

March 19, 2024



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**Supervisor** Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, March 19, 2024 at 7:00 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Hohl called the meeting to order at 7:00 pm.

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Pat Hohl  
Mike Dolan  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

##### **ABSENT**

Bill Hahn

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **CONSENT AGENDA**

Motion by Menzies, Seconded by Negri, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. 03-05-2024 Board of Trustees Work Study Special Meeting Minutes
2. 03-05-2024 Board of Trustees Regular Meeting Minutes
3. Bills List 03.19.24
4. Parks & Rec - 2024 Blackout List - Updated 3/8/24
5. 2024 Community Clean Up Event - Event Flyer

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6. Public Safety Monthly Report February, 2024
7. Approved MUC Minutes - February 14, 2024
8. DPW Monthly Report - February 2024
9. Engineering Escrow Refund Request-03.19.24

#### **APPROVAL OF THE AGENDA**

Motion by Negri, Seconded by Michniewicz, to approve the agenda, removing the duplicate River Run action item #15, and and the addition and insertion of hiring a new position as the first item for unfinished business.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **UNFINISHED BUSINESS**

10. Accounting/Benefits Coordinator New Hire

Motion by Hohl, Seconded by Negri, to proceed with hiring the individual as presented & brought forward by Michelle Delancey to fill the payroll position at Grade 7, Step 3, up to Step 5 for negotiation, pending completion of all appropriate pre-employment physicals, drug testing, and other policies and procedures associated with a new hire.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. River Run Subdivision - Road Improvement SAD Resolutions #3 & #4

Motion by Dolan, Seconded by Menzies, to approve River Run Subdivision Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Dolan, Seconded by Menzies, to approve River Run Subdivision Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. Zukey & Redding Drive - Road Improvement SAD Resolutions #3 & #4

Motion by Negri, Seconded by Michniewicz, to approve Zukey & Redding Drive Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Hughes, to approve Zukey & Redding Drive Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. Crystal Dr. & Crystal Beach Sub. - Road Improvement SAD Resolutions #3 & #4

Motion by Negri, Seconded by Michniewicz, to approve Crystal Dr. & Crystal Beach Sub Road Improvement SAD Resolution #3.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Menzies, to approve Crystal Dr. & Crystal Beach Sub Road Improvement SAD Resolution #4.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

14. Teahen Meadows Subdivision - Road Improvement SAD Resolutions #3 & #4  
Motion by Negri, Seconded by Michniewicz, to approve Teahen Meadows Subdivision Road Improvement SAD Resolution #3.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes  
Motion by Dolan, Seconded by Michniewicz, to approve Teahen Meadows Subdivision Road Improvement SAD Resolution #4.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
15. Margaret Drive - Road Improvement SAD Resolution #5  
Motion by Negri, Seconded by Menzies, to approve Margaret Drive Road Improvement SAD Resolution #5.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **CURRENT BUSINESS**

16. New Opioid Case - Endo International. Opt-in Resolution  
Motion by Negri, Seconded by Michniewicz, to accept opting into the Resolution for the National Opioid Litigation settlements with CVS, Walmart, Teeva & Allegan, with McKenzie & Co. as the Defendant.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
17. 2024 Huron River Weed Harvest  
Motion by Negri, Seconded by Menzies, to accept the bid from PLM Lake & Land Management Corp. dated March 11, 2024, and direct the supervisor to sign the contract engaging them for the Huron River Harvesting.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
18. Parks & Rec - Park Use - Huron 100 Races Ultramarathon - June 8 & 9, 2024  
Motion by Dolan, Seconded by Hughes to approve the park use application for the Huron 100 Races Ultramarathon held June 8 & 9, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
19. Parks & Rec - Park Use - PHS Cross Country - Legends CC Invitational - September 27 & 28, 2024  
Motion by Dolan, Seconded by Michniewicz, to approve the park use application for the PHS Cross Country - Legends CC Invitational held September 27 & 28, 2024 to include the requested actions of Deby Henneman's memo dated March 6, 2024. All park use and public safety fees waived.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
20. Parks & Rec - Park Use - International Border Stars Tourney - April 12-14, 2024  
Motion by Dolan, Seconded by Hughes, to approve the park use application for the International Border Stars Tourney held on April 12-14, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

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21. Parks & Rec - Park Use - PHBSA Opening Day - May 11, 2024  
Motion by Dolan, Seconded by Hughes, to approve the park use application for the PHBSA Opening Day held on May 11, 2024 to include the requested actions of Deby Henneman's memo dated March 8, 2024. All park use and public safety fees waived.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
22. WOW Local Video Service Agreement  
Motion by Negri, Seconded by Michniewicz, to authorize the Clerk to sign the uniform agreement with WOW, as presented in the packet.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

Hamburg Township Clean-up Event is Saturday April 20, 2024, 9:00 am to 3:00 pm.

There is a statewide tornado drill planned for March 20, 2024.

Radon test kits are available free of charge, at the Township Office.

Please be aware that it is tick season. Livingston County has had documented cases of lyme disease.

#### **ADJOURNMENT**

Motion by Menzies, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 7:33 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk