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**Supervisor** Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## **TOWNSHIP BOARD WORK-STUDY SESSION**

**Tuesday, December 03, 2024 at 1:30 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

The work study was called to order at 1:30 pm.

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Pat Hohl  
Mike Dolan  
Jason Negri  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies  
Nick Miller

#### **CALL TO THE PUBLIC**

A call was made no response.

#### **CONSENT AGENDA**

None.

#### **APPROVAL OF THE AGENDA**

Motion by Dolan, Seconded by Negri to approve the agenda, as presented.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

#### **UNFINISHED BUSINESS**

None.

#### **CURRENT BUSINESS**

1. Employee Handbook changes  
Michelle Delancey spoke about possible changes to section 3.5. However, the Board agreed that no changes should be made at this time.
2. Administrative Policy & Procedure  
Mike Dolan presented the language for section 2.4(e) Board Work Session changes the previous Board had discussed. Some additional wording was suggested, to be added to the regular Board meeting on December 17<sup>th</sup> for adoption.

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

None.

#### **ADJOURNMENT**

Motion by Negri, Seconded by Miller, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

The meeting was adjourned at 2:14 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk