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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 05, 2023 at 2:30 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Hohl called the meeting to order at 2:30 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Bill Hahn  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion by Chuck Menzies, Second by Mike Dolan, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. BILLS LIST COMBINED 12.05.2023
2. Parks & Rec - Regular Committee Minutes - October 24, 2023
3. Township Coordinator Report - October 2023
4. Senior Center Report - October 2023
5. Senior Advisory Committee Bylaw Changes
6. Police Department Addition - Pay Application #4

**APPROVAL OF THE AGENDA**

Motion by Mike Dolan, Second by Cindy , to approve the agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**UNFINISHED BUSINESS**

7. Chapter 20 "Nuisances", Article 3, Dangerous/Abandoned Buildings Ordinance  
Motion by Hohl, Second by Negri, to receive and acknowledge the first reading of Chapter 20 "Nuisances" Article 3, Dangerous/Abandoned Buildings Ordinance.

Motion made by Hohl.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

8. ARPA Update  
Motion by Bill Hahn, Second by Pat Hohl, to approve ARPA update.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CURRENT BUSINESS**

9. Parks & Recreation - 2024 Community Clean Up - Budget Request  
Motion by Hohl, Second by Dolan, to approve the budget for the 2024 Community Clean Up to include household hazards.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

10. Fire Interlocal Agreement  
Motion by Hohl, Second by Negri, to tabled until further review by legal representation.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

11. Sale of Police Vehicle  
Motion by Hohl, Second by Hughes, to approve the sale of the 2004 Chevy Silverado through the MIBid Auction System.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Sale of Fire Property  
Motion by Hohl, Second by Hahn, to approve the sale of Minuteman 200x Floor Cleaner and a Cook model 300CPB exhaust fan on the MIBid Auction System.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Fire SCBA Fill Station  
Motion by Hohl, Second by Negri, to rescind the agreement with allied fire sales and enter into an agreement with West Shore Fire to acquire Maco BAM06H fill station, total cost \$63,655.40.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Financial Audit FY 2022-2023

Motion by Dolan, Second by Hughes, to approve Hamburg Township Fiscal Year 2022-2023 Financial Audit.

Motion withdrawn for further review of future documentation.

Motion made by Hahn, Second by Hohl discuss the possible revision of the investment policy to add up to 75% of invested funds be FDIC insured or collateralized.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. DPW On Call Hiring

Motion by Hohl, Second by Hahn, to approve the hiring of the 3 DPW part-time on call positions contingent upon on all pre-employment conditions.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. Motion by Dolan, Second by Michniewicz, to add to wage scale footnote for Cemetery Sexton salary at \$11884.34 and Part-time Elections Assistants at a rate of \$18 to \$21 per hour.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

**ADJOURNMENT**

Motion by Menzies, Second by Hughes, to adjourn.

Motion made by Menzies, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting adjourned at 3:35

Respectfully submitted,



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Jenna Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk