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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

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## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, December 20, 2022 at 7:00 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Hohl called the meeting to order at 7:00 pm.

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Pat Hohl  
Mike Dolan  
Bill Hahn  
Cindy Michniewicz  
Patricia Hughes

##### **ABSENT**

Chuck Menzies  
Jason Negri

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **CONSENT AGENDA**

Motion to approve the agenda as presented with the removal of a \$65.00 charge under General Ledger Code 101.253.000 916000 at the request of the Treasurer.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

1. Board of Trustees Meeting Minutes December 06, 2022 2:30 pm
2. Public Safety Monthly Report November, 2022
3. Approved MUC Meeting Minutes - November 09, 2022
4. DPW Monthly Report - November 2022
5. AP Bill List December 20, 2022

## **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented with the addition of a \$4,000.00 invoice for concrete related to the Pickleball Court as #16 under current business.

Motion made by Dolan, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

## **UNFINISHED BUSINESS**

## **CURRENT BUSINESS**

### **6. Presentation of Badges (Fire)**

Motion to approve the hiring of Jake Mougrabi, Jeremy Nordstrand, Annabelle Sharpe and Owen Weinberger at the rank of fully-trained Firefighter part time basis and direct payroll to reflect.

Motion made by Dolan, Seconded by Hohl.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

### **7. Public Safety Awards**

Recognition to Firefighter Donald Otremba to 30 years plus to the Hamburg Fire Organization.

Capt. Casey Yost, Sgt. Timothy Begnoche, FF Jeffrey Campbell, FF Timothy Mackenzie and FF Max Miller are being awarded a Unit Citation for their actions in vehicle extrication efforts and patient care at the scene of a serious injury traffic accident on May 2, 2022.

Sgt. Matthew Duhaime and Officer Joshua Pedersen are being awarded Department Citations for their actions that led to the arrest of three felony suspects on May 2, 2022.

Officer Spencer Flavin and Officer Joshua Pedersen are being awarded Lifesaving Awards for their actions that helped save the life of a 40-year-old man on May 11, 2022.

Deputy Fire Chief Jordan Zernick and Capt. Jase Lawver are being awarded Lifesaving Awards for their actions that helped save the life of a woman on July 12, 2022.

Officer Dahne DeBottis and Officer Adam Fischhaber are being awarded Lifesaving Awards for their actions that helped save the life of 45-year-old woman on September 29, 2022.

Sgt. Steve Locke, Officer Joshua Pedersen and Officer Jason Grim are being awarded Department Citations for their actions that led to the arrest of two Home Invasion suspects on November 9, 2022.

### **8. Fire Safety System Services Agreement**

Motion to authorize the Township Supervisor to sign and engage into a three-year service agreement at a cost of \$3,150.00 per year, with no yearly escalators, with Elite Fire Safety.

Motion made by Dolan, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

9. Board of Review Appointments

Motion to approve the reappointment of Mr. William Rill, Member, Mr. Donn Nelson, Member, Mr. Michael Bitondo, Member, Michael Diepenhorst, alternate and Ms. Deborah Harper, alternate to the Board of Review for a two-year term expiring December 31, 2024.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

10. Senior Center Exterior Doors

Motion to approve the proposal from Security Lock Service, Inc. dated May 02, 2022 at a price of \$12,291.50 to repair one of the doors at the Senior Center, implied in this is the possibility of coming back to the Board for a second door installation if the repairs do what they are intended to.

Motion made by Hohl, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

11. Vehicle Sale

Motion to approve the sale of a 2016 Ford Explorer VIN# 1FM5K8B82GCB81410 with 152,735 miles using the MiBid auction system.

Motion made by Dolan, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

12. Hamburg Township Summer Tax Collection Agreement 2023

Motion to approve the Summer Tax Collection Agreement 2023 for (LESA) Livingston Educational Service Agency as outlined in the packet and authorize the endorsement of that by Treasurer Negri.

Motion made by Hohl, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

Motion to approve the LESA Summer Tax Collection resolution regarding the agreement previously approved.

Motion made by Dolan, Seconded by Hohl.

Roll Call Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

13. Finance Control Book November 2022

Motion to approve and distribute the Finance Control Book 2022.

Motion made by Hohl, Seconded by Hahn.  
Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

14. Parks & Recreation - Committee Member Re-Appointment

Motion to reappoint Jeff Muck for a two-year term to 01/01/2025 and adjust Barbara McCabe's appointment period to 01/01/2025.

Motion made by Dolan, Seconded by Michniewicz.  
Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

15. Policies & Procedures: 2.4(e) Board - Work Sessions

Motion for the Board to adopt section 2.4(e) with the exceptions of two amendments: after sessions at 2pm, or earlier if deemed necessary, prior to the first monthly meeting and strike 'or staff' thereby any elected official or department head requesting the meeting with the Board.

Motion made by Hohl, Seconded by Michniewicz.  
Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

16. Pickleball Court Cement

Motion to approve payment to Gerardi Brothers Concrete, LLC. in the amount of \$4,140.00 as final payment.

Motion made by Dolan, Seconded by Hahn.  
Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

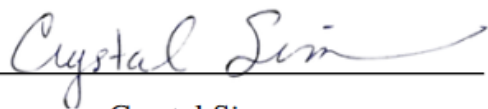
Trustee Michniewicz addressed the \$300,000.00 grant obtained by Parks and Recreation.

**ADJOURNMENT**

Motion to adjourn at 8:00 pm.

Motion made by Michniewicz, Seconded by Hughes.  
Voting Yea: Hohl, Dolan, Hahn, Michniewicz, Hughes

Respectfully submitted,



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Crystal Simmons  
Recording Secretary



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Mike Dolan  
Township Clerk