



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 06, 2024 at 2:30 PM
Hamburg Township Hall Board Room

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

CALL TO THE PUBLIC

CONSENT AGENDA

1. B S & A Invoice-Annual Contract
2. W.J. O'Neil Final Invoice
3. DuBois-Cooper Invoice
4. Senior Center - Report - 2023 Year in Review
5. Parks & Rec - Approved Meeting Minutes - November 28, 2023
6. Township Coordinator Report - January 2024
7. Parks & Rec - 2024 Season Blackout Date List (anticipated) as of 1/26/24
8. **Board of Trustees - 2nd Public Hearing Forest Creek Court SAD**
9. 1-16-2024 BOARD OF TRUSTEES - 2ND PUBLIC HEARING FOX POINT BEACH SUBDIVISION SAD
10. 1-16-2024 7:00pm BOARD OF TRUSTEES REGULAR MEETING
11. Parks & Rec - Park Use Approval - East MI Panthers Soccer - 2024 Season
12. Bills List 02.06.24

APPROVAL OF THE AGENDA

UNFINISHED BUSINESS

CURRENT BUSINESS

13. Police Officer Hiring
14. Police Special Assignments
15. Fire Grant Application
16. Updated Public Safety SOPs
17. Police Annual Analysis
18. HERO - Fun Fest - Over The Road Banner Request 2024
19. HERO - Fun Fest - Speed Reduction Request 2024
20. HERO - Moving Wall - Speed Reduction Request 2024
21. HERO - Moving Wall - Over The Road Request 2024
22. Manufactured Fertilizers Ordinance Amendments

- [23.](#) Final Pay Application for Police Station Addition
- [24.](#) Shoreline Woody Structures
- [25.](#) Zoning Board of Appeals Appointment

CALL TO THE PUBLIC

BOARD COMMENTS

ADJOURNMENT

BS&A Software

14965 Abbey Lane
Bath, MI 48808

INVOICE

Item 1.

Invoice Number: 151661
Invoice Date: Feb 1, 2024
Page: 1

Voice: 517-641-8900
Fax: 517-641-8960

*Annual Contract
For Board review
& Approval*

GL CODE 101 229 000 433 000

APPROVED [Signature]

Bill To:
HAMBURG TWP
PO BOX 157
HAMBURG, MI 48139-0157
LIVINGSTON

ENTERED _____
DUE DATE _____

Customer ID	Customer PO	Shipping Method	Date
HAMBTWPLIVI	1		2/28/24
Sales Rep ID	Shipping Method		Date
			2/28/24

Quantity	Description		
1.00	Community Development (Building) System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	4,167.00	4,167.00
1.00	General Ledger/Budgeting System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	2,036.00	2,036.00
1.00	Accounts Payable System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	1,612.00	1,612.00
1.00	Cash Receipting System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	1,612.00	1,612.00
1.00	Purchase Order System- annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	1,612.00	1,612.00
1.00	Utility Billing System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	2,227.00	2,227.00
1.00	Special Assessment System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	1,348.00	1,348.00
1.00	Delinquent Personal Property System - annual service/support fee per contract for the coverage dates of February 1st,	845.00	845.00

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	

Check/Credit Memo No:

BS&A Software14965 Abbey Lane
Bath, MI 48808**INVOICE**

Item 1.

Invoice Number: 151661

Invoice Date: Feb 1, 2024

Page: 2

Voice: 517-641-8900

Fax: 517-641-8960

Bill To:
HAMBURG TWP PO BOX 157 HAMBURG, MI 48139-0157 LIVINGSTON

Customer ID	Order Number	Sales Rep ID	Shipping Method	Ship Date	Bill Date
HAMBTWPLVI	1				2/28/24

Quantity	Description	Unit Price	Total Price
1.00	2024-February 1st, 2025 Tax System - annual service/support fee per contract for the coverage dates of February 1st, 2024-February 1st, 2025	2,408.00	2,408.00

Subtotal	17,867.00
Sales Tax	
Total Invoice Amount	17,867.00
Payment/Credit Applied	
TOTAL	

Check/Credit Memo No:

To Owner: Hamburg Township PO Box 157 Hamburg, MI 48139	Project: Hamburg Township WWTP	Application #: 1223010-3 Purchase Order #: 20220948 Period to: 01/19/2024 Contract for: Hamburg Township WWTP Boiler & Heat Exchanger Upgrade Contract date: 03/24/2023 Project No.: 12-23-010	AIA-00418	Distribution to: Owner <input type="checkbox"/> Architect <input type="checkbox"/> Contractor <input type="checkbox"/> Field <input type="checkbox"/> Other <input type="checkbox"/>
From Contractor: W.J. O'Neil Company 35457 Industrial Rd Livonia, MI 48150-1233	Via Architect:	GL Code: 590.537.980.00 Approved: [Signature]		

Contractor's application for payment

Change order summary	
Total changes approved in previous months by Owner	\$0.00
Total approved this month	\$0.00
Total	\$0.00
NET CHANGES by change order	\$0.00

1. Original contract sum	Entered	237,673.00
2. Net change by Change orders	Due Date	0.00
3. Contract sum to date (Line 1 & 2)		237,673.00
4. Total completed and stored to date		237,673.00
5. Retainage		
a. Previous retainage balance		0.00
b. Retainage held this period		0.00
c. Retainage billed this period		0.00
Total retainage (Lines 5a + 5b - 5c)		0
6. Total amount billed less retainage		237,673.00
7. Less previous certificates for payment (Line 6 from prior certificate)		154,500.00
8. Current payment due		83,173.00
9. Balance to finish, including retainage		0.00

The undersigned Contractor certifies that to the best of the Contractors knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract documents. All amounts have been paid by the contractor for work for which previous Certificates of Payment were issued and payments received from the contractor, and that current payment shown herein is now due.

Amount certified **\$ 83,173.00**

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

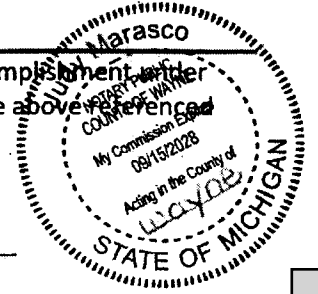
AMOUNT CERTIFIED \$ _____

ARCHITECT:
By: _____ Date: _____

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the owner Hamburg Township relating to the above referenced project. I also certify that the contractor has paid all amounts of previously billed and paid by the owner.

CONTRACTOR: W.J. O'Neil Company
By: [Signature]
Date: 1-22-24

State of Michigan County of Wayne
Subscribed and sworn to before me this 22nd day of January, 2024
Notary Public Judy Marasco
My commission expires: 09/15/28



<p>APPLICATION FOR PAYMENT</p>	<p>Application #: 1223010-3 Application Date: 01/19/2024 Period to: 01/19/2024 Architect's Project #: Hamburg Township WWTP</p>
---------------------------------------	--

A	B	C	D	E	F	G	G.1	H	K
Item #	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored (D+E+F)	% (G/C)	Balance to Finish (C-G)	Total Retainage
			From Previous Application (D+E)	This Period					
01	Heat Exchange	76,000.00	76,000.00	0.00	0.00	0.00	100.00%	0.00	0.00
02	Boiler & Pump	65,500.00	65,500.00	0.00	0.00	0.00	100.00%	0.00	0.00
03	Electrical	20,000.00	0.00	20,000.00	0.00	20,000.00	100.00%	0.00	0.00
04	Installation & Misc	76,173.00	13,000.00	63,173.00	0.00	63,173.00	100.00%	0.00	0.00
Total		237,673.00	154,500.00	83,173.00	0.00	83,173.00		0.00	0.00



905 Penniman | P.O. Box 6161 | Plymouth, MI 48170
 T: 734-455-6700 | F: 734-455-6711
 E: sales@duboiscooper.com
 www.duboiscooper.com

Number: 278774
 Date: Jan 18, 2024
 Page: 1

INVOICE

Bill To:
 Hamburg Township
 aphamburgtwp@hamburg.mi.us
 P.O. BOX 157
 Hamburg, MI 48139

Ship to:
 Hamburg Township
 6400 E M-36
 Whitmore Lake, MI 48189

Customer ID	Customer PO	Payment Terms	
HAMBURG	B Campbell 1.4 email	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	UPS Ground	1/5/24	2/17/24

Quantity	Item	Description	Unit Price	Amount
24.00	1001	SENSING BELL	28.00	672.00
50.00	3124	STUD, TOP HOUSING (2000)	7.00	350.00
50.00	3127	CLAMP, BREATHER (2000)	2.00	100.00
25.00	6034	GROMMET, CC DISCH VLV, BLU	6.00	150.00
20.00	7090	PRESSURE SW, ON/OFF (2000)	69.00	1,380.00
20.00	7091	PRESSURE SW, ALARM (2000)	69.00	1,380.00
9.00	7290	PRESSURE SWITCH, ON/OFF W/O-RINGS	69.00	621.00
3.00	7291	PRESSURE SWITCH, ALARM W/O-RINGS	69.00	207.00
100.00	8203	STATOR/LINER ASSY, EXTREME	95.00	9,500.00
10.00	9615	COVER/GASKET ASSEMBLY (2000)	100.00	1,000.00

Email from Britany Campbell on 1/4/24 with an attached parts order list.

GL CODE 590.527.751.100
 APPROVED TA AJA For Board Approval
 ENTERED _____
 DUE DATE _____

Subtotal	15,360.00
Sales Tax	
Total Invoice Amount	15,360.00
Payment/Credit Applied	
TOTAL	15,360.00

Check/Credit Memo No:

2023 Year in Review

In 2022, the Senior Center continued to grow and thrive and find a rhythm of a new normal. We continue to provide services to the seniors in our community through these different modules: health, wellness, and educational, social, resources, meals, and transportation.

Attendance: The Senior Center has shown continued growth. We added 370 new members in 2023 and the Daily Average was 114.

Activities: We continue to offer exercise programs, educational programs, games, art, congregate meals, luncheons, social, and music activities.

Health and Wellness and Educational Programs:

- COVID vaccination clinic
- Flu vaccination clinic
- Cooking Demonstrations with Pampered Chef
- Medicare/Medicaid Counseling
- Alzheimer Educational Programs with the National Alzheimer Association
- Caregiver Support
- Foot care appointments with a certified foot care nurse
- Exercise and Yoga Classes
- Outdoor decorations continued to lift the spirits of our members and community.
- Massage Therapy with a certified massage therapist
- Healthy Body Series with Plymouth Physical Therapy Specialists
- Manicures with a certified nail technician
- 2U Vision mobile eye glass store
- Chair Volleyball
- Line Dancing
- Meditation Seminar
- Sign Language
- Wood Carving
- Hamburg Township Police Educational Series (Identity Theft, Gift Card Scams, and Check Washing)
- Educational programming with the National Alzheimer Association
- Tech Help with Kensington Woods Students
- Edward Jones Financial Education Series
- Law Information Presentations
- Elder Abuse Presentation

Social Activities:

- Summer BBQs on the patio
- Monthly Luncheons
- Pickleball
- Birthday Lunches for member and guest
- Senior Center Bus Outings (i.e., Lunch Bunch, Henry Ford, Frankenmuth, Lavendar Farms, and DIA)
- Movies at the Senior Center
- Veterans Luncheon
- Kiwanis Luncheon
- Variety Shows through Hartland Senior Center
- Added an additional charter tour company for trip variety.
- Music Makers
- Dominos
- Rummikub
- Christmas Social and Sing-along with optional Gift Exchange
- Cake Decorating Class
- Book Club
- Puzzle Competition with local senior centers
- Spelling Bee with local senior centers
- Hamburg Trivia
- Hamburg History Bus Tour
- Flying Solo, a Widows Friendship Group

Virtual Activities:

- Zoom Exercise Classes
- Zoom Yoga Classes

Resources:

- With the support of the Livingston County Health Department, the senior center was able to be a resource to seniors in our community through information and free COVID testing kits.
- Appointments with a Resource Advocate.
- Medical supplies were available to loan to our members as well as anyone in the community.
- Members could continue to come into the building to check out books, puzzles, and magazines.

Meals:

- Bi-weekly Summer Barbeques on the patio.
- Congregate Meals through Senior Nutrition Program offered.
- Boomers meals added three times per week.
- Themed monthly lunches (i.e., Margaritaville, County Western, 50's Sock Hop, Kentucky Derby, and Mother's Day Tea.)

Transportation:

- The Senior Center Bus provided by LETS ran five days per week. Transportation was used for medical appointments, grocery shopping, and trips to the Senior Center. The bus had a yearly average of 16 rides per day.

Members:

- Currently 1435 members!!
- The Veterans Wall of Honor continues to grow.
- The Senior Center continues to grow the current volunteer program with members staffing the front desk both am and pm, kitchen staff volunteer, card making volunteers, and volunteers to assist with congregate meal packing.

Newsletter:

- The Senior Center continues to use MailerLite to distribute weekly email updates.
- Emails are sent to 1040 members.
- Full Color Monthly printed newsletter continues to be available at the Senior Center.
- 75 Newsletters are mailed to members.

Building:

- New Flooring installed throughout building.
- New Drinking Fountain/Water Bottle Filling Station installed.
- Two ADA Compliant Automatic Doors to the patio.
- Benches replaced by front door.
- A large pool table removed donated to local family.
- New round rolling tables purchased for activities.
- New 85" TV purchased for movies, presentations, and Bingo.
- Access to new offsite storage facility.
- Third pickleball court construction completed.
- Two new portable wall partitions purchased.
- New arm and armless chairs purchased.
- Men's urinals were replaced with automatic flushing.
- New shelving purchased for puzzle organization.
- Another hand truck for chairs was purchased.

Senior Advisory Board:

- We welcome Larry France as the newest member of our Senior Advisory Board and thank Pat Kolasinski for her years of service to the board.
- The Senior Center By-Laws were changed to increase the number of permanent members and eliminate alternate board members.

Fundraising:

- We held our two fundraisers in 2023. The Rummage Sale and Holiday Bazaar. We raised a total of \$5868 - our highest year yet.

Grants:

- The Senior Center received \$69,000 In ARPA grants funds from Livingston County. The funds were used to replace the flooring, purchase new chairs, install ADA compliant automatic doors to the patio, and purchase new wall partitions for greater program flexibility.
- The Senior Center was awarded a Spring Grant from the Livingston County Consortium on Aging to replace the existing water fountain with a ADA compliant fountain/water bottle filling station.
- The Senior Center was awarded a Fall Grant from the Livingston County Consortium on Aging to replace the existing range.

Hamburg Township
Parks and Recreation Committee
Regular Meeting Minutes
Tuesday, November 28, 2023

1. Call to order at 3:03 p.m.
2. Pledge of allegiance
3. Roll call of Board member- all present except for Barb McCabe
4. Call to the public- None
5. Approval of the Agenda- Motion to accept by Auxier, second by Michniewicz- motion carried
6. Approval of the October 24, 2023 minutes
Motion to approve by Michniewicz, second by Doloan- motion carried
7. Correspondence- Hamburg Township Museum November Newsletter reviewed
8. Current Business
 - a. 2024 Clean-Up Date- Budget Recommendations
Motion to approve budget by Muck to approve, second by Michniewicz- motion carried
Discussion- Muck had question if county would be picking up cost of the Hazardous waste. Auxier suggested follow up with county. Michniewicz suggested considering donation station to offset costs- possibly use QR codes for free will donations. Dolan stated QR codes is being turned over to accounting.
 - b. Priority Projects for Strategic Planning Recommendations-
Sledding Hill- do a soft launch.
Plowing and area for ADA parking established
 - c. Parks and Recreations- 2024 Meeting Dates
Motion by Auxier to accept and approve meeting dates, second by Dolan, motion carried.
9. Old Business (Lakeland Trails/ Halls Creek/ Park within a park)
 - a. Dolan discussed meeting with Cindy and Jennifer from Spicer Group about the following
 - Halls Creek kayak launch- grant to cover costs
 - General funds to cover costs of cleanup of Halls Creek to Huron River to make navigable.

- Parking Lot Expansion
 1. Move closer to the launch area and have a couple switchbacks to make the grade appropriate of 5 degrees
 - Slide to the launch area from parking lot to the launch area
 - Discussed contacting Freedom River to see if the Halls Creek kayak launch would be a good end point for their disabled veterans and possibly assist with the costs
 - Pathway around the soccer field will be 8 feet wide with 21AA crushed limestone as a base with 2" of dust stone compacted on top which will meet ADA requirements
 - May need to add either 6" or 10" plastic culverts in areas where washout on path could be an issue
 - Installation of rain gardens to act as an environmental filter in areas
 - Handicap parking in designated areas identified by Spicer were shown to committee members
 - Spicer to give 3 ideas of the layout of the park with walking paths, trees, benches, games etc.
- b. Park Use Police/Fee/Procedures
 - Recommend to table until Deby Henneman returns- no action taken
 - c. Administrative Services
 - No action taken at this meeting
 - d. Special Projects
 - Baseball dugouts- all roofs will be repaired by the insurance company due to wind and hail damage
-
10. Call to the Public
 - a. None
 11. Committee Comments
 12. Adjournment
 - Motion to adjourn by Michniewicz, second by Auxier- motion carried at 4:12 p.m.



**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

To: Township Board of Trustees

From: Deby Henneman, Township Coordinator, Parks, ADA, Grants, Ordinances

Re: Township Coordinator's Report – January 2024

Parks:

The Bennett Park & Water Trail Access Improvements deadline for grant TF22-0107 is August 31, 2025. Spicer Group has been hired as Prime Professional, which is required by the terms of the agreement signed with the MDNR. This is a reimbursement grant, so all reporting documents will be maintained and submitted by the Parks Department. The Hamburg Garden Club will be providing volunteer assistance for the garden elements outlined in the project scope. We have also had residents express interest in placing benches/trees within the project through the Commemorative Bench and Tree program.

I would like to revisit discussions for the Park Policy and Fee Schedule, a draft of which has been included in the packet for discussion. I hope to have the final changes completed by January in order to know exactly how we will be moving forward with charges and how it will impact scheduling/billing software, if any. This also impacts Goals and Objectives for the upcoming FY.

I have started the document archive project for all Park related documents, which I anticipate will take some time to complete. I hope to have all documents scanned into our record management system by the end of the 24/25 FY.

I will be attending the MParks Conference February 27, 2024 through March 1, 2024 in Kalamazoo, MI and will be out of the office during those dates. The February Parks meeting has been changed to February 20, 2024 at 3 PM.

ADA

Inspections of completed ADA Transition Plan items have been delayed. Several projects have been completed, and I am working on updating the Transition Plan now.

Wayfinding signage and compliant entries/parking spaces are top priority for the upcoming fiscal year.

Grants:

The 2022 Trust Fund Grant #TF22-0107 must be completed by August 31, 2025.

The 2023 Ralph C. Wilson, Jr. – Trail Maintenance Grant #IG-202324346 is pending.

The 2023 LEO/MI Community Center Grant is pending.

A CAP Grant will be submitted through MMRMA for partial reimbursement of eligible expenses for the CPSI Training/Testing in the amount of \$552.26.

Ordinances

Internal Policy & Procedure for Zoning & General Ordinance updates have been submitted and are awaiting approval.

Ordinances can be found at:

[https://library.municode.com/mi/hamburg_township_\(livingston_co.\)/codes/code_of_ordinances](https://library.municode.com/mi/hamburg_township_(livingston_co.)/codes/code_of_ordinances)

Other projects:

- Create Counter “Cheat Sheets” for all Township Coordinator functions
- Organize and Scan all archive files into Docuware System based on Record retention
- Social Media Policy updates have been presented and are awaiting approval
- Administrative Fee Schedule changes have been presented and are awaiting approval
- Parks Policy and Procedures have been presented and are awaiting approval
- Property title clarification and re-zoning of parkland property is pending (with Zoning)
- Pickleball Signage to be Ordered – Rules and Regulations
- Donation capability/QR codes is pending with Treasury/Accounting
- Complete ADA Coordinator Certification by end of 2024
- Investigate possibility of shared Music/Movie licensing with Library



Blackout (Bold)/Event activity dates for 2024

Hi-lite has event two areas - No other uses allowed on Blackout Dates unless approved by Township. List is over and above regular use.

East Park

May 11, 2024	PHBSA Opening Day Event (Unconfirmed/Anticipated)
June 8-18, 2024	Hamburg Family Fun Fest (HERO) – Setup/Teardown
June 12-16, 2024	Hamburg Family Fun Fest (HERO) – Carnival Dates – 5,000 avg
August 23, 2024	CC Meet vs Brighton (PHS) - 100
September 7-18, 2024	Vietnam Memorial Wall (HERO) – Setup/Teardown
September 12-16, 2024	Vietnam Memorial Wall (HERO) – Event Dates – 1,000 avg
September 27-28	CC Legends Invitational (PHS) – 1,000 avg (WP may be used for parking)
September 28-29, 2024	Heritage Vintage Market – 10AM-4PM (on 29th) - 1,500 Total Participants

West Park

April 20, 2024	Hamburg Community Clean Up – 9AM-3PM Partial Blackout
May 3-5, 2024	Smartwater Tournament – 750 Total Participants
May 10-12, 2024	MI Jaguar FC Soccer Tournament – 1,000 Total Participants
June 12-18, 2024	Hamburg Family Fun Fest (HERO) – Setup/Teardown
June 14-15, 2024	Hamburg Family Fun Fest (HERO) – Fireworks 5,000 avg
August 16-18, 2024	PowerAde Tournament – 2,500 Total Participants
September 7-18, 2024	Vietnam Memorial Wall (HERO) – Setup/Teardown
September 12-16, 2024	Vietnam Memorial Wall (HERO) – Event Dates – 1,000 avg

Lakelands Trail

Winkelhaus Park

Memorial Day Annually Parade in Village of Hamburg

Projects

- West Park Grant Improvements – Pending
- Huron River Water Access Improvements - Pending
- Parking Lot Improvements - Pending

For Complete Park Use Schedule go to:

https://www.hamburg.mi.us/departments/parks_and_recreation/event_calendar_info/parks_events_calendar.hp



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES - 2ND PUBLIC HEARING FOREST CREEK COURT SAD

Tuesday, January 16, 2024 at 6:00 PM

Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

- Bill Hahn
- Cindy Michniewicz
- Jason Negri
- Mike Dolan
- Pat Hohl
- Patricia Hughes

ABSENT

- Chuck Menzies

CALL TO THE PUBLIC

A call was made to the public with no response.

CONSENT AGENDA

None.

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Negri, to approve the agenda as presented.

Voting Yea: Hahn, Michniewicz, Negri, Dolan, Hohl, Hughes

January 16, 2024

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

None.

- 1. Forest Creek Court Road Improvement SAD - 2nd Public Hearing
This district received 66.68% approval based on frontage, 68.75% by parcel count. The assessment for this district is \$14160.15 per parcel.

Supervisor Hohl opened the public hearing at 6:02 pm.

Hohl noted that no one was in attendance for the SAD meeting.

Hohl closed the public hearing at 6:02 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Michniewicz, to adjourn.

Voting Yea: Hahn, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting was adjourned at 6:03 pm.

Respectfully submitted,



Jenna Daniels
Recording Secretary



Mike Dolan
Township Clerk



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P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES - 2ND PUBLIC HEARING FOX POINT BEACH SUBDIVISION SAD

**Tuesday, January 16, 2024 at 6:30 PM
Hamburg Township Hall Board Room**

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 6:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

- Bill Hahn
- Chuck Menzies
- Cindy Michniewicz
- Jason Negri
- Mike Dolan
- Pat Hohl
- Patricia Hughes

CALL TO THE PUBLIC

A call to the public was made with no response.

CONSENT AGENDA

None.

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Hughes, to approve the agenda as presented.

Voting Yea: Hahn, Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

- 1. Fox Point Beach Subdivision Road Improvement SAD - 2nd Public Hearing
This Special Assessment District got 74.2% approval based on frontage, and 71.2% based on parcel count. The assessment for this district is \$4,219.00.

Supervisor Hohl opened the public hearing at 6:32 pm.

A letter from Ms. Berg was filed today to protect her ability to go to the MTT to file a protest.

Julie Berg, 11575,11555, & 11637 Algonquin Drive, would like to know who created the Special Assessment area. Sited public acts 188 of 1954, 139 of 1972, stating it requires the allocation of of costs be spread across all the owners in the special assessment district benefitting on a pro-rated frontage basis or against each owner equally in the special assessment district benefitting. Ms. Berg does not know if any of her properties will benefit from the assessment and does not believe she should be taxed for this. Ms. Berg also. expressed her displeasure with the volunteer association in the Fox Point Beach Subdivision.

Hohl closed the public hearing at 6:41 pm.

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Michniewicz, to adjourn.

Voting Yea: Hahn, Menzies, Michniewicz, Negri, Dolan, Hohl, Hughes

The meeting was adjourned at 6:47 pm.

Respectfully submitted,



Jenna Daniels
Recording Secretary



Mike Dolan
Township Clerk



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, January 16, 2024 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

- Pat Hohl
- Mike Dolan
- Bill Hahn
- Chuck Menzies
- Cindy Michniewicz
- Jason Negri
- Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Dolan, Seconded by Michniewicz, to approve the consent agenda as presented, with the minor change to the regular meeting minutes of 1-2-24, to include the new voting location for precinct 5, as it needs to say Hamburg Township Library on page 46.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Bills List 01.16.24
2. Insulgard Security Products Inv 4951576-2
3. Spectrum Printing Invoice

4. Board of Trustees Regular Meeting 01-02-24 230
5. Board of Trustees Special Meeting 01-02-2024 645
6. 2nd Public Hearing Shan-Gri-La Road SAD 01-02-2024 600
7. 2nd Public Hearing Orchard Village Road SAD 01-02-2024 630
8. MUC Meeting Minutes - November 8, 2023
9. DPW Monthly Report - November/December 2023
10. Public Safety Monthly Report December, 2023

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Negri, to approve the agenda with the addition of the U.S. Geological survey bill as provided.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

11. Forest Creek Court Road Improvement SAD - Resolution #5 Confirming Assessment Roll
Motion by Dolan, Seconded by Negri, to approve Resolution #5 to confirm the assessment roll for the Forest Creek Court SAD.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Fox Point Beach Subdivision Road Improvement SAD - Resolution #5 Confirming Assessment Roll
Motion by Negri, Seconded by Michniewicz, to approve Resolution #5 to confirm the assessment roll for the Fox Point Beach Subdivision SAD.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Dangerous/Abandoned Building Ordinance
Motion by Dolan, Seconded by Menzies, to adopt Chapter 20 Nuisance article 3, Dangerous Buildings Ordinance, as this is our second public reading of this ordinance.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

14. Margaret Drive - Request to Establish Road Improvement Special Assessment District
Motion by Hohl, Seconded by Michniewicz, to approve Resolution #1 Margaret Drive Special Assessment District.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion by Hohl, Seconded by Hughes, to approve Resolution #2 to schedule the First Public Hearing for the Margaret Drive Special Assessment District on February 20, 2024 at 6:30 pm.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

- 15. FY 24/25 Budget Process
Motion by Hohl, Seconded by Dolan to approve the new 2024/2025 Budget presentation procedure.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

- 16. New Copy Machines for Police Department & Senior Center
Motion by Negri, Seconded by Hahn, to approve the 2 year purchase cost of Ricoh 3010 copy machine for the Senior Center and Sharp 70C31 copy machine for the Police Station, requested by Tony Randazzo.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

- 17. United States Geological Survey Gauge to monitor water level in Huron River
Motion by Hohl, Seconded by Negri, to approve the payment to the USGS in the amount of \$12,500 for the water gauge for the Winans Lake Road bridge over the Huron River with Hamburg Township paying 1/3 of the \$12,500. The Livingston County Drain Commission and Green Oak Township have already paid us their 33% of the bill.
 Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

Jacob Meineke, 7484 Strawberry Lake Road, asked the board to consider opting into the cannabis act and open a cannabis facility in Hamburg Township.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Menzies, Seconded by Negri, to adjourn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Hohl adjourned the meeting at 7:20 pm.

Respectfully submitted,



Jenna Daniels
Recording Secretary



Mike Dolan
Township Clerk



Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Memorandum

Date: January 19, 2024

To: Parks & Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: East Michigan Panthers
Soccer Field Use – 2024 Season Spring/Fall

We are in receipt of a Park Use Application from East Michigan Panthers for their Homeschool sports. They are charged at an hourly rate and invoices will be sent by the Township at the end of each month of use. The applicant will be required to provide a renewal in May for their proof of insurance, with the Township included as Additional Insured.

Should this application be recommended for approval, it should be done so based on the application from East Michigan Panthers dated 1/16/24 as provided in the packet, contingent on a renewal Certificate of Insurance naming Hamburg Township as Additional Insured, that the Clerk Department be provided all requested documents to their satisfaction, and that no use be allowed during Blackout Dates.

Based on the current Park Use Fee Schedule, their rates would be \$25.00 per 2-hour block and will require scheduling with the Park Coordinator.



**EXCERPT FROM
PARKS AND RECREATION COMMITTEE
MEETING MINUTES**

To the attention of: Hamburg Township Board of Trustees

Re: **Draft Parks & Recreation Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Parks & Recreation Committee:

Date of Meeting: January 23, 2024

Board Members Present: Dolan, Muck, McCabe, Michniewicz

Board Members Absent: Auxier

Non-Voting Members Present: Henneman

Text of Motion:

Motion by Muck, supported by Michniewicz, to recommend the Park Use Application for East MI Panthers, for the 2024 soccer season for approval, as outlined in their application dated 1/16/24, contingent on the Clerk's Office be given all required paperwork and documentation to their satisfaction.

VOICE VOTE: Ayes: 4 (Auxier Absent)

MOTION CARRIED

I, DEBRA HENNEMAN, Hamburg Township recording secretary to the Parks & Recreation Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular Meeting of the Parks & Recreation Committee.

Date: January 31, 2024

DEBRA HENNEMAN
HAMBURG TOWNSHIP COORDINATOR
Parks, ADA, Grants, Ordinances



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157
(810) 231-1000 Office X-218
(810) 231-4295 Fax

Hamburg Township Manly Bennett Park
Park Use Application

And Release of Liability & Indemnification Agreement

(Application must be submitted 60 days before requested use)

Applicant Information:

Event Sponsor (or name if family or individual use): East Michigan Panthers

Name of Event: Soccer games and practices

Type of Event: games and practices Park Use Category #: 2 - Qualified User

Applicant Name: Kathie Marshall

Date(s) of Event: multiple dates in March/April and May Time(s) of Event: fall ranging from 4-8 pm

Applicant Address: 5574 Richardson Rd. Suite or Apt #: to be scheduled with Park Coord.

Applicant City: Howell State: MI Zip: 48843

Contact Person (present during use): Andrew Florczak

Contact's Affiliation with Applicant: He is a coach for Panthers

Contact's Phone: 734-272-9410 Contact's E-Mail: andrew.florczak@gmail.com

Event Co-applicant, if any: _____

All Co-applicants must also sign all applications and waivers.

Co-applicant relationship to Applicant: _____

Co-applicant's phone: _____

Insurance Information:

Insurance Carrier: K&K Insurance

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy.

Policy #: 6BRPG0000007893500 Expiration Date: 5-31-2024

Limit of General Liability: 5,000,000 Occurrence 1,000,000 Aggregate

Umbrella Coverage Limit (if any): _____ Occurrence _____ Aggregate

Event Description: *(any information that doesn't pertain to your event please indicate not applicable)*

Please describe the event you propose to host: soccer games and practices

Total Number of participants/spectators/guests anticipated during event: practices ~25 games ~100

Average of participants/spectators/guests anticipated at any given time: 40

Site of Proposed Event; include all areas of the parklands that will be used: Bennett Park West soccer fields

Include site plan drawing reflecting all areas of the Township Park and recreational facilities the event will effect

Will there be camping and trailer facilities? If so, are overnight stays anticipated: n/a

Number of Volunteers: _____ Are Volunteers trained?: _____
Please attach copy of Volunteer Handbook if applicable

Will tents be used?: _____ If so, please indicate locations: _____

Under no circumstances are tent stakes to be driven into asphalt surfaces. Tent locations must be pre-approved.

Will admission be charged? If so, how much: n/a

Parking fee charged? If so, how much: _____ Valet service available? _____

Will Food/Beverages be served? If so, types of food and name of persons serving: _____

For anything other than pre-packaged foods, Concession Application, Health Department License and Products Liability coverage is required.

Will there be Fireworks or any other pyrotechnic display? If so, describe: n/a

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be any animals present? If so, describe: n/a

Pets are not allowed in Parkland during events. Service Dogs are allowed with proper certification.

Will there be Amusement rides or games? If so, describe: n/a

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy.

Will there be a need for vehicles to be used on Township grounds? If so, describe: n/a

Personal vehicles require proof of Auto Liability based on the description of use and areas needing to be accessed during event.

Will there be a need for Emergency Responders over and above what is included in the Public Safety Fee? If so, describe: n/a

Hamburg Township reserves the right to require private security and/or emergency responders be present during any event.

Specific services required from the Township, if any: Need striping for fields before games especially; need lawn mowed before games especially.

Other information regarding your event that you feel may be helpful: n/a

Organized Sports and/or Sporting Events:

Please indicate type of sports event: Regular Season (Games/Practices) Sports Tournament Other

If Tournament or other event, complete Event Description on Page 2 and provide additional details, if any:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or to answer questions. If the Park Use Application is received less than 60 days prior to the requested event date, the Parks & recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, Its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: KM

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance³ with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: KM

Applicant's Signature: See attached Date: 1-16-2024

Co- applicant's Signature: _____ Date: _____

Parks Coordinator: [Signature] Date: 1/19/24

For office use only

Comments: _____

Meeting Approval Dates: 1/23/24 Parks & Recreation N/A Public Safety 2/6/24 Township Board

Consent agenda

Application has been (Circle one) Approved Denied

Hamburg Township Representative: _____

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials: KM

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concession Law, Acts 342 & 343, Public Acts of 2012, as referenced in the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the above statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township parkland facilities.

Initials: KM

Applicant's Signature: Kathryn Marshall Date: 1-16-24

Co- applicant's Signature: _____ Date: _____

Parks Coordinator: _____ Date: _____

For office use only

Comments: _____

Meeting Approval Dates: _____ Parks & Recreation _____ Public Safety _____ Township Board

Application has been (Circle one) Approved Denied

Hamburg Township Representative: _____



CERTIFICATE OF LIABILITY INSURANCE

Item 11.

DATE (MM/DD/YYYY)

05/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804	CONTACT NAME: Mass Merchandising Underwriting	
	PHONE (A/C, No, Ext): 1-800-426-2889	FAX (A/C, No): 1-260-459-5105
	E-MAIL ADDRESS: info@sportsinsurance-kk.com	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED East Michigan Panthers 5574 Richardson Rd. Howell, MI 48843 A Member of the Sports, Leisure & Entertainment RPG	INSURER A: Nationwide Mutual Insurance Company 23787	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

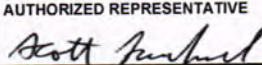
COVERAGES **CERTIFICATE NUMBER:** W02471127 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		6BRPG0000007893500	05/31/2023 12:01 AM EDT	05/31/2024 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COM/OP AGG \$1,000,000 PROFESSIONAL LIABILITY \$1,000,000 LEGAL LIAB TO PARTICIPANTS \$1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> NOT PROVIDED WHILE IN HAWAII			6BRPG0000007893500	05/31/2023 12:01 AM EDT	05/31/2024 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000007893500	05/31/2023 12:01 AM EDT	05/31/2024 12:01 AM	PRIMARY MEDICAL EXCESS MEDICAL \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Legal Liability to Participants (LLP) limit is a per occurrence limit.
 Sport(s): Soccer Youth Age(s): 12 and under, 13-15, 16-19
 The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.
 See Attached Additional Remarks Schedule

CERTIFICATE HOLDER Hamburg Township Parks & Recreation 10405 Merrill Rd. Whitmore Lake, MI 48139 (Owner/Lessor of Premises)	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Coverage is only extended to U.S. events and activities.
 ** NOTICE TO TEXAS INSUREDS: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

AGENCY CUSTOMER ID:
LOC #

ACORDTM

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804		NAMED INSURED East Michigan Panthers	
POLICY NUMBER 6BRPG0000007893500			
CARRIER Nationwide Mutual Insurance Company	NAIC CODE 23787	EFFECTIVE DATE: 05/31/2023	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE Certificate of Liability Insurance

Sport(s): Soccer Youth

Limited Coverage for "Brain Injury" endorsement applies. Brain Injury Limit: \$1,000,000 occurrence/\$1,000,000 aggregate; Brain Injury Loss Adjustment Expense Limit: \$1,000,000 occurrence/\$1,000,000 aggregate. "Brain Injury" means concussion, chronic traumatic encephalopathy, or any other injury to the brain and any symptoms, conditions, disorders and diseases, including death, resulting therefrom but only if such injury occurs as a result of specific events occurring during the policy period.

POLICY NUMBER: 6BRPG0000007893500

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s)</p> <p>Hamburg Township Parks & Recreation 10405 Merrill Rd. Whitmore Lake, MI 48139</p> <p>Named Insured: East Michigan Panthers</p> <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ADVANCED02 75955	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	01/26/2024 02/06/2024 / / 02/06/2024	21436136 0.0000	GEN N N N	WWTP COOLER RENTAL	7.00 0.00 7.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	7.00

ADVANCED02 75956	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	01/26/2024 02/06/2024 / / 02/06/2024	21437691 0.0000	GEN N N N	DPW COOLER RENTAL	7.00 0.00 7.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	7.00

ADVANCED02 75957	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	01/26/2024 02/06/2024 / / 02/06/2024	21438049 0.0000	GEN N N N	B & G COOLER RENTAL	7.00 0.00 7.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	7.00

ADVANCED02 75958	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	01/26/2024 02/06/2024 / / 02/06/2024	21438303 0.0000	GEN N N N	TWP COOLER RENTAL	7.00 0.00 7.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-752.000	SUPPLIES & SMALL EQUIPMENT	7.00

ADVANCED02 75954	ADVANCED WATER TREATMENT, INC. PO BOX 339 HAMBURG MI, 48139	01/26/2024 02/06/2024 / / 02/06/2024	21510751 0.0000	GEN N N N	FD BOTTLED WATER (2)	11.98 0.00 11.98
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-752.000	SUPPLIES & SMALL EQUIPMENT	11.98

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 39.98

AFLACAME01	AFLAC - AMERICAN FAMILY LIFE	01/26/2024	777726	GEN	BN423-MONTHLY PREMIUM	
75959	WORLDWIDE HEADQUARTERS	02/06/2024		N		368.40
	1932 WYNNTON ROAD	/ /	0.0000	N		0.00
	COLUMBUS GA, 31999-0001	02/06/2024		N		368.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.410	DUE TO AFLAC (BIWEEKLY)	368.40

VENDOR TOTAL: 368.40

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	01/30/2024	00573	GEN	SNOW PLOW SERV CRYSTZL DRIVE 1/13 &	
75997	P.O. BOX 354	02/06/2024		N		580.00
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/06/2024		N		580.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
274-000.000-802.000	ROAD IMPROVEMENT	580.00

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	01/30/2024	00574	GEN	SNOW PLOW SERV 1/13/24-DOWNING DR	
75998	P.O. BOX 354	02/06/2024		N		95.00
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/06/2024		N		95.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
278-000.000-802.000	ROAD IMPROVEMENT	95.00

ALANSASH01	ALAN'S ASPHALT MAINTENANCE, INC.	01/30/2024	00575	GEN	SNOW PLOW SERV EDGE ;ALE/BURTON DR 1	
75999	P.O. BOX 354	02/06/2024		N		195.00
	HAMBURG MI, 48139	/ /	0.0000	N		0.00
		02/06/2024		N		195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
277-000.000-802.000	ROAD IMPROVEMENT	195.00

VENDOR TOTAL: 87 35

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ALPHAPSYCH 75960	ALPHA PSYCHOLOGICAL SERVICES, P.C. 41820 SIX MILE RD., #104 NORTHVILLE MI, 48168	01/26/2024 02/06/2024 / / 02/06/2024	11224 20230017 0.0000	GEN N N N	PSYCH ASSESSMENT & EVAL FOR PO CANDI	775.00 0.00 775.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	PSYCH EXAM AND EVAL	775.00	775.00

VENDOR TOTAL: 775.00

AMERICAN01 75961	AMERICAN AWARDS & ENGRAVING 422 W. MAIN ST. BRIGHTON MI, 48116	01/26/2024 02/06/2024 / / 02/06/2024	21563 0.0000	GEN N N Y	FD BLACK/WHITE WITH VELCRO (12) /ORANG	42.00 0.00 42.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-768.000	UNIFORMS/ACCESSORIES	42.00

AMERICAN01 75962	AMERICAN AWARDS & ENGRAVING 422 W. MAIN ST. BRIGHTON MI, 48116	01/26/2024 02/06/2024 / / 02/06/2024	21642 0.0000	GEN N N Y	FD ORGANCE/WHITE LETTERING (18)	31.50 0.00 31.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-768.000	UNIFORMS/ACCESSORIES	31.50

VENDOR TOTAL: 73.50

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
AMERICAN09 75964	AMERICAN UNITED LIFE INSURANCE AMERICAN UNITED LIFE INSURANCE 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	01/26/2024 02/06/2024 / / 02/06/2024	011724 0.0000	GEN N N N	G 00617291-0001-000 02/01/24-02/29/2	 1,858.66 0.00 1,858.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-725.100	LONG/SHORT TERM DISABILITY	68.91
101-228.000-725.100	LONG/SHORT TERM DISABILITY	59.32
101-215.000-725.100	LONG/SHORT TERM DISABILITY	82.96
101-201.000-725.100	LONG/SHORT TERM DISABILITY	97.91
590-527.000-725.100	LONG/SHORT TERM DISABILITY	239.36
206-000.000-725.100	LONG/SHORT TERM DISABILITY	342.02
101-000.000-073.002	DISABILITY - LIBRARY	139.32
101-171.000-725.100	LONG/SHORT TERM DISABILITY	45.75
207-000.000-725.100	LONG/SHORT TERM DISABILITY	553.07
208-820.000-725.100	LONG/SHORT TERM DISABILITY	22.24
101-265.000-725.100	LONG/SHORT TERM DISABILITY	85.24
101-253.000-725.100	LONG/SHORT TERM DISABILITY	34.77
208-751.000-725.100	LONG/SHORT TERM DISABILITY	28.24
101-262.000-725.100	LONG/SHORT TERM DISABILITY	59.55
		1,858.66

AMERICAN09 75963	AMERICAN UNITED LIFE INSURANCE AMERICAN UNITED LIFE INSURANCE 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	01/26/2024 02/06/2024 / / 02/06/2024	012424 0.0000	GEN N N N	G 00617291-0001-000 02/01/24-29/29/2	 325.00 0.00 325.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-702.000-725.200	LIFE INSURANCE	12.50
101-228.000-725.200	LIFE INSURANCE	9.37
101-215.000-725.200	LIFE INSURANCE	14.37
101-201.000-725.200	LIFE INSURANCE	18.75
590-527.000-725.200	LIFE INSURANCE	44.69
206-000.000-725.200	LIFE INSURANCE	56.56
101-000.000-073.004	LIFE INSURANCE - LIBRARY	25.00
101-171.000-725.200	LIFE INSURANCE	7.03
207-000.000-725.200	LIFE INSURANCE	88.75
208-820.000-725.200	LIFE INSURANCE	4.38
101-265.000-725.200	LIFE INSURANCE	18.60
101-253.000-725.200	LIFE INSURANCE	6.25

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
208-751.000-725.200	LIFE INSURANCE					6.25
101-262.000-725.200	LIFE INSURANCE					12.50
						325.00

VENDOR TOTAL: 2,183.66

AMERICANVO 75965	AMERICAN UNITED LIFE INSURANCE COMP 5870 RELIABLE PARKWAY CHICAGO IL, 60686-0058	01/26/2024 02/06/2024 / / 02/06/2024	012324 0.0000	GEN N N N	G 00617291-0002-000 02/01/24-02/29/2	654.56 0.00 654.56
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.420	VOL. LIFE INSURANCE	654.56

VENDOR TOTAL: 654.56

ATOMICCLEA 75966	ATOMIC CLEANING SYSTEMS, LLC 32310 W. EIGHT MILE RD. FARMINGTON HILLS MI, 48336-5101	01/26/2024 02/06/2024 / / 02/06/2024	57925 0.0000	GEN N N Y	DPW PRESSURE WASHER MAINT	280.69 0.00 280.69
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-931.000	EQUIPMENT MAINT/REPAIR	280.69

VENDOR TOTAL: 280.69

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

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BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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BOBMAXFORD 76072	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	02/01/2024 02/06/2024 / / 02/06/2024	269744 0.0000	GEN N N	PD 21 EXPLORER	78.21 0.00 78.21
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	78.21

BOBMAXFORD 76064	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	02/01/2024 02/06/2024 / / 02/06/2024	271943 0.0000	GEN N N	PD 24 EXPEDITION 07741	105.12 0.00 105.12
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	105.12

BOBMAXFORD 76063	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	02/01/2024 02/06/2024 / / 02/06/2024	272232 0.0000	GEN N N	FD FORD E350 54052	176.36 0.00 176.36
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-932.000	VEHICLE MAINTENANCE	176.36

BOBMAXFORD 75967	BOB MAXEY FORD OF HOWELL, INC. 2798 E. GRAND RIVER AVE. HOWELL MI, 48843-8545	01/26/2024 02/06/2024 / / 02/06/2024	615398 0.0000	GEN N N	B & G FORD RANGER 75752	966.18 0.00 966.18
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-932.000	VEHICLE MAINTENANCE	966.18

VENDOR TOTAL: 1,325.87

Item 12.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
RIDGE 76028	BRIAN RIDGE , 	01/30/2024 02/06/2024 / / 02/06/2024	11924 0.0000	GEN N N N	DPW REIMBURSE PRESCRIPTION SAFETY GL	224.00 0.00 224.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-843.000	MISC MEDICAL EXPENSES	224.00

VENDOR TOTAL: 224.00

BURNHAM001 75968	BURNHAM & FLOWER INSURANCE GROUP 315 SOUTH KALAMAZOO MALL KALAMAZOO MI, 49007-4806	01/26/2024 02/06/2024 / / 02/06/2024	BFG-824214 0.0000	GEN N N N	10/01-10/31/23-11/01-11/30/23-12/01-	367.50 0.00 367.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.400	DUE TO COLONIAL LIFE	122.50
101-000.000-231.400	DUE TO COLONIAL LIFE	122.50
101-000.000-231.400	DUE TO COLONIAL LIFE	122.50
		367.50

VENDOR TOTAL: 367.50

C&ECONTR01 75970	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	01/26/2024 02/06/2024 / / 02/06/2024	2904 0.0000	GEN N N N	GRINDER PUMP REPL 5811 COWELL RD HAM	5,139.75 0.00 5,139.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

C&ECONTR01 76055	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	01/31/2024 02/06/2024 / / 02/06/2024	2907 0.0000	GEN N N N	GRINDER PUMP INSTALL 9191 PETTYSVILL	32,399.07 0.00 32,399.07
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000.000-198.037	PETTYSVILLE RD	32,399.07

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

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BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 37,538.82

CALIBPRESS 76071	CALIBRE PRESS P.O. BOX 3476 GLEN ELLYN IL, 60138-3476	02/01/2024 02/06/2024 / / 02/06/2024	2495348 20230034 0.0000	GEN N N Y	ADVANCED LEADERSHIP FOR A POLICE REF	279.00 0.00 279.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	SEAN HOGAN	279.00	279.00

VENDOR TOTAL: 279.00

CAPITLTIRE 75969	CAPITAL TIRE INC. 1310 ACADEMY STREET FERNDAL MI, 48220	01/26/2024 02/06/2024 / / 02/06/2024	1060098322 20230016 0.0000	GEN N N N	TIRES	1,168.00 0.00 1,168.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	TIRES	1,168.00	1,168.00

VENDOR TOTAL: 1,168.00

CHARTERC01 75994	CHARTER COMMUNICATIONS PO BOX 94188 PALATINE IL, 60094-4188	01/30/2024 02/06/2024 / / 02/06/2024	0103913012224 0.0000	GEN N N N	SEN CTR INTERNET/PHONE 01/22-02/21/2	268.23 0.00 268.23
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-853.000	PHONE/COMM/INTERNET	268.23

VENDOR TOTAL: 268.23

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CITYELEC01 75971	CITY ELECTRIC SUPPLY CO 7041 GRAND RIVER BRIGHTON MI, 48114	01/26/2024 02/06/2024 / / 02/06/2024	BRI/120948 0.0000	GEN N N Y	DPW 15A/240V/2P DIN RAIL MNT (2)	 240.00 0.00 240.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	240.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CITYELEC01 75972	CITY ELECTRIC SUPPLY CO 7041 GRAND RIVER BRIGHTON MI, 48114	01/26/2024 02/06/2024 / / 02/06/2024	BRI/121018 0.0000	GEN N N Y	DPW 30A/600V CLASS CC TD FUSE (10)	 148.80 0.00 148.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	148.80

VENDOR TOTAL: 388.80

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
COLONIALIF 75973	COLONIAL LIFE PREMIUM PROCESSING P.O. BOX 903 COLUMBIA SC, 29202-0903	01/26/2024 02/06/2024 / / 02/06/2024	43620670104267 0.0000	GEN N N N	E4362067 DEDUCTION DATE 01/04 & 01/1	 329.84 0.00 329.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.400	DUE TO COLONIAL LIFE	329.84

VENDOR TOTAL: 329.84

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SCHUSTERCS 76031	CRISTINA SCHUSTER 	01/30/2024 02/06/2024 / / 02/06/2024	12624 0.0000	GEN N N N	PD REIMBURSE TRAVEL/MEAL FOIA TRAINI	 44.48 0.00 44.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	44.48

VENDOR TOTAL: 44.48

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CRUISERS01 76062	CRUISERS, INC. 5977 BRIGHTON PINES CT. HOWELL MI, 48843	02/01/2024 02/06/2024 / / 02/06/2024	46247 0.0000	GEN N N N	PD EXPLORER 20340	444.00 0.00 444.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	444.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CRUISERS01 75974	CRUISERS, INC. 5977 BRIGHTON PINES CT. HOWELL MI, 48843	01/26/2024 02/06/2024 / / 02/06/2024	46360 0.0000	GEN N N N	PD REMOVE AND REPL IN OP TAKEDOWN LE	42.50 0.00 42.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	42.50

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CRUISERS01 76069	CRUISERS, INC. 5977 BRIGHTON PINES CT. HOWELL MI, 48843	02/01/2024 02/06/2024 / / 02/06/2024	46412 0.0000	GEN N N N	PD SUPPLIES TO RELOCATE WEAPON RACK/	2,640.00 0.00 2,640.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	2,640.00

VENDOR TOTAL: 3,126.50

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
CUSTTOOL01 75993	CUSTOM TOOL & MACHINE 603 E. WALNUT STREET OAKWOOD OH, 45873	01/30/2024 02/06/2024 / / 02/06/2024	3067 0.0000	GEN N N Y	DPW MOTOR WINDINGS (7)	2,625.00 0.00 2,625.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	2,625.00

VENDOR TOTAL: 2,625.00

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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PRICEDANL1 76023	DANIELLE PRICE ,	01/30/2024 02/06/2024 / / 02/06/2024	12524 0.0000	GEN N N N	PD REIMBURSE MEAL/TRAINING 1/24/24	15.00 0.00 15.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	15.00

VENDOR TOTAL: 15.00

DARTTEAM01 75975	DART TEAM C/O HOWELL FIRE DEPARMENT 1211 W. GRAND RIVER HOWELL MI, 48843	01/26/2024 02/06/2024 / / 02/06/2024	1182024 0.0000	GEN N N N	DART CONTRIBUTIONS 01/04/24 & 01/18/	149.15 0.00 149.15
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.200	DUE TO CHARITY CHARITABLE DEDUCTIONS	149.15

VENDOR TOTAL: 149.15

DELTACOL01 76068	DELTA COLLEGE ATTN: CASHIER'S OFFICE 1961 DELTA ROAD UNIVERSITY CENTER MI, 48710	02/01/2024 02/06/2024 / / 02/06/2024	4735108 0.0000	GEN N N N	PD TRUCK TRAFFIC ENFORCEMENT WALLACE	375.00 0.00 375.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	375.00

VENDOR TOTAL: 375.00

DTETIGERS 75976	DETROIT TIGERS 2100 WOODWARD AVE. DETROIT MI, 48201-3474	01/26/2024 02/06/2024 / / 02/06/2024	011824 0.0000	GEN N N N	SEN CTR TIX MAY 15 (25)	138.00 0.00 138.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-000.000-239.300	SENIOR CENTER ACTIVITY FUND	138.00

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 138.00

DIVERESCUE 75981	DIVE RESCUE INTERNATIONAL, INC. 201 N. LINK LANE FORT COLLINS CO, 80524-4618	01/29/2024 02/06/2024 / / 02/06/2024	INV194668 20230031 0.0000	GEN N N N	ICE RESCUE STUDENT KIT	361.19 0.00 361.19
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-916.000	ICE RESCUE STUDENT KIT 6009A	350.00	350.00
206-000.000-916.000	FREIGHT	11.19	11.19
		361.19	361.19

VENDOR TOTAL: 361.19

DIVERSIFID 75977	DIVERSIFIED CREATIONS, INC. 7207 GRAND RIVER RD. STE 100 BRIGHTON MI, 48114	01/26/2024 02/06/2024 / / 02/06/2024	63701 20230015 0.0000	GEN N N N	RECOVERY STRAP 40000 LBS	54.99 0.00 54.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-931.000	RECOVERY STRAP 40K LBS	54.99	54.99

VENDOR TOTAL: 54.99

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
ELITEFIRE 75979	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/26/2024 02/06/2024 / / 02/06/2024	C10899 0.0000	GEN N N Y	FD ANNUAL SERV AGREEMENT FD#12	 1,250.00 0.00 1,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-801.000	CONTRACTUAL SERVICES	1,250.00

ELITEFIRE 75980	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/26/2024 02/06/2024 / / 02/06/2024	C10900 0.0000	GEN N N Y	FD#11 ANNUAL SERV AGREEMENT	 500.00 0.00 500.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-801.000	CONTRACTUAL SERVICES	500.00

ELITEFIRE 75982	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/29/2024 02/06/2024 / / 02/06/2024	C10901 0.0000	GEN N N Y	SEN CTR ANNUAL AGREEMENT	 250.00 0.00 250.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-801.000	CONTRACTUAL SERVICES	250.00

ELITEFIRE 75983	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/29/2024 02/06/2024 / / 02/06/2024	C10902 0.0000	GEN N N Y	PD ANNUAL AGREEMENT	 150.00 0.00 150.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-801.000	CONTRACTUAL SERVICES	150.00

ELITEFIRE 75984	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/29/2024 02/06/2024 / / 02/06/2024	C10903 0.0000	GEN N N Y	TWP ANNUAL CONTRACT	 800.00 0.00 800.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	800.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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ELITEFIRE 75985	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/29/2024 02/06/2024 / / 02/06/2024	C10904 0.0000	GEN N N Y	B & G ANNUAL AGREEMENT	100.00 0.00 100.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-801.000	CONTRACTUAL SERVICES	100.00

ELITEFIRE 75986	ELITE FIRE SAFETY, LLC. 46620 RYAN COURT NOVI MI, 48377	01/29/2024 02/06/2024 / / 02/06/2024	C10905 0.0000	GEN N N Y	DPW ANNUAL AGREEMENT	100.00 0.00 100.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-801.000	CONTRACTUAL SERVICES	100.00

VENDOR TOTAL: 3,150.00

FASTENAL01 76046	FASTENAL COMPANY P.O. BOX 1286 WINONA MN, 55987-1286	01/30/2024 02/06/2024 / / 02/06/2024	MIDE6158558 0.0000	GEN N N Y	DPW NYLOCK 5/16-18S/S (500)	138.45 0.00 138.45
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	138.45

VENDOR TOTAL: 138.45

GREATLAK03 75988	GREAT LAKES CENTRAL RAILROAD, INC. 600 OAKWOOD AVE OWOSSO MI, 48867-3750	01/29/2024 02/06/2024 / / 02/06/2024	137356 0.0000	GEN N N N	2024 PRIVATE CROSSING	1,000.00 0.00 1,000.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-800.000-938.500	LL TRAIL RAILROAD MAINT FEE	1,000.00

VENDOR TOTAL: 1,000.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
HACHCOMP01 75991	HACH COMPANY, AMERICAN SIGMA & 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	01/30/2024 02/06/2024 / / 02/06/2024	13898190 0.0000	GEN N N Y	WWTP PIPET TIP PK 250/PIPET TIP PK 1	 389.75 0.00 389.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	389.75

VENDOR TOTAL: 389.75

EMERGENC06 75987	HOLLAND MOTOR HOMES & BUS CO DBA EMERGENCY VEHICLES PLUS 670 E. 16TH STREET HOLLAND MI, 49423	01/29/2024 02/06/2024 / / 02/06/2024	019830 20230040 0.0000	GEN N Y Y	INV 019830 VEHICLE PARTS-TRANSDUCER	 1,555.78 0.00 1,555.78
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	PART XE-FP4000PT3 - SOCTRANSDUCER DISCH	827.42	827.42
206-000.000-932.000	PART XE-IO3100PT3 - SOCSSENSOR INTAKE	701.76	701.76
206-000.000-932.000	FREIGHT	26.60	26.60
		1,555.78	1,555.78

VENDOR TOTAL: 1,555.78

HRNVLLYGUN 76000	HURON VALLEY GUNS, LLC 56477 GRAND RIVER AVE. NEW HUDSON MI, 48165	01/30/2024 02/06/2024 / / 02/06/2024	277381 0.0000	GEN N N Y	PD UNIFORMS MENS STRYKE PANT (3)	 245.97 0.00 245.97
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-768.000	UNIFORMS/ACCESSORIES	245.97

VENDOR TOTAL: 245.97

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WILSON-MAN 76012	IAN WILSON & JERRY MANOR 6771 KESTREL RIDGE RD BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	11824 0.0000	GEN N N N	BOR/PRE ADJUSTMENT	 2,537.21 0.00 2,537.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.101	DUE TO PINCKNEY SCH OPER TAX	2,512.09
703-000.000-214.300	DUE TO GENERAL ADMIN FEES	25.12
		2,537.21

VENDOR TOTAL: 2,537.21

IMEGCORP#1 76003	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	01/30/2024 02/06/2024 / / 02/06/2024	23000378.01-1 0.0000	GEN N N Y	PROF SERV 12/01-12/31/23 FREEDOM RIV	 750.00 0.00 750.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-946.000	ENGINEERING SERVICES	750.00

IMEGCORP#1 76002	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	01/30/2024 02/06/2024 / / 02/06/2024	23001935.00-7 0.0000	GEN N N Y	PROF SERVICES 12/01-12/31/23 ZANDER	 1,136.51 0.00 1,136.51
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.970	ZANDER SITE PLAN	1,136.51

IMEGCORP#1 76001	IMEG CORP. ATTN: ACCOUNTS RECEIVABLE 623 26TH AVE. ROCK ISLAND IL, 61201	01/30/2024 02/06/2024 / / 02/06/2024	23007096.00-3 0.0000	GEN N N Y	PROF SERV 12/01-12/31/23HAMBURG VILL	 990.00 0.00 990.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-279.978	HAMBURG VILLAGE TOWNHOMES	990.00

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 2,876.51

PEDERSEN 76052	JOSHUA PEDERSEN ,	01/31/2024 02/06/2024 / / 02/06/2024	11724 0.0000	GEN N N N	PD REIMBURSE MEAL/TRAINING CONF MT P	25.00 0.00 25.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	25.00

VENDOR TOTAL: 25.00

CASTLEMANK 75990	KAREN CASTLEMAN ,	01/30/2024 02/06/2024 / / 02/06/2024	12524 0.0000	GEN N N N	FD REIMBURSEMENT MILEAGE/MEAL FOIA T	42.34 0.00 42.34
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-916.000	TRAINING	42.34

VENDOR TOTAL: 42.34

KENNEDYI01 76057	KENNEDY INDUSTRIES, INC. P.O. BOX 930079 WIXOM MI, 48393	01/31/2024 02/06/2024 / / 02/06/2024	640184 0.0000	GEN N N N	DPW ORE LAKE FIELD SERVICE SANITARY	932.50 0.00 932.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	932.50

KENNEDYI01 76004	KENNEDY INDUSTRIES, INC. KISM, LLC P.O. BOX 930079 WIXOM MI, 48393	01/30/2024 02/06/2024 / / 02/06/2024	701272 0.0000	GEN N N N	KISM SCADA MONITORING SYS 91/24-12/2	3,380.00 0.00 3,380.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-853.000	PHONE/COMM/INTERNET	3,380.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 4,312.50

LAKELAND01 76058	LAKELAND ACE HARDWARE, INC. PO BOX 1000 PINCKNEY MI, 48169	01/31/2024 02/06/2024 / / 02/06/2024	10248/1 0.0000	GEN N N N	SEN CTR FASTENERS	 11.89 0.00 11.89
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-930.001	MAINTENANCE COMM CENTER	11.89

VENDOR TOTAL: 11.89

LAKESIDESV 76005	LAKESIDE SERVICE COMPANY 4367 S. OLD US HWY 23 BRIGHTON MI, 48114	01/30/2024 02/06/2024 / / 02/06/2024	145235168 0.0000	GEN N N Y	PD FURNACE REPAIR	 777.38 0.00 777.38
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	777.38

LAKESIDESV 76047	LAKESIDE SERVICE COMPANY 4367 S. OLD US HWY 23 BRIGHTON MI, 48114	01/30/2024 02/06/2024 / / 02/06/2024	145248890 0.0000	GEN N N Y	PD FURNACE INDUCER ASSEMBLY	 570.00 0.00 570.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	570.00

LAKESIDESV 76048	LAKESIDE SERVICE COMPANY 4367 S. OLD US HWY 23 BRIGHTON MI, 48114	01/30/2024 02/06/2024 / / 02/06/2024	145399877 0.0000	GEN N N Y	PD FURNACE REPAIR	 723.22 0.00 723.22
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	723.22

VENDOR TOTAL: 2,070.60

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
LEADSONLIN 76006	LEADSONLINE LLC 6900 DALLAS PARKWAY, SUITE 825 PLANO TX, 75024-4200	01/30/2024 02/06/2024 / / 02/06/2024	408332 0.0000	GEN N N Y	PD POWER PLUS INV SYSTEM SERV PKG 1/	 3,016.00 0.00 3,016.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,016.00

VENDOR TOTAL: 3,016.00

LIVINGST12 76007	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	01/30/2024 02/06/2024 / / 02/06/2024	11724 0.0000	GEN N Y N	HOLD HARMLESS FORM BRIAN & CATHERIE	 30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

LIVINGST12 76008	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	01/30/2024 02/06/2024 / / 02/06/2024	12224 0.0000	GEN N Y N	EASEMENT GRANT FORMS BINGHAM	 30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	30.00

LIVINGST12 76009	LIVINGSTON COUNTY REGISTER OF DEEDS 200 E. GRAND RIVER AVE. SUITE 3 HOWELL MI, 48843	01/30/2024 02/06/2024 / / 02/06/2024	12424 0.0000	GEN N Y N	SEWER EXTENSION/CONNECT AGREEMENT	 30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-538.000-955.000	SUNDRY	30.00

VENDOR TOTAL: 9

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MALLORY SA 76013	MALLORY SAFETY AND SUPPLY PO BOX 2068 LONGVIEW WA, 98632	01/30/2024 02/06/2024 / / 02/06/2024	5803220 20230021 0.0000	GEN N N Y	AED REPLACEMENT BATTERIES	1,956.10 0.00 1,956.10

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	AED REPLACEMENT BATTERIES G5	1,956.10	1,956.10

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MALLORY SA 76014	MALLORY SAFETY AND SUPPLY PO BOX 2068 LONGVIEW WA, 98632	01/30/2024 02/06/2024 / / 02/06/2024	5804148 20230028 0.0000	GEN N N Y	POWERHEART G5 AEDS FOR FD	9,452.95 0.00 9,452.95

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-754.000	POWERHEART G5 AED	3,781.18	3,781.18
101-275.000-931.000	POWERHEART G5 AED	3,781.18	3,781.18
208-820.000-931.000	POWERHEART G5 AED	1,890.59	1,890.59
		9,452.95	

VENDOR TOTAL: 11,409.05

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MAMC 76049	MICHIGAN ASSOC OF MUNICIPAL CLERKS 120 N. WASHINGTON SQ, SUITE 110A LANSING MI, 48933-1609	01/30/2024 02/06/2024 / / 02/06/2024	10428 0.0000	GEN N N N	CLERK MEMBERSHIP 01/16/24-01/01/25	75.00 0.00 75.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	75.00

VENDOR TOTAL: 75.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MIASOCCH01 76042	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE 3474 ALAIEDON PKWY., SUITE 600 OKEMOS MI, 48864-3975	01/30/2024 02/06/2024 / / 02/06/2024	200012690 20230030 0.0000	GEN N N N	2024 ADMINISTRATIVE ASSISTANTS CONF	250.00 0.00 250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-916.000	SCHUSTER & PRICE	250.00	250.00

MIASOCCH01 76067	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE 3474 ALAIEDON PKWY., SUITE 600 OKEMOS MI, 48864-3975	02/01/2024 02/06/2024 / / 02/06/2024	200012691 0.0000	GEN N N N	FD 2024 ADMIN ASSIST CONF. CASTLEMAN	125.00 0.00 125.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-916.000	TRAINING	125.00

VENDOR TOTAL: 375.00

MICHIGAN01 76010	MICHIGAN PIPE & VALVE, INC. PO BOX 4370 JACKSON MI, 49204-4370	01/30/2024 02/06/2024 / / 02/06/2024	J038734 0.0000	GEN N N Y	DPW SADDLE BRZ/BRASS NIPPLE/SS REPAI	758.84 0.00 758.84
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.100	PUMP & MAIN REPAIR/MAINTENANCE	758.84

VENDOR TOTAL: 758.84

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MICHIGANST 76044	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	01/30/2024 02/06/2024 / / 02/06/2024	020124 0.0000	GEN N N N	CASE #9132554990EMP # 10327JF PAYROL	139.54 0.00 139.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MICHIGANST 76045	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	01/30/2024 02/06/2024 / / 02/06/2024	020124 0.0000	GEN N N N	CASE # 912854739 EMP#9692JH PAYROLL	380.46 0.00 380.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

VENDOR TOTAL: 520.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MOTOROLA01 76015	MOTOROLA SOLUTIONS INC. 13108 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	01/30/2024 02/06/2024 / / 02/06/2024	1411060137 20230024 0.0000	GEN N N N	EVIDENCE LIBRARY VISTA ANNUAL DEVICE	289.62 0.00 289.62

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	6 MO ANNUAL FEE	289.62	289.62

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MOTOROLA01 76043	MOTOROLA SOLUTIONS INC. 13108 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	01/30/2024 02/06/2024 / / 02/06/2024	1411060559 20230035 0.0000	GEN N N N	EVIDENCE LIBRARY VISTA ANNUAL DEVICE	360.38 0.00 360.38

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-933.000	6 MO ANNUAL FEE	360.38	360.38

VENDOR TOTAL: 650.00

User: MarcyM

EXP CHECK RUN DATES 02/06/2024 - 02/06/2024

Item 12.

DB: Hamburg

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MYERSEXC02 76011	MYERS GROUP ENTERPRISES LLC 8111 HAMMEL ROAD BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	2330 0.0000	GEN N N Y	BULK SALT DELIVERED (12 YARDS)	 1,140.00 0.00 1,140.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-930.003	MAINTENANCE FIRE HALL	380.00
207-000.000-930.002	MAINTENANCE POLICE BUILDING	190.00
101-265.000-930.000	MAINTENANCE TWP HALL	190.00
208-820.000-930.001	MAINTENANCE COMM CENTER	190.00
101-265.000-930.008	MAINTENANCE LIBRARY	190.00
		1,140.00

MYERSEXC02 75995	MYERS GROUP ENTERPRISES LLC 8111 HAMMEL ROAD BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	2334 0.0000	GEN N N Y	BULK SALT DELIVERED 17 YD	 1,615.00 0.00 1,615.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-930.003	MAINTENANCE FIRE HALL	538.34
207-000.000-930.002	MAINTENANCE POLICE BUILDING	269.17
101-265.000-930.000	MAINTENANCE TWP HALL	269.15
208-820.000-930.001	MAINTENANCE COMM CENTER	269.17
101-265.000-930.008	MAINTENANCE LIBRARY	269.17
		1,615.00

VENDOR TOTAL: 2,755.00

OFFICEXP01 76016	OFFICE EXPRESS, INC. 1280 E BIG BEAVER SUITE A TROY MI, 48083	01/30/2024 02/06/2024 / / 02/06/2024	556414 0.0000	GEN N N N	SEN CTR DESK SIGN LARRY FRANCE	 22.64 0.00 22.64
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-955.000	SUNDRY	22.64

VENDOR TOTAL: 22.64

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PENNCARE 76017	PENNCARE INC 1317 NORTH RD NILES OH, 44446	01/30/2024 02/06/2024 / / 02/06/2024	M103227 0.0000	GEN N N N	CPAP FLOW SAFE 11(1), CPAP FLOW SAFE	219.80 0.00 219.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	219.80

VENDOR TOTAL: 219.80

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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PINCKNEY01 76019	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS375979 0.0000	GEN N N Y	PD 17 DODGE CGARGER 66184	66184 380.97 0.00 380.97
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	380.97

PINCKNEY01 76020	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS376005 0.0000	GEN N N Y	PD 20 DODGE TRUCK 59223	59223 163.31 0.00 163.31
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	163.31

PINCKNEY01 76018	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS376433 0.0000	GEN N N Y	PD 19 DODGE CHARGER 78922	78922 29.35 0.00 29.35
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-932.000	VEHICLE MAINTENANCE	29.35

PINCKNEY01 76050	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS376488 20230046 0.0000	GEN N N Y	PD 21 DODGE TRUCK 25747 VEH MAINT 70	70 1,729.28 0.00 1,729.28
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEH MAINT CHARGES	1,729.28	1,729.28

PINCKNEY01 76021	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS376638 20230019 0.0000	GEN N N	OIL CHANGE - 2019 CHARGER	70 32.85 0.00
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UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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		02/06/2024		Y		32.85
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	OIL CHANGE	32.85	32.85

PINCKNEY01 76022	PINCKNEY CHRYSLER DODGE JEEP RAM PO BOX 109 1295 E-M6 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	CHCS376674 20230026 0.0000	GEN N N Y	VEH MAINT, REPLACE 4 TIRES	166.81 0.00 166.81
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-932.000	VEH MAINT CHARGES	166.81	166.81

VENDOR TOTAL: 2,502.57

POLABORCOU 76059	POLICE OFFICER LABOR COUNCIL EXECUTIVE OFFICES 667 E. BIG BEAVER, SUITE 205 TROY MI, 48083	01/31/2024 02/06/2024 / / 02/06/2024	13124	GEN N N N	POLC DUES FEBRARY 24	795.00 0.00 795.00
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GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-231.100	DUE TO UNION DUES	795.00

VENDOR TOTAL: 795.00

POLICETECH 76066	POLICE TECHNICAL 647 OHIO STREET TERRE HAUTE IN, 47807	02/01/2024 02/06/2024 / / 02/06/2024	20991	GEN N N Y	PD DATA AND MAPPING	275.00 0.00 275.00
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GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-916.000	TRAINING	275.00

VENDOR TOTAL: 275.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
PROTECHSAL 76051	PRO-TECH SALES 1313 WEST BAGLEY ROAD BEREA OH, 44017	01/30/2024 02/06/2024 / / 02/06/2024	INV3020 20230047 0.0000	GEN N N N	PD HILITE ONE CARRIER	690.00 0.00 690.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-768.000	OUTER CARRIER VEST	690.00	690.00

VENDOR TOTAL: 690.00

PUCCVOLLMR 76026	PUCCI & VOLLMAR ARCHITECTS, P.C. 508 E. GRAND RIVER AVE., SUITE 100B BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	2217 0.0000	GEN N N Y	PD EXPANSION ARCHITECTURAL SERVICES	2,750.00 0.00 2,750.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	2,750.00

PUCCVOLLMR 76025	PUCCI & VOLLMAR ARCHITECTS, P.C. 508 E. GRAND RIVER AVE., SUITE 100B BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	2217-5 0.0000	GEN N N Y	PD EXPANSION PROF SERVICES OWNER REQ	1,399.00 0.00 1,399.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	1,399.00

VENDOR TOTAL: 4,149.00

REDMONDJ01 76060	REDMOND ENVIRONMENTAL INC. 1355 N. 7TH STREET LAKE CITY MN, 55041	01/31/2024 02/06/2024 / / 02/06/2024	10162 0.0000	GEN N N N	DPW CUTTER AND SCREW PARTS	501.33 0.00 501.33
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-751.100	GRINDER PUMP PARTS	501.33

VENDOR TOTAL: 501.33

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
RESCOM 76027	RESCOM DOOR LLC 4088 E M 36 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	4559-4 20230020 0.0000	GEN N N N	SERVICE CALL FOR STA 11 DOOR REPAIR	195.00 0.00 195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	STATION 11 SE CENTER DOOR REPAIR	195.00	195.00

RESCOM 76054	RESCOM DOOR LLC 4088 E M 36 PINCKNEY MI, 48169	01/31/2024 02/06/2024 / / 02/06/2024	4892 20230052 0.0000	GEN N N N	FD STATION 11 FRONT CENTER DOOR REPA	270.00 0.00 270.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	SERVICE CALL	195.00	195.00
206-000.000-930.003	FRONT CENTER DOOR REPAIR, PHOTO SENSOR	75.00	75.00
		<u>270.00</u>	

VENDOR TOTAL: 465.00

RESRVEACCT 76024	RESERVE ACCOUNT P.O. BOX 223648 PITTSBURGH PA, 15250-2648	01/30/2024 02/06/2024 / / 02/06/2024	12224 20230022 0.0000	GEN N N N	POSTAGE-REPLENISH ACCOUNT 35947498	5,000.00 0.00 5,000.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-851.000	POSTAGE	5,000.00

VENDOR TOTAL: 5,000.00

ROADRUNNER 76029	ROAD RUNNER TIRE 7906 HEATHER MARIE CT., PO BOX 805 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	2294 20230022 0.0000	GEN N N Y	FD GOODYEAR DURATRAC TIRES INVOICE 2	2,520.00 0.00 2,520.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	8@275/70/18 GOODYEAR DURATRAC	2,520.00	2,520.00

VENDOR TOTAL: 2,520.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SAFEKLEEN1 76030	SAFETY-KLEEN SYSTEMS, INC. P.O. BOX 975201 DALLAS TX, 75397-5201	01/30/2024 02/06/2024 / / 02/06/2024	93420642 0.0000	GEN N N N	DPW CHEMISTRY/RECOVERY FEE/WASHER SO	442.39 0.00 442.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	442.39

VENDOR TOTAL: 442.39

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SECURITY02 76056	SECURITY LOCK SERVICE, INC. 401 WASHINGTON STREET BRIGHTON MI, 48116	01/31/2024 02/06/2024 / / 02/06/2024	001136 0.0000	GEN N N N	TWP/SEN CTR DOOR/HANDSET SERVICE	368.00 0.00 368.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	122.67
208-820.000-930.001	MAINTENANCE COMM CENTER	245.33

368.00

VENDOR TOTAL: 368.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SITEONELAN 76032	SITEONE LANDSCAPE SUPPLY, LLC 24110 NETWORK PLACE CHICAGO IL, 60673-1241	01/30/2024 02/06/2024 / / 02/06/2024	137716721-001 0.0000	GEN N N Y	BG/SEN CTR/PD/TWP/LIBRARY GRANULAR I	414.05 0.00 414.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	103.52
208-820.000-930.001	MAINTENANCE COMM CENTER	103.51
207-000.000-930.002	MAINTENANCE POLICE BUILDING	103.51
101-265.000-930.008	MAINTENANCE LIBRARY	103.51

414.05

VENDOR TOTAL: 414.05

Item 12.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SMARTBUSIN 76034	SMART BUSINESS SOURCE, LLC 1940 NORTHWOOD DR TROY MI, 48084	01/30/2024 02/06/2024 / / 02/06/2024	OE-70180-1 0.0000	GEN N N N	PD EXPANSION TABLES (16) / BRACKETS (16)	13,588.00 0.00 13,588.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	13,588.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
SMARTBUSIN 76033	SMART BUSINESS SOURCE, LLC 1940 NORTHWOOD DR TROY MI, 48084	01/30/2024 02/06/2024 / / 02/06/2024	OE-70285-1 0.0000	GEN N N N	PD EXPANSION SEATS/FILES/FIL PEDESTA	17,907.00 0.00 17,907.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	17,907.00

VENDOR TOTAL: 31,495.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
STANDARD02 76035	STANDARD ELECTRIC COMPANY P.O. BOX 5289 SAGINAW MI, 48603-0289	01/30/2024 02/06/2024 / / 02/06/2024	17025371-01 0.0000	GEN N N Y	DPW BUSS FRN R 35 (10)	95.70 0.00 95.70

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-752.000	SUPPLIES & SMALL EQUIPMENT	95.70

VENDOR TOTAL: 95.70

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
MIDEPTEN03 75978	STATE OF MICHIGAN EGLE-GWDP CASHIER'S OFFICE P.O. BOX 30657 LANSING MI, 48909-8157	01/26/2024 02/06/2024 / / 02/06/2024	761-11176114 0.0000	GEN N N N	WWTP GROUNDWATER ANNUAL PERMIT FEE 2	7,500.00 0.00 7,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-955.100	ANNUAL GRNDWATER DISCHARGE FEE	7,500.00

VENDOR TOTAL: 7,500.00

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BRIGHTON05 75996	THE GREATER BRIGHTON AREA CHAMBER OF COMMERCE 218 E. GRAND RIVER BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	9927 0.0000	GEN N N N	TWP FOUNDERS MEMBERSHIP 01/24-12/24	200.00 0.00 200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	200.00

VENDOR TOTAL: 200.00

TOSHIBA 76036	TOSHIBA BUSINESS SOLUTIONS PO BOX 927 BUFFALO NY, 14240-0927	01/30/2024 02/06/2024 / / 02/06/2024	6190369 0.0000	GEN N N Y	TWP CPC BILLING 12/06/23-01/05/24	63.62 0.00 63.62
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-275.000-752.000	SUPPLIES & SMALL EQUIPMENT	63.62

VENDOR TOTAL: 63.62

TRICOUNT01 76037	TRI-COUNTY SUPPLY, INC. 7109 DAN MCGUIRE DRIVE BRIGHTON MI, 48116	01/30/2024 02/06/2024 / / 02/06/2024	322465-1 0.0000	GEN N N N	PD CLEANING SUPPLIES	35.94 0.00 35.94
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-930.002	MAINTENANCE POLICE BUILDING	35.94

VENDOR TOTAL: 35.94

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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TRUSTHEATN 76038	TRUSTED HEATING & COOLING SOLUTIONS, INC. 4730 E. M-36 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	I13247 20230018 0.0000	GEN N N Y	REPAIR TO HEATING UNIT AT FD STA 12	379.30 0.00 379.30
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	SERVICE CHARGE	127.00	127.00
206-000.000-930.003	REPLACE BRYANT GAS VALVE	252.30	252.30
		<u>379.30</u>	<u>379.30</u>

TRUSTHEATN 76040	TRUSTED HEATING & COOLING SOLUTIONS, INC. 4730 E. M-36 PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	I13276 20230029 0.0000	GEN N N Y	REPAIR TO STATION 12 CARRIER PULLEY	23.53 0.00 23.53
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	REPLACED WARRANTY PULLEY CARRIER RTU #2	23.53	23.53

VENDOR TOTAL: 402.83

UGSICHEMIC 76061	UGSI CHEMICAL FEED, INC. PO BOX 779227 CHICAGO IL, 60677-9227	02/01/2024 02/06/2024 / / 02/06/2024	INV0031024 0.0000	GEN N N N	WWTP HEAD, 1.375 DIAPHRAM PVS (3)	679.86 0.00 679.86
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537.000-752.000	SUPPLIES & SMALL EQUIPMENT	679.86

VENDOR TOTAL: 679.86

VERIZONW01 75992	VERIZON WIRELESS PO BOX 15062 ALBANY NY, 12212-5062	01/30/2024 02/06/2024 / / 02/06/2024	9954924125 0.0000	GEN N N N	DPW ON CALL CELL DEVICE	50.62 0.00 50.62
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-853.000	PHONE/COMM/INTERNET	50.62

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 50.62

VERIZONW02 76039	VERIZON WIRELESS - LERT B 180 WASHINGTON VALLEY ROAD RW 3503 BEDMINSTER NJ, 07921	01/30/2024 02/06/2024 / / 02/06/2024	9022344310 0.0000	GEN N N N	PD TOWER DUMP (2)	110.00 0.00 110.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
207-000.000-967.000	SPECIAL PROJECTS	110.00

VENDOR TOTAL: 110.00

WCAASSESSG 76053	WCA ASSESSING LLC 38110 N. EXECUTIVE #100 WESTLAND MI, 48185	01/31/2024 02/06/2024 / / 02/06/2024	12524 0.0000	GEN N N Y	FEB 2024 ASSESSING SERVICES	28,346.00 0.00 28,346.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-801.000	CONTRACTUAL SERVICES	28,346.00

VENDOR TOTAL: 28,346.00

WASTMANAGM 76065	WM CORPORATE SERVICES, INC. AS PAY AGENT P.O. BOX 4648 CAROL STREAM IL, 60197-4648	02/01/2024 02/06/2024 / / 02/06/2024	95479-1389-8 20230043 0.0000	GEN N N N	DUMPSTER SERVICE	173.84 0.00 173.84
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-801.000	DUMPSTER SERVICE JAN 2024	173.84	173.84

VENDOR TOTAL: 173.84

02/01/2024 11:11 AM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 02/06/2024 - 02/06/2024
 UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Item 12.

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
WONDERMARN 76041	WONDERLAND MARINE WEST, INC. 8789 MCGREGOR RD PINCKNEY MI, 48169	01/30/2024 02/06/2024 / / 02/06/2024	71682 20230041 0.0000	GEN N N N	BOAT WINTERIZING INV 71682	632.88 0.00 632.88

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-932.000	11.10.23 BOAT WINTERIZING INV 71682	632.88	632.88

VENDOR TOTAL:	632.88
TOTAL - ALL VENDORS:	180,181.12

01/17/2024 01:50 PM
 User: MarcyM
 DB: Hamburg

Bills added after mtg 01.16.24

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 01/16/2024 - 01/16/2024

Item 12.

1/17/24
 MLD

UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
BOUNDTREE1 75917	BOUND TREE MEDICAL, LLC 23537 NETWORK PLACE CHICAGO IL, 60673-1235	01/17/2024 01/16/2024 / / 01/16/2024	85212049 0.0000	GEN N N Y	FD MEDICAL SUPPLY STOCK	 1,445.18 0.00 1,445.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-754.000	MEDICAL AND SCENE SUPPLIES	1,445.18

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK Y	Invoice Description	Gross Amount Discount Net Amount
BOUNDTREE1 75916	BOUND TREE MEDICAL, LLC 23537 NETWORK PLACE CHICAGO IL, 60673-1235	01/17/2024 01/16/2024 / / 01/16/2024	85212050 20230010 0.0000	GEN N N Y	AED BATTERIES	 210.84 0.00 210.84

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
207-000.000-967.000	AED BATTERIES	210.84	210.84

VENDOR TOTAL: 1,656.02

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK N	Invoice Description	Gross Amount Discount Net Amount
C&ECONTR01 75918	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	01/17/2024 01/16/2024 / / 01/16/2024	2901 0.0000	GEN N N N	GRINDER PUMP REPLACEMENT 6130 COWEL	 5,139.75 0.00 5,139.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	5,139.75

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK N	Invoice Description	Gross Amount Discount Net Amount
C&ECONTR01 75919	C & E CONSTRUCTION CO., INC. P.O. BOX 1359 HIGHLAND MI, 48357	01/17/2024 01/16/2024 / / 01/16/2024	2902 0.0000	GEN N N N	GRINDER PUMP REPLACEMENT 8820 HENDR	 7,539.75 0.00 7,539.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-934.200	GRINDER PUMP REPLACEMENT	7,539.75

VENDOR TOTAL: 12,679.50

Item 12.

UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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CHASEINK12 75920	CHASE CARD SERVICES CARDMEMBER SERVICE P.O. BOX 6294 CAROL STREAM IL, 60097-6294	01/17/2024 01/16/2024 / / 01/16/2024	010724 0.0000	GEN N N N	LIVESTREAM ANNUAL RENEWAL	900.00 0.00 900.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-229.000-933.000	SOFTWARE MAINTENANCE	900.00

VENDOR TOTAL: 900.00

CORRIGAN01 75922	CORRIGAN TOWING 775 N. SECOND STREET BRIGHTON MI, 48116	01/17/2024 01/16/2024 / / 01/16/2024	7974493-IN 0.0000	GEN N N N	B&G DYED ULTRA LOW SULFUR #2 MIX	582.16 0.00 582.16
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-758.000	DIESEL FUEL	582.16

CORRIGAN01 75921	CORRIGAN TOWING 775 N. SECOND STREET BRIGHTON MI, 48116	01/17/2024 01/16/2024 / / 01/16/2024	7974587-IN 0.0000	GEN N N N	DPW #2 HEAT MIX 65.10 GAL	266.53 0.00 266.53
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-758.000	DIESEL FUEL	266.53

VENDOR TOTAL: 848.69

ELECTIMECO 75923	ELECTRIC TIME COMPANY, INC. 97 WEST STREET MEDFIELD MA, 02052	01/17/2024 01/16/2024 / / 01/16/2024	29218 0.0000	GEN N N N	CLOCK CONTROLLER/MANUALS	1,097.00 0.00 1,097.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	MAINTENANCE TWP HALL	1,097.00

VENDOR TOTAL: 1,097.00

UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
KENTCOMMNC 75925	KCI 38110 N. EXECUTIVE SUITE 100 WESTLAND MI, 48185	01/17/2024 01/16/2024 / / 01/16/2024	229186 0.0000	GEN N N Y	POSTAGE 2024 MAILING ASSESSMENT CHA	4,949.62 0.00 4,949.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-902.200	ASSESSMENT ROLL PREP	4,949.62

VENDOR TOTAL: 4,949.62

LAKELAND01 75926	LAKELAND ACE HARDWARE, INC. PO BOX 1000 PINCKNEY MI, 48169	01/17/2024 01/16/2024 / / 01/16/2024	10157/1 0.0000	GEN N N N	FD DE-ICER(3)	21.97 0.00 21.97
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000.000-932.000	VEHICLE MAINTENANCE	21.97

VENDOR TOTAL: 21.97

BAWOL 75915	LEONARD BAWOL 3290 SHAWNEE TRAIL PINCKNEY MI, 48169	01/17/2024 01/16/2024 / / 01/16/2024	1112021 0.0000	GEN N N N	MUC COMMITTEE MOTION-REFUND SUPPLIE	73.79 0.00 73.79
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-527.000-955.000	SUNDRY	73.79

VENDOR TOTAL: 73.79

User: MarcyM
DB: Hamburg

EXP CHECK RUN DATES 01/16/2024 - 01/16/2024

Item 12.

UNJOURNALIZED OPEN

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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MICHIGANST 75928	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	01/17/2024 01/16/2024 / / 01/16/2024	011724 0.0000	GEN N N N	CASE# 913255499 PAYROLL 01/01/24-01	139.54 0.00 139.54
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	139.54

MICHIGANST 75929	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	01/17/2024 01/16/2024 / / 01/16/2024	011724 0.0000	GEN N N N	CASE # 810013564 PAYROLL 01/01/24-0	450.34 0.00 450.34
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	450.34

MICHIGANST 75930	MICHIGAN STATE DISBURSEMENT UNIT P.O. BOX 30350 LANSING MI, 48909-7850	01/17/2024 01/16/2024 / / 01/16/2024	011724 0.0000	GEN N N N	CASE #912854739 PAYROLL 01/01/24-01	380.46 0.00 380.46
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.010	MI CHILD SUPPORT WITHHOLDING	380.46

VENDOR TOTAL: 970.34

MITOWNSH01 75931	MICHIGAN TOWNSHIPS ASSOCIATION P.O. BOX 80078 LANSING MI, 48908-0078	01/16/2024 01/16/2024 / / 01/16/2024	245781 0.0000	GEN N N N	M KUZNER "NOW YOU KNOW WEBINAR	25.00 0.00 25.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-910.000	PROFESSIONAL DEVELOPMENT	25.00

VENDOR TOTAL: 25.00

Item 12.

UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
GANNETMI01 75927	MICHIGAN.COM 3964 SOLUTIONS CENTER CHICAGO IL, 60677-3009	01/17/2024 01/16/2024 / / 01/16/2024	6155921 0.0000	GEN N N Y	LEGAL ADS DECEMBER 2023	5,450.00 0.00 5,450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
858-000.000-900.000	LEGAL NOTICES/ADVERTISING	1,140.00
856-000.000-900.000	LEGAL NOTICES/ADVERTISING	960.00
855-000.000-900.000	LEGAL NOTICES/ADVERTISING	1,020.00
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	290.00
863-000.000-900.000	LEGAL NOTICES/ADVERTISING	960.00
860-000.000-900.000	LEGAL NOTICES/ADVERTISING	1,080.00
		<u>5,450.00</u>

VENDOR TOTAL: 5,450.00

MIRECOPRK1 75934	MPARKS MICHIGAN RECREATION & PARK ASSN. PO BOX 27609 LANSING MI, 48909	01/17/2024 01/16/2024 / / 01/16/2024	200007053 0.0000	GEN N N Y	P & R D HOEPPNER CPSI COURSE AND EX	645.00 0.00 645.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-910.000	PROFESSIONAL DEVELOPMENT	645.00

VENDOR TOTAL: 645.00

PATRIOTPAI 75932	PATROIT PAINTING & HANDYMAN SERVICE 729 VILLAGE DR FOWLERVILLE MI, 48836	01/17/2024 01/16/2024 / / 01/16/2024	1150 0.0000	GEN N N Y	SEN CTR COMPLETE TRIM ON NEW DOOR	702.00 0.00 702.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-820.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	702.00

VENDOR TOTAL: 702.00

01/17/2024 01:50 PM
 User: MarcyM
 DB: Hamburg

INVOICE APPROVAL BY INVOICE REPORT FOR HAMBURG TOWNSHIP OFFICES
 EXP CHECK RUN DATES 01/16/2024 - 01/16/2024

Item 12.

UNJOURNALIZED OPEN
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
POLYMERSHA 75924	POLYMERSHAPES HOLDINGS, INC 1291 RICKETT RD BRIGHTON MI, 48116	01/17/2024 01/16/2024 / / 01/16/2024	4951576-2 0.0000	GEN N N N	LOBBY RENOVATION/HARD MATERIALS	40,927.50 0.00 40,927.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	40,927.50

VENDOR TOTAL: 40,927.50

RESCOM 75933	RESCOM DOOR LLC 4088 E M 36 PINCKNEY MI, 48169	01/17/2024 01/16/2024 / / 01/16/2024	4586 20230013 0.0000	GEN N N N	BAY DOOR 8 REPAIR, STATION 12	195.00 0.00 195.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-930.003	REPAIR TO BAY DOOR 8 AT STATION 12	195.00	195.00

VENDOR TOTAL: 195.00

SEMCOG0001 75935	SEMCOG -SOUTHEASTERN MICHIGAN 1001 WOODWARD AVE., STE 1400 DETROIT MI, 48226	01/17/2024 01/16/2024 / / 01/16/2024	INV01989 0.0000	GEN N N N	TWP 2024 ANNUAL MEMBERSHIP	3,341.00 0.00 3,341.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	3,341.00

VENDOR TOTAL: 3,341.00

SPCTRMPRNT 75936	SPECTRUM PRINTERS, INC. P.O. BOX 161 TECUMSEH MI, 49286	01/17/2024 01/16/2024 / / 01/16/2024	77245 0.0000	GEN N N N	ELECTIONS-MAILING-AV APPLICATIONS	25,950.43 0.00 25,950.43
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.001	SUPPLIES FOR ELECTIONS	25,950.43

VENDOR TOTAL: 25,950.43

73

User: MarcyM

EXP CHECK RUN DATES 01/16/2024 - 01/16/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 12.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
TOSHIBA 75938	TOSHIBA BUSINESS SOLUTIONS PO BOX 927 BUFFALO NY, 14240-0927	01/17/2024 01/16/2024 / / 01/16/2024	6190368 20230012 0.0000	GEN N N Y	TOSHIBA #6190368, STATION 12	9.53 0.00 9.53

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
206-000.000-801.000	TOSHIBA INVOICE 12.06.23-01.05.24	9.53	9.53
VENDOR TOTAL:			9.53

TREETOP 75939	TREETOP PRODUCTS, INC. 222 E. STATE STREET BATAVIA IL, 60510	01/17/2024 01/16/2024 / / 01/16/2024	INVTRE25210 0.0000	GEN N N N	CHAMPION BENCHES/55 GAL BLACK PLAST	4,552.88 0.00 4,552.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-000.000-239.100	BENCHES DONATION PROGRAM	4,136.31
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	416.57
		4,552.88

TREETOP 75940	TREETOP PRODUCTS, INC. 222 E. STATE STREET BATAVIA IL, 60510	01/17/2024 01/16/2024 / / 01/16/2024	INVTRE25230 0.0000	GEN N N N	P & R UITMATE BIKE REPAIR STATION	2,644.39 0.00 2,644.39
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Open

GL NUMBER	DESCRIPTION	AMOUNT
208-751.000-967.962	SPECIAL PROJECTS - MISC IMPROVEMENT	2,644.39
VENDOR TOTAL:		
7,197.27		

USGEOLSURV 75941	U.S. GEOLOGICAL SURVEY UNITED STATES GEOLOGICAL SURVEY P.O. BOX 6200-27 PORTLAND OR, 97228-6200	01/17/2024 01/16/2024 / / 01/16/2024	91132703 0.0000	GEN N N N	STREAMGAGING STATION CUST #60000018	12,500.00 0.00 12,500.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703.000-967.000	SPECIAL PROJECTS	12,500.00

User: MarcyM

EXP CHECK RUN DATES 01/16/2024 - 01/16/2024

DB: Hamburg

UNJOURNALIZED OPEN

Item 12.

BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 12,500.00

TOTAL - ALL VENDORS: 120,139.66

1/17/24
MLD



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 13.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: January 31, 2024
RE: Agenda Item Topic: **New Police Officer Hiring**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to approve the hiring of Conan Stoehr for the position of full-time police officer effective immediately.

Background

On January 2, 2024, the Township Board authorized me to make a conditional offer of employment to Conan Stoehr pending successful completion of all pre-employment requirements. Mr. Stoehr has subsequently passed his required medical evaluation, psychological evaluation and drug-screening testing. As such, I am requesting that the Board approve the hiring of Mr. Stoehr for the position of full-time police officer.

Respectfully,

Chief Richard Duffany
Director of Public Safety



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



JOB POSTING

Pursuant to Article 8 of the Collective Bargaining Agreement between Hamburg Township and the Police Officers Labor Council/Hamburg Township Command Officers Association, the following special assignment within the bargaining unit is being posted:

Administrative Sergeant (Accreditation Manager)

Posted: January 12, 2024

Overview

The primary purpose of the Administrative Sergeant position is to manage all accreditation requirements per the Michigan Law Enforcement Accreditation Commission (MLEAC) and function as the department's accreditation manager. The Administrative Sergeant will also ensure department compliance with all MLEAC professional standards and shall work with the Director of Public Safety to review/update department policies and procedures to maintain accreditation. In addition, the Administrative Sergeant shall be responsible for managing all aspects of the department's property room. The Administrative Sergeant reports directly to the Director of Public Safety.

Job Description

The primary Accreditation Manager responsibilities are as follows:

1. Manage the accreditation process, including assessments;
2. Plan and monitor the on-site assessments and maintain appropriate records relating to accreditation activities;
3. Performs a variety of complex administrative work in planning, coordinating, and managing the implementation, maintenance, and adherence to the department's accreditation through the Michigan Law Enforcement Accreditation Commission (MLEAC);
4. Responsible for maintaining all files for compliance with the MLEAC accreditation process in Power DMS;



Hamburg Township Public Safety Department



Item 14.

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PHONE: (810) 231-9391 · FAX: (810) 231-9401
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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

5. Assists the police command staff with assuring all new and revised policies comply with MLEAC standards;
6. Acts as a liaison between police administration, other department employees and outside agencies in all accreditation efforts;
7. Maintains a standard format for policies to be reviewed and revised on a scheduled basis;
8. Regularly reports to the Director of Public Safety or designee and key staff on accreditation compliance;
9. Directs on-site inspections of compliance with MLEAC;
10. Represents the department at conferences and meetings related to the accreditation process as determined by the Director of Public Safety;
11. May participate in mock and/or on-site assessments for other agencies involved in the MLEAC process as determined by the Director of Public Safety;
12. Performs meaningful reviews of incidents involving sergeants and the use of force, vehicle pursuits and any other incidents requiring review by MLEAC standards;
13. Assists with conducting the annual analysis as part of the meaningful review process;
14. Prepares MLEAC annual status and compliance report;
15. Ensures proper training for police department personnel on new/revised policies and ensures personnel are properly trained to meet MLEAC standards;
16. Conducts employee orientation training regarding the accreditation process;

The primary property room responsibilities are as follows:

1. Manages the day-to-day operations of the department's property room;
2. Responsible for maintaining the evidentiary chain of custody and integrity of confiscated property and evidence;



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 14.

3. Supervises, plans, prioritizes, assigns, reviews, and assists officers responsible for receiving, cataloging, storing, safeguarding, collecting, transporting, verifying, releasing and/or disposing of a wide variety of confiscated property and evidence;
4. Meets with staff as needed to identify and resolve problems related to property/evidence to ensure productivity and quality standards under the MLEAC are maintained;
5. Ensures all property and evidence is received, processed, stored and properly released and/or disposed of according to established procedures;
6. Performs routine inventories and audits of stored property and evidence;
7. Responsible for the security and storage conditions of all property and evidence;
8. Maintains property and evidence logs, forms, databases, and technology system(s);
9. Processes evidence requests from officers, investigators, attorneys, and/or other interested parties, ensuring compliance with applicable laws and guidelines;
10. Appears in court to testify on the handling and chain of custody of evidence;
11. Ensures compliance with department policies, procedures, and MLEAC standards;
12. Attends and participates in training as needed to keep abreast of changes in procedures; regulations or laws which impact the processing and storage of property and evidence;
13. Ensures documentation and destruction of drugs turned into the department's Red Barrel.

Necessary Skills, Knowledge and Abilities

1. Ability to perform the necessary job functions of a certified police officer.
2. Ability to analyze MLEAC standards and develop procedures for complying with standards.
3. Ability to plan, develop and implement new policies and procedures in an effective manner.
4. Ability to plan, organize, direct and coordinate the work of subordinate personnel.
5. Ability to prepare clear and concise reports.
6. Ability to communicate clearly and concisely, both orally and in writing.
7. Ability to compile and analyze statistical data.
8. Ability to analyze fact patterns and draw conclusions as those fact patterns relate to department policies.



Hamburg Township Public Safety Department



Item 14.

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY

9. Ability to establish and maintain effective working relationships with subordinates, co-workers and superiors.
10. Ability to establish and maintain effective working relationships with MLEAC representatives and represent the department in a professional manner.
11. Ability to attend all required MLEAC training including out of county training.
12. Ability to competently testify in court or other legal proceedings.
13. Ability to effectively retrieve, process, identify, record, store and release property and evidence according to department policy and state law.
14. Knowledge of and proficiency in the use of all department computer/I.T. apps, programs and equipment including PowerDMS, Power Time and the Central Square property module.
15. Knowledge of all job-relevant Township ordinances, state laws and federal statutes and ability to appropriately apply them in the course of carrying out duties.
16. Knowledge of all department policies/procedures and ability to appropriately apply them in the course of carrying out duties.
17. Knowledge of basic inventory control principles and practices.
18. Possession of strong decision-making skills and the ability to make appropriate decisions within department guidelines.
19. Possession of excellent organizational skills sufficient to maintain all necessary documents and records as required by MLEAC accreditation standards.
20. Possession of time-management skills sufficient to complete all job tasks and duties in a timely and competent manner.

Work Schedule

The primary work schedule of the Administrative Sergeant will consist of four 10-hour shifts (40 hours per week), with the hours determined by the Administrative Sergeant based the needs of the position and the department. Also, the Administrative Sergeant may work the additional hours needed each pay period to obtain 84 hours of pay.

The Administrative Sergeant has discretion to change their work hours or days as necessary based on the needs of their workload, training or conferences. The Administrative Sergeant's work schedule will not be adjusted by management to avoid the payment of overtime.

Application and Selection

The position of the Administrative Sergeant is open to any non-probationary Police Sergeant. Any Police Sergeant interested in the position should submit a letter of interest to the Director of Public Safety **no later than 3:00pm on Monday, January 22, 2024.**



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 14.

The selection process will be as follows:

If more than one Sergeant submits a letter of interest than the Director of Public Safety/Police Chief will conduct an interview with each candidate pursuant to Public Safety SOP# 300-72: *Special Assignments*. The Director, in accordance with Article 8 of the Collective Bargaining Agreement, will make a written recommendation to the Township's Personnel Committee who, in turn, will forward the recommendation to the Township Board. The Township Board will then review the recommendation and make a determination on the selection.

Respectfully,

A handwritten signature in cursive script that reads "Richard Duffany".

Chief Richard Duffany



Hamburg Township Public Safety Department

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EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 15.

TO: Hamburg Township Board
FROM: Chief Richard Duffany
DATE: January 31, 2024
RE: Agenda Item Topic: **Fire Grant Application**
General Ledger #: N/A
Number of Supporting Documents: N/A
NEW/OLD BUSINESS: **XXX** New Business

Requested Action

- Motion to authorize Hamburg Township Fire to participate in a regional grant application for portable radios.

Background

It is the intent of the various Livingston County fire agencies to submit a regional grant application for new Motorola portable radios. Hamburg Township Fire has 17 portable radios that are at or near the end of their life cycle and need to be replaced. The total cost per radio package is \$7,000 which includes radio, charger, 2 batteries and a lapel mic. (17 radios x \$7,000 = \$119,000)

There is a 10% match requirement for the proposed grant. As such, our out of pocket cost for the radios would be \$11,900. In addition, there is a \$250 per radio surcharge from the State of Michigan for programming the radios bringing our total cost for this project to \$16,150.

Budget Impact

The department's share of the cost (\$16,150) wouldn't be incurred until after receipt of the radios which is not expected to occur until FY 24/25. As such, it is my intent to include this expenditure in the proposed FY 24/25 budget.

Respectfully,

Chief Richard Duffany
Director of Public Safety



Hamburg Township Public Safety Department

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PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 16.

TO: Hamburg Township Board

FROM: Chief Richard Duffany

DATE: January 31, 2024

RE: Agenda Item Topic: **Updated Public Safety SOPs**
 General Ledger #: N/A
 Number of Supporting Documents: 2

NEW/OLD BUSINESS: **XXX** New Business
 _____ Old Business – Previous Agenda #:

Requested Action

- Motion to approve the following updated Hamburg Township Public Safety Standard Operating Procedures: SOP# 200-07: *Firefighter Training Standards* and SOP# 300-04: *General Rules of Conduct*.

Background

The attached amended Public Safety SOPs are being submitted to the Board for review and approval. The changes in the SOPs are highlighted (new language in green, language to be deleted in red).

Respectfully,

Chief Richard Duffany
Director of Public Safety

HAMBURG TOWNSHIP PUBLIC SAFETY DEPARTMENT			
STANDARD OPERATING PROCEDURE			
Title: Firefighter Training Standards			No. 200-07
Distribution: FIRE	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amended	Rescinds: SOP 200-07 (08/22/2022)	MLEAC Standard(s): N/A
Effective Date: DRAFT			

I. PURPOSE

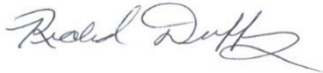
The purpose of this policy is to establish training standards for members of Hamburg Township Fire in order to ensure that they are properly trained to effectively respond to all incidents.

II. PROCEDURES

- A. ~~Participating in 75% or greater of all department weekly, regularly scheduled training is the standard.~~ All firefighters shall participate in a minimum of 75% of all department, weekly regularly-scheduled training per quarter. In order to maintain your training percentage, some training may be made up through the Duty Captain while on shift (at the discretion of the Training Officer or Duty Captain).
- B. All operations personnel are required to complete all annual training (100%) as follows:
1. CPR/AED
 2. Blood borne Pathogens
 3. SCBA Orientation
 - a. Don and Doffing
 - b. Inspection
 - c. Search and Rescue
 4. Safety
 5. Right to Know
 6. Emergency Vehicle Driver Training
 - a. Classroom review
 - b. Apparatus Driving/Rodeo
 7. Lockout/Tagout
 8. Haz-Mat Refresher
 9. Policy Review
 - a. Department SOPs
 - b. WLMCA Protocol Review
 10. Roadway Safety
 11. Equipment Orientation
 - a. Medical
 - b. Fire

- C. Online Training
 - 1. Firefighters are required to complete all Vector Solutions online training sessions that are assigned to them quarterly.
 - 2. All required online training of any nature shall be conducted while on shift, unless prior authorization is obtained from the Training Officer.
- D. If any personnel are unable to attend a required training session they must:
 - 1. Notify a shift Captain or training officer prior to the training.
 - 2. Make up the missed training.
- E. All training activities MUST be authorized through the department Training Officer.
- F. No training will be scheduled, attended or conducted on Township-recognized holidays, unless prior authorization is obtained by the Deputy Director.
- G. If any personnel fails to comply with this required training policy, they may have their classification changed in accordance with MIOSHA regulations & department policy.

Issued by:



Richard Duffany
Director of Public Safety

Approved by the Hamburg Township Board of Trustees: DRAFT.

HAMBURG TOWNSHIP PUBLIC SAFETY DEPARTMENT			
STANDARD OPERATING PROCEDURE			
Title: General Rules of Conduct (Police)			No. 300-04
Distribution: POLICE	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amended	Rescinds: SOP 300-04 (10/12/22)	MLEAC Standard(s): 1.1.1 (d & e), 1.5.1, 1.5.2
Effective Date: DRAFT			

I. PURPOSE

The purpose of this policy is to define departmental expectations for personal behavior on duty and off duty.

II. POLICY

The Hamburg Township Public Safety Department expects its personnel to maintain high standards of appearance and conduct. The public similarly expects such high standards. Police officers wield considerable power over the citizenry, power that is carefully circumscribed by state and federal law, and ultimately, by the Constitution and Bill of Rights. Our powers to arrest, seize property, and interfere, at times, with the lives of citizens constitute a public trust. We can help insure that we regard this trust as vital by exemplary performance in our jobs. Performance is not enough: we must always conduct ourselves in an exemplary fashion.

III. MISSION

The mission of the department is to protect life and property, preserve the peace, prevent crime, aggressively pursue violators of the law and enhance the quality of life of the residents of Hamburg Township. To accomplish this mission, the members of this department will work in cooperation with the community and other law enforcement agencies in a manner which reflects the highest degree of integrity and professionalism.

IV. COMMUNITY POLICING PHILOSOPHY

The department strongly embraces a philosophy of being actively involved in our community. We believe that the best way to address the needs of the community and provide exceptional police service is to form a close working relationship with the residents, schools and businesses of Hamburg Township. By working closely with our community and fostering open communication, we desire to instill the confidence and trust of our residents that our officers will provide high-quality police service and maintain Hamburg Township as a safe place to live, work and visit.

V. LAW ENFORCEMENT CODE OF ETHICS

All members of the Hamburg Township Police, sworn and non-sworn, shall acknowledge and adhere to this code of ethics.

As a law enforcement professional, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against abuse or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings or prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or abuse and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to archive these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.

The department will provide all personnel updated and continued ethics training at least once every three years.

VI. GENERAL DUTIES

A. **Knowledge of Rules**

It is the duty of every member to know the rules, regulations, and operational procedures of the department.

B. **Performance of Duties**

1. Members shall at all times take appropriate action to protect life and property, preserve the peace, prevent crime, detect and arrest violators of the law, and enforce all federal, state and local laws and ordinances within departmental jurisdiction.
2. Members shall carry out their duties and responsibilities in an attentive and thorough manner and shall not neglect to properly perform any of their duties or responsibilities
3. Members shall be competent in the performance of their duties and shall possess the requisite knowledge and skill needed to carry out their duties in a satisfactory and professional manner.

C. **Duty**

1. Members of the department will report for duty at the time and place specified by their assignment or orders and complete the number of hours on duty required by their assignment. Official notifications (i.e., subpoenas, hearings, etc.) shall constitute an order to report for duty.
2. Members of the department, while on duty, will remain alert and awake, unencumbered by alcoholic beverages, prescription drugs, marijuana, illegal controlled substances, or conflicts arising from off-duty employment.
3. Members of the department, while on duty, will not engage in any activity or personal business which would cause them to neglect their duty.
4. Officers on duty shall identify themselves to any person requesting an officer's name, rank, and badge number, except when the withholding of such information is necessary for the performance of police duties or properly authorized.
5. Members shall submit all necessary reports on time and in accordance with established departmental procedures. Reports submitted by members

shall be truthful and complete. No member shall knowingly enter or cause to be entered any inaccurate, false, or improper information.

6. While on duty, officers must carry department identification with them at all times. In addition, members shall carry a valid driver's license when operating a vehicle in an on-duty status.
7. In carrying out the performance of their duties, each member shall:
 - a. Maintain command of temper and patience;
 - b. Exercise appropriate discretion;
 - c. Refrain from coarse, boisterous, profane or disrespectful language;
 - d. Demonstrate empathy towards all persons seeking police assistance;
 - e. Act in a manner that reflects a professional image upon the member and the department.

D. Responsibility of Off-Duty Officers

1. Members of the department are required to conduct themselves at all times, including while off duty, in a manner which reflects the highest degree of integrity and which is consistent with the mission of the police department. Members will be held strictly accountable for off-duty conduct which disparages or harms the reputation/image of the department or another member or which is contrary to the stated mission of the department.
2. Under law, both on-duty and off-duty law enforcement officers of this department have peace officer authority within this jurisdiction. Off-duty law enforcement officers of this department will give first consideration to allowing appropriate action to be taken by on-duty officer's before taking other appropriate action.

E. Obedience to laws, Ordinances, Rules, Regulations

Members of the department will obey all federal and state laws. They will also obey all laws and ordinances of any local jurisdiction in which they are present. Members will obey all rules, regulations, directives, and orders as may be issued by the department.

F. Oath and Swearing

Prior to appointment to a sworn position, personnel must give assurance of fidelity by taking an oath of allegiance/office to enforce the law and uphold the United States and State of Michigan Constitutions. The Oath and Swearing will be administered by the Township Clerk.

G. Duty to Report Misconduct or Dereliction of Duty

1. Violation of the law, or the department's orders, rules, regulations, and operational procedures, by any member of the department undermines the ability of the department to deliver service to the community. Such behavior can damage credibility and respect, and in some cases, can endanger the lives of citizens and members.
2. Members having knowledge of another member violating the law will report such knowledge to the Director of Public Safety. Members having knowledge of another member violating the department orders, rules, regulation or procedures, shall report such knowledge to a supervisor.

H. Compliance with Orders

1. All department members will comply with verbal or written orders issued by supervisors. This will include any lawful orders relayed from a supervisor or a senior officer by a member of the same or lesser rank.
2. Failure or deliberate refusal to comply with a lawfully given order, ridiculing or criticizing a superior officer or their orders (whether in or out of their presence) or being openly defiant or insolent toward a superior officer constitutes insubordination.

I. Conflicting or Illegal Orders

1. Members who are given an otherwise proper order, which is in conflict with a previous order, rule, or regulation, shall respectfully inform the member issuing the order of the conflict. This should not be done in a loud tone nor in the presence or hearing of the public or an inmate. If the member issuing the order does not alter or retract the conflicting order, the order shall stand. Members shall obey the conflicting order and shall not be held responsible for disobedience of the order previously issued.
2. Members shall not obey any order which they reasonably believe should require them to commit any illegal act. If in doubt as to the legality of the order, members shall request a clarification of the order or confer with higher authority.

J. Issuance of Orders

1. Unless the situation warrants, supervisors will not knowingly or willfully issue any order in violation of any law or ordinance or of any rule, regulation, general or special order of the department.
2. It shall be incumbent upon all supervisors to express themselves

adequately so that no incorrect assumptions may be made on what is or is not expected of subordinates.

K. False or Misleading Statements

1. A member must speak the truth at all times and under all circumstances. No member shall willfully depart from the truth in a statement, report, or any other type of communication whether verbally or in writing.
2. It shall be a violation for a member to provide inaccurate or misleading information in any statement, communication or report (whether verbally or in writing). It is also a violation for members to knowingly omit any material fact or pertinent piece of information in any statement, communication or report of any kind.

L. Citizen Complaints

Members shall courteously and promptly respond to any complaints made by a citizen against any member of the department. Members shall follow established departmental procedures as outlined in Public Safety SOP #100-13: *Citizen Complaint Procedure*, and all members are obligated to explain to inquiring citizens the complaint procedure.

M. Evidence

Property or evidence which has been discovered, gathered or received in connection with departmental responsibilities will be processed in accordance with departmental procedures. Members shall not convert to their own use, manufacture, conceal, falsify, destroy, remove, tamper with or withhold any property or evidence in connection with an investigation or other action, except in accordance with departmental procedures.

N. Use of Force - General

Officers shall use only the minimum force necessary to accomplish a legitimate purpose. Officers shall exhaust all reasonable means of apprehension and control within their abilities before resorting to the use of deadly force. Further guidelines concerning the use of force are outlined in the Public Safety SOP #300-25: *Use of Force*.

O. Use of Firearms and Weapons

Officers shall not use, handle, or carry firearms or weapons in a careless or imprudent manner. Officers shall use firearms and weapons only in accordance with the law and departmental procedures.

P. Custody of Prisoners

Members charged with the custody of prisoners shall observe all current laws and departmental operational procedures regarding care, custody, and transportation of prisoners.

Q. Meaningful Reviews

1. Meaningful reviews shall be conducted by a supervisor on all incidents involving use of force, vehicle pursuits, foot pursuits, traffic crashes that involve department vehicles, job-related injuries and any other matter as directed by the Director of Public Safety.
2. A meaningful review for purposes of this policy includes a review of any and all written reports, body-worn camera footage and in-car video footage. If necessary, interviews of witnesses and involved officers shall also be conducted.
3. Supervisors shall review the incident to determine whether:
 - a. policy changes are necessary;
 - b. training should be amended or added;
 - c. equipment should be changed, altered, or procured;
 - d. violations of policy occurred.

VII. GENERAL CONDUCT

A. Respect

1. Members of the department shall treat their co-workers, subordinates and associates with respect and shall be courteous and civil at all times in their relationship with each other.
2. Members shall not gossip or speak negatively about another member's personal character or conduct which is detrimental to such member.
3. Members shall be respectful toward superior ranking officers and shall refrain from any disrespectful speech or acts against them, whether in their presence or not.
4. When on duty and in the presence of the public or other law enforcement agencies, members shall be addressed or referred to by rank or title.

B. Civil Rights

Members will not discriminate against any person because of their national origin, color, creed, sex, religious beliefs, age, or life styles. All members shall take care to observe and respect the civil rights of others, as the term "civil rights" is commonly understood.

C. Courtesy

Members will address their associates or members of the general public courteously, and will not use abusive, violent, argumentative, insulting, or provoking language which could be deemed insulting to any person or group.

D. Cowardice

An officer will not display cowardice in the line of duty or in any situation where the public or another officer might be subjected to physical danger. Unless actually incapacitated themselves, officers will aid, assist, and protect fellow officers in time of danger or under conditions where danger might reasonably be impending.

E. Misuse of Position

1. Members will not at any time use or attempt to use their official position, badge or credentials for personal or financial gain or advantage.
2. Members shall only present or display their department credentials in conjunction with official departmental business.
3. In the discharge of members' duties under the law and rules of this department, some decisions must necessarily be left to the discretion and sound judgment of the individual member, nevertheless, members may be required to answer for abuse of authority or discretion.

F. Conduct Unbecoming

Members shall conduct themselves at all times, both on duty and off duty, in such a manner as not to discredit the department. Conduct unbecoming of a member shall include that which brings the department into disrepute or reflects discredit upon the member, or that which impairs the operational efficiency of the department.

G. Gifts, Gratuities, Rewards

Members will not accept or solicit either directly or indirectly any gift, gratuity, loan, reward, or fee or any other thing of value arising from or offered because of

their department employment, except lawful salary and that authorized by the Director of Public Safety.

H. Memberships

No member of the department shall be a member of any organization which advocates the violent overthrow of the government of the United States, the State of Michigan or any unit of local government, or participate in any organization which has a purpose, aim, objective or any practices which are contrary to the obligations of an officer under these rules and regulations.

I. Associations

Members shall avoid fraternization and/or cohabitation with persons whom they know, or should know, are persons under criminal investigation or indictment, or who have a reputation in the community or the department for involvement in felonious or criminal behavior, except as necessary to the performance of official duties, or where unavoidable due to family relationships with the member.

J. Political Activity

1. Members of the department may neither use their Township position for any political purpose nor engage in any political activities while on duty. Banned political activities while on duty include wearing political buttons, soliciting political contributions, displaying political bumper stickers or posters on Township vehicles or property or distributing political materials.
2. Members of the department will not be discriminated against as a result of their political affiliation.

K. Physical Fitness for Duty

All members of the department are expected to take reasonable steps to maintain good physical condition in order to cope with the demands of the profession. Physical injuries or health problems which would limit ability should be reported to a supervisor.

L. Contact Information

Members of the department shall keep up-to-date contact information with the department which includes home address and phone number. Members shall notify the Director of Public Safety within 24 hours of any changes to their home address or phone number.

M. Leave

1. Members of the department will not be absent from duty without first obtaining permission from a supervisor, except as provided in Sub-paragraph 2, below.
2. Members of the Department will, in situations requiring emergency leave or sick leave, notify a supervisor of the circumstances as soon as possible.

N. Information

1. Members of the department will not communicate to any person not an employee of this department any information concerning operations, activities or matters of departmental business, the release of which is prohibited by law or which may have an adverse impact on the department operations.
2. Members will communicate promptly to a supervisor, information regarding tips on crimes or criminal activity or other relevant law enforcement information which may come into their possession.

O. Public Appearances

Members receiving a request to make a public presentation or appearance, or publish an article concerning their duties, shall obtain permission from the Director of Public Safety/designee. The department wishes no interference with the First Amendment rights of members; however, the department reserves the right to authorize appearances or writings that represent the department.

P. Use of Alcohol

1. Members of the department will not drink any alcoholic beverage while on duty.
2. Members of the department will not appear for duty, or be on duty, while under the influence of intoxicants to any degree whatsoever or with an odor of intoxicants on their breath.
3. In the event of an emergency recall, each individual officer must determine fitness for duty if alcohol has been consumed. A supervisor will be consulted and asked to confirm or deny, as appropriate, the officer's judgment in the matter. No adverse actions will be taken if, in an emergency recall, the officer believes himself or herself to be incapacitated for duty, says so, or is told so by a supervisor, before actually going on duty.

Q. Use of Drugs

1. Members of the department are strictly prohibited from using any illegal drug/controlled substance or any form of marijuana under any circumstances (medicinal or recreational) while on duty or off duty.
2. Members using any prescribed drug or any other medication that could possibly induce impairment of their performance of duties will notify a supervisor.

R. Use of Tobacco

1. Officers of the department, while on-duty, will not use tobacco while engaged in traffic control, on an investigation, or while otherwise in direct contact with the public.
2. Members of the department will not use tobacco in any building or vehicle owned or occupied by Hamburg Township, except as otherwise specified.

S. Property and Equipment

1. Members of the department will be responsible for the proper care and the use of department property and equipment assigned to or used by them and will promptly report to a supervisor any loss, damage, destruction or defect therein.
2. Members will not temporarily or permanently convert any department property to their own personal use or the use of any other person.
3. When a member of the department terminates employment, all issued equipment will be returned by the effective termination date. Failure to return all items of department property may result in legal action.
4. Members of the department will have as a part of their issued equipment a copy of the policy and procedures, and will maintain and make appropriate changes or inserts as directed.
5. Each member of the department will be issued a department identification card and shall carry their identification card at all times while on duty. Lost or stolen cards shall be immediately reported to a supervisor.

T. Reporting Arrests, Court Actions, Job-Related Interviews

1. Members of the department will immediately report to a supervisor any arrests or court actions that may reflect upon the department.

2. Members who receive requests for interviews and/or depositions relating to the department, from persons or agencies outside the department (attorneys, insurance companies, etc), shall notify a supervisor. The supervisor may witness the interview unless it is of a private nature.

U. Money Expenditures

1. There will be no expenditures of money or financial obligations incurred in the name of the department by any member without permission from the Director of Public Safety/designee.
2. No member shall imply or accept financial liability for loss or damage on behalf of the department. Any inquiries concerning financial liability will be referred to the Director of Public Safety/designee.

V. Payment of Debts

Members shall keep their financial affairs in good order and under control.


W. Resignations

A member must provide, to the Director, at least two weeks written notice of his or her intent to resign.

X. Personal Appearance and Grooming

1. Members of the department will be neat, clean, well-groomed and present a professional appearance.
2. Officers shall wear and maintain uniform, clothing and will abide by the department hair and appearance standards in accordance with Public Safety SOP #300-53: *Officer Uniform and Appearance*.
3. Civilian members of the department shall wear attire in keeping with their duties and responsibilities in accordance with previously established standards.
4. The only exception to this section shall be officers assigned to undercover work, where appearance alterations are necessary to fit a role being assumed. Such deviations in appearance and dress shall be authorized by a supervisor.

Issued by:



Richard Duffany
Director of Public Safety

Approved by Hamburg Township Board of Trustees: DRAFT.



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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 17.

TO: Hamburg Township Board

FROM: Chief Richard Duffany

DATE: January 31, 2024

RE: Police Annual Analysis

Introduction

The following report is a best practice as identified by the Michigan Law Enforcement Accreditation Commission (MLEAC) and is required by department policy to be submitted on an annual basis. The report is designed to summarize and analyze the following activities during 2023:

- Administrative investigation of complaints of misconduct.
- Agency practices related to biased based policing.
- Employee involved collisions.
- Employee injuries and exposures.
- Use of force incidents.
- Vehicle pursuits.
- Foot pursuits.

The report serves to further the department’s mission by accurately and transparently presenting data as part of the meaningful review process. While this report provides data on the number of incidents in each area, it is also used to identify trends and evaluate the need for additional training, equipment or policy revisions.

Internal Affairs-Employee Misconduct Annual Review 2023

Allegations of employee misconduct by the public are historically low in our department. Throughout 2023 officers responded to over 4700 dispatched calls for service, made over 13,100 self-initiated calls for service and initiated 1385 traffic stops. The department received three informal citizen complaints in 2023. In addition, three investigations alleging policy violations were initiated by supervisors.

It is the policy of the Hamburg Township Public Safety Department-Police Division (HTPD) to continuously strive to improve the quality of police services provided to the citizens of Hamburg



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Township through an objective procedure of handling complaints against department personnel.

- Through this process, citizen confidence in the integrity of the department and its personnel can be achieved and maintained. It is the policy of the department to investigate all citizen complaints alleging employee misconduct in a fair, objective and thorough manner.
- It is the policy of the department to investigate all complaints diligently while ensuring that all employee rights as set forth in the U.S. Constitution, current state and federal law as well as applicable collective bargaining agreements are strictly protected.

Complaints of misconduct are typically handled by the Deputy Director of Police, although some complaints are handled by shift-level supervisors. Reported employee misconduct is investigated even if a formal complaint is not desired or the reporting person wishes to withdraw the complaint. The lack of a formal complaint from a citizen does not preclude the imposition of disciplinary or corrective sanctions in appropriate situations. Upon conclusion of an internal investigation, an investigator's report is prepared and forwarded to the Director of Public Safety.

Upon receipt of the investigator's report, the Director of Public Safety reviews the investigative report and makes one of the following determinations:

Not Sustained – The investigation failed to disclose sufficient evidence to support the allegation(s), the investigation proved that the allegation is false and did not occur or the investigation revealed that the acts complained of were lawful, justified and proper.

Sustained – The investigation disclosed sufficient evidence to support the allegation(s) made in the complaint.

Final authority and responsibility for determining the disposition of a complaint rests solely with the Director of Public Safety.

Two of the three informal citizen complaints received in 2023 accused officers of taking improper police action and one alleged harassment. All three citizen complaints were phoned in to the Director of Public Safety and were investigated by the Deputy Director of Police. Once the citizens were contacted, they declined to make a formal complaint.

The improper police action accusations involved two separate officers treating different calls for service as civil matters as opposed to criminal. The investigation revealed officers followed policy and took legal and appropriate police action. Detailed incident reports were written for both calls even though not required by policy. The written reports and the body camera footage simplified the process of accurately reviewing the complaints.



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For the harassment complaint, no contact between the citizen and officer occurred but the citizen accused a Hamburg Township police officer of following him for intimidation purposes. In-car video revealed the officer was conducting police business at the time and had no idea the citizen was traveling directly in front of him. The investigation revealed the complainant was operating a vehicle with an expired registration plate and had no valid insurance on record. This provided the officer with a legal reason to stop the complainant had the officer noticed the violation. The likely reason the motor vehicle violation wasn't noticed or enforced was because the officer was attending to other police business at the time.

All three citizen complaints were found to be **Not Sustained**.

The number of citizen complaints in 2023, three, was a decrease from the 6 received in 2022.

As for the three supervisor-initiated policy violation investigations in 2023, two of the investigations resulted in written reprimands being issued. One of the written reprimands was for being late for duty and the other was for failing to properly maintain departmental equipment. A third investigation was for a more serious misconduct allegation and the officer resigned prior to a final determination being made.

Annual Employee Misconduct/Complaint Analysis 2023

A meaningful review was conducted in each allegation of employee misconduct and policy violation to examine officer performance, policy, equipment, and training to ascertain any need for changes in any of those areas. Body cameras continued to be extremely helpful in the review of the allegations as they provided much more detail than in-car cameras alone.

The analysis of the employee misconduct/complaint allegations did not reveal a clear-cut pattern as it related to officer performance.

Policy- No issues were identified with involved policies.

Training- No training issues identified. Supervisors have been following the updated citizen complaint policy.

Equipment- No equipment issues identified. Officers have been properly utilizing bodycams.

Discipline/Corrective Action- None.



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Biased Influenced Policing Review 2023

It is the policy of HTPD to protect the fundamental rights of all citizens to equal protection under the law and not to engage in practices which foster unequal treatment of citizens such as bias-influenced policing or racial profiling. Every member of this department is required to perform his/her duties in a fair, impartial and objective manner.

Officers have an affirmative duty to protect the Constitutional rights of all citizens, especially the fundamental rights of equal protection under the law and to be free from unreasonable searches and seizures.

Officers are expressly prohibited from engaging in any practices which foster unequal treatment of citizens such as bias-influenced policing or racial profiling.

Officers are required to treat all persons, regardless of individual demographics or status in a case (suspect, victim, witness, etc.), with dignity and respect at all times.

All department personnel are required to be trained in the impropriety of bias-influenced policing, including legal requirements and sanctions each year. The 2023 review revealed:

Policy- No issues were identified.

Training- All department personnel received training in Fair & Impartial Policing during 2023.

Equipment- No equipment issues identified. Officers have been properly utilizing bodycams.

Discipline/Corrective Action- No complaints were received in 2023 that indicated or inferred any form of bias or racial profiling. No such complaints were received in 2022.

Employee Collision Review 2023

Two property damage accidents involving police units occurred in 2023. One unit struck a deer that entered the road directly in front of it and the officer was unable to avoid a collision, causing structural damage to the front of the vehicle. The officer was found to be not at fault.

The second collision occurred while an officer was on a call and slowly backing up on the shoulder of the road. The officer was focused on passing traffic and brushed up against a sign post with the right rear of the vehicle causing a dent and scratch. The officer was determined to be at fault.

Employee involved collisions were down from five the previous year.



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Policy- No issues were identified.

Training- In 2024 the department is sending an officer to be certified as an Emergency Vehicle Operation (EVO) Instructor. The strategic plan is to have this officer provide EVO refresher training to officers.

Equipment- New department vehicles are being ordered with back-up sensors which when combined with back-up cameras reduce the likelihood of collisions when backing up.

Discipline/Corrective Action- The at-fault officer had no prior collisions and received counseling.

Employee Injury / Exposure review 2023

Four employee injuries, all requiring treatment, were reported in 2023. Three injuries were because of subjects that actively assaulted officers and one was caused while a subject was actively resisting arrest. The officer who was injured while the subject was actively resisting arrest required surgery for a previous injury that was aggravated as a result of the subject resisting.

Of the three officers that were attacked by subjects, one officer sustained a chemical burn to his face and eyes from being sprayed with a chemical agent (mace) while two other officers sustained human bites to the arms during separate incidents. As these injuries were caused during use of force incidents they will be further analyzed in that section.

Policy- No issues were identified.

Training- This will be covered in the use of force review section.

Equipment- No equipment issues identified.

Discipline/Corrective Action- None.

Use of Force Incidents

HTPD reviews all use of force incidents involving officers. Officers are required to complete a use of force form when they use force at a level higher than routine handcuffing and/or verbal direction. The form is forwarded through the chain of command. All use of force incidents are thoroughly reviewed to evaluate policy compliance, identify any training needs, equipment concerns, any policy changes that may be identified and when appropriate discipline/corrective action.



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The HTPD recognizes and respects the value and special integrity of each human life. Officers are instructed that use of force shall never be considered routine. Department members shall use only objectively reasonable force to overcome resistance while affecting a lawful arrest, bringing an incident under control, or protecting the public in the lawful performance of duty. The use of unreasonable, unnecessary or excessive force, and/or the failure to provide medical treatment following the use of force is unacceptable.

Each officer of the department has an affirmative duty to safely intervene in instances where the circumstances are such that the officer should reasonably conclude another officer is using inappropriate, unreasonable or excessive force on a person, in violation of department policy or any state/federal law.

Use of Force in 2023

There were 16 documented use of force incidents during 2023. Subjects were charged with a criminal offense in twelve of the incidents. The four remaining incidents involved subjects experiencing a mental health crisis where an officer intervened to provide medical or mental healthcare and officers determined it was in the persons best interests not to seek any criminal charges.

Michigan law states that a law enforcement officer may take an individual experiencing a mental health crisis into protective custody using that degree of force which would be lawful were the officer effecting an arrest for a misdemeanor without a warrant. In taking the individual into protective custody, a law enforcement officer may take reasonable steps to protect themselves.

In 10 of the incidents, subjects displayed “Active Resistance” as defined by our policy. The other 6 incidents rose to the level of subjects using “Active Aggression” against officers. This includes using weapons to attack the officers in two incidents and a third instance where the officer had to use physical controls to prevent a subject from obtaining a weapon.

Outside of officer presence/verbal direction, officers utilized only compliance controls in six incidents, only physical controls in four incidents, a combination of compliance and physical controls in four instances and intermediate controls in the remaining two incidents. For the two incidents where intermediate control was used, the Taser© was used with probe deployment once and the other time the Taser© was used in the drive stun mode. In addition, the Taser© was displayed as a deterrent in one incident, preventing any escalation in the use of force.

All incidents where force must be utilized in response to resistance or aggression have the possibility of injury to both the subject and officer(s) involved. In 2023, one use of force incident resulted in a laceration to a subject’s head caused by a fall during Taser© deployment.



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Five officers suffered injuries in 2023 as a result of use of force incidents. One officer required surgery after a previous injury was aggravated by a subject actively resisting arrest. The remaining four officers were injured as a result of subjects using active aggression against the officers. One officer sustained a black eye, one officer suffered chemical burns to the eyes and face after being sprayed with a chemical agent (mace) and two separate officers sustained human bites on their arms during separate incidents.

Review of Use of Force Incidents

MLEAC requires a meaningful review be conducted on every use of force incident. The meaningful review is an individualized assessment of the incident that evaluates whether policy was followed, whether discipline is warranted, whether additional training is required, if equipment changes are recommended, and whether a change in policy is recommended. A meaningful review is conducted by an uninvolved supervisor. Each incident is additionally reviewed up the chain of command with the final determination on whether the use of force was justified made by the Director of Public Safety.

Annual Analysis of Use of Force Incidents

In 2023, HTPD officers arrested 106 subjects for criminal offenses and handled 40 calls to assist individuals that were experiencing a mental health crisis or were taken into protective custody pursuant to a court order. As mentioned, there were 16 use of force incidents during these 146 contacts (where individuals were taken into custody) and none of these instances resulted in a determination that the force used was inappropriate, excessive, or unjustified.

An analysis of the 2023 use of force incidents revealed that in the six incidents where officers were subjected to active aggression (assaults), officers were justified in using more force, but deemed it was not necessary in five of the incidents. In the sixth incident, intermediate controls were justified because of the subject's sudden assault on officers, which endangered not only the officers but also other family members. The review also showed that when appropriate and safe to do so, our officers used good tactics that provided subjects an opportunity to deescalate, which is reflective of the training, professionalism and patience of our officers.

The 16 use of force incidents in 2023 were an increase from the previous year's 8 documented use of force incidents. The primary reason for this increase is that subjects were actively assaulting officers as opposed to just attempting to defeat the officers control techniques. Subjects were under the influence of alcohol and/or drugs in 9 of the incidents requiring the use of force above verbal direction.



Hamburg Township Public Safety Department

PO BOX 157 · HAMBURG, MICHIGAN 48139
PHONE: (810) 231-9391 · FAX: (810) 231-9401

EMAIL: HATP@hamburg.mi.us

RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Active aggression has not been prevalent in previous years and it is unknown if the trend will continue. The active aggression committed against officers in 2023 is solely because of the subject’s actions and not because of any change in our officers’ tactics. No amount of training can prevent unprovoked attacks, however, our officer’s response to these was consistently professional and done according to training provided.

Policy- The year-end analysis did not identify the need for any policy revisions.

Training- A review of the 2023 use of force incidents illustrated the importance of training with our partnering law enforcement agencies. While working in conjunction with another agency, their officers didn’t respond according to our training during a use of force situation. HTPD officers recently expanded use of force training with other agencies which will improve the response and coordination to similar situations. All officers received de-escalation training in 2023.

Equipment- The department continues to explore better mounting solutions for bodycams as they tend to occasionally fall off during active use of force situations.

Disciplinary/Corrective Action- A minor policy violation was noted during a meaningful review which had no impact on the incident but increased the chances of the Taser© malfunctioning. This was addressed with a reminder for officers to function test their Taser© regularly.

Vehicle Pursuits / Roadblocks and Forcible stopping

Historically, HTPD has a low number of vehicle pursuits. It is the policy of the department to pursue violators of the law and to use all reasonable means of apprehension to that end.

It is also the policy of the department to protect all persons and property to the greatest extent possible while engaging in the apprehension of criminal suspects. Vehicular pursuits of fleeing suspects are inherently dangerous and pose substantial risk to the public, officers, and suspects.

Therefore, it is the policy of the department to conduct vehicle pursuits using reasonable tactics, in conformity with all current state and federal statutory and case law, to minimize the risks associated with vehicle pursuits.

Analysis of Vehicle Pursuits

MLEAC requires a meaningful review must be conducted on every vehicle pursuit or when roadblocks or forcible stopping tactics are utilized. Stationary roadblocks are prohibited by department policy. The meaningful review is an individualized assessment of the incident that evaluates whether policy was followed, whether discipline is warranted, whether training is required, if equipment changes are recommended and whether a change in policy is recommended.



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



A meaningful review is done by an uninvolved supervisor. Each incident is additionally forwarded up the chain of command with the final determination made by the Director of Public Safety.

In 2023 HTPD participated in three vehicle pursuits. Two of these pursuits were terminated by the initiating officer and the subjects were not apprehended. One pursuit was terminated when the officer lost sight of the vehicle and the other was terminated when the pursuit approached a school zone on a school day. The third pursuit involved an intoxicated driver that fled from a traffic stop. The subject struck a curb, disabling his vehicle after fleeing for about a mile and was apprehended without incident.

In comparison, HTPD participated in two vehicle pursuits in 2022.

Policy- All three pursuits were determined to follow policy.

Training- Stop-Stick® training was conducted in 2023.

Equipment- No issues were identified with equipment.

Discipline/Corrective Action- The year-end analysis did not identify any disciplinary issues or patterns of improper actions during pursuits warranting any corrective action.

Foot Pursuits

The purpose of the foot pursuit policy is to establish a balance between protecting the safety of the public and police officers during police pursuits on foot and law enforcement's duty to enforce the law and apprehend suspects.

Foot pursuits are inherently dangerous police actions. The safety of department members and the public is the primary consideration when determining whether a foot pursuit should be initiated or continued.

HTPD officers participated in three foot pursuits during 2023. No foot pursuits were conducted by HTPD officers in 2022.

In two of the 2023 incidents the officers terminated the foot pursuit. In one instance the officer was dispatched to a disorderly person call. When the officer approached the subject, he fled disobeying the officer's commands to stop. The subject was known to the officer and was also known to carry a handgun. The fleeing subject ran into his residence and locked the door. Even though the officer was justified in chasing the subject into the residence pursuant to "hot pursuit" case law, the officer prudently chose to terminate the foot pursuit because the subject was known to be armed and no back-up was in the area. A warrant was issued for the subject and he was apprehended at a later date.



Hamburg Township Public Safety Department

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RICHARD DUFFANY, DIRECTOR OF PUBLIC SAFETY



Item 17.

In the second terminated foot pursuit a driver fled on foot from a traffic stop. The officer terminated the foot pursuit after he lost sight of the driver. The subject was later arrested after being spotted by perimeter units.

The third foot pursuit involved a subject fleeing after committing a domestic assault. The foot pursuit only lasted a few minutes and officers were able to apprehend the subject.

Analysis of the Foot Pursuit

Policy- No changes in policy have been deemed necessary at this time.

Training- Officers conducted all three pursuit within policy guidelines.

Equipment- No equipment issues were identified during the annual analysis.

Discipline/Corrective Action- No disciplinary issues were identified.

Conclusion

As indicated, this annual report is required by MLEAC for accreditation and is now required by department policy. I feel that this report is extremely beneficial as our department strives to be transparent in our actions not only with the Board but with the community that we serve. Please feel free to contact me any time if you have any questions or want any additional information.

Respectfully,

Chief Richard Duffany
Director of Public Safety



January 26, 2024

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the 18th Annual Hamburg Family Fest which is scheduled from June 12th through June 16, 2024 at Bennett Park.

H.E.R.O. installed banner poles on Merrill Road in Spring 2006 (under permit from the Livingston County Road Commission) approximately 200 yards south of the railroad track. To announce the annual event and draw the attention of those that travel to and from the park facility during the baseball and soccer season, H.E.R.O. installs a banner across Merrill Road every year from May 1st through June 30th.

The County specifications for banners require a permit to be issued only to the governing body. H.E.R.O. respectfully requests the Hamburg Township Board to pass a resolution requesting a banner permit from the Livingston County Road Commission for the H.E.R.O. events scheduled at Manly Bennett Park during the Hamburg Family Fun Fest for 2024. Further, that the Township Board request the County Board of Commissioners to waive any and all fees that may be associated with the Livingston County Road Commission banner permit.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035





**OVER-THE-ROAD BANNER
APPLICATION FOR TOWNSHIP APPROVAL**

APPLICANT: Hamburg Enhanced Recreation Organization

ADDRESS: P.O. Box 548

Hamburg, MI 48139

PHONE: (810) 626-3035 **E-MAIL** h.e.r.o.rec@aol.com

CONTACT PERSON: Joanna G. Hardesty

PHONE: DAYTIME (810) 626-3035 **CELL PHONE:** (810) 397-9058

DATE(S) OF EVENT: June 12 – June 16, 2024

DATES REQUESTED FOR BANNER DISPLAY: May 1, 2024 – June 30, 2024

DESCRIPTION OF EVENT: Hamburg Family Fun Fest sponsored by H.E.R.O. running five (5) days at the Bennett Park facilities. The event includes family fun activities – fireworks, amusement rides, petting zoo, arts & crafts, classic car show, etc., etc.

RELEASE AND HOLD HARMLESS AGREEMENT

The Applicant hereby agrees to assume all loss, damages, risk and liability associated with the installation and display of an over-the-road banner. It recognizes and acknowledges that this includes, but is not limited to, personal injury and property damage incurred for any reason whatsoever. Applicant further agrees to release, hold harmless and indemnify, the Township of Hamburg, their elected officials, officers, agents, and employees, from any and all liability or responsibility whatsoever for injury (including death) to persons and for any damage to any Township property, or the property of others, arising out of, or resulting from, the placement of the over-the-road banner. Applicant further hereby waives, releases and discharges Hamburg Township, their elected officials, officers, agents, and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting from or arising directly or indirectly out of the placement of the over-the-road banner. Applicant further acknowledges and agrees it is solely responsible for installation and removal of the banner. If Applicant fails to remove the banner by the permit expiration date, Hamburg Township may contract for the removal of the banner and charge the cost back to the Applicant. Applicant recognizes that it is responsible to reimburse Hamburg Township for this cost and failure to do so will result in permanent ineligibility for future application and use.

Agreed to this 26th day of January, 2024.

NAME (print) Hamburg Enhanced Recreation Organization (H.E.R.O.)

BY:  Joanna G. Hardesty

ITS: President

TWP BOARD ACTION: _____ DATE: _____

**RESOLUTION
HAMBURG FAMILY FUN FEST BANNER
PERMIT REQUEST
LIVINGSTON COUNTY ROAD COMMISSION**

At a regular meeting of the Board of Trustees of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on _____, beginning at _____, there were:

PRESENT:

ABSENT:

and the following preamble and resolution were moved for adoption by _____ supported by _____

WHEREAS, in 2006, the non-profit, 501 (c)(3) organization - Hamburg Enhanced Recreation Organization (H.E.R.O.) was formed whose purpose is to support the continued development of recreational opportunities within Hamburg Township; and

WHEREAS, the Hamburg Township Board recognizes H.E.R.O. as a Township volunteer organization and supports their efforts to further enhance the recreational opportunities at the Manly Bennett Park facility; and

WHEREAS, H.E.R.O. is hosting the Hamburg Family Fun Fest scheduled for June 12, 2024 through June 16, 2024 at Bennett Park; and

WHEREAS, to announce this event and draw the attention of the crowds of people that travel to and from the park facility during the baseball and soccer season, H.E.R.O. wishes to place a banner across Merrill Road on the banner poles permanently installed in the Merrill Road right-of-way located approximately 250 feet south of the railroad track; and

WHEREAS, a permit from the Livingston County Road Commission (LCRC) is required to place the banner and the LCRC will only issue a banner permit to the local municipality.

NOW, THEREFORE BE IT RESOLVED, that the Hamburg Township Board of Trustees hereby requests a permit from the Livingston County Road Commission to place a banner across Merrill Road, from May 1, 2024 through June 30, 2024, announcing the Hamburg Family Fun Fest scheduled for June 12th through June 16th, 2024

Upon a roll call vote of the Board, the following voted:

AYES:

NAYS: None

ABSENT:

Resolution Declared Adopted.

Certification

I, Michael H. Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that 1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained throughout; 2) the original of such resolution is on file in the Clerk's office; 3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and 4) minutes of such meeting were kept and have been or will be made available as required thereby.

Date:

Michael H. Dolan, Hamburg Township Clerk



January 26, 2024

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the 18th Annual Hamburg Family Fun Fest which is scheduled from June 12th through June 16th, 2024 at Bennett Park.

Given the number and types of events including fireworks shows, petting zoo, amusement rides, etc., at the Fun Fest it is anticipated that this event will draw participants to the area; more particularly to both East and West Bennett Park. With a speed limit of 55 mph on Merrill Road, it could potentially cause a safety issue to pedestrians crossing to reach the events taking place at East and West Bennett Park. We respectfully request that the Hamburg Township Board petition the Livingston County Road Commission to reduce the speed limit on Merrill Road between M-36 and Strawberry Lake Road (through Manly Bennett Park) from the current 55 mph to 35 mph during the Hamburg Family Fun Fest as has been done for the past 17 years.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035



RESOLUTION

HAMBURG FAMILY FUN FEST SPEED LIMIT REDUCTION REQUEST LIVINGSTON COUNTY ROAD COMMISSION

At a regular meeting of the Board of Trustees of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on _____, beginning at _____, there were:

PRESENT:

ABSENT:

and the following preamble and resolution were moved for adoption by supported by

WHEREAS, Merrill Road, a Livingston County Road, running north and south between Michigan State Highway 36 (M-36) and Strawberry Lake Road bisects Hamburg Township Manly Bennett Park; and

WHEREAS, from June 12, 2024 through June 16, 2024, the Bennett Park facility will host the Hamburg Family Fun Fest. Given the number and types of events, including fireworks shows, concerts, a circus and petting zoo, and amusement rides, it is anticipated that this event will draw thousands of participants to the area; and

WHEREAS, the speed limit on Merrill Road is 55 mph; and

WHEREAS, the Hamburg Township police station is part of the municipal complex located within the park with an indirect access to Merrill Road.

NOW THEREFORE BE IT RESOLVED, that the Hamburg Township Board of Trustees, hereby petitions the Livingston County Road Commission (LCRC), as a matter of public health, safety and welfare, to reduce the speed limit on Merrill Road between M- 36 and Strawberry Lake Road (through the Manly Bennett Park) from the current 55 mph to 35 mph during the Hamburg Family Fun Fest - June 12th through June 16th, 2024.

Upon a roll call vote of the Board, the following voted:

AYES:

NAYS: None

ABSENT: None

Resolution Declared Adopted.

CERTIFICATION

I, Michael H. Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that 1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained throughout; 2) the original of such resolution is on file in the Clerk's office; 3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and 4) minutes of such meeting were kept and have been or will be made available as required thereby.

Date:

Michael H. Dolan, Hamburg Township Clerk



January 26, 2024

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the return of the Vietnam Memorial Moving Wall scheduled from September 12th through September 16th, 2024 at Bennett Park.

Given the anticipated draw that this event will attract to the area; more particularly to both East and West Bennett Park we are asking for consideration of a temporary speed limit reduction. With a speed limit of 55 mph on Merrill Road, it could potentially cause a safety issue to pedestrians crossing to reach the events taking place at East and West Bennett Park. We respectfully request that the Hamburg Township Board petition the Livingston County Road Commission to reduce the speed limit on Merrill Road between M-36 and Strawberry Lake Road (through Manly Bennett Park) from the current 55 mph to 35 mph during the Moving Wall visit as has been done for the past events.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035



RESOLUTION

**VIETNAM MEMORIAL WALL
SPEED LIMIT REDUCTION REQUEST
LIVINGSTON COUNTY ROAD COMMISSION**

At a regular meeting of the Board of Trustees of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on _____, beginning at _____, there were:

PRESENT:

ABSENT:

and the following preamble and resolution were moved for adoption by supported by

WHEREAS, Merrill Road, a Livingston County Road, running north and south between Michigan State Highway 36 (M-36) and Strawberry Lake Road bisects Hamburg Township Manly Bennett Park; and

WHEREAS, from September 12, 2024 through September 16, 2024, the Bennett Park facility will host the Vietnam Memorial Wall. Given the type and nature of event, it is anticipated that this event will draw thousands of participants to the area; and

WHEREAS, the speed limit on Merrill Road is 55 mph; and

WHEREAS, the Hamburg Township police station is part of the municipal complex located within the park with an indirect access to Merrill Road.

NOW THEREFORE BE IT RESOLVED, that the Hamburg Township Board of Trustees, hereby petitions the Livingston County Road Commission (LCRC), as a matter of public health, safety and welfare, to reduce the speed limit on Merrill Road between M- 36 and Strawberry Lake Road (through the Manly Bennett Park) from the current 55 mph to 35 mph during the Vietnam Memorial Wall – September 12, 2024 through September 16, 2024.

Upon a roll call vote of the Board, the following voted:

AYES:

NAYS: None

ABSENT: None

Resolution Declared Adopted.

CERTIFICATION

I, Michael H. Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that 1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained throughout; 2) the original of such resolution is on file in the Clerk's office; 3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and 4) minutes of such meeting were kept and have been or will be made available as required thereby.

Date:

Michael H. Dolan, Hamburg Township Clerk



January 26, 2024

Hamburg Township Board of Trustees
P.O. Box 157
Hamburg, Michigan 48139

Dear Members of the Board:

In February 2006 the Hamburg Township Board adopted a resolution recognizing the Hamburg Enhanced Recreation Organization (H.E.R.O.) as a Township volunteer organization and supporting their efforts as a community non-profit organization dedicated to creating opportunities to attract local and area-wide support for recreation and the community as a whole. This year H.E.R.O. will be hosting the Vietnam Memorial Moving Wall again this year from September 12 – 16, 2024 at Bennett Park.

H.E.R.O. installed banner poles on Merrill Road in Spring 2006 (under permit from the Livingston County Road Commission) approximately 200 yards south of the railroad track. To announce this year's Vietnam Memorial Moving Wall Visit to Hamburg we seek to install banners over the Merrill Road on these poles from August 1st through September 30th.

The County specifications for banners require a permit to be issued only to the governing body. H.E.R.O. respectfully requests the Hamburg Township Board to pass a resolution requesting a banner permit from the Livingston County Road Commission for the H.E.R.O. Moving Wall event scheduled at Manly Bennett Park this year. Further, that the Township Board request the County Board of Commissioners to waive any and all fees that may be associated with the Livingston County Road Commission banner permit.

H.E.R.O. appreciates your support to make this event a huge success for the community.

Sincerely,

Joanna G. Hardesty
H.E.R.O. President
(810) 626-3035





**OVER-THE-ROAD BANNER
APPLICATION FOR TOWNSHIP APPROVAL**

APPLICANT: Hamburg Enhanced Recreation Organization

ADDRESS: P.O. Box 548

Hamburg, MI 48139

PHONE: (810) 626-3035 **E-MAIL** h.e.r.o.rec@aol.com

CONTACT PERSON: Joanna G. Hardesty

PHONE: DAYTIME (810) 626-3035 **CELL PHONE:** (810) 397-9058

DATE(S) OF EVENT: September 12 – 16, 2024

DATES REQUESTED FOR BANNER DISPLAY: August 1 – September 30, 2024

DESCRIPTION OF EVENT: The Vietnam Memorial Moving Wall will be returning to Hamburg Township
September 12 – 16. Included with the Wall will be educational displays.

RELEASE AND HOLD HARMLESS AGREEMENT

The Applicant hereby agrees to assume all loss, damages, risk and liability associated with the installation and display of an over-the-road banner. It recognizes and acknowledges that this includes, but is not limited to, personal injury and property damage incurred for any reason whatsoever. Applicant further agrees to release, hold harmless and indemnify, the Township of Hamburg, their elected officials, officers, agents, and employees, from any and all liability or responsibility whatsoever for injury (including death) to persons and for any damage to any Township property, or the property of others, arising out of, or resulting from, the placement of the over-the-road banner. Applicant further hereby waives, releases and discharges Hamburg Township, their elected officials, officers, agents, and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting from or arising directly or indirectly out of the placement of the over-the-road banner. Applicant further acknowledges and agrees it is solely responsible for installation and removal of the banner. If Applicant fails to remove the banner by the permit expiration date, Hamburg Township may contract for the removal of the banner and charge the cost back to the Applicant. Applicant recognizes that it is responsible to reimburse Hamburg Township for this cost and failure to do so will result in permanent ineligibility for future application and use.

Agreed to this 26th day of January, 2024.

NAME (print) Hamburg Enhanced Recreation Organization (H.E.R.O.)

BY:  Joanna G. Hardesty

ITS: President

TWP BOARD ACTION: _____ DATE: _____

**RESOLUTION
VIETNAM MEMORIAL WALL BANNER
PERMIT REQUEST
LIVINGSTON COUNTY ROAD COMMISSION**

At a regular meeting of the Board of Trustees of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall on _____, beginning at _____, there were:

PRESENT:

ABSENT:

and the following preamble and resolution were moved for adoption by _____ supported by _____

WHEREAS, in 2006, the non-profit, 501 (c)(3) organization - Hamburg Enhanced Recreation Organization (H.E.R.O.) was formed whose purpose is to support the continued development of recreational opportunities within Hamburg Township; and

WHEREAS, the Hamburg Township Board recognizes H.E.R.O. as a Township volunteer organization and supports their efforts to further enhance the recreational opportunities at the Manly Bennett Park facility; and

WHEREAS, H.E.R.O. is hosting the Vietnam Memorial Wall scheduled for September 12, 2024 through September 16, 2024 at Bennett Park; and

WHEREAS, to announce this event and draw the attention of the crowds of people that travel to and from the park facility during the baseball and soccer season, H.E.R.O. wishes to place a banner across Merrill Road on the banner poles permanently installed in the Merrill Road right-of-way located approximately 250 feet south of the railroad track; and

WHEREAS, a permit from the Livingston County Road Commission (LCRC) is required to place the banner and the LCRC will only issue a banner permit to the local municipality.

NOW, THEREFORE BE IT RESOLVED, that the Hamburg Township Board of Trustees hereby requests a permit from the Livingston County Road Commission to place a banner across Merrill Road, from August 1, 2024 through September 30, 2024, announcing the Vietnam Memorial Wall scheduled September 12, 2024 through September 16, 2024 at Bennett Park.

Upon a roll call vote of the Board, the following voted:

AYES:

NAYS: None

ABSENT:

Resolution Declared Adopted.

Certification

I, Michael H. Dolan, being the duly elected Clerk of the Township of Hamburg, Livingston County, Michigan, hereby certify that 1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which time a quorum was present and remained throughout; 2) the original of such resolution is on file in the Clerk's office; 3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and 4) minutes of such meeting were kept and have been or will be made available as required thereby.

Date:

Michael H. Dolan, Hamburg Township Clerk

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

To: Township Board of Trustees

From: David Rohr

Date: February 6, 2024

RE: Chapter 14, Article 5, Manufactured Fertilizers Amendments

HISTORY:

On October 3, 2023, the Township Board approved amendments to the Township Code of Ordinances, Chapter 14, Environmental. Article 5, Manufactured Fertilizers Ordinance. Since the fertilizing season is approaching, this ordinance needed some housekeeping updates.

RECOMMENDATION:

Staff suggest that the Township Board discuss and review the amended Chapter 14 Environmental, Article 5, Manufactured Fertilizers. If the Board should decide, a resolution may be made to pass the proposed ordinance amendment.

Example Approval Motion

The Township Board approves amended Chapter 14, Environmental, Article 5, Manufactured Fertilizers. This Ordinance amendment was discussed at the Hamburg Township Board of Trustees Meeting on February 6, 2024.

ATTACHMENTS:

- Chapter 14, Article 5, Manufactured Fertilizers

**STATE OF MICHIGAN
COUNTY OF LIVINGSTON
TOWNSHIP OF HAMBURG
ORDINANCE NO. 104**

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CHAPTER 14, ENVIRONMENTAL, TO ADD ARTICLE V, FERTILIZERS, TO LIMIT THE APPLICATION OF ANY FERTILIZERS IN THE TOWNSHIP.

THE TOWNSHIP OF HAMBURG TOWNSHIP ORDAINS:

Section 1 of Ordinance

The Township of Hamburg Township Code of Ordinances, Chapter 14, Environmental, is hereby amended to add Article V, Fertilizers, Section 14, to read as follows:

ARTICLE V. FERTILIZERS

Sec. 14-100. Any Fertilizer Application; Prohibitions

1. Application of any fertilizers shall not be permitted prior to May 1 and after November 15 to limit adverse impacts to wetlands and watercourses due to nutrient loading and accelerated cultural eutrophication resulting from storm water discharge. No fertilizer application of any type is permitted within 50 feet of the high-water level of a body of water or a river. **Hamburg Township recommends** a natural vegetative buffer strip with native grasses, wildflowers, and shrubs instead of turf grass.
2. To limit adverse impacts to wetlands and watercourses due to nutrient loading and accelerated cultural eutrophication resulting from stormwater discharge, no fertilizers is permitted within any wetland or watercourse as defined in Chapter 14 of this Code, within any environmental water body feature setback area as defined in Chapter 36 of this Code, or within fifty feet (50') of a wetland or watercourse as defined in Chapter 36 Section 36-186: footnote (4) of this Code.

Section 2 of Ordinance:
Civil infraction; penalty

Sec. 14-101. Violations and Penalty

- (a) Any person who shall violate any of the terms of this article shall be responsible for a municipal civil infraction, as outlined in Chapter 1 General Provisions: Article II Municipal Civil Infractions: Section 1-45 Sanctions for violations. The fines and penalties in Section 1-45 are incorporated herein by reference.
- (b) For purposes or assessing fines and penalties only, a violation under this section shall be classified as a Class C municipal civil infraction per offence.

Section 14-102.

Section 3 of Ordinance

Should any section, subdivision, sentence, clause, or phrase of this Ordinance be declared by the Courts to be invalid, it shall not affect the validity of the remainder of the Ordinance or any part other than the part invalidated.

Section 14-103. **Section 4 of Ordinance**

This Ordinance shall take effect 30 days after publication.

CERTIFICATION

STATE OF MICHIGAN)
)SS
COUNTY OF Livingston)

I, Mike Dolan, the duly qualified Clerk for the Township of Hamburg Township, Livingston County, Michigan, do hereby certify that the foregoing is a true and complete copy of the Ordinance adopted by the Township Board for the at a meeting held on the. The original is on file in the Office of the Township Clerk.

By:
Mike Dolan
Township Clerk

INTRODUCED: 2-6-2024
ADOPTED:
EFFECTIVE:
PUBLISHED:



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

02/01/24

To: Hamburg Township Board
From: Tony Randazzo

Re: Final Invoice – Pay Application # 6 for the Police Station Addition

Please approve pay application #6 in the amount of \$244,766 for the Police Department addition. All of the work is complete, and this is the last invoice for the project. The final cost totaled \$1,182,507.



