBILITIES UNDER THIS MOU

Livingston GSC shall undertake the following activities:

- Purchase 16 aluminum posts and frames, purchase additional aluminum post/frames to be used for replacement in the event there is damage or vandalism.
- Purchase and store children's books for StoryWalk.
- Provide marketing of the Story Walk and path to community.
- Promote community awareness of StoryWalk trail.
- Host family events at the StoryWalk along the pathway.
- Partner with Howell Carnegie District Library for story selection.
- Find volunteers to replace/change story pages as needed (2 - 3 times per year). Provide notice to Parties.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- Modification - modification of the StoryWalk
- Termination - removal of the StoryWalk

VI. FUNDING

The Livingston GSC will purchase StoryWalk materials including posts, frames, and books. HAPRA will be responsible for the installation and costs associated with the installation.



VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A, B, and C authorized officials. It shall be in force from February 12, 2024 to March 31, 2025.

Parties A,B and C indicate agreement with this MOU by their signatures on this page.

Signatures:

Oceola Township

Sean P. Dunleavy date 3/15/24
Sean Dunleavy, Township Supervisor

Oceola Community Center / Howell Area Parks and Recreation Authority

Tim Church date 3/18/2024
Tim Church, Executive Director

Great Start Livingston, Great Start Collaborative

Robin Schutz date 3/18/2024
Robin Schutz, Coordinator

TO: Board of Trustees

FROM: Mike Dolan, Township Clerk

DATE: May 16, 2024

AGENDA ITEM TOPIC: Sale of Vehicle - MiBid

Requested Action

- Motion to approve the sale of 2007 Dodge Grand Caravan 2D4GP44L77R258265 through the State MiBid auction site for the benefit of the Hamburg Senior Center donation account 208-000-000-239-000.

Background

The 2007 Dodge Caravan was donated earlier this year from the Estate of Francis Benoist (7517 Legacy Hamburg Twp) to the Hamburg Township Senior Center to be used or sold for their benefit. The vehicle is currently parked in the Building & Grounds lot in inoperable condition.

CERTIFICATE OF TITLE

VEHICLE IDENTIFICATION NUMBER 2D4GP44L77R258265 YEAR 2007 MAKE DODGE MODEL GRAND CARAVAN BODY STYLE STATION WAGON

TITLE NUMBER MI0021177763 ISSUE DATE 05/16/2024 ODOMETER BRAND OR LEGEND

WEIGHT OR FEE CATEGORY 24001 ODOMETER BRAND

OWNER(S) NAME AND ADDRESS
HAMBURG TOWNSHIP SENIOR CENTER
10405 MERRILL RD MI
HAMBURG

MI 48139



NO SECURED INTEREST ON RECORD

Title Assignment by Seller

State and federal laws require the seller(s) to indicate mileage when ownership is transferred. Failure to complete or providing false information may result in civil liability, fines and/or imprisonment. ANY ALTERATION, ERASURE, FALSE STATEMENT, FORGERY OR FRAUD VOIDS THIS TITLE AND IS A CRIME.

Completed by Seller	I warrant the ownership of the vehicle described on Certificate of Title has been transferred to the following purchaser(s) and is free of all previous liens:			
	Purchaser(s) Name (printed)		Date of Sale	Selling Price
	Purchaser's Street Address		City	State
			Zip	
	I (we) certify the odometer reading is: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> and to the best of my knowledge the odometer mileage is: (No Tenths) <input type="checkbox"/> actual mileage <input type="checkbox"/> not actual mileage - WARNING ODOMETER DISCREPANCY <input type="checkbox"/> exceeds mechanical limits of odometer (odometer has rolled over)			
Completed by Buyer	Signature of Seller(s)		Seller(s) Name (printed)	
	X			
	Seller's Street Address		City	State
			Zip	
A \$15.00 Late Fee is Due for Failure to Apply for Title Within 15 Calendar Days of Date of Assignment				
"I am aware of the above odometer certification made by the seller(s)."				
Signature of Purchaser(s)		Printed Name of Purchaser(s)		
X				
NEW LIENHOLDER INFORMATION: The information below must be on an application for title and presented to the Michigan Department of State.				
Secured Party:		Address:		

The State of Michigan, Michigan Department of State certifies this certificate of title is issued in compliance with the laws of Michigan and constitutes prima facie proof of ownership. Further, on the date of title issuance, the described vehicle was subject to the security interest(s) listed above.

MAILING ADDRESS

HAMBURG TOWNSHIP SENIOR CENTER
PO BOX 157
HAMBURG

MI 48139

H09398372

**** NOTICE TO SELLERS ****

Sellers must keep a receipt or photocopy of the reassigned title for their records for 18 months or accompany the purchaser to a Secretary of State Office.