Invoice

Date: January 25, 2024

Project No.: 23-002

To: Hamburg Township
10405 Merrill Road
Hamburg, MI 48139
Attn: Pat Hohl

Application No.: 06

Period To: Dec 24, 2023 - Jan 25, 2024

Distribution: CF-01

Project: Hamburg Twp Police Dept Renovation & Addition Project
10409 Merrill Road
Hamburg, MI 48139

Terms: Due Upon Receipt

Description	Completed to Date	Retention	Prior Invoice	Current Invoice
Tradework	\$ 969,837.00	\$ -	\$ 776,218.60	\$ 193,618.40
Fee/General Conditions	\$ 212,670.00	\$ -	\$ 161,492.40	\$ 51,177.60
Total	\$ 1,182,507.00	\$ -	\$ 937,711.00	\$ 244,796.00

Amount due this invoice: \$ 244,796.00

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT -- Page 1 of 2

TO (OWNER): Hamburg Township 10409 Merrill Road Hamburg, MI 48139		PROJECT: Hamburg Twp Police Dept Renov & Addition 10409 Merrill Road Hamburg, MI 48139		DISTRIBUTION TO: <input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Contractor	
FROM (CONTRACTOR): Midwest Contracting Company, LLC 5080 Pleasant Kri Fenton, MI 48430		APPLICATION #: 6 PERIOD TO: 1/25/2024 CONTRACT FOR: Lump Sum CONTRACT #: 23-002 CONTRACT DATE: 7/7/23		ARCHITECT'S PROJECT #: VIA (ARCHITECT): Pucci + Vollmar Architects, PC 508 E Grand River Ave., Suite 100B Brighton, MI 48116	

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by owner		Additions	Deductions
APPROVED THIS MONTH			
Number	Date Approved		
1		\$ 92,807.00	
2		\$ 7,128.00	
3		\$ 5,961.00	
4		\$ 6,611.00	
TOTALS:		\$ 112,507.00	
Net change by Change Orders:		\$ 112,507.00	

1. ORIGINAL CONTRACT SUM:	\$ 1,070,000.00
2. NET CHANGE BY CHANGE ORDERS:	\$ 112,507.00
3. CONTRACT SUM TO DATE:	\$1,182,507.00
4. TOTAL COMPLETED & STORED TO DATE:	\$ 1,182,507.00
5. RETAINAGE	\$ -
a. % of Completed Work	\$ -
b. % of Stored Material	\$ -
TOTAL RETAINAGE:	\$ -
6. TOTAL EARNED, LESS RETAINAGE:	\$ 1,182,507.00
7. LESS PREVIOUS CERTIFICATES:	\$ 937,711.00
8. CURRENT PAYMENT DUE:	\$244,796.00
9. BALANCE TO FINISH, PLUS RETAINAGE:	\$0.00

The undersigned Contractor certifies that, to the best of the Contractor's knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for which previous Certificates for Payment were issued any payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Midwest Contracting Company, LLC
 By: [Signature] Date: 1-29-24
 Ralph Shonker, Principal/Owner

CATHERINE E KERR
 Notary Public - State of Michigan
 County of Wayne
 My Commission Expires Oct 29, 2029
 Acting in the County of Livingston

Notary Public: [Signature]
 State of: Michigan My Commission
 County of: Wayne Expires: 29-Oct-29

Subscribed and sworn to me this 29th day of January, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based upon on-site observations and the data comprising the above application, the Architect certifies to the Owner that, to the best of the Architect's knowledge, information and belief, the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$244,796

Architect: Pucci + Vollmar Architects

By: [Signature] Date: January 30, 2024

Item 23.

TO (OWNER): Hamburg Township 10409 Merrill Road Hamburg, MI 48139	PROJECT: Hamburg Twp Police Dept Renov & Addition 10409 Merrill Road Hamburg, MI 48139	DISTRIBUTION TO: <input checked="" type="checkbox"/> Owner <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Contractor ARCHITECT'S PROJECT #: VIA (ARCHITECT): Pucci + Vollmar Architects, PC 508 E Grand River Ave., Suite 100B Brighton, MI 48116
FROM (CONTRACTOR): Midwest Contracting Company, LLC 5080 Pleasant Knl Fenton, MI 48430	APPLICATION #: 6 PERIOD TO: 1/25/2024 CONTRACT FOR: Lump Sum CONTRACT #: 23-002 CONTRACT DATE: 7/7/23	

ITEM #	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED LESS RETAINAGE		STORED MATERIAL	TOTAL COMPLETE TO DATE	%	BALANCE TO FINISH	RETAINAGE
			PREVIOUS APPLICATION	THIS APPLICATION					
1	Demolition	\$ 29,815.00	\$ 29,815.00	\$ -		\$ 29,815.00	100%	\$ -	\$ -
2	Earthwork/Utilities	\$ 78,806.00	\$ 78,806.00	\$ -		\$ 78,806.00	100%	\$ -	\$ -
3	Asphalt Paving	\$ 16,974.00	\$ 16,974.00	\$ -		\$ 16,974.00	100%	\$ -	\$ -
4	Fencing	\$ 2,993.00	\$ -	\$ 2,993.00		\$ 2,993.00	100%	\$ -	\$ -
5	Landscaping	\$ 2,085.00	\$ -	\$ 2,085.00		\$ 2,085.00	100%	\$ -	\$ -
6	Concrete Foundations	\$ 24,890.00	\$ 24,890.00	\$ -		\$ 24,890.00	100%	\$ -	\$ -
7	Concrete Flatwork	\$ 19,115.00	\$ 17,114.00	\$ 2,001.00		\$ 19,115.00	100%	\$ -	\$ -
8	Masonry	\$ 137,860.00	\$ 137,860.00	\$ -		\$ 137,860.00	100%	\$ -	\$ -
9	Misc/Structural Steel	\$ 61,457.00	\$ 57,360.00	\$ 4,097.00		\$ 61,457.00	100%	\$ -	\$ -
10	Finish Carpentry	\$ 13,059.00	\$ 13,059.00	\$ -		\$ 13,059.00	100%	\$ -	\$ -
11	Roofing	\$ 45,450.00	\$ 45,450.00	\$ -		\$ 45,450.00	100%	\$ -	\$ -
12	Joint Sealants	\$ 1,750.00	\$ -	\$ 1,750.00		\$ 1,750.00	100%	\$ -	\$ -
13	Doors, Frames & Hardware	\$ 25,005.00	\$ 25,005.00	\$ -		\$ 25,005.00	100%	\$ -	\$ -
14	Glass & Glazing	\$ 28,900.00	\$ 28,900.00	\$ -		\$ 28,900.00	100%	\$ -	\$ -
15	Drywall/Acoustic/Demo	\$ 192,865.00	\$ 191,815.00	\$ 1,050.00		\$ 192,865.00	100%	\$ -	\$ -
16	Flooring/Tile	\$ 47,498.00	\$ 44,498.00	\$ 3,000.00		\$ 47,498.00	100%	\$ -	\$ -
17	Painting	\$ 20,275.00	\$ 12,860.00	\$ 7,415.00		\$ 20,275.00	100%	\$ -	\$ -
18	Toilet Access/Partitions	\$ 20,670.00	\$ -	\$ 20,670.00		\$ 20,670.00	100%	\$ -	\$ -
19	Plumbing	\$ 49,030.00	\$ 36,540.00	\$ 12,490.00		\$ 49,030.00	100%	\$ -	\$ -
20	HVAC	\$ 67,581.00	\$ 56,230.00	\$ 11,351.00		\$ 67,581.00	100%	\$ -	\$ -
21	Electrical	\$ 83,759.00	\$ 39,198.00	\$ 44,561.00		\$ 83,759.00	100%	\$ -	\$ -
22	General Conditions/Fee	\$ 212,670.00	\$ 179,436.00	\$ 33,234.00		\$ 212,670.00	100%	\$ -	\$ -
TOTALS		\$ 1,182,507.00	\$ 1,035,810.00	\$ 146,697.00	\$ -	\$ 1,182,507.00	100%	\$ -	\$ -

SWORN STATEMENT

State of Michigan)
) SS
County of Livingston)

Application No. 06

Period to: January 25, 2024

Ralph Spencer, being duly sworn, deposes and says:

That Midwest Contracting Company LLC is the (owner) (contractor) (subcontractor) of/for an improvement to the following described real property situated in the Township of Hamburg, County of Livingston, Michigan, described as follows:

Hamburg Township Police Department Renovation & Addition Project

10409 Merrill Road

Hamburg, MI 48139

That the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the subcontractor has (contracted) (subcontracted) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date thereof are correctly and fully set forth opposite their names, as follows:

Names of subcontractor, supplier, or laborer	Type of improvement furnished	Total contract price	Adjusted contract amount	Previously Paid	Amount Currently Owing	Balance to complete
DKI International	Demolition	\$20,000.00	\$29,815.00	\$29,815.00	\$0.00	\$0.00
MJ Ryan Excav	Earthwork/Utilities	\$68,200.00	\$78,806.00	\$70,925.40	\$7,880.60	\$0.00
D & H Asphalt	Asphalt Paving	\$16,574.00	\$16,974.00	\$15,276.60	\$1,697.40	\$0.00
Justice Fence	Fencing	\$2,993.00	\$2,993.00	\$0.00	\$2,993.00	\$0.00
Evergreen Outdoor	Landscaping	\$5,874.00	\$2,085.00	\$0.00	\$2,085.00	\$0.00
Select Const	Concrete Foundations	\$24,890.00	\$24,890.00	\$22,401.00	\$2,489.00	\$0.00
Charles Sinelli	Concrete Flatwork	\$19,115.00	\$19,115.00	\$15,402.60	\$3,712.40	\$0.00
Zimmerman Masonry	Masonry	\$127,000.00	\$137,860.00	\$124,074.00	\$13,786.00	\$0.00
Ann Arbor Fab	Misc/Structural Steel	\$58,600.00	\$61,457.00	\$51,624.00	\$9,833.00	\$0.00
Doors & Drawers	Finish Carpentry	\$12,582.00	\$13,059.00	\$11,753.10	\$1,305.90	\$0.00
Armstrong Enterprises	Roofing	\$45,450.00	\$45,450.00	\$40,905.00	\$4,545.00	\$0.00
J & S Construction	Joint Sealants	\$2,500.00	\$1,750.00	\$0.00	\$1,750.00	\$0.00
RK Hoppe	Doors, Frames & Hdwe	\$21,360.00	\$25,005.00	\$25,005.00	\$0.00	\$0.00
Advantage Glass	Glass & Glazing	\$28,900.00	\$28,900.00	\$26,010.00	\$2,890.00	\$0.00
Oakwood Comm	Drywall/Acoustic/Demo	\$187,665.00	\$192,865.00	\$172,633.50	\$20,231.50	\$0.00
Ashery Creek Floors	Flooring/Tile	\$25,111.00	\$47,498.00	\$40,048.20	\$7,449.80	\$0.00
United Painting	Painting	\$16,075.00	\$20,275.00	\$11,574.00	\$8,701.00	\$0.00
Rayhaven Group	Toilet Access/Partitions	\$21,020.00	\$20,670.00	\$0.00	\$20,670.00	\$0.00
Ken Cook's Plbg	Plumbing	\$34,000.00	\$49,030.00	\$32,886.00	\$16,144.00	\$0.00
Air Handlers Corp	HVAC	\$60,903.00	\$67,581.00	\$50,607.00	\$16,974.00	\$0.00
Service Electric	Electrical	\$62,900.00	\$83,759.00	\$35,278.20	\$48,480.80	\$0.00
Midwest Contracting Co.	General Conditions/Fee	\$208,288.00	\$212,670.00	\$161,492.40	\$51,177.60	\$0.00
Totals		\$1,070,000.00	\$1,182,507.00	\$937,711.00	\$244,796.00	\$0.00

Hamburg Township Police Dept

Application No.: 06

Period to: January 25, 2024

That (he)(she) has not employed or procured material from, contracted or subcontracted with, any person or person, firms, or corporations other than those below mentioned; and owes no monies for the construction of said buildings or improvements other than the sums set hereinafter;

That (he)(she) makes the foregoing statement as the (owner)(contractor) (subcontractor) for the purpose of representing to the owner of lessee of the aforementioned premises and his or her agents the aforementioned property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth below.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAD DIED.

[Handwritten signature of Ralph Spencer]

Ralph Spencer

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

Subscribed and sworn to before me this 29th day of January, 2024.

[Handwritten signature of Catherine E Kerr]

Notary Public, Wayne County

Acting in Livingston County

My Commission Expires: October 29, 2029

CAATHERINE E KERR
Notary Public - State of Michigan
County of Wayne
My Commission Expires Oct 29, 2029
Acting in the County of Livingston



Partial Unconditional Waiver

I/We have a contract with Hamburg Township to provide General Contracting Services for the improvement to the property described as: Hamburg Township Police Department Renovation & Addition Project, 10409 Merrill Road, Hamburg, MI 48139 and hereby waive my/our construction lien to the amount of \$937,711.00 for labor/materials provided through December 25, 2023.

This waiver, together with all previous waivers, if any (circle one) does / does not cover all amounts due to me/us for contract improvements provided through the date shown above

If the Owner or lessee of the property or the Owner's or lessee's designee has received a notice of furnishing from me/one of us, or if I/we are not required to provide one, and the Owner, lessee, or designee has not received this waiver directly from me/one of us, the Owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Midwest Contracting Company, LLC

By:

(Signature of lien claimant)

Address: 5080 Pleasant Knoll
Fenton, MI 48430

Telephone: (810) 923-1009

Signed on:

1/29/2024
(date)

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Hamburg Board of Trustees

FROM: Pat Hohl

DATE: February 1, 2024

AGENDA ITEM TOPIC: Shoreline Woody Structures

Number of Supporting Documents: **03**

Requested Action

Craig Kivi, President, Natural Shorelines Forever, 501c3 conservancy in Livingston County will present the Board of Trustees with an update on the aquatic habitat improvements being installed on shorelines in the Huron River Chain of Lakes. Please review the following article and technical paper on Craig's projects.

SHORELINE WOOD HABITAT INSTALLATIONS FOR LAKEFRONT PROPERTY OWNERS

Item 24.

CRAIG KIVI | NATURAL SHORELINES FOREVER
craig@goldendrake.com

Prior to our development of lake shores, a natural lake had one or more large trees along the shoreline that had fallen into the lake about every 75 feet. They remained in the water, partially submerged, and resting on the lake bottom. Then, when we developed our shorelines, we removed all of those trees. They seemed unsightly and unkempt to us, and we wanted a clean look to our shorelines and lake bottom. As is typical with our human development of natural areas, we didn't understand how important these partially submerged shoreline trees were and thus, we couldn't imagine any unintended consequences from removing them.

Trees extending from the shore into the water contribute to the health of the lake in ways scientists are just beginning to communicate to the public. They have been an integral part of the lake's ecosystem, all the way up to that time when we developed the lakeshore, removed the fallen trees, and created our tidy lakefront landscape.

There are many benefits to fallen and partially submerged trees. They aid in sediment retention near the shore; provide shoreline protection; contribute to carbon sequestration, as well as the productivity of beneficial algae, invertebrates, and fish; provide protected spawning habitat; and provide a habitat for terrestrial plants and animals.

Of late, there are innovative conservation projects restoring this "wood habitat" to our lakes. One of

(CONTINUED ON PAGE 9)



“ I can't wait to show my grandkids all the lake life that shows up after this project is done. ”

the largest in Michigan’s history is on our own Portage Lake in Livingston County. It’s a 2,700-foot shoreline restoration project on the northeast shore of Portage Lake completed by Natural Shorelines Forever, along with MSU, DNR, EGLE, and volunteers. Over 50,000 lbs. of stumps, trees, and logs were installed on the shoreline and in the water during the winter of 2021, and in less than a year by way of a re-visit by MSU and EGLE, significant and diverse native aquatic vegetation and a wide variety of juvenile and predator-sized fish were seen utilizing this new cover. We eagerly await an upcoming DNR, MSU, and EGLE repeat of the thorough bio-reserve assessment baseline study done just after project completion.

Equally exciting is the leverage many could use from this project, maximizing their wood habitat implementation success. Upon receiving the five-page “lessons learned” document from this project in addition to presentations and discussions with others around the state, lakefront property owners were able to gain confidence and increased public support, and accomplish their wood habitat projects faster and with more innovation and at less costs than if they had started from scratch – an especially pleasing outcome.

But that’s not all. Recent wood habitat projects integrated with small private lakefront lots are getting all our attention. A very positive spinoff from the Portage Lake project is the emergence of individual lakefront property owners who are interested in getting simple permits and integrating wood habitat on their own shorelines, sometimes with as little as 35’ of frontage. While most lakefront property owners are

eager for wood habitat projects to be done “over there” (i.e. where there is no development) these property owners are open to the integration of wood habitat right in the middle of their shoreline, in and among their wading area, docks, boats, kayaks, and anything else along the shoreline.

Through a purposefully lengthy interviewing process of first thoroughly and exhaustively listening and understanding all of the lakefront owners’ current recreational activities – until the lakefront owner knows they are understood – a connection and trust is created with the lakefront owner. At this point, assurance is given that the wood habitat installation will be done around their docks, boats, wading areas, etc. in a way that will not affect their daily activities. After all, lakefront property owners want to wade in the water, get in and out of kayaks, dock their boats, take docks in and out, make sandcastles on the beach, etc. We heard it all and we get it. Many of us have lived on lakes all our lives and have done, and are still doing, all of these things.

Another breakthrough to encouraging wood habitat installations on private lakefront lots is that of simplification. There are simple techniques an installer or even the lakefront owner can do themselves with basic hand tools. Standardization of manageable length, width, and type of small trees or tree branches, where to source them, techniques for anchoring the structure to the lake bottom, transportation methods, and techniques to maintain the installation are simple and repeatable. EGLE has worked hard to minimize the permit process, and there are standard,

(CONTINUED ON PAGE 10)



SHORELINE WOOD HABITAT

(CONTINUED FROM PAGE 8)

easy-to-use templates, forms, and examples available to get these permits approved simply and inexpensively.

Our lake recreational activities and the introduction of wood habitat are not in conflict with one another, and must not be seen as such. It doesn't need to be one or the other. No one needs to give anything up. In fact, those who have installed a wood structure on their shoreline in the manner previously described now see them as fully integrated, quite beautiful, and an interesting feature of their property with terrific surprises in various and unanticipated ways.

Standing on one's deck, dock, or even walking right up to the edge of these wood habitat areas, we see minnows, crayfish, small bluegills, perch, and large predator fish using their new "hotel and restaurant" where there was once an empty, desert-like sand shoreline and bottom. Now it's alive and teeming with life. Herons and kingfishers feed. Ducks show up to eat. An Eastern Kingbird rests on a branch waiting for aquatic insects to emerge through the water column, shed their skin, and turn into delicious flying insects. Fish

nest up against a submerged tree limb; a sunfish glistens in the sunlight with all her tropical colors. While science and biodiversity are certainly important, when it comes down to it, this, and the lake health promise, is the vision the small lakefront lot owner cares about when considering a wood habitat installation.

While discussing an upcoming wood habitat project with a lakefront owner, he said, "I can't wait to show my grandkids all the lake life that shows up after this project is done." This small change will make a big impact on the lake, and it will ensure future generations will be wading, swimming, and boating on a healthier lake for generations to come. R

REFERENCES

Czarnecka, M. Coarse woody debris in temperate littoral zones: implications for biodiversity, food webs and lake management. *Hydrobiologia* 767, 13–25 (2016). <https://doi.org/10.1007/s10750-015-2502-z>

Questions About Your Lake?

Natural Shorelines

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Water Quality

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Table 1 The effects of the presence of CWD in littoral zones on ecosystem functions

From: [Coarse woody debris in temperate littoral zones: implications for biodiversity, food webs and lake management](#)

Ecosystem function	Effects of the presence of CWD
Climate regulation	Contribution to carbon sequestration (1, 2)
Disturbance regulation	Sediment retention in the littoral zone (3, 4) Bank protection against erosion (3) Reduction in shear stress and ship-induced disturbances (5)
Nutrient regulation	Cross-boundary subsidy and a large pool of nutrients (1, 2, 13) Contribution to carbon sequestration (1, 2, 13) Contribution to the productivity of algae (6, 7, 8), invertebrates (7, 9) and fish (10, 11, 12)
Supporting habitat	Habitat for terrestrial plants and animals (13); algae (7, 8, 14, 15); invertebrates (7, 9, 14, 15, 16, 21, 23); fish (10, 11, 12, 17-25) Spawning habitat (11, 23, 25) Transport of species by floating CWD across littoral zones (13)
Food	Decaying wood as a source of organic matter for detritivores (4) Consumption of epixylic algae by invertebrates (26) Consumption of epixylic bacteria and fungi by invertebrates (26) Invertebrates colonizing CWD as a food base for fish (9, 11, 18, 27)
Genetic resources	Sites with high densities of CWD increase diversity of invertebrates and fish (21) Greater diversity of fish among more complex branched CWD (19) High diversity of invertebrates on decayed wood (7, 14) Domination of xylophagous taxa on decayed wood (14)
Provision of shelters	Refuge for invertebrates (9) and fish (11, 18, 20, 22, 23)

Ecosystem function	Effects of the presence of CWD	
(1) Guyette et al. (2002) (2) Gennaretti et al. (2014) (3) Jennings et al. (2003) (4) Francis et al. (2007) (5) Gaeta et al. (2014) (6) Vadeboncoeur & Lodge (2000) (7) Smokorowski et al. (2006) (8) Vadeboncoeur et al. (2006) (9) Czarnecka et al. (2014)* (10) Schindler et al. (2000)	(11) Sass et al. (2006a) (12) Gaeta et al. (2014) (13) Guyette & Cole (1999) (14) Bowen et al. (1998) (15) Glaz et al. (2009) (16) France (1997) (17) Barwick et al. (2004) (18) Lewin et al. (2004) (19) Newbrey et al. (2005) (20) Sass et al. (2006b)	(21) Schneider & Winemiller (2008) (22) Biro et al. (2008) (23) Helmus & Sass (2008) (24) Ahrenstorff et al. (2009) (25) Lawson et al. (2011) (26) Eggert & Wallace (2007)* (27) Sass et al. (2012) (*) experimental study

Item 24.

Experimental results are indicated by asterisk

[Back to article page >](#)

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10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

TO: Hamburg Board of Trustees

FROM: Pat Hohl

DATE: February 1, 2024

AGENDA ITEM TOPIC: Zoning Board of Appeals Appointment

Number of Supporting Documents: **01**

Requested Action

I regret to inform the Board that Craig Masserant has resigned as a member of the Zoning Board of Review. David Rohr and I interviewed Ben Russell and recommend the Board of Trustees appoint him to replace Craig for the balance of Craig's term from February 7, 2024 through June 30, 2024.